

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, January 27, 2022 – 7:00 p.m.
Zoom Online Meeting & Telephone
MINUTES

1. Call to Order

Mayor Sid Roberts called the meeting to order at 7:00 p.m.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Tim Pearce, Steve Shepro, Andreena Bergman and Tim Schmitt. The meeting was quorate.

Also present: Interim City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Public Works Director Kevin Hushagen, Police Chief Rob Martin, Senior Accountant Wendy Dowhower, Assistant to the Administrator & Communications Manager Krista Hintz, City Attorney Nikki Thompson, and City Clerk Lisa Sokolik

3. Approval of the Agenda

Motion by Councilmember Pearce, second by Councilmember Shepro to approve the agenda as written. Motion carried unanimously.

4. Citizen Comments

The City did not receive any written comments or requests to verbally address the Mayor and City Council. Citizens who wish to speak verbally are required to register on the City Website by 9:00 am the morning of the meeting and are required to be visible on camera and identify themselves with name and address.

5. Staff Reports

- a. Police Compstat Report – November 2021 and December 2021

6. Committee Reports

- a. Parks and Trails Advisory Committee Meeting – Minutes November 15, 2021

Councilmember Robb had a question regarding the Committee's recommendation to the Eagle Scout to fundraise to cover the cost of materials needed to complete the project. Community Development Director Love explained that fundraising is a requirement of the

Eagle Scout program. The Committee asked the Eagle Scout to do this first, then come back to the City with a proposal for any remaining costs.

7. Consent Agenda

- a. Approve Payroll Checks and Vouchers
- b. Approve January 13, 2022, Regular City Council Meeting Minutes

Motion by Councilmember Metz, second by Councilmember Robb to approve the consent agenda. Motion carried unanimously.

8. Old Business

- a. Ordinance 1502 Acceptance of Donations, Second Reading, and Adoption

Motion by Councilmember Shepro, second by Councilmember Gaumond to approve the second reading and the adoption of Ordinance of 1502 as set forth in attachment "A" amending the Stanwood Municipal Code title 3 to add chapter 3.25 'Acceptance of Donations'.

Roll call of votes was taken:

Councilmember Metz – Yes
Councilmember Robb – Yes
Councilmember Pearce – Yes
Councilmember Shepro – Yes
Councilmember Bergman – Yes
Councilmember Schmitt – Yes
Councilmember Gaumond – Yes

Motion carried unanimously.

9. Public Hearing

10. New Business

- a. Appointment of Planning Commission Member

Motion by Councilmember Shepro, second by Councilmember Robb to appoint Jeffrey Wheatley to the Stanwood Planning Commission, Position Seven (7), for a Term ending December 31, 2024. Motion carried unanimously.

- b. Approval Council Committee Selections

Motion by Councilmember Gaumond, second by Councilmember Bergman to approve Council standing committee memberships as submitted by the nominating committee.

Roll call of votes was taken:

Councilmember Metz – Yes
Councilmember Robb – Yes
Councilmember Pearce – Yes
Councilmember Shepro – Yes
Councilmember Bergman – Yes
Councilmember Schmitt – Yes
Councilmember Gaumond – Yes

Motion carried unanimously.

- c. Confirm the Mayor's Appointment of Shawn Smith as City Administrator and Authorize Mayor to Sign employment Agreement

Mayor Roberts opened the floor for councilmember questions:

Councilmember Schmitt commented that Shawn Smith is adept at managing technical Public Works projects. Schmitt asked Smith about his ability/philosophies in managing human resources. Smith answered that he worked for the City of Marysville for seven and one-half years as the Engineer Services Manager managing multiple people and for the last six years, he has been the City's Assistant Public Works Director/City Engineer where he managed all of the Public Works staff (which is over half of the city staff). He described his management style as a collaborator; he listens to the other's opinions, he is open to change, he believes in providing tools and training so staff can do their job, he is there to support staff and to treat them with respect.

Councilmember Schmitt asked Smith about his vision for the city's future. Smith answered that with his engineering background he looks at things like the water and sewer systems capacity and its infrastructure to make sure it can handle the city's growth. Smith's vision for the city is to see the revitalization of downtown with economic development, to see it thrive and to attract and retain businesses. He is a big parks supporter. He would like to build out Heritage Park as fast as possible starting with the baseball fields, so they are tournament ready, to build out the rest of the park making it a great sports complex for the community to use, and then start building out the other parks. He would also like to see safe pedestrian walking paths.

Councilmember Robb asked if the Capital Projects Manager position, vacated by Smith, will be backfilled. Smith answered that since he is still on staff as a licensed engineer, he has talked with the Mayor, Hushagen and Love about making the position a Parks Director/Assistant Public Works Director who would oversee the parks department staff, the senior planner, and the engineering staff.

Motion by Councilmember Robb, second by Councilmember Pearce to confirm Mayor's recommendation to appoint Shawn Smith as City Administrator and authorize the Mayor to execute the employment contract.

The Mayor opened the floor for councilmembers to speak to the motion:

Councilmember Robb thanked Smith for stepping into the position and for the continuity he provided at an interesting time for the city and for providing solid and consistent leadership for city staff. Robb has only heard good things about Smith, and he is happy to support the Mayor's recommendation of dropping the 'Interim' from Smith's title.

Councilmember Pearce commented that since Smith has taken the job as Interim City Administrator and while he served as the City Engineer, Smith has shown great professionalism and integrity. Pearce has heard that there is a real sense of unity that has been strengthened amongst city staff. Smith has a great personality that has a positive impact, even when talking to unhappy citizens, he has a way of diffusing difficult situations, while treating everyone with respect. Smith's long history with the city serves as a solid foundation and a rich understanding of the current and future projects. His vision that he spoke to earlier and the different things he is looking at doing are fantastic, so Pearce is really pleased to support the Mayor's recommendation of Smith as the new City Administrator.

Roll call of votes was taken:

Councilmember Metz – Yes
Councilmember Robb – Yes
Councilmember Pearce – Yes
Councilmember Shepro – Yes
Councilmember Bergman – Yes
Councilmember Schmitt – Yes
Councilmember Gaumond – Yes

Motion carried unanimously.

d. Authorize Mayor to Approve On-Call Professional Services Agreements

Motion by Councilmember Metz, second by Councilmember Shepro to authorize the Mayor to sign two-year On-Call Professional Services agreements with Berk Consulting and Urban Forestry Services; To extend the On-Call Professional Services agreement expiration dates with Pace Engineers and David Evans and Associates. Motion carried unanimously.

Roll call of votes was taken:

Councilmember Metz – Yes
Councilmember Robb – Yes
Councilmember Pearce – Yes
Councilmember Shepro – Yes
Councilmember Bergman – Yes
Councilmember Schmitt – Yes
Councilmember Gaumond – Yes

Motion carried unanimously.

11. Citizen Closing Comments – Removed via Motion at the 3-26-2020 Meeting

12. Report of Officers and Committees

a. Mayor's Report

Mayor Roberts thanked council for approving the appointment of Shawn Smith as the new City Administrator, he has total confidence in his services.

The Mayor thanked Police Chief Martin for his service to the city, for his integrity, candor and honesty. Chief Martin was selected to take over the role of Special Operations Commander at the Sheriff's office starting February 1, 2022. The Mayor introduced the new City of Stanwood Chief of Police, Rebecca Lewis. Lewis is coming to Stanwood from the North Precinct where she was a Commander, she also served as a School Resource Officer at Lynwood High School and Glacier Peak High School. Lewis has been on the Implicit Bias Team and the Diversity Equity and Inclusion Task Force at the sheriff's office.

The Mayor, along with Councilmember Robb, Councilmember Metz, Councilmember Shepro, Smith, Hammond, and Sokolik attended a WCIA training on Robert's Rules.

The Mayor has been asked to serve on the Housing Affordability Regional Taskforce (HART). He is looking for an alternate and asked if a councilmember is interested to contact him.

The Mayor, Smith, Hushagen and Hammond had a meeting with the Diking District 7 Committee. Information regarding issues and possible solutions are to come.

The Mayor has received several emails regarding hazard pay for grocery workers. If councilmembers want staff to spend time or have legal research done on this issue call the Mayor or the City Administrator.

b. City Administrator Report

The City received great news! Public Works was successful in receiving a federal grant for \$865,000 for the Viking Way Phase II project. Major kudos go to Alan Lytton, Engineering Tech who wrote the grant application and presented the materials. Smith will miss Chief Martin but is looking forward to working with Becky Lewis.

c. Councilmember Reports/Questions

Councilmember Gaumond congratulated Shawn Smith.

Councilmember Metz is really happy to hear about Viking Way Phase II and is hoping that means the pole yard will be moved soon. He is wondering if there are any plans to make modifications to the QFC parking lot because the inlet from the street really needs some improvements.

Councilmember Robb thanked Chief Martin for his service to the city, it was fantastic to work with him on the Public Safety Committee. He welcomed and congratulated Chief Lewis and is looking forward to working with her. He congratulated Smith for his permanent role as City Administrator. Robb asked Smith if the PSRC funds for Viking Way Phase II are for Right-a-Way or Construction. Smith answered that the \$865,000 grant is for the construction phase. Robb commented on Planning Commission Member Jeff Wheatley's comment 'how decisions we make today affect future generations' it is an excellent mindset to bring to the Planning Commission and he congratulated Jeff again on his new role.

Councilmember Pearce thanked Chief Martin for his service to the city and for being a steady force in town. Pearce wished Chief Martin well on his new endeavor. Pearce thanked Smith for his years of service to the city and congratulated him on his new role and it will be great moving forward.

Councilmember Shepro echoed what Robb and Pearce said. He appreciated getting to know and working with Chief Martin on the Public Safety Committee, he is also looking forward to working with Chief Lewis. Shepro had the pleasure of sitting on the Twin City Mile Steering Committee. The committee will be looking at Main Street improvements, downtown beautification and QFC traffic issues. The highlight of the meeting, in his opinion, was the ten community members who brought so many good thoughts and bright ideas. Shepro thanked Patricia Love and Sarah Cho for all the organization that went into putting this meeting together. Shepro hopes that councilmembers will have the chance to review what the committee is doing and to contribute.

Councilmember Bergman thanked Chief Martin for his service to the city and congratulated Shawn Smith. She has heard a lot of people say they would like to have a sidewalk on 80th Street, so it was nice to hear him address that issue.

Councilmember Schmitt would like to make a motion to have a discussion of making the position of Mayor a full-time position and have the item added to the agenda on the upcoming Special City Council meeting. Second by Councilmembers Sheproand Robb.

13. Adjourn to Executive Session – None Scheduled for this Meeting

14. Reconvene and Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:04 p.m.

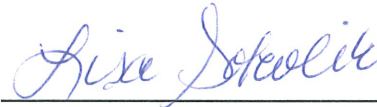
CITY OF STANWOOD

ATTEST:



Sid Roberts (Feb 10, 2022 21:20 PST)

Sid Roberts, Mayor



Lisa Sokolik, City Clerk

01-27-22 Council Regular Mtg Min - Final

Final Audit Report

2022-02-11

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