



**Agenda**  
**Parks and Trails Advisory Committee Regular Meeting**  
**May 18, 2026 | 3:00 PM**

City Hall, 10220 270th Street NW  
Stanwood, WA 98292

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comments**
- 4. Approval of Minutes**
  - a. PTAC March 16, 2026 Meeting Minutes
- 5. Unfinished Business**
  - a. Park Priority List 2026
  - b. Depot Park Update
  - c. RCO Grant Application
- 6. New Business**
- 7. Committee Member Comments**
- 8. Adjourn**



**City of Stanwood  
Parks and Trails Advisory  
Committee Staff Report**

**Item Number:** 4.a.  
**Date:** May 18, 2026  
**Subject:** PTAC March 16, 2026 Meeting Minutes  
**Contact Person:** Amanda Slattery, Public Works Office Specialist  
**Attachments:** 1. Minutes\_March 16, 2026

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**ISSUE**

Review and approve the March 16, 2026 meeting minutes.



# Parks and Trails Advisory Committee Meeting Minutes March 16, 2026

## 1. Call to Order

The meeting was called to order at **3:00 PM**.

## 2. Roll Call

### Members Present:

- Cody Davis
- Dave Hall
- Gordy Holmes

### Members Present via Virtual Attendance:

- Arie De Quilletes

### Members Absent:

- Matt Withers
- Lisa Bruce
- Megan Heiss

### Staff Present:

- Alan Lytton, City Engineer
- Amanda Slattery, PW and Parks Administrative Associate
- Kevin Pelham, Parks Lead

## 3. Public Comments

No Public Comments

## 4. Unfinished Business

**a. Church Creek Picnic Shelter:** Committee reviewed shelter design options and provided feedback. Preferred natural heavy timber styles (Photos 1 & 2) with pitched roofs and green metal roofing. Discussed adding rock/protection at post bases for vandalism. Runner-up preference was Photo 6. Committee preferred to avoid industrial-style designs. One absent member supported A-frame metal roof with rock pillars (Photo 7).

**Action:** None (discussion only).

## 5. New Business

**a. PTAC Priority List Review**

Committee reviewed the current priority list. Agreed to revisit in June to confirm priorities with new members. No Action Taken

**b. Heritage Park Master Plan**

Staff presented the adopted and updated master plans for review. No action taken.

**c. Heritage Park Field Lighting & Turf Discussion**

Committee reviewed lighting estimates (1 field and 3 field options). Staff shared preliminary turf cost estimates. Staff will seek Council approval to apply for RCO grant for field lighting. No Action Taken

**6. Park Project Updates**

Staff provided updates on current park projects. No action taken.

**7. Committee Member Comments**

Concerns raised about unauthorized bike path along Church Creek area.

Request made for meeting reminders prior to meetings. Staff will explore notification options within City communication limitations.

**8. Adjourn**

The meeting was adjourned at **3:45 PM**.



## City of Stanwood Parks and Trails Advisory Committee Staff Report

**Item Number:** 5.a.  
**Date:** May 18, 2026  
**Subject:** Park Priority List 2026  
**Contact Person:** Amanda Slattery, Public Works Office Specialist  
**Attachments:** 1. PTAC Priority List 2025

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### **ISSUE**

Staff is asking the committee to review and update the 2025 parks project priority list to make sure it still reflects the current needs for the parks. At the last meeting, committee members were asked to bring ideas for projects they would like considered for the 2026 Parks Project list. Staff will use the updated list when planning future park projects, applying for grants, and preparing budgets.

### Heritage Park Project Priority List 2025

Project #	Project Name	Notes
1	Additional Parking Lot	
2	Baseball Field Lighting	
3	Improve Soccer Fields (2 and 4)	
4	Skatepark/Pump Track Lighting	
5	Pickleball Courts 3/4	
6	Baseball Field #4	
7	Trail Improvements	Middle School, Trailside, Field 2
8	Windbreak Landscaping	
9	Soccer Field 3	
10	Concessions	
11	Park Entry/Drop Off	Lovers Lane RB
12	Picnic Shelter/Group Area	
13	Develop Western Section	
14	Clumbable Sculptures	
15	Graffiti Wall	
16	Gateway/Wayfinding Signage	
17	Site Furniture (benches, trash cans)	
18	Viewing Mound/Labyrinth	
19	Gathering Meadow	
20	Open Meadow/Landscaping	
21	Basketball Courts	covered
22	Pickleball Courts	covered
23	Soccer Field Lighting	
24	Additional Playground	
25	Trail System Connections	
26	Reforestation/Wetland buffer	
27	Wetland Viewpoints	
28	Pickleball/Basketball Lighting	
29	Zipline	
30	Bull Pen	
31	Batting Cage	

### Church Creek Park Project Priority List 2025

Project #	Project Description	Notes
1	New Picnic Shelter	
2	Trail to Creek	
3	Disc Golf	
4	Recoat/Paint Basketball Court	
5	Replace Bridge	
6	Connections to adjacent properties	Complete sidewalk to entrance Connect to Church Creek Estates
7	Loop trail around NE wetland	
8	Baseball Field Improvements	Bleachers/Benches
9	Park edge plantings	
10	Creek View Points	
11	Improve Park Host Area	
12	Forest Recreation Area	
13	Forest Picnic Area	
14	Outdoor Classroom	
15	Frog Pond	
16	Wetland Enhancement and Plantings	



## City of Stanwood Parks and Trails Advisory Committee Staff Report

**Item Number:** 5.b.  
**Date:** May 18, 2026  
**Subject:** Depot Park Update  
**Contact Person:** Amanda Slattery, Public Works Office Specialist  
**Attachments:** None

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### **ISSUE**

The City Council authorized the Mayor to sign a contract with Konnerup Construction for the Depot Park project. Depot Park is a planned new park located at the corner of 84th Ave NW and 271st St NW.

In previous years, the City purchased the vacant property and completed environmental cleanup work at the site. The new park will include a gazebo, sunshade canopy system, bench swing, wayfinding and historic signs, onsite electrical, a permanent Christmas tree location, benches and concrete seating areas, brick and concrete work, and other related park improvements.

The City received eight bids for the project. Konnerup Construction was the lowest bidder at \$684,597. The Engineer's estimate for the project was \$898,425, and the average of all bids received was \$828,718.



## City of Stanwood Parks and Trails Advisory Committee Staff Report

**Item Number:** 5.c.  
**Date:** May 18, 2026  
**Subject:** RCO Grant Application  
**Contact Person:** Amanda Slattery, Public Works Office Specialist  
**Attachments:**  
1. Heritage Site Map  
2. CCP Site Map

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### ISSUE

At the last PTAC meeting, the committee discussed the budget estimates the City received for field lighting and synthetic infield turf at the Heritage Park baseball/softball fields. At that time, staff was planning to apply for the RCO Large Grant for field lighting at Heritage Park. After more discussions with staff and community members, it was decided that infield turf should be the higher priority before lighting. The main feedback received was, “You can’t use lit fields if the fields are too wet and unsafe to play on.”

I then spoke with our RCO grant manager, who explained that the Large Grant is very competitive. The maximum grant amount is \$1.5 million and requires a 40% City match. She also shared that the RCO Small Grant has historically had better funding success for qualifying agencies. The Small Grant is limited to smaller communities with populations under 10,000, which the City of Stanwood qualifies for. The Small Grant has a total project limit of \$700,000, with a maximum grant request of \$350,000 and a required 50% City match.

Because the Small Grant was considered less competitive and the City qualified to apply for it, staff felt it made the most sense to focus that grant application on Heritage Park, where weather-related field closures have the biggest impact on the community. When the Heritage Park fields are closed due to wet or unsafe conditions, it affects a large number of youth and adult teams and leads to canceled practices and games.

The biggest request staff continues to hear from the community, coaches, and field users is that Stanwood needs turf fields. The goal is to reduce cancellations and improve field availability during the wet weather months. At Heritage Park, Fields 2 and 3 were selected because they serve the largest range of youth and adult players. The

project would install synthetic turf on the infields only. The outfields would remain maintained natural grass fields. Turfing the infields would make a major difference by allowing more play during rainy months and improving year-round field use.

The City applied for the RCO Small Grant for the Heritage Park infield turf project. The total project cost is \$700,000, with a grant request of \$350,000 and a City match of \$350,000. Staff felt this was the best option to improve the chances of getting infield turf installed on two of the most heavily used fields at Heritage Park.

Because the City was still allowed to apply for both the Small and Large Grants, staff also applied for a Large Grant for Church Creek Park. This project includes synthetic infield turf and field lighting at the youth baseball field primarily used by younger players. The outfield would remain natural grass. The total project cost is approximately \$877,000. The City applied for \$526,000 in grant funding, with a City match of approximately \$351,000.

If awarded, these projects would allow three highly used youth fields to have more playable hours and more reliable field conditions throughout the year.

# HERITAGE PARK DEVELOPMENT TURF BASEBALL SITE PLAN



Restrooms  
Playground





Parking Lot

As Existing -  
No Work

Proposed Synthetic Turf  
Infield Areas

Project includes conversion of existing  
dirt infields to synthetic turf

**Key**

-  Synthetic Turf Infield
-  Synthetic Turf Elements
-  Natural Grass Outfield
-  Pathway Access

0 200  
ft



# CHURCH CREEK PARK DEVELOPMENT TURF BASEBALL & LIGHTING SITE PLAN



72nd Ave

Proposed Lighting

Proposed Synthetic Turf  
Infield Area

Project includes conversion of existing  
dirt infields to synthetic turf

Basketball  
Court

Restrooms

Playground

Picnic  
Area

Parking Lot

**Key**

-  Field Lighting
-  Synthetic Turf Infield
-  Synthetic Turf Elements
-  Natural Grass Outfield
-  Pathway Access

0 50  
ft

