

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, August 11, 2022 – 7:00 p.m.
In-Person & Zoom Online Meeting
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Gaumond led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Steve Shepro, Andreena Bergman and Tim Schmitt. The meeting was quorate.

A motion was made by Councilmember Metz, Second by Councilmember Gaumond to excuse Councilmember Tim Pearce. Motion carried unanimously.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Finance Director David Hammond, Police Chief Jason Toner, City Attorney Nikki Thompson, and City Clerk Lisa Sokolik.

3. Approval of the Agenda

Motion by Councilmember Shepro, second by Councilmember Gaumond to approve the agenda as written. Motion carried unanimously.

4. Presentation - Purple Heart City

Drew James, Judge Advocate for the Department of Washington VFW and Robert Alvarez, Regional Manager and a three-time purple heart recipient (from serving in Afghanistan) talked to the Council about the Military Order of the Purple Heart organization, which is the only Veterans service organization comprised strictly of "combat" veterans. The mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly make sure we never forget.

The organization is trying to stand-up another VFW post here in Stanwood, there was one in Stanwood years ago.

Mr. James asked the Council to consider supporting the mission and becoming a Purple Heart City. All Purple Heart Cities are pinned on the Purple Heart Trail, for more information on the Purple Heart Trail visit their website at www.purpleheart.org/purplehearttrail Washington's trail runs along I-5 from Canada to Mexico and Highway 2 from Everett to Spokane.

5. Public Comments

The Clerk did not receive any written comments or requests to verbally address the Mayor and City Council. Written comments must be provided to the Clerk by 9:00 a.m. on the day of the meeting. Verbal comments may be provided by attending the meeting in person or via Zoom.

6. Staff / Department Reports - None

7. Council Committee Reports

Finance Committee Meeting Minutes – July 28, 2022

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve July 28, 2022, City Council Regular Meeting Minutes
- c. Adopt Resolution 2022-14 – Electronic Fund Transfer Policy
- d. Authorize the Mayor to Sign Security System Contracts

Motion by Councilmember Robb, second by Councilmember Metz to approve the consent agenda items A - D. Motion carried unanimously.

9. Unfinished Business - None

10. Public Hearing – None

11. New Business

- a. Authorize the Mayor to Sign a Small Public Works Contract with Konnerup Construction, Inc. for the 273rd Sidewalk Project

Public Works Director Kevin Hushagen explained that this contract is for a sidewalk project from 100th Ave by Josephine Sunset Home along 273rd to Stanwood Elementary. The City received favorable bids, the project is on the Six-Year TIP and in the budget, the project will create a safer path for the daycare, Our Savior Lutheran Church, and Josephine's.

Councilmember Robb asked about the timing, will it be completed by the time school starts? Hushagen said no, although it's a 20-day project and although Konnerup has a pretty aggressive schedule, it's starting late in the year, so he isn't anticipating it being completed by the time school starts, but it will be close.

Motion by Councilmember Gaumond, second by Councilmember Shepro to authorize the mayor to sign a contract with Konnerup Construction, Inc. for the 273rd PI NW Pedestrian Path project in the amount not to exceed \$113,775.00.

Roll call of votes was taken. Motion carried unanimously.

- b. Authorize the Mayor to Sign a Supplemental Agreement with Perteet, Inc. for Viking Way Phase 2 Cultural Resources Assessment and Noise Analysis.

Hushagen discussed the Perteet Supplemental Agreement. As part of the Viking Way Phase II project, the WA State Dept. of Transportation (WSDOT) ask that the City does a noise study and a Cultural Resources Assessment of the project area. We are not a contract authority city, so WSDOT is our contract authority. The funds came from Puget Sound Regional Council (PSRC) through Federal Highways (FWHA), so the City is required to do the study and assessment.

The City reached out to Perteet to see if they could do the study and assessment as part of their contract to keep the project moving forward.

Councilmember Schmitt asked if we have ever had to do previous cultural assessments and if yes, have we ever found anything. Hushagen said we primarily do them for all projects that have ground disturbance, it's reviewed by the Tribes, and they tell us what we need to do. At a minimum we do an inadvertent discovery plan in case we do dig up artifacts. Schmitt asked if there was any pushback on doing the noise study. Hushagen said no, the funding source sets the requirements. Schmitt asked about Perteet's indirect cost rate and its relevance. Hushagen said that part of the funding package with FWHA and PSRC allows for billing at 186% for overhead and profit.

Motion by Councilmember Metz, second by Councilmember Robb to authorize the Mayor to sign a Supplemental Agreement with Perteet, Inc. to conduct a Cultural Resources Assessment and Noise Analysis for the Viking Way Phase II project not to exceed \$15,865.

Roll call of votes was taken. Motion carried unanimously.

c. Authorize the Mayor to Sign a Snohomish County Human Services Department Contractor Agreement

Finance Director David Hammond said that Snohomish County Human Services Department has a low-income assistance program. In order for our citizens to participate, the City has to have an agreement in place with the County. Citizens would go through the County's application process for water and sewer utility billing assistance, if approved, the County would reimburse the City. We want to offer as many programs to our citizens as we can.

Motion by Councilmember Robb, second by Councilmember Bergman to authorize the Mayor to sign Snohomish County Human Services Department Contractor agreement.

Councilmember Robb said the Finance Committee discussed this item at their July meeting and the Committee's recommendation is for Council to approve the agreement, so he is glad to see it moving forward.

Roll call of votes was taken. Motion carried unanimously.

d. First and Second Reading and Adoption of Ordinance 1506 Revenue Bond, IS4 Projects

Finance Director Hammond discussed the Revenue Bond and the reason for the first and second reading and adoption in one meeting, which is allowed in the rules of procedures, but staff tries not to ask for except in rare occasions. It requires the Mayor, Mayor Pro Tempe, and longest serving councilmember's advanced approval to proceed.

A private bank placement such as this bond sale is done through a competitive process. The interest rates have been increasing, so banks don't want to extend their offerings for extended periods of time, so the City needs to be in a position to look at the bids, select the best one, accept the deal and issue the bond in a timely manner.

The projects that these bonds will fund are listed in the Capital Improvement Plan and in the budget, so this is Council's direction to finance the project this way.

This is a "delegation ordinance" that will authorize either the Mayor or the Finance Director acting individually to execute the bond sale in the manner and upon the terms set by the City Council. The following are key terms:

Term:	No greater than 21 years
True Interest rate:	No greater than 4.25 percent
Loan amount:	\$3,480,000.00

Councilmembers discussed and asked questions.

Motion by Councilmember Metz, second by Councilmember Bergman to approve the first and second reading and final adoption of ordinance 1506 providing for the issuance, sale and delivery of water, sewer, and stormwater revenue bonds, 2022.

Roll call of votes was taken. Motion carried unanimously.

12. Public Closing Comments - None

13. Executive/Legislative Reports

a. Mayor's Report

- It was fun riding in the Stanwood Fair Parade last week.
- The Mayor and City Administrator Smith met with State Senator Ron Muzzall and State Representative Greg Gilday today regarding a grant for the dike repair.
- No City Council meeting on August 25th, the next meeting is scheduled on September 8th and there is also a special workshop on Sept. 22nd.

b. City Administrator Report

- Good news! Today, PUD is finally paving the SE end of Pioneer Highway, the road has been rough and bumpy for a year, so it great it's finally finished.
- Church Creek Park tree work is done, leaving huge piles of wood chips, which we wanted as we have use for them. The Park will re-open tomorrow, Friday, August 12th.

c. Councilmember Reports/Questions

- National Night Out was a great success, according to the internet over 10,000 people showed up!
- The flower baskets are delightful.
- The Stanwood Fair was fantastic.
- Kristina Everson petitioned for an audible crosswalk by Haggens. She sent an email thanking the City for installing one on 265th & 72nd, it was her birthday and when she

got off the bus to go shopping she was greeted with the beeping from the audible crosswalk, it was best birthday surprise of the day.

- Summertime in Stanwood is as good as it gets with all the special events. NNO was a great event and Councilmember Bergman saved the day for Councilmember Robb. His 5-year-old son dropped his ice cream and Bergman was right there with a new one. Thank you, Councilmember Bergman!
- The Fair Parade was nice and had drones flying around so hopefully there will be some good pictures. There seemed to be a higher police presence at the fair which was very much appreciated.
- Thank you to staff for the CIP workshop.
- What kind of options does the city have with emergencies outside of the city limits but affect the city? Legally, can the city spend funds from the general fund? Hammond said generally, the general fund has fewer restrictions. City Attorney Thompson said we could spend general funds if it has a regional impact and there is a significant benefit to the citizens of Stanwood.
- The Skagit fair is going on this weekend.

14. Recess to Executive Session – None

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 7:57 p.m.

CITY OF STANWOOD



Sid Roberts, Mayor

ATTEST:



Lisa Sokolik, City Clerk