Agenda
Parks and Trails Advisory Committee Regular Meeting
March 16, 2026 | 3:00 PM

City Hall, 10220 270th Street NW
Stanwood, WA 98292

1. **Call to Order**
2. **Roll Call**
3. **Public Comments**
4. **Unfinished Business**
   a. Church Creek Picnic Shelter
5. **New Business**
   a. PTAC Priority List Review
   b. Heritage Park Master Plan
   c. Heritage Park Baseball/Softball Field Lighting Quote Review
6. **Parks Project Updates**
7. **Committee Member Comments**
8. **Adjourn**

City of Stanwood
Parks and Trails Advisory Committee Staff Report

Item Number: 4.a.

Date: March 16, 2026

Subject: Church Creek Picnic Shelter

Contact Person: Alan Lytton, City Engineer

Attachments: 1. Pics of different types of CCP picnic shelters

---

ISSUE

Background

At the previous Parks and Trails Advisory Committee meeting, the Committee asked staff to bring back additional examples of picnic shelter designs for review. In response to that request, staff gathered several examples of shelters used in other parks and communities.

The purpose of reviewing these examples is to help identify design styles, materials, and features that the Committee feels would work well in Stanwood parks. At this time, the City is in the early stages of exploring potential shelter options, and no specific design has been selected.

Staff will use this feedback to help identify design elements that may be considered for future park shelter projects.

ROCKY KNOB PARK

City of Stanwood
Parks and Trails Advisory Committee Staff Report

Item Number:	5.a.
Date:	March 16, 2026
Subject:	PTAC Priority List Review
Contact Person:	Alan Lytton, City Engineer
Attachments:	1. PTAC Priority List 2025

ISSUE
Background

The Parks and Trails Advisory Committee previously developed project priority lists for City parks. These lists identify potential park improvements and projects the Committee felt were important for future planning and development.

Since the lists were created, there have been changes to the members of the Parks and Trails Advisory Committee. Staff is bringing the priority lists back for review so that new members can become familiar with the projects that have been identified and understand how the lists have been used to guide discussions and planning.

Heritage Park Project Priority List 2025

Project #	Project Name	Notes
1	Additional Parking Lot	
2	Baseball Field Lighting	
3	Improve Soccer Fields (2 and 4)	
4	Skatepark/Pump Track Lighting	
5	Pickleball Courts 3/4	
6	Baseball Field #4	
7	Trail Improvements	Middle School, Trailside, Field 2
8	Windbreak Landscaping	
9	Soccer Field 3	
10	Concessions	
11	Park Entry/Drop Off	Lovers Lane RB
12	Picnic Shelter/Group Area	
13	Develop Western Section	
14	Clumbable Sculptures	
15	Graffiti Wall	
16	Gateway/Wayfinding Signage	
17	Site Furniture (benches, trash cans)	
18	Viewing Mound/Labyrinth	
19	Gathering Meadow	
20	Open Meadow/Landscaping	
21	Basketball Courts	covered
22	Pickleball Courts	covered
23	Soccer Field Lighting	
24	Additional Playground	
25	Trail System Connections	
26	Reforestation/Wetland buffer	
27	Wetland Viewpoints	
28	Pickleball/Basketball Lighting	
29	Zipline	
30	Bull Pen	
31	Batting Cage	

Church Creek Park Project Priority List 2025

Project #	Project Description	Notes
1	New Picnic Shelter	
2	Trail to Creek	
3	Disc Golf	
4	Recoat/Paint Basketball Court	
5	Replace Bridge	
6	Connections to adjacent properties	Complete sidewalk to entrance Connect to Church Creek Estates
7	Loop trail around NE wetland	
8	Baseball Field Improvements	Bleachers/Benches
9	Park edge plantings	
10	Creek View Points	
11	Improve Park Host Area	
12	Forest Recreation Area	
13	Forest Picnic Area	
14	Outdoor Classroom	
15	Frog Pond	
16	Wetland Enhacement and Plantings	

City of Stanwood
Parks and Trails Advisory Committee Staff Report

Item Number:	5.b.
Date:	March 16, 2026
Subject:	Heritage Park Master Plan
Contact Person:	Alan Lytton, City Engineer
Attachments:	1. Att A - HP MASTER PLAN WEST updated 111318 2. HP_MASTER PLAN_WEST_Update 2025

ISSUE
Background

The City of Stanwood adopted the Heritage Park Master Plan in September 2021. The plan provides a long-term vision for the development and improvements of Heritage Park.

Since the Committee now has new members, the Parks and Trails Advisory Committee requested that staff bring the Heritage Park Master Plan back for review at this meeting.

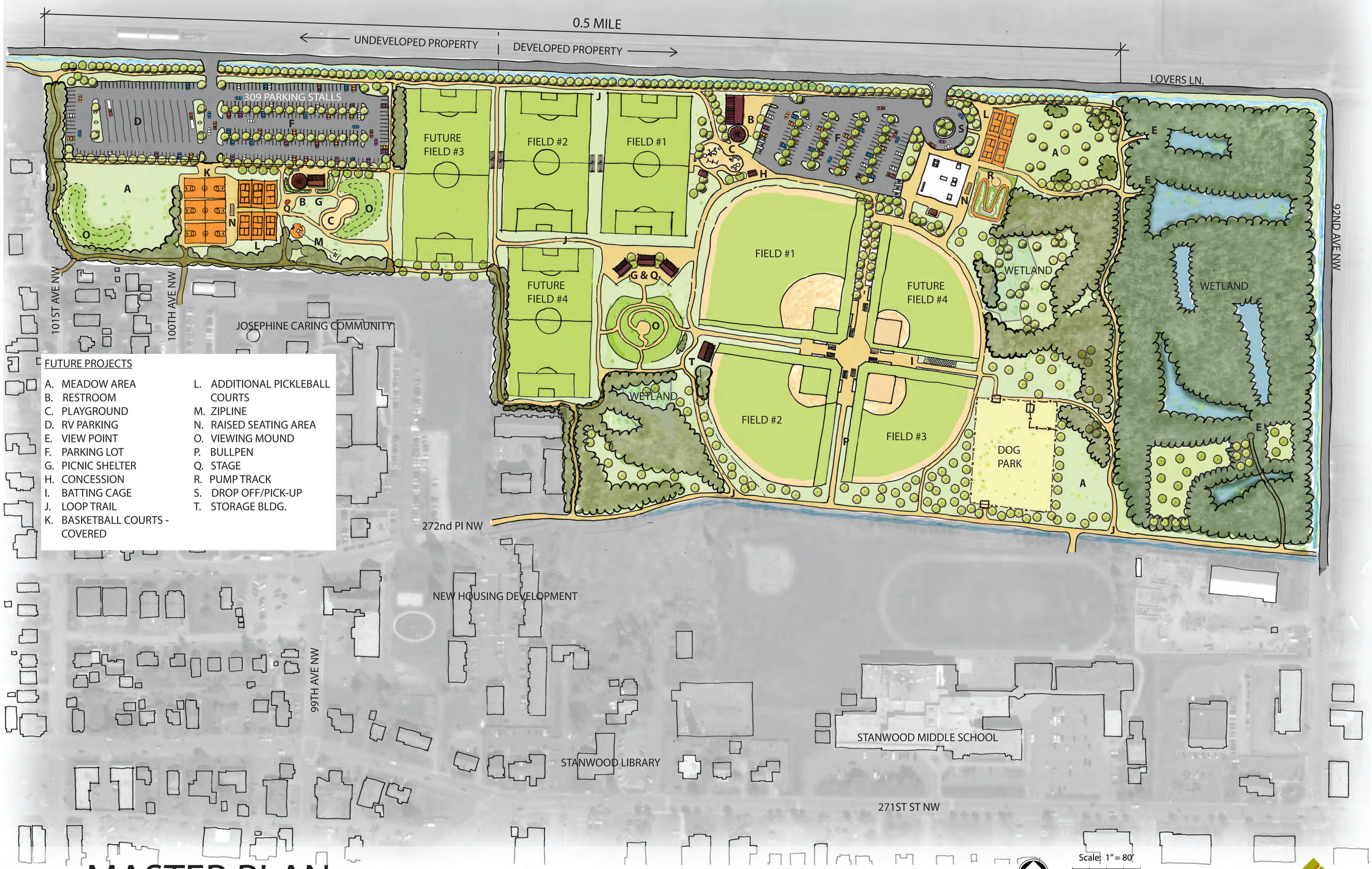
Staff has provided the Committee with both the adopted master plan and an updated version of the plan for review. The two plans are generally similar in layout and overall vision for the park.

Draft Master Plan

October 11, 2018

Heritage Park

j.a. brennan associates PLLC



MASTER PLAN

Heritage Park

March 28 , 2025

j.a. brennan associates PLLC

City of Stanwood
Parks and Trails Advisory Committee Staff Report

Item Number:	5.c.
Date:	March 16, 2026
Subject:	Heritage Park Baseball/Softball Field Lighting Quote Review
Contact Person:	Alan Lytton, City Engineer
Attachments:	1. Stanwood Ballfields Budget Estimate 2. Stanwood Baseball Field BE

ISSUE

Background

The City of Stanwood has been exploring options for installing field lighting at the baseball and softball fields at Heritage Park. Lighting would allow for extended evening use of the fields, increasing opportunities for practices, games, and tournaments.

Staff plans to apply for funding through the Recreation and Conservation Office (RCO) grant program to help support the project. The grant program provides a maximum award of $500,000 and requires a 50% match from the City.

As part of evaluating the feasibility of this project and preparing for potential grant opportunities, staff requested budget estimates from Musco Sports Lighting for lighting systems at the Heritage Park ballfields. Two estimate options were provided for review.

Discussion

Staff received two budget estimate options for lighting the ballfields at Heritage Park.

Option 1 – Lighting for three ballfields
Estimated cost: $1,315,000
Lighting system designed to serve three ballfields
Includes poles, fixtures, control systems, and installation
Sales tax and bonding are not included in the estimate.

Option 2 – Lighting for one ballfield
Estimated cost: $900,000
Lighting system designed for one baseball field

Infrastructure could allow additional lighting to be added in the future
Sales tax and bonding are not included in the estimate.

Both options include LED lighting systems with targeted ball-tracking lighting technology, remote on/off and dimming controls, guaranteed lighting levels for infield and outfield play, and a 25-year warranty that includes maintenance and labor.

Heritage Park Ball Fields – Stanwood, Washington
3/06/2026

Budget Estimate – *Materials Delivered to Job Site and Installation*

Musco's Light-Structure System™ as described below, and delivered to the job site:

(3) Ballfield Wagon Wheel - $1,315,000

Sales tax and bonding are not included.
Estimate provided for budgetary purposes only. Please contact Musco when a quote is needed.
Estimate is effective for 30 days unless otherwise noted and is confidential.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

System Description – Light-Structure System™ complete from foundation to poletop in 5 Easy Pieces™

Factory-built, wired, aimed, and tested lighting system includes:

- Pre-cast concrete bases
- Galvanized steel poles
- Factory-wired and tested remote electrical component enclosures
- Pole length factory-assembled wire harnesses
- Factory-aimed and assembled luminaires, including BallTracker® technology
- UL listed as a complete system
- Corrosion protection

On Field Performance – control to benefit players and fans

- Guaranteed light levels of 50 footcandles Infield. 30 footcandles Outfield.
- BallTracker® technology – targeted aerial light optimizing visibility of the ball in play with no glare for players
- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Always Ready to Play – control assuring the results you expect

- Product assurance and warranty program that includes materials and onsite labor, eliminating 100% of your maintenance costs for 25 years.

Notes

Estimate is based on:

- Shipment of entire project together to one location.
- Voltage and phase system requirements to be confirmed.
- Structural code and wind speed = 2021 IBC, 105 mph, and exposure: C, Importance Factor 1.0**.**
- Owner is responsible for getting electrical power to the site, trenching, coordination with the utility, and any power company fees
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole or luminaire locations prior to production.

Thank you for considering our Team for your sports lighting needs. Please contact me with any questions.

Carl Butz
Musco Sports Lighting, LLC
Phone: 208-501-5136
E-mail: Carl.Butz@musco.com

Project # 176029

2017, 2023 Musco Sports Lighting, LLC • M-2037-enUS-11

Budget Estimate

Heritage Park Ball Fields – Stanwood, Washington
3/06/2026

Budget Estimate – *Materials Delivered to Job Site and Installation*

Musco's Light-Structure System™ as described below, and delivered to the job site:

Baseball Field 329/405/328 + (Future Bases) -.....$900,000

Sales tax and bonding are not included.
Estimate provided for budgetary purposes only. Please contact Musco when a quote is needed.
Estimate is effective for 30 days unless otherwise noted and is confidential.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

System Description – Light-Structure System™ complete from foundation to poletop in 5 Easy Pieces™

Factory-built, wired, aimed, and tested lighting system includes:

- Pre-cast concrete bases
- Galvanized steel poles
- Factory-wired and tested remote electrical component enclosures
- Pole length factory-assembled wire harnesses
- Factory-aimed and assembled luminaires, including BallTracker® technology
- UL listed as a complete system
- Corrosion protection

On Field Performance – control to benefit players and fans

- Guaranteed light levels of 50 footcandles Infield. 30 footcandles Outfield.
- BallTracker® technology – targeted aerial light optimizing visibility of the ball in play with no glare for players
- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Always Ready to Play – control assuring the results you expect

- Product assurance and warranty program that includes materials and onsite labor, eliminating 100% of your maintenance costs for 25 years.

Notes

Estimate is based on:

- Shipment of entire project together to one location.
- Voltage and phase system requirements to be confirmed.
- Structural code and wind speed = 2021 IBC, 105 mph, and exposure: C, Importance Factor 1.0**.**
- Owner is responsible for getting electrical power to the site, trenching, coordination with the utility, and any power company fees
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole or luminaire locations prior to production.

Thank you for considering our Team for your sports lighting needs. Please contact me with any questions.

Carl Butz
Musco Sports Lighting, LLC
Phone: 208-501-5136
E-mail: Carl.Butz@musco.com

Project # 176029

2017, 2023 Musco Sports Lighting, LLC • M-2037-enUS-11