

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, June 14, 2018 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Kelley called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Erica Schorn called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, and Judy Williams. The meeting was quorate.

Also present: City Administrator Ryan Larsen, Finance Director David Hammond, Public Works Director Kevin Hushagen, Police Chief Norm Link, Fire Chief John Cermak, City Attorney Grant Weed, Deputy Clerk Erica Schorn and Deputy Clerk Tania Hawes.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the agenda with the addition of Item 4b presentation of a plaque. Motion carried unanimously.

4. Presentations

a. Skagit STEM Girls Tech Event

Student Alex Shepler and his Father Mark Shepler spoke about the Girls Tech Event in McIntyre Hall which he helped organize. The event took place on May 15th, and over 500 high school girls attended. The presentation was aimed at inspiring women to explore STEM fields in their education. As Shepler was taking college classes in STEM he realized that there were very few women in his classes which inspired him to reach out to fellow students who are female. Alex would love to hold a similar event in Stanwood in the future.

The mayor presented certificates of achievement to the following students who participated in the event: Alex Shepler, Grace Henken, Jolene Henrikson, and Mischa Kessler.

Councilmember Johnson stated that his son went to the University of Washington for mechanical engineering. At that time the term STEM was not well known. All of the women in his son's class were offered top paying positions in STEM related fields.

b. Presentation of Plaque

Mayor Kelley presented a plaque to former Councilmember Conrad Ryer for his dedicated service to Stanwood.

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5. Citizen Comments

Mayor Kelley announced that council would not be taking comments regarding anything on the agenda except for the Six Year Transportation Improvement Plan during the Public Hearing.

Tim Schmitt - 27308 101st Ave

Mr. Schmitt commented on the value of public testimony. He requested that citizens be prepared and respectful when they give public comment.

6. Interview Applicants for Council Vacancy

Prior to the meeting, the applicants for the vacant city council position drew numbers to determine the interview order. A fourth applicant was not present during the drawing of numbers and left the meeting before being called forward for his interview. The interview order was as follows: Steve Shepro, Darren Robb, and Kelly McGill. Prior to interviewing, each applicant left the room and then returned as they were called upon for their interview. The council and mayor asked each candidate three questions during their interview as well as follow-up questions as necessary. The mayor explained that the candidates would be discussed during executive session at the end of the meeting.

7. Staff Reports

- a. Public Works Monthly Report – April 2018
- b. Salary Commission Meeting Minutes and Decision Letter – June 4, 2018
- c. Waste Management 2018 Rates

City Administrator Ryan Larsen introduced two new staff members: Patricia Love, the new Community Development Director, and Tania Hawes, who will fill the role of Deputy Clerk while the current deputy is on maternity leave.

8. Committee Reports

- a. Community Development
- b. Finance
- c. Public Safety

9. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve May 24, 2018 Regular Meeting Minutes
- c. Special Event Permit – National Night Out Against Crime
- d. Authorize the mayor to sign ILA with City of Marysville for outdoor video services for Movies in the Park

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the consent agenda items a through d. Motion carried unanimously.

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10. Old Business

- a. Ordinance 1456 – Retail Marijuana Rules, First and Second Reading and Final Adoption

City Administrator Ryan Larsen presented first and second reading of Ordinance 1456. He reviewed the highlights of the ordinance including approved retail marijuana locations. The ordinance restricts potential locations to no more than one within the city.

Motion by Councilmember Sather, second by Councilmember White, to approve first and second reading and final adoption of Ordinance 1456 as set forth in Attachment "A" by amending Title 17 for changes associated with the allowance for retail marijuana sales. Johnson – yes, White – yes, Callaghan – no, Pearce – no, Sather – yes, Williams – yes. Motion carried.

11. Public Hearing

- a. To Hear Public Testimony regarding the Six Year Transportation Improvement Plan

Public Works Director Kevin Hushagen presented the 2019-2024 6-Year TIP. This item was presented to council on May 24th, 2018.

Mayor Kelley requested citizen comment on the Six Year Transportation Improvement Plan and opened the public hearing. There were no comments.

- i. Resolution 2018-12, Six Year Transportation Improvement Plan 2019-2024

Councilmember Johnson commented that public works projects have to be in the TIP in order to be eligible for grant funding.

Councilmember White stated the money comes from grants and the grants come from Olympia, so any encouraging words that citizens of Stanwood would like to send to Olympia could be very helpful.

Motion by Councilmember Sather, second by Councilmember Williams, to adopt Resolution 2018-12 the City of Stanwood's Six-Year Transportation Improvement Plan. Motion carried unanimously.

The mayor closed the public hearing.

12. New Business

- a. Authorize the mayor to renew IT contract with Snohomish County IT

Finance Director David Hammond presented a new IT contract with Snohomish County. The current contract expires at the end of 2018. The cost will go up considerably, and staff has considered providing IT in-house, or attempting to competitively seek an alternative contractor, but does not recommend these options at this time. The significant cost increase is partly due to the fact that the price did not increase in 2017 or 2018, and is also a reflection of two additional FTE's.

Councilmember Williams asked for clarification on why we are not pursuing another company.

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Finance Director Hammond stated that the county has an extensive list of clients, and a competitive procurement process is a long process on both ends.

Councilmember Johnson commented that though he was not happy about the steep increase in costs, other options are even worse.

Councilmember White stated that we are getting our money's worth with Snohomish County, and the cost of the new contract is nearly the same as one FTE.

Mayor Kelley asked if the county provides help with public records requests.

Finance Director Hammond stated that the county does provide us access to the eDiscovery tool which allows us to search email records.

Motion by Councilmember Sather, second by Councilmember Johnson, to authorize the mayor to sign a five year service and equipment maintenance contract with Snohomish County Information Technology Department. Motion carried unanimously.

- b. Authorize the mayor to sign the Shoreline Grant Agreement with the Department of Ecology and adopt Resolution 2018-14 Establishing Public Involvement Process

Community Development Director Patricia Love presented a grant agreement with the Department of Ecology for \$15,000, and a resolution for the public participation plan. The resolution identifies how the city will reach out to the community and encourage public comment. The Planning Commission reviewed this item at the June 11th meeting and had two comments. The commission requested staff reach out to students in the community and to engage with the Parks and Trails Advisory Committee (PTAC). The grant will be used to support the development of the Shoreline Master Program and to look at Stanwood's waterfront access and uses.

Motion by Councilmember Johnson, second by Councilmember Sather, to authorize the mayor to sign the grant award with the Department of Ecology for the periodic update of the City of Stanwood's Shoreline Master Program. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Johnson, to authorize the mayor to sign Resolution 2018-14, Public Participation Plan, for the periodic update of the City of Stanwood's Shoreline Master Program. Motion carried unanimously.

13. Reports of Officers and Committees

a. Mayor's Report

- Farmer's Market on Friday
- First Summer Concert June 24th – performer will be Momma Dirty Skirt
- Special City Council Meeting June 21st at City Hall
- Soap Box Derby on Saturday on Camano Island

b. City Administrator's Report

- Special City Council Meeting on June 21st at City Hall – dinner at 5:15 pm, meeting beginning at 5:35 pm

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c. Councilmember Reports/Questions

Councilmember Johnson reminded everyone that the Twin City Idler's Car Show is being held on June 24th.

14. Citizen Closing Comments

Cathy Wooten – 27828 84th Ave NW

Mrs. Wooten mentioned there will be a dedication and ribbon cutting for the Labyrinth at City Hall on June 21st at 4:30 pm.

Steve Shepro – 8611 280th St NW

Mr. Shepro promoted the Saturday night cruise that takes place the day before the Idler's car show.

Les Anderson – 27201 102nd Dr NW

Mr. Anderson stated that the Saturday night cruise has grown every year. He expects 300-400 cars this year. All kinds of cars attend. Trophies will be handed out on Saturday as well as during the car show on Sunday.

Nick Foxon - 8532 157th – did not provide full address

Mr. Foxon has attended the Saturday night cruise for several years and it's one of the safest cruises he has seen. The Boy Scout taco booth will also be at the car show this year by the Country Store.

15. Adjourn to Executive Session – Evaluate the Qualifications of a Candidate for Appointment to Elective Office [RCW 42.30.110(1)(h)] and Property Acquisition [RCW 42.30.110(c)]

At 8:10 p.m., the mayor adjourned the meeting to executive session to evaluate the qualifications of the candidates for appointment to elective office, and to discuss property acquisition for 10 minutes.

Prior to entering executive session, City Attorney Grant Weed added that the council cannot make a decision on a candidate during the executive session, it can only discuss candidate qualifications. Any final decision will be made when the meeting reconvenes after executive session.

At 8:20 p.m., City Attorney Grant Weed stated an additional 10 minutes would be needed.

The meeting reconvened at 8:30 p.m. Mayor Kelley called for a vote for each candidate:

Johnson: McGill
White: McGill
Callaghan: Robb
Pearce: Robb
Sather: McGill
Williams: McGill

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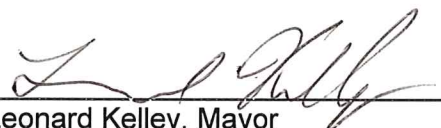
Motion by Councilmember White, second by Councilmember Johnson, to appoint Kelly McGill to the vacant position 6 on the Stanwood City Council. Motion carried unanimously.

Mayor Kelley congratulated Mr. McGill and reported that the Oath of Office will be administered before the June 21st Special City Council Meeting.

16. Adjourn

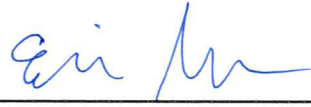
There being no further business before the council, Mayor Kelley adjourned the meeting at 8:35. p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Erica Schorn, Deputy Clerk