

# **CITY OF STANWOOD**

Regular Meeting of the City Council

Thursday, January 13, 2022 – 7:00 p.m.

Stanwood-Camano School District Administration Building Board Room

## **MINUTES**

### **1. Call to Order**

Mayor Sid Roberts called the meeting to order at 7:03 p.m.

### **2. Roll Call**

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Tim Pearce, Steve Shepro, and Tim Schmitt. The meeting was quorate.

Also present: Interim City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Public Works Director Kevin Hushagen, Fire Chief John Cermak, Police Chief Rob Martin, Senior Accountant Wendy Dowhower, Assistant to the Administrator & Communications Manager Krista Hintz, City Attorney Nikki Thompson, and City Clerk Lisa Sokolik

### **3. Approval of the Agenda**

*Motion by Councilmember Shepro, second by Councilmember Pearce to approve the agenda as written. Motion carried unanimously.*

### **4. Citizen Comments**

The City did not receive any written comments or requests to verbally address the Mayor and City Council. Citizens who wish to speak verbally are required to register on the City Website by 9:00 am the morning of the meeting and are required to be visible on camera and identify themselves with name and address.

### **5. Staff Reports**

#### **a. Annual Small Works Roster Project Report**

Councilmember Schmitt asked why the report did not list fixed amounts for the two electrical on-call contracts. Public Works Director Hushagen answered that these are on-call contracts for electrical services that council approved an amount of 'not to exceed \$50,000'. On-call contracts allow staff to call the on-call contractor/electrician for

repairs when needed throughout the year, but the total amount of work for the year cannot exceed \$50,000.

**6. Committee Reports – No Committee Reports**

**7. Consent Agenda**

- a. Approve Payroll Checks and Vouchers
- b. Approve December 9, 2021 Regular City Council Meeting Minutes
- c. Appointment of New Parks and Trails Advisory Committee Member (removed)
- d. Appointment of Planning Commission Member (removed)
- e. Snohomish Health District Board Appointment
- f. Authorize the Finance Director to Approve a Second Utility Account Adjustment

Motion by Councilmember Metz, second by Councilmember Robb to approve the consent agenda to include items a, b, e, and f and the deletion of items c and d. Motion carried unanimously.

Mayor Roberts moved items c and d, from the consent to allow the Councilmembers to meet and ask questions of the new Parks and Trails Advisory Committee Member and the Planning Commission Member.

**c. Appointment of New Parks and Trails Advisory Committee Member**

Motion by Councilmember Shepro, second by Councilmember Robb to appoint Katelyn Durfee to the Stanwood Parks and Trails Advisory Committee, Position Seven (7), for a Term Ending December 31, 2025. Motion carried unanimously.

**d. Appointment of Planning Commission Member**

Motion by Councilmember Shepro, second by Councilmember Robb to appoint Melissa Toner to the Stanwood Planning Commission, Position Three (3), for a Term ending December 31, 2022. Motion carried unanimously.

**8. Old Business**

**9. Public Hearing**

## 10. New Business

### a. Select Councilmember Position Six (6)

#### i. Candidate Statements and Questions

Candidates Andreena Bergman and Judy Williams both gave an opening statement and answered Councilmember's questions.

#### ii. Adjourn to Executive Session to Evaluate the Qualifications of a Candidate for Appointment to Elective Office 42.30.110(1)(H).

At 7:52 p.m. City Councilmembers went into Executive Session for 25 minutes.

#### iii. Reconvene and Select Councilmember Position Six (6)

The meeting reconvened at 7:33 pm and a roll call for votes was taken:

Councilmember Gaumond – Andreena Bergman  
Councilmember Metz – Judy Williams  
Councilmember Robb – Andreena Bergman  
Councilmember Pearce – Judy Williams  
Councilmember Shepro – Andreena Bergman  
Councilmember Schmitt – Andreena Bergman

Andreena Bergman was appointed as Councilmember Position 6.

#### iv. Oath of Office

Councilmember Bergman was sworn in with the Oath of Office.

### b. Elect Mayor Pro Tempore

Motion by Councilmember Robb, second by Councilmember Shepro to appoint Councilmember Tim Pearce as Mayor Pro Tempore to serve a one-year term in 2022. Motion carried unanimously.

### c. Approve 2022 City Council Calendar

Motion by Councilmember Shepro, second by Councilmember Pearce to approve and set the 2022 City Council Meeting Calendar as presented and to publish all dates on the city website. Motion carried unanimously.

d. Ordinance 5202 Acceptance of Donations First Reading

Councilmember Schmitt ask if the City has accepted donations in the past two years. Finance Director Hammond answered that the City has accepted donations in the past, but not by ordinance, this action will ensure a more efficient process going forward.

Councilmember Shepro asked if the City has set up a 501c3 nonprofit for accepting donations. Hammond answered no, the City researched this a few years ago, the City does not pay taxes on donations and there are costs to do the annual filing, so there is no reason for the City to set up a 501c3.

Councilmember Robb asked about the long-term obligation. Hammond gave an example: if a donor gave \$20,000 for Christmas decorations but the City could only use \$1,000 a year, that is a long-term obligation.

Motion by Councilmember Pearce, second by Councilmember Robb to approve first reading of Ordinance 5202 as set forth in Attachment "A" amending the Stanwood Municipal Code (SMC) Title 3 to add Chapter 3.25 'Acceptance of Donations' and proceed with the second and final reading of the ordinance on January 27, 2022." Motion carried unanimously.

**11. Citizen Closing Comments – Removed via Motion at the 3-26-2020 Meeting**

**12. Report of Officers and Committees**

a. Mayor's Report

The Mayor gave the State of the City address today at the Chamber of Commerce. The new Chamber Leader, Rich Good was in attendance and a presentation was given by Nate Nehring of Snohomish County Council that was very helpful.

The Mayor reminded Councilmembers to consider what council committee they want to be on. Selections will be made by the Mayor, Mayor Pro Tempore Pearce, and the longest serving councilmember, Councilmember Shepro on January 19<sup>th</sup>.

It's been a bad season for Covid – be careful everyone!

The Mayor appointed a new member to Planning Commission Position 7, the appointment will be on the January 27<sup>th</sup> agenda under new business. At the suggestion of Councilmember Shepro, all new appointments will be placed under New Business.

The Mayor met this week with the Snohomish County Mayors and County staff regarding the affordable housing plans and the 1/10<sup>th</sup> of one percent sales tax increase just passed by Snohomish County Council.

The Mayor asked City Attorney Thompson to verify Councilmember Bergman's appointment (thru 2022 or 2023).

b. City Administrator Report

On Monday, Interim City Administrator Smith attended the Snow Goose Transit grand opening and ribbon-cutting. Visit the City's FaceBook page to see pictures, read about it and get the schedule.

Sunday, January 9th was National Law Enforcement Appreciation Day, Smith wanted to extend his appreciation to Chief Martin and all the Stanwood officers. Be sure to say 'thank you' to our Stanwood Police Officers when you see them.

Great job to Lisa Sokolik for her first council meeting as the clerk.

Smith wanted to point out another example of why staff wanted Finance Director David Hammond back. Hammond is making sure the city is doing things the correct way, a great example is putting the ordinance in place for accepting donations.

The City will be closed on Monday in honor of Martin Luther King, Jr.'s birthday.

c. Councilmember Reports/Questions

Councilmember Gaumond: When will council committee selection information be sent out? Smith said the packet is ready and will be sent out in the morning. She commented that this has been a great experience and she is looking forward to working with the Mayor and Council and it is going to be a good year.

Councilmember Metz: Commented that several years ago, in Arlington, at the Sky Theater Company, he worked on and performed on the Gypsy Wagon. He said it was 'very romantic' now that he gets to receive it again now that he is on Council. He welcomed Councilmember Bergman.

Councilmember Robb: Gave thanks and appreciation to Mayor Pro Tempore Pearce, the role is a good recognition of what he has done for the city and all he has accomplished while on council and appreciates him accepting the role. He welcomed all the new councilmembers and is looking forward to working with everyone. We've hit the ground running in 2022 and there is a lot of good work ahead. He encouraged all councilmembers to sign up for the Association of Washington Cities Elective Officials training on January 25<sup>th</sup>.

Councilmember Pearce: Thanked the council for the honor of voting him in as Mayor Pro Tempore. He welcomed all the new councilmembers. He commented that it was good to see more involvement. It was the first time that he can remember, that during the general election, everyone ran opposed. He is looking forward to getting back to in-

person meetings so he can see how tall everyone is. Don't be afraid to ask questions, the City staff is fabulous, Chiefs are both great, ask lots of questions. The order for voting is rotated, so the January 27<sup>th</sup> meeting voting will begin with Position 2 – this has been 'Tips from Tim'.

Councilmember Shepro: At the conclusion of the Council Meetings, he likes to thank members of the community who attend and participate. Tonight, he thanked someone who has attended every Council and Planning Commission meeting for the past several years, Peggy Wendel from Stanwood Camano News. Peggy is retiring. Shepro congratulated Peggy on her retirement and thanked her for a great job on her columns. He appreciated reading Peggy's columns, she made them interesting and informative, and he often would catch things that he missed during the meeting. Mayor Roberts and Councilmember Robb also thanked Peggy.

Councilmember Bergman: Thanked council for voting her in and she is looking forward to working with everyone.

Councilmember Schmitt: Thanked the Mayor's office for publishing the social media guidelines. Social media is close to his heart and he is dedicated to following each of the points. He recognized Mayor Roberts for moving out of the big office into a smaller one. It says a lot to the Mayor's service to the city to allow others to use the big office. He wanted to remind and encourage everyone to make comments on the 2024 Comprehensive Plan, it's now open for comments.

**13. Adjourn to Executive Session – None Scheduled for this Meeting**

**14. Reconvene and Adjourn**

There being no further business before the Council, Mayor Roberts asked for a motion to adjourn. Motion by Councilmember Metz, second by Councilmember Shepro to adjourn the meeting. Motion carried unanimously. Mayor Roberts declared the meeting adjourned at 8:53 p.m.

CITY OF STANWOOD

ATTEST:

  
Sid Roberts (Jan 28, 2022 08:43 PST)

Sid Roberts, Mayor



Lisa Sokolik, City Clerk

# 01-13-22 Council Regular Mtg Min

Final Audit Report

2022-01-28

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|-----------------|-----------------------------------------------|
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