

City of Stanwood



City Council Packet

Stanwood City Council Regular Meeting

Thursday, May 26, 2022



AGENDA
CITY COUNCIL REGULAR MEETING
Thursday, May 26, 2022 – 7:00 p.m.

Stanwood-Camano School District
Administration Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Under Governor Inslee's "Washington Ready" plan, members of the public may attend Stanwood City Council meetings in-person at the address above, or Via Zoom. Instructions to join the meeting by telephone or online are posted on the City Website <https://www.stanwoodwa.org>

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. PUBLIC COMMENTS**
Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting via this link: <https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>; verbal comments may be provided in-person, or by attending the meeting via Zoom; for assistance call 360-454-5213.
- 5. STAFF / DEPARTMENT REPORTS**
 - a. Police Compstat Report – April
 - b. Finance Q1 Report
- 6. COUNCIL COMMITTEE REPORTS**
 - a. Community Development Committee Minutes – May 5, 2022
 - b. Finance Committee Meeting Minutes – May 16, 2022
 - c. Parks and Trails Advisory Committee Minutes – April 18, 2022
 - d. Public Works/Parks Committee Minutes – May 2, 2022
- 7. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks
 - b. Approve May 12, 2022, City Council Regular Meeting Minutes
 - c. Approve May 12, 2022, City Council Special Workshop Meeting Minutes
- 8. UNFINISHED BUSINESS**
 - a. Second Reading, Ordinance 1504 - Kottsick Annexation
- 9. NEW BUSINESS**
 - a. Appointment of Economic Development Board Member Ashley Palmer
 - b. First Reading Ordinance 1505 2021-2022 Budget Amendment Three
 - c. Discuss Six-year Transportation Plan
 - d. Authorize Mayor to Sign Contract with Taylor Excavators for SR532 Drainage Berm Project
 - e. Authorize Mayor to Sign Contract with Transblue for Asphalt Repair Project
 - f. Adopt Resolution 2022-09 Updating the Non-Represented Employee Salary Schedule
- 10. PUBLIC CLOSING COMMENTS**
- 11. EXECUTIVE/LEGISLATIVE REPORTS**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember Reports/Questions
- 12. RECESS TO EXECUTIVE SESSION – NONE SCHEDULED AT THIS TIME**
- 13. RECONVENE AND ADJOURN**



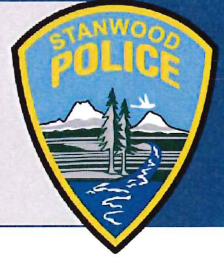
**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 5a
DATE: May 26, 2022
SUBJECT: Police Compstat Reports
CONTACT PERSON: Chief Rebecca Lewis
ATTACHMENTS: A – April 2022 Compstat Report

SUMMARY STATEMENT

Attached is the April 2022 Compstat Reports for council review.

Stanwood Police Department CompStat Report



City of Stanwood Police Chief Rebecca Lewis

Prepared by: Snohomish County Sheriff Office Crime Analysis Unit and Stanwood Police Department

APRIL 2022

Stanwood Police Department

COMPSTAT REPORT



What is CompStat?

CompStat stands for 'Computer Statistics' dealing specifically with crime. It is found to be an effective way to accurately track crime and use the information to deploy officers to address it in timely manner. It is a performance management system that is used to reduce crime and achieve other police department goals. It emphasizes information-sharing, responsibility and accountability and improving effectiveness.

What is the benefit to the community?

CompStat allows us to track crime problems and allocate resources to the areas that are being affected. By being able to focus our efforts on areas being impacted, we are able to make apprehensions and drive down crime in Stanwood.

How is data collected?

Crime Analysts access a variety of systems to collect and analyze law enforcement data. Data collection begins at the 911 call center (SNO911) and carries over into law enforcement records management systems (LERMS). Much of the information presented in this report is also reported to state and federal agencies annually.

What data will you see in this report?

What occurred within the city limits of Stanwood and calls responded to by the Stanwood Police outside the city.

This is a true representation of all police activity occurring in the City of Stanwood, you will see these calls listed as "In the STW Beat". On occasion, Stanwood Police officers will be called outside the city to assist other agencies. We also have deputies who live outside of the city so on occasion they will make a traffic stop or respond to a nearby call while commuting to work. You will see these call listed as "Answered by STW ORI"

Incident data:

This represents what police were called to and includes self-initiated activity. Multiple 911 calls for the same incident are presented as a single incident.

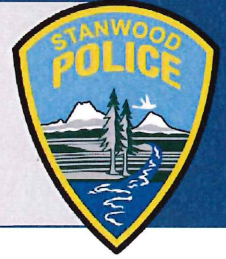
Case data:

An incident becomes a case when the deputy determines reporting protocol is met. A case is often generated based on a specific crime, traffic collisions, arrest or the need to document specific actions or information.

APRIL 2022

Stanwood Police Department

POLICE STAFFING



The City of Stanwood contracts for law enforcement services through the Snohomish County Sheriff's Office. The contract is identified as a "stand alone" contract, which allows the City of Stanwood to maintain its own police identity to include policies and procedures that meet unique small city needs. All uniforms and vehicles are identified as Stanwood Police and we provide services to the city population of approximately 7,425.

DIVISIONS:

CHIEF OF POLICE: Has the rank of Lieutenant with the Sheriff's Office. Oversees all aspects of the Police Department daily operations. The Chief works with city staff to ensure community needs are met.

ADMINISTRATIVE SERGEANT: Administers the day-to-day administrative functions of the Police Department and oversees the day shift deputies, School Resource Officer and Detective. Steps in as the Chief of Police when the chief is absent.

NIGHT SERGEANT: Oversees the swing shift and night shift deputies.

PATROL DIVISION: Responds to crimes in progress, traffic collisions, missing persons, and other emergency and non-emergency calls for service.

SCHOOL RESOURCE OFFICER: Utilizes the concept of educator, informal counselor, and law enforcer; working to bridge the gap and build relationships between law enforcement and youth.

DETECTIVE: Works in conjunction with patrol and the resources of the Snohomish County Sheriff's Office to investigate a broad range of felony- and misdemeanor-level crimes that occurred in the City of Stanwood.

	ASSIGNED	VACANCIES	PERCENTAGE
Chief	1	0	100%
Sergeant	2	0	100%
Deputy	6	0	100%
School Resource Officer	1	0	100%
Detective	1	0	100%

APRIL 2022

Stanwood Police Department

RECORDS UNIT



Records Summary: Job duties include, but are not limited to, the following;

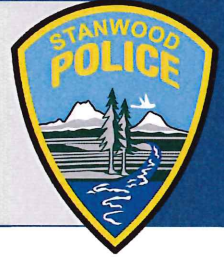
- Provide administrative support for all members of the Stanwood Police Department.
- Assist the Chief of Police with police budget tracking and review.
- Verify and code all incoming invoices for the Police Department.
- Ordering of supplies for the department, and special events.
- Subject matter expert for the Law Enforcement Records Management System (LERMS) used by Stanwood Police Department.
- Manage all Stanwood Police Department documents and records.
- Review all electronic case file entries and information for accuracy.
- Scan paper records into electronic case files.
- Forward criminal arrest referrals to the Prosecuting Attorney's Office.
- Enter trespass notices, gun alerts, and other safety alerts into the agency's electronic records management system.
- Route Child Protective Services & Adult Protective Service referrals.
- Maintain department case file and document archives per Washington State records retention/destruction schedules.
- Responsible for federal reporting of crime statistics to the National Incident Based Reporting System (NIBRS).
- Run monthly case audits and records validations.
- Enter court orders, missing persons, vehicle impounds, lost or stolen property, stolen vehicles, etc. into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Provide second checks for all entries made into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Conduct background checks for concealed pistol license and pistol transfers applications.
- Provide fingerprint services for concealed pistol license applicants and citizen fingerprints.
- Review and fulfill public records requests within the guidelines of the Public Records Act.
- Create/update/maintain all process, procedure, and training manuals for the position.
- Serve as Stanwood Police Department's Terminal Agency Coordinator for the Washington State Patrol ACCESS program.
- Assists with walk-in and telephone customers, averaging 8,000 yearly contacts.
- Route calls to 911 and non-emergency dispatch.
- Respond to requests for service and answer general questions.
- Manage key & key fob assignments for City of Stanwood employees.

	2022	2021	2020	2019	Year to Date
Public Records Requests	30	32	28	42	143
Concealed Pistol License Issued	70	47	35	62	148
Pistol Transfer Checks	38	40	48	15	170
Fingerprinting & Approximate Time	20 5.0 hrs	22 5.5 hrs	13 3.25 hrs	42 10.5 hrs	71 17.75 hrs

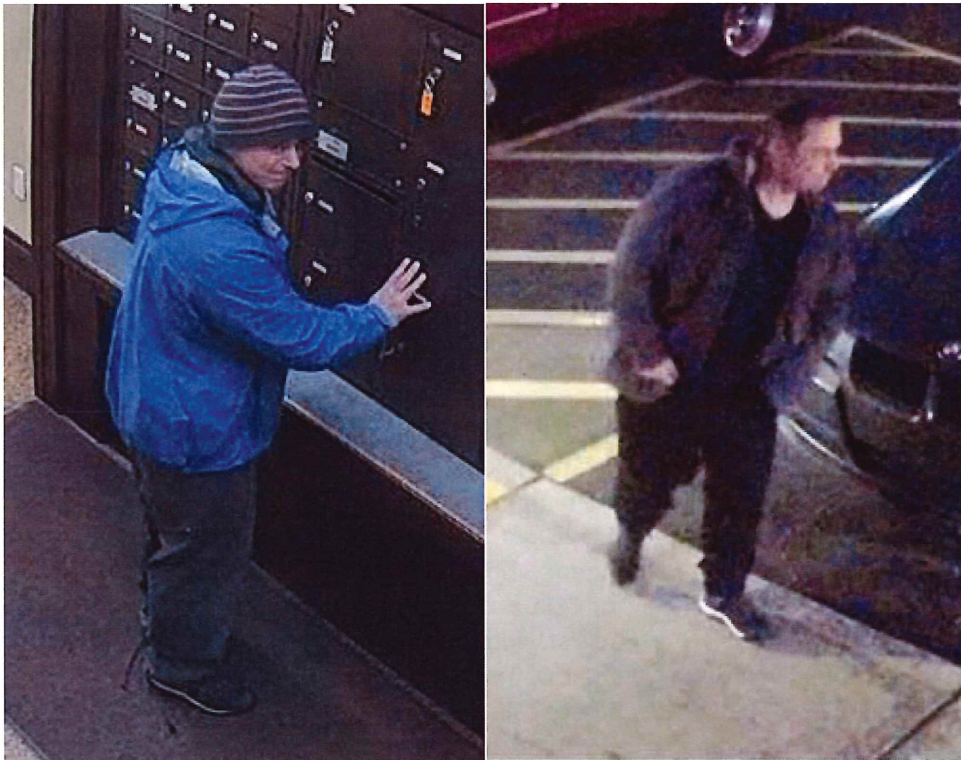
APRIL 2022

Stanwood Police Department

Detective Report



Sheriff's Office Case 2022-8776-Vehicle Theft and Stanwood Cases 2022-497 and 2022-793-Burglary, Vehicle Prowl and Theft of a Firearm



On 01-17-2022 a male stole a dark-blue Jeep Patriot from an apartment complex in South Everett.

On 01-28-2022 at about 0252 hours the same male broke into an apartment complex in Stanwood and stole several items from secure parking garages. The male loaded the stolen items into a dark-colored Jeep Patriot. While at the location, the subject also entered a vehicle parked outside of the building and stole a handgun from the glove box.

Detective Martin collected video from the incident locations and shared images of the subject with area law enforcement.

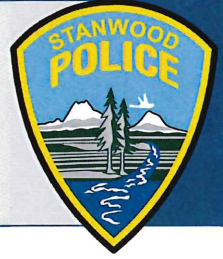
On 04-14-2022 the subject was identified by detectives from the Sheriff's Office South Precinct.

Charges have been referred to the Prosecutor's Office.

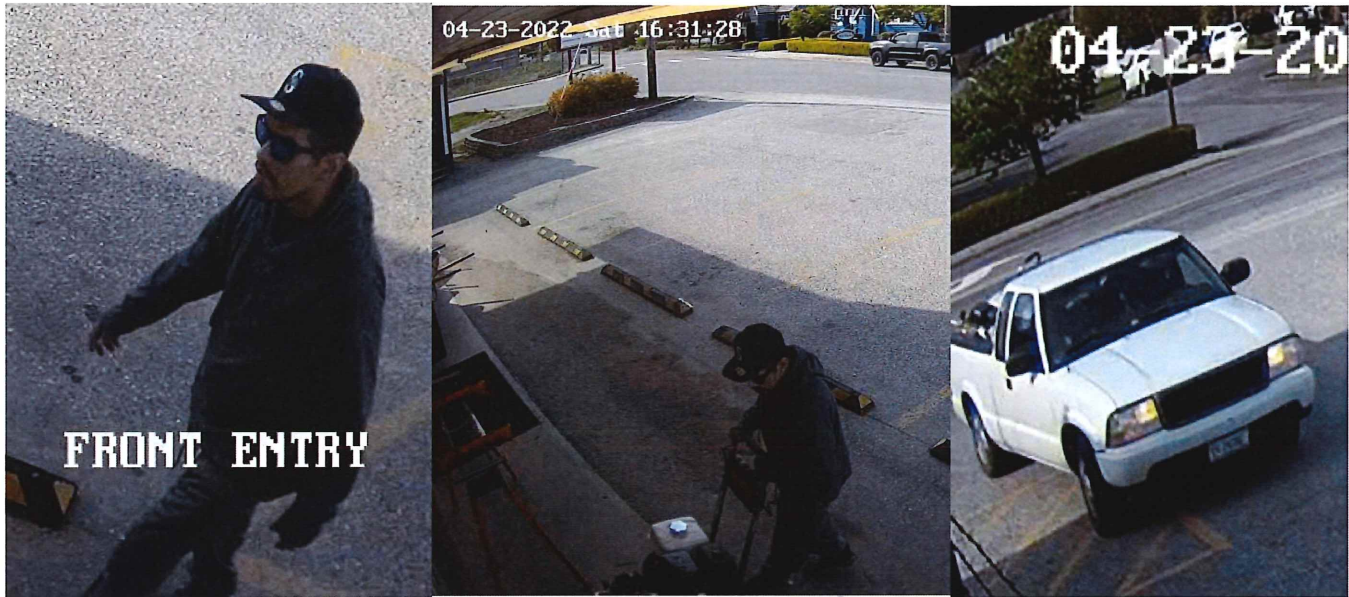
APRIL 2022

Stanwood Police Department

Detective Report



Stanwood Case 2022-2265 Theft



On 04-23-2022 at about 4:30 pm a male pulled up in front of a local lumber store. The male loaded a pressure washer displayed in front of the store into the bed of his pickup then drove away without paying for the item.

Images of the subject were shared with local law enforcement agencies. The subject has been identified and the case has been referred to the Prosecutor's Office.

APRIL 2022

Stanwood Camano School District

SCHOOL RESOURCE OFFICER



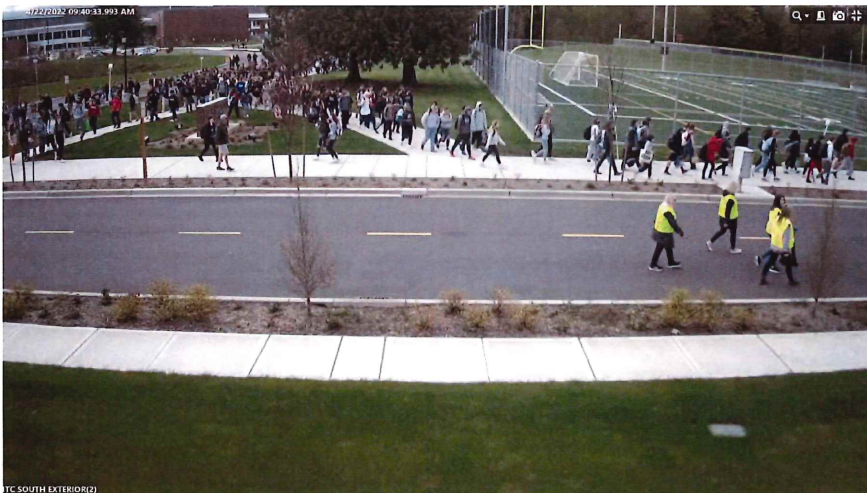
FBLA SUCCESS!

26 competitors from Stanwood FBLA returned from FBLA State in Spokane. At least 6 students are eligible to move on to FBLA Nationals in Chicago at the end of June. Student Chloe Corbett was named "Outstanding Member" and placed in all 4 of her events, along with student Lane Ovenell.



EVACUATION DRILL

On April 22nd at 9:35am Stanwood High conducted a full scale evacuation drill from the main campus over to the stadium. Streets were blocked each direction by the Stanwood Police so students & staff could safely cross. Everything went smoothly with no noted major concerns.



STANWOOD BASEBALL CHAMPS!

The 2022 Stanwood High School baseball team became the first SHS team to clinch 1st place in the Wesco North division since 1998. The Spartans finished off the regular season with 6 straight wins to face off with Arch Bishop Murphy for their last game. It was a close game but the Spartans pulled through 4-3 to seize the number one spot in Wesco North. Congratulations to Head Coach Matt Brennan who took over coaching duties in 2019.



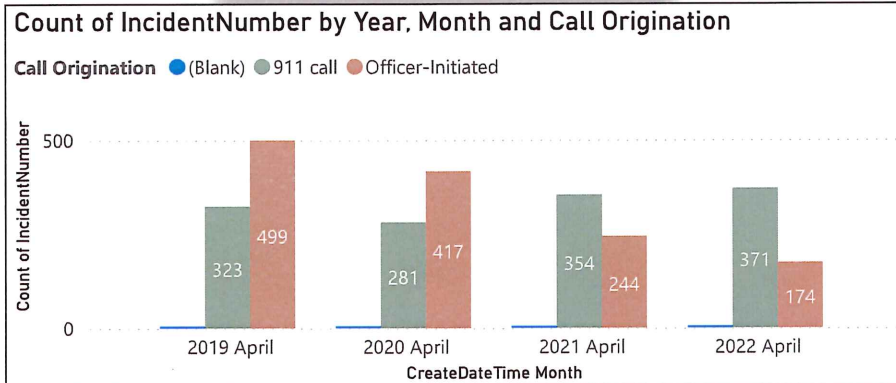
APRIL 2022



The following pages cover incidents data. This is also known as calls for service. If 30 people call because there's a wreck in front of Haggen's, it counts here once.

IN THE STW BEAT

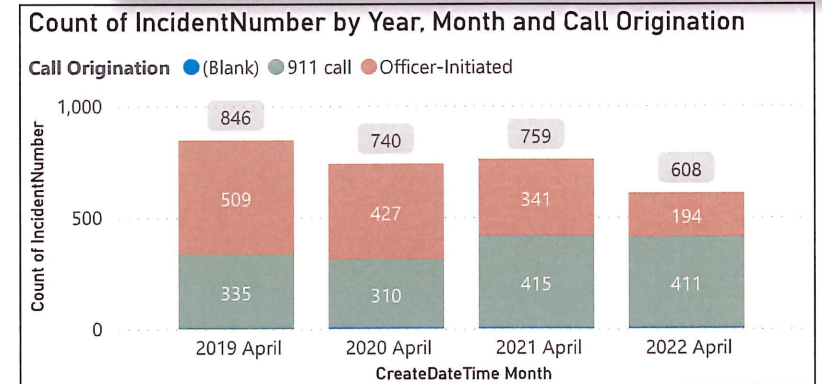
Previous Month Over Time



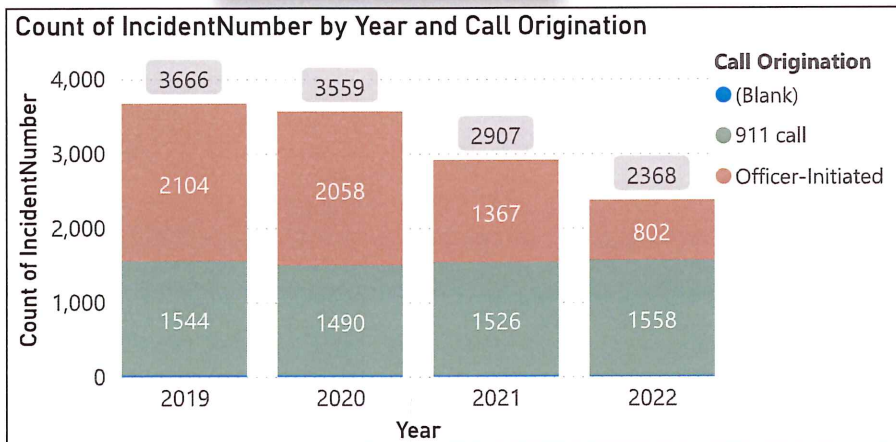
TOTAL INCIDENTS

ANSWERED BY STW ORI

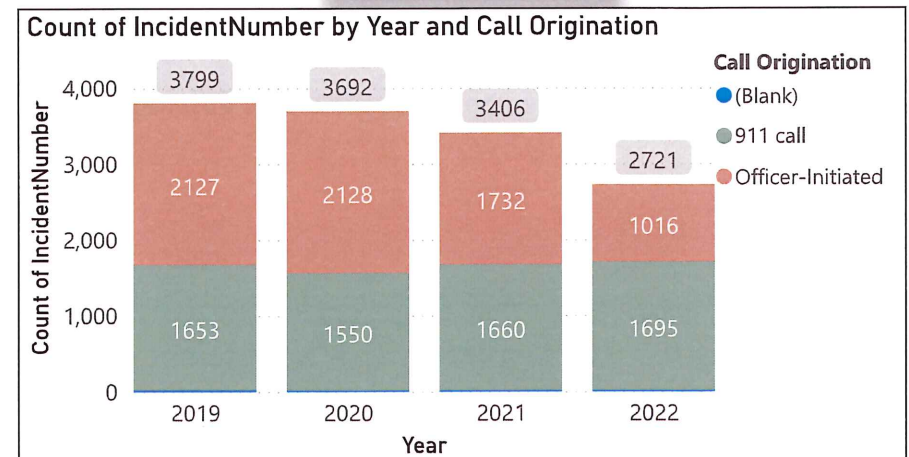
Previous Month Over Time



To Date by Year



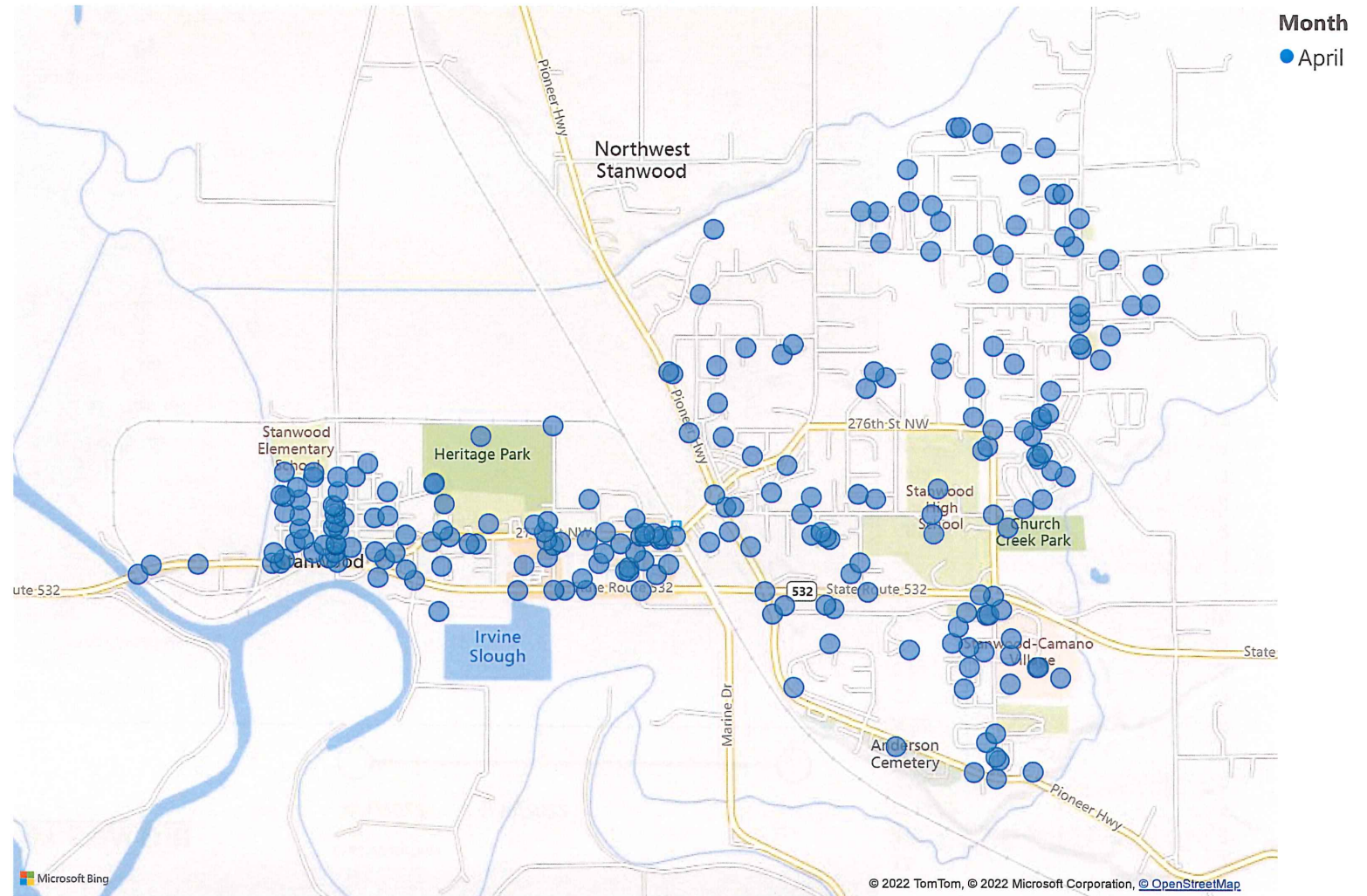
To Date by Year



All Incidents STW
Beat Past 1 Month

547
Count of
IncidentNumber

All incidents Past 1 Month - excludes victim privacy concerning incidents





Incidents Answered by STW not in STW - In the Past Month

ANSWERED BY STW ORI

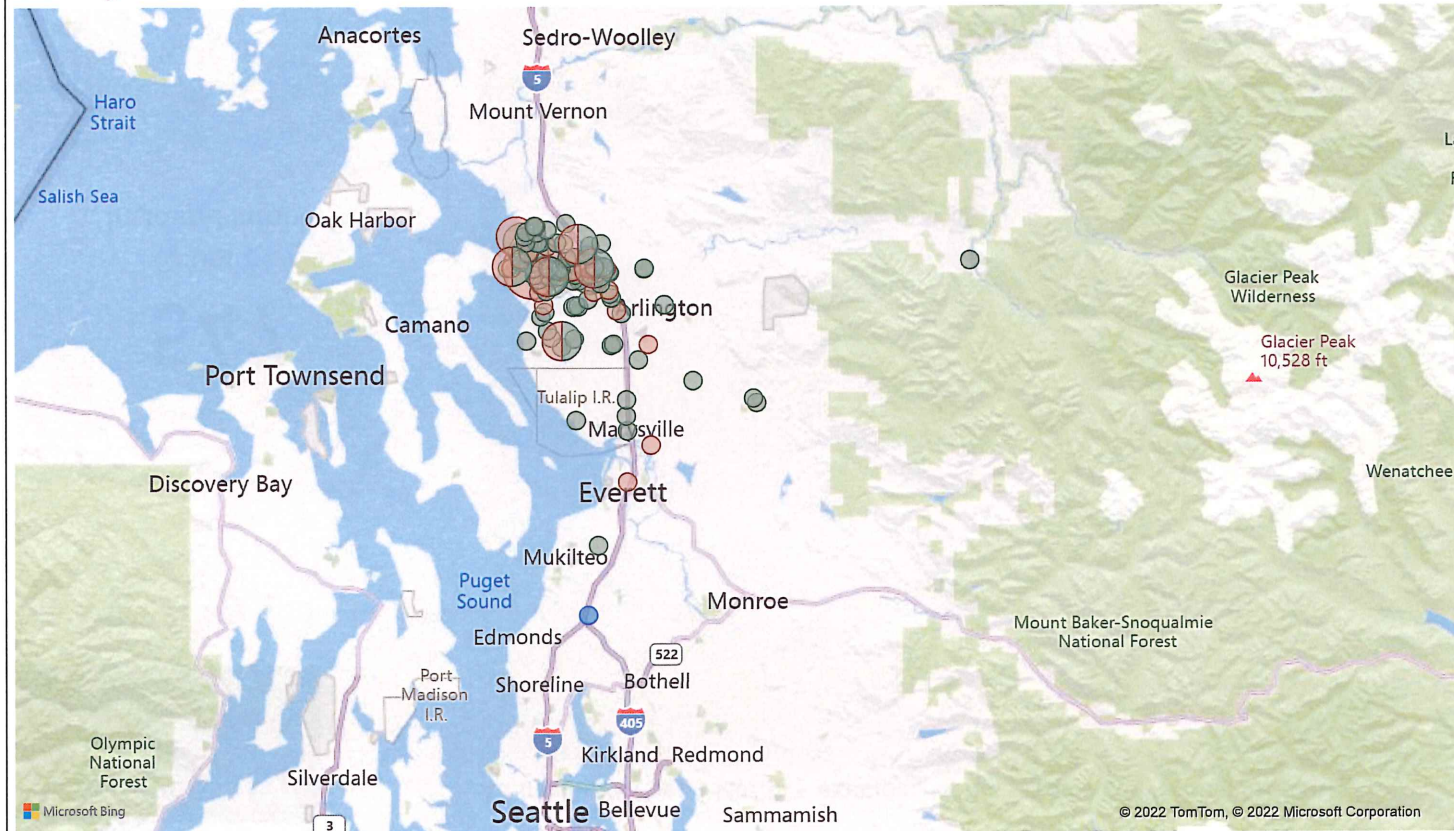
CreateDateTime

4/1/2022

4/30/2022



Call Origination ● (Blank) ● 911 call ● Officer-Initiated



Beat	911 call	Officer-Initiated	Total
12		1	1
41	1		1
ARLARP	1		1
ARLC		1	1
ARLN	1		1
ARLS	1		1
C1	1		1
C3	1		1
D1	69	23	92
D3	8	2	10
DAR	1		1
E1	1		1
GRF	2		2
H2	1		1
MAR1		1	1
MAR2		1	1
Total	1	97	41
			139

IncidentNumber F^
< >

IN THE STW BEAT

Previous Month

Hour	1-Sun	2-Mon	3-Tues	4-Wed	5-Thur	6-Fri	7-Sat	Total
0				1		2	1	4
1		1	1	1	2	1	2	8
2	1				1			2
3						1	1	2
4	1	2						3
5				3				3
6		1	2	5	2	2		12
7	1	2	3	1	3	4		14
8	1		5	1	2	4	2	15
9	3	1	2	2	5	3	6	22
10	3	4				5	4	16
11	2	7	3	1	3	6	3	25
12	3	4	1	3	4	2	14	31
13		3		3	1	5	7	19
14	7	2	2	6	3	8	7	35
15	2	3	8	5	2	6	3	29
16	3	3	2	3	6	2	3	22
17	2	1	4	1	5	3	3	19
18		6	2	4	4	1	8	25
19	1	2	1	3	1	4	3	15
20	3	3	1	1		4	2	14
21		1		1	3	6	2	13
22	1		3	1	1	2	3	11
23	1		5		2		4	12
Total	35	46	45	46	50	71	78	371

Calls to 911

ANSWERED BY STW ORI

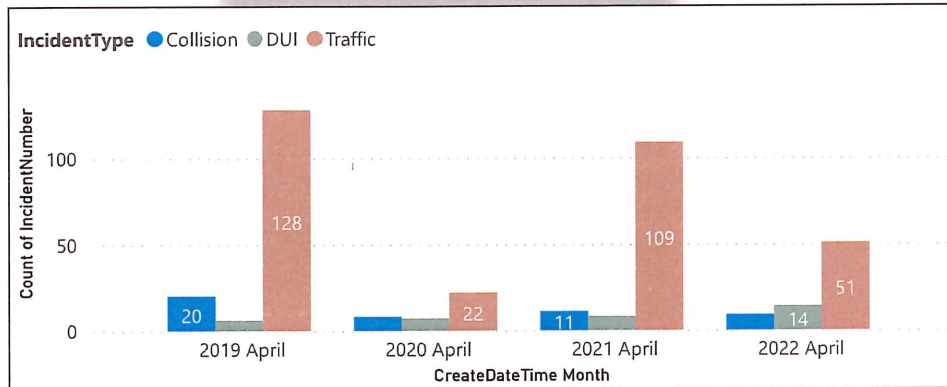
Previous Month

Hour	1-Sun	2-Mon	3-Tues	4-Wed	5-Thur	6-Fri	7-Sat	Total
0				1		2	2	5
1		3	1	1	3	1	2	11
2	2				1	1		4
3		1	1			1	1	4
4	1	1						2
5				2		1	1	4
6		1	1	5	1	2		10
7	1	1	2	1	3	4		12
8	1		4	2	2	6	2	17
9	3	1	3	2	5	3	6	23
10	3	3		2		5	4	17
11	2	5	3	1	2	8	4	25
12	2	3	2	3	4	5	12	31
13		2	1	2	1	4	8	18
14	6	2	2	5	2	8	9	34
15	1	2	7	5	2	5	6	28
16	2	3	3	4	7	3	3	25
17	2	3	3	1	6	5	3	23
18	3	7	3	7	2	2	7	31
19	2	3	1	3	5	5	3	22
20	4	4	1	2	1	4	2	18
21		1	2	1	3	6	4	17
22	2	1	4	1	1	4	3	16
23	2	2	3	2	1		4	14
Total	39	49	47	53	52	85	86	411



IN THE STW BEAT

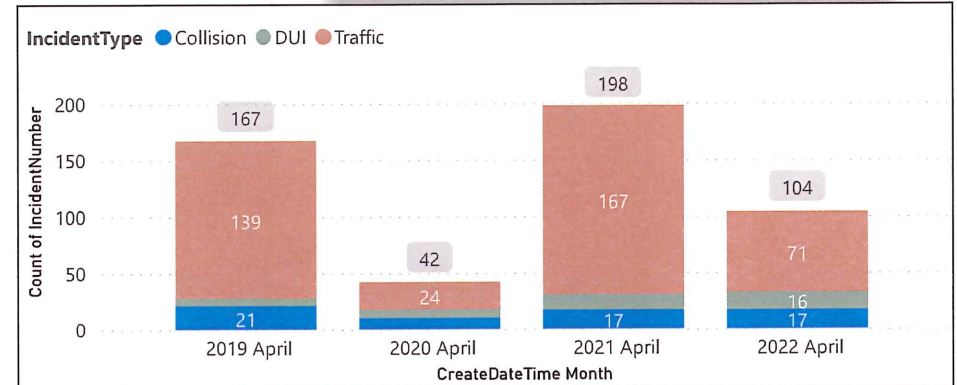
Previous Month Over Time



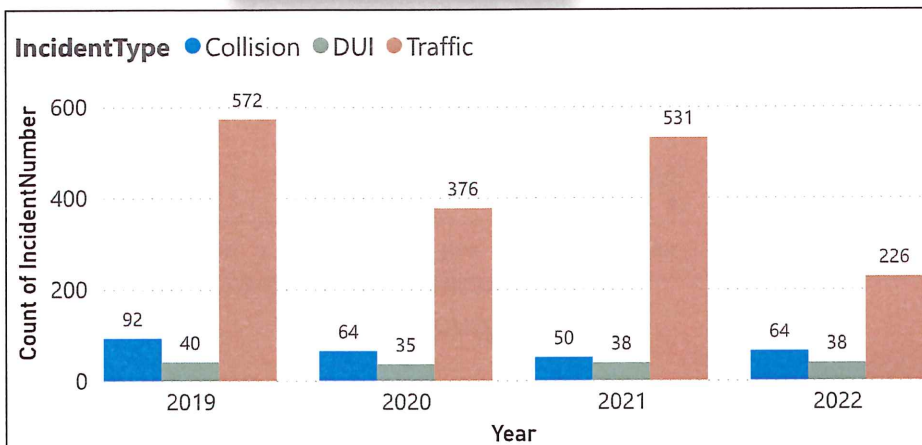
Collision, DUI, and Traffic INCIDENTS

ANSWERED BY STW ORI

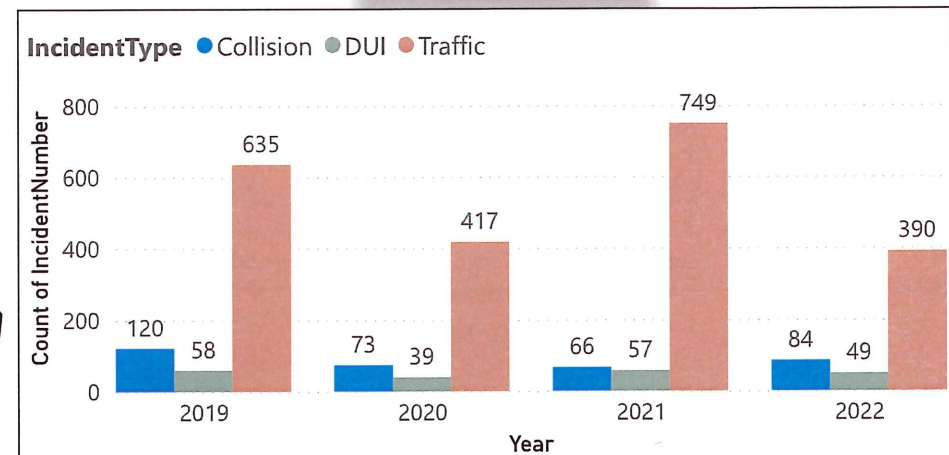
Previous Month Over Time



To Date by Year

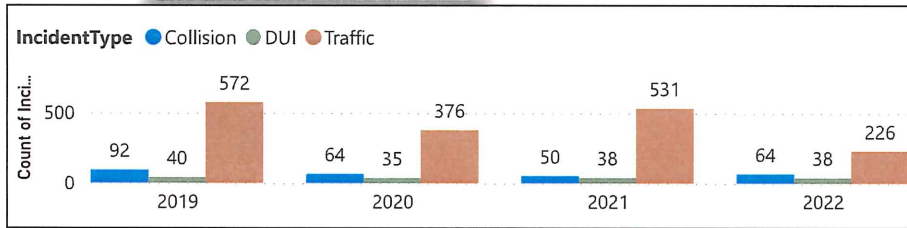


To Date by Year



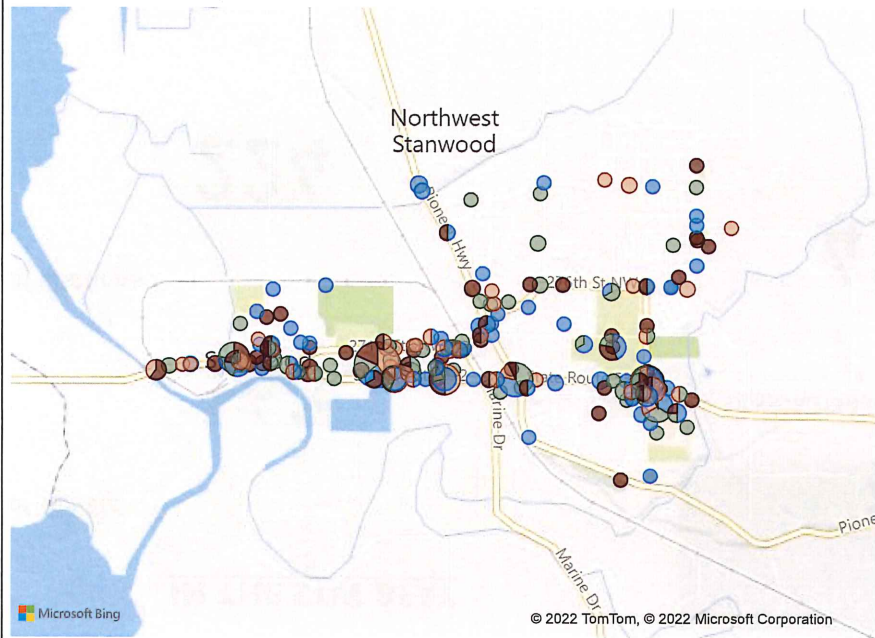
IN THE STW BEAT

To Date by Year



Collision and DUI Only

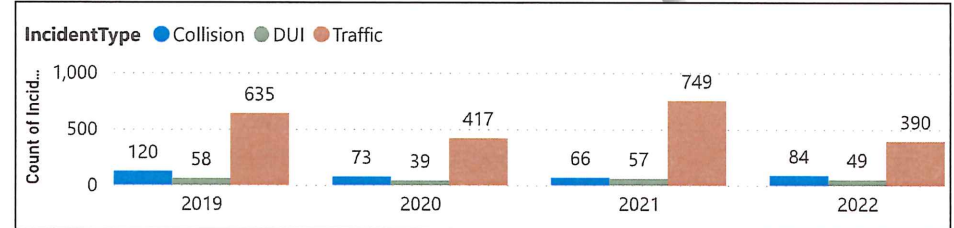
Year ● 2019 ● 2020 ● 2021 ● 2022



Collision, DUI, and Traffic INCIDENTS

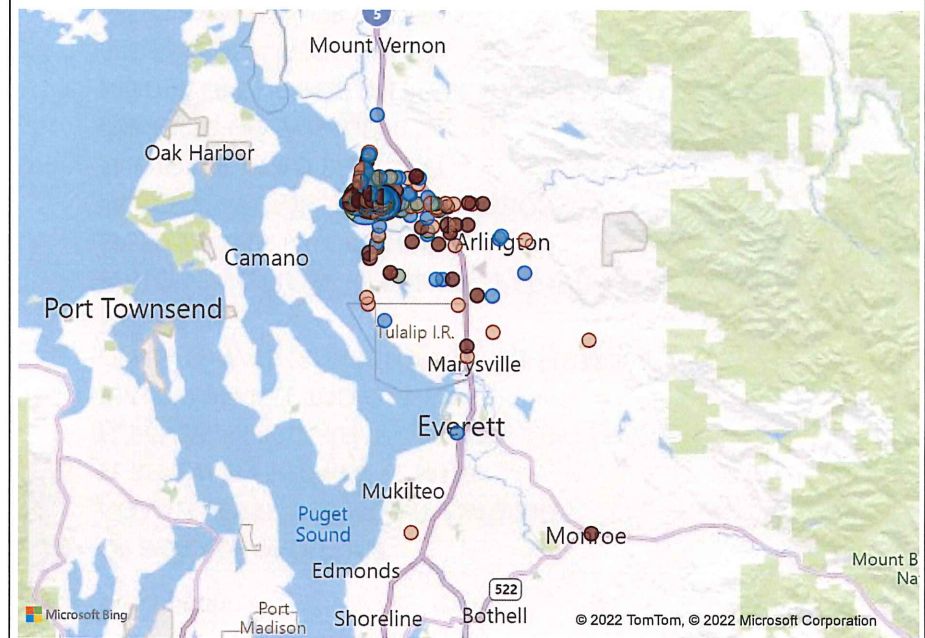
ANSWERED BY STW ORI

To Date by Year



Collision and DUI Only

Year ● 2019 ● 2020 ● 2021 ● 2022



IN THE STW BEAT

of Tickets

163

of Citations

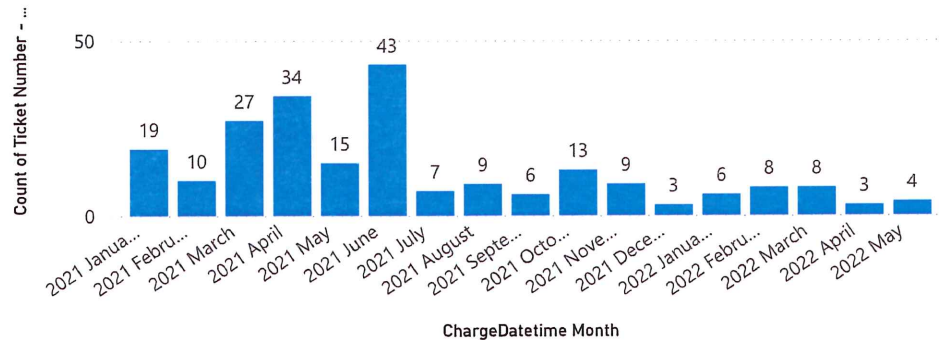
224

Tickets - To End of Previous Month, Current Year

How Many Tickets Had More than One Citation?

47

Total Citations



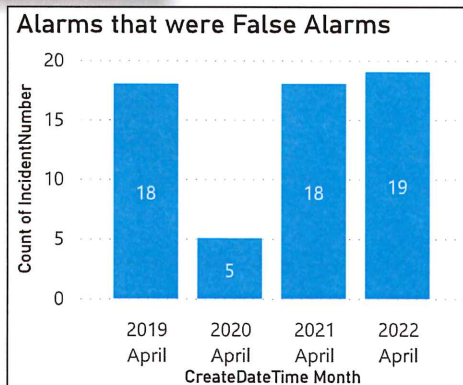
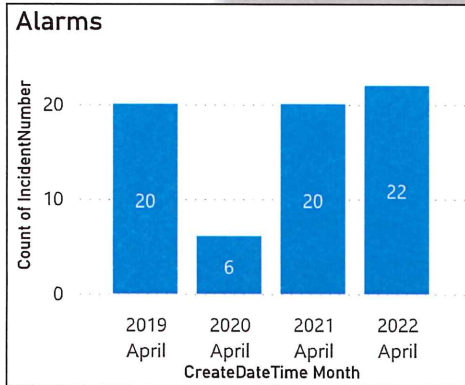
Description	Count
OP MOT VEH W-OUT INS	79
NO VALID OPER LICENSE WITH VALID ID	40
FL RENEW EXPIRED REG >2 MTHS	29
FL RENEW EXPIRED REG <= 2 MTHS	9
FOLLOW VEHICLE TOO CLOSELY	9
OPER VEH WITHOUT CRNT-PRPR REG-PLATE	7
NEG DRIVE 2	6
FOLLOW TOO CLOSE TO FIRE APPARATUS (500 FT)	3
SPEED 10 OVER (40 OR UNDER)	3
FAIL STOP AT STOP SIGN-INTERSECTION	2
FAIL TO USE CHILD RESTRAINT	2
IMPROPER LANE USAGE	2
NO DRIVER'S LICENSE ON PERSON-DRIVE W-OUT LICENSE	2
SPEED 5 OVER (40 OR UNDER)	2
SPEED 9 OVER (40 OR UNDER)	2
ALTER-MAKE PLATE ILLEGIBLE-OBSURED	1
DEFECTIVE TAIL LAMPS	1
DRIVE DANGEROUSLY DISTRACTED	1
DRIVE WITH WHEELS OFF ROADWAY	1
ENTER INTERSECTION STEADY RED CIRCLE	1
FAIL TO OBEY TRAFFIC CONTROL LEGEND	1
FAIL TO WEAR SAFETY BELT	1
FRONT SHOULDER SEAT BELT VIOLATON	1
IMPEDE TRAFFIC	1
LAMPS-DEFECT TURN SIGNALS-STOP LAMPS	1
MV FAIL NOTIFY DOL NAME-ADDR CHANGE	1
OPER-POSSESS VEH WITHOUT REG	1
Total	224

IN THE STW BEAT

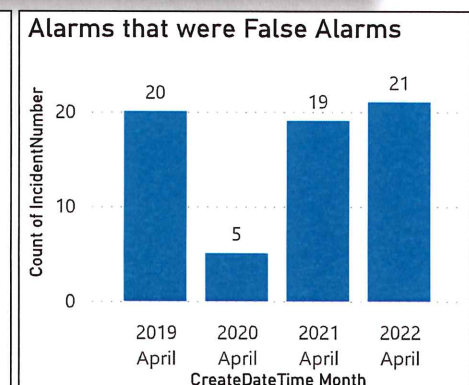
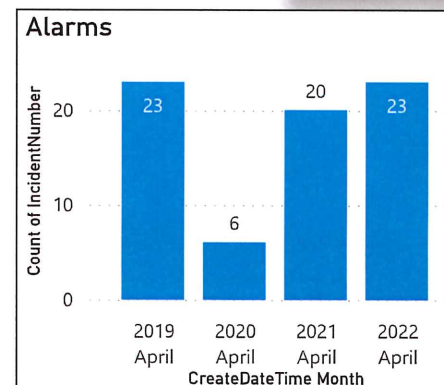
Alarms

ANSWERED BY STW ORI

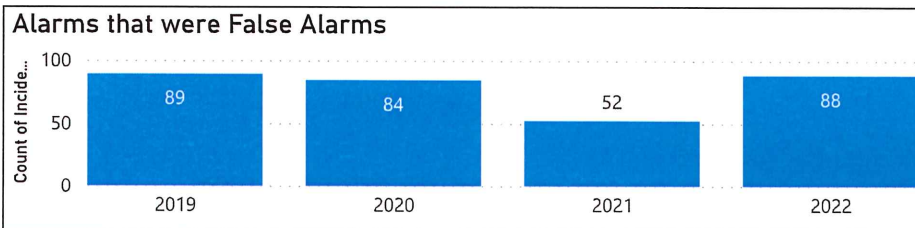
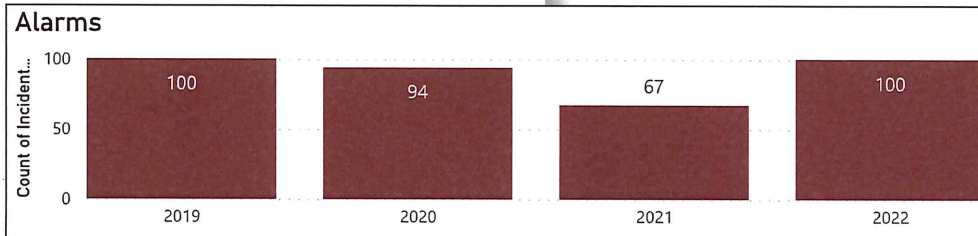
Previous Month Over Time



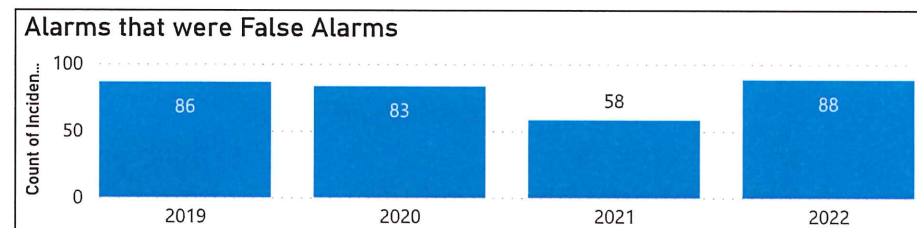
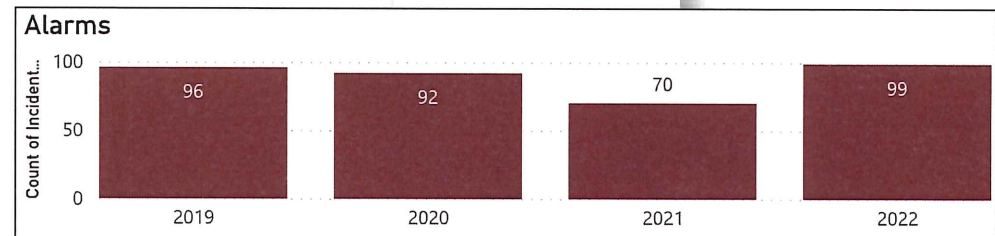
Previous Month Over Time



To Date By Year



To Date By Year

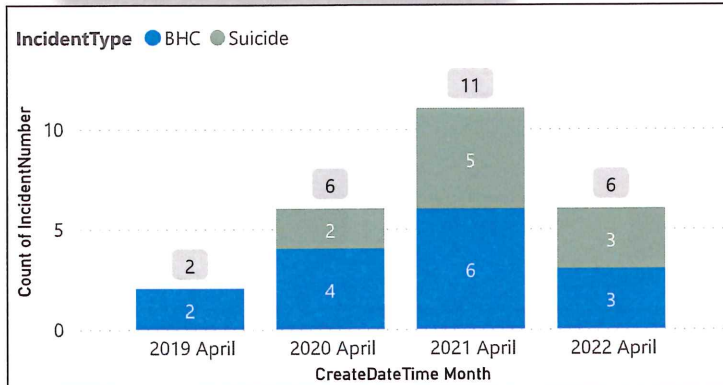


IN THE STW BEAT

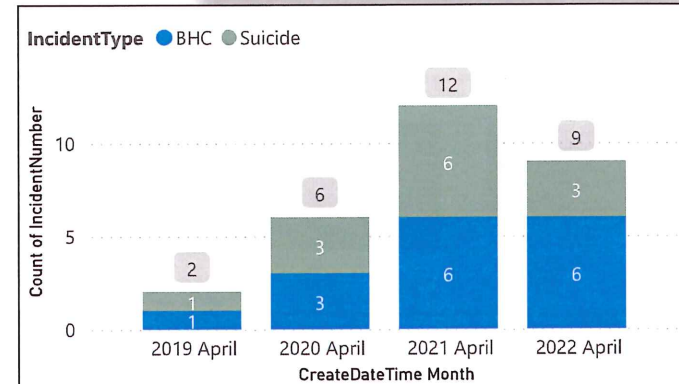
Behavioral Health INCIDENTS

ANSWERED BY STW ORI

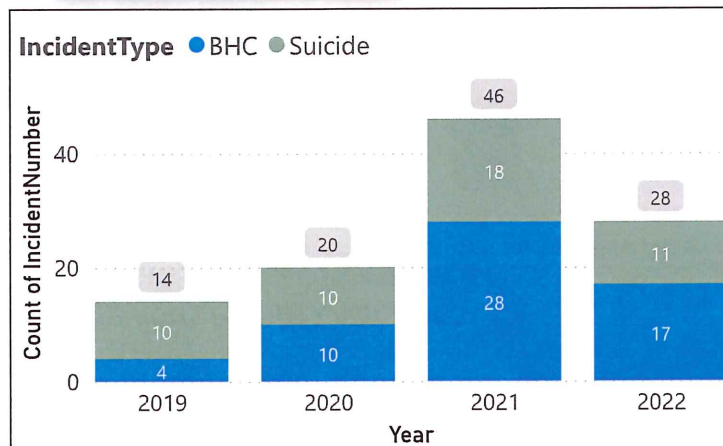
Previous Month Over Time



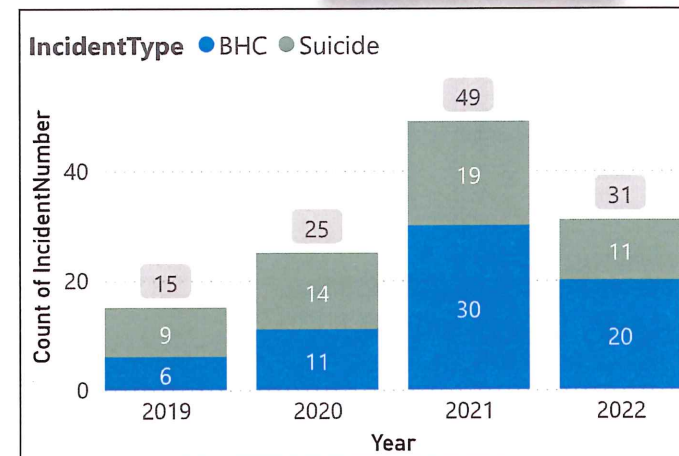
Previous Month Over Time



To Date By Year



To Date By Year



IN THE STW BEAT

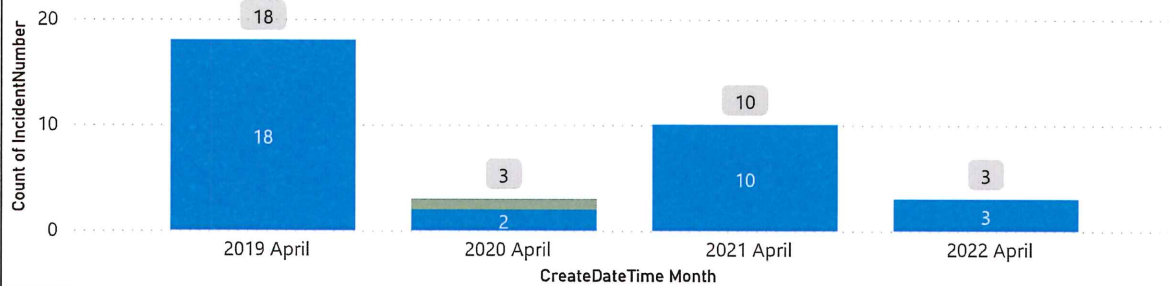
INCIDENTS Ending in DV Status



Previous Month Over Time

Count of IncidentNumber by Year, Month and Call Origination

Call Origination ● 911 call ● Officer-Initiated



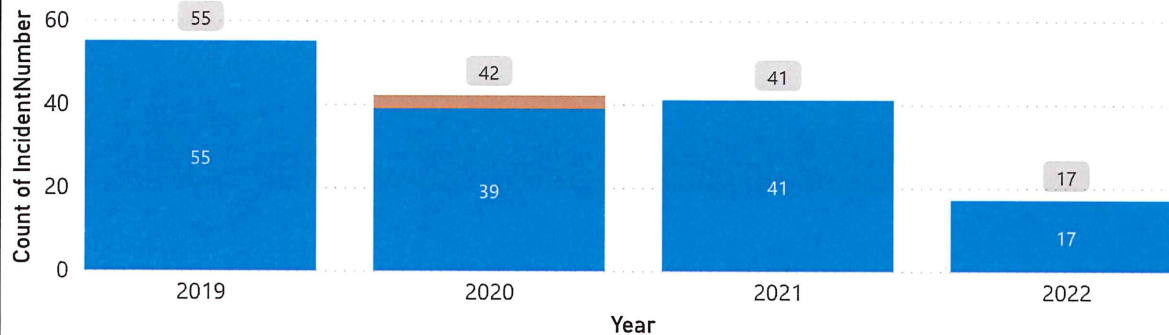
Weekday 2019 2020 2021 2022 Total

1-Sun	3	1	2		6
2-Mon	1	1		2	4
3-Tues	3	4	1		8
4-Wed	2		4		6
5-Thur	1		3	1	5
6-Fri	7		1	1	9
7-Sat	2				2
Total	19	6	11	4	40

To Date By Year

Count of IncidentNumber by Year and Call Origination

Call Origination ● 911 call ● Officer-Initiated



Weekday 2019 2020 2021 2022 Total

1-Sun	9	13	3	3	28
2-Mon	11	9	7	3	30
3-Tues	5	13	7	7	32
4-Wed	10	7	11	5	33
5-Thur	9	8	7	7	31
6-Fri	18	4	8	6	36
7-Sat	14	5	6	4	29
Total	76	59	49	35	219

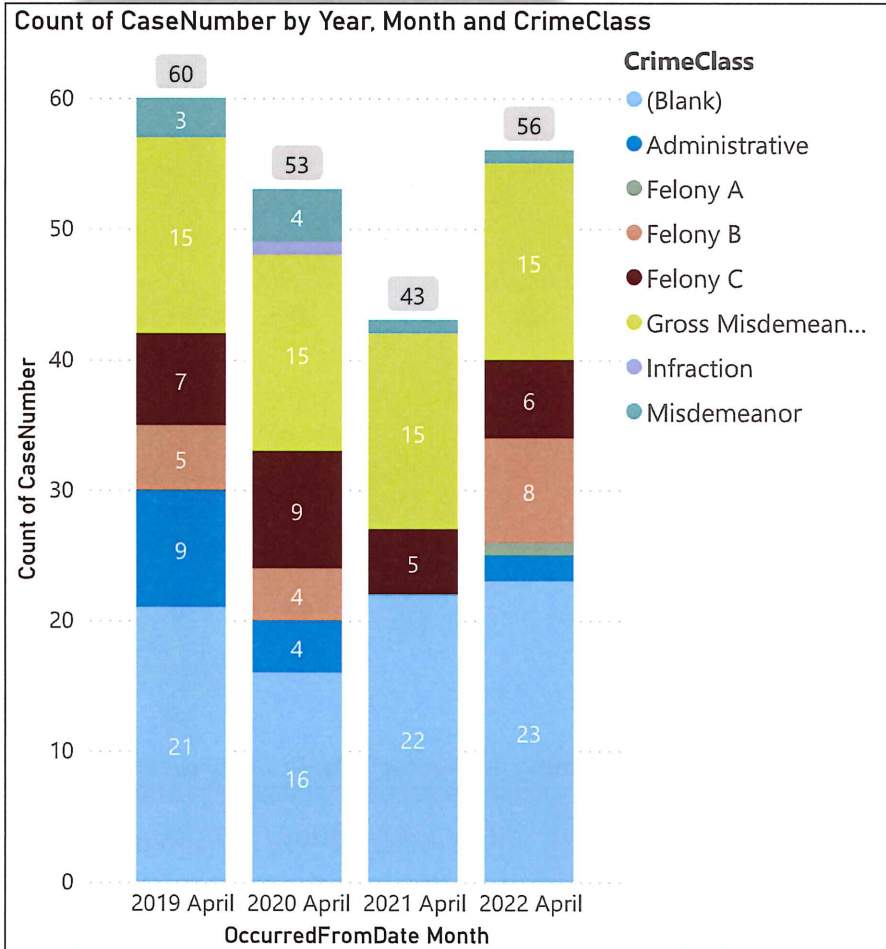


The following pages cover case data. The key difference between cases and incidents data is a Deputy has determined something did transpire that justifies writing a case report.

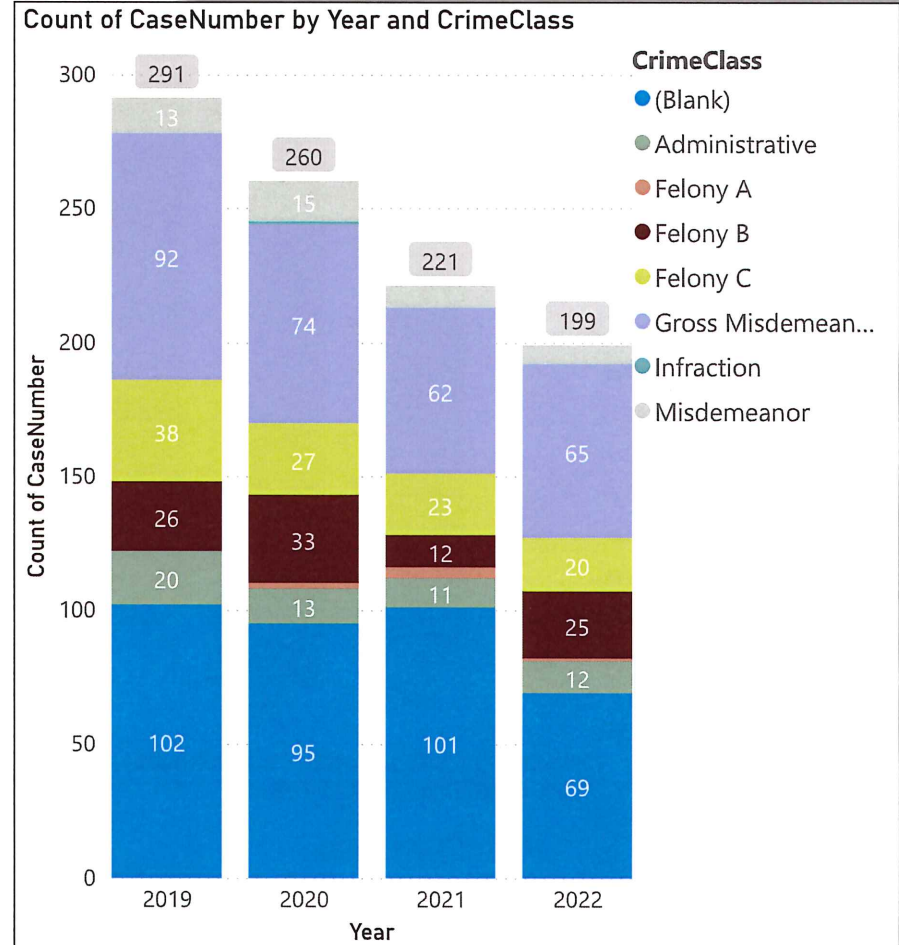
TOTAL CASES

IN THE STW BEAT

Previous Month Over Time



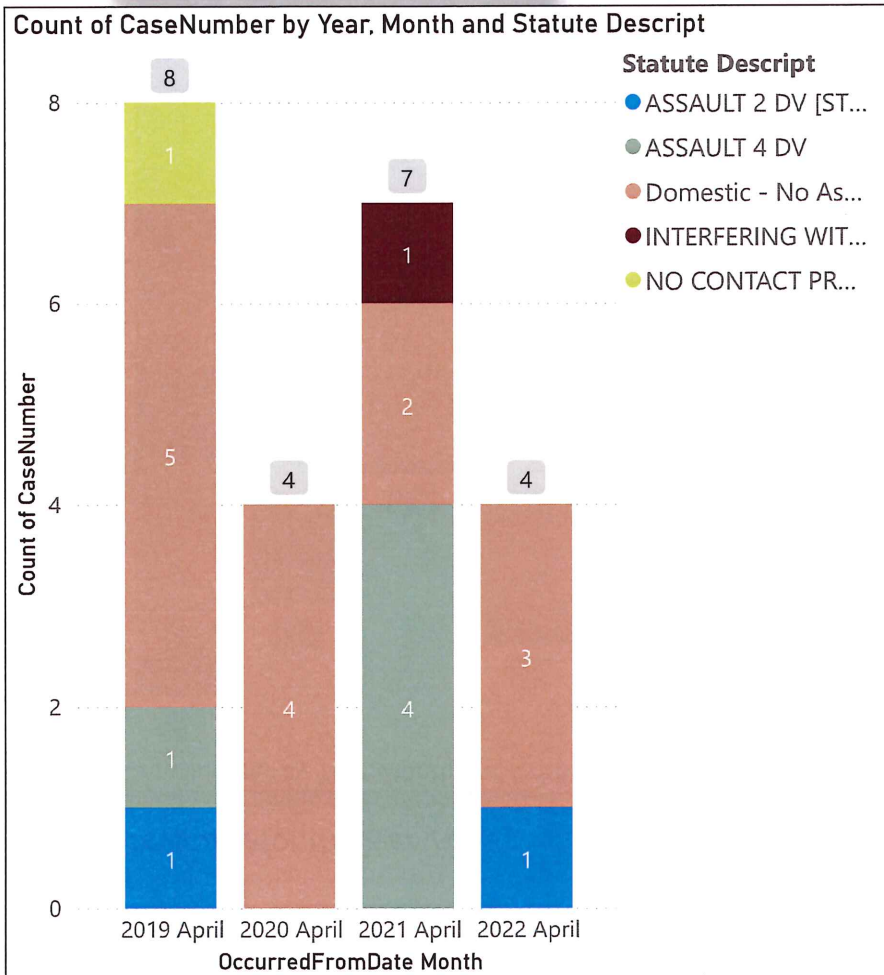
To Date by Year



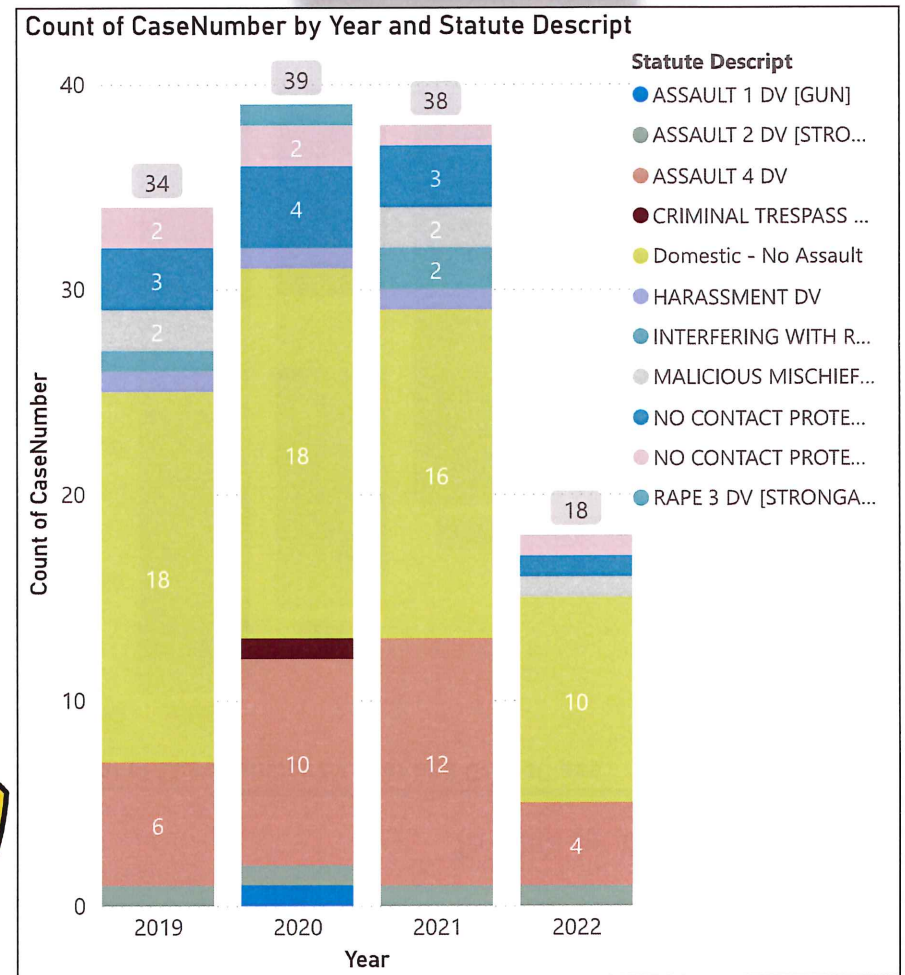
Domestic Related CASES

IN THE STW BEAT

Previous Month Over Time



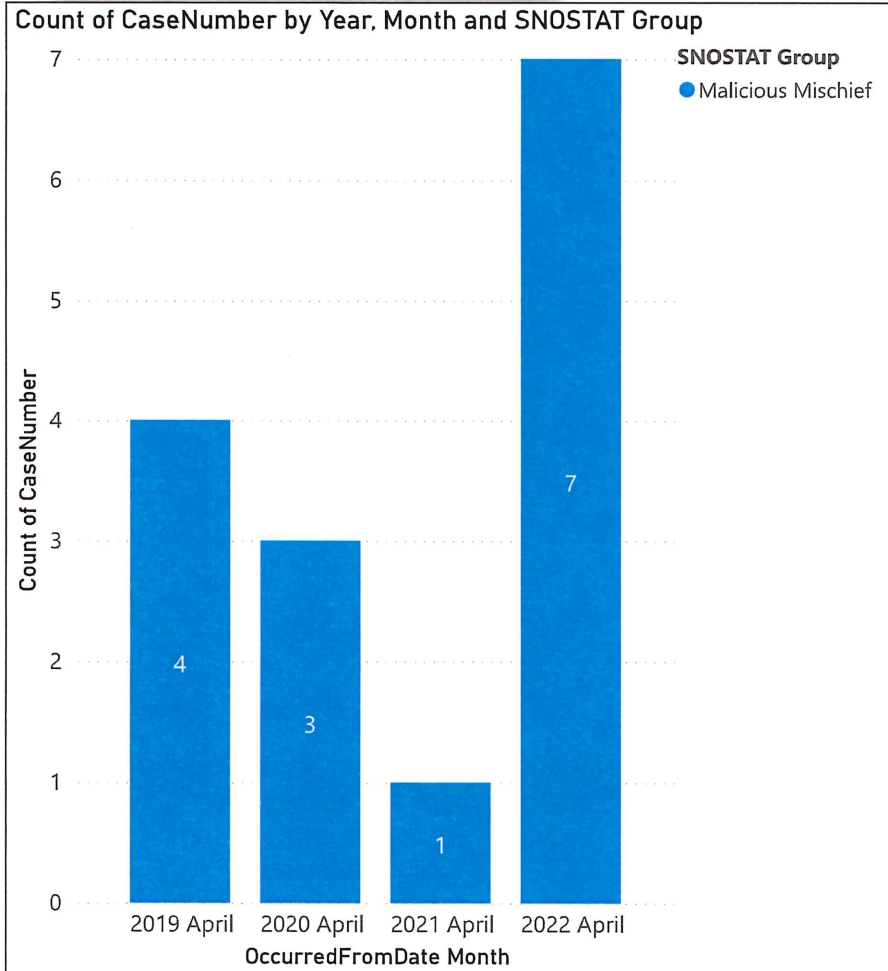
To Date By Year



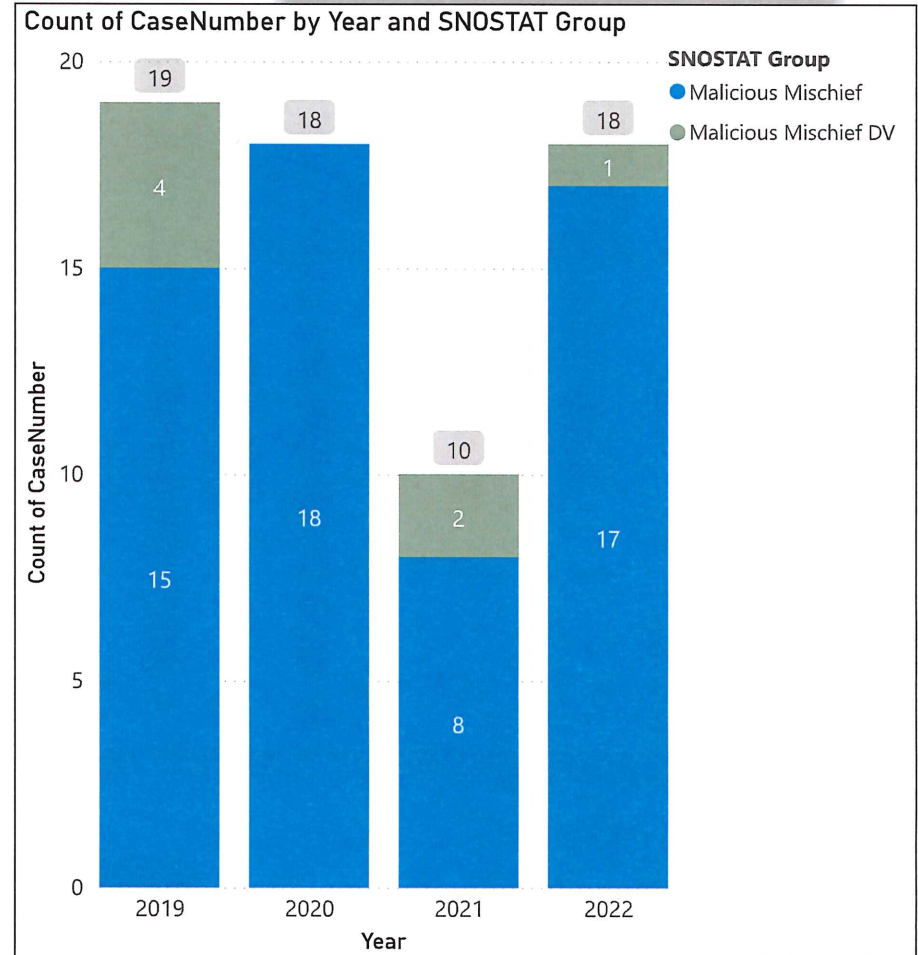
Malicious Mischief CASES

IN THE STW BEAT

Previous Month Over Time



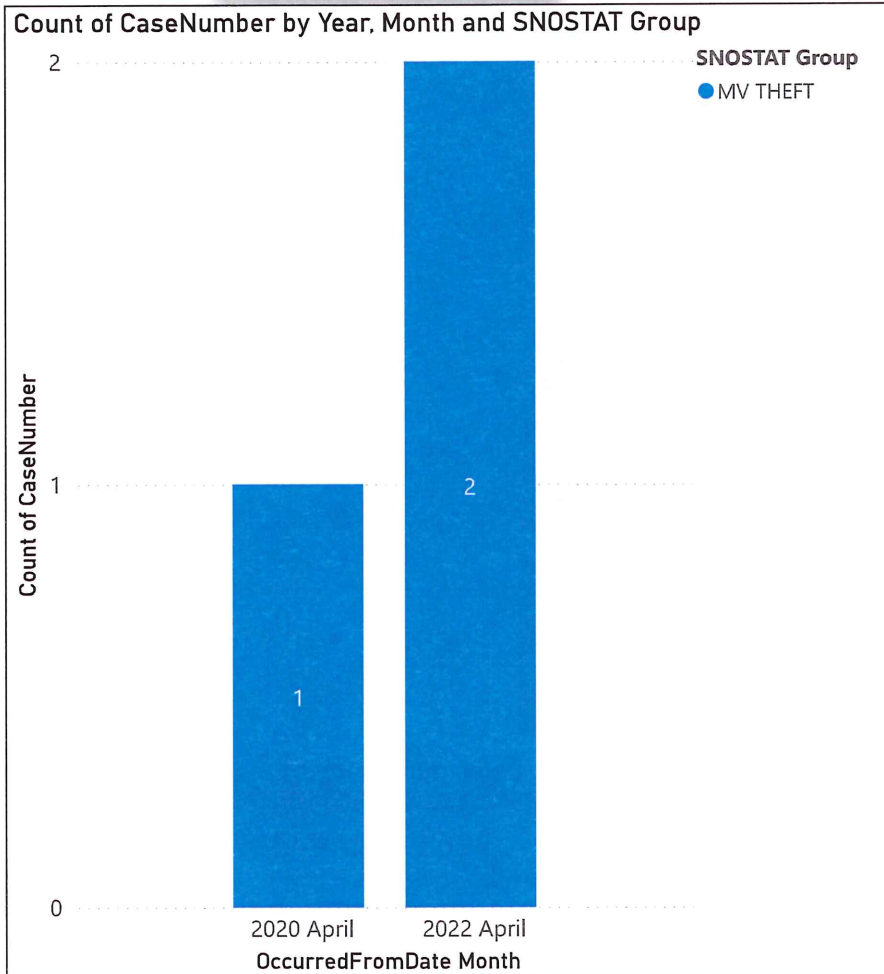
To Date By Year



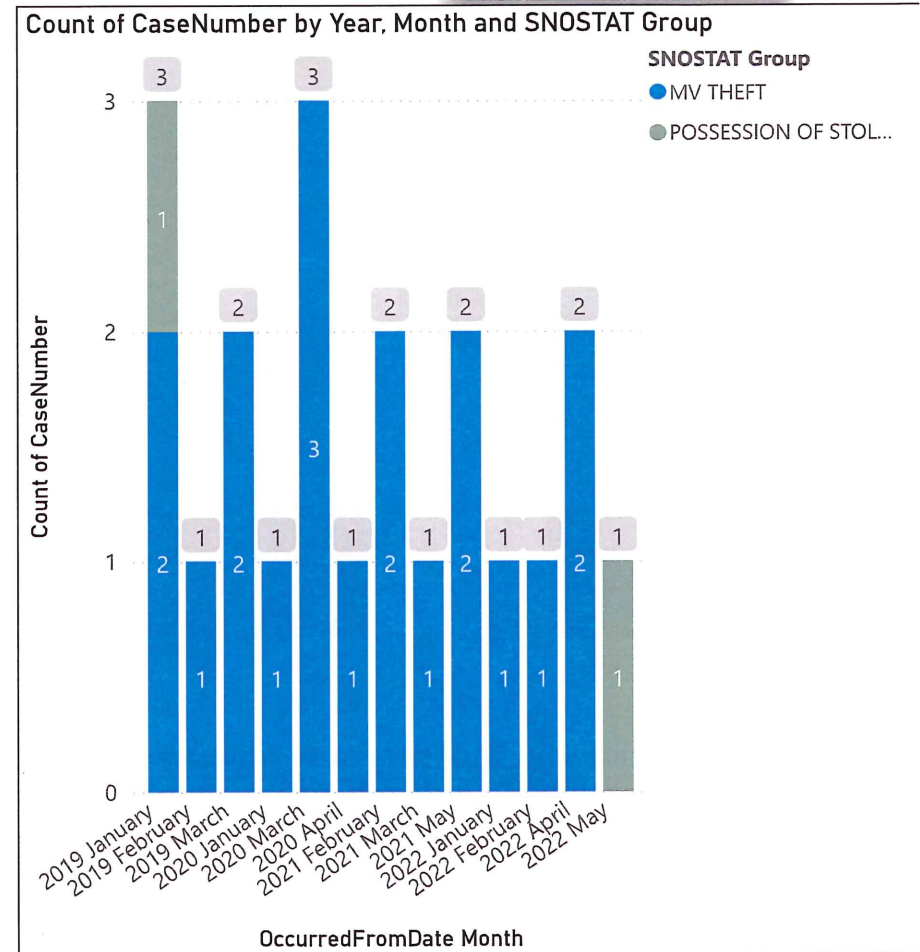
Auto Theft CASES

IN THE STW BEAT

Previous Month Over Time



To Date by Year





IN THE STW BEAT

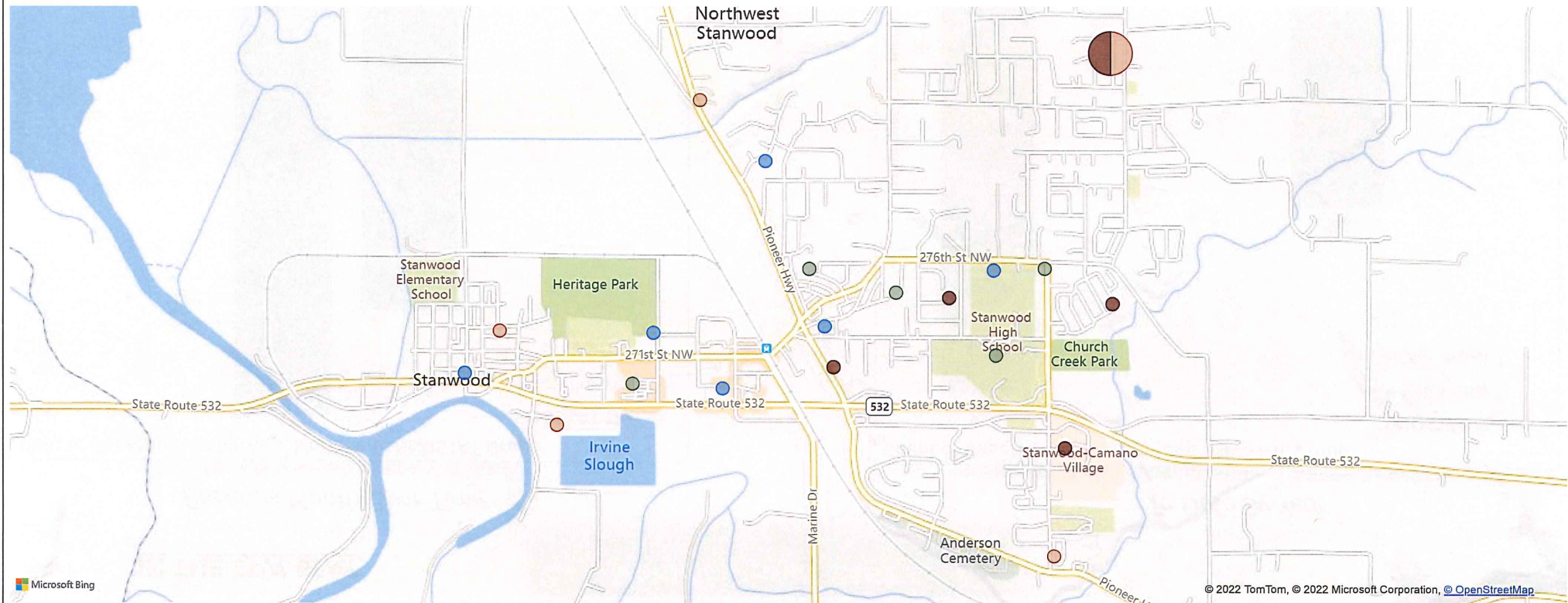
To Date By Year

Auto Theft CASES

Year	Count of CaseNumber
2019	6
2020	5
2021	5
2022	5
Total	21

Count of CaseNumber by Year, Lat and Lon

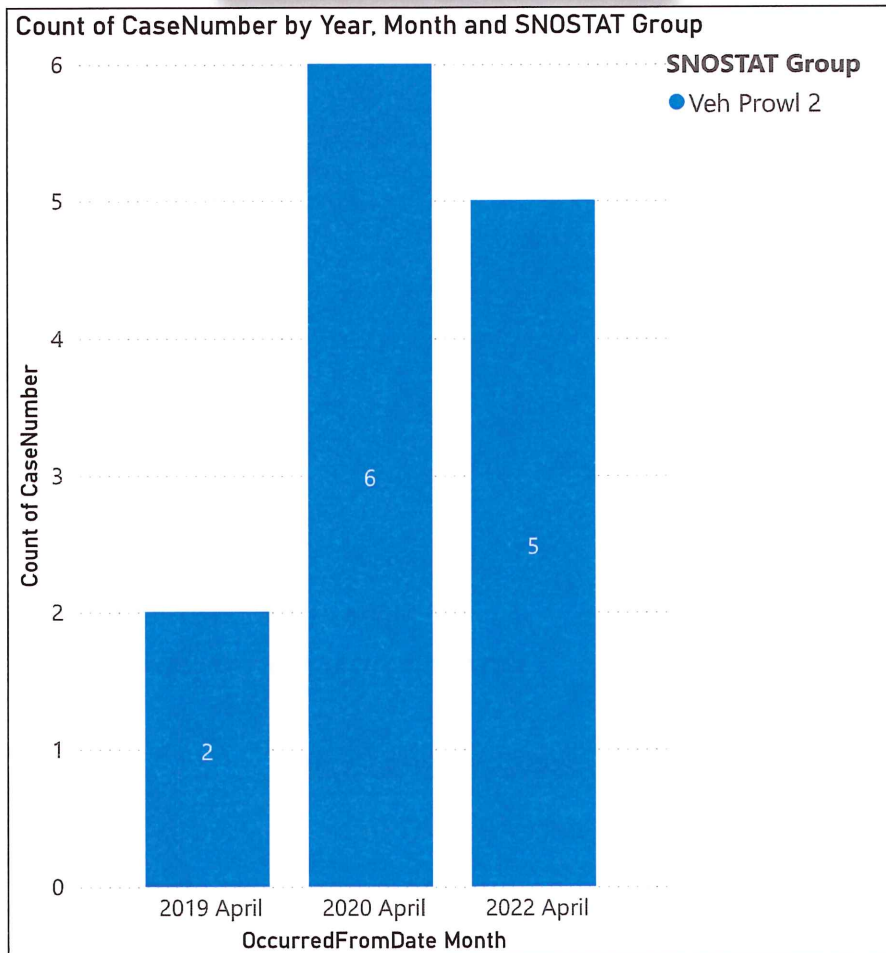
Year ● 2019 ● 2020 ● 2021 ● 2022



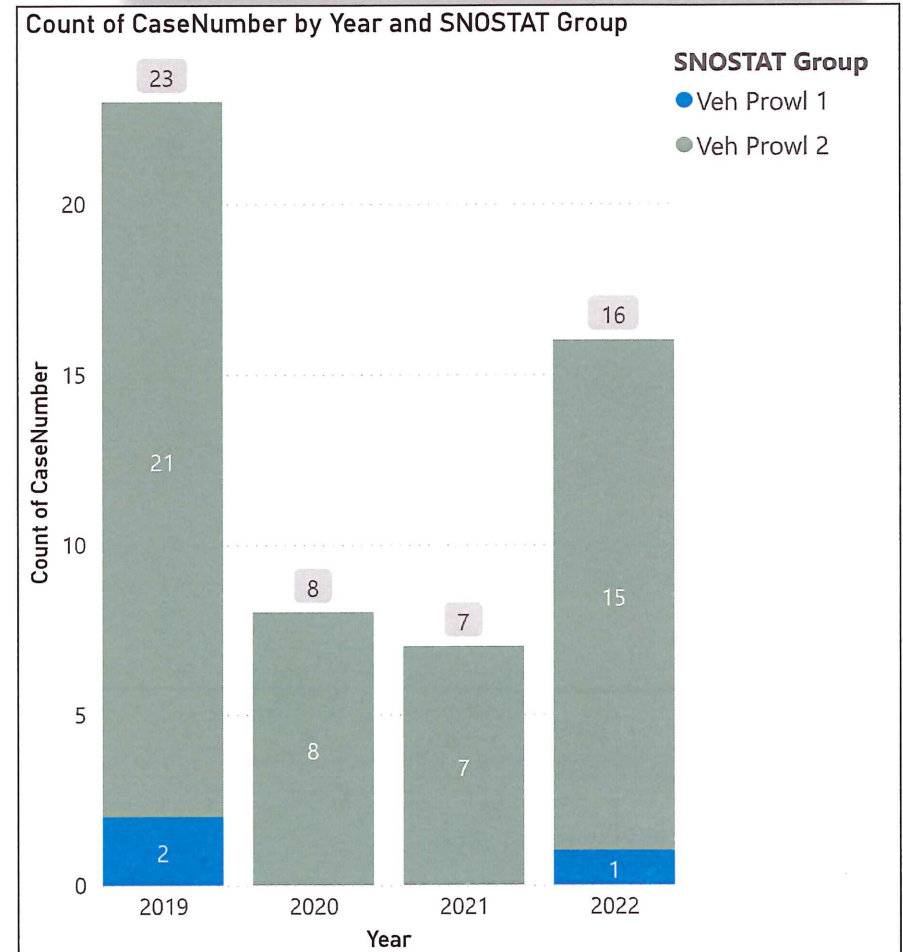
IN THE STW BEAT

Vehicle Prowl CASES

Previous Month Over Time



To Date By Year





IN THE STW BEAT

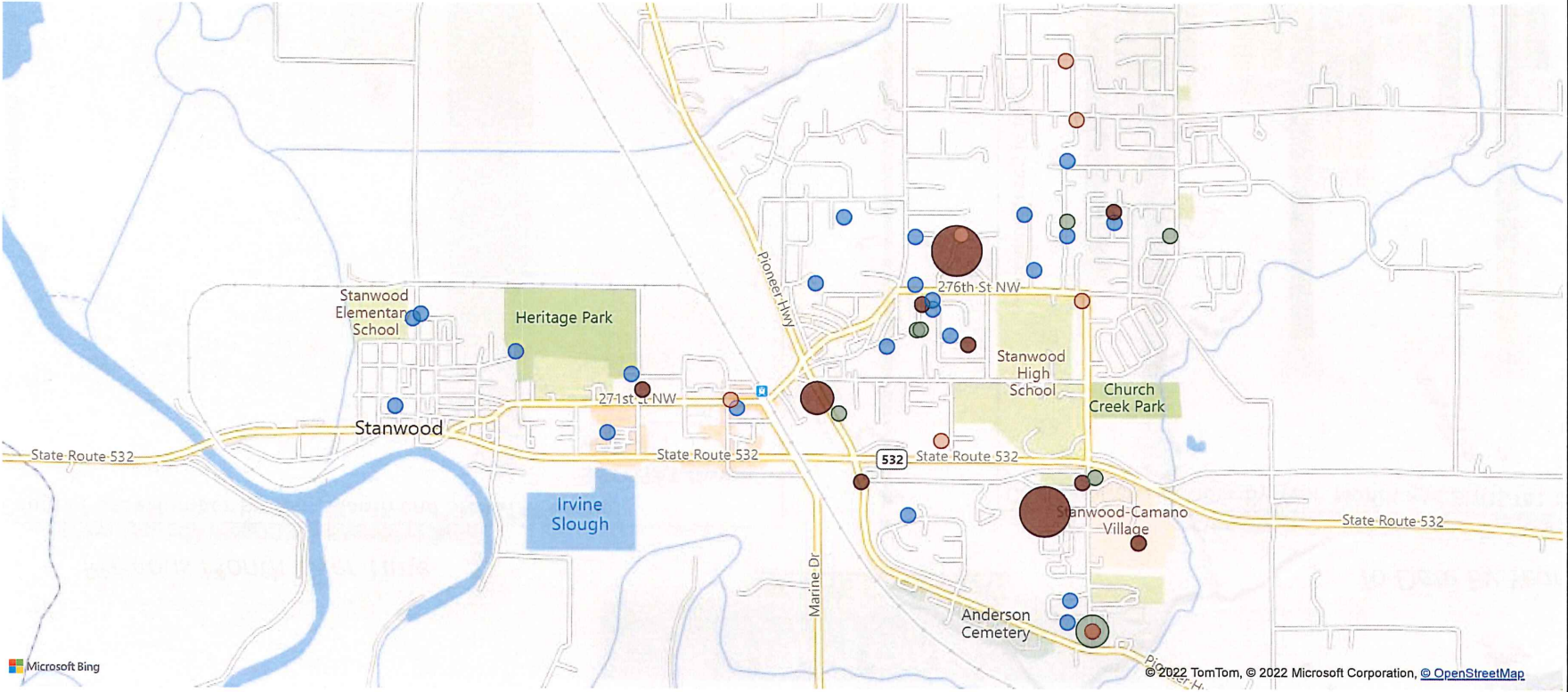
To Date By Year

Vehicle Prowl CASES

Year	Count
2019	23
2020	8
2021	7
2022	16
Total	54

Count of CaseNumber by Year, Lat and Lon

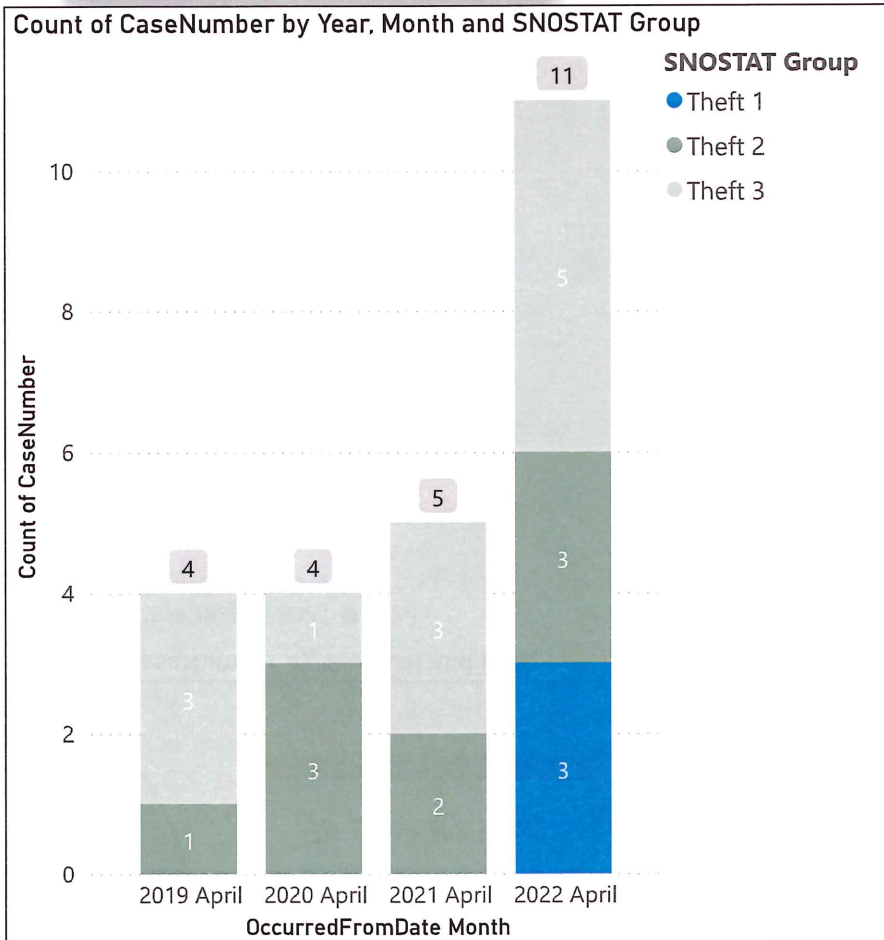
Year ● 2019 ● 2020 ● 2021 ● 2022



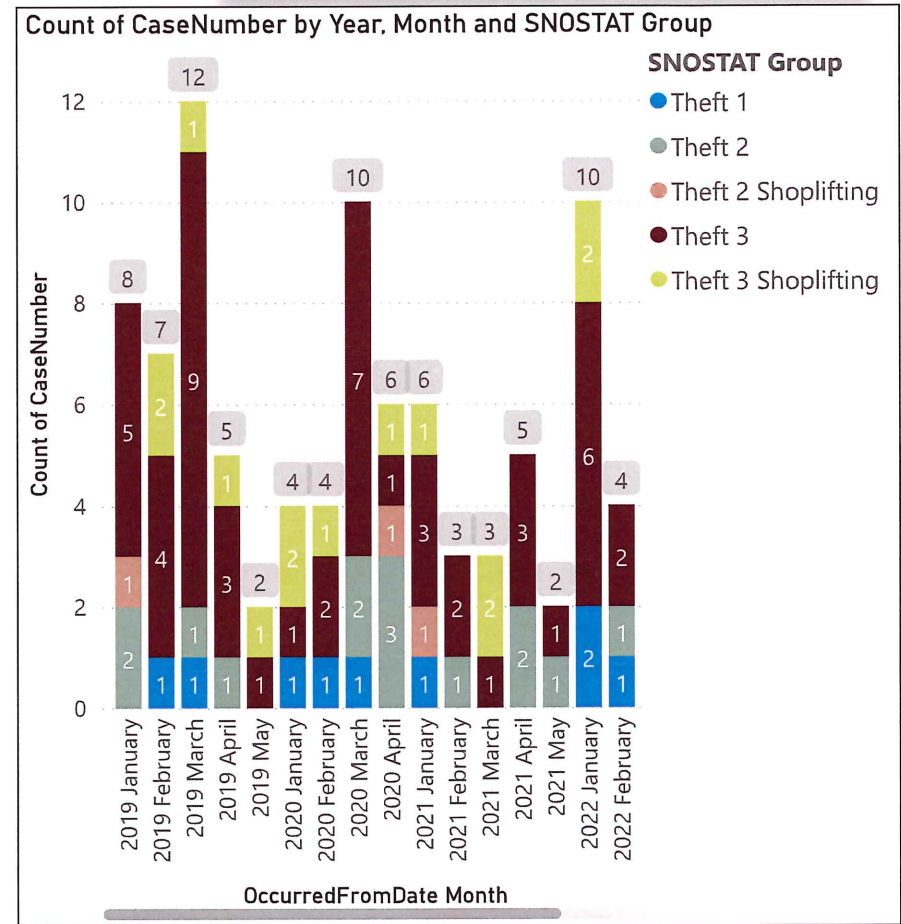
Theft CASES

IN THE STW BEAT

Previous Month Over Time



To Date By Year





IN THE STW BEAT

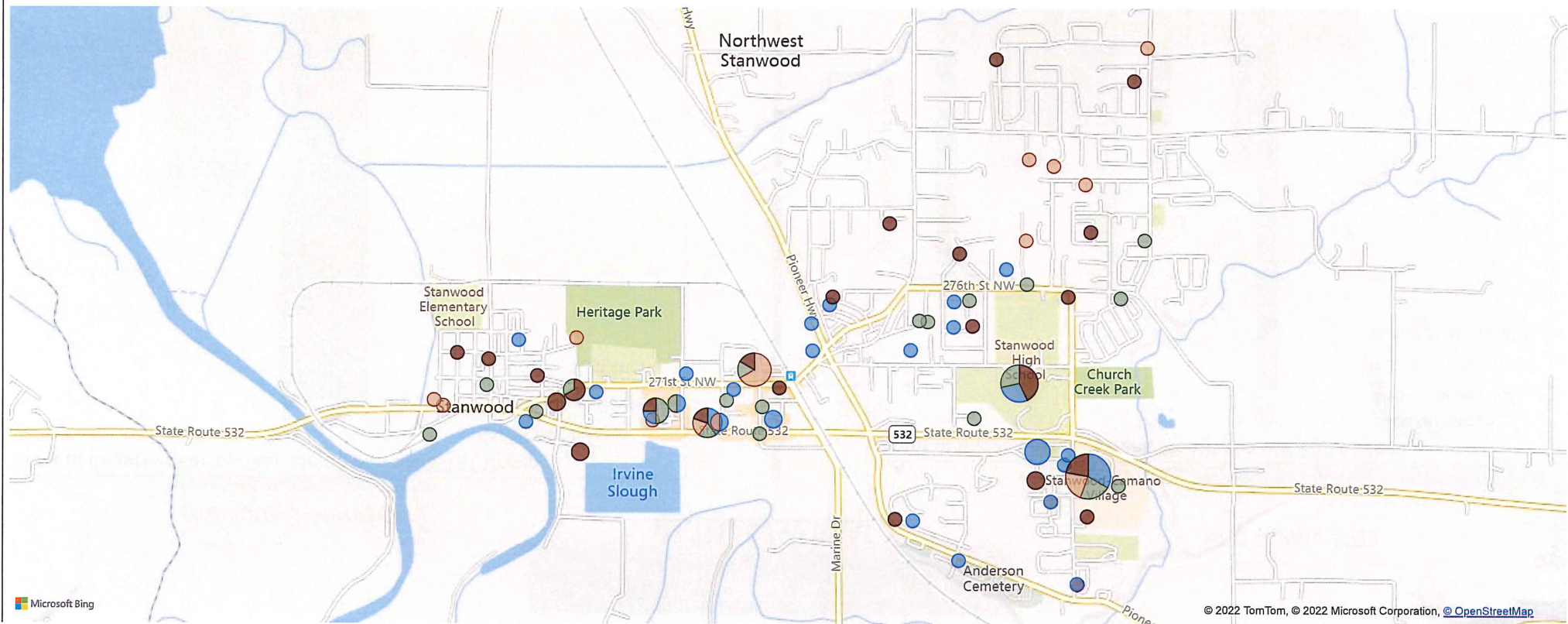
To Date By Year

Theft CASES

Year	Count of CaseNumber
2019	34
2020	24
2021	19
2022	31
Total	108

Count of CaseNumber by Year, Lat and Lon

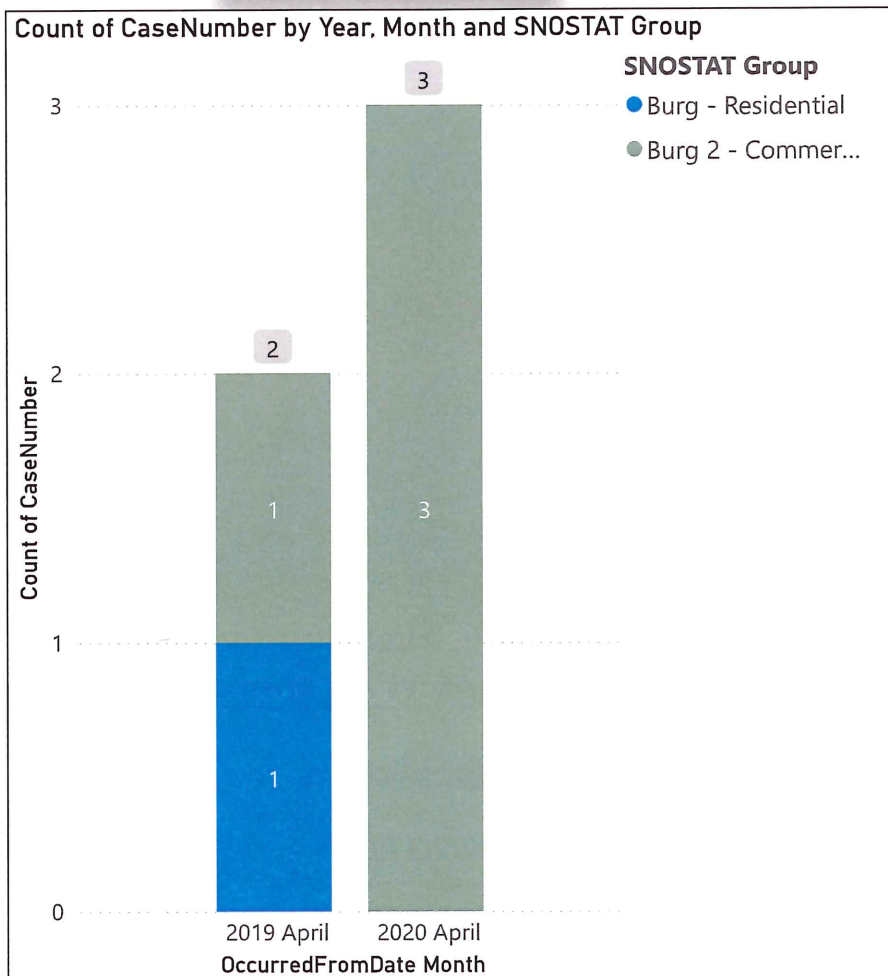
Year ● 2019 ● 2020 ● 2021 ● 2022



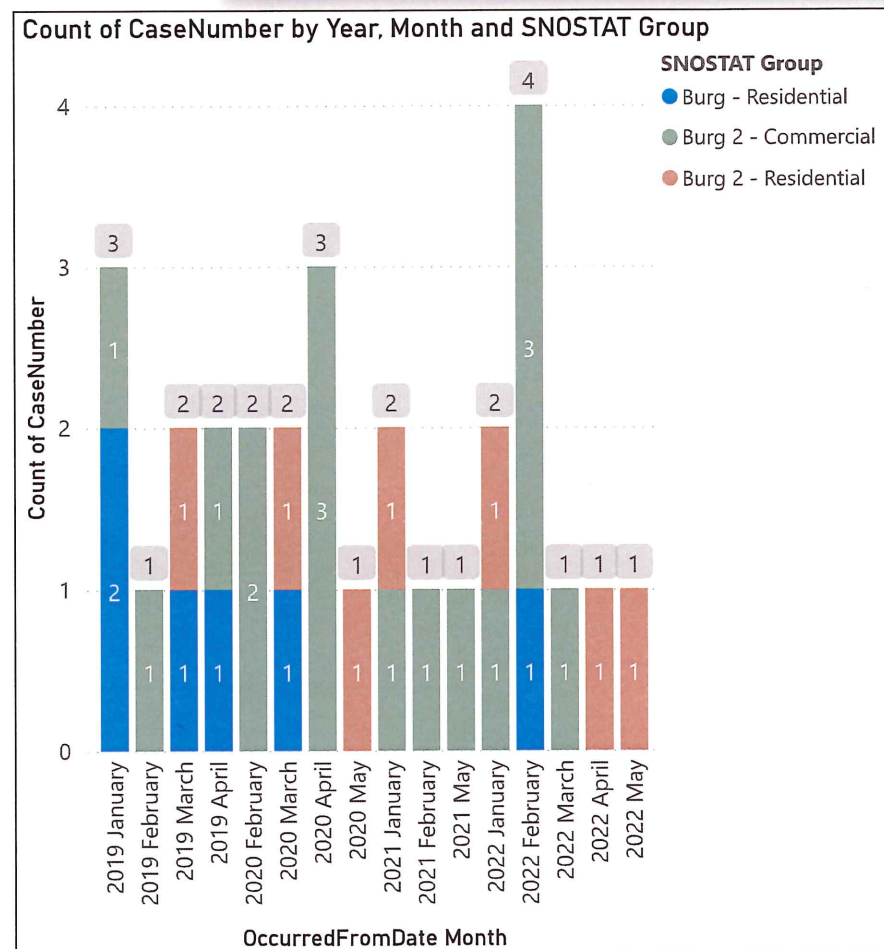
CASES

IN THE STW BEAT

Previous 3 Months



YTD v Prev YTD





IN THE STW BEAT

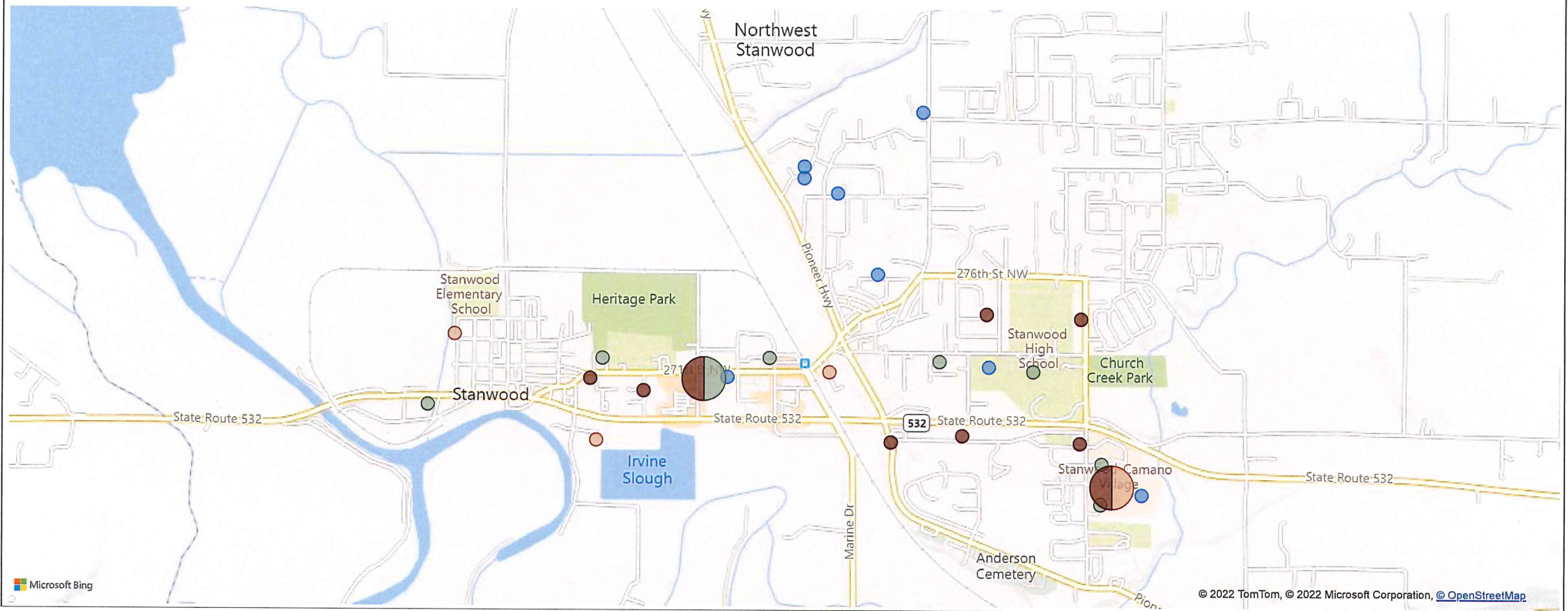
To Date By Year

Burglary CASES

Year	Count
2019	8
2020	8
2021	4
2022	9
Total	29

Count of CaseNumber by Year, Lat and Lon

Year ● 2019 ● 2020 ● 2021 ● 2022



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**CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT**

ITEM NUMBER: 5b
DATE: May 26, 2022
SUBJECT: 1st Quarter 2022 Financial Report
CONTACT PERSON: David Hammond, Finance Director
ATTACHMENTS: A – Budget vs. Actual Reports for quarter ending March 31, 2022

PURPOSE

The first quarter 2022 financial report is hereby submitted to City Council.

DISCUSSION

Attachment A is a year-to-date (January thru March) budget versus actual revenue and expenditures report with ending fund balance for all funds as of March 31, 2022. Key Messages regarding the city's 1st Quarter 2022 financial performance:

- Tax collections, which include property, real estate excise tax (REET), local sales taxes and utility taxes are on target, with some taxes exceeding budgeted forecasts year-to-date. The majority of property taxes are received in May and November each year.
- Operating expenditures in the General Fund, Streets and Utilities Operating are all under 25% of budget at the end of the 1st quarter. Operating funds include salary & benefit line expenditures which are mainly fixed costs and the largest portion of spending for delivering services.
- Although the COVID19 Pandemic continues into 2022 our expected financial outlook remains stable with strong projected ending fund balances.
- The City received \$1,018,070 in ARP (American Rescue Plan) funds in June 2021 and \$35,000 additional distribution of CARES Act funds in August. The City will receive the second half of ARP funds in approximately June 2022. The Federal government provides a standard allowance considered revenue replacement. Thus, Stanwood will consider all ARP funding as revenue replacement. The funds will be disbursed thru the normal budget process. This will save the City both time and money as there will be no compliance and reporting procedures.

- Economic conditions continue to improve, as housing prices and new and existing home sales remain strong, unemployment rates decline, consumer confidence and retail spending remain strong; however, inflation has taken a sharp turn upward and economists now consider this trend non-transitory. In response, the Federal Reserve plans aggressive interest rate increases, which in turn runs the risk of pushing the economy into recession.

Investment Performance:

The first table below provides monthly and quarterly investment portfolio performance compared to the required benchmark within Financial Policy, which is the two-year average of the two-year US Treasury Bond. Funds in the amount of \$9,000,000. were transferred the first week of April to the Washington State Local Government Investment Pool, as the performance has increased from .22% to .39% APY. The table below provides a detailed listing of holdings in the city's investment portfolio as of March 31, 2022.

INVESTMENT PERFORMANCE - Q1 2022					
		Jan	Feb	Mar	Quarter Average
Amount Invested		\$ 28,364,523	\$ 27,355,460	\$ 30,071,218	\$ 28,597,067
Return (average percentage yield)		0.85%	0.87%	0.76%	0.83%
Benchmark*		0.30%	0.31%	0.37%	0.33%
*Per Finance Policy, Two Year Average of Two-Year Treasury Note					
Detailed Investment Holdings					
Investments	Maturity Date	Return (APY)	Balance	% of total balance	Weighted rate
WA Federal Public Funds	N/A	0.150%	\$ 10,120,944	0.34	0.05%
WA LGIP	N/A	0.226%	\$ 201,648	0.01	0.00%
Snoh. County Inv. Pool	N/A	0.994%	\$ 14,729,206	0.49	0.49%
FHLB (10/11/2019)	9/9/2022	1.535%	\$ 1,013,190	0.03	0.05%
Fed Farm Credit Bank	6/1/2022	1.500%	\$ 1,001,290	0.03	0.05%
Fed National Mortgage Assn	1/19/2023	1.629%	\$ 1,022,940	0.03	0.06%
FHLB (3/12/21)	5/24/2024	1.000%	\$ 996,000	0.03	0.03%
FHLB (3/12/21)	3/10/2026	0.990%	\$ 986,000	0.03	0.03%
Subtotal U.S. Agency Securities			\$ 5,019,420		
Investment Total			\$ 30,071,218	1.00	0.76%
Cash (Treasurer's Checking)			\$ 603,218		
Total Cash and Investments			\$ 30,674,435		

General Fund

General Fund Revenue

At the end of the first quarter, general fund revenues were 23% of the budget, which is slightly higher than expected, as the majority of property taxes, the general fund largest tax source, are received during the second and fourth quarters. The primary reason is due to strong sales tax and utility taxes. Details are provided in Attachment A.

Sales Tax

Sales tax received in the first quarter 2022 was 30.1% of our annual budget or \$582,759 which is a slightly less from the \$589,446 collected in the first quarter of 2021, and slightly more from the \$574,371 collected in the first quarter of 2020.

Retail Sales Tax				
Industry Category	2022 Q1	2021 Q1	Dollar Change	Percent Change
Convenience & Grocers	\$ 25,896	\$ 24,045	\$ 1,852	7.7%
Auto/RV Dealer	\$ 46,397	\$ 42,097	\$ 4,300	10.2%
Department Store	\$ 33,719	\$ 33,222	\$ 497	1.5%
Specialty Retail	\$ 147,008	\$ 161,836	\$ (14,828)	-9.2%
Restaurants	\$ 68,795	\$ 55,274	\$ 13,520	24.5%
Building & Construction	\$ 135,450	\$ 169,081	\$ (33,632)	-19.9%
All Other Sales & Use Tax	\$ 125,494	\$ 103,890	\$ 21,605	20.8%
Total	\$ 582,759	\$ 589,446	\$ (6,687)	-1.1%
Other Sales Taxes				
Criminal Justice	\$ 46,425	\$ 37,523	\$ 8,902	23.7%
Affordable Housing	\$ 4,266	\$ 5,056	\$ (790)	-15.6%
Transportation Benefit District	\$ 137,049	\$ 138,680	\$ (1,630)	-1.2%

Licenses & Permits

For the 1st quarter the city has received \$72,867 or 16.2%, of budgeted License and Permit Revenues, which is approximately \$40,000 less than forecast for the quarter. Building permit revenue represents about half of this category and is only at ten percent for the quarter. Staff will monitor this trend carefully.

State Generated Revenues

State Generated revenues, include the city's share of liquor excise tax and liquor board profits, PUD Privilege Tax, reimbursement for the school resource officer, along with other miscellaneous state shared revenues. For the 1st quarter of 2022 receipts were \$151,625 which were 56.2% of budget. The School Resource Officer reimbursement was paid for the full year.

Charges for Services

Charges for Services include a portion of the development related fees that the city collects and is at 23.8% of revenue estimates.

General Fund Expenditures

General fund expenditures through March 31, 2022, are on track at \$1,480,058. or 20.1% of budget. This is well within budget. The city has hired several new employees in Q1, so the spending will start to track more closely to budget. Individual departmental expenditure summary performance is included in Attachment A.

Street Operating Fund

Beginning in 2021, in lieu of receiving 8% of the property tax directly, the Street operating fund was budgeted to receive transfers from the General Fund and the Transportation Benefit Fund to support operations. The other major revenue the street fund relies on is unrestricted motor vehicle excise tax (MVFT), or “fuel tax”. The City received \$38,313 in the first quarter in fuel taxes, which is 25.6% of budget. Expenditures for street operations and maintenance are within budget at 25%. See Attachment A for further detail.

Special Revenue Funds

Special Revenue Funds are separate from the General Fund and are utilized for collection of revenues that may only be used for a specific purpose such as impact fees, REET or other sources. REET funds continue to be strong. In the first quarter, the City has collected 34% and 38% of the REET revenue budgets for the year. Expenditures in these funds are primarily transfers-out to other funds for capital projects. Please see Attachment A for details.

Capital Project Funds

Capital Project Funds are utilized to track project sources and uses. While most capital projects are multi-year projects and often do not align with a biennial budget cycle. The amounts budgeted may change as projects move through design, permitting and construction phases. Capital project funds are meant to be spent to build and invest in city infrastructure. Sources of revenue are transfers from other special revenue funds or the general fund, but the primary source for some capital projects is grants and reliant on our ability to seek out opportunities and ultimately be awarded the funding. Capital budgets are included in Attachment A in the Street Construction Fund, Park and Trail Improvement Fund, and the Utilities Construction Funds.

Utility Funds

Utility Funds are proprietary funds or “business-like funds”. The City has separated utility activity into funds for utility operations, capital, debt and reserves. Utility funds detail thru the first quarter, 2022 are shown in Attachment A.

Sewer Fund

Year-to date 2022 sewer operating revenues are \$733,185 which is 27.5% of the 2022 budget. Sewer rates were increased 6.5% effective January 1, 2022. Operating expenditures are at 22% of the budget. Water and Sewer Revenue and Refunding bonds were completed in October 2021 and \$4,503,999 proceeds were received. The refunding bonds achieved total net savings of \$281,972 over the remaining 10 years. Capital expenditures in the Sewer Construction fund for the first quarter of 2022 are \$424,647 or 9.2% of project budgets. The Main Lift Station project and Sewer System Plan update are currently underway and are partially funded with the new bond proceeds.

Drainage Fund

Drainage charges for services in the first quarter of 2022 are \$349,366 or 27.7% of expected revenues for 2022. Drainage rates were increased by 9.2% effective January 1, 2022. Drainage fund operating expenditures year to date are \$170,744 or 21% of budget. The 2022 capital budget projects are the Irvine Slough Stormwater Separator and the Flood Wall.

Water Fund

Water operating revenue for the first quarter is \$656,335 or 28.2% of budget targets. Water rates were increased 3% effective January 1, 2022. Operating expenditures for the Water Fund are \$400,367 or 18% of budget. The Water System plan update is currently underway.

MONTHLY EXPENSE & REVENUE REPORT

ATTACHMENT A

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 1

001 General Fund

Revenues		Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances						
308 31 00 01	Restricted Beg Cash & Invest	55,196.00	0.00	55,196.00	0.00	100.0%
308 91 00 01	Unassigned Beg Cash & Invest	5,078,443.89	0.00	5,078,443.89	0.00	100.0%
308 91 00 02	Unassigned Beg Cash & Invest	590.00	0.00	590.00	0.00	100.0%
308 Beginning Balances		5,134,229.89	0.00	5,134,229.89	0.00	100.0%

310 Taxes

311 10 00 00	Property Tax	1,854,111.00	35,216.00	59,054.02	1,795,056.98	3.2%
311 10 10 00	EMS. Levy	0.00	9.85	29.06	(29.06)	0.0%
313 11 00 00	Sales Tax	1,938,000.00	176,639.27	582,756.28	1,355,243.72	30.1%
313 27 00 00	Affordable/Supportiv Housing Sales Tax	15,300.00	781.48	4,266.03	11,033.97	27.9%
313 31 00 00	Hotel/Motel Lodging Tax	0.00	0.00	0.00	0.00	0.0%
313 61 00 00	Natural Gas Tax	2,525.00	0.00	0.00	2,525.00	0.0%
313 71 00 00	Sales Tax Criminal Justice	121,200.00	13,181.89	46,424.52	74,775.48	38.3%
316 43 00 00	Gas Utility Tax	95,950.00	43,060.59	60,590.23	35,359.77	63.1%
316 45 00 00	Garbage Utility Tax	85,850.00	10,638.10	21,633.65	64,216.35	25.2%
316 46 00 00	Cable Tv Utility Tax	36,360.00	0.00	12,324.65	24,035.35	33.9%
316 47 00 00	Telephone Utility Tax	126,250.00	8,242.40	31,993.49	94,256.51	25.3%
316 48 00 00	Electric Utility Tax	328,250.00	28,961.64	99,103.00	229,147.00	30.2%
316 49 10 00	Water/Sewer/Drainage Utility Tax	414,100.00	44,555.84	138,288.79	275,811.21	33.4%
316 81 00 00	Gambling Tax	3,030.00	0.00	8,695.08	(5,665.08)	287.0%
337 00 00 00	Local Grants, Entitlements, And Other Payments	1,010.00	0.06	25,160.78	(24,150.78)	*****%
310 Taxes		5,021,936.00	361,287.12	1,090,319.58	3,931,616.42	21.7%

320 Licenses & Permits

321 60 00 00	Professional & Occupational Lic & Permit	0.00	0.00	0.00	0.00	0.0%
321 91 00 00	Cable Tv Franchise Fee	60,600.00	0.00	13,434.71	47,165.29	22.2%
321 99 00 00	Business Lic & Permits	60,600.00	7,045.82	18,904.14	41,695.86	31.2%
322 10 00 00	Building Permits	222,200.00	6,321.00	22,692.25	199,507.75	10.2%
322 10 00 01	Mechanical Permits	25,250.00	904.25	3,285.75	21,964.25	13.0%
322 10 00 02	Plumbing Permits	25,250.00	783.25	1,308.20	23,941.80	5.2%
322 10 00 03	Grading Permit	2,020.00	750.00	1,500.00	520.00	74.3%
322 10 00 04	Demolition Permit	1,515.00	0.00	150.00	1,365.00	9.9%
322 10 00 05	Roofing Permits	3,030.00	0.00	1,056.75	1,973.25	34.9%
322 10 00 06	Sign Permit	3,030.00	200.00	1,940.00	1,090.00	64.0%
322 10 00 07	5% Permit Technology Fee	30,300.00	1,720.55	4,763.15	25,536.85	15.7%
322 30 00 00	Animal Licenses	505.00	60.00	300.00	205.00	59.4%
322 40 00 00	Parking Permits	50.00	0.00	0.00	50.00	0.0%
322 90 00 00	Gun Permits	7,575.00	694.75	2,214.00	5,361.00	29.2%
322 90 00 01	Right Of Way And Utility Admin	6,060.00	653.66	1,107.91	4,952.09	18.3%
322 90 00 02	Other Licenses & Permits	2,020.00	110.00	210.00	1,810.00	10.4%
320 Licenses & Permits		450,005.00	19,243.28	72,866.86	377,138.14	16.2%

330 Intergovernmental Revenues

331 10 10 00	USDA - Farmers' Market	0.00	0.00	0.00	0.00	0.0%
332 92 10 00	COVID 19 ARPA	0.00	0.00	0.00	0.00	0.0%
333 11 00 00	COVID Indirect Fed DOC	0.00	0.00	0.00	5038	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 2

001 General Fund

Revenues		Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues						
333 16 80 00	Dept Of Justice State Passth	0.00	0.00	0.00	0.00	0.0%
333 20 60 00	Dept. Of Transportation - NHTSA	0.00	0.00	0.00	0.00	0.0%
333 97 00 00	F E M A	0.00	0.00	0.00	0.00	0.0%
334 00 30 01	Other State Grants	0.00	0.00	0.00	0.00	0.0%
334 00 30 10	Unanticipated Grants	0.00	0.00	0.00	0.00	0.0%
334 01 80 01	State Grant Military Dept	0.00	0.00	0.00	0.00	0.0%
334 03 10 00	Department Of Ecology	0.00	0.00	0.00	0.00	0.0%
334 03 50 00	Traffic Safety Commission	0.00	0.00	0.00	0.00	0.0%
334 03 60 10	WSDOT	0.00	0.00	0.00	0.00	0.0%
334 04 20 00	Dept of Commerce	0.00	0.00	0.00	0.00	0.0%
335 00 91 00	Pud Privilege Tax	37,370.00	0.00	0.00	37,370.00	0.0%
335 04 01 00	Biennium One-Time Allocation2022-23	0.00	0.00	0.00	0.00	0.0%
336 06 20 00	Criminal Justice-high Crime	0.00	0.00	0.00	0.00	0.0%
336 06 21 00	Criminal Justice-population	2,222.00	0.00	664.31	1,557.69	29.9%
336 06 25 00	Contracted Police Services	14,140.00	0.00	3,976.40	10,163.60	28.1%
336 06 26 00	Criminal Justice Special Pro	8,080.00	0.00	2,361.10	5,718.90	29.2%
336 06 42 00	Marijuana Excise Tax Distribution	5,000.00	1,502.62	1,502.62	3,497.38	30.1%
336 06 51 00	Crim Justice--dui Cities	1,313.00	0.00	333.57	979.43	25.4%
336 06 94 00	Liquor Excise Tax	35,451.00	0.00	13,435.77	22,015.23	37.9%
336 06 95 00	Liquor Board Profits	56,257.00	15,474.59	15,474.59	40,782.41	27.5%
342 10 00 00	School Resource Officer Reim	110,000.00	113,877.00	113,877.00	(3,877.00)	103.5%
330 Intergovernmental Revenues		269,833.00	130,854.21	151,625.36	118,207.64	56.2%
340 Charges For Services						
341 43 00 00	School Impact Admin. Fee	0.00	0.00	0.00	0.00	0.0%
341 43 00 01	Credit Card Proc Fee	30,000.00	177.41	392.57	29,607.43	1.3%
341 43 00 02	Credit Card Proc Fee-CD	0.00	0.00	0.00	0.00	0.0%
	DONOTUSE					
341 43 00 03	Credit Card Proc Fee-City Clerk	0.00	0.00	0.00	0.00	0.0%
	DONOTUSE					
341 43 00 04	Credit Card Proc Fee-Law Enf	0.00	0.00	0.00	0.00	0.0%
	DONOTUSE					
341 43 00 05	Credit Card Proc Fee-PW	0.00	0.00	0.00	0.00	0.0%
	DONOTUSE					
341 81 00 00	Services	505.00	0.00	10.00	495.00	2.0%
341 81 00 01	Services-PD	0.00	0.00	0.00	0.00	0.0%
341 99 00 00	Passport / Naturalization Fe	30,300.00	0.00	0.00	30,300.00	0.0%
342 10 90 00	Law Enforcement - Other Fees	2,525.00	0.00	0.00	2,525.00	0.0%
344 10 51 00	TBD Management Fee	0.00	0.00	0.00	0.00	0.0%
345 23 00 00	Animal Control And Shelter Services	0.00	0.00	0.00	0.00	0.0%
345 60 00 00	Tourism Services - POS Discover Stanwood Camano	0.00	0.00	0.00	0.00	0.0%
345 60 00 01	Tourism Services - Snohomish County Economic Development	0.00	0.00	0.00	0.00	0.0%
345 60 00 02	Tourism Services-Port Of Seattle	0.00	0.00	0.00	0.00	0.0%
345 81 00 00	Zoning/inspection Fees	141,400.00	36,373.24	73,146.24	68,253.76	51.7%
345 81 00 01	Engineering Fees	10,100.00	0.00	0.00	10,100.00	0.0%
345 83 00 00	Plan Checking Fees	171,700.00	4,679.85	16,493.96	155,206.04	9.6%
345 89 00 00	Environmental Fees	2,020.00	1,350.00	2,700.00	(680.00)	133.7%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 3

001 General Fund

Revenues		Amt Budgeted	March	YTD	Remaining	
340 Charges For Services						
345 89 00 01	Other Planning & Development Fees	35,350.00	3,505.43	3,655.43	31,694.57	10.3%
347 30 00 00	Park Fees	12,120.00	6,101.92	7,329.42	4,790.58	60.5%
347 30 00 01	Park Fees- Tourn/Comm Use	0.00	0.00	0.00	0.00	0.0%
347 30 00 02	Park Fees- Energy	0.00	0.00	0.00	0.00	0.0%
347 30 00 03	Park Fees- Staff	0.00	0.00	0.00	0.00	0.0%
347 30 00 04	Park Fees- Picnic Area/Meeting Rooms	0.00	30.00	60.00	(60.00)	0.0%
347 30 00 05	Park Fees - Sales Tax	0.00	0.00	0.00	0.00	0.0%
369 91 00 01	Interfund/interdepart Charge	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		436,020.00	52,217.85	103,787.62	332,232.38	23.8%

350 Fines & Forfeitures

353 10 00 00	Court Fines	12,000.00	332.23	2,022.24	9,977.76	16.9%
354 00 00 00	Parking Fines	500.00	0.00	0.00	500.00	0.0%
355 20 00 00	Dui Recoveries	500.00	0.00	0.00	500.00	0.0%
356 90 00 00	Other Criminal Non-Traffic Fines	0.00	0.00	120.00	(120.00)	0.0%
357 30 00 00	Witness Fees/crt Reimb	0.00	0.00	0.00	0.00	0.0%
359 00 00 00	Traffic Fines & Penalties	1,600.00	47.15	159.22	1,440.78	10.0%
359 90 00 00	Misc Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures		14,600.00	379.38	2,301.46	12,298.54	15.8%

360 Misc Revenues

361 11 00 01	State Pool/cd Interest	60,600.00	3,728.19	6,880.48	53,719.52	11.4%
361 40 00 01	Sales Tax Interest	2,060.00	105.22	281.88	1,778.12	13.7%
361 40 20 01	Property Tax Interest	0.00	0.00	0.00	0.00	0.0%
362 00 00 01	Rents And Leases	0.00	200.00	400.00	(400.00)	0.0%
367 00 10 10	Donations	500.00	0.00	0.00	500.00	0.0%
367 00 10 11	Touch A Truck Donations	0.00	0.00	0.00	0.00	0.0%
369 81 00 00	Cashier's Overage/shortage	0.00	0.00	0.00	0.00	0.0%
369 91 00 00	Misc.	3,105.00	654.07	1,482.50	1,622.50	47.7%
369 91 10 00	Auction Proceeds	0.00	0.00	0.00	0.00	0.0%
398 10 00 00	Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		66,265.00	4,687.48	9,044.86	57,220.14	13.6%

380 Non Revenues

382 10 00 01	Deposits Refundable	0.00	0.00	0.00	0.00	0.0%
382 30 00 01	Court Funds	0.00	504.21	2,481.38	(2,481.38)	0.0%
388 50 00 01	Prior Period Adj Acctging Change	0.00	0.00	0.00	0.00	0.0%
389 90 00 01	Payroll Deductions Clearing	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	504.21	2,481.38	(2,481.38)	0.0%

390 Other Revenues

395 10 00 01	Sales Of Fixed Assets	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 4

001 General Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
397 Interfund Transfers					
397 10 00 20 Trfr In From Fire Station Constr	0.00	0.00	0.00	0.00	0.0%
397 10 00 30 Trfr In From Phys Fit Fund	0.00	0.00	0.00	0.00	0.0%
397 10 01 05 Transfer In From Fire Impact Fee	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	11,392,888.89	569,173.53	6,566,657.01	4,826,231.88	57.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
511 Clerk & City Council					
511 60 10 00 Salaries & Wages	105,595.00	11,283.00	27,129.77	78,465.23	25.7%
511 60 11 00 Overtime	510.00	0.00	0.00	510.00	0.0%
511 60 20 00 Social Security	8,078.00	860.37	2,072.08	6,005.92	25.7%
511 60 21 00 Retirement	8,763.00	815.70	1,877.22	6,885.78	21.4%
511 60 22 00 Medical Benefits	20,942.00	1,346.51	1,389.42	19,552.58	6.6%
511 60 23 00 L & I	436.00	0.00	61.01	374.99	14.0%
511 60 24 00 Unemployment & PFMLA	138.00	0.00	69.69	68.31	50.5%
511 60 31 00 Supplies	1,000.00	270.95	371.20	628.80	37.1%
511 60 32 00 Fuel	0.00	0.00	0.00	0.00	0.0%
511 60 35 00 Small Equipment	1,500.00	0.00	0.00	1,500.00	0.0%
511 60 41 00 Professional Services	229,800.00	9,484.00	18,173.69	211,626.31	7.9%
511 60 42 00 Communications	500.00	198.14	198.14	301.86	39.6%
511 60 44 00 Advertising	3,000.00	0.00	0.00	3,000.00	0.0%
511 60 45 00 Operating Rentals	0.00	0.00	0.00	0.00	0.0%
511 60 48 00 Repair/maintenance	0.00	0.00	0.00	0.00	0.0%
511 60 49 00 Miscellaneous	500.00	0.00	0.00	500.00	0.0%
511 60 49 01 Meetings, Training & Travel	3,500.00	35.00	2,020.00	1,480.00	57.7%
511 60 49 05 Credit Card Bank Fees-Clerk	0.00	0.00	0.00	0.00	0.0%
511 60 49 06 Dues	500.00	0.00	25.00	475.00	5.0%
511 60 49 10 Wellness Program	0.00	0.00	0.00	0.00	0.0%
514 40 41 05 Election Service	3,500.00	(518.75)	2,562.23	937.77	73.2%
514 40 41 06 Voter Registration Service	10,000.00	0.00	8,075.97	1,924.03	80.8%
511 Clerk & City Council	398,262.00	23,774.92	64,025.42	334,236.58	16.1%

512 Judicial

512 50 49 01 Cascade Court Costs	17,000.00	0.00	470.25	16,529.75	2.8%
512 Judicial	17,000.00	0.00	470.25	16,529.75	2.8%

513 Executive Activities

513 10 10 00 Salaries & Wages	81,598.00	12,534.14	31,298.47	50,299.53	38.4%
513 10 20 00 Social Security	6,739.00	953.47	2,380.86	4,358.14	35.3%
513 10 21 00 Retirement	7,962.00	1,107.94	2,695.07	5,266.93	33.8%
513 10 22 00 Medical Benefits	11,919.00	2,222.87	5,556.86	6,362.14	46.6%
513 10 23 00 L & I	160.00	0.00	35.77	124.23	22.4%
513 10 24 00 Unemployment & PFMLA	126.00	0.00	29.48	96.52	23.4%
513 10 31 00 Supplies	500.00	0.00	19.36	480.64	3.9%
513 10 35 00 Small Equipment	0.00	0.00	0.00	0.00	0.0%
513 10 41 00 Professional Services	70,000.00	592.16	592.16	69,407.84	0.8%
513 10 42 00 Communications	700.00	32.11	64.22	635.89	9.2%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 5

001 General Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
513 Executive Activities					
513 10 42 01 Mayor's Newsletter DO NOT USE	0.00	0.00	0.00	0.00	0.0%
513 10 49 00 Miscellaneous	500.00	0.00	0.00	500.00	0.0%
513 10 49 01 Meetings, Training & Travel	2,500.00	50.00	50.00	2,450.00	2.0%
513 10 49 02 Volunteer Appreciation	3,000.00	0.00	0.00	3,000.00	0.0%
513 Executive Activities	185,704.00	17,492.69	42,722.25	142,981.75	23.0%

514 Administration

514 23 10 00 Salaries & Wages	445,413.00	32,040.42	96,713.67	348,699.33	21.7%
514 23 10 99 Salaries Indirect Cost Allocation	(266,452.00)	(79,613.00)	(79,613.00)	(186,839.00)	29.9%
514 23 11 00 Overtime	1,080.00	59.65	226.67	853.33	21.0%
514 23 20 00 Social Security	37,556.00	2,439.18	7,632.52	29,923.48	20.3%
514 23 21 00 Retirement	57,094.00	3,494.72	10,945.39	46,148.61	19.2%
514 23 22 00 Medical Benefits	112,558.00	7,586.34	22,756.34	89,801.66	20.2%
514 23 22 99 Benefits Indirect Cost Allocation	(129,978.00)	(36,084.00)	(36,084.00)	(93,894.00)	27.8%
514 23 23 00 L & I	1,596.00	0.00	216.99	1,379.01	13.6%
514 23 23 01 Awc Retro Program	1,720.00	0.00	0.00	1,720.00	0.0%
514 23 24 00 Unemployment & PFMLA	891.00	0.00	188.61	702.39	21.2%
514 23 31 00 Supplies	3,000.00	83.03	233.62	2,766.38	7.8%
514 23 31 99 Supplies Indirect Cost Allocation	(8,795.00)	(2,981.00)	(2,981.00)	(5,814.00)	33.9%
514 23 32 00 Fuel	0.00	0.00	0.00	0.00	0.0%
514 23 35 00 Small Equipment	1,000.00	0.00	0.00	1,000.00	0.0%
514 23 41 00 Professional Services	19,450.00	3,704.22	14,900.63	4,549.37	76.6%
514 23 41 01 Payroll Leave Contingency	0.00	0.00	0.00	0.00	0.0%
514 23 41 02 Budget Adjustment Placeholder	0.00	0.00	0.00	0.00	0.0%
514 23 41 03 Unanticipated Grants	0.00	0.00	0.00	0.00	0.0%
514 23 41 04 CPG Grant - Clean Up Day	5,100.00	0.00	0.00	5,100.00	0.0%
514 23 41 07 State Audit	35,000.00	0.00	2,295.93	32,704.07	6.6%
514 23 41 99 Services Indirect Cost Allocation	(94,497.00)	(62,013.00)	(62,013.00)	(32,484.00)	65.6%
514 23 42 00 Communications	2,500.00	270.33	396.66	2,103.34	15.9%
514 23 44 00 Advertising	500.00	0.00	0.00	500.00	0.0%
514 23 45 00 Operating Rentals	16,500.00	1,391.02	3,014.10	13,485.90	18.3%
514 23 48 00 Repair/maintenance	4,000.00	0.00	0.00	4,000.00	0.0%
514 23 49 00 Miscellaneous	200.00	0.00	0.00	200.00	0.0%
514 23 49 01 Meetings, Training & Travel	5,500.00	534.63	812.15	4,687.85	14.8%
514 23 49 04 Credit Card Fees-Utilities	0.00	0.00	0.00	0.00	0.0%
514 23 49 05 Credit Card Bank Fees	55,000.00	239.39	579.46	54,420.54	1.1%
514 23 49 06 Dues	1,100.00	0.00	630.00	470.00	57.3%
514 Administration	307,036.00	(128,848.07)	(19,148.26)	326,184.26	6.2%

515 Legal Services

515 41 41 21 External Legal Services-Advice	90,000.00	5,171.00	11,010.50	78,989.50	12.2%
515 45 41 22 External Legal Serv-Claims & Litigation	12,500.00	0.00	0.00	12,500.00	0.0%
515 93 41 23 Adult Misdemeanor Public Def	34,000.00	(1,395.65)	0.00	34,000.00	0.0%
515 93 41 24 Adult Misdemeanor Prosecuting Attny	0.00	1,395.65	1,395.65	(1,395.65)	0.0%
515 Legal Services	136,500.00	5,171.00	12,406.15	124,093.85	9.1%

518 Centralized Services

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 6

001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
518 Centralized Services						
518 10 10 00	Salaries & Wages	28,071.00	5,019.50	12,410.50	15,660.50	44.2%
518 10 11 00	Overtime	0.00	0.00	0.00	0.00	0.0%
518 10 20 00	Social Security	2,118.00	379.75	938.81	1,179.19	44.3%
518 10 21 00	Retirement	3,644.00	514.50	1,272.08	2,371.92	34.9%
518 10 22 00	Medical Benefits	7,634.00	1,087.17	2,717.77	4,916.23	35.6%
518 10 23 00	L & I	58.00	0.00	12.88	45.12	22.2%
518 10 24 00	Unemployment & PFMLA	56.00	0.00	14.22	41.78	25.4%
518 10 31 00	Supplies	1,000.00	133.32	751.38	248.62	75.1%
518 10 35 00	Small Equipment	0.00	0.00	0.00	0.00	0.0%
518 10 41 00	Professional Services	1,420.00	296.00	1,316.65	103.35	92.7%
518 10 42 00	Communications	0.00	0.00	0.00	0.00	0.0%
518 10 44 00	Advertsing	10,000.00	0.00	2,832.00	7,168.00	28.3%
518 10 48 00	Repairs & Maintenance	1,000.00	0.00	0.00	1,000.00	0.0%
518 10 49 01	Meetings, Training & Travel	2,000.00	65.00	65.00	1,935.00	3.3%
518 10 49 02	Training-All EE Annual	5,000.00	0.00	0.00	5,000.00	0.0%
518 10 49 06	Dues	500.00	0.00	0.00	500.00	0.0%
518 10 49 10	Wellness Program	2,000.00	0.00	0.00	2,000.00	0.0%
010 Personnel Services		64,501.00	7,495.24	22,331.29	42,169.71	34.6%
518 30 10 00	Salaries & Wages	89,138.00	3,860.03	12,984.57	76,153.43	14.6%
518 30 11 00	Overtime	550.00	0.00	174.78	375.22	31.8%
518 30 20 00	Social Security	7,190.00	294.44	1,154.98	6,035.02	16.1%
518 30 21 00	Retirement	11,509.00	453.31	1,717.71	9,791.29	14.9%
518 30 22 00	Medical Benefits	22,707.00	934.46	2,981.60	19,725.40	13.1%
518 30 23 00	L & I	806.00	0.00	148.34	657.66	18.4%
518 30 24 00	Unemployment & PFMLA	179.00	0.00	33.89	145.11	18.9%
518 30 31 00	Supplies	6,038.00	406.79	1,702.54	4,335.46	28.2%
518 30 31 05	Uniforms	1,600.00	0.00	369.16	1,230.84	23.1%
518 30 32 00	Fuel	2,520.00	116.60	308.57	2,211.43	12.2%
518 30 35 00	Small Tools	450.00	0.00	0.00	450.00	0.0%
518 30 41 00	Professional Services	39,500.00	808.70	841.04	38,658.96	2.1%
518 30 42 00	Communications	600.00	28.63	57.26	542.74	9.5%
518 30 44 00	Advertising	0.00	0.00	0.00	0.00	0.0%
518 30 46 00	Insurance	50,137.00	0.00	120,498.00	(70,361.00)	240.3%
518 30 47 00	Utilities	18,060.00	2,483.61	3,971.83	14,088.17	22.0%
518 30 47 02	Rental Expense	300.00	0.00	0.00	300.00	0.0%
518 30 48 00	Repairs/maintenance	10,000.00	936.24	3,607.87	6,392.13	36.1%
518 30 49 01	Meetings, Training & Travel	500.00	0.00	0.00	500.00	0.0%
030 Buildings & Grounds		261,784.00	10,322.81	150,552.14	111,231.86	57.5%
518 61 41 01	Judgements & Settlements	0.00	0.00	0.00	0.00	0.0%
518 63 41 01	COVID19	0.00	0.00	0.00	0.00	0.0%
060 Covid19		0.00	0.00	0.00	0.00	0.0%
518 90 31 90	General Gov't Supplies & Mat'l's	6,000.00	218.04	548.17	5,451.83	9.1%
518 90 35 90	Other General Governmental Services (SA) - Small Tools And Minor Equipment	1,000.00	0.00	0.00	1,000.00	0.0%
518 90 42 00	General Gov't Communications	35,000.00	0.00	0.00	35,000.00	0.0%
518 90 42 02	Passport Postage	2,000.00	31.95	31.95	1,968.05	1.6%
518 90 49 01	B & O Tax	500.00	5.78	5.78	494.22	1.2%
518 90 49 02	AWC Membership	6,000.00	0.00	5,103.00	896.43	85.1%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 7

001 General Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
518 Centralized Services					
518 90 49 03 Puget Sound Regnl Council	2,500.00	0.00	2,375.00	125.00	95.0%
518 90 49 04 SnoCo Tomorrow	1,500.00	0.00	1,623.00	(123.00)	108.2%
518 90 49 05 Puget Sound Clean Air	5,000.00	0.00	4,974.00	26.00	99.5%
518 90 49 06 OMWBE	200.00	0.00	0.00	200.00	0.0%
518 90 49 07 Snohomish Health Dist.	0.00	0.00	0.00	0.00	0.0%
518 90 49 08 Senior Center Life EAP	0.00	0.00	0.00	0.00	0.0%

090 General Gov't Services	59,700.00	255.77	14,660.90	45,039.10	24.6%
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518 Centralized Services	385,985.00	18,073.82	187,544.33	198,440.67	48.6%
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521 Law Enforcement

521 10 10 00 Salaries & Wages	150,381.00	6,078.00	30,008.00	120,373.00	20.0%
521 10 11 00 Overtime	0.00	2,472.67	4,314.02	(4,314.02)	0.0%
521 10 20 00 Social Security	11,504.00	654.12	2,777.17	8,726.83	24.1%
521 10 21 00 Retirement	19,179.00	1,017.20	4,377.14	14,801.86	22.8%
521 10 22 00 Medical Benefits	53,647.00	2,500.88	10,842.84	42,804.16	20.2%
521 10 23 00 L & I	756.00	0.00	98.83	657.17	13.1%
521 10 24 00 Unemployment & PFMLA	301.00	0.00	74.12	226.88	24.6%
521 10 31 00 Supplies	2,300.00	360.16	376.81	1,923.19	16.4%
521 10 31 01 Supplies - Nat'l Night Out	3,500.00	0.00	0.00	3,500.00	0.0%
521 10 31 02 Training Supplies	275.00	0.00	0.00	275.00	0.0%
521 10 32 00 Fuel	175.00	0.00	0.00	175.00	0.0%
521 10 33 50 Small Equipment	0.00	0.00	0.00	0.00	0.0%
521 10 35 01 Uniforms	450.00	0.00	0.00	450.00	0.0%
521 10 41 00 Professional Services	400.00	1,798.87	1,798.87	(1,398.87)	449.7%
521 10 44 00 Advertising	500.00	0.00	0.00	500.00	0.0%
521 10 45 00 Rentals And Leases	500.00	0.00	0.00	500.00	0.0%
521 10 47 00 Utilities	10,000.00	773.73	2,248.27	7,751.73	22.5%
521 10 48 03 Repair\maintenance	1,000.00	21.84	21.84	978.16	2.2%
521 10 49 00 Miscellaneous	1,000.00	0.00	0.00	1,000.00	0.0%
521 10 49 02 Dues	700.00	0.00	50.55	649.45	7.2%
521 10 49 03 Meeting, Training & Travel	2,000.00	0.00	0.00	2,000.00	0.0%
521 10 49 05 Credit Card Bank Fees-Law Enf	0.00	0.00	0.00	0.00	0.0%
521 10 49 06 Narcotics Task Force	1,360.00	0.00	0.00	1,360.00	0.0%
521 10 49 07 Intergovernmental Agreements	1,944,372.00	322,929.00	322,929.00	1,621,443.00	16.6%
521 10 49 08 Sno911&SERS (wasDispatch)	137,912.00	18,362.22	27,543.33	110,368.67	20.0%
521 10 49 09 SERS Maint&OpDONOTUSE	0.00	0.00	0.00	0.00	0.0%
521 10 49 10 Animal Control	3,630.00	1,850.00	1,850.00	1,780.00	51.0%

521 Law Enforcement	2,345,842.00	358,818.69	409,310.79	1,936,531.21	17.4%
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522 Fire Control

522 22 10 00 Salaries & Wages	0.00	0.00	0.00	0.00	0.0%
522 22 11 00 Overtime	0.00	0.00	0.00	0.00	0.0%
522 22 20 00 Social Security	0.00	0.00	0.00	0.00	0.0%
522 22 21 00 Retirement	0.00	0.00	0.00	0.00	0.0%
522 22 22 00 Medical Benefits	0.00	0.00	0.00	0.00	0.0%
522 22 23 00 L & I	0.00	0.00	0.00	0.00	0.0%
522 22 24 00 Unemployment & PFMLA	0.00	0.00	0.00	0.00	0.0%
522 22 31 00 Supplies	0.00	0.00	0.00	0.00	0.0%
522 22 32 00 Fuel	0.00	0.00	0.00	0.00	0.0%

5044

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 8

001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
522 Fire Control						
522 22 35 00	Small Equipment	0.00	0.00	0.00	0.00	0.0%
522 22 35 01	Uniforms	0.00	0.00	0.00	0.00	0.0%
522 22 41 00	Professional Services	0.00	0.00	0.00	0.00	0.0%
522 22 42 00	Communications	0.00	0.00	0.00	0.00	0.0%
522 22 44 00	Advertising	0.00	0.00	0.00	0.00	0.0%
522 22 45 00	Rentals	0.00	0.00	0.00	0.00	0.0%
522 22 47 00	Utilities	0.00	0.00	0.00	0.00	0.0%
522 22 48 00	Repair/maintenance	0.00	0.00	0.00	0.00	0.0%
522 22 48 07	Vehicle Repair/maintenance	0.00	0.00	0.00	0.00	0.0%
522 22 49 01	Meetings, Training & Travel	0.00	0.00	0.00	0.00	0.0%
522 22 49 02	Dues	0.00	0.00	0.00	0.00	0.0%
522 22 49 03	Administrative Service Contract	45,025.00	0.00	0.00	45,025.00	0.0%
522 Fire Control		45,025.00	0.00	0.00	45,025.00	0.0%
523 Jail Costs						
523 50 49 03	County Jail	55,000.00	0.00	1,230.61	53,769.39	2.2%
523 Jail Costs		55,000.00	0.00	1,230.61	53,769.39	2.2%
525 Emergency Services						
525 10 49 00	2010 Flood Emergency	0.00	0.00	0.00	0.00	0.0%
525 10 49 01	Emergency Services - Prof Svcs	0.00	0.00	0.00	0.00	0.0%
525 10 49 03	Emergency Services-SnoCo DEM	10,110.00	0.00	2,734.00	7,376.00	27.0%
525 Emergency Services		10,110.00	0.00	2,734.00	7,376.00	27.0%
551 Public Housing Services						
551 10 49 09	Resource Cntr-Housing	15,000.00	0.00	0.00	15,000.00	0.0%
551 10 49 10	Alliance For Housing Authority	1,740.00	0.00	0.00	1,740.00	0.0%
551 Public Housing Services		16,740.00	0.00	0.00	16,740.00	0.0%
558 Community Planning & Economic Development						
558 60 10 00	Salaries & Wages	548,765.00	39,993.40	119,667.37	429,097.63	21.8%
558 60 11 00	Overtime	570.00	0.00	0.00	570.00	0.0%
558 60 20 00	Social Security	45,975.00	3,055.27	9,494.89	36,480.11	20.7%
558 60 21 00	Retirement	71,230.00	4,317.42	13,313.09	57,916.91	18.7%
558 60 22 00	Medical Benefits	114,720.00	6,641.67	19,910.53	94,809.47	17.4%
558 60 23 00	L & I	1,332.00	0.00	378.86	953.14	28.4%
558 60 24 00	Unemployment & PFMLA	1,098.00	0.00	225.02	872.98	20.5%
558 60 31 00	Supplies	4,000.00	333.38	489.47	3,510.53	12.2%
558 60 32 00	Fuel	700.00	142.66	255.60	444.40	36.5%
558 60 35 00	Small Equipment	3,500.00	0.00	0.00	3,500.00	0.0%
558 60 41 00	Professional Services	210,500.00	13,196.92	32,579.09	177,920.91	15.5%
558 60 41 01	Economic Development-DSC DO NOT USE	0.00	0.00	0.00	0.00	0.0%
558 60 41 03	Tourism Promotion & Marketing-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
558 60 41 09	Prof Serv-Reimbursable	40,000.00	0.00	5,346.00	34,654.00	13.4%
558 60 42 00	Communications	2,000.00	210.98	421.96	1,578.04	21.1%
558 60 44 00	Advertising	3,000.00	82.50	731.33	2,268.67	24.4%

5,445

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 9

001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
558 Community Planning & Economic Development						
558 60 45 00	Rentals	3,600.00	12.62	893.11	2,706.89	24.8%
558 60 48 00	Repairs & Maintenance	400.00	0.00	382.20	17.80	95.6%
558 60 49 00	Meetings, Training & Travel	8,000.00	1,208.00	1,708.00	6,292.00	21.4%
558 60 49 01	Meetings, Training & Travel- DON'T USE	0.00	0.00	0.00	0.00	0.0%
558 60 49 02	Dues	13,500.00	185.00	379.00	13,121.00	2.8%
558 60 49 03	Printing	0.00	0.00	0.00	0.00	0.0%
558 60 49 05	Credit Card Bank Fees-CD	0.00	0.00	0.00	0.00	0.0%
060 Community Development		1,072,890.00	69,379.82	206,175.52	866,714.48	19.2%
558 70 10 00	Salaries & Wages	93,087.00	7,419.00	21,125.00	71,962.00	22.7%
558 70 11 00	Overtime	0.00	0.00	0.00	0.00	0.0%
558 70 20 00	Social Security	7,004.00	567.56	1,616.07	5,387.93	23.1%
558 70 21 00	Retirement	12,083.00	760.45	2,165.32	9,917.68	17.9%
558 70 22 00	Medical Benefits	30,637.00	2,555.31	9,865.26	20,771.74	32.2%
558 70 23 00	L & I	231.00	0.00	56.14	174.86	24.3%
558 70 24 00	Unemployment & PFMLA	186.00	0.00	45.67	140.33	24.6%
558 70 31 00	Supplies	4,000.00	0.00	0.00	4,000.00	0.0%
558 70 35 00	Small Equipment	2,500.00	0.00	0.00	2,500.00	0.0%
558 70 41 00	Professional Services	25,000.00	0.00	0.00	25,000.00	0.0%
558 70 42 00	Communications	1,500.00	42.11	42.11	1,457.89	2.8%
558 70 44 00	Advertising	1,000.00	0.00	0.00	1,000.00	0.0%
558 70 48 00	Repair & Maintenance	500.00	0.00	0.00	500.00	0.0%
558 70 49 00	Meetings, Training & Travel	2,500.00	270.09	451.65	2,048.35	18.1%
558 70 49 02	Dues	4,000.00	0.00	0.00	4,000.00	0.0%
558 70 49 03	Printing	1,000.00	0.00	0.00	1,000.00	0.0%
070 Economic Development		185,228.00	11,614.52	35,367.22	149,860.78	19.1%
558 Community Planning & Economic		1,258,118.00	80,994.34	241,542.74	1,016,575.26	19.2%
562 Public Health Services						
562 10 49 07	Snohomish Health District	7,000.00	0.00	0.00	7,000.00	0.0%
562 Public Health Services		7,000.00	0.00	0.00	7,000.00	0.0%
566 Substance Abuse						
566 00 49 05	Liquor Board Excise Tax	1,602.00	550.07	550.07	1,051.93	34.3%
566 Substance Abuse		1,602.00	550.07	550.07	1,051.93	34.3%
569 Aging And Disability Services						
569 10 49 08	Sr Center LEAP	10,000.00	0.00	10,000.00	0.00	100.0%
569 Aging And Disability Services		10,000.00	0.00	10,000.00	0.00	100.0%
572 Libraries						
572 10 47 00	Utilities	12,360.00	1,568.69	3,238.22	9,121.78	26.2%
572 10 48 00	Repair/maintenance	2,500.00	0.00	0.00	2,500.00	0.0%
572 Libraries		14,860.00	1,568.69	3,238.22	11,621.78	21.8%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 10

001 General Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
576 Park Facilities					
576 80 10 00 Salaries & Wages	262,892.00	14,635.40	45,846.37	217,045.63	17.4%
576 80 11 00 Overtime	2,019.00	130.84	910.34	1,108.66	45.1%
576 80 20 00 Social Security	22,640.00	1,120.29	3,549.79	19,090.21	15.7%
576 80 21 00 Retirement	29,171.00	1,691.64	5,306.42	23,864.58	18.2%
576 80 22 00 Medical Benefits	62,600.00	3,666.70	11,176.87	51,423.13	17.9%
576 80 23 00 L & I	2,898.00	0.00	435.94	2,462.06	15.0%
576 80 24 00 Unemployment & PFMLA	530.00	0.00	94.65	435.35	17.9%
576 80 31 00 Supplies	11,025.00	2,453.72	3,550.22	7,474.78	32.2%
576 80 32 00 Fuel	6,825.00	291.94	754.05	6,070.95	11.0%
576 80 35 00 Small Equipment	1,150.00	0.00	0.00	1,150.00	0.0%
576 80 35 01 Uniforms	1,600.00	0.00	431.84	1,168.16	27.0%
576 80 41 00 Professional Services	17,540.00	3,112.12	3,902.69	13,637.31	22.3%
576 80 41 01 Summer Concert Series-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 41 02 Movies In The Park-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 41 03 Light Up Your Holidays-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 41 04 CPG Grant - Clean Up Day	0.00	0.00	0.00	0.00	0.0%
576 80 41 05 Touch A Truck-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 41 06 Snow Goose/Glass Quest-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 41 07 Haunted Halloween At Ovenell-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 41 10 Park Events-DO NOT USE	0.00	0.00	0.00	0.00	0.0%
576 80 42 00 Communications	1,000.00	75.47	150.94	849.06	15.1%
576 80 45 06 Rent	2,500.00	0.00	0.00	2,500.00	0.0%
576 80 47 00 Utilities	15,750.00	2,732.77	5,447.22	10,302.78	34.6%
576 80 48 00 Repair/maintenance	10,000.00	27.81	7,891.69	2,108.31	78.9%
576 80 48 01 Field Maint - User Fees	0.00	0.00	0.00	0.00	0.0%
576 80 49 01 Meetings, Training & Travel	1,250.00	0.00	0.00	1,250.00	0.0%
576 80 49 05 Credit Card Bank Fees-PW	0.00	0.00	0.00	0.00	0.0%
576 Park Facilities	451,390.00	29,938.70	89,449.03	361,940.97	19.8%

580 Non Expenditures

582 10 00 01 Refund Of Deposits	0.00	0.00	0.00	0.00	0.0%
582 30 00 01 Court Collections	0.00	745.12	745.12	(745.12)	0.0%
589 00 00 10 Change Fund	0.00	0.00	0.00	0.00	0.0%
589 00 09 98 ASP Clearing	0.00	0.00	0.00	0.00	0.0%
589 90 00 01 Payroll EE Deductions Clearing	0.00	(1,631.90)	1,051.14	(1,051.14)	0.0%
589 90 00 02 Payroll Draw Clearing	0.00	1,900.00	4,100.00	(4,100.00)	0.0%
580 Non Expenditures	0.00	1,013.22	5,896.26	(5,896.26)	0.0%

594 Capital Expenditures

594 18 64 01 Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 21 64 01 Equipment - Grant Funded	0.00	0.00	0.00	0.00	0.0%
594 25 60 00 Emergency Services - Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 58 64 00 Equipment - Software	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 11

001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
597 Interfund Transfers						
597 00 00 01	Transfer To 101-Share Of St Lighting	300,000.00	75,000.00	75,000.00	225,000.00	25.0%
597 00 01 07	Transfer To Equip Replacemen	90,343.00	22,586.00	22,586.00	67,757.00	25.0%
597 00 01 15	Transfer Out To Tourism & Promotion DSC	25,000.00	6,250.00	6,250.00	18,750.00	25.0%
597 01 01 09	Trfr Out-contingency Fund (1	50,000.00	12,500.00	12,500.00	37,500.00	25.0%
597 01 01 10	Transfer To Build Impr Fund	0.00	0.00	0.00	0.00	0.0%
597 01 02 05	Transfer To Debt Serv(Parks)	298,000.00	74,500.00	74,500.00	223,500.00	25.0%
597 01 03 00	Transfer Out To Streets 103	285,000.00	71,250.00	71,250.00	213,750.00	25.0%
597 01 04 21	Trsfr Out To Water Operating	100,000.00	25,000.00	25,000.00	75,000.00	25.0%
597 05 01 04	Transfer Out To Parks Improvement	0.00	0.00	0.00	0.00	0.0%
597 10 04 11	Transfer To Drainage Constr	564,000.00	141,000.00	141,000.00	423,000.00	25.0%
597 Interfund Transfers		1,712,343.00	428,086.00	428,086.00	1,284,257.00	25.0%
999 Ending Balance						
508 31 00 01	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 91 00 01	Unassigned End Cash & Invest	1,570,805.00	0.00	0.00	1,570,805.00	0.0%
508 91 00 02	Unassigned End Cash & Invest	590.00	0.00	0.00	590.00	0.0%
999 Ending Balance		1,571,395.00	0.00	0.00	1,571,395.00	0.0%
Fund Expenditures:		8,929,912.00	836,634.07	1,480,057.86	7,449,854.14	16.6%
Fund Excess/(Deficit):		2,462,976.89	(267,460.54)	5,086,599.15		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 12

101 Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 01 01	Assigned Beg Cash & Invest	149,312.87	0.00	149,312.87	0.00	100.0%
308 Beginning Balances		149,312.87	0.00	149,312.87	0.00	100.0%

310 Taxes

311 10 01 01	Property Taxes - Street 8%	0.00	0.00	0.00	0.00	0.0%
310 Taxes		0.00	0.00	0.00	0.00	0.0%

320 Licenses & Permits

321 91 00 10	WM - Street Maintenance Fee	18,685.00	3,553.00	7,106.00	11,579.00	38.0%
322 90 00 03	Right Of Way And Utility Permits	1,010.00	0.00	0.00	1,010.00	0.0%
320 Licenses & Permits		19,695.00	3,553.00	7,106.00	12,589.00	36.1%

330 Intergovernmental Revenues

336 00 71 00	Multimodal Transportation	9,494.00	2,627.97	2,627.97	6,866.03	27.7%
336 00 87 00	Mvft Unrestricted Fuel Tax	140,000.00	11,931.44	35,685.45	104,314.55	25.5%
330 Intergovernmental Revenues		149,494.00	14,559.41	38,313.42	111,180.58	25.6%

340 Charges For Services

344 10 00 00	Adopt A Street Fees	0.00	0.00	0.00	0.00	0.0%
344 10 00 01	Misc. Charges For Services	0.00	0.00	0.00	0.00	0.0%
344 10 51 01	TBD Management Fee	0.00	0.00	0.00	0.00	0.0%
349 00 00 01	Interfund Charge - TBD	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		0.00	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 01 01	State Pool/cd Interest	2,020.00	63.07	162.71	1,857.29	8.1%
369 91 01 01	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
398 10 01 01	Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		2,020.00	63.07	162.71	1,857.29	8.1%

380 Non Revenues

382 20 01 01	Retainage	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 00	Transfer In From GF	300,000.00	75,000.00	75,000.00	225,000.00	25.0%
397 00 01 03	Trfr From Street Const (103)	0.00	0.00	0.00	0.00	0.0%
397 00 02 03	Transfer In From Lid Guarantee	0.00	0.00	0.00	0.00	0.0%
397 01 01 20	Transfer In From Reet (120)	0.00	0.00	0.00	0.00	0.0%
397 02 01 21	Transfer In From Reet (121)	0.00	0.00	0.00	0.00	0.0%
397 07 06 77	Transfer In From TBD	200,000.00	50,000.00	50,000.00	150,000.00	25.0%
397 Interfund Transfers		500,000.00	125,000.00	125,000.00	375,000.00	25.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 13

101 Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
Fund Revenues:	820,521.87	143,175.48	319,895.00	500,626.87	39.0%

Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance					
542 30 10 00 Salaries & Wages	282,983.00	19,091.49	55,899.29	227,083.71	19.8%
542 30 11 00 Overtime	2,062.00	134.80	932.62	1,129.38	45.2%
542 30 20 00 Social Security	23,290.00	1,468.22	4,339.29	18,950.71	18.6%
542 30 21 00 Retirement	31,549.00	2,259.07	6,516.48	25,032.52	20.7%
542 30 22 00 Medical Benefits	69,060.00	5,060.78	14,240.88	54,819.12	20.6%
542 30 23 00 L & I	2,954.00	0.00	442.25	2,511.75	15.0%
542 30 24 00 Unemployment & PFMLA	570.00	0.00	99.65	470.35	17.5%
542 30 31 00 Supplies	22,500.00	407.12	10,841.07	11,658.93	48.2%
542 30 31 03 Uniforms	1,600.00	0.00	459.42	1,140.58	28.7%
542 30 32 00 Fuel	4,700.00	311.37	805.48	3,894.52	17.1%
542 30 35 00 Small Tools & Equipment	1,850.00	0.00	0.00	1,850.00	0.0%
542 30 35 01 Adopt A Street Signs	0.00	0.00	0.00	0.00	0.0%
542 30 41 00 Professional Services	16,500.00	2,170.83	3,903.31	12,596.69	23.7%
542 30 42 00 Communications	1,200.00	80.51	161.02	1,038.98	13.4%
542 30 44 00 Advertising	0.00	0.00	0.00	0.00	0.0%
542 30 45 00 Rentals	1,800.00	0.00	0.00	1,800.00	0.0%
542 30 46 00 Insurance	13,742.00	0.00	16,870.00	(3,128.00)	122.8%
542 30 46 10 Payments To Claimants	0.00	0.00	0.00	0.00	0.0%
542 30 47 00 Utilities	66,500.00	5,925.95	11,020.32	55,479.68	16.6%
542 30 47 01 Street Lighting DO NOT USE	0.00	0.00	0.00	0.00	0.0%
542 30 48 00 Repair/maintenance	40,000.00	471.96	20,060.10	19,939.90	50.2%
542 30 48 01 SnoCo PW Striping	16,000.00	0.00	0.00	16,000.00	0.0%
542 30 49 00 Miscellaneous	0.00	0.00	0.00	0.00	0.0%
542 30 49 01 Meetings, Training & Travel	1,500.00	426.48	426.48	1,073.52	28.4%
542 30 49 03 Dues	100.00	0.00	0.00	100.00	0.0%
542 Streets - Maintenance	600,460.00	37,808.58	147,017.66	453,442.34	24.5%

580 Non Expenditures

582 20 01 01 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

595 30 63 00 Misc Capital Projects - TBD	0.00	0.00	0.00	0.00	0.0%
595 30 63 10 Right Of Way Const. & Repair	0.00	0.00	0.00	0.00	0.0%
595 30 64 01 Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 01 01 07 Transfer Out To Equip Resrv	67,857.00	16,964.00	16,964.00	50,893.00	25.0%
597 Interfund Transfers	67,857.00	16,964.00	16,964.00	50,893.00	25.0%

999 Ending Balance

508 51 01 01 Assigned End Cash & Invest	72,808.00	0.00	0.00	72,808.00	0.0%
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 14

101 Street Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
999 Ending Balance					
999 Ending Balance	72,808.00	0.00	0.00	72,808.00	0.0%
Fund Expenditures:	741,125.00	54,772.58	163,981.66	577,143.34	22.1%
Fund Excess/(Deficit):	79,396.87	88,402.90	155,913.34		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 15

102 Street Impact Fee Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 31 01 02	Restricted Beg Cash & Invest	861,213.24	0.00	861,213.24	0.00	100.0%
308 Beginning Balances		861,213.24	0.00	861,213.24	0.00	100.0%

330 Intergovernmental Revenues

333 20 20 00	Fhwa And Wsdot Grant	0.00	0.00	0.00	0.00	0.0%
333 97 01 02	Wsdot Arra Grant	0.00	0.00	0.00	0.00	0.0%
334 00 20 00	Puget Sound Reg Council Gran	0.00	0.00	0.00	0.00	0.0%
334 03 80 00	Tib - 267th St Nw	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.00	0.0%

340 Charges For Services

345 85 01 02	Street Impact Fees	209,665.00	0.00	0.00	209,665.00	0.0%
340 Charges For Services		209,665.00	0.00	0.00	209,665.00	0.0%

360 Misc Revenues

361 11 01 02	State Pool/cd Interest	9,000.00	606.69	1,156.47	7,843.53	12.8%
369 91 01 02	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		9,000.00	606.69	1,156.47	7,843.53	12.8%

397 Interfund Transfers

397 00 01 21	Transfer In From Reet (121)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	1,079,878.24	606.69	862,369.71	217,508.53	79.9%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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594 Capital Expenditures

595 10 41 00	Prof Serv 267th & Pioneer	0.00	0.00	0.00	0.00	0.0%
595 10 41 01	Engineering Pioneer Hwy Slid	0.00	0.00	0.00	0.00	0.0%
595 10 41 02	Prof Serv 270th Reconstructi	0.00	0.00	0.00	0.00	0.0%
595 10 41 03	St-1 68th Wetland Mitig	0.00	0.00	0.00	0.00	0.0%
595 10 41 04	St-5 72nd Ave (272nd To 268th)	0.00	0.00	0.00	0.00	0.0%
595 10 41 05	Engineering 272nd	0.00	0.00	0.00	0.00	0.0%
595 10 63 01	Engineering 68th St Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
595 20 61 00	267th St Nw - Land & Land Im	0.00	0.00	0.00	0.00	0.0%
595 30 44 00	Advertising	0.00	0.00	0.00	0.00	0.0%
595 30 63 15	St-1 68th Ave Nw 270th St	0.00	0.00	0.00	0.00	0.0%
595 30 63 30	St-2 267th St Nw Reconstruct	0.00	0.00	0.00	0.00	0.0%
595 30 63 40	St-4 270th Recon 97th-94th	0.00	0.00	0.00	0.00	0.0%
595 30 63 50	St-3 SR532 & 98th-104th	0.00	0.00	0.00	0.00	0.0%
595 30 63 60	Pioneer Hwy Slide Fhwa Const	0.00	0.00	0.00	0.00	0.0%
595 30 63 70	St-5 72nd Ave (272nd To 268th)	0.00	0.00	0.00	0.00	0.0%
595 30 63 80	St-17 68th Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
595 61 63 01	80th Ave Reconst Sidewalks/Paths	0.00	0.00	0.00	0.00	0.0%
595 90 00 10	Salaries And Benefits	0.00	0.00	0.00	5.62	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 16

102 Street Impact Fee Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures					
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers					
597 01 01 03 Transfer Out To St Const (103)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance					
508 31 01 02 Restricted End Cash & Invest	1,025,643.00	0.00	0.00	1,025,643.00	0.0%
999 Ending Balance	1,025,643.00	0.00	0.00	1,025,643.00	0.0%
Fund Expenditures:	1,025,643.00	0.00	0.00	1,025,643.00	0.0%
Fund Excess/(Deficit):	54,235.24	606.69	862,369.71		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 17

103 Street Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 03 Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 51 01 03 Assigned Beg Cash & Invest	144,944.58	0.00	144,944.58	0.00	100.0%
308 Beginning Balances	144,944.58	0.00	144,944.58	0.00	100.0%

330 Intergovernmental Revenues

333 04 20 00 US Dept Of Commerce - Safe Routes	0.00	0.00	0.00	0.00	0.0%
333 20 00 00 FHWA/WSDOT Grant	0.00	0.00	0.00	0.00	0.0%
333 20 00 03 WSDOT / FHA 90th Ave NW	0.00	0.00	0.00	0.00	0.0%
333 20 00 04 RTCC - Viking Way	432,500.00	17,349.13	112,789.36	319,710.64	26.1%
333 20 00 05 Viking Way Grant Construction	0.00	0.00	0.00	0.00	0.0%
333 97 01 03 WSDOT ARRA Grant	0.00	0.00	0.00	0.00	0.0%
334 03 60 00 State Grants-WSDOT	0.00	0.00	0.00	0.00	0.0%
334 03 60 01 WSDOT SR 532 Beautification Grant	0.00	0.00	0.00	0.00	0.0%
334 03 60 02 WSDOT Safe Routes	660,000.00	0.00	0.00	660,000.00	0.0%
334 03 80 01 TIB - 68th Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
334 03 80 02 TIB - 276th Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
334 03 80 03 TIB - CHAP	0.00	0.00	0.00	0.00	0.0%
334 03 80 04 TIB 88th Overlay	0.00	0.00	0.00	0.00	0.0%
334 03 80 05 TIB 271st St 94th-SR532	0.00	0.00	0.00	0.00	0.0%
334 03 80 06 TIB Pioneer Hwy/72nd-City Limits	0.00	0.00	0.00	0.00	0.0%
334 03 80 07 Transportation Improvement Board (TIB)	990,000.00	0.00	0.00	990,000.00	0.0%
334 04 20 01 Dept Of Commerce - SRTS	0.00	0.00	0.00	0.00	0.0%
334 04 20 02 Future Dept Of Commerce Grant - Viking Way Construction	0.00	0.00	0.00	0.00	0.0%
337 00 00 05 WCIA Sidewalk Grant	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	2,082,500.00	17,349.13	112,789.36	1,969,710.64	5.4%

360 Misc Revenues

361 11 01 03 State Pool/cd Interest	11,900.00	118.13	219.95	11,680.05	1.8%
369 40 00 00 Judgments And Settlements	0.00	0.00	0.00	0.00	0.0%
369 91 01 03 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues	11,900.00	118.13	219.95	11,680.05	1.8%

380 Non Revenues

382 20 01 03 Retainage	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 01 02 Transfer In From St Impact (102)	50,000.00	0.00	0.00	50,000.00	0.0%
397 01 01 03 Transfer From TBD	1,578,902.00	144,726.00	144,726.00	1,434,176.00	9.2%
397 01 03 01 Transfer In From GF	285,000.00	71,250.00	71,250.00	213,750.00	25.0%
397 01 04 12 Transfer In From Drainage PIF	40,500.00	10,125.00	10,125.00	30,375.00	25.0%
397 03 04 22 Transfer In From Water Constr (422)	0.00	0.00	0.00	0.00	0.0%
397 04 14 03 Transfer In From Sewer Const	0.00	0.00	0.00	5054	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 18

103 Street Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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397 Interfund Transfers

397 04 24 22	Transfer In From Water Construc	0.00	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	1,954,402.00	226,101.00	226,101.00	1,728,301.00	11.6%
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Fund Revenues:	4,193,746.58	243,568.26	484,054.89	3,709,691.69	11.5%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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580 Non Expenditures

582 20 01 03	Refund Retainage	0.00	0.00	0.00	0.00	0.0%
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580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
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594 Capital Expenditures

595 10 41 06	St-1 68th Wetland Mitigation	0.00	0.00	0.00	0.00	0.0%
595 10 61 06	Sidewalk Installation	417,452.00	0.00	0.00	417,452.00	0.0%
595 10 61 07	Sidewalk Repair	0.00	0.00	0.00	0.00	0.0%
595 10 63 02	Eng 68th St Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 10 63 03	Downtown Street & Sidewalk Imp.	0.00	0.00	0.00	0.00	0.0%
595 10 63 04	Wayfinding Signs	0.00	0.00	0.00	0.00	0.0%
595 10 63 07	276th Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 10 63 08	Viking Way Eng	175,000.00	42,768.20	103,612.97	71,387.03	59.2%
595 10 63 09	Viking Way ROW	300,000.00	844.50	1,874.50	298,125.50	0.6%
595 30 63 05	Misc Capital Projects	0.00	0.00	0.00	0.00	0.0%
595 30 63 06	Right Of Way Const & Repair	0.00	0.00	0.00	0.00	0.0%
595 30 63 07	Pioneer Hwy Slide	0.00	0.00	0.00	0.00	0.0%
595 30 63 08	SR 532 Beautification	0.00	0.00	0.00	0.00	0.0%
595 30 63 09	270th (94th - 96th)	0.00	0.00	0.00	0.00	0.0%
595 30 63 11	Saratoga Right Of Way	0.00	0.00	0.00	0.00	0.0%
595 30 63 12	Pioneer Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 13	Viking Way Construction	586,000.00	0.00	102.01	585,897.99	0.0%
595 30 63 14	Pioneer Hwy Overlay-CHAP	0.00	0.00	0.00	0.00	0.0%
595 30 63 16	271st St 94th-SR532 TIB	0.00	0.00	0.00	0.00	0.0%
595 30 63 17	88th/SR532-Florence (84th Ave) TIB	0.00	0.00	0.00	0.00	0.0%
595 30 63 18	Pioneer Hwy Overlay/72nd-City Limits TIB	0.00	0.00	0.00	0.00	0.0%
595 30 63 19	Cedarhome Dr. Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 22	92nd Ave Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 23	102nd Ave Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 24	SR 532/Ovenell Access	0.00	0.00	0.00	0.00	0.0%
595 30 63 25	Downtown Conn Study	0.00	0.00	0.00	0.00	0.0%
595 30 63 26	SR 532/Corridor Study	0.00	0.00	0.00	0.00	0.0%
595 30 63 27	102nd Ave Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 28	92nd Ave Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 29	72nd Ave Sidewalk ROW	0.00	0.00	0.00	0.00	0.0%
595 30 63 31	72nd Overlay (SR 532 To Pioneer Hwy)	439,500.00	96.40	639.69	438,860.31	0.1%
595 30 63 32	276th St Overlay (73rd To City Limit)	0.00	0.00	0.00	0.00	0.0%
595 30 63 33	276th St Overlay (80th To 73rd)	0.00	0.00	0.00	0.00	0.0%
595 30 63 34	276th St (Lover's Lane) ChipSeal	0.00	0.00	0.00	0.00	0.0%
595 30 63 35	68th Ave Overlay	0.00	0.00	226.58	(226.58)	0.0%

5-55

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 19

103 Street Construction Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures						
595 30 63 36	271st St 94th To Viaduct(seal Coat)	0.00	0.00	0.00	0.00	0.0%
595 30 63 37	72nd Ave SR532 To Pioneer Hwy Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 38	272nd Pl 99th To 102nd Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 39	Pavement Inventory	0.00	0.00	0.00	0.00	0.0%
595 30 63 41	72nd Ave Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
595 30 63 42	273rd Pl Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 43	SR 532 Flood Berm/Bike Path	0.00	0.00	0.00	0.00	0.0%
595 30 63 44	90th Ave 271st To 272nd	0.00	0.00	0.00	0.00	0.0%
595 30 63 45	102nd Ave Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 46	SR532 Corridor Access Study	0.00	0.00	0.00	0.00	0.0%
595 30 63 47	101st Reconstruct Design & Eng	0.00	4,600.00	4,600.00	(4,600.00)	0.0%
595 30 63 48	101st Reconstruct Construction	0.00	0.00	0.00	0.00	0.0%
595 30 63 49	City Beautification	405,000.00	19,002.92	20,561.67	384,438.33	5.1%
595 30 63 51	106th Bypass Design & Eng	330,000.00	0.00	0.00	330,000.00	0.0%
595 30 63 54	SR532 Intersection Improvs Dsgn & Eng	0.00	0.00	0.00	0.00	0.0%
595 30 63 55	72nd Ave Improvements	50,000.00	0.00	0.00	50,000.00	0.0%
594 Capital Expenditures		2,702,952.00	67,312.02	131,617.42	2,571,334.58	4.9%
597 Interfund Transfers						
597 01 01 01	Trfr Out To Streets (101)	0.00	0.00	0.00	0.00	0.0%
597 01 03 05	Trfr Out To Fund 305	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 31 01 03	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 51 01 03	Assigned End Cash & Invest	1,746,880.00	0.00	0.00	1,746,880.00	0.0%
999 Ending Balance		1,746,880.00	0.00	0.00	1,746,880.00	0.0%
Fund Expenditures:		4,449,832.00	67,312.02	131,617.42	4,318,214.58	3.0%
Fund Excess/(Deficit):		(256,085.42)	176,256.24	352,437.47		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 20

104 Park And Trail Improvement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 04 Restricted Beg Cash & Invest	84,182.00	0.00	84,182.00	0.00	100.0%
308 51 01 04 Assigned Beg Cash & Invest	1,369,901.64	0.00	1,369,901.64	0.00	100.0%
308 Beginning Balances	1,454,083.64	0.00	1,454,083.64	0.00	100.0%

330 Intergovernmental Revenues

334 02 40 00 ALEA Grant	0.00	0.00	0.00	0.00	0.0%
334 02 70 00 RCO-WWRP Grant	0.00	0.00	0.00	0.00	0.0%
334 02 70 71 RCO-YAF	0.00	0.00	0.00	0.00	0.0%
334 02 70 72 RCO	448,000.00	0.00	0.00	448,000.00	0.0%
334 03 10 10 DOE-Floodplains By Design	0.00	0.00	0.00	0.00	0.0%
334 03 10 12 Dept Of Ecology	0.00	0.00	0.00	0.00	0.0%
334 04 20 04 DOC	927,160.00	0.00	0.00	927,160.00	0.0%
337 00 00 01 Hamilton Conservation Futures	0.00	0.00	0.00	0.00	0.0%
337 00 00 02 Ovenell Conservation Futures	0.00	0.00	0.00	0.00	0.0%
337 00 00 03 Johnson Conservation Futures	0.00	0.00	0.00	0.00	0.0%
337 00 00 04 Grant Sno-Co (Church Creek)	0.00	0.00	0.00	0.00	0.0%
337 00 00 06 SnoCo Heritage Park Grant	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	1,375,160.00	0.00	0.00	1,375,160.00	0.0%

340 Charges For Services

345 85 01 04 Park Impact Fees	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services	0.00	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 01 04 State Pool/cd Interest	5,400.00	1,022.26	2,010.59	3,389.41	37.2%
362 00 01 04 Rents And Leases	20,500.00	2,500.00	4,400.00	16,100.00	21.5%
367 00 00 01 Contributions & Donations	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues	25,900.00	3,522.26	6,410.59	19,489.41	24.8%

380 Non Revenues

382 10 01 04 Deposits Refundable	0.00	0.00	0.00	0.00	0.0%
382 20 01 04 Retainage	0.00	3,168.75	3,168.75	(3,168.75)	0.0%
388 50 01 04 Prior Period Adj Acctgng Change	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	3,168.75	3,168.75	(3,168.75)	0.0%

390 Other Revenues

391 10 00 01 Long Term Debt Proceeds-Parks	378,840.00	0.00	0.00	378,840.00	0.0%
391 80 00 02 Intergovtl Loan Sno-Co	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	378,840.00	0.00	0.00	378,840.00	0.0%

397 Interfund Transfers

397 00 10 06 Transfer In From Park Impact Fees	140,000.00	35,000.00	35,000.00	105,000.00	25.0%
397 00 10 20 Transfer In From REET (120)	200,000.00	50,000.00	50,000.00	150,000.00	25.0%
397 00 10 21 Transfer In From REET (121)	545,000.00	136,250.00	136,250.00	408,750.00	25.0%
397 05 00 01 Transfer In From Gen Fund	0.00	0.00	0.00	0.00	0.0%

5-37

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 21

104 Park And Trail Improvement Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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397 Interfund Transfers

397 Interfund Transfers	885,000.00	221,250.00	221,250.00	663,750.00	25.0%
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Fund Revenues:	4,118,983.64	227,941.01	1,684,912.98	2,434,070.66	40.9%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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580 Non Expenditures

582 10 01 04 Refund Of Deposits	0.00	0.00	0.00	0.00	0.0%
582 20 01 04 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 76 61 01 Hamilton	90,000.00	0.00	5,996.25	84,003.75	6.7%
594 76 61 02 Ovenell	200,000.00	0.00	0.00	200,000.00	0.0%
594 76 61 03 Johnson Easement Purch	0.00	0.00	0.00	0.00	0.0%
594 76 61 21 Hamilton Improvements	0.00	0.00	0.00	0.00	0.0%
594 76 63 01 River Access/Launch	0.00	0.00	0.00	0.00	0.0%
594 76 63 02 City Hall Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 03 Downtown Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 04 Neighborhood Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 05 Johnson Farm Improvements	0.00	0.00	0.00	0.00	0.0%
594 76 63 15 Park Improvements	0.00	0.00	0.00	0.00	0.0%
594 76 63 16 Skate Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 17 Church Creek Restrooms	0.00	0.00	0.00	0.00	0.0%
594 76 63 18 Heritage Park Improvemments	0.00	3,168.75	3,168.75	(3,168.75)	0.0%
594 76 63 19 Stanwood Port Susan Trail	1,554,000.00	0.00	0.00	1,554,000.00	0.0%
594 76 63 20 Downtown Park	340,000.00	0.00	0.00	340,000.00	0.0%
594 76 63 21 Acquisition Heritage Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 22 Church Creek	455,000.00	0.00	0.00	455,000.00	0.0%
594 Capital Expenditures	2,639,000.00	3,168.75	9,165.00	2,629,835.00	0.3%

597 Interfund Transfers

597 05 02 05 Transfer To Debt Service	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 31 01 04 Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 51 01 04 Assigned End Cash & Invest	1,061,880.00	0.00	0.00	1,061,880.00	0.0%
999 Ending Balance	1,061,880.00	0.00	0.00	1,061,880.00	0.0%

Fund Expenditures:	3,700,880.00	3,168.75	9,165.00	3,691,715.00	0.2%
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Fund Excess/(Deficit):	418,103.64	224,772.26	1,675,747.98
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 22

105 Fire Impact Fees

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 05	Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
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308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
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340 Charges For Services

345 85 01 05	Fire Impact Fees	0.00	0.00	0.00	0.00	0.0%
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340 Charges For Services	0.00	0.00	0.00	0.00	0.0%
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360 Misc Revenues

361 11 01 05	State Pool/cd Interest	0.00	0.00	0.00	0.00	0.0%
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360 Misc Revenues	0.00	0.00	0.00	0.00	0.0%
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Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 85 64 01	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
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594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
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597 Interfund Transfers

597 04 02 05	Trsf Out To Debt Svc Fire S	0.00	0.00	0.00	0.00	0.0%
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597 10 00 01	Transfer To Gen Fund	0.00	0.00	0.00	0.00	0.0%
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597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
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999 Ending Balance

508 31 01 05	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
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999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00	0.00		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 23

106 Park Impact Fees

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 06	Restricted Beg Cash & Invest	79,456.73	0.00	79,456.73	0.00	100.0%
308 Beginning Balances		79,456.73	0.00	79,456.73	0.00	100.0%

340 Charges For Services

345 85 01 06	Park Impact Fees	81,135.00	0.00	0.00	81,135.00	0.0%
340 Charges For Services		81,135.00	0.00	0.00	81,135.00	0.0%

360 Misc Revenues

361 11 01 06	State Pool/cd Interest	3,000.00	55.96	74.74	2,925.26	2.5%
360 Misc Revenues		3,000.00	55.96	74.74	2,925.26	2.5%

Fund Revenues:	163,591.73	55.96	79,531.47	84,060.26	48.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 00 04	Transfer To Park Improvement	140,000.00	35,000.00	35,000.00	105,000.00	25.0%
597 Interfund Transfers		140,000.00	35,000.00	35,000.00	105,000.00	25.0%

999 Ending Balance

508 31 01 06	Restricted End Cash & Invest	3,562.00	0.00	0.00	3,562.00	0.0%
999 Ending Balance		3,562.00	0.00	0.00	3,562.00	0.0%

Fund Expenditures:	143,562.00	35,000.00	35,000.00	108,562.00	24.4%
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Fund Excess/(Deficit):	20,029.73	(34,944.04)	44,531.47
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 24

107 Equipment Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 01 07	Assigned Beg Cash & Invest	549,238.27	0.00	549,238.27	0.00	100.0%
	308 Beginning Balances	549,238.27	0.00	549,238.27	0.00	100.0%

330 Intergovernmental Revenues

334 00 30 00	State Equipment Grant	0.00	0.00	0.00	0.00	0.0%
	330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 01 07	State Pool/cd Interest	4,900.00	386.92	742.20	4,157.80	15.1%
	360 Misc Revenues	4,900.00	386.92	742.20	4,157.80	15.1%

390 Other Revenues

395 10 01 07	Proceeds From Sales Of Asset	0.00	0.00	0.00	0.00	0.0%
	390 Other Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 00 01	Transfer In From GF	90,343.00	22,586.00	22,586.00	67,757.00	25.0%
397 01 01 01	Transfer In From Streets	67,857.00	16,964.00	16,964.00	50,893.00	25.0%
397 01 01 09	Transfer In Contingency (109)	0.00	0.00	0.00	0.00	0.0%
397 04 04 01	Transfer In From Drainage	0.00	0.00	0.00	0.00	0.0%
	397 Interfund Transfers	158,200.00	39,550.00	39,550.00	118,650.00	25.0%

Fund Revenues:	712,338.27	39,936.92	589,530.47	122,807.80	82.8%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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594 Capital Expenditures

594 00 64 02	Machinery & Equipment-police	0.00	0.00	0.00	0.00	0.0%
594 00 64 03	Machinery & Equipment-fire	0.00	0.00	0.00	0.00	0.0%
594 18 64 07	Machinery & Equipment - Admin	0.00	0.00	0.00	0.00	0.0%
594 18 64 08	Machinery & Equipment - Parks	0.00	25,697.79	25,697.79	(25,697.79)	0.0%
594 18 64 09	Machinery & Equipment - Street	0.00	25,697.79	25,697.79	(25,697.79)	0.0%
594 18 64 10	Machinery & Equipment - B&G	0.00	25,697.79	25,697.79	(25,697.79)	0.0%
594 18 64 20	Machinery &	0.00	0.00	0.00	0.00	0.0%
	594 Capital Expenditures	0.00	77,093.37	77,093.37	(77,093.37)	0.0%

999 Ending Balance

508 51 01 07	Assigned End Cash & Invest	637,917.00	0.00	0.00	637,917.00	0.0%
	999 Ending Balance	637,917.00	0.00	0.00	637,917.00	0.0%

Fund Expenditures:	637,917.00	77,093.37	77,093.37	560,823.63	12.1%
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 25

107 Equipment Reserve Fund

Fund Excess/(Deficit):	74,421.27	(37,156.45)	512,437.10
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 26

108 Transportation Sales Tax Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 31 01 08	Restricted Beg Cash & Invest	845,599.40	0.00	845,599.40	0.00	100.0%
308 Beginning Balances		845,599.40	0.00	845,599.40	0.00	100.0%

310 Taxes

313 21 01 08	Public Transportation Systems Sales Tax	468,000.00	41,559.47	137,049.68	330,950.32	29.3%
310 Taxes		468,000.00	41,559.47	137,049.68	330,950.32	29.3%

330 Intergovernmental Revenues

334 03 80 08	TIB Grant	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 10 01 08	Interest Income	0.00	0.00	0.00	0.00	0.0%
361 11 01 08	State Pool/cd Interest	7,500.00	644.79	1,181.93	6,318.07	15.8%
360 Misc Revenues		7,500.00	644.79	1,181.93	6,318.07	15.8%

Fund Revenues:	1,321,099.40	42,204.26	983,831.01	337,268.39	74.5%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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543 Streets Admin & Overhead

543 30 10 08	Salaries & Wages	0.00	0.00	0.00	0.00	0.0%
543 30 11 08	Overtime	0.00	0.00	0.00	0.00	0.0%
543 30 20 08	Social Security	0.00	0.00	0.00	0.00	0.0%
543 30 21 08	Retirement	0.00	0.00	0.00	0.00	0.0%
543 30 22 08	Medical Benefits	0.00	0.00	0.00	0.00	0.0%
543 30 23 08	L & I	0.00	0.00	0.00	0.00	0.0%
543 30 24 08	Unemployment & PFMLA	0.00	0.00	0.00	0.00	0.0%
543 30 41 08	Professional Services	0.00	0.00	0.00	0.00	0.0%
543 30 44 08	Advertising	0.00	0.00	0.00	0.00	0.0%
543 30 49 08	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead		0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

595 30 63 20	272nd (72nd - 86th) Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 21	Safe Routes To Schools	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 07 01 01	Transfer To Street Operating	200,000.00	50,000.00	50,000.00	150,000.00	25.0%
597 07 03 05	Transfer To Fund 305	0.00	0.00	0.00	0.00	0.0%
597 07 03 07	Transfer To Street Construction	578,902.00	144,726.00	144,726.00	434,176.00	25.0%
597 Interfund Transfers		778,902.00	194,726.00	194,726.00	584,176.00	25.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 27

108 Transportation Sales Tax Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
999 Ending Balance					
508 31 01 08 Restricted End Cash & Invest	453,631.00	0.00	0.00	453,631.00	0.0%
999 Ending Balance	453,631.00	0.00	0.00	453,631.00	0.0%
Fund Expenditures:	1,232,533.00	194,726.00	194,726.00	1,037,807.00	15.8%
Fund Excess/(Deficit):	88,566.40	(152,521.74)	789,105.01		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 28

109 Contingency Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 01 09	Assigned Beg Cash & Invest	425,889.04	0.00	425,889.04	0.00	100.0%
308 Beginning Balances		425,889.04	0.00	425,889.04	0.00	100.0%

360 Misc Revenues

361 11 01 09	State Pool/cd Interest	5,400.00	300.02	572.24	4,827.76	10.6%
360 Misc Revenues		5,400.00	300.02	572.24	4,827.76	10.6%

397 Interfund Transfers

397 02 00 01	Transfer In From General Fun	50,000.00	12,500.00	12,500.00	37,500.00	25.0%
397 Interfund Transfers		50,000.00	12,500.00	12,500.00	37,500.00	25.0%

Fund Revenues:	481,289.04	12,800.02	438,961.28	42,327.76	91.2%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 01 21	Transfer Out To REET1 (121)	0.00	0.00	0.00	0.00	0.0%
597 01 00 01	Contingency Transfer Out	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 51 01 09	Assigned End Cash & Invest	499,624.00	0.00	0.00	499,624.00	0.0%
999 Ending Balance		499,624.00	0.00	0.00	499,624.00	0.0%

Fund Expenditures:	499,624.00	0.00	0.00	499,624.00	0.0%
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Fund Excess/(Deficit):	(18,334.96)	12,800.02	438,961.28
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 29

110 Building Improvement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 10 Restricted Beg Cash & Invest	2,746.00	0.00	2,746.00	0.00	100.0%
308 51 01 10 Assigned Beg Cash & Invest	2,864,440.86	0.00	2,864,440.86	0.00	100.0%
308 Beginning Balances	2,867,186.86	0.00	2,867,186.86	0.00	100.0%

310 Taxes

313 11 01 10 Sales Tax Construction	0.00	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 01 80 00 Hazard Mitigation Program Grant	0.00	0.00	0.00	0.00	0.0%
333 01 80 01 DOC - New CH Design	0.00	0.00	0.00	0.00	0.0%
334 01 80 02 DEM - State	0.00	0.00	0.00	0.00	0.0%
334 04 20 05 DOC City Hall	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 01 10 State Pool/cd Interest	16,800.00	2,019.41	3,975.22	12,824.78	23.7%
367 00 01 10 Contributions & Donations	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues	16,800.00	2,019.41	3,975.22	12,824.78	23.7%

380 Non Revenues

382 20 01 10 Retainage	0.00	0.00	0.00	0.00	0.0%
388 50 01 10 Prior Period Adj Acctging Change	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 02 01 20 Transfer In REET 1 (120)	0.00	0.00	0.00	0.00	0.0%
397 04 00 01 Transfer In From General Fund	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	2,883,986.86	2,019.41	2,871,162.08	12,824.78	99.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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580 Non Expenditures

582 20 01 10 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 18 62 10 Building Improvements	0.00	0.00	0.00	0.00	0.0%
594 18 62 11 Police/City Hall Design	200,000.00	0.00	884.40	199,115.60	0.4%
594 18 62 12 City Hall HVAC	0.00	0.00	0.00	0.00	0.0%
594 18 62 13 Police/City Hall Construction	0.00	0.00	0.00	0.00	0.0%
594 18 62 14 Library Improvements	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 30

110 Building Improvement Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures						
594 18 62 15	Fire Station Improvements	0.00	0.00	0.00	0.00	0.0%
594 18 62 16	Police Station Improvements	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		200,000.00	0.00	884.40	199,115.60	0.4%
597 Interfund Transfers						
597 00 01 20	Transfer Out To Reet (120)	0.00	0.00	0.00	0.00	0.0%
597 05 01 21	Transfer Out To REET (121)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 31 01 10	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 51 01 10	Assigned End Cash & Invest	2,645,919.00	0.00	0.00	2,645,919.00	0.0%
999 Ending Balance		2,645,919.00	0.00	0.00	2,645,919.00	0.0%
Fund Expenditures:		2,845,919.00	0.00	884.40	2,845,034.60	0.0%
Fund Excess/(Deficit):		38,067.86	2,019.41	2,870,277.68		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 31

115 Tourism And Promotion DSC

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 15 Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 51 01 15 Assigned Beg Cash & Invest	1,850.68	0.00	1,850.68	0.00	100.0%
308 Beginning Balances	1,850.68	0.00	1,850.68	0.00	100.0%

310 Taxes

313 31 00 50 Lodging Tax	1,000.00	3.77	48.64	951.36	4.9%
310 Taxes	1,000.00	3.77	48.64	951.36	4.9%

330 Intergovernmental Revenues

333 11 01 15 COVID Indirect Fed DOC	0.00	0.00	0.00	0.00	0.0%
337 00 00 50 Grant Sno-Co DSC	8,000.00	0.00	0.00	8,000.00	0.0%
337 00 00 51 Grant Summer Arts Jam	0.00	0.00	0.00	0.00	0.0%
337 00 00 52 Grant PortofSeattle	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	8,000.00	0.00	0.00	8,000.00	0.0%

340 Charges For Services

345 60 00 50 Advertising	25,000.00	0.00	0.00	25,000.00	0.0%
340 Charges For Services	25,000.00	0.00	0.00	25,000.00	0.0%

360 Misc Revenues

367 00 00 50 Donations	5,000.00	0.00	0.00	5,000.00	0.0%
367 00 00 51 Sponsorships	45,000.00	0.00	0.00	45,000.00	0.0%
360 Misc Revenues	50,000.00	0.00	0.00	50,000.00	0.0%

397 Interfund Transfers

397 00 01 01 Transfer In From General Fund	25,000.00	6,250.00	6,250.00	18,750.00	25.0%
397 Interfund Transfers	25,000.00	6,250.00	6,250.00	18,750.00	25.0%

Fund Revenues:	110,850.68	6,253.77	8,149.32	102,701.36	7.4%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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557 Community Services

557 30 31 00 Supplies	1,000.00	0.00	0.00	1,000.00	0.0%
557 30 41 00 Professional Services	40,000.00	8,853.00	10,062.00	29,938.00	25.2%
557 30 41 03 Tourism Grants	11,000.00	0.00	0.00	11,000.00	0.0%
557 30 44 00 Advertising	10,000.00	0.00	1,385.70	8,614.30	13.9%
557 30 49 01 Meetings, Training & Travel	0.00	0.00	0.00	0.00	0.0%
557 30 49 02 Dues	2,000.00	0.00	0.00	2,000.00	0.0%
557 30 49 03 Printing	10,000.00	0.00	0.00	10,000.00	0.0%
557 Community Services	74,000.00	8,853.00	11,447.70	62,552.30	15.5%

999 Ending Balance

508 31 01 15 Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 32

115 Tourism And Promotion DSC

Expenditures	Amt Budgeted	March	YTD	Remaining	
999 Ending Balance					
508 51 01 15 Assigned End Cash & Invest	52,408.00	0.00	0.00	52,408.00	0.0%
999 Ending Balance	52,408.00	0.00	0.00	52,408.00	0.0%
Fund Expenditures:	126,408.00	8,853.00	11,447.70	114,960.30	9.1%
Fund Excess/(Deficit):	(15,557.32)	(2,599.23)	(3,298.38)		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 33

120 REET - Capital Improvements

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 31 01 20	Restricted Beg Cash & Invest	1,193,674.88	0.00	1,193,674.88	0.00	100.0%
308 Beginning Balances		1,193,674.88	0.00	1,193,674.88	0.00	100.0%

310 Taxes

318 34 00 00	REET 1 - 1st Quarter Percent	301,000.00	26,364.19	114,641.38	186,358.62	38.1%
310 Taxes		301,000.00	26,364.19	114,641.38	186,358.62	38.1%

360 Misc Revenues

361 11 01 20	State Pool/cd Interest	9,300.00	886.31	1,678.04	7,621.96	18.0%
360 Misc Revenues		9,300.00	886.31	1,678.04	7,621.96	18.0%

397 Interfund Transfers

397 01 01 10	Transfer In From Bldg Impr 1	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	1,503,974.88	27,250.50	1,309,994.30	193,980.58	87.1%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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594 Capital Expenditures

594 76 61 20	Sebranke Property Purchase	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 01 04	Transfer Out To Park Imp (104)	200,000.00	50,000.00	50,000.00	150,000.00	25.0%
597 00 01 10	Transfer Out To Bldg (110)	0.00	0.00	0.00	0.00	0.0%
597 02 02 05	Trfr Out-1995 G.o. Bonds (20	0.00	0.00	0.00	0.00	0.0%
597 03 01 01	Transfer Out To Street (101)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		200,000.00	50,000.00	50,000.00	150,000.00	25.0%

999 Ending Balance

508 31 01 20	Restricted End Cash & Invest	1,041,515.00	0.00	0.00	1,041,515.00	0.0%
999 Ending Balance		1,041,515.00	0.00	0.00	1,041,515.00	0.0%

Fund Expenditures:	1,241,515.00	50,000.00	50,000.00	1,191,515.00	4.0%
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Fund Excess/(Deficit):	262,459.88	(22,749.50)	1,259,994.30
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 34

121 REET - Growth Management

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 21 Restricted Beg Cash & Invest	1,360,859.71	0.00	1,360,859.71	0.00	100.0%
308 Beginning Balances	1,360,859.71	0.00	1,360,859.71	0.00	100.0%

310 Taxes

318 35 00 00 REET 2 - 2nd Quarter Percent	301,000.00	26,364.18	102,585.48	198,414.52	34.1%
310 Taxes	301,000.00	26,364.18	102,585.48	198,414.52	34.1%

360 Misc Revenues

361 11 01 21 State Pool/cd Interest	14,500.00	997.84	1,852.10	12,647.90	12.8%
360 Misc Revenues	14,500.00	997.84	1,852.10	12,647.90	12.8%

397 Interfund Transfers

397 00 01 10 Transfer In From Bldg Imp (110)	0.00	0.00	0.00	0.00	0.0%
397 02 01 09 Transfer In From Cont (109)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	1,676,359.71	27,362.02	1,465,297.29	211,062.42	87.4%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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591 Debt Service

591 28 78 00 Principal - 800 Megahertz	0.00	0.00	0.00	0.00	0.0%
592 28 83 00 Interest - 800 Megahertz	0.00	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 00 05 Transfers-Out Park Imprv (104)	545,000.00	136,250.00	136,250.00	408,750.00	25.0%
597 00 01 02 Transfer Out To Street Const	0.00	0.00	0.00	0.00	0.0%
597 02 01 01 Transfer Out To Street (101)	0.00	0.00	0.00	0.00	0.0%
597 03 02 05 Trfr Out-1995 G.o. Bonds (20	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	545,000.00	136,250.00	136,250.00	408,750.00	25.0%

999 Ending Balance

508 31 01 21 Restricted End Cash & Invest	872,343.00	0.00	0.00	872,343.00	0.0%
999 Ending Balance	872,343.00	0.00	0.00	872,343.00	0.0%

Fund Expenditures:	1,417,343.00	136,250.00	136,250.00	1,281,093.00	9.6%
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Fund Excess/(Deficit):	259,016.71	(108,887.98)	1,329,047.29		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 35

205 Debt Service Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 02 05	Assigned Beg Cash & Invest	21,035.71	0.00	21,035.71	0.00	100.0%
308 Beginning Balances		21,035.71	0.00	21,035.71	0.00	100.0%

310 Taxes

311 10 22 00	G.o. Bond 2000 - Fire Statio	0.00	0.00	0.00	0.00	0.0%
311 10 22 10	G.o. Bond 2007 Ref 1994/2000	0.00	5.55	32.48	(32.48)	0.0%
310 Taxes		0.00	5.55	32.48	(32.48)	0.0%

360 Misc Revenues

361 11 02 05	State Pool/cd Interest	500.00	14.83	28.24	471.76	5.6%
360 Misc Revenues		500.00	14.83	28.24	471.76	5.6%

397 Interfund Transfers

397 00 01 04	Transfer In From Fund 104	0.00	0.00	0.00	0.00	0.0%
397 00 01 05	Trsf From Fund 105	0.00	0.00	0.00	0.00	0.0%
397 00 01 20	Transfer In From Fund (120)	0.00	0.00	0.00	0.00	0.0%
397 01 01 21	Transfer In From Fund 121	0.00	0.00	0.00	0.00	0.0%
397 01 02 03	Transfer In From Fund 203	0.00	0.00	0.00	0.00	0.0%
397 03 00 01	Transfer In From Gen Fund	298,000.00	74,500.00	74,500.00	223,500.00	25.0%
397 Interfund Transfers		298,000.00	74,500.00	74,500.00	223,500.00	25.0%

Fund Revenues:	319,535.71	74,520.38	95,596.43	223,939.28	29.9%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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591 Debt Service

591 22 71 00	Go Bond Principal-fire Stati	0.00	0.00	0.00	0.00	0.0%
591 22 71 01	1993-1995 Go Bond Princ-2007	0.00	0.00	0.00	0.00	0.0%
591 76 00 01	Long Term Debt-Parks	175,000.00	0.00	0.00	175,000.00	0.0%
592 22 83 10	G.o.bond Interest-fire Stati	0.00	0.00	0.00	0.00	0.0%
592 22 83 20	1993-1995 Go Bond Int-2007 R	0.00	0.00	0.00	0.00	0.0%
592 22 89 00	Professional Services	1,000.00	0.00	0.00	1,000.00	0.0%
592 76 00 01	Long Term Debt-Parks	122,000.00	0.00	0.00	122,000.00	0.0%
591 Debt Service		298,000.00	0.00	0.00	298,000.00	0.0%

999 Ending Balance

508 51 02 05	Assigned End Cash & Invest	20,655.00	0.00	0.00	20,655.00	0.0%
999 Ending Balance		20,655.00	0.00	0.00	20,655.00	0.0%

Fund Expenditures:	318,655.00	0.00	0.00	318,655.00	0.0%
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Fund Excess/(Deficit):	880.71	74,520.38	95,596.43		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 36

401 Sewer Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 01	Assigned Beg Cash & Invest	1,956,620.21	0.00	1,956,620.21	0.00	100.0%
308 Beginning Balances		1,956,620.21	0.00	1,956,620.21	0.00	100.0%

340 Charges For Services

343 50 04 01	Sewer Service Charges	2,641,414.00	223,542.86	723,943.48	1,917,470.52	27.4%
343 50 50 01	Sewer - Other Fees	1,100.00	56.00	112.00	988.00	10.2%
340 Charges For Services		2,642,514.00	223,598.86	724,055.48	1,918,458.52	27.4%

360 Misc Revenues

359 90 51 01	Late Penalties	0.00	1,689.98	6,462.02	(6,462.02)	0.0%
361 11 04 01	State Pool/cd Interest	27,300.00	1,422.01	2,667.53	24,632.47	9.8%
369 91 04 01	Miscellaneous	500.00	0.00	0.00	500.00	0.0%
388 10 00 01	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		27,800.00	3,111.99	9,129.55	18,670.45	32.8%

380 Non Revenues

382 20 04 01	Retainage	0.00	0.00	0.00	0.00	0.0%
388 50 04 01	Prior Period Adj Acctging Change	0.00	0.00	0.00	0.00	0.0%
389 35 00 00	PUT Tax	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 04 05	Trfr From Plant Invest Fee (405)	0.00	0.00	0.00	0.00	0.0%
397 00 55 01	Transfer In From WWTP	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	4,626,934.21	226,710.85	2,689,805.24	1,937,128.97	58.1%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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535 Sewer

535 80 10 00	Salaries & Wages	593,993.00	32,133.21	102,037.85	491,955.15	17.2%
535 80 11 00	Overtime	5,480.00	256.57	692.49	4,787.51	12.6%
535 80 20 00	Social Security	47,587.00	2,470.32	7,838.66	39,748.34	16.5%
535 80 21 00	Retirement	76,440.00	3,681.96	11,579.40	64,860.60	15.1%
535 80 22 00	Medical Benefits	151,715.00	8,200.65	27,935.66	123,779.34	18.4%
535 80 23 00	L & I	7,342.00	0.00	1,671.16	5,670.84	22.8%
535 80 24 00	Unemployment & PFMLA	1,199.00	0.00	233.69	965.31	19.5%
535 80 31 00	Supplies	36,500.00	2,383.86	6,169.28	30,330.72	16.9%
535 80 31 03	Uniforms	5,250.00	0.00	1,398.81	3,851.19	26.6%
535 80 32 00	Fuel	10,000.00	585.87	963.52	9,036.48	9.6%
535 80 35 00	Small Equipment	5,000.00	0.00	0.00	5,000.00	0.0%
535 80 41 00	Professional Services	72,760.00	9,052.21	15,560.78	57,199.22	21.4%
535 80 41 01	Bio-solid Removal	0.00	0.00	0.00	0.00	0.0%
535 80 42 00	Communications	22,500.00	1,555.03	4,337.63	18,162.37	19.3%
535 80 43 00	Permits	9,750.00	0.00	2,045.32	7,704.68	21.0%
535 80 44 00	Advertising	500.00	0.00	0.00	500.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 37

401 Sewer Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
535 Sewer					
535 80 45 00 Rentals	3,800.00	95.26	502.56	3,297.44	13.2%
535 80 46 00 Insurance	61,662.00	0.00	45,789.00	15,873.00	74.3%
535 80 47 00 Utilities	155,000.00	12,047.19	22,449.00	132,551.00	14.5%
535 80 48 00 Repair/maintenance	92,500.00	2,677.71	3,247.23	89,252.77	3.5%
535 80 49 00 Miscellaneous	0.00	0.00	0.00	0.00	0.0%
535 80 49 01 B & O Tax	45,000.00	6,089.91	15,490.77	29,509.23	34.4%
535 80 49 03 Meetings, Training & Travel	9,500.00	493.47	(3,098.03)	12,598.03	32.6%
535 80 49 05 Credit Card Bank Fees	12,000.00	1,335.43	3,769.13	8,230.87	31.4%
535 80 49 06 Dues	650.00	0.00	247.00	403.00	38.0%
535 80 49 80 Interfund Payment For Servic	205,667.00	68,073.00	68,073.00	137,594.00	33.1%
535 Sewer	1,631,795.00	151,131.65	338,933.91	1,292,861.09	20.8%

580 Non Expenditures

582 20 04 01 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
589 35 00 00 PUT Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

591 Debt Service

591 35 78 00 Pwtf Principal - Sewer Imprv	0.00	0.00	0.00	0.00	0.0%
591 35 78 01 Pwtf Principal-wwtp Design	0.00	0.00	0.00	0.00	0.0%
591 35 78 02 Srf Principal-treatment Plan	465,029.00	0.00	232,514.67	232,514.33	50.0%
591 35 78 03 Pwtf Principal-271st Trunkli	106,921.00	0.00	0.00	106,921.00	0.0%
591 35 78 04 2021 Revenue Bond Principal	260,000.00	0.00	0.00	260,000.00	0.0%
592 35 83 00 Pwtf Interest - Sewer Imprvt	0.00	0.00	0.00	0.00	0.0%
592 35 83 01 Pwtf Interest-wwtp Design	0.00	0.00	0.00	0.00	0.0%
592 35 83 03 Pwtf Interest-271st Trunk Co	2,673.00	0.00	0.00	2,673.00	0.0%
592 35 83 04 2021 Revenue Bond Interest	179,400.00	0.00	0.00	179,400.00	0.0%
591 Debt Service	1,014,023.00	0.00	232,514.67	781,508.33	22.9%

594 Capital Expenditures

594 35 64 03 Machinery & Equipment	5,000.00	0.00	0.00	5,000.00	0.0%
594 Capital Expenditures	5,000.00	0.00	0.00	5,000.00	0.0%

597 Interfund Transfers

597 00 04 51 Transfer To Bond Reserve (45	0.00	0.00	0.00	0.00	0.0%
597 00 04 57 Transfer To Equip Replacemen	105,211.00	26,303.00	26,303.00	78,908.00	25.0%
597 01 04 03 Transfer Out To Sewer Const (403)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	105,211.00	26,303.00	26,303.00	78,908.00	25.0%

999 Ending Balance

508 51 04 01 Assigned End Cash & Invest	1,473,280.00	0.00	0.00	1,473,280.00	0.0%
999 Ending Balance	1,473,280.00	0.00	0.00	1,473,280.00	0.0%

Fund Expenditures:	4,229,309.00	177,434.65	597,751.58	3,631,557.42	14.1%
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 38

401 Sewer Fund

Fund Excess/(Deficit):	397,625.21	49,276.20	2,092,053.66
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 39

403 Sewer Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 04 03 Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 51 04 03 Assigned Beg Cash & Invest	5,114,416.15	0.00	5,114,416.15	0.00	100.0%
308 Beginning Balances	5,114,416.15	0.00	5,114,416.15	0.00	100.0%

340 Charges For Services

343 50 00 00 Sewer Connection Fees	30,000.00	0.00	1,000.00	29,000.00	3.3%
340 Charges For Services	30,000.00	0.00	1,000.00	29,000.00	3.3%

360 Misc Revenues

361 11 04 03 State Pool/cd Interest	27,800.00	3,478.07	6,771.42	21,028.58	24.4%
361 40 00 02 Interest From Interfund Loan	1,500.00	0.00	0.00	1,500.00	0.0%
360 Misc Revenues	29,300.00	3,478.07	6,771.42	22,528.58	23.1%

380 Non Revenues

381 12 03 05 Interfund Loan Repayment	0.00	0.00	0.00	0.00	0.0%
381 12 04 11 Interfund Loan Repayment	0.00	0.00	0.00	0.00	0.0%
382 20 04 03 Retainage	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

390 Other Revenues

391 20 04 03 Revenue Bond Proceeds	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 04 05 Trfr In From Sewer Plant Inv	0.00	0.00	0.00	0.00	0.0%
397 02 04 01 Transfer In From Sewer (401)	0.00	0.00	0.00	0.00	0.0%
397 61 55 10 Trfr In From 271st St NW Trunkline	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	5,173,716.15	3,478.07	5,122,187.57	51,528.58	99.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures					
581 10 03 05 Interfund Loan Issued	0.00	0.00	0.00	0.00	0.0%
581 10 04 11 Interfund Loan Issued	0.00	0.00	0.00	0.00	0.0%
582 20 04 03 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 35 41 00 Professional Services	0.00	0.00	0.00	0.00	0.0%
594 35 41 05 Sewer System Plan Update	430,000.00	2,471.02	14,862.20	415,137.80	3.5%
594 35 41 06 Bio-solids Removal	0.00	0.00	0.00	0.00	0.0%
594 35 41 20 Wastewater Rate Study	0.00	0.00	0.00	0.00	0.0%

576

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 40

403 Sewer Construction Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures						
594 35 41 25	Ex9 Modificatn Headworks Stu	0.00	0.00	0.00	0.00	0.0%
594 35 62 00	Buildings	0.00	0.00	0.00	0.00	0.0%
594 35 62 01	Biosolids Processing Facility	2,300,000.00	0.00	0.00	2,300,000.00	0.0%
594 35 63 00	Improvements	0.00	0.00	0.00	0.00	0.0%
594 35 63 01	Wash Water System	0.00	0.00	0.00	0.00	0.0%
594 35 63 07	Infrastructure Access Cctv	0.00	0.00	0.00	0.00	0.0%
594 35 63 13	Collector/Int Syst Flow	0.00	0.00	0.00	0.00	0.0%
594 35 63 14	Ex4b Pioneer Highway	0.00	0.00	0.00	0.00	0.0%
594 35 63 15	Ex10b 80th Easement Sewer	0.00	0.00	0.00	0.00	0.0%
594 35 63 16	Pioneer/Cedarhome To 267th	0.00	0.00	0.00	0.00	0.0%
594 35 63 17	Basin 1 Pipe Eval/Repair/Replace	0.00	0.00	0.00	0.00	0.0%
594 35 63 18	Ex 10a 261st Street	0.00	0.00	0.00	0.00	0.0%
594 35 63 19	Viking Way Sewer Improve	0.00	0.00	0.00	0.00	0.0%
594 35 63 20	90th Street Sewer Improve	0.00	0.00	0.00	0.00	0.0%
594 35 63 21	Pioneer Hwy Swr Main Repl	0.00	0.00	0.00	0.00	0.0%
594 35 63 22	72nd SMR	0.00	0.00	0.00	0.00	0.0%
594 35 63 23	SR 532 @ 64th Extension	0.00	0.00	0.00	0.00	0.0%
594 35 63 24	271st (94th - 99th)	0.00	0.00	0.00	0.00	0.0%
594 35 63 25	270th (94th - 96th)	0.00	0.00	0.00	0.00	0.0%
594 35 63 26	Sheetpile Walls (50/50 W Drainage)	0.00	0.00	0.00	0.00	0.0%
594 35 63 27	Misc Pipe Replacement (EX1)	0.00	0.00	0.00	0.00	0.0%
594 35 63 28	Collector/Int Flow Monitor & Video(Ex2)	0.00	0.00	0.00	0.00	0.0%
594 35 63 29	Main Lift Station Upgrades	850,000.00	173,794.79	403,098.30	446,901.70	47.4%
594 35 63 31	Sewer Plant Improvements	0.00	0.00	0.00	0.00	0.0%
594 35 63 32	Pioneer 77th-267th	0.00	0.00	0.00	0.00	0.0%
594 35 63 33	UV Energy Efficiency Upgrades	0.00	0.00	0.00	0.00	0.0%
594 35 63 34	272nd/101st-99th(Ex13)	0.00	0.00	0.00	0.00	0.0%
594 35 63 35	Upper Pioneer Hwy/85th-CedarhomeDesign	0.00	0.00	0.00	0.00	0.0%
594 35 63 36	Lower Pioneer Hwy (Ex18)	0.00	0.00	0.00	0.00	0.0%
594 35 63 37	UV Disinfection	0.00	0.00	0.00	0.00	0.0%
594 35 63 38	Church Creek Collection System (Ex5A)	1,025,000.00	4,673.43	6,686.04	1,018,313.96	0.7%
594 35 63 39	72nd Ave & 261st Interceptor	0.00	0.00	0.00	0.00	0.0%
594 35 63 40	Grit Removal Unit Install (EX9)	0.00	0.00	0.00	0.00	0.0%
594 35 63 41	Telemetry System Upgrade	0.00	0.00	0.00	0.00	0.0%
594 35 64 01	Telemetry Equipment	0.00	0.00	0.00	0.00	0.0%
594 35 64 32	Pioneer 77th - 267th	0.00	0.00	0.00	0.00	0.0%
594 35 64 33	Smoke Testing/Camera/Flow Meter Basin 1	0.00	0.00	0.00	0.00	0.0%
594 35 65 09	Ex3c Basin4a Grav Main Replm	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		4,605,000.00	180,939.24	424,646.54	4,180,353.46	9.2%
597 Interfund Transfers						
597 00 35 00	Trsfr To 305	0.00	0.00	0.00	0.00	0.0%
597 04 11 03	Transfer To Street Constr	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 41

403 Sewer Construction Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
999 Ending Balance						
508 31 04 03	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 51 04 03	Assigned End Cash & Invest	7,349.00	0.00	0.00	7,349.00	0.0%
999 Ending Balance		7,349.00	0.00	0.00	7,349.00	0.0%
Fund Expenditures:		4,612,349.00	180,939.24	424,646.54	4,187,702.46	9.2%
Fund Excess/(Deficit):		561,367.15	(177,461.17)	4,697,541.03		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 42

405 Sewer Plant Investment Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 05	Assigned Beg Cash & Invest	387,698.26	0.00	387,698.26	0.00	100.0%
308 Beginning Balances		387,698.26	0.00	387,698.26	0.00	100.0%

360 Misc Revenues

361 11 04 05	State Pool/cd Interest	5,000.00	281.06	531.14	4,468.86	10.6%
368 10 04 05	Plant Investment Fees	150,000.00	0.00	15,438.00	134,562.00	10.3%
360 Misc Revenues		155,000.00	281.06	15,969.14	139,030.86	10.3%

Fund Revenues:	542,698.26	281.06	403,667.40	139,030.86	74.4%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 04 01	Trfr Out To Pwtfl (401)	0.00	0.00	0.00	0.00	0.0%
597 00 04 03	Transfer To Sewer Constructi	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 51 04 05	Assigned End Cash & Invest	294,510.00	0.00	0.00	294,510.00	0.0%
999 Ending Balance		294,510.00	0.00	0.00	294,510.00	0.0%

Fund Expenditures:	294,510.00	0.00	0.00	294,510.00	0.0%
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Fund Excess/(Deficit):	248,188.26	281.06	403,667.40
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 43

410 Drainage Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 10	Assigned Beg Cash & Invest	663,433.49	0.00	663,433.49	0.00	100.0%
308 Beginning Balances		663,433.49	0.00	663,433.49	0.00	100.0%

340 Charges For Services

343 10 00 00	Drainage Service Charges	1,258,000.00	114,088.50	345,936.13	912,063.87	27.5%
343 10 00 10	Drainage - Other Fees	200.00	0.00	0.00	200.00	0.0%
343 10 10 00	Drainage Service Surcharge	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		1,258,200.00	114,088.50	345,936.13	912,263.87	27.5%

360 Misc Revenues

359 90 51 02	Late Penalties	0.00	644.67	2,465.77	(2,465.77)	0.0%
361 11 04 10	State Pool/cd Interest	5,100.00	538.87	964.47	4,135.53	18.9%
369 91 41 00	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.0%
388 10 00 02	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		5,100.00	1,183.54	3,430.24	1,669.76	67.3%

380 Non Revenues

389 36 00 00	B & O Tax	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	1,926,733.49	115,272.04	1,012,799.86	913,933.63	52.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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531 Natural Resources

531 50 10 00	Salaries & Wages	294,181.00	13,441.79	43,943.04	250,237.96	14.9%
531 50 11 00	Overtime	2,019.00	130.84	910.34	1,108.66	45.1%
531 50 20 00	Social Security	24,144.00	1,035.54	3,422.62	20,721.38	14.2%
531 50 21 00	Retirement	31,363.00	1,567.17	5,103.86	26,259.14	16.3%
531 50 22 00	Medical Benefits	68,428.00	3,429.38	10,928.61	57,499.39	16.0%
531 50 23 00	L & I	3,432.00	0.00	466.55	2,965.45	13.6%
531 50 24 00	Unemployment & PFMLA	592.00	0.00	100.43	491.57	17.0%
531 50 31 00	Supplies	6,500.00	77.18	1,026.61	5,473.39	15.8%
531 50 31 03	Uniforms	1,050.00	0.00	567.47	482.53	54.0%
531 50 32 00	Fuel	5,500.00	311.37	805.48	4,694.52	14.6%
531 50 35 00	Small Equipment	2,500.00	0.00	0.00	2,500.00	0.0%
531 50 41 00	Professional Services	29,140.00	2,468.66	5,050.89	24,089.11	17.3%
531 50 42 00	Communications	1,500.00	80.51	161.02	1,338.98	10.7%
531 50 43 00	Permits	600.00	0.00	0.00	600.00	0.0%
531 50 45 00	Rentals	10,500.00	1.80	127.56	10,372.44	1.2%
531 50 46 00	Insurance	9,754.00	0.00	19,280.00	(9,526.00)	197.7%
531 50 47 00	Utilities	10,000.00	1,066.81	2,745.15	7,254.85	27.5%
531 50 48 00	Repairs And Maintenance	30,000.00	0.00	19,271.49	10,728.51	64.2%
531 50 48 01	Drainage System Maintenance	0.00	0.00	0.00	0.00	0.0%
531 50 49 00	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
531 50 49 01	B & O Tax	12,000.00	1,938.36	5,252.78	6,747.22	43.8%
531 50 49 03	Meetings, Training & Travel	1,000.00	0.00	0.00	1,000.00	0.0%
531 50 49 05	Credit Card Bank Fees	4,000.00	737.97	1,694.74	2,305.26	42.4%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 44

410 Drainage Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
531 Natural Resources					
531 50 49 50 Interfund Payment For Servic	82,346.00	37,875.00	37,875.00	44,471.00	46.0%
531 Natural Resources	630,549.00	64,162.38	158,733.64	471,815.36	25.2%
580 Non Expenditures					
589 36 00 00 B & O Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service					
591 31 78 01 SnoCo PW Assist Fund Princ	125,000.00	0.00	0.00	125,000.00	0.0%
592 31 83 01 SnoCo PW Assist Fund Interest	5,000.00	0.00	0.00	5,000.00	0.0%
591 Debt Service	130,000.00	0.00	0.00	130,000.00	0.0%
594 Capital Expenditures					
594 38 64 01 Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers					
597 00 42 20 Transfer To WCF (422)	0.00	0.00	0.00	0.00	0.0%
597 01 04 11 Transfer To DCF (411)	0.00	0.00	0.00	0.00	0.0%
597 01 04 57 Transfer To Equip Replacemen	0.00	0.00	0.00	0.00	0.0%
597 03 04 58 Trsfr To 458 Equip Repl	48,041.00	12,010.00	12,010.00	36,031.00	25.0%
597 04 01 07 Transfer To Equip Res (107)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	48,041.00	12,010.00	12,010.00	36,031.00	25.0%
999 Ending Balance					
508 51 04 10 Assigned End Cash & Invest	927,538.00	0.00	0.00	927,538.00	0.0%
999 Ending Balance	927,538.00	0.00	0.00	927,538.00	0.0%
Fund Expenditures:	1,736,128.00	76,172.38	170,743.64	1,565,384.36	9.8%
Fund Excess/(Deficit):	190,605.49	39,099.66	842,056.22		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 45

411 Drainage Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 04 11 Restricted Beg Cash & Invest	47,386.00	0.00	47,386.00	0.00	100.0%
308 51 04 11 Assigned Beg Cash & Invest	802,548.16	0.00	802,548.16	0.00	100.0%
308 Beginning Balances	849,934.16	0.00	849,934.16	0.00	100.0%

330 Intergovernmental Revenues

333 97 03 60 FEMA	0.00	0.00	0.00	0.00	0.0%
334 01 80 00 State Fema	0.00	0.00	0.00	0.00	0.0%
334 03 10 01 Department Of Ecology	0.00	0.00	0.00	0.00	0.0%
334 04 20 11 DOC - Stormwater Separation Grant	0.00	0.00	0.00	0.00	0.0%
334 04 20 12 DOC - Berm 532	0.00	0.00	0.00	0.00	0.0%
334 04 20 13 DOC-Sheet Pile Walls	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%

340 Charges For Services

343 10 04 11 Drainage Connection Fees	12,000.00	0.00	0.00	12,000.00	0.0%
343 10 04 12 Drainage Development Fee	0.00	0.00	0.00	0.00	0.0%
345 14 00 00 Drainage Services - Stilly Tribe	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services	12,000.00	0.00	0.00	12,000.00	0.0%

360 Misc Revenues

361 11 04 11 State Pool/cd Interest	3,000.00	598.74	1,148.19	1,851.81	38.3%
369 40 00 11 Judgments And Settlements	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues	3,000.00	598.74	1,148.19	1,851.81	38.3%

380 Non Revenues

381 10 00 02 Interfund Loans Received	0.00	0.00	0.00	0.00	0.0%
382 20 04 11 Retainage	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

390 Other Revenues

391 20 04 11 Revenue Bond Proceeds	1,000,000.00	0.00	0.00	1,000,000.00	0.0%
391 80 00 01 Intergovtl Loan Sno-Co	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	1,000,000.00	0.00	0.00	1,000,000.00	0.0%

397 Interfund Transfers

397 01 04 10 Transfer From Drainage (410)	0.00	0.00	0.00	0.00	0.0%
397 02 04 12 Transfer In From Drainage PIF	0.00	0.00	0.00	0.00	0.0%
397 10 00 01 Transfer In From Gen Fund	564,000.00	141,000.00	141,000.00	423,000.00	25.0%
397 Interfund Transfers	564,000.00	141,000.00	141,000.00	423,000.00	25.0%

Fund Revenues:	2,428,934.16	141,598.74	992,082.35	1,436,851.81	40.8%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 46

411 Drainage Construction Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures					
581 20 00 02 Interfund Loan Principal Payback	0.00	0.00	0.00	0.00	0.0%
582 20 04 11 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
592 38 82 02 Interfund Loan Interest	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 31 63 01 Irvine Slough Stormwtr Sep & Pump Station	2,550,000.00	10,718.50	10,718.50	2,539,281.50	0.4%
594 31 63 02 SR 532 Flood Berm	0.00	0.00	0.00	0.00	0.0%
594 31 63 17 101st,102nd,103rd Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 41 24 Drainage Rate Study	0.00	0.00	0.00	0.00	0.0%
594 38 63 00 Improvements	0.00	0.00	0.00	0.00	0.0%
594 38 63 03 Florence Rd Drainage	0.00	0.00	0.00	0.00	0.0%
594 38 63 04 Sd-6 Seven Tube Tide Gate Re	0.00	0.00	0.00	0.00	0.0%
594 38 63 05 Retention Pond Improvements	0.00	0.00	0.00	0.00	0.0%
594 38 63 06 Enclose Ditch Lovers' Lane	0.00	0.00	0.00	0.00	0.0%
594 38 63 07 Flood By-Pass WWTP Lagoon	0.00	0.00	0.00	0.00	0.0%
594 38 63 08 Irvine Slough Erosion Control	0.00	0.00	0.00	0.00	0.0%
594 38 63 09 270th Drainage	0.00	0.00	0.00	0.00	0.0%
594 38 63 10 85th Drainage (Pioneer Hwy To 276th)	0.00	0.00	0.00	0.00	0.0%
594 38 63 11 Stormwater Separation	0.00	0.00	0.00	0.00	0.0%
594 38 63 12 270th (Florence To 88th)	0.00	0.00	0.00	0.00	0.0%
594 38 63 13 Sheetpile Walls (50/50 W Sewer)	0.00	0.00	0.00	0.00	0.0%
594 38 63 14 Flood Wall	564,000.00	0.00	0.00	564,000.00	0.0%
594 38 63 15 270th Street (Florence To 88th)	0.00	0.00	0.00	0.00	0.0%
594 38 63 16 Fort Freeberg - FEMA	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	3,114,000.00	10,718.50	10,718.50	3,103,281.50	0.3%

597 Interfund Transfers

597 00 04 05 Trsfer To 305	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 31 04 11 Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 51 04 11 Assigned End Cash & Invest	688,482.00	0.00	0.00	688,482.00	0.0%
999 Ending Balance	688,482.00	0.00	0.00	688,482.00	0.0%

Fund Expenditures:	3,802,482.00	10,718.50	10,718.50	3,791,763.50	0.3%
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Fund Excess/(Deficit):	(1,373,547.84)	130,880.24	981,363.85		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 47

412 Drainage Plant Investment Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 12	Assigned Beg Cash & Invest	57,349.26	0.00	57,349.26	0.00	100.0%
308 Beginning Balances		57,349.26	0.00	57,349.26	0.00	100.0%

360 Misc Revenues

361 11 04 12	State Pool/cd Interest	700.00	40.40	73.91	626.09	10.6%
368 10 04 12	Plant Investment Fees	80,000.00	0.00	0.00	80,000.00	0.0%
360 Misc Revenues		80,700.00	40.40	73.91	80,626.09	0.1%

Fund Revenues:	138,049.26	40.40	57,423.17	80,626.09	41.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 02 01 03	Transfer Out To Streets Const (103)	40,500.00	10,125.00	10,125.00	30,375.00	25.0%
597 02 04 11	Transfer Out Drainage Const	0.00	0.00	0.00	0.00	0.0%
597 02 42 20	Transfer Out WCF (422)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		40,500.00	10,125.00	10,125.00	30,375.00	25.0%

999 Ending Balance

508 51 04 12	Assigned End Cash & Invest	78,346.00	0.00	0.00	78,346.00	0.0%
999 Ending Balance		78,346.00	0.00	0.00	78,346.00	0.0%

Fund Expenditures:	118,846.00	10,125.00	10,125.00	108,721.00	8.5%
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Fund Excess/(Deficit):	19,203.26	(10,084.60)	47,298.17
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 48

421 Water Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 21	Assigned Beg Cash & Invest	1,096,615.91	0.00	1,096,615.91	0.00	100.0%
308 Beginning Balances		1,096,615.91	0.00	1,096,615.91	0.00	100.0%

340 Charges For Services

343 40 00 21	Water - Other Fees	7,000.00	169.39	(1,479.42)	8,479.42	21.1%
343 40 04 21	Water Service Charges	2,150,000.00	189,938.35	618,389.46	1,531,610.54	28.8%
340 Charges For Services		2,157,000.00	190,107.74	616,910.04	1,540,089.96	28.6%

360 Misc Revenues

359 90 51 00	Late Penalties	40,000.00	1,396.21	6,112.94	33,887.06	15.3%
361 11 04 21	State Pool/cd Interest	22,000.00	890.69	5,811.57	16,188.43	26.4%
369 91 04 21	Miscellaneous	200.00	0.00	0.00	200.00	0.0%
398 10 04 21	Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		62,200.00	2,286.90	11,924.51	50,275.49	19.2%

380 Non Revenues

389 34 00 00	PUT Tax	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 01	Transfer In From GF (hydrants)	100,000.00	25,000.00	25,000.00	75,000.00	25.0%
397 00 04 23	Transfer In From Cederhome PIF(423)	10,000.00	2,500.00	2,500.00	7,500.00	25.0%
397 00 04 24	Trfr From Water Plant Inv 42	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		110,000.00	27,500.00	27,500.00	82,500.00	25.0%

Fund Revenues:	3,425,815.91	219,894.64	1,752,950.46	1,672,865.45	51.2%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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534 Water Utilities

534 80 10 00	Salaries & Wages	612,206.00	36,626.89	108,354.53	503,851.47	17.7%
534 80 11 00	Overtime	7,640.00	175.88	477.38	7,162.62	6.2%
534 80 20 00	Social Security	48,423.00	2,808.81	8,305.98	40,117.02	17.2%
534 80 21 00	Retirement	75,973.00	4,191.89	12,205.24	63,767.76	16.1%
534 80 22 00	Medical Benefits	160,818.00	11,124.68	29,412.48	131,405.52	18.3%
534 80 23 00	L & I	6,072.00	0.00	1,059.83	5,012.17	17.5%
534 80 24 00	Unemployment & PFMLA	1,109.00	0.00	223.16	885.84	20.1%
534 80 31 00	Supplies	40,000.00	12,900.61	13,473.19	26,526.81	33.7%
534 80 31 05	Uniforms	4,200.00	686.77	2,159.66	2,040.34	51.4%
534 80 31 08	Chemicals	7,500.00	2,743.07	3,797.98	3,702.02	50.6%
534 80 32 00	Fuel	12,000.00	939.47	1,567.10	10,432.90	13.1%
534 80 35 00	Small Equipment	8,000.00	0.00	0.00	8,000.00	0.0%
534 80 35 01	Meters/installs	20,000.00	0.00	0.00	20,000.00	0.0%
534 80 41 00	Professional Services	88,300.00	8,441.93	21,382.43	66,917.57	24.2%
534 80 42 00	Communications	7,500.00	381.03	1,481.40	6,018.60	19.8%
534 80 43 00	Permits	5,500.00	0.00	4,575.20	924.80	83.2%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 49

421 Water Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
534 Water Utilities					
534 80 44 00 Advertising	500.00	0.00	0.00	500.00	0.0%
534 80 45 00 Rentals	2,500.00	95.27	386.74	2,113.26	15.5%
534 80 46 00 Insurance	32,641.00	0.00	38,558.00	(5,917.00)	118.1%
534 80 47 00 Utilities	86,000.00	6,318.58	14,058.79	71,941.21	16.3%
534 80 48 00 Repair/maintenance	55,000.00	825.64	11,564.60	43,435.40	21.0%
534 80 49 01 B & O Tax	95,000.00	11,158.22	30,053.57	64,946.43	31.6%
534 80 49 05 Credit Card Bank Fees	11,000.00	1,440.86	3,678.52	7,321.48	33.4%
534 80 49 06 Dues	1,100.00	0.00	18.20	1,081.80	1.7%
534 80 49 09 Meetings, Training & Travel	7,000.00	426.47	426.47	6,573.53	6.1%
534 80 49 80 Interfund Payments For Servi	211,709.00	74,743.00	74,743.00	136,966.00	35.3%
534 Water Utilities	1,607,691.00	176,029.07	381,963.45	1,225,727.55	23.8%

580 Non Expenditures

582 34 72 00 2011 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
588 10 00 01 Prior Period Adjustment	0.00	0.00	0.00	0.00	0.0%
589 34 00 00 PUT Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

591 Debt Service

591 34 78 01 Pwtf Principal - Water Imprv	0.00	0.00	0.00	0.00	0.0%
591 34 78 02 Pwtf Principal-emerg'cy Repa	0.00	0.00	0.00	0.00	0.0%
591 34 78 03 Pwtf Principal-cedarhome Rsr	139,519.00	0.00	0.00	139,519.00	0.0%
591 34 78 04 Pwtf Princ Water Trtmnt Plan	172,385.00	0.00	0.00	172,385.00	0.0%
591 34 78 05 Pwtf Princ - Water Comp Plan	0.00	0.00	0.00	0.00	0.0%
591 34 78 06 2019 Revenue Bond Principal	133,000.00	0.00	0.00	133,000.00	0.0%
592 34 83 03 Pwtf Interest - Water Imprvt	0.00	0.00	0.00	0.00	0.0%
592 34 83 04 Pwtf Interest-emergency Repair	0.00	0.00	0.00	0.00	0.0%
592 34 83 05 Pwtf Interest-cedarhome Rsrv	2,790.00	0.00	0.00	2,790.00	0.0%
592 34 83 06 Pwtf Int Water Trtmnt Plant	4,310.00	0.00	0.00	4,310.00	0.0%
592 34 83 07 2011 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.0%
592 34 83 09 2019 Revenue Bond Interest	77,596.00	0.00	0.00	77,596.00	0.0%
591 Debt Service	529,600.00	0.00	0.00	529,600.00	0.0%

594 Capital Expenditures

594 34 64 02 Machinery & Equipment	25,000.00	0.00	0.00	25,000.00	0.0%
594 Capital Expenditures	25,000.00	0.00	0.00	25,000.00	0.0%

597 Interfund Transfers

597 00 04 22 Trfr For System Rplcmnt-(422	0.00	0.00	0.00	0.00	0.0%
597 00 04 59 Transfer To Water Equip REs	73,616.00	18,404.00	18,404.00	55,212.00	25.0%
597 02 04 57 Transfer To Equip Replacemen	0.00	0.00	0.00	0.00	0.0%
597 10 04 51 Transfer To WS Bond Res (451)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	73,616.00	18,404.00	18,404.00	55,212.00	25.0%

999 Ending Balance

508 51 04 21 Assigned End Cash & Invest	926,184.00	0.00	0.00	926,184.00	0.0%
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 50

421 Water Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
999 Ending Balance					
999 Ending Balance	926,184.00	0.00	0.00	926,184.00	0.0%
Fund Expenditures:	3,162,091.00	194,433.07	400,367.45	2,761,723.55	12.7%
Fund Excess/(Deficit):	263,724.91	25,461.57	1,352,583.01		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 51

422 Water Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 04 22 Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 51 04 22 Assigned Beg Cash & Invest	2,315,698.19	0.00	2,315,698.19	0.00	100.0%
308 Beginning Balances	2,315,698.19	0.00	2,315,698.19	0.00	100.0%

340 Charges For Services

343 40 00 00 Water Connection Fees	36,000.00	0.00	600.00	35,400.00	1.7%
340 Charges For Services	36,000.00	0.00	600.00	35,400.00	1.7%

360 Misc Revenues

361 11 04 22 State Pool/cd Interest	8,800.00	1,625.63	3,144.29	5,655.71	35.7%
369 91 04 22 Miscellaneous	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues	8,800.00	1,625.63	3,144.29	5,655.71	35.7%

380 Non Revenues

382 20 04 22 Retainage	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

390 Other Revenues

391 20 04 22 Revenue Bond Proceeds	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 04 21 Transfer In From Water Fund	0.00	0.00	0.00	0.00	0.0%
397 01 04 24 Trfr In From Water Plant Inv	0.00	0.00	0.00	0.00	0.0%
397 01 41 00 Transfer In From Drainage	0.00	0.00	0.00	0.00	0.0%
397 01 41 20 Transfer In From DCF (412)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	2,360,498.19	1,625.63	2,319,442.48	41,055.71	98.3%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures					
582 20 04 22 Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 34 41 00 Professional Services	0.00	0.00	0.00	0.00	0.0%
594 34 41 05 Water System Plan Update	258,000.00	11,064.20	22,738.68	235,261.32	8.8%
594 34 41 19 Water Rate Study	0.00	0.00	0.00	0.00	0.0%
594 34 41 20 F4 Ch Well Water Right Trsfr	0.00	0.00	0.00	0.00	0.0%
594 34 41 21 M1 Devel System Wide Flushin	0.00	0.00	0.00	0.00	0.0%
594 34 41 22 M2 Dist System Corrosion Stu	0.00	0.00	0.00	0.00	0.0%
594 34 41 23 Water Use Efficiency Program	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 52

422 Water Construction Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures						
594 34 41 25	Cross Connection Control Program	0.00	0.00	0.00	0.00	0.0%
594 34 63 00	Improvements	0.00	0.00	0.00	0.00	0.0%
594 34 63 06	Pz-1 297 Zone To 400 Zone	0.00	0.00	0.00	0.00	0.0%
594 34 63 13	Wm13 16" 84th Dr To Tc Foods	0.00	0.00	0.00	0.00	0.0%
594 34 63 16	Bryant Well #3 (2011 Bond)	0.00	0.00	0.00	0.00	0.0%
594 34 63 17	F9 Hatt Slough Collection Bo	0.00	0.00	0.00	0.00	0.0%
594 34 63 18	Waterline Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 63 19	City Valve Repair	0.00	0.00	0.00	0.00	0.0%
594 34 63 20	Wsdot Utility Relocation	0.00	0.00	0.00	0.00	0.0%
594 34 63 21	Water Main Upgrd 267th Pione	0.00	0.00	0.00	0.00	0.0%
594 34 63 22	Bryant Well Treatment Facili	0.00	0.00	0.00	0.00	0.0%
594 34 63 23	Bailey Reservoir Altitude Va	0.00	0.00	0.00	0.00	0.0%
594 34 63 24	Cross Connection Control Prg	0.00	0.00	0.00	0.00	0.0%
594 34 63 25	Pioneer Hwy (64th-72nd) Water Main	0.00	0.00	0.00	0.00	0.0%
594 34 63 26	Cedar Home Well (Pipe/Bldg)	0.00	0.00	0.00	0.00	0.0%
594 34 63 27	Knittle Res. Sensors	0.00	0.00	0.00	0.00	0.0%
594 34 63 28	PZI - 125 & 242 To 245	0.00	0.00	0.00	0.00	0.0%
594 34 63 29	Bailey Res To Hatt Slough Telemetry	0.00	0.00	0.00	0.00	0.0%
594 34 63 30	Wellhead Protection Program	0.00	0.00	0.00	0.00	0.0%
594 34 63 31	Bryant Well #2 Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 63 32	PZ-2	0.00	0.00	0.00	0.00	0.0%
594 34 63 33	F11 Hatt Slough Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 63 34	WMR 52 98th Ave	0.00	0.00	0.00	0.00	0.0%
594 34 63 35	SR 532 @ 64th Ext Water	0.00	0.00	0.00	0.00	0.0%
594 34 63 36	Pressure Relief Valve - Zone 245	0.00	0.00	0.00	0.00	0.0%
594 34 63 37	Knittle Res #2 Recoating	0.00	0.00	0.00	0.00	0.0%
594 34 63 39	92nd Ave Water Main	0.00	0.00	0.00	0.00	0.0%
594 34 63 40	270th Street (Florence To 88th)	0.00	0.00	0.00	0.00	0.0%
594 34 63 41	Cedarhome Well Pump	0.00	0.00	0.00	0.00	0.0%
594 34 63 42	Viking Way Water Main	0.00	0.00	0.00	0.00	0.0%
594 34 63 43	Long Term Water Supply Study	0.00	0.00	0.00	0.00	0.0%
594 34 63 44	Decommision Fure Well	0.00	0.00	0.00	0.00	0.0%
594 34 63 45	Bryant Well Monitor	0.00	0.00	0.00	0.00	0.0%
594 34 63 46	297 Zone Reservoir Construction	0.00	0.00	0.00	0.00	0.0%
594 34 63 47	Telemetry Upgrades	180,000.00	0.00	0.00	180,000.00	0.0%
594 34 64 01	Water Meter Replacement Program	5,000.00	0.00	0.00	5,000.00	0.0%
594 34 64 04	Cedarhome Generator	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		443,000.00	11,064.20	22,738.68	420,261.32	5.1%
597 Interfund Transfers						
597 00 03 05	Trsfr To 305	0.00	0.00	0.00	0.00	0.0%
597 03 01 03	Transfer Out To Streets Const (103)	0.00	0.00	0.00	0.00	0.0%
597 04 21 03	Transfer To Street Construc	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 53

422 Water Construction Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
999 Ending Balance						
508 31 04 22	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 51 04 22	Assigned End Cash & Invest	1,614,245.00	0.00	0.00	1,614,245.00	0.0%
999 Ending Balance		1,614,245.00	0.00	0.00	1,614,245.00	0.0%
Fund Expenditures:		2,057,245.00	11,064.20	22,738.68	2,034,506.32	1.1%
Fund Excess/(Deficit):		303,253.19	(9,438.57)	2,296,703.80		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 54

423 Cedar Home Plant Investment

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 23	Assigned Beg Cash & Invest	337,253.02	0.00	337,253.02	0.00	100.0%
308 Beginning Balances		337,253.02	0.00	337,253.02	0.00	100.0%

360 Misc Revenues

361 11 04 23	State Pool/cd Interest	2,100.00	237.58	454.17	1,645.83	21.6%
368 10 04 23	Plant Investment Fees	10,000.00	0.00	0.00	10,000.00	0.0%
360 Misc Revenues		12,100.00	237.58	454.17	11,645.83	3.8%

380 Non Revenues

382 80 04 23	Pwtf Loan Proceeds	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	349,353.02	237.58	337,707.19	11,645.83	96.7%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 34 63 01	Cedarhome Reservoir Constr.	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 02 04 21	Transfer Out Water Oper (421	10,000.00	2,500.00	2,500.00	7,500.00	25.0%
597 Interfund Transfers		10,000.00	2,500.00	2,500.00	7,500.00	25.0%

999 Ending Balance

508 51 04 23	Assigned End Cash & Invest	136,665.00	0.00	0.00	136,665.00	0.0%
999 Ending Balance		136,665.00	0.00	0.00	136,665.00	0.0%

Fund Expenditures:	146,665.00	2,500.00	2,500.00	144,165.00	1.7%
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Fund Excess/(Deficit):	202,688.02	(2,262.42)	335,207.19
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 55

424 Water Plant Investment Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 24	Assigned Beg Cash & Invest	740,970.18	0.00	740,970.18	0.00	100.0%
308 Beginning Balances		740,970.18	0.00	740,970.18	0.00	100.0%

360 Misc Revenues

361 11 04 24	State Pool/cd Interest	5,000.00	521.98	997.71	4,002.29	20.0%
368 10 04 24	Plant Investment Fees	200,000.00	0.00	0.00	200,000.00	0.0%
360 Misc Revenues		205,000.00	521.98	997.71	204,002.29	0.5%

Fund Revenues:	945,970.18	521.98	741,967.89	204,002.29	78.4%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 04 21	Trfr Out Water Oper (421)	0.00	0.00	0.00	0.00	0.0%
597 01 04 22	Transfer To Water Const. (42)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 51 04 24	Assigned End Cash & Invest	888,801.00	0.00	0.00	888,801.00	0.0%
999 Ending Balance		888,801.00	0.00	0.00	888,801.00	0.0%

Fund Expenditures:	888,801.00	0.00	0.00	888,801.00	0.0%
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Fund Excess/(Deficit):	57,169.18	521.98	741,967.89
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 56

451 Water Bond Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 04 51	Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		0.00	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 04 51	State Pool/cd Interest	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		0.00	0.00	0.00	0.00	0.0%

390 Other Revenues

391 20 04 51	Revenue Bond Proceeds	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 04 01	Transfer In From Sewer (401)	0.00	0.00	0.00	0.00	0.0%
397 10 04 21	Transfer From Water (421)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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591 Debt Service

591 34 72 01	2011 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
591 34 72 02	2019 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
592 34 83 08	2011 Rev Bond Interest & Debt Cost	0.00	0.00	0.00	0.00	0.0%
592 34 83 10	2019 Rev Bond Interest & Debt Cost	0.00	0.00	0.00	0.00	0.0%
591 Debt Service		0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 31 04 51	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00	0.00
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 57

452 Sewer Bond Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 04 52	Restricted Beg Cash & Invest	0.00	0.00	0.00	0.00	0.0%
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308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
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360 Misc Revenues

361 11 04 52	State Pool/cd Interest	0.00	0.00	0.00	0.00	0.0%
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360 Misc Revenues	0.00	0.00	0.00	0.00	0.0%
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Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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999 Ending Balance

508 31 04 52	Restricted End Cash & Invest	0.00	0.00	0.00	0.00	0.0%
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999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00	0.00
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 58

457 Sewer Equipment Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 57	Assigned Beg Cash & Invest	661,121.73	0.00	661,121.73	0.00	100.0%
308 Beginning Balances		661,121.73	0.00	661,121.73	0.00	100.0%

360 Misc Revenues

361 11 04 57	State Pool/cd Interest	7,200.00	465.72	890.89	6,309.11	12.4%
369 91 04 57	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		7,200.00	465.72	890.89	6,309.11	12.4%

390 Other Revenues

395 10 04 57	Proceeds From Sale Of Assets	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 04 10	Transfer In From Drainage	0.00	0.00	0.00	0.00	0.0%
397 00 04 21	Transfer In From Water	0.00	0.00	0.00	0.00	0.0%
397 01 04 01	Transfer In From Sewer	105,211.00	26,303.00	26,303.00	78,908.00	25.0%
397 Interfund Transfers		105,211.00	26,303.00	26,303.00	78,908.00	25.0%

Fund Revenues:	773,532.73	26,768.72	688,315.62	85,217.11	89.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 35 64 02	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 51 04 57	Assigned End Cash & Invest	677,338.00	0.00	0.00	677,338.00	0.0%
999 Ending Balance		677,338.00	0.00	0.00	677,338.00	0.0%

Fund Expenditures:	677,338.00	0.00	0.00	677,338.00	0.0%
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Fund Excess/(Deficit):	96,194.73	26,768.72	688,315.62
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 59

458 Drainage Equipment Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 58	Assigned Beg Cash & Invest	286,290.66	0.00	286,290.66	0.00	100.0%
	308 Beginning Balances	286,290.66	0.00	286,290.66	0.00	100.0%

360 Misc Revenues

361 11 04 58	State Pool/cd Interest	3,600.00	201.67	387.16	3,212.84	10.8%
	360 Misc Revenues	3,600.00	201.67	387.16	3,212.84	10.8%

390 Other Revenues

395 10 04 58	Proceeds From Sale Of Assets	0.00	0.00	0.00	0.00	0.0%
	390 Other Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 03 04 10	Trfr In From Drainage	48,041.00	12,010.00	12,010.00	36,031.00	25.0%
	397 Interfund Transfers	48,041.00	12,010.00	12,010.00	36,031.00	25.0%

Fund Revenues:	337,931.66	12,211.67	298,687.82	39,243.84	88.4%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 31 64 02	Machinery & Equipment	0.00	25,697.77	25,697.77	(25,697.77)	0.0%
	594 Capital Expenditures	0.00	25,697.77	25,697.77	(25,697.77)	0.0%

999 Ending Balance

508 51 04 58	Assigned End Cash & Invest	339,620.00	0.00	0.00	339,620.00	0.0%
	999 Ending Balance	339,620.00	0.00	0.00	339,620.00	0.0%

Fund Expenditures:	339,620.00	25,697.77	25,697.77	313,922.23	7.6%
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Fund Excess/(Deficit):	(1,688.34)	(13,486.10)	272,990.05
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 60

459 Water Equipment Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 59	Assigned Beg Cash & Invest	431,010.22	0.00	431,010.22	0.00	100.0%
308 Beginning Balances		431,010.22	0.00	431,010.22	0.00	100.0%

360 Misc Revenues

361 11 04 59	State Pool/cd Interest	2,600.00	303.64	580.99	2,019.01	22.3%
360 Misc Revenues		2,600.00	303.64	580.99	2,019.01	22.3%

390 Other Revenues

395 10 04 59	Proceeds From Sale Of Assets	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 02 04 21	Transfer In From Water (421)	73,616.00	18,404.00	18,404.00	55,212.00	25.0%
397 Interfund Transfers		73,616.00	18,404.00	18,404.00	55,212.00	25.0%

Fund Revenues:	507,226.22	18,707.64	449,995.21	57,231.01	88.7%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 34 64 03	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 51 04 59	Assigned End Cash & Invest	499,290.00	0.00	0.00	499,290.00	0.0%
999 Ending Balance		499,290.00	0.00	0.00	499,290.00	0.0%

Fund Expenditures:	499,290.00	0.00	0.00	499,290.00	0.0%
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Fund Excess/(Deficit):	7,936.22	18,707.64	449,995.21
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 11:56:50 Date: 04/14/2022

Page: 61

630 Agency Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 06 30	Restricted Beg Cash & Invest	55.56	0.00	55.56	0.00	100.0%
308 Beginning Balances		55.56	0.00	55.56	0.00	100.0%

380 Non Revenues

389 10 00 00	Customer Deposits DONOTUSE	0.00	0.00	0.00	0.00	0.0%
389 20 00 00	Retainage DONOTUSE	0.00	0.00	0.00	0.00	0.0%
389 30 00 02	Gun Permits	0.00	843.25	2,588.25	(2,588.25)	0.0%
389 30 00 03	Building Fee St. Surcharge	0.00	106.50	602.00	(602.00)	0.0%
389 30 00 04	Park Sales Tax And Other Sales Tax	0.00	572.93	685.86	(685.86)	0.0%
389 30 00 05	Leasehold Excise Tax	0.00	346.68	616.32	(616.32)	0.0%
380 Non Revenues		0.00	1,869.36	4,492.43	(4,492.43)	0.0%

Fund Revenues:	55.56	1,869.36	4,547.99	(4,492.43)	*****%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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580 Non Expenditures

588 50 06 30	Prior Period Adj Acctging Change	0.00	0.00	0.00	0.00	0.0%
589 10 00 00	Customer Deposits	0.00	0.00	0.00	0.00	0.0%
589 20 00 00	Retainage	0.00	0.00	0.00	0.00	0.0%
589 30 00 02	Gun Permits	0.00	423.25	1,274.50	(1,274.50)	0.0%
589 30 00 03	Building Fee St. Surcharge	0.00	188.00	188.00	(188.00)	0.0%
589 30 00 04	Park Sales Tax And Other Sales Tax	0.00	112.93	112.93	(112.93)	0.0%
589 30 00 05	Leasehold Excise Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures		0.00	724.18	1,575.43	(1,575.43)	0.0%

999 Ending Balance

508 31 06 30	Restricted End Cash & Invest	1,855.00	0.00	0.00	1,855.00	0.0%
999 Ending Balance		1,855.00	0.00	0.00	1,855.00	0.0%

Fund Expenditures:	1,855.00	724.18	1,575.43	279.57	84.9%
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Fund Excess/(Deficit):	(1,799.44)	1,145.18	2,972.56
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Months: 01 To: 03

Time: 11:56:50 Date: 04/14/2022

Page: 62

Fund	Revenue	March	Received		Expenditures	March	Spent	
001 General Fund	11,392,888.89	569,173.53	6,566,657.01	57.6%	8,929,912.00	836,634.07	1,480,057.86	16.6%
101 Street Fund	820,521.87	143,175.48	319,895.00	39.0%	741,125.00	54,772.58	163,981.66	22.1%
102 Street Impact Fee Fund	1,079,878.24	606.69	862,369.71	79.9%	1,025,643.00	0.00	0.00	0.0%
103 Street Construction Fund	4,193,746.58	243,568.26	484,054.89	11.5%	4,449,832.00	67,312.02	131,617.42	3.0%
104 Park And Trail Improvement Fund	4,118,983.64	227,941.01	1,684,912.98	40.9%	3,700,880.00	3,168.75	9,165.00	0.2%
105 Fire Impact Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
106 Park Impact Fees	163,591.73	55.96	79,531.47	48.6%	143,562.00	35,000.00	35,000.00	24.4%
107 Equipment Reserve Fund	712,338.27	39,936.92	589,530.47	82.8%	637,917.00	77,093.37	77,093.37	12.1%
108 Transportation Sales Tax Fund	1,321,099.40	42,204.26	983,831.01	74.5%	1,232,533.00	194,726.00	194,726.00	15.8%
109 Contingency Fund	481,289.04	12,800.02	438,961.28	91.2%	499,624.00	0.00	0.00	0.0%
110 Building Improvement Fund	2,883,986.86	2,019.41	2,871,162.08	99.6%	2,845,919.00	0.00	884.40	0.0%
115 Tourism And Promotion DSC	110,850.68	6,253.77	8,149.32	7.4%	126,408.00	8,853.00	11,447.70	9.1%
120 REET - Capital Improvements	1,503,974.88	27,250.50	1,309,994.30	87.1%	1,241,515.00	50,000.00	50,000.00	4.0%
121 REET - Growth Management	1,676,359.71	27,362.02	1,465,297.29	87.4%	1,417,343.00	136,250.00	136,250.00	9.6%
205 Debt Service Fund	319,535.71	74,520.38	95,596.43	29.9%	318,655.00	0.00	0.00	0.0%
401 Sewer Fund	4,626,934.21	226,710.85	2,689,805.24	58.1%	4,229,309.00	177,434.65	597,751.58	14.1%
403 Sewer Construction Fund	5,173,716.15	3,478.07	5,122,187.57	99.0%	4,612,349.00	180,939.24	424,646.54	9.2%
405 Sewer Plant Investment Fund	542,698.26	281.06	403,667.40	74.4%	294,510.00	0.00	0.00	0.0%
410 Drainage Fund	1,926,733.49	115,272.04	1,012,799.86	52.6%	1,736,128.00	76,172.38	170,743.64	9.8%
411 Drainage Construction Fund	2,428,934.16	141,598.74	992,082.35	40.8%	3,802,482.00	10,718.50	10,718.50	0.3%
412 Drainage Plant Investment Fund	138,049.26	40.40	57,423.17	41.6%	118,846.00	10,125.00	10,125.00	8.5%
421 Water Fund	3,425,815.91	219,894.64	1,752,950.46	51.2%	3,162,091.00	194,433.07	400,367.45	12.7%
422 Water Construction Fund	2,360,498.19	1,625.63	2,319,442.48	98.3%	2,057,245.00	11,064.20	22,738.68	1.1%
423 Cedar Home Plant Investment	349,353.02	237.58	337,707.19	96.7%	146,665.00	2,500.00	2,500.00	1.7%
424 Water Plant Investment Fund	945,970.18	521.98	741,967.89	78.4%	888,801.00	0.00	0.00	0.0%
451 Water Bond Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
452 Sewer Bond Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
457 Sewer Equipment Reserve	773,532.73	26,768.72	688,315.62	89.0%	677,338.00	0.00	0.00	0.0%
458 Drainage Equipment Reserve	337,931.66	12,211.67	298,687.82	88.4%	339,620.00	25,697.77	25,697.77	7.6%
459 Water Equipment Reserve	507,226.22	18,707.64	449,995.21	88.7%	499,290.00	0.00	0.00	0.0%
630 Agency Fund	55.56	1,869.36	4,547.99	8185.7%	1,855.00	724.18	1,575.43	84.9%
	54,316,494.50	2,186,086.59	34,631,523.49	63.8%	49,877,397.00	2,153,618.78	3,957,088.00	7.9%

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 6a
DATE: May 26, 2022
SUBJECT: Community Development Committee Meeting Minutes
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A – May 5, 2022 Meeting Minutes

SUMMARY STATEMENT:

Minutes from the May 5, 2022 Community Development Committee Meeting are attached to this staff report for approval as presented.



Community Development Committee
Meeting Minutes
May 5, 2022

Call to Order 5:00 pm

Councilmembers Present: Steve Shepro (online), Dani Gaumond, Marcus Metz

Staff Present: Patricia Love, Tansy Schroeder, Audrey Rotrock

Absent: N/A

Agenda Items:

1. Presentation by Blueline Group on the Housing Needs Assessment

Presentation by Blueline Group on the Housing Needs Assessment

The City of Stanwood received a grant from the Washington State Department of Commerce to prepare a Housing Action Plan to inventory the City's current housing stock, update city demographics, forecast future housing needs, and evaluate policies to address equitable and affordable housing opportunities. Information gained through this study will form the basis for the Housing Element of the Comprehensive Plan.

One of the first steps in preparing a Housing Action Plan is the preparation of a Housing Needs Assessment (HNA). The HNA is a data gathering exercise which consists of gathering population, housing, employment, and income data. This work also includes reviewing the City's existing housing policies, regulations, and permitting processes to understand the effectiveness of addressing housing affordability in the City.

County and city demographic information was prepared in a draft Housing Needs Assessment document. Our consultant, Blueline Group, provided a briefing to the Committee regarding their initial findings.

The Committee asked Blueline Group a few clarifying questions on their presentation. The Committee would like a few definitions added to the glossary of some of the commonly used terms in the document, such as transportation costs, cost burdened, transportation cost burdened, and family household vs. non-family household. Overall, the Committee supports moving forward with this project. The Committee would also like to see more accurate and updated rental costs from Blueline.

Meeting adjourned at: 6:30 pm

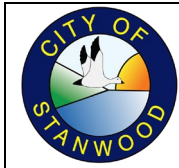


CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 6b
DATE: May 26, 2022
SUBJECT: Finance/Personnel Committee Report
CONTACT PERSON: David A. Hammond, Finance Director
ATTACHMENTS: A – Finance/Personnel Committee Meeting Minutes

SUMMARY STATEMENT

The minutes of the May 16, 2022 Finance/Personnel Meeting are attached to this staff report for approval as presented.



Finance & Personnel Committee
Meeting Minutes
Monday, May 16th, 2022 | 5:00 PM

Councilmembers Present: Marcus Metz, Darren Robb, Tim Schmitt.

Staff present: Finance Manager Wendy Dowhower, Finance Director David Hammond,
City Clerk Lisa Sokolik, City Administrator Shawn Smith, HR Manager Pat Adams

Absent: none

Committee Chair Marcus Metz called the meeting to order at 5:00 p.m.

1. 2021-2022 Budget Amendment Three

The Committee asked questions and discussed key elements of the amendment and agreed to bring to Full Council.

2. Reclassification and Upgrade of the Senior Planner to Parks Planning Manager

The Committee discussed and supported bringing to Full Council.

3. Reclassification and Upgrade of the Engineering Technician to Associate Engineer

The Committee discussed and agreed to bring to Full Council.





CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 6c

DATE: May 26, 2022

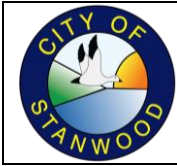
SUBJECT: Parks and Trails Advisory Committee Meeting Minutes

CONTACT PERSON: Carly Ruacho, Senior Planner

ATTACHMENTS: A –Meeting Minutes 4-18-2022

SUMMARY STATEMENT

Minutes from the April 18, 2022 Parks and Trails Advisory Committee Meeting are attached to this staff report for approval as presented. These minutes were approved at the May 16, 2022 Parks and Trails Advisory Committee Meeting.



Parks and Trails Advisory Committee Meeting Minutes April 18, 2022

Call to Order: 3:05 pm

Roll Call

Members Present:

Katelyn Durfee
Matt Withers (online)
Gordy Holmes (online)
Lisa Bruce (online)
Rick Hawkins
Dave Hall

Staff Present:

Carly Ruacho
Audrey Rotrock
Shawn Smith
Kevin Pellham

Absent: Cathy Wooten

Also known to be present: Judy Williams, Peter Kamb

Citizen Comments: None

Approval of Minutes:

The Minutes of March 2022 meeting were voted on and approved unanimously as presented.

Heritage Park Planting Plan

Eighty-eight (88) new trees will be planted at Heritage Park to replace trees removed for a new power transmission line. The planting areas include frontage along 276th Street NW, the parking area, a connecting walkway through the center of the park, and an open area at the south end of the park. The 10 species of trees are a range of sizes and forms that will provide shade, visual screening, bird and pollinator habitat, and a wind break. The trees are expected to increase the appeal of the park and its enjoyment by visitors.

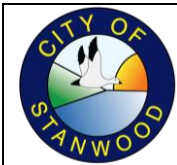
A row of Lombardy poplars (*Populus nigra*) on the northern edge of Heritage Park in Stanwood, Washington is planned for removal by Snohomish PUD for clearance of a new power transmission line. The poplar trees bring aesthetic appeal to the park and also provide some benefits, such as shade and wildlife habitat. Snohomish PUD offered to replace the trees with 88 new trees for the park. Dedicated areas for new planting are:

- 44 trees on the 276th Street NW frontage,
- 28 trees in the parking area swales, and
- 16 trees in other areas of the park identified by the City.

Each of these areas has specific goals for what the trees will achieve. The areas also have physical limitations to successful tree establishment and growth, such as soil condition. Trees selected for this project will need to meet the goals and environmental conditions of each target area.

Goals and Limitations:

The five target areas are grouped into zones shown on the attached Tree Planting Site Plan. They match the areas Snohomish PUD offered to plant new trees. The number of trees proposed for planting in each area may differ slightly due to spatial constraints for the



Parks and Trails Advisory Committee Meeting Minutes April 18, 2022

anticipated size of the trees when they reach maturity.

HERITAGE PARK Stanwood, Washington



TREE PLANTING TABLE

Prepared for City of Stanwood
Prepared by M. Becker and J. Barborinas

March 24, 2022

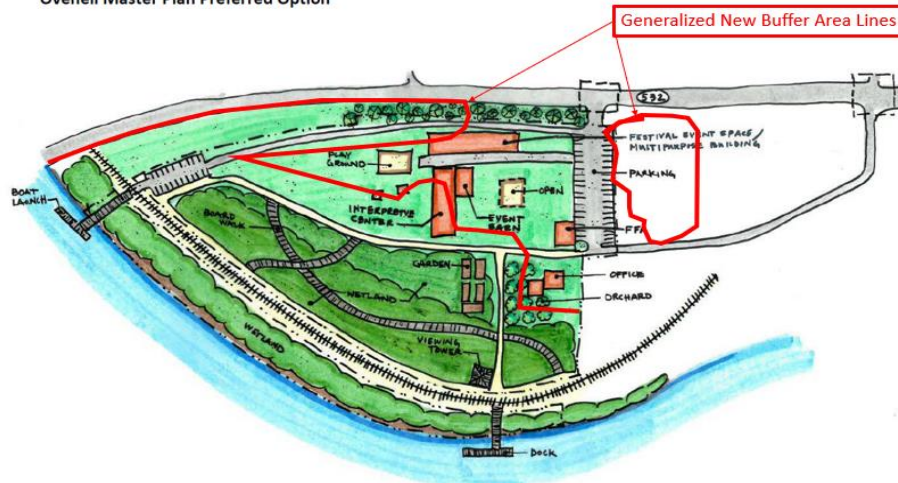
Zone	Function	Tree Species	Botanical Name	Height	Spread	Features	Quantity	Spacing
1	Park Boundary	Golden Raindrops Flowering crabapple	<i>Malus transitoria</i> 'Schmidtcutleaf'	25	25	Fall Foliage	22	25
2	Park Boundary	Persian Spire Parrotia	<i>Parrotia persica</i> 'JL Columnar'	25	15	Fall Foliage	22	30
3	Parking Swales	Lindsey's Skyward Bald Cypress	<i>Taxodium distichum</i> 'Lindsey's Skyward'	20	8	Fall Foliage	6	12
		Swamp white oak	<i>Quercus bicolor</i>	60	60	Shade, Wildlife	5	25
		Tupelo Tower Sourgum	<i>Nyssa sylvatica</i> 'Tupelo Tower'	60	25	Fall Foliage, Wildlife	7	20
		Katsura tree	<i>Cercidiphyllum japonicum</i>	50	40	Foliage, Shade	7	20
4	Ball Field Walk	Kentucky Coffeetree	<i>Gymnocladus dioica</i> 'Espresso-IFS' or 'TrueNorth'	70	45	Flowers, Shade	9	30
5	Wind Break	Exclamation London Plane	<i>Platanus acerifolia</i> 'Exclamation'	60	45	Bark, Shade	3	50
		Swamp white oak	<i>Quercus bicolor</i>	60	60	Shade, Wildlife	4	50
		True North Kentucky Coffeetree	<i>Gymnocladus dioica</i> 'TrueNorth'	60	45	Flowers, Shade	3	50

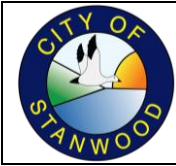
The following are comments and concerns from the Committee on the planting plan:

- The Swamp White Oak has a height and spread of 60 feet. This will be too large to be planted in the parking lot swales (Zone 3). Carly is going to verify that these trees will be planted on the edge of the parking lot instead of the swales.
- Since the new trees will take some years to grow large enough to provide a wind break, the Committee has suggested adding screens, or banners from sponsors, to the fencing around the baseball fields to provide a shield from the wind.
- The Committee supports the planting plan and feels it is important to have a variety of trees.

Ovenell Park – Critical Areas Review Findings

Ovenell Master Plan Preferred Option





Parks and Trails Advisory Committee Meeting Minutes April 18, 2022

The Ovenell Park Site Critical Areas Study 2022 Update shows there are more wetlands and wetland buffers on the site than previously thought. City Council has requested a more detailed report from Confluence Environmental Company. Council will let the Committee know if the project will be put on an indefinite hold.

The Committee committed to work on a "Plan B" / smaller version of the park to present to Council in order to keep the project going as they do not support an indefinite hold.

Parks and Recreation Feasibility Study Implementation Update

Service Level 1: Parks Team

The Current half time Senior Planner will move to Public Works for better communication with the Parks Team. A Parks email and phone number will be set up creating a direct link between the public and parks. This is the first step in creating a parks division within Public Works.

The Committee supports the implementation of Service Level 1.

Park/Trail Updates

- Heritage – Tree removal by PUD will take place in the next few weeks. Replacement trees will be planted this Fall.
- Hamilton – The City has combined the boat launch permitting and the park permitting processes into one per an earlier appeal. The SEPA MDNS will be noticed next week, with a 30 day comment/appeal period. The goal is to finish permitting this year with construction starting next year.
- Church Creek Park – The sewer installation project will begin around Memorial Day weekend and will likely go through the summer. The Park will be closed during construction.
- Port Susan Trail – The contract has been approved for getting the park to 100% design. Plans are due to the City by November 1 with bidding expected before the end of the year.

Other Business

- Rick Hawkins resigned from PTAC to enjoy his new retired life. The Committee thanked him for his service and wished him well.
- Judy Williams has submitted her application to become a member of PTAC. Her application will go to City Council soon for review.

The meeting was adjourned at 4:41 pm



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 6d

DATE: May 26, 2022

SUBJECT: Public Works Committee Meeting Minutes

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A –Public Works Committee Minutes - May 2, 2022

SUMMARY STATEMENT

Minutes from the May 2, 2022 Public Works Committee Meeting are attached to this staff report for approval as presented.



Public Works Committee
Meeting Minutes
April 4, 2022

Attendance:

Councilmembers: Darren Robb, Tim Pearce, Andreea Bergman

City Staff: Public Works Director Kevin Hushagen, City Administrator Shawn Smith, Administrative Assistant Amanda Slattery

Meeting was conducted in person. The full meeting agenda packet with detailed information can be found on the City's website at [Agenda Center](#).

Call to order at 5:30 pm

Agenda

1. 6-year Transportation Improvement Plan (TIP) 2023-2028 third review

Committee members reviewed and discussed the changes that were made to the TIP from the April 4th, 2022, Public Works Committee meeting. All priority levels were listed how the Committee Members want them prioritized. All changes that were referenced in the staff report were listed correctly. On the projects listed for removal the committee asked to put the Sidewalk project on 72nd AVE NW that includes curb, gutter and construction missing sidewalk panels from 272nd ST to 276th ST NW to be added back onto the 2023-2028 TIP.

Council Member Darren Rob asked about project no S-2 Sidewalk on 273rd PL NW he had a note that this project would potentially be completed this year and is wondering if it will be continuing into 2023. Kevin Hushagen said it may continue. Kevin has been talking to the consultants and designers and they have not given a final design. Kevin said he can certainly try to get it out to bid this year. The project will be left on the 2023-2028 TIP.

Council Member Darren Rob R-2 80th Ave Reconstruction Phase 1: brought up that it was not showing two phases on the map. Shawn Smith noticed that the funding source was listed incorrectly on the project cost sheet. This will be corrected, and the dollar amount will be moved to Local Funds.

Council Member Darren Rob noted that at the last meeting we talked about stopping project no. R-7 at 68th Ave NW. It was listed correctly on the cost sheet but not on the map. Map will be corrected.

Council Member Darren Rob asked if project No. R-3 should end at 284th. Members agreed it should.

Project No. 22 Sidewalk: Cedarhome Drive NW the map showed the sidewalks being on 276th ST NW it should be Cedarhome Drive NW. Map will be corrected

Council Member Daren Rob would like to add back on project no. S18 Sidewalk project on 72nd AVE NW that includes curb, gutter and construction missing sidewalk panels from 272nd ST to 276th ST NW. Committee agreed.



Public Works Committee Meeting Minutes April 4, 2022

On project No. R-19 priority No. 7 the description was updated to read “Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy” and this project will be put on the map.

All projects were not listed on the map, all projects will be added to the map before its sent to council.

Committee reviewed the project cost estimates. Daren Rob requested these be sent to David Hammond finance director to review and smooth out.

Kevin Hushagen will be having numbers put together for the Westside Overlay project no. R-17 Priority No. 20.

2. Resolution 2022-07 Review

The committee reviewed resolution 2022-07 to adopt Snohomish County’s 2021 Comprehensive Solid and Hazardous Waste Management Plan. All committee members were in favor of the resolution. The resolution will be sent to council on May 12, 2022 for review.

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7a

DATE: May 26, 2022

SUBJECT: Approval of Voucher and Payroll Checks

CONTACT PERSON: Amy Bergemeier, Accounting Specialist

ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 35306 through 35389 and Washington Federal Bank electronic funds transfers in the amount of \$989,517.88. Approve issuance of Washington Federal Bank payroll benefit checks 1996 through 2005 and Washington Federal electronic payroll and benefit funds transfers in the amount of \$319,069.78.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 35306 THROUGH 35389 AND WASHINGTON FEDERAL BANK ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF \$989,517.88. APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL BENEFIT CHECKS 1996 THROUGH 2005 AND ELECTRONIC PAYROLL AND BENEFIT FUNDS TRANSFERS IN THE AMOUNT OF \$319,069.78.

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 11:22:06 Date: 05/18/2022

05/05/2022 To: 05/18/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1991	05/06/2022	Payroll	3	EFT		4,138.56	April 2022 Payroll
1992	05/06/2022	Payroll	3	EFT		3,958.73	April 2022 Payroll
1993	05/06/2022	Payroll	3	EFT		2,226.95	April 2022 Payroll
1994	05/06/2022	Payroll	3	EFT		3,540.08	April 2022 Payroll
1995	05/06/2022	Payroll	3	EFT		2,210.15	April 2022 Payroll
1996	05/06/2022	Payroll	3	EFT		2,390.15	April 2022 Payroll
1997	05/06/2022	Payroll	3	EFT		436.04	April 2022 Payroll
1998	05/06/2022	Payroll	3	EFT		3,056.51	April 2022 Payroll
1999	05/06/2022	Payroll	3	EFT		3,702.59	April 2022 Payroll
2000	05/06/2022	Payroll	3	EFT		7,080.72	April 2022 Payroll
2001	05/06/2022	Payroll	3	EFT		3,892.48	April 2022 Payroll
2002	05/06/2022	Payroll	3	EFT		2,298.79	April 2022 Payroll
2003	05/06/2022	Payroll	3	EFT		2,970.03	April 2022 Payroll
2004	05/06/2022	Payroll	3	EFT		2,593.00	April 2022 Payroll
2005	05/06/2022	Payroll	3	EFT		436.04	April 2022 Payroll
2006	05/06/2022	Payroll	3	EFT		3,207.93	April 2022 Payroll
2007	05/06/2022	Payroll	3	EFT		3,289.19	April 2022 Payroll
2008	05/06/2022	Payroll	3	EFT		4,756.30	April 2022 Payroll
2009	05/06/2022	Payroll	3	EFT		6,410.98	April 2022 Payroll
2010	05/06/2022	Payroll	3	EFT		4,722.43	April 2022 Payroll
2011	05/06/2022	Payroll	3	EFT		1,560.43	April 2022 Payroll
2012	05/06/2022	Payroll	3	EFT		5,097.54	April 2022 Payroll
2013	05/06/2022	Payroll	3	EFT		4,784.97	April 2022 Payroll
2014	05/06/2022	Payroll	3	EFT		3,860.27	April 2022 Payroll
2015	05/06/2022	Payroll	3	EFT		436.04	April 2022 Payroll
2016	05/06/2022	Payroll	3	EFT		3,097.52	April 2022 Payroll
2017	05/06/2022	Payroll	3	EFT		436.04	April 2022 Payroll
2018	05/06/2022	Payroll	3	EFT		3,643.32	April 2022 Payroll
2019	05/06/2022	Payroll	3	EFT		386.04	April 2022 Payroll
2020	05/06/2022	Payroll	3	EFT		1,415.90	April 2022 Payroll
2021	05/06/2022	Payroll	3	EFT		2,778.21	April 2022 Payroll
2022	05/06/2022	Payroll	3	EFT		3,758.05	April 2022 Payroll
2023	05/06/2022	Payroll	3	EFT		1,336.73	April 2022 Payroll
2024	05/06/2022	Payroll	3	EFT		3,211.91	April 2022 Payroll
2025	05/06/2022	Payroll	3	EFT		286.04	April 2022 Payroll
2026	05/06/2022	Payroll	3	EFT		2,765.86	April 2022 Payroll
2027	05/06/2022	Payroll	3	EFT		4,071.62	April 2022 Payroll
2028	05/06/2022	Payroll	3	EFT		435.86	April 2022 Payroll
2029	05/06/2022	Payroll	3	EFT		4,462.63	April 2022 Payroll
2030	05/06/2022	Payroll	3	EFT		3,979.49	April 2022 Payroll
2031	05/06/2022	Payroll	3	EFT		4,798.57	April 2022 Payroll
2032	05/06/2022	Payroll	3	EFT		3,690.72	April 2022 Payroll
2033	05/06/2022	Payroll	3	EFT		1,926.42	April 2022 Payroll
2034	05/06/2022	Payroll	3	EFT		945.78	April 2022 Payroll
2035	05/06/2022	Payroll	3	EFT		3,394.13	April 2022 Payroll
2040	05/06/2022	Payroll	3	EFT	HSA Bank	1,408.33	Pay Cycle(s) 05/06/2022 To 05/06/2022 - HSA Contributions ER; Pay Cycle(s) 05/06/2022 To 05/06/2022 - HSA Contr EE
2041	05/06/2022	Payroll	3	EFT	Internal Revenue Service (941)	64,696.76	941 Deposit for Pay Cycle(s) 05/06/2022 - 05/06/2022
2042	05/06/2022	Payroll	3	EFT	WA St Department Of Retirement Systems	45,709.38	Pay Cycle(s) 05/06/2022 To 05/06/2022 - PERS2; Pay Cycle(s) 05/06/2022 To 05/06/2022 - PERS 3; Pay Cycle(s) 05/06/2022 To 05/06/2022 - 457 - DRS (DCP)
2158	05/05/2022	Claims	3	EFT	Xpress/Bill Pay	730.16	April Fees
2222	05/13/2022	Payroll	3	EFT		518.36	Spencer Stump Final Ck

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 11:22:06 Date: 05/18/2022

05/05/2022 To: 05/18/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2225	05/13/2022	Payroll	3	EFT	Internal Revenue Service (941)	87.22	941 Deposit for Pay Cycle(s) 05/13/2022 - 05/13/2022
2226	05/13/2022	Claims	3	EFT	US Bank	4,653.47	4485 5945 5564 1495
2043	05/06/2022	Payroll	3	1996	AFLAC	221.39	Pay Cycle(s) 05/06/2022 To 05/06/2022 - AFLAC, Pre-Tax; Pay Cycle(s) 05/06/2022 To 05/06/2022 - AFLAC, Post-Tax
2044	05/06/2022	Payroll	3	1997	AWC Employee Benefit Trust	21,760.73	Pay Cycle(s) 05/06/2022 To 05/06/2022 - AWC - Health First 250; Pay Cycle(s) 05/06/2022 To 05/06/2022 - AWC- Dental J; Pay Cycle(s) 05/06/2022 To 05/06/2022 - AWC - Vision; Pay Cycle(s) 05/06/2022 To;
2045	05/06/2022	Payroll	3	1998	Colonial Life Insurance	66.75	Pay Cycle(s) 05/06/2022 To 05/06/2022 - Colonial Life Ins
2046	05/06/2022	Payroll	3	1999	Great-West Life & Annuity	3,363.00	Pay Cycle(s) 05/06/2022 To 05/06/2022 - 457 - Empower (Mass Mutual); Pay Cycle(s) 05/06/2022 To 05/06/2022 - Roth 457(b)Empower(MassMutual)
2047	05/06/2022	Payroll	3	2000	ICMA Retirement Trust	4,117.33	Pay Cycle(s) 05/06/2022 To 05/06/2022 - 457 - Mission Square Ret(ICMA)
2048	05/06/2022	Payroll	3	2001	Legal Shield	53.70	Pay Cycle(s) 05/06/2022 To 05/06/2022 - Legal Shield
2049	05/06/2022	Payroll	3	2002	Navia Benefits	125.00	Pay Cycle(s) 05/06/2022 To 05/06/2022 - Navia Limited FSA
2050	05/06/2022	Payroll	3	2003	Western Conference of Teamsters Pension Trust	2,502.49	Pay Cycle(s) 05/06/2022 To 05/06/2022 - WCTPP Contributions
2051	05/06/2022	Payroll	3	2004	Teamsters Union Local 231	1,756.00	Pay Cycle(s) 05/06/2022 To 05/06/2022 - Teamsters Dues
2052	05/06/2022	Payroll	3	2005	Washington Teamsters Welfare Trust	38,805.60	Pay Cycle(s) 05/06/2022 To 05/06/2022 - Teamsters Dental; Pay Cycle(s) 05/06/2022 To 05/06/2022 - Teamsters Medical
2066	05/05/2022	Claims	3	35306	Ace Hardware *	1,679.37	20013
2067	05/05/2022	Claims	3	35307	Aramark Uniform Services Inc	107.88	937963000; 937963000
2068	05/05/2022	Claims	3	35308	BSN Sports LLC	343.92	2031282
2069	05/05/2022	Claims	3	35309	Bonner Electrical Contracting LLC	4,606.16	City of Stanwood; City of
2070	05/05/2022	Claims	3	35310	Gaylynn Brien	120.00	City of Stanwood; City of
2071	05/05/2022	Claims	3	35311	Cascade Septic Pumping, LLC	340.00	City of Stanwood
2072	05/05/2022	Claims	3	35312	Community Resources Foundation	6,818.82	City of Stanwood
2073	05/05/2022	Claims	3	35313	Dalco Inc	103.65	City of Stanwood
2074	05/05/2022	Claims	3	35314	Databar Inc.	305.09	8952
2075	05/05/2022	Claims	3	35315	Dataquest, LLC	130.00	CITYSTA
2076	05/05/2022	Claims	3	35316	Edge Analytical Inc	571.00	STA01; STA01
2077	05/05/2022	Claims	3	35317	Hamilton Lumber LLC	21.84	City of Stanwood
2078	05/05/2022	Claims	3	35318	Harmsen LLC	900.00	City of Stanwood
2079	05/05/2022	Claims	3	35319	Housing Authority of Snohomish County	1,780.00	City of Stanwood
2080	05/05/2022	Claims	3	35320	ICONIX Waterworks (US) Inc.	2,953.34	CITSTA
2081	05/05/2022	Claims	3	35321	Lakeside Industries Inc	1,027.42	108469
2082	05/05/2022	Claims	3	35322	Lankford Associates, Inc.	24,903.65	City of Stanwood

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 11:22:06 Date: 05/18/2022

05/05/2022 To: 05/18/2022

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2083	05/05/2022	Claims	3	35323	Lenz Enterprises Inc	4,548.18	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
2084	05/05/2022	Claims	3	35324	Les Schwab Tire Centers	43.60	S34-00006
2085	05/05/2022	Claims	3	35325	Samuel E Lidgard	25.00	City of Stanwood
2086	05/05/2022	Claims	3	35326	North County Regional Fire Authority	3,626.00	City of Stanwood 166
2087	05/05/2022	Claims	3	35327	Office Depot	91.56	36274097
2088	05/05/2022	Claims	3	35328	PUD Of Snohomish County *	2,714.36	200240505; 221854284; 200592889
2089	05/05/2022	Claims	3	35329	Pace Engineers, Inc	34,851.50	City of Stanwood; City of Stanwood; City of Stanwood
2090	05/05/2022	Claims	3	35330	Paydirt LLC	2,354.32	1067
2091	05/05/2022	Claims	3	35331	Petty Cash/ Marcy Mathis -Custodian	67.88	City of Stanwood
2092	05/05/2022	Claims	3	35332	RH2 Engineering Inc	2,356.55	City of Stanwood
2093	05/05/2022	Claims	3	35333	Ricoh USA, Inc.	277.74	131669-3800642
2094	05/05/2022	Claims	3	35334	Skagit Farmers Supply	40.35	135052; 135052
2095	05/05/2022	Claims	3	35335	Skagit Valley Publishing	70.13	48893
2096	05/05/2022	Claims	3	35336	Sno Co Dept Of Emergency Management	2,734.00	DEMSTNWD
2097	05/05/2022	Claims	3	35337	Sno Co District Court	566.08	DCT34003; DCT34003
2098	05/05/2022	Claims	3	35338	Sno Co Prosecuting Attorney	1,109.01	City of Stanwood
2099	05/05/2022	Claims	3	35339	Sno Co Sheriff's Office - CB	5,807.87	91-6001368; 91-6001368; 91-6001368
2100	05/05/2022	Claims	3	35340	Sno Co Sheriffs Office *	322,929.00	SSH00001; SSH00001
2101	05/05/2022	Claims	3	35341	Snohomish County 911	9,181.11	City of Stanwood
2102	05/05/2022	Claims	3	35342	Snohomish County Public Def Association	4,770.00	City of Stanwood; City of Stanwood
2103	05/05/2022	Claims	3	35343	Stanwood Redi-Mix Inc	196.38	1CI090 City of Stanwood
2104	05/05/2022	Claims	3	35344	Stilly Auto Parts Napa	23.73	27197
2105	05/05/2022	Claims	3	35345	Unum Life Insurance	88.40	City of Stanwood 0220603-036 2
2106	05/05/2022	Claims	3	35346	VP Electrical Services, Inc.	1,103.93	City of Stanwood; City of Stanwood
2107	05/05/2022	Claims	3	35347	Verizon Wireless	1,343.81	372541731-00001
2108	05/05/2022	Claims	3	35348	Waste Management Skagit	154.18	8-34465-95001
2227	05/13/2022	Claims	3	35349	5 Star service Inc.	12,000.00	City of Stanwood
2228	05/13/2022	Claims	3	35350	A WorkSAFE Service, Inc	55.00	City of Stanwood
2229	05/13/2022	Claims	3	35351	APP- Associated Petroleum Products	4,246.24	AP0100494 City of stanwood
2230	05/13/2022	Claims	3	35352	APSCO, LLC	28,149.43	City of Stanwood
2231	05/13/2022	Claims	3	35353	Ace Hardware *	536.93	20013; 20013; 20013
2232	05/13/2022	Claims	3	35354	Advanced Analytical Solutions	432.09	001204
2233	05/13/2022	Claims	3	35355	Aramark Uniform Services Inc	53.94	937963000
2234	05/13/2022	Claims	3	35356	Atwork Commercial Enterprises, LLC	2,536.25	City of Stanwood
2235	05/13/2022	Claims	3	35357	Badger Meter Inc	149.45	460708
2236	05/13/2022	Claims	3	35358	The Blueline Group, LLC	9,767.00	City of Stanwood; City of Stanwood
2237	05/13/2022	Claims	3	35359	Confluence Environmental Company, Inc	12,667.50	City of Stanwood
2238	05/13/2022	Claims	3	35360	Dalco Inc	701.40	city of stanwood
2239	05/13/2022	Claims	3	35361	Department Of Commerce - Pwtf	428,597.70	City of Stanwood PW-06-962-040; City of Stanwood PW-05-691-058; City of Stanwood -06-962-041
2240	05/13/2022	Claims	3	35362	Sarah E Duncan	15.00	City of Stanwood

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 11:22:06 Date: 05/18/2022

05/05/2022 To: 05/18/2022

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2241	05/13/2022	Claims	3	35363	Edge Analytical Inc	252.00	STA01
2242	05/13/2022	Claims	3	35364	ICONIX Waterworks (US) Inc.	197.96	citsta
2243	05/13/2022	Claims	3	35365	Instrument Technologies, Inc.	309.00	city of stanwood
2244	05/13/2022	Claims	3	35366	Lenz Enterprises Inc	2,765.46	city of stanwood; city of stanwood; city of stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
2245	05/13/2022	Claims	3	35367	Office Depot	677.38	36274097; 333749; 333749; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097
2246	05/13/2022	Claims	3	35368	PUD Of Snohomish County *	6,575.42	200128742; 202882056; 202579512; 202670675; 202694204; 200367373; 202727285; 200633634; 200142180; 221041510; 222799900
2247	05/13/2022	Claims	3	35369	Professional Training Association	200.00	City of Stanwood; City of
2248	05/13/2022	Claims	3	35370	Quality Controls Corporation	3,016.00	CITY OF STANWOOD
2249	05/13/2022	Claims	3	35371	Ricoh USA Inc- Maint	928.78	4250811
2250	05/13/2022	Claims	3	35372	Ricoh USA, Inc.	1,322.40	1316669-3600142; 1316669-3800327
2251	05/13/2022	Claims	3	35373	Safety Source LLC	568.91	1067
2252	05/13/2022	Claims	3	35374	Safeway	67.62	191483; 191483
2253	05/13/2022	Claims	3	35375	Shred-it US JV LLC	65.67	1000283524
2254	05/13/2022	Claims	3	35376	Skagit Farmers Supply	125.68	135052
2255	05/13/2022	Claims	3	35377	Skagit Valley Publishing	222.76	48893; 48893
2256	05/13/2022	Claims	3	35378	Snohomish County Public Def Association	2,385.00	city of stanwood
2257	05/13/2022	Claims	3	35379	Everett Daily Herald/ Sound Publishing	351.12	14104597
2258	05/13/2022	Claims	3	35380	Stanwood Auto Parts	83.02	56100
2259	05/13/2022	Claims	3	35381	Stanwood City Utility	2,549.36	4252; 4724; 1241; 1271; 1328; 1332; 1348; 1473; 1573; 1587; 1674; 1675; 2416; 4916
2260	05/13/2022	Claims	3	35382	Stilly Auto Parts Napa	134.65	27197
2261	05/13/2022	Claims	3	35383	Thompson Guildner & Associates Inc. P.S.	11,083.00	City of Stanwood
2262	05/13/2022	Claims	3	35384	Traffic Parts	496.37	8898
2263	05/13/2022	Claims	3	35385	US Bank Na Custody/ Treas Div- Money Ctr	30.00	777221717
2264	05/13/2022	Claims	3	35386	Utilities Underground Loc	237.36	134200
2265	05/13/2022	Claims	3	35387	Verizon Wireless	296.22	742373248-00001
2266	05/13/2022	Claims	3	35388	Wave Broadband	129.22	3201-0316547-01
2267	05/13/2022	Claims	3	35389	Ziply Fiber	1,369.15	206-188-0411-053105-5; 360-629-4907-072497-5

001 General Fund	568,000.88
101 Street Fund	28,976.34
103 Street Construction Fund	33,673.15
104 Park And Trail Improvement Fund	2,536.25
401 Sewer Fund	217,683.61
410 Drainage Fund	22,001.97
411 Drainage Construction Fund	39,100.62
421 Water Fund	396,614.84

Claims:	989,517.88
1,308,587.66 Payroll:	319,069.78

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 11:22:06 Date: 05/18/2022

05/05/2022 To: 05/18/2022

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer David Hammond Date: 5-18-2022
() Deputy Finance Director



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7b
DATE: May 26, 2022
SUBJECT: City Council May 12, 2022, Regular Meeting Minutes
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Regular Meeting Minutes

SUMMARY STATEMENT

Minutes of the May 12, 2022, Regular City Council Meeting are attached.

RECOMMENDED MOTION

**MOTION TO APPROVE THE MINUTES OF THE MAY 12, 2022, CITY COUNCIL
REGULAR MEETING AS PRESENTED.**

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, May 12, 2022 – 7:00 p.m.
In-Person & Zoom Online Meeting
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Pearce led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Tim Pearce, Steve Shepro, Andreena Bergman and Tim Schmitt. The meeting was quorate.

Motion by Councilmember Metz, second by Councilmember Pearce to excuse Councilmember Robb. Motion passed unanimously.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Fire Chief John Cermak, Police Chief Rebecca Lewis, City Attorney Emily Guildner, Finance Manager Wendy Dowhower, Senior Planner Carly Ruacho, Economic Development & Marketing Manager Sarah Cho, Assistant to the Administrator & Communications Manager Krista Hintz, and City Clerk Lisa Sokolik.

3. Approval of the Agenda

Motion by Councilmember Bergman, second by Councilmember Gaumond to approve the agenda as written. Motion carried unanimously.

4. Presentation

5. Public Comments

The City received two written comments that were forwarded to the Mayor and City Council. Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting. Verbal comments may be provided by attending the meeting in-person or via Zoom.

Written Comment

Meagen Watne, Stanwood
Nancy Hansen, Stanwood

Topic: Annexation
Topic: Stanwood City Land Annex

Verbal Comment

Cathy Wooten, Stanwood
Karl Nystrom, Stanwood
Mike Carmichael, Stanwood
Christi Bell, Stanwood

Topic: Kotticks Annexation and Mayor Full-time Status
Topic: Toxic Waste Dump on 300th
Topic: Kotticks Annexation
Topic: Farming Community, Growth and Traffic

6. Staff / Department Reports

- a. Police Compstat Report – March Revised

7. Council Committee Reports - None

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve April 14, 2022, City Council Regular Meeting Minutes

Motion by Councilmember Metz, second by Councilmember Gaumond to approve the consent agenda items A - B. Motion carried unanimously.

9. Unfinished Business

- a. First Reading, Ordinance 1504 – Kottsick Annexation

Community Development Director Patricia Love discussed the first reading of Ordinance 1504, Kottsick's request to annex approximately 30 acres into the City of Stanwood. The properties are located at 7615-284th St. NW and the southern half of the parcel located at 28801-80th Ave NW.

This item has been to council a few times, first to review the application for annexation. Giving a brief background on annexation, Love said that the City of Stanwood's 2015 Comprehensive Plan includes the City's boundaries, future land use development, and zoning; the municipal code implements the zoning. In addition, there is an area called the Urban Growth Boundary, this area is intended to be annexed into the city, it is planned to be annexed into the city, and it is planned for what the land use would look like. The intent of the Growth Management Act, adopted in 1990 and 1991, was to control growth, to reduce sprawl and to protect farmlands. Before the GMA was adopted, growth was happening just based on where and when people wanted to develop their properties. What this means today, is that citizens and developers can apply to be annexed into the city limits if they are within the UGA boundary.

In August 2021, Council accepted the 10% petition and approved the circulation of the 60% petition, which means 60% of property owners must sign the petition (there is only one property owner in this case). In November 2021, Council held a public hearing and approved Resolution 2021-10 directing staff to submit the annexation Notice of Intent to the Boundary Review Board. The Snohomish County Council approved motion 22-107 in February 2022, and the Boundary Review Board issued their approval on March 18, 2022.

The final step in the annexation process is for the final acceptance by the City Council.

The City's 2015 Comprehensive Plan's Land Use Element includes goals and policies to guide future annexation decisions. Love discussed the bullet point summary she included in the agenda packet regarding how the Kottsick Annexation is consistent with city code and with the City's Comprehensive Plan.

The Mayor reminded Council that this is a first reading and to be fair to Council and Citizens and to ensure all questions and concerns are answered, this item will have a second reading, but may also have a third if needed.

Councilmembers discussed and asked Love questions.

With no other comments or objections, the Mayor moved this item forward to a second reading.

b. Discussion of Mayor Full-time Status

In January, council requested staff to place the subject of a full-time Mayor on their agenda. The issue was discussed at a February 10, 2022 City Council Workshop, and at that time the Council asked staff to provide information regarding the following questions:

- Whether a matrix or threshold existed beyond which a Mayor's role warrants fulltime status?
- How comparable cities pay their Mayors, and what the role or job of a full-time Mayor would be?
- Will the Salary Commission then set the Mayor's salary, and are there legal issues regarding the timing of a move to increase the Mayor's salary?
- Discussion of the Mayor's job description should be looked at in conjunction with the City Administrator job description.

Finance Director David Hammond addressed Council and discussed the matter.

Mayor Roberts read the following statement:

I appreciate this discussion, but this is not something that I brought forward on my own. I did not run for Mayor for the salary, and I'm honored to serve the citizen as Mayor. I'd probably do it even if it wasn't salaried, notice I said probably. I have a profession that I am still working in, so I do have some income. I have found a rhythm in the Mayor position and I have learned to delegate to staff the things that could encumber me. The first month I was running around trying to do everything, then I realized I didn't have to do that and could delegate things out. I empathically support a full-time City Administrator position. Shawn is doing a great job and we have a great working relationship; it works good and I'm totally in support of that. In my other profession, comparable data is everything, looking at the comps provided by staff, the Mayor's salary is lacking a bit, but it doesn't support, in my view, a full-time working wage salary. I still think the City of Stanwood is a size of a city that it's not needed. Some Cities have meeting pay added to the salary to compensate actual time spent; for reference I attend about 20 meetings a month. The insurance benefit provided by the City is unintentionally delusionary and doesn't really work, I pay \$29 per month for Medicare, so there is no way I would ever use the city insurance, so I would like to see Council do something about that.

There are 5 possible motions in the packet, if one motion gets made but is voted down, certainly one of the other motions can be moved by Council. If there is no traction in this matter, council can vote to postpone the item, I will continue to do my job the same regardless of what happens. If there is support of referring the issue to the Salary Commission, notes from this meeting can be forwarded to them.

Councilmember Bergman asked under the Washington State Constitution are we allowed to raise the salary for the Mayor during the current term or have to wait until the new term? Hammond answered that Council, by forming and assigning the responsibility to the Salary Commission, their decision would take effect on the subsequent January 1st. If Council took the responsibility back, then the mayor's salary would take effect immediately, but then councilmember's salary increases would not take effect until after the next election. The Council can set the Mayor's benefits in an ordinance and it would take effect immediately.

Councilmember Pearce commented that half of the previous Mayors have had full-time jobs and still were able to perform the Mayor duties. When the City hired the first City Administrator the intent was to continue with a part-time Mayor, because the City needed a professional at this job and it would free up the opportunity for the Mayors, as Mayor Dianne White said, to go out and cut ribbons and kiss babies. Pearce would like to send the issue to the Salary Commission to have them look at it.

Motion by Councilmember Pearce, second by Councilmember Metz to refer the matter to the 2022 salary commission with the recommendation to consider an increase to bring the Mayor's compensation closer to the average for comparable Western Washington Cities.

Roll call of votes was taken:

Councilmember Metz –	Yes
Councilmember Pearce –	Yes
Councilmember Shepro –	Yes
Councilmember Bergman –	Yes
Councilmember Schmitt –	Yes
Councilmember Gaumond –	Yes

Motion carried unanimously

Council directed staff to bring the matter of mayor benefits back to council after the Salary Commission has met.

10. Public Hearing – None

11. New Business

- a. Confirm appointment of Parks and Trails Advisory Committee Member Judy Williams

Motion by Councilmember Pearce, second by Council Gaumond to appoint Judy Williams to the Stanwood Parks and Trails Advisory Committee, position five (5), for a term ending December 31, 2025.

Councilmember Pearce said with the exception of some of our staff who are passionate about parks and trails, he doesn't know anyone else in our community that is more passionate about them than Judy Williams and he thanked the Mayor for bringing her forward.

Roll call of votes was taken:

Councilmember Metz –	Yes
Councilmember Pearce –	Yes
Councilmember Shepro –	Yes
Councilmember Bergman –	Yes
Councilmember Schmitt –	Yes
Councilmember Gaumond –	Yes

Motion carried unanimously.

b. Authorize the Mayor to Sign the Port Susan Farmers Market Lease Agreement

Economic Development & Marketing Manager Sarah Cho discussed the proposed five-year lease agreement with Port Susan Farmers Market for the use of the city owned parking lot behind the police station and for the use of the annex adjacent to the police station.

The Farmers Market starts in June and ends in October, there are approximately forty-five vendors and an average of five hundred visitors per week. The market also offers SNAP Match Programs, where community members can utilize their EBT card and receive additional dollars to spend on fruits, vegetables, seeds, and plants. The Port Susan Farmers Market has been recognized as one of the biggest markets for growth in the area for this program.

The Farmers Market typically provides port-a-potties for public restrooms. Visitors can also use the police station lobby restroom during office hours. The restroom inside the annex is available for the vendors only as they need access to hot water and the city's records are stored in the annex.

Councilmember Schmitt asked to pass on his comment to have local musicians at the market as it adds to the atmosphere be relayed to the Farmers Market Board.

Motion by Councilmember Pearce, second by Councilmember Shepro to authorize the Mayor to complete the negotiations with the Port Susan Farmers Market and sign the lease for use of the City's parking lot and annex office space.

Roll call of votes was taken:

<i>Councilmember Metz –</i>	<i>Yes</i>
<i>Councilmember Pearce –</i>	<i>Yes</i>
<i>Councilmember Shepro –</i>	<i>Yes</i>
<i>Councilmember Bergman –</i>	<i>Yes</i>
<i>Councilmember Schmitt –</i>	<i>Yes</i>
<i>Councilmember Gaumond –</i>	<i>Yes</i>

Motion carried unanimously

c. Adopt Resolution 2022-07 Snohomish County Solid Waste Comprehensive Plan
Authorize the Mayor to Sign the Port Susan Farmers Market Lease Agreement

Motion by Councilmember Pearce, second by Councilmember Bergman to approve adoption of Resolution 2022-07 adopting the 2021 updates to the Snohomish County Comprehensive Solid and Hazardous Waste Management Plan. Motion carried unanimously.

12. Public Closing Comments

Cathy Wooten, Stanwood

Topic: Appreciation of Community Development Director Patricia Love. Sidewalks on 80th

Karl Nystrom, Stanwood

Topic: Lake Ketchum clean water supply. Traffic by QFC and Grocery Outlet. Hoping Summer Concerts return.

Mike Carmichael, Stanwood

Topic: Appreciate closing comment back on agenda. Annexation. Traffic on 80th.

Christi Bell, Stanwood

Topic: Uptick of traffic on 300th St. and 80th.

13. Executive/Legislative Reports

a. Mayor's Report

Mayor Roberts said the Snohomish County Cities meeting is Thursday, May 19th, see Lisa to make reservations for the dinner.

Community Transit CEO, Ric Ilgenfritz and Director of Planning and Development, Roland Behee gave an update on Community Transit and the light rail earlier tonight at the Council Special Workshop. A note of interest, there is an express bus in the works which will go between Stanwood and the Lynnwood park and ride.

The Mayor said Councilmember Robb wanted to send his thanks to North County Fire for taking great care of his brother who was injured in an automobile accident. This is the last council meeting for Police Chief Rebecca Lewis, Tuesday is her last day, he thanked her for her service here in Stanwood.

b. City Administrator Report

Shawn Smith commented on how amazing Community Development Director Love did on presenting the Kottsick annexation, very descriptive and lots of information.

The art banners are up and look really good. Also, the hanging flower baskets are up, also making the city look very good. Smith wanted to make sure everyone was aware that Clean Sweep, which was scheduled for this Saturday, has unfortunately been canceled. It's Local Billy's last night tonight. Smith thanked Chief Lewis for her service to Stanwood.

c. Councilmember Reports/Questions

Councilmember Gaumond wished Chief Lewis good luck.

Councilmember Metz believes that there are conversations between city, county, state and congressional districts about the city's section of SR 532 regarding the collisions and fatalities,

although he doesn't know what is being said, he knows it's not going unnoticed. The traffic flow issue by QFC should improve once the PUD pole yard is moved.

Councilmember Pearce thanked and congratulated Chief Lewis. Pearce said it is his understanding that the school board sets the impact fees for the schools, he suggested people talk to the school board regarding their impact fees.

Councilmember Bergman thanked Chief Lewis for her service. Bergman will be headed to Local Billy's later to say goodbye to Cookie and Major.

Councilmember Schmitt thanked the City on the wonderful new signage, he likes the visual appeal, it definitely enhances our community. He thanked the police for taking down a very bad guy in a multiple agency response. It's Local Billy's last day, they brought in so much music and he learned how to dance 'badly' there, he'll be there later to say goodbye.

Councilmember Shepro wished Chief Lewis good luck.

14. Recess to Executive Session – None Scheduled for this Meeting

15. Reconvene and Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 9:07 p.m.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7c
DATE: May 26, 2022
SUBJECT: City Council Special Workshop Minutes May 12, 2022
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Regular Meeting Minutes

SUMMARY STATEMENT

Minutes of the May 12, 2022, City Council Special Workshop are attached.

RECOMMENDED MOTION

MOTION TO APPROVE THE MINUTES OF THE MAY 12, 2022, CITY COUNCIL SPECIAL WORKSHOP AS PRESENTED.

CITY OF STANWOOD

City Council - Special Workshop Meeting

Thursday, May 12, 2022 - 5:00 p.m.

Stanwood-Camano School District Admin. Bldg. Board Room

26920 Pioneer Highway, Stanwood

and via Zoom Online & Telephone

MINUTES**Call to Order**

Mayor Sid Roberts called the meeting to order at 5:03 p.m.

Attendance

Councilmembers present: Dani Gaumond, Marcus Metz, Tim Pearce, Steve Shepro, Andreena Bergman and Tim Schmitt.

Councilmembers Absent: Darren Robb

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Fire Chief John Cermak, Police Chief Rebecca Lewis, Assistant to the Administrator and Communication Manager Krista Hintz and City Clerk Lisa Sokolik.

1. Community Transit Strategic Planning Update

Community Transit Ric Ilgenfritz, CEO and Roland Behee, Director of Planning and Development gave a Community Transit Update to the Council.

Community Transit has broken ground on the Swift Orange Line which is the new bus rapid transit that will service between Lynnwood and Mill Creek. In June, planning will begin for the Swift Gold Line which will run between Everett and Smokey Point.

Right now, travel time from downtown Lynnwood to downtown Seattle, on the bus, is very unpredictable and can take anywhere from 45 minutes to an hour and a half, travel time on the Light Rail takes 28 minutes.

The 2024 service goals of Community Transit are to connect bus to light rail, expand access to frequent service, adjust to changing market and focus on equitable access; travel made easy for all.

The Swift Orange Line is an 11-mile corridor serving Mill Creek Town center, Alderwood Mall, Edmonds College, and Lynnwood TC, connecting Swift to the Blue Line, Green Line and light rail. The Swift Orange Line will include:

- 15 new buses
- New transit center at Edmonds College
- 19 platform stations

- Redesigned transit center and McCollum Park P&R
- New speed and reliability infrastructure

There is also great opportunity for Community Transit to partner at the State and Federal levels to help fund the Swift Orange Line.

In 2024, bus route 905 will be a direct line from Stanwood proceeding down the I-5 corridor stopping at the Smokey Point transit center and other park and rides and will end at the Lynnwood City Center Station where commuters can transfer to the light rail.

2. Drainage & Diking District No. 7, Projects Update

City Administrator Shawn Smith discussed Diking and Drainage District No. 7 and the dike that extends north from Johnson Farm. The Dike was built in 1890 using horses, it's 6 feet wide and is just tall enough to keep high tide from flooding all downtown Stanwood. The Dike has been repaired numerous times by the farmers.

The 4-mile dike is outside city limits, but the City of Stanwood residents and businesses benefit from the Dike. The city purchased the Johnson farm several years ago with the intent of tearing down the buildings, putting in a parking lot and having access to the dike for a walking trail.

One of the ideas to help with the funding to build up the dike is to donate the rest of the Johnson farm as mitigation area. To build the dike up per the Army Corp of Engineers standards, it will need to be 13 feet high and wide enough that would take either 8.5 acres of tidal estuary or wetlands in the inside. The proposal would be for the City to donate 4.5 acres.

Diking District No. 7 consists of approximately 10 farmers, and they maintain the dike by mowing the top twice a year. They currently have \$4,500 in their bank account. They are not equipped or have the funds to fix or rebuild the dike. They were part of a grant program, Floodplains by Design and received 1.8 million (the City received one million from this grant program for the Irvine Slough Stormwater Separation Phase 1 project). The Diking District estimate they will have \$1.3 million after design and permitting, the construction estimate is \$5.3 Million.

The Mayor, City staff and the farmers have met with Congressman Rick Larsen's office three times, Snohomish County Councilmember Nate Nehring several times and Representative Greg Gilday trying to help the farmers find more funding. FEMA has been asked to come out to take a look to see if there is anything they can do.

Staff is asking council to think about donating 4.5 acres of the Johnson farm to help get the dike rebuilt. The Mayor is asking the council to do everything in the City's power to help.

The Stillaguamish Tribes are managing the \$1.8 million grant, have an engineer working on the design, doing the permitting, and they have negotiated with the tribes up north to get agreements for any appeals.

Community Development Director Love reminded the Council that the Johnson farm was purchased with Conservation funds which says the land must be used for passive recreation and not for active recreation, e.g., athletic fields.

3. 2023-24 Budget Priorities Discussion

Finance Director Hammond discussed with Council the budget priorities that will guide the development of the 2023-2024 budget. The staff sent out a survey to approximately 700 utility customers who had provided their email address and received 168 responses to the question asking to order or rank the importance of the following:

Priority	Survey Score
1. Building Safe Streets	27%
2. Water and Sewer System	24%
3. Drainage and Flood Protection	13%
4. City Beautification	11%
5. Support a Sustainable Local Economy	11%
6. Enhance Parks and Recreation	9%
7. Code Enforcement	4%
8. Improve Public Engagement Opportunity	1%

Council discussed the above list and the priority of each.

Regarding building safe streets, Councilmember Shepro suggested revisiting the idea of forming a Citizen Traffic Advisory Group to compile a list of affordable low-cost options of streets that need improvement.

Councilmember Bergman suggested that after hearing about the issues of Diking District No. 7, that the Flooding Protection should be moved up in priority. She also asked if Island County can help fund the rebuild project; if the dike fails, Camano Island residents will not be able to get on or off the island.

City Administrator Smith and Community Development Director Love commented that having the dike rebuilt to Army Corp of Engineer Standards will help the City's flood rating system go down, helping lower flood insurance to residents.

Hammond finished the discussion by saying he is bringing a budget amendment to the Finance Committee on Monday, May 16th with a lot of clean-up and Six-Year Transportation items which will take the budget to the end of 2022. At the August Council Workshop, the focus can either be just capital or just operating budget, the next scheduled

workshop is in October, which is pretty late, Hammond said there is talk about adding a Saturday, half-day workshop.

Adjourn

Mayor Roberts Adjourned the meeting at 6:30 pm.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8a

DATE: May 26, 2022

SUBJECT: Kottsick Annexation

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – Ordinance 1504 – Kottsick Annexation
B – Snohomish County Boundary Review Board Letter

PURPOSE

The purpose of this agenda item is for Council consideration and acceptance of the second reading of the Kottsick Annexation Ordinance and request to annex approximately 30 acres into the City of Stanwood. The properties are located at 7615-284th St. NW (parcel: 32041800401300 and the southern half of the parcel located at 28801-80th Ave NW (parcel: 32041800401600).

BACKGROUND

On June 28, 2021, the City received a request from the applicant, Edwards Development Group, LLC, on behalf of Maryln Kottsick, to annex approximately 30 acres into the City. Their application became complete on July 14, 2021 and a Notice of Application was issued on July 20, 2021.

The City Council accepted the 10% petition on August 12, 2021 and approved the circulation of the 60% petition. The applicant submitted the 60% petition to the City on October 22, 2021. The 60% petition was also sent to the Snohomish County Auditor to certify the petition and was certified on November 3, 2021.

The City Council held a public hearing on the 60% petition request on November 8, 2021. Upon the conclusion of the public hearing, the Council approved Resolution 2021-10 directing staff to submit the annexation Notice Of Intent (NOI) to the Boundary Review Board (BRB) along with the Annexation Report containing the annexation analysis.

The NOI was accepted by the Boundary Review Board on January 31, 2022. The Snohomish County Council approved Motion 22-107, not objecting to the annexation, on February 22, 2022, and the Boundary Review Board issued their approval on March 18, 2022.

The Council reviewed the first reading of Ordinance 1504 at a public meeting on May 12, 2022. The final step in the annexation process will be for the City Council to pass the attached ordinance accepting the annexation area into the City limits. The Council still has the option to not support the annexation if so desired.

ANALYSIS

The City Council considered the first reading of the Kottsick Annexation Ordinance on May 12, 2022. In addition to the informational analysis contained in that staff report, there were considerable questions from the Council and community regarding traffic, pace of development and what constitutes a benefit to the city. The following is meant to supplement the May 12, 2022 staff report.

Preservation of Farmland:

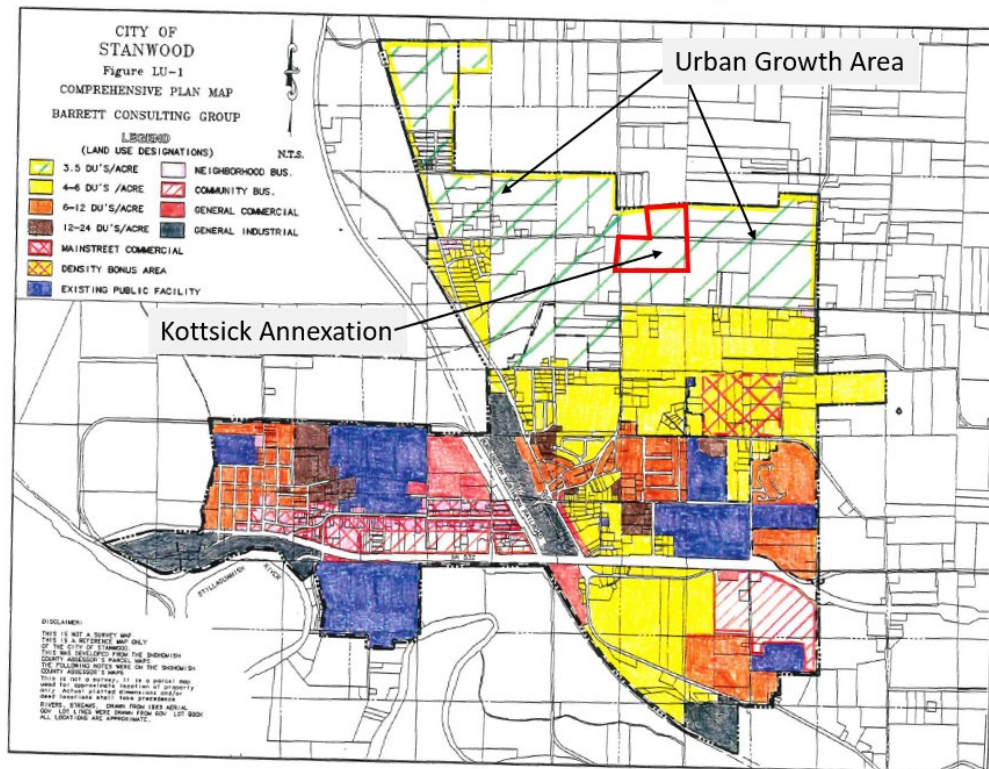
In the 1980's and 1990's the State of Washington experienced significant growth (post the "Boeing Crash" of the late 1960's and early 1970's). Boeing rebounded and new tech companies were emerging, such as Microsoft, bringing more people needing housing to Washington. In response to increased growth pressures, the State passed the Growth Management Act (GMA) to manage growth by protecting critical areas, natural resources and farmlands: cities would accept and manage urban growth while counties would manage rural lands and their associated growth. GMA was adopted because the State found that uncoordinated and unplanned growth was a threat to the citizenries' quality of life in the State of Washington.

In response to the adoption of the Growth Management Act, cities and counties worked together to adopt local comprehensive plans that managed growth within their jurisdictional boundaries and adopted urban growth boundaries that determined where future growth would go. The urban growth boundary is the line that denotes the separation of urban development from rural development, thereby protecting Washington's farmlands from uncontrolled growth.

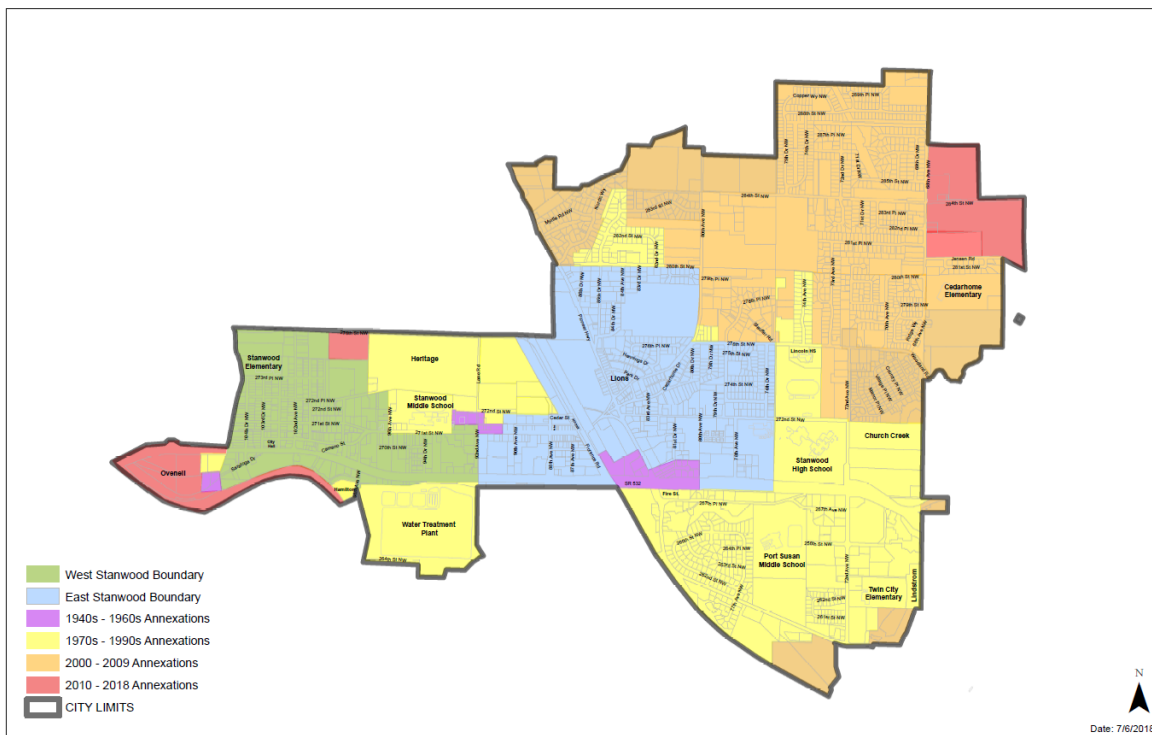
The City of Stanwood is growing per its adopted plan; not uncontrolled sprawl. You'll note the City's first GMA compliant Comprehensive Plan, adopted in 1995, shows that the Kottsick property and the surrounding Copper Station properties were all included in the Urban Growth Area. It is also one of the few remaining properties that hasn't yet been annexed into the City.

In 2015, the urban growth boundary was changed to trade part of the northern most UGA for property along the City's eastern boundary. Which explains the difference between the 1995 and 2015 Comprehensive Plan maps. The attached annexation map shows the significant amount of land that was annexed into the City between 2000 and 2018 (shown in orange). All those properties were annexed into the city and developed according to the City's Comp Plan. The Kottsick property is one the few remaining properties that has not been developed yet.

City of Stanwood 1995 Comprehensive Plan Map



Stanwood Annexations by Decade



The Kottsick property owners have had the land use right to annex into the City and develop at the predetermined zoning since 1995. Due to personal decisions, they have not applied for annexation until now.

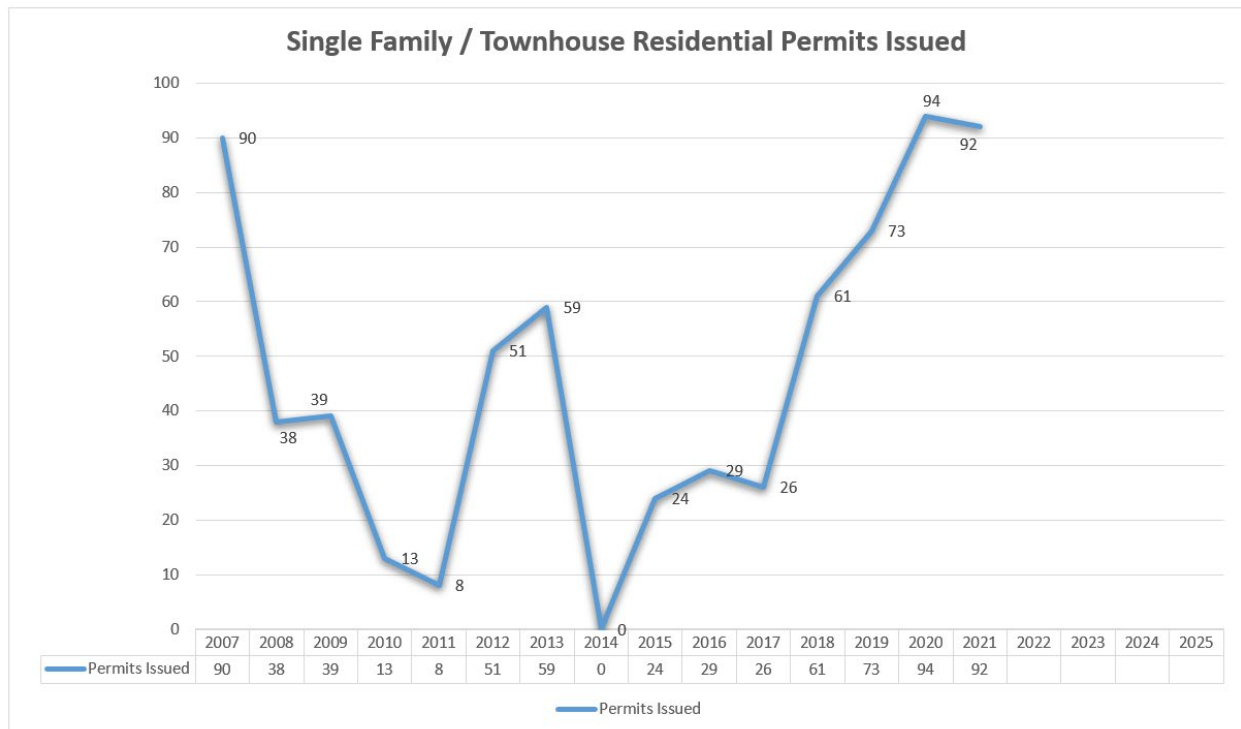
The City has also taken an active step towards preserving farmlands by purchasing 15 acres of the Johnson Farm and facilitating the purchase of another 171 acres of development rights to the PCC Farmland Trust to preserve the property north of SR 532 in agricultural land in perpetuity.

Pace of Development:

Cities adopt Comprehensive Plan and Zoning regulations that control the type and density of future development. The pace of development is determined by market forces and property owner decisions. The City does not determine when properties are developed, only that when they are submitted for development, that they meet adopted standards.

Below is a chart tracking residential development in the city over the last 15 years. You'll see that the number of units permitted per year varies over time. Factors that influence development include the economy, availability of land, and housing and job demands. Stanwood has experienced a steady increase in housing development since 2018; prior to that the city saw a relatively slow or no growth due to the 2008 Great Recession and the collapse in the housing market.

As of mid – May of 2022, the City has not issued any new residential permits this year, however there are several subdivisions in the pipeline which will result in new residential permits in 2023 and 2024 depending on market demands and interest rates.

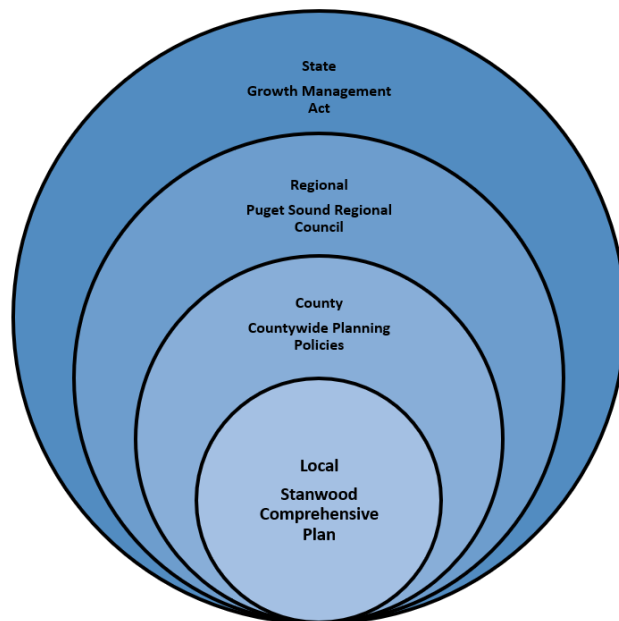


Growth Targets:

As noted above, the City does not control the pace of development, however the City does have population and job growth targets that are mandated through the Growth Management Act. The City's Comprehensive Plan and implementing zoning densities must be adopted to meet county wide growth targets. These figures come from the State Office of Financial Management and are passed down to the Puget Sound Regional Council, Snohomish County and then to the City.

Using the state's projected growth forecasts, the regional planning organizations prepare growth strategies based on their region's unique characteristics. The Puget Sound Regional Council sets the framework for how and where growth is expected to occur by establishing regional growth strategies and targets.

Stanwood falls into the "cities and towns" category, and which is expected to take approximately 11 percent of the projected future growth.



If the City does not adopt its comprehensive plan and zoning densities consistent with the regional and county wide planning policies, the City can be found in non-compliance with the Growth Management Act and lose out on funding and grants until our plans are found to be in compliance with regional growth strategies and targets. The City receives a significant amount of grant funding each year for our roads and parks which we would not be eligible for if we do not attempt in good faith to meet our growth targets.

Cities are also required by state law to track our progress in meeting our growth targets, and while there are no specific mandates, we must reevaluate our policies and regulations every five years and, if needed, update our plans and development regulations to comply with the GMA and growth targets.

The 2015 – 2035 population growth target for the City of Stanwood is 11,085 (10,116 within city limits and 969 in the urban growth area). The 2021 OFM population estimate for Stanwood is 7,980; or approximately 72% of the city's growth target. The Kottsick annexation will add approximately 375 new residents to the city over the next two to three years if the economy stays strong. This annexation and other pending developments will keep Stanwood on track to meet our 2035 growth targets without having to make major changes in our current land use development strategies. We will be evaluating our strategies to meet the 2044 growth targets with the upcoming comprehensive plan amendment.

Traffic:

Traffic impacts are measured by Level of Service (LOS) standards. LOS is a measurement of delay measured in seconds. There are six Levels of Service tiers, and if a development creates an impact that makes the street LOS drop below its adopted level of service, the development must either mitigate their impacts on the street network to bring the LOS up to adopted standards or the project can be denied.

The adopted 2015-2035 Transportation Plan identifies 80th Avenue operating at LOS A standard under the existing Comprehensive Plan and zoning designations. The annexation will result in a development that meets or exceeds the city adopted LOS standard as shown below.

City of Stanwood
Adopted Traffic Level of Service Standards

	Level of Service	Flow Rate	Delay
Projected 2035 80 th Avenue LOS	A	Free Flow	No Delay
	B	Short Delay	10-15 Seconds
	C	Average Delay	15-25 Seconds
City of Stanwood Adopted LOS – Controlled Intersections	D	Long Delay	25-35 Seconds
City of Stanwood Adopted LOS – Uncontrolled Intersections	E	Very Long Delay	35-50 Seconds
	F	Extreme Delay	> 50 Seconds

Sewer Capacity:

Sewer flow from the Kottsick Annexation will be routed to the Copper Station Lift Station then to the City's Main Lift Station through a series of gravity fed lines.

Evaluation of sewer capacity is performed on a case-by-case basis when a development proposal is submitted to the City. This analysis is prepared by our on-call consultant RH2. Three levels of evaluation were required for the Kottsick Annexation: Copper Station Lift Station Capacity, Main Lift Station Capacity, and Wastewater Plant Capacity and Water Quality Determination. The analysis showed that the City has capacity to serve the annexation with the applicant constructing some off-site gravity flow improvements. The analysis was prepared based on a 136-unit subdivision; the actual subdivision is 127 units.

Copper Station Lift Station Capacity

Copper Station Lift Station Capacity:	300 gallons per minute
Total Estimated Flow with Development:	130 gallons per minute
Excess Capacity:	170 gallons per minute

Main Lift Station Capacity

Main Lift Station Capacity:	3,050 gallons per minute
Total Estimated Flow with Development:	2,863 gallons per minute
Excess Capacity:	187gallons per minute

Wastewater Plant Capacity and Water Quality Determination

For the city to approve a project, the Wastewater Treatment Plant must have capacity to take the flow and a water quality analysis is required to ensure that the water being released into the river or Puget Sound meets the Department of Ecology's standards. Water quality is measured by the amount of oxygen (biological oxygen demand – BOD's) and solids (total suspended solids – TSS) in the water.

The plants maximum monthly flow, BOD's and TSS is 1,500,000 gallons per minute. The maximum month flow (MMF), 5-day biological oxygen demand (BOD5) loading, and total suspended solids (TSS) loading capacities of the WWTP were reviewed for the project. RH2 analyzed the project against the available sewer capacity and found that there is sufficient maximum month capacity and loading at the City's WWTP for the proposed Development. The analysis continues to include a qualifier:

“However, based on projected total MMF and BOD5 loading, flows and BOD5 to the WWTP will be above 85-percent capacity by an estimated 360 ERUs and 41 ERUs, respectively. If the MMF or BOD5 loading continues to remain above 85 percent for 3 consecutive months, the City will be required to submit a plan and schedule for continuing to maintain capacity to the Washington State Department of Ecology”.

This means that the City would need to see 85% capacity used in any one of the criteria (flow, BOD5 or TSS) for 3 consecutive months to trigger the need to update the sewer comprehensive plan to ensure that the plant continues to maintain its capacity. If and/or when those 3 months were to occur, the City would need to address how to remedy the particular limit that is over capacity. To address this issue, the City contracted with RH2 last fall to begin the process of updating the City's Sewer Plan. This update work will evaluate the plant's capacity and potential improvements that may be needed in the future. Future physical and technological improvements will be dependent on timing, issue causing the need and available technology.

While RH2 has noted we are reaching our 85% threshold for sewer capacity on paper, it should be noted that this is based on a conservative computer model that calculates full use of the plant at peak use periods. In reality, actual use is much lower. The City's Public Works Director regularly monitors the plant's capacity, and it has never reached its maximum built capacity. This year, being one of the wettest winter and spring in recent

history, for the last 6 months (rainy season) the plant was at roughly 48% flow, 46% BOD and 34% TSS capacity.

In conclusion, the wastewater plant has sufficient capacity to handle the Kottsick annexation's future development.

Benefits to the City:

As noted in this and previous staff reports, the decision to annex a property is vested in the discretion of the Stanwood city council. SMC 17.58.050 continues to state that the acceptance of a notice of intent by the city represents a commitment by the city to process an annexation consistent with the requirements of this code and the Comprehensive Plan annexation goals and policies.

SMC 17.58.050(2) states that final acceptance of the annexation is within the sole discretion of the city council upon a finding that the annexation, as proposed, is both beneficial to the residents of the city and is consistent with the city's plans and policies at the time the annexation request was considered for approval.

1. Beneficial to the residents of the City:
 - a) Development of the property will expand the City's street grid network as planned to promote traffic circulation and emergency access.
 - b) 80th Avenue along the property will be improved with curb, gutters, landscaping and sidewalks.
 - c) Development will be subject to park and traffic impact fees to help finance projects on the City's Capital Improvement Plan.
 - d) The Development will install 2,210 linear feet of off-site gravity sewer main at their sole expense.
 - e) The Development will pay sewer and water plant investment fees.
 - f) New property owners will pay their fair share of property taxes and monthly water, sewer, and drainage fees which spreads the cost of maintenance and future improvements over more people thereby reducing the burden on existing residents.
 - g) New residents will also support Stanwood businesses by buying local.
2. Consistent with the City's plans and policies at the time of annexation:
 - a) The property has been in the City's adopted Urban Growth Boundary since 1995.
 - b) The property has a Medium Density land use designation per the Comprehensive Plan and a Single Family Residential 7,000 sf lot size per the zoning map.
 - c) The property can be served with Water and Sewer per the City's 2015 Comprehensive Water and Sewer Plans.
 - d) 80th Avenue will continue to operate within the City's adopted transportation Level of Service standards after the development of the site.
 - e) No additional city staff is needed to serve the annexation area.

- f) The future developer will improve the adjacent 80th Avenue with curb, gutter, sidewalks and lighting per city standards.
- g) The future developer will be required to provide park space within the new development and pay park and transportation impact fees per city code.

Fiscal Impact			
Impacts of annexation on city services are minimal. No increase in city staff is needed to serve the property; police and fire currently serve the property; the developer will be building a portion of the new sewer improvements which will be dedicated to the City. Long term, the city will be responsible for maintenance of the drainage, water and sewer systems, but these costs will then be offset by the monthly utility payments to the City. Using the city and county's current rate schedules, staff investigated potential revenues and expenditures associated with the proposed annexation. The annexation consists of two parcels totaling 30 acres and with an anticipated future 127 lot subdivision. Using a simple matrix to estimate the financial impact on the City, staff estimates that once the property is developed the property will generate approximately \$275,000 in yearly property taxes, state shared revenue and utility rates and taxes. In addition, depending on the credits for some of the off-site sewer improvements, approximately \$430,000 to \$980,000 in one-time plant investment fees would be paid to the City. The property will also generate additional fees and taxes that are paid to the City which include construction sales tax and real estate excise tax on the new homes, utility taxes, franchise fees and TBD sales tax.			
Fund(s):			
Amount:	\$	Project Estimate:	\$
Budget Authorized	☐ Yes ☐ No	Amendment Required	☐ Yes ☐ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation:

Staff recommends that the City Council review and discuss the Kottsick annexation request and accept the second reading of Ordinance 1504, accepting the Kottsick Annexation into the City.

The adjacent property owners requested that they be excluded from the annexation and that the future development address the below listed issues. The Boundary Review Board approved the annexation as submitted without revisions, thereby not affecting the adjacent property owner. If annexed, the following conditions will be attached to the preliminary plat.

- No access to the new plat will be taken from the access easement encumbering the Carmichael property and the joint access easement will

be relinquished. The future preliminary plat will take all access from 80th Avenue and 76th Drive.

- Drainage will be directed to a new underground vault which will be connected to 80th Avenue and north to the wetland area away from the Carmichael's property.
- There is a pipeline easement on the Carmichael's south property line which will remain in open space providing a 60-foot buffer between the Carmichael's driveway and the back of the proposed new residential lots.

Committee/Board Recommendation:

The Public Works Committee met on August 2, 2021 and recommended to move forward with the 10% petition and requested a thorough traffic analysis as well as water/sewer availability. The Transportation Plan shows 80th Avenue operating at Level of Service A in 2035, well within the city's adopted Level of Service D and E. A formal traffic analysis will be completed with the preliminary plat application if the annexation is approved. The developer will be responsible for frontage improvements and traffic impact fees in accordance with city code and standards.

RH2 prepared a thorough review of the water and sewer availability for the property which includes the following:

- The City of Stanwood's existing water system has sufficient supply, water rights, storage, and transmission capacity for the proposed 127-lot subdivision on the Kottsick property.
- The property owner will need to install 2,210 linear feet of off-site gravity sewer main.
- The developer has agreed to install these improvements as part of the platting process. All improvements are required to be installed, inspected and accepted by the City prior to final plat approval.

The Community Development Committee was notified of the approval of the annexation request by the Boundary Review Board on April 7, 2022. They supported bringing the annexation request to Council for final action.

CITY COUNCIL OPTIONS

1. Approve the second reading of Ordinance 1504 accepting the Kottsick Annexation area into the City of Stanwood.
2. Do not support Ordinance 1504 at this time and direct staff to address specific Council issues or concerns prior to Council reconsidering the Ordinance.
3. Deny the applicants request to annex into the City of Stanwood.

PROPOSED MOTION

MOTION TO APPROVE THE SECOND AND FINAL READING OF ORDINANCE 1504 AS SET FORTH IN ATTACHMENT A ACCEPTING THE KOTTSICK ANNEXATION INTO THE CITY OF STANWOOD.

OR

MOTION TO APPROVE THE SECOND READING OF ORDINANCE 1504 AS SET FORTH IN ATTACHMENT A AND SCHEDULE THE THIRD AND FINAL READING OF THE ORDINANCE ON JUNE 9, 2022.

OR

REJECT ORDINANCE 1504 AND DENY THE KOTTSICK ANNEXATION REQUEST.

**CITY OF STANWOOD
WASHINGTON**

ORDINANCE NO. 1504

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON APPROVING ANNEXATION OF CERTAIN UNINCORPORATED AREA, KNOWN AS THE KOTTSICK ANNEXATION, INTO THE CITY, AND INCORPORATING THE SAME WITHIN THE CORPORATE LIMITS THEREOF, PROVIDING FOR THE ASSUMPTION OF EXISTING INDEBTEDNESS, REQUIRING SAID PROPERTY TO BE ASSESSED AND TAXED AT THE SAME RATE AND BASIS AS OTHER PROPERTY WITHIN SAID CITY, IMPOSING THE CITY'S COMPREHENSIVE LAND USE DESIGNATION, AND THE ZONING DESIGNATION UNDER THE OFFICIAL ZONING MAP ESTABLISHED BY SAID CITY.

WHEREAS, the City of Stanwood has received a petition for annexation pursuant to RCW 35A.14.120 of certain property generally located north of 284th Street NW, east of 80th Avenue NW, and south of 300th Street NW, being located in Section 18, Township 32 North, Range 04 East, said properties being contiguous to the city limits and legally described in **Exhibit A** attached hereto with a County Parcel Numbers of 320418-004-013-00 and 320418-004-016-00; and

WHEREAS, the City received a 10% Petition Notice of Intent to Annex pursuant to the so-called Direct Petition Method of RCW 35A.14.120 on June 28, 2021, and the City Council accepted the proposal at its August 12, 2021 Council meeting; and

WHEREAS, the City received a Petition for Annexation which included signatures of owners of record of more than 60% of the assessed value of the Annexation Territory on October 22, 2021; and

WHEREAS, the City submitted the Petition for Annexation to the Snohomish County Assessor on November 1, 2021 for a determination of sufficiency; and

WHEREAS, the Snohomish County Assessor certified on November 3, 2021 that the petition signatures, provided in compliance with RCW 35A.14.120 through 35A.14.150 and RCW 35A.01.040, have an assessed value for general taxation of not less than 60% of the total assessed value for general taxation of all property in the proposed annexation area; and

WHEREAS, a duly advertised public hearing was held on said annexation petition before the Stanwood City Council on November 8, 2021, and the City Council heard

testimony from staff, the applicant and the public, and was fully advised in the premises; and

WHEREAS, the City Council unanimously approved the motion to “authorize the Mayor to sign Resolution 2021-10 and to allow staff to submit to the Snohomish County Boundary Review Board for review and consideration the 60% annexation petition for the Kottsick Annexation; and

WHEREAS, the City Council also declared in Resolution 2021-10, “upon annexation, the property shall be subject to the City of Stanwood Comprehensive Plan and zoning regulations as adopted.” Also, the City Council declared “upon annexation of the property the Comprehensive Plan designation of MDR and a Zoning designation of SR 7.0 shall apply to said property.”; and

WHEREAS, City staff submitted on December 20, 2021 the proposed annexation to the Boundary Review Board which was deemed complete by the Boundary Review Board on January 31, 2022 beginning the 45-day review period; and

WHEREAS, the 45-day review period ended on March 17, 2022, and with no request for review being filed as outlined in RCW 36.93.100 and RCW 36.93.120, the action is deemed approved by the Boundary Review Board; and

WHEREAS, the proposed annexation area is comprised of two parcels (30 acres) with proposed Comprehensive land use designations Medium Density Residential and proposed zoning designation of Single Family Residential (SR 7.0) upon annexation; and

WHEREAS, upon annexation, the annexation area should be subject to the assumption of existing indebtedness and be assessed and taxed at the same rate and basis as other property within the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Annexation. The property legally described in **Exhibit A** and the boundaries depicted on the map attached as **Exhibit B** is hereby approved for annexation into the City of Stanwood.

Section 2. Assessment and Taxation. The property described in **Exhibit A**, shall be assessed and taxed at the same rate and on the same basis as other property within the City of Stanwood, including assessments or taxes for the payment of its pro rata share and all outstanding indebtedness of the City contracted or incurred prior to or existing on the effective date of the annexation is hereby imposed on said property in common with all properties within the City of Stanwood.

Section 3. Land Use Designation. The property described in **Exhibit A** hereby is subject to the City of Stanwood Comprehensive Plan and zoning regulations as adopted. The property described in **Exhibit A** hereby is designated Single Family Residential 7.0 (SR 7.0) under the City’s zoning regulations.

Section 4. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Transmittal. The City Clerk shall:

1. File two certified copy of this ordinance, with the Snohomish County Boundary Review Board.
2. Record a certified and true copy of this Ordinance with the Snohomish County Auditor.
3. Provide notice of this annexation to the Office of Financial Management pursuant to RCW 35A.14.700.
4. Provide other notices as deemed necessary.

Section 6. Effective Date. This Ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED by the Stanwood City Council this _____ day of _____
_____ 2022.

CITY OF STANWOOD

Sid Roberts, Mayor

ATTEST:

By: _____
Lisa Sokolik, City Clerk

APPROVED AS TO FORM:

By: _____
Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

EXHIBIT A

Kottsick Annexation to Stanwood

LEGAL DESCRIPTION:

A PORTION OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M.;

MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHEAST CORNER OF LOT 4 OF SNOHOMISH COUNTY SHORT PLAT NO. SP-64 (3-84), AS RECORDED UNDER AUDITOR FILE NUMBER 8404120201, RECORDS OF SNOHOMISH COUNTY, WASHINGTON ALSO BEING THE NORTHWEST CORNER OF LOT 1 OF A RECORD OF SURVEY FOR BOUNDARY LINE ADJUSTMENT, AS RECORDED UNDER AUDITOR FILE NUMBER 202110205002, RECORDS OF SNOHOMISH COUNTY, WASHINGTON; **THENCE** EASTERLY ALONG THE NORTH LINE OF SAID LOT 1 TO THE NORTHEAST CORNER OF LOT 1, ALSO BEING THE NORTHWEST CORNER OF TRACT 994 OF THE PLAT OF COPPER STATION, AS RECORDED UNDER AUDITOR FILE NUMBER 200703015003, RECORDS OF SNOHOMISH COUNTY, WASHINGTON, ALSO BEING A POINT ON THE EAST LINE OF SAID SOUTHEAST QUARTER OF SECTION 18;

THENCE SOUTHERLY ALONG THE EAST BOUNDARY OF SAID LOT 1 AND THE WEST BOUNDARY OF SAID PLAT OF COPPER STATION AND SAID EAST LINE OF THE SOUTHEAST QUARTER, TO THE SOUTHWEST CORNER OF LOT 79 OF SAID PLAT OF COPPER STATION;

THENCE DEPARTING THE EAST LINE OF THE PLAT OF COPPER STATION AND CONTINUING SOUTH ALONG THE EAST LINE OF SAID LOT 1 AND THE EAST LINE OF SAID SUBDIVISION TO AN ANGLE POINT ON THE WEST LINE OF SAID LOT 1;

THENCE DEPARTING THE EAST LINE OF SAID LOT 1 AND CONTINUING SOUTH ALONG THE EAST LINE OF SAID SUBDIVISION TO THE NORTHEAST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 18;

THENCE WEST ALONG THE NORTH LINE OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 18 TO THE SOUTHWEST CORNER OF THE AFOREMENTIONED LOT 1 ALSO BEING A POINT ON THE EASTERLY MARGIN OF 80TH AVE NW;

THENCE NORTH ALONG THE WEST LINE OF SAID LOT 1 AND THE EASTERLY MARGIN OF 80TH AVE NW TO THE SOUTH LINE OF THE NORTH 528 FEET OF THE SOUTHEAST QUARTER OF SECTION 18;

THENCE DEPARTING WEST LINE OF SAID LOT 1 AND THE EASTERLY MARGIN OF 80TH AVE NW, WEST ALONG THE SOUTH LINE OF THE NORTH 528 FEET OF SAID SUBDIVISION TO A POINT ON THE WEST MARGIN OF 80TH AVE NW;

THENCE NORTH ALONG THE WEST MARGIN OF 80TH AVE NW TO A POINT ON THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 18;

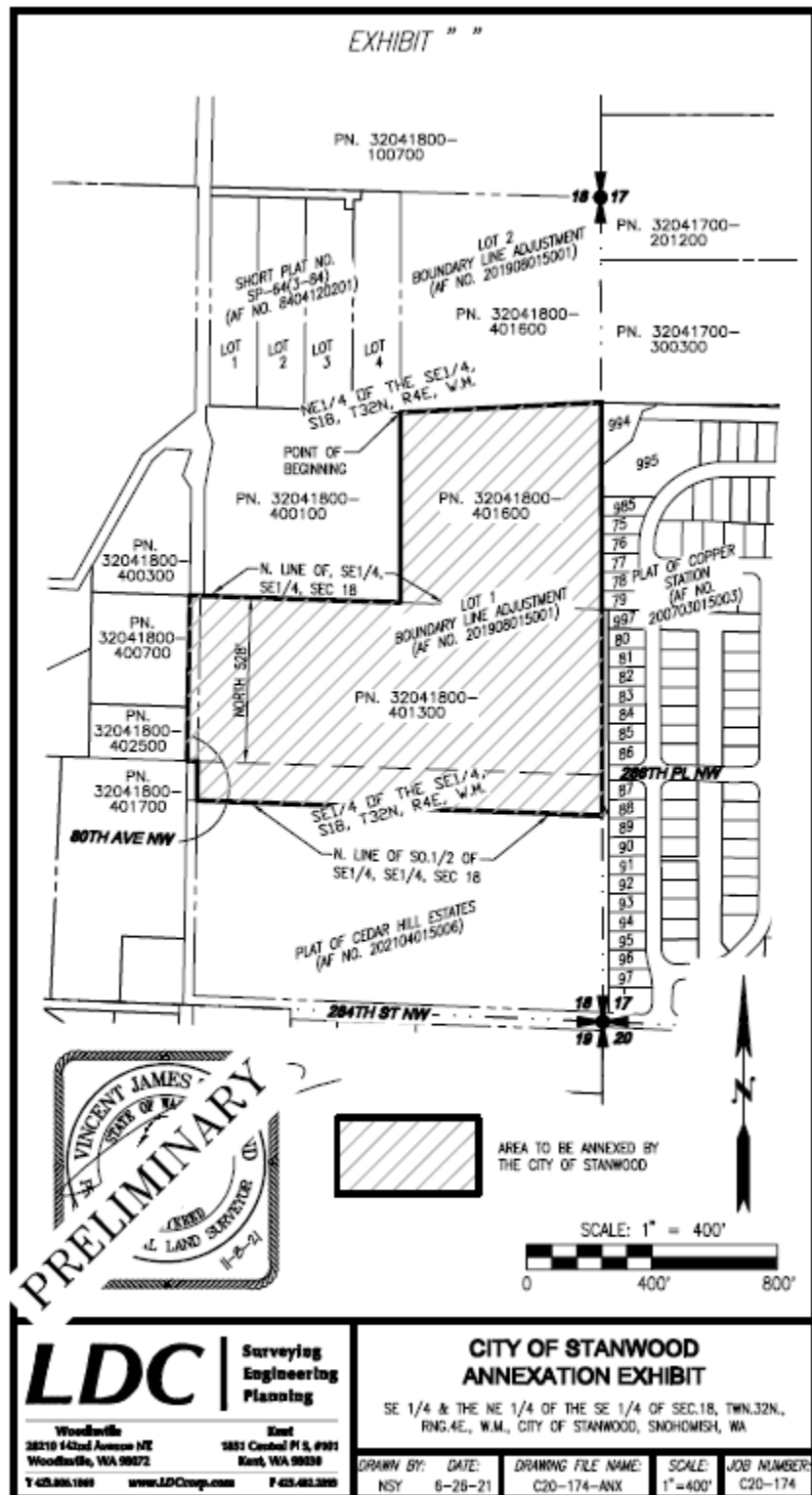
THENCE EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 18 A CORNER OF LOT 1 OF THE ABOVE MENTIONED RECORD OF SURVEY FOR BOUNDARY LINE ADJUSTMENT;

THENCE EAST ALONG THE BOUNDARY OF SAID LOT 1 TO AN INTERIOR ANGLE POINT OF LOT 1;

THENCE NORTH ALONG THE WESTERLY BOUNDARY OF SAID LOT 1 TO THE NORTHWEST CORNER OF SAID LOT 1 AND THE POINT OF BEGINNING.

EXHIBIT B

Proposed Annexation Area: Kottsick Annexation to Stanwood



Attachment B – Snohomish County Boundary Review Board Approval Letter



Washington State Boundary Review Board for Snohomish County

3000 Rockefeller Ave., M/S #409
Everett, WA 98201-4046
(425) 388-3445
www.snoco.org

March 18, 2022

To: City of Stanwood – tansy.schroeder@stanwoodwa.org
Cc: Snohomish County Planning and Development Services – eileen.canola@co.snohomish.wa.us
Snohomish County Sheriff – contact.sheriff@snoco.org
North County Regional Fire Authority – lmcnulty@northcountyfireems.com

Re: City of Stanwood – Kottsick Annexation Proposal – BRB File #02-2022

Dear Ms. Schroeder,

The Notice of Intention for the above referenced proposal was received on December 20, 2021. Following approval of a legal description and map for the property, the proposal was deemed legally sufficient with an effective filing date January 31, 2022.

The 45-day review period ended on March 17, 2022 at 5:00 p.m. and with no request for review being filed as outlined in RCW 36.93.100 and RCW 36.93.120, the action is deemed approved.

Next steps: You may proceed to finalize the proposed action. Once finalized, please forward a certified copy which includes the approved legal description and maps to the clerk of the board. After the clerk verifies the sufficiency of these documents, they will be distributed to various county departments and jurisdictional entities.

If you have questions, please feel free to contact me.

Sincerely,

Gricelda Montes | Administrative Specialist
Office of Hearings Administration, 2nd Floor, Robert J Drewel Building
Phone: (425) 388-3445 | Email: gricelda.montes@snoco.org
Website: <https://www.snohomishcountywa.gov/135/Boundary-Review-Board>

Enclosed:
02-2022 City of Stanwood Kottsick NOI - signed

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 9a
DATE: May 26, 2022
SUBJECT: Confirm Mayor's Appointment to Economic Development Board
CONTACT PERSON: Sarah Cho, Economic Development and Marketing Manager
ATTACHMENTS:

PURPOSE

The purpose of this agenda item is for Council consideration of and confirmation of the Mayor's appointment of Ashley Palmer to the Stanwood Economic Development Board.

BACKGROUND

The Economic Development Board currently has one vacancy.

ANALYSIS

The Stanwood Mayor is responsible for recommending appointments to the various City boards and commissions when terms expire, or a vacancy occurs. Ashley Palmer has been recommended to join EDB to serve the remainder of a vacant position.

Fiscal Impact			
No fiscal impact associated with this action			
Fund(s):			
Amount:	\$ -	Project Estimate:	\$ -
Budget Authorized	☐ Yes ☐ No	Amendment Required	☐ Yes ☐ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation: Mayor Roberts recommends the appointment of Ashley Palmer to the Economic Development Board to fill a vacant position, for a remaining one-year term ending December 31, 2022.

Committee/Board Recommendation: N/A

CITY COUNCIL OPTIONS

- 1) Appoint the recommended individual to the Economic Development Board.
- 2) Do not appoint member to the Economic Development Board at this time.

PROPOSED MOTION

I MOVE TO APPOINT ASHLEY PALMER TO THE STANWOOD ECONOMIC DEVELOPMENT BOARD, A ONE-YEAR TERM EXPIRING DECEMBER 31, 2022.



**CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT**

ITEM NUMBER: 9b
DATE: May 26, 2022
SUBJECT: 2021-22 Budget Amendment Three
CONTACT PERSON: David A. Hammond, Finance Director
ATTACHMENT: A – Ordinance 1505 - 2021-2022 Budget Amendment Three

PURPOSE

The issue before council is to review mid-year budget updates and consider first reading of Ordinance 1505 - 2021-2022 Budget Amendment Three.

RECOMMENDATION

Review requested amendments and approve first reading of Ordinance 1505 - 2021-2022 Budget Amendment Three.

SUMMARY STATEMENT

This report provides staff recommended adjustments to the 2021-2022 budget. The recommended changes include minor revisions to revenue estimates, recently authorized projects, changes in timing of capital projects, miscellaneous transfers, and corrections, and three new requests.

Revenue estimate changes:

- Gambling taxes have picked up post Covid closures.
- Late penalties have returned to normal post Covid moratorium.

Projects newly authorized by council:

- Budgeting Software
- Second phase records management project, digitization of permits
- Assist RFA with Ambulance purchase
- Assistance to Senior Center
- Assistance with special events
- Brick Road Gateway
- City Beautification – install light/banner poles
- Flashing cross walk signs

- Comprehensive plan update
- Municipal Code update
- Security updates-SCADA

Changes to timing and identification of capital projects:

- Viking Way construction begins 2023
- Specific Overlay projects identified, based on Transportation Improvement Board Funding
 - 72nd Ave (272nd to 276th)
 - 68th Ave (276th to 280th)
- Sidewalk Projects
 - 92nd (271st to Heritage Park)
 - 273rd (100th to 102nd)
- Removed 72nd Ave Study
- Removed 106th Bypass Design
- 80th Ave Reconstruction (moved design forward to 2022)
- Stanwood Port Susan Trail Construction will move into 2023
- IS4, revised timing, Phase 2 construction moved to 2023.

Miscellaneous transfers and corrections:

- Corrected Direct Allocations of Staff based on positions added in prior biennium.
- Updated Indirect Allocations, based on positions added.
- Annual insurance premiums increased \$50,000 and allocation was updated.
- Final payment for truck that was budgeted in 2021, but was ultimately paid in 2022
- Close out debt service fund because all General Obligation Debt has been retired.
- Correct allocation of 2021 water/sewer bond debt service between water and sewer funds.
- Correct Snohomish County PW Loan annual debt service.
- Water, Sewer and Drainage Operating Funds-Transfer surplus to capital funds.
- One vehicle purchased in 2021 charge to Drainage, should be Water.
- Drainage Capital bond proceeds increased from \$1,000,000 to \$3,500,000.

New requests:

- \$65,000 Two new Public Works light-medium duty pickups.
- \$50,000 Utility Rate Study, supporting Water & Sewer Plan updates.
- SCADA Information Security Program remediation.
- \$60,000 Consolidated Asphalt Repair Contract
- \$55,000 Twin City Mile Land Survey

COMMITTEE REVIEW

This amendment was reviewed and supported by the Finance Committee at their May 16th meeting.

RECOMMENDED MOTION

I MOVE TO APPROVE FIRST READING OF ORDINANCE 1505 AMENDING THE 2021-2022 BUDGET AS PRESENTED

Proposed Line-Item Amendments, By Fund:

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
General Fund					
	Gambling Tax	3,030	29,000	32,030	Activity increasing after nearly zero during Covid
	Dept of Commerce	0	62,500	62,500	Commerce Grant - Comprehensive Plan
	Transfer in from 205 Debt Serv	0	21,036	21,036	Debt fully paid, transfer balance to General Fund
		3,030	112,536	115,566	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
General Fund	Salaries - Clerk	105,595	29,291	134,886	Budgeted at deputy clerk rate
	Professional services - Clerk	229,800	116,165	345,965	Adj rec. mgmt- dept change & change order
	Salaries - Executive	81,598	68,812	150,410	FTE allocation changes
	Professional services - Clerk	70,000	-53,550	16,450	Budget S/W, Remove Strat. Plan, Adj Records management project
	Salaries - Administration	445,413	3,232	448,645	FTE allocation changes
	Salaries indirect cost allocation	-266,452	-51,997	-318,449	update cost allocation
	Benefits indirect cost allocation	-129,978	-14,358	-144,336	update cost allocation
	Supplies indirect cost allocation	-8,795	-3,131	-11,926	update cost allocation
	Services indirect cost allocation	-94,497	-153,554	-248,051	update cost allocation
	Salaries Buildings & Grounds	89,138	-6,948	82,190	FTE allocation changes
	Insurance	50,137	70,363	120,500	Increase WA Cities Insurance Premium
	Professional services - Fire	45,025	194,755	239,780	RFA assistance for ambulance purchase & increase in marshall services, etc
	Salaries - Community Development	548,765	-73,473	475,292	vacant position
	Professional services - CD	210,500	252,550	463,050	Comp Plan & Code Re-write
	Senior Center	10,000	25,000	35,000	Revenue Replacement for Senior Center
	Machinery & Equipment	0	4,000	4,000	Security at PW Shop & Yard
	Transfer to Debt Service	298,000	-298,000	0	
	Transfer to Streets Operating	300,000	40,000	340,000	
		1,984,249	149,157	2,133,406	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Streets Fund					
	Transfer In from General Fund	300,000	40,000	340,000	Support Consolidated Asphalt Repair Contract
				340,000	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Street Impact Fee					
	Transfer to Street Construction	0	99,600	99,600	Correct Error and increase impact fee eligible uses

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Streets	Salaries	282,983	-1,842	281,141	FTE allocation changes
	Prof Services	16,500	1,841	18,341	ClearGov Budget software
	Insurance	13,742	3,128	16,870	Increase WA Cities Insurance Premium
	Repair & Maintenance	40,000	40,000	80,000	Consolidated Asphalt Repair Contract
	Machinery & Equipment	0	3,250	3,250	Security at PW Shop & Yard
		353,225	46,377	399,602	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Street Construction					
	WSDOT Safe Routes to Schools	660,000	-660,000	-	Project deferred to 2023
	Transportation Improvement Board	990,000	-660,000	330,000	Project deferred to 2023
	Transfer In From St Impact	50,000	49,600	99,600	Impact fees allocated to eligible proj
	Transfer in From TBD	1,578,902	-944,302	634,600	Project deferred to 2023
	Transfer In From Drainage PIF	40,500	-40,500	-	Project deferred to 2024
		3,319,402	-2,255,202	1,064,200	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Street Construction					
	Sidewalk Installation	417,452	-417,452	0	Allocated to specific projects
	Viking Way Eng	175,000	30,000	205,000	Increased project cost
	Cross Walk flashing lights	-	50,000	50,000	Two new flashing lights for crosswalks
	Viking Way Construction	586,000	-586,000	0	Project deferred to 2023
	Sidewalk 92nd (271st to Heritage Pk)	-	200,000	200,000	Specific sidewalk project
	72nd Overlay (SR 532 To Pioneer Hwy)	439,500	-439,500	0	Other overlays selected for 2022 based on TIB funding
	68th Ave Overlay (276th to 280th)	-	175,000	175,000	Overlay selected in 2022 for TIB funding
	80th Ave. Reconstruction (phase one)	-	100,000	100,000	Design moved to 2022 in TIP Update
	72nd Ave Overlay (272nd to 276th)	-	175,000	175,000	Overlay selected in 2022 for TIB funding
	Sidewalk 273rd (100th to 102nd)	-	180,000	180,000	Specific sidewalk project
	City Beautification	405,000	155,000	560,000	Pioneer lighting, gateway & Twin City Mile Land Survey
	106th Bypass Design & Eng	330,000	-330,000	0	Removed from TIP
	72nd Ave Improvements	50,000	-50,000	0	Removed from TIP
		2,402,952	-757,952	1,645,000	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Park & Trail Improvement					
	Transfer In from REET	545,000	-100,000	445,000	Use most restrictive funding sources first, align with TIP
	Transfer in from TBD	0	100,000	100,000	Use most restrictive funding sources first, align with TIP
		545,000	0	545,000	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Park & Trail Improvement					
	Stanwood Port Susan Trail	1,554,000	-474,000	1,080,000	Construction timing change

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Equipment Reserve					
	Machinery & Equip Parks	0	68,700	68,700	Portable stage, correction of 2021 truck charge
	M & E - Streets	0	77,700	77,700	Vehicles budgeted 2021, paid 2022, add two vehicles
	M & E - B & G	0	38,700	38,700	Vehicles budgeted 2021, paid 2022, add two vehicles
		0	185,100	185,100	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Transportation Benefit District					
	Transfer to Street Constr	578,902	55,698	634,600	
	Transfer to Parks & Trails	0	100,000	100,000	Support for Port Susan Trail design
		578,902	155,698	734,600	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Real Estate Excise Tax					
	Transfer to Parks & Trails	545,000	-100,000	445,000	Utilize most restrictive funding first

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Tourism Promotion					
	Tourism Grants	11,000	10,000	21,000	Support for special events

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Debt Service Fund					
	Interest	500	-500	0	Debt fully retired, no 2022 GO debt planned
	Transfer In from General Fund	298,000	-298,000	0	Debt fully retired, no 2022 GO debt planned
		298,500	-298,500	0	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Debt Service Fund					
	Long Term Debt Parks Principal	175,000	-175,000	0	Debt fully retired, no 2022 GO debt planned
	Professional Services	1,000	-1,000	0	Debt fully retired, no 2022 GO debt planned
	Long Term Debt Parks Interest	122,000	-122,000	0	Debt fully retired, no 2022 GO debt planned
	Ending Cash & Investments	20,655	-20,655	0	Debt fully retired, no 2022 GO debt planned
	Transfer to General Fund	0	21,036	21,036	Debt fully retired, no 2022 GO debt planned
		318,655	-297,619	21,036	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Sewer Operating					
	Late Penalties	0	24,000	24,000	Update penalties, post-Covid mandate
	Transfer in from Water	0	163,135	163,135	Reimburse debt service incorrectly charged to Water
		0	187,135	187,135	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Sewer Operating					
	Salaries	593,993	-63,849	530,144	FTE allocation changes
	Professional Services	72,760	54,997	127,757	ClearGov Budget software/Rate update/Security
	Insurance	61,662	-11,662	50,000	Increase/Allocate WA Cities Insurance Premium
	Interfund payment for service	205,667	66,624	272,291	Increase in cost allocation
	2021 Rev Bond Principal Sewer	260,000	-115,000	145,000	Water/sewer debt service allocated incorrectly
	2021 Rev Bond Interest Sewer	179,400	-48,600	130,800	Water/sewer debt service allocated incorrectly
	Machinery & Equipment	5,000	8,250	13,250	Security at PW Shop & Yard
	Transfer to Sewer Construction	0	1,145,485	1,145,485	Transfer excess fund balance to Capital
		1,378,482	1,036,245	2,414,727	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Sewer Construction					
	Transfer from Sewer Operating	0	1,145,485	1,145,485	Transfer excess fund balance to Capital

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Drainage Operating					
	Late Penalties	0	9,000	9,000	Update penalties, post-Covid mandate

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Drainage Operating					
	Salaries	294,181	-81,842	212,339	FTE Allocation changes
	Professional Services	29,140	14,604	43,744	ClearGov Budget software/Rate update
	Insurance	9,754	10,246	20,000	Increase/Allocate WA Cities Insurance Premium
	Interfund pymt for service	82,346	69,153	151,499	Increase in cost allocation
	SnoCo PW Assist Fund Princ	125,000	-73,740	51,260	Correct budget to actual
	SnoCo PW Assist Fund Int	5,000	8,840	13,840	Correct budget to actual
	2022 Revenue Bonds Princ	0	87,500	87,500	Principal for new debt
	2022 Revenue Bonds Int	0	25,000	25,000	Interest for new debt
	Machinery & Equipment	0	3,250	3,250	Security at PW Shop & Yard
	Transfer to Drain Constr 411	0	909,405	909,405	Transfer excess fund balance to Capital
		545,421	972,416	1,517,837	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Drainage Construction					
	Revenue Bond Proceeds	1,000,000	2,500,000	3,500,000	Bonds for Drainage (IS4) projects
	Transfer from Drainage Operating	0	909,405	909,405	Transfer excess fund balalance to capital
		1,000,000	3,409,405	4,409,405	

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Drainage Construction					
	Irvine Slough Stormwater Seperator & Pump Station	2,550,000	-1,100,000	1,450,000	Project timing change

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Drainage PIF					
	Transfer out to Streets Constr	40,500	-40,500	0	Project Deferred to 2024

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Water Operating					
	Late Penalties	40,000	-19,000	21,000	Update penalties, post-Covid mandate

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Water Operating					
	Salaries	612,206	-96,611	515,595	FTE Allocation changes
	Professional Services	88,300	54,208	142,508	ClearGov Budget software/Rate update/Security
	Insurance	32,641	7,359	40,000	Increase/Allocate WA Cities Insurance Premium
	Interfund payment for service	211,709	87,263	298,972	Increase in cost allocation
	2021 Revenue Bond Principal Water	0	115,000	115,000	Water/sewer debt service allocated incorrectly
	2021 Revenue Bond Interest Water	0	48,600	48,600	Water/sewer debt service allocated incorrectly
	Machinery & Equipment	0	6,250	6,250	Security at PW Shop & Yard
	Repair & Maintenance	55,000	20,000	75,000	Consolidated Asphalt Repair Contract
	Transfer to Capital	0	112,040	112,040	Transfer excess fund balance to Capital
	Transfer to Sewer	0	163,135	163,135	Reimburse debt service incorrectly charged to Water
		999,856	517,244	1,517,100	

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Water Capital					
	Transfer In from Water Operating	0	112,040	112,040	Transfer excess fund balalance to capital

Fund Name	Revenue Account Name	Budget	Proposed Change	Amended Budget	Description
Drainage Equipment Reserve					
	Transfer from Water Equipment Res.	0	68,150	68,150	Vehicle incorrectly charged to Drainage Equipment 2021

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Drainage Equipment Reserve					
	Machinery & Equipment	0	77,700	77,700	Vehicle budgeted in 2021, paid in 2022

Fund Name	Expenditure Account Name	Current Budget	Proposed Change	Amended Budget	Description
Water Equipment Reserve					
	Transfer to 458 Drainage Equip	0	68,150	68,150	Vehicle incorrectly charged to Drainage Equipment 2021

**CITY OF STANWOOD
Stanwood, Washington**

ORDINANCE 1505

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING
ORDINANCE RELATING TO THE 2021-2022 BUDGET**

WHEREAS, the City previously adopted the 2021 and 2022 biennial budget on November 23, 2020, by Ordinance 1489, which was amended by Ordinance 1495 on March 11, 2021, and Ordinance 1501 on November 22, 2021, and

WHEREAS, by law the City may not have expenditures in excess of budgeted appropriations for an individual fund;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD DO HEREBY
ORDAIN AS FOLLOWS:**

Section 1. Ordinance No. 1501 is hereby amended to reflect the totals of 2021 and 2022 amended budgeted revenues and appropriations for each separate fund as set forth in summary form in Exhibit A.

Section 2. Except as provided herein, all provisions of Ordinance 1489 shall remain in full force and effect unchanged.

ADOPTED by the City Council and APPROVED by the Mayor this ____ day of _____ 2022.

CITY OF STANWOOD

Sid Roberts, Mayor

ATTEST:

Lisa Sokolik, City Clerk

APPROVED AS TO FORM:

Nikki Thompson, City Attorney

Summary Revenues, Expenditures and Fund Balance (All Funds)
2021-2022 Biennial Budget, Budget Amendment Three
2022

Fund	Fund Name	2022 Beg Fund Balance	Revenues			Expenditures			2022 Ending Fund Balance
			2022 Revenue Budget	2022 Budget Amendment Three Adjustments	2022 Adjusted Revenue Budget	2022 Expense Budget	2022 Budget Amendment Three Adjustments	2022 Adjusted Expense Budget	
001	General Fund	5,134,230	6,258,859	112,536	6,371,395	7,358,517	149,157	7,507,674	3,997,950
101	Street Operating	149,313	671,209	40,000	711,209	668,317	46,377	714,694	145,828
102	Street Impact Fee	861,213	218,665		218,665	0	99,600	99,600	980,278
103	Street Capital	144,945	4,398,802	-2,255,202	2,143,600	2,702,952	-757,952	1,945,000	343,545
104	Park & Trail Capital	1,454,084	2,664,900	0	2,664,900	2,639,000	-474,000	2,165,000	1,953,984
105	Fire Impact Fees	0							0
106	Park Impact Fees	79,457	84,135		84,135	140,000		140,000	23,592
107	Equipment Reserve	549,238	163,100		163,100	0	185,100	185,100	527,238
108	Transportation Benefit District	845,599	475,500		475,500	778,902	155,698	934,600	386,499
109	Contingency	425,889	55,400		55,400	0		0	481,289
110	Building Improvement	2,867,187	16,800		16,800	200,000		200,000	2,683,987
115	Tourism Promotion	1,851	109,000		109,000	74,000	10,000	84,000	26,851
120	REET 1 - Capital Improvements	1,193,675	310,300		310,300	200,000		200,000	1,303,975
121	REET 2 - Growth Management	1,360,860	315,500		315,500	545,000	-100,000	445,000	1,231,360
205	Debt Service	21,036	298,500	-298,500	0	298,000	-297,619	381	20,655
401	Sewer Utility Operating	1,956,620	2,751,234	187,135	2,938,369	2,756,029	1,036,245	3,792,274	1,102,716
403	Sewer Capital	5,114,416	59,300	1,145,485	1,204,785	4,605,000		4,605,000	1,714,201
405	Sewer Plant Investment	387,698	155,000		155,000	0		0	542,698
410	Drainage Operating	663,433	1,263,300	9,000	1,272,300	808,590	972,416	1,781,006	154,727
411	Drainage Capital	849,934	1,579,000	3,409,405	4,988,405	3,114,000	-1,100,000	2,014,000	3,824,339
412	Drainage Plant Investment	57,349	80,700		80,700	40,500	-40,500	0	138,049
421	Water Operating	1,096,616	2,329,200	-19,000	2,310,200	2,235,907	517,244	2,753,151	653,665
422	Water Capital	2,315,698	44,800	112,040	156,840	443,000		443,000	2,029,538
423	Cedar Home Plant Investment	337,253	12,100		12,100	10,000		10,000	339,353
424	Water Plant Investment Fee	740,970	205,000		205,000	0		0	945,970
451	Water Bond Reserve	0	0		0	0		0	0
452	Sewer Bond Reserve	0	0		0	0		0	0
457	Sewer Equipment Reserve	661,122	112,411		112,411	0		0	773,533
458	Drainage Equipment Reserve	286,291	51,641	68,150	119,791	0	77,700	77,700	328,382
459	Water Equipment Reserve	431,010	76,216		76,216	0	68,150	68,150	439,076
630	Custodial	56							56
	Total Funds	29,987,042	24,760,572	2,511,049	27,271,621	29,617,714	547,616	30,165,330	27,093,333

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 9c

DATE: May 26, 2022

SUBJECT: Six-Year Transportation Improvement Plan 2023-2028 discussion

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A - RCW 35.77.010
B – Map of Project Locations
C – Project Cost Spreadsheet
D – 20 Year Comp Plan Transportation Cost Estimates

PURPOSE

The purpose of this agenda item is to discuss the City of Stanwood Six-year Transportation Improvement Plan (TIP).

BACKGROUND

The City of Stanwood is required to prepare and adopt a transportation improvement plan by July of each year for the ensuing six calendar years. The City of Stanwood's Six-Year Transportation Improvement Plan (TIP) must be consistent with the adopted comprehensive plan and filed with the Washington Department of Transportation as well as the Puget Sound Regional Council.

Staff and the Public Works Committee reviewed the City's existing six-year TIP as well as future transportation improvement projects to update Stanwood's Six-Year TIP as required by RCW 35.77.010 (Attachment A).

The purpose of the Six-Year TIP is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program.

The approved plan may at any time be revised by a majority vote of the council, but only after a public hearing(s) has been noticed and held. Projects seeking grant or outside funding need to be identified on the Six-Year TIP.

The 2023-2028 Six Year Transportation Improvement Plan was reviewed and discussed by the Public Works Committee on March 7, April 4, May 2, 2022. The following table is a summary of the proposed changes that will be made to the current Six-Year TIP.

SUMMARY OF CHANGES FOR 2023-2028 TIP

Project No.	Project Name	Description	Action Taken
All Projects	All Projects	Priority levels were adjusted to the priority level that the Public Works Committee wanted	Adjusted priority levels
T-1	Stanwood Port Susan Trail Phase 2	Trail system: Phase 2 will include a 1.2-mile segment that runs from the Stanwood Park and Ride lot off of 88th Avenue and SR 532, around the wastewater treatment plant, and along the Stillaguamish River to Twin City Foods. The project would include: 6- 10-foot-wide trail – width will vary on the wastewater treatment plant dike to accommodate existing conditions, Gateway trail entry locations, River view and plaza area near the southeast corner of the looped trail, Wetland and buffer mitigation for trail impacts, Pedestrian bridge spanning Irvine Slough and Interpretive Signs.	Added to TIP and listed as Phase 2 and Phase 3-5
T-4	Stanwood Port Susan Trail Phase 3-5	Trail system: Phase 3-5 will include Continue the 10-foot-wide multi-purpose trail around the perimeter of downtown Stanwood. Design will follow the concepts identified in Phase 2. This section includes the design and construction of the SPST Park just south of the WWTP.	Added to TIP and listed as Phase 2 and Phase 3-5
T-3	Church Creek Park Loop Trail	Trail system around church creek park	Added to TIP
N-1	Viking Way-90th Ave Phase 2	project will construct a continuation of Viking Way from where the previous phase ended in 2020 to 92nd Ave, ultimately connecting 88th to 92nd eliminating an existing misalignment on 92nd. This new roadway will include curb, gutter, sidewalks, landscaping, street lighting, and underground utilities.	Added to TIP
R-19	Overlay and ADA Improvements	Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy	Added to TIP
R-2	80th Ave Reconstruction Phase 1	between approx. 276th St to 280th PL NW. Road improvements including widening, intersection improvements, curb, gutter, sidewalk, and planter strip.	Broken into two Phases
R-18	80th Ave Reconstruction Phase 2	between approx. 280th St NW to 284th St NW. Road improvements including widening, intersection improvements, wrapping sidewalk around 283rd St., curb, gutter, sidewalk and planter strip.	Broken into two Phases

R-16	Main Street Beautification	Camano Street, 92nd Ave, Brick Road/102nd Ave, 271st Street: 84th-88th AVE, 270th Street: City Hall Park to 102nd Ave, 271st Street: Central District includes beautification, Lighting, gateway features, landscaping.	Adjusted scope of work
R-7	284th St Improvements	Reconstruction and widen 284th Street from 80th Ave NW to 68th Ave NW	Adjusted project area to end at 68th Ave NW
R-19	Overlay and ADA Improvements	Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy	Adjusted scope of work
S-16	Sidewalk: 284th St NW	Add sidewalk on north side between 68th St. to 69th St.	Removed
S-10	Sidewalk: 90th Ave NW	Add sidewalk to west side of 90th between north of 271st and 272nd St.	Removed
R-1	72nd Ave Improvements	SR532 to 276th ST NW, road improvements, including widening road, intersections improvement, curb, gutter, sidewalks, and planter strip.	Remove- a large portion of this is frontage associated with the Vine Street property and will be addressed with development.
R-17	Westside Overlays	Overlays on 104th DR NW, 103rd DR NW, 102nd DR NW, 273rd PL NW, 272nd PL NW, and 271st ST NW	Added to TIP

ANALYSIS

There are no budget impacts or costs for development of the City's TIP. Council understands that it is not a requirement to fund all projects that are listed on the TIP. However, the TIP provides the City with a project list establishing the necessary foundation for the City to apply for State and Federal grant opportunities as well as analyzing and developing budget allocations sufficient to plan, engineer, permit, purchase right of way, and construct the proposed improvements as funds become available in the future (Attachments C).

RCW 35.77.010**Perpetual advanced six-year plans for coordinated transportation program expenditures—Nonmotorized transportation—Railroad right-of-way.**

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter 35.63 or 35A.63 RCW, the inherent authority of a first-class city derived from its charter, or chapter 36.70A RCW, the program shall be consistent with this comprehensive plan. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote nonmotorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program before July 1st of each year, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter 47.30 RCW, for nonmotorized transportation purposes.

(3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

[2005 c 360 § 4. Prior: 1994 c 179 § 1; 1994 c 158 § 7; 1990 1st ex.s. c 17 § 59; 1988 c 167 § 6; 1984 c 7 § 23; 1977 ex.s. c 317 § 7; 1975 1st ex.s. c 215 § 1; 1967 ex.s. c 83 § 27; 1965 c 7 § 35.77.010; prior: 1961 c 195 § 2.]

Stanwood CIP Projects

City of Stanwood, WA

PRIORITY	PRO. #	STREET PROJECTS - CIP
1	R-2	80TH AVE RECONSTRUCTION PHASE 1
2	N-1	VIKING WAY-90TH AVE PHASE 2
3	I-2	64TH AND SR532 INTERSECTION
4	R-16	MAIN STREET BEAUTIFICATION
5	R-7	284TH ST IMPROVEMENTS
8	R-19	OVERLAY AND ADA IMPROVEMENTS
17	I-5	SR532/98TH DR NW HAMILTON ENTRANCE INTERSECTION
18	I-7	SR532 OVENELL PARK ENTRANCE AND 106TH AVE BYPASS
19	R-18	80TH AVE RECONSTRUCTION PHASE 2
20	R-5	101ST AVE RECONSTRUCTION & OVERLAY
21	R-17	WESTSIDE OVERLAYS

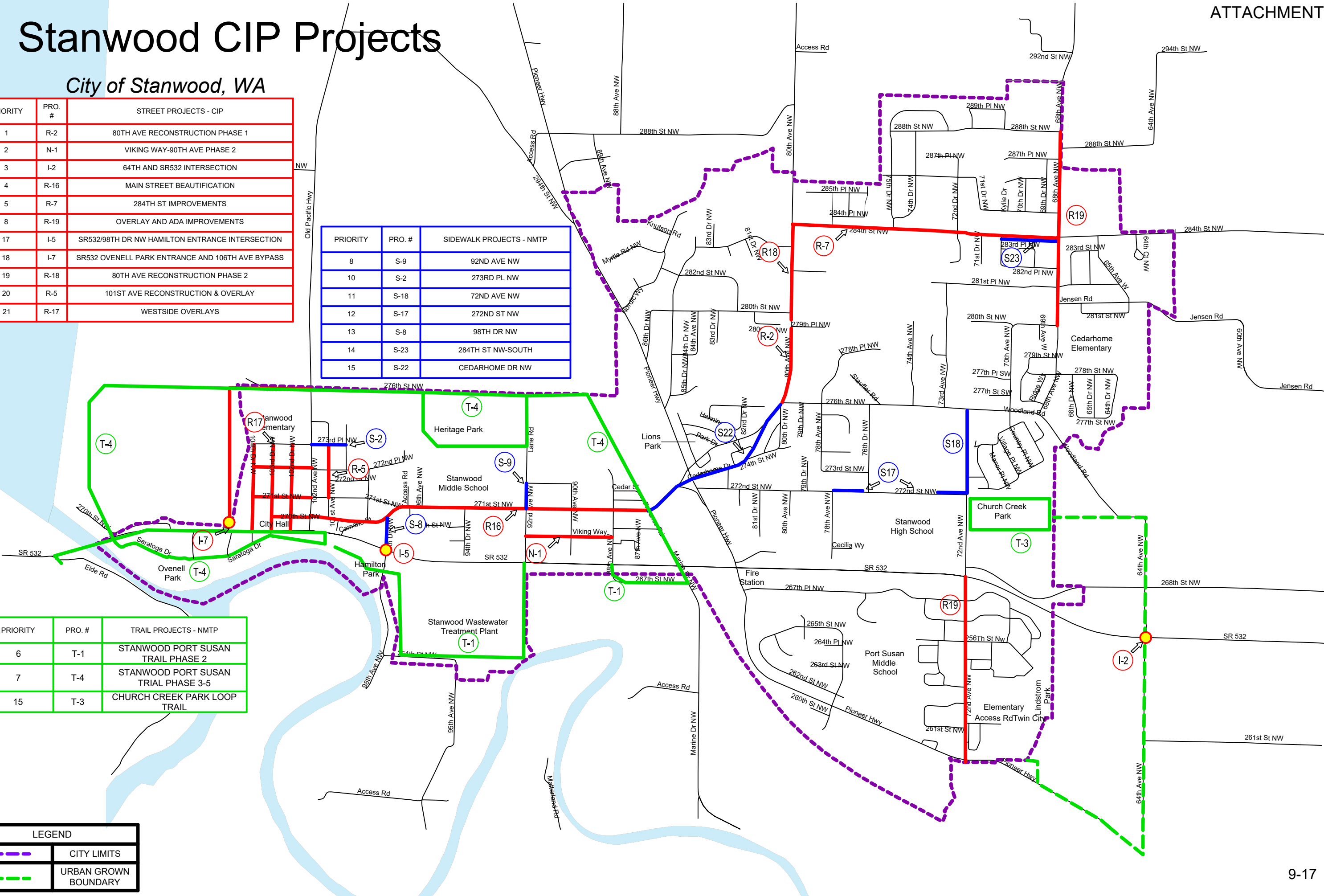
PRIORITY	PRO. #	SIDEWALK PROJECTS - NMTP
8	S-9	92ND AVE NW
10	S-2	273RD PL NW
11	S-18	72ND AVE NW
12	S-17	272ND ST NW
13	S-8	98TH DR NW
14	S-23	284TH ST NW-SOUTH
15	S-22	CEDARHOME DR NW

PRIORITY	PRO. #	TRAIL PROJECTS - NMTP
6	T-1	STANWOOD PORT SUSAN TRAIL PHASE 2
7	T-4	STANWOOD PORT SUSAN TRIAL PHASE 3-5
15	T-3	CHURCH CREEK PARK LOOP TRAIL

LEGEND

CITY LIMITS

URBAN GROWN BOUNDARY



Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
1	80th Ave Reconstruction Phase 1 with Widening		Other Grant Funding							\$ -
R-2	PE	\$ 50,000	TBD Funds	\$ 100,000						\$ 100,000
	ROW	\$ 50,000	WSDOT Funds							\$ -
	CN	\$ 1,300,000	TIB Grant Funding							\$ -
	TOTAL	\$ 1,400,000	PSRC/STP Funding							\$ -
	Comments: between approx.. 276th St to 280th PL NW. Road improvements including widening, intersection improvements, curb, gutter, sidewalk and planter strip.		Developer Funded							\$ -
			Local - City	\$ 1,300,000						\$ 1,300,000
			SUBTOTAL THIS PROJECT	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
2	Viking Way-90th Ave Phase 2		Other Grant Funding							\$ -
N-1	PE	\$ 286,000	TBD Funds	\$ 76,000						\$ 76,000
	ROW	\$ 300,000	WSDOT Funds							\$ -
	CN	\$ 450,000	TIB Grant Funding							\$ -
	TOTAL	\$ 1,036,000	PSRC/RTCC funding	\$ 890,000						\$ 890,000
	Comments: project will construct a continuation of Viking Way from where the previous phase ended in 2020 to 92nd Ave, ultimately connecting 88th to 92nd eliminating an existing misalignment on 92nd. This new roadway will include curb, gutter, sidewalks, landscaping, street lighting, and underground utilities.		Developer Funded							\$ -
			Local - City	\$ 70,000						\$ 70,000
			SUBTOTAL THIS PROJECT	\$ 1,036,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,036,000
3	64th and SR532 Intersection		Other Grant Funding	\$ 500,000	\$ 100,000	\$ 3,600,000				\$ 4,200,000
I-2	PE	\$ 500,000	TBD Funds							\$ -
	ROW	\$ 100,000	WSDOT Funds							\$ -
	CN	\$ 3,600,000	TIB Grant Funding							\$ -
	TOTAL	\$ 4,200,000	PSRC/STP Funding							\$ -
	Comments: 64th & SR532. This project will include roundabout, curb, gutter, paving, and planter.		Developer Funded							\$ -
			Local - City							\$ -
			SUBTOTAL THIS PROJECT	\$ 500,000	\$ 100,000	\$ 3,600,000	\$ -	\$ -	\$ -	\$ 4,200,000
4	Main Street Beautification		Other Grant Funding			\$ 2,300,000	\$ 5,000,000	\$ 4,500,000	\$ 3,000,000	\$ 14,800,000
R-16	PE	\$ 700,000	TBD Funds	\$ 100,000		\$ 200,000				\$ 300,000
	ROW		WSDOT Funds							\$ -
	CN	\$ 17,000,000	TIB Grant Funding							\$ -
	TOTAL	\$ 17,700,000	PSRC/STP Funding							\$ -
	Comments: Camano Street, 92nd Ave, Brick Road/102nd Ave, 271st Street: 84th-88th AVE, 270th Street: City Hall Park to 102nd Ave, 271st Street: Central District incudes beautification, Lighting, gateway features, landscaping.		Developer Funded							\$ -
			Local - City	\$ 2,150,000	\$ 450,000					\$ 2,600,000
			SUBTOTAL THIS PROJECT	\$ 2,250,000	\$ 450,000	\$ 2,500,000	\$ 5,000,000	\$ 4,500,000	\$ 3,000,000	\$ 17,700,000

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
5	284th St Improvements		Other Grant Funding		\$ 622,000					\$ 622,000
R-7	PE	\$ 1,000,000	TBD Funds	\$ 72,000						\$ 72,000
	ROW	\$ 622,000	WSDOT Funds							\$ -
	CN	\$ 4,078,000	TIB Grant Funding							\$ -
	TOTAL	\$ 5,700,000	PSRC/STP Funding							\$ -
	Comments: Reconstruction and widen 284th Street from 80th Ave NW to 68th Ave NW		Developer Funded			\$ 4,354,000				\$ 4,354,000
			Local - City	\$ 652,000						\$ 652,000
			SUBTOTAL THIS PROJECT	\$ 724,000	\$ 622,000	\$ 4,354,000	\$ -	\$ -	\$ -	\$ 5,700,000
6	Stanwood Port Susan Trail- Phase 2		Other Grant Funding	\$ 305,000						\$ 305,000
T-1	PE	\$ 5,000	TBD Funds							\$ -
	ROW		WSDOT Funds							\$ -
	CN	\$ 1,333,000	TIB Grant Funding							\$ -
	TOTAL	\$ 1,338,000	PSRC/STP Funding							\$ -
	Comments: Trail system: Phase 2 will include a 1.2 mile segment that runs from the Stanwood Park and Ride lot off of 88th Avenue and SR 532, around the waste water treatment plant, and along the Stillaguamish River to Twin City Foods. . The project would include: 6- 10 foot wide trail – width will vary on the waste water treatment plant dike to accommodate existing conditions, Gateway trail entry locations, River view and plaza area near the southeast corner of the looped trail, Wetland and buffer mitigation for trail impacts, Pedestrian bridge spanning Irvine Slough and Interpretive Signs.		Developer Funded							\$ -
			Local - City	\$ 1,033,000						\$ 1,033,000
			SUBTOTAL THIS PROJECT	\$ 1,338,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,338,000
7	Stanwood Port Susan Trail- Phase 3- 5		Other Grant Funding		\$ 1,733,000					\$ 1,733,000
T-4	PE	\$ 505,000	TBD Funds							\$ -
	ROW		WSDOT Funds							\$ -
	CN	\$ 1,500,000	TIB Grant Funding							\$ -
	TOTAL	\$ 2,005,000	PSRC/STP Funding							\$ -
	Comments: Trail system: Phase 3-5 will include Continue the 10 foot wide multi-purpose trail around the perimeter of downtown Stanwood. Design will follow the concepts identified in Phase 2. This section includes the design and construction of the SPST Park just south of the WWTP.		Developer Funded							\$ -
			Local - City		\$ 272,000					\$ 272,000
			SUBTOTAL THIS PROJECT	\$ -	\$ 2,005,000	\$ -	\$ -	\$ -	\$ -	\$ 2,005,000
8	Overlay and ADA Improvement		Other Grant Funding							\$ -
R-19	PE	\$ 500,000	TBD Funds	\$ 59,300	\$ 41,000	\$ 51,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ 296,300
	ROW	\$ -	WSDOT Funds							\$ -
	CN	\$ 2,136,800	TIB Grant Funding	\$ 329,500	\$ 369,000	\$ 459,000	\$ 383,000	\$ 400,000	\$ 400,000	\$ 2,340,500
	TOTAL	\$ 2,636,800	PSRC/STP Funding							\$ -
	Comments: Asphalt overlay and ADA upgrades on 68th from 280th ST NW to city limits, and 72nd Ave NW from SR532 to Pioneer Hwy		Developer Funded							\$ -
			Local - City							\$ -
			SUBTOTAL THIS PROJECT	\$ 388,800	\$ 410,000	\$ 510,000	\$ 428,000	\$ 450,000	\$ 450,000	\$ 2,636,800

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
9	Sidewalk: 92nd Ave NW		Other Grant Funding							\$ -
S-9	PE	\$ 50,000	TBD Funds	\$ 100,000						\$ 100,000
	ROW	\$ 100,000	WSDOT Funds							\$ -
	CN	\$ 100,000	TIB Grant Funding							\$ -
	TOTAL	\$ 250,000	PSRC/STP Funding							\$ -
	Comments: West side between north of 271st ST NW and 272nd ST NW.		Developer Funded							\$ -
			Local - City	\$ 150,000						\$ 150,000
			SUBTOTAL THIS PROJECT	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
10	Sidewalk: 273rd PI NW		Other Grant Funding							\$ -
S-2	PE	\$ 28,742	TBD Funds	\$ 72,452						\$ 72,452
	ROW		WSDOT Funds							\$ -
	CN	\$ 143,710	TIB Grant Funding							\$ -
	TOTAL	\$ 172,452	PSRC/STP Funding							\$ -
	Comments: Add sidewalks to the southside of 273rd PL NW. between 100th AVE and 102nd Ave NW-		Developer Funded							\$ -
			Local - City	\$ 100,000						\$ 100,000
			SUBTOTAL THIS PROJECT	\$ 172,452	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,452
11	Sidewalk: 72nd AVE NW		Other Grant Funding - SRTS							\$ -
S-18	PE	\$ 5,000	TBD Funds			\$ 75,000				\$ 75,000
	ROW	\$ 20,000	WSDOT Funds							\$ -
	CN	\$ 250,000	TIB Grant Funding							\$ -
	TOTAL	\$ 275,000	PSRC/STP Funding							\$ -
	Comments: Include Curb, gutter and construct missing sidewalk panels from 272nd St - 276th St		Developer Funded							\$ -
			Local - City	\$ 25,000	\$ 45,000	\$ 130,000				\$ 200,000
			SUBTOTAL THIS PROJECT	\$ 25,000	\$ 45,000	\$ 205,000	\$ -	\$ -	\$ -	\$ 275,000
12	Sidewalk: 272nd St NW		Other Grant Funding							\$ -
S-17	PE	\$ 20,000	TBD Funds	\$ 20,000	\$ 75,000					\$ 95,000
	ROW		WSDOT Funds							\$ -
	CN	\$ 250,000	TIB Grant Funding							\$ -
	TOTAL	\$ 270,000	PSRC/STP Funding							\$ -
	Comments: North side between 72nd Ave and West of 78th Ave. Add curbing, gutter, sidewalk, and ADA requirements to the north side of 272nd St NW		Developer Funded							\$ -
			Local - City		\$ 175,000					\$ 175,000
			SUBTOTAL THIS PROJECT	\$ 20,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 270,000
13	Sidewalk: 98th Dr. NW		Other Grant Funding							\$ -
S-8	PE	\$ 20,540	TBD Funds		\$ 75,000					\$ 75,000
	ROW	\$ 43,240	WSDOT Funds							\$ -
	CN	\$ 59,460	TIB Grant Funding							\$ -
	TOTAL	\$ 123,240	PSRC/STP Funding							\$ -
	Comments: Widening roadway and add sidewalk on east side of 98th Dr. NW between SR532 and 270th St.		Developer Funded							\$ -
			Local - City		\$ 48,240					\$ 48,240
			SUBTOTAL THIS PROJECT	\$ -	\$ 123,240	\$ -	\$ -	\$ -	\$ -	\$ 123,240

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
14	Sidewalk: 284th St NW- South		Other Grant Funding							\$ -
S-23	PE	\$ 30,980	TBD Funds		\$ 75,000					\$ 75,000
	ROW	\$ 65,220	WSDOT Funds							\$ -
	CN	\$ 89,680	TIB Grant Funding							\$ -
	TOTAL	\$ 185,880	PSRC/STP Funding							\$ -
	Comments: South side between 68th and east of 70th Ave		Developer Funded							\$ -
			Local - City		\$ 110,880					\$ 110,880
			SUBTOTAL THIS PROJECT	\$ -	\$ 185,880	\$ -	\$ -	\$ -	\$ -	\$ 185,880
15	Sidewalk: Cedarhome Drive NW		Other Grant Funding							\$ -
S-22	PE	\$ 119,102	TBD Funds				\$ 75,000			\$ 75,000
	ROW	\$ 250,740	WSDOT Funds							\$ -
	CN	\$ 344,770	TIB Grant Funding							\$ -
	TOTAL	\$ 714,612	PSRC/STP Funding							\$ -
	Comments: South Side between 271st St and 276th St. Add curbs, gutter, sidewalk and ADA requirements.		Developer Funded							\$ -
			Local - City				\$ 639,612			\$ 639,612
			SUBTOTAL THIS PROJECT	\$ -	\$ -	\$ -	\$ 714,612	\$ -	\$ -	\$ 714,612
16	Church Creek Park Loop Trail		Other Grant Funding							\$ -
T-3	PE		TBD Funds				\$ 200,000			\$ 200,000
	ROW		WSDOT Funds							\$ -
	CN	\$ 400,000	TIB Grant Funding							\$ -
	TOTAL	\$ 400,000	PSRC/STP Funding							\$ -
	Trail system around church creek park		Developer Funded							\$ -
			Local - City				\$ 200,000			\$ 200,000
			SUBTOTAL THIS PROJECT	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000
17	SR532 Hamilton Entrance Intersection		Other Grant Funding				\$ 525,000	\$ 275,000	\$ 2,700,000	\$ 3,500,000
I-5	PE	\$ 525,000	TBD Funds							\$ -
	ROW	\$ 275,000	WSDOT Funds							\$ -
	CN	\$ 2,700,000	TIB Grant Funding							\$ -
	TOTAL	\$ 3,500,000	PSRC/STP Funding							\$ -
	Comments: SR532 to 98th Dr. NW. This project will include roundabout, curb, gutter, paving and planter		Developer Funded							\$ -
			Local - City							\$ -
			SUBTOTAL THIS PROJECT	\$ -	\$ -	\$ -	\$ 525,000	\$ 275,000	\$ 2,700,000	\$ 3,500,000
18	SR532 Ovenell Park Entrance and 106th Ave Bypass		Other Grant Funding				\$ 330,000	\$ 700,000	\$ 2,470,000	\$ 3,500,000
I-7	PE	\$ 330,000	TBD Funds							\$ -
	ROW	\$ 700,000	WSDOT Funds							\$ -
	CN	\$ 2,470,000	TIB Grant Funding							\$ -
	TOTAL	\$ 3,500,000	PSRC/STP Funding							\$ -
	Comments: On 106th Ave from SR532 to 276th St, then on 276th St from 106th to 102nd Ave, the project will include curb, gutter, paving and planter		Developer Funded							\$ -
			Local - City							\$ -
			SUBTOTAL THIS PROJECT	\$ -	\$ -	\$ -	\$ 330,000	\$ 700,000	\$ 2,470,000	\$ 3,500,000
19	80th Ave Reconstruction Phase 2 Widening with Calming Device		Other Grant Funding	Page 4 of 5						\$ -

Priority No. / Proj No.	Transportation Capital Project		Funding	2023	2024	2025	2026	2027	2028	Fund Total
R-18	PE	\$ 500,000	TBD Funds							\$ -
	ROW	\$ 500,000	WSDOT Funds							\$ -
	CN	\$ 4,000,000	TIB Grant Funding							\$ -
	TOTAL	\$ 5,000,000	PSRC/STP Funding							\$ -
	Comments: between approx.. 280th St NW to 284th St NW. Road improvements including widening, intersection improvements, wrapping sidewalk around 283rd St., curb, gutter, sidewalk and planter strip.		Developer Funded						\$ 5,000,000	\$ 5,000,000
Local - City									\$ -	
SUBTOTAL THIS PROJECT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	
20	101st Ave Reconstruction & Overlay		Other Grant Funding - CDBG						\$ 2,640,000	\$ 2,640,000
R-5	PE	\$ 660,000	TBD Funds							\$ -
	ROW		WSDOT Funds							\$ -
	CN	\$ 1,980,000	TIB Grant Funding							\$ -
	TOTAL	\$ 2,640,000	PSRC/STP Funding							\$ -
	Comments: This project will reconstruct 101st Ave NW between approximately 271st St NW and 273rd St NW. Project includes drainage, curb, gutter, and sidewalks both sides.		Developer Funded							\$ -
Local - City									\$ -	
SUBTOTAL THIS PROJECT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000	\$ 2,640,000	
21	Westside Overlays		Other Grant Funding							\$ -
R-17	PE	\$ 200,000	TBD Funds	\$ 89,775	\$ 70,470	\$ 79,425	\$ 63,023	\$ 43,020	\$ 41,625	\$ 387,338
	ROW		WSDOT Funds							\$ -
	CN	\$ 574,675	TIB Grant Funding							\$ -
	TOTAL	\$ 774,675	PSRC/STP Funding							\$ -
	Comments: Overlays on 104th DR NW, 103rd DR NW, 102nd DR NW, 273rd PL NW, 272nd PL NW, and 271st ST NW		Developer Funded							\$ -
Local - City			\$ 89,775	\$ 70,470	\$ 79,425	\$ 63,023	\$ 43,020	\$ 41,625	\$ 387,338	
SUBTOTAL THIS PROJECT			\$ 179,550	\$ 140,940	\$ 158,850	\$ 126,045	\$ 86,040	\$ 83,250	\$ 774,675	
TOTAL PROJECT COST ESTIMATE				\$ 8,283,802	\$ 4,332,060	\$ 11,327,850	\$ 7,523,657	\$ 6,011,040	\$ 16,343,250	\$ 53,821,659

	Other Grant Funding	\$ 805,000	\$ 2,455,000	\$ 5,900,000	\$ 5,855,000	\$ 5,475,000	\$ 10,810,000	\$ 31,300,000
	TBD Funds	\$ 689,527	\$ 336,470	\$ 405,425	\$ 383,023	\$ 93,020	\$ 91,625	\$ 1,999,090
	WSDOT Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TIB Grant Funding	\$ 329,500	\$ 369,000	\$ 459,000	\$ 383,000	\$ 400,000	\$ 400,000	\$ 2,340,500
	PSRC/STP Funding	\$ 890,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890,000
	Developer Funded	\$ -	\$ -	\$ 4,354,000	\$ -	\$ -	\$ 5,000,000	\$ 9,354,000
	Local - City	\$ 5,569,775	\$ 1,171,590	\$ 209,425	\$ 902,635	\$ 43,020	\$ 41,625	\$ 7,938,070
TOTAL PROJECT COST ESTIMATE		\$ 8,283,802	\$ 4,332,060	\$ 11,327,850	\$ 7,523,657	\$ 6,011,040	\$ 16,343,250	\$ 53,821,659

Type	Project ID	Project Name	Total Cost Estimate	TIF Eligible?	TIF Eligible Percent ⁽¹⁾	TIF Eligible Cost	Potential Grant Percent ⁽²⁾	Potential Grants	General City Transportation Funds Percent	General City Transportation Funds Cost	Relative Priority	Time Frame
New Roadway	N-1	Viking Way 88th Avenue NW to 92nd Avenue NW	\$ 5,580,000	Partial	50%	\$2,790,000	50%	\$2,790,000	0%	\$0	High	Short
New Roadway	N-2	90th Avenue NW SR 532 to 271st Street NW	\$ 5,410,000	Partial	50%	\$2,705,000	50%	\$2,705,000	0%	\$0	High	Short
New Roadway	N-3	Downtown to East Residential Connectors	\$ 80,000	Yes	100%	\$80,000	0%	\$0	0%	\$0	Medium	Short
Pedestrian Network	P-1	Camano Street SR 532 to 271st Street NW	\$ 380,000	Partial	10%	\$38,000	0%	\$0	90%	\$342,000	High	Mid
Pedestrian Network	P-2	276th Street NW 76th Drive NW to 68th Avenue NW	\$ 780,000	Partial	10%	\$78,000	0%	\$0	90%	\$702,000	Medium	Long
Pedestrian Network	P-3	102nd Avenue NW 276th Street NW to SR 532	\$ 470,000	Partial	10%	\$47,000	0%	\$0	90%	\$423,000	Medium	Long
Pedestrian Network	P-4	Cedarhome South 276th Street NW to Florence Road	\$ 400,000	Partial	10%	\$40,000	0%	\$0	90%	\$360,000	Medium	Long
Pedestrian Network	P-5	276th Street NW (Lover's Lane) 92nd Avenue NW to 102nd Avenue NW	\$ 510,000	Partial	10%	\$51,000	0%	\$0	90%	\$459,000	Medium	Long
Bicycle Network	B-1	Pioneer Highway 288th Street NW to 72nd Avenue NW (Lindstrom Road)	\$ 5,200,000	Partial	10%	\$520,000	20%	\$1,040,000	70%	\$3,640,000	Medium	Mid
Bicycle Network	B-2	267th Street NW / 268th Street NW Pioneer Highway to 72nd Avenue NW (Lindstrom Road)	\$ 6,290,000	Partial	10%	\$629,000	20%	\$1,258,000	70%	\$4,403,000	Medium	Long
Bicycle Network	B-3	Cedarhome Drive 88th Avenue NW to 276th Street NW	\$ 3,460,000	Partial	10%	\$346,000	20%	\$692,000	70%	\$2,422,000	Medium	Long
Bicycle Network	B-4	271st St NW SR 532 (270th Street NW) to 88th Avenue NW	\$ 320,000	Partial	10%	\$32,000	0%	\$0	90%	\$288,000	Medium	Long
Bicycle Network	B-5	92nd Avenue NW SR 532 to 276th Street NW	\$ 2,660,000	Partial	10%	\$266,000	20%	\$532,000	70%	\$1,862,000	Medium	Long
Bicycle Network	B-6	276th Street NW (Lover's Lane) 92nd Avenue NW to 102nd Avenue NW	\$ 3,120,000	Partial	10%	\$312,000	0%	\$0	90%	\$2,808,000	Medium	Long
Bicycle Network	B-7	Rails to Trails Railroad line - Saratoga Dr to Lane Rd	\$ 1,110,000	Partial	10%	\$111,000	0%	\$0	90%	\$999,000	Medium	Long
Other Agency Improvements	O-1	Old Pacific Highway	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-2	Pioneer Highway North	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-3	268th Street NW	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-4	Pioneer Highway South	n/a	No	0%	-	0%	-	0%		n/a	n/a
Other Agency Improvements	O-5	Marine Drive	n/a	No	0%	-	0%	-	0%		n/a	n/a
Citywide Programs	C-1	Small Capital Projects	\$ 2,050,000	No	0%	\$0	0%	\$0	100%	\$2,050,000	High	Ongoing
Citywide Programs	C-2	Maintenance & Operations	\$ 10,025,000	No	0%	\$0	0%	\$0	100%	\$10,025,000	High	Ongoing

Type	Project ID	Project Name	Total Cost Estimate	TIF Eligible?	TIF Eligible Percent ⁽¹⁾	TIF Eligible Cost	Potential Grant Percent ⁽²⁾	Potential Grants	General City Transportation Funds Percent	General City Transportation Funds Cost	Relative Priority	Time Frame
Intersection / Operations	I-1	Viking Way / 90th Avenue NW Intersection	\$ 970,000	Partial	75%	\$727,500	0%	\$0	25%	\$242,500	High	Short
Intersection / Operations	I-2	SR 532 / 64th Ave N Intersection	\$ 1,160,000	Partial	50%	\$580,000	0%	\$0	50%	\$580,000	Medium	Mid
Intersection / Operations	I-3	272nd Street NW / 72nd Ave N (Lindstrom Road) Intersection	\$ 360,000	No	0%	\$0	0%	\$0	100%	\$360,000	High	Short
Intersection / Operations	I-4	SR 532 / 270th Street NW Intersection	\$ 110,000	Partial	50%	\$55,000	0%	\$0	50%	\$55,000	Medium	Mid
Intersection / Operations	I-5	SR 532 / 98th Drive NW Intersection	\$ 1,400,000	Partial	50%	\$700,000	0%	\$0	50%	\$700,000	Medium	Mid
Widening / Reconstruction	R-1	72nd Avenue NW Improvements 268th Street NW to 276th Street NW	\$ 5,280,000	Partial	30%	\$1,584,000	50%	\$2,640,000	20%	\$1,056,000	High	Short
Widening / Reconstruction	R-2	80th Avenue NW Improvements 276th Street NW to 288th Street NW	\$ 7,030,000	Partial	30%	\$2,109,000	50%	\$3,515,000	20%	\$1,406,000	High	Short
Widening / Reconstruction	R-3	68th Avenue Reconstruction 280th Street to 288th Street	\$ 4,300,000	Partial	30%	\$1,290,000	50%	\$2,150,000	20%	\$860,000	High	Short
Widening / Reconstruction	R-4	272nd Street NW Reconstruction 72nd Avenue NW to Pioneer Highway	\$ 8,820,000	Partial	30%	\$2,646,000	50%	\$4,410,000	20%	\$1,764,000	High	Short
Widening / Reconstruction	R-5	101st Avenue NW Reconstruction 270th Street NW to 274th Place NW	\$ 2,640,000	Partial	30%	\$792,000	0%	\$0	70%	\$1,848,000	Medium	Short
Widening / Reconstruction	R-6	270th Street NW Reconstruction 102nd Avenue NW to Camano Street	\$ 12,360,000	Partial	30%	\$3,708,000	50%	\$6,180,000	20%	\$2,472,000	Medium	Short
Widening / Reconstruction	R-7	284th Street NW Improvements 68th Avenue NW to 80th Avenue NW	\$ 6,220,000	Partial	30%	\$1,866,000	50%	\$3,110,000	20%	\$1,244,000	Medium	Short
Widening / Reconstruction	R-8	102nd Avenue NW Overlay SR 532 to 276th Street NW	\$ 310,000	Partial	30%	\$93,000	0%	\$0	70%	\$217,000	Medium	Short
Widening / Reconstruction	R-9	98th Drive NW Reconstruction 268th Street NW to 271st Street NW	\$ 1,920,000	Partial	30%	\$576,000	0%	\$0	70%	\$1,344,000	Low	Long
Widening / Reconstruction	R-10	SR 532 Flood Berm Marine Drive and 92nd Avenue NW	\$ 2,700,000	No	0%	\$0	50%	\$1,350,000	50%	\$1,350,000	High	Short
Widening / Reconstruction	R-11	Pioneer Highway Slide REET 1	\$ 50,000	No	0%	\$0	0%	\$0	100%	\$50,000	Low	Short
Widening / Reconstruction	R-12	Cedarhome Drive Improvements Triangle Drive to 276th Street NW	\$ 250,000	Partial	30%	\$75,000	30%	\$75,000	40%	\$100,000	Low	Mid
Widening / Reconstruction	R-13	288th Street NW Reconstruction 80th Avenue NW to Pioneer Highway	\$ 7,250,000	Partial	30%	\$2,175,000	0%	\$0	70%	\$5,075,000	Low	Mid
Widening / Reconstruction	R-14	64th Avenue NW / Woodland Road SR 532 to 68th Ave NW	\$ 7,250,000	Partial	30%	\$2,175,000	0%	\$0	70%	\$5,075,000	Low	Mid
Widening / Reconstruction	R-15	64th Avenue SR 532 to Pioneer Hwy	\$ 5,720,000	Partial	30%	\$1,716,000	0%	\$0	70%	\$4,004,000	Low	Long

City of Stanwood

RESOLUTION 2022-08

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANWOOD
ADOPTING A COMPREHENSIVE SIX YEAR TRANSPORTATION
IMPROVEMENT PLAN FOR THE YEARS 2023 THROUGH 2028**

WHEREAS, pursuant to the requirements of RCW 35.77.010, the City of Stanwood did prepare a Comprehensive Six Year Transportation Improvement Plan for 2023 through 2028; and

WHEREAS, pursuant to said law, the City Council of the City of Stanwood did hold a public hearing on the Comprehensive Six Year Transportation Improvement Plan in the Stanwood-Camano School District Administration Building Board Room at Stanwood, Washington on June 9, 2022; and

WHEREAS, notice of said hearing was published in the Stanwood Camano Newspaper on **XX, 2022.**

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANWOOD:

That the Comprehensive Transportation Improvement Plan, a true copy of which is attached hereto and incorporated by reference herein, is hereby adopted.

Be it further resolved that a copy of the Comprehensive Transportation Improvement Plan for the ensuing six years, together with a copy of this resolution, be filed with the Department of Transportation and the Puget Sound Regional Council of the State of Washington.

Upon the motion duly made and seconded, the foregoing resolution was unanimously passed by the City Council.

PASSED by the Stanwood City Council this xx day of xx, 2022.

CITY OF STANWOOD

Sid Roberts, Mayor

ATTEST:

Lisa Sokolik, City Clerk

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11d

DATE: May 26, 2022

SUBJECT: Authorize the Mayor to Sign a Contract with Taylor's Excavators Inc for the SR-532 Drainage Berm Project.

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A – Certified Bid Tabs
B – Taylor Excavators Contract

PURPOSE

The purpose of this agenda item is to authorize the Mayor to sign a contract with Taylor's Excavators, Inc. to complete the SR-532 Drainage Berm Project.

BACKGROUND

The SR-532 Drainage Berm, formerly Irvine Slough Stormwater Separation (IS4) Phase 3, is part of the larger IS4 Project. This project will install (8) new catch basins, and approximately 1,500 feet of 36" storm drainage pipe along the berm of SR-532 from 94th street to approximately 200 feet West of 98th. This storm drainage pipe ties into where IS4 Phase 1 left off in 2020. Bids were received on May 11, 2022 and tabulated (attachment A) and the low responsive bidder was Taylor's Excavators, Inc. in the amount of \$1,324,317.06.

Due to some unknowns, and limited available information regarding existing utilities, including side sewers on the south side of SR-532 (The Cookie Mill, Coastal Bank) we expect some added cost not represented in the bids to account for existing utilities. It is likely we will need to adjust locations of existing utilities. We also want to ensure we can restore local business' parking lots to preconstruction conditions, should we need to adjust utilities. With this in mind, staff is seeking approval of a 10% contingency of \$132,431.71.

ANALYSIS

Fiscal Impact			
Fund(s):411	Drainage Construction Fund 594 31 63 01		
Amount:	\$2,550,000	Project Estimate:	\$1,324,317.06
Budget Authorized	☒ Yes ☐ No	Amendment Required	☒ Yes ☐ No ☐ Monitor

Engineer's Estimate	Contract	Contingency
\$1,407,375.22	\$1,324,317.06	\$ 132,431.71

The proposed contract amount, with the contingency is will within budget.

RECOMMENDATIONS

Staff Recommendation:

Staff recommends awarding the low bidder, Taylor's Excavators Inc, the SR-532 Drainage Berm Project in the amount of \$1,324,317.06.

Committee/Board Recommendation:

The Public Works Committee has not reviewed this proposal prior to the May 26, 2022 City Council Meeting.

CITY COUNCIL OPTIONS

1. Approve the Mayor to sign a contract with Taylor's Excavators for the SR-532 Drainage Berm Project in the amount of \$1,324,317.06.
2. Send back to Public Works Committee for additional discussion.
3. Reject all bids and delay the project.

PROPOSED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH TAYLOR'S EXCAVATORS, INC. FOR THE SR-532 DRAINAGE BERM PROJECT IN THE AMOUNT NOT TO EXCEED \$1,324,317.06 AND A CONTINGENCY IN THE AMOUNT OF \$132,431.71.



BID TABULATION
SR532 Brainage Berm
Bid Opening: Tuesday May 10, 2022 @ 3:00 PM

Spec. Ref.	ITEM DESCRIPTION	UNITS	QTY	Engineer's Estimate		Quilceda Excavation		Strider Const. Inc.		Tayex Escavators		Srv Const Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	1-05.4 Construction Staking Surveying	LS	1		\$ -	\$ 8,600.00	\$ 8,600.00	\$ 10,000.00	\$ 10,000.00	\$ 7,000.00	\$ 7,000.00	\$ 11,500.00	\$ 11,500.00
2	1-09.7 Mobilization	LS	1		\$ -	\$ 77,000.00	\$ 77,000.00	\$ 175,000.00	\$ 175,000.00	\$ 125,000.00	\$ 125,000.00	\$ 122,500.00	\$ 122,500.00
3	1-10.5 Temporary Traffic Control	LS	1		\$ -	\$ 142,000.00	\$ 142,000.00	\$ 125,000.00	\$ 125,000.00	\$ 75,000.00	\$ 75,000.00	\$ 83,000.00	\$ 83,000.00
4	2-01.5 Clearing and Grubbing	LS	1		\$ -	\$ 24,000.00	\$ 24,000.00	\$ 8,500.00	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00	\$ 23,500.00	\$ 23,500.00
5	2-02.5 Removal of Structures and Obstructions	LS	1		\$ -	\$ 3,500.00	\$ 3,500.00	\$ 18,000.00	\$ 18,000.00	\$ 25,000.00	\$ 25,000.00	\$ 13,500.00	\$ 13,500.00
6	2-02.5 Potholing	EA	3		\$ -	\$ 500.00	\$ 1,500.00	\$ 1,225.00	\$ 3,675.00	\$ 1,500.00	\$ 4,500.00	\$ 2,250.00	\$ 6,750.00
7	2-03.5 Excavation Including Haul	CY	#####		\$ -	\$ 42.00	\$ 166,320.00	\$ 50.00	\$ 198,000.00	\$ 28.00	\$ 110,880.00	\$ 54.00	\$ 213,840.00
8	2-09.5 Trench Safety Systems	LS	1		\$ -	\$ 15,000.00	\$ 15,000.00	\$ 9,000.00	\$ 9,000.00	\$ 19,000.00	\$ 19,000.00	\$ 30,000.00	\$ 30,000.00
9	2-11.5 Trimming and Cleanup	LS	1		\$ -	\$ 7,500.00	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00	\$ 12,000.00	\$ 12,000.00	\$ 7,600.00	\$ 7,600.00
10	8-01.5 Erosion and Water Pollution Control	LS	1		\$ -	\$ 9,800.00	\$ 9,800.00	\$ 2,500.00	\$ 2,500.00	\$ 7,500.00	\$ 7,500.00	\$ 61,000.00	\$ 61,000.00
11	8-01.5 Stormwater Pollution Prevention Plan	LS	1		\$ -	\$ 500.00	\$ 500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00
12	2-03.5 Ecology Blocks (Grading Wall)	EA	153		\$ -	\$ 105.00	\$ 16,065.00	\$ 100.00	\$ 15,300.00	\$ 55.00	\$ 8,415.00	\$ 400.00	\$ 61,200.00
13	8-15.5 Quarry Spall Road Base	TN	903		\$ -	\$ 42.00	\$ 37,926.00	\$ 50.00	\$ 45,150.00	\$ 55.00	\$ 49,665.00	\$ 57.00	\$ 51,471.00
14	7-04.5 36" CPP Storm Pipe	LF	1,409		\$ -	\$ 284.00	\$ 400,156.00	\$ 625.00	\$ 880,625.00	\$ 250.00	\$ 352,250.00	\$ 450.00	\$ 634,050.00
15	7-04.5 48" CPP Storm Pipe	LF	146		\$ -	\$ 474.00	\$ 69,204.00	\$ 1,350.00	\$ 197,100.00	\$ 550.00	\$ 80,300.00	\$ 850.00	\$ 124,100.00
16	7-05.5 54" Type 2 Catch Basin	EA	6		\$ -	\$ 7,200.00	\$ 43,200.00	\$ 12,850.00	\$ 77,100.00	\$ 8,000.00	\$ 48,000.00	\$ 11,500.00	\$ 69,000.00
17	7-05.5 72" Type 2 Catch Basin	EA	2		\$ -	\$ 11,500.00	\$ 23,000.00	\$ 19,000.00	\$ 38,000.00	\$ 20,000.00	\$ 40,000.00	\$ 16,250.00	\$ 32,500.00
18	7-05.5 Remove Existing Catch Basin	EA	1		\$ -	\$ 1,500.00	\$ 1,500.00	\$ 250.00	\$ 250.00	\$ 1,200.00	\$ 1,200.00	\$ 7,350.00	\$ 7,350.00
19	7-05.5 Connect to Proposed Catch Basin	EA	2		\$ -	\$ 1,200.00	\$ 2,400.00	\$ 2,500.00	\$ 5,000.00	\$ 900.00	\$ 1,800.00	\$ 2,000.00	\$ 4,000.00
20	7-08.5 Bank Run Gravel for Trench Backfill	TN	4,578		\$ -	\$ 30.00	\$ 137,340.00	\$ 15.00	\$ 68,670.00	\$ 30.00	\$ 137,340.00	\$ 25.00	\$ 114,450.00
21	2-09.5 Controlled Density Fill (CDF)	CY	155		\$ -	\$ 125.00	\$ 19,375.00	\$ 190.00	\$ 29,450.00	\$ 145.00	\$ 22,475.00	\$ 245.00	\$ 37,975.00
22	4-04.5 Crushed Surfacing Base Course	TN	126		\$ -	\$ 36.00	\$ 4,536.00	\$ 55.00	\$ 6,930.00	\$ 75.00	\$ 9,450.00	\$ 45.00	\$ 5,670.00
23	4-04.5 Crushed Surfacing Top Course	TN	32		\$ -	\$ 36.00	\$ 1,152.00	\$ 120.00	\$ 3,840.00	\$ 75.00	\$ 2,400.00	\$ 60.00	\$ 1,920.00
24	5-03.5 HMA Sawcut and Seal	LF	720		\$ -	\$ 5.50	\$ 3,960.00	\$ 4.00	\$ 2,880.00	\$ 6.00	\$ 4,320.00	\$ 19.00	\$ 13,680.00
25	5-04.5 Asphalt Grinding	SY	194		\$ -	\$ 53.10	\$ 10,301.40	\$ 28.00	\$ 5,432.00	\$ 55.00	\$ 10,670.00	\$ 42.00	\$ 8,148.00
26	5-04.5 HMA Cl. 1/2" PG 64-22	TN	53		\$ -	\$ 400.00	\$ 21,200.00	\$ 300.00	\$ 15,900.00	\$ 400.00	\$ 21,200.00	\$ 410.00	\$ 21,730.00
27	5-04.5 HMA Cl. 1/2" PG 64-22 Overlay	TN	2.5		\$ -	\$ 600.00	\$ 1,500.00	\$ 2,700.00	\$ 6,750.00	\$ 400.00	\$ 1,000.00	\$ 410.00	\$ 1,025.00
28	8-01.5 Hydroseeding	SY	4,200		\$ -	\$ 2.00	\$ 8,400.00	\$ 1.00	\$ 4,200.00	\$ 1.50	\$ 6,300.00	\$ 1.00	\$ 4,200.00
29	8-04.5 Remove and Replace Concrete Curb and Gutter	LF	16		\$ -	\$ 100.00	\$ 1,600.00	\$ 60.00	\$ 960.00	\$ 120.00	\$ 1,920.00	\$ 187.00	\$ 2,992.00
30	8-04.5 Remove and Replace Extruded Curb	LF	190		\$ -	\$ 50.00	\$ 9,500.00	\$ 24.00	\$ 4,560.00	\$ 55.00	\$ 10,450.00	\$ 38.00	\$ 7,220.00
31	8-14.5 Remove and Replace Concrete Sidewalk	SY	16		\$ -	\$ 250.00	\$ 4,000.00	\$ 120.00	\$ 1,920.00	\$ 350.00	\$ 5,600.00	\$ 220.00	\$ 3,520.00
32					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Base Bid Subtotal					\$ 1,287,626.00		\$ 1,272,035.40		\$ 1,969,692.00		\$ 1,211,635.00		\$ 1,779,991.00
Sales Tax 9.3%					\$ 119,749.22		\$ 118,299.29		\$ 183,181.36		\$ 112,682.06		\$ 165,539.16
Total Base Bid with Tax					\$ 1,407,375.22		\$ 1,390,334.69		\$ 2,152,873.36		\$ 1,324,317.06		\$ 1,945,530.16

* Tax amount has been adjusted to reflect the current tax rate of 9.3% effective April 1, 2022.



5.17.2022

PUBLIC WORKS CONTRACT

This Contract is made and entered into in duplicate this 26 day of May, 2022 by and between the **CITY OF STANWOOD**, a non-charter code city of the State of Washington, hereinafter referred to as “the City”, and Tayex Excavators, a Washington LLC.

WITNESSETH:

Whereas, the City desires to have certain public work performed as hereinafter set forth, requiring specialized skills and other supportive capabilities; and

Whereas, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform the services set forth in this Contract.

NOW, THEREFORE, in consideration of the terms, conditions, and agreements contained herein, the parties hereto agree as follows:

1. Scope of Work.

The Contractor shall do all work and furnish all tools, materials, and equipment in order to accomplish the following project:

SR532 Drainage Berm Project

in accordance with and as described in

- A. this Contract, and
- B. the Project Manual, which include the attached plans, Specifications, Special Provisions, submittal requirements, attachments, addenda (if any), Bid Form, Performance and Payment Bond, and
- C. the Standard Specifications for Road, Bridge, and Municipal Construction prepared by the Washington State Department of Transportation, as may be specifically modified in the attached Specifications and/or Special Provisions, hereinafter referred to as “the standard specifications”,
- D. ☐ City of Stanwood Streets and Utilities Standards (referenced but not attached)
- E. Other _____
- F. Addenda (If any)

and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

The Contractor shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract, except as may otherwise be provided in the Project Manual.

2. Time for Performance and Liquidated Damages / Termination of Contract.

- A. Time is of the essence in the performance of this Contract and in adhering to the time frames specified herein. The Contractor shall commence work within ten (10) calendar days after notice to proceed from the City, and said work shall be physically completed within **40** working days after said notice to proceed, unless a different time frame is expressly provided in writing by the City.
- B. If said work is not completed within the time for physical completion, the Contractor may be required at the City's sole discretion to pay to the City liquidated damages as set forth in the Project Manual, for each and every day said work remains uncompleted after the expiration of the specified time.
- C. Termination of Contract.
 - 1. Except as otherwise provided under this Contract, either party may terminate this Contract upon ten (10) working days' written notice to the other party in the event that said other party is in default and fails to cure such default within that ten-day period, or such longer period as provided by the non-defaulting party. The notice of termination shall state the reasons therefore and the effective date of the termination.
 - 2. The City may also terminate this Contract in accordance with the provisions of Section 1-08.10 of the Standard Specifications.

3. Compensation and Method of Payment.

- A. The City shall pay the Contractor for work performed under this Contract as detailed in the bid, as incorporated in the Project Manual.
- B. Payments for work provided hereunder shall be made following the performance of such work, unless otherwise permitted by law and approved in writing by the City. No payment shall be made for any work rendered by the Contractor except as identified and set forth in this Contract.
- C. Progress payments shall be based on the timely submittal by the Contractor of the City's standard payment request form.
- D. Payments for any alterations in or additions to the work provided under this Contract shall be in accordance with the Request For Information (RFI) and/or

Construction Change Order (CCO) process as set forth in the Project Manual. Following approval of the RFI and/or CCO, the Contractor shall submit the standard payment request form(s).

- E. The Contractor shall submit payment requests with a completed Application for Payment form, an example of which is included in the Attachments to this Contract. This form includes a lien waiver certification and shall be notarized before submission. Applications for payment not signed or notarized shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed payment request form and shall make payment to the Contractor within approximately thirty (30) days thereafter.

4. Independent Contractor Relationship.

The relationship created by this Contract is that of independent contracting entities. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees. The Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, subcontractors, or representatives during the performance of this Contract. The Contractor shall assume full responsibility for payment of all wages and salaries and all federal, state, and local taxes or contributions imposed or required, including, but not limited to, unemployment insurance, workers compensation insurance, social security, and income tax withholding.

5. Prevailing Wage Requirements.

The Contractor shall comply with applicable prevailing wage requirements of the Washington State Department of Labor & Industries, as set forth in Chapter 39.12 RCW and Chapter 296-127 WAC. The Contractor shall document compliance with said requirements and shall file with the City appropriate affidavits, certificates, and/or statements of compliance with the State prevailing wage requirements. The Washington State Prevailing Wage Rates For Public Works Contracts, Snohomish County, incorporated in this Contract have been established by the Department of Labor & Industries and are included as an Attachment to this Contract. The Contractor shall also ensure that any subcontractors or agents of the Contractor shall comply with the prevailing wage and documentation requirements as set forth herein.

6. Indemnification and Hold Harmless.

- A. The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers against and from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

- B. The Contractor's duty to indemnify the City shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its elected officials, agents, officers and/or employees.
- C. The Contractor's duty to indemnify the City for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) the City and/or its elected officials, agents, officers and/or employees, and (b) the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors, shall apply only to the extent of negligence of Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors
- D. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

- E. Nothing contained in this section or Contract shall be construed to create a liability or a right of indemnification by any third party.
- F. The provisions of this section shall survive the expiration or termination of this Contract.

7. Insurance.

A. **Insurance Term.**

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise, as required in this Section, without interruption from or in connection with the performance commencement of the Contractor's work through the term of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. **No Limitation**

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. **Minimum Scope of Insurance.**

Contractors required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on at least as broad as Insurance Services Office (ISO) form CA Automobile 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad of coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington

4. ☒ Required. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-contractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for temporary buildings, debris removal and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until final acceptance of the work by the City. An installation floater may be acceptable in lieu of Builders Risk for renovation projects only if approved in writing by the City.

5. ☐ Required. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least

\$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the City under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.

D. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$3,000,000 each occurrence, \$3,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
3. ☒ Required. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.
4. ☐ Required. Contractors Pollution Liability shall be written in the amounts set forth above.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provisions.

The Contractor's Automobile Liability, Commercial General Liability, and Builders Risk insurance policies shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

H. Verification of Coverage.

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms, and endorsements related to this project. Throughout the term of this Contract, upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

☒ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Pollution Liability insurance that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

I. Contractor's Insurance for Other Losses.

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee-owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or subcontractors as well as to any temporary structures, scaffolding and protective fences.

J. Subcontractors.

The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage for

subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations..

K. Waiver of Subrogation.

The Contractor and the City waive all rights against each other, any of their subcontractors, sub-subcontractors or lower tier subcontractors, agents and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

L. Notice of Cancellation of Insurance.

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

M. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

8. Compliance with Laws.

- A. The Contractor shall comply with all applicable federal, state, and local laws, including regulations for licensing, certification, and operation of facilities and programs, and accreditation and licensing of individuals, and any other standards or criteria as set forth in the Project Manual.
- B. The Contractor shall pay any applicable business and permit fees and taxes which may be required for the performance of the work.
- C. The Contractor shall comply with all legal and permitting requirements as set forth in the Project Manual.

9. Non-discrimination.

During the performance of this Contract, the Contractor shall comply with all applicable equal opportunity laws and/or regulations and shall not discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, veteran status, marital status, political affiliation, or the presence of any sensory, mental or physical handicap. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of work and services under this Contract. The Contractor further agrees to maintain notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Contractor understands that violation of this provision shall be cause for immediate termination of this Contract and the Contractor may be barred from performing any services or work for the City in the future unless the Contractor demonstrates to the satisfaction of the City that discriminatory practices have been eliminated and that recurrence of such discriminatory practices is unlikely.

- A. The parties will maintain open hiring and employment practices and will welcome applications for employment in all positions from qualified individuals who are members of the above-stated minorities.
- B. The parties will comply strictly with all requirements of applicable federal, state or local laws or regulations issued pursuant thereto, relating to the establishment of nondiscriminatory requirements in hiring and employment practices and assuring the service of all patrons and customers without discrimination with respect to the above-stated minority status.

10. Assignment and Subcontractors.

- A. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.
- B. The Contractor shall not subcontract any part of the services to be performed hereunder without first obtaining the consent of the City and complying with the provisions of this section.
- C. In the event the Contractor does assign this contract or employ any subcontractor, the Contractor agrees to bind in writing every assignee and subcontractor to the applicable terms and conditions of the contract documents.
- D. The Contractor shall, before commencing any work, notify the Owner in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the Owner may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the Owner by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance

of any subcontractor or assignee by the Owner shall not constitute a waiver of any right of the Owner to reject defective work or work not in conformance with the contract documents. If the Owner, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.

- E. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for whose acts any of them may be liable to the same extent that it is responsible for the acts and omissions of person directly employed by it.
- F. The divisions and sections of the specifications and the identifications of any drawings shall not control the Contractor in dividing the work among subcontractors or delineating the work to be performed by any specific trade.
- G. Nothing contained in the contract documents shall create or be construed to create any relationship, contractual or otherwise, between the Owner and any subcontractor or assignee. Nothing in the contract documents shall create any obligation on the part of the Owner to pay or to assure payment of any monies due any subcontractor or assignee.
- H. The Contractor hereby assigns to the City any and all claims for overcharges resulting from antitrust violations as to goods and materials purchased in connection with this Contract, except as to overcharges resulting from antitrust violations commencing after the date of the bid or other event establishing the price of this Contract. In addition, the Contractor warrants and represents that each of its suppliers and subcontractors shall assign any and all such claims for overcharges to the City in accordance with the terms of this provision. The Contractor further agrees to give the City immediate notice of the existence of any such claim.
- I. In addition to all other obligations of the contractor, if the contractor does employ any approved subcontractor, the contractor shall supply to every approved subcontractor a copy of the form, provided in the project manual, to establish written proof that each subcontract and lower-tier subcontract is a written document and contains, as a part, the current prevailing wage rates. The contractor, each approved subcontractor and each approved lower-tier subcontractor shall complete and deliver the form directly to the City.

11. Contract Administration and Notices.

This Contract shall be administered for the City by Kevin Hushagen, Public Works Director, and shall be administered for the Contractor by the Contractor's Contract Representative, Justin Taylor, Vice President. Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To City:

Kevin Hushagen, PW Director
City of Stanwood
10220 270th Street NW
Stanwood, WA 98292
360-629-9781

To Contractor:

Justin Taylor, Vice President
Taylor's Excavators Inc.
3134 268th ST NW
Stanwood, WA 98292
360-629-3078

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

12. Interpretation and Venue. This Contract shall be interpreted and construed in accordance with the laws of the State of Washington. The venue of any litigation between the parties regarding this Contract shall be Snohomish County, Washington.

13. Severability

A. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

B. If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. Non-Waiver.

A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any Contract, covenant or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such Contract, covenant, condition or right.

15. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

16. Authority.

The person executing this Agreement on behalf of Contractor represents and warrants that he or she has been fully authorized by Contractor to execute this Agreement on its behalf and to legally bind Contractor to all the terms, performances and provisions of this Agreement. The person executing this Contractor on behalf of the City represents and warrants that he or she has been fully authorized by the City to execute this Contractor on its behalf and to legally bind the City to all the terms, performances and provisions of this Contractor.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first set forth above.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first hereinabove written.

CITY OF STANWOOD

TAYLOR’S EXCAVATORS, INC.

By _____
Sid Roberts, Mayor

By _____
Justin Taylor, Vice President

Approved as to form:

Attest:

Nikki Thompson, City Attorney

Lisa Sokolik, City Clerk

PERFORMANCE and PAYMENT BOND

Bond to the City of Stanwood

Bond # _____

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, _____ as Principal, and _____ a corporation, organized and existing under the laws of the State of Washington, as a surety corporation, and qualified under the laws of the State of Washington to become surety upon bonds of contractors with municipal corporations as surety, are jointly and severally held and firmly bound to the **City of Stanwood** in the penal sum of \$_____ for the payment of which sum on demand we bind ourselves and our successors, heirs, administrators or personal representatives, as the case may be.

This obligation is entered into pursuant to the statutes of the State of Washington and the ordinances of the City of Lake Stevens.

Dated at _____, Washington, this ____ day of _____, 20____.

The conditions of the above obligation are such that:

WHEREAS, the City of Stanwood has let or is about to let to the said _____ the _____ above bounded Principal, a certain contract, the said contract being numbered _____, and providing for **Project Name** _____ (which contract is referred to herein and is made a part hereof as though attached hereto), and

WHEREAS, the said Principal has accepted, or is about to accept, the said contract, and undertake to perform the work therein provided for in the manner and within the time set forth; now, therefore,

If the said Principal, _____, shall faithfully perform all of the provisions of said contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said contract, and shall pay all laborers, mechanics, subcontractors and materialmen, and all persons who shall supply said Principal or subcontractors with provisions and supplies for the carrying on of said work, and shall indemnify and hold the City of Stanwood harmless from any damage or expense by reason of failure of performance as specified in said contract or from defects appearing or developing in the material or workmanship provided or performed under said contract within a period of one year after its acceptance thereof by the City of Stanwood, then and in that event, this obligation shall be void; but otherwise, it shall be and remain in full force and effect.

Signed this ____ day of _____, 20____.

Surety

Principal

By _____

By _____

Title

Title

Surety Address

Agent Address

Surety Contact and Phone Number

Agent Contact and Phone Number

ESCROW AGREEMENT for RETAINED PERCENTAGE

Project Name, Project **XX-XX**

Escrow No.: _____

City of Stanwood Contract No. _____

Completion Date: _____

TO:

THIS ESCROW AGREEMENT is for the investment of the retained percentage of the above contract, in accordance with chapter 60.28 of the Revised Code of Washington. It is limited to FDIC insured Washington State Chartered Banks who are covered by the State of Washington Public Deposit Protection Act.

The undersigned, _____, (as "Contractor"), has directed the CITY OF STANWOOD (as "City"), to deliver to you its warrants which shall be payable to you and/or the contractor. The warrants are to be held and disposed of by you in accordance with the following instruction:

INSTRUCTIONS

1. Upon delivery the warrants shall be endorsed by you and forwarded to the City for collection. You shall use the monies to purchase investments selected by the Contractor and approved by the City. You may follow the last written direction received by you from the Contractor, for each purchase, provided the direction otherwise conforms with this agreement. Acceptable investments are:
 - A. Bills, certificates, notes or bonds of the United States;
 - B. Other obligations of the United States or its agencies;
 - C. Obligations of any corporation wholly owned by the Government of the United States;
 - D. Indebtedness of the Federal National Mortgage Association;
 - E. Time deposits in commercial banks;
 - F. Other investments, except stocks, selected by the Contractor, subject to express prior written consent of the City.
2. The investments shall be in a form which allows you alone to reconvert them into money if you are required to do so by the City.
3. The investments must mature on or prior to the date set for the completion of the contract, including extension there of or thirty (30) days following the final acceptance of the work.
4. When interest on the investments accrues and is paid, you shall collect the interest and forward it to the Contractor unless otherwise directed by the Contractor.
5. You are not authorized to deliver to the Contractor all or any part of the investments held by you pursuant to this agreement (or any monies derived from the sale of such investments, or the negotiation of the City's warrants) **except** in accordance with the written instructions from the City. Compliance with such instructions shall relieve you of any further liability related thereto.
6. In the event the City orders you, in writing, to reconvert the investments and return all monies, you shall do so within thirty (30) days of receipt of the order.
7. The Contractor agrees to compensate you for your services in accordance with your current published schedule of applicable escrow fees. Payment of all fees shall be the sole responsibility of the Contractor and shall not be deducted from any monies placed with you pursuant to this agreement

until and unless the City directs the release to the Contractor of the investments and monies held hereunder, whereupon you shall be entitled to reimburse yourself from such monies for the entire amount of your fee.

8. This agreement shall not be binding until signed by both parties and accepted by you.
9. This document contains the entire agreement between you, the Contractor, and the City, with respect to this Escrow, and you are not a party to, nor bound by any instrument or agreement other than this. You shall not be required to take notice of any default or any other matter, nor be bound by nor required to give notice or demand, nor required to take any action whatever except as herein expressly provided. You shall not be liable for any loss or damage not caused by your own negligence or willful misconduct.

CONTRACTOR

Federal Tax I.D. No. _____

By: _____

Title: _____

Address: _____

DATE: _____

CITY OF STANWOOD

By: _____

Title: _____

DATE: _____

THE ABOVE ESCROW AGREEMENT RECEIVED AND ACCEPTED on the ____ day of _____ 20__.

BANK

By: _____

Title: _____

Address: _____

DISTRIBUTION:

City Clerk
Financial Institution
Contractor
File Copy

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 9e

DATE: May 26, 2022

SUBJECT: Authorize the Mayor to Sign a Contract with Transblue for the Asphalt Repair Project.

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A – Certified Bid Tabs
B – Transblue Contract

PURPOSE

The purpose of this agenda item is to authorize the Mayor to sign a contract with Transblue to complete the Asphalt Repair Project.

BACKGROUND

The Asphalt Repair Project consists of repairing approximately 7,200 square feet of asphalt. These repairs consist of water leak repairs, and street repairs at various locations throughout Stanwood. Some of these patches consist of temporary cold mix asphalt repairs that have accumulated over the past several years and now require permanent repair. This project was previously bid in the Fall of 2021, where bids were rejected with the intent to rebid.

ANALYSIS

Fiscal Impact			
This item is included in Budget Amendment three, charging two-thirds to Streets Repair and one-third to Water Operating Repair.			
Fund(s):			
Amount:		Project Estimate:	60,747.12
Budget Authorized	☐ Yes ☒ No	Amendment Required	☒ Yes ☐ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation:

Staff recommends awarding the low bidder, Transblue, the Asphalt Repair Project in the amount of \$60,747.12.

Committee/Board Recommendation:

The Public Works Committee has not reviewed this proposal prior to the May 26, 2022 City Council Meeting.

CITY COUNCIL OPTIONS

1. Approve the Mayor to sign a contract with Transblue for the Asphalt Repair Project in the amount of \$60,747.12
2. Send back to Public Works Committee for additional discussion
3. Reject all bids and delay the project

PROPOSED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH TRANSBLUE FOR THE ASPHALT REPAIR PROJECT IN THE AMOUNT NOT TO EXCEED \$60,747.12.



BID TABULATION
Asphalt Repair Project
Bid Opening: Wednesday May 11, 2022 by 2PM

Spec. Ref.						Engineer's Estimate		Central Paving		Fidalgo Paving Const.		Transblue		Huizenga Ent.		AA Asphaltting	
	ITEM DESCRIPTION	LOCATION	Thickness	Area	Sq.Ft.	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Asphalt Patch from water leak repair	8415 Park Dr.	3"	15' x 8'	120		\$ -	\$ 49.00	\$ 5,880.00	\$ 6.10	\$ 732.00	\$ 7.50	\$ 900.00	\$ 36.39	\$ 4,366.80	\$ 13.00	\$ 1,560.00
2	Trench Patch from water line install	8617 280 th St. NW	4"	15' x 8'	120		\$ -	\$ 49.00	\$ 5,880.00	\$ 7.75	\$ 930.00	\$ 8.50	\$ 1,020.00	\$ 45.89	\$ 5,506.80	\$ 14.00	\$ 1,680.00
3	Trench Patch from water line install	9819 270 th St. NW	2"	15' x 8'	352		\$ -	\$ 30.00	\$ 10,560.00	\$ 4.50	\$ 1,584.00	\$ 6.50	\$ 2,288.00	\$ 14.37	\$ 5,058.24	\$ 12.00	\$ 4,224.00
4	Road Repair from water main break	271 st St. NW & 99 th Ave. NW	4"	15' x 8'	1,080		\$ -	\$ 34.00	\$ 36,720.00	\$ 8.40	\$ 9,072.00	\$ 8.50	\$ 9,180.00	\$ 13.36	\$ 14,428.80	\$ 13.75	\$ 14,850.00
5	Asphalt Patch from water leak repair	100 th Ave. NW	4"	15' x 8'	105		\$ -	\$ 51.00	\$ 5,355.00	\$ 7.75	\$ 813.75	\$ 8.50	\$ 892.50	\$ 38.74	\$ 4,067.70	\$ 14.00	\$ 1,470.00
6	Asphalt Patch from water leak repair	100 th Ave. NW & 273 rd St. NW (2 patches)	4"	15' x 8'	504		\$ -	\$ 35.00	\$ 17,640.00	\$ 7.75	\$ 3,906.00	\$ 8.50	\$ 4,284.00	\$ 19.94	\$ 10,049.76	\$ 14.00	\$ 7,056.00
7	Asphalt patch from water leak repair	272 nd St. NW & 103 rd Dr. NW	2"	15' x 8'	140.0		\$ -	\$ 55.00	\$ 7,700.00	\$ 4.50	\$ 630.00	\$ 6.50	\$ 910.00	\$ 30.82	\$ 4,314.80	\$ 12.00	\$ 1,680.00
8	Street repair	78 th Ave. NW & 274 th St. NW	4"	15' x 8'	884		\$ -	\$ 36.00	\$ 31,824.00	\$ 7.75	\$ 6,851.00	\$ 8.50	\$ 7,514.00	\$ 16.76	\$ 14,815.84	\$ 13.75	\$ 12,155.00
9	Street repair	276 th St. NW (West of Heritage Park entrance)	4"	15' x 8'	1,100		\$ -	\$ 34.00	\$ 37,400.00	\$ 7.75	\$ 8,525.00	\$ 8.50	\$ 9,350.00	\$ 14.46	\$ 15,906.00	\$ 13.75	\$ 15,125.00
10	Walking path	92 nd Ave. NW between WesWeld & Walking path	2"	15' x 8'	336		\$ -	\$ 37.00	\$ 12,432.00	\$ 4.50	\$ 1,512.00	\$ 6.50	\$ 2,184.00	\$ 14.26	\$ 4,791.36	\$ 12.00	\$ 4,032.00
11	Street repair	92 nd Ave. NW (North of the School Districts Bus Garage)	4"	13' x 95'	1,235		\$ -	\$ 33.00	\$ 40,755.00	\$ 7.75	\$ 9,571.25	\$ 8.50	\$ 10,497.50	\$ 14.80	\$ 18,278.00	\$ 13.75	\$ 16,981.25
12	Road repair	26729 98 th Dr. NW (Public Works Shop)	4"	9' x 103'	927		\$ -	\$ 30.00	\$ 27,810.00	\$ 7.75	\$ 7,184.25	\$ 8.50	\$ 7,879.50	\$ 14.63	\$ 13,562.01	\$ 13.75	\$ 12,746.25
13	21' of Road Repair a. Asphalt	27030 271 st St. NW	4"	23' x 8'	184		\$ -	\$ 42.00	\$ 7,728.00	\$ 7.75	\$ 1,426.00	\$ 8.50	\$ 1,564.00	\$ 28.06	\$ 5,163.04	\$ 14.00	\$ 2,576.00
	b. Replace Curm and Gutters				38		\$ -	\$ 430.00	\$ 16,340.00	\$ 225.00	\$ 8,550.00	\$ 43.99	\$ 1,671.62	\$ 130.83	\$ 4,971.54	\$ 110.00	\$ 4,180.00
14	Asphalt Patch from water leak repair	26925 81st St	4"	6' x 12'	72		\$ -	\$ 61.00	\$ 4,392.00	\$ 9.00	\$ 648.00	\$ 8.50	\$ 612.00	\$ 49.86	\$ 3,589.92	\$ 14.00	\$ 1,008.00
Base Bid Subtotal							\$ -		\$ 268,416.00		\$ 61,935.25		\$ 60,747.12		\$ 128,870.61		\$ 101,323.50
Total Base Bid with Tax							\$ -		\$ 268,416.00		\$ 61,935.25		\$ 60,747.12		\$ 128,870.61		\$ 101,323.50



5.12.2022

SMALL PUBLIC WORKS CONTRACT (Under \$350,000)

THIS SMALL PUBLIC WORKS CONTRACT ("Contract") is made and entered into this 26th day of May, 2022, by and between the City of Stanwood, Washington, a Washington State municipal corporation ("City"), and Transblue, a Washington LLC ("Contractor")

WHEREAS, the City desires to accomplish certain public works entitled Asphalt Repair Project ("the Project") having an estimated cost \$300,000 or less; and

WHEREAS, the City solicited written Bid Proposals for the Project.

WHEREAS, whereas the City received and reviewed written Bid Proposals for the Project, and has determined that Contractor is the lowest responsible bidder; and

WHEREAS, the Contractor and the City desire to enter into this Contract for the Project in accordance with the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the terms, conditions and agreements contained herein, the City and Contractor agree as follows:

1. Scope of Work—the Project.

The Contractor shall perform, carry out and complete the Asphalt Repair ("Project") in accordance with this Contract and the incorporated Contract Documents specified in Section 2. The Project shall be completed no later than 09/01/22

2. Contract Documents.

The following documents are incorporated into the Contract by this reference:

- A. ☒ Plans and Contract Drawings.
- B. ☒ Scope of Work.
- C. ☒ Proposal/Bid Submittal (attached).
- D. ☐ 2018 Standard Specifications for Road, Bridge, and Municipal Construction (WSDOT/APWA) ("Standard Specifications") (referenced but not attached).
- E. ☐ WSDOT Amendments to the Standard Specifications (referenced but not attached)
- F. ☐ Current APWA Supplement General Special Provisions (referenced but not attached).
- G. ☐ City of Stanwood Streets and Utilities Standards (referenced but not attached)

- H. ☒ Addenda (if any)
- I. ☒ Payment and Performance Bond (attached).
- J. ☐ Retainage Bond (attached) (optional-see Section 5).

In the event of any inconsistencies or conflicts between the language of this Contract and these incorporated documents, the language of the Contract shall prevail over the language of the documents.

3. Commencement of Work.

Work shall not proceed under this Contract until the Contractor has met following conditions:

- A. Contract has been signed and fully executed by the parties.
- B. The Contractor has provided the City with the certificates of insurance required under Section 22.
- C. The Contractor has obtained a City of Stanwood Business License.
- D. The Contractor has provided the City with satisfactory documentation that Contractor is licensed and bonded as a contractor in the Washington State.

These conditions shall be satisfied within ten (10) calendar days of the City's Notice of Award of the Contract to the Contractor. Upon satisfaction of these conditions, the City shall issue a Notice to Proceed and Contractor shall commence work within five (5) calendar days of the date of said Notice.

4. Time is of the Essence/Liquidated Damages.

Time is of the essence in the performance of this Contract. The Contractor shall diligently pursue the Project work to physical completion by the date specified in Section 1. If said work is not completed within the time specified, the Contractor agrees to pay the City as liquidated damages the sum set forth in Section 1-08.9 of the Standard Specifications for each and every calendar day said work remains uncompleted after expiration of the specified time.

5. Payment for Project.

- A. **Total Contract Sum for Project.** Excluding approved changes orders, the City shall pay the Contractor for satisfactory completion of the Project under the Contract a total Contract Sum not to exceed \$60,747.12 Sixty Thousand Seven Hundred Forty-seven dollars and Twelve cents in accordance with the bid price in the bid Proposal or proposal price in the Proposal and including all applicable Washington State Sales Tax. The total Contract Sum includes all expenses and costs incurred in planning, designing and constructing the Project, including, but not limited to, applicable sales and use taxes, costs and expenses for overhead, profit, labor, materials, supplies, permits, subcontractors, consultants, and professional services necessary to construct and complete the Project.

B. **Payments shall be for Performance of Project Work.** Payments for work provided hereunder shall be made following the performance of such work, unless otherwise permitted by law and approved in writing by the City. No payment shall be made for any work rendered by the Contractor except as identified and set forth in this Contract.

C. **Right to Withhold Payments if Work is Unsatisfactory.** If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract.

D. **Payments.** Subject to F below, progress payments shall be based on the timely submittal by the Contractor of the City's standard payment request form. The form shall be appropriately completed and signed by the Contractor. Applications for payment not signed and/or completed shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed payment request form and shall make payment to the Contractor within approximately thirty (30) calendar days thereafter.

E. **Payments for Alterations and/or Additions.** Requests for changes orders and/or payments for any alterations in or additions to the work provided under this Contract shall be in accordance with the change order process set forth in Section 1-04.4 of the Standard Specifications.

F. **Final Payment.** Pursuant to RCW Chapter 60.28, a sum equal to five percent (5%) of the monies earned by the Contractor will be retained from payments made by the City to the Contractor under this Contract. This retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to RCW Title 82 and (2) the claims of any person arising under the Contract.

Monies retained under the provisions of RCW Chapter 60.28 shall, at the option of the Contractor, be:

1. Retained in a fund by the City; or
2. Deposited by the City in an escrow (interest-bearing) account in a bank, mutual saving bank, or savings and loan association (interest on monies so retained shall be paid to the Contractor). Deposits are to be in the name of the City and are not to be allowed to be withdrawn without the City's written authorization. The City will issue a check representing the sum of the monies reserved, payable to the bank or trust company. Such check shall be converted into bonds and securities chosen by the Contractor as the interest accrues.

At or before the time the Contract is executed, the Contractor shall designate the option desired. The Contractor in choosing option (2) agrees to assume full responsibility to pay all

costs that may accrue from escrow services, brokerage charges or both, and further agrees to assume all risks in connection with the investment of the retained percentages in securities. The City may also, at its option, accept a bond in lieu of retainage.

Release of the retainage will be made sixty (60) calendar days following the Final Acceptance of the Project provided the following conditions are met:

1. A release has been obtained from the Washington State Department of Revenue.
2. Affidavits of Wages Paid for the Contractor and all Subcontractors are on file with the Contracting Agency (RCW 39.12.040).
3. A certificate of Payment of Contributions Penalties and Interest on Public Works Contract is received from the Washington State Employment Security Department.
4. Washington State Department of Labor and Industries (per Section 1-07.10 of the Standard Specifications) shows the Contractor is current with payments of industrial insurance and medical premiums.
5. All claims, as provided by law, filed against the retainage have been resolved.
6. If requested by the City, the Contractor shall provide the City with proof that insurance required under Section 22 remains in effect.

G. **Final Acceptance.** Final Acceptance of the Project occurs when the Public Works Director has determined that the Project is one hundred percent (100%) complete and has been constructed in accordance with the Plans and Specifications.

H. **Payment in the Event of Termination.** In the event this Contract is terminated by the either party, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by the reason of such refusal, neglect, failure or discontinuance of Contractor performing the work, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, Contractor and his surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all reasonable legal expenses and costs incurred by the City to protect the rights and interests of the City under the Contract.

I. **Maintenance and Inspection of Financial Records.** The Contractor and its subcontractors shall maintain reasonable books, accounts, records, documents and other evidence pertaining to the costs and expenses allowable, and the consideration paid under this Contract, in accordance with reasonable and customary accepted accounting practices. All such

books of account and records required to be maintained by this Contract shall be subject to inspection and audit by representatives of City and/or of the Washington State Auditor at all reasonable times, and the Contractor shall afford the proper facilities for such inspection and audit to the extent such books and records are under control of the Contractor, and all Project Contracts shall similarly provide for such inspection and audit rights. Such books of account and records may be copied by representatives of City and/or of the Washington State Auditor where necessary to conduct or document an audit. The Contractor shall preserve and make available all such books of account and records in its control for a period of three (3) years after final payment under this Contract, and Asphalt Repair Project subcontracts shall impose similar duties on the subcontractors.

6. Term of Contract.

The term of this Contract shall commence upon full execution of this Contract by the City and Contractor and shall terminate upon final payment by the City to the Contractor, unless sooner terminated by either party under Section 7 or applicable provision of the Contract.

7. Termination of Contract.

A. Except as otherwise provided under this Contract, either party may terminate this Contract upon ten (10) working days' written notice to the other party in the event that said other party is in default and fails to cure such default within that ten-day period, or such longer period as provided by the non-defaulting party. The notice of termination shall state the reasons therefore and the effective date of the termination.

B. The City may also terminate this Contract in accordance with the provisions of Section 1-08.10 of the Standard Specifications.

8. Status of Contractor.

The Contractor is a licensed, bonded and insured contractor as required and in accordance with the laws of the State of Washington. Contractor is acting as an independent contractor in the performance of each and every part of this Contract. No officer, employee, volunteer, and/or agent of either party shall act on behalf of or represent him or herself as an agent or representative of the City. Contractor and its officers, employees, volunteers, agents, contractors and/or subcontractors shall make no claim of City employment nor shall claim against the City any related employment benefits, social security, and/or retirement benefits. Nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership or agency between Contractor and the City.

9. Permits.

The Contractor will apply for, pay for and obtain any and all City, county, state and federal permits necessary to commence, construct and complete the Project. All required permits and associated costs shall be included in the Total Contract Sum for Project.

10. Business License Required.

The Contractor shall obtain a City of Stanwood business license prior to commencement of work under this Contract.

11. Work Ethic.

The Contractor shall perform all work and services under and pursuant to this Contract in timely, professional and workmanlike manner.

12. City Ownership of Work Products.

All work products (reports, maps, designs, specifications, etc.) prepared by or at the request of Contractor regarding the planning, design and construction of the Project shall be the property of the City. Contractor shall provide the City with paper and electronic copies of all work products in possession or control of Contractor at the request of final payment from Contractor or upon written request from the City.

13. Job Safety.

A. **General Job Safety.** Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

B. **Trench Safety Systems.** The Contractor shall ensure that all trenches are provided with adequate safety systems as required by RCW Chapter 49.17 and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

14. Prevailing Wages.

Contractor shall pay its employees, and shall require its subcontractors to pay their employees, prevailing wages as required by and in compliance with applicable state and/or federal law and/or regulations, including but not limited to RCW Chapter 39.12 and RCW Chapter 49.28. Prior to final payment under this Contract, Contractor shall certify in writing that prevailing wages have been paid for all work on the Project as required and in accordance with applicable law and/or regulations.

15. Taxes and Assessments.

The Contractor shall be solely responsible for compensating its employees, agents, and/or subcontractors and for paying all related taxes, deductions, and assessments, including, but not limited to, applicable use and sales taxes, federal income tax, FICA, social security tax, assessments for

unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Contract.

16. Nondiscrimination Provision.

During the performance of this Contract, the Contractor shall comply with all applicable equal opportunity laws and/or regulations and shall not discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, veteran status, marital status, political affiliation, or the presence of any sensory, mental or physical handicap. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of work and services under this Contract. The Contractor further agrees to maintain notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Contractor understands that violation of this provision shall be cause for immediate termination of this Contract and the Contractor may be barred from performing any services or work for the City in the future unless the Contractor demonstrates to the satisfaction of the City that discriminatory practices have been eliminated and that recurrence of such discriminatory practices is unlikely.

17. The Americans with Disabilities Act.

The Contractor shall comply, and shall require its subcontractors to comply, with the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq. (ADA), and its implementing regulations, and Washington State's anti-discrimination law as contained in RCW Chapter 49.60 and its implementing regulations, with regard to the work and services provided pursuant to this Contract. The ADA provides comprehensive civil rights to individuals with disabilities in the area of employment, public accommodations, public transportation, state and local government services, and telecommunications.

18. Compliance With Law.

The Contractors shall perform all work and services under and pursuant to this Contract in full compliance with any and all applicable laws, rules, and regulations adopted or promulgated by any governmental agency or regulatory body, whether federal, state, local, or otherwise.

19. Guarantee of Work.

A. The Contractor guarantees and warrants all of its work, materials, and equipment provided and utilized for this Project to be free from defects for a period of one (1) year from the date of final acceptance of the Project work. The Contractor shall remedy any defects in its Project work, and the materials, and equipment utilized in the Project and pay for any damages resulting therefrom which shall appear within a period of one (1) year from the date of final acceptance of the Project work unless a longer period is specified. The City will give notice of observed defects with reasonable promptness.

B. The guarantee/warranty period shall be suspended from the time a significant defect is first documented by the City until the work or equipment is repaired or replaced by the Contractor and accepted by the City. In the event that fewer than ninety (90) calendar days remain in the guarantee period after acceptance of such repair or replacement (after deducting the period of suspension above), the guarantee period shall be extended to allow for at least ninety (90) calendar days guarantee of the work from the date of acceptance of such repair or equipment.

C. The Contractor shall also provide the City with manufacturer's warranties for all components, materials and equipment installed as part of the Project.

D. Any repairs or replacement required during the warranty period shall be performed within 30 calendar days following notification by the City.

20. Contractor's Risk of Loss.

It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that he has familiarized himself with all existing conditions and other contingencies likely to affect the work, and has made his bid accordingly, and that he shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

21. Indemnification and Hold Harmless.

A. The Contractor shall indemnify, defend and hold the City, its elected officials, agents, officers and/or employees and volunteers harmless from and against any and all claims, demands, liabilities, losses, costs, damages or expenses of any nature whatsoever (including all costs and attorneys' fees) to or by third parties arising from, resulting from or connected with the work and services performed or to be performed under this Contract by the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors to the fullest extent permitted by law and subject to the limitations provided below.

B. The Contractor's duty to indemnify the City shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its elected officials, agents, officers and/or employees.

C. The Contractor's duty to indemnify the City for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) the City and/or its elected officials, agents, officers and/or employees, and (b) the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors, shall apply only to the extent of negligence of Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors.

D. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

E. Nothing contained in this section or Contract shall be construed to create a liability or a right of indemnification by any third party.

F. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

22. Insurance.

A. Insurance Term.

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise, as required in this Section, without interruption from or in connection with the performance commencement of the Contractor's work through the term of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation.

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance.

Contractors required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on at least as broad as Insurance Services Office (ISO) form CA Automobile 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2 Commercial General Liability insurance shall be written on at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement There shall be no e exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the

Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured- Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad of coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington

4. ☒ Required. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-contractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for temporary buildings, debris removal and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until final acceptance of the work by the City.

5. ☒ Required. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the Public Entity under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.

D. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$3,000,000 each occurrence, \$3,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
3. ☒ Required. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.
4. ☒ Required. Contractors Pollution Liability shall be written in the amounts set forth above.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provisions.

The Contractor's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

H. Verification of Coverage.

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Throughout the term of this Contract, upon

request by the City , the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Pollution Liability insurance that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

I. **Contractor's Insurance for Other Losses.**

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or subcontractors as well as to any temporary structures, scaffolding and protective fences.

J. **Subcontractors.**

The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

K. **Waiver of Subrogation.**

The Contractor and the City waive all rights against each other, any of their subcontractors, lower tier subcontractors, agents and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

L. **Notice of Cancellation of Insurance.**

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

M. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

23. Assignment and Subcontractors.

A. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.

B. The Contractor shall not subcontract any part of the services to be performed hereunder without first obtaining the consent of the City and complying with the provisions of this section.

C. In the event the Contractor does assign this Contract or employ any subcontractor, the Contractor agrees to bind in writing every assignee and subcontractor to the applicable terms and conditions of the Contract documents.

D. The Contractor shall, before commencing any work, notify the City in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the City may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the City by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance of any subcontractor or assignee by the City shall not constitute a waiver of any right of the City to reject defective work or work not in conformance with the contract documents. If the City, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.

E. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for whose acts any of them may be liable to the same extent that it is responsible for the acts and omissions of person directly employed by it.

F. The Contract does not and shall not create or be construed to create any relationship, contractual or otherwise, between the City and any subcontractor or assignee. Nothing in the Contract shall create any obligation on the part of the City to pay or to assure payment of any monies due any subcontractor or assignee.

24. Severability.

A. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be

affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

B. If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

25. Integration and Supersession.

This Contract sets forth all of the terms, conditions, and Contracts of the parties relative to the Project, and supersedes any and all such former Contracts which are hereby declared terminated and of no further force and effect upon the execution and delivery hereof. There are no terms, conditions, or Contracts with respect thereto except as provided herein, and no amendment or modification of this Contract shall be effective unless reduced to writing and executed by the parties. In the event of any conflicts or inconsistencies between this Contract and the Declaration, the terms of this Contract shall control in all cases.

26. Non-Waiver.

A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any Contract, covenant or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such Contract, covenant, condition or right.

27. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

28. Contract Representatives and Notices.

This Contract shall be administered for the City by the Kevin Hushagen and shall be administered for the Contractor by the Contractor's Contract Representative, Dave Wescott Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To City:

Kevin Hushagen, Public Works Director
City of Stanwood
10220 270th ST NW
Stanwood, WA 98292

To Contractor:

Dave Wescott, CEO
Transblue
19916 Old Owen Rd #525
Monroe, WA 98272

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

29. Third Parties.

The City and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

30. Governing Law.

This Contract shall be governed by and construed in accordance with the laws of the State of Washington.

31. Venue.

The venue for any action to enforce or interpret this Contract shall lie in the Superior Court of Washington for Snohomish County, Washington.

32. Attorney Fees

Should either the City or the Contractor commence any legal action relating to the provisions of this Contract or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses, and reasonable attorney fees.

33. Authority

The person executing this Agreement on behalf of Contractor represents and warrants that he or she has been fully authorized by Contractor to execute this Agreement on its behalf and to legally bind Contractor to all the terms, performances and provisions of this Agreement. The person executing this Contractor on behalf of the City represents and warrants that he or she has been fully authorized by the City to execute this Contractor on its behalf and to legally bind the City to all the terms, performances and provisions of this Contractor.

34. Counterparts.

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first hereinabove written.

City of Stanwood

Transblue

By _____
Sid Roberts, Mayor

By _____
Dave Wescott, CEO

Approved as to form:

Attest:

Nikki Thompson, City Attorney

Lisa Sokolik, City Clerk

Acknowledgement of Waiver of Contractor's Industrial Insurance Immunity:

City

Contractor

ATTACHMENTS:

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 9f

DATE: May 26, 2022

SUBJECT: Approve the Reclassification and Upgrade of the Senior Planner to Parks Planning Manager and the Engineering Technician to Associate Engineer

CONTACT PERSON: Pat Adams, Human Resources Manager

ATTACHMENT: A - Resolution 2022-09, Amending the Stanwood Non-Represented Employee Salary Schedule
B - Parks Planning Manager Job Description
C - Associate Engineer Job Description

PURPOSE:

The purpose of this agenda item is for Council to consider approving the reclassification and upgrades of the following positions:

- 1) *Senior Planner to Parks Planning Manager.* This new position will be the community contact for parks, coordinate parks projects with the park's maintenance and scheduling staff, and continue to serve as staff liaison to the Parks and Trails Advisory Committee.
- 2) *Engineering Technician to Associate Engineer.* It is proposed this new position be created to address changes in the existing Engineering Technician's focus from primarily a municipal utilities inspector to that of a professional engineering and project manager

BACKGROUND:

Parks Planning Manager

For several years, the Parks and Trails Advisory Committee (PTAC) and members of the public have requested enhanced levels of service related to improving park aesthetics, recreational opportunities and parks scheduling and communications within the City and between departments. Some priorities identified by the community and City groups include:

- Increase maintenance levels to have tournament-ready ballfields
- Increase signage and wayfinding around the City
- Improve trails and walkability
- Increase parking capacity and improved parking maintenance
- Increase parks development and planning

City staff have met regularly the past several months to determine how best to implement a phased approach toward developing a Parks and Recreation Department, while maintaining existing staffing levels with minimal budget impacts. This recommended action is a critical first step toward achieving those goals.

Associate Engineer

The engineering workload in the Public Works Department has grown substantially in recent years. The City has implemented an extensive Capital Improvement Program (CIP) totaling approximately \$85 million over the next five years. In addition, the City has seen a sizable increase in development activity requiring engineering review and permitting, and staff anticipates a further increase in the department's workload related to upcoming development projects.

Over the past year, it has become apparent there is a need for the services of a full-time professional engineer. During this time, the current Engineering Technician has been fulfilling the critical duties associated with the City Engineer's position, and possesses the formal education, with a Bachelor's degree in Engineering, and Engineer-in-Training certification, while also actively working toward obtaining their Washington State Professional Engineer (PE) license.

Due to the challenging and highly competitive job market and limited availability of qualified and experienced engineering candidates, it is apparent the best course of action to bridge this gap is through the creation of this new position. This will allow the City to develop and retain a highly skilled and dedicated employee and ensure the City meets its current and future professional engineering needs.

SUMMARY:

Parks Planning Manager

At the March 24 Council meeting, Council approved implementation of the *Parks Team*. Implementation entailed relocating the part time Senior Planner (Parks Planning Manager) to Public Works for better coordination and communication among the Parks Team members. The City accomplished the physical relocation of staff to the City Shop on May 2, 2022.

As a result of the formation of the new Parks and Recreation Department, the current Senior Planner's duties will expand to assume additional duties and assignments to include, direct management responsibility for the successful implementation of a Parks and Recreation Department and for oversight and execution of the parks and recreation

goals for the City. The Parks Planning Manager will organize and administer the City's parks planning and efforts, including the design, permit application, public involvement and management of the Parks and Trails Advisory Committee (PTAC). The Parks Planning Manager will also assume oversight duties of the Parks Public Works Maintenance Technicians, Public Works Engineering Technicians and Public Works Administrative Assistive, related to their functions as a part of the new Parks Team.

Associate Engineer

This position will be the single point of contact for both public and private projects during design and construction and is responsible for performing a wide variety of construction management and engineering duties. As a result of the position's focus and essential duties shifting to a professional engineering and project management role, it is recommended that the Engineering Technician be reclassified to Associate Engineer.

FISCAL IMPACT:

Parks Planning Manager

The City conducted a salary study of its comparable cities for the Parks Planning Manager position at 2022 salaries, and noted a 2.00% variance at the mean high salary range from the current Senior Planner's salary. As such, and in consideration of internal equity within our existing exempt salary structure, it is recommended that the Parks Planning Manager be banded with the City Clerk and Building Official with a 2.76% increase. This will equate to an \$1,024.00 annual increase for remainder of 2022.

Associate Engineer

It is recommended that the Associate Engineer classification also be banded with the City Clerk and Building Official classifications. This will equate to an \$17,184 annual salary increase for the remainder of 2022.

City of Stanwood - Non-Represented 2022	Salary Schedule				
Position Title	Step 1	Step 2	Step 3	Step 4	Step 5
City Administrator	\$12,045	\$12,407	\$12,778	\$13,162	\$13,557
Public Works Director	\$10,503	\$10,819	\$11,143	\$11,479	\$11,823
Finance Director	\$10,122	\$10,426	\$10,737	\$11,060	\$11,393
Community Development Director	\$10,122	\$10,426	\$10,737	\$11,060	\$11,393
City Engineer/Capital Projects Manager	\$10,083	\$10,386	\$10,697	\$11,019	\$11,349
Human Resources Manager	\$8,727	\$9,025	\$9,322	\$9,621	\$9,919
Finance Manager	\$8,727	\$9,025	\$9,322	\$9,621	\$9,919
Public Works Supervisor	\$8,727	\$9,025	\$9,322	\$9,621	\$9,919
Parks Planning Manager	\$7,958	\$8,197	\$8,442	\$8,695	\$8,956
Associate Engineer	\$7,958	\$8,197	\$8,442	\$8,695	\$8,956
Building Official	\$7,958	\$8,197	\$8,442	\$8,695	\$8,956
City Clerk	\$7,958	\$8,197	\$8,442	\$8,695	\$8,956
Economic Development & Marketing Manager	\$7,299	\$7,519	\$7,744	\$7,975	\$8,215
Assistant to the City Administrator	\$7,299	\$7,519	\$7,744	\$7,975	\$8,215
Senior Planner	\$7,299	\$7,519	\$7,744	\$7,975	\$8,215
Planner	\$6,384	\$6,601	\$6,826	\$7,058	\$7,299

RECOMMENDATIONS:

Staff Recommendation: Staff recommends passing Resolution 2022-09, amending the non-represented employee salary schedule to include the new classifications of Parks Planning Manager and Associate Engineer.

Committee/Board Recommendation: The Finance/Personnel Committee reviewed the proposed changes on May 16, 2022, and were in support of the proposed new classifications and salary recommendations.

CITY COUNCIL OPTIONS:

1. The City Council may pass Resolution 2022-09, updating the Stanwood Non-Represented Employee Salary schedule to include the new classifications of Parks Planning Manager and Associate Engineer.
2. The City Council may direct changes to Resolution 2022-09 and approve an amended version.
3. The City Council may not pass Resolution 2022-09 updating the Stanwood Non-Represented Employee Salary Schedule to include the new classifications of Parks Planning Manager and Associate Engineer, and direct staff to return with alternative staffing solutions.

RECOMMENDED MOTION:

I MOVE TO ADOPT RESOLUTION 2022-09 UPDATING THE NON-REPRESENTED EMPLOYEE SALARY SCHEDULE TO INCLUDE THE NEW CLASSIFICATIONS OF PARKS PLANNING MANAGER AND ASSOCIATE ENGINEER AS PRESENTED.

CITY OF STANWOOD
Stanwood, Washington

RESOLUTION 2022-09

**A RESOLUTION OF THE CITY OF STANWOOD, WASHINGTON AMENDING
 THE NON-REPRESENTED EMPLOYEE SALARY SCHEDULE TO INCLUDE
 THE CLASSIFICATIONS OF PARKS PLANNING MANAGER AND
 ASSOCIATE ENGINEER EFFECTIVE MAY 2, 2022.**

WHEREAS, pursuant to RCW 35A.11.020, the City Council has the authority to fix the annual compensation for employees through budget allocation for personnel and benefits; and

WHEREAS, on May 26, 2022, the City Council approved the addition of Parks Planning Manager and Associate Engineer to the existing non-represented salary schedule; and

WHEREAS, it is necessary and appropriate to establish the 2022 salary schedules for employees of the City of Stanwood by Resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, AS FOLLOWS:

Two additional classifications: Parks Planning Manager and Associate Engineer shall be added to the city non-represented position schedule. The monthly base compensation for each shall be as set forth below:

City of Stanwood - Non-Represented 2022					
Position Title	Step 1	Step 2	Step 3	Step 4	Step 5
Parks Planning Manager	\$ 7,958	\$ 8,197	\$ 8,442	\$ 8,695	\$ 8,956
Associate Engineer	\$ 7,958	\$ 8,197	\$ 8,442	\$ 8,695	\$ 8,956

PASSED AND APPROVED by the City Council of the City of Stanwood this 26th day of May 2022.

CITY OF STANWOOD

 Sid Roberts, Mayor

ATTEST:

 Lisa Sokolik, City Clerk

APPROVED AS TO FORM:

 Nikki Thompson, City Attorney



POSITION DESCRIPTION

Title: Parks Planning Manager
Department: Public Works
FLSA Status: Exempt
Union Status: Non-Represented

GENERAL DESCRIPTION

Manages the planning of parks and recreation goals of the City. Implements the City's Comprehensive Plan recommendations for parks and facilities through planning, property acquisition, design, of all City parks, trails, greenways, athletic fields, landscape areas, street trees, park buildings and other facilities. Assists the Public Works Director with project budgeting.

The Parks Planning Manager organizes and administers the City's parks planning efforts, including the design, permit application, public involvement, and manages the Parks and Trails Advisory Committee (PTAC).

SUPERVISION RECEIVED

Reports directly to the Public Works Director

SUPERVISION EXERCISED

May exercise supervision over consultants on a given project, as assigned. May oversee the work of support staff, part-time or temporary employees or volunteers, as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages parks planning activities, including master planning.
2. Coordinates parks planning efforts with other city departments and/or personnel including Engineering, Finance, and Community Development.
3. Manages the park's phone and email lines and responds to questions in a timely manner.
4. Evaluates land use policies affecting public parks, trails, open spaces, and recreational facilities.
5. Manages and oversees development of the department's functional parks plan and prepares and advocates the park element of the City's Comprehensive Plan.
6. Supports the Public Works Director's management of the Capital Improvement Program for park projects (e.g., repairs, upgrades, acquiring new property,



POSITION DESCRIPTION

building parks, trails, and recreation facility projects, etc.) and assists with project budgets as requested by the Director.

7. Reviews development proposals to ensure compliance with recommendations, goals, policies and standards of the parks, recreation and open space element of the Comprehensive Plan.
8. Collects and analyzes information related to parks, recreation, trails and open space needs of the City, and develops recommendations for modifications or revisions to the Comprehensive Plan and related City ordinances in coordination with the Community Development Department and City Attorney's office.
9. Acts as liaison to community groups including the Parks and Trails Advisory Committee, community groups, neighborhood associations, business associations, professional and trade associations.
10. Manages grants by monitoring expenditures and ensuring compliance with all reporting requirements rules and regulations.
11. Collaborates with other departments, agencies, commissions, City Council, regional partners, and the community on the development of policy, administrative planning, and achievement of City-wide strategic initiatives.
12. Performs other duties as assigned by the Public Works Director.

PERIPHERAL DUTIES

Attends professional development workshops and conferences to keep abreast of trends and developments in the field of municipal parks planning.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from an accredited four-year college or university with a degree in land use planning, urban planning, landscape architecture or a closely related field, and;
- Four to five years' experience in municipal or local government planning or;
- Any equivalent combination of education and experience, additional education substituting on a year for year basis for the required experience.



POSITION DESCRIPTION

Necessary Knowledge, Skills and Abilities:

- Senior level knowledge of Washington zoning and land use laws, as well as the comprehensive planning process.
- Senior level knowledge of current and public involvement processes.
- Senior level knowledge of land use regulation concepts (variances, zoning, density, etc.)
- Senior level knowledge of principles, practices and methods of parks planning as applied to parks/recreation area design. Knowledge of park construction and maintenance is desired.
- Senior level knowledge of State Environmental Policy Act (SEPA) procedures.
- Senior level knowledge of land use and building permit processes.
- Ability to understand and apply general engineering concepts.
- Working knowledge of personal computers.
- Familiarity with GIS applications.
- Strong ability to read site development and building plans and be able to articulate the details of those plans both orally and in writing.
- Ability to communicate effectively verbally and in writing with architects, contractors, developers, owners, supervisors, employees, and the general public.
- Ability to conduct critical analysis of proposed park projects and make effective recommendations.
- Ability to design and implement master plans and studies concerning areas such as parks, open space, and trails.
- Ability to handle stressful situations, maintaining composure while under pressure.
- Ability to follow City safety guidelines and procedures.
- Ability to provide quality customer service to the public, demonstrating a professional and can-do attitude while administering City regulations.
- Ability to perform at a level commensurate with length of service.
- Ability to produce a quality work product in a timely and efficient manner.
- Ability to manage multiple tasks at one time and follow through on commitments.
- Ability to use good judgment in making decisions.
- Ability to provide innovative solutions to difficult problems; taking initiative to take on assignments without being asked.
- Ability to work as a member of and support a team, treating others fairly and consistently and exhibiting a positive attitude.
- Ability to follow rules provided by the City's Code of Conduct and Personnel Policy.



POSITION DESCRIPTION

SPECIAL REQUIREMENTS

Washington State Driver's License or ability to obtain one within 30 days and a good driving record is required.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing; motor vehicle; calculator; phone; copy and fax machine; various graphic design tools.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed mostly in office settings. Some outdoor work is required in the inspection of various land use developments and construction sites. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

While performing the duties of this job, the employee is occasionally required to stand or sit; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl. The employee is frequently required to speak and hear.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment is primarily an indoor office. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, or airborne particles.

The noise level in the work environment is usually quiet in the office, and moderate in the field.



POSITION DESCRIPTION

SELECTION GUIDELINES

Formal application, review of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

DRAFT



POSITION DESCRIPTION

Title: Associate Engineer
Department: Public Works
FLSA Status: Exempt
Union Status: Non-Represented

GENERAL DESCRIPTION

Under direction, plans, organizes, and manages engineering and construction management projects including design and construction of City public works facilities including streets, utility systems, reservoirs, treatment plants, public building, and other projects as assigned; prepares plans and specifications; performs engineering studies; manages contract services; and responds to questions and inquiries from the public, developers, contractors, engineering professionals, and City staff regarding engineering and development projects.

SUPERVISION RECEIVED

Works under the direct supervision of the City Engineer and/or the Public Works Director.

SUPERVISION GIVEN

May exercise supervision over consulting engineers on a given project, as assigned. May oversee the work of support staff, part-time or temporary employees or volunteers, as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Coordinates, manages, and monitors progress of assigned projects and programs at all stages of development including capital improvement project construction of City public works facilities and other projects as assigned.
2. Serves as project manager for assigned projects from conception through implementation; develops requests for bids and awards projects; manages work of consulting engineers and public works contractors; meets with consultants and contractors to discuss City requirements; reviews plans; monitors project progress; inspects work to ensure compliance with plans and specifications; reviews and recommends approval of progress payments; recommends approval or denial of change order requests; approves final product; presents to council for approval; closes contracts.
3. Reviews plans for plats and development projects; attends pre-application and pre-construction meetings between various City staff and developers to discuss the proposed project and communicate public works development requirements.



POSITION DESCRIPTION

4. Conducts development reviews for private development within the City; reviews pre-application submittals; ensures compliance with City design standards, state regulations, and municipal codes; approve plans.
5. Manages consultant design contracts including responsibility for technical adequacy and financial control; prepares reports as necessary.
6. Analyzes City infrastructure and formulates plans and/or projects to maintain effectiveness and economic operation.
7. Prepares cost/benefit analysis for plan/project alternatives; presents recommendations to management staff for approval.
8. Represents the City in regional transportation planning forums and identifies potential project funding sources.
9. Responds to questions and inquiries from the public, developers, contractors, engineering professionals, and City staff regarding engineering and development projects.
10. Conducts private development inspections to ensure compliance with approved engineering plans.
11. Performs engineering studies or manages consultant performed studies of City infrastructure to develop comprehensive plans including alternative analysis for project development.
12. Coordinates with management staff regularly on projects and provides technical assistance to maintenance operations.
13. Coordinates with other City staff on completing capital improvement projects; provides technical construction management support to other departments.
14. Prepares or oversees the preparation of plans and specifications for public works projects from conceptual design through construction.
15. Assists management staff in the preparation of the Engineering Division's annual operating budget requests.
16. Monitors capital project expenditures against authorized budget limits to include design, construction, and staffing costs.



POSITION DESCRIPTION

17. Attends and make presentations at City Council meetings regarding assigned engineering projects.
18. Implements the water and sewer system plans and transportation element of the Comprehensive Plan. Tracks projects to use in formulating the Six-Year Capital Improvement Plan and Transportation Improvement Plan.
19. Performs related duties as required.

DESIRED MINIMUM QUALIFICATIONS

Education and/or experience:

- Equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.
- Two years of responsible professional civil engineering experience.
- Any combination of education and experience necessary to perform the essential functions of the position.

License or Certificate:

- State registration as an Engineer-In-Training (EIT); progress toward registration as a Professional Engineer (PE) in the State of Washington.
- Possession of a valid Washington State Driver's License.

Knowledge Skills and Abilities:

Knowledge of:

- Modern and complex principles and practices of civil engineering.
- Principles and practices of project management and administration.
- Methods and techniques of contract negotiations and administration.
- Cost benefit analysis, planning and budget techniques.
- Principles and practices of project budget preparation and control.
- Methods, materials, and techniques used in civil engineering projects including those used in the design and construction of development projects.
- Methods and techniques of engineering plan review and analysis.
- Methods and techniques of conducting site and field investigations.
- Engineering maps and records.
- Principles and practices of business correspondence and technical report preparation.



POSITION DESCRIPTION

- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, databases and specialized engineering software programs.
- Pertinent federal, state, and local laws, codes, and regulations.

Ability to:

- Coordinate, manage, and track multiple project activities on several projects concurrently.
- Prepare clear and concise technical and administrative reports.
- Prepare, review, interpret, and analyze engineering plans, drawings, specifications, contract documents, and engineering reports for conformance to professional standards, contract obligations and approved budgets.
- Interpret and explain engineering projects to the business community and the public.
- Understand, interpret, explain, and apply applicable federal, state, and local policies, laws, and regulations.
- Perform complex engineering computations.
- Conduct site inspections and monitor project progress.
- Prepare and negotiate fees and change orders.
- Provide technical assistance to other divisions, departments and City staff regarding assigned engineering issues and problems.
- Operate office equipment including computers and applicable software applications such as word processing, spreadsheets, databases and specialized engineering software programs.
- Evaluate the condition of public works facilities and devise solutions to problems.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing; motor vehicle; calculator; phone; copier and fax machine.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk.



POSITION DESCRIPTION

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment is primarily an indoor office. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid condition, or airborne particles.

The noise level in the work environment is moderately noisy.

SELECTION GUIDELINES

Formal application, evaluation of education and experience, oral interview and job-related tests may be required. Must successfully pass pre-employment screening, including reference check, criminal background, and driver's records check.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.