City of Stanwood

City Council Packet

Stanwood City Council
Regular Meeting

Thursday, June 23, 2022

AGENDA
CITY COUNCIL REGULAR MEETING
Thursday, June 23, 2022 – 7:00 p.m.

Stanwood-Camano School District
Administration Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings
in-person at the address above, or Via Zoom.
Instructions to join the meeting by telephone or online are posted on the
City Website **https://www.stanwooodwa.org**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **PRESENTATION**
   a. Employee Recognition Awards **4.1**
5. **PUBLIC COMMENTS**

   Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting via this link:https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61; verbal comments may be provided in-person, or by attending the meeting via Zoom; for assistance call 360-454-5213.
6. **STAFF / DEPARTMENT REPORTS**
   a. Police Compstat Report – May 2022 **6.1**
7. **COUNCIL COMMITTEE REPORTS**
   a. Community Development Committee Meeting Minutes – June 2, 2022 **7.1**
   b. Finance Committee Meeting Minutes – June 13, 2022 **7.7**
   c. Planning Commission Meeting Minutes – April 11 and May 9, 2022 **7.9**
   d. Public Works Committee Meeting Minutes – June 6, 2022 **7.21**
8. **CONSENT AGENDA**
   a. Approve Vouchers and Payroll Checks **8.1**
   b. Approve City Council Regular Meeting Minutes - June 9, 2022 **8.7**
9. **UNFINISHED BUSINESS**
10. **PUBLIC HEARING**

    Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting via this link: https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61, or verbal comments may be provided by attending the meeting via Zoom; for assistance call 360-454-5213.
    a. Six-Year Transportation Improvement Plan 2023-2028
       i. Open Public Hearing
       ii. Adopt Resolution 2022-08 City of Stanwood Six-Year TIP 2023-2028 **10.1**
11. **NEW BUSINESS**
12. **PUBLIC CLOSING COMMENTS**
13. **EXECUTIVE/LEGISLATIVE REPORTS**
    a. Mayor's Report
    b. City Administrator's Report
    c. Councilmember Reports/Questions
14. **RECESS TO EXECUTIVE SESSION**
15. **RECONVENE AND ADJOURN**

Upcoming Meetings:
July 14, 2022, Regular Meeting
July 28, 2022, Regular Meeting

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: **4a**

DATE: June 23, 2022

SUBJECT: Employee Recognition Awards

CONTACT PERSON: Shawn Smith, City Administrator

ATTACHMENTS:

SUMMARY STATEMENT

City Administrator Shawn Smith will present two City Employees with the 2022 Employee Excellence Award.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**6a**
DATE:	June 23, 2022
SUBJECT:	Police Compstat Reports
CONTACT PERSON:	Chief Jason Toner
ATTACHMENTS:	A – May 2022 Compstat Report

SUMMARY STATEMENT

Attached is the May 2022 Compstat Report for Council review.

Stanwood Police Department

CompStat Report



City of Stanwood Police Chief Jason Toner

Prepared by: Snohomish County Sheriff Office Crime Analysis Unit and Stanwood Police Department

MAY 2022

Stanwood Police Department

COMPSTAT REPORT

What is CompStat?

CompStat stands for 'Computer Statistics' dealing specifically with crime. It is found to be an effective way to accurately track crime and use the information to deploy officers to address it in timely manner. It is a performance management system that is used to reduce crime and achieve other police department goals. It emphasizes information-sharing, responsibility and accountability and improving effectiveness.

What is the benefit to the community?

CompStat allows us to track crime problems and allocate resources to the areas that are being affected. By being able to focus our efforts on areas being impacted, we are able to make apprehensions and drive down crime in Stanwood.

How is data collected?

Crime Analysts access a variety of systems to collect and analyze law enforcement data. Data collection begins at the 911 call center (SNO911) and carries over into law enforcement records management systems (LERMS). Much of the information presented in this report is also reported to state and federal agencies annually.

What data will you see in this report?

What occurred within the city limits of Stanwood and calls responded to by the Stanwood Police outside the city.

This is a true representation of all police activity occurring in the City of Stanwood, you will see these calls listed as "In the STW Beat". On occasion, Stanwood Police officers will be called outside the city to assist other agencies. We also have deputies who live outside of the city so on occasion they will make a traffic stop or respond to a nearby call while commuting to work. You will see these call listed as "Answered by STW ORI"

Incident data:

This represents what police were called to and includes self-initiated activity. Multiple 911 calls for the same incident are presented as a single incident.

Case data:

An incident becomes a case when the deputy determines reporting protocol is met. A case is often generated based on a specific crime, traffic collisions, arrest or the need to document specific actions or information.

MAY 2022

Stanwood Police Department

POLICE STAFFING

The City of Stanwood contracts for law enforcement services through the Snohomish County Sheriff's Office. The contract is identified as a "stand alone" contract, which allows the City of Stanwood to maintain its own police identity to include policies and procedures that meet unique small city needs. All uniforms and vehicles are identified as Stanwood Police and we provide services to the city population of approximately 7,425.

DIVISIONS:

CHIEF OF POLICE: Has the rank of Lieutenant with the Sheriff's Office. Oversees all aspects of the Police Department daily operations. The Chief works with city staff to ensure community needs are met.

ADMINISTRATIVE SERGEANT: Administers the day-to-day administrative functions of the Police Department and oversees the day shift deputies, School Resource Officer and Detective. Steps in as the Chief of Police when the chief is absent.

NIGHT SERGEANT: Oversees the swing shift and night shift deputies.

PATROL DIVISION: Responds to crimes in progress, traffic collisions, missing persons, and other emergency and non-emergency calls for service.

SCHOOL RESOURCE OFFICER: Utilizes the concept of educator, informal counselor, and law enforcer; working to bridge the gap and build relationships between law enforcement and youth.

DETECTIVE: Works in conjunction with patrol and the resources of the Snohomish County Sheriff's Office to investigate a broad range of felony- and misdemeanor-level crimes that occurred in the City of Stanwood.

	ASSIGNED	VACANCIES	PERCENTAGE
Chief	1	0	100%
Sergeant	2	0	100%
Deputy	6	0	100%
School Resource Officer	1	0	100%
Detective	1	0	100%

MAY 2022

Stanwood Police Department

RECORDS UNIT

Records Summary: Job duties include, but are not limited to, the following;

- Provide administrative support for all members of the Stanwood Police Department.
- Assist the Chief of Police with police budget tracking and review.
- Verify and code all incoming invoices for the Police Department.
- Ordering of supplies for the department, and special events.
- Subject matter expert for the Law Enforcement Records Management System (LERMS) used by Stanwood Police Department.
- Manage all Stanwood Police Department documents and records.
- Review all electronic case file entries and information for accuracy.
- Scan paper records into electronic case files.
- Forward criminal arrest referrals to the Prosecuting Attorney's Office.
- Enter trespass notices, gun alerts, and other safety alerts into the agency's electronic records management system.
- Route Child Protective Services & Adult Protective Service referrals.
- Maintain department case file and document archives per Washington State records retention/destruction schedules.
- Responsible for federal reporting of crime statistics to the National Incident Based Reporting System (NIBRS).
- Run monthly case audits and records validations.
- Enter court orders, missing persons, vehicle impounds, lost or stolen property, stolen vehicles, etc. into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Provide second checks for all entries made into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Conduct background checks for concealed pistol license and pistol transfers applications.
- Provide fingerprint services for concealed pistol license applicants and citizen fingerprints.
- Review and fulfill public records requests within the guidelines of the Public Records Act.
- Create/update/maintain all process, procedure, and training manuals for the position.
- Serve as Stanwood Police Department's Terminal Agency Coordinator for the Washington State Patrol ACCESS program.
- Assists with walk-in and telephone customers, averaging 8,000 yearly contacts.
- Route calls to 911 and non-emergency dispatch.
- Respond to requests for service and answer general questions.
- Manage key & key fob assignments for City of Stanwood employees.

	2022	2021	2020	2019	Year to Date
Public Records Requests	32	24	29	30	175
Concealed Pistol License Issued	40	23	3	31	188
Pistol Transfer Checks	43	41	41	14	213
Fingerprinting & Approximate Time	23 5.75 hrs	30 7.50 hrs	0 0 hrs	49 12.25 hrs	94 23.50 hrs

MAY 2022

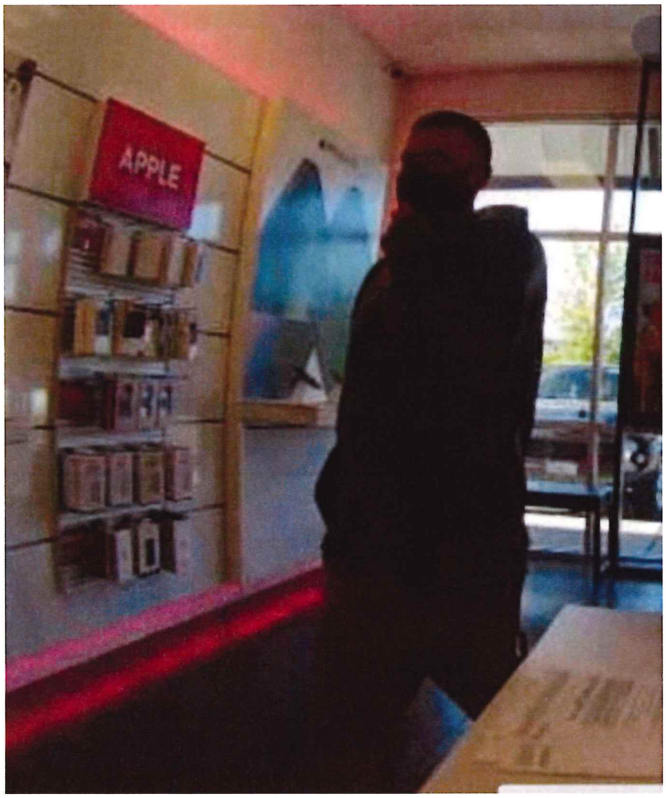
Stanwood Police Department

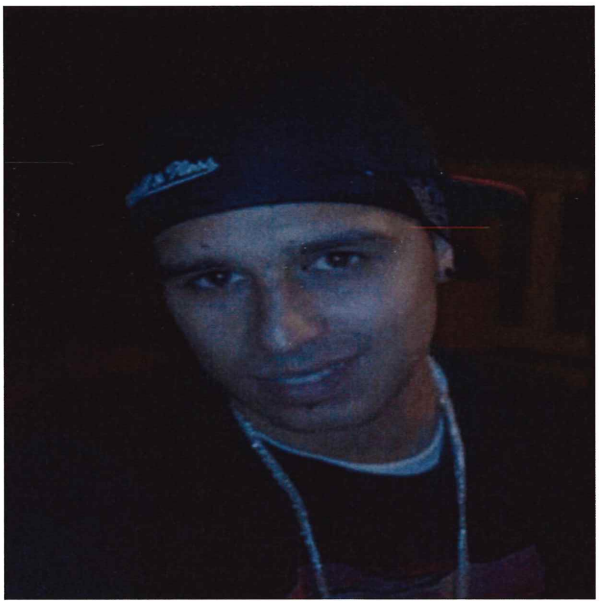
Detective Report

Stanwood Police Case 2022-2874 Theft Second Degree

On 05-23-2022 Deputy Elliott responded to a theft complaint at the T-Mobile store in Stanwood.

The manager reported a male stealing several Apple watches from the display area after cutting the security wires.





A store employee thought the suspect might be an acquaintance from the Sedro-Woolley area.

Detective Martin found social media images of the subject and requested video from the store for comparison.

Stanwood Camano School District
SCHOOL RESOURCE OFFICER

STANWOOD DOMINATES IN SPRING SPORTS!

Our Stanwood Spartans dominated in many of our spring sports. Baseball headed to state for the first time since 1998 and just the third time in Spartan history. Students excelled in golf, soccer, softball, tennis and track & field. Many of our Spartans made it to state in the various events, with many earning All Wesco.

Girls Golf—First Team Brooke Lund, Second Team Mali Stogner

Boys Golf—First Team Conrad Chisman, Honorable Mention Cade Bradley, Levi Hendrickson

Baseball—First Team Mason Goodson, Second Team Cam Bailey, Mason Goodson, Ryan Cheeseman, Honorable Mention Brandt Gilbertson, Matthew Brennan, Aidan O'Neil, Braedon Requa, Coach of the Year Matt Brennan

Tennis—Singles First Team Audrey Medina

Softball—First Team Paige Almanza, Second Team Eliot McDonald

Boys Track & Field—First Team Aiden Hagglund (Pole Vault), Second Team Isaiah Hughes (110 Hurdles), Carson Beckt, Wout Van Veen, Joe Hader, Declan Berry (4x100 Relay), Joe Hader (200)

Girls Track & Field—First Team Leia Jones (1600 & 800), Abigail Danielson (300 hurdles), Georgia Schreiber, Lindsey Khoury,

MORE SECURITY CAMERAS INSTALLED

Guardian Security installed several new parking lot cameras in several of our parking lots. Staff parking lots, visitor parking lots, and students parking lots are now more sufficiently covered providing more safety and security for our staff, students, and visitors. These cameras also are a necessary investigative tool when it comes to investigating suspicious activity and criminal incidents. We are still waiting on a few cameras to come online. As we find "dead spots" in our coverage we are discussing possible additional cameras.



MAY 2022

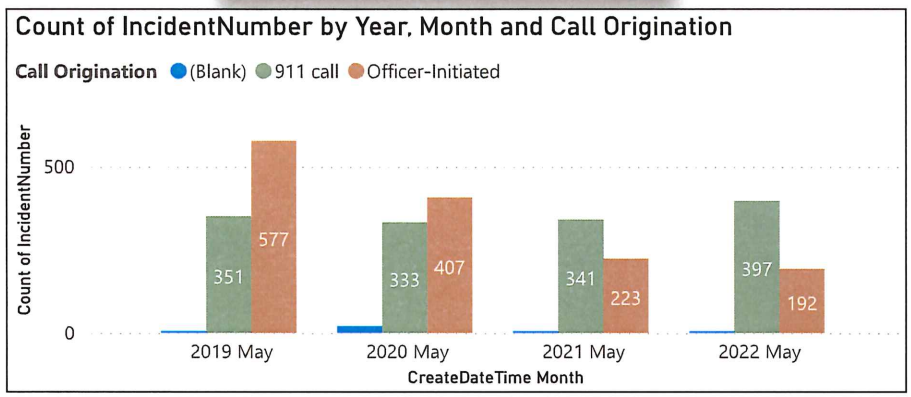


The following pages cover incidents data. This is also known as calls for service. If 30 people call because there's a wreck in front of Haggen's, it counts here once.

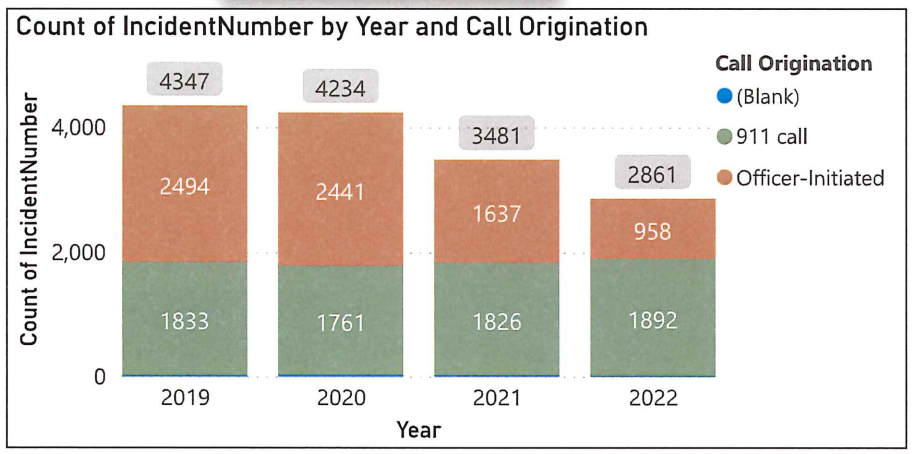
TOTAL INCIDENTS

IN THE STW BEAT

Previous Month Over Time

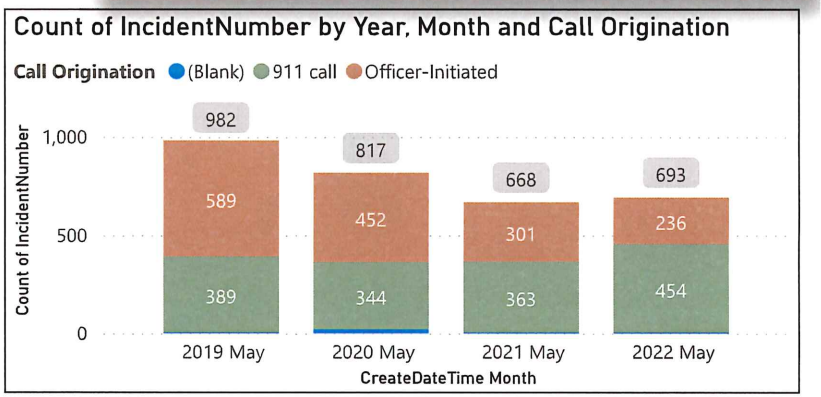


To Date by Year

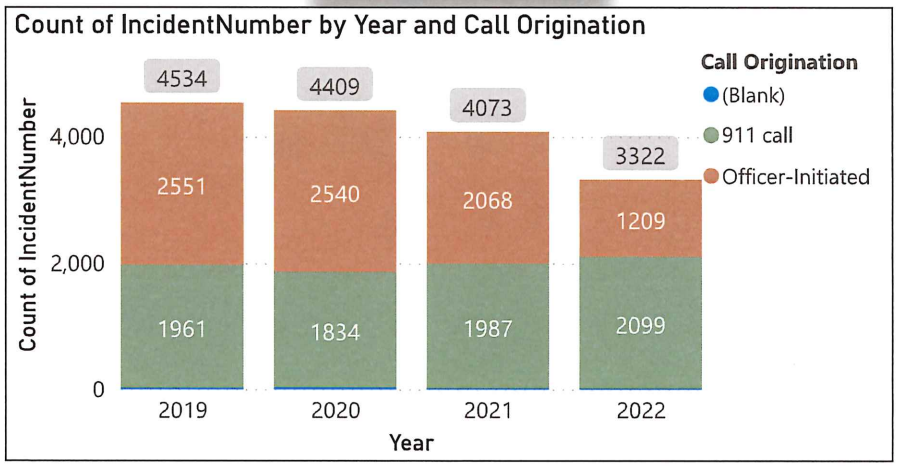


ANSWERED BY STW ORI

Previous Month Over Time



To Date by Year

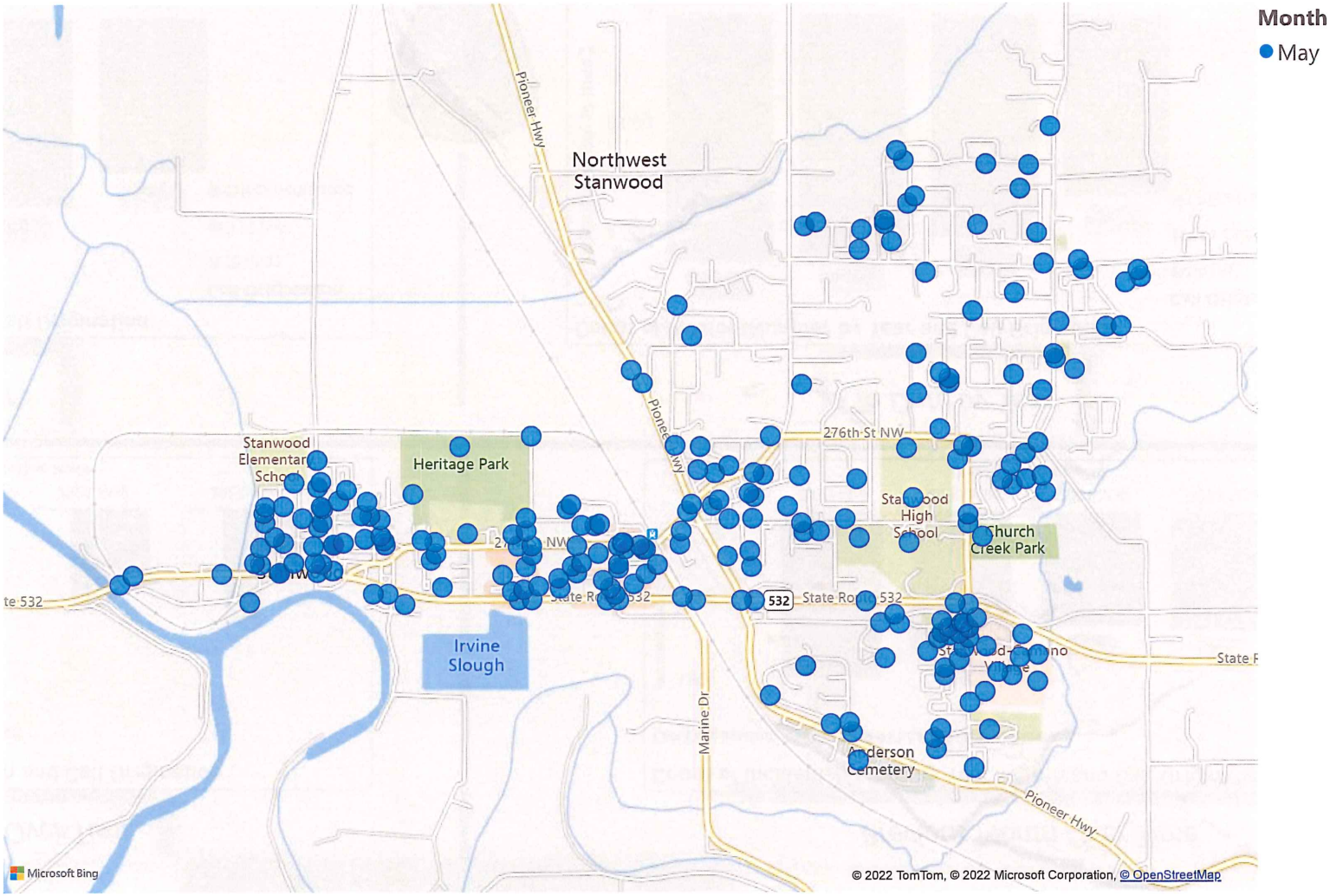


All Incidents STW Beat Past 1 Month

591

Count of IncidentNumber

All incidents Past 1 Month - excludes victim privacy concerning incidents

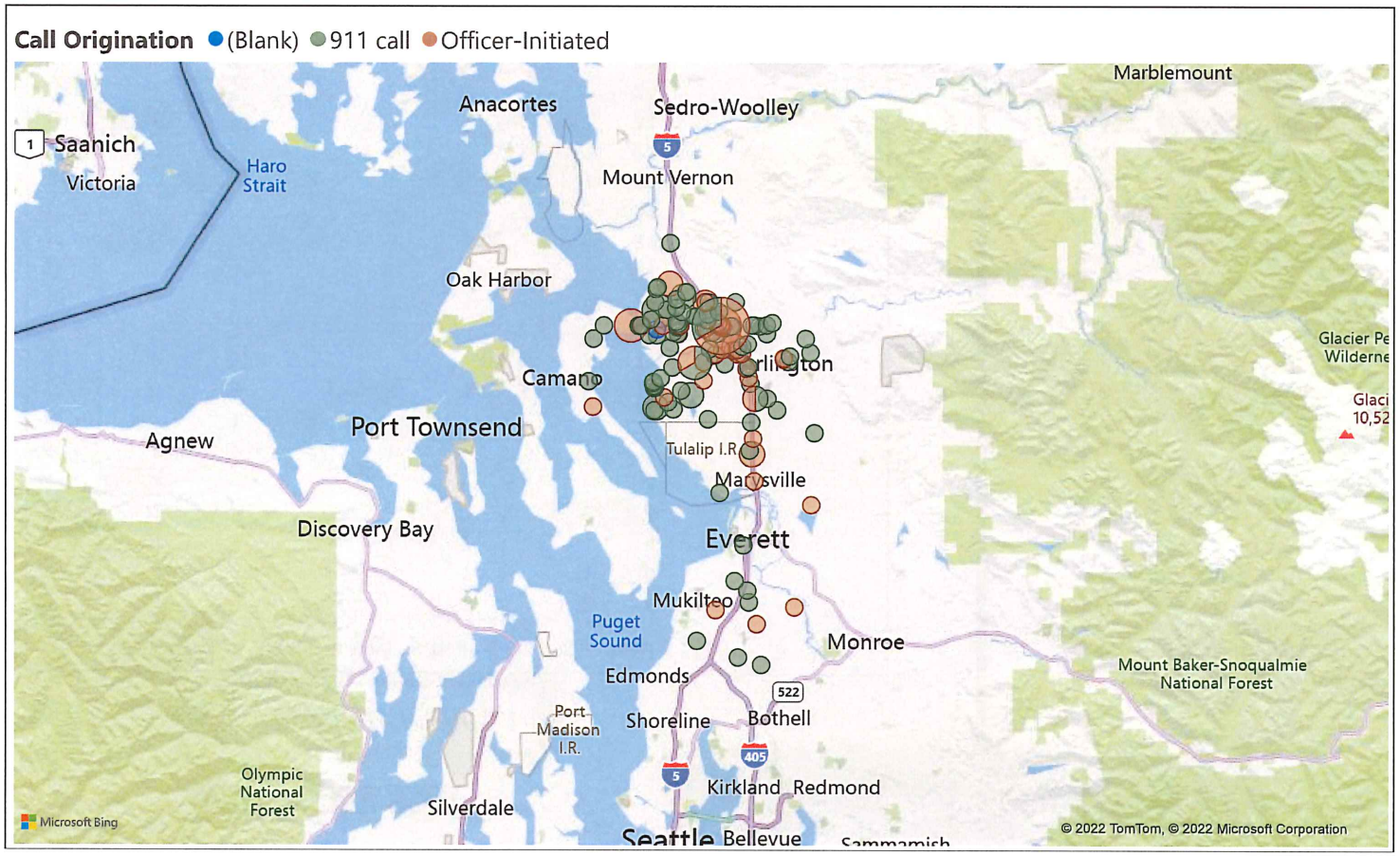


Incidents Answered by STW not in STW - In the Past Month

ANSWERED BY STW ORI

CreateDateTime

5/1/2022 5/31/2022



Beat		911 call	Officer-Initiated	Total
14		1		1
34		1		1
41			1	1
44		1		1
ARLARP		1		1
ARLN		1	1	2
ARLS		1	3	4
B4		1		1
C1		1		1
C2		1	2	3
C4		1		1
CAMANO		3	4	7
D1	1	65	27	93
D2		6		6
D3		22	4	26
E1		1		1
Total	**1**	**116**	**63**	**180**

IncidentNumber

Calls to 911

IN THE STW BEAT

Previous Month

Hour	1-Sun	2-Mon	3-Tues	4-Wed	5-Thur	6-Fri	7-Sat	**Total**
0	1				2		2	**5**
1		2		2	1		1	**6**
2	1			1	2			**4**
3	2				2		2	**6**
4	4							**4**
5	1	1	2	1	1		1	**7**
6		1	4					**5**
7	1	2		5	1	3	2	**14**
8	2	3	1			4	1	**11**
9	2	3	4	4		2	5	**20**
10	2	1	5	4	3	3	4	**22**
11	1	4	3	3	3		7	**21**
12	6	4	7	2	3	3	6	**31**
13	3	2	3	5	4	3	3	**23**
14	2	6	2	1	4	4	3	**22**
15	2	3	2	3	3	3	7	**23**
16	10	6	1	2		5	7	**31**
17	1	6	5	1	5	2	4	**24**
18	3	1	4	2	6	5	3	**24**
19	3	7	1	3	3	3	2	**22**
20	1	4	4	7	2	3	3	**24**
21	3	5	3	1	6	4	2	**24**
22	1		3	1	1	5	4	**15**
23		1	1	1	2	2	2	**9**
Total	**52**	**62**	**55**	**49**	**54**	**54**	**71**	**397**

ANSWERED BY STW ORI

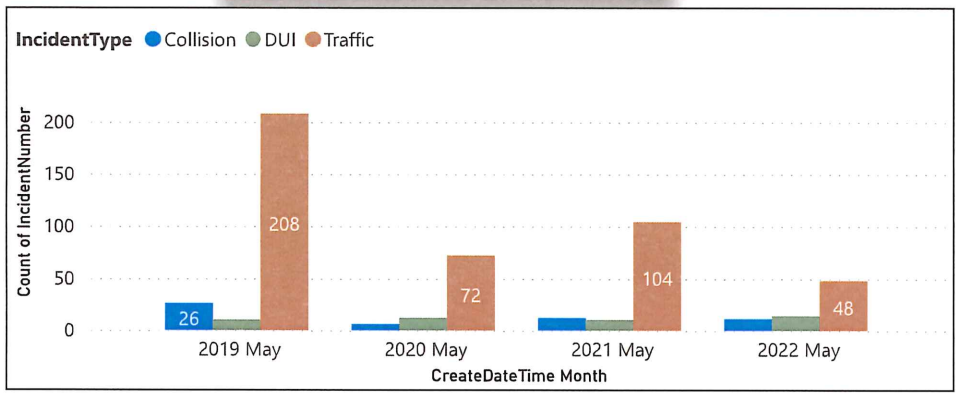
Previous Month

Hour	1-Sun	2-Mon	3-Tues	4-Wed	5-Thur	6-Fri	7-Sat	**Total**
0	1	1		1	2		2	**7**
1	2	1		1	1		3	**8**
2	1			1	1			**3**
3	1				1		1	**3**
4	3	1						**4**
5	1	1	1	1	1		1	**6**
6		1	4	1		3		**9**
7	1	2		5	2	4	2	**16**
8	1	2	1		1	7	2	**14**
9	2	2	4	4	2	2	4	**20**
10	2	1	4	6	2	3	3	**21**
11	2	3	4	3	3	2	6	**23**
12	4	3	9	2	4	4	5	**31**
13	5	2	5	4	5	5	2	**28**
14	3	5	2	1	5	4	3	**23**
15	2	3	2	4	7	3	4	**25**
16	9	6	2	3	2	5	5	**32**
17	3	7	6	2	7	3	2	**30**
18	5	1	6	2	5	5	5	**29**
19	5	6	1	3	5	4	2	**26**
20	4	3	4	7	4	3	5	**30**
21	4	4	6	5	5	5	3	**32**
22	1		2	1	2	7	9	**22**
23		2	1	2	2	3	2	**12**
Total	**62**	**57**	**64**	**59**	**69**	**72**	**71**	**454**

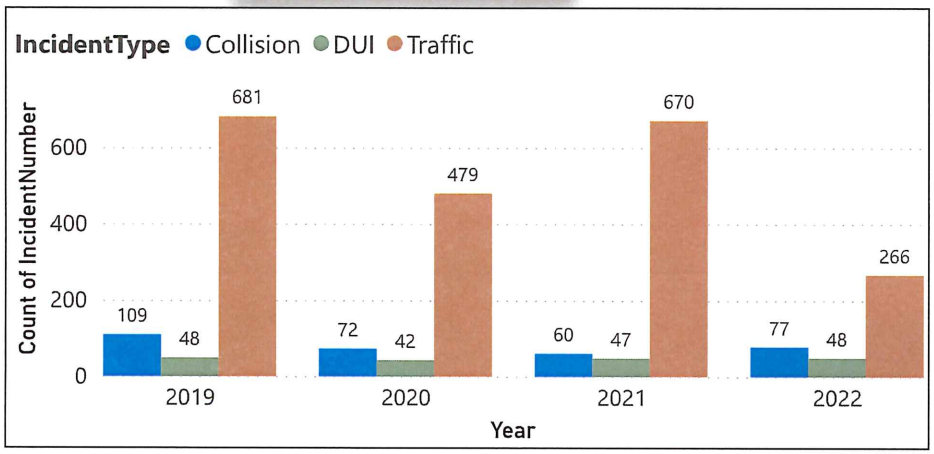
Collision, DUI, and Traffic INCIDENTS

IN THE STW BEAT

Previous Month Over Time

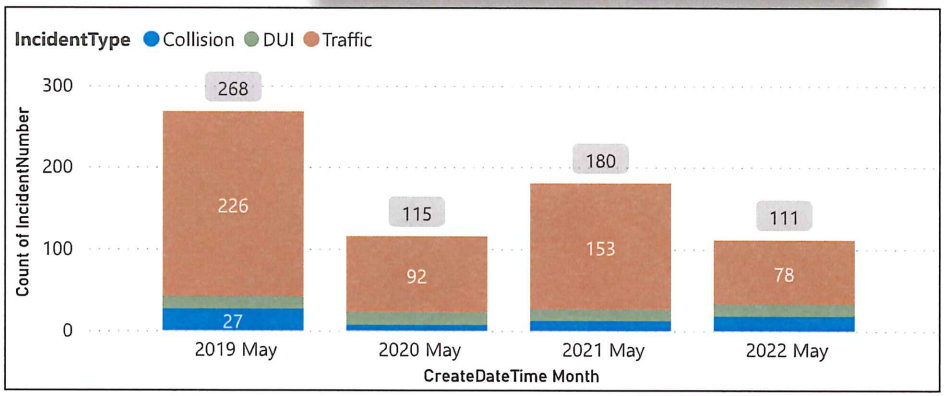


To Date by Year

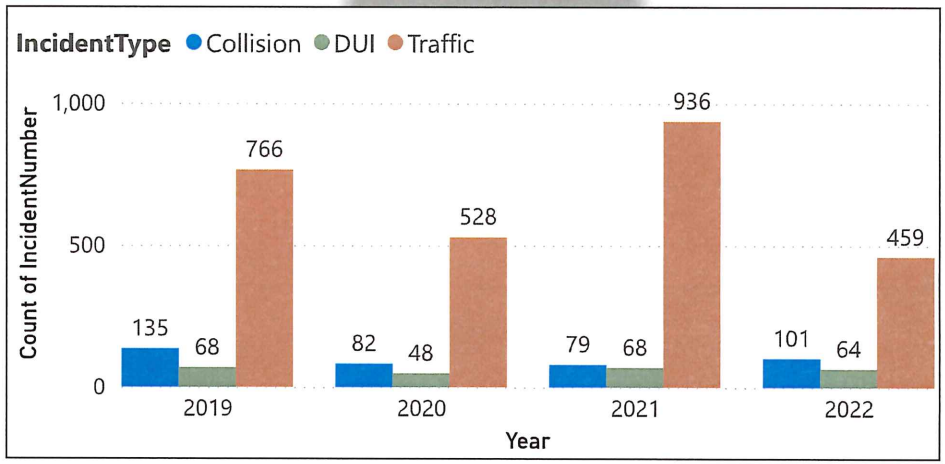


ANSWERED BY STW ORI

Previous Month Over Time



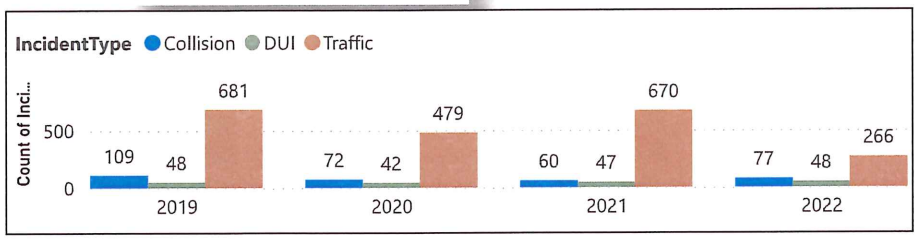
To Date by Year

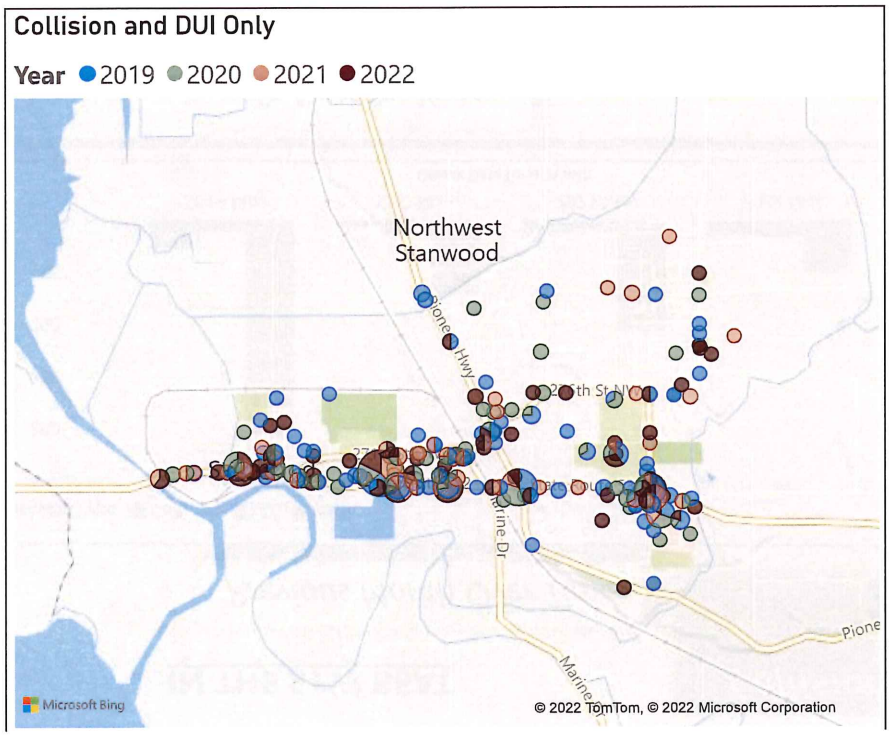


Collision, DUI, and Traffic INCIDENTS

IN THE STW BEAT

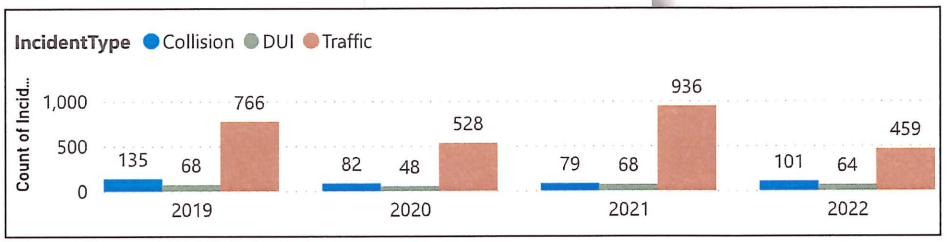
To Date by Year

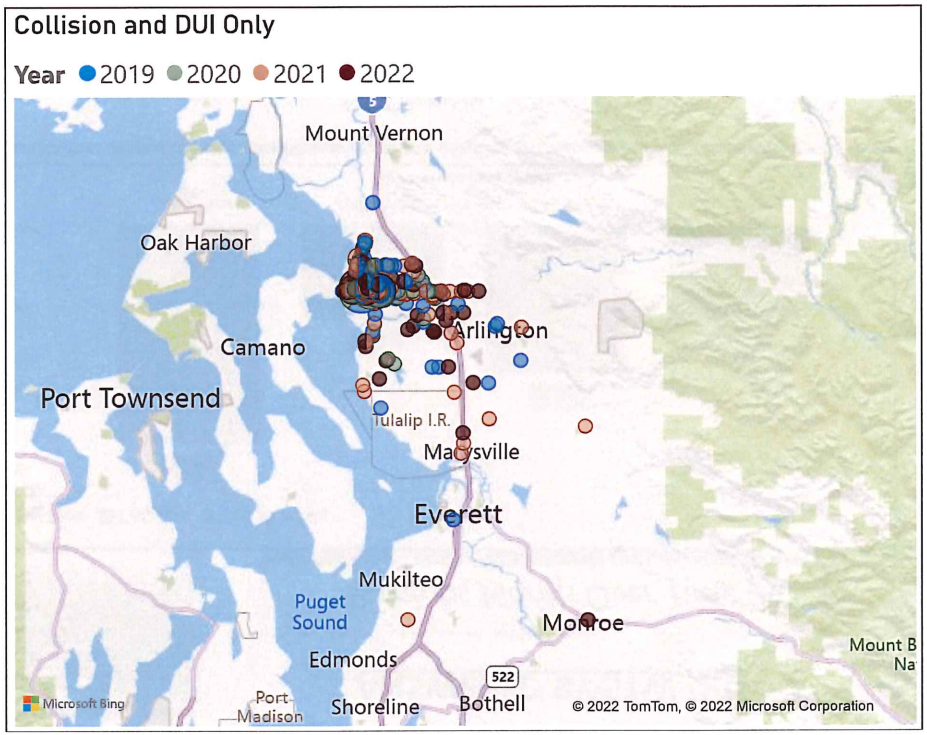




ANSWERED BY STW ORI

To Date by Year





IN THE STW BEAT

Tickets - To End of Previous Month, Current Year

# of Tickets

168

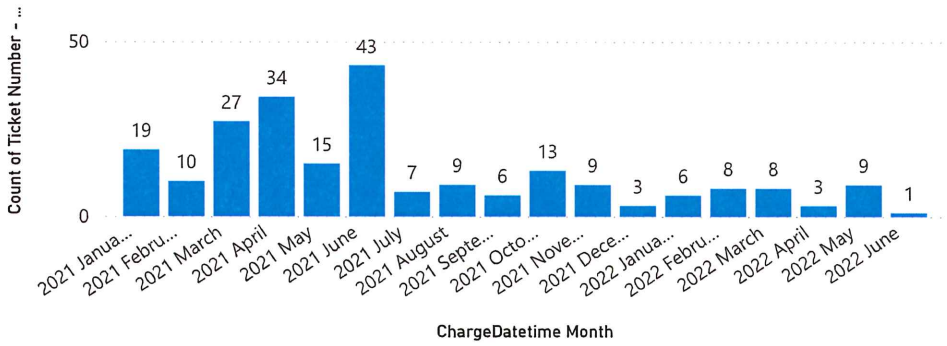
How Many Tickets Had More than One Citation?

48

# of Citations

230

Total Citations

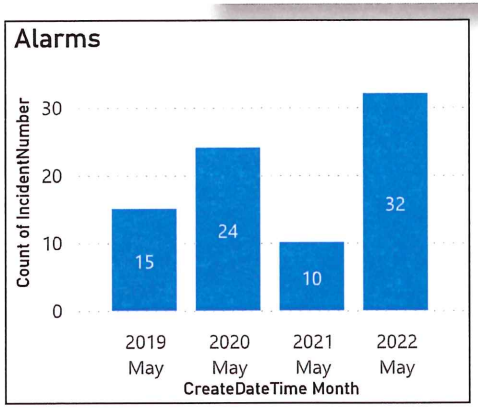


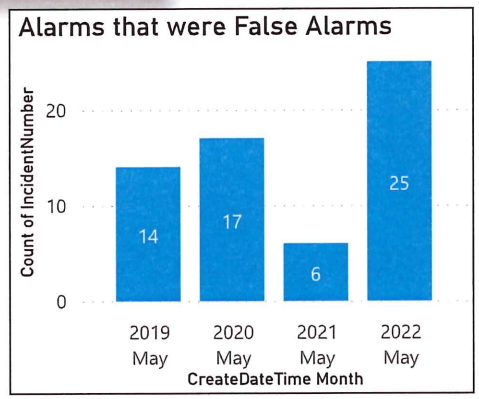
Description	Count
OP MOT VEH W-OUT INS	80
NO VALID OPER LICENSE WITH VALID ID	40
FL RENEW EXPIRED REG >2 MTHS	31
FL RENEW EXPIRED REG <= 2 MTHS	10
FOLLOW VEHICLE TOO CLOSELY	9
OPER VEH WITHOUT CRNT-PRPR REG-PLATE	9
NEG DRIVE 2	6
FOLLOW TOO CLOSE TO FIRE APPARATUS (500 FT)	3
SPEED 10 OVER (40 OR UNDER)	3
FAIL STOP AT STOP SIGN-INTERSECTION	2
FAIL TO USE CHILD RESTRAINT	2
IMPROPER LANE USAGE	2
NO DRIVER'S LICENSE ON PERSON-DRIVE W-OUT LICENSE	2
SPEED 5 OVER (40 OR UNDER)	2
SPEED 9 OVER (40 OR UNDER)	2
ALTER-MAKE PLATE ILLEGIBLE-OBSCURED	1
DEFECTIVE TAIL LAMPS	1
DRIVE DANGEROUSLY DISTRACTED	1
DRIVE WITH WHEELS OFF ROADWAY	1
ENTER INTERSECTION STEADY RED CIRCLE	1
FAIL TO OBEY TRAFFIC CONTROL LEGEND	1
FAIL TO WEAR SAFETY BELT	1
FRONT SHOULDER SEAT BELT VIOLATON	1
IMPEDE TRAFFIC	1
LAMPS-DEFECT TURN SIGNALS-STOP LAMPS	1
MV FAIL NOTIFY DOL NAME-ADDR CHANGE	1
OPER-POSSESS VEH WITHOUT REG	1
Total	**230**

Alarms

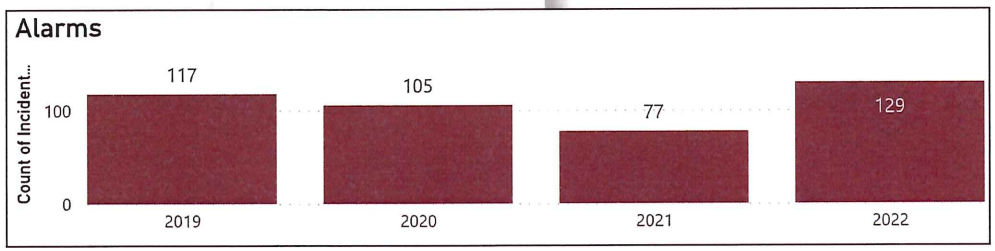
IN THE STW BEAT

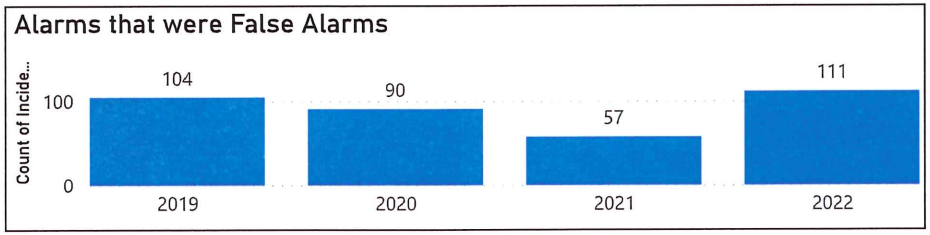
Previous Month Over Time





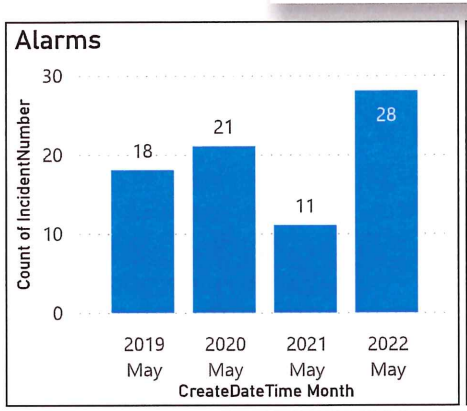
To Date By Year

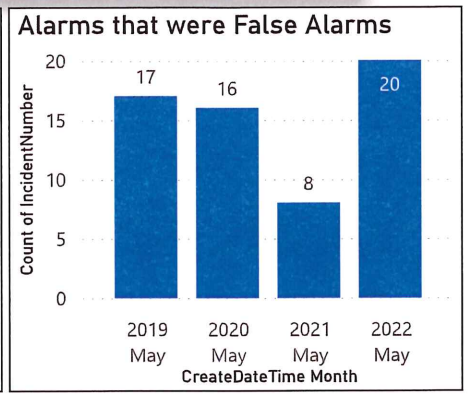




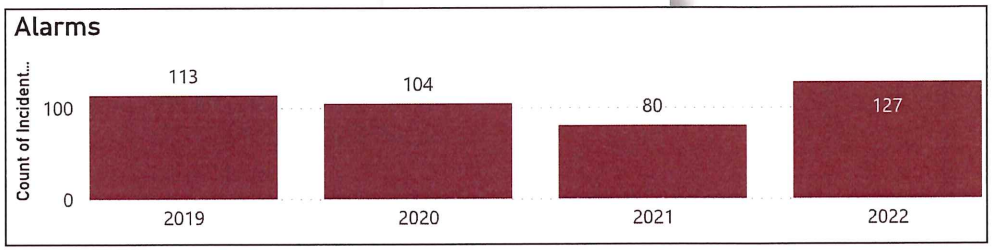
ANSWERED BY STW ORI

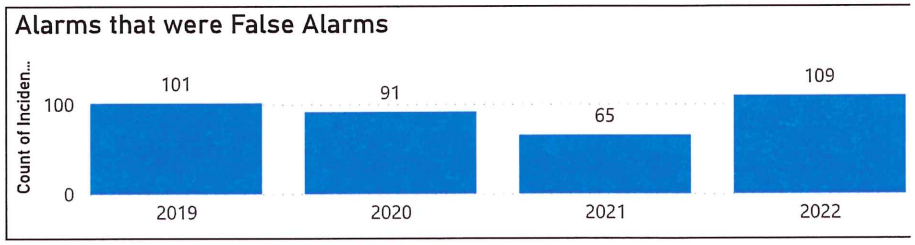
Previous Month Over Time





To Date By Year

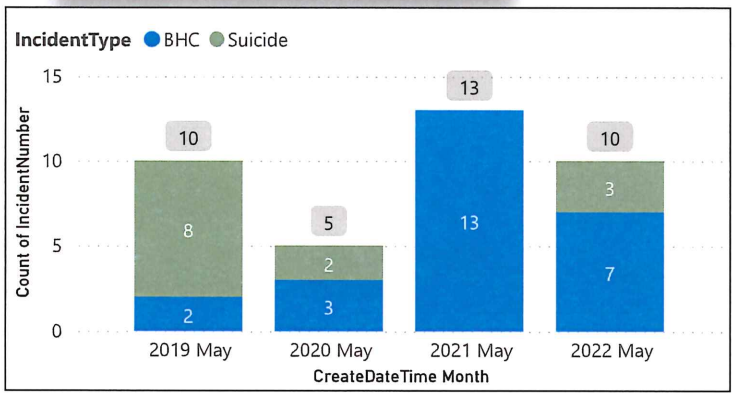




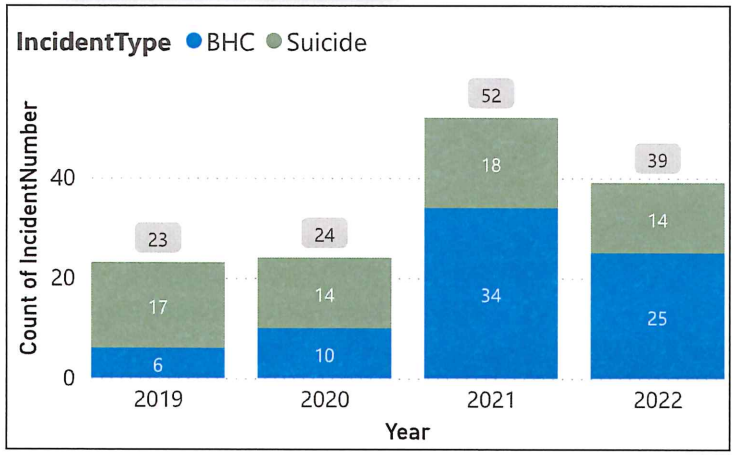
Behavioral Health INCIDENTS

IN THE STW BEAT

Previous Month Over Time

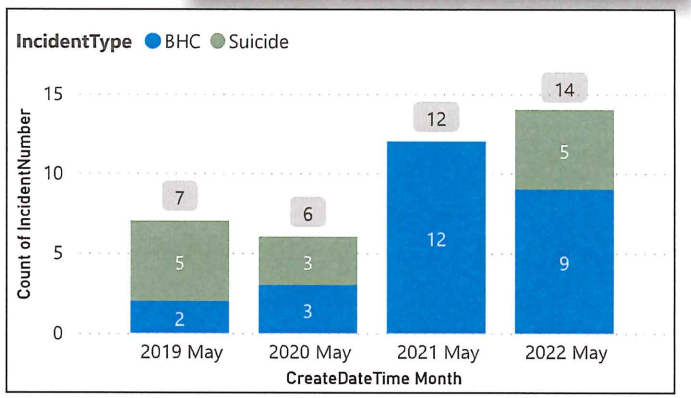


To Date By Year

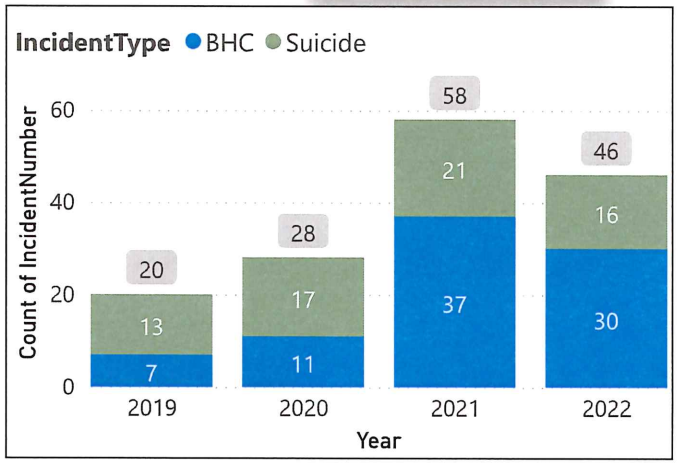


ANSWERED BY STW ORI

Previous Month Over Time



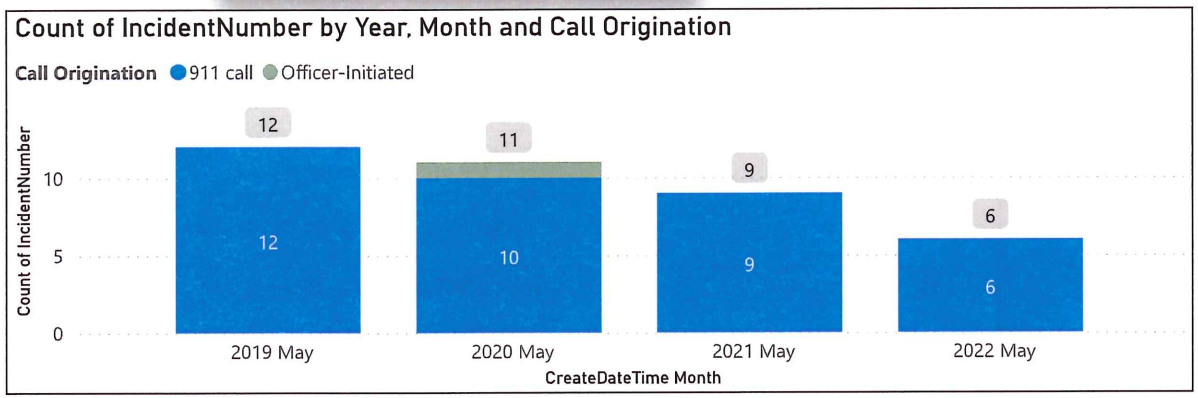
To Date By Year



IN THE STW BEAT

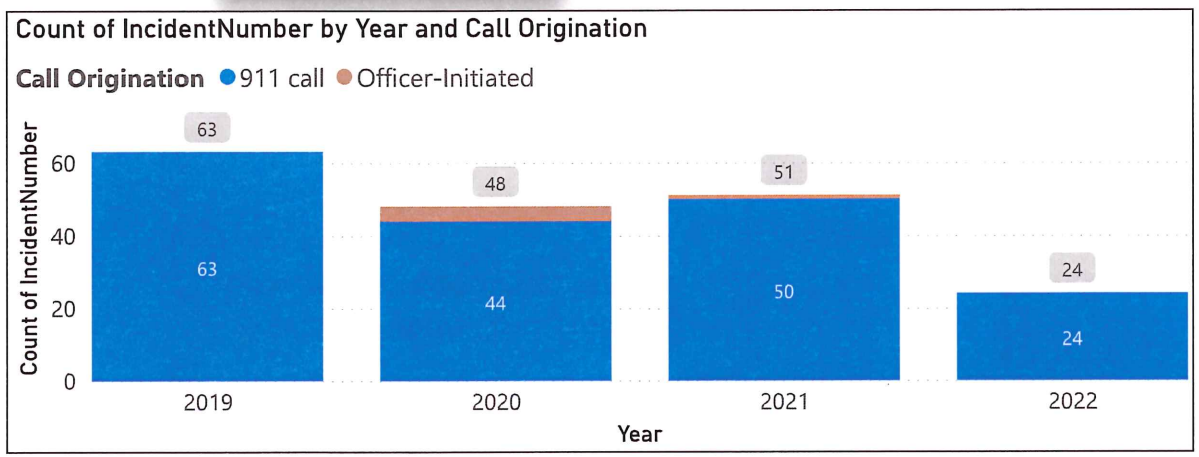
INCIDENTS Ending in DV Status

Previous Month Over Time



Weekday	2019	2020	2021	2022	Total
1-Sun		1	1	4	**6**
2-Mon	6	2	3	6	**17**
3-Tues		5	4	1	**10**
4-Wed	2	3	1	1	**7**
5-Thur	4	1	2	1	**8**
6-Fri	3	2	1		**6**
7-Sat	3		2	1	**6**
Total	**18**	**14**	**14**	**14**	**60**

To Date By Year



Weekday	2019	2020	2021	2022	Total
1-Sun	9	14	5	6	**34**
2-Mon	16	9	12	11	**48**
3-Tues	5	14	8	7	**34**
4-Wed	12	11	13	7	**43**
5-Thur	11	9	7	7	**34**
6-Fri	19	4	9	6	**38**
7-Sat	15	5	9	6	**35**
Total	**87**	**66**	**63**	**50**	**266**

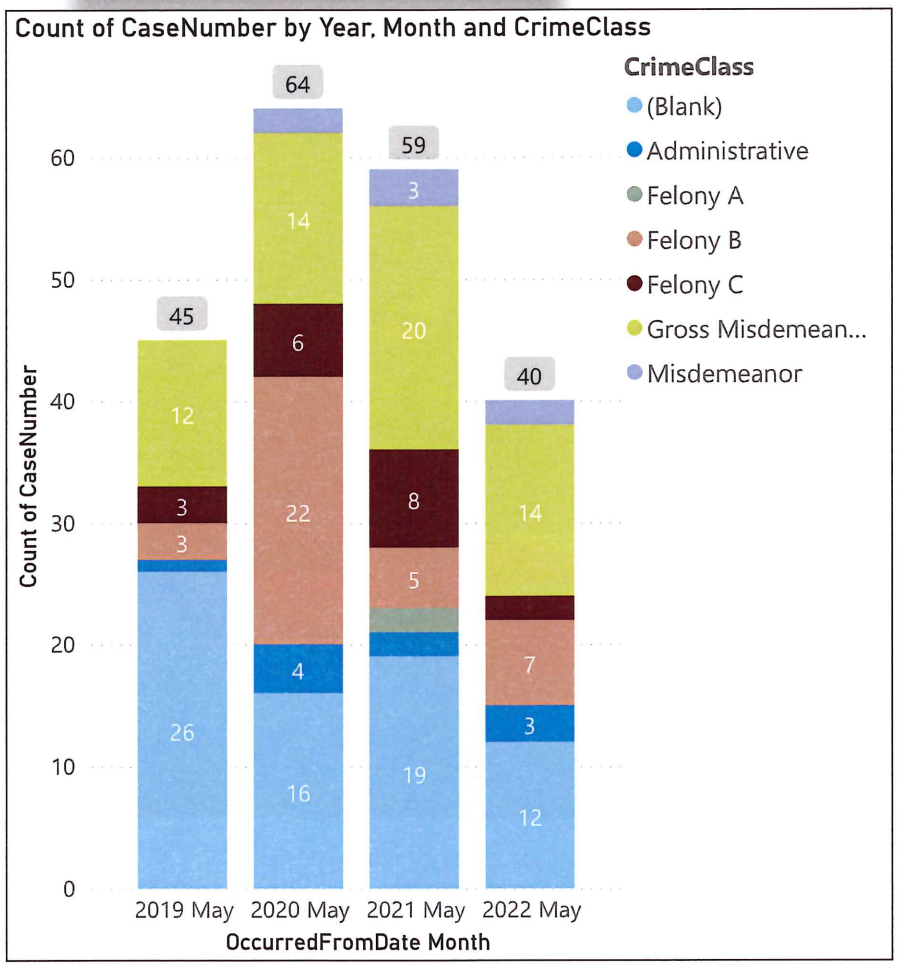


The following pages cover case data. The key difference between cases and incidents data is a Deputy has determined something did transpire that justifies writing a case report.

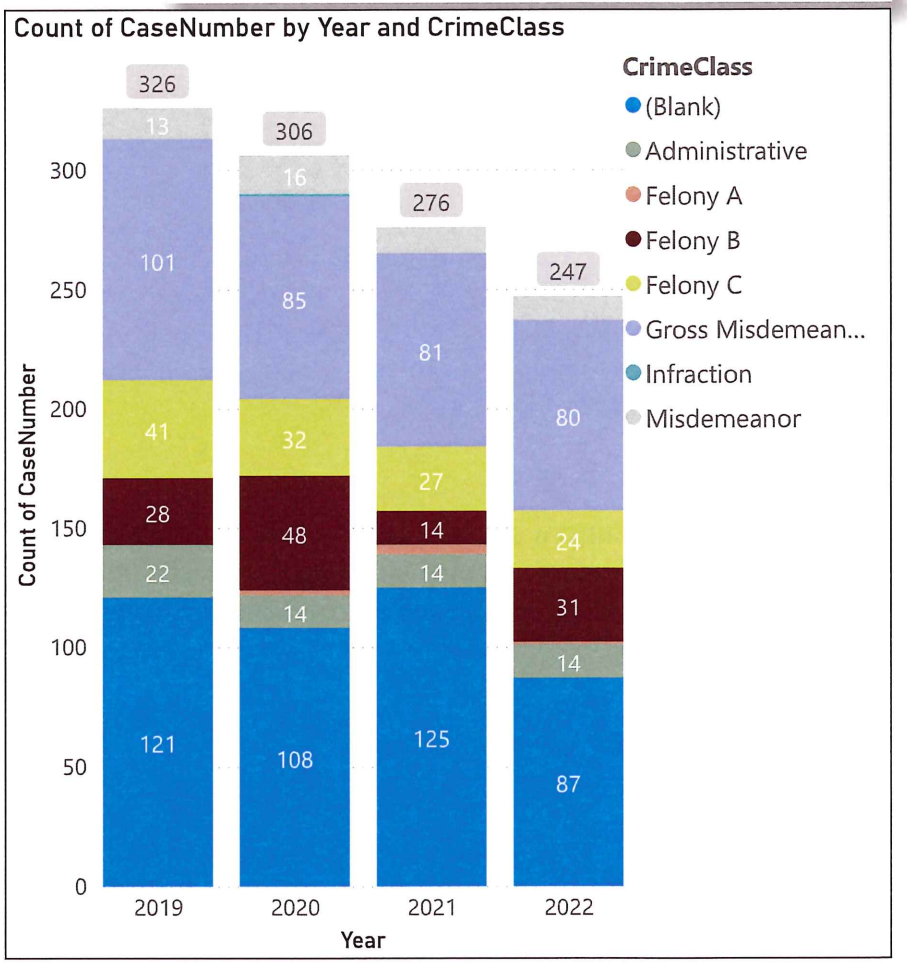
TOTAL CASES

IN THE STW BEAT

Previous Month Over Time



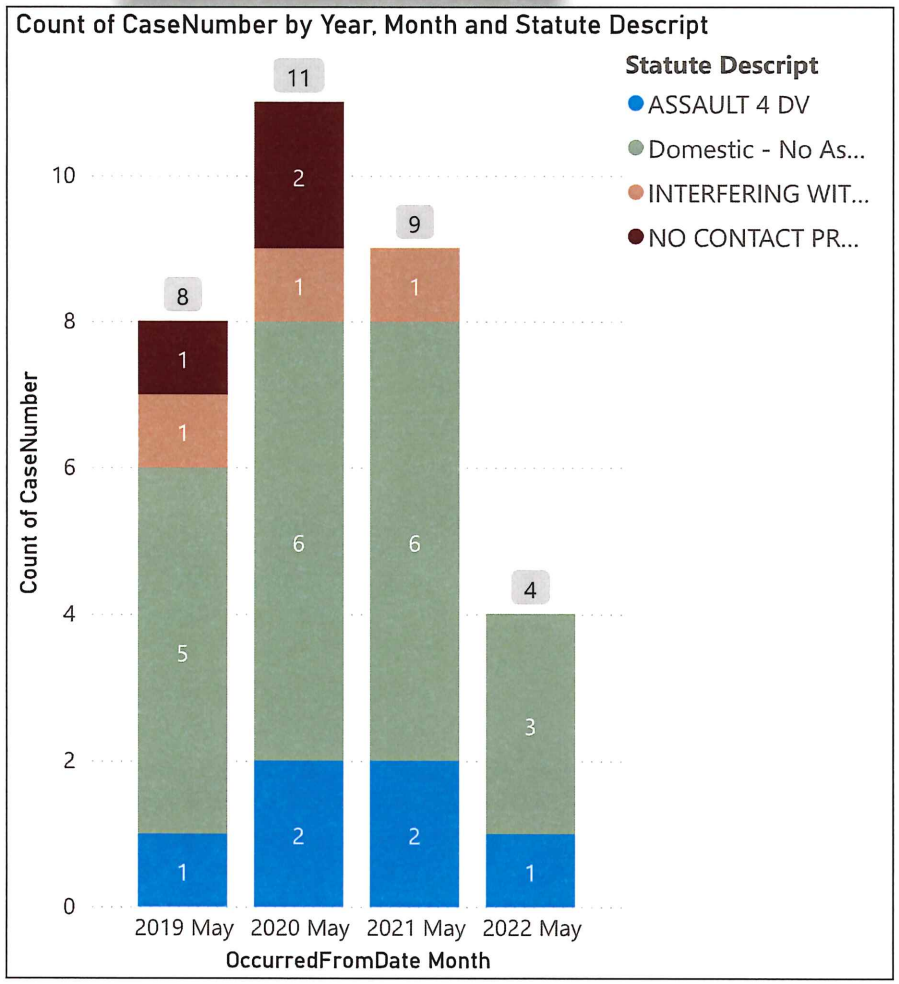
To Date by Year



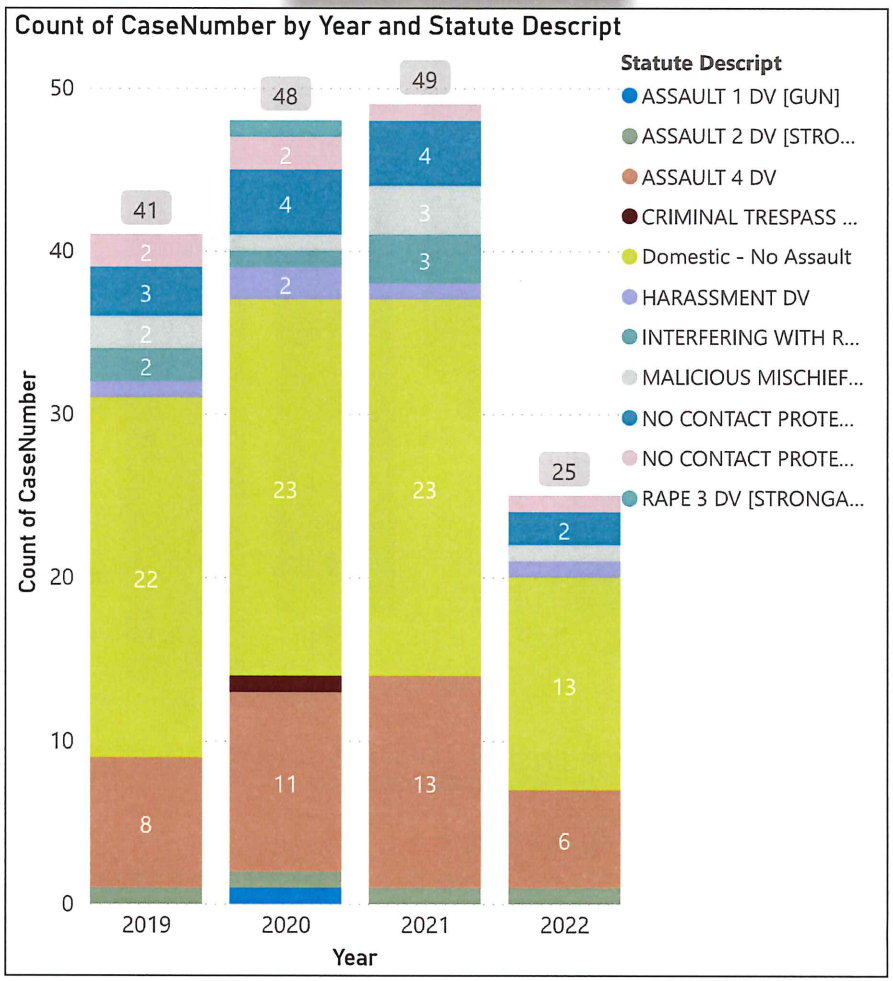
Domestic Related CASES

IN THE STW BEAT

Previous Month Over Time



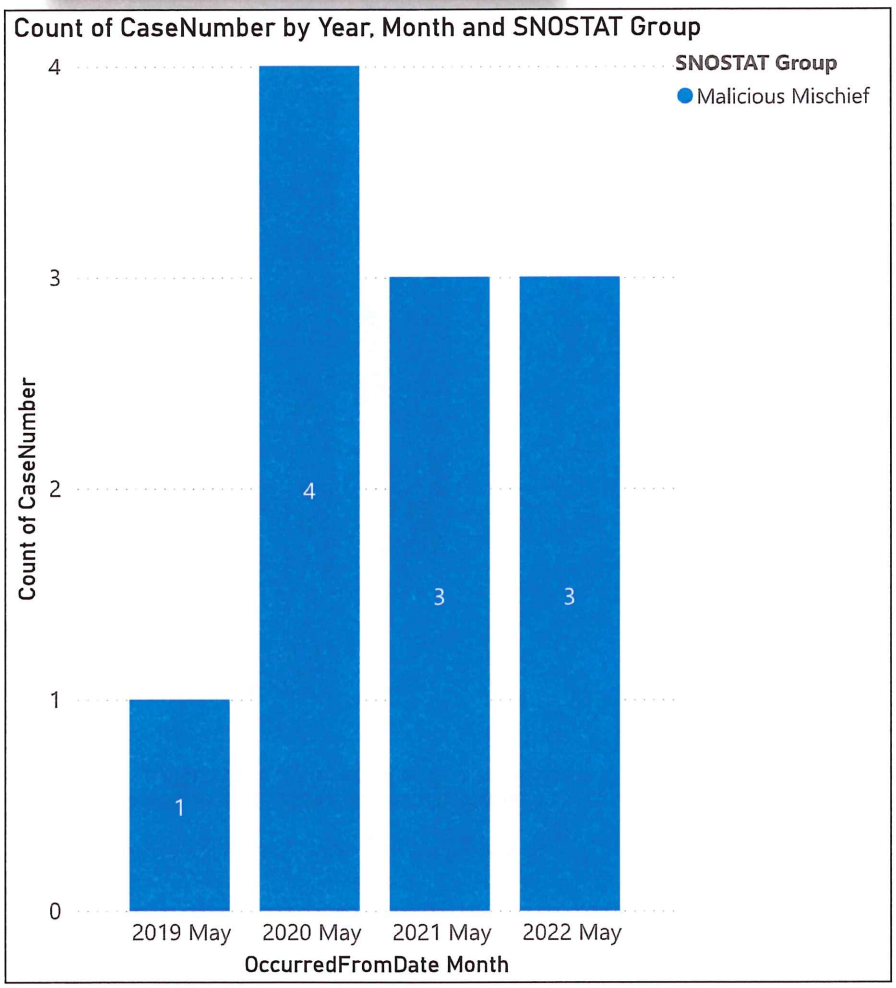
To Date By Year



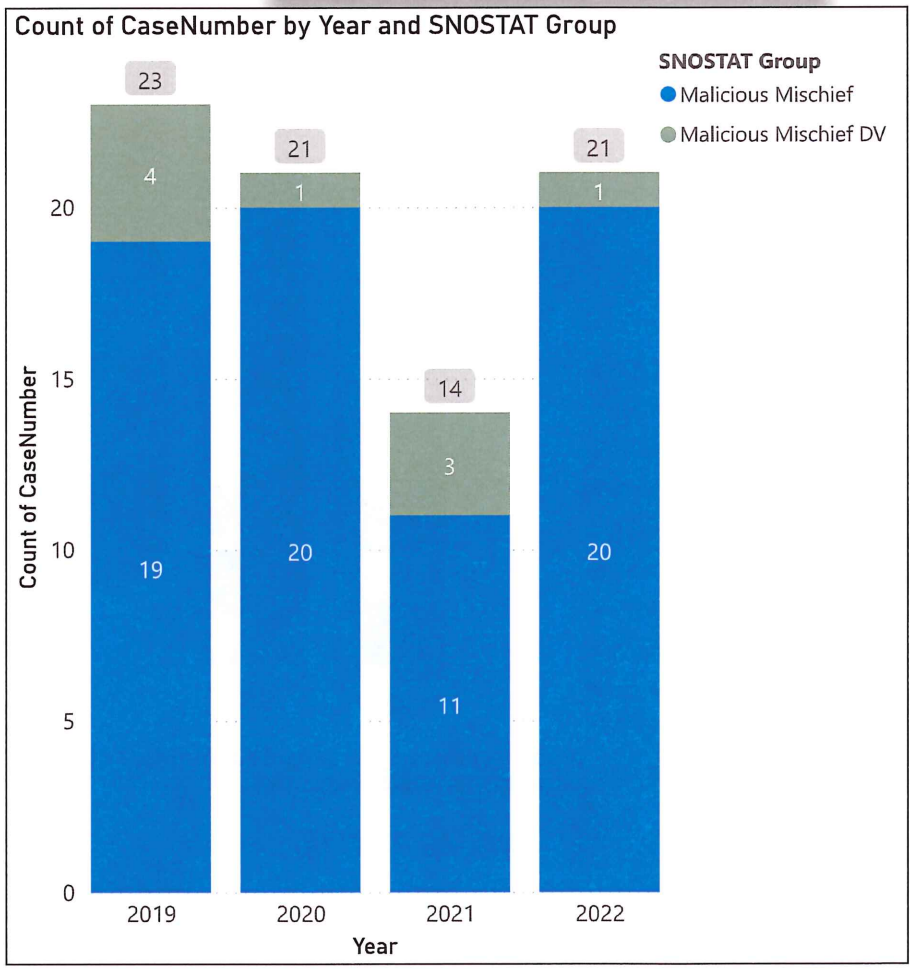
Malicious Mischief CASES

IN THE STW BEAT

Previous Month Over Time



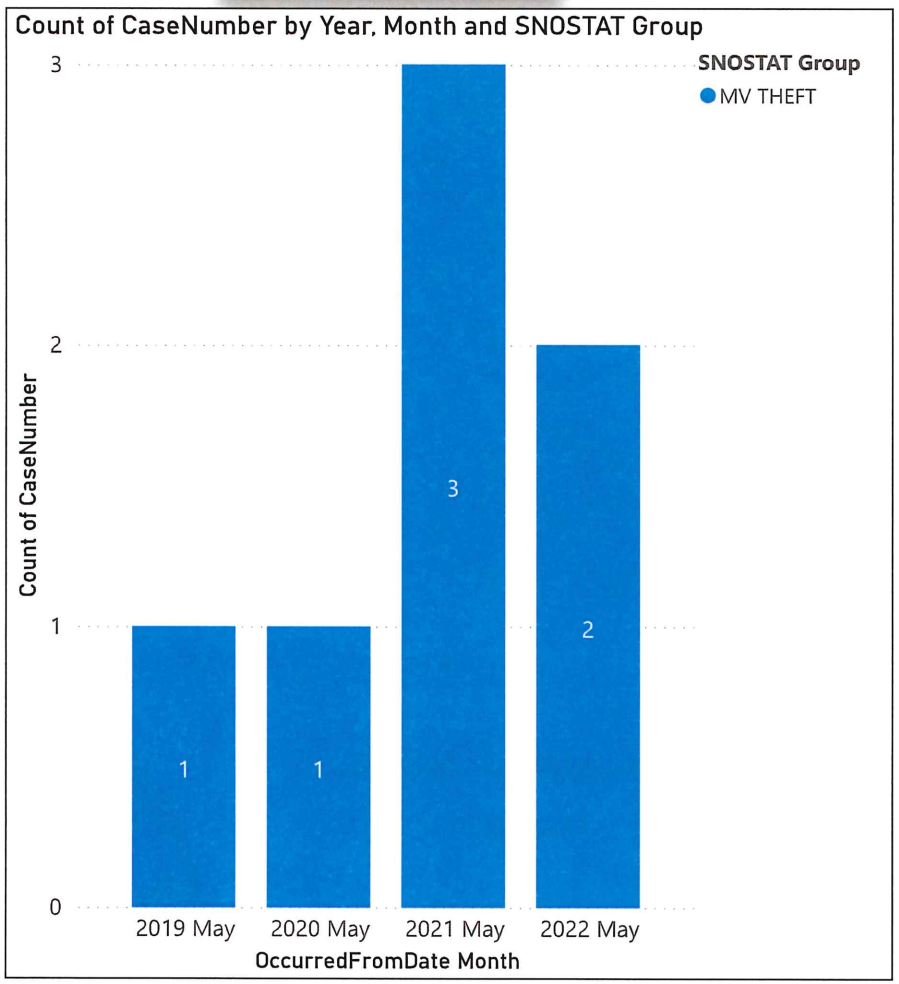
To Date By Year



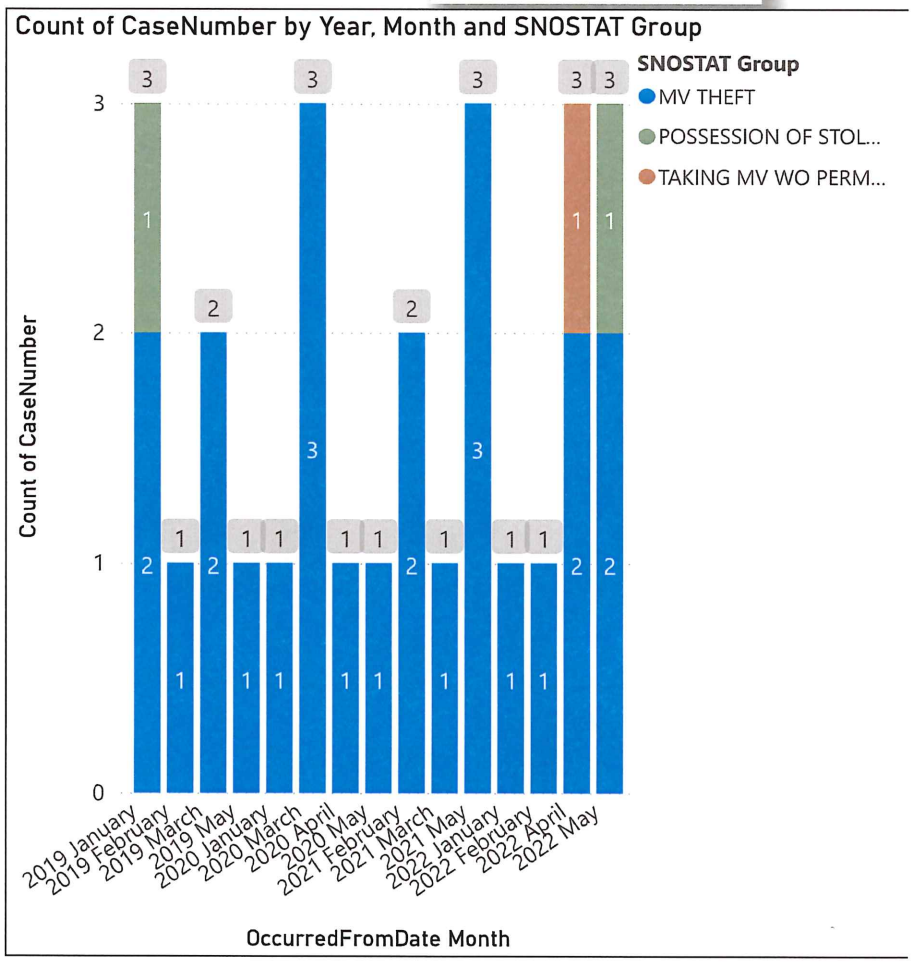
Auto Theft CASES

IN THE STW BEAT

Previous Month Over Time



To Date by Year



IN THE STW BEAT

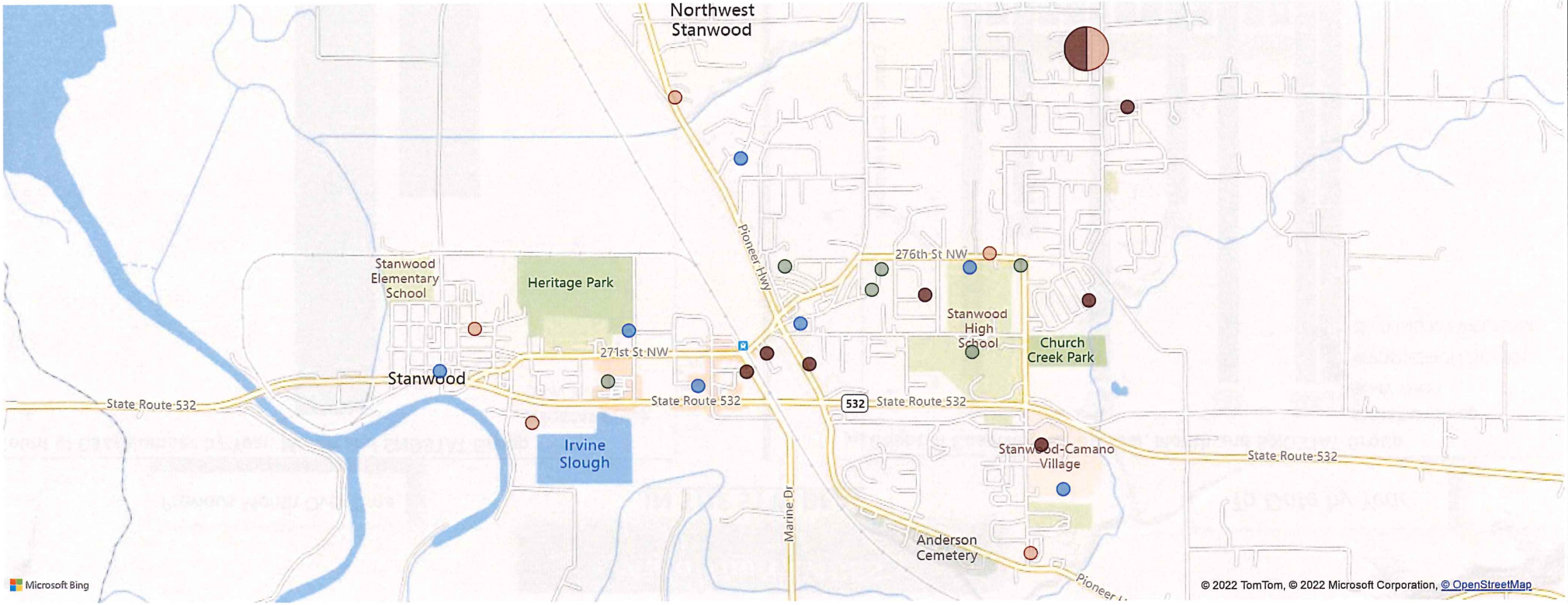
Auto Theft CASES

To Date By Year

Year	Count of CaseNumber
2019	7
2020	6
2021	6
2022	8
Total	**27**

Count of CaseNumber by Year, Lat and Lon

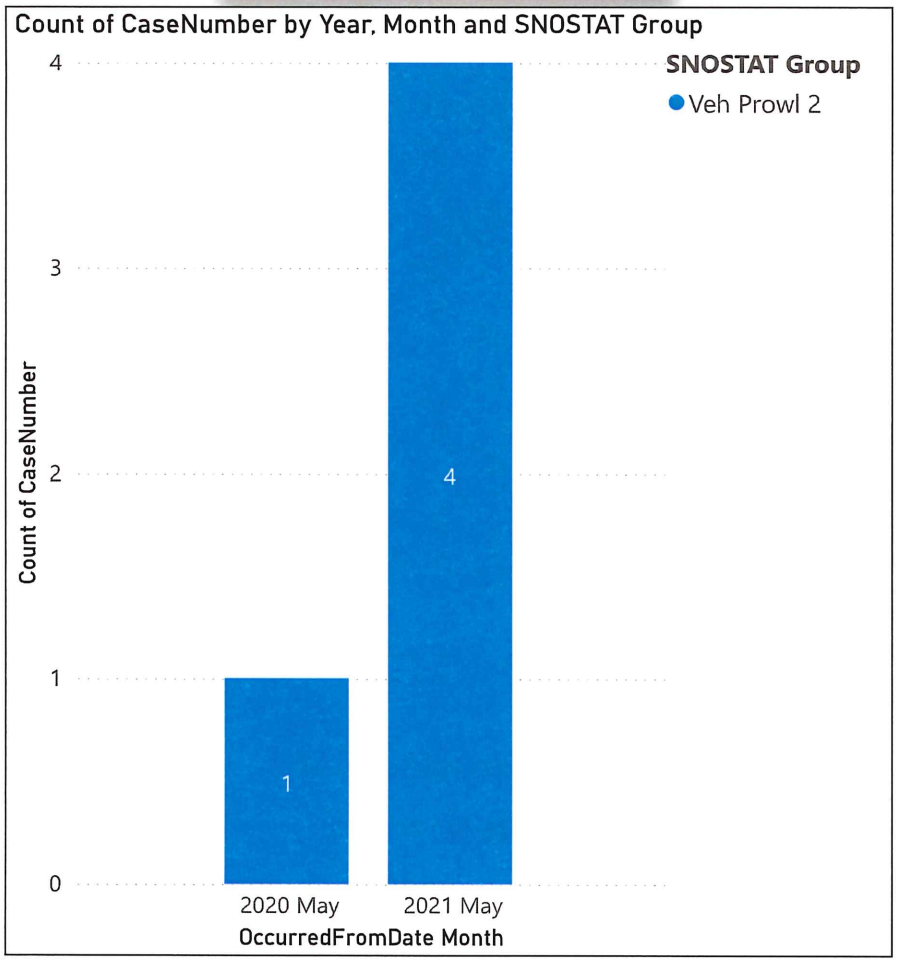
Year ●2019 ●2020 ●2021 ●2022



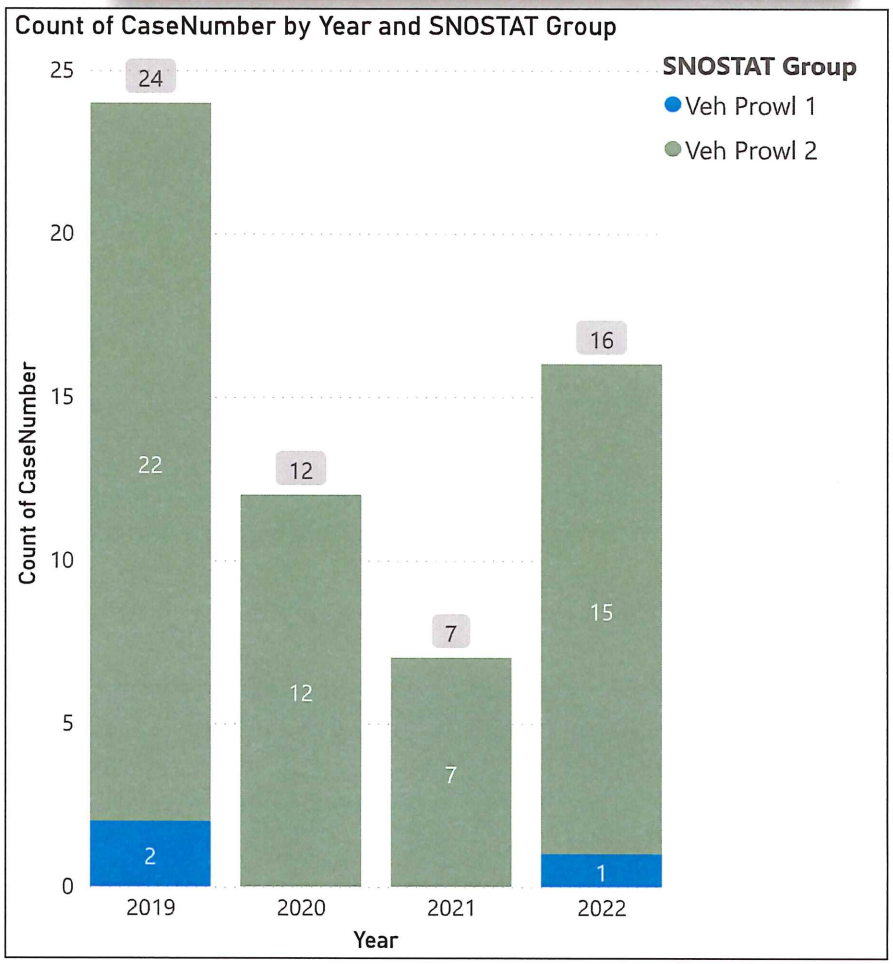
IN THE STW BEAT

Vehicle Prowl CASES

Previous Month Over Time



To Date By Year



IN THE STW BEAT

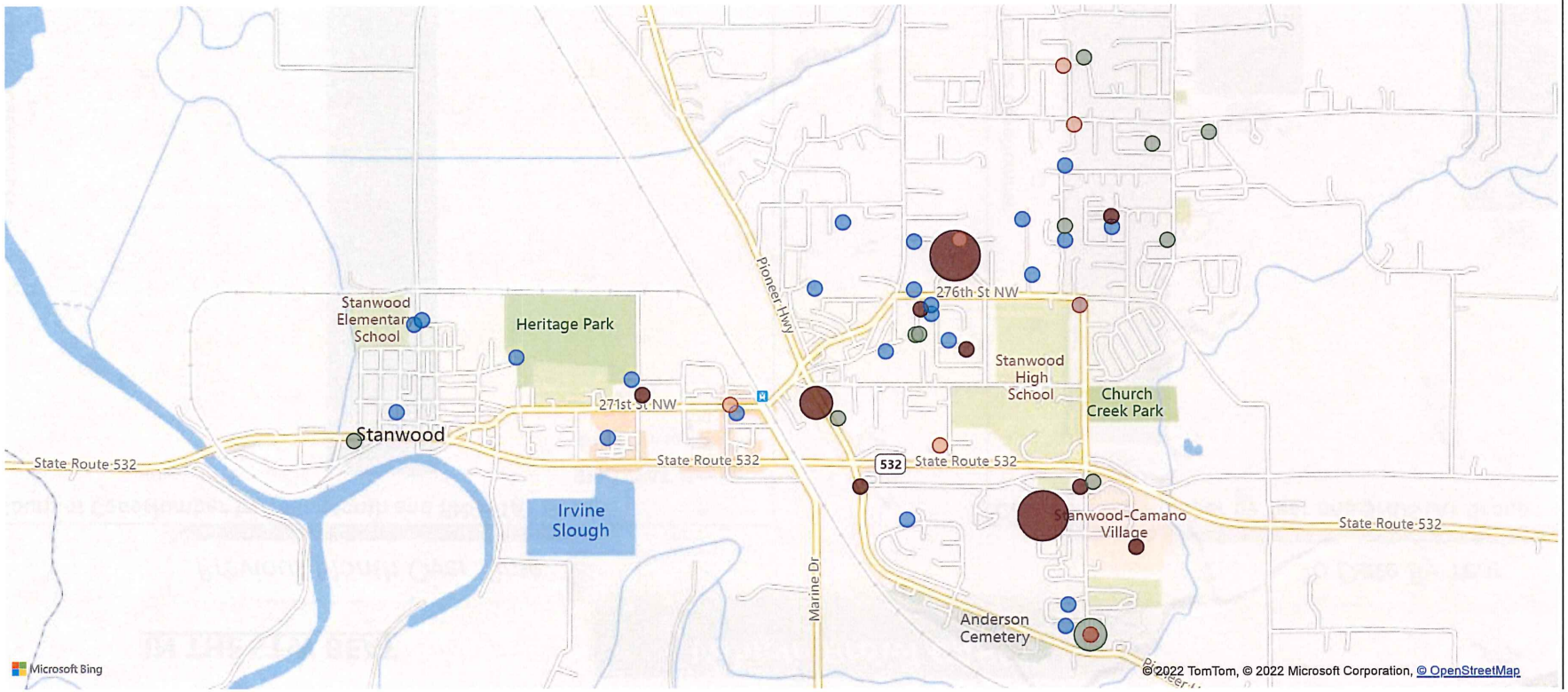
To Date By Year

Vehicle Prowl CASES

Year	Count
2019	24
2020	12
2021	7
2022	16
Total	**59**

Count of CaseNumber by Year, Lat and Lon

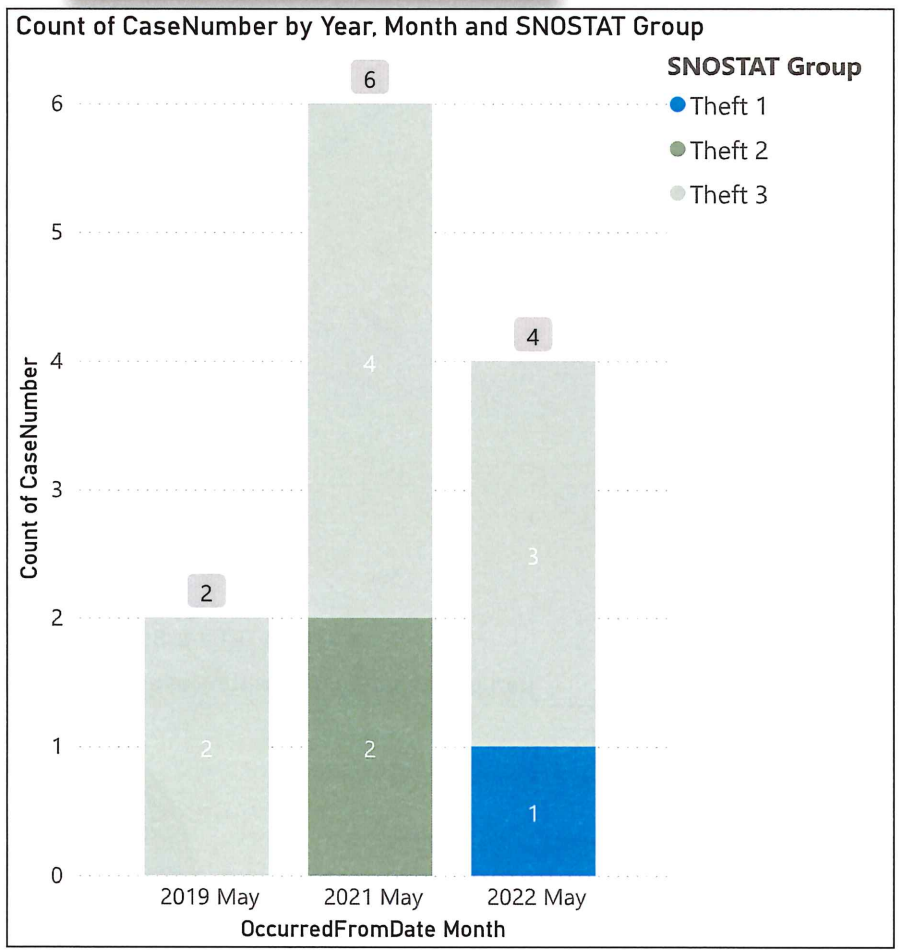
Year ●2019 ●2020 ●2021 ●2022



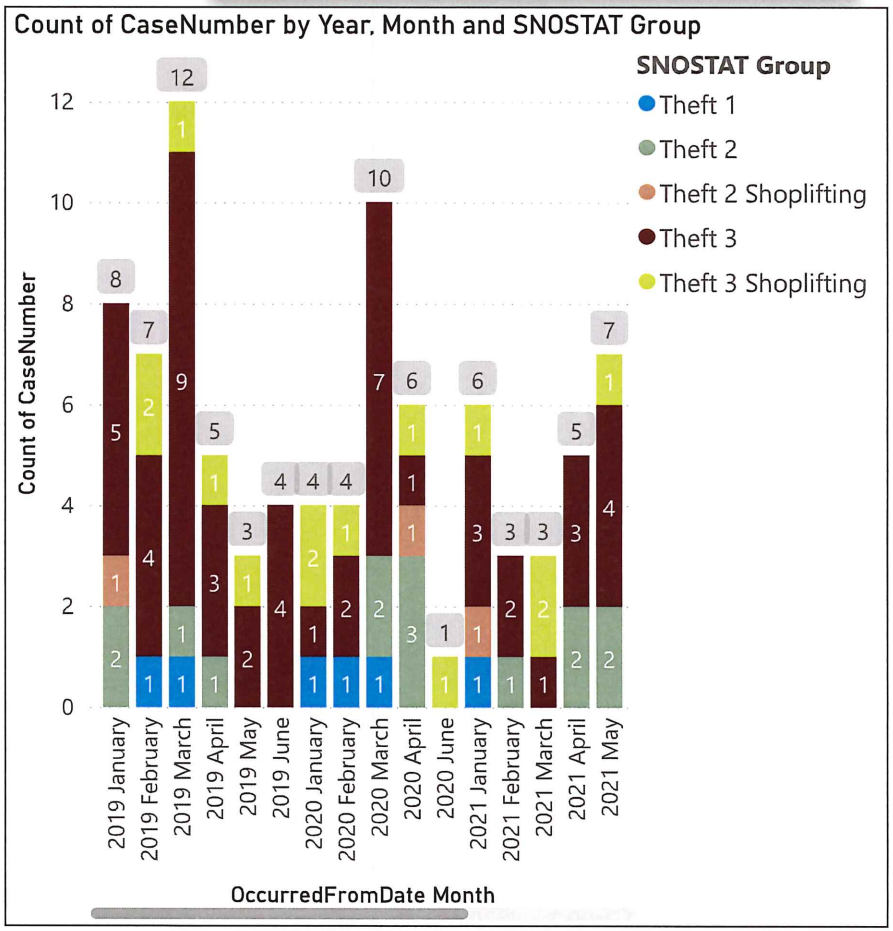
Theft CASES

IN THE STW BEAT

Previous Month Over Time



To Date By Year



IN THE STW BEAT

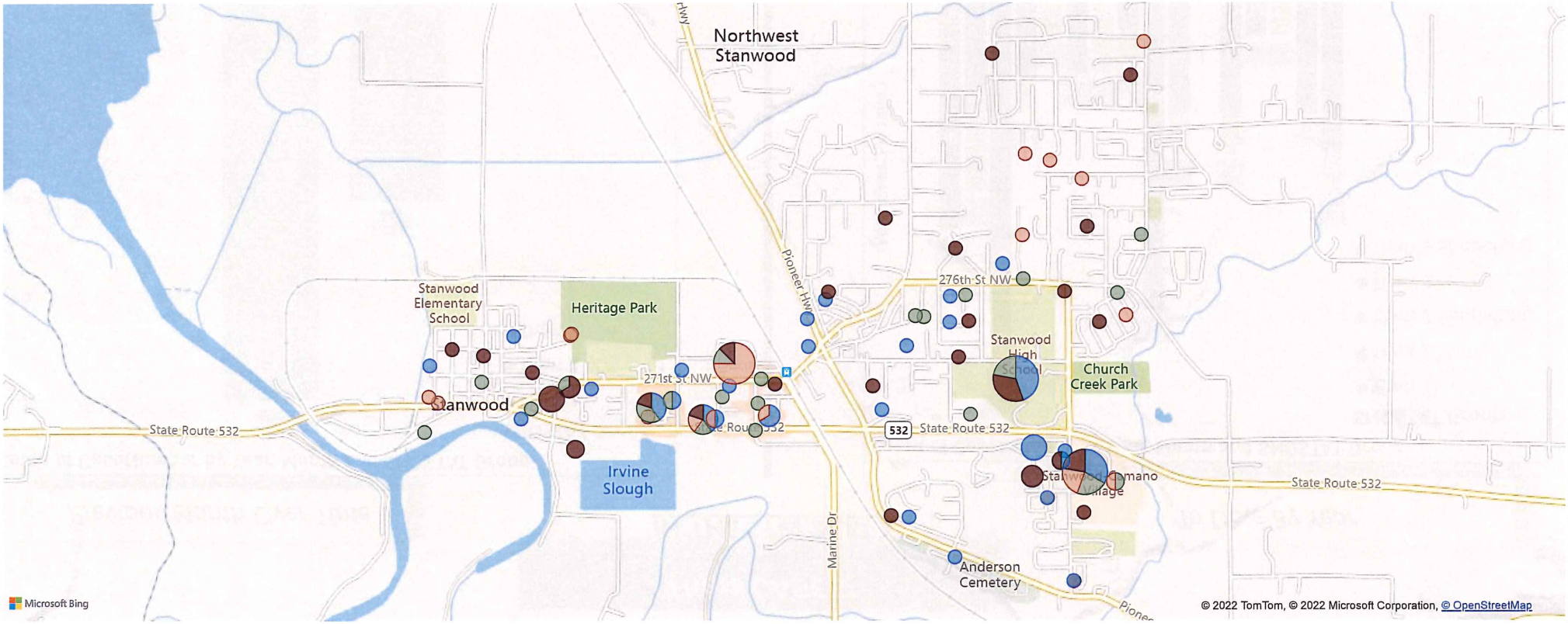
To Date By Year

Theft CASES

Year	Count of CaseNumber
2019	39
2020	25
2021	25
2022	38
Total	**127**

Count of CaseNumber by Year, Lat and Lon

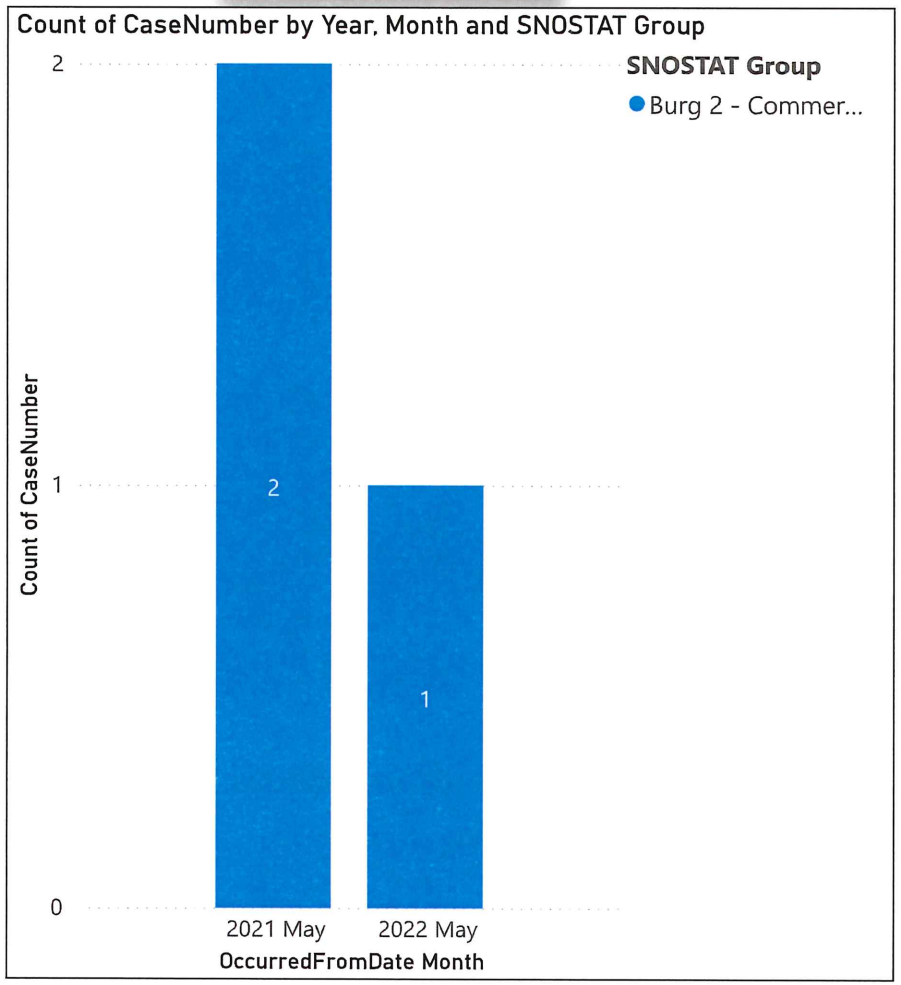
Year ● 2019 ● 2020 ● 2021 ● 2022



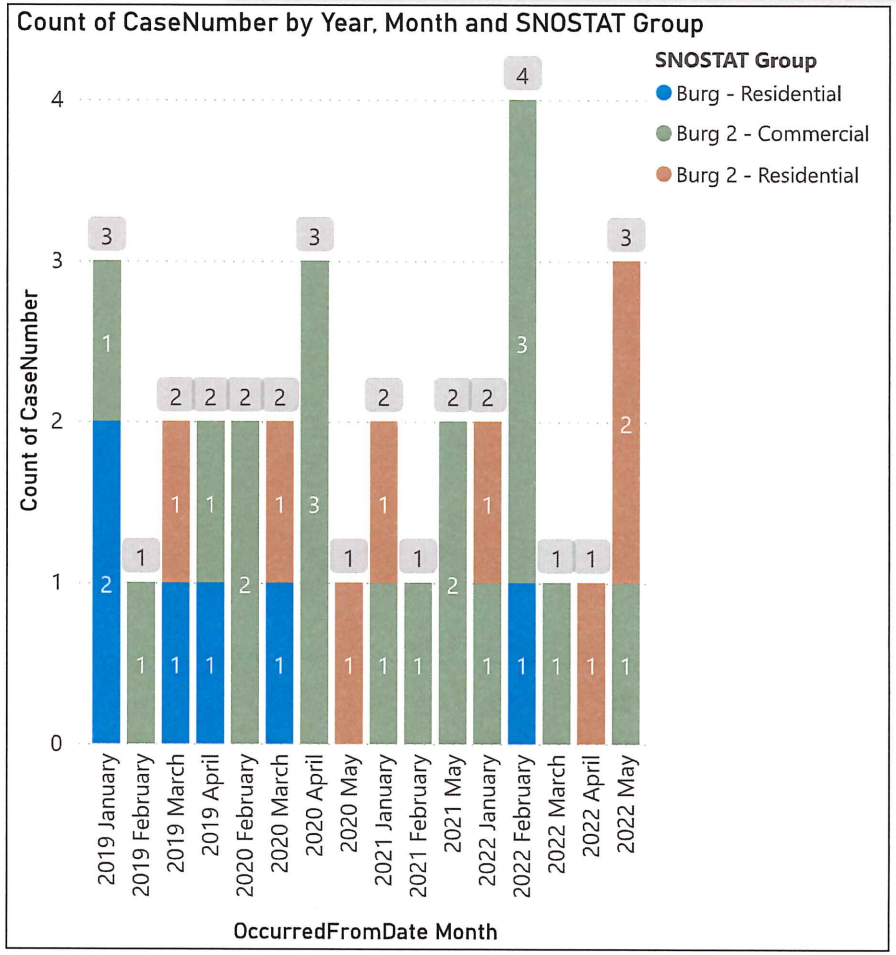
CASES

IN THE STW BEAT

Previous 3 Months



YTD v Prev YTD



IN THE STW BEAT

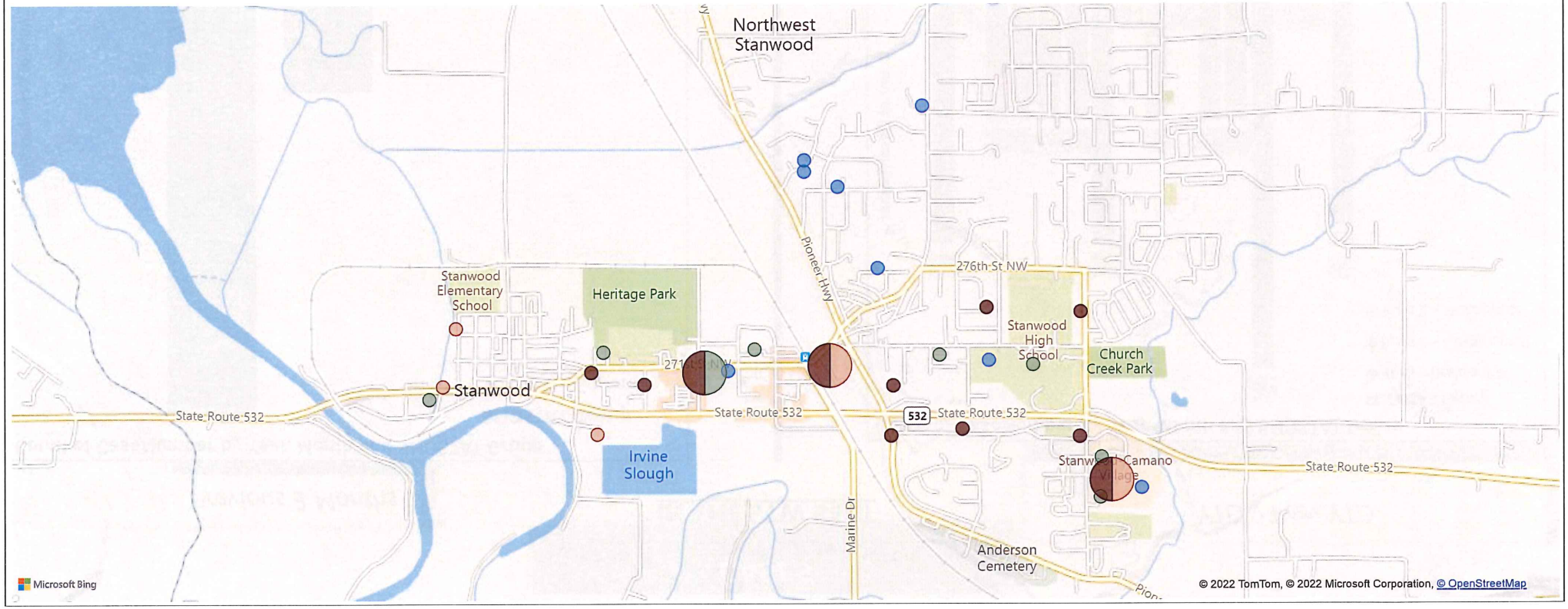
To Date By Year

Burlgary CASES

Year	Count
2019	8
2020	8
2021	5
2022	11
Total	**32**

Count of CaseNumber by Year, Lat and Lon

Year ● 2019 ● 2020 ● 2021 ● 2022



CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7a**
DATE:	June 23, 2022
SUBJECT:	Community Development Committee Report
CONTACT PERSON:	Patricia Love, Finance Director
ATTACHMENTS:	A – Community Development Committee Minutes 6-2-2022

SUMMARY STATEMENT

The minutes of the June 2, 2022 Community Development Committee Meeting are attached to this staff report for approval as presented.

Community Development Committee Meeting Minutes June 2, 2022

Call to Order 5:00 pm

Councilmembers Present: Steve Shepro, Dani Gaumond, Marcus Metz (online)

Staff Present: Patricia Love, Tansy Schroeder, Audrey Rotrock

Absent: N/A

Agenda Items:

1. Chandlers Reserve Final Plat
2. Von Moos Developers Agreement Amendment
3. Comprehensive Plan Community Survey
4. Comprehensive Plan Layout

Chandlers Reserve Final Plat

Stanwood-26 LLC submitted a preliminary plat application for 91 residential dwelling units/lots in October of 2019. The project was reviewed per the City's permitting process and was approved after a public hearing with the Hearing Examiner on November 17, 2020. The applicant has been working on civil construction of the plat and has applied for final plat. The entire Chandler's Reserve subdivision will be built out in one, single phase.

The developer is currently finalizing their construction of the plat and staff anticipates the final plat will go in front of City Council in September. Final plat approval is not discretionary.

The Committee members commented in support of curved internal streets within the development could potentially slow traffic down. The Committee supports bringing the Chandlers Reserve Final Plat to City Council.

Von Moos Developers Agreement Amendment

The Von Moos Development Agreement for Lots 79, 80, 81, and tract 996 of the Stanwood Schmitt Preliminary Plat (file no. 2018-0444) was previously approved by City Council in 2019. The development agreement was a condition of the Stanwood Schmitt Preliminary Plat to meet the three housing types required within the Traditional Neighborhood zone. The development agreement includes items, such as: term of agreement, allowed uses, density, development standards, design standards, and street improvements.

Brian and Keri Von Moos have submitted an application to amend the existing Development Agreement in order to revise the allowed uses for this agreement. Specifically, the applicant is wanting to amend the Agreement to allow temporary structures and accessory structures (such as a pole building) in the listed allowed uses. The applicant built their house on current Lot 80 in 1995 and has resided there since then. They have no intention of selling or developing their property for commercial purposes. The applicant is requesting the amendment in order to be

able to construct a house and an accessory pole barn on Lot 81 for them to move into, so that their daughter can move into Lot 80.

The Committee supports bringing the Von Moos Developers Agreement Amendment to City Council.

Comprehensive Plan Community Survey

The City initiated a public survey requesting input on the upcoming Comprehensive Plan Amendment and Municipal Code Update project. People were asked the following five general questions regarding their vision of the city:

- What is your vision of the City of Stanwood in the year 2044?
- What community improvements or opportunities do you think Stanwood should pursue over the next 20 years?
- What changes would you propose to the Comprehensive Plan?
- What changes would you propose to the Municipal Code?
- Do you have any other ideas you'd like to share with the City?

The survey was pushed out via social media: Facebook and twitter. It was also emailed to our party of record list and to the stakeholder list identified in the Comprehensive Plan Public Participation Plan. The survey remains open until the end of June.

Below is a summary of the general comments sorted into themes that emerged from the survey so far. The sort below is not listed in any particular order or priority and conflicting points of view have been included.

Protect Farmlands:
- Protect existing farmlands and family farms
- Encourage Agri-Tourism
- Keep rural identity
- Create a cottage food program

Improve Transportation:
- Fix SR 532
- Widen SR 532
- Improve transportation systems for both pedestrians and cars
- Improve paths, trails, and sidewalks

Small Town Character:
- Family friendly
- Business friendly
- No "Big Box" stores
- More local businesses
- More arts and craft festivals
- Revitalize downtown
- Plant more trees
- Need better landscaping
- More amenities like concerts or amphitheaters

Growth Management:
- Limit growth in downtown
- Build more housing for low income and seniors
- Reduce urban sprawl
- Allow more high density multifamily and limit new single-family development
- Build up; not out
- There are too many look alike neighborhoods
- Support new mixed use and multifamily housing near Haggen's
- Build multifamily housing near I-5

City Infrastructure:
- Need a better library
- Fund a better police station
- Decide on where to place city hall and the police station
- Support school programs and education

Affordability:
- Need more affordable and accessible housing for seniors
- Make water and sewer more affordable for low-income residents

Quality of Life:
- Regulate for long term uses
- Enforce noise ordinance
- Ban fireworks
- Ban Pit Bulls
- Reduce hours of on-street park (less than 24 hours)
- Need better vision and leadership; don't want to become another Lynnwood or Marysville
- No variances
- Reduce parking hours on 102nd to 30 minutes; allow loading / unloading zones

Parks:
- Improve parks
- Save green spaces and add buffers
- Need a park in the uptown area
- Maintain outdoor lifestyle
- Create a town center park
- Need a better skateboard park

Public Safety:
- Want more police coverage
- Reduce crime in Stanwood
- Reduce panhandling and begging on public property

Businesses/Economic Development:
- Want a hotel and more shopping options
- Need jobs related to local industry and tech jobs
- More commercial zoning for shopping local
- No more mini storage facilities
- Need a hospital
- More restaurants and eateries
- Recruit medial businesses, including mental health facilities
- Prohibit mental health facilities
- Want a Dairy Queen
- Need another grocery store

Communication:
- Serve community interests; not individuals
- Seek citizen input and listen
- Seek representatives for boards and commissions from the wider community, not just within city limits
- Create community advisory committee on social issues: low-income impacts, seniors, families

The Committee members had the following comments:

- The Committee likes the idea of building “up”, instead of “out”.
- The City could solicit services of a larger healthcare clinic that offers more services, instead of building a hospital.
- The City could change the MB1 and/or MB2 zones to “Main Street Commercial” to be more reader friendly and promote the vision of downtown Stanwood.
- The Committee suggested limiting days when fireworks are allowed, instead of a ban on all fireworks. They suggested having fireworks be a ballot item.
- The Committee likes the idea of potentially making the brick road area of the Twin City Mile Project a pedestrian only area. This would require talking to the individual businesses in the area for input.

Comprehensive Plan Layout

Staff is working with our Comprehensive Plan Consultant Blueline Group on the new format for the Comprehensive Plan. The plan will be laid out in landscape mode so that the maps and graphics will be easier to read. In addition, each Element – such as land use, housing, etc. – will be color coded to easy identification. A new introduction and history chapter will be added to give background information to the reader. The consultant is finishing up the conceptual page layout and staff will provide a copy to the Committee at the meeting on June 2nd.

The Committee finds the new layout for the Comprehensive Plan more inviting, they enjoy the comparison of historic photos and recent photos, find it is easier to read, and also called it “a Davinci”. The Committee also commented that the current comprehensive plan is difficult to search on the website and would like it to be more intuitive. Overall, the Committee supports the new layout.

Meeting adjourned at: 6:15 pm

This Page Intentionally Left Blank

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7b**
DATE:	June 23, 2022
SUBJECT:	Finance/Personnel Committee Report
CONTACT PERSON:	David A. Hammond, Finance Director
ATTACHMENTS:	A – Finance/Personnel Committee Meeting Minutes

SUMMARY STATEMENT

The minutes of the June 23, 2022 Finance/Personnel Meeting are attached to this staff report for approval as presented.

Finance & Personnel Committee Meeting Minutes
Monday, June 13th, 2022 | 5:00 PM

Councilmembers Present: Marcus Metz, Darren Robb, Tim Schmitt.

Staff present: Finance Director David Hammond, City Administrator Shawn Smith, City Clerk Lisa Sokolik

Absent: none

Committee Chair Marcus Metz called the meeting to order at 5:02 p.m.

1. Transportation Benefit District Levy Renewal

   The Committee asked questions and discussed key elements of the resolution placing the levy renewal on the Nov. 8, 2022 General Election ballot and unanimously supported the measure. Key points raised:

   - This is a renewal, will not increase sales tax rate, which is on the lower end of Snohomish County cities.
   - The sales tax levy equitably collects funding from the larger community who use the city streets and drive maintenance and development costs, as opposed to a car tab fee, which only collects from city residents.
   - There was also discussion of the statutory restriction on use of public resources to campaign for a measure. Hammond will bring additional information to council on this matter.

On another topic, Councilmember Schmitt asked city staff to look at monthly billing for utilities, rather than every two months.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7c**
DATE:	June 23, 2022
SUBJECT:	Planning Commission Minutes April 11, 2022 and May 9, 2022
CONTACT PERSON:	Patricia Love, Community Development Director
ATTACHMENTS:	A – Planning Commission Meeting Minutes April 11, 2022 B – Planning Commission Meeting Minutes May 9, 2022

SUMMARY STATEMENT

Minutes from the April 11, 2022 and May 9, 2022 Planning Commission meetings are attached to this staff report for approval as presented. The April minutes were approved at the May 9, 2022 meeting and the May minutes were approved at the June 13, 2022 Planning Commission meeting.

Planning Commission Meeting Minutes April 11, 2022

Call to Order: 6:33 pm

Roll Call

Present: Monae Birkhofer
Melissa Toner (online)
Patrick Hosterman
Cody Davis
Jeff Wheatly
Justin Burns (online)

Staff Present:
Patricia Love
Audrey Rotrock
Tansy Schroeder

Absent: Eric Warnat

Also known to be present: Paragon Partners, Jim Barger

Public Requests and Comments:
None

Approval of Minutes:
The Minutes from the March 14, 2022 meeting were voted on and approved unanimously as written.

New Business:
Inland Steel Public Meeting (Permit 220011)

Request: The applicant is proposing two future buildings; 7,779 square feet and 6,622 square feet, on approximately 1.43 acres zoned Light Industrial. The project site is located southeast of the intersection of 272nd Street NW and 92nd Avenue NW. The project includes 29 parking stalls and paving, frontage improvements to 272nd Street NW, landscaping, and installation of storm management and utilities.

The project site is located on 272nd Street NW, Stanwood, Washington, within the city limits of Stanwood across the street from the Stanwood-Camano School District Bus Barn located at 27210 90th Avenue NW. Zoning for the site is Light Industrial (LI). Access to the parcel is from 272nd Street NW. This project will prepare the land for site development of two future office and warehouse buildings including paving, landscaping, frontage improvements, and installation of storm management and utilities. The building design standards for the LI zoning district (SMC 17.112.045) shall apply. The site is generally flat with existing lawn.

The Commissioners had the following concerns about the Inland Steel Project:

- Being in the floodplain, how will the topography change after grading?
- Will there be design standards for architectural style? They would like the new building to match the style of surrounding buildings.
- Sidewalks are inconsistent in this area. Either the developers will be required to install sidewalks, or it will become part of a City Capital Improvement Project.

Comprehensive Plan – Population Growth Targets

The Washington State Growth Management Act (GMA) requires Snohomish, King, Pierce and Kitsap counties and cities within those counties to update their Comprehensive Plans by December 31, 2024 and every 10 years thereafter. One element of Comprehensive Plan updates is to ensure cities plan for their projected urban growth over the next twenty years.

Using the state's project growth forecasts, the regional planning organizations prepare growth strategies based on their region's unique characteristics. The Puget Sound Regional Council (PSRC) prepares the visioning document, Vision 2050, for the four-county region of Snohomish, King, Peirce and Kitsap. Stanwood is the most northern city within the PSRC boundaries.

Vision 2050 sets the framework for how and where growth is expected to occur by establishing regional growth strategies and targets. Vision 2050 estimates that the Puget Sound could grow by 1.5 – 1.8 million people by 2050. To accommodate that growth the regional growth strategy states that growth should be focused near transit infrastructure and urban centers.

GOAL: *The region accommodates growth in urban areas, focused in designated centers and near transit stations, to create healthy, equitable, vibrant communities well-served by infrastructure and services. Rural and resource lands continue to be vital parts of the region that retain important cultural, economic, and rural lifestyle opportunities over the long term.*

- *Metropolitan and Core Cities*: Cities with regional growth centers connected to high -capacity transit systems.
- *High-Capacity Transited Communities*: Cities and unincorporated county areas that are connected to regional high-capacity transit systems.
- *Cities and Towns*: Smaller cities and towns served by local transit. Stanwood falls into this category.
- *Urban Unincorporated Areas*: Urban areas within Counties served by transit and identified as areas for potential annexation.
- *Rural Areas and Natural Resource Lands*: Rural areas outside of urban growth areas.
- *Major Military Installations*: Hubs for both military and civilian employment and population.
- *Indian Reservation Lands*: Homelands of sovereign tribal nations.

Stanwood falls into the cities and towns category as it is not connected to the regional transit system. Vision 2050 anticipates that the Snohomish County Cities and Towns Category should grow by 9.5% in the next twenty years.

With the adoption of the regional growth strategies, each county then begins the process to determine how best to distribute the population growth among its cities and unincorporated areas. Snohomish County is expected to take nearly a quarter of the regions projected growth, approximately 424,000 people.

Stanwood's 2044 growth target is 3,258 people and the UGA's target is 290 for a total of 3,548 new residents. Of the 11% county growth that is anticipated to go into the Cities and Towns category, Stanwood and its urban growth area is anticipated to take 1.2%.

The current Comprehensive Plan includes the following 2035 growth targets:

2035 Growth Target
City: 10,116
UGA: 969
Total: 11,085

Projected new 2044 growth:

2044 Growth Target
City: 10,963
UGA: 432
Total: 11,395

Difference: 310

The City needs to plan for an additional 310 new residents through the Comprehensive Plan Update process.

Applying a similar approach to the population growth targets, the city also needs to plan for employment growth. The following charges show the assigned employment growth to the City of Stanwood.

Stanwood's 2044 employment target is 5,073 jobs and the UGA's target is 726 for a total of 5799 new jobs. Of the 7.7% county growth that is anticipated to go into the Cities and Towns category, Stanwood and its urban growth area is anticipated to take 1.0%.

The current Comprehensive Plan includes the following 2035 growth targets:

2035 Employment Target
City: 4,688
UGA: 1,035
Total: 5,723

Projected new 2044 growth:
2044 Employment Target
City: 5,073
UGA: 726
Total: 5,799
Difference: 76

The City needs to plan for an additional 76 new jobs through the Comprehensive Plan Update process. Next steps include evaluating the city's land uses against these new targets to determine needed capacity and types of land use needed to accommodate the expected growth.

The Commissioners would like find ways to include more mixed use zones to allow for more employment in the City, either through reasonable measure policies, or a change/addition to permitted uses.

Stanwood Municipal Code Update Project – List of Potential Amendments:

The last comprehensive update to the Stanwood Municipal Code occurred in 1968. As the City has grown and development has increased over the years, so has the need for updated regulations. Fifty years of amendments has resulted in inconsistencies, conflicts and outdated regulations. The City desires to adopt a modernized Municipal Code that reflects the character of Stanwood and meets the current needs of the community.

The new code should reflect best practices with respect to the content and administration of the code. The update needs to be user friendly for staff, property owners and developers by 1) removing legalese and jargon unfamiliar to the lay person, 2) improving clarity and overall functionality, and 3) reflect regulatory best practices. It is also envisioned that the update will include tables and illustrations whenever possible to help convey concepts. Lastly, the updated code must be consistent with current case, state and federal laws. The following principals have been drafted to guide the update process.

- Focus on improving the code to eliminate deficient, outdated, overly or unnecessarily complex codes that inhibit development.
- Make the code internally consistent between Titles and Chapters.
- Create a user-friendly code that is easy to administer by staff and easily understood by developers and the community.
- Use plain, easily understood language in describing requirements and procedures.
- Identify existing development regulations that need to be revised or updated to be consistent with the Comprehensive Plan.
- Standards and regulations should reflect current needs and desires of the community.
- Ensure compatibility with current state and federal law.
- Evaluate the code for regulatory gaps.
- Eliminate "repealed" or "deleted" titles, chapters, or sections.
- Apply form-based concepts and development flexibility where appropriate.
- Insert tables, graphics and/or illustrations wherever necessary to convey concepts.

The Commissioners asked for clarification on which Committees/Boards will be reviewing the different sections of the code. All stakeholders will be reviewing their specific areas of the code while the Planning Commission will be looking at the entire code, broken up into smaller sections.

Old Business:

Comprehensive Plan – Vision Statement:

One of the first steps in drafting a Comprehensive Plan is preparing a clear vision statement. This statement should be descriptive, yet concise, focusing on the values of the community. All other goals and polices are then built upon the guidance of the vision statement. Effective vision statements include three parts: Vision Statement, Mission of the Organization, and List of Core Values.

2024 Draft Vision Statement:
Promote ~~the City of~~ ***historic downtown*** Stanwood as the commercial and cultural ~~center~~ ***heart*** of the Greater Stanwood/Camano region ~~by preserving its distinctive small-town character~~ while strategically planning for future growth and economic development opportunities ***of the entire City***.

Mission:
The Mission of the City of Stanwood is to create and maintain a community where people can live, work and play in an environment that is safe, vibrant and aesthetically pleasing. Stanwood: is inclusive of everyone, includes the community in its decision-making process; ensures a thriving local economy, provides transparent government, and is responsive to the needs of the community.

Values:
The following core values represent the desires of the community and provides a common basis for developing and implementing the City's 2024 Comprehensive Plan:

Sense of Community: ~~Retain the City's small-town rural character and identity at all costs.~~ ***Retain the City's strong sense of community by fostering a family friendly culture that protects the areas natural beauty, celebrates its rural roots, promotes local businesses, and provides spaces for families to work and play.***

Livability: Continue to make Stanwood a desirable place to live by investing in the historic downtown, new uptown commercial areas and residential neighborhoods to create an aesthetically pleasing community.

Mobility: Stanwood should provide for all forms of multi-modal transportation, including includes trails, sidewalks, bike lanes, transit and private vehicles.

Growth: Manage growth to avoid suburban sprawl ***and expansion of the City's urban growth boundaries*** while ~~protecting~~ ***ensuring new development conforms to*** the city's small-town community character.

Economic Development: Focus on retaining the city's role as the center of the Greater Stanwood area by pursuing new endeavors that support the downtown and leverage Stanwood's location as an urban center surrounded by world class agricultural land.

Environment: Protect the environment while promoting access and tourism to local natural features.
Parks: Develop a parks system that provides public spaces for all age ranges that bring people together to create a more vibrant, healthy and equitable community.

- The Commissioners approve of the updated Vision, Mission and Values.
- Under "Sense of Community" the Commissioners approve of adding "Community Events" and would like to change "families" to "residents" in the last line of the statement.
- Under "Growth" the Commissioners would like to add a note about maximizing buildable lands – how to manage and adapt to growth.

- Patricia Love asked the Commissioners to think about creating a Tag Line for the City. For example, Reno, NV has a tag line of "The Biggest Little City".

Kottsick Annexation Update
On June 28, 2021, the City received a request to annex approximately 30 acres into the City known as the Kottsick Annexation. On November 8, 2021 the Council voted to accept their 60% annexation petition and authorized the city to submit the annexation petition to the Snohomish County Boundary Review Board. Snohomish County notified the city on March 18th that the proposed annexation has been deemed approved. For the annexation to be finalized the City Council must formally accept the annexation then it can be filed with the County.

The City has pre-designated the property as Single Family Residential on the Future Land Use Map and on SR 7.0 on the zoning map. Upon annexation, these designations will be applied to the property. Also, the property will be required to be assessed and taxed at the same rate and basis as other property within the City of Stanwood. This includes assessments or taxes for the payment of its pro rata share and all outstanding indebtedness of the City contracted or incurred prior to or existing on the effective date of the annexation.

The Commission agrees that this annexation will help meeting growth targets and future population allocation.

Miscellaneous Business: N/A

Recent Council Action on Commission Items:

Park and Recreation Feasibility Study
The report was finalized and has gone to Council. The Council approved Service Level 1 – Teams Approach and has recommended going to Service Level 2 in the next budget cycle.

Civic Campus Project
No decisions were made at the Council Workshop, and there is a desire to keep City Hall at its current location. The discussion will continue.

Upcoming Items:
Population Demographics
Housing Action Plan

A motion to adjourn was made and seconded.
Adjourn: 8:07 pm

Planning Commission Meeting Minutes May 9, 2022

Call to Order: 6:30 pm

Roll Call

Commissioners Present:
Eric Warnat (online), Commissioner
Monae Birkhofer, Commissioner
Melissa Toner, Commissioner
Patrick Hosterman, Commission Chair
Cody Davis, Commission
Justin Burns, Commissioner Vice - Chair
Jeff Wheatley, Commissioner

Staff Present:
Patricia Love, Community Development Director
Audrey Rotrock, Associate Planner
Tansy Schroeder, City Planner

Absent: N/A

Also known to be present: Anne Nautsch (Blueline), Caitlin Hepworth (Blueline), Chris Collier (Alliance for Housing Affordability), Paragon Partners, Meagan Watne, Stephen Crooks, Rhyan Whobrey, Kim Donelson, Karen Monroe, David Donelson, Doris Blas, Jacie Evans, Ry McDuffy

Public Requests and Comments:
None

Approval of Minutes:
The Minutes from the April 11, 2022 meeting will be approved at the June 13, 2022 Planning Commission Meeting.

New Business:
Summerset Division II Preliminary PRD Plat Public Meeting

Request: The applicant is proposing to construct a 22-lot single-family planned residential development. The project is located east of 80th Avenue NW and south of 284th Street NW. The site consists of three parcels for a total of 7.25 acres (315,868 square feet) zoned Single Family Residential 9.6 (SR 9.6). Resident vehicular access to the site will be from 278th Place NW and connect to the proposed Bakerview PRD to the northeast. The proposed community will include open space tracts, storm water management, and street and landscaping improvements.

The project site is located at 27915 80th Avenue NW, Stanwood, Washington, within the city limits of Stanwood. Zoning for the site is Single-Family Residential 9.6 (SR 9.6). The accesses into the 7.25-acre property will be from 278th Place NW and connect to the proposed Bakerview subdivision. This project will subdivide approximately 7.25-acres into 22 single-family lots. The residential development standards (SMC 17.60.020) allow for a maximum residential density of 6 dwelling units per acre for PRD development in the SR 9.6 zoning district. The majority of developed area around this site is made up of single-family residences which is consistent with this development.

The site is generally flat with existing vegetation. The property borders the City of Stanwood water tower. The northern boundary of the site will connect to the Bakerview subdivision. To the east of the project is the Bayview Lane subdivision and to the southwest is the Summerset subdivision. The developed site will provide approximately 10.4% of open space. The development plans provide all of the public improvements, facilities, and utilities and will be reviewed to meet city requirements (See development plans). These facilities include but are not limited to city streets, sidewalks, all utilities, open space, and recreational facilities.

The Commissioners had the following concerns about the Summerset Division II Preliminary PRD Plat:

- The congestion of existing neighborhood roads during construction.
- There is currently only one road to access the development.

The public attendees had the following questions and concerns about the Summerset Division II Preliminary PRD Plat:

- Will the water tower and associated piping be affected by construction traffic?
- Is the City looking at traffic issues associated with all developments that are coming to Stanwood as whole or just the impacts of individual developments?
- The increase in traffic will be a safety hazard, as there are many families with young children in the neighborhood. There is also a blind hill in the area.
- Cars currently park on both sides of the street, how will construction vehicles be able to get through to the development?
- How will high speed traffic be minimized?
- Noise from construction is a concern.
- Will there be a neighborhood park?
- Will the local schools be able to handle the increase in students from the new developments?
- Will the developer replace fences removed during construction?
- The soils of this area contain clay, that does not percolate well. How will the developer address this in the stormwater drainage pond?
- Will the builder be required to include multiple facades of the new homes? There are concerns about a “cookie-cutter” look.

Developer Ry McDuffy, from Land Resolutions, was in attendance to answer some of the above questions and concerns:

- The private drive/access road will only be used for Fire/EMS and Public Works to maintain the water line. It may be used temporarily as a construction access, but that is yet to be determined.
- When 278th Place was built, it was built in accordance with the code at that time.
- Street parking in Summerset Division II will be limited to one side only. This may be required by the North County Fire Department.
- Grading in the development will not impact the water tower or their lines.
- Fencing is not being proposed. The builder may add some fences to individual lots.
- The existing site is mostly flat with minimal grading needed. Retaining walls may be added to lots, 3, 4, and 5.
- Earthwork will not cause any dirt to be pushed into the backyards or fences of existing homes.

- All of the Summerset Divisions have/will have stormwater drainage systems that flow to detention ponds.
- The builder for this development is a local company named Acme Homes.
- Work on this project will potentially begin in August of 2022.
- 5 trees will be planted per 20,000 square feet of open space.
- A "living screen" of vegetation will be planted around the detention pond.
- Trees currently on site will be removed prior to development.
- No additional trees will be planted on the private drive.
- There will be a Homeowners Association (HOA) in the new Summerset Division II development.
- The developer will pay mitigation fees for traffic to the City.
- 80th Avenue is on the City's Capital Improvement Project list for improvements.

Presentation – Chris Collier, Alliance for Housing Affordability (AHA)

Guest speaker Chris Collier, Project Manager, for the Alliance for Housing Affordability (AHA) provided an overview of current housing availability and affordability in Snohomish County and Stanwood.

AHA was established in 2013 through an interlocal agreement. The Alliance was envisioned as a venue for Snohomish County jurisdictions to work together to understand local housing challenges and share resources to address these challenges. Membership consists of 13 Snohomish County cities, Snohomish County, and the Housing Authority of Snohomish County; Stanwood is a member of AHA and Tansy Schroeder, City Planner, is the city's representative.

As a member of AHA, Mr. Collier provides technical support to the City as needed. Mr. Collier gave a briefing to the Planning Commission on local housing issues as part of our Comprehensive Plan update work. His expertise in housing is a valuable resource which we will be using to help guide our Comprehensive Plan Housing Element update.

After hearing the presentation, the Committee questioned how the City can address this issue. Chris suggested increasing the variety of housing types (such as duplexes, triplexes, townhouses, cottage housing, etc.) and to engage in the upcoming comprehensive plan and municipal code updates.

Presentation – Draft Housing Needs Assessment and Gap Analysis (Blueline)

The City of Stanwood received a grant from the Washington State Department of Commerce to prepare a Housing Action Plan to inventory the City's current housing stock, update city demographics, forecast future housing needs, and evaluate policies to address equitable and affordable housing opportunities. Information gained through this study will form the basis for the Housing Element of the Comprehensive Plan.

One of the first steps in preparing a Housing Action Plan is the preparation of a Housing Needs Assessment (HNA). The HNA is a data gathering exercise which consists of gathering population, housing, employment, and income data. This work also includes reviewing the City's existing housing polices, regulations, and permitting processes to understand the effectiveness of addressing housing affordability in the City.

Our consultant, Blueline Group, provided a briefing and facilitated a discussion with the Committee regarding on their initial findings.

The Committee is interested in seeing transportation data from the last 2 years to compare transportation costs to pre-COVID-19 data. The transportation costs may have changed due to less commuting.

A change in policy to allow, incentivize, and encourage other types of housing units is needed address the issue of the "missing middle".

Old Business:
The Kottsick Annexation Project is on the City Council meeting agenda for May 12, 2022.

Miscellaneous Business:
N/A

Recent Council Action on Commission Items:
N/A

Upcoming Items:
Outline for the Comprehensive Plan update.

A motion to adjourn was made and seconded.

Adjourn: 8:59 pm

This Page Intentionally Left Blank

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7d**
DATE:	June 23, 2022
SUBJECT:	Public Works/Parks Committee Report
CONTACT PERSON:	Kevin Hushagen, Public Works Director
ATTACHMENTS:	A – Public Works/Parks Committee Meeting Minutes 6-6-2022

SUMMARY STATEMENT

The minutes of the June 6, 2022 Public Works/Parks Committee Meeting are attached to this staff report for approval as presented.

Public Works Committee Meeting Minutes June 6, 2022

Attendance:
Councilmembers: Darren Robb, Tim Pearce, Andreena Bergman
City Staff: Public Works Director Kevin Hushagen, City Administrator Shawn Smith, Administrative Assistant Amanda Slattery

Meeting was conducted in person. The full meeting agenda packet with detailed information can be found on the City's website at Agenda Center. .

Call to order at 5:30 pm

Agenda

1. Installation of audible push button crosswalks on 265th ST NW and 72nd ST NW

The committee discuss the installation of audible push button crosswalks on 275th ST NW and 72nd ST NW. Christina Everson, a Stanwood citizen who has limited sight and walking with a cane is requesting to have an audio crosswalk put at the 265th and 72nd crosswalk. The committee agreed this is needed and directed staff to move forward and have Snohomish County Public Works Department install the audible crosswalks.

2. Public Work Updates

Public works Director Kevin Hushagen gave an update on the projects that are currently being worked on.

Church Creek Sewer

- Faber has about 740' feet of pipe in the ground, which accounts for about 45% of the project.
- Tomorrow they will set the 4th manhole, 9 in total
- After the 4th manhole is set, they will start digging in the parking lot

Main Lift Station

- We paved 94th last week, and added shoulder rock today.
- The man gate has been put back together
- The sewer crew has training on the 9th, which will complete all punch list items

SR532 Drainage Berm (IS4 Phase 3)

- Contract awarded to Tayex
- Tayex wants to meet to discuss any potential value engineering
- Start date on the contract is July 5th. (Waiting on WSDOT permit)

IS4 Phase 2

- The location for the power and pump vault has been finalized.
- We are getting close to 90% plans for IS4 Phase 2
- We have a good amount of permitting work for confluence to get an Army Corp Permit

Flood Wall

- We have surveyors and Geotech's ready to go, but we are held up by a BNSF permit. All fees have been paid

Viking Way Phase 2

- We are at the 90% plan stage
- Waiting on WSDOT CE decision which will impact what more permitting work is needed if any

80th Ave Reconstruction

- Alan received a prelim survey that he used to apply for the Pedestrian and Safe Route to school grants
- Alan has laid out the street in Civil 3D to start design.
- Waiting on a final survey to get ROW numbers to purchase ROW, they surveyors are having trouble finding titles for the properties to establish a property line.

Overlays

- Alan has a precon scheduled for the 9th.
- Their plan is to grind the 15th of June, and Pave June 23rd – July 3rd. These dates are dynamic currently

Asphalt Repair

- We are waiting on some contract documents from Transblue

Pioneer Highway Sewer Extension

- Alan is waiting on a Task order to start design work for a new sewer line under 532 (Fire Station).

Beautification Jobs

Welcome Arch

- Alan met with the Architect today and design work is progressing
- Alan has requested structural package at the end of July.

City Power Expansion

- We added power to the two light poles outside City Hall last month
- Alan has a PUD application completed to add power to the triangle drive

Hamilton LBR Smokestack

- We have an RFP going out tomorrow repaint the smokestack, 2 week bid time, work to be completed by September 15th.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8a**
DATE:	June 23, 2022
SUBJECT:	Approval of Voucher and Payroll Checks
CONTACT PERSON:	Amy Bergemeier, Accounting Specialist
ATTACHMENTS:	A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 35423 through 35501 and Washington Federal Bank electronic funds transfers in the amount of $870,201.40. Approve issuance of Washington Federal Bank payroll benefit checks 2006 through 2015 and Washington Federal electronic payroll and benefit funds transfers in the amount of $328,534.67.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 35423 THROUGH 35501 AND WASHINGTON FEDERAL BANK ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF $870,201.40. APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK PAYROLL BENEFIT CHECKS 2006 THROUGH 2015 AND WASHINGTON FEDERAL ELECTRONIC PAYROLL AND BENEFIT FUNDS TRANSFERS IN THE AMOUNT OF $328,534.67.

CHECK REGISTER

City Of Stanwood

Time: 15:13:31 Date: 06/15/2022

05/26/2022 To: 06/15/2022

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2595	05/26/2022	Claims	3	EFT	HSA Bank	2.50	HSA Bank fee
2601	06/08/2022	Payroll	3	EFT		4,141.40	May 2022 Payroll
2602	06/08/2022	Payroll	3	EFT		4,128.58	May 2022 Payroll
2603	06/08/2022	Payroll	3	EFT		2,575.62	May 2022 Payroll
2604	06/08/2022	Payroll	3	EFT		3,537.36	May 2022 Payroll
2605	06/08/2022	Payroll	3	EFT		2,210.33	May 2022 Payroll
2606	06/08/2022	Payroll	3	EFT		2,389.33	May 2022 Payroll
2607	06/08/2022	Payroll	3	EFT		435.86	May 2022 Payroll
2608	06/08/2022	Payroll	3	EFT		3,057.22	May 2022 Payroll
2609	06/08/2022	Payroll	3	EFT		5,214.95	May 2022 Payroll
2610	06/08/2022	Payroll	3	EFT		7,073.54	May 2022 Payroll
2611	06/08/2022	Payroll	3	EFT		3,841.12	May 2022 Payroll
2612	06/08/2022	Payroll	3	EFT		2,298.62	May 2022 Payroll
2613	06/08/2022	Payroll	3	EFT		3,137.57	May 2022 Payroll
2614	06/08/2022	Payroll	3	EFT		2,475.45	May 2022 Payroll
2615	06/08/2022	Payroll	3	EFT		1,921.47	May 2022 Payroll
2616	06/08/2022	Payroll	3	EFT		435.86	May 2022 Payroll
2617	06/08/2022	Payroll	3	EFT		3,203.15	May 2022 Payroll
2618	06/08/2022	Payroll	3	EFT		3,152.65	May 2022 Payroll
2619	06/08/2022	Payroll	3	EFT		4,753.46	May 2022 Payroll
2620	06/08/2022	Payroll	3	EFT		6,411.78	May 2022 Payroll
2621	06/08/2022	Payroll	3	EFT		1,402.98	May 2022 Payroll
2622	06/08/2022	Payroll	3	EFT		4,704.47	May 2022 Payroll
2623	06/08/2022	Payroll	3	EFT		1,747.76	May 2022 Payroll
2624	06/08/2022	Payroll	3	EFT		6,882.28	May 2022 Payroll
2625	06/08/2022	Payroll	3	EFT		4,784.89	May 2022 Payroll
2626	06/08/2022	Payroll	3	EFT		3,859.12	May 2022 Payroll
2627	06/08/2022	Payroll	3	EFT		435.86	May 2022 Payroll
2628	06/08/2022	Payroll	3	EFT		2,619.34	May 2022 Payroll
2629	06/08/2022	Payroll	3	EFT		436.04	May 2022 Payroll
2630	06/08/2022	Payroll	3	EFT		491.08	May 2022 Payroll
2631	06/08/2022	Payroll	3	EFT		3,727.93	May 2022 Payroll
2632	06/08/2022	Payroll	3	EFT		386.22	May 2022 Payroll
2633	06/08/2022	Payroll	3	EFT		1,415.72	May 2022 Payroll
2634	06/08/2022	Payroll	3	EFT		2,735.75	May 2022 Payroll
2635	06/08/2022	Payroll	3	EFT		1,146.06	May 2022 Payroll
2636	06/08/2022	Payroll	3	EFT		1,914.23	May 2022 Payroll
2637	06/08/2022	Payroll	3	EFT		3,213.66	May 2022 Payroll
2638	06/08/2022	Payroll	3	EFT		285.86	May 2022 Payroll
2639	06/08/2022	Payroll	3	EFT		2,844.36	May 2022 Payroll
2640	06/08/2022	Payroll	3	EFT		4,012.87	May 2022 Payroll
2641	06/08/2022	Payroll	3	EFT		435.86	May 2022 Payroll
2642	06/08/2022	Payroll	3	EFT		4,461.70	May 2022 Payroll
2643	06/08/2022	Payroll	3	EFT		3,971.72	May 2022 Payroll
2644	06/08/2022	Payroll	3	EFT		6,040.34	May 2022 Payroll
2645	06/08/2022	Payroll	3	EFT		3,695.50	May 2022 Payroll
2646	06/08/2022	Payroll	3	EFT		1,926.22	May 2022 Payroll
2647	06/08/2022	Payroll	3	EFT		3,647.97	May 2022 Payroll
2648	06/08/2022	Payroll	3	EFT		1,402.98	May 2022 Payroll
2650	06/08/2022	Payroll	3	EFT	HSA Bank	1,408.33	Pay Cycle(s) 06/08/2022 To 06/08/2022 - HSA Contributions ER; Pay Cycle(s) 06/08/2022 To 06/08/2022 - HSA Contr EE
2651	06/08/2022	Payroll	3	EFT	Internal Revenue Service (941)	68,533.98	941 Deposit for Pay Cycle(s) 06/08/2022 - 06/08/2022

CHECK REGISTER

City Of Stanwood

Time: 15:13:31 Date: 06/15/2022

05/26/2022 To: 06/15/2022

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2652	06/08/2022	Payroll	3	EFT	WA St Department Of Retirement Systems	45,797.42	Pay Cycle(s) 06/08/2022 To 06/08/2022 - PERS2; Pay Cycle(s) 06/08/2022 To 06/08/2022 - PERS 3; Pay Cycle(s) 06/08/2022 To 06/08/2022 - 457 - DRS (DCP)
2674	06/01/2022	Claims	3	EFT	Heartland Payment Systems	1,811.20	May Merchant Fees
2675	06/01/2022	Claims	3	EFT	US Bank St Paul	128,498.20	STAWATREF21 & STAWATSEW19 Int only payments
2679	06/03/2022	Claims	3	EFT	Chase Paymentech	1,131.01	May Merchant Fees
2705	06/08/2022	Claims	3	EFT	US Bank	10,219.74	4485 5945 5564 1495
2653	06/08/2022	Payroll	3	2006	AFLAC	221.39	Pay Cycle(s) 06/08/2022 To 06/08/2022 - AFLAC, Pre-Tax; Pay Cycle(s) 06/08/2022 To 06/08/2022 - AFLAC, Post-Tax
2654	06/08/2022	Payroll	3	2007	AWC Employee Benefit Trust	22,675.97	Pay Cycle(s) 06/08/2022 To 06/08/2022 - AWC - Health First 250; Pay Cycle(s) 06/08/2022 To 06/08/2022 - AWC- Dental J; Pay Cycle(s) 06/08/2022 To 06/08/2022 - AWC - Vision; Pay Cycle(s) 06/08/2022 To;
2655	06/08/2022	Payroll	3	2008	Colonial Life Insurance	66.75	Pay Cycle(s) 06/08/2022 To 06/08/2022 - Colonial Life Ins
2656	06/08/2022	Payroll	3	2009	Great-West Life & Annuity	3,363.00	Pay Cycle(s) 06/08/2022 To 06/08/2022 - 457 - Empower (Mass Mutual); Pay Cycle(s) 06/08/2022 To 06/08/2022 - Roth 457(b)Empower(MassMutual)
2657	06/08/2022	Payroll	3	2010	ICMA Retirement Trust	3,568.89	Pay Cycle(s) 06/08/2022 To 06/08/2022 - 457 - Mission Square Ret(ICMA)
2658	06/08/2022	Payroll	3	2011	Legal Shield	53.70	Pay Cycle(s) 06/08/2022 To 06/08/2022 - Legal Shield
2659	06/08/2022	Payroll	3	2012	Navia Benefits	125.00	Pay Cycle(s) 06/08/2022 To 06/08/2022 - Navia Limited FSA
2660	06/08/2022	Payroll	3	2013	Western Conference of Teamsters Pension Trust	2,746.45	Pay Cycle(s) 06/08/2022 To 06/08/2022 - WCTPP Contributions
2661	06/08/2022	Payroll	3	2014	Teamsters Union Local 231	1,761.00	Pay Cycle(s) 06/08/2022 To 06/08/2022 - Teamsters Dues
2662	06/08/2022	Payroll	3	2015	Washington Teamsters Welfare Trust	37,188.70	Pay Cycle(s) 06/08/2022 To 06/08/2022 - Teamsters Dental; Pay Cycle(s) 06/08/2022 To 06/08/2022 - Teamsters Medical
2539	06/02/2022	Claims	3	35423	Ace Hardware *	493.26	20013; 20013; 20013; 20013; 20013
2540	06/02/2022	Claims	3	35424	Aramark Uniform Services Inc	53.94	937963000
2541	06/02/2022	Claims	3	35425	Cascade Natural Gas Corp	560.22	931 607 9072 6; 953 540 0000 2; 604 440 0000 4; 839 440 0000 5; 022 201 7579 4; 498 440 0000 7; 127 540 0000 3
2542	06/02/2022	Claims	3	35426	City of Everett *	235.00	STACITG
2543	06/02/2022	Claims	3	35427	Edge Analytical Inc	55.00	STA01
2544	06/02/2022	Claims	3	35428	Emagined Security, Inc.	22,500.00	city of stanwood
2545	06/02/2022	Claims	3	35429	Frix Technologies LLC	3,388.30	City of Stanwood
2546	06/02/2022	Claims	3	35430	General Pacific Inc	54,650.00	101681
2547	06/02/2022	Claims	3	35431	Harmsen LLC	875.00	City of Stanwood
2548	06/02/2022	Claims	3	35432	Lankford Associates, Inc.	4,267.50	city of stanwood

CHECK REGISTER

City Of Stanwood

Time: 15:13:31 Date: 06/15/2022

05/26/2022 To: 06/15/2022

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2549	06/02/2022	Claims	3	35433	Lenz Enterprises Inc	653.63	City of Stanwood; City of stanwood
2550	06/02/2022	Claims	3	35434	Les Schwab Tire Centers	43.59	431-00006
2551	06/02/2022	Claims	3	35435	Mackenzie	1,682.00	2190151.04
2552	06/02/2022	Claims	3	35436	Meyer Sign & Advertising Co. Inc	6,006.04	city of stanwood
2553	06/02/2022	Claims	3	35437	PUD Of Snohomish County *	10,029.49	220923312; 202982351; 200208858
2554	06/02/2022	Claims	3	35438	Pace Engineers, Inc	18,121.25	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; city of stanwood
2555	06/02/2022	Claims	3	35439	Pape' Machinery	146.78	6109854
2556	06/02/2022	Claims	3	35440	RH2 Engineering Inc	10,246.55	City of Stanwood
2557	06/02/2022	Claims	3	35441	Skagit Valley Publishing	503.27	48893; 48893; 48893; 48893; 48893; 48893
2558	06/02/2022	Claims	3	35442	Sno Co Sheriffs Office *	161,464.50	SSH00001
2559	06/02/2022	Claims	3	35443	Snohomish County 911	9,181.11	City of Stanwood
2560	06/02/2022	Claims	3	35444	Snohomish County Public Def Association	2,385.00	city of stanwood
2561	06/02/2022	Claims	3	35445	Snohomish County Treasurer	25.92	City of Stanwood; City of
2562	06/02/2022	Claims	3	35446	Stanwood Auto Parts	489.88	56100; 56100
2563	06/02/2022	Claims	3	35447	Stanwood Lacrosse	232.76	City of Stanwood; City of
2564	06/02/2022	Claims	3	35448	Stilly Auto Parts Napa	61.42	27197; 27197
2565	06/02/2022	Claims	3	35449	Summit Law Group	1,156.00	20150-1 DAS
2566	06/02/2022	Claims	3	35450	US Postal Service-Stanwood *	4.02	City of Stanwood
2567	06/02/2022	Claims	3	35451	Verizon Wireless	1,125.16	372541731-00001
2568	06/02/2022	Claims	3	35452	WA St Dept of Transportation *	659.19	city of stanwood *****1509; CITY OF STANWOOD *****1509
2569	06/02/2022	Claims	3	35453	WA St Treasurer	1,962.71	City of Stanwood; City of
2570	06/02/2022	Claims	3	35454	Wave Broadband	149.62	3201-0316545-01
2706	06/08/2022	Claims	3	35455	Ace Hardware *	196.69	20013; 20013; 20013; 20013; 20013; 20013; 20013
2707	06/08/2022	Claims	3	35456	Aramark Uniform Services Inc	53.94	792106997
2708	06/08/2022	Claims	3	35457	Badger Meter Inc	149.45	460708
2709	06/08/2022	Claims	3	35458	Andreena Bergman	49.69	City of Stanwood
2710	06/08/2022	Claims	3	35459	Bonner Electrical Contracting LLC	2,925.56	city of stanwood
2711	06/08/2022	Claims	3	35460	Britten Inc	213.64	city of stanwood
2712	06/08/2022	Claims	3	35461	Cascade Septic Pumping, LLC	340.00	City of Stanwood
2713	06/08/2022	Claims	3	35462	Dataquest, LLC	296.00	CITYSTA
2714	06/08/2022	Claims	3	35463	Edge Analytical Inc	957.00	STA01; STA01; STA01; STA01
2715	06/08/2022	Claims	3	35464	Faber Construction Corp	191,804.15	City of Stanwood
2716	06/08/2022	Claims	3	35465	Farwest Corrosion Control Company	5,785.58	0301291
2717	06/08/2022	Claims	3	35466	Hamilton Lumber LLC	60.10	66
2718	06/08/2022	Claims	3	35467	ICI Construction Inc.	27,843.93	City of Stanwood
2719	06/08/2022	Claims	3	35468	Lakeside Industries Inc	579.66	108469
2720	06/08/2022	Claims	3	35469	Lenz Enterprises Inc	331.79	City of Stanwood
2721	06/08/2022	Claims	3	35470	Jack & Lorraine Gendron	72.18	09 2608 11 - 7205 261ST ST NW
2722	06/08/2022	Claims	3	35471	Meyer Sign & Advertising Co. Inc	913.92	city of stanwood
2723	06/08/2022	Claims	3	35472	O'Reilly Auto Parts	13.92	1872464; 1872464; 1872464
2724	06/08/2022	Claims	3	35473	ODP Business Solutions, LLC	1,610.30	36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097
2725	06/08/2022	Claims	3	35474	PUD Of Snohomish County *	357.91	200592889
2726	06/08/2022	Claims	3	35475	Pape' Machinery	1,035.74	6109854; 6109854; 6109854

CHECK REGISTER

City Of Stanwood

Time: 15:13:31 Date: 06/15/2022

05/26/2022 To: 06/15/2022

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2727	06/08/2022	Claims	3	35476	Petty Cash/ Marcy Mathis -Custodian	16.32	city of stanwood
2728	06/08/2022	Claims	3	35477	Pitney Bowes Inc- Global Financial Svc	252.25	0013214658
2729	06/08/2022	Claims	3	35478	Refund - Cool Heat 365, LLC	52.50	City of Stanwood
2730	06/08/2022	Claims	3	35479	Ricoh USA, Inc.	1,109.16	1316669-3800327; 1316669-3816549; 1316669-3800377; 1316669-3660142; 1316669-3800642
2731	06/08/2022	Claims	3	35480	Shred-it US JV LLC	43.28	1000283524
2732	06/08/2022	Claims	3	35481	Skagit Farmers Supply	1,554.38	135052; 135052; 135052; 135052
2733	06/08/2022	Claims	3	35482	Skagit Valley Publishing	144.38	48893
2734	06/08/2022	Claims	3	35483	Sno Co Information Services *	16,828.25	DIS1107
2735	06/08/2022	Claims	3	35484	Snohomish County		Need to correct vendor
2736	06/08/2022	Claims	3	35485	Snohomish PUD	4,969.00	City of Stanwood
2737	06/08/2022	Claims	3	35486	Stanwood Auto Parts	220.66	56100; 56100; 56100
2738	06/08/2022	Claims	3	35487	Stanwood Camano SD 401	44,417.43	01 1020 11 - 7400 272ND ST NW
2739	06/08/2022	Claims	3	35488	Stanwood Camano SD 401	10,355.54	01 1015 12 - 7600 272ND ST NW
2740	06/08/2022	Claims	3	35489	Stanwood Farmers Market	210.00	City of Stanwood
2741	06/08/2022	Claims	3	35490	Stilly Auto Parts Napa	87.17	27197
2742	06/08/2022	Claims	3	35491	Taylors Excavators Inc	83,614.50	City of Stanwood
2743	06/08/2022	Claims	3	35492	Transpogroup Inc	6,444.60	City of Stanwood
2744	06/08/2022	Claims	3	35493	US Bank Na Custody/ Treas Div-Money Ctr	408.00	777221717
2745	06/08/2022	Claims	3	35494	United Laboratories	1,872.83	319485
2746	06/08/2022	Claims	3	35495	Unum Life Insurance	88.40	0220603-036 2 city of stanwood
2747	06/08/2022	Claims	3	35496	Utilities Underground Loc	119.97	134200
2748	06/08/2022	Claims	3	35497	Verizon Wireless	379.01	742373248-00001
2749	06/08/2022	Claims	3	35498	WA St Dept of Licensing *	1,242.00	city of stanwood
2750	06/08/2022	Claims	3	35499	Washington State Patrol *	371.00	STA301 city of stanwood
2751	06/08/2022	Claims	3	35500	Xylem Water Solutions U.S.A., Inc.	3,369.71	129265
2752	06/08/2022	Claims	3	35501	Ziply Fiber	1,369.15	360-629-4907-072497-5; 206-188-0411-053105-5

001 General Fund	378,327.08		
101 Street Fund	31,726.49		
103 Street Construction Fund	19,255.24		
104 Park And Trail Improvement Fund	83,614.50		
110 Building Improvement Fund	1,682.00		
401 Sewer Fund	231,190.29		
403 Sewer Construction Fund	219,809.08		
410 Drainage Fund	1,994.56		
411 Drainage Construction Fund	20,649.94		
421 Water Fund	208,660.89		
630 Agency Fund	1,826.00		
		Claims:	870,201.40
* Transaction Has Mixed Revenue And Expense Accounts	1,198,736.07	Payroll:	328,534.67

CHECK REGISTER

City Of Stanwood

Time: 15:13:31 Date: 06/15/2022

05/26/2022 To: 06/15/2022

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director (✓) Auditing Officer Wendy Dorhauer Date: 6-15-22
( ) Deputy Finance Director

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8b**
DATE:	June 23, 2022
SUBJECT:	City Council June 9, 2022, Regular Meeting Minutes
CONTACT PERSON:	Krista Hintz, Assistant to the Administrator/Communications Manager
ATTACHMENTS:	A – Council Regular Meeting Minutes June 9, 2022

SUMMARY STATEMENT

Minutes of the June 9, 2022, Regular City Council Meeting are attached for approval.

RECOMMENDED MOTION

MOTION TO APPROVE THE MINUTES OF THE JUNE 9, 2022, CITY COUNCIL REGULAR MEETING AS PRESENTED.

CITY OF STANWOOD
Regular City Council Meeting
Thursday, June 9, 2022, 7:00 p.m.
Stanwood-Camano School District Administration Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292
Online option via Zoom

MINUTES

1. CALL TO ORDER

Mayor Sid Roberts called the meeting to order at 7:00 p.m.

2. ROLL CALL

Assistant to the Administrator Krista Hintz called the roll with the following Council members present: Dani Gaumond, Darren Robb, Timothy Pearce, Steve Shepro, Andreena Bergman, Tim Schmitt. The meeting was quorate. *A motion was made by Councilmember Pearce, Second by Councilmember Robb to excuse Councilmember Marcus Metz. The motion carried unanimously*.

Also known to be present: City Administrator Shawn Smith, Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Police Chief Jason Toner, City Attorney Nikki Thompson, Finance Director David Hammond, Fire Chief John Cermak, and Assistant to the Administrator/Communications Manager Krista Hintz.

3. APPROVAL OF THE AGENDA

Motion by Councilmember Bergman, Second by Councilmember Gaumond to approve the agenda. Motion carried unanimously.

4. CITIZEN COMMENTS

The city received one request for verbal comment.

Mike Carmichael, Stanwood Topic: Kottsick Annexation, traffic on 80th Ave NW

7. CONSENT AGENDA

a. Approve Vouchers and Payroll Checks
b. Approve May 26, 2022, City Council Regular Meeting Minutes

Motion by Councilmember Pearce, Second by Councilmember Robb to approve the consent agenda, items A thru B. Motion carried unanimously.

8. UNFINISHED BUSINESS

a. Second Reading, Ordinance 1505: 2021-2022 Budget Amendment Three

Finance Director David Hammond presented the Second Reading of Ordinance 1505: 2021-2022 Budget Amendment Three, clarifying that the $65,000 requested for the two new Public Works trucks is per vehicle, for a total of $130,000. Director Hammond also spoke to Councilmember

Robb's request that the City consider electric vehicles. Director Hammond stated the City will investigate the needed infrastructure and explore this option for the future.

Motion by Councilmember Robb, Second by Councilmember Shepro to approve the Second Reading and Adoption of Ordinance 1505 Amending the 2021-2022 Budget as presented.

A Roll Call Vote was taken, motion carried unanimously.

b. Third Reading, Ordinance 1504 - Kottsick Annexation

The first reading of Ordinance 1504-Kottsick Annexation on May 12, 2022, brought many questions regarding traffic, pace of development and what constitutes a benefit to the City. Community Development Director Patricia Love presented the second reading on May 26, 2022, addressing these questions. The third reading further addressed questions and concerns of the council.

Concern: Would the city be forced to provide sewer to the property if the annexation was denied by the city and moved forward through the county. The property is within our Urban Growth Area, and the city has capacity. There have been court cases on a case-by-case basis.

- Approve the annexation and the property will be developed according to city codes.
- Deny the application and the property owner can reapply in the future.
- Deny the application and potentially defend against litigation if the applicant pushed for access to sewer.

Councilmember Robb, would there be a fourth option: Deny the application and have development proceed with septic? Director Love responded that septic for the property would allow 1-2 units and not the full plat.

Councilmember Bergman asked if it is likely that the county would proceed with the full 265 units.
Director Love responded that the county would most likely proceed with 200 units, still much higher than the 127 the city would allow.

Councilmember Pearce spoke about the annexation that became Copper Station and Kylie Park. The citizens were successful in stopping the annexation and then the county proceeded to develop without the need to follow city street standards. The city gave these developments sewer and water, could the county come back and say precedent has been set by this? Director Love responded that there were different issues up for discussion at that time and does not wish to speculate.

Mayor Roberts clarified that part of the proposed property was in the LDMR -Low Density Multi-Residential, allowing for townhouses and more narrow streets.

Councilmember Robb expressed his understanding of citizens concern over the pace of growth and stated he does not think city sewer service should be used as a reason to deny the annexation as the city does have the capacity to fulfill the request.

Councilmember Shepro stated he is not in favor of the annexation at this time but would be in the future, once the city has the infrastructure in place to accommodate the additional 127 homes. Councilmember Shepro also mentioned that this one development would generate 437,000 additional automobile trips per year, would provide additional crowding to Cedarhome Elementary, and would create additional needs for parks and open spaces in northeast Stanwood. If there were a plan in place for an east side park, he may be more likely to consider the annexation.

Councilmember Bergman stated that while she is not in favor of the additional growth, she also does not want to see the county develop at higher density.

Motion by Councilmember Robb, second by Councilmember Gaumond to approve the third reading and adoption of Ordinance 1504 as set forth in Attachment "A" accepting the Kottsick Annexation into the City

of Stanwood. A Roll Call Vote was taken, results reflected below.

Ordinance 1504 – Kottsick Annexation	
Councilmember Pearce	*Yes*
Councilmember Shepro	*No*
Councilmember Gaumond	*Yes*
Councilmember Schmitt	*Yes*
Councilmember Gaumond	*Yes*
Councilmember Robb	*Yes*

10. NEW BUSINESS

a. Accept the Department of Commerce Grant for the Sebranke Property Cleanup and Authorize the Mayor to Sign the Agreement with Maul Foster and Alongi.

Community Development Director Patricia Love presented the $200,000 Department of Commerce Grant for cleanup costs and long-term monitoring. In 2021, the Department of Ecology awarded the city a grant for preliminary study of the property to set the city up for the cleanup grant. One requirement to receive the Department of Commerce grant was ownership of the property. The property was purchased by the city on December 21, 2021, this is the next step in cleaning up the property for future use. As part of the project, Maul Foster and Alongi will provide management and oversite of the cleanup on behalf of the city.

Council expressed their approval of the project and appreciates the amount of progress accomplished on this project using only grant funds.

Motion by Councilmember Pearce, Second by Councilmember Bergman to Authorize the Mayor to sign the grant contract with the Department of Commerce in the amount of $200,000 to conduct the site cleanup work at the corner of 271st St NW and 84th Ave NW.

A Roll Call Vote was taken, motion carried unanimously.

Motion by Councilmember Pearce, Second by Councilmember Shepro to Authorize the Mayor to sign the contract with Maul Foster and Alongi, Inc. in the amount of $95,760 to manage the site cleanup work on behalf of the city at the corner of 271st St NW and 84th Ave NW.

A Roll Call Vote was taken, motion carried unanimously.

11. CITIZEN CLOSING COMMENTS

Mike Carmichael, Stanwood Topic: Kottsick Annexation

12. REPORTS OF OFFICERS AND COMMITTEES

a. Mayor's Report
- Mayor and City Administrator Smith continue to work on the dike issue, seeking funding from all avenues.
- There was a COVID outbreak at City Hall so be aware and continue to take precautions.
- The Snohomish County Health District has been absorbed by Snohomish County and will no longer be a separate district. The SCHD will now have access to the 1/10 of 1% sales tax.
- Representative Greg Gilday and County Councilmember Nate Nehring will be joining Mayor Roberts July 1st for Walk with the Mayor.

b. City Administrator's report
   - Thank you to Kevin and the PW crew for all the work they have been getting done

c. Councilmember Reports and Questions

   - Kudos to Kevin and staff for receiving the Wastewater Treatment award for the 7th year in a row, it shows a very well-run treatment facility.
   - Traffic on 80th Ave NW, with the increase in cars, there is an increase in speeders.
   - The fields at Heritage Park are the nicest that they've ever been.
   - Flood insurance in Stanwood received a new rating which dropped some rates $1,600.
   - A port-a-potty on the west end brick road for tourist season would be nice.

13. EXECUTIVE SESSION

At 7:48 PM, Mayor, Council, City Administrator Smith, and City Attorney Nikki Thompson recessed to Executive Session for a 15-minute discussion in accordance with RCW 42.30.110(c). The Regular City Council meeting reconvened at 8:05 PM.

14. ADJOURN

The meeting was adjourned at 8:05 p.m.

CITY OF STANWOOD

_____
Sid Roberts, Mayor

ATTEST:

_____
Krista Hintz, Assistant to the Administrator

This Page Intentionally Left Blank

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**10a**
DATE:	June 23, 2022
SUBJECT:	Six-Year Transportation Improvement Plan 2023-2028 - Conduct Public Hearing - Consider Adoption of Resolution 2022-08
CONTACT PERSON:	Kevin Hushagen, Public Works Director
ATTACHMENTS:	A - RCW 35.77.010 B – Map of Project Locations C – Project Cost Spreadsheet D – 20 Year Comp Plan Transportation Cost Estimates E – Resolution 2022-08 Six-year TIP 2023-2028

PURPOSE

The purpose of this agenda item is for Council's consideration and approval of Resolution 2022-08 (attachment E) the City of Stanwood Six-year Transportation Improvement Plan (TIP). The Council will open a Public Hearing to receive testimony regarding the proposed TIP and then consider approval of the resolution.

BACKGROUND

The City of Stanwood is required to prepare and adopt a transportation improvement plan by July of each year for the ensuing six calendar years. The City of Stanwood's Six-Year Transportation Improvement Plan (TIP) must be consistent with the adopted comprehensive plan and filed with the Washington Department of Transportation as well as the Puget Sound Regional Council.

Staff and the Public Works Committee reviewed the City's existing six-year TIP as well as future transportation improvement projects to update Stanwood's Six-Year TIP as required by RCW 35.77.010 (Attachment A).

The purpose of the Six-Year TIP is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program.

The approved plan may at any time be revised by a majority vote of the council, but only after a public hearing(s) has been noticed and held. Projects seeking grant or outside

funding need to be identified on the Six-Year TIP. The following table is a summary of changes that will be made to the current Six-Year TIP.

SUMMARY OF CHANGES FOR 2023-2028 TIP

Project No.	Project Name	Description	Action Taken
All Projects	All Projects	Priority levels were adjusted to the priority level that the Public Works Committee wanted	Adjusted priority levels
T-1	Stanwood Port Susan Trail Phase 2	Trail system: Phase 2 will include a 1.2-mile segment that runs from the Stanwood Park and Ride lot off of 88th Avenue and SR 532, around the wastewater treatment plant, and along the Stillaguamish River to Twin City Foods. The project would include: 6- 10-foot-wide trail – width will vary on the wastewater treatment plant dike to accommodate existing conditions, Gateway trail entry locations, River view and plaza area near the southeast corner of the looped trail, Wetland and buffer mitigation for trail impacts, Pedestrian bridge spanning Irvine Slough and Interpretive Signs.	Added to TIP and listed as Phase 2 and Phase 3-5
T-4	Stanwood Port Susan Trail Phase 3-5	Trail system: Phase 3-5 will include Continue the 10-foot-wide multi-purpose trail around the perimeter of downtown Stanwood. Design will follow the concepts identified in Phase 2. This section includes the design and construction of the SPST Park just south of the WWTP.	Added to TIP and listed as Phase 2 and Phase 3-5
T-3	Church Creek Park Loop Trail	Trail system around church creek park	Added to TIP
N-1	Viking Way-90th Ave Phase 2	project will construct a continuation of Viking Way from where the previous phase ended in 2020 to 92nd Ave, ultimately connecting 88th to 92nd eliminating an existing misalignment on 92nd. This new roadway will include curb, gutter, sidewalks, landscaping, street lighting, and underground utilities.	Added to TIP
R-19	Overlay and ADA Improvements	Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy	Added to TIP

R-2	80th Ave Reconstruction Phase 1	between approx. 276th St to 280th PL NW. Road improvements including widening, intersection improvements, curb, gutter, sidewalk, and planter strip.	Broken into two Phases
R-18	80th Ave Reconstruction Phase 2	between approx. 280th St NW to 284th St NW. Road improvements including widening, intersection improvements, wrapping sidewalk around 283rd St., curb, gutter, sidewalk and planter strip.	Broken into two Phases
R-16	Main Street Beautification	Camano Street, 92nd Ave, Brick Road/102nd Ave, 271st Street: 84th-88th AVE, 270th Street: City Hall Park to 102nd Ave, 271st Street: Central District includes beautification, Lighting, gateway features, landscaping.	Adjusted scope of work
R-7	284th ST Improvements	Reconstruction and widen 284th Street from 80th Ave NW to 68th Ave NW	Adjusted project area to end at 68th Ave NW
R-19	Overlay and ADA Improvements	Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy	Adjusted scope of work
S-16	Sidewalk: 284th St NW	Add sidewalk on north side between 68th St. to 69th St.	Removed
S-10	Sidewalk: 90th Ave NW	Add sidewalk to west side of 90th between north of 271st and 272nd St.	Removed
R-1	72nd Ave Improvements	SR532 to 276th ST NW, road improvements, including widening road, intersections improvement, curb, gutter, sidewalks, and planter strip.	Remove- a large portion of this is frontage associated with the Vine Street property and will be addressed with development.
R-17	Westside Overlays	Overlays on 104th DR NW, 103rd DR NW, 102nd DR NW, 273rd PL NW, 272nd PL NW, and 271st ST NW	Added to TIP

ANALYSIS

There are no budget impacts or costs for development of the City's TIP. Council understands that it is not a requirement to fund all projects that are listed on the TIP. However, the TIP provides the City with a project list establishing the necessary foundation for the City to apply for State and Federal grant opportunities as well as analyzing and developing budget allocations sufficient to plan, engineer, permit, purchase right of way, and construct the proposed improvements as funds become available in the future (Attachments D).

RECOMMENDATIONS

Committee/Board Recommendation: The Six Year Transportation Improvement Plan was reviewed and discussed by the Public Works Committee on March 7, April 4, May 2, 2022. It was brought to City Council on May 26, 2022 for discussion. Therefore, the recommendation is to hold a public hearing and adopt by resolution prior to the July deadline.

CITY COUNCIL OPTIONS

1) Hold the public hearing to take comments on the Six Year Transportation Improvement Plan 2023-2028 and approve Resolution 2022-08.

2) Do not hold the public hearing. Send this item back to staff and the Public Works Committee for additional information, review, and revision. RCW 35.77.010 requires cities to hold a public hearing and adopt a revised and extended comprehensive transportation program before July 1st of each year. The Six Year TIP must be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this RCW is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program.

RECOMMENDED ACTION AND MOTION

OPEN A PUBLIC HEARING TO CONSIDER TESTIMONY REGARDING ADOPTING THE SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) 2023-2028

I MOVE TO ADOPT RESOLUTION 2022-08 ADOPTING THE CITY OF STANWOOD'S SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN 2023-2028

RCW 35.77.010

Perpetual advanced six-year plans for coordinated transportation program expenditures—Nonmotorized transportation—Railroad right-of-way.

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter 35.63 or 35A.63 RCW, the inherent authority of a first-class city derived from its charter, or chapter 36.70A RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote nonmotorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter 47.30 RCW, for nonmotorized transportation purposes.

(3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

[2005 c 360 § 4. Prior: 1994 c 179 § 1; 1994 c 158 § 7; 1990 1st ex.s. c 17 § 59; 1988 c 167 § 6; 1984 c 7 § 23; 1977 ex.s. c 317 § 7; 1975 1st ex.s. c 215 § 1; 1967 ex.s. c 83 § 27; 1965 c 7 § 35.77.010; prior: 1961 c 195 § 2.]

ATTACHMENT B

Stanwood CIP Projects

City of Stanwood, WA

PRIORITY	PRO. #	STREET PROJECTS - CIP
1	R-2	80TH AVE RECONSTRUCTION PHASE 1
2	N-1	VIKING WAY-90TH AVE PHASE 2
3	I-2	64TH AND SR532 INTERSECTION
4	R-16	MAIN STREET BEAUTIFICATION
5	R-7	284TH ST IMPROVEMENTS
8	R-19	OVERLAY AND ADA IMPROVEMENTS
17	I-5	SR532/98TH DR NW HAMILTON ENTRANCE INTERSECTION
18	I-7	SR532 OVENELL PARK ENTRANCE AND 106TH AVE BYPASS
19	R-18	80TH AVE RECONSTRUCTION PHASE 2
20	R-5	101ST AVE RECONSTRUCTION & OVERLAY
21	R-17	WESTSIDE OVERLAYS

PRIORITY	PRO. #	SIDEWALK PROJECTS - NMTP
8	S-9	92ND AVE NW
10	S-2	273RD PL NW
11	S-18	72ND AVE NW
12	S-17	272ND ST NW
13	S-8	98TH DR NW
14	S-23	284TH ST NW-SOUTH
15	S-22	CEDARHOME DR NW

PRIORITY	PRO. #	TRAIL PROJECTS - NMTP
6	T-1	STANWOOD PORT SUSAN TRAIL PHASE 2
7	T-4	STANWOOD PORT SUSAN TRIAL PHASE 3-5
15	T-3	CHURCH CREEK PARK LOOP TRAIL

LEGEND	
	CITY LIMITS
	URBAN GROWN BOUNDARY

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
1	**80th Ave Reconstruction Phase 1 with Widening**		Other Grant Funding							$ -
R-2	PE	$ 50,000	TBD Funds	$ 100,000						$ 100,000
	ROW	$ 50,000	WSDOT Funds							$ -
	CN	$ 1,300,000	TIB Grant Funding							$ -
	TOTAL	$ 1,400,000	PSRC/STP Funding							$ -
	Comments: between approx.. 276th St to 280th PL NW. Road improvements including widening, intersection improvements, curb, gutter, sidewalk and planter strip.		Developer Funded							$ -
			Local - City	$ 1,300,000						$ 1,300,000
			SUBTOTAL THIS PROJECT	**$ 1,400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,400,000**
2	**Viking Way-90th Ave Phase 2**		Other Grant Funding							$ -
N-1	PE	$ 286,000	TBD Funds	$ 76,000						$ 76,000
	ROW	$ 300,000	WSDOT Funds							$ -
	CN	$ 450,000	TIB Grant Funding							$ -
	TOTAL	$ 1,036,000	PSRC/RTCC funding	$ 890,000						$ 890,000
	Comments: project will construct a continuation of Viking Way from where the previous phase ended in 2020 to 92nd Ave, ultimately connecting 88th to 92nd eliminating an existing misalignment on 92nd. This new roadway will include curb, gutter, sidewalks, landscaping, street lighting, and underground utilities.		Developer Funded							$ -
			Local - City	$ 70,000						$ 70,000
			SUBTOTAL THIS PROJECT	**$ 1,036,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,036,000**
3	**64th and SR532 Intersection**		Other Grant Funding	$ 500,000	$ 100,000	$ 3,600,000		$ 3,600,000		$ 7,800,000
I-2	PE	$ 500,000	TBD Funds							$ -
	ROW	$ 100,000	WSDOT Funds							$ -
	CN	$ 7,200,000	TIB Grant Funding							$ -
	TOTAL	$ 7,800,000	PSRC/STP Funding							$ -
	Comments: 64th & SR532. This project will include roundabout, curb, gutter, paving, and planter.		Developer Funded							$ -
			Local - City							$ -
			SUBTOTAL THIS PROJECT	**$ 500,000**	**$ 100,000**	**$ 3,600,000**	**$ -**	**$ 3,600,000**	**$ -**	**$ 7,800,000**

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
4	**Main Street Beautification**		Other Grant Funding			$ 2,300,000	$ 5,000,000	$ 4,500,000	$ 3,000,000	$ 14,800,000
R-16	PE	$ 700,000	TBD Funds	$ 100,000		$ 200,000				$ 300,000
	ROW		WSDOT Funds							$ -
	CN	$ 17,000,000	TIB Grant Funding							$ -
	TOTAL	$ 17,700,000	PSRC/STP Funding							$ -
	Comments: Camano Street, 92nd Ave, Brick Road/102nd Ave, 271st Street: 84th-88th AVE, 270th Street: City Hall Park to 102nd Ave, 271st Street: Central District incudes beautification, Lighting, gateway features, landscaping.		Developer Funded							$ -
			Local - City	$ 2,150,000	$ 450,000					$ 2,600,000
			SUBTOTAL THIS PROJECT	**$ 2,250,000**	**$ 450,000**	**$ 2,500,000**	**$ 5,000,000**	**$ 4,500,000**	**$ 3,000,000**	**$ 17,700,000**
5	**284th St Improvements**		Other Grant Funding		$ 622,000					$ 622,000
R-7	PE	$ 1,000,000	TBD Funds	$ 72,000						$ 72,000
	ROW	$ 622,000	WSDOT Funds							$ -
	CN	$ 4,078,000	TIB Grant Funding							$ -
	TOTAL	$ 5,700,000	PSRC/STP Funding							$ -
	Comments: Reconstruction and widen 284th Street from 80th Ave NW to 68th Ave NW		Developer Funded			$ 4,354,000				$ 4,354,000
			Local - City	$ 652,000						$ 652,000
			SUBTOTAL THIS PROJECT	**$ 724,000**	**$ 622,000**	**$ 4,354,000**	**$ -**	**$ -**	**$ -**	**$ 5,700,000**
6	**Stanwood Port Susan Trail- Phase 2**		Other Grant Funding	$ 305,000						$ 305,000
T-1	PE	$ 5,000	TBD Funds							$ -
	ROW		WSDOT Funds							$ -
	CN	$ 1,333,000	TIB Grant Funding							$ -
	TOTAL	$ 1,338,000	PSRC/STP Funding							$ -
	Comments: Trail system: Phase 2 will include a 1.2 mile segment that runs from the Stanwood Park and Ride lot off of 88th Avenue and SR 532, around the waste water treatment plant, and along the Stillaguamish River to Twin City Foods. . The project would include: 6- 10 foot wide trail – width will vary on the waste water treatment plant dike to accommodate existing conditions, Gateway trail entry locations, River view and plaza area near the southeast corner of the looped trail, Wetland and buffer mitigation for trail impacts, Pedestrian bridge spanning Irvine Slough and Interpretive Signs.		Developer Funded							$ -
			Local - City	$ 1,033,000						$ 1,033,000
			SUBTOTAL THIS PROJECT	**$ 1,338,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,338,000**

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
7	**Stanwood Port Susan Trail- Phase 3- 5**		Other Grant Funding		$ 1,733,000					$ 1,733,000
T-1	PE	$ 505,000	TBD Funds							$ -
	ROW		WSDOT Funds							$ -
	CN	$ 1,500,000	TIB Grant Funding							$ -
	TOTAL	$ 2,005,000	PSRC/STP Funding							$ -
	Comments: Trail system: Phase 3-5 will include Continue the 10 foot wide multi-purpose trail around the perimeter of downtown Stanwood. Design will follow the concepts identified in Phase 2. This section includes the design and construction of the SPST Park just south of the WWTP.		Developer Funded							$ -
			Local - City		$ 272,000					$ 272,000
			SUBTOTAL THIS PROJECT	**$ -**	**$ 2,005,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,005,000**
8	**Overlay and ADA Improvement**		Other Grant Funding							$ -
R-19	PE	$ 500,000	TBD Funds	$ 59,300	$ 41,000	$ 51,000	$ 45,000	$ 50,000	$ 50,000	$ 296,300
	ROW	$ -	WSDOT Funds							$ -
	CN	$ 2,136,800	TIB Grant Funding	$ 329,500	$ 369,000	$ 459,000	$ 383,000	$ 400,000	$ 400,000	$ 2,340,500
	TOTAL	$ 2,636,800	PSRC/STP Funding							$ -
	Comments: Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy		Developer Funded							$ -
			Local - City							$ -
			SUBTOTAL THIS PROJECT	**$ 388,800**	**$ 410,000**	**$ 510,000**	**$ 428,000**	**$ 450,000**	**$ 450,000**	**$ 2,636,800**
9	**Sidewalk: 92nd Ave NW**		Other Grant Funding							$ -
S-9	PE	$ 50,000	TBD Funds	$ 100,000						$ 100,000
	ROW	$ 100,000	WSDOT Funds							$ -
	CN	$ 100,000	TIB Grant Funding							$ -
	TOTAL	$ 250,000	PSRC/STP Funding							$ -
	Comments: West side between north of 271st ST NW and 272nd ST NW.		Developer Funded							$ -
			Local - City	$ 150,000						$ 150,000
			SUBTOTAL THIS PROJECT	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**
10	**Sidewalk: 273rd Pl NW**		Other Grant Funding							$ -
S-2	PE	$ 28,742	TBD Funds	$ 72,452						$ 72,452
	ROW		WSDOT Funds							$ -
	CN	$ 143,710	TIB Grant Funding							$ -
	TOTAL	$ 172,452	PSRC/STP Funding							$ -
	Comments: Add sidewalks to the north side of 273rd PL NW. between 100th AVE and 102nd Ave NW		Developer Funded							$ -
			Local - City	$ 100,000						$ 100,000
			SUBTOTAL THIS PROJECT	**$ 172,452**	**$ -**	**$ -**	**$ -**	**$ -**		**$ 172,452**

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
11	**Sidewalk: 72nd AVE NW**		Other Grant Funding - SRTS							$ -
S-18	PE	$ 5,000	TBD Funds			$ 75,000				$ 75,000
	ROW	$ 20,000	WSDOT Funds							$ -
	CN	$ 250,000	TIB Grant Funding							$ -
	TOTAL	$ 275,000	PSRC/STP Funding							$ -
	Comments: Include Curb, gutter and construct missing sidewalk panels from 272nd St - 276th St		Developer Funded							$ -
			Local - City	$ 25,000	$ 45,000	$ 130,000				$ 200,000
			SUBTOTAL THIS PROJECT	**$ 25,000**	**$ 45,000**	**$ 205,000**	**$ -**	**$ -**	**$ -**	**$ 275,000**
12	**Sidewalk: 272nd St NW**		Other Grant Funding							$ -
S-17	PE	$ 20,000	TBD Funds	$ 20,000	$ 75,000					$ 95,000
	ROW		WSDOT Funds							$ -
	CN	$ 250,000	TIB Grant Funding							$ -
	TOTAL	$ 270,000	PSRC/STP Funding							$ -
	Comments: North side between 72nd Ave and West of 78th Ave. Add curbing, gutter, sidewalk, and ADA requirements to the north side of 272nd St NW		Developer Funded							$ -
			Local - City		$ 175,000					$ 175,000
			SUBTOTAL THIS PROJECT	**$ 20,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 270,000**
13	**Sidewalk: 98th Dr. NW**		Other Grant Funding							$ -
S-8	PE	$ 20,540	TBD Funds		$ 75,000					$ 75,000
	ROW	$ 43,240	WSDOT Funds							$ -
	CN	$ 59,460	TIB Grant Funding							$ -
	TOTAL	$ 123,240	PSRC/STP Funding							$ -
	Comments: Widening roadway and add sidewalk on east side of 98th Dr. NW between SR532 and 270th St.		Developer Funded							$ -
			Local - City		$ 48,240					$ 48,240
			SUBTOTAL THIS PROJECT	**$ -**	**$ 123,240**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 123,240**
14	**Sidewalk: 284th St NW- South**		Other Grant Funding							$ -
S-23	PE	$ 30,980	TBD Funds		$ 75,000					$ 75,000
	ROW	$ 65,220	WSDOT Funds							$ -
	CN	$ 89,680	TIB Grant Funding							$ -
	TOTAL	$ 185,880	PSRC/STP Funding							$ -
	Comments: South side between 68th and east of 70th Ave		Developer Funded							$ -
			Local - City		$ 110,880					$ 110,880
			SUBTOTAL THIS PROJECT	**$ -**	**$ 185,880**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 185,880**

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
15	**Sidewalk: Cedarhome Drive NW**		Other Grant Funding							$ -
S-22	PE	$ 119,102	TBD Funds				$ 75,000			$ 75,000
	ROW	$ 250,740	WSDOT Funds							$ -
	CN	$ 344,770	TIB Grant Funding							$ -
	TOTAL	$ 714,612	PSRC/STP Funding							$ -
	Comments: South side between 271st St and 276th St.		Developer Funded							$ -
	Add curbs, gutter, sidewalk and ADA requirements.		Local - City				$ 639,612			$ 639,612
			SUBTOTAL THIS PROJECT	**$ -**	**$ -**	**$ -**	**$ 714,612**	**$ -**	**$ -**	**$ 714,612**
16	**Church Creek Park Loop Trail**		Other Grant Funding							$ -
T-3	PE		TBD Funds				$ 200,000			$ 200,000
	ROW		WSDOT Funds							$ -
	CN	$ 400,000	TIB Grant Funding							$ -
	TOTAL	$ 400,000	PSRC/STP Funding							$ -
	Trail system around church creek park		Developer Funded							$ -
			Local - City				$ 200,000			$ 200,000
			SUBTOTAL THIS PROJECT	**$ -**	**$ -**	**$ -**	**$ 400,000**	**$ -**	**$ -**	**$ 400,000**
17	**SR532 Hamilton Entrance Intersection**		Other Grant Funding				$ 525,000	$ 275,000	$ 2,700,000	$ 3,500,000
I-5	PE	$ 525,000	TBD Funds							$ -
	ROW	$ 275,000	WSDOT Funds							$ -
	CN	$ 2,700,000	TIB Grant Funding							$ -
	TOTAL	$ 3,500,000	PSRC/STP Funding							$ -
	Comments: SR532 to 98th Dr. NW. This project will include		Developer Funded							$ -
	roundabout, curb, gutter, paving and planter		Local - City							$ -
			SUBTOTAL THIS PROJECT	**$ -**	**$ -**	**$ -**	**$ 525,000**	**$ 275,000**	**$ 2,700,000**	**$ 3,500,000**
18	**SR532 Ovenell Park Entrance and 106th Ave Bypass Roundabout**		Other Grant Funding				$ 330,000	$ 700,000	$ 2,470,000	$ 3,500,000
I-7	PE	$ 330,000	TBD Funds							$ -
	ROW	$ 700,000	WSDOT Funds							$ -
	CN	$ 2,470,000	TIB Grant Funding							$ -
	TOTAL	$ 3,500,000	PSRC/STP Funding							$ -
	Comments: On 106th Ave from SR532 to 276th St, then on		Developer Funded							$ -
	276th St from 106th to 102nd Ave, the project will include		Local - City							$ -
	curb, gutter, paving and planter		***SUBTOTAL THIS PROJECT***	**$ -**	**$ -**	**$ -**	**$ 330,000**	**$ 700,000**	**$ 2,470,000**	**$ 3,500,000**

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
19	**80th Ave Reconstruction Phase 2 Widening with Calming Device**		Other Grant Funding							$ -
R-18	PE	$ 500,000	TBD Funds							$ -
	ROW	$ 500,000	WSDOT Funds							$ -
	CN	$ 4,000,000	TIB Grant Funding							$ -
	TOTAL	$ 5,000,000	PSRC/STP Funding							$ -
	Comments: between approx.. 280th St NW to 284th St NW. Road improvements including widening, intersection improvements, wrapping sidewalk around 283rd St., curb, gutter, sidewalk and planter strip.		Developer Funded						$ 5,000,000	$ 5,000,000
			Local - City							$ -
			SUBTOTAL THIS PROJECT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000,000**	**$ 5,000,000**
20	**101st Ave Reconstruction & Overlay**		Other Grant Funding - CDBG						$ 2,640,000	$ 2,640,000
R-5	PE	$ 660,000	TBD Funds							$ -
	ROW		WSDOT Funds							$ -
	CN	$ 1,980,000	TIB Grant Funding							$ -
	TOTAL	$ 2,640,000	PSRC/STP Funding							$ -
	Comments: This project will reconstruct 101st Ave NW between approximately 271st St NW and 273rd St NW. Project includes drainage, curb, gutter, and sidewalks both sides.		Developer Funded							$ -
			Local - City							$ -
			SUBTOTAL THIS PROJECT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,640,000**	**$ 2,640,000**

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
21	**Westside Overlays**		Other Grant Funding							$ -
R-17	PE	$ 200,000	TBD Funds	$ 89,775	$ 70,470	$ 79,425	$ 63,023	$ 43,020	$ 41,625	$ 387,338
	ROW		WSDOT Funds							$ -
	CN	$ 574,675	TIB Grant Funding							$ -
	TOTAL	$ 774,675	PSRC/STP Funding							$ -
	Comments: Overlays on 104th DR NW, 103rd DR NW, 102nd DR NW, 273rd PL NW, 272nd PL NW, and 271st ST NW		Developer Funded							$ -
			Local - City	$ 89,775	$ 70,470	$ 79,425	$ 63,023	$ 43,020	$ 41,625	$ 387,338
			SUBTOTAL THIS PROJECT	**$ 179,550**	**$ 140,940**	**$ 158,850**	**$ 126,045**	**$ 86,040**	**$ 83,250**	**$ 774,675**
			TOTAL PROJECT COST ESTIMATE	$ 8,283,802	$ 4,332,060	$ 11,327,850	$ 7,523,657	$ 9,611,040	$ 16,343,250	$ 57,421,659

	Other Grant Funding	$ 805,000	$ 2,455,000	$ 5,900,000	$ 5,855,000	$ 9,075,000	$ 10,810,000	$ 34,900,000
	TBD Funds	$ 689,527	$ 336,470	$ 405,425	$ 383,023	$ 93,020	$ 91,625	$ 1,999,090
	WSDOT Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	TIB Grant Funding	$ 329,500	$ 369,000	$ 459,000	$ 383,000	$ 400,000	$ 400,000	$ 2,340,500
	PSRC/STP Funding	$ 890,000	$ -	$ -	$ -	$ -	$ -	$ 890,000
	Developer Funded	$ -	$ -	$ 4,354,000	$ -	$ -	$ 5,000,000	$ 9,354,000
	Local - City	$ 5,569,775	$ 1,171,590	$ 209,425	$ 902,635	$ 43,020	$ 41,625	$ 7,938,070
TOTAL PROJECT COST ESTIMATE		**$ 8,283,802**	**$ 4,332,060**	**$ 11,327,850**	**$ 7,523,657**	**$ 9,611,040**	**$ 16,343,250**	**$ 57,421,659**

Type	Project ID	Project Name	Total Cost Estimate	TIF Eligible?	TIF Eligible Percent [1]	TIF Eligible Cost	Potential Grant Percent [2]	Potential Grants	General City Transportation Funds Percent	General City Transportation Funds Cost	Relative Priority	Time Frame
New Roadway	N-1	**Viking Way** *88th Avenue NW to 92nd Avenue NW*	$ 5,580,000	Partial	50%	$2,790,000	50%	$2,790,000	0%	$0	High	Short
New Roadway	N-2	**90th Avenue NW** *SR 532 to 271st Street NW*	$ 5,410,000	Partial	50%	$2,705,000	50%	$2,705,000	0%	$0	High	Short
New Roadway	N-3	**Downtown to East Residential Connectors**	$ 80,000	Yes	100%	$80,000	0%	$0	0%	$0	Medium	Short
Pedestrian Network	P-1	**Camano Street** *SR 532 to 271st Street NW*	$ 380,000	Partial	10%	$38,000	0%	$0	90%	$342,000	High	Mid
Pedestrian Network	P-2	**276th Street NW** *76th Drive NW to 68th Avenue NW*	$ 780,000	Partial	10%	$78,000	0%	$0	90%	$702,000	Medium	Long
Pedestrian Network	P-3	**102nd Avenue NW** *276th Street NW to SR 532*	$ 470,000	Partial	10%	$47,000	0%	$0	90%	$423,000	Medium	Long
Pedestrian Network	P-4	**Cedarhome South** *276th Street NW to Florence Road*	$ 400,000	Partial	10%	$40,000	0%	$0	90%	$360,000	Medium	Long
Pedestrian Network	P-5	**276th Street NW (Lover's Lane)** *92nd Avenue NW to 102nd Avenue NW*	$ 510,000	Partial	10%	$51,000	0%	$0	90%	$459,000	Medium	Long
Bicycle Network	B-1	**Pioneer Highway** *288th Street NW to 72nd Avenue NW (Lindstrom Road)*	$ 5,200,000	Partial	10%	$520,000	20%	$1,040,000	70%	$3,640,000	Medium	Mid
Bicycle Network	B-2	**267th Street NW / 268th Street NW** *Pioneer Highway to 72nd Avenue NW (Lindstrom Road)*	$ 6,290,000	Partial	10%	$629,000	20%	$1,258,000	70%	$4,403,000	Medium	Long
Bicycle Network	B-3	**Cedarhome Drive** *88th Avenue NW to 276th Street NW*	$ 3,460,000	Partial	10%	$346,000	20%	$692,000	70%	$2,422,000	Medium	Long
Bicycle Network	B-4	**271st St NW** *SR 532 (270th Street NW) to 88th Avenue NW*	$ 320,000	Partial	10%	$32,000	0%	$0	90%	$288,000	Medium	Long
Bicycle Network	B-5	**92nd Avenue NW** *SR 532 to 276th Street NW*	$ 2,660,000	Partial	10%	$266,000	20%	$532,000	70%	$1,862,000	Medium	Long
Bicycle Network	B-6	**276th Street NW (Lover's Lane)** *92nd Avenue NW to 102nd Avenue NW*	$ 3,120,000	Partial	10%	$312,000	0%	$0	90%	$2,808,000	Medium	Long
Bicycle Network	B-7	**Rails to Trails** *Railroad line - Saratoga Dr to Lane Rd*	$ 1,110,000	Partial	10%	$111,000	0%	$0	90%	$999,000	Medium	Long
Other Agency Improvements	O-1	**Old Pacific Highway**	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-2	**Pioneer Highway North**	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-3	**268th Street NW**	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-4	**Pioneer Highway South**	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-5	**Marine Drive**	n/a	No	0%	-	0%	-	0%		n/a	n/a
Citywide Programs	C-1	**Small Capital Projects**	$ 2,050,000	No	0%	$0	0%	$0	100%	$2,050,000	High	Ongoing
Citywide Programs	C-2	**Maintenance & Operations**	$ 10,025,000	No	0%	$0	0%	$0	100%	$10,025,000	High	Ongoing

Type	Project ID	Project Name	Total Cost Estimate	TIF Eligible?	TIF Eligible Percent [1]	TIF Eligible Cost	Potential Grant Percent [2]	Potential Grants	General City Transportation Funds Percent	General City Transportation Funds Cost	Relative Priority	Time Frame
Intersection / Operations	I-1	**Viking Way / 90th Avenue NW** *Intersection*	$ 970,000	Partial	75%	$727,500	0%	$0	25%	$242,500	High	Short
Intersection / Operations	I-2	**SR 532 / 64th Ave N** *Intersection*	$ 1,160,000	Partial	50%	$580,000	0%	$0	50%	$580,000	Medium	Mid
Intersection / Operations	I-3	**272nd Street NW / 72nd Ave N (Lindstrom Road)** *Intersection*	$ 360,000	No	0%	$0	0%	$0	100%	$360,000	High	Short
Intersection / Operations	I-4	**SR 532 / 270th Street NW** *Intersection*	$ 110,000	Partial	50%	$55,000	0%	$0	50%	$55,000	Medium	Mid
Intersection / Operations	I-5	**SR 532 / 98th Drive NW** *Intersection*	$ 1,400,000	Partial	50%	$700,000	0%	$0	50%	$700,000	Medium	Mid
Widening / Reconstruction	R-1	**72nd Avenue NW Improvements** *268th Street NW to 276th Street NW*	$ 5,280,000	Partial	30%	$1,584,000	50%	$2,640,000	20%	$1,056,000	High	Short
Widening / Reconstruction	R-2	**80th Avenue NW Improvements** *276th Street NW to 288th Street NW*	$ 7,030,000	Partial	30%	$2,109,000	50%	$3,515,000	20%	$1,406,000	High	Short
Widening / Reconstruction	R-3	**68th Avenue Reconstruction** *280th Street to 288th Street*	$ 4,300,000	Partial	30%	$1,290,000	50%	$2,150,000	20%	$860,000	High	Short
Widening / Reconstruction	R-4	**272nd Street NW Reconstruction** *72nd Avenue NW to Pioneer Highway*	$ 8,820,000	Partial	30%	$2,646,000	50%	$4,410,000	20%	$1,764,000	High	Short
Widening / Reconstruction	R-5	**101st Avenue NW Reconstruction** *270th Street NW to 274th Place NW*	$ 2,640,000	Partial	30%	$792,000	0%	$0	70%	$1,848,000	Medium	Short
Widening / Reconstruction	R-6	**270th Street NW Reconstruction** *102nd Avenue NW to Camano Street*	$ 12,360,000	Partial	30%	$3,708,000	50%	$6,180,000	20%	$2,472,000	Medium	Short
Widening / Reconstruction	R-7	**284th Street NW Improvements** *68th Avenue NW to 80th Avenue NW*	$ 6,220,000	Partial	30%	$1,866,000	50%	$3,110,000	20%	$1,244,000	Medium	Short
Widening / Reconstruction	R-8	**102nd Avenue NW Overlay** *SR 532 to 276th Street NW*	$ 310,000	Partial	30%	$93,000	0%	$0	70%	$217,000	Medium	Short
Widening / Reconstruction	R-9	**98th Drive NW Reconstruction** *268th Street NW to 271st Street NW*	$ 1,920,000	Partial	30%	$576,000	0%	$0	70%	$1,344,000	Low	Long
Widening / Reconstruction	R-10	**SR 532 Flood Berm** *Marine Drive and 92nd Avenue NW*	$ 2,700,000	No	0%	$0	50%	$1,350,000	50%	$1,350,000	High	Short
Widening / Reconstruction	R-11	**Pioneer Highway Slide** *REET 1*	$ 50,000	No	0%	$0	0%	$0	100%	$50,000	Low	Short
Widening / Reconstruction	R-12	**Cedarhome Drive Improvements** *Triangle Drive to 276th Street NW*	$ 250,000	Partial	30%	$75,000	30%	$75,000	40%	$100,000	Low	Mid
Widening / Reconstruction	R-13	**288th Street NW Reconstruction** *80th Avenue NW to Pioneer Highway*	$ 7,250,000	Partial	30%	$2,175,000	0%	$0	70%	$5,075,000	Low	Mid
Widening / Reconstruction	R-14	**64th Avenue NW / Woodland Road** *SR 532 to 68th Ave NW*	$ 7,250,000	Partial	30%	$2,175,000	0%	$0	70%	$5,075,000	Low	Mid
Widening / Reconstruction	R-15	**64th Avenue** *SR 532 to Pioneer Hwy*	$ 5,720,000	Partial	30%	$1,716,000	0%	$0	70%	$4,004,000	Low	Long

City of Stanwood

RESOLUTION 2022-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANWOOD ADOPTING A COMPREHENSIVE SIX YEAR TRANSPORTATION IMPROVEMENT PLAN FOR THE YEARS 2023 THROUGH 2028

WHEREAS, pursuant to the requirements of RCW 35.77.010, the City of Stanwood did prepare a Comprehensive Six Year Transportation Improvement Plan for 2023 through 2028; and

WHEREAS, pursuant to said law, the City Council of the City of Stanwood did hold a public hearing on the Comprehensive Six Year Transportation Improvement Plan in the Stanwood-Camano School District Administration Building Board Room at Stanwood, Washington on June 23, 2022; and

WHEREAS, notice of said hearing was published in the Stanwood Camano Newspaper on June 7, 2021.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANWOOD:

That the Comprehensive Transportation Improvement Plan, a true copy of which is attached hereto and incorporated by reference herein, is hereby adopted.

Be it further resolved that a copy of the Comprehensive Transportation Improvement Plan for the ensuing six years, together with a copy of this resolution, be filed with the Department of Transportation and the Puget Sound Regional Council of the State of Washington.

Upon the motion duly made and seconded, the foregoing resolution was unanimously passed by the City Council.

PASSED by the Stanwood City Council this 23rd day of June, 2022.

CITY OF STANWOOD

_____
Sid Roberts, Mayor

ATTEST:

_____
Lisa Sokolik, City Clerk