

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, May 24, 2018 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Erica Schorn called the roll with the following Councilmembers present: Rob Johnson, Elizabeth Callaghan, Timothy Pearce, and Judy Williams. The meeting was quorate.

Motion by Councilmember Callaghan, second by Councilmember Pearce, to excuse Councilmember Sather. Motion carried unanimously.

Also present: City Administrator Ryan Larsen, Finance Director David Hammond, Public Works Director Kevin Hushagen, Police Chief Norm Link, Fire Chief John Cermak, City Attorney Grant Weed, and Deputy Clerk Erica Schorn.

3. Approval of the Agenda

Council asked to remove the Executive Session and item 9b from the agenda.

Motion by Councilmember Callaghan, second by Councilmember Johnson, to approve the agenda as discussed. Motion carried unanimously.

4. Presentations

- a. Proclamation – National Poppy Day May 25, 2018

The mayor read a proclamation proclaiming May 25, 2018 as National Poppy Day.

5. Citizen Comments

The mayor explained the public comment procedure, and that our Rules of Procedure address this topic. He stated that Stanwood's rules are more liberal than many other councils. Some councils don't allow any public comment, or only written public comment. He mentioned this because of the recent editorial comments in the paper regarding restriction of public comment. Tonight there will not be any public comment allowed on the marijuana issue, as the topic has been removed from the agenda. Written comment will still be accepted.

There were no public comments.

6. Staff Reports

- a. Police Compstat Report – April 2018
- b. Community Development Monthly Report – March/April 2018

Stanwood City Council Meeting Minutes – May 24, 2018

- c. Economic Development Board Meeting Minutes – April 19, 2018
- d. Award Tourism Promotion Grant Stanwood Camano Arts Festivals Presents Summer Arts Jam

7. Committee Reports

There were no committee reports.

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve May 10, 2018 Regular Meeting Minutes
- c. Special Event Permit – City Contribution, July 4th Parade/Ice Cream Social
- d. Special Event Permit – City Contribution, Port Susan Farmer's Market

Motion by Councilmember White, second by Councilmember Callaghan, to approve the consent agenda items a through d. Motion carried unanimously.

9. Old Business

- a. Ordinance 1457 – Amending 2017-2018 Budget, Second Reading and Final Adoption

Finance Director David Hammond stated that this ordinance was presented to the Finance Committee in April and was approved unanimously. Council reviewed the ordinance at the May 10th meeting and approved first reading. He would be happy to answer any questions on the ordinance.

Motion by Councilmember Callaghan, second by Councilmember White, to approve second reading and final adoption of Ordinance 1457 amending the 2017-18 budget as presented. Motion carried unanimously.

- b. Ordinance 1456 – Retail Marijuana Rules, First Reading – **Removed by vote of Council**

10. Discussion

- a. 6-Year TIP 2019-2024, First Review

Public Works Director Kevin Hushagen presented the 2019-2024 6-Year TIP. This is a requirement of RCW 35.77.010 and a way to think ahead on how to improve our streets. He discussed some changes to the TIP from last year, and commented that Council can amend the plan at any time.

Motion by Councilmember Johnson, second by Councilmember White, to direct staff to set a public hearing on June 14, 2018 and prepare the recommended Six Year Tip 2019-2024 for adoption by Resolution. Motion carried unanimously.

11. New Business

- a. Authorize the mayor to sign a lease agreement with the Stanwood Chamber of Commerce and RE/MAX

Stanwood City Council Meeting Minutes – May 24, 2018

City Administrator Ryan Larsen presented a lease agreement with the Stanwood Chamber of Commerce and RE/MAX for the use of the annex building next to the police station. The Chamber would like to make it their long-term location, and RE/MAX would like to temporarily locate two agents in the building until they find a more permanent location downtown. The Chamber would pay \$100.00 per month, and RE/MAX will pay \$350.00 per month. The Chamber will pay for utilities, and seek reimbursement from RE/MAX.

The mayor stated this is a great opportunity to provide a more central location for the visitor's center.

Motion by Councilmember Johnson, second by Councilmember Williams, to authorize the mayor to sign the lease agreement with the Stanwood Chamber of Commerce for the use of the annex building and allow for the City Attorney to make any final edits necessary for the signing of the agreement. Motion carried unanimously.

Motion by Councilmember Johnson, second by Councilmember Callaghan, to authorize the mayor to sign the lease agreement with RE/MAX for the use of the annex building and allow for the City Attorney to make any final edits necessary for the signing of the agreement. Motion carried unanimously.

b. Authorize the mayor to sign a contract with Twin City Idler's for 2018 car show

City Administrator Ryan Larsen presented a proposal to provide financial support to the Twin City Idler's for the 2018 car show. The Idler's have been in the community for quite some time, and the Idler's donate all of their funding from the car show to organizations in the community. The Community Development Committee supports a contribution of \$500.00.

Councilmember Callaghan stated that the Community Development Committee will be discussing the grant funding process for different events in the city.

Councilmember Johnson commended Les Anderson for putting on this great event every year.

Motion by Councilmember Johnson, second by Councilmember Callaghan, to authorize the mayor to sign the service provider contract between the City of Stanwood and the Twin City Idlers as identified in Attachment A and allow for the City Attorney to make any final edits necessary for the signing of the contract. Motion carried unanimously.

c. Authorize the mayor to sign a Supplemental Work Order with Snohomish County IT

Finance Director David Hammond presented a supplemental work order with Snohomish County IT to replace the radio internet connection between City Hall and the Public Works shop and offices. The internet access and telephone service is provided to City Hall and the Police Station via fiber optic cable. The internet connection to Public Works is via radio, and the system is outdated and has become a problem. The \$34,655 cost of the radio antenna replacement would be allocated between benefitting funds, and will not require a budget amendment.

Motion by Councilmember Johnson, second by Councilmember Callaghan, to authorize the mayor to sign a supplemental work order with Snohomish County Information Technology Department. Motion carried unanimously.

Stanwood City Council Meeting Minutes – May 24, 2018

12. Reports of Officers and Committees

a. Mayor's Report

- First Farmer's Market of 2018 is June 1st
- Stanwood topped Food Drive donation record on May 12th
- First concert will be held after the car show from 4:00 pm – 6:00 pm on June 24th

b. City Administrator's Report

- New Community Development Director starts Tuesday May 29th
- City Administrator will be giving a presentation in Olympia on Friday May 25th for the RCO grant for Heritage Park
- Open House on June 7th from 4:00 pm – 6:00 pm at City Hall to celebrate the end of the partnership with WWU for the West Stanwood flood risk and mapping project

c. Councilmember Reports/Questions

13. Citizen Closing Comments

Tristen Klesick – Klesick Family Farm

Mr. Klesick promoted the Providence Live Healthy 2020 Initiative. The Klesick Farm will be hosting a backpack and food bank food security meeting on May 26th at 10:00 am and the Food Bank will be invited to comment on their backpack program. He is co-chair of the Sustainable Lands Strategy which works on agricultural and flood plain issues. He is also a part of the Stilly Valley Protection Initiative which is working to protect 3,000 acres of farmland in the community. He is also working on a restaurant pick up program to collect food from restaurants which would be thrown out and delivering it to families in need.

Steve Shepro - 8611 280th St NW

Commissioner Shepro thanked all citizens for exercising their right to be heard by commenting and writing letters on the marijuana topic. He assured citizens that he values their opinions and has read nearly all of their comments. His hope is for improved communication between elected officials and Stanwood's citizens.

14. Adjourn to Executive Session – Property Acquisition [RCW 42.30.110(c)] – Removed by vote of Council

15. Adjourn

There being no further business before the Council, Mayor Kelley adjourned the meeting at 7:37. p.m.

Stanwood City Council Meeting Minutes – May 24, 2018

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Erica Schorn, Deputy Clerk