



City Council Committee Meeting Agenda

Community Development Committee

This meeting will be conducted by telephone and online,
connection information will be posted on the City Website –

<https://www.stanwoodwa.org>

Thursday December 10, 2020 6:00 PM

1. Planning Commission 2021 Work Plan
2. Parks and Trails Advisory Committee 2021 Work Plan
3. Stanwood Port Susan Trail and Hamilton Park Interpretive Signage Plan

Zoom Information:

Community Development Committee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84146364515?pwd=TjZ6WE9kd0FEU0F4cThLZzIWRU4wQT09>

Passcode: 680610

Or Telephone:

US: +1 253 215 8782

Webinar ID: 841 4636 4515

Passcode: 680610



**CITY OF STANWOOD
COMMUNITY DEVELOPMENT COMMITTEE
AGENDA STAFF REPORT**

DATE: December 10, 2020

SUBJECT: December CDC Agenda Topics

FROM: Patricia Love, Community Development Director

Planning Commission 2021 Work Plan:

Associated with the 2021 – 2022 Biennial Budget is a corresponding work plan for each department. Included in that work plan are items subject to review by the Planning Commission. The Planning Commission holds two meetings a month, traditional work plan and permit items are generally scheduled for the first meeting of the month and the longer range comprehensive plan update items are reviewed on the second meeting of the month.

Below is the tentative 2021 work plan and associated schedule:

2021 Planning Commission Work Plan Items

Work Plan Item	Tentative Timing
<i>Role: Formal Public Hearing and Recommendation to City Council</i>	
Zoning Entitlement Process Update	January - June
Permitting Use Matrix Update	January - June
Park & Traffic Impact Fees	April - September
Sign Code Update	June - December
<i>Role: Advisory Review</i>	
Buildable Lands Analysis	January - June
Street and Utility Standards Update	January - September
Animal Code Update (2020 Docket Item)	February - May
Parks Feasibility Study	February - April
1% for the Arts Code	June - December
FEMA Strategy	March - December
80 th Avenue & 64 th Avenue Traffic Study	March - May

Parks and Trails Advisory Committee 2021 Work Plan:

Associated with the 2021 – 2022 Biennial Budget is a corresponding work plan for each department. Included in that work plan are items subject to review by the parks and Trails Advisory Committee. The parks and Trails Advisory Committee holds one meeting a month to review issues related to future and current park planning and maintenance issues.

Below is the tentative 2021 work plan and associated schedule:

2021 Parks and Trails Advisory Committee Work Plan Items

Work Plan Item	Tentative Timing
<i>Role: Formal Recommendation to City Council</i>	
Heritage Park Project Priority Ranking	January - March
Parks Feasibility Study	January - September
Finalize Church Creek Park Master Plan Update	January - March
Stanwood Port Susan Trail Design	February - September
Stanwood Port Susan Trail Interpretive Sign: Text / Design	February - September
Park Impact Fees Update	April - September
Church Creek Park Pickleball Court Design (2022 Construction)	June - December
Church Creek Park Flag Pole Landscape Design (2022 Installation)	June - December
1% for the Arts Code	June - December
<i>Role: Advisory Review</i>	
Park Inventory Update	January - February
Church Creek Park Arborist Report (2022 Tree Thinning)	May - September
City Beautification Project – As Needed	January - December
Downtown Park Clean Up Action	January - December

Stanwood Port Susan Trail and Hamilton Park Interpretive Signage Plan:

City staff and the Parks and Trails Advisory Committee have been working on an interpretive and park entry signage plan for the Stanwood Port Susan Trail and Hamilton Park. At the PTAC's November meeting, they recommended approval of the sign structure, general sign locations, and topics for each sign. Once approved, the interpretive and entry sign designs will serve as a standard for use on future park/trail projects. Staff is requesting review by the Community Development Committee prior to acceptance by the full Council.

Style:

Black metal base
anchored into a cement
pad.

Preferred Interpretive Sign Style



Graphic Style:

Combination of text and
graphics with earth
toned background
colors.

Preferred Sample Graphic



Sign Locations: 7 signs along the Stanwood Port Susan Trail Phase 1 and 2 alignment with content covering: flooding, agriculture, town history, water/sewer functions, wildlife, and river ecosystems. The PTAC recommended adding an additional sign at the viewing platform on the north side of the river for a total of 7 signs (vs the 6 shown in the graphic below).

Content

Sign 1

Trail map

Sign 2

Flooding (good for soil/bad for City – Ft. Freeberg)

Agriculture (dikes/levees)

Town Heritage History

Sign 3

Sewer Treatment Process/Lagoon function

Water cycle

Sign 4

Surrounding Views (mountains, zis a ba, etc.)

Wildlife

Signs 5/6

Site History (lumber mill operations/components)

Local Environment (river, slough, wetland, bay, etc.)

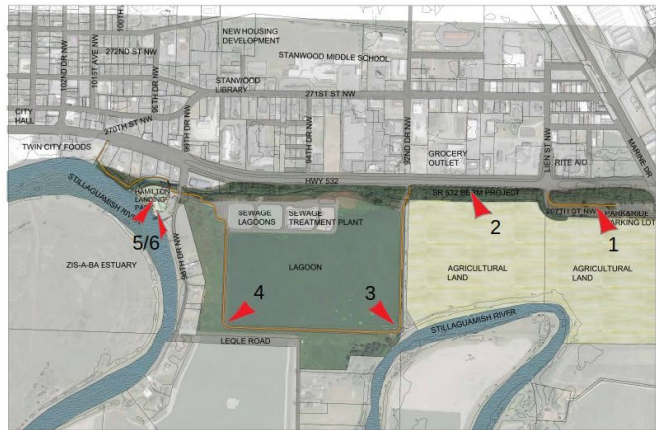
On all signs:

Kids Activities (scavenger hunt / rubbings)

City Logo

Colors:

Greens/browns



VICINITY MAP
PORT SUSAN TRAIL 30% DESIGN - CITY OF STANWOOD

DATE: JUNE 9TH, 2020

Kiosk Options: Install a kiosk at Hamilton Landing Park similar to the Skagit Wildlife Area sign: two sided, metal roof, cedar support beams.

Content would include: park map, rules, hours, messages/notices, warning, and/or other items as determined by staff or the PTAC.



Site Entry Sign: Use the City Snow Goose sign with the name of the park below. The intent is that the Snow Goose Sign would become the standard, uniform park entry signs and site specific signs can be added if needed.

