



Parks and Trails Advisory Committee Meeting Minutes November 15, 2021

Zoom meeting – virtual attendance

Call to Order & Attendance: 3:08pm

Present: Gordy Holmes, Dave Hall, Matt Withers, Cathy Wooten, Lisa Bruce

Absent: Rick Hawkins, Judy Williams

Staff Present: Carly Ruacho, Patricia Love, Krista Hintz, Audrey Rotrock

Also known to be present: Steve Shepro, Doug Shafer, Leif Stadler

City hall lost power due to a windstorm, staff were a few minutes behind trying to get to a location to conduct the meeting. Dave Hall has a conflicting meeting today and will need to leave at 3:25.

Citizen Comments: N/A

Approval of Minutes:

The October 2021 meeting minutes were approved as submitted.

Pickleball Presentation – Doug Shafer

Due to connectivity issues, the Committee decided to reschedule Doug Shafer's Pickleball Presentation to the next meeting. Doug would also like Dave Hall to be present since he has insight on how Pickleball progressed in Marysville.

Eagle Scout Project Discussion – Leif Stadler

Leif introduced himself to the Committee, he is from Scout Troup. Leif's Eagle Scout project proposes to replace the roofs of the two dugouts at Church Creek Park. They are currently flat and made of wood. Due to water damage, the wood is rotting. The plan is to replace with a metal roof and elevate the front of the roof to a slope that will allow water to runoff. The sloped metal roof will last longer than a wooden roof. Leif's plans have been approved by the Building Official, Keith Kennedy. The benches are also in need of rehabilitation to stabilize sagging. At this time Leif's project is only to replace the roofs. He may be willing to expand the project scope and include improvements to the benches if the City requests that. Leif shared current photos of dugouts showing the rotted wood. There will be flashing on the edges of the metal roof to prevent rusting and the potential for an abrasion injury if rubbed against. The back side of the dugout, when complete, will be a height of 7 ½ ft. and the front will be at a height of 9 ft. There will be 18 inches of overhang on the back of the dugout to keep water from getting onto the benches and athletes. Prior to the project start the planning and public works departments will discuss the benches. Due to daily field use from March to late June, Leif will begin his project after baseball season in July.

Leif proposed that the City pay for the total project materials cost of \$2,750.00. The Committee recommended that he try to get donations from local businesses or try fundraising to lower the cost to the City. The Public Works department has dumpsters that he may be able use, that may help to lower the cost further.

The Committee discussed roof color. The consensus options are leaf green, antique patina, or silver. Carly is going to order a brochure to make a final decision. The desire is to have the roof color coordinate with the playground. Most of the Committee is leaning toward the leaf green color.

The recommendation is to move the project forward with the conditions of determining labor allocations, cost, and final decision on roof color. Carly will meet with Leif to discuss City in-kind support.

Introduction of new Planning Department Employee

Audrey Rotrock introduced herself as the new Associate Planner indicating she will be taking over the admin duties for the PTAC, Planning Commission, Community Development, and Economic Development Board meetings. Her main focus will be mostly working with Keith Kennedy processing building permits, but she will wear many hats within the department. Future agendas, zoom links, and minutes will be coming from her.

Church Creek Budget and Priorities

The 2021-2022 budget was put together prior to initiation and adoption of the master plan for Church Creek. Carly asked the Committee to review the upcoming 2022 budget in comparison to the Priority Project List adopted with the Master Plan as some minor adjustments are likely needed to align the two.

The Committee discussed using the \$30,000 line item for parking lot repair analysis that will now be funded through the sewer lift station project for other listed projects that may now require more funding due to the lack of expected volunteer projects during Covid. An arborist will be consulted for the tree thinning projects. The Committee would like to see a bid for the actual tree removal work before the projects move forward. It is likely that the tree work will exceed the budgeted costs. The Committee recommends only making necessary maintenance and stabilizing modifications to the existing picnic shelter including the addition of an ADA walkway and possibly electrical outlets and reallocating unused funding of the budgeted new picnic shelter to the necessary tree removal. The current budget for the baseball field renovation may not be necessary given the Eagle project and recent increased maintenance. A facelift of the field to correct any drainage issues and level the outfield may be all that is needed. If there are unused funds, the Committee recommends looking into costs to provide lights on the field. Solar lights may be more cost effective if they are usable there. If lights are warranted, outreach to the surrounding community of Church Creek Estates would be necessary, and that may need to be a separate project. Improving the trail to the Creek is also a priority of the Committee and any unused funds could be allocated to increasing the scope of that project.

A budget amendment for playground benches goes forward to council on December 9th for action. There's a potential for the budget to increase \$15K.

Heritage Park Update

The Heritage Park project is status quo. Staff is still working on documentation for transferring maintenance over from contractor to the City. It should go to Council to close out the contract fairly soon. The contractor will have responsibility of ensuring grass survives for one year.

Hamilton Park Update

Staff and WDFW are moving forward with permitting. City was given a grant extension through 2023. WDFW is working on environmental permits for the boat launch.

Adjourn – 5:03 pm

Next Meeting

The next meeting is scheduled for December 20, 2021 but will be canceled since it is so close to the winter holidays. The following meeting will be January 17th, which is Martin Luther King Jr. day, so we will hold the meeting the following day, Tuesday, January 18th.