



Agenda
City Council Regular Meeting
June 25, 2026 | 7:00 PM

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Attend in-person or via Zoom ([join zoom](#))
Webinar ID: 828 1720 4486, Passcode: 396305, or call: (253) 215-8782

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Presentations**
 - a. Sno-Isle Libraries Programs and Services Presentation
- 5. Public Comments**
 - Verbal comments may be provided in person.
 - Written comments must be provided to the Clerk by 12:00 p.m. the day of the meeting via this link: <https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>
 - Remote (online or phone-in) comments can be received by reasonable accommodation only. Any requests for reasonable accommodation for remote participation, must be sent in writing to the City Clerk at cityclerk@stanwood.wa.us by 12:00 p.m. the day of the meeting
- 6. Staff/Department Reports**
- 7. Council Committee Reports**
 - a. Planning Commission Meeting Minutes - May 11, 2026
 - b. Community Development Committee Meeting Minutes - June 4, 2026
- 8. Consent Agenda**
 - a. Approve Vouchers and Payroll
 - b. Approve City Council Meeting Minutes - June 11, 2026
 - c. Approve City Council Workshop Minutes - June 11, 2026
 - d. Approve Planning Commission Appointment - Josh Knabe
 - e. Approve Second Reading and Adopt Ordinance 1566 SMC Chapter 12 Utility Update
- 9. Unfinished Business**
- 10. Public Hearing**
- 11. New Business**
- 12. Public Closing Comments**
- 13. Executive/Legislative Reports**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember's Reports/Questions
- 14. Recess to Executive Session**
- 15. Adjourn**

Upcoming Meeting Dates

Thursday, July 9, 2026, 7:00 p.m. - City Council Meeting

Thursday, July 23, 2026, 7:00 p.m. - City Council Meeting



City of Stanwood City Council Staff Report

Item Number: 4.a.
Date: June 25, 2026
Subject: Sno-Isle Libraries Programs and Services Presentation
Contact Person: Shawn Smith, City Administrator
Attachments: 1. Sno-Isle Libraries Presentation

ISSUE

Sno-Isle Libraries Executive Director, Eric Howard, and Library Manager Charles (Chuck) Pratt will be presenting an update on library programs and services at the Stanwood Library and across Sno-Isle Libraries.

Sno-Isle Libraries Update

Eric Howard

Executive Director

Chuck Pratt

*Stanwood Community Library
Manager*

June 25, 2026 | Stanwood City Council



Libraries are for Everyone.

We are committed to:

- Early learning (Storytimes).
- Workforce readiness.
- Digital access.
- Lifelong learning and community connection.
- Events and resources that spark curiosity and joy.



2026 Overview



Strategic Planning



Summer Reading



Library Levy Lid Lift

Help shape our future!

Fill out our Community Member and Partner Survey by **June 30** to inform the future of Sno-Isle Libraries.



<https://www.surveymonkey.com/r/PVVT5XG>



VOTE

VOTE

VOTE

VOTE

VOTE

Learn more at
sno-isle.org/levy

Election Day
August 4







City of Stanwood City Council Staff Report

Item Number: 7.a.
Date: June 25, 2026
Subject: Planning Commission Meeting Minutes - May 11, 2026
Contact Person: Patricia Love, Community Development Director
Attachments: 1. PC Meeting Minutes 05.11.2026

ISSUE

The minutes from the May 11, 2026, Planning Commission meeting are attached to this staff report for Council's review.



Planning Commission Meeting Minutes Monday, May 11, 2026, 6:30 pm

Call to Order: 6:30 p.m.

Roll Call

Commissioners Present:

Eric Warnat, Commissioner
Richard Craig, Commissioner, Vice Chair
Patrick Hosterman, Commission Chair
Doug Standish, Commissioner
Gabrielle Braley, Commissioner
Rachell Pedersen, Commissioner (Online)

Staff Present:

Patricia Love, Community Development Director
Audrey Rotrock, Associate Planner

Absent: Melissa Toner

Also known to be present: Kat Klass & Nicholas Mirra with Maul Foster Algoni

Public Requests and Comments: None

Approval of Minutes:

The minutes of the April 13, 2026 Planning Commission meeting were unanimously approved.

Unfinished Business:

Climate Change Public Outreach Strategy

In 2023, House Bill 1181 amended Washington's Growth Management Act, requiring local governments to include a Climate Change and Resiliency Element in their comprehensive plans. This Climate Element must integrate goals and policies to reduce greenhouse gas (GHG) emissions, enhance resilience to climate impacts, and address localized climate risks and vulnerabilities. Resilience-focused goals and policies will help the City prepare for, respond to, and recover from climate-related impacts, while GHG emissions reduction goals and policies are intended to reduce emissions from transportation, energy use in buildings, and other sources. HB 1181's requirements place equal emphasis on climate planning as is required for traditional elements like transportation and land use.

The City received a grant from the Washington State Department of Commerce to draft a Climate Element in compliance with state law and has hired Maul Foster & Alongi and BHC to support this effort.

The Planning Commission will act as the advisory committee guiding Climate Element development. Responsibilities will include reviewing technical analyses, considering public input, and providing input and recommendations for goals and policies. Planning Commission involvement will primarily occur during regular Commission meetings, with the possible addition of one focused work session on the Climate Element in summer 2026.

Maul Foster Algoni presented an overview of the strategy.



Planning Commission Meeting Minutes Monday, May 11, 2026, 6:30 pm

Commissioner Questions & Comments

- Are there quantitative goals we're trying to reach besides 2 goals per category? A certain GHG target maybe? Or reducing traffic going to Camano Island?
 - How do we control traffic coming from elsewhere or on the highway?
 - Building codes could be something we look at, but we'd have to decide what level of remodel would trigger incurring new standards.
 - We should focus on what's realistic. There are hazards Stanwood can't do anything about, like sea level rise or wildfires.
 - Does the City's existing policies on floodplains already cover us for that hazard?
 - Patricia: Yes, likely.
 - How we measure all this will be important.
- Discussion portion comments
 - **What are the top 3 long-term priorities the Climate Element should focus on to help Stanwood remain safe and livable over time?**
 - Traffic on state highways; energy usage in buildings; lighting controls or building management;
 - **What climate-related challenges or opportunities could affect Stanwood's land use, infrastructure, or community services?**
 - Remediation for drought; what's our Plan B if our wells run dry?
 - We already work a lot on flooding resilience.
 - Encouraging heat pumps to combat heat and smoke, or requiring A/C in public buildings.
 - What if the water tower empties out?
 - Patricia: We have 3 wells and an untouched 4th well; we've had conversations about water rights with Ecology; we're very conscious of our water supply.
 - Interested in getting the survey results to direct answers to these questions.
 - Should we look at potential for wildfire fire here, and requirements re: trees around homes?

Permitted Use Matrix and Development Standards – Continued Public Hearing

The Planning Commission began its review of the permitted use codes in late 2025 with a general introduction into early 2026.

- November 2025: General approach and chapter structure
- January 2026: Permitted Uses Table and Comprehensive Plan Policy Discussion
- February: Reorganized Formatting and Categorization of Permitted Uses
- March: Permitted Uses and Definitions
- April: Opened Public Hearing

This meeting will continue the Planning Commission's permitted use discussion reviewing the entire code including definitions, matrix uses and associated use standards.



Planning Commission Meeting Minutes Monday, May 11, 2026, 6:30 pm

Commissioner Questions & Comments

- Staff moved overnight parking into the Parking Standards portion of the code.
- Council has suggested requiring certain sections of the Downtown Mixed-Use Zone to be restaurants and retail spaces and allowing uses such as salons and learning centers (for example) on the second floor or behind.
 - Commissioners say this could be prohibitive, and to consider allowing these in certain circumstances with administrative conditions.
 - There should be a balance of uses downtown.
- The Commissioners unanimously agreed to move the Permitted Use Matrix and Development Standards forward to City Council and closed the public hearing.

New Business:

Sign Code Update

In continuation of our Municipal Code Update project, work on the Sign Code is starting. On March 31, a virtual and in person open house was held to hear from the public on likes and dislikes regarding the signs in the City. The open house events were not well attended. As an additional effort to obtain public comments, an online public survey was issued where 321 responses were received.

Sign codes play an important role in aesthetics of a City. They regulate the size, placement, lighting, and design of signs to ensure that businesses can effectively communicate with the public without creating clutter or hazards. The overall goal of sign codes strike a balance between economic visibility and public interest.

Commissioner Questions & Comments

The Planning Commission reviewed the sign survey results and generally agreed with the feedback received. Key comments and recommendations are summarized below by sign type and topic area:

- **Feather Banners**
 - Recognized the benefit and visibility of feather banners for businesses.
 - Recommended limiting the number permitted per site or improving enforcement of existing standards.
 - Suggested restricting or prohibiting feather banners along the Twin City Mile corridor.
- **Temporary Signage**
 - Supported allowing temporary signage for businesses and events.
 - Expressed concern that temporary signs can create visual clutter.
 - Recommended stronger enforcement and consideration of standards that balance business needs with federal law requirements.
- **Home Occupation Signs**
 - Requested further review of home occupation signage regulations.
 - Recommended evaluating:
 - What types of signs should be allowed;
 - Appropriate locations for signs; and
 - Maximum sign size standards.



Planning Commission
Meeting Minutes
Monday, May 11, 2026, 6:30 pm

- **Commercial Window Signs**
 - Supported keeping window signage to a minimum.
 - Emphasized maintaining visibility and reducing visual clutter.
- **Off-Site Signs**
 - Discussed potentially allowing off-site signage.
 - Recommended careful consideration of:
 - Sign size limitations; and
 - Setback requirements.
- **Flags**
 - Recommended removing all references to flags from the sign code.
- **SR 532 Corridor Signage**
 - Discussed treating signs along SR 532 differently than signs on Main Street.
 - Suggested considering: Increased sign height allowances; and Greater setbacks in exchange for additional height.
- **271st Street Right-of-Way Signs**
 - Recommended providing an exception for signs located within the right-of-way along 271st Street.
 - Noted that the unusually deep right-of-way in these areas creates unique constraints for property owners.
- **General Enforcement**
 - Commissioners repeatedly emphasized the need for improved code enforcement across all sign types to ensure standards are effective and consistently applied.

Miscellaneous Business:

Recent Council Action on Commission Items:

Upcoming Items:

Adjourn: 8:05 p.m.



City of Stanwood City Council Staff Report

Item Number: 7.b.
Date: June 25, 2026
Subject: Community Development Committee Meeting Minutes - June 4, 2026
Contact Person: Patricia Love, Community Development Director
Attachments: 1. CDC Meeting Minutes 06.04.2026

ISSUE

The minutes from the June 4, 2026, Community Development Committee meeting are attached to this staff report for Council's review.



Community Development Committee
Meeting Minutes
Thursday, June 4, 2026 | 5:00 pm

Council Members Present: Dani Gaumont, Steve Shepro

Staff Present: Patricia Love, Audrey Rotrock

Others Present: None

Steve Shepro called the meeting to order at 4:55 p.m.

1. Percent for Arts Ordinance

Add additional language to define 'Mini Grants' and 'Eligible Projects' better. Add language to make mini grants available to school age participants. Consider increasing the funding, or make it a matching grant, depending on the size of the project.

Under 'Identification of Project' add City Staff to the list of where project recommendations can come from.

Under 'Funded project may include' define in more detail what a temporary studio space is.

In 3.26.090 Acceptance of Donations, add language stating donated art will be returned to the donator, if known.

The Committee agreed to move the Percent for Arts Ordinance forward to Council with updates included.

2. Multimodal Level of Service Ordinance and Comprehensive Plan Amendment

The Committee asked if the City should require sidewalks on an infill lot where surrounding neighborhoods do not have sidewalks. Staff will look in to how this might work.

Add additional language to describe what concurrency means.

Consider adding bicycle racks at bus stops to encourage residents to ride the bus. Also consider requiring developers to build a bus station pad with a bench in new developments that are on transit routes.

3. Climate Change Assessment Discussion

On Figure A-7 Vulnerable Population Index, clarify what the numbers on the map represent.

Adjourn: 6:30 p.m.





City of Stanwood City Council Staff Report

Item Number: 8.a.
Date: June 25, 2026
Subject: Approve Vouchers and Payroll
Contact Person: Tim Niebruegge, Finance Manager
Attachments: 1. Vouchers and Payroll Checks

ISSUE

Approve issuance of Washington Federal Bank checks 40583 through 40621, and electronic fund transfers in the amount of \$224,380.07 and approve issuance of Washington Federal payroll check and electronic fund transfers in the amount of \$456,342.39.

RECOMMENDED MOTION

“I MOVE TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK CHECKS 40583 THROUGH 40621 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$224,380.07 AND APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL CHECK AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$456,342.39.”

CHECK REGISTER

City Of Stanwood

Time: 09:25:59 Date: 06/15/2026

06/03/2026 To: 06/14/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2900	06/08/2026	Payroll	3	EFT		5,217.56	May 2026 Payroll
2901	06/08/2026	Payroll	3	EFT		5,468.29	May 2026 Payroll
2902	06/08/2026	Payroll	3	EFT		3,441.78	May 2026 Payroll
2903	06/08/2026	Payroll	3	EFT		570.34	May 2026 Payroll
2904	06/08/2026	Payroll	3	EFT		5,049.75	May 2026 Payroll
2905	06/08/2026	Payroll	3	EFT		6,822.69	May 2026 Payroll
2906	06/08/2026	Payroll	3	EFT		1,783.40	May 2026 Payroll
2907	06/08/2026	Payroll	3	EFT		4,118.83	May 2026 Payroll
2908	06/08/2026	Payroll	3	EFT			May 2026 Payroll
2909	06/08/2026	Payroll	3	EFT		8,649.64	May 2026 Payroll
2910	06/08/2026	Payroll	3	EFT		4,928.13	May 2026 Payroll
2911	06/08/2026	Payroll	3	EFT		2,685.71	May 2026 Payroll
2912	06/08/2026	Payroll	3	EFT		5,002.01	May 2026 Payroll
2913	06/08/2026	Payroll	3	EFT		2,206.15	May 2026 Payroll
2914	06/08/2026	Payroll	3	EFT		6,634.31	May 2026 Payroll
2915	06/08/2026	Payroll	3	EFT		590.46	May 2026 Payroll
2916	06/08/2026	Payroll	3	EFT		9,007.22	May 2026 Payroll
2917	06/08/2026	Payroll	3	EFT		4,126.92	May 2026 Payroll
2918	06/08/2026	Payroll	3	EFT		594.23	May 2026 Payroll
2919	06/08/2026	Payroll	3	EFT		4,457.45	May 2026 Payroll
2920	06/08/2026	Payroll	3	EFT		9,599.25	May 2026 Payroll
2921	06/08/2026	Payroll	3	EFT		2,945.86	May 2026 Payroll
2922	06/08/2026	Payroll	3	EFT		6,155.72	May 2026 Payroll
2923	06/08/2026	Payroll	3	EFT		3,206.13	May 2026 Payroll
2924	06/08/2026	Payroll	3	EFT		10,536.39	May 2026 Payroll
2925	06/08/2026	Payroll	3	EFT		8,037.42	May 2026 Payroll
2926	06/08/2026	Payroll	3	EFT		4,981.78	May 2026 Payroll
2927	06/08/2026	Payroll	3	EFT		8,861.09	May 2026 Payroll
2928	06/08/2026	Payroll	3	EFT		1,731.46	May 2026 Payroll
2929	06/08/2026	Payroll	3	EFT		6,815.42	May 2026 Payroll
2930	06/08/2026	Payroll	3	EFT		540.68	May 2026 Payroll
2931	06/08/2026	Payroll	3	EFT		2,934.97	May 2026 Payroll
2932	06/08/2026	Payroll	3	EFT		4,298.55	May 2026 Payroll
2933	06/08/2026	Payroll	3	EFT		2,888.31	May 2026 Payroll
2934	06/08/2026	Payroll	3	EFT		5,146.54	May 2026 Payroll
2935	06/08/2026	Payroll	3	EFT		482.79	May 2026 Payroll
2936	06/08/2026	Payroll	3	EFT		5,614.96	May 2026 Payroll
2937	06/08/2026	Payroll	3	EFT		590.34	May 2026 Payroll
2938	06/08/2026	Payroll	3	EFT		6,584.54	May 2026 Payroll
2939	06/08/2026	Payroll	3	EFT		4,937.68	May 2026 Payroll
2940	06/08/2026	Payroll	3	EFT		5,871.59	May 2026 Payroll
2941	06/08/2026	Payroll	3	EFT		7,526.13	May 2026 Payroll
2942	06/08/2026	Payroll	3	EFT		7,617.64	May 2026 Payroll
2943	06/08/2026	Payroll	3	EFT		5,676.18	May 2026 Payroll
2944	06/08/2026	Payroll	3	EFT		3,086.59	May 2026 Payroll
2945	06/08/2026	Payroll	3	EFT		5,182.89	May 2026 Payroll
2946	06/08/2026	Payroll	3	EFT		4,056.73	May 2026 Payroll
2947	06/08/2026	Payroll	3	EFT		4,189.84	May 2026 Payroll
2948	06/08/2026	Payroll	3	EFT		490.46	May 2026 Payroll
2970	06/08/2026	Payroll	3	EFT	AFLAC	314.10	Pay Cycle(s) 06/08/2026 To 06/08/2026 - AFLAC, Pre-Tax; Pay Cycle(s) 06/08/2026 To 06/08/2026 - AFLAC, Post-Tax
2971	06/08/2026	Payroll	3	EFT	AWC Employee Benefit Trust	29,831.91	Pay Cycle(s) 06/08/2026 To 06/08/2026 - AWC - Health First 250; Pay Cycle(s) 06/08/2026 To 06/08/2026 - AWC - Dental J; Pay Cycle(s) 06/08/2026 To 06/08/2026 - AWC - Vision; Pay Cycle(s) 06/08/2026 To

CHECK REGISTER

City Of Stanwood

Time: 09:25:59 Date: 06/15/2026

06/03/2026 To: 06/14/2026

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2972	06/08/2026	Payroll	3	EFT	Colonial Life Insurance	66.75	Pay Cycle(s) 06/08/2026 To 06/08/2026 - Colonial Life Insurance
2973	06/08/2026	Payroll	3	EFT	Great-West Life & Annuity	3,950.00	Pay Cycle(s) 06/08/2026 To 06/08/2026 - 457 - Empower (Mass Mutual); Pay Cycle(s) 06/08/2026 To 06/08/2026 - Roth 457(b)Empower(MassMutual)
2974	06/08/2026	Payroll	3	EFT	HSA Bank	812.50	Pay Cycle(s) 06/08/2026 To 06/08/2026 - HSA Contributions ER; Pay Cycle(s) 06/08/2026 To 06/08/2026 - HSA Contributions EE
2975	06/08/2026	Payroll	3	EFT	Internal Revenue Service (941)	103,235.45	941 Deposit for Pay Cycle(s) 06/08/2026 - 06/08/2026
2976	06/08/2026	Payroll	3	EFT	Mission Square Retirement	3,561.05	Pay Cycle(s) 06/08/2026 To 06/08/2026 - 457 - Mission Square Ret(ICMA)
2977	06/08/2026	Payroll	3	EFT	Navia Benefits	283.33	Pay Cycle(s) 06/08/2026 To 06/08/2026 - Navia Limited FSA
2978	06/08/2026	Payroll	3	EFT	Western Conference of Teamsters Pension Trust	3,018.42	Pay Cycle(s) 06/08/2026 To 06/08/2026 - WCTPT Contributions
2979	06/08/2026	Payroll	3	EFT	Teamsters Union Local 231	2,245.00	Pay Cycle(s) 06/08/2026 To 06/08/2026 - Teamsters Dues
2980	06/08/2026	Payroll	3	EFT	WA Divison of Child Support	400.00	Pay Cycle(s) 06/08/2026 To 06/08/2026 - WA Child Support
2981	06/08/2026	Payroll	3	EFT	WA St Department Of Retirement Systems	43,170.93	Pay Cycle(s) 06/08/2026 To 06/08/2026 - PERS 2; Pay Cycle(s) 06/08/2026 To 06/08/2026 - PERS 3; Pay Cycle(s) 06/08/2026 To 06/08/2026 - 457 - DRS (DCP); Pay Cycle(s) 06/08/2026 To 06/08/2026 - Roth 45
2982	06/08/2026	Payroll	3	EFT	Washington Teamsters Welfare Trust	43,283.70	Pay Cycle(s) 06/08/2026 To 06/08/2026 - Teamsters Dental; Pay Cycle(s) 06/08/2026 To 06/08/2026 - Teamsters Medical
2991	06/03/2026	Claims	3	EFT	Chase Paymentech	3,746.66	May Fees
3010	06/04/2026	Claims	3	EFT	Legal Shield	248.40	EFT payment amount in error. recalled with bank. see treasurer receipt for refund of money.
3028	06/08/2026	Payroll	3	EFT	Legal Shield	226.45	Pay Cycle(s) 06/08/2026 To 06/08/2026 - Legal Shield
3030	06/05/2026	Claims	3	EFT	Xpress/Bill Pay	2,033.80	Xpress May Fees
3037	06/08/2026	Claims	3	EFT	Navia Benefits	100.00	May Fee
3067	06/11/2026	Claims	3	EFT	Bonner Electrical Contracting LLC	655.80	City of Stanwood
3068	06/11/2026	Claims	3	EFT	Bonner Electrical Contracting LLC	4,844.67	City of Stanwood
3069	06/11/2026	Claims	3	EFT	Brim Tractor Company Inc	69,914.02	City of Stanwood
3070	06/11/2026	Claims	3	EFT	Eurofins Drinking Water & WW West, LLC	416.00	4103221
3071	06/11/2026	Claims	3	EFT	Eurofins Drinking Water & WW West, LLC	462.00	4103221
3072	06/11/2026	Claims	3	EFT	Eurofins Drinking Water & WW West, LLC	390.00	4103221
3073	06/11/2026	Claims	3	EFT	Eurofins Drinking Water & WW West, LLC	70.00	4103221

CHECK REGISTER

City Of Stanwood

Time: 09:25:59 Date: 06/15/2026

06/03/2026 To: 06/14/2026

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3074	06/11/2026	Claims	3	EFT	Eurofins Drinking Water & WW West, LLC	520.00	4103221
3075	06/11/2026	Claims	3	EFT	ICONIX Waterworks (US) Inc.	432.00	CITSTA
3076	06/11/2026	Claims	3	EFT	Samuel E Lidgard	275.00	City of Stanwood
3077	06/11/2026	Claims	3	EFT	Maul Foster Alongi, Inc.	16,256.05	City of Stanwood
3078	06/11/2026	Claims	3	EFT	Maul Foster Alongi, Inc.	1,421.25	City of Stanwood
3079	06/11/2026	Claims	3	EFT	Meyer Sign Company Inc	530.11	City of Stanwood
3080	06/11/2026	Claims	3	EFT	Northwest Center Services	1,133.07	CIOST001L
3081	06/11/2026	Claims	3	EFT	Pape' Machinery, Inc.	77.85	6109854
3082	06/11/2026	Claims	3	EFT	Pape' Machinery, Inc.	1,034.53	6109854
3083	06/11/2026	Claims	3	EFT	Perteet Inc.	6,148.78	City of Stanwood
3084	06/11/2026	Claims	3	EFT	Gina N Seegert	136.61	City of Stanwood
3085	06/11/2026	Claims	3	EFT	Lisa M Sokolik	439.00	City of Stanwood
3086	06/11/2026	Claims	3	EFT	Stanwood Auto Parts	246.71	56100
3087	06/11/2026	Claims	3	EFT	Stanwood Auto Parts	4.13	56100
3088	06/11/2026	Claims	3	EFT	Stanwood Auto Parts	103.44	56100
3089	06/11/2026	Claims	3	EFT	Vestis	52.68	937963000
3090	06/11/2026	Claims	3	EFT	Vestis	52.68	937963000
3091	06/11/2026	Claims	3	EFT	Vestis	52.68	937963000
3092	06/11/2026	Claims	3	EFT	Vestis	52.68	937963000
3093	06/11/2026	Claims	3	40583	Badger Meter, Inc	262.80	460708
3094	06/11/2026	Claims	3	40584	Cascade Natural Gas Corp	405.50	608 440 0000 4; 498 440 0000 7; 839 440 0000 5; 931 607 9072 6; 953 540 0000 2
3095	06/11/2026	Claims	3	40585	City of Everett *	460.00	STACITG
3096	06/11/2026	Claims	3	40586	Crawford Garage Doors Inc	626.29	City of Stanwood
3097	06/11/2026	Claims	3	40587	Das Manufacturing, Inc.	773.88	City of Stanwood
3098	06/11/2026	Claims	3	40588	FastSigns Clackamas	601.51	City of Stanwood
3099	06/11/2026	Claims	3	40589	General Pacific, Inc.	16,245.42	101681; 101681
3100	06/11/2026	Claims	3	40590	Granich Engineered Products Inc	1,974.37	CSP8
3101	06/11/2026	Claims	3	40591	Hamilton Lumber & Rentals	54.32	66
3102	06/11/2026	Claims	3	40592	Lenz Enterprises, Inc.	118.31	City of Stanwood
3103	06/11/2026	Claims	3	40593	Les Schwab Tire Centers	207.95	S34-00006; S34-00006
3104	06/11/2026	Claims	3	40594	NC Machinery	525.95	0271520
3105	06/11/2026	Claims	3	40595	National Barricade Co LLC	93.89	3116
3106	06/11/2026	Claims	3	40596	ODP Business Solutions, LLC	871.18	36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097
3107	06/11/2026	Claims	3	40597	PUD Of Snohomish County *	16,051.82	224533513; 200208858; 202423729; 200794063; 200367373; 200240505; 224650291; 200592889
3108	06/11/2026	Claims	3	40598	Larry & Lana Hanson	1,115.19	09 2560 10 - 26124 74TH AVE NW
3109	06/11/2026	Claims	3	40599	Puget Sound Hardware, Inc	548.77	City of Stanwood; City of Stanwood
3110	06/11/2026	Claims	3	40600	Refund-Jonathan Perez	84.38	City of Stanwood
3111	06/11/2026	Claims	3	40601	Republic Services, Inc. #197	1,449.20	3-0197-0080305
3112	06/11/2026	Claims	3	40602	Ricoh USA, Inc.	277.74	1316669-3800642
3113	06/11/2026	Claims	3	40603	Safeway	40.37	191483; 191483
3114	06/11/2026	Claims	3	40604	Seattle Daily Journal of Commerce	550.40	0664
3115	06/11/2026	Claims	3	40605	Skagit Farmers Supply	43.68	135052
3116	06/11/2026	Claims	3	40606	Skagit Valley Publishing	210.21	48893; 48893
3117	06/11/2026	Claims	3	40607	Sno Co Corrections	18.90	91-6001368
3118	06/11/2026	Claims	3	40608	Sno Co Information Services *	16,829.98	DIS1107
3119	06/11/2026	Claims	3	40609	Snohomish County 911	10,307.03	City of Stanwood
3120	06/11/2026	Claims	3	40610	Sound Publishing, Inc.	313.28	14104597

CHECK REGISTER

City Of Stanwood

Time: 09:25:59 Date: 06/15/2026

06/03/2026 To: 06/14/2026

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3121	06/11/2026	Claims	3	40611	Stanwood Ace Hardware #14901	391.63	20013; 20013; 20013
3122	06/11/2026	Claims	3	40612	Stanwood City Utility	12,146.22	1271; 2965; 3184; 3439; 4916; 4962; 5333; 5334; 2964; 2886; 2749; 2741; 2416; 2688; 1674; 1675; 1587; 1573; 5530; 5554; 4252; 4724; 1328; 1241; 1075; 1473; 1348; 1332; 1075; 1241; 1271; 1328; 1332; 13
3123	06/11/2026	Claims	3	40613	Stanwood Commerce Alliance	7,500.00	City of Stanwood
3124	06/11/2026	Claims	3	40614	Stanwood Redi-Mix, Inc.	1,994.74	1CI090; 1CI090
3125	06/11/2026	Claims	3	40615	USA Bluebook	8,272.64	478228; 478228; 478228
3126	06/11/2026	Claims	3	40616	Unum Life Insurance	131.20	0220603-036 2
3127	06/11/2026	Claims	3	40617	Barbara J Vasquez	29.00	City of Stanwood
3128	06/11/2026	Claims	3	40618	Verizon Wireless	2,260.54	372541731-00001; 742373248-00001; 372541731-00003
3129	06/11/2026	Claims	3	40619	Wave Broadband	164.50	3201-0316545-01
3130	06/11/2026	Claims	3	40620	World Kinect Energy Services	6,881.08	AP0100494
3131	06/11/2026	Claims	3	40621	Ziplay Fiber	1,695.60	360-939-0579-080320-5; 206-188-0411-053105-5

001 General Fund	241,770.91	
101 Street Fund	90,775.53	
103 Street Construction Fund	1,303.99	
104 Park And Trail Improvement Fund	6,462.06	
115 Tourism And Marketing	25,454.27	
401 Sewer Fund	118,900.63	
403 Sewer Construction Fund	-538.30	
410 Drainage Fund	74,748.47	
421 Water Fund	121,294.50	
422 Water Construction Fund	550.40	
	680,722.46	Claims: 224,380.07 Payroll: 456,342.39
* Transaction Has Mixed Revenue And Expense Accounts		

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer Tim Niebruegge Date: 6-15-2026
 () Deputy Finance Director



City of Stanwood City Council Staff Report

Item Number: 8.b.
Date: June 25, 2026
Subject: Approve City Council Meeting Minutes - June 11, 2026
Contact Person: Lisa Sokolik, City Clerk
Attachments: 1. City Council Regular Meeting Minutes

ISSUE

The City Council meeting minutes for June 11, 2026, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE JUNE 11, 2026, CITY COUNCIL MEETING MINUTES AS PRESENTED."

City of Stanwood
Regular Meeting of the City Council
June 11, 2026 | 7:00 PM

Minutes

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 PM. Councilmember Gaumond led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Earl Cowan, Darren Robb, Robert Hicks, Steve Shepro, and Andreena Bergman. Councilmember Jeff Wheatley was absent. The meeting was quorate.

*Motion by Councilmember Robb, second by Councilmember Hicks, to excuse Councilmember Wheatley. **Motion carried unanimously.***

Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, Public Works Director Kevin Hushagen, City Engineer Alan Lytton, City Attorney Nikki Thompson, Police Chief Glenn DeWitt, Sgt. Kore Oyetuga, Deputy Clerk Barbara Vasquez and City Clerk Lisa Sokolik. Utilities Supervisor Liegh Danielson attended online.

3. Approval of the Agenda

Mayor Roberts requested to amend the agenda by adding a walk-on item to the Consent Agenda: 8.d. Interlocal Grant Agreement with Snohomish County for the Skagit Bay Dike Repair.

*Motion by Councilmember Shepro, second by Councilmember Bergman to approve the agenda as amended. **Motion carried unanimously.***

4. Presentations

No presentations.

5. Public Comments

Name	City	Topic
Colden Brown, SBA	Seattle	Disaster Recovery Loans Available
Tim Schmitt	Stanwood	Ban Crypto Currency Kiosks

6. Staff/Department Reports

- a. **Police Compstat Report - May 2026**
- b. **Heritage Park Skatepark Graffiti Art Project Summary**

7. Council Committee Reports

- a. **Finance & Personnel Committee Meeting Minutes - May 28, 2026**

8. Consent Agenda

- a. Approve Vouchers and Payroll**
- b. Approve City Council Meeting Minutes - May 28, 2026**
- c. Authorize the Mayor to Sign a Contract with Trico for the Cedarhome Drive and Park Drive Water Main Replacement Project**
- d. Authorize the Mayor to Sign an Interlocal Grant Agreement with Snohomish County for the Skagit Bay Dike Repair**

*Motion by Councilmember Shepro, second by Councilmember Robb to approve consent agenda items A. approval of vouchers and payroll checks, B. approve City Council Regular Meeting minutes for May 28, 2026, C. authorize the Mayor to sign a contract with Trico for the Cedarhome Drive and Park Drive Water Main Replacement project, and D. authorize the Mayor to sign an Interlocal Grant Agreement with Snohomish County for the Skagit Bay Dike Repair. **Motion carried unanimously.***

9. Unfinished Business

No unfinished business.

10. Public Hearing

City Clerk Sokolik stated for the record that the Washington State Department of Transportation Title VI Public Involvement forms are available for those in attendance to complete.

- a. Adopt Resolution 2026-11 Six-Year Transportation Improvement Plan 2027-2032**

Mayor Roberts opened the Public Hearing at 7:18 p.m.

Public comment was given by Al Schreiber who thanked City Staff for making the City more beautiful.

Mayor Roberts closed the Public Hearing at 7:21 p.m.

*Motion by Councilmember Hicks, second by Councilmember Robb to adopt Resolution 2026-11 Six-Year Transportation Improvement Plan 2027-2030. **Motion carried unanimously.***

11. New Business

- a. Approve First Reading of Ordinance 1566 SMC Chapter 12 Utility Update**

*Motion by Councilmember Hicks, second by Councilmember Robb to approve the First Reading of Ordinance 1566 Stanwood Municipal Code Chapter 12 Utility Update. **Motion carried unanimously.***

b. Approve Twin City Plaza Design Concept

*Motion by Councilmember Bergman, second by Councilmember Shepro to approve the Twin City Plaza Design Concept. **Motion carried unanimously.***

12. Public Closing Comments

Name	City	Topic
Arnie Wenneberg	Stanwood	Spoke in favor of the Fire Suppression ordinance; spoke against the Door Hanger fee

13. Executive/Legislative Reports

a. Mayor's Report

- No Mayor's Report.

b. City Administrator's Report

- Snohomish County is striping city streets this weekend.
- August 8, 2026, from 9am - 3pm is the free dump day for old paint. Thank you to Councilmember Robb for setting up this free event.

c. Councilmember's Reports/Questions

- Hicks attended the May 30, 2026 Stanwood High School recognition event for those students enlisting in the military.
- Robb attended the YMCA Youth & Government Group meeting.
- Cowan thanked the Community Development Staff for their hard work.

14. Recess to Executive Session

a. Discuss Pending Litigation Per RCW 42.30.110(1)(i)

At 8:25 p.m., the Mayor, Council, City Administrator Smith, and City Attorney Thompson, Finance Director Hammond, Chief DeWitt, and Sgt. Oyetuga recessed to Executive Session for a 5-minute discussion on pending city litigation in accordance with RCW 42.30.110 (1)(i), no action was taken. The regular city council meeting reconvened at 8:30 p.m.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:31 p.m.

City of Stanwood

Attest:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk



City of Stanwood City Council Staff Report

Item Number: 8.c.
Date: June 25, 2026
Subject: Approve City Council Workshop Minutes - June 11, 2026
Contact Person: Lisa Sokolik, City Clerk
Attachments: 1. City Council Special Workshop Minutes

ISSUE

The City Council Workshop minutes for June 11, 2026, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE JUNE 11, 2026, CITY COUNCIL WORKSHOP MINUTES AS PRESENTED."

**City of Stanwood
Special Workshop of the City Council
June 11, 2026 | 5:00 PM**

Minutes

1. Call to Order

Mayor Sid Roberts called the meeting to order at 5:02 PM.

Present: Dani Gaumont, Earl Cowan, Darren Robb, Steve Shepro, and Andreena Bergman. Robert Hicks and Jeff Wheatley were absent.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Public Works Director Kevin Hushagen, Deputy Clerk Barbara Vasquez and City Clerk Lisa Sokolik.

2. New Business

a. Planning Commission Permitted Use Matrix and Standards Recommendation

Community Development Director Patricia Love provided an overview of the Planning Commission's recommendation on the Permitted Use Matrix.

Council members discussed at length, asked questions and made comments about the amendments.

3. Adjourn

Mayor Roberts adjourned the meeting at 6:35 p.m.

City of Stanwood

Attest:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk



City of Stanwood City Council Staff Report

Item Number: 8.d.
Date: June 25, 2026
Subject: Approve Planning Commission Appointment - Josh Knabe
Contact Person: Patricia Love, Community Development Director
Attachments: 1. Josh Knabe's Letter of Interest

ISSUE

The purpose of this agenda item is for Council consideration and appointment of Josh Knabe to the Stanwood Planning Commission.

STAFF RECOMMENDATION

Mayor Roberts recommends appointing Josh Knabe to Position 3 of the Stanwood Planning Commission for a five-year term ending December 31, 2027.

BACKGROUND

The Planning Commission is a seven (7) member board that meets once a month to review Comprehensive Plan Amendments and amendments to the Unified Development Code. The Planning Commission acts as an advisory board to the City Council.

At least five members of the Planning Commission shall reside within the corporate limits of the City of Stanwood. Two members of the Commission may be residents of either the urban growth area, or individuals representing a Stanwood business or Stanwood area community based nonprofit organization that has a location in the City. Members of the Commission shall serve a term of five years and may be reappointed for additional five-year terms by the mayor with approval of the city council.

Although Josh does not reside within the city limits, he owns and operates a business in Stanwood, making him eligible for appointment under the provisions of the Municipal Code. His business experience will bring a valuable perspective to the Commission's deliberations. With this appointment, two members of the Planning Commission will

reside outside the city limits, consistent with the membership requirements established Chapter 2.12 of the Municipal Code.

ANALYSIS

The Stanwood Mayor is responsible for recommending appointments to various City boards and commissions when terms expire, or a vacancy occurs. Josh Knabe comes to the City with extensive business and management experience. He is longtime Stanwood-area business owner with more than 30 years of experience in the automotive repair industry and just over 16 years operating a small local business here in Stanwood.

His application highlights several qualities and experiences that make him a strong candidate for appointment to the Planning Commission.

1. Through managing employees, customers, budgets, and daily business operations, he has developed strong planning, problem-solving, and communication skills that are directly applicable to reviewing and evaluating land use and development issues.
2. As a local small business owner, he has a vested interest in ensuring thoughtful and responsible growth that balances economic development with the needs of residents and the long-term success of the community.
3. His professional experience requires regular collaboration with employees and customers to make informed decisions.

FINANCIAL IMPACT

No fiscal impact associated with this action.

CITY COUNCIL OPTIONS

1. Appoint Josh Knabe to the Planning Commission.
2. Do not appoint Josh Knabe to the Planning Commission at this time.

RECOMMENDED MOTION

"I MOVE TO APPOINT JOSH KNABE TO POSITION 3 OF THE PLANNING COMMISSION FOR A FIVE-YEAR TERM ENDING DECEMBER 31, 2027."

Joshua A Knabe
Stanwood, WA 98292

5/14/2026

City of Stanwood
Planning Commission
10220 270th St NW
Stanwood, WA 98292

Dear Members of the Selection Committee,

I am writing to express my interest in serving on the Stanwood Planning Commission. As a longtime local business owner and property owner in the Stanwood community, I care deeply about the thoughtful growth and long-term success of our city.

I have more than 30 years of experience in the automotive repair industry and have owned and operated my own business for the past 16 years. Through that experience, I have developed strong skills in planning, budgeting, problem-solving, customer service, and working collaboratively with others to make practical decisions. I also own commercial property in Stanwood and have firsthand experience navigating issues related to business development, land use, and community investment.

I believe Stanwood is at an important stage of growth, and I would value the opportunity to contribute a balanced, business-minded perspective while helping preserve the qualities that make our community a great place to live and work. I am committed to listening carefully, considering different viewpoints, and supporting responsible planning decisions that benefit residents, businesses, and future generations.

Thank you for considering my application. I would be honored to serve the City of Stanwood as a member of the Planning Commission and would welcome the opportunity to discuss my qualifications further.

Sincerely,

Joshua A Knabe



City of Stanwood City Council Staff Report

Item Number: 8.e.
Date: June 25, 2026
Subject: Approve Second Reading and Adopt Ordinance 1566 SMC
Chapter 12 Utility Update
Contact Person: David Hammond, Finance Director
Attachments: 1. Ordinance No. 1566

ISSUE

The purpose of this agenda item is for the City Council to consider the second reading and adoption of Ordinance No. 1566, which amends portions of Title 12 of the Stanwood Municipal Code relating to utility system development charges.

STAFF RECOMMENDATION

Staff recommends the approval of the second reading and adoption of Ordinance No. 1566. The proposed amendments clarify administration of utility system development charges and support housing objectives by reducing utility system development charges for detached accessory dwelling units.

DISCUSSION

First Reading was approved unanimously by the city council on June 11th. The ordinance included approval of a \$30.00 fee imposed for physical delivery of a late notice (doorhanger fee.) Staff heard several misgivings about this fee and decided to remove it from this ordinance for second reading. Staff will plan to bring the matter back to council in the future after additional study and after more experience with monthly billing.

The proposed amendments were not presented to the Finance Committee. Instead, the concepts underlying these amendments were discussed by the full City Council during prior workshop discussions regarding utility rates, accessory dwelling units, and utility

system development charges. Council members generally expressed support for the proposed changes and directed staff to prepare the necessary code amendments for formal consideration. However, the changes were not included in the 2025 ordinance updated chapter 12 of the municipal code due to the number of changes already included in that ordinance.

BACKGROUND

Staff identified two provisions within Title 12 that would benefit from clarification and modernization.

The first amendment addresses situations where a larger water meter is installed solely to accommodate a fire sprinkler system. Under the current code structure, utility system development charges are tied to meter size. However, when a larger meter is required exclusively for fire protection purposes, the meter size may not accurately reflect the customer's actual demand on the City's utility infrastructure.

The second amendment establishes reduced water and sewer system development charges for detached accessory dwelling units (ADUs).

ANALYSIS

The proposed ordinance contains two amendments.

Fire Sprinkler Meter Sizing

The first amendment provides that when a water meter is increased in size solely to accommodate a required fire sprinkler system, the Director of Public Works may determine the appropriate equivalent residential unit (ERU) assignment based upon the typical benefit the customer receives from the general facilities of the water and sewer system. This provision recognizes that fire sprinkler requirements do not necessarily increase routine water consumption or utility demand.

The public benefit of building residential buildings with automatic fire sprinkler systems spans life safety, firefighter protection, community resilience, economic savings, and environmental sustainability. Modern synthetic furnishings cause fires to burn faster than in the past, making early intervention critical.

The System Development Charge increase between the 5/8-3/4 meter to a 1” meter is significant, as shown in the following chart.

Size/Type	5/8-3/4 meter	1” meter	Difference
Water	\$9,890.00	24,726.00	\$14,836
Sewer	\$11,187.00	\$27,976.00	\$16,789
Total	\$21,077	\$52,702.00	\$31,625

The total increased cost for the larger meter is \$31,625.

Detached Accessory Dwelling Units

The second amendment establishes water and sewer system development charges for detached accessory dwelling units at fifty percent (50%) of the charge applicable to a single-family residence.

Staff recommend this reduction in conjunction with recent amendments to the Stanwood Municipal Code requiring detached accessory dwelling units to be served by separate utility connections. Requiring a separate utility connection provides several benefits to both the City and property owner, including:

- Improved utility system management and asset tracking;
- More accurate measurement of utility consumption;
- Simplified future ownership and occupancy arrangements;
- Improved long-term infrastructure planning; and
- Greater equity among utility customers.

However, requiring a separate utility connection also increases the upfront development costs associated with constructing a detached accessory dwelling unit. Staff therefore recommend reducing water and sewer system development charges to fifty percent of the applicable single-family residential rate to help offset the additional costs associated with the separate connection requirement.

Staff believe that separate utility connections provide a long-term benefit to both the City and property owner and that the proposed reduction in system development charges appropriately balances those benefits with the additional costs imposed by the code requirement.

Staff believe that separate utility connections provide a long-term benefit to both the City and property owner and that the proposed reduction in system development charges

appropriately balances those benefits with the additional costs imposed by the code requirement.

FINANCIAL IMPACT

The detached accessory dwelling unit system development charge reduction may modestly reduce future system development charge revenues on qualifying detached ADU projects. However, the reduction is intended to offset the additional costs associated with the City's separate utility connection requirement and support Council housing objectives.

No budget amendment is required as a result of this ordinance.

COUNCIL OPTIONS

1. Approve the Second reading and adopt Ordinance 1566.
2. Direct staff to revise the ordinance and return at a future meeting.
3. Take no action.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE SECOND READING AND ADOPT ORDINANCE 1566 SMC CHAPTER 12 UTILITY UPDATE."

CITY OF STANWOOD
WASHINGTON

ORDINANCE NO. 1566

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING CHAPTERS 12.10 AND 12.24 OF THE STANWOOD MUNICIPAL CODE RELATING TO UTILITY SYSTEM DEVELOPMENT CHARGES AND DELINQUENT ACCOUNT ADMINISTRATION; PROVIDING FOR CODIFICATION, SEVERABILITY, CORRECTIONS, AND AN EFFECTIVE DATE.

WHEREAS, the City of Stanwood owns and operates municipal water and sewer utility systems for the benefit of its residents and customers; and

WHEREAS, the City Council periodically reviews utility regulations to ensure that fees and charges are administered fairly and equitably; and

WHEREAS, the City Council finds that the installation of a larger water meter solely to accommodate a required fire sprinkler system does not necessarily correspond to a proportional increase in utility demand on the City's water and sewer systems; and

WHEREAS, the City Council finds that detached accessory dwelling units provide additional housing opportunities within the community; and

WHEREAS, the City recently amended its municipal code to require detached accessory dwelling units to be served by separate utility connections, which benefits both the City and property owners through improved utility management, infrastructure planning, and customer service; and

WHEREAS, the City Council finds that a reduction in utility system development charges for detached accessory dwelling units is appropriate to partially offset the additional costs associated with the separate utility connection requirement; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amendment of SMC 12.24.090.

SMC 12.24.090 is amended by adding a new subsection (3) to read as follows:

“(3) If the actual water meter size installed is increased to provide for fire sprinkler installation, the director of public works shall determine the appropriate equivalent residential unit (ERU) based upon the typical benefits the customer receives from the general facilities of the water and sewer system.”

Section 2. Amendment of SMC 12.24.090.

SMC 12.24.090 is amended by adding a new subsection (4) to read as follows:

“(4) A detached accessory dwelling unit shall be charged water and sewer system development charges at fifty percent (50%) of the charge applicable to a single-family residence.”

Section 3. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 4. Authority to Make Corrections.

The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, correction of scrivener’s errors, references, ordinance numbers, section numbers, subsection numbers, and formatting.

Section 5. Effective Date. This ordinance shall take effect five (5) days after passage, approval, and publication as provided by law.

PASSED and APPROVED this ____ day of _____, 2026.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____