

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, December 8, 2022 – 7:00 p.m.
In-Person & Zoom Online Meeting
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Gaumond led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

*Motion by Councilmember Robb, second by Councilmember Metz, to excuse Councilmember Tim Pearce. **Motion was carried unanimously.***

Also present: Community Development Director Patricia Love, Finance Director David Hammond, City Attorney Nikki Thompson, Chief Jason Toner, Fire Chief John Cermak, Associate Engineer Alan Lytton, Assistant to the Administrator/Communication Manager Krista Hintz, and City Clerk Lisa Sokolik. City Administrator Shawn Smith and Utility Supervisor Leigh Danielson attended via Zoom.

3. Approval of the Agenda

*Motion by Councilmember Metz, second by Councilmember Gaumond to approve the agenda as amended. **Motion carried unanimously.***

4. Presentation - None

5. Public Comments

Written comments must be provided to the Clerk by 9:00 a.m. on the day of the meeting. Verbal comments may be provided by attending the meeting in person or via Zoom.

Written Comments

Peggy Kitting, Stanwood Topic: Crematorium Stack Fire during Christmas Tree Lighting Event

6. Staff / Department Reports

Police Compstat Report – November

Council questions and comments:

The report mentions two speeding hotspots, where are those locations? Chief Toner said they will be focusing on three streets: 80th, 276th and 284th.

7. Council Committee Reports

- a. Finance Committee Meeting Minutes – November 17, 2022
- b. Parks and Trails Advisory Committee Meeting Minutes – October 17, 2022
- c. Public Safety Committee Meeting Minutes – November 10, 2022

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks.
- b. Approve City Council Regular Meeting Minutes – November 21, 2022.

*Motion by Councilmember Gaumond, second by Councilmember Bergman to approve the consent agenda items A and B. **Motion carried unanimously.***

9. Unfinished Business

Authorize the Mayor to Sign Change Order No. 2 for the Sebranke Property Cleanup Project with Wyser Construction Corporation

Associate City Engineer Alan Lytton said Wyser Construction started the cleanup of the Sebranke Property on Monday, December 5th. They found an undocumented 800-gallon field storage tank which will need to be addressed.

Council questions and comments.

- What was stored in the tank? Lytton said judging by the size, he believes it stored oil.
- What fund will be used to pay for the change order? Director Hammond answered the general fund.
- Were there gasoline tanks on the site? Lytton said no, none that have been found.
- When will the work be done? Lytton said as soon as the samples are back they can start filling in

Motion by Councilmember Robb, second by Councilmember Shepro, to authorize the Mayor to sign a change order in the amount not to exceed \$7,700.00 for the Sebranke Cleanup Project with Wyser Construction Corporation.

*Roll call of votes was taken. **Motion carried unanimously.***

10. Public Hearing

- a. Final 2023-2024 Biennial Budget

Director Hammond said Council has discussed the 2023-2024 budget several times; a public hearing was held no comments were received, and the first reading was passed on November 21st.

Staff used the ClearGov software this year. The software is designed so the budget book that is presented complies with the Government Financial Officers Association Best Practices, the City will be able to submit the budget for approval to earn the Certificate of Excellence, which was last obtained in 2013.

The budget presented for adoption has a total appropriation of \$74,216,418 for two years.

The Mayor opened the Public Hearing at 7:22 p.m. With no public comments, the Mayor closed the Public Hearing at 7:22 p.m.

Motion by Councilmember Robb, second by Councilmember Gaumont, to approve the second reading and adoption of Ordinance 1509 2023-2024 Biennial Budget.

Councilmember Robb thanked Director Hammond, the finance staff and all the department heads for their hard work on the budget, it is quite ambitious but well balanced and very much aligns with the community's goals, he is very proud to put his name on it.

*Roll call of votes was taken. **Motion carried unanimously.***

11. New Business

a. Approve Resolution 2022-19 - Financial Management Policy Update

Hammond said the plan is to review and update the Consolidated Financial Management Policy in conjunction with the biennium budget process. Hammond discussed five significant changes:

1. Street Operation Fund Required Reserve
2. Delegate Sole Source Authority
3. Public Works Contract Change Order Delegation
4. Code of Ethics
5. Electronic Funds Transfer Policy

Council questions and comments:

- Councilmember Metz said the Finance Committee discussed extensively and support it unanimously. There were some concerns about the delegation update, but the benefits outweigh the risk, and it can be monitored with the quarterly report. If delegation is used improperly that can be addressed.
- Councilmember Shepro asked if the City has experienced costly delays with the current policy? Lytton said yes, last year on the Main Lift Station project, the City paid \$5,000 per day for standby time waiting to get a change order approved by council.

Motion by Councilmember Bergman, second by Councilmember Metz, to adopt Resolution 2022-19 Updated Financial Management Policy.

Roll call of votes was taken.

<i>Councilmember Gaumont</i>	<i>Yes</i>
<i>Councilmember Metz</i>	<i>Yes</i>
<i>Councilmember Robb</i>	<i>Yes</i>
<i>Councilmember Shepro</i>	<i>No</i>
<i>Councilmember Bergman</i>	<i>Yes</i>
<i>Councilmember Schmitt</i>	<i>Yes</i>

Motion carried 5 yea and 1 nay

b. Authorize the Mayor to Sign Supplemental No. 3 to the Public Defender Contract

Hammond said that this is a two-year extension to the Public Defender Association contract, the City is required to provide these services to our citizens, and we have had a good relationship working with the Public Defender Association. The 2022 rate will hold over for 2023 due to the low volume of cases during the pandemic, rates will be adjusted in 2024.

Council questions and comments:

- Councilmember Schmitt asked if the City pays for felony cases? Hammond said no, just misdemeanor cases. The State is required to prosecute through the county for felony crimes.

*Motion by Councilmember Metz, second by Councilmember Shepro authorize the mayor to execute Supplemental Agreement No. 3 to the Professional Services agreement between the City of Stanwood and Snohomish Public Defender Association for Indigent Defense Services through December 31, 2024. **Motion carried unanimously.***

c. Support Snohomish County Mayors and Business Leaders for Public Safety

Hammond said this new organization, Mayors and Business Leaders for Public Safety has the support of Mayor Roberts. This group is as a private sector non-profit organization set up to push for changes in the public safety area seeking legislation to provide more training, experience, and funding for law enforcement services. More information can be found on their website <https://www.keepyourcitysafe.com/>

Participation is tiered, for a city our size the recommended participation is \$3,750 per year.

Mayor Roberts said the Snohomish County mayors have been working on this for a year. This group came about from incredible frustration of mayors not being able to do anything about homelessness, drug use, negative street activity and not being able to arrest anyone.

Mayor Franklin of Everett and Mayor Nehring of Marysville along with other mayors finally said enough is enough and they put together this organization. All Snohomish County mayors have signed on and have spent many hours discussing the issues. The organization has hired a public relations firm, put up a website, and already begun to lobby legislatures and have met with some representatives and they just need a little seed money. Mayor Roberts said they have already seen benefits.

Chief Toner added for the last couple of years there's been a lot coming out of Olympia which has had unintended consequences that has affected cities. Stanwood has not suffered like others, but we have still seen the effects of those decisions. Chief Toner is fully in support of the Mayor and the city joining the coalition, it's a strong bipartisan group and it will hopefully give a stronger voice to our small city down in Olympia for what's been facing our city.

Hammond said that the Public Safety Committee discussed this issue earlier tonight at their meeting and they are in favor of supporting the coalition.

Council questions and comments:

- Councilmember Schmitt commented that the objectives of this organization speak directly about the bindings that have been placed on the police.
- Councilmember Robb commented that he fully supports this group and thanked the Mayor for joining and being a part of the coalition and for bringing attention to it. Robb added for an additional show of support for this effort, he would support two-years of payments.
- Councilmember Bergman is in support for as many years as it will take.

Motion by Councilmember Metz, second by Councilmember Bergman to authorize the Mayor to support the Mayors and Business Leaders for Public Safety Coalition including a first year payment of \$3,750.00.

Motion by Councilmember Robb, second by Councilmember Shepro to amend the motion to include a second-year payment of \$3,750.00.

*Roll call of votes was taken to amend the motion. **Motion carried unanimously.***

Roll call of votes was taken on the main motion to authorize the Mayor to support the Mayors and Business Leaders for Public Safety Coalition including a first year payment of \$3,750.00 and a second year payment of \$3,750.00.

*Roll call of votes was taken. **Motion carried unanimously.***

12. Public Closing Comments

13. Executive/Legislative Reports

a. Mayor's Report

- The Snohomish County Cities meeting and dinner is next week on December 15th, councilmembers can contact Lisa if they'd like to attend.
- Attended the Tree Lighting event last Saturday, it was very festive.
- Attended the ribbon cutting for Dance Project NW, approximately 60 to 70 girls from 10-13 years old were there.
- Strategies 360, the City's Lobbying firm arranged a meeting with the governor's budget writer and staff last week to discuss the funding for the Dike, it was a very positive meeting.
- The Mayor has offered his services to the Fire Authority to ride on one of the fire trucks on December 12th.
- Tonight's meeting is the last meeting of the year.
- Next meeting is January 12, 2023.
- Happy Holidays, Merry Christmas, and Happy New Year! Thank you, Council for serving the City of Stanwood!

b. City Administrator Report

c. Councilmember Reports/Questions

- Merry Christmas everyone!
- Councilmember Metz had a good talk with State Representative Clyde Shavers about the dike issue and law and order in Stanwood.
- Spread the word that there is a school board vacancy.
- It was a blast being on the City Council this past year.
- Thank you, Director Hammond for getting the TBD tax levy on the ballot and thankful it passed.
- Thank you to the Mayor for a great 2022.
- Thank you to Izzie Lund, Reporter Stanwood Camano News, who regularly attends the city council meetings and appreciation for her mentioning the City in her news articles.
- The Mayor gave a great speech at the Tree Lighting event.

14. Recess to Executive Session – None

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:16 p.m.

CITY OF STANWOOD



Sid Roberts, Mayor

ATTEST:



Lisa Sokolik, City Clerk