

City of Stanwood



City Council Packet

Stanwood City Council Regular Meeting

Thursday, February 23, 2023



AGENDA
CITY COUNCIL REGULAR MEETING
Thursday, February 23, 2023 – 7:00 p.m.

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings
in-person at the address above, or Via Zoom.
Instructions to join the meeting by telephone or online are posted on the
City Website <https://www.stanwoodwa.org>

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. PRESENTATIONS: None**
- 5. PUBLIC COMMENTS**
Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting via this link:
<https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>;
verbal comments may be provided in-person, or online via Zoom, call 360-454-5213 for assistance.
- 6. STAFF / DEPARTMENT REPORTS: None**
- 7. COUNCIL COMMITTEE REPORTS**
 - a. Community Development Committee Minutes – February 2, 2023 **7.1**
 - Planning Commission Meeting Minutes – November 14, 2022 &
January 10, 2023 **7.5**
 - b. Public Works Committee Minutes – February 6, 2023 **7.15**
- 8. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks **8.1**
 - b. Approve City Council Regular Meeting Minutes – February 9, 2023 **8.7**
 - c. Approve City Council Special Workshop Minutes – February 9, 2023 **8.15**
- 9. UNFINISHED BUSINESS**
- 10. PUBLIC HEARING**
- 11. NEW BUSINESS**
 - a. Approve Parks and Trails Advisory Committee Member Meagan Watne **11.1**
 - b. Authorize the Mayor to Sign a Letter of Intent for the Ramaley Property **11.5**
 - c. Authorize the Mayor to Accept the Puget Sound Nutrient Reduction Grant **11.9**
 - d. Approve Resolution 2023-04 Placing an Advisory Measure on the
November 2023 Ballot Regarding a Fireworks Ban Within the City Limits **11.11**
- 12. PUBLIC CLOSING COMMENTS**
- 13. EXECUTIVE/LEGISLATIVE REPORTS**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember Reports/Questions
- 14. RECESS TO EXECUTIVE SESSION: None Scheduled at this time**
- 15. ADJOURN**

Upcoming Meetings:

March 9, 2023, Regular City Council Meeting 7:00pm

March 23, 2023, Regular City Council Meeting 7:00pm

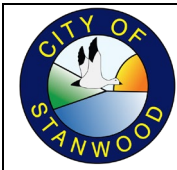


**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7a
DATE: February 23, 2023
SUBJECT: Community Development Committee Meeting Minutes
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A – February 2, 2023, Meeting Minutes

SUMMARY STATEMENT:

Minutes from the February 2, 2023, Community Development Committee Meeting are attached to this staff report for approval as presented.



Community Development Committee
Meeting Minutes
Thursday, February 2, 2023 | 5:00 pm

Council Members Present: Tim Schmitt, Steve Shepro

Staff Present: Patricia Love, Tansy Schroeder, Audrey Rotrock

Others Present: N/A

Steve Shepro called the meeting to order at 5:03 p.m.

1. Election of Committee Chair

At the Committee's first meeting after the Council Committee assignments have been approved, the Community Development Committee must elect a new Chair. The Chair presides at all meetings and works with staff on scheduling agenda items. When necessary, the Chair can call for a special meeting if there is a scheduling conflict. The Chair also speaks on behalf of the Community Development Committee before the City Council.

- Councilmember Shepro volunteered for the Chair position. Councilmember Schmitt seconded.

2. Building Code Update; Property Maintenance Code

Every three years the International Code Council (ICC) updates the International Building Code which is the standard by which all building permits are reviewed against in the United States. The State of Washington mandates that all counties, cities, and towns adopt the updates by July 1 of the code cycle year. Patricia Love gave an overview of the changes coming with the update and recommends support of the Property Maintenance Code. The Property Maintenance Code is optional and is enforced by the City's Code Enforcement Officer. Adoption of this code addresses maintenance issues on private property and will most likely increase code enforcement activity in the City. Issues commonly addressed by Code Enforcement Officers through the International Property Maintenance Code (IPMC) include vegetation management, rental complaints, and sanitation issues.

- The Committee supports adopting this section of the Code.

3. Economic Development Use Element Full Design Draft

Using feedback from previous meetings, the Economic Development goals and policies were updated to reflect recommendations from the Advisory Group, the Council Community Development Committee, and the Planning Commission.

- The Committee discussed how the Economic Development element will be implemented. The Element will need support and commitment to implementation from all City departments, the Planning Director, Mayor, City Administrator, and City Council.
- Patricia Love also explained the process to make changes to the Element after adoption/completion.

4. Capital Improvements Project List and Survey

City Staff launched a Capital Improvement Plan Questionnaire in November 2022 in order to survey the community on what parts of Stanwood need maintenance or improvements. The Questionnaire was intended to help the City identify community



Community Development Committee Meeting Minutes Thursday, February 2, 2023 | 5:00 pm

infrastructure concerns, needs, and desires regarding roads, parks, and drainage systems. The survey was a great success and the City received 70 completed questionnaires.

- The Committee members were impressed to hear of the survey's success.

5. Municipal Code Chapters 9 and 13 Scoping Memo

Patricia Love discussed the next batch of Municipal Code Amendments: Title 9 – Public Peace, Morals, and Safety, and Title 13 – Code Enforcement. These two Titles were grouped together for review as they both address enforcement issues and have direct code correlations.

- Overall, the Committee supports the updates made to these two Titles. Committee members requested that City Staff research and add information regarding topics such as rules for flying drones, homeless camping and panhandling, and rights of entry.

Adjourn: 6:36 pm



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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7b

DATE: February 23, 2023

SUBJECT: Planning Commission Meeting Minutes

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – November 14, 2022, and January 9, 2023,
Meeting Minutes

SUMMARY STATEMENT

Minutes from the November 14, 2022, and January 9, 2023, Planning Commission Meetings are attached to this staff report for approval as presented. These minutes were approved at the February 13, 2023, Planning Commission Meeting.



Planning Commission
Meeting Minutes
November 14, 2022

Call to Order: 6:31 pm

Roll Call

Commissioners Present:

Jeff Wheatley, Commissioner
Monae Birkhofer, Commissioner
Melissa Toner, Commissioner
Patrick Hosterman, Commission Chair
Cody Davis, Commissioner
Justin Burns, Vice Commission Chair

Staff Present:

Patricia Love, Community Development Director
Tansy Schroeder, City Planner

Absent: Eric Warnat, Commissioner

Also known to be present: Ashley Helms (University of Washington), Diego Rodriguez (University of Washington), Autumn Aho (University of Washington)

Public Requests and Comments:

None

Approval of Minutes:

The July 11, 2022 and September 19, 2022 minutes were approved unanimously.

New Business:

University of Washington Storefront Improvement Presentation

Ashley Helms, Diego Rodriguez, and Autumn Aho from the University of Washington presented their Storefront Improvement Program to the Planning Commission. Their presentation included themes for storefronts such as Scandinavian, Pacific Northwest, and Neutral. Suggested color schemes for storefronts were presented in two categories. The first category included burnt oranges, brick reds, cream/beiges, and shades of green. The second category included glacial blues, moody greys, golden oranges, and Olympic greens. Several different sign styles and font/typefaces were presented along with several different awning types. Other topics discussed were front door styles, windows, streetscapes and pedestrian interactive options such as benches and seating options, potted plants, and chalkboard signs.

Commissioner Questions & Comments

- How will these ideas be spread out across storefronts? The students are currently in the development stage and will later have some proposals to present of individual buildings in Stanwood. Storefront improvement will be gradual as money is granted. The City already has a few businesses that are interested in participating in this program.
- How will the City keep themes consistent throughout downtown? The color schemes will be the main element in keeping the themes consistent.



Planning Commission Meeting Minutes November 14, 2022

- It will be important to keep in mind the materials used for awnings, signs, etc. when thinking about longevity/durability of the products. Low maintenance products/materials will also be important for cost effectiveness.
- The City and the UW students are working together to find a “sweet spot” to provide choices to participating businesses that are consistent for unification but also have enough variety for feasibility. Ultimately, the program will have a menu style approach for choosing different elements.
- Grants given will be in different amounts which will affect what business owners will choose to do with their storefronts.
- What are the next steps? Once the students complete their project, Sarah Cho and Patricia Love will work on the submittal and approval processes and will then take it back to Council.
- Some Commissioners commented that, as presented, there are too many themes to choose from.
- Larger issues such as planting in the Right of Way and weather protection will be an issue that the City can address and won’t need to be included as a business owners’ responsibilities.
- The City is also considering having an architect on contract to assist business owners with the more technical sides of storefront improvement.
- Prioritize where the money goes: color and signage should be of a higher priority, with awnings, windows and doors as a lower priority.
- Consider having a phased program per year with signs as one year/phase, awnings as another year/phase, etc.
- Overall, the Commissioners support this program moving forward to Council.

Municipal Code Update – Titles 1, 2, and 4

Staff is working with the BHC consultant team on the Municipal Code Update project; the code scoping memo for Titles 1, 2 and 4. Commissioners reviewed the full draft text of Title 1 – General Provisions, Title 2 – Personnel, and new Title 4 – Administration.

These titles and chapters reset the baseline information on city functions and operations. Using the style guide previously reviewed, the amendments highlight changes, recommendations and questions; it notes where new sections have been added or where moved. In general, these titles and chapters have been reorganized for better flow and readability with similar topics being grouped together. Long, difficult paragraphs have been broken up into subsections and the “legalese” language removed.

Pertinent chapters and sections have been forwarded to the Fire Chief, Police Chief, City Attorney, and City Hearing Examiner for review and comment. Any proposed edits suggested by these reviewers will be shared if known at the time of the meeting or will be included in the 2nd draft.

Commissioner Questions & Comments on Title 1, 2, and 4

- The Commissioners unanimously support adding these sections to the Stanwood Municipal Code.



Planning Commission Meeting Minutes November 14, 2022

Comprehensive Plan Update – Draft Economic Development Element

Staff presented new and updated goals and policies to the Commissioners.

- The Commissioners support the changes but will further review them and return to the January meeting with further questions and comments.

Miscellaneous Business:

- The Commissioners would like staff to look into the bylaws of the Planning Commission to see if Old Business, Miscellaneous Items, and Recent Council Action Items can be combined in to one section on the agendas, as they appear very similar.
- There will be no Planning Commission meeting in December. Meetings will resume in January.

Old Business: N/A

Recent Council Action on Commission Items:

- ***Mini Storage Emergency Ordinance*** – Council approved the Emergency Ordinance prohibiting any new mini storage businesses in Stanwood. The ordinance will be in effect for six months with an option for an extension of six additional months if permanent regulations haven't been put in place before then. There are three reasons for this emergency ordinance: Mini storage businesses do not contribute many jobs to Stanwood's employment targets; the jobs they provide are not living wage jobs; and mini storages take away valuable land in the industrial zones.
- ***Twin City Mile Contract with Perteet*** – Council approved the Contract with Perteet, Inc. for the Twin City Mile Phase I Design and Permitting Services

Upcoming Items:

- Election of new Chair and Vice Chair at first meeting in January.
- Year-in-review
- Economic Development Goals and Policies
- Two virtual open houses in December. The first meeting, on Wednesday, December 7, 2022, will focus on Industrial lands with a shift to a Planned Industrial Zone. The second meeting, on Wednesday, December 14, 2022, will focus on downtown Stanwood with an emphasis on mixed use. These meetings are an important part of outreach, and the City hopes to get feedback from the community.

Adjourn: 8:33 pm



Planning Commission
Meeting Minutes
January 9, 2023

Call to Order: 6:30 pm

Roll Call

Commissioners Present:

Eric Warnat, Commissioner
Melissa Toner, Commissioner
Patrick Hosterman, Commission Chair
Cody Davis, Commission
Justin Burns, Commission Vice-Chair
Jeff Wheatley, Commissioner

Staff Present:

Tansy Schroeder, City Planner
Audrey Rotrock, Associate Planner

Absent: Monae Birkhofer, Commissioner

Also known to be present: Merle Ash, Kevin Flynn, Kyle Schrader, Tim Schmitt (online), Rick (online)

Public Requests and Comments:

None

Approval of Minutes:

Approval of the minutes from the November 14, 2022 meeting were deferred to be reviewed in February. The minutes were sent out only two hours before the meeting and most Commissioners hadn't yet reviewed them.

New Business:

Election of Officers

At the first meeting of the year, the Planning Commission elects a new Chair and Vice Chair.

- Patrick Hosterman volunteered to continue to be the Chairperson and the Commissioners supported this unanimously.
- Cody Davis was nominated to be the Vice Chairperson and the Commissioners also supported this unanimously.

Money Savers Storage Site Development Public Meeting

The applicant is proposing to construct a 64,765 square foot self-storage facility consisting of 6 separate buildings including an office and caretaker residence. The project is located west of Florence Road and north of State Route 532. The site consists of four parcels for a total of 3.41 acres (148,539 square feet) zoned General Industrial (GI). The proposed development will include storm water management, landscaping, and street improvements. Please note; the Notice of Application incorrectly stated the proposal would be 118,761 square foot due to a typo on the submitted plans.

The applicant previously obtained an approved grading permit (22-0069) in order to bring in fill and elevate the property out of the floodplain for the eventual storage facility. The proposed self-storage use is a vested permitted use under the grading permit application. Frontage improvements are proposed along Florence Road and 270th Street NW. A 15' landscape strip buffers the two single-family residences



Planning Commission Meeting Minutes January 9, 2023

located northwest of the proposed facility. The building design standards for the GI zoning district (SMC 17.112.040) shall apply.

The Commissioners support this project but also had the following questions and comments:

- What kinds of signs will be used for the site? There will be one wall sign and one monument sign. The wall sign will be visible from SR 532.
- Will the tree buffer along SR 532 be maintained? Yes, the developers are also hoping to work with WA DOT to replace some of the alders in the buffer with native species.
- What sort of colors will the building be painted? The developer will be painting the building with a neutral, muted color scheme.
- Make the color scheme fit in with the Downtown Revitalization and Twin City Mile projects.
- Go with a neutral color other than white for the roof. There is a chance it will turn gray/become an eyesore in a short period of time since the surrounding area is industrial and the project is located near the train tracks.
- Stanwood has a need for RV and boat storage.
- The storage facility is a good use of the land in this area/zone.
- Stormwater management will consist of bio-retention cells that treat runoff prior to discharging into Irvine Slough.
- The buildings will be one story.
- The main entrance will be off Florence Road.
- The project should be completed by late summer or early fall of 2023.

Nonconforming Signage Emergency Ordinance

The City has spent the last 20 years planning for the future of Stanwood and emphasizing the importance of economic development and business survival. Chapter 17.110 is the sign code for the City of Stanwood. This Chapter will be reviewed and updated during the Unified Development Code portion of the 2024 Municipal Code Update. Staff is proposing that the Council allow repair and maintenance of existing, nonconforming signs through the use of interim regulations. This emergency ordinance will allow Stanwood's business owners to make repairs to and maintain their existing signs from winter storm damage in a timely manner without having to wait for the Unified Development Code portion of the Code Update.

City Staff recently received the completed survey of the Twin City Mile. Up until this survey was complete, the City did not know where the Right-of-Way boundaries were. Due to not knowing where the Right-of-Way line was, in the past city officials told business owners to construct their signs setback inward from the back of the sidewalk. Business owners adhered to instruction from city staff and there are at least ten individual business signs that were permitted and constructed using the back of sidewalk as the right-of-way line. Now that staff is aware of where the actual Right-of-Way line is, many of these existing signs have been revealed to be constructed within city right of way. Under the existing sign code, any signs constructed in city right-of-way are required to be removed regardless if they were originally permitted. City Staff proposes amending the nonconforming sign section to allow maintenance and repair of legally existing nonconforming signs located in public right-of-way so long as the sign is not located in an area of vehicular travel.



Planning Commission Meeting Minutes January 9, 2023

- The Commissioners agreed to move forward with the ordinance but want to ensure the property owners are well informed that the City may, at a point in the future, need to use the ROW for other purposes and their signs may have to be removed.

2022 Year in Review

During the 2021 / 2022 biennial budget years, the Community Development Departments workload included:

Parks:

- Staffed the Park and Trails Advisory Committee (PTAC)
- Adopted the Church Creek Master Plan
- Obtained a grant and prepared design plans for the Stanwood Port Susan Trail
- Negotiated an agreement with PUD regarding tree replacement at Heritage Park for the Power Line Upgrade project
- Prepared and implemented the Park and Recreation Feasibility Study
- Purchased the Downtown Park and began site cleanup work

Long Range Planning:

- Staffed the Planning Commission
- Updated the Stanwood Municipal Code Permitted Use Matrix
- Updated the Park Impact Fee and Impact Fee Regulations
- Began the 2024 Comprehensive Plan update
- Began the Stanwood Municipal Code Update project
- Received a grant and prepared the Housing Needs Assessment
- Established and staffed the Comprehensive Plan / Municipal Code Advisory Group
- Prepared the 68th Avenue and 80th Avenue traffic studies
- Updated the North County Regional Fire Authority Interlocal Agreement
- Managed the City Hall / Police Station project
- Participated on the SR 532 Existing Conditions Study group with WSDOT

Economic Development/City Beautification:

- Staffed the Economic Development Board
- Implemented a new City banner program
- Installed 6 new banner poles in downtown (w/ Public Works)
- Installed wayfinding landscaping and community group signage at 72nd Avenue
- Entered into a partnership with the Stanwood Camano Arts Advocacy Commission
- Updated the Farmers Market Lease Agreement
- Established the Twin City Mile project concepts and staffed Steering Committee
- Designed the 88th Avenue Arch
- Prepared the first draft of the Storefront Improvement Program
- Staffed, processed, and managed approximately 20 special events



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- Supported business ribbon cutting events

Current Planning:

- Processed two final plat applications
- Processed two preliminary plat applications
- Processed the Kottsick Annexation
- Over the last two years the City has grown by 127 new single family and attached single family (townhouse) units and 161 multifamily units

Permit Activity Review:

The number of permits submitted per year reflects the Community Development Departments workload: each permit submitted is processed and reviewed by city planners, the building official and / or the City engineering team. The average number of permits submitted over the last 5-years is 463, with 2018 being the peak year at 596 permits and 2020, the first full year of the Covid-19 pandemic, being the lowest permit activity year at 330 permits. 2021 and 2022 were similar with 417 and 429 permits submitted per year.

The City also tracks the number of residential permits issued per year. Submitted and issued permits are not the same number as several permits cross over years between when they are submitted and when they are issued. 2022 had a significant decrease in the number of residential permits issued due to the lack of platted and available residential lots. 2023 will be a better reflection on the state of the economy as there are currently 263 lots in approved subdivisions or pending subdivision approval. There is also one large multi-family / mixed use application in the permit stage.

Residential units by type is another measurement of the City's growth and is used to track if the City is growing per the Comprehensive Plan growth targets. The following table shows the number of residential units by type issued over the last four years.

The following table represents the types of permits submitted by year.

- Building Permits: the city receives around 238 building permits per year – based on a 6-year average. In 2022 the city received slightly higher than the average. The most common building permit types fell into three categories: mechanical permits, single family residential permits, and plumbing / renovation / commercial permits.
- Land Use Permits: the city receives around 44 land use permits per year; floodplain permits are the most common requested land use permit.
- Engineering Permits: the City receives on average 65 engineering permits per year; right-of-way permits are the most common requested engineering permit.

The Commissioners were pleased to hear about all the hard work the Community Development Department has been doing.



Planning Commission Meeting Minutes January 9, 2023

Old Business:

Economic Development Policy Review and Discussion

Comprehensive plan edits concentrate on simplifying the text, removing redundant policies and adding new policies addressing regional planning policies. More policies do not mean better policies. The Economic Development Element goals and policies listed below include four general changes:

- New – identified new regional or local policy gaps
- Revised – existing policies that can be revised to address policy gaps
- Moved – policies that have been moved from other sections to better flow
- Renumbered – existing policies that were renumbered based on added or deleted policies

The Commissioners approve of and are supportive of the changes made to the Economic Development Policy and find it is a better working document. They would also like to see the senior community represented in the policy as they are also an important part of Stanwood.

Miscellaneous Business:

Two virtual Open House meetings were held in December that discussed the proposed Mixed-Use zone in downtown and the Industrial Lands zone. Overall, the community was supportive of these changes.

Recent Council Action on Commission Items:

None

Upcoming Items:

- Commissioner position expirations and re-appointments.
- Municipal Code Titles 9 and 13.
- Comprehensive Plan – Land Use Element

Adjourn: 7:54 pm

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7c

DATE: February 23, 2023

SUBJECT: Public Works Committee Meeting Minutes

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A – February 6, 2023, Public Works Committee Minutes

SUMMARY STATEMENT

Minutes from the February 6, 2023, Public Works Committee Meeting are attached to this staff report for approval as presented.



Public Works Committee
Meeting Minutes
February 6, 2023

Attendance:

Councilmembers: Darren Robb, Tim Pearce, Dani Gaumond

City Staff: Public Works Director Kevin Hushagen, Associate Engineer Alan Lytton, Public Works Office Specialist Amanda Slattery.

Meeting was conducted in person. The full meeting agenda packet with detailed information can be found on the City's website at [Agenda Center](#).

Call to order at 5:31 pm

Agenda-**1. Selection of Committee Chair**

The committee voted for Darren Robb to be Public Works Committee chair.

2. 6-year Transportation Improvement Plan (TIP) 2024-2029 First Review

The committee discussed the current TIP. It was suggested to add the following items to the 2024-2029 TIP.

1. Continue sidewalk on the north side of 276th from where the sidewalk ends at Pence development to 72nd Ave NW.
2. Continue sidewalk on the south side of 276th from the Stanwood Senior Center to Housing Hope.

Adjourn: 6:52 pm



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8a

DATE: February 23, 2023

SUBJECT: Approval of Voucher and Payroll Checks

CONTACT PERSON: Amy Bergemeier, Accounting Specialist

ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 36546 through 36614 and electronic fund transfers in the amount of \$190,161.04. Approve issuance of Washington Federal payroll benefit checks 2095 through 2105 and electronic fund transfers in the amount of \$374,557.75.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 36546 THROUGH 36614 AND ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF \$190,161.04. APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL BENEFIT CHECKS 2095 THROUGH 2105 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$374,557.75.

ATTACHMENT A**CHECK REGISTER**

City Of Stanwood

Time: 08:01:03 Date: 02/15/2023

12/31/2022 To: 12/31/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6438	12/31/2022	Payroll	3	2095	AFLAC	221.39	Pay Cycle(s) 11/08/2022 To 11/08/2022 - AFLAC, Pre-Tax; Pay Cycle(s) 11/08/2022 To 11/08/2022 - AFLAC, Post-Tax
001 General Fund						221.39	
						221.39 Payroll:	221.39

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer
 (x) Deputy Finance Director

Wendy Drobner

Date: 2/15/23

CHECK REGISTER

City Of Stanwood

Time: 08:01:32 Date: 02/15/2023

01/27/2023 To: 02/15/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
453	02/08/2023	Payroll	3	EFT		4,638.83	January 2023 Payroll
454	02/08/2023	Payroll	3	EFT		4,867.36	January 2023 Payroll
455	02/08/2023	Payroll	3	EFT		4,397.05	January 2023 Payroll
456	02/08/2023	Payroll	3	EFT		2,786.00	January 2023 Payroll
457	02/08/2023	Payroll	3	EFT		3,192.62	January 2023 Payroll
458	02/08/2023	Payroll	3	EFT		490.68	January 2023 Payroll
459	02/08/2023	Payroll	3	EFT		3,394.94	January 2023 Payroll
460	02/08/2023	Payroll	3	EFT		3,736.50	January 2023 Payroll
461	02/08/2023	Payroll	3	EFT		7,555.89	January 2023 Payroll
462	02/08/2023	Payroll	3	EFT		4,351.58	January 2023 Payroll
463	02/08/2023	Payroll	3	EFT		2,885.16	January 2023 Payroll
464	02/08/2023	Payroll	3	EFT		3,526.29	January 2023 Payroll
465	02/08/2023	Payroll	3	EFT		3,600.98	January 2023 Payroll
466	02/08/2023	Payroll	3	EFT		3,649.07	January 2023 Payroll
467	02/08/2023	Payroll	3	EFT		490.68	January 2023 Payroll
468	02/08/2023	Payroll	3	EFT		4,242.53	January 2023 Payroll
469	02/08/2023	Payroll	3	EFT		3,901.25	January 2023 Payroll
470	02/08/2023	Payroll	3	EFT		5,326.11	January 2023 Payroll
471	02/08/2023	Payroll	3	EFT		7,206.64	January 2023 Payroll
472	02/08/2023	Payroll	3	EFT		5,399.49	January 2023 Payroll
473	02/08/2023	Payroll	3	EFT		2,063.06	January 2023 Payroll
474	02/08/2023	Payroll	3	EFT		2,301.21	January 2023 Payroll
475	02/08/2023	Payroll	3	EFT		5,934.09	January 2023 Payroll
476	02/08/2023	Payroll	3	EFT		5,282.06	January 2023 Payroll
477	02/08/2023	Payroll	3	EFT		4,433.94	January 2023 Payroll
478	02/08/2023	Payroll	3	EFT		490.58	January 2023 Payroll
479	02/08/2023	Payroll	3	EFT		3,888.19	January 2023 Payroll
480	02/08/2023	Payroll	3	EFT		490.58	January 2023 Payroll
481	02/08/2023	Payroll	3	EFT		4,528.23	January 2023 Payroll
482	02/08/2023	Payroll	3	EFT		440.58	January 2023 Payroll
483	02/08/2023	Payroll	3	EFT		2,507.28	January 2023 Payroll
484	02/08/2023	Payroll	3	EFT		3,498.54	January 2023 Payroll
485	02/08/2023	Payroll	3	EFT		2,417.46	January 2023 Payroll
486	02/08/2023	Payroll	3	EFT		1,587.13	January 2023 Payroll
487	02/08/2023	Payroll	3	EFT		3,924.65	January 2023 Payroll
488	02/08/2023	Payroll	3	EFT		490.68	January 2023 Payroll
489	02/08/2023	Payroll	3	EFT		3,342.00	January 2023 Payroll
490	02/08/2023	Payroll	3	EFT		3,734.91	January 2023 Payroll
491	02/08/2023	Payroll	3	EFT		490.49	January 2023 Payroll
492	02/08/2023	Payroll	3	EFT		5,518.35	January 2023 Payroll
493	02/08/2023	Payroll	3	EFT		4,651.53	January 2023 Payroll
494	02/08/2023	Payroll	3	EFT		9,533.78	January 2023 Payroll
495	02/08/2023	Payroll	3	EFT		4,597.71	January 2023 Payroll
496	02/08/2023	Payroll	3	EFT		2,167.15	January 2023 Payroll
497	02/08/2023	Payroll	3	EFT		4,984.10	January 2023 Payroll
499	02/08/2023	Payroll	3	EFT	HSA Bank	899.00	Pay Cycle(s) 02/08/2023 To 02/08/2023 - HSA Contributions ER; Pay Cycle(s) 02/08/2023 To 02/08/2023 - HSA Contr EE
500	02/08/2023	Payroll	3	EFT	Internal Revenue Service (941)	78,164.19	941 Deposit for Pay Cycle(s) 02/08/2023 - 02/08/2023
501	02/08/2023	Payroll	3	EFT	WA St Department Of Retirement Systems	52,787.78	Pay Cycle(s) 02/08/2023 To 02/08/2023 - PERS2; Pay Cycle(s) 02/08/2023 To 02/08/2023 - PERS 3; Pay Cycle(s) 02/08/2023 To 02/08/2023 - 457 - DRS (DCP)
618	02/01/2023	Claims	3	EFT	Heartland Payment Systems	476.92	Jan 23 Merchant Fees
619	02/01/2023	Claims	3	EFT	WA St Dept of Revenue **	218.28	Leasehold Excise Tax 4th QTR 2022
627	02/03/2023	Claims	3	EFT	Chase Paymentech	2,691.01	Jan Paymentech Fee

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
630	02/07/2023	Claims	3	EFT	Xpress/Bill Pay	593.00	January fees
690	02/14/2023	Claims	3	EFT	WA St Dept of Revenue **	15,986.36	City of Stanwood
502	02/08/2023	Payroll	3	2096	AFLAC	221.39	Pay Cycle(s) 02/08/2023 To 02/08/2023 - AFLAC, Pre-Tax; Pay Cycle(s) 02/08/2023 To 02/08/2023 - AFLAC, Post-Tax
503	02/08/2023	Payroll	3	2097	AWC Employee Benefit Trust	26,669.98	Pay Cycle(s) 02/08/2023 To 02/08/2023 - AWC - Health First 250; Pay Cycle(s) 02/08/2023 To 02/08/2023 - AWC - Dental J; Pay Cycle(s) 02/08/2023 To 02/08/2023 - AWC - Vision; Pay Cycle(s) 02/08/2023 To;
504	02/08/2023	Payroll	3	2098	Colonial Life Insurance	66.75	Pay Cycle(s) 02/08/2023 To 02/08/2023 - Colonial Life Ins
505	02/08/2023	Payroll	3	2099	Great-West Life & Annuity	5,080.00	Pay Cycle(s) 02/08/2023 To 02/08/2023 - 457 - Empower (Mass Mutual); Pay Cycle(s) 02/08/2023 To 02/08/2023 - Roth 457(b)Empower(MassMutual)
506	02/08/2023	Payroll	3	2100	Legal Shield	53.70	Pay Cycle(s) 02/08/2023 To 02/08/2023 - Legal Shield
507	02/08/2023	Payroll	3	2101	Mission Square	3,738.91	Pay Cycle(s) 02/08/2023 To 02/08/2023 - 457 - Mission Square Ret(ICMA)
508	02/08/2023	Payroll	3	2102	Navia Benefits	505.00	Pay Cycle(s) 02/08/2023 To 02/08/2023 - Navia Limited FSA
509	02/08/2023	Payroll	3	2103	Western Conference of Teamsters Pension Trust	2,767.43	Pay Cycle(s) 02/08/2023 To 02/08/2023 - WCTPP Contributions
510	02/08/2023	Payroll	3	2104	Teamsters Union Local 231	1,618.00	Pay Cycle(s) 02/08/2023 To 02/08/2023 - Teamsters Dues
511	02/08/2023	Payroll	3	2105	Washington Teamsters Welfare Trust	38,826.30	Pay Cycle(s) 02/08/2023 To 02/08/2023 - Teamsters Dental; Pay Cycle(s) 02/08/2023 To 02/08/2023 - Teamsters Medical
564	02/07/2023	Claims	3	36546	Ace Hardware #14901 *	930.90	20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013
565	02/07/2023	Claims	3	36547	Aramark Uniform Services Inc	125.50	937963000; 937963000
566	02/07/2023	Claims	3	36548	Leland W Bartlett	50.00	City of Stanwood
567	02/07/2023	Claims	3	36549	Cascade Columbia Distribution Co	1,420.70	03671
568	02/07/2023	Claims	3	36550	Cascade Natural Gas Corp	2,803.39	608 440 0000 4; 127 540 0000 3; 498 440 0000 7; 839 440 0000 5; 931 607 9072 6; 953 540 0000 2; 022 201 7579 4
569	02/07/2023	Claims	3	36551	Cascade Septic Pumping, LLC	751.80	City of Stanwood
570	02/07/2023	Claims	3	36552	Databar Inc.	2,663.99	8952
571	02/07/2023	Claims	3	36553	Edge Analytical Inc	680.00	STA01; STA01
572	02/07/2023	Claims	3	36554	Ferguson Enterprises #3007	11.17	211970
573	02/07/2023	Claims	3	36555	Grainger Inc	960.40	848089215
574	02/07/2023	Claims	3	36556	H D Fowler Company Inc	885.94	City of Stanwood 197360; City of Stanwood
575	02/07/2023	Claims	3	36557	Hamilton Lumber LLC	238.55	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
576	02/07/2023	Claims	3	36558	KGS Northwest LLC	330.42	City of Stanwood
577	02/07/2023	Claims	3	36559	Lake Industries LLC	5,604.78	City of Stanwood; City of

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
578	02/07/2023	Claims	3	36560	Lenz Enterprises Inc	1,064.65	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
579	02/07/2023	Claims	3	36561	Les Schwab Tire Centers	288.48	S34-00006; S34-00006 City of Stanwood
580	02/07/2023	Claims	3	36562	Navia Benefits	50.00	City of Stanwood
581	02/07/2023	Claims	3	36563	Chandler T O'Neill	184.96	City of Stanwood
582	02/07/2023	Claims	3	36564	PUD Of Snohomish County *	783.85	223656299; 200592889
583	02/07/2023	Claims	3	36565	Puget Sound Clean Air Agency	5,678.00	City of Stanwood STAN008
584	02/07/2023	Claims	3	36566	Ricoh USA, Inc.	562.50	1316669-3816549; 1316669-3800642; 1316669-3800377
585	02/07/2023	Claims	3	36567	Safeway	29.98	City of Stanwood 191483
586	02/07/2023	Claims	3	36568	Steven B Schei	218.59	City of Stanwood
587	02/07/2023	Claims	3	36569	Shred-it US JV LLC	43.28	1000283524
588	02/07/2023	Claims	3	36570	Skagit Farmers Supply	1,761.52	135052; 135052; 135052; 135052; 135052; 135052; 135052
589	02/07/2023	Claims	3	36571	Sno Co Public Works *	419.96	CR000024
590	02/07/2023	Claims	3	36572	Snohomish County 911	9,153.42	City of Stanwood
591	02/07/2023	Claims	3	36573	Stanwood Auto Parts	215.73	56100; 56100; 56100
592	02/07/2023	Claims	3	36574	Stilly Auto Parts Napa	183.99	27197; 27197
593	02/07/2023	Claims	3	36575	Summit Law Group	3,372.00	City of Stanwood 20150-1 JXL
594	02/07/2023	Claims	3	36576	TMG Services Inc	318.72	1920010
595	02/07/2023	Claims	3	36577	Transpogroup Inc	3,857.50	City of Stanwood; City of
596	02/07/2023	Claims	3	36578	USA Bluebook	1,158.35	478228; 478228
597	02/07/2023	Claims	3	36579	Unum Life Insurance	88.40	City of Stanwood 0220603-036 2
691	02/14/2023	Claims	3	36580	A-1 Mobile Lock & Key, INC	294.84	City of Stanwood
692	02/14/2023	Claims	3	36581	APP- Associated Petroleum Products	3,878.52	AP0100494
693	02/14/2023	Claims	3	36582	Ace Hardware #14901 *	345.16	20013; 20013; 20013; 20013; 20013
694	02/14/2023	Claims	3	36583	Awards of Praise	36.07	City of Stanwood
695	02/14/2023	Claims	3	36584	The Blueline Group, LLC	22,718.75	City of Stanwood; City of Stanwood; City of Stanwood
696	02/14/2023	Claims	3	36585	Dept of Commerce	1,370.00	City of Stanwood
697	02/14/2023	Claims	3	36586	Edge Analytical Inc	264.00	STA01
698	02/14/2023	Claims	3	36587	Empower Annuity Ins Co of America	300.00	City of Stanwood 743654-01
699	02/14/2023	Claims	3	36588	Galt John E	41.25	City of Stanwood
700	02/14/2023	Claims	3	36589	H D Fowler Company Inc	4,033.19	City of Stanwood; City of Stanwood; City of Stanwood
701	02/14/2023	Claims	3	36590	Hamilton Lumber LLC	5.17	66
702	02/14/2023	Claims	3	36591	ICONIX Waterworks (US) Inc.	474.67	City of Stanwood CITSTA; City of Stanwood
703	02/14/2023	Claims	3	36592	Lenz Enterprises Inc	6,129.17	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
704	02/14/2023	Claims	3	36593	O'Reilly Auto Parts	125.19	577693; 1872464
705	02/14/2023	Claims	3	36594	ODP Business Solutions, LLC	856.21	36274097; 36274097; 36274097; 36274097; 362774097; 36274097; 36274097
706	02/14/2023	Claims	3	36595	PUD Of Snohomish County *	4,765.58	200738672; 200142180
707	02/14/2023	Claims	3	36596	Ricoh USA Inc- Maint	345.77	4250811; 4250811
708	02/14/2023	Claims	3	36597	Right Systems, INC	26,865.94	City of Stanwood
709	02/14/2023	Claims	3	36598	Skagit Farmers Supply	273.24	135052
710	02/14/2023	Claims	3	36599	Skagit Valley Publishing	231.66	48893; 48893; 48893
711	02/14/2023	Claims	3	36600	Sno Co Auditor *	175.88	City of Stanwood

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
712	02/14/2023	Claims	3	36601	Sno Co Auditor's Office	9,686.38	City of Stanwood
713	02/14/2023	Claims	3	36602	Sno Co Dept Of Emergency Management	2,909.25	DEMSTNWD
714	02/14/2023	Claims	3	36603	Sno Co District Court	1,039.16	DCT34003
715	02/14/2023	Claims	3	36604	Sno Co Sheriff's Office - CB	5,658.58	91-6001368
716	02/14/2023	Claims	3	36605	Snohomish County 911	9,153.42	City of Stanwood
717	02/14/2023	Claims	3	36606	Lisa Sokolik	216.22	City of Stanwood
718	02/14/2023	Claims	3	36607	Stanwood Auto Parts	272.16	56100
719	02/14/2023	Claims	3	36608	Stilly Auto Parts Napa	132.23	27197; 27197; 27197
720	02/14/2023	Claims	3	36609	Strategies 360 Inc	2,000.00	City of Stanwood
721	02/14/2023	Claims	3	36610	Thompson Guildner & Associates Inc. P.S.	10,254.80	City of Stanwood
722	02/14/2023	Claims	3	36611	US Bank Na Custody/ Treas Div- Money Ctr	100.00	City of Stanwood 717
723	02/14/2023	Claims	3	36612	Verizon Wireless	2,608.99	372541731-00001
724	02/14/2023	Claims	3	36613	West Coast Code Consultants,	3,115.14	City of Stanwood
725	02/14/2023	Claims	3	36614	Western Mechanical & Controls LLC	2,627.46	
001 General Fund						281,901.59	
101 Street Fund						55,083.16	
103 Street Construction Fund						4,225.00	
104 Park And Trail Improvement Fund						5,611.96	
401 Sewer Fund						95,245.26	
410 Drainage Fund						31,261.45	
421 Water Fund						90,718.43	
630 Agency Fund						450.55	
						Claims:	190,161.04
						564,497.40 Payroll:	374,336.36

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer Wendy Donbrown
(X) Deputy Finance Director

Date: 2/15/23



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 8b
DATE: February 23, 2023
SUBJECT: City Council Regular Meeting Minutes – February 9, 2023
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Regular Meeting Minutes

SUMMARY STATEMENT

February 9, 2023, Regular City Council Meeting minutes are attached.

RECOMMENDED MOTION

MOTION TO APPROVE THE FEBRUARY 9, 2023, CITY COUNCIL REGULAR MEETING MINUTES AS PRESENTED.

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, February 9, 2023 – 7:00 p.m.
In-Person & Zoom Online Meeting
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Bergman led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Tim Pearce, Steve Shepro, Andreena Bergman, and Tim Pearce. The meeting was quorate.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Public Works Director Kevin Hushagen, Associate Engineer Alan Lytton, Economic Development and Marketing Manager Sarah Cho, City Attorney Nikki Thompson, Police Chief Jason Toner, Communications Manager Krista Hintz, and City Clerk Lisa Sokolik. Utility Supervisor Leigh Danielson attended via Zoom.

3. Approval of the Agenda

Mayor Roberts asked Council to add an Executive Session to discuss real estate acquisition per RCW 42.30.110 (c), no action will be taken.

*Motion by Councilmember Shepro, second by Councilmember Robb to approve the agenda with the addition of Item 14 Adjourn to Executive Discussion. **Motion carried unanimously.***

4. Presentation

a. State Auditor's Office Exit Briefing

State Auditor's Office staff Deena Garza, Christy Fazio, and Jordan Helms presented the state audit reports for the period January 1, 2020 through December 31, 2021. The report is on file in the Clerk's office.

b. Recognition of Scott Black Receiving Building Official Credentials

Building Official Scott Black was recognized for obtaining the following certifications during his first 10 months working for the City of Stanwood:

- ICC Building Official Certification
- ICC Building Code Specialist Certification
- ICC Building and Plans Examiners Certification
- ICC Residential Plans Examiner Certification.

c. Gray Goose Award to Dan Finsen by Chief Cermak

Deputy Fire Chief Dave Kraski presented the Phoenix Award to Dan Finsen for saving a life by pulling an occupant out of a burning building on Saturday, January 7th. Dan and his

family were driving by the building and noticed smoke, he stopped to investigate. He saw thick black smoke 1 ft to 2 ft off the ground and an occupant on his hands and knees 6 feet from the door. Dan rushed in to pull the occupant out of the building and returned to make sure no one else was in the building. If Dan had not stopped to investigate the fire, the occupant inside the building would have not survived.

5. Public Comments

Written comments must be provided to the Clerk by 9:00 a.m. on the day of the meeting. Verbal comments may be provided by attending the meeting in person or via Zoom. The city did not receive any written comments.

Verbal:

Cathy Wooten, Stanwood

Topic: 88th Ave Arch Project. Concerned about the cost. Citizens have been requesting a sidewalk on 80th Ave for at least 50 years.

Les Anderson, Stanwood

Topic: 88th Ave Arch project. The beautification Arch will be a fantastic addition to Stanwood. The project cost is high, but it will only continue going up. The Stanwood Commerce Alliance is also in favor of the 88th Ave Arch.

Denise and Sam Long, Stanwood

Topic: 88th Ave Arch project. Concerned about the location, seems to be too far from SR532 to draw people to downtown. Concerned about the project cost and that it won't have lights.

6. Staff / Department Reports

Police Compstat Report – January 2023

7. Council Committee Reports

- a. Community Development Committee Minutes – January 5, 2022
- b. Economic Development Board Minutes – October 21, 2022
- c. Finance Committee Meeting Minutes – January 26, 2023
- d. Parks and Trails Advisory Committee Minutes – November 21, 2022

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve City Council Regular Meeting Minutes – January 26, 2023
- c. Accept Commerce Grant
- d. Reappoint Planning Commissioners Eric Warnat, Cody Davis, and Melissa Toner

*Motion by Councilmember Robb, second by Councilmember Gaumond to approve the consent agenda items A through D. **Motion carried unanimously.***

9. Unfinished Business

- a. Adopt Resolution 2023-03 Storefront Improvement Program

Economic Development and Marketing Manager Sarah Cho said the feedback that staff received after having conversations with business owners, property owners, and community

members is that the City is investing funds towards the Twin City Mile, but what about the buildings themselves? Staff would like to propose that 10% of the \$100,000 budget for the Storefront Improvement Program be allocated for technical assistance services. This can include architectural design assistance, building design assistance, permitting assistance and floodplain development permit assistance. Other feedback staff received was to make the application process as easy as possible.

Council questions and comments:

- The area is larger than previously presented, why has it been extended southward towards SR532? Cho said that the boundary was extended to give more businesses and organizations an opportunity to apply for a grant.
- Applications will be submitted to city staff, then to the Economic Development Board to review, with that board only meeting every eight weeks will that cause a delay in the process. Cho said that EDB meets every 3rd Friday of each month, except August and December, so staff is anticipating getting applications processed timely. Staff is aware that some of the applications are time sensitive depending on the proposed project.
- Are non-profits eligible? Cho said the only non-eligible applicants are national franchises, residential/multifamily buildings, government occupied space, and businesses with more than 25 full-time employees.
- What is being proposed to ensure that participating businesses maintain their storefront? Cho said there are terms and conditions, e.g., lease agreements must have so many years left on their lease, and they must agree to maintain their property for 5 to 10 years.
- Who will enforce those properties are maintained? Love said the city code enforcer. Cho added that after the first year, if participants are not maintaining their property additional procedures and policies to ensure projects are long lasting can be added to the agreement.

*Motion by Councilmember Metz, second by Councilmember Bergman to adopt Resolution 2023-03 for the Storefront Improvement Program and direct staff to begin implementation of the program. **Motion carried unanimously.***

b. Authorize the Mayor to Sign a Contract with Interwest Construction for the 88th Ave Arch Project

On January 26th Council tabled this issue so they could discuss again when all councilmembers are present. Community Development Director Love discussed the high points of the project so council can deliberate on how to move forward.

Council questions and comments:

- Where exactly is the arch going? Love said it will go south of Rite Aid where the current wooden poles are that hang banners now.
- Love said the architect drawings included in the packet are conceptual drawings and are not showing the exact location.
- Since the arch is not lit it will not be visible 3 months of the year, can light be added? Love said that electrical outlets were added to the plan so during the holiday season twinkle lights can be strung. Smith added that power is there so it would be easy to add lights at any time.

- Can the welcome sign say Welcome to Historical Stanwood or Downtown Stanwood? Love said there is only so much room, but she can talk to the architect to see what other options would fit.
- Other cities have 'thank you for visiting' or 'come again' when leaving.
- Has there been a study done on return on investment? Love answered a study has not been done on the Arch project but working with our professional consultants through the Twin City Mile project and our downtown investment, shows by investing in infrastructure and investing in the city, it will bring businesses and visitors to town, it promotes safer streets, makes people more comfortable where they want to walk in your town and spurs economic development.
- Like the concept of the arch but wonder if the funds should be spent on other things, like more sidewalks or other things that the city needs.
- It is a great statement piece, a great banner holder, but the cost is very high.
- Although we need to put money into our sidewalks, we need to move forward with this arch. It is kicking off the other projects that we are planning to do with the Twin City Mile.

Smith wanted to add that Cathy Wooten mentioned the sidewalks on 80th Street, that project is 95% designed and will happen whether or not the Arch project is approved. All the sidewalks listed on the two-year budget will get built. Smith has heard several times studies are done but end up on a shelf, that's where this design will go if not approved. It's not lit, but it does have power so lights can be added at any time. The four bids that came in were consistent especially with regard to the cost of steel.

Motion by Councilmember Pearce, second by Councilmember Metz to authorize the Mayor to sign a contract with Interwest Construction, Inc. for the 88th Avenue Gateway Arch project in the amount of \$327,812.56 plus a \$22,187 contingency to use if needed.

Councilmember Pearce said that we have a great art community, and if the panels on the arch are left blank for now, he is certain they would be able find a quality way to fill them.

Councilmember Shepro said this was the hardest decision he has had to make in three years. He thanked fellow councilmembers for fantastic input on this issue.

Roll call of votes was taken.

<i>Councilmember Pearce</i>	<i>Yes</i>
<i>Councilmember Shepro</i>	<i>Yes</i>
<i>Councilmember Bergman</i>	<i>Yes</i>
<i>Councilmember Schmitt</i>	<i>Yes</i>
<i>Councilmember Gaumond</i>	<i>Yes</i>
<i>Councilmember Metz</i>	<i>Yes</i>
<i>Councilmember Robb</i>	<i>No</i>

Motion carried 6 yea, 1 nay.

10. Public Hearing – None

11. New Business

a. Authorize the Mayor to Sign a Lease Agreement with Stanwood Commerce Alliance

Sarah Cho discussed the annex building lease agreement with the Stanwood Commerce Alliance.

Council questions and comments:

- Who approves the lease extension, the Mayor or Council? City Attorney Thompson said that real property lease agreements are approved by council.
- How does this lease agreement compare to the one given to the Stanwood Chamber of Commerce? Cho's understanding is it's similar, none of the terms have changed. The rental rate and the utilities have not increased.
- Will the Stanwood Commerce Alliance (SCA) be open more regularly to serve visitors? SCA board member Les Anderson said that is their plan, but it takes volunteers. SCA is in its early stages, they are getting more and more members but it might take awhile to get to the point where they can have the office open on a regular basis.
- How will the 5-year lease affect the police station/annex remodel? Cho answered that SCA is aware that they may need to vacate the building for a period while the police station and annex are being remodeled.

*Motion by Councilmember Robb, second by Councilmember Pearce to sign a lease agreement with the Stanwood Commerce Alliance pending final review of the lease agreement for the use of a portion of the Annex building on 271st Street. **Motion carried unanimously.***

b. Authorize First Read Ordinance 1512 SMC Title 1 General Provisions

Community Development Director Love presented the first reading of Ordinance 1512 SMC Title 1 General Provisions. The updates have been reviewed by staff, advisory groups who are looking at our Comprehensive Plan update and Municipal Code update, Community Development Committee and Planning Commission.

Motion by Councilmember Robb, second by Councilmember Pearce to approve the first reading of Ordinance 1512 as set forth in attachment "A" amending title 1 – general provisions of the Stanwood Municipal Code, and to proceed with the second reading of the Ordinance on March 9, 2023.

*Roll call of votes was taken. **Motion carried unanimously.***

c. First Read Ordinance 1513 SMC Title 2 Personnel

Community Development Director Love presented the first reading of Ordinance 1513 SMC Title 2 Personnel which outlines governance structure of the city. It was updated to be more consistent with our existing functions and structures so chapters like fire marshal and police services have been deleted as they are either provided through contract services or by North County Regional Fire Authority.

There are two small policy issues for the council to consider in this chapter regarding the rolls and responsibilities for boards and commissions and whether the council would like to expand them at all.

Motion by Councilmember Robb, second by Councilmember Pearce to approve the first reading of Ordinance 1513 as set forth in attachment "A" amending title 2 – Personnel Provisions of the Stanwood Municipal Code, and to proceed with the second and final reading of the Ordinance on March 9, 2023.

*Roll call of votes was taken. **Motion carried unanimously.***

d. First Read Ordinance 1514 SMC Title 4 Administration

Community Development Director Love presented the first reading of Ordinance 1514 SMC Title 4 Administration which is a new title on how the city functions and does business. The majority of this title is sections moved out of titles 1, 2 and 3. Two new chapters to the code will be included in this title: Defense and Indemnification of City Officers, Employees, and Volunteers, and Ethics.

Motion by Councilmember Pearce, second by Councilmember Shepro to approve the first reading of Ordinance 1514 as set forth in attachment "A" amending title 4 – Administration of the Stanwood Municipal Code, and to proceed with the second and final reading of the Ordinance on March 9, 2023.

*Roll call of votes was taken. **Motion carried unanimously.***

12. Public Closing Comments

Les Anderson, Stanwood

Topic: 88th Ave Arch project. Appreciation of the open discussion regarding this project.

13. Executive/Legislative Reports

a. Mayor's Report

- The Mayor and City Administrator Smith made a trip to Olympia where they spent the day talking with elected officials about the need for funding the Skagit Bay Dike repair, a roundabout on SR 532 and the Twin City Mile project.
- Councilmembers should contact the committee alternate if they will not be able to attend a meeting.

b. City Administrator Report

- Kudos to David Hammond and Wendy Dowhower for a great job on the audit, also to Kevin Hushagen and the former City Engineer (Shawn Smith) since the audit was around a public works project.

c. Councilmember Reports/Questions

- Lots of quality input from boards and commission volunteers. There are several openings so let people know to apply.

14. Recess to Executive Session

At 9:13 p.m., the Mayor, Council, City Administrator Smith, and City Attorney Nikki Thompson recessed to Executive Session for a 20-minute discussion on real estate acquisition in accordance with RCW 42.30.110 (c), no action will be taken. The Regular City Council meeting reconvened at 9:31 p.m.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 9:31 p.m.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7c
DATE: February 23, 2023
SUBJECT: City Council Special Workshop Minutes – February 9, 2023
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Regular Meeting Minutes

SUMMARY STATEMENT

Minutes of the February 9, 2023, City Council Special Workshop are attached.

RECOMMENDED MOTION

MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 9, 2023, CITY COUNCIL SPECIAL WORKSHOP AS PRESENTED.

CITY OF STANWOOD

City Council Special Workshop Meeting
Thursday, February 9, 2023 – 5:00 p.m.
Stanwood-Camano School District
Administration Building Board Room
26920 Pioneer Highway, Stanwood

MINUTES

Call to Order

Mayor Sid Roberts called the meeting to order at 5:15 p.m.

Attendance

Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Tim Pearce, Steve Shepro, Andreena Bergman and Tim Schmitt.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Public Works Director Kevin Hushagen, Finance Manager Wendy Dowhower, Associate Engineer Alan Lytton, Communications Manager Krista Hintz, City Clerk Lisa Sokolik. City Attorney Nikki Thompson joined the meeting at 6:05 p.m.

1. 2023 Management Workplan

City Administrator Shawn Smith presented the 2023 Management Workplan which consists of projects from the Capital Improvement Plan (CIP), Transportation Improvement Plan (TIP), process improvement projects and routine items.

Public Works Director Kevin Hushagen discussed the streets, sidewalks, wastewater, water, storm water, and parks and trails projects listed on the workplan.

Council Comments and Questions:

- Why is the 72nd Ave Sidewalk project not on the TIP? Hushagen said it's on the CIP and the project is currently being designed so it is on the workplan to be completed.
- Why is Ovenell Park not listed on the workplan? Hushagen said projects for Ovenell have been put on hold by Council.
- Request to take down the sign 'future park' at Ovenell, it needs some repair/cleaning. Hushagen said a volunteer citizen group may do that as a project and clean the photo banners.
- What is happening with the second water source for Stanwood? Hushagen said RH2 Engineering is working on the water plan update. Stanwood's regional water source is Everett. An issue is the cost of getting the infrastructure from Stanwood to Everett.
- Do we have any other aquifers we can use? Hushagen said the constraining issue is water rights.
- The design phase for the Church Creek Park Loop Trail project is shown as a low priority in 2026 on the TIP, but on the workplan it's listed for 2024, which one is the

Stanwood City Council Special Workshop Minutes – February 9, 2023

preferred year? Hushagen said with Council's emphasis on parks, with the 72nd Ave sidewalk going in, and all the improvements going into Church Creek Park, that project has been moved up probably to late 2024.

- Council approved \$70,000 for a study of a new Cedarhome area park, but it's not on the list. Can we survey the citizens to see what they would want, so we know what size of property and what features will be needed? Love said we need to do a needs assessment to identify what we want before we buy property. Smith said we can add this to the workplan.

Community Development Director Patricia Love discussed the community development projects listed on the workplan.

Council Comments and Questions:

- The joint Planning Commission and City Council meetings were put on hold due to Covid; can those meetings resume? Love said yes, she can work with the Community Development Committee to come up with an agenda.
- Is there an agency in Snohomish County that helps preserve farmland? Love said that Conservation Futures is involved at the county level. There is a group that the City used when purchasing the farm rights on the Johnson property.

Finance Director David Hammond discussed the finance, clerk, and information technology projects listed on the workplan.

Shawn Smith discussed the police, administration, human resources, and communication projects listed on the workplan.

Council Comments and Questions:

- Very interested to see the in-house police comparison.
- What is meant by update resident priorities? Smith answered it will be a survey taken to update priorities.

2. Social Media Use

City Attorney Nikki Thompson attended the special workshop to discuss the social media and public records.

Adjourn

Mayor Roberts Adjourned the meeting at 6:46 pm.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11.1

DATE: February 26, 2023

SUBJECT: Confirm Mayor's Appointment to Parks and Trails Advisory Committee

CONTACT PERSON: Carly Ruacho, Parks Planning Manager

ATTACHMENTS: A – Meagan Watne Application for Appointment

PURPOSE

The purpose of this agenda item is for Council consideration of and confirmation of the Mayor's appointment of Meagan Watne to the Stanwood Parks and Trails Advisory Committee, to fill position seven (7) which was recently vacated.

BACKGROUND

The Parks and Trails Advisory Committee currently has one vacant position. The position was recently held by Katelyn Durfee. The position term expires December 31, 2025.

ANALYSIS

The Stanwood Mayor is responsible for recommending appointments to the various City ad hoc boards and commissions when terms expire or a vacancy occurs. The City advertised for the vacancies and requested that interested individuals submit applications and letters of interest. Four interested parties submitted a letter of interest for consideration. The Mayor reviewed the letters and spoke to each of the applicants. Staff discussed the overall committee appointment and responsibilities with Meagan at the Mayor's request. Meagan is agreeable to serve on the Committee for at least the remainder of the term. The other three candidates were contacted and invited to participate in the Committee as general public.

Fiscal Impact			
No fiscal impact associated with this action			
Fund(s):			
Amount:	\$ -	Project Estimate:	\$ -
Budget Authorized	☐ Yes ☐ No	Amendment Required	☐ Yes ☐ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation: Mayor Roberts recommends the appointment of Meagan Watne to the Parks and Trails Advisory Committee, to fill position seven (7), for the term ending December 31, 2025

Committee/Board Recommendation: N/A

CITY COUNCIL OPTIONS

1. Approve appointment
2. Do not approve the appointment and provide feedback to Mayor

PROPOSED MOTION

MOTION TO APPOINT MEAGAN WATNE TO THE STANWOOD PARKS AND TRAILS ADVISORY COMMITTEE, POSITION SEVEN (7), FOR A TERM ENDING DECEMBER 31, 2025.

ATTACHMENT A

Meagen Watne
7126 281st PL NW
Stanwood, WA 98292

To whom it may concern:

I would be very pleased to volunteer my time by serving on the Parks and Trails Advisory Committee for the City of Stanwood. Both my personal and profession life have allowed me opportunities to participate in various aspects of parks and rec from planning to use. Since moving to Stanwood, kids' sports, adult sports, birthday parties, BBQs, disc golf, and hiking have all been part of our family's outdoor activities. This has given me a personal familiarity with our various public spaces in their current forms. I have recently also had an opportunity to volunteer with the city's municipal efforts for growth, allowing me better insight into the code and funding constraints faced by the Parks & Trails team. Lastly, I am also serving on the Stanwood Camano Little League board which gives me a very direct and personal desire to ensure we have the best facilities we can for our kids.

On the professional side of the meter, I have been in the commercial construction and development field for 15 years. Projects under my belt related to this topic include a couple of stadiums, some rec centers, and even a sports field complex itself. Understanding maintenance needs for facilities, renovation costs, and having insight to the supply chain related to parks and recreation facilities are assets I believe I can offer to the committee. My background in multi project-management will also be an asset in helping determining project priority and assessing town needs vs wants for yearly funding draws. Even though I come from that background, sustainability has always been a passion I follow, so I am also able to offer insight into green building opportunities and native planting rehabilitation.

We have some amazing facilities and plans in place to keep improving. I would be happy to be part of a team to help keep moving those goals forward.

Thank you for your consideration,

Meagen Watne

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11b
DATE: February 23, 2023
SUBJECT: Ramaley Property Letter of Intent
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: None

PURPOSE

The purpose of this agenda item is for Council authorization directing the Mayor to negotiate a Letter of Intent and Right of Entry with Mark Ramaley for the purpose of conducting a feasibility study to determine the practicability of building a police station and/or civic buildings on property located at 26855 Pioneer Highway.

BACKGROUND

Over the last several years, the City Council has debated how best to provide civic buildings and functions to Stanwood residents. The Council has considered floodplain regulations, Comprehensive Plan goals and policies, the Downtown Master Plan citywide vision, public comments, and professional staff and consultant recommendations.

The 2023/2024 workplan includes two directives regarding siting a civic campus: short-term and long-term objectives.

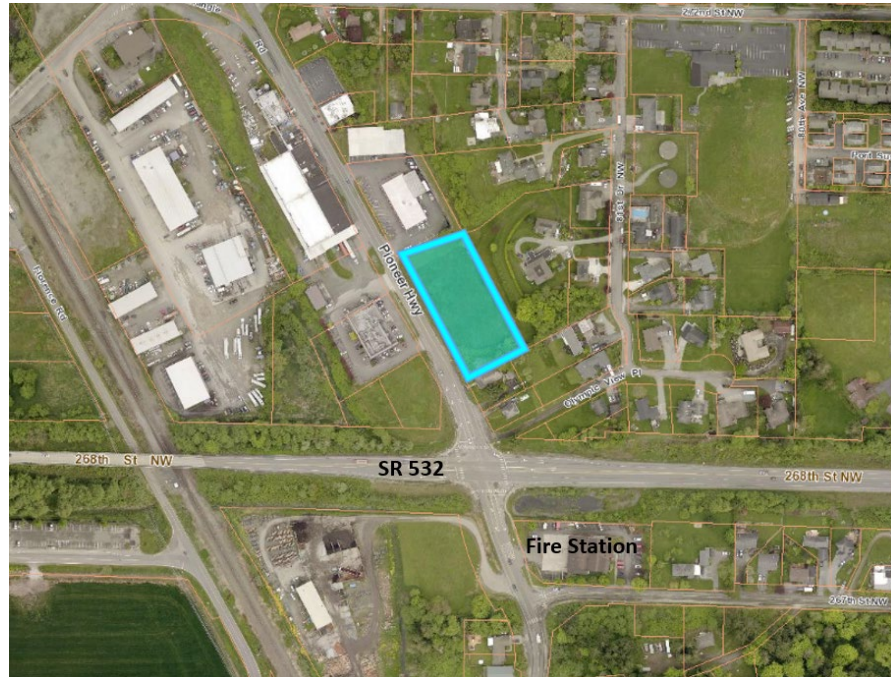
- Short Term: Upgrade the Police Station and City Hall to maintain the buildings structural integrity and functions.
- Long Term: Continue evaluating potential sites for relocated city facilities.

On January 5, 2023, the Community Development Committee discussed the civic campus project options and made the following recommendations:

- Support keeping City Hall in the downtown area. Current City Hall with updates could continue to meet the City's needs for many years.
- Support moving the Police Station out of the floodplain but close to downtown. Consider locating the Police Station on the vacant lot on Pioneer Highway (Ramaley Property) next to Les Schwab.

ANALYSIS

The Ramaley parcel, located at 26855 Pioneer Highway, is near downtown, out of the flood plain, near the fire station for coordinated emergency services, has quick access to SR 532, has easy access to downtown and uptown from Cedarhome Drive, and is centrally located within the city.



At 1.24 acres it is nearly the same size as the 72nd Avenue parcel so it should be large enough for a potential Police Station and Council Chambers if needed. This property is zoned General Commercial, and a Police Station would be an allowed use. The property has slope issues, easements, an open drainage ditch along the frontage, and a water line through the top half of the property that would need to be designed around or moved. A feasibility study will be necessary to determine the adequacy of the site for civic buildings and functions.

FISCAL ANALYSIS

Fiscal Impact

To properly evaluate the site for civic use, a feasibility study should be prepared which includes an appraisal, geotech report, critical areas, cultural resources, and a preliminary site design analysis. A phase 1 Environmental Assessment was completed in 2020 that determined the risk of contamination to the soil, groundwater and/ or vapor intrusion was minimal and therefore no further investigation was warranted. There is roughly \$2.88 million in the Building Construction Fund. Feasibility would cost roughly \$51,000 as follows:

Task	Cost
Deposit (If Needed)	\$5,000
Appraisal	\$5,000
Geotechnical Report	\$10,000
Wetland Report (If Needed)	\$8,000
Cultural Resource Report	\$8,000
Site Feasibility Analysis	\$15,000
Tentative Feasibility Costs:	\$51,000

Fund(s):	Police / City Hall Design: 594.18.62.11		
Amount:	\$51,000.00	Project Estimate:	\$51,000.00
Budget Authorized	☐ Yes ☒ No	Amendment Required	☐ Yes ☒ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation:

The Ramaley property appears to meet the two policy issues that the Council has been debating: keeping civic functions in the downtown but located out of the floodplain. To determine if this property can be developed per the city's needs, a feasibility study and due diligence is needed.

Committee/Board Recommendation:

No committee review; full Council action.

CITY COUNCIL OPTIONS

1. Authorize staff to prepare the needed feasibility and due diligence studies and authorize the Mayor to enter into negotiations with Mr. Mark Ramaley on a Letter of Intent and Right of Entry.
2. Take no action at this time.

PROPOSED MOTION

"I MOVE TO AUTHORIZE THE MAYOR TO SIGN A LETTER OF INTENT IN A FORM ACCEPTABLE TO THE CITY ATTORNEY TO EXPLORE POSSIBLE PURCHASE OF REAL PROPERTY LOCATED AT 26855 PIONEER HIGHWAY."

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11c

DATE: February 23, 2023

SUBJECT: Washington State Department of Ecology PSNR Grant Award

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS:

PURPOSE

The purpose of this agenda item is for Council approval to accept \$141,921.00 in funding from the Department of Ecology's Puget Sound Nutrient Reduction Grant program to be used during the comprehensive sewer plan update.

BACKGROUND

In February 2022, Public Works applied for the Washington State Department of Ecology's Puget Sound Nutrient Reduction Grant program. The City was awarded \$141,921.00 in funding to be used for the comprehensive sewer plan update.

RECOMMENDATIONS

Staff Recommendation:

Staff recommends the acceptance of the \$141,921 from the Puget Sound Nutrient Reduction grant program.

CITY COUNCIL OPTIONS

1. Approve the acceptance of the grant award.
2. Do not approve agreement as written.

PROPOSED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO SIGN A GRANT AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR \$141,921.00 FROM PUGET SOUND NUTRIENT REDUCTION GRANT PROGRAM.

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11d

DATE: February 23, 2023

SUBJECT: Resolution 2023-04 Placing an Advisory Measure on the November 2023 Ballot Regarding a Fireworks Ban

CONTACT PERSON: David A. Hammond, Finance Director

ATTACHMENTS:

- A – Resolution 2023-04 Approve Resolution 2023-04 Placing an Advisory Measure on the November 2023 Ballot Regarding a Fireworks Ban Within the City Limits
- B – SMC Section 5.04.060 Sale, purchase, use and discharge dates and hours
- C – Explanatory Statement for 2023 Advisory Ballot Measure Regarding the Prohibition of Fireworks within City Limits

ISSUE

Consider adoption of Resolution 2023-04 Placing an Advisory Measure on the November 2023 Ballot Regarding a Fireworks Ban?

RECOMMENDATION

The city council should adopt Resolution 2023-04 (Attachment A) Placing an Advisory Measure Regarding a Fireworks Ban on the November 2023 Ballot concerning fireworks ban in Stanwood.

SUMMARY

Under Stanwood Municipal Code Chapter 5, the City of Stanwood currently allows consumer sales, purchase, and use of fireworks in the city limits. This ballot proposition is a non-binding advisory vote that allows residents to inform the Stanwood City Council whether they are for or against prohibiting consumer sales, purchase, and use of fireworks within the City of Stanwood. A “Yes” vote means the voter is in favor of prohibiting consumer sales, purchase, and use of fireworks within the City of Stanwood. A “No” vote means the voter is in favor of allowing consumer sales, purchase, and use of fireworks within the City of Stanwood as laid out in Stanwood Municipal Code Chapter 5. The outcome of this advisory vote will provide input to the Stanwood City Council in its decision-making process to evaluate whether to modify the City’s existing law, which currently allows consumer sales, purchase, and use of fireworks in the city limits of City of

Stanwood. (See Attachment B SMC Section 5.04.060 Sale, purchase, use and discharge - dates and hours.)

DISCUSSION

If council chooses to adopt the resolution, the City Clerk will forward to the County Auditor for placement on the November 7, 2023, General Election ballot. The results of the advisory vote will inform the city as to voters' fireworks preferences. The City will be required to seek "pro/con" committee members to participate in the preparation of the voter's pamphlet.

Staff considered whether to propose language in the measure offering multiple options, for example whether voters want a total ban, partial ban, or no ban, we were advised by the Snohomish County Auditor's office that the responses limited to two options, preferably yes/no.

FINANCIAL IMPACT

There is no financial impact from placing the measure on the ballot. This will not increase the city's 2023 election cost, additional cost for the voter's pamphlet.

CITY COUNCIL OPTIONS

1. Adopt Resolution 2023-04 Placing an Advisory Measure on the November 2023 Ballot Regarding a Fireworks Ban.
2. Do not adopt 2023-04 Placing an Advisory Measure on the November 2023 Ballot Regarding a Fireworks Ban, and direct staff to address specific council concerns or provide additional information.
3. Do not adopt Resolution 2023-04 Placing an Advisory Measure on the November 2023 Ballot Regarding a Fireworks Ban.

RECOMMENDED MOTION

I MOVE TO ADOPT RESOLUTION 2023-04, FOR VOTERS OF THE CITY OF STANWOOD TO APPROVE OR REJECT THE ADVISORY MEASURE REGARDING A FIREWORKS BAN WITHIN THE CITY LIMITS

CITY OF STANWOOD

RESOLUTION NO. 2023-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON REQUESTING THE SNOHOMISH COUNTY AUDITOR TO PLACE AN ADVISORY MEASURE ON THE NOVEMBER 2023 BALLOT REGARDING WHETHER TO PROHIBIT FIREWORKS IN THE CITY

WHEREAS, current city ordinance codified as SMC Ch. 5 provides for consumer sales, purchase, and use of fireworks in the city limits of City of Stanwood; and

WHEREAS, the issue of whether to allow fireworks in the City limits has been a matter of contention among residents; and

WHEREAS, the Stanwood City Council wishes to give the citizens of Stanwood the opportunity to express their opinion on whether consumer sales, purchase, and use of fireworks should be prohibited in the City of Stanwood;

BE IT RESOLVED BY THE CITY OF STANWOOD, WASHINGTON:

Section 1. The City Council requests that the Snohomish County Auditor place the following question on the November 7, 2023 ballot as a nonbinding measure for advisory purposes in substantially the following form:

““Should the Stanwood City Council prohibit fireworks within the City limits of Stanwood?”

YES _____

NO _____

Section 2. The City Council also hereby requests that the ballot title, explanatory statement, committee statements, if obtained, be published in the Local Voters’ Pamphlet.

Section 3. Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 4. Corrections. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This resolution shall be effective immediately upon passage by the Stanwood City Council.

PASSED by the City Council and **APPROVED** by the Mayor this ____ day of _____, 2023.

CITY OF STANWOOD

By _____
Sid Roberts, Mayor

ATTEST:

APPROVED AS TO FORM:

By _____
Lisa Sokolik, City Clerk

By _____
Nikki C. Thompson, City Attorney

5.04.060 Sale, purchase, use and discharge – Dates and hours.

(1) It is legal to sell and purchase consumer fireworks within the city of Stanwood from 12:00 noon to 11:00 p.m. on June 28th, from 9:00 a.m. to 11:00 p.m. on each day from June 29th through July 4th, from 9:00 a.m. to 9:00 p.m. on July 5th, and from 12:00 noon to 11:00 p.m. on each day from December 27th through December 31st of each year.

(2) Consumer fireworks may be used or discharged each day between the hours of 12:00 noon and 11:00 p.m. on June 28th and between the hours of 9:00 a.m. and 11:00 p.m. on June 29th to July 3rd, and on July 4th between the hours of 9:00 a.m. and 12:00 midnight, and between the hours of 9:00 a.m. and 11:00 p.m. on July 5th, and from 6:00 p.m. on December 31st until 1:00 a.m. on January 1st of the subsequent year. (Ord. 1379 § 3, 2014).

The Stanwood Municipal Code is current through Ordinance 1506, passed August 11, 2022.

Disclaimer: The city clerk's office has the official version of the Stanwood Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

[Town Website: stanwoodwa.org](http://stanwoodwa.org)

[Code Publishing Company](#)

**THOMPSON ★ GUILDNER
& ASSOCIATES INC. P.S.**110 Cedar Ave, Ste 102
Snohomish, WA 98290
360.568.3119**www.trustedguidancelaw.com****Explanatory Statement for Stanwood 2023 Advisory Ballot Measure Regarding the
Prohibition of Fireworks within the Stanwood City Limits**

Under Stanwood Municipal Code Chapter 5, the City of Stanwood currently allows consumer sales, purchase, and use of fireworks in the city limits. This ballot proposition is a non-binding advisory vote that allows residents to inform the Stanwood City Council whether they are for or against prohibiting consumer sales, purchase, and use of fireworks within the City of Stanwood. A “Yes” vote means the voter is in favor of prohibiting consumer sales, purchase, and use of fireworks within the City of Stanwood. A “No” vote means the voter is in favor of allowing consumer sales, purchase, and use of fireworks within the City of Snohomish as laid out in Stanwood Municipal Code Chapter 5. The outcome of this advisory vote will provide input to the Stanwood City Council in its decision-making process to evaluate whether to modify the City’s existing law, which currently allows consumer sales, purchase, and use of fireworks in the city limits of City of Stanwood.