1. Agenda

    Documents:

        AGENDA 6-21-18 SPECIAL MEETING.PDF

2. Meeting Materials

    Documents:

        1. UTILITY RATE STUDY.PDF
        4. FEE RESOLUTION AND ORDINANCE.PDF
        DISCOVER STANWOOD CAMANO VISITOR INFO GUIDE.PDF
        GIS SPECIAL MEETING.PDF
        PARKS UPDATE.PDF
        STAFF REPORT REVENUE FORECAST AND BUDGET OUTLINE.PDF

CITY OF STANWOOD
CITY COUNCIL SPECIAL MEETING

City Council Workshop
Thursday, June 21, 2018 - 5:15 p.m.

Stanwood City Hall
10220 270th Street NW
Stanwood, WA 98292

AGENDA

Dinner 5:15 pm – 5:35 pm

1. Utility Rate Study (Water, Sewer, Stormwater)
2. Revenue Forecast (Budget Themes and Initiatives)
3. New GIS Division
4. Fee Ordinance and Resolution
5. Discover Stanwood Camano Magazine
6. Parks Update
7. Adjourn

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**1**
DATE:	June 21, 2018
SUBJECT:	Drainage Utility Rate Study and Water/Sewer Utility Rate Updates
CONTACT PERSON:	David A. Hammond, Finance Director
ATTACHMENTS:	Consultant, FCS Group will provide handout

ISSUE

Council review and discussion of preliminary results of utility rate studies.

RECOMMENDATION

Council should review and discuss policy issues surrounding utility rates for each utility, including Plant Investment Fee updates.

DISCUSSION

The city engaged the FCS Group to perform an update to the water and sewer utility rates and a more extensive study of the drainage utility rate model. This work also includes updates to the Plant Investment Fee. Rates are updated to ensure adequate funding for current operations and the capital improvement program.

The FCS Group will present their findings and recommendations. Council may want to discuss the studies and then direct staff to prepare ordinances to amend rates. These decisions impact the development of the 2019-20 budget. The ability to finance future capital projects is likely to involve issuance of bonds, which requires a long lead time. These rate decisions also impact the city's ability to borrow at advantageous rates.

FINANCIAL IMPACT

The financial impacts of these fee changes are outlined in the consultant's presentation.

COMMITTEE RECOMMENDATION

This item is scheduled for review by council in workshop, rather than committee.

CITY COUNCIL OPTIONS

1. Direct staff to prepare draft utility rate ordinances for council consideration when the consultant report is finalized.

2. Do not direct staff to prepare draft utility rate ordinances for council consideration when the consultant report is finalized.

3. Direct staff to address specific council concerns or provide additional information.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**4**
DATE:	June 21, 2018
SUBJECT:	Resolution 2018-15– Update Consolidated Schedule of Fees and Charges and Ordinance 1458 – Amending Various Chapters of SMC Relating to Fees
CONTACT PERSON:	David A. Hammond, Finance Director
ATTACHMENTS:	A – Resolution 2018-15 Revised Consolidated Schedule of Fees and Charges B – Ordinance 1458 – Amending Various Chapters of SMC Relating to Fees

ISSUE

Should council review Resolution 2018-15 updating the city's Consolidated Schedule of Fees and Charges and Ordinance 1458 Amending Various Chapters of the Stanwood Municipal Code (SMC) Relating to Fees?

RECOMMENDATION

Council review Resolution 2018-15 updating the city's Consolidated Schedule of Fees and Charges and Ordinance 1458 Amending Various Chapters of the SMC Relating to Fees and ask staff to present the ordinance for first reading at the June 28, 2018 council meeting and present the resolution for adoption to coincide with a second reading of the ordinance on July 12, 2018.

DISCUSSION

City staff continue to amend the Stanwood Municipal Code by moving fees and charges to a single consolidated schedule of fees. This format is easier for the public to access and is more efficient to maintain. Further, staff recommends annual review and update to the consolidated schedule of fees and charges. This current effort includes amendment of fees related to public records requests, building permits and land use, special events, taxicab licensing, firework sales, business licensing and signage. The resolution will update the fee schedule, and the ordinance will remove specific fees and charges currently in various code sections so that they may be consolidated into the fee schedule.

The planned timing of this update is to present the resolution to city council June 28, 2018, concurrently with first reading of Ordinance 1458, consolidating the fee schedule and at

the same time removing related fees from SMC. If a second reading of the ordinance is approved at the July 12th, 2018 council meeting, then the ordinance will take effect five days after its publication in the Stanwood Camano Newspaper. Staff recommends deferring adoption of the resolution until the July 12th meeting so that changes to SMC and the fee schedule can be made concurrently.

The city adopted a public records act policy on September 28, 2018. Resolution 2018-15 implements the fee structure outlined in that policy, which is modeled after 2017 statute changes.

This update to the fee schedule includes an increase of the fireworks license fee from $25.00 to $100.00, which is commensurate with neighboring jurisdictions. This update does not increase business license fees, signage fees, or temporary merchant fees, but simply moves them from ordinance to the consolidated fee resolution.

Grading fees are simplified, building permit fees have been removed from ordinance to the fee resolution and where possible refer to externally published sources rather than for amounts, such as the International Building Code and the Building Safety Journal.

This update also clarifies fees related to special events, including the amount and conditions under which the city may contribute toward costs.

Mechanical and plumbing permit fees were increased nominally, in order to reflect staff cost increases. These fees have remained unchanged since 1997.

FINANCIAL IMPACT

The financial impacts of these fee changes are outlined within this staff report.

COMMITTEE RECOMMENDATION

This item is scheduled for review by council in workshop, rather than committee.

STAFF RECOMMENDATION

Staff recommends approval of proposed changes to the fee schedule and the SMC.

CITY COUNCIL OPTIONS

1. Direct staff to bring Resolution 2018-15 to council for adoption and Ordinance 1458 for first reading on June 28, 2018 as presented.

2. Direct staff to include proposed changes to Resolution 2018-15 and to Ordinance 1458 prior to bringing to council on June 28, 2018.

3. Remand Resolution 2018-15 and Ordinance 1458 and direct staff to address specific council concerns or provide additional information.

ATTACHMENT A

CITY OF STANWOOD
Stanwood, Washington

RESOLUTION 2018-15

A RESOLUTION OF THE CITY OF STANWOOD, WASHINGTON, ADOPTING A REVISED CONSOLIDATED FEE AND CHARGE SCHEDULE AND TO REPEAL AND REPLACE RESOLUTION NO. 2018-04

WHEREAS, on November 23, 2015 the City Council adopted Resolution 2015-23 updating the City's consolidated fee schedule; and

WHEREAS, on March 22, 2018 the City Council adopted Resolution 2018-04 further updating the City's consolidated fee schedule; and

WHEREAS, the City recognizes the need to recover the ongoing cost of providing services; and

WHEREAS, the City Council has determined that the existing fee schedule requires amendments to recover the reasonable cost of providing a wide array of local governmental services as well as to provide responsible cost recovery for staff and consultant time required to provide certain functions; and

WHEREAS, regarding fees for public records requests, the City has deemed it unduly burdensome to calculate the actual costs of charges for providing public records and lacks the necessary funds and staff resources to conduct a comprehensive study to determine its actual copying costs. The City therefore adopts charges for these services based on the statutory default copy fee schedule set forth in RCW 42.56.120(2)(b)(i)-(v); and

WHEREAS, the City Council wishes to make these adjustments to fees to more closely reflect actual cost of services effective July 5, 2018;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON AS FOLLOWS:

Section 1. The schedule of fees and charges attached hereto and incorporated by this reference as Exhibit 1 is hereby adopted effective July 5, 2018.

Section 2. The Stanwood City Council hereby finds that the fees and charges set forth in Exhibit 1 reflect the reasonable costs of providing the services set forth therein.

Section 3. Repealer. Resolution No. 2018-04 adopted on March 22, 2018 is hereby repealed.

PASSED by the City Council and Approved by the Mayor this June 28, 2018.

CITY OF STANWOOD

By_____
Leonard Kelley, Mayor

ATTEST:

By_____
David A. Hammond, City Clerk

APPROVED AS TO FORM:

By_____
Grant Weed, City Attorney

EXHIBIT 1
Revised Consolidated Fee Schedule – effective July 5, 2018

Table of Contents

Type of Fee or Charge	Page
Land Use	2
Right of Way	6
Building Permits	7
Animals	8
Code Violations – Penalties	9
Utilities	10
Special Events and Banner Hanging	11
Signage	11
Fireworks	12
Business Licenses	12
Temporary Merchants	12
Public Records	12

LAND USE FEES AND CHARGES	
Activity	**Fee**
Public Notice	**$60 per required publication** **Plus actual cost if greater**
Floodplain Certificate **Development Permit**	**~~$175~~ Free**
SEPA	**$275 non-project** **$450 other**
SEPA Addendum	**$72/hour**
EIS	**Direct 100% of consultant cost** **plus staff hourly rate**
FPA Waiver	**$800** **Plus $100/acre over 5** **Plus cost of hearing**
Grading	**$250 -- 50 to 499 Cubic Yards** **$500 -- 500 to 1000 Cubic Yards** **$750 -- Over 1,000 Cubic Yards**
~~Right-of-way~~	**~~$100 minor work~~** **~~$500 major work~~ See New Section Below**
Preliminary Short Plat[1]	**$3,600**
Preliminary Long Plat[1]	**7,000** **Plus $250/lot** **Plus cost of hearing**
Plat Amendment	**$72/hour** **Plus cost of hearing**
~~Site Development[1]~~ **~~(Government Facilities Exempt[2])~~**	**~~$125> $5k~~** **~~$250 $5k -$15k~~** **~~$500 + 5% city engineer's estimate~~** **~~(includes labor, equipment, materials, overhead and profit) - $15k +$25/lot for plats w/prior SD~~** **See New Section Below**
Final Plat/PRD	**$700 + $125 per lot**
Binding Site Plan[1]	**$3,000** **Plus $300/lot**
Preliminary PRD/PUD[1]	**$5,550** **Plus $250/lot** **Plus cost of hearing**

[1] Includes first engineering review, additional reviews charged at cost

[2] ~~"Governmental Facility" means a facility wholly or partially funded by tax dollars including government of the United States, the governments of the state of Washington, Snohomish County, the City of Stanwood, Regional Fire Authorities, Public Schools, Colleges, and Universities.~~

LAND USE FEES AND CHARGES	
Activity	**Fee**
Development Agreement[1]	**$2,000, Plus cost of hearing**
Administrative Variance	**$600**
Hearing Examiner Variance	**$1,200, Plus cost of hearing**
Comprehensive Plan Amendment	**$1,500**
Administrative Interpretation	**$100**
Administrative Decision, Modification, Adjustment	**$100 first application** **$125 each additional application**
Annexation	**$1,000**
Boundary Line Adjustment	**$950**
Administrative Conditional Use	**$100**
Conditional Use	**$1,000, Plus cost of hearing**
Unclassified Use Determination	**$100**
Wireless Communication Facility	**$2,000**
Rezone	**$1,000**
Zoning Text Amendment	**$800**
Shoreline Conditional Use	**$950, Plus cost of hearing**
Shoreline Substantial Development	**$500 < $100k** **$1,000 > $100k<250K** **$2,000 > 250k**
Driveway Permit	**$80**
Demolition	**$50 Shed** **~~$100 Residential~~$150 Single Family Residence** **~~$200~~ $250 Commercial**
Critical Areas	**$25 Exemption (non-Flood)** **~~$75~~ $50 Exemption (Flood/non-Flood)** **$250 Checklist SFR/Duplex** **$350 Checklist Other** **$350 Critical Areas Report/Checklist** **Peer review at cost** **Plus 100% consultant cost**
Technology Fee (applied to all permit transactions)	**3%, Except 5% site development fee, Construction Plan Fee, impact fees, and mitigation fees**
Landscape Plan	**$400, Plus 100% consultant cost**
Landscape Plan Modification	**$200, Plus 100% consultant cost**
Landscape Inspections	**$150** **$50 re-inspections** **Plus 100% Consultant cost**
Adult Family Home Application	**$75, per application**

LAND USE FEES AND CHARGES	
Activity	**Fee**
Pre-Application	**$300, plus 100% Consultant cost, if applicable** ~~**Plus 2 hour engineering deposit for file review and 2 hour deposit for meeting attendance costs (file review and meeting attendance required at City discretion)**~~ ~~**($150 to be credited if LU app. is filed w/in 90 days)**~~
Temporary Use	**$25**
Permit Extensions	**$100**
Appeal	**$500 Plus cost of hearing**
Reconsideration	**$200** **Plus cost of hearing**
Certificate and temporary certificate of/change of occupancy	**$25 (fee may be applied to building permits if required for certificate)**
Concurrency[3] evaluation	**$400 plus consulting fees for engineering review plus 100% Consultant cost, if applicable**
Concurrency reconsideration	**$200 plus consulting fees for engineering review plus 100% Consultant cost, if applicable**
Encroachment Permit	**New structures, $50** **No Fee for existing structures permitted by 2016**
Right-of-way Vacation	**$350**
Right-to-Farm (under 10 acres)	**$50**
Right-to-Farm (10 acres or greater)	**$100**
Water/Sewer Certificate of Availability	**$500 per certificate**
Fire Plan Check	**$100** ~~**1 hour deposit, Plus actual cost if greater**~~
Re-Inspection Fee	**$75**
Postage	**At cost**
Copies	**$.15/page side @ 81/2”x11”**
Publications	**Actual cost**

[3] Includes first engineering review, additional reviews charged at cost

Site Development Fee	
Activity	**Fee**
Minor	**$125 + Actual Cost of Consultant time if applicable (see Consultant Fee) for projects between $0 and $5,000 valuation**
-	**$250+ Actual Cost of Consultant time if applicable (see Consultant Fee) for projects between $5,001 and $15,000 valuation**
-	**$500 + Actual Cost of Consultant time if applicable (see Consultant Fee) for projects between $15,001 and $30,000 valuation**
-	**$1,000 + Actual Cost of Consultant time if applicable (see Consultant Fee) for projects over $30,000 valuation**
Major	**$2,000 for first two reviews + each additional review will be charged: a) $75 per hour staff time and/or b) Actual Cost of Consultant time if applicable (see Consultant Fee)**
Construction Plan	
Activity	**Fee**
Residential developments 1- 9 units	**$1,500 + $100 per lot for first two reviews + each additional review will be charged either charge: a) $75 per hour staff time and/or b) Actual Cost of Consultant time (see Consultant Fee)**
Residential developments 10 or more units	**$1,500 + $150 per lot for first two reviews + each additional review will be charged: a) $75 per hour staff time and/or b) Actual Cost of Consultant time if applicable (see Consultant Fee)**
Commercial and/or non-residential developments	**$5,000 for first two reviews + each additional review will be charged: a) $75 per hour staff time and/or b) Actual Cost of Consultant time if applicable (see Consultant Fee)**
Consultant Fees (when applicable)	**Applicant pays actual cost charged plus 5% administrative fee**

Inspection Fee[1] (Government Facilities Exempted[3])	
Activity	**Fee**
$0 - $500,000 value	**3.50% of Estimated Engineers Construction Cost[2]**
> $500,000 value[1]	**2.00% of Estimated Engineers Construction Cost[2]**

Notes:

1. Minimum Inspection Fee $19,500 and Maximum Inspection Fee $60,000

2. Includes labor, equipment, materials, overhead, and profit

3. "Governmental Facility" means a facility wholly or partially funded by tax dollars including government of the United States, the governments of the state of Washington, Snohomish County, the City of Stanwood, Regional Fire Authorities, Public Schools, Colleges, and Universities.

Right of Way Permit	
Activity	**Fee**
Underground Utilities Boring - First 100 LF, plus	**$150**
per additional 1,000 LF	**$150**
Street Cuts over 50 LF of Trenching - First 100 LF, plus	**$150**
Per additional 100 LF, up to 1,000 LF	**$40**
Per 100 LF or portion thereafter	**$18**
Utility Poles - First 6 poles, plus	**$75**
Per each additional pole	**$10**
Residential Driveway	**$100**
Commercial Driveway	**$150**

BUILDING PERMITS			
Activity		**Fee**	
Commercial		**As provided in the latest International Building Code with valuations provided in the latest edition of the Building Safety Journal**	
Commercial Mechanical & Plumbing Fees		**Fee based on the latest edition of the Building Safety Journal**	
Residential Mechanical & Plumbing Fees		**Base fee of $25, plus charges identified in the following table:**	
Type of Fixture		**Type of Equipment**	
Water closet (toilet)	**$15.00**	**Air conditioner unit**	**$25.00**
Bathtub	**$15.00**	**Boilers**	**$20.00/$30.00/$40.00**
Lavatory (wash basin)/sink	**$15.00**	**Forced air system**	**$25.00**
Shower	**$15.00**	**Wall heaters**	**$16.00**
Kitchen sink and disposal	**$15.00**	**Unit heaters**	**$16.00**
Dishwasher	**$15.00**	**Evaporative coolers**	**$15.00**
Laundry tray	**$15.00**	**Ventilation fans**	**$15.00**
Clothes washer	**$15.00**	**Refrigeration unit**	**$25.00**
Water heater	**$15.00**	**Range hood**	**$20.00**
Urinal	**$15.00**	**Air handling unit**	**$25.00**
Drinking fountain	**$15.00**	**Stove**	**$40.00**
Floor drain	**$15.00**	**Fireplace and chimney**	**$25.00**
Backflow prevention	**$20.00**	**Gas piping**	**$15.00**
Roof drains (rain leaders)	**$15.00**	**Above ground tank**	**$100.00**
Vacuum breaker	**$15.00**	**Underground tank**	**$75.00**
Water service line	**$15.00**		

ANIMAL FEES & CHARGES	
Activity	**Fee**
Dog License – Unaltered Annual Fee	**$50**
Dog License – Altered Annual Fee	**$10**
Replacement Tag/License	**$10**
Potentially Dangerous Dog License – Annual Fee	**$100**
Dangerous Dog License – Annual Fee	**$200**
Commercial Kennel License	**$175**
Animal Shelters, Kennels, Pet Shops, Grooming Service License	**$175**
Impoundment – Small Animals (dogs and cats) (SMC 8.02.170)	**$160 Monday through Friday during regular business hours and $412 for after-hours (plus license fee, to include all city costs per animal) and double for each impoundment of the same animal during any one-year period**
Impoundment – Livestock (SMC 8.02.080)	**$500 (to include all city costs per animal – including room and board) and double for each impoundment of the same animal during any one-year period**
Animal Control Civil Infraction Fine (SMC 8.02.490 (2))	**First violation in 365 day period $100 Second violation in 365 day period $200**
Animal Control– 3 or more violations in a 365 day period (SMC 8.02.490 (2))	**Third or subsequent offenses of this chap 8.02 within a 365-day period shall be: A misdemeanor subject to a jail term of not more than 90 days, a fine of not more than $1,000, or both such fine and imprisonment.**

CODE VIOLATION - PENALTIES	
Activity	**Fee**
Class A Code Violation – First Offense (SMC 13.01.045 and SMC 8.02.490 (1) re: 8.02.440 – .480)	**$250**
Class A Code Violation – Second Offense (SMC 13.01.045 and SMC 8.02.490 (1) re: 8.02.440 – .480)	**$500, within first year of violation**
Class A Code Violation – Third Offense (SMC 13.01.045 and SMC 8.02.490 (1) re: 8.02.440 – .480)	**$1,000, within first year of violation**
Class B Code Violation – First Offense (SMC 13.01.045 and SMC 8.02.490 (1))	**$50**
Class B Code Violation – Second Offense (SMC 13.01.045)	**$250, within first year of first violation**
Class B Code Violation – Third Offense (SMC 13.01.045 and SMC 8.02.490 (1))	**$500, within first year of first violation**
Violation Misdemeanor	**A jail term of not more than 90 days, a fine of not more than $1,000, or both such fine and imprisonment + costs**
Gross Misdemeanor	**A jail term of not more than 364 days, a fine of not more than $5,000, or both such fine and imprisonment + costs**
STOPPING, STANDING AND PARKING	
Civil Infraction Fine (SMC 10.46.135) **If paid within 10 days***	**$35.00** **$10.00***
Handicapped Violation (SMC 10.46.115) **If paid within 10 days***	**$350.00** **$175.00***

UTILITY BILLING FEES & CHARGES	
Activity	**Fee**
Water Disconnection Fee - Regular	**$27.50**
Water Disconnection Fee - Frequent	**Shut off more than once in a 12-month period $40.00**
Water Disconnection Fee – After Hours	**Shut off after 4:00 pm on weekdays, weekends and holidays $150.00**
Meter Removal	**$150.00**
Water Connection Fee - Regular	**$27.50**
Water Connection Fee - Frequent	**Turn on more than once in a 12-month period $40.00**
Water Connection Fee – After Hours	**Turn on after 4:00 pm on weekdays, weekends and holidays $150.00**
Meter Reinstall	**$150.00**
Meter Read Outside Normal Cycle Requested by Customer	**$15.00**
Water Meter – Acts of Vandalism	**Reimburse City for actual costs of repairs**
NSF Check Fee	**$40.00**
Irregular Check Fee	**Post-dated, unsigned, or otherwise not acceptable for bank deposit $25.00**
Lien Recording or Release	**Actual cost of Recording**

Special Events and Banner Hanging Fee other Events	
Activity	**Fee**
Application Fee	**$50.00**
Banner Hanging Fee (see policy item 3 below)	**$180.00**
Off Duty Police when need is determined by Police Chief (see policy item 1 below)	**$50.00 per hour per officer** **$60.00 per hour for traffic Control**
Overtime for Police when need is determined by Police Chief (see policy item 1 below)	**$56.00 per hour for on-duty officer**

City Contribution Policy

1. **The event sponsor is to pay the cost of off duty police and overtime for police as determined by the Stanwood Police Chief.**
2. **The City is to cover the cost of Public Works and Community Development employee work created by the special event if during normal work schedule, overtime will be billed to applicant.**
3. **For special events which request City contribution, the City will sponsor 75% of the cost of the Banner Hanging Fee when the event 1) is held in the City and 2) attracts the general public to the commercial areas.**

Signage		
Type of Sign	**Building Permit Fee (per sign)**	**Fee**
Monument	**Based on Valuation**	**$100.00**
Freestanding	**Based on Valuation**	**$100.00**
Gable	**Based on Valuation**	**$100.00**
Wall and Projecting	**Based on Valuation**	**$100.00**
Marquee, awnings and canopies	**Based on Valuation**	**$100.00**
Variance process for any signage	**No Fee**	**$65.00**
“A” Board and other portable signs	**No Fee**	**$10.00**
Sign modification	**No Fee**	**$10.00**
Temporary promotional display	**No Fee**	**$25.00**

Business Licenses, Temporary Merchants and Fireworks	
Activity	**Fee**
Business Licenses	**$50.00 Note: City of Stanwood Business Licenses are administered by the Washington State Department of Revenue's (DOR) Business Licensing Service, see: http://bls.dor.wa.gov/ to obtain a license.** **DOR information line: 1(800) 451-7985**
Temporary Merchants Licenses	
Temporary Merchant	**$35.00**
Peddlers & solicitors (per person)	**$20.00**
Mobile unit vending	**$45.00**
Charitable solicitations	**$45.00**
Fireworks	**$100.00**
Taxicabs	
Taxicab Operator License	**$50.00 plus cost of background check**
Per Vehicle Fee	**$25.00**
Per Driver Fee	**$25.00**

Public Records Act –Related fees (Copying, Faxing and Transmission)	
Activity or item	**Fee**
Photocopies or printed copies	*Fifteen cents per page for photocopies of public records, printed copies of electronic public records when requested by the person requesting records, or for the use of agency equipment to photocopy public records;*
Scanning	*Ten cents per page for public records scanned into an electronic format or for the use of agency equipment to scan the records.*
Electronic files	*Five cents per each four electronic files or attachment uploaded to email, cloud-based data storage service, or other means of electronic delivery.*
Transmission of electronic files	*Ten cents per gigabyte for the transmission of public records in an electronic format or for the use of agency equipment to send the records electronically. The agency shall take reasonable steps to provide the records in the most efficient manner available to the agency in its normal operations.*
Storage Devices	*The actual cost of any digital storage media or device provided by the agency, the actual cost of any container or envelope used to mail the copies to the requestor, and the actual postage or delivery charge.*

ATTACHMENT B

CITY OF STANWOOD
Stanwood, Washington

ORDINANCE 1458

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING VARIOUS CHAPTERS OF THE STANWOOD MUNICIPAL CODE RELATING TO MUNICIPAL FEES, AMENDING SMC SECTIONS: 2.48.020, 3.30.070, 3.30.075, 3.30.080, 3.30.090, 3.30.120, 5.04.050, 5.04.080, 5.06.050, 5.12.050, 5.12.110, 14.04.030 ESTABLISHING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City charges various fees and charges that were established in different sections of the Stanwood Municipal Code, which makes it difficult for citizens to locate them, and also makes administration inefficient,

WHEREAS, the City maintains a consolidated fee resolution that is more accessible; this ordinance relocates various fees from Stanwood Municipal Code to the consolidated fee resolution.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1.A. SMC Section 2.48.020 entitled “Designated” is hereby amended to read as follows:

2.48.020 Designated.

The designated fees previously established in SMC 2.48.020 and any other fees shall hereafter be established by resolution of the City Council.

~~By reason thereof, the city clerk is authorized and directed to fix charges for such services as follows:~~

~~(1) Releasing sewer service lien: actual cost of recording;~~

~~(2) Certificate as to LID charges: $1.00;~~

~~(3) Photocopies, no certification, per page: $0.15;~~

~~(4) Publication charges: actual cost of publication;~~

~~(5) Sending or receiving facsimile transmittals: $0.50 per page.~~

Section 1.B. SMC Section 3.30.070 entitled “Sign Fees” is hereby amended to read as follows:

3.30.070 Sign fees.

The sign fees previously established in SMC 3.30.070 and any other fees shall hereafter be established by resolution of the City Council.

~~Type of Sign~~	~~Building Permit Fee Per Application~~	~~Sign Permit Fee Per Sign~~
~~Monument~~	~~valuation~~	~~$100.00~~
~~Freestanding~~	~~valuation~~	~~$100.00~~
~~Gable~~	~~valuation~~	~~$100.00~~
~~Wall and projecting~~	~~valuation~~	~~$100.00~~
~~Marquee, awnings and canopies~~	~~valuation~~	~~$100.00~~
~~Variance process for any signage~~	~~-~~	~~$65.00~~
~~“A” board and other portable signs~~	~~-~~	~~$10.00~~
~~Sign modification~~	~~-~~	~~$10.00~~
~~Temporary promotional display~~	~~No Fee~~	~~-~~
~~Banner/encroachment over city right-of-way~~	~~-~~	~~-~~
~~(1) Banners processed with a special event permit or city sponsored~~	~~-~~	~~Established by resolution~~
~~(2) Banners for events not requiring a special event permit/not city sponsored~~	~~-~~	~~Established by resolution~~

(Ord. 1357 § 1, 2013; Ord. 1343 § 2, 2013; Ord. 1323 § 4, 2012; Ord. 1311 § 2, 2012; Ord. 1262 § 6, 2010; Ord. 1047A, 1999; Ord. 1047, 1998; Ord. 966, 1996; Ord. 935, 1995; Ord. 918, 1995).

Section 1.C. SMC Section 3.30.075 entitled “Building and Construction Fees” is hereby amended to read as follows:

3.30.075 Building and construction fees.

The building and construction fees previously established in SMC 3.30.075 and any other fees shall hereafter be established by resolution of the City Council.

~~Building permit fees~~ ~~As provided in the 2015 International Building Code with valuations provided in the latest edition of the Building Safety Journal~~

~~Mechanical and plumbing fees~~

~~Commercial~~ ~~Fee based on valuations provided in the latest edition of the Building Safety Journal~~

~~Residential~~ ~~Base fee of $25.00 plus charges identified on the following table~~

~~Type of Fixture~~		~~Type of Equipment~~	
~~Water closet (toilet)~~	~~$10.00~~	~~Air conditioner unit~~	~~$20.00~~
~~Bathtub~~	~~$10.00~~	~~Boilers~~	~~$20.00/$30.00/$40.00~~
~~Lavatory (wash basin)/sink~~	~~$10.00~~	~~Forced air system~~	~~$20.00~~
~~Shower~~	~~$10.00~~	~~Wall heaters~~	~~$16.00~~
~~Kitchen sink and disposal~~	~~$10.00~~	~~Unit heaters~~	~~$16.00~~
~~Dishwasher~~	~~$10.00~~	~~Evaporative coolers~~	~~$15.00~~
~~Laundry tray~~	~~$10.00~~	~~Ventilation fans~~	~~$10.00~~
~~Clothes washer~~	~~$10.00~~	~~Refrigeration unit~~	~~$15.00~~
~~Water heater~~	~~$10.00~~	~~Range hood~~	~~$15.00~~
~~Urinal~~	~~$10.00~~	~~Air handling unit~~	~~$20.00~~
~~Drinking fountain~~	~~$10.00~~	~~Stove~~	~~$35.00~~
~~Floor drain~~	~~$10.00~~	~~Fireplace and chimney~~	~~$20.00~~
~~Backflow prevention~~	~~$10.00~~	~~Gas piping~~	~~$10.00~~
~~Roof drains (rain leaders)~~	~~$10.00~~	~~Above ground tank~~	~~$90.00~~
~~Vacuum breaker~~	~~$10.00~~	~~Underground tank~~	~~$60.00~~

~~Type of Fixture~~		~~Type of Equipment~~
~~Water service line~~	~~$10.00~~	

~~Satellite receiving permit (units three feet or more)~~ ~~$25.00~~

~~Right-of-way use permit~~ ~~Established by resolution~~

~~Wireless facility lease~~ ~~$1,000~~

(Ord. 1434 § 1, 2016; Ord. 1360 § 2, 2013; Ord. 1357 § 1, 2013; Ord. 1293 § 2, 2011; Ord. 1171 § 5, 2005; Ord. 1073 § 1, 1999; Ord. 1047A, 1999; Ord. 1047, 1998; Ord. 1008, 1998; Ord. 1002, 1997; Ord. 973, 1996).

Section 1.D. SMC Section 3.30.080 entitled “Business License Annual Fees” is hereby amended to read as follows:

3.30.080 Business license annual fees.

The business license annual fees previously established in SMC 3.30.080 and any other fees shall hereafter be established by resolution of the City Council.

~~General business~~ ~~$50.00~~

~~Animal shelters, kennels, pet shops, grooming services, see SMC 3.30.100, Dog license and animal control fees.~~

(Ord. 1352 § 1, 2013; Ord. 1309 § 2, 2012; Ord. 1217 § 2, 2007; Ord. 1047A, 1999; Ord. 1047, 1998; Ord. 949, 1996).

Section 1.E. SMC Section 3.30.090 entitled “Temporary Merchants License Fees” is hereby amended to read as follows:

3.30.090 Temporary merchants license fees.

The temporary merchants license fees previously established in SMC 3.30.090 and any other fees shall hereafter be established by resolution of the City Council.

~~Temporary merchants~~ ~~$35.00~~

~~Peddlers and solicitors (per person)~~	~~$20.00~~
~~Mobile unit vending~~	~~$45.00~~
~~Charitable solicitations~~	~~$45.00~~
~~Special event~~	~~Established by resolution~~

(Ord. 1343 § 3, 2013; Ord. 1309 § 3, 2012; Ord. 1047A, 1999; Ord. 1047, 1998; Ord. 949, 1996).

Section 1.F. SMC Section 3.30.120 entitled “Stopping standing and parking” is hereby amended to read as follows:

3.30.120 Stopping, standing and parking.

The stopping, standing and parking fees previously established in SMC 3.30.120 and any other fees shall hereafter be established by resolution of the City Council.

~~Civil infraction fine (SMC 10.46.135)~~	~~$35.00*~~
~~*if paid within 10 days~~	~~$10.00~~
~~Handicapped violation (SMC 10.46.115)~~	~~$350.00**~~
~~**if paid within 10 days~~	~~$175.00~~

(Ord. 1047A, 1999; Ord. 1047, 1998).

Section 1.G. SMC Section 5.04.050 entitled “ “License – Required” ” is hereby amended to read as follows:

5.04.050 License – Required.

It is unlawful for any person, firm, copartnership or corporation to engage in the retail sale of fireworks within the city without first having obtained a license from the clerk-treasurer. ~~The annual fee to be charged for the issuance of any such retail license shall be $10.00, which fee shall cover but one retail sales outlet.~~ (Ord. 243 § 5, 1963).

Section 1.H. SMC Section 5.04.080 entitled “License – Application – Insurance required” is hereby amended to read as follows:

5.04.080 License – Application – Insurance required.

Application for a license:

(1)Shall be made in writing accompanied by a license fee, which will be established by resolution. ~~of $25.00~~;

(2) Shall be made on or prior to June 1st of each year. Applicants for any such license shall be notified by the clerk-treasurer of the granting or rejection of their application for license on or before June 15th of each calendar year; and, if any applicants are not granted a license, the fee shall be refunded;

(3) Shall set forth the proposed location of the fireworks stand applied for; and

(4) No retail fireworks permit may be issued to any applicant unless the retail fireworks stand is covered by a liability insurance policy with coverage of not less than $50,000 and $500,000 for bodily injury liability for each person and occurrence, respectively, and not less than $50,000 for property damage liability for each occurrence, unless such insurance is not readily available from at least three approved insurance companies. If insurance in this amount is not offered, each fireworks permit shall be covered by a liability insurance policy in the maximum amount offered by at least three different approved insurance companies. (Ord. 1379 § 3, 2014; Ord. 1346, 2013; Ord. 554 § 3(d), 1980; Ord. 243 § 8, 1963).

Section 1.I. SMC Section 5.06.050, entitled “Fees” is hereby amended to read as follows:

5.06.050 Fees.

The special event permit fees previously established in SMC 3.30 shall be established by resolution. ~~Except as otherwise provided herein, fees for special event permits shall be in accordance with the fee schedule for special events provided in Chapter 3.30 SMC, Fee Schedule. (Ord. 1309 § 5, 2012).~~

Section 1.J. SMC Section 5.12.050, entitled “License – Fee”” is hereby amended to read as follows:

5.12.050 License – Fee.

Taxi license fees shall hereafter be established by resolution of the City Council.
~~The occupational license fee shall be $25.00 per year plus $10.00 per year for each taxicab and for hire car licensed. All such licenses shall expire on December 31st of each year and shall not be transferable from owner to owner or from car to car.~~ (Ord. 554 § 3(f)(1), 1981; Ord. 174 § 1, 1952; Ord. 164 § 5, 1946).

Section 1.K. SMC Section 5.12.110, entitled "Operator license – Fee required" is hereby amended to read as follows

5.12.110 Operator license – Fee required.

Each applicant shall also accompany his application with a certified check or cashier's check made payable to the clerk-treasurer, or cash in ~~the sum of $10.00~~ an amount established by resolution, which check or cash shall be returned to the applicant if no license shall be issued hereunder, otherwise retained by the clerk-treasurer as an annual license fee. All licenses issued to drivers hereunder shall expire on December 31st of each year, unless previously revoked. The power of revocation with or without cause being expressly reserved to the council as provided in SMC 5.12.120. (Ord. 554 § 3(f)(2), 1981; Ord. 174 § 2, 1952; Ord. 164 § 11, 1946).

Section 1.L. SMC Section 14.04.030, entitled "Fees and building valuation costs" is hereby amended to read as follows:

14.04.030 Fees and building valuation costs.

The fees previously established in SMC 3.30 and any other fees shall hereafter be established by resolution of the City Council.

~~Fees shall be as provided in Chapter 3.30 SMC, Fee Schedule.~~

~~Building fees shall be based on building valuation costs from the most current issue of Building Safety Journal as published by the International Code Council.~~ (Ord. 1272 § 1, 2010).

Section 2. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, or section of clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Effective Date. This Ordinance shall take effect five (5) days after its passage and publication as required by law.

PASSED AND APPROVED by the City Council of the City of Stanwood this day of ___ day of _____ 2018.

CITY OF STANWOOD

By: _____
Leonard Kelley, Mayor

ATTEST:

By: _____
David A. Hammond, City Clerk

APPROVED AS TO FORM:

By: _____
Grant Weed, City Attorney

Date of Publication:_____
Effective Date:_____

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**5**
DATE:	June 21, 2018
SUBJECT:	Discover Stanwood Camano Visitor Information Guide
CONTACT PERSON:	Ryan C. Larsen, City Administrator
ATTACHMENTS:	A – Discover Stanwood Camano magazine

ISSUE

The issue in front of the City Council is to discuss the Discover Stanwood Camano magazine publication and future contracting with Philips Publishing to publish a visitor magazine.

RECOMMENDATION

1. Review and discuss the Discover Stanwood Camano magazine publication and future contracting with Philips Publishing to publish a visitor magazine.

2. Provide direction to staff on how to proceed with the Discover Stanwood Camano magazine.

SUMMARY

In 2014 through 2016 the City Council approved funding the economic development budget to design and print a Stanwood visitor information brochure to distribute to visitor information centers throughout Snohomish County and surrounding areas. This funding was carried over into 2017-2018 within two separate funds.

Philips Publishing was one of the sponsors of the 2014 Managers and Administrators Annual Conference. The company prints magazines for a number of professional organizations and cities including Normandy Park and Des Moines. City staff asked Peter Philips to give the city a proposal to print and distribute a Stanwood/Camano visitor magazine three times per year. In the end, the city had Philips publish the magazine just two times per year in May and October. The magazine replaced the proposed visitor information brochure.

Mr. Philips presented a proposal to the city's economic development board on September 18, 2014. The Board recommended getting input from Chamber members

to judge the level of interest in advertising in a local tourism focused magazine. Mr. Philips attended a joint Stanwood/Camano Chamber meeting on October 16, 2014 and described the proposal and advertising costs.

There was an overwhelming consensus at the joint Chamber meeting to investigate next steps. Also, the Stanwood Chamber recommended involving Port Susan Recreation Area for lists of visitor activities.

The 2009 Economic Development Action Plan recommends developing a "more ambitious community marketing campaign." The plan suggests:

- Promoting the community's special events;
- Involving the Chamber of Commerce and private sector;
- Increasing visits and spending by out of town guests;
- Targeting those who currently pass through Stanwood;
- Strengthen the connection between Stanwood and Camano by building a foundation for joint tourism promotion;
- Encouraging eco-tourism and capitalize on the natural environment;
- Creating tools to attract and engage visitors such as a map and website highlighting attractions.

DISCUSSION

Philips Publishing Group is a family-owned publishing company. Since 1974 Philips Publishing Group has served the maritime, tourism and municipal communities; specializing in the publication of newspapers and magazines as well as developing and managing conferences and events for these markets. The maritime group specializes in the commercial fishing and maritime industrial markets, and the contract publishing group produces specialty publications for the hospitality and tourism markets, municipalities and association publications.

The city has utilized Philips Publishing since 2015 to produce this magazine. The original contract was approved by the Council in February 2015 and expired in February 2017. In order to continue the magazine, the Council approved extending the contract to allow for publication in 2018. The current contract with Phillips Publishing will expire again at the end of this year. As previously discussed, staff was to bring the magazine issue back to council to provide an opportunity to review the effectiveness of the magazine as we develop the 2019-2020 bi-annual budget.

Under the current agreement, Philips Publishing provides the city with consultant services to create, publish and distribute a magazine on behalf of the city which provides information about social activities, business opportunities, cultural activities, civic events, and/or educational programs available to visitors and residents of the area.

Discover Stanwood Camano and the accompanying magazine serve as an essential tourism marketing tool for the City of Stanwood, Kayak Point, Warm Beach, Silvana,

Camano Island, and Conway with articles highlighting each of the areas. 13,500 copies of each issue of the magazine are distributed up and down the I-5 corridor between Bellingham and Chehalis and can be picked up at retailers, campgrounds and parks, visitor centers, hotels and casinos throughout the region in May and October of each year. The magazine is a cost effective way to market the region - especially because the advertising costs offset a large portion of the production cost, and Phillips Publishing handles acquisition of all advertisers and the accompanying graphics for ads.

The most recent Spring-Summer edition has been incredibly well received by locals, visitors and businesses and we are looking forward to continuing the impact of the brand with an information packet Fall-Winter edition. In addition, our relationship with a local professional photographer (Visual Photography) will ensure we produce a high quality magazine with engaging images. The bi-annual magazine coupled with online access to blog articles and local events on www.DiscoverStanwoodCamano.com puts us in a position to saturate the market as a reliable local resource for information.

The Discover Stanwood Camano platform is the marketing & tourism initiative for the greater Stanwood-Camano area and works in collaboration with the City of Stanwood and both Chambers of Commerce - creating a cohesive approach to promoting Stanwood. The four-color glossy publication is an excellent reflection of the region and our brand. It demonstrates the city's desire to help the local business community thrive …and it is produced efficiently and affordably thanks to the advertising support of the businesses who use it.

This magazine has been well received by the community and those who have provided advertising within this publication. Having said that, the Stanwood Camano newspaper has also rebranded the Stanwood Guide to now be called Explore Stanwood Camano which has led to some confusion among business owners, the Chambers, and city staff. Their magazine cover is almost identical to the magazine the city has published for the last three years. City staff and the Chamber met with the Stanwood Camano newspaper on Thursday June 14, 2018 to discuss this issue. The newspaper indicated that this was a rebrand of their guide and is focused on Stanwood and Camano residents and not intended to be a visitor guide. In order to reduce some of the confusion, staff is suggesting moving our publication to March and September. The newspaper publication will come out in June of each year.

FINANCIAL IMPACT

The consultant services agreement currently in place until December 31, 2018 is limited to $12,000.00. These funds are split between the economic development funds within the Community Development fund and Parks Fund within Public Works. Also, the city has historically received the Lodging Tax Advisory Committee (LTAC) grant for $8,000.00 from Snohomish County Parks and Tourism to assist in paying costs associated with the publication of the magazine.

Even with a name change in 2018 to ***Discover Stanwood Camano*** revenues have remained strong year after year as advertisers continue to support the magazine in growing numbers. Below is a financial spreadsheet prepared by staff that illustrates the revenue stream provided by advertisers in the magazine.

2016-2018
Pro Forma Financials
Discover Port Susan

	WINTER 2016	SPRING 2017	FALL 2017	SPRING 2018	SPRING 2018	FALL 2018
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
Deliver Date	**4-Oct**	**June**				
Pages	32	32	32	32	32	32
Copies Printed	8,000	15,000	14,700	19,000	15,300	15,000
Advertising Sales	$ 14,025.00	$ 15,995.00	$ 15,290.00	$ 8,220.00	$ 13,545.00	$ 12,475.00
Ancillary Revenue						
Total Revenues	**$ 14,025.00**	**$ 15,995.00**	**$ 15,290.00**	**$ 8,220.00**	**$ 13,545.00**	**$ 12,475.00**
Cost of Sales						
Layout and Design						
@ $125 per page	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Printing	$ 3,928.45	$ 5,106.23	$ 5,024.93	$ 4,851.34	$ 5,032.76	$ 5,000.00
Shipping	$ 220.94	$ 264.71	$ 203.98	$ 298.40	$ 205.74	$ 277.24
Postage (est.)						
Certified Distribution	$ 4,118.40	$ 4,118.40	$ 4,118.40	$ 3,801.60	$ 3,801.60	$ 3,801.60
Editorial Costs	$ 150.00				$ -	
Photo Purchase	$ 36.00	$ 36.00	$ 36.00	$ 36.00	$ 36.00	$ 18.00
Advertising Sales Commission @ 25%	$ 3,506.25	$ 3,998.75	$ 3,822.50	$ 2,055.00	$ 3,386.25	$ 3,118.75
Administrative Overhead	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Flip Book	$ 205.00	$ 205.00	$ 205.00	$ 205.00	$ 205.00	$ 205.00
Misc						
Total Expenses	**$ 18,165.04**	**$ 19,729.09**	**$ 19,410.81**	**$ 17,247.34**	**$ 18,667.35**	**$ 18,420.59**
Revenue After Expenses	**$ (4,140.04)**	**$ (3,734.09)**	**$ (4,120.81)**	**$ (9,027.34)**	**$ (5,122.35)**	**$ (5,945.59)**
Extraordinary Expenses (Media Kit)			**$ (1,500.00)**			**$ (1,500.00)**

Discover Stanwood Camano has proven to be an affordable and effective promotional tool for the city. Since its inception the magazine has been tremendously well received by residents, local businesses, visitors, and the larger advertising community. We won a prestigious Silver M award from *MARKETING Magazine* for best new magazines in 2016.

Staff is in support of continued publication of the magazine.

CITY COUNCIL OPTIONS

1) Give direction to city staff on how to move forward with the magazine for the 2019/2020 budget.
    a. Support moving forward with continued publication of the magazine.
    b. Do not support continued publication of the magazine, but provide alternative direction on how market the Stanwood area.
    c. Do not support continued publication of the magazine and further marketing of the Stanwood area at this time

RECOMMENDED ACTION

None at this time.

ATTACHMENT A

COMPLIMENTARY

DISCOVER STANWOOD·CAMANO

Kayak Point | Warm Beach | Silvana | Conway

Explore Outdoors!

Our Vibrant Art Community

From the 1900s to today

Wander & Sip

It may be your new favorite thing

A Taste of Summer

Serve up a delicious dinner sourced locally

SPRING/SUMMER 2018

RE/MAX ASSOCIATE BROKERS
STANWOOD-CAMANO

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26910 92ND AVE NW
SUITE C-4
(360) 629.3888

CAMANO ISLAND IGA PLAZA
370 N EAST CAMANO DR
BUILDING C-101
(360) 387.6888

Renae Kettler
Owner/Designated Broker
425.210.5493

Dan Lien
Camano Island
Managing Broker
425.327.4909

Steve Hayes
Stanwood
Managing Broker
425.422.9439

Jim Nichols
425.508.1327

Kimberly Culp
360.913.5964

Stan Rice
425.754.8539

Tracy Stevens
425.330.7052

Shania Holbeck
425.330.0383

Jamie Shaughnessy
425.268.7291

Anne Taylor
360.507.9140

Marcus Metz
425.789.4855

Acton Hartzell
425.308.4751

Karri Von Moos
360.304.8705

Karyl Quevillon
425.315.3384

John Quevillon
425.314.5119

Stephen Shows
425.405.8827

Michelle Maiers
206.819.3802

Sarah Darrow
425.231.8196

Jana Palin
425.501.9498

Yorily Stites
425.941.1918

Anna Huber
425.466.8616

Calais Johnson
425.328.0456

Dana Lunceford
206.380.7829

Chelisa Crabtree
425.315.2368

Julie Shallow
360.722.9840

Emily Stenger
360.913.4797

Loral Krutsinger
425.418.7718

Laurie Caniglia
360.540.8057

Kenny Sides
Commercial and Residential Property
360.982.3400

Tricia Jacobs
Property Managment and Residential Property
360.223.1100

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Beach combing at Cama Beach State Park. Photo: Visual Photography

WELCOME TO Stanwood•Camano

Bordering the clear waters of Puget Sound's Saratoga Passage and extending inland amid the rolling hills of the Skagit Valley, this unique region is a day-tripper's or a weekender's delight. Discover a hidden treasure filled with outdoor adventures, artist studios and galleries, antique shops, farmers markets, food and craft artisans and plenty of small town charm.

Communities

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Visit us online:
DiscoverStanwoodCamano.com

Discover Stanwood-Camano *is made possible in part by a grant from the Snohomish County Hotel-Motel Tax Fund.*

SNOHOMISH COUNTY WASHINGTON OPEN UP

Cover Photo by Visual Photography

TO ADVERTISE CONTACT
Julie Applegate: 206-753-7250
julie@philipspublishing.com

DISCOVER STANWOOD•CAMANO

Discover Stanwood-Camano magazine is published by Philips Publishing Group for the City of Stanwood, Camano Island, Kayak Point, Warm Beach, Silvana and Conway.

No part of this magazine may be reproduced without the publisher's written permission.

Philips Publishing Group: 4257 24th Ave W, Seattle, WA 98199; 206-284-8285, philipspublishing.com

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ADVERTISING SALES	Julie Applegate, julie@philipspublishing.com, 206-753-7250
DESIGN & PRODUCTION	Kathy Samuelson

Stanwood

The Hamilton Smokestack is an iconic Stanwood structure. Multiple times a year the Lions Club decorates the top of the structure with lights indicating upcoming events or celebrations.

THE CITY OF STANWOOD is a step back in time. This small town just an hour north of Seattle is still firmly rooted in its Scandinavian and farming history. Stanwood serves as the cultural and commercial hub for Port Susan, connecting neighbors between pastoral farmlands and Camano Island's beaches. Blessed with a diversity of dining, vintage and boutique shops, Stanwood is a destination on its own.

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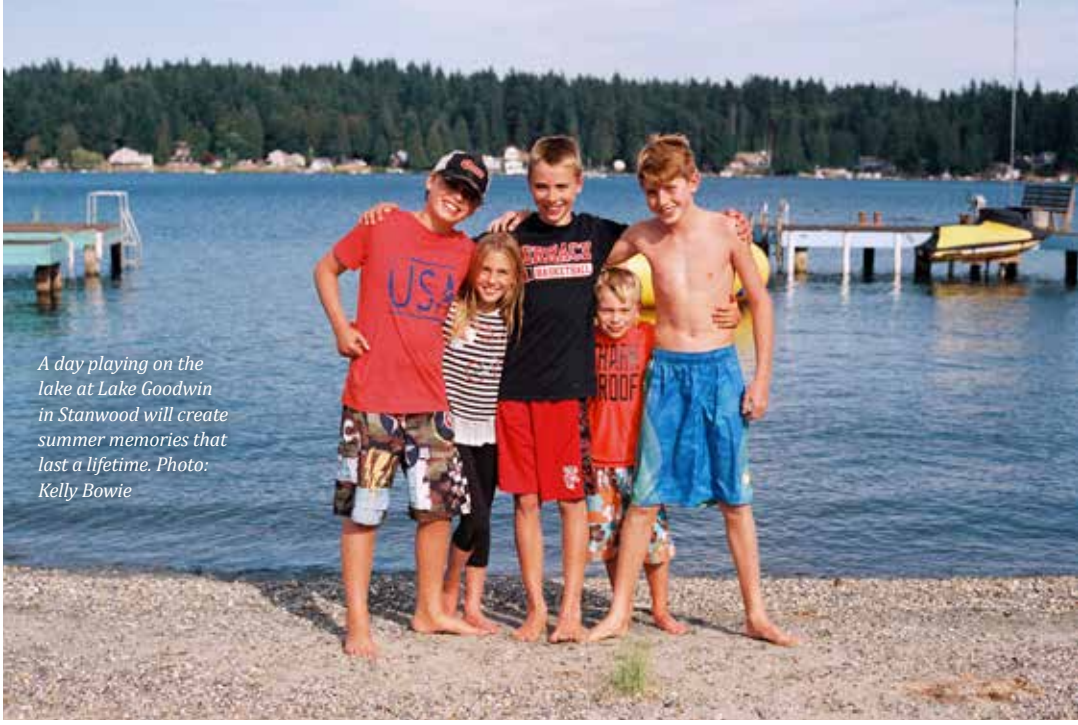
www.lauries.biz

Lodging

Packaging local history with bedding accommodations is the historic **Stanwood Hotel & Saloon**. Built in the late 1890s, it has housed loggers, mill workers, hunters and tourists. The structure of the building has been preserved despite changes in ownership and renovations. Charming hallways lined with antiques, artwork and cozy period furnishings take you back in time. Recently, the hotel renovated the rooms to include period décor and modern bathrooms, televisions and WiFi. Located three minutes off Interstate 5, **Angel of The Winds Casino Resort** features 125 beautiful and luxurious hotel rooms. Relax in your room after a fun-filled day of entertainment inside the casino. For a private getaway, stay at the **Cedar Bluff Cottage**, a quaint three-bedroom vacation home in North Stanwood. The 100-year-old Craftsman style cottage boasts

panoramic views of Skagit Bay, islands, farmlands and the century-old cedar woodlands. Sleeping accommodations hold up to six people. A spacious, complete kitchen with a country-style gathering table and a well-furnished living room round out the indoors. Outdoors, guest will find a picnic table, a porch lined with wicker chairs, new fire pit, horseshoes, and bocce ball for their enjoyment.

In nearby Kayak Point County Park, the fully appointed **Kayak Kottage** is a cozy retreat in a Craftsman home.



A day playing on the lake at Lake Goodwin in Stanwood will create summer memories that last a lifetime. Photo: Kelly Bowie

The Great Outdoors

Whether you stay the night or visit for the day, Stanwood's parks and outdoor activities are plentiful.

At **Church Creek Park**, one of the two city parks in Stanwood proper, visitors can enjoy all of the 16.5-acre park with tall trees, a disc golf course, baseball field, basketball court, playground area, rolling grounds and picnic facilities. The other city park, **Heritage Park**, includes a playground area, three baseball/ softball fields, three soccer/lacrosse fields and four miles of walking/biking trails on the 62.5-acre park. Also within Heritage is the **Stanwood Vito Z Memorial Skate Park** with modular-style steel ramps. The skate park provides a mix of grades and materials for skateboard enthusiasts to cruise on.

Keep it simple by embarking on a tour of Stanwood on the **Lindstrom Walking Path**, a 1.4-mile loop that circles the city's eastern businesses. The Freeborn Lutheran Church hosts the beautiful **Bonhoeffer Botanical Gardens**, a 20-acre garden containing all of Western Washington's indigenous trees, shrubs, vines and more, along

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Nature provides the beach toys – skipping stones and building driftwood structures will entertain kids of all ages for hours! Photo credit: Kelly Bowie

with three types of wetlands. Walk through the groomed trails and absorb the wetland beauty while reading the interpretive kiosks that explain what plantings were paired to butterflies. In spring, take in the cheerful beauty of more than 400,000 narcissus bulbs in bloom on Daffodil Hill, also tended by the church.

Kayak Point County Park includes walking trails, a saltwater beach, and a 300-foot pier.

Pilchuck Glass School was founded in 1971 on a serene sixty acres, surrounded by the **Pilchuck Tree Farm**. (Pilchuck is on the east side of I-5 between Stanwood and Mount Vernon off Exit 215.) The school was founded by legendary glass artist Dale Chihuly and patrons. Each year beginning in April, Pilchuck offers over 35 intensive residential sessions. The school opens the campus to public tours and demonstrations twice per year. (Check their website for dates—www.pilchuck. org—where you can also pre-register for tours.)

Pilchuck Tree Farm is a great year-round hiking destination. Open to hikers and equestrian, this is a working tree farm so be sure to observe the signs and read the guidelines posted at trailheads. Sign a release form and get moving. These trails open up to some of the best hilltop views of Port Susan.

Port Susan Bay Preserve on farmland just south of town holds some of the finest estuarine habitat in Puget Sound. Its marshes, vast mudflats and tidally influenced channels support hundreds of thousands of birds, several species of salmon smelt, English sole and clams. Western sandpipers, dunlins and dowitchers swoop over the mudflats. Wrangel Island snow geese gather by the thousands in tidal marshes and on nearby farm fields. And hundreds of raptors, from peregrine falcons to short-eared owls, add to the drama.

For a group-led tour of the preserve, please contact Pat Hampton phampton@tnc.org (360-419-3140) Monday–Thursday at least one week in advance to make your reservation.

STANWOOD
CHAMBER OF COMMERCE

Visitor Information Center
Located inside the Stanwood RE/MAX
26910-92nd Ave NW

Call 360.629.0562
Visit www.StanwoodChamber.org

OUR BUSINESS IS HELPING YOUR BUSINESS SUCCEED

Grab a Bite

The culinary scope of Stanwood is a pleasant surprise! The diversity of dining options in the town's two historic districts is amazing.

Starting in downtown Stanwood's historic East End, just off the Pioneer Highway, businesses dot downtown's 271st Street. **The Picnic Pantry** brings the "experience" back to kitchen and home gift shopping with a wine and cheese bar featuring wines from around the world and delectable local meats and cheeses. Want to take a picnic? They have charcuterie boards and picnic baskets "to-go." **Polksa Kuchnia** is the real deal for Polish food. Owned and operated by husband and wife duo Sara and Wojtek Lisicki, their pierogis are the rage in town. All from scratch recipes include sausage and soups served with imported beer from Poland and wine from Bulgaria. If you believe that you only live once, dessert should come first at **Stanwood Cupcakes**. Pair your cupcake with hand-dipped Cascade Glacier ice cream or Fidalgo coffee.

Drop in at **Wayne's Corner Café**, a sandwich shop and burger stop with a long line of local breakfast favorites and patties between buns. Choose from more than a dozen different omelets, along with other eggy creations and morning staples like the house-made cinnamon roll. For lunch, hardly breach the $10 mark by ordering from a roster of burgers with toppings from teriyaki to bacon and cheese. For pull-tabs, a jukebox, arcade games and live sporting events projected onto four big screen TVs, grab a pint (or two) and some pan-fried oysters at the **Conway Boxcar**. Next door at the **Stanwood Grill**, downtown's finer dining location, guests can slide into big booths and order from the chalkboard specials menu of creative cuisine from seafood to "landfood" and a full-service bar. **Jasmine Thai Cuisine and Sushi** serves up some tasty bowls of curry and fresh garden wraps.

Heading into West Stanwood, the **Duck In Café** is where checkered-tile floors, a farmland mural by artist Jack Gunter and walk-up counter welcome guests inside to indulge on signature dishes (that all have fowl-related titles).

Need some groceries for your cabin stay? Shop in a newly renovated and expansive **QFC** grocery store or cross the street to the brand new **Grocery Outlet**. **Ale Spike** nearby is the town's only beer-centric bottle shop with a selection of 22-ounce beers and more than two dozen beers on tap to enjoy there or take home

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Photo: Mark Shepler

in a growler. In the same lot, an easily accessible drive-thru **Starbucks** is next to **Sweet Bliss Frozen Yogurt** for a "weigh and pay" style of DIY yogurt desserts. If you are looking for locally sourced produce, fruit, eggs, dairy, coffee or bread stop by **Fiddleheads Local Market.**

Once in Old Town, **The Chatter Box Restaurant** serves up Asian-fusion dishes from Malaysia, Thailand and India from within their comfortable Craftsman house. A few doors down is **Jimmy's Pizza and Pasta**, a mainstay for locals and tourists alike for pizza/salad combos. Try on the Spartan (a thick-crust pie with sliced mushrooms and crumbled Italian sausage) and the basic but rich Caesar salad. **Taqueria Mi Cocina** is nearby along with the **Spartan Drive-in** for your chili cheese dog and burger options. Just across Highway 532 is **Dos Reales Taqueria** for classic carne asada, chile relleno and fajitas, as well as a full bar. **The Cookie Mill and Bakery** is a one-stop shop for coffee, pastries, baked goods and more.

Celebrating the 4th of July with a day on the water followed by watching fireworks from the beach. Photo: Kelly Bowie

Travel in time for dinner and a drink at **The Stanwood Hotel and Saloon**, which boasts its original hardwood floors from the 1890s, along with vintage newspapers and memorabilia framed on the walls. Nearby, the town's newest restaurant, **Crow Island Farms**, is getting rave reviews for its farm to table dinners made from scratch. **Shima Japanese Restaurant** serves up the finest sushi in town. Alright—it's the finest you'll find for 120 miles. (Yes. It's Polish and Thai food on one end of town and Japanese on the other in Stanwood. Aren't you glad you came?) Near Shima is also **Leather Heads Firehouse Restaurant**, in the historic fire station, serving up "pub grub" and mixed drinks appropriately named "Hazmat," "Embers," and "The Fire-Hose."

On the eastern side of town is **Stanwood Pavilion,** home to **Stanwood Cinemas, Amigo Family Mexican Restaurant**, and **Dragon Palace**, for those who prefer food with an Asian flair.

Unique Shops and Antiques

Famously at the center of Stanwood is the **Viking Village**, home to **Amundson's Auctions**, holding weekly auctions of all things collectible, and the **Scandinavian Uff Da Shoppe**.

Stanwood's East End is in the King Building, a family-owned landmark since 1921. Inside are a variety of retailers such as **Laurie's**, a women's clothing boutique, **Starlight Vintage Emporium**, specialist of antiques and vintage clothing, and **Island Floral**, for all of your special occasions.

East Stanwood offers shops for the antiquers and boutiquers, among them, **Doilies 2 Doorknobs, Ladders Clothing Company, Cedar & Pine** and **Gather Market**.

Heading west is **Old Town Antiques**, a quaint shop which has a sizable selection of antiques, from home décor and furnishings to books, jewelry and vinyl records. For gently used and refurbished clothing, visit the **Pretty Little Things** consignment boutique. The women's store sells designer bags, trendy apparel and savvy accessories.

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Wander & Sip – Discover Stanwood Camano

TRUTH: There is nowhere else more beautiful on a clear, sunny, crystal blue-sky day – the waters of the Puget Sound sparkle; and the ancient cedar trees beg for you to hike amongst them and enjoy the natural wonders of the Stanwood-Camano recreational area. Whether you're visiting for a day-trip or an extended stay, these hikes will make you fall in love with our piece of paradise. Afterwards, we recommend you go for a drink "apres-hike" at local establishments – we guarantee that wandering and sipping will be your new favorite thing.

WANDER: The Centennial Trail, 4 miles roundtrip

Enormously popular for walking, bicycling, hiking, or horseback riding, the full Centennial Trail is over 30 miles long and is built on the old Burlington-Northern railroad line. Start your hike at the new Nakashima Heritage Barn Trailhead located on the former Nakashima Farm. Prior to being converted to a dairy farm in the early 1900s, the farm was a logging camp run by the Nakashima family, one of only a few Japanese families living in Snohomish County. In 1942, the family was forced into an internment camp, and so had to sell their farm.

On your hike you will enjoy sweeping views of the farm's pastures as you meander through cedar and spruce wetlands and second growth forest. At 3.5 miles the trail crosses the creek on a bridge high off the water to reveal lovely river views and snow capped mountains to the west. You can also wander north from the Nakashima Heritage Barn Trailhead on the unpaved portion of the railway grade. Turn north from the pavement just as it angles south.

Directions: Take exit 212 off 1-5 and the Bryant Trailhead is 4 miles east at the corner of SR-9 and Stanwood-Bryant Road.

After a day on the water relax with the Paddle Pub's signature drink: the Shoecraft Bloody Mary —made from scratch with over 16 ingredients.

SIP: at Ale Spike

After your walk or ride on the trail, make your way to Ale Spike in Stanwood for a refreshing pint of craft brew or cider. With 25+ beers on tap and hundreds of bottles to choose from, the owners Chris and Lyna Pepper will guide you to the perfect "sip." Ale Spike also brews their own beer (which is always on tap) and hopes to open a tasting room on Camano during the Summer of 2018. Have a sip, buy some bottles, or fill a growler for later – you will be glad you did.

Ale Spike
9300 271st St NW, Stanwood, WA 98292
https://alespike.com/

HIKE: Kayak Point Regional County Park, Warm Beach

If you are looking for a laid-back, family friendly hike, Kayak Point is for you! Stroll along the picturesque, sandy beach at Kayak Point Regional County Park with 3,300 feet of shoreline and look across the water towards Camano Island. Don't forget to bring along your crab pot and fishing pole so you can toss a line off the 300 foot peer into Port Susan Bay and (if you're lucky!) catch some dinner.

Directions: Take exit 202 off I-5 for 116th St NE. After .3 miles, turn left onto 116th St NE. After .2 miles, turn right onto 34th Ave NE. After a half a mile, you'll hit a traffic circle. Go straight, and .9 miles after the circle, turn left at 136th St NE. It will turn into 140th St and then Kayak Point Rd. You'll run into the park after about 7 miles.

SIP: at the Paddle Pub

If you didn't get lucky on the pier, (and even if you did) take a short drive inland to the Paddle Pub, a favorite local watering hole. If you worked up an appetite on the water or at the beach, you can be sure your hunger will be satisfied with great daily specials, a BLT that can't be missed and house made signature sauces. Their signature drinks range from the Shoecraft Bloody Mary —handmade and boasting 16 ingredients to the Big Wake which has a mixture of dark and coconut rum with juices. Or since you are in the 7 Lakes area, give the 7 Lakes Iced Tea a sip!

If you're heading North instead of East from Kayak Point Park, make a stop at Willow and Jim's Country Cafe in Silvana for an outstanding breakfast, lunch or just one of the best cups of coffee ever. And don't leave without trying one of their seasonal pies —you may eat the whole thing in one sitting —but you're a hiker, so don't feel too guilty!

The Paddle Pub
(360) 652-4156, 4915 Lakewood Rd, Stanwood, WA 98292

Willow & Jim's Country Cafe
1421 Pioneer Highway (11.15 mi), Silvana, WA 98278
https://www.facebook.com/Willow-Jims-Country-Cafe-230908633653733/

HIKE: Barnum Point, Camano Island

Camano Island's newest park at Barnum Point sits in on iconic waterfront landscape which will soon expand to include a whopping 129 acres. A key migratory stopover for more than 20,000 shorebirds each year as well as a nursery for juvenile salmon, Barnum Point's tidelands provide habitat for forage fish and salmon. Currently there are 2.5 miles of wooded trails which meander through a mature forest to an open meadow showcasing spectacular views of Port Susan Bay and the Cascade Mountain Range. For a special treat take the Heavenly Trail which winds through the forest and bluffs with the option to go down to the beach for an extended hike.

Directions: Drive to Camano and turn right onto Sunrise Blvd at the light at "Terry's Corner" – follow for 2-3/4 miles to end of road. Parking is on the right.

SIP: at Dusty Cellars or Edward Lynne Wineries

After your walk in the woods, take a short drive to one of Camano Island's treasured wineries: Dusty Cellars Winery or Edward Lynne Cellars.

Founded in 2006, Dusty Cellars is a family owned and operated winery committed to producing quality wine. Averaging 700 cases per year, this boutique winery also hosts Summer Concerts where you can bring a picnic, listen to music and enjoy a glass (or bottle) of handcrafted wine.

On your way off the island be sure to stop by Edward Lynne Cellars where each wine is made in small lots, handcrafted and vinted with the intent to produce wines of quality. At Edward Lynne, the wines are a result of a collaboration and joint endeavor of family and friends who love wine. You will love it too!

Both wineries are open the first weekend of the month with limited hours. Be sure to plan ahead – the wine is worth the hike.

Dusty Cellars
529 Michael Way
Camano Island, WA 98282
www.dustycellarswinery.com
(360) 387-2729

Edward Lynne Cellars
748 Vineyard Lane
Camano Island, WA 98282
elcellars.webs.com/

HIKE: Skagit Wildlife Area Trail, Conway

The Skagit Wildlife Area Trail near Conway is a little off the beaten path but really worth a drive. Every year from Fall to Spring, thousands of migrating birds —snow geese, trumpeter and tundra swans —call this area home. Walk along the trails at Big Ditch, Wylie Slough and Fir Island amidst the calls and flapping of the birds. There is also a 2 mile trail along the dike with beautiful views of Skagit Bay that offer opportunities for shorebird and waterfowl viewing. If seeing the birds didn't take your breath away the views of the North Cascades and Mount Baker hovering above the mud flats will leave you breathless!

Directions: From I-5 take exit 221 and turn west. Drive 0.1 miles. Turn right (west) onto Fir Island Road. Drive west 3.2 miles. Turn left (south) at WA Dept. of Fish & Wildlife sign. Drive 0.5 miles to parking area.

SIP: at the Conway Muse

After your adventure with the birds, stop by the Conway Muse – a pub and live music venue that was converted from a dairy barn. Choose from an array of Scotch Tastings, A Muse Manhattan, or a refreshing cold beer —there is something for everyone. With charm and whimsy galore they also have an excellent line-up of musicians every month and a few different indoor/outdoor stages depending on the time of year.

The Conway Muse
18444 Spuce St., Conway, WA 98238
https://conwaymuse.com/

Kayak Point

Kayak Point is the perfect place to picnic and enjoy the beautiful flowers. Photo: Kami Bredel

PROTECTED BY DENSE evergreen forests roughly 15 miles off I-5, the saltwater beachfront park of Kayak Point serves as a driftwood-laden solace for tourists and locals alike. Protected from development into an oil refinery, the 670-acre park is instead a recreation destination with camping, golfing, a boat launch and pier.

With 3,300 feet of shoreline, **Kayak Point Regional County Park** is a great place to walk on the beach and make forts of driftwood, enjoy lunch in one of the many picnic areas, including a large covered area, or let the kids play in the obstacle course-style playground. Launch your boat or walk down the 300-foot pier and drop a crab pot or a fishing line. **Kayak Point Golf Course** and **Firecreek Grill and Ale House** are across the street from the park. The course is one of *Golf Digest's* "Top 50 Public Courses to Play." And the grill serves up steaks and sirloin burgers, alongside buck fifty street tacos and a variety of ales.

WHILE IN KAYAK POINT

Kayak Point Golf Course
360-652-9676 » golfkayak.com

Kayak Point Regional County Park
360-388-6600

Firecreek Grill and Ale House
360-491-5111 » firecreekalehouse.com

*"**Discover Stanwood-Camano** magazine has brought new customers through our door! We are so pleased to hear from first-time customers that they saw our advertisement in the **Discover Stanwood-Camano** magazine while staying at the Angel of the Winds hotel. We have a small advertising budget, so we can't advertise everywhere but, seeing how quickly new customers have found us, it is worth every penny!"*

Karla Colando, Old Town Antiques, Stanwood

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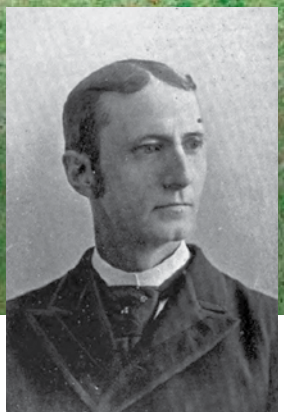
An Art Community That Goes Back to the Early 1900s



Charles Banks, the founder of the first artist colony in 1910 on Camano Island. Source: Stanwood-Camano News

Camano Island and the surrounding communities are known as a haven for artists and the imaginative. Organizations like the Camano Arts Association (CAA,) the Stanwood Camano Art Guild, Stanwood-Camano Arts Festivals and many other unaffiliated writers, illustrators, painters and performers have decided to call this area home. Every year in May, the art community opens their homes and studios as thousands of visitors come to view and purchase beautiful artwork. Many also get the opportunity to visit artist's galleries and creative spaces. As the weather warms, the streets of Stanwood will be packed with two different art shows this summer — reflecting the variety of art in the community. Many may wonder – how did this area become a haven for the creative and artistically inclined?

Local Artists gather together at Matzke Art Studio (above, left to right):
Jerry Finn (stone carver), Lee Beitz (glass), Liz Leffler (wood carver), Bobby Miller (metal welder), Susan Cohen Thompson (painter & ceramics), Jack Gunter (painter) Rich Hestekind (stone carver), Karla Matzke (painter & sculptor), Donna Watson (collage and assemblage), Patricia Resseguie (fiber and installations), Denise Snyder (mixed medium and sculpture), Shannon Kirby (bronze, wood carving & ceramic), Janie Olsen (painting), and Jack Archibald (glass). Photo: Kelly Bowie

***(Left)** One of the sculptures at Matzke Fine Art Gallery and Sculpture Park*

The mission Matzke Fine Art Gallery and Sculpture Park located on Camano Island is to "promote, encourage, and serve as an advocate for the fine artists" Photo: Janie Olson

Before the 1900s, logging had been the major industry in the area. But at the turn of the century a new type of settler was coming to the area. According to a real estate salesman named "Becker," There was a "boom in Camano Island lands" in 1910 as thousands of acres were being purchased by a new group of individuals who were seeking a simplified life, and an environment in which their creativity would be allowed to flourish.

Camano Island offered the perfect setting for artistic pursuits for a group of artists and writers from Seattle. This "New Arcadia" as one newspaper christened it, was the brainchild of mercurial poet, journalist and novelist Charles Eugene Banks. An editor and drama critic for the Seattle Post-Intelligencer; his books, poems, and stage plays made him a central figure in the literary and theatrical circles of the city. Around 1910 he purchased (approximately) 200 acres on Camano Island with the intent to create an artistic commune.

Friends called the colony "The Little Kingdom," but it was organized under its corporate name of Waupello, taken from the main character of one of Banks' novels. All art and literature produced by the colony would bear a peace pipe symbol and members were to sell their inspirations around the world while acting as ambassadors for Waupello.

Artists, musicians, metalworkers, pottery makers, and all other kinds of artists reportedly lived at the colony, living together and producing their various works. "We are to do everything," said Banks, "from making butter to painting pictures." The community (as such) didn't endure the test of time, but its legacy lives on through the current residents of the Stanwood-Camano community, and their artistic pursuits. The area still boasts a robust and creative artistic community —one which is worth experiencing —whether it's attending one of the many art festivals or visiting a local gallery (see list of artists who have open galleries or schedule an appointment ahead of time). Charles Banks would be proud: the legacy of Waupello, albeit morphed and altered - lives on in the Stanwood-Camano art community.

Written by Richard Hanks

Sources: Effa Webster, Chicago Tribune, July 10, 1910; Daily Register Gazette (IL), July 11, 1910; The Daily Gate City (IA), August 30, 1910; Wenatchee Daily World, March 25, 1910; Oregonian, May 7, 1911; Arkansas Democrat, August 30, 1915; Fresno Bee, April 30, 1932; Lucile McDonald, Seattle Times Sunday, May 9, 1965; Seattle Daily Times, May 21, 1911; The Washington Newspaper, V. 4, #8, May 1919; Art Kimball and John Dean, Camano island: Life and Times in Island Paradise; Lawrence Kreisman and Glenn Mason, The Arts and Crafts Movement in the Pacific Northwest, 2007; Clarence Bagley, History of Seattle from the Earliest Settlement...V. 3, 1916; Peter Blecha, HistoryLink.org, 2016; archiveswest.orgiscascade.org.

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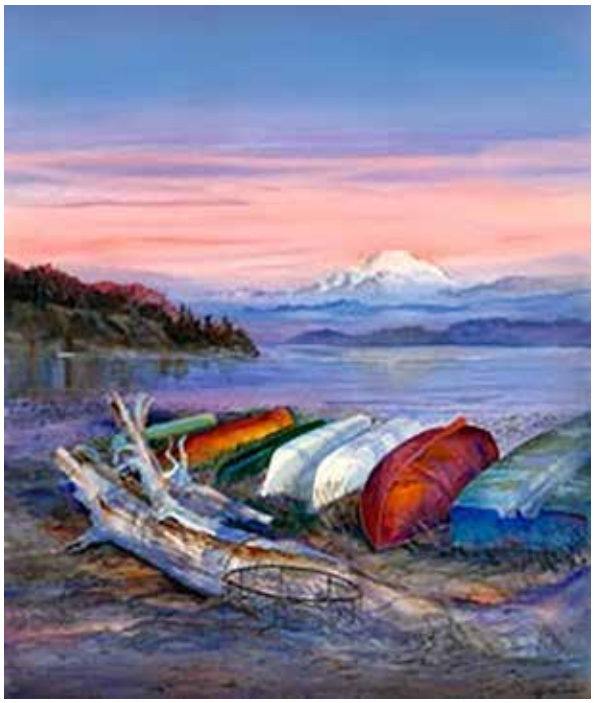
Visit the Artists

THE STANWOOD-CAMANO AREA has always been a vibrant community which boasts an impressive number of artists. If you're visiting our community, take the opportunity to visit some of the studios and workshops of our local artisans. Be sure to check their websites, or contact them directly for accurate hours and information.



This painting by John Ebner was chosen to be on the cover of the 20th Annual Camano Art Tour booklet. It depicts crabbing boats patiently awaiting the opening of crab season at Beach One of the Country Club — overlooking Port Susan Bay with Mount Baker in the background.

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(360) 348-6277

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Bobbie Mueller
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Camano Island WA 98282
www.camanoarts.org/bobbiemueller
www.fountainheadgallery.com
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(425) 681-5104
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Art Shows & Tours

CAMANO ISLAND STUDIO TOUR
FRIDAY MAY 11 – SUNDAY MAY 13
SATURDAY MAY 19 – SUNDAY MAY 20
10AM – 5PM

"Art Lives on Camano Island" sums up this amazing studio tour. Every spring, thousands of people travel to breathtaking Camano Island to take a self-guided tour of local galleries and studios. This year will mark the 20th year of the Camano Island Studio Tour which is for everyone; individuals, families, art enthusiasts, aspiring artists — all are welcome. The tour offers an opportunity to connect with 30+ artists, see where art is created, experience different types and styles of work, enjoy island views, and purchase favorite pieces of art directly from the artists. Contact www.camanostudiotour.com for more information.

Art By The Bay will be on August 18 & 19 — Downtown Stanwood. Photo: Ian Gleadle

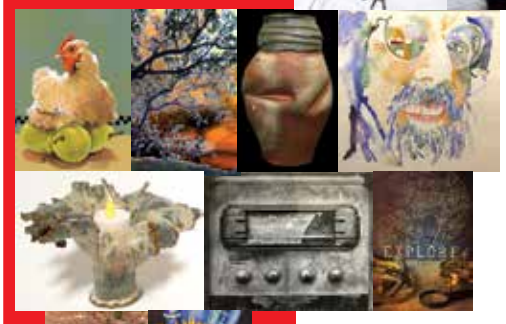
SUMMER ARTS JAM
JULY 13 – 15, 10AM – 5PM, DOWNTOWN STANWOOD

The Stanwood Camano Arts Festivals is excited to announce a brand new show — the Summer Arts Jam —featuring visual art and highlighting artists who create with inspiration. Over 18 different visual arts categories are represented, from woodcrafts to photography, wearable art and jewelry to name a few — you are guaranteed to find a unique treasure to bring home. After perusing the art take a break for a local craft beer or wine while listening to live music. The kids will be happy as well with a special area dedicated to children's activities.

ART BY THE BAY
AUGUST 18 – 19
DOWNTOWN STANWOOD

The Stanwood-Camano Arts Guild presents the 26th Anniversary of **Art By The Bay** in Downtown Stanwood on August 18th and 19th. Featuring beautiful artwork by Guild Members and other prominent Northwest Artists, the streets of downtown Stanwood will be lined with creative inspiration for the juried art show. Art By The Bay street fair will feature over 40 artists ranging from paintings to ceramics, art glass, sculpture, jewelry and unique art gifts and collectibles. Not only will you be inspired — you will be sure to find the perfect painting for that space in your home or the "just-right" gift for someone special.

Art Starts in Stanwood



35 Local Artists... One Smart Gallery

Featuring Fine Art Paintings, Pottery, Glass, Sculpture, Photography and Jewelry from local professional artists. Sign up for our Art Classes and Workshops for beginners and professionals.

Stanwood-Camano Arts guild Guilded Gallery

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Stanwood, WA 98292

Phone: 360-629-2787
Open: Tuesday thru Saturday 10am-5pm
Sunday 11am-3pm, Closed Mondays

Stanwood-Camano Arts guild

A Guilded Gallery Downtown Stanwood • Art Aloft February
Glass Quest Northwest February • Art at the Schoolhouse April
2018 Studio Tour May • Art by the Bay Festival July 18-19

Camano Island

Port Susan Bay offers a great area to paddle board, boat, and enjoy the water. Just watch the tides —they come in and out quickly! Photo: Roy Spires

FEW ARE AS FORTUNATE as those who live in the Pacific Northwest. Blessed with diverse landscape, culture and lifestyle, Washington State and the Puget Sound are also home to more than 50 islands. Traced by the shadows of surrounding mountain ranges and lush woodlands within the Puget Sound's "sun belt" lies a collection of islands, which includes Camano Island, the fifth largest in population of the inhabited islands. Almost as fortunate as those who live here are those who choose to visit, explore and enjoy Camano, "the shortest distance to far away."

No ferries, no tickets, no tolls — Camano Island is only 60 miles from downtown Seattle, a worthy day trip and a trip worthy of a few days.

Camping & Lodging

If you do make a trip to Camano Island for an overnight stay, book a room in the island's newest Bed and Breakfast, **Sea Mist Waterfront Inn**. You'll be treated to magnificent views of Saratoga Passage, a private beach, eight-person hot tub surrounded by a rose garden, and a chef-inspired gourmet hot breakfast.

The Beach House at Tyee is a fully furnished vacation home, equipped with everything from an open kitchen and outdoor gas grill to sleeping accommodations for up to four guests. Comfortably park two cars, a boat and yourself on the patio of this private estate that welcomes in the sounds and sights of Tyee Beach on southwest Camano. Another private residence renting its quarters is **The Island House on Camano**, located within a wildlife sanctuary on the northern end of the island. Built 10 years ago from trees on the property, the 3,000-square-foot **Cabins at Cama Beach** house sleeps eight and boasts high-vaulted beamed ceilings, stained glass, a large kitchen and more luxury options.

Camano Island Inn is an elegant nine-room inn with waterfront views of Whidbey Island and beyond from Camano's west shores. The serene setting was once a boarding house and transitioned into a hotel in the early 1920s. Today, the modest yet charming and graceful inn welcomes guests into the luxurious suites equipped with canopy beds, indoor or outdoor hot tubs, private waterfront decks and more.

Rest your head beachside at both **Camano Island State Park** and **Cama Beach**. The former has 88 standard sites, two hiker/biker sites, five cabins, one dump station, two restrooms and two showers, and welcomes RVs to the upper camping loop. All campsites are first come, first served. Within the cabins, the rooms are furnished with one folding futon couch that sleeps two, one bunk bed that sleeps three and a table with five chairs. Each cabin provides a fire ring, an upright pedestal grill, picnic table and a covered porch. At **Cama Beach**, all overnighters are housed indoors at the waterfront cedar cabins and bungalows.

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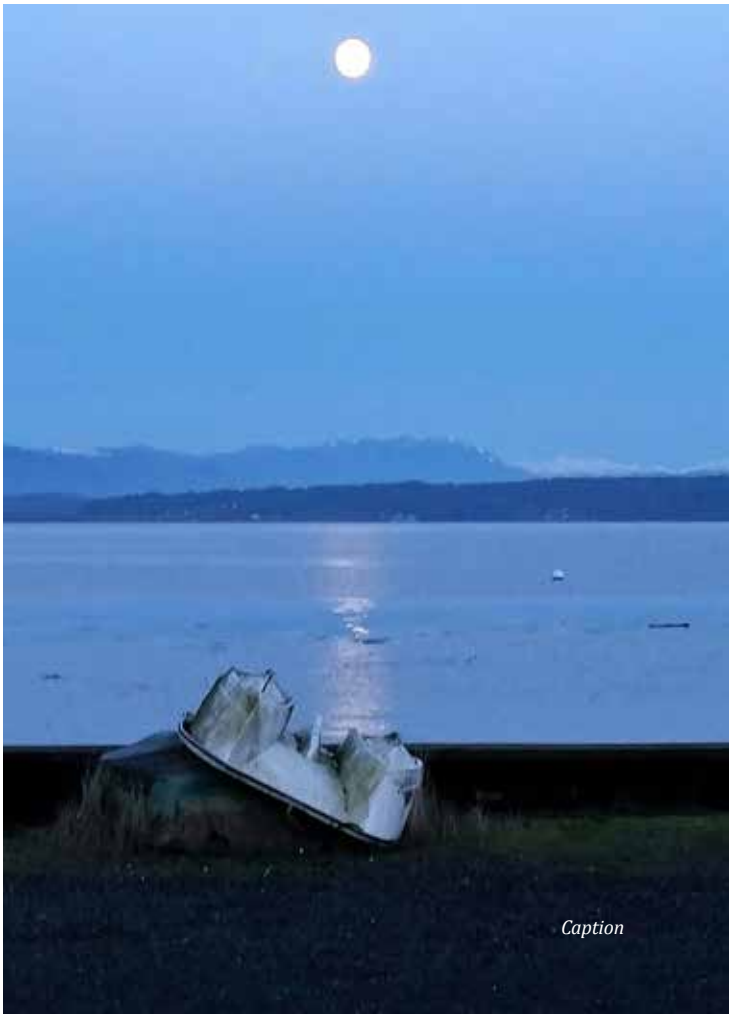
Barnum Point Park is Island County's newest park and once completed will total 129 acres, including 37 acres of tidelands, 2.5 miles of trail and a mile of walk-able beachfront. Photo: Gayle Picken

Photo: Chuck Gittings



Caption

Recently refurbished with all of the modern conveniences (including electricity, lights, refrigerators, microwaves and more), the cabins are available for rent year-round to individuals and groups. The two beach-side bungalows can sleep up to eight and include a large living room, kitchen area, two small bedrooms and a bathroom with shower, toilet and sink. The historic cabins include a living room, kitchen area and bedroom that can accommodate up to six people. Public restaurants and showers are available nearby.

The Great Outdoors

It's not a stretch to say that Camano Island has something for everyone when it comes to a range of outdoor activities. For a casual start, hit the links at **Camaloch Golf Course**. The 18-hole, par 72 course offers competitive pricing and has some of the best greens in the state. Camano Island is located in the "sun belt" of western Washington and receives half the annual rainfall as surrounding areas.

Take it up a notch by crossing the street to **Canopy Tours Northwest**, sited at Kristoferson Farms, a multi-generation family farm that offers zip-line tours through their wooded property. The two-and-a-half hour tour takes guests on rides through six different zip lines, with the longest lasting 660 feet. Riders of all ages are allowed, as long as they weigh between 65 and 300 pounds and are 48-inches or taller. Rates are $103 for adults and $65 for youth under 12 years of age.

Kristoferson Farms also opens its historic barn doors for a farm-to-fork dinners. The meal features farmers, chefs and winemakers in the community as well as the bounty and creativity of our region. Seated at long tables, guests enjoy a five course menu highlighting local produce, seafood and meat as expressed by the culinary artistry of chef Donna King.

Wines are paired with each course for the full gastronomical experience as the featured winemaker shares their story of crafting wine in Washington and the unique characteristics of the wines on the menu. Another family-friendly outdoor site is up the road at the **Rotary Adventure Playground**, also known as Freedom Park. More than 1,000 volunteers helped to build the 10,000-square foot playground in only five days. The park includes a Viking ship, a small climbing wall and ropes, slides, swings and plenty of space to romp.

Where Camano Island truly revels in all of its natural glory is its parks. The largest and most prominent are Cama Beach and

Photo: Nick Seegert

Photo: Roy Spires

Camano Island state parks. Located on the southwest shore of the island, **Cama Beach State Park** faces Saratoga Passage, the waterway serving as the connector between Whidbey Island, Camano and into Skagit Bay. Cama Beach preserves this unique site on more than 433 acres of waterfront, with the renovation and modernization of a 1930s-era fishing resort. Once the seasonal camping spot for multiple Native American Tribes, Cama Beach today offers boating, crabbing, scuba diving, fishing, swimming, hiking, horseshoes, wildlife viewing lodging and 15 miles of trails. A historic boathouse is operated and run by **The Center for Wooden Boats**, a shop that offers boat rentals, from new to antique, sailing, crabbing rentals and boat-building classes.

A mile-long trail will lead hikers and curious travelers to the **Camano Island State Park**, the 173-acre camping park that boasts 6,700-feet of jagged rock shoreline and beach for day-trippers, hikers, bikers and shellfish harvesters. Enjoy hiking and biking trails, areas for boating and diving as well as clamming, crabbing and saltwater fishing. Swimmers are welcome. Personal watercraft launch at one of two boat ramps for water skiing and fishing fun. An amphitheater sits along a stunning background for bird watching and other wildlife viewing.

On the southern tip of the island is **Walter G. Hutchison Park**, a simple and easy picnic area with trails. It leads to Tillicum Beach, a seashore for beach access and picnicking. Get beach access at any of the bays and vistas, including **Elger Bay, Cavalero Beach, Iverson Preserve** and **English Boom** on the east side of the island, with **Utsalady Point** and **Maple Grove** offering locations on the western side. Inland, **Camano Park** offers a ball field, tennis court, picnic area, playground and multipurpose center. **Camano Ridge** offers hiking, biking and equestrian access to a trail system on 400 acres of forested uplands. **Four Springs Lake Preserve**, a 50-acre preserve with streams, a lake and plenty of walking trails, also has rental facilities. If you have exhausted all of those trails previously try out the newly acquired acreage at **Barnum Point** for beautiful vistas and beach access off the trails.

Orlando's BBQ is the newest addition to Camano Commons—finger lickin' good!

Grab a Bite

At Cama Beach, the **Cama Beach Café** offers provisions and island catering with fluctuating hours depending on the season (check www.camabeachcafe.com for current hours). Much of their down-home comfort food includes their homemade soups, salad, sandwiches, pastries and their breakfast featuring eggs laid by hens only two miles down the road.

Camaloch Golf Course offers its guests more than just links to hit. It is also home to **Rockaway Bar & Grill**, a beer-centric pub and eatery, abundant in televisions and fireplaces. Don't miss out on the bacon-sautéed Brussels sprouts or the half-pound certified Angus beef burgers.

The **Camano Commons** hosts the island's widest range of culinary delights, including **Naked City Camano Island,** the second of the brewery's locations and matching in environment with a library, rotating art gallery and classic movies playing on bar televisions. A dozen beers on draft, local ciders and wines, craft soda

and a dedicated gluten-free beer tap complement locally sourced "gourmet comfort food." Next door is **Hodgepodge Easy Eats** with crepes, tacos, and a killer breakfast burrito.

Within the **Camano Island Marketplace**, which includes a selection of retailers along with art and food, **Camano Island Roasters** pours fresh coffee from their beans roasted in a neighboring building. Also inside is **Scoopz** serving up the perfect Lopez Island ice cream cone while **Pierre's Pastry Café** serves the most amazing fresh-baked French pastries. Step outside where **Brooklyn Bros. Pizzeria** serves up New York style pizza, baked in a stone oven. Follow your nose to the new **Orlando's BBQ** as the aromas of the outdoor grill beg you to try their famous BBQ.

Enjoy a summer concert outside while sipping on wine at **Dusty Cellars Winery** —a boutique family-owned-and-operated winery. Using fruit from their small vineyard in Washington's Columbia Valley, Dusty Cellars handcrafts their wines, from syrah to cabernet franc, in their Camano Island production facility where everything is done by hand. Make sure to stop by **Elger Bay's Kara's Kitchen** for a stellar cheeseburger. Or call in for delivery!

Unique Shops and Antiques

For shopping on Camano Island, antiquing and secondhand stores take the spotlight and are all within a short stretch of Highway 532.

At **The Spare Room Flea Market**, shoppers can find vintage items, antiques and secondhand goods from local signs, furniture, jewelry, glassware, shoes and more. Also specializing in home décor is **Dahlia's Vintage Marketplace**, providing "hometown, cottage restyled furnishings." The rustic décor is refined and refurbished for all interior designing and styling needs.

More than just a thrift store, the **2nd Chance Thrift Shop** is staffed primarily by volunteers and provides nearly half of the budget for the Camano Senior Services Association. Outside of donations, memberships, event and rental fees, the nonprofit also relies on the shop's revenues to pay for daily operations and special programs. Rest assured that you'll snag some nifty thrift shop purchases — from housewares and collectibles to vintage antiques.

A Taste of Summer

HAVE YOU EVER NOTICED after a long day enjoying the outdoors you are ravenous? What better way to satiate your hunger than a locally sourced, chef-inspired, healthy and delicious summer feast? Discover Stanwood-Camano and the culinary delights that are at our fingertips (or crab pots). Join us as we collaborate with two local farm-to-table chefs, a Silvana farm and bustling Farmers Markets to bring you A Taste of Summer. Drooling may commence now.

MENU

Appetizer: Roasted Beet Hummus served with bread slices and jicama sticks

Kristopher Gerlach —Camano Island Resident and Chef at the Majestic Inn & Spa of Anacortes.

Main Course: Crab Cakes with Roasted Red Pepper Aioli

Dennis Newman — Chef at Crow Island Farms, 27008 102 Ave NW, Stanwood, Washington

Dessert: Lemon Blueberry Muffin Cake

Hazel Blue Acres —A family farm growing blueberries, hazelnuts, hay, wheat , barley.

Hazelblueacres.com

Appetizer: Roasted Beet Hummus

5 pounds medium sized red beets chopped and cooled

1 tablespoon lime juice

2 pounds garbanzo beans

1/4 cup tablespoons olive oil

4 tablespoons cumin

1/2 teaspoon salt

1/4 teaspoon ground black pepper

Directions

1. Place all ingredients in blender/cuisinart and blend until smooth
2. Adjust seasonings to taste
3. Garnish with pickled beets, micro arugula, toasted bread slices and jicama sticks

To make garnish of pickled beets:

1 pound red beets, roasted and diced fine

Pickled beets (equal parts 2 cup balsamic vinegar and 2 cups sugar) bring to boil and pour over roasted beets

Main Course: Crab Cakes with Roasted Red Pepper Aioli

Serves two people (4 each: 4-5 ounce cakes)

1 pound Dungeness crab — cooked off and shelled, body, leg and claw meat

1/2 cup mayonnaise, homemade or store bought

Egg, whole — 1 each: *I like Camano Island Egg Company for richness!*

1/4 cup plus 1 tablespoon panko bread crumbs

1 tablespoon lemon zest

2 tablespoons Italian parsley, minced

1 tablespoon fresh thyme, minced

2 tablespoons fresh dill, minced

1 tablespoon thinly sliced fresh chives

2 tablespoons fresh garlic, minced*: I like Nootka Rose from Fiddleheads Market*

1 tablespoon sea salt

2 teaspoons ground white pepper

2 drops Worcestershire sauce

2 tablespoons vegetable oil

Lemon wedges

Directions

1. Preheat oven to 375 degrees F.
2. Combine all the ingredients into a mixing bowl and using your hands, mix well.
3. Pull out 5 ounce portions (they will bulk up a bit with the egg and panko). Lightly squeeze any excess liquid out and form into a dome shape. Place onto a plate and lightly flatten the top.
4. In a sauté pan, add 2 tablespoons vegetable oil. Turn on medium to medium high heat. When the oil gets glossy and covers the entire cooking surface, place your crab cakes down and get a good sear. This will take 3-4 minutes. Using a spatula (I like a fish spatula) carefully flip the crab cakes onto the opposite side and sear for 3-4 minutes. If the crab cakes are really smoking, turn your heat down a little. It's all about the crust!
5. Finish in oven for about 7 minutes. Depending on your oven, it could take up to ten. We just want them heated throughout as the crab is already cooked.

Roasted Red Pepper Aioli

1/2 cup red pepper, roasted,
Canned or homemade (not pimentos)

1 cup mayonnaise
Favorite kind, I like to make mine from scratch

1 tablespoon garlic, granulated

1/4 cup lemon juice, fresh

Pinch sea salt, fine

Pinch white pepper, ground

Directions

Add all ingredients into a blender and puree until smooth.

Dessert: Lemony Blueberry Muffin Cake

2 cups flour

1 cup sugar

2 teaspoons baking powder

1/2 teaspoon salt

1/2 cup buttermilk

2 eggs (room temp)

1/2 cup butter (melted)

1 lemon, (zest & juice)

2 teaspoons vanilla

1 pint blueberries

2 teaspoons cornstarch

Directions

1. Heat oven to 350 degrees. Grease a 9-inch spring form pan.
2. In a large bowl stir flour, sugar, baking powder and salt.
3. Stir in milk, eggs, butter, lemon zest, juice and vanilla until well combined.
4. Toss blueberries in cornstarch and fold into batter.
5. Bake 45-50 minutes or until an inserted toothpick comes out clean.
6. Serve with whipped cream. Delicious!

SOURCE YOUR INGREDIENTS

CRAB. It's the locals' favorite four-letter word. And there is nothing better than Dungeness.

SEASON AND REGULATIONS: Crabbing season is typically open Thursdays through Mondays from July through Labor Day. Check with the Washington Department of Fish and Wildlife (WDFW) at www. wdfw.wa.gov.

SALTWATER BOAT LAUNCHES: Cavalero, Utsalady, and Maple Grove beaches on Camano all have boat launches and life jacket sheds to borrow life saving devices. Camano Island State Park, at 2269 S. Lowell Point Road, Camano Island, (360) 387-1550, www. parks.state.wa.us/484/Camano-Island) also has a boat launch. Kayak Point Regional Park at 15610 Marine Dr., Stanwood, (360) 652-7992, has a boat launch beside a 300' fishing pier – if you don't have a boat, drop your pot right off the pier.

BOAT RENTALS: The Center for Wooden Boats at Cama Beach hours are 10 a.m. to 6 p.m Thursday-Monday, and starting mid-June they are open seven days a week. Chuck Gittings, CWB manager, will throw in a free crab pot rental if you rent a boat all day during crab season.

Rental rates are: $25/hr or $75/day for a rowboat; $50/hour or $250/day for a motor boat (14'-16' with a tiller operated outboard motor); double kayaks,canoes, and SUP's rent for $25/hour or $75/day. The Center for Wooden Boats at Cama Beach also rents crab pots, fishing rods, and a crab cooker.

www.cwb.org/locations/cama-beach/

GEAR AND ADVICE: Elger Bay Grocery (1992 S. Elger Bay Rd., Camano Island, (360) 387-9120) has ethanol-free fuel for your boat engine, as well as all the salt-water fishing gear and crab pots you are looking for. If you are headed towards Maple Grove or Utsalady launches make sure to swing in to visit with Mark at Huntington's Corner Grocery (671 Brokaw Rd. Camano Island, (360) 387-8054) for insider information on the best places to drop your crab pot, and pick up any last minute supplies.

FEES: Crabbing and fishing licenses are available at Elger Bay Grocery or Huntington's Corner Grocery. State parks need a Discover Pass (discoverpass.wa.gov) or pay an entry fee on-site. Kayak Point Regional Park has a $7 parking fee.

You don't need to go far to find those blueberries for dessert and freshly plucked beets for your appetizer. Want to add a salad and a beautiful bouquet of flowers for the table? Look no further...

Camano Commons Farmers Market
Terry's Corner, Camano Island
Open Tuesdays 3pm-7pm
June-September

Port Susan Farmers Market
Open Fridays 2pm-6pm
Downtown Stanwood by the Train Station

Silvana Produce
501 Pioneer Highway, Arlington
(425) 760-1767

Island Harvest Farm
Small Scale Farm Stand
Open 7 days a week
825 Arrowhead Rd. Camano Island

Hazel Blue Acres
You-pick blueberries and handmade blueberry ice-cream.
430 Hevly Rd. Arlington, (360) 770-7261, http://hazelblueacres.com

Silvana

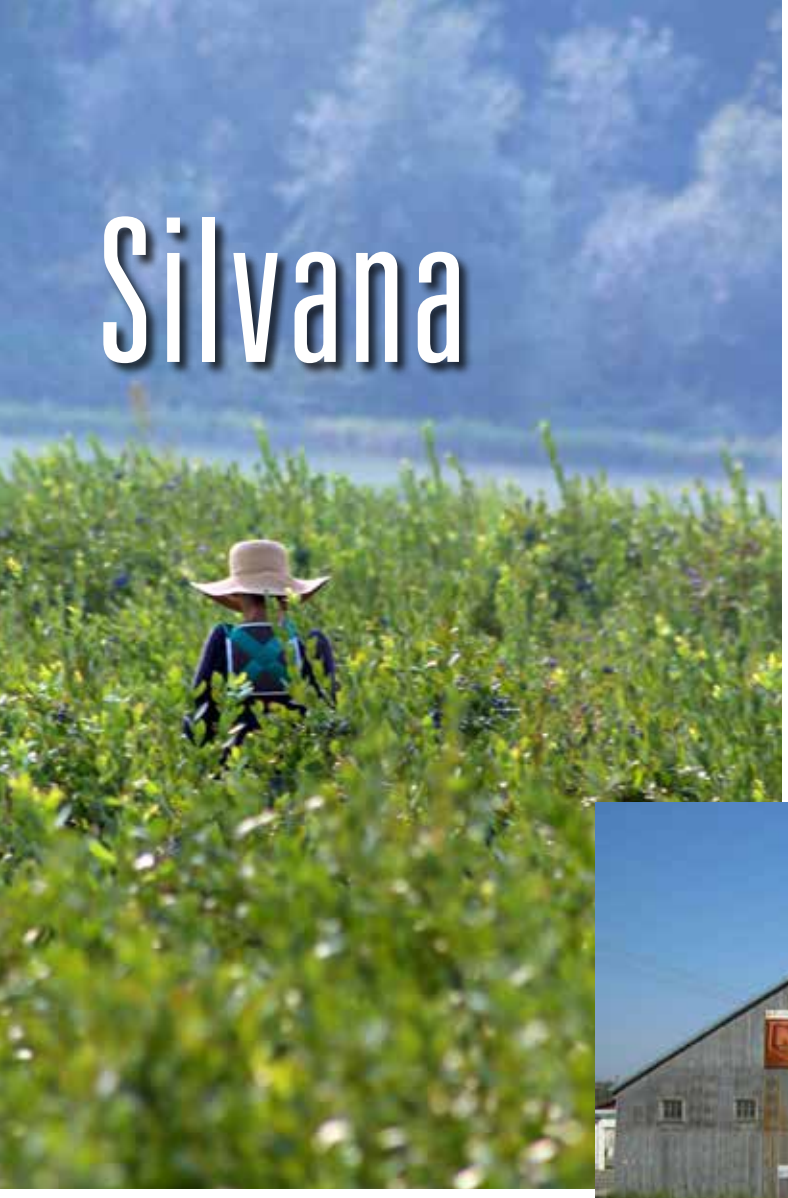


Photo: Hazel Blue Acres

DOWNTOWN SILVANA can be summed up in a singular street — a clipping of blocks along the picturesque Pioneer Highway. Comprised of fewer than 100 residents and 1.5 square miles of land, Silvana's sweetness originates from its small-town simplicity. Surrounded by a handful of functioning farms, a mercantile, restaurant, spa, destination worthy butcher shop and a vintage shop line one side of the street.

Photo: ???

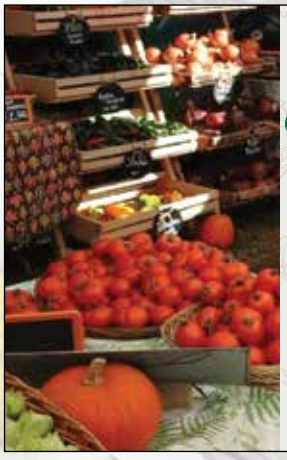
Just a few miles off I-5, the southern entrance to Silvana is a trip through pastoral farmland with grazing sheep and rough A-frame signs announcing raw milk at **Silvana Creamery. Hazel Blue Acres** is a family farm that grows blueberries, hazelnuts, hay, wheat, barley and other various crops. Their certified organic blueberries are the farm's claim to fame, enjoy picking your own or if you are in a rush swing by and grab some ready to go. Cool off with their amazing blueberry ice-cream in the summertime. If you are in the area the last weekend of July, the **Silvana Fair** has been a community gathering for the past 70 years and parking and entrance is always free. It's a classic small-town experience you can't find anywhere else. This is where local youth prepare to take their entries to the larger Stanwood-Camano fair the following week.

Willow & Jim's Country Café is where locals and visitors alike enjoy home-style cooking in a neighborly atmosphere, serving breakfast, lunch and dinner with country hospitality. They bring people back with their generous portions and friendly service. At **Silvana Meats**, reviews from locals and out-of-towners alike rave about their pepperoni sticks and garlic sausage.

Photo: Silvana Community Fair Board

Craving bacon? Call ahead to **Stoffel Farm** for heritage pork products including pork roast to spare ribs, a variety of sausages, chops and more. Stop in at **Silvana Produce** stand for some seasonal fruits and veggies. Relax and unwind at **Spa Violet Ray**, a full-service beauty salon and day spa. Promoters of health, wellness and beauty, this boutique focuses on hair, skin, mind and body with services ranging from facials and waxing to reflexology treatments. Visit the **Little White Church on the Hill** located off Pioneer Highway for a little local history. This quaint church built by pioneer families in 1890 and overlooking the beautiful Stillaguamish Valley makes a picturesque site for weddings and events.

SILVANA



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Conway

DON'T LET THE "WHERE THE HELL IS CONWAY" BUMPER STICKERS dissuade you—this town might be small and spirited, but Conway is as vivacious and unique as, well, the bumper stickers on residents' vehicles. At the most northern point of the Port Susan area, Conway is the gateway to Skagit County, home of tulips, birding and a namesake river. Built on hardly more than a quarter mile, Conway proper hosts fewer than 100 residents, but has the attitude and presence of a city at least double its size.

Find your footing in Conway at the **Conway Pub and Eatery**, a tavern that is a fraction of the size of its legendary reputation for barbecued and fried oysters and colossal burgers. An expansive patio lures guests out to the metal chairs and outdoor bar, equipped with its own grill and full-service liquor support. Once inside, the tavern offers guests a perfect balance of dive bar charm with fresh and flavorful food.

Across Fir Island Road, the highway leading to the bridge that connects Conway with the island of the same name, the **Conway Skagit Barn** hosts the **Conway Deli**, specialists in roadside sandwiches and ice cream cones on the go, and the tasting room and gift shop for Mount Vernon-based winery **Pasek Cellars**. Owned and operated by David James, this winery is the largest producer of fruit wines in the state of Washington. Best known for its cranberry wine, Pasek also produces a large variety of fruity flavors from loganberry to passion fruit, along with dry reds and dessert wines. Make sure to grab a pack of mulling spices in the gift shop to make your own mulled wine.

At the end of Main Street, an eclectic and novel business is part of Conway's charm—the **Conway Muse**. A theatrical venue offering everything from live bands and open mic nights to readings, art displays, plays and more, lovers of the arts flock to the Muse, a performance institution since 2005. Originally a Scandinavian dairy barn built in 1915, the Muse has been a number of businesses since, such as a glass shop, antique market and auction barn. The original hayloft doors and rail were left intact and provide a rustic and authentic atmosphere to the performance space. Offering an in-house restaurant and bar, plenty of outdoor seating including inside an old stern-wheeled riverboat and in the beer garden, the Muse is open Thursday, Friday and Saturday nights for Conway-approved, family-friendly entertainment. Tickets are sold online at brownpapertickets.com or at the door.

Back into the core of the street's main drag, two antique shops showcase goods unique to the area. A 14-year veteran, **Curious Goods**, sells and shows antiques and collectables with a varied selection of antique furniture, original art, custom stained glass and heaps of unique goods in the 4,500-square-foot show center. Also mastering the craft of antiquing, **Ella Bella Vintage Finds** sells hand-selected items like refurbished furniture, artwork, apparel, kitchenware and home décor.

Find the latest fashions at **Pink Petals Boutique**, Conway's women's clothing store and gift shop. From Steve Madden boots and Hobo International purses to delicate perfumes and aromatic candles, **Pink Petals** sports all the trends that are in vogue for the moment. Be sure to check their Facebook page for flash sales, happy hours and giveaways.

While you're in Conway, cross the railroad tracks to Skagit Wildlife Area. This is managed agricultural land (225 acres on the south side of Fir Island Road). Winter is a great time to see the migratory snow geese adjacent to the Skagit Bay estuary.

Ella Bella
VINTAGE FINDS
18628 Main Street, Conway
360.310.2264
Mon-Sat 10:30am - 5pm • Sun 12pm - 5pm
SUSAN ACKERMANN
ellabellavintagefinds@gmail.com
facebook.com/ellabellavintagefinds

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Summer Concerts

West Stanwood	East Stanwood
June 24 Shaggy Sweet	**July 14** The Naughty Blokes
July 7 Mama Dirty Skirt	**July 21** Moon Daddy Band
August 18 Chris Eger	**August 11** Mark DuFresne

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East Stanwood

August 7
Stanwood Police

Annual community building campaign promoting police-community partnerships and neighborhood camaraderie

MOVIES IN THE PARK

Church Creek Park

August 9
Up

August 16
Gnomeo & Juliet

August 30
James and the Giant Peach

@DiscoverStanwoodCamano

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CITY OF STANWOOD | STANWOOD CHAMBER OF COMMERCE

Marketing & Tourism Initiative for the Greater Stanwood-Camano Area. ***www.DiscoverStanwoodCamano.com***

Events

Check **DiscoverStanwoodCamano.com** for an updated calendar of events

MAY

MAY 5
Touch A Truck
Stanwood
discoverstanwoodcamano.com

MAY 11-13, 19-20
Camano Island Studio Tour
Stanwood/Camano Island
camanoarts.org

MAY 12
Mother's Day Sail
10AM-4PM
Center for Wooden Boats
cwb.org

MAY 26
Dinner at Kristoferson Farm
Camano Island
facebook.com/KristofersonFarm

JUNE

JUNE 1, 8, 15, 22, 29
Port Susan Farmers Market
Fridays 2-6PM
East Stanwood
portsusan.org

JUNE 2
The Art of Beer, Brats, Biz & More
11AM-4PM
Freedom Park
Camano Island

JUNE 2
Cama Fishing Derby
10AM-1PM
Cama Beach State Park
cwb.org/events

JUNE 5, 12, 19, 26
Camano Commons Farmers Market
Tuesdays 3-7PM
Camano Island
camanoislandmarketplace.com

JUNE 16
Soap Box Derby
soapboxderby.org/Stanwood-camano-island

JUNE 23
Dinner at Kristoferson Farm
Camano Island
facebook.com/KristofersonFarm

JUNE 23
Crab Dash-5k/10k
Family Fun Run
Camano Center
camanocenter.org

JUNE 24
Twin City Idlers Car Show
Stanwood
twincityidlers.org

JUNE 24
Summer Concert Series
Featuring Shaggy Sweet
West Stanwood
discoverstanwoodcamano.com

JUNE 30
Farm Supper at Ananda Farms
Camano Island
anandafarms.com

JULY

JULY 3, 10, 17, 24, 31
Camano Commons Farmers Market
Tuesdays 3-7PM
Camano Island
camanoislandmarketplace.com

JULY 4
Parade and Ice Cream Social
Floyd Norgaard Center
West Stanwood
discoverstanwoodcamano.com

JULY 6, 13, 20, 27
Port Susan Farmers Market
Fridays 2-6PM
East Stanwood
portsusan.org

JULY 7
Summer Concert Series
Featuring Mama Dirty Skirt
West Stanwood
discoverstanwoodcamano.com

JULY 13, 14, 15
Stanwood Camano Arts Festival
stanwoodcamanoartsfestivals.org

JULY 14
Dinner at Kristoferson Farm
Camano Island
facebook.com/KristofersonFarm

JULY 14
Summer Concert Series
Featuring Naughty Blokes
East Stanwood
discoverstanwoodcamano.com

JULY 15
Farm Lunch at Ananda Farms
Camano Island
anandafarms.com

JULY 21
Summer Concert Series
Featuring Moon Daddy
East Stanwood
discoverstanwoodcamano.com

JULY 21
RE/Max Crab Derby
Camano Island State Park

JULY 21
Stanwood Vintage Trailer Show
East Stanwood
facebook.com/stanwoodtrailershow

Find More Events Online.
DISCOVER STANWOOD CAMANO.com

AUGUST

AUGUST 3, 10, 17, 24, 31
Port Susan Farmers Market
Fridays 2-6PM
East Stanwood
portsusan.org

AUGUST 3-5
Stanwood Camano Community Fair
Stanwood Fairgrounds
stanwoodcamanofair.org

AUGUST 7
National Night Out
East Stanwood
discoverstanwoodcamano.com

AUGUST 7, 14, 21, 28
Camano Commons Farmers Market
Tuesdays 3-7PM
Camano Island
camanoislandmarketplace.com

AUGUST 9
Movies In The Park
UP
Church Creek Park @ dusk
discoverstanwoodcamano.com

Summer Concert Series
Featuring Shaggy Sweet
West Stanwood
discoverstanwoodcamano.com

AUGUST 11
Summer Concert Series
Featuring Mark DuFresne
East Stanwood
discoverstanwoodcamano.com

AUGUST 11
Collectors Car Show and Outdoor Market
10AM-3:30PM
Camano Center
camanocenter.org

AUGUST 11
Root/Beer Can Derby
4:30PM
Camano Commons-Naked City Brewery
Camano Island

AUGUST 16
Movies In The Park
Gnomeo & Juliet
Church Creek Park @ dusk
discoverstanwoodcamano.com

AUGUST 18
Farm Supper at Ananda Farms
Camano Island
anandafarms.com

AUGUST 18
Summer Concert Series
Featuring Chris Eger
West Stanwood
discoverstanwoodcamano.com

AUGUST 18
Dinner at Kristoferson Farm
Camano Island
discoverportsusan.com

AUGUST 18-19
Art By The Bay
East Stanwood
Stanwood Camano Arts Guild
stanwoodcamanoarts.com

AUGUST 30
Movies In The Park
James and the Giant Peach
Church Creek Park @ dusk
discoverstanwoodcamano.com

SEPTEMBER

SEPTEMBER 4, 11, 18, 25
Camano Farmers Market
Tuesdays 3-7PM
Camano Island
camanoislandmarketplace.com

SEPTEMBER 7, 14, 21, 28
Port Susan Farmers Market
Fridays 2-6PM
East Stanwood
360.202.3932
portsusan.org

SEPTEMBER 8
Farm Supper at Ananda Farms
Camano Island
anandafarms.com

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**3**
DATE:	June 21, 2018
SUBJECT:	New GIS Division within Public Works
CONTACT PERSON:	Ryan C. Larsen, City Administrator
ATTACHMENTS:	A - None

ISSUE

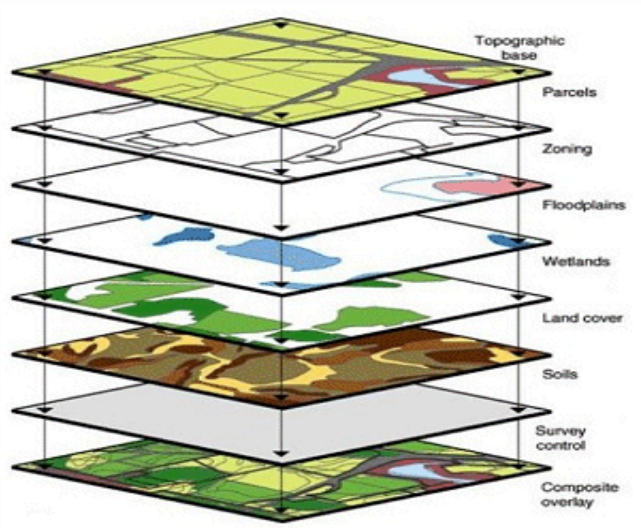
The issue before the city council is to discuss and provide input to city staff on the creation of a new GIS Division within the Public Works Department.

RECOMMENDATION

1. Provide comments and/or questions to city staff regarding the creation of a new GIS Division within Public Works.

SUMMARY STATEMENT

GIS (Geographic Information System) is "a computer system capable of holding and using data describing places on the earth's surface." In actuality, GIS encompasses more than just a computer system. It is the combination of computer hardware, software, personnel and procedures capable of capturing, storing, manipulating, analyzing and displaying geographically referenced data. Geographic data can be thought of as layers or cards in a deck. These layers may hold such information as roads, soils, land use, parcels, utilities or zoning. The strength of GIS lies in its ability to analyze spatial relationships between layers.



With this capability, GIS can be used to identify:

- "What residents live within 300 feet of a proposed zoning change?"
- "What parcels are on sensitive soils?"
- "How many buildings are in the downtown area?"

One thing to remember is that a GIS is not a computer system for making maps, although one of its strengths is the ability to efficiently produce maps at different scales, sizes and include varying levels of geographical detail. A GIS is a computerized tool for solving geographic problems used to store vast amounts of geographic information in databases, conduct analytical operations and automate processes to create informative maps.

GIS Components

GIS technology consists of a number of components that work together to form the entire solution. An effective geographical information system consists of hardware, software, data and people.

Hardware

The hardware utilized in GIS includes all of the equipment that is needed for data collection, data analysis and all of the numerous activities that are associated with geospatial analysis. The workstation is the central hardware component that runs the GIS software and serves as the attachment point for additional equipment.

Software

The most crucial piece of software is the GIS application. It is necessary for creating, analyzing and editing spatial and attribute data.

Data

For any GIS, data is the core component. There are two different types of data that are commonly used in GIS: raster data and vector data. Raster data is cell-based

information, including digital elevation models and aerial or satellite imagery. Vector data refers to spatial data that is represented as lines, points and polygons.

In addition to raster and vector data, there is also usually attribute data. Attribute data is generally defined as extra information about each of the spatial features presented in a tabular formation. The documentation of GIS data sets is known as metadata, which contains information like when the data was created, the coordinate system, when the data was most recently updated, who created the data and that person's contact information.

Other quotes to answer "What is GIS?"

From USGS – *"In the strictest sense, a GIS is a computer system capable of assembling, storing, manipulating, and displaying geographically referenced information, i.e. data identified according to their locations. Practitioners also regard the total GIS as including operating personnel and the data that go into the system."*

From ESRI – *"A geographic information system (GIS) is a computer-based tool for mapping and analyzing things that exist and events that happen on earth. GIS technology integrates common database operations such as query and statistical analysis with the unique visualization and geographic analysis benefits offered by maps."*

From NASA – *"GIS is an integrated system of computer hardware, software, and trained personnel linking topographic, demographic, utility, facility, image and other resource data that is geographically referenced."*

DISCUSSION

A GIS is proven technology that has been in use for several decades by many government agencies and other organizations as a decision support tool and information management system. GIS provides the capability to collect, manage, manipulate, analyze, and share information that is location based. Information is 'layered' in a map-based environment to provide a better visual image of location, patterns and relationships. GIS is an integrated technology that touches numerous business processes, systems, data, and other applications. As such, it is an integral part of the decision-support infrastructure that will contribute to the success of Stanwood's delivery of services and operations.

In order to make this happen however, the city will need to develop a 6-year GIS Strategic Plan to ensure that implementation of a new division within Public Works is successful.

Develop 6-Year GIS Strategic Plan

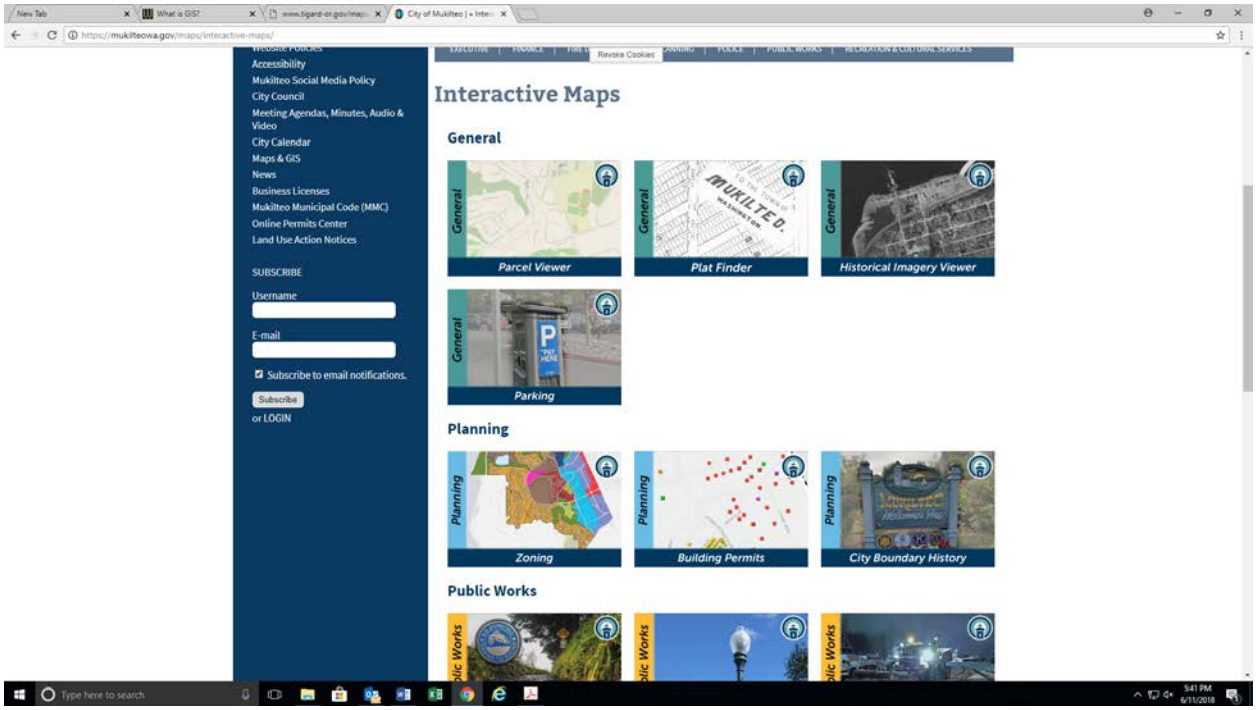
The purpose of the Geographic Information Systems (GIS) Strategic Plan (the Plan) is to identify existing requirements and offer recommendations on how to best implement, integrate, and optimize GIS services. In doing so, this document:

- Evaluates the current use of GIS,
- Identifies ways the city would like to be using GIS, and then
- Provides a six-year roadmap for implementing the city's GIS services to meet the city's goals.

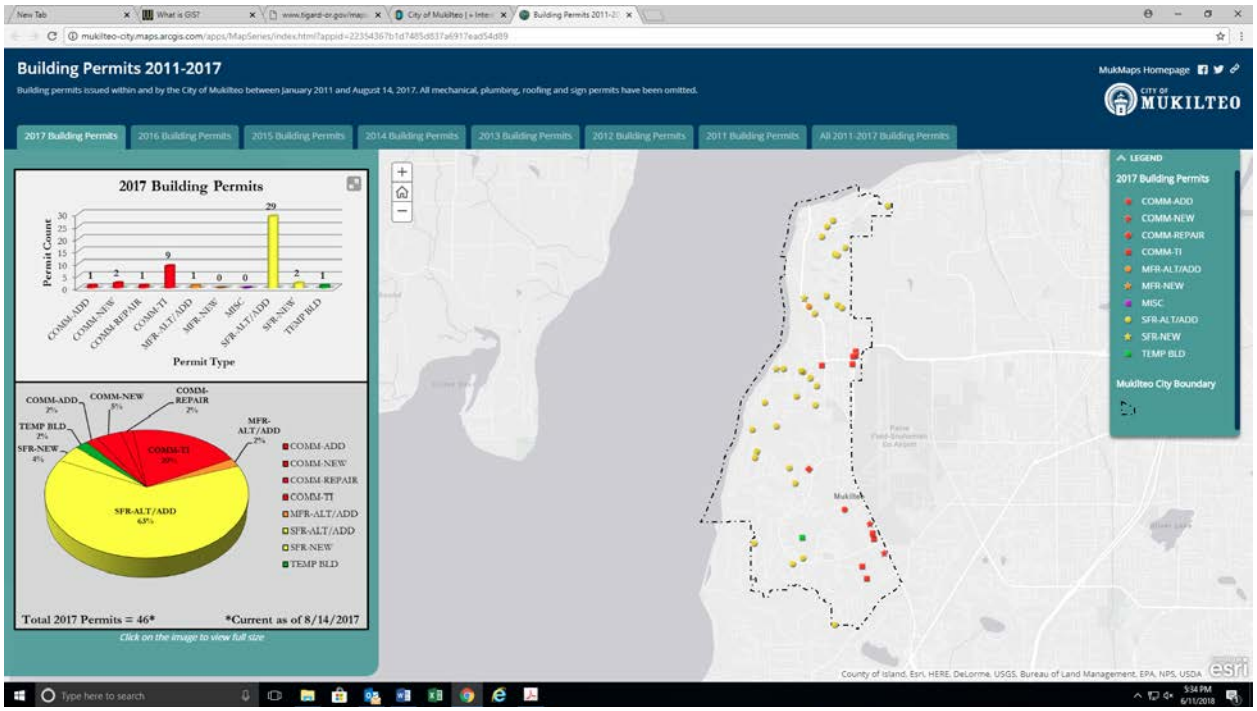
This Plan will be developed by staff over the next four to six months and will require input from various departments and end users of the data. For example, Public Works could use GIS for a pavement management system, an inventory and record management system for as-builts of utility systems, and even sign locations throughout the community. The Fire Department could utilize the data produced to identify fire hydrant locations or even have data stored for particular buildings that utilize specific chemicals. The Planning Department, in addition to its current GIS use to utilize the data for zoning information, could also use GIS as a tool to map or analyze building permit data and plat information. These are just a few of the examples that GIS can provide to various departments.

In order to better illustrate what is capable in a GIS system, the City of Mukilteo GIS group produced the following web page for building permit data:

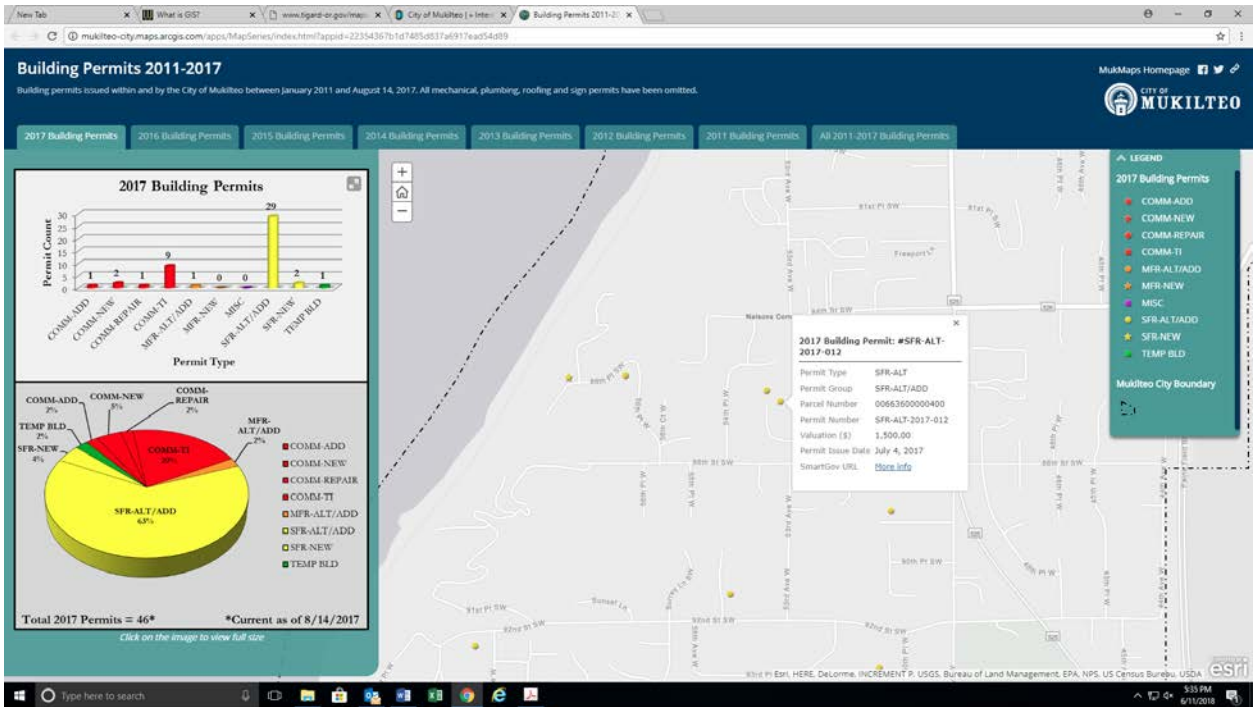
This is a screen shot of the front page of Mukilteo's GIS web page.



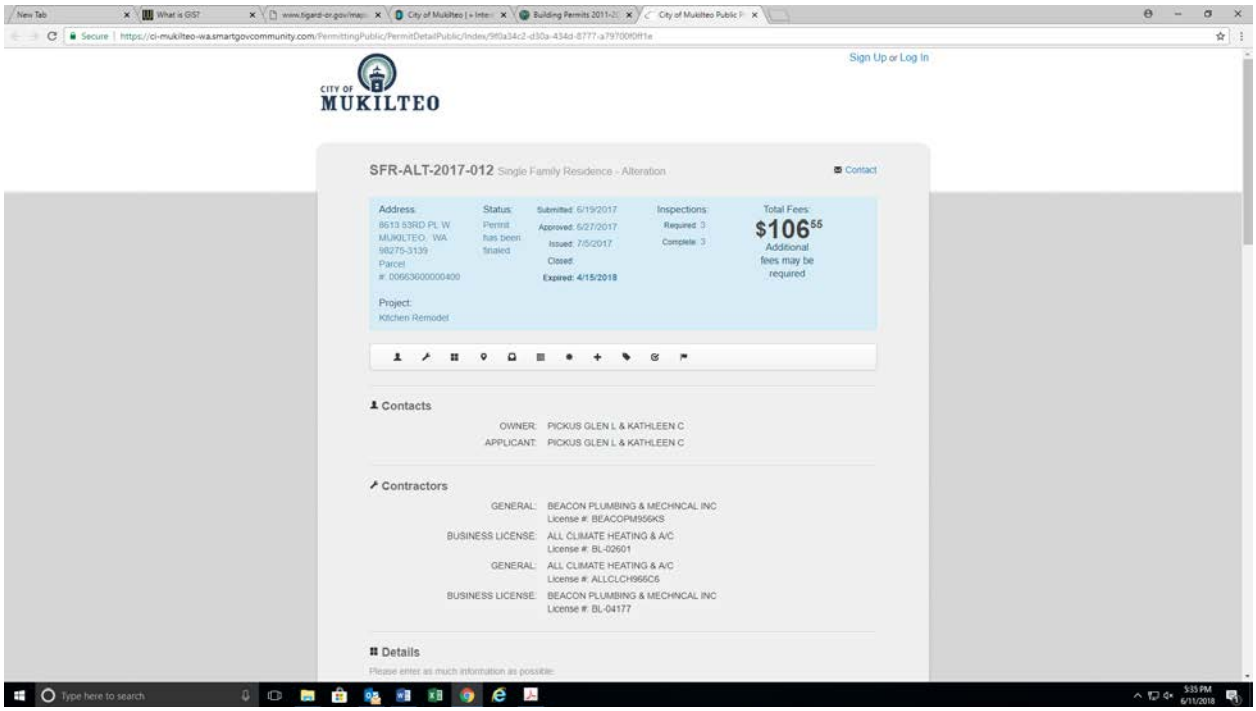
This is a screen shot for all the building permits for 2017.



The next screen shot is a zoomed in view of a permit represented by a yellow dot and, once clicked on, displays a descriptive information pop-up box with permit data.



The final screen shot is if you were to click the more info link. This pulls up greater building permit data. Staff will demonstrate this at the council meeting.



Being able to have this kind of data readily available to the general public will be a huge asset and will give them the best available up-to-date information.

One of the questions that might arise from the formation of a new GIS Division is, “Why not just utilize outside consultants?” There are several reasons why not to contract this work to an outside consulting firm.

Contracting out GIS services can be overly expensive unless done on short term, non-complicated projects. There are two costs associated with contracting GIS: labor and equipment/software upgrades. Consultants charge an hourly rate with an overhead to cover the cost of equipment and software licenses. As an example, a local engineering firm charges between $75 - $90 an hour for GIS work plus an additional $15.00 per hour to cover the cost of the equipment, software, licenses, and upgrades (2017 rates).

Mapping is precise work requiring a high level of accuracy. Ongoing use of outside GIS becomes impractical if there are multiple revisions and if the consultant is not familiar with the city. Typically, there are multiple reviews per map which can make the production of a single map over a hundred dollars each. In addition to the initial production of the map there is the ongoing maintenance; changes occur over time that need to be updated. Comprehensive Plan and zoning maps change with rezones and annexations. Water, sewer and road maps change with every development permit. Keeping these maps updated is critical for public works maintenance and for city liability reasons.

If the city is interested in making inactive maps available to the public, (including zoning, street, parks, water, sewer, or other infrastructure) these projects take time. They require an inventory of the system which takes field work along with the time it takes to input the data. In the long term these types of projects can cost hundreds of thousands of dollars, whereas hiring staff and purchasing the equipment could cost about half of the cost of contracting the work out.

Finally, having in-house GIS keeps the quality of the products under city control. We would not be dependent on the schedule of others and could ensure that the quality of the product meets city standards and expectations.

FINANCIAL IMPACT

Within the 2019/2020 bi-annual budget the new GIS Division will be placed within the Public Works Department. It is anticipated that the new division will have two full-time employees. A current employee will be transferred into the new division and a new employee would be hired. This would be approximately $200,000 in salary and benefits. In addition to employee cost there will be some professional service, computers, supplies, GIS software & maintenance, training/travel, membership dues, communications, and printing for approximately $10,000 to $40,000. Total anticipated budget $210,000 to $240,000.

COMMITTEE RECOMMENDATION

The issue being discussed at the City Council Special Meeting on June 21, 2018 has not been before any committee. No recommendation is proposed from a Committee.

CITY COUNCIL OPTIONS

1. Provide any additional direction to city staff on the creation of a GIS Division within Public Works.

2. Also, provide input on priority(s) within the new division for staff to consider.

RECOMMENDED ACTION

None at this time.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**6**
DATE:	June 21, 2018
SUBJECT:	Parks Update
CONTACT PERSON:	Ryan C. Larsen, City Administrator
ATTACHMENTS:	A – None

ISSUE

The issue in front of the City Council is to discuss Ovenell, Hamilton, and Heritage Parks.

RECOMMENDATION

1. Review and discuss the Ovenell, Hamilton, and Heritage Parks.

2. Provide direction to staff on how to proceed with planning for Ovenell, Hamilton, and Heritage Parks as well as the Metropolitan Parks District (MPD).

3. Discuss long-term parks planning and implementation.

SUMMARY

Staff is providing this update to discuss the status of Heritage Park, Hamilton Park, Ovenell Park, and the Metropolitan Parks District (MPD).

DISCUSSION

Heritage Park

Over the last several months, we have been in the process of completing a master plan of Heritage Park and preparing two grant applications (Washington Wildlife and Recreation Program (WWRP) and Youth Athletic Facilities (YAF) with our consultant, JA Brennan. The reviewing committee includes the PTAC and FOSPAT, and has included several of the sports leagues. The master plan was also reviewed by the Planning Commission in March for input into the process.

JA Brennen finalized costs of construction for the grant applications to the Recreation and Conservation Office (RCO). A draft submittal of our grant application was submitted prior to the May 1st due date. City staff and JA Brennen went to Olympia on May 25th to give a presentation on one of our two grant applications (WWRP). The review with the RCO committee will give the city feedback on the application. The final grant application is due by July 15th. We will receive written feedback on the YAF grant application as well. The master plan is incomplete but should be completed in July or early August. However, the master plan does not need to be one hundred percent completed in order to submit the grant application(s), the city just needs to identify what the funding will go towards and that we have good construction estimates.

Grant Information

Every two years the RCO oversees the application, review, and award of state grant funds for park and recreation projects. There are several grant programs open for application this year. City staff recommends applying for a Washington Wildlife and Recreation Program (Local Parks) and the Youth Athletic Facilities grant to assist in design and development of Heritage Park. The Washington Wildlife and Recreation Program provides funding for a broad range of land protection and outdoor recreation, including park acquisition and development, habitat conservation, farmland and forestland preservation, and construction of outdoor recreation facilities. The Youth Athletic Facilities grant program provides money to buy land and develop or renovate outdoor athletic facilities such as ball fields, courts, swimming pools, BMX tracks, and skate parks that serve youth.

The RCO requires applicants to adopt and submit the authorizing resolution verbatim and include the resolution in the grant application packet. The resolution outlines the city's obligations under the grant agreement including:

1. The mayor is authorized to make formal application to the Recreation and Conservation Office for grant assistance;
2. Any grant assistance received will be used for direct eligible costs associated with implementation of the project;
3. Matching share of project funding will be derived from city funds, donations, and matching grants from other sources; the city is responsible for supporting all non-cash commitments to this project should they not materialize;
4. Grant assistance, if approved, will be paid directly into an escrow account, or paid on a reimbursement basis, meaning payment requests from the Recreation and Conservation Office will be made after eligible and allowable costs have been incurred and payment remitted to vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete;
5. This resolution becomes part of a formal application to the Recreation and Conservation Office for grant assistance; and
6. The city provided appropriate opportunity for public comment on this application.

Financial

City staff estimates it will cost approximately $1,429,072 to finalize design, permit and construct improvements to Heritage Park that will include one ball field with a new infield, new outfield with grass, improved dugouts, and drainage, as well as other park amenities like playground equipment, benches, and additional trails.

RCO grant funds are only available in even numbered years. Grant awards are funded during the state's two year budget (2019-2020). RCO funding requires a 50% match.

Washington Wildlife and Recreation Program (WWRP): Local Parks	$500,000
Youth Athletic Facilities (YAF)	$350,000
Subtotal Grants	**$850,000**
City Match (Local Parks):	$173,072
City Match (YAF):	$406,000
Subtotal Grants	**$579,072**
Total	**$1,429,072**

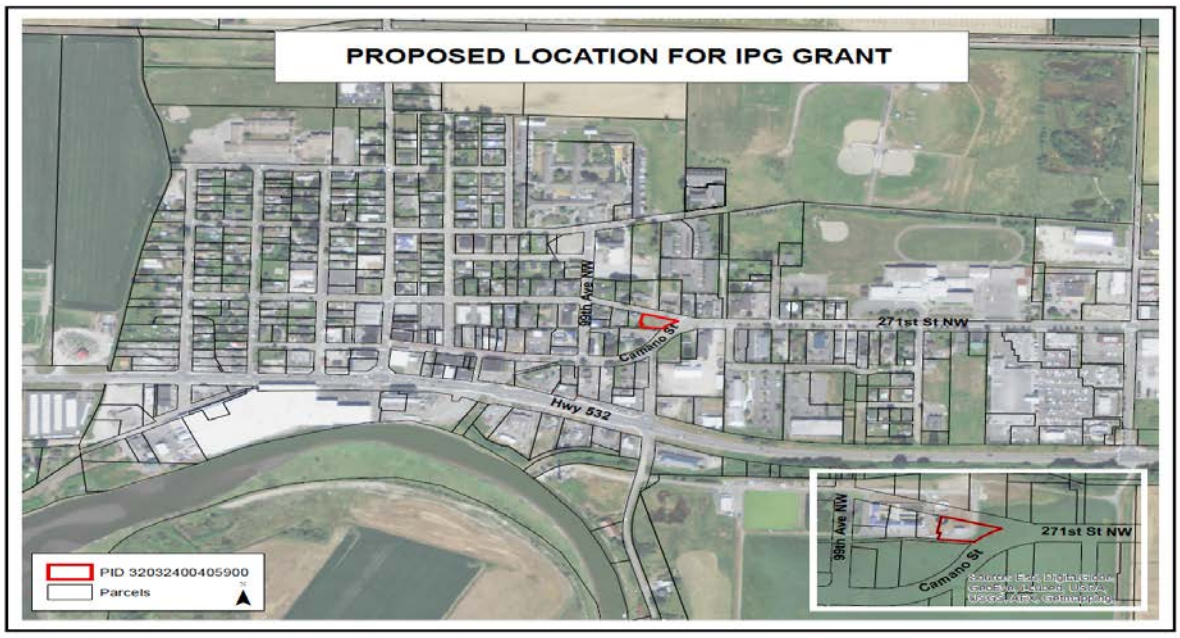
The funding would be used to design the park, clearing and grading, utilities, permits, one ball field with new infield, new outfield with grass, improved dugouts, and drainage, as well as other park amenities like playground equipment, benches, and additional trails.

The city match will potentially come from REET 1, Park Impact Fees, and/or one time construction dollars from the construction of the Stanwood High School.

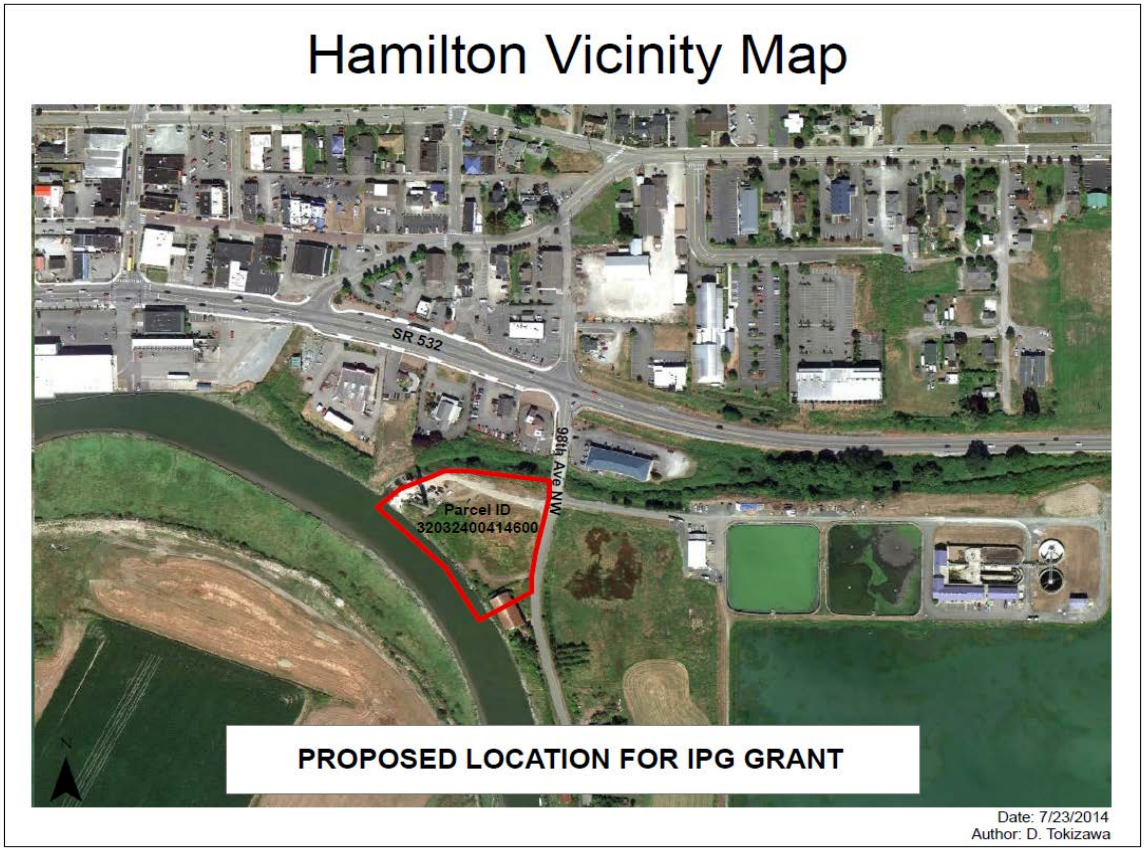
Hamilton Park/Raplee IPG Grant

The city will be studying two particular sites within the city to determine the extent of its possible environmental contamination and to develop a strategy for property redevelopment and/or future acquisition. One of the subject sites has been utilized as a previous gas station site over the years at 271st Street NW and the split to 270th Street NW owned by Kathleen Raplee (Location Map A) and the other is the former Hampton Lumber Mill site which the city currently owns (Location Map B).

Location Map A



Location Map B



Maul Foster & Algoni assisted in the preparation and submission of an application for an Integrated Planning Grant (IPG) to the Washington State Department of Ecology back in 2014 for the city. The IPG grant was awarded to the city, however the funding with the granting program was put on hold at the end of 2014. The city was informed by the Department of Ecology early February that the funding is available if the city is still interested. After discussion with Ecology and Maul Foster & Algoni, staff felt that we could utilize the funding to determine any clean-up of these sites as well as master plan each of the sites. Staff presented this information to the city council at its February 22, 2018 meeting. The council at that time supported staff moving forward with the grant and consultant to do the work, however the amount of the grant has increased from $200,000 to $300,000. Staff will be bringing this issue back to council to reauthorize the scope of work and for the mayor to sign the grant application.

Grant Information

Integrated Planning Grants provide up to $200,000 for a single site and $300,000 for two sites to local governments without requiring local matching funds. These grants allow local governments to conduct due diligence on a brownfield site and create a well-developed strategy for cleanup and redevelopment before investing local funds into acquiring property.

Integrated plans establish a vision for a contaminated property's future use that energizes the redevelopment effort and drives the clean-up process. Integrated plans outline a strategy to solve multiple problems that stem from contamination. The plan may address habitat restoration, recreational opportunities, and infrastructure development as part of the overall clean-up process. The plan would also include funding strategies that leverage multiple grant and loan opportunities to carry a project through to completion.

The city will utilize this funding to investigate the Raplee and Hamilton properties as well as the pilings in the Stillaguamish River at the Hamilton property. Also, the grant funding will allow for development of a conceptual development plan for the Raplee property. For the Hamilton property the consultant will complete our final overall master plan for the site.

City staff will bring the draft contract from Department of Ecology and the scope of work from Maul Foster Algoni to review and authorize the mayor to sign the contract at the next regular council meeting.

Financial

The Scope of Work is limited to the services related to administering the grant funding from the Department of Ecology. IPG eligible costs are up to $300,000 at 100 percent funding through the Department of Ecology. The good news is there is no requirement for city matching funds for this grant application. All costs are absorbed by the grant. The City is required to expend the monies and will receive reimbursement from DOE for these costs by June 30, 2019. As part of the grant, the city will receive $25,000 to administer the contract and the remaining will be received by the consultant.

Hamilton Park ALEA Grant and DFW Grant Project

In 2014 the city acquired the Hamilton Landing under an RCO waiver of retroactivity using city funds and a conservation futures grant. Development of the Hamilton property provides a unique opportunity to celebrate and preserve Stanwood's cultural, historical and environmental heritage; offer recreational and educational opportunities for all ages, abilities and seasons; and access to the unique estuary habitat created where the Old Stillaguamish River channel meets the Puget Sound.

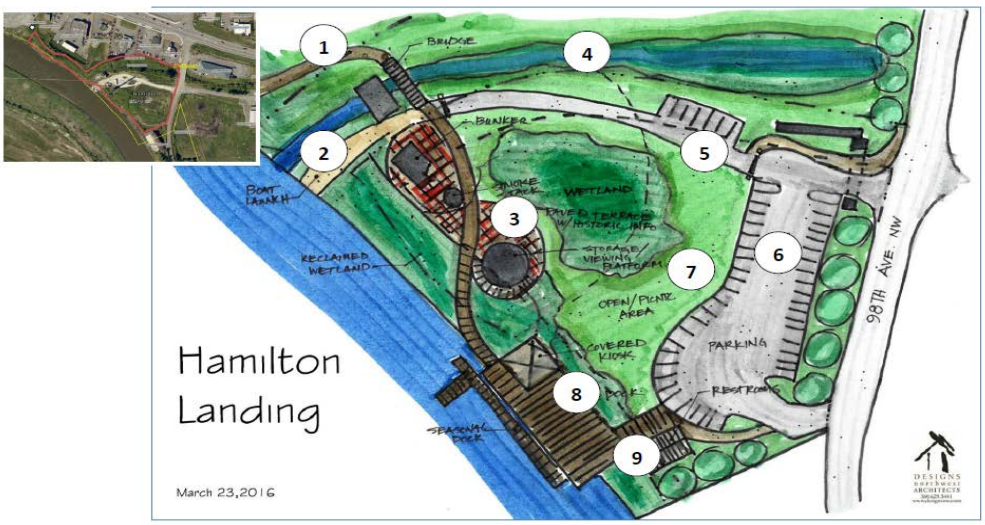
In 2016 the city applied to the Recreation and Conservations Office (RCO) for a grant under the Aquatic Lands Enhancement Account (ALEA) for $500,000 in grant funding. In September of 2016 the city was informed that we did not receive the grant. However, in March of this year the RCO contacted city staff and informed them that $500,000 funding is now available for the Hamilton project. The only catch was we need to demonstrate the monies would be utilized consistent with the previous grant application. Staff has been working with RCO staff and it appears we have put a package together that could be supported.

The city intends to design, permit, and construct improvements to Hamilton Landing. The city has acquired the Hamilton property consisting of a 2-acre site located just south of downtown Stanwood with 350 feet of shoreline on the Stillaguamish River. This is only one of two publicly owned sites on the "Old Stilly Channel". The project includes site restoration, and public access to the river that was lost to private development in the 1960's and 1970's.

Proposed ALEA Funding Project – City of Stanwood
The City of Stanwood would utilize the ALEA funding of $500,000 to perform site improvements. The city will also provide $410,000 in cash match to the project for a total of $910,000 as well as utilizing a portion of the previous property purchase as a match of up to $330,000. This would be a total combined project of $1,240,000. As part of the city project, the city will complete any additional permitting and construction plans, site preparation, site grading, stormwater facility, any additional parking and paving, lighting, furnishings (benches, picnic tables, recycling/trash receptacles, pet waste bag dispenser, and bike rack), landscaping, dock, and viewing platform with interpretive signage.

WDFW Project
WDFW has received an RCO grant for $500,000 to install a boat ramp on Hamilton Landing. As part of their project WDFW will install a boat ramp, boat trailer parking, vehicle parking, and restrooms (including water and sewer). City staff is working with WDFW to coordinate permitting and construction over the next few months.

CONCEPTUAL HAMILTON SITE PLAN

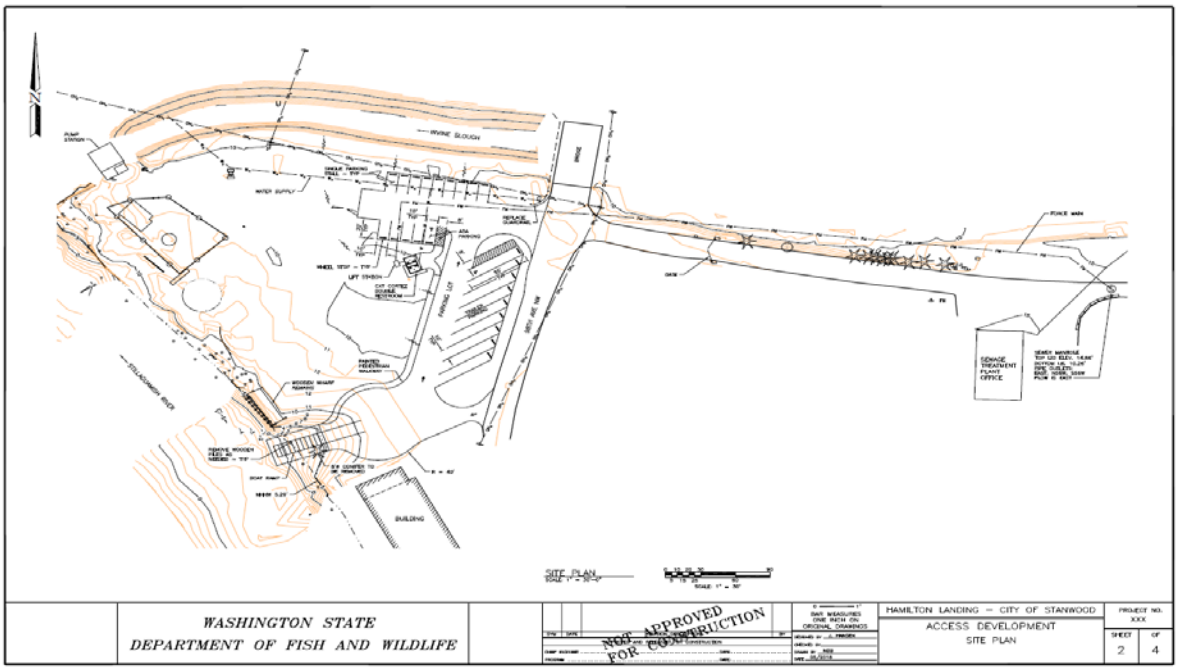


City of Stanwood
Conceptual Site Plan
ALEA 16-1863

Hamilton Landing Conceptual Plan

1. **Walking trail** with connectivity towards Eagle Scout Viewing Platform
2. **Gated Boat Launch** for emergency purposes - not for regular use due to stormwater outflow safety concerns
3. **Industrial Heritage Plaza** showcasing Stanwood's lumber and other industries
   + Restored/Converted burner building for Lions Club seasonal decoration storage, with external staircase to viewing platform
4. **Irvine Slough** stormwater outflow and pump
5. **Parking** which can be gated off for Lions Club work parties
6. **Parking** with separate entrance and exit
7. **Open Space** with wetland and picnic area
8. **Restored Dock and Seasonal Non-Motorized Boat Launch Ramp** for viewing and hand-launch of kayaks, canoes, paddleboards etc.
   + Covered Kiosk with heritage and safety information
9. **Restroom**

DFW SITE PLAN FOR BOAT LAUNCH



Ovenell Park

The city purchased the former Ovenell dairy farm in August 2014 for $1,289,367 with Snohomish County conservation futures funding to develop a passive park with access to the Stillaguamish River. There is significant community interest in accessing the property for recreation and educational purposes consistent with the Conservation Easement between the city and Snohomish County. Also, the city council approved contracts for a wetland delineation study, structural analysis, traffic analysis and meeting facilitator to work with the community advisory committee to create the master plan.

Master Plan

Master plans are tangible and often visible statements of where the park is now, what it should be in the future and what is required to get there. The process for developing a master plan may vary depending on the project. However, master plans are most successful when they represent a vision that brings together different stakeholders to create long-term support for future improvement. Some master plans are more detailed than others, and in some cases, a vision or concept may be adequate, or more desirable.

Master plans commonly include information about the history of the park, the context surrounding its development, and changes that have taken place to the present time. Good master plans are flexible.

The conditions of existing facilities, grounds, and landscapes are described and evaluated. People who may use the park and live around the park should be interviewed. The City should gather data to determine who the users would be, where they go, what they do, what they like and don't like, and what they would like to see in the park. Analyses of existing park conditions and the characteristics of park users generally leads to the development of a vision of the park for the future and includes recommendations, plans, designs and strategies for implementation.

The current Ovenell Master Plan completed by Iris Consulting set the framework for what elements need to be included in the park (i.e. parking, trail, river access, passive areas). Although this master plan highlighted these activities it did not provide a breakdown in costs and feasibility to construct.

City staff has discussed this project with JA Brennen to complete a more finalized Master Plan with construction cost estimates and final placement for structures. JA Brennen would begin this process in September of this year and is anticipated to take anywhere from four to six months to complete. The original master plan included dozens of stakeholders. We intend to include the same stakeholder group in this process and others as needed. Staff will bring an updated scope of work and budget to council to consider prior to commencement of work.

Metropolitan Parks District

A metropolitan park district (MPD), authorized by Ch. 35.61 RCW, may be created for the management, control, improvement, maintenance, and acquisition of parks, parkways, boulevards, and recreational facilities. An MPD may include territory located in portions or in all of one or more cities or counties.

Effective July 23, 2017, a metropolitan park district may be formed for a limited purpose that identifies specific public parks and/or recreational facilities (such as specific swimming pools, playfields, or public parks). A limited purpose MPD must establish its levy rate within the initial ballot measure. The rate becomes the maximum levy rate until a future ballot measure is placed before the voters for a levy rate lift. As of November 2016, MRSC was aware of 19 metropolitan park districts in Washington.

Function and Powers of Metropolitan Park District

A MPD may:

- Purchase, acquire and condemn lands within or without the boundaries of park district
- Issue and sell warrants, short- term obligations, or general obligation bonds
- Issue revenue bonds
- Petition for the creation of local improvement districts
- Employ counsel, provide for park police officers, secretary of the board, and all necessary employees
- Establish civil service for employees
- Regulate, manage and control, improve, acquire, extend and maintain, open and lay out, parks, parkways, boulevards, avenues, aviation landings and playgrounds, within or without the park district
- Authorize, conduct, and manage:
    - the letting of boats or other amusement apparatus,
    - the operation of bath houses,
    - the purchase and sale of foodstuffs or other merchandise,
    - the giving of vocal or instrumental concerts or other entertainments,
    - the management and conduct of such forms of recreation or business as it shall judge desirable or beneficial for the public, or for the production of revenue for expenditure for park purposes
- Sell, exchange, or otherwise dispose of surplus property
- Annex territory

There has been some discussion of looking at the creation of a MPD for the Stanwood area in partnership with Snohomish County and Island County and council had indicated a desire to pursue this formation. Staff has had brief conversations with the Snohomish County Parks Director in May of this year simply to discuss setting up a future meeting to look at the idea of the MPD. We will begin more formal conversations

with both counties starting in August. Once we have a better idea of the level of interest from the other two counties in creating a district, staff will report back to the council.

FINANCIAL IMPACT

Information included above if needed.

CITY COUNCIL OPTIONS

1) Review, discuss, and ask questions regarding city parks.
2) Provide direction on any of the discussed parks for staff to consider as they move forward in the development of them.

RECOMMENDED ACTION

None at this time.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: **2**

DATE: June 21, 2018

SUBJECT: Estimated Revenue & Expenditures-Budget Discussion

CONTACT PERSON: David A. Hammond, Finance Director

ISSUE

Informational briefing to council: current budget update, general economic outlook and calendar for the 2019-2020 biennial budget development.

RECOMMENDATION

Review current position, economic outlook and budget development calendar.

SUMMARY STATEMENT

This report provides an outlook of revenues and expenditures for the city's key funds. Overall, revenues and expenditures for all funds continue to track according to budget. In terms of the future, the economy in 2018 has continued to expand both nationally and locally, and our forecast is conservatively estimating this to continue during the upcoming biennium. We are starting to see an increase in the inflation rate (March 31st CPI was 2.2% vs. 2.1% at 12/31/17) and higher interest rates (Avg. Mortgage rate March 31st was 4.27% vs 3.85% at 12/31/17). Gasoline prices also increased during the first quarter 2018. We will continue to remain conservative in our estimates and to recommend budgeting any "surplus" into reserve accounts in order to be prepared for an economic downturn.

DISCUSSION

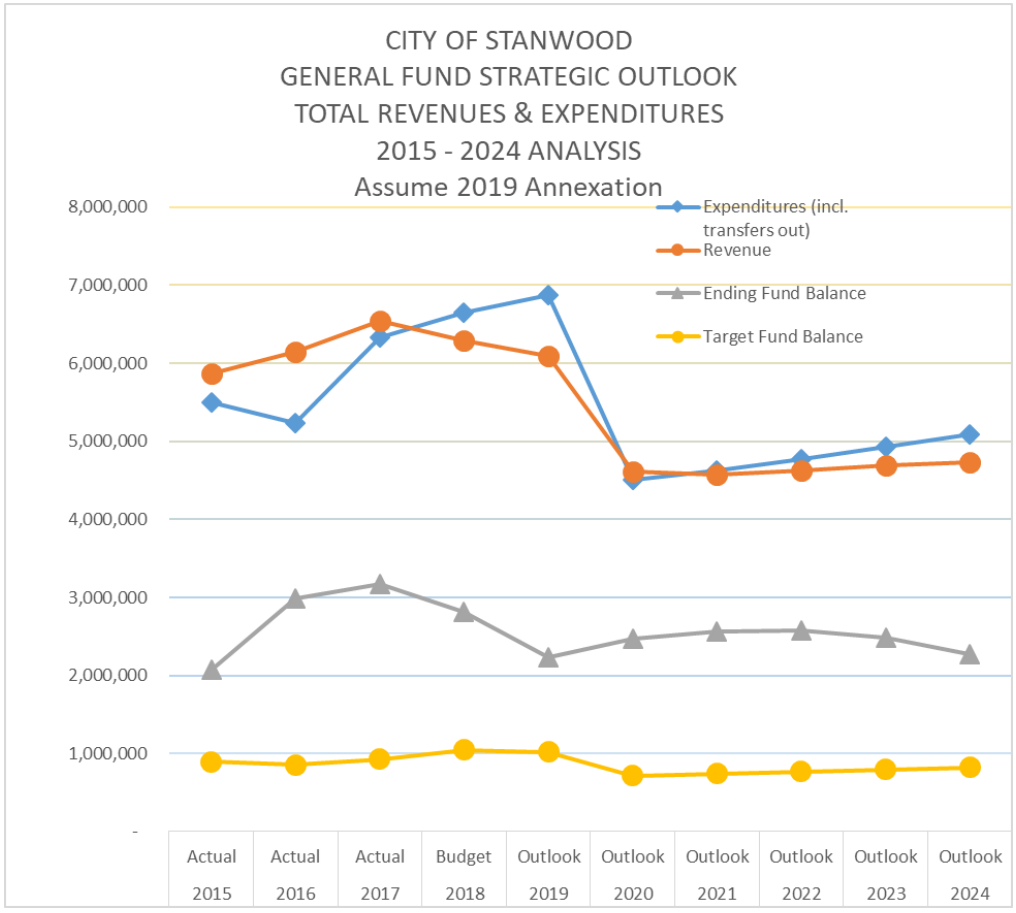
General Fund

Although the economic outlook for the immediate future remains positive, in the long term, the city will again face the structural deficit (property tax increases are limited to one percent annually, while the city's costs - primarily labor and benefits - typically grow at faster rates). In 2015, Stanwood residents approved a six-year levy lid lift, however, this was not implemented when 2018 taxes were levied. If the annexation to the RFA is approved, then the city will lose the benefit of the 2015 lid lift. We cannot rely on

citizens' willingness to lift the levy lid again, so we must look strategically at our financial picture.

Chart 1A below provides a general fund outlook to 2024. The City Council has directed staff to proceed with the steps necessary to annex into the North County Regional Fire Authority; therefore, this outlook is based on annexation occurring. The key points to note on this chart are the large expenditure vs. revenue in 2019, and the decline in both revenue and expenditure after 2019. The large 2019 expenditure is due to an anticipated transfer of 2017-18 surplus, the decline in revenue is due to conservative estimating, and the decline in 2020 is due to the loss of property tax revenue due to annexation into the RFA. The data supporting Chart One is provided below in Chart 1B.

CHART 1A—GENERAL FUND STRATEGIC OUTLOOK



City fiscal policy defines surplus as the difference between budgeted and actual fund balance—on a biennial basis. Midway through 2018, a preliminary estimate of the surplus is approximately $550,000. The primary driver of any surplus is sales tax, which has exceeded budget year-to-date, but can be volatile with changes to consumer sentiment. Council has previously discussed earmarking the expected $1 million dollars of sales tax directly attributable to construction of Stanwood High School; so finance staff plan to track and report this separately. Construction Sales Tax year-to-date compared to prior years is shown below in Table Three.

The city's Budget Themes and Initiatives recommend allocating one-time revenues to one-time expenses. Capital improvements fit the criteria of "one-time" expenditures although there may be on-going maintenance and operating expenses once the capital project is complete. Other one-time expenses include: special projects such as the non-motorized transportation plan; reserve funds for emergencies; and capital equipment purchases.

CHART 1B-- GENERAL FUND STRATEGIC OUTLOOK--data

STRATEGIC OUTLOOK
CITY OF STANWOOD
TOTAL REVENUES & EXPENDITURES
2015 - 2024 ANALYSIS
Assume Annex into RFA 2019

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Fund	Actual	Actual	Actual	Budget	Outlook	Outlook	Outlook	Outlook	Outlook	Outlook
Beginning Fund Balances	**1,704,200**	**2,077,495**	**2,959,136**	**3,169,645**	**2,812,116**	**2,233,230**	**2,468,081**	**2,563,335**	**2,571,675**	**2,485,482**
Revenue										
Property Taxes	2,453,472	2,473,574	2,671,969	2,789,065	2,942,464	1,433,673	1,448,010	1,462,490	1,477,115	1,491,886
Retail Sales Taxes	1,239,260	1,480,884	1,423,361	1,200,000	1,206,000	1,212,030	1,218,090	1,224,181	1,230,302	1,236,453
Other Sales Taxes	103,908	110,459	114,890	95,000	95,475	95,952	96,432	96,914	97,399	97,886
Utility Taxes	908,705	925,239	1,009,621	940,965	952,727	964,636	976,694	988,903	1,001,264	1,013,780
Other Taxes	6,169	7,561	6,220	6,600	6,633	6,666	6,699	6,733	6,767	6,800
Licenses/Permits/Franchise	127,416	128,535	135,568	120,604	121,207	121,813	122,422	123,034	123,649	124,268
Construction Permits	104,857	157,408	117,622	291,400	292,857	294,321	230,722	245,384	270,937	266,844
Grants					-	-	-	-	-	-
State Revenues	205,540	221,519	221,525	225,280	226,406	227,538	228,676	229,820	230,969	232,123
Interfund Service Charges	377,774	387,592	383,146	381,523	-	-	-	-	-	-
Charges for Goods & Services	284,629	198,316	279,244	206,022	207,052	208,087	209,128	210,173	211,224	212,280
Fines & Forfeitures	26,442	23,758	24,239	30,500	30,729	30,959	31,191	31,425	31,661	31,898
Miscellaneous Revenues	25,560	28,215	22,665	10,065	10,367	10,678	10,998	11,328	11,668	12,018
Other Financing Sources			129,670		-	-	-	-	-	-
Transfers					-	-	-	-	-	-
Total Revenues	5,863,731	6,143,061	6,539,739	6,297,024	6,091,917	4,606,355	4,579,064	4,630,386	4,692,955	4,726,238
Revenue Growth / (Decline)					-3.3%	-24.4%	-0.6%	1.1%	1.4%	0.7%
Expenditures (incl. transfers out)										
Labor	969,088	1,076,107	1,159,319	1,374,905	1,229,921	1,266,819	1,304,824	1,343,968	1,384,287	1,425,816
Benefits	394,054	434,024	504,751	562,810	551,087	584,152	619,201	656,353	695,734	737,478
Supplies	43,774	47,303	35,010	46,528	37,070	38,108	39,175	40,272	41,400	42,559
Services	542,462	450,117	413,860	580,770	439,064	452,236	465,804	479,778	494,171	508,996
Intergovernmental	3,399,205	3,096,406	3,442,839	3,699,578	3,810,565	1,943,598	2,001,906	2,061,963	2,123,822	2,187,537
Capital	25,409	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
Transfers	118,337	130,390	773,452	389,962	789,408	201,792	171,574	162,662	167,542	172,568
Total Expenses	5,492,330	5,234,347	6,329,231	6,654,553	6,877,116	4,506,706	4,622,483	4,764,996	4,926,956	5,094,954
Expense Growth / (Decline)					3.3%	-34.5%	2.6%	3.1%	3.4%	3.4%
Change in Ending Fund Balance	371,401	908,714	210,508	(357,529)	(785,199)	99,650	(43,420)	(134,610)	(234,002)	(368,716)
Anticipated Under-Expenditure					(206,313)	(135,201)	(138,675)	(142,950)	(147,809)	(152,849)
Ending Fund Balance	**2,075,601**	**2,986,209**	**3,169,645**	**2,812,116**	**2,233,230**	**2,468,081**	**2,563,335**	**2,571,675**	**2,485,482**	**2,269,614**
Target Fund Balance	**897,457**	**852,361**	**927,815**	**1,046,187**	**1,016,647**	**718,921**	**743,302**	**768,590**	**794,822**	**822,038**

Required Reserves

The chart below compares 2017 reserves required by city fiscal policy to actual 2017 ending balances and also to balances per the recently amended 2018 budget. All required target levels are currently met, except the budgeted 2018 drainage operating fund. The fiscal policy allows this exception, but it must be rectified in the next budget. This exception was expected and results from financing the vehicle replacement plan.

The city has placed the maximum reserve into the contingency reserve fund (fund 109 is statutorily limited to $0.375 per $1,000 of the city's assessed valuation, which equates to $322,040.)

Chart 2A –Status of City Reserves

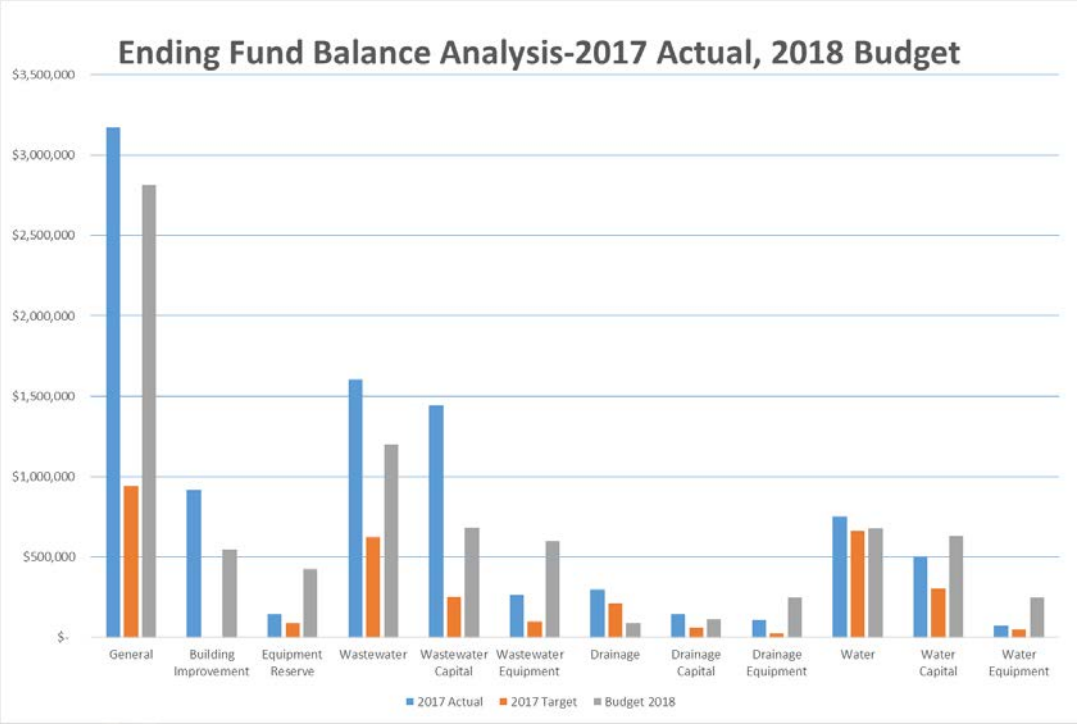


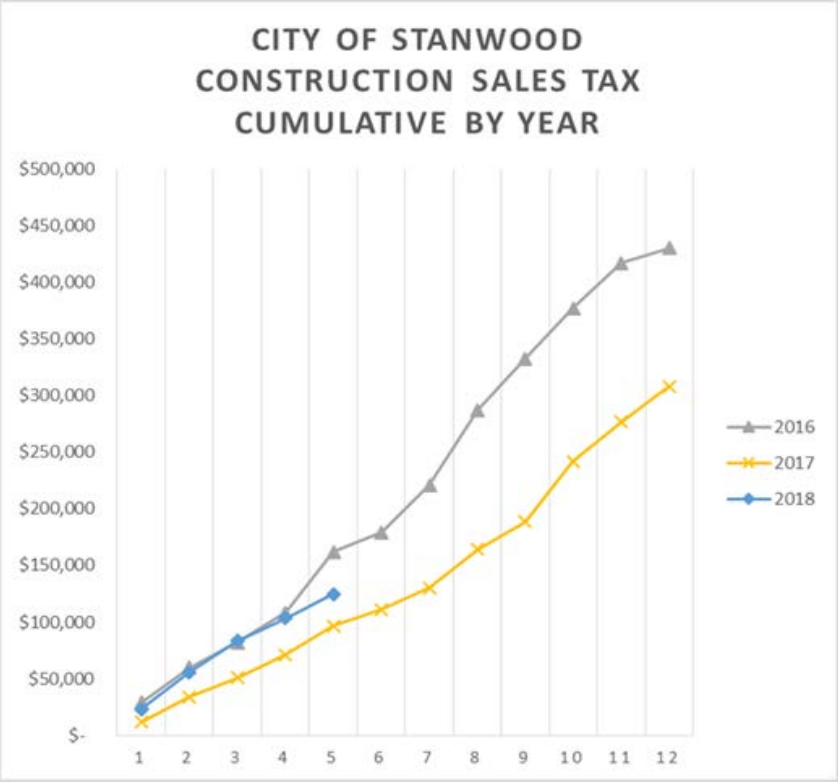
Chart 2B –Status of City Reserves-data

	General	Building Improvement	Equipment Reserve	Wastewater	Wastewater Capital	Wastewater Equipment	Drainage	Drainage Capital	Drainage Equipment	Water	Water Capital	Water Equipment
2017 Actual	$ 3,169,377	$ 916,006	$ 141,407	$1,603,873	$ 1,442,266	$ 261,746	$ 298,228	$ 141,304	$ 106,519	$ 752,860	$498,229	$ 71,417
2017 Target	$ 943,288	$ -	$ 89,469	$ 625,413	$ 250,000	$ 95,828	$ 212,152	$ 60,000	$ 24,734	$ 661,273	$300,000	$ 46,372
Budget 2018	$ 2,811,949	$ 548,006	$ 421,595	$1,202,627	$ 683,738	$ 595,491	$ 86,830	$ 108,218	$ 247,655	$ 677,603	$627,839	$ 247,240

ENDING FUND BALANCE ANALYSIS - 2017

	General	Building Improvement	Equipment Reserve	Wastewater	Wastewater Capital	Wastewater Equipment	Drainage	Drainage Capital	Drainage Equipment	Water	Water Capital	Water Equipment
Actual 2017	$ 3,169,377	$ 916,006	$ 141,407	$1,603,873	$ 1,442,266	$ 261,746	$ 298,228	$ 141,304	$ 106,519	$ 752,860	$498,229	$ 71,417
Target	$ 1,049,731	$ -	$ 89,469	$ 625,413	$ 250,000	$ 95,828	$ 212,152	$ 60,000	$ 24,734	$ 661,273	$300,000	$ 46,372

CHART 3—Construction Sales Tax-vs. Prior Years

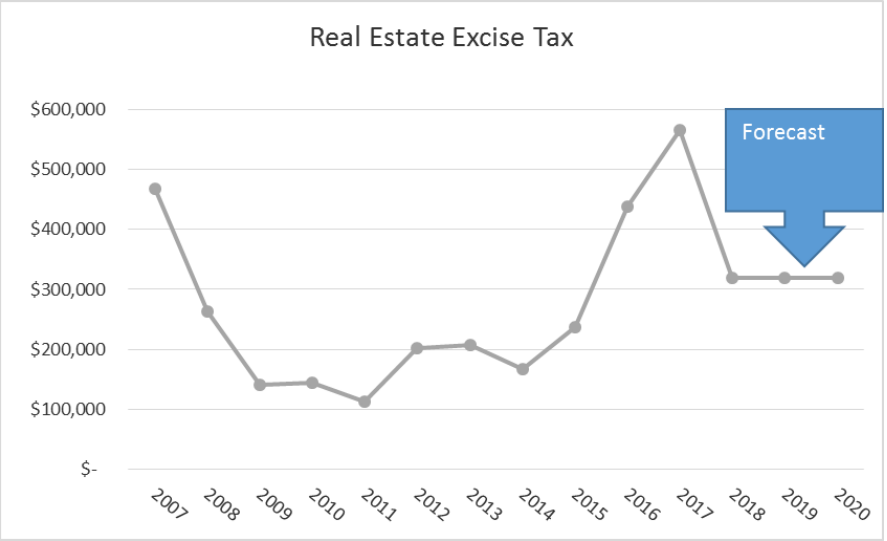


The 2018 Construction Sales Tax is trending lower than 2016 and higher than 2017. City Staff are working with the School District to develop a means to separately track sales tax related to the school construction.

Real Estate Excise Taxes (REET)

One of the City's most significant, yet volatile funding sources are real estate excise taxes. Chart Three illustrates the volatility of REET funding over the past ten years. These funds have strict limitations on use, basically they are limited to capital improvements. Forecasting such volatile funding sources should be conservative. Year-to-date REET received is 50 percent of budget.

CHART 4—Ten-year historical REET



Building Improvement Fund

The building improvement fund has a current balance of $919,098, and a budgeted ending balance of $548,006 for the end of this biennium. The current budget includes $600,000 for acquisition of property for a new city hall, partially funded by a state grant.

The city is pursuing the purchase of property in anticipation of construction of a new public safety/city hall facility (municipal campus). By transferring recent sales tax surpluses and earmarking future sales tax surpluses, the city will have a substantial funding source for a new facility when the time arrives.

The money could alternatively be used to finish Phase II improvements at the existing city hall. Phase II includes replacing the windows, installing a HVAC system, remodeling the conference room, restrooms, folding room and kitchen. This would make the current city hall a functional facility for the next 10-15 years.

Park Improvement Fund

The 2018 Park Improvement Fund budget includes transfers from the REET funds of $855,000. Budgeted expenditures of $1,080,000 include $700,000 for acquisition of the Johnson Farm, of which a portion is eligible for grant funding. Also included in the current budget are improvements at Hamilton Landing, Ovenell and Heritage Parks. The fund's budgeted 2018 ending balance is $197,541.

The Park Recreation and Open Space Plan; River Park master plan and the non-motorized transportation plan include prioritized lists of projects for future park improvements.

Park impact fees are the only source of dedicated revenues for park improvements. The city receives $1,330 per new single family residential home. Other sources of revenue for the park improvement fund include transfers from the general fund and real estate excise tax (REET).

Street Fund (101)

The Street Fund accounts for street maintenance, striping and lighting and currently supports 1.8 FTE's plus .66 FTE seasonal help. The fund currently receives an annual $35,000 transfer from the general fund, a distribution of state collected fuel taxes ($135,000), the Waste Management, Inc. street maintenance fee ($18,300), and an allocation of 8% of general property tax. The fund does not have a targeted ending fund balance, however, a reasonable target would be one month's expenditures. The budgeted 2018 ending balance is $8,500, so one goal of the 2019-2020 budget should be to increase ending fund balance to at least $32,000.

Street Impact Fee Fund (102)

This fund accounts for receipt and expenditure of street impact fees. The fund does not directly account for projects, but rather transfers to the street construction fund for authorized projects. The fund's budgeted 2018 ending balance is $338,917.

Street Construction Fund (103)

This fund accounts for all street construction and receives grants and transfers from the transportation sales tax and impact fees funds. One priority in developing the next biennial budget will be to leverage these resources to accomplish the streets elements of the capital improvement plan, which are extensive in 2019-2020. The fund's budgeted 2018 ending balance is $1,117,237.

Transportation Sales Tax Fund (108)

In 2014, voters approved increasing sales tax revenue to fund the Transportation Benefit District, which was subsequently absorbed by the city and accounted for in a separate fund. The Transportation Sales Tax fund collects approximately $330,000 annually for street capital projects. This funding source has been used primarily as a matching source of revenue for grants. This funding was voter-approved for a period of ten years (2013 to 2022). The fund's budgeted 2018 ending balance is $472,322.

CHART 5A—Revenue Analysis by Fund

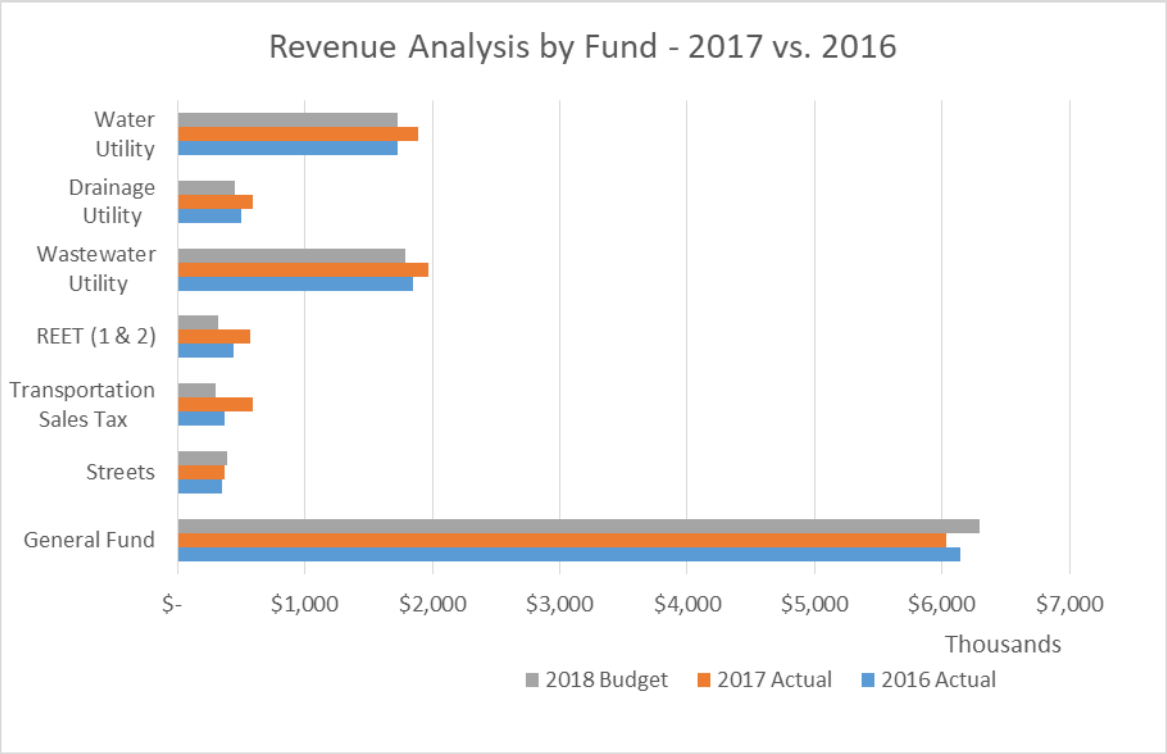


CHART 5B—Revenue Analysis by Fund-data

	General Fund	Streets	Transportation Sales Tax	REET (1 & 2)	Wastewater Utility	Drainage Utility	Water Utility
2016 Actual	$6,146,903	$ 345,796	$ 368,136	$ 440,712	$ 1,847,608	$ 498,533	$ 1,731,510
2017 Actual	$6,036,088	$ 368,977	$ 589,300	$ 573,250	$ 1,964,695	$ 588,480	$ 1,884,263
2018 Budget	$6,297,124	$ 392,249	$ 293,900	$ 320,000	$ 1,788,507	$ 450,200	$ 1,725,413

2019-20 Budget Themes

Public Safety	**2019-2020 Considerations**
Continue evaluation of contracts for police and fire services. Invest in emergency preparedness. Use technology to increase public safety.	Police and Emergency Preparedness. Annexation into RFA, effective 2019. Staffing at Police Station.
Economic Development	
Invest in public infrastructure to spur private development. Align building and zoning codes with desired use to attract and retain businesses. Assist property owners seeking to develop or redevelop. Work with community partners to support a marketing campaign to attract businesses and visitors.	Geographic Information System development.
Park and Recreation	
Continue investment in park and recreation facilities. Develop parks, trails and open spaces that connect neighborhoods to business districts. Increase public access to the water.	Master Plan Hamilton, Ovenell Parks. Redevelop Heritage Park fields.
City Facilities & Infrastructure	
Maintain taxpayer owned assets. Remodel and/or reuse existing facilities. Evaluate alternatives to flood proof or relocate essential public facilities out of the floodplain.	Develop facility major maintenance and replacement financial plan. Develop schedules to inform 2019-2020 budget.
Financial Stability	
Match one-time revenue with one-time expenses. Look for opportunities to reduce expenditures. Ensure rates for services and impact fees cover costs.	Given the current strong economy, direct focus to fully funding reserves and long term planning for eventual business cycle decline in tax revenue.

TENTATIVE BUDGET CALENDAR
FOR PREPARATION OF 2019-20 BUDGET

BUDGET EVENT	**DATE**
Dept. Heads and City Administrator meet to discuss policy issues & discuss Themes and Initiatives	Thursday, May 24
Second Dept. Heads meeting with City Administrator to set agenda for budget retreat,	Thursday June 7th
Provide City Council with 2019-20 budget calendar and set agenda for budget retreat	Thursday June 14th
City Council budget retreat	Thursday June 21st
Dept. one-on-one meetings with Finance Director and City Administrator with budget requests • All funds not otherwise covered (David) • Streets & Parks (Kevin & Shawn) • Water (Kevin & Shawn) • Sewer/Storm (Kevin & Shawn) • Community Development (Patricia) • Police (Norm)	August 27-29th
Budget requests entered in BIAS For final review	Sept 7th
Dept. budget review with Mayor, City Administrator and Finance Director	Sept- 18 – 22nd
Department draft 2017-18 accomplishments and 2019-20 Goals returned to Finance Director	Friday September 21st
Preliminary budget review with finance committee	Thursday September 27th
Property tax public hearing and ordinance adoption	Thursday October 11th
City Council budget discussion	Thursday October 11th
City Council budget discussion	Thursday October 25th
Property tax ordinance second reading & adoption	Thursday October 25th
Publish notice of public hearing once a week for two consecutive weeks *(Copies of proposed budget available to public)*	Oct. 30th & Nov. 6th
Budget 1st public hearing 1st reading of budget ordinance	Thursday Nov. 8th
Council Meeting moved to Nov. 19th due to the holiday	Monday Nov. 19th
2nd reading and adoption of the 2019-20 Biennial Budget	Monday Nov. 19th

Note: Council must adopt a budget by no later than December 31, 2018.