

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, April 28, 2022 – 7:00 p.m.
In-Person & Zoom Online Meeting
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Metz led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Tim Pearce, Steve Shepro, Andreena Bergman and Tim Schmitt. The meeting was quorate.

Also present: Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Fire Chief John Cermak, Police Chief Rebecca Lewis, City Attorney Nikki Thompson, Finance Manager Wendy Dowhower, Assistant to the Administrator & Communications Manager Krista Hintz, and City Clerk Lisa Sokolik.

3. Approval of the Agenda

Motion by Councilmember Pearce, second by Councilmember Metz to approve the agenda as written. Motion carried unanimously.

4. Presentation

a. Snohomish Health District – Updates, Services & Funding

Environmental Health Director Ragina Gray's presentation on Working Together for a Healthy and Thriving Stanwood covered these key points: community data and trends, Covid-19 looking ahead, environmental health, and updating the Community Health Assessment.

5. Public Comments

The City received one written comment that was forwarded to the Mayor and City Council. Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting. Verbal comments may be provided by attending the meeting in-person or via Zoom.

Written Comment

Mike Heckendorf Stanwood Topic: Banning Fireworks inside City Limits

6. Staff / Department Reports

a. Police Compstat Report – March

7. Council Committee Reports

a. Community Development Committee Minutes – April 7, 2022

Councilmember Metz said the CDC meeting was held in-person. The Committee discussed the population growth target, which is on track and there is no need to increase the boundaries in the UGA. Last year the City received an application from a property owner in the UGA to annex 30 acres. The Committee looked at making some changes to the Stanwood Municipal Code, e.g., clarifying when a business license is required.

b. Finance Committee Minutes – April 18, 2022

Councilmember Metz said the Finance Committee discussed the idea of a full-time Mayor and the compensation in general for the Mayor. The Committee was divided so the issue will be brought to full Council.

c. Planning Commission Minutes – March 14, 2022

d. Economic Development Board Minutes – March 18, 2022

e. Parks and Trails Advisory Committee Minutes – March 21, 2022

8. Consent Agenda

a. Approve Vouchers and Payroll Checks

b. Approve April 14, 2022, City Council Regular Meeting Minutes

Motion by Councilmember Robb, second by Councilmember Pearce to approve the consent agenda items A - B. Motion carried unanimously.

9. Unfinished Business

10. Public Hearing

Written comments must be provided to the Clerk by 9:00 a.m. the day of the meeting via this link: <https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>, or verbal comments may be provided by attending the meeting via Zoom; for assistance call 360-454-5213.

11. New Business

a. Authorize Mayor to Sign Contracts with BHC Consultants for Municipal Code Update and for Engineering and Utility Standards Update

Community Development Director Patricia Love discussed the Stanwood Municipal Code (SMC) Update project. The SMC has 17 titles and many chapters in each title. The last major update of the SMC was in 1964. Currently, the SMC has a lot of inconsistency, outdated items, and pieces of the code have been updated here and there over the years, so it's appropriate to reevaluate the code to make it current with state, federal and case laws, to simplify it and make it easy to understand and readable to the general public.

Staff selected BHC from the two firms who submitted an RFP because they have a land use attorney on their team who will make sure we are consistent with the current state and federal laws.

The update will take about two years to complete, and the intent is to keep it in flow with the Comprehensive Plan, which is the vision and goals for the city and the SMC is the implementation of those vision and goals, so it's important that they are consistent and mesh well with each other.

As staff was reviewing the scope of work, they discovered that the Street and Utilities Standards was missed, these standards need to be consistent with the SMC. BHC was asked to write up an optional work element which would increase the project cost by \$20,000.

After receiving a request to look at the budget items, Love presented a new proposed scope of work deducting items reducing the cost by \$24,332.

Council discussed the original scope of work and the proposed reduced scope of work.

Motion by Councilmember Robb, second by Councilmember Pearce to authorize the Mayor to sign the contract with BHC consultants in the amount of \$252,550 to prepare updates to the Stanwood Municipal Code in accordance with the attached scope of work.

Roll call of votes was taken:

<i>Councilmember Gaumont –</i>	<i>Yes</i>
<i>Councilmember Metz –</i>	<i>Yes</i>
<i>Councilmember Robb –</i>	<i>Yes</i>
<i>Councilmember Pearce –</i>	<i>Yes</i>
<i>Councilmember Shepro –</i>	<i>Yes</i>
<i>Councilmember Bergman –</i>	<i>Yes</i>
<i>Councilmember Schmitt –</i>	<i>No</i>

Motion carried 6 to 1.

Motion by Councilmember Robb, second by Councilmember Pearce to authorize the Mayor to sign the contract with BHC consultants in the amount of \$20,000 to prepare updates to the Stanwood Street and Utility Standards in accordance with the attached scope of work.

Roll call of votes was taken:

<i>Councilmember Gaumont –</i>	<i>Yes</i>
<i>Councilmember Metz –</i>	<i>Yes</i>
<i>Councilmember Robb –</i>	<i>Yes</i>
<i>Councilmember Pearce –</i>	<i>Yes</i>
<i>Councilmember Shepro –</i>	<i>Yes</i>
<i>Councilmember Bergman –</i>	<i>Yes</i>
<i>Councilmember Schmitt –</i>	<i>Yes</i>

Motion carried unanimously

b. Comprehensive Plan Visioning.

Community Development Director Patricia Love said the work has begun on the Comprehensive Plan and one of the first items is to adopt a vision, mission, and core value statement. The current Comprehensive Plan has a vision and core statement that has four pages of description. The Community Development Committee, Planning Commission and the Economic Development Board have reworked the statement and consolidated it into a simple statement of what's important to the City of Stanwood.

Love said Council will be kept updated on the Comprehensive Plan Update by scheduling work sessions and by quarterly updates that will be included in the Council's meeting packet under the Staff / Departments Report agenda item.

The advisory committee is being formed, this group will be supporting the Comprehensive Plan efforts and SMC efforts. The committee will consist of a members from other committees and boards, council, citizens and the Master Builders Association.

Motion by Councilmember Pearce, second by Councilmember Shepro to accept the draft vision and core value statements as presented.

Roll call of votes was taken:

<i>Councilmember Gaumond –</i>	<i>Yes</i>
<i>Councilmember Metz –</i>	<i>Yes</i>
<i>Councilmember Robb –</i>	<i>Yes</i>
<i>Councilmember Pearce –</i>	<i>Yes</i>
<i>Councilmember Shepro –</i>	<i>Yes</i>
<i>Councilmember Bergman –</i>	<i>Yes</i>
<i>Councilmember Schmitt –</i>	<i>Yes</i>

Motion carried unanimously

12. Public Closing Comments

13. Executive/Legislative Reports

a. Mayor's Report

Mayor Roberts attended the opening of the orange line of Community Transit at the Lynnwood transfer station. This is the new rapid bus transit line from Mill Creek to Edmonds Community College. When the light rail opens in 2024, there will be an express bus from Stanwood to the Lynnwood transfer station where you can catch the light rail to SeaTac.

Thank you for passing the Council Rules and Procedures last meeting. Interviews for a new Police Chief will begin in May with hopes of having a new Chief by June 1st. Police Chief

Rebecca Lewis will be moving on to bigger and better things (she has been promoted to the Bellingham Police Chief) the Mayor wishes her well.

A 30-minute presentation on the work that is being done on Snohomish County Drainage and Diking District No. 7 will be brought to Council on May 12th during the council workshop. The Mayor let the council know they are getting good marks from the Community.

Walking with the Mayor is officially starting in May. Join the Mayor at 8:00 a.m. on the 1st Friday of every month; May through September.

b. City Administrator Report

c. Councilmember Reports/Questions

Councilmember Schmitt warned everyone that Mayor Roberts is a power walker but encourages everyone to join the Mayor on the Walk With The Mayor.

Councilmember Shepro thanked Love for answering all his concerns regarding the BHC contracts. In his mind the Stanwood Municipal Code should be based on the principles established by the Comprehensive Plan. The Comprehensive Plan is the master blueprint of what we want our city to become. He believes, as Council, we owe it to the community to stay updated on how the Comp Plan gets revised and do our best to see that the Municipal Code rewrite follows the Comp Plan as closely as possible. He would like, at a future date, to discuss the possibility of having a Council Retreat.

Councilmember Pearce said that past council retreats would be a full Saturday at the fire station, and they can be valuable, a lot of opportunity to get into things, it would be worth having one.

Councilmember Robb wished Chief Lewis congratulations. He reminded Council that on May 2nd at the Public Works Committee meeting, they will be having their last hands-on review of the 2023-2028 Six-year Transportation Improvement Plan. If Council has any project suggestions or feedback to let Kevin Hushagen or Shawn Smith know as soon as possible.

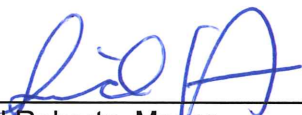
Councilmember Gaumond thank Councilmember Bergman for bringing in her lovely treats to the meetings.

14. Recess to Executive Session – None Scheduled for this Meeting

15. Reconvene and Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:23 p.m.

CITY OF STANWOOD



Sid Roberts, Mayor

ATTEST:



Lisa Sokolik, City Clerk