

# **City of Stanwood**



## **City Council Packet**

**Stanwood City Council**

**Regular Meeting**

**Thursday, April 9, 2020**



**AGENDA**  
**CITY COUNCIL REGULAR MEETING**  
*Thursday, April 09, 2020 – 7:00 p.m.*

This meeting will be conducted by telephone and  
online, connection information will be posted on  
City Website—[www.stanwoodwa.org](http://www.stanwoodwa.org)

Stanwood City Hall  
10220 270<sup>th</sup> St. NW, Stanwood, WA 98292

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **PRESENTATION**
  - a. Snohomish County Health District Update 4-1
5. **CITIZEN COMMENTS – REMOVED VIA MOTION AT 3-26-2020 MEETING**
6. **COMMITTEE/COMMISSION REPORTS**
  - a. Economic Development Board Meeting Minutes January 17, 2020 6-1
7. **CONSENT AGENDA**
  - a. Approve Vouchers and Payroll Checks 7-1
  - b. Approve March 26, 2020 Regular Meeting Minutes 7-5
  - c. Authorize the Mayor to sign an Interlocal Agreement with  
Snohomish County for Heritage Park Project Funding 7-9
8. **NEW BUSINESS**
9. **CITIZEN CLOSING COMMENTS –REMOVED VIA MOTION AT 3-26-2020 MEETING**
10. **REPORTS OF OFFICERS AND COMMITTEES**
  - a. Mayor's Report
  - b. City Administrator's Report
  - c. Councilmember Reports/Questions
11. **ADJOURN**

**Upcoming Meetings:**

April 23, 2020 Regular Meeting  
May 14, 2020 Special Workshop Meeting  
May 14, 2020 Regular Meeting  
June 11, 2020 Regular Meeting  
June 25, 2020 Regular Meeting



**CITY OF STANWOOD  
COUNCIL AGENDA STAFF REPORT**

**ITEM NUMBER:** 4a

**DATE:** April 9, 2020

**SUBJECT:** Snohomish Health District–Updates, Services & Funding

**CONTACT PERSON:** Shawn Frederick, Administrator  
Snohomish County Health District

**ATTACHMENTS:** A - A Shared Vision for Health

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**SUMMARY STATEMENT**

Administrator Shawn Frederick will present the Snohomish Health District Update.

# A Shared Vision for Health

## City of Stanwood and Snohomish Health District

**City Council Presentation**  
**Shawn Frederick, Administrative Officer**  
**Snohomish Health District**



**April 9, 2020**

# Updates on Rebuilding the Agency

- ✓ Transparency, Clarity, Structure
- ✓ Focused and Sustainable Organization
- ✓ Evidence-Based Approaches
- ✓ Retaining Flexibility
- ✓ Online Service Delivery
- ✓ IT Infrastructure

# 2020 Strategic Plan

## Mission

Spearhead efforts to protect, promote and advance the collective health of our community.

## Goals

- Reduce the rate of communicable disease and other notifiable conditions
- Prevent or reduce chronic diseases and injuries
- Provide high-quality environmental health services
- Improve maternal, child, and family health outcomes
- Provide legally required vital records
- Address ongoing, critical public health issues
- Support increased access to medical, oral, and mental health care
- Build a more sustainable organization

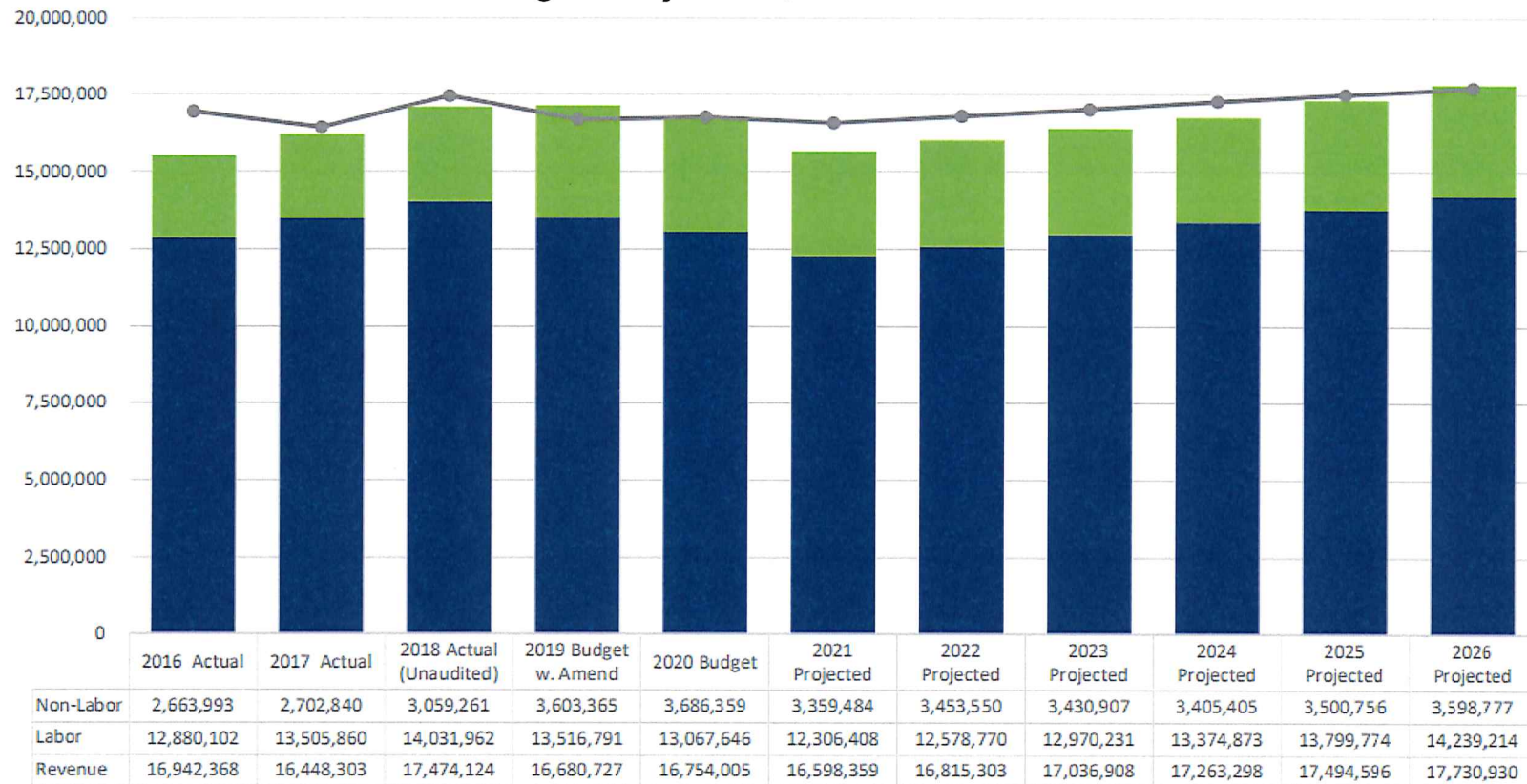


**2020 Strategic Plan**

# 2020 Budget

- The budget is balanced, with \$16.75 million in revenues/expenditures.
- The budget includes 113 full-time equivalent positions.

Budget Projection, 2021-2026



# Protecting Health

# Disease Prevention

## Addressing communicable diseases

Last year, the Health District:

- Tracked reports of **5,492 confirmed or probable communicable disease** cases, including sexually transmitted diseases.
  - Several diseases were notably higher in 2019 compared to past years, including chlamydia, gonorrhea, hepatitis A, and measles.
- Monitored **45 active and 68 latent** tuberculosis cases, including multiple in Mountlake Terrace.

| Disease     | 2015 cases                    | 2019 cases         |
|-------------|-------------------------------|--------------------|
| Chlamydia   | 2,201                         | 2,820              |
| Gonorrhea   | 501                           | 761                |
| Hepatitis A | 1-5 cases per year in 2015-18 | 13                 |
| Measles     | 0 cases in 2015-17            | 7 cases in 2018-19 |

# Outbreak Response

## Hepatitis A

- **18 cases of hep A** identified in the county since December that are part of this ongoing outbreak.
- Medical Reserve Corps volunteers and District staff provided **four vaccination clinics** for high-risk populations.
- About 1,500 informational postcards provided for distribution through the county's point-in-time homelessness count as well as cold weather and other shelters.

**Hepatitis A is spreading in Snohomish County**  
The hepatitis A virus can cause severe liver disease and sometimes death.

If you are experiencing homelessness or unstable housing, or if you use drugs, watch for these signs:

  
Yellow eyes or skin

  
No appetite

  
Stomach pain or throwing up

  
Fever

  
Dark pee, light poop, diarrhea

  
Aching joints or muscles

If you think you might have hepatitis A, tell your doctor or go to the hospital.

More info: [www.snohd.org/hepatitis](http://www.snohd.org/hepatitis)

 SNOHOMISH HEALTH DISTRICT  
WWW.SNOHD.ORG

**Protect yourself, family and friends**  
The virus is in the poop of anyone infected with hepatitis A.

Get vaccinated! Hep A shots are safe and effective. Children as young as 1 can be vaccinated.



Use your own towels, toothbrush, cups, and eating utensils.



Wash hands with soap and water every time you use the toilet and before you cook or eat.



Don't share food, drinks, needles, pipes or smokes.



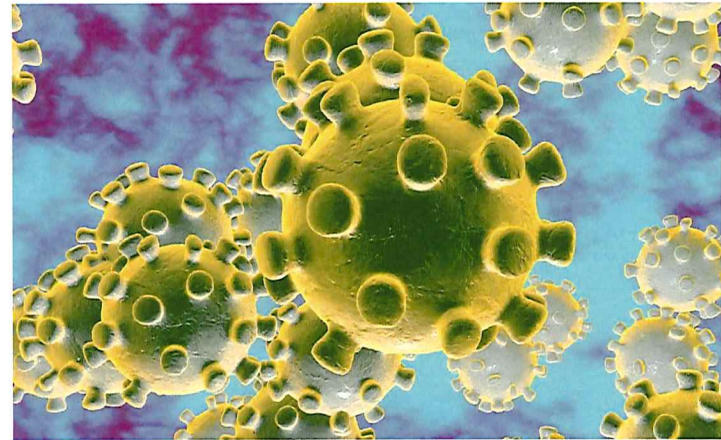
More info: [www.snohd.org/hepatitis](http://www.snohd.org/hepatitis)

 SNOHOMISH HEALTH DISTRICT  
WWW.SNOHD.ORG

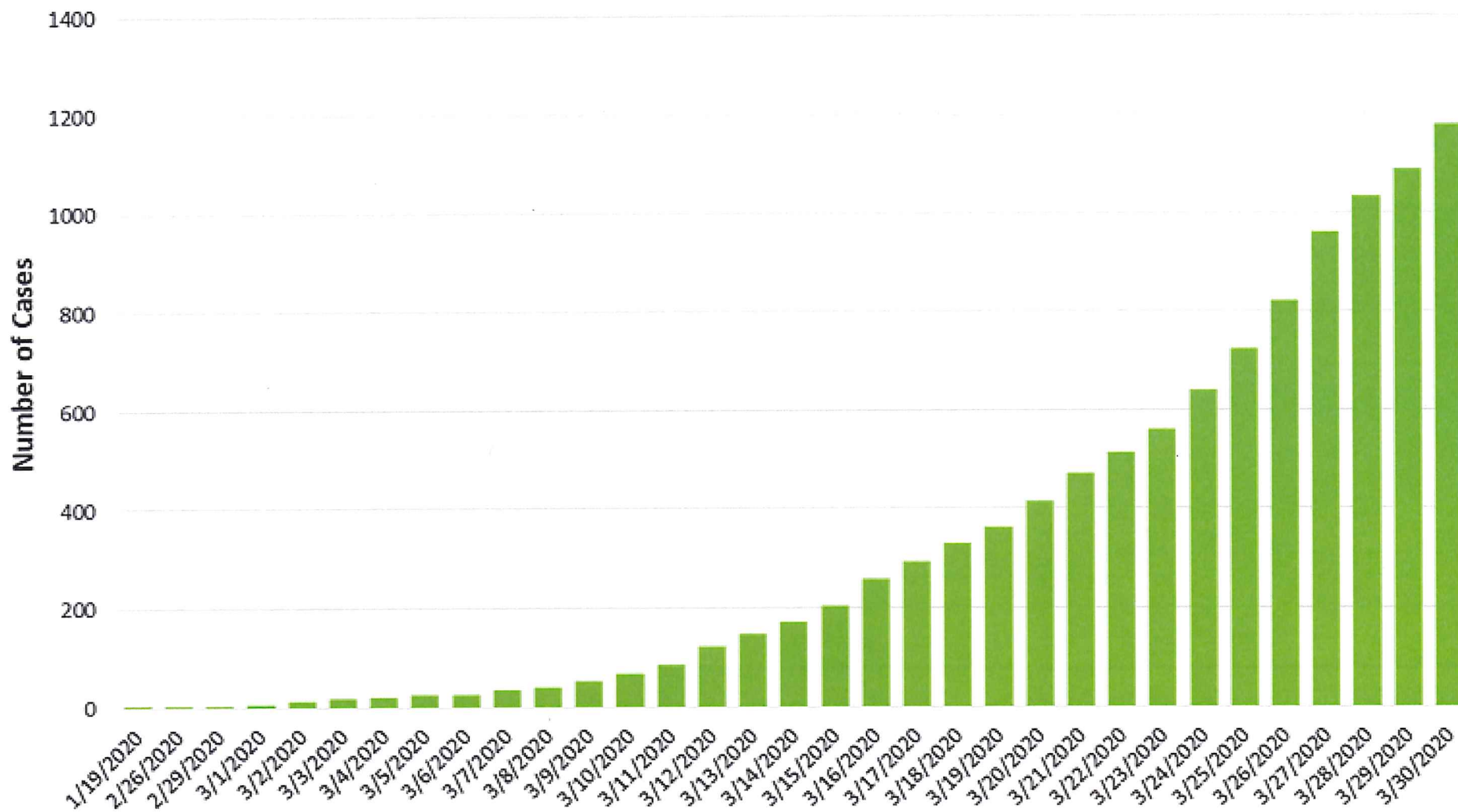
# Outbreak Response

## Novel coronavirus (COVID-19)

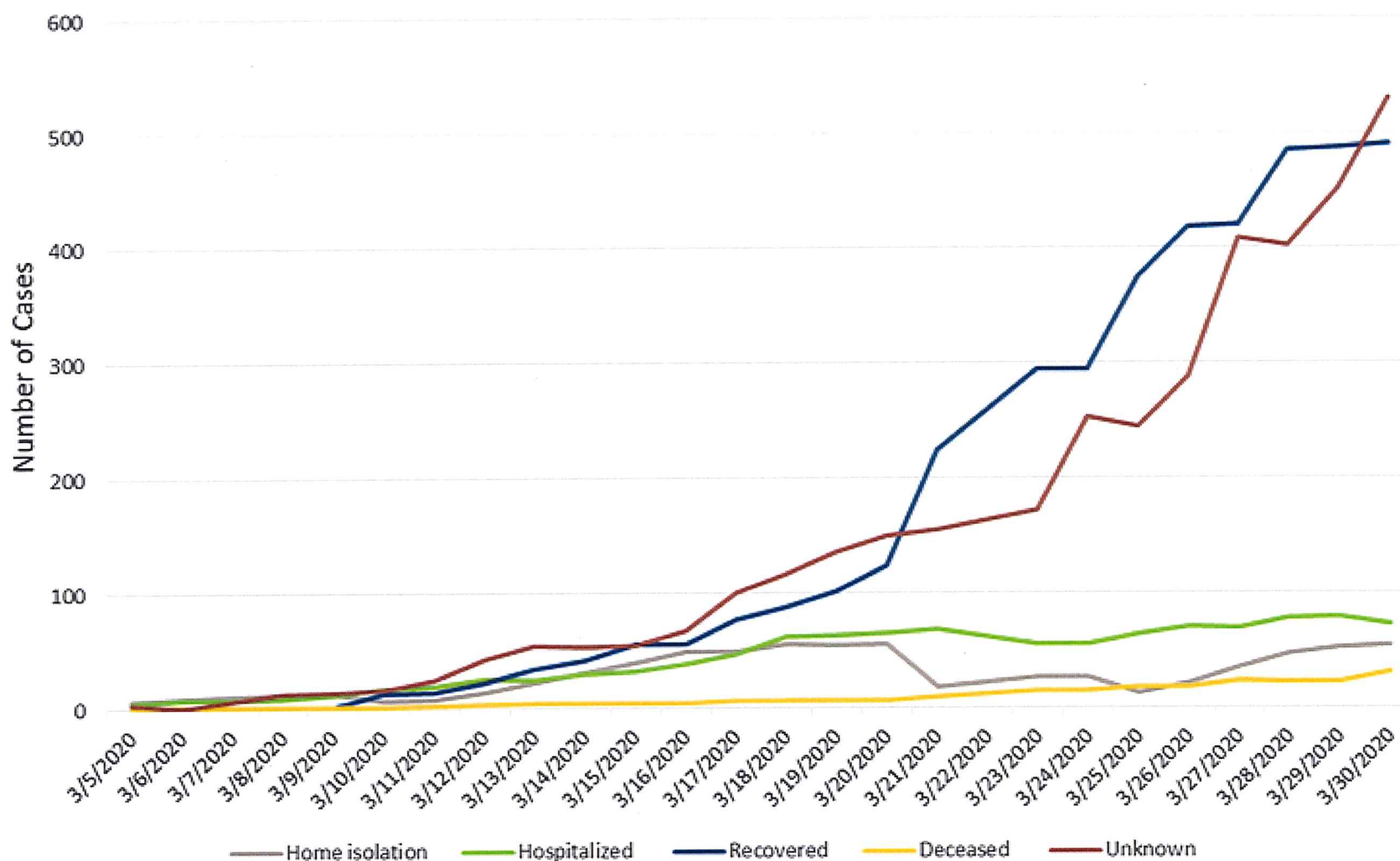
- The Snohomish Health District is part of a countywide response to COVID-19.
- The situation has been rapidly evolving, with guidance and information shifting accordingly.
- Encourage everyone to visit [www.snohd.org/ncov2019](http://www.snohd.org/ncov2019) and social medial channels (Facebook, Twitter and Instagram) for latest information.



# Total COVID-19 cases in Snohomish County



## Status of COVID-19 cases



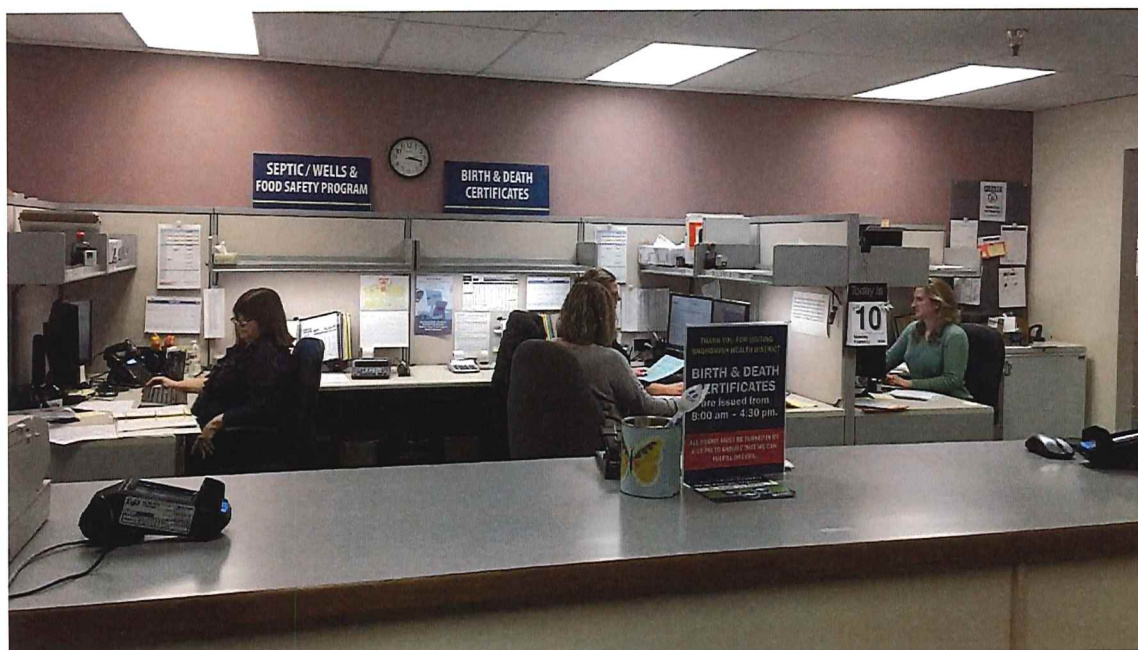
# Promoting Health

# Vital Records

## Birth and death certificates

In 2019, the District processed 57,310 vital records, up 5% from 2018.

- **23,447** birth certificates
- **33,863** death certificates



# Healthy Starts

## Supporting children's health needs

- Provided services to **321 families** countywide with Children and Youth with Special Health Care Needs or children with high lead levels.

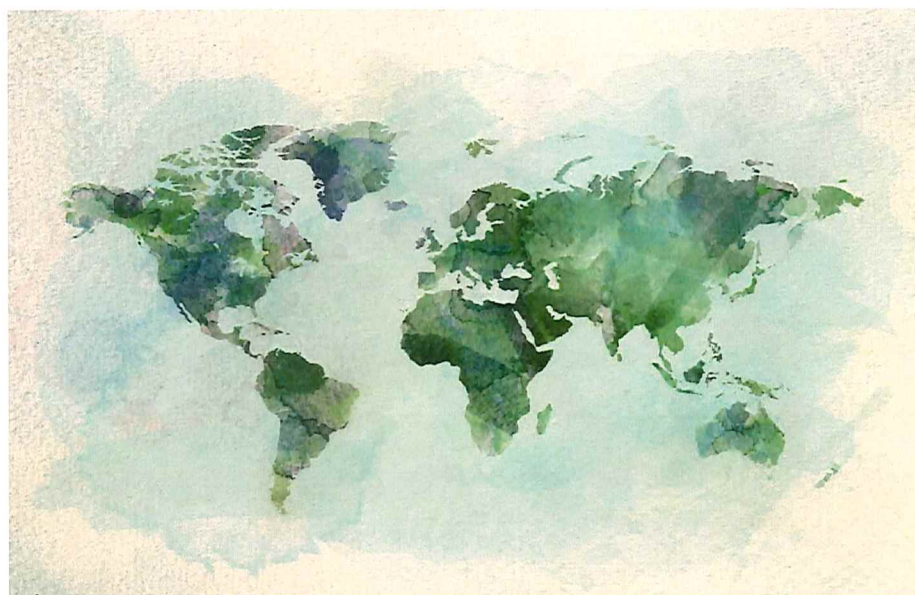


*Two of the families in Snohomish County who were visited by a public health nurse to check in and offer support with special health care needs*

# Healthy Welcome

## Refugee health

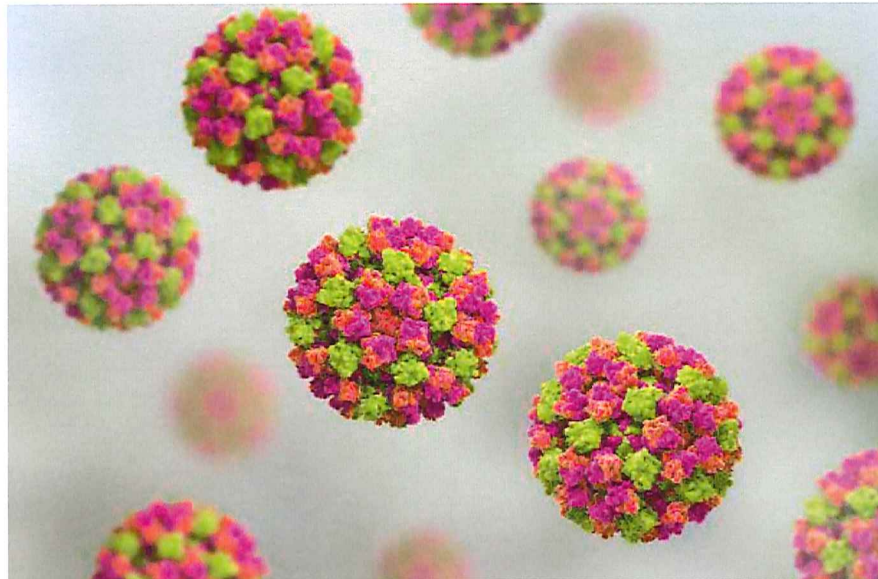
- Refugee Health screened **489 refugees and asylees in 2019**, a 26% increase from 2018.
- Also completed **287 I-693 forms** – Report of Medical Examination and Vaccination Record – for refugees seen in 2018.



# Healthy homes

## Tracking diseases in long-term care facilities

- Last year, **11 outbreaks of norovirus-like illness** were reported at long-term care facilities in the county, totaling 182 ill people.
- During the 2018-19 flu season, **11 outbreaks of influenza** were reported at long-term care facilities.
- The District provides resources for facilities during illness outbreaks.

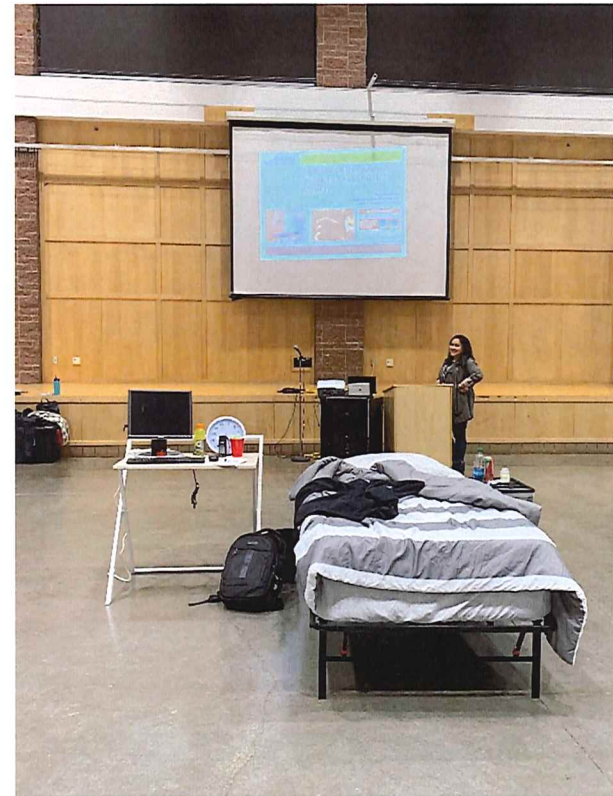


# **Advancing Health**

# Safe Schools

## Public health in schools

- Completed 111 K-12 school inspections countywide, including **5 in Stanwood**
- Provided **vaping prevention resources** for educators
- Participated in 15 **opioid prevention** events at schools around the county
- Offered **suicide prevention** trainings to youth and adults who work with youth
- Provided resources to schools related to **emerging health issues** such as coronavirus

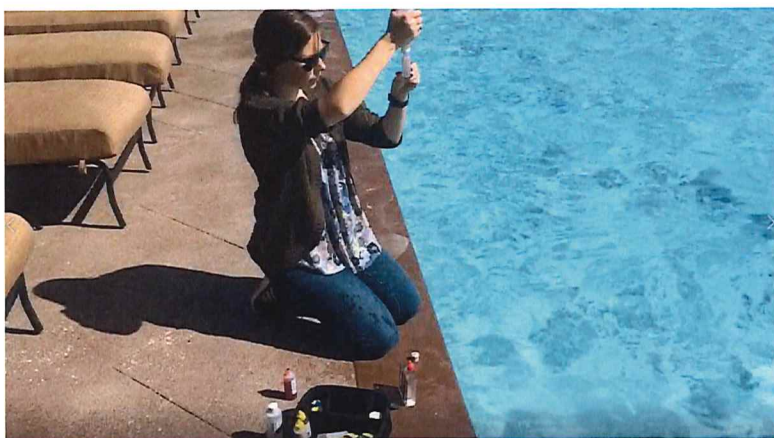


*"Not in My House" opioid prevention event*

# Safe Swimming

## Water recreation facility inspections

Performed **1,296** inspections of pools, spas, splash pads or other water recreation facilities in 2019, including **24 in Stanwood**.

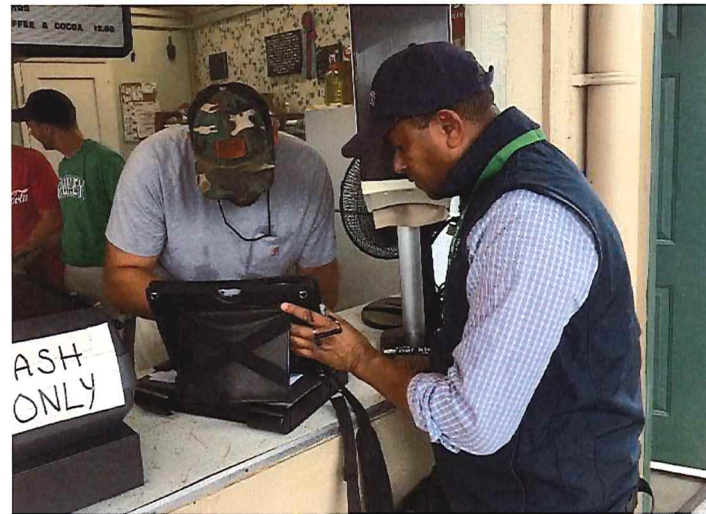


# Safe Eating

## Food program

Last year, the Health District:

- Completed **6,736** inspections, **216** in Stanwood.
- Investigated **691** food illness complaints, **20** in Stanwood.
- Reviewed **515** plans for food businesses, **15** in Stanwood.



**Public**

**health**

**is ...**

# Prepared



*Point of Dispensing Drill, August 2019*



*Readiness Display at community event, November 2019*



*Call center for coronavirus response, January 2020*



*Tabletop exercise, May 2019*

# Proactive



Teaching tuberculosis testing, March 2019



Health screenings at COFA Islander Health Fair, November 2019



Free medicine lock boxes and information at local pharmacy, November 2019



Summer health and nutrition program for elementary students, July 2019

# Part of your community



Overdose Prevention Night with Everett AquaSox

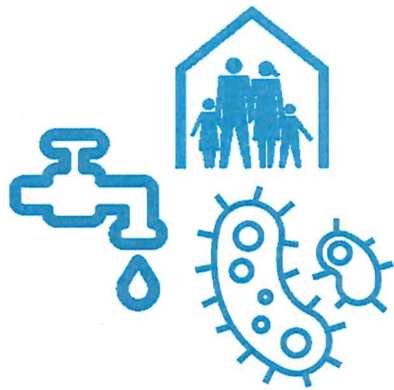


District staff wearing red for heart health



Food safety team at the 2019 Evergreen State Fair

# 2020 Public Health Legislative Updates



**Foundational  
Public Health  
Services  
Funding**



**Vape Ban  
and Vape  
Tax**



**Opioid Impact  
Fund**

**\$100M/biennium ask → \$22M appropriated**

# Stay in touch

## Blog & Newsletters



Sign up for our blog, newsletters, alerts and more at [www.snohd.org/NotifyMe](http://www.snohd.org/NotifyMe)

## Social Media



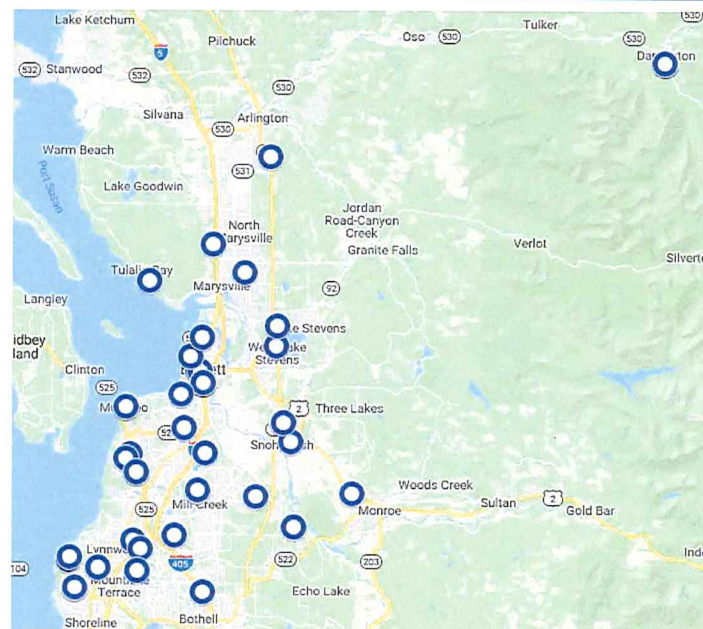
Follow us on Facebook, Twitter, YouTube, and Instagram

# Find us at events

While current social distancing measures for COVID-19 prohibit events, we look forward to being back in the future.



Request the Health District at a community event:  
[www.snohd.org/eventrequest](http://www.snohd.org/eventrequest)



Map showing community events District staff attended in 2019. Markers may represent multiple events in the same area.

# Thank you

## contact information

For more info, please contact:

**Shawn Frederick, MBA**  
**Administrative Officer**  
425.339.8687  
SFrederick@snohd.org



## **CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT**

**ITEM NUMBER:** 6a

**DATE:** April 09, 2020

**SUBJECT:** Economic Development Board Meeting Minutes

**CONTACT PERSON:** Jennifer Olson, City Administrator

**ATTACHMENTS:** A – January 17, 2020 Meeting Minutes

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### **SUMMARY STATEMENT**

Minutes from the January 17, 2020 Economic Development Board meeting are attached to this staff report for approval as presented.



## ECONOMIC DEVELOPMENT BOARD

Friday, January 17, 2020 – 7:30AM

City Hall, 10220 270<sup>th</sup> St NW, Stanwood WA

Conference Room

### *Minutes*

Attendance:

| Board Members:                                                                                                          | Staff:                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Les Anderson<br>John Russell<br>John Hanstad<br>Chantel Keller<br>David Pelletier<br><br><u>Excused</u><br>Randy Heagle | Jennifer Ferguson, City Administrator<br>Patricia Love, Community Development Director<br>Krista Hintz, Administrative Assistant<br><br><b>Also Present:</b><br>Jessica McCready, Discover Stanwood Camano |

The January 17, 2020 Economic Development Board Meeting was called to order at 7:30am.

1. Review Minutes from the January 17, 2002 Meeting. A motion was made by Les Anderson to approve the minutes. Motion was seconded by John Russell. Minutes approved unanimously.
2. Jessica McCready presented the DiscoverStanwoodCamano (DSC) 2019 Final Report. Discover Port Susan was rebranded to Discover Stanwood Camano. The logo changed from a linear red/blue/yellow logo to the new Tree logo which is displayed in both a linear and round style. The new logos have been trademarked to go allow with the City's process of trademarking DSC going forward.

Marketing Initiatives: There have been a couple fun marketing initiatives such as koozies, stickers and water bottles. We will evaluate which items to re-order and possible new items like T-shirts.

DSC Website: The DSC website has an event calendar. Both the Stanwood Chamber and Camano Chambers, along with the City of Stanwood point to the DSC Event Calendar.

As part of the Port of Seattle grant, Puget Tech did an analysis of the website and discovered many "band-aid fixes". There was a lot of custom coding done that makes it very difficult for someone other than the original coder to maintain the site. DSC has contracted with Puget Teach to build a brand new website which will be going live in March 2020.

The *Places* tab serves as the Business Directory. This page will be revamped to keep it clean, fresh, and remove duplicates. It will be easier to use and will load quicker than the old format. We will continue to push *Places* to businesses. We will be asking the Board for parameters and protocol for listing, and approving businesses. Businesses will take ownership of their listing.

\*John Russell suggested finding a local photographer that could offer services to local businesses to take photos through a package deal available at business's expense. This would help to create photo guidelines for submission.

Advertising: Built in the ability to have three rotating ads on the front page. There was a thought to try to turn it into a revenue generating process but it never took off. Businesses will get a free listing to begin with, levels will be added for premium listings with advertisements. Tiers will be a future discussion with the Board.

\*John Russell asked if there will be an "early bird" incentive for the core group that signed up early. Jennifer Ferguson said she is working on the enhancement package that will fall under the sponsorship package that is being developed.

Visit page: Designed to get DSC out of the local market and make it a tool for tourism. The Visit page gives you directions from SeaTac Airport and lets visitors customize their visit itinerary. This page was clicked on 4,000 times from its' inception in October 2019 through December 2019.

Users: The User total jumped from 26,000 users in 2018 to 44,000 users in 2019. More people are visiting on mobile devices. The new website will be more mobile-friendly to accommodate these users.

With the Port of Seattle grant we targeted California and Texas, Illinois also popped up with users. We will apply again for the grant and most likely target Illinois.

The big events like Snow Goose Festival, Glass Quest and Idlers Car Show are very important to the traffic on the website.

Social Media: Every event gets a SM post, big City events get enhanced posting. Facebook is still the most used platform in this area.

Video: At the Whidbey-Camano Island Tourism meeting they asked Jessica what we needed, she said video. She said she had a lot of drone footage and video that people had given her but did not have the ability to splice it together to create one video. Former CBS videographer Jack Penlin said he could splice the drone footage if they could use the footage as well.

DiscoverStanwoodCamano Magazine: The magazine has become very popular. The next magazine is due the beginning of March. The Pilchuck Glass School will be featured in the spring issue.

Event Management: We created a magnet with all of the summer events. Jessica did the graphic work and Elain Traversi managed the event logistics. Attendance in these events has increased which is attributed to the marketing of DiscoverStanwoodCamano.

Chantal Keller asked how we can vamp up Trick or Treat on Mainstreet. This is not a City/DSC hosted event, it started as an eastside business event. DSC will promote the event, but it will be

something the businesses will need to take ownership of. The new website will have a Business-to-Business backend communication tool to help facilitate things like this.

Tourism Promotion: SeaTac billboard near the Alaska Lounge is available through a lottery. We will be applying again this year for the billboard and the Port of Seattle grant. We were given huge kudos from the Port of Seattle for the grant, the analytics, special project efforts that went into the process.

Reiterating the enhancements to the website: The website process for submittal and review has been simplified. Elain will review the Event submissions, the city will be reviewing the business submissions in “Places”. Event hosts and businesses will be able to take ownership of their listing.

Guidelines for the Places Directory structure will need to be set. We don’t want to fill Places with realtors or hair dressers, tourists are looking for shops, restaurants or other in-the-moment services. We will ask brokers to have one listing that may list each of their individual agents. We will set criteria of edited content that will have a review process.

We will discuss more formalized parameters to build the structure at the next meeting at which time we will ask the Economic Development Board to make a formal recommendation on structure and guidelines.

### 3. Elect Chair for 2020

- John Hanstad stated he would be willing to continue his role as Chair.
- David Pelletier stated he would be willing to continue his role as Vice-Chair

John Russell made a motion to have John Hanstad and David Pelletier continue their terms as well as their roles as Chair and Vice-Chair. The motion was seconded by Les Anderson and passed a vote unanimously.

### 4. New Business

Jennifer Ferguson presented the board with a list of businesses. There were 26 new business in 2019. Building relationships with these businesses will help them succeed.

John Russell asked for the Sales Tax Data reports that they used to receive. Jennifer said these will be added as a regular part of the meetings.

Next meeting –February 21, 2020

Adjourn 8:37am



## **CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT**

**ITEM NUMBER:** 7a

**DATE:** April 9, 2020

**SUBJECT:** Approval of Voucher and Payroll Checks

**CONTACT PERSON:** Reina Barber, Accounting Specialist

**ATTACHMENTS:** A - Voucher Check Detail

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### **SUMMARY STATEMENT**

Approve issuance of Washington Federal Bank voucher checks 32376 through 32419 and Washington Federal electronic voucher funds transfers in the amount of \$341,050.13. Approve issuance of Washington Federal Bank electronic payroll funds transfers in the amount of \$33,900.00.

### **RECOMMENDED MOTION**

**I MOVE TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 32376 THROUGH 32419 AND WASHINGTON FEDERAL ELECTRONIC VOUCHER FUNDS TRANSFERS IN THE AMOUNT OF \$341,050.13. APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF \$33,900.00.**

## CHECK REGISTER

City Of Stanwood

MCAG #: 0695

03/14/2020 To: 03/31/2020

Time: 08:13:09 Date: 04/01/2020

Page: 1

| Trans | Date       | Type   | Acct # | Chk # | Claimant                              | Amount     | Memo                                                                                                                                          |
|-------|------------|--------|--------|-------|---------------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| 1559  | 03/16/2020 | Claims | 3      | EFT   | Washington Federal Bank               | 42.90      | Analysis Service Charge                                                                                                                       |
| 1677  | 03/25/2020 | Claims | 3      | EFT   | US Bank                               | 5,554.64   | 4485 5945 5564 1495                                                                                                                           |
| 1678  | 03/25/2020 | Claims | 3      | EFT   | WA St Dept of Revenue **              | 12,926.79  | City Of Stanwood 319-008-103                                                                                                                  |
| 1679  | 03/25/2020 | Claims | 3      | 32376 | 5 Star service Inc.                   | 4,200.00   | City Of Stanwood; City Of Stanwood                                                                                                            |
| 1680  | 03/25/2020 | Claims | 3      | 32377 | APP- Associated Petroleum Products    | 2,151.40   | City Of Stanwood #00-0100494                                                                                                                  |
| 1681  | 03/25/2020 | Claims | 3      | 32378 | Association Of Wa Cities *            | 140.00     | City Of Stanwood 13796; City Of Stanwood 27195                                                                                                |
| 1682  | 03/25/2020 | Claims | 3      | 32379 | Badger Meter Inc                      | 1,206.31   | 480875; City Of Stanwood                                                                                                                      |
| 1683  | 03/25/2020 | Claims | 3      | 32380 | Amy Bergemeier                        | 17.02      | City Of Stanwood                                                                                                                              |
| 1684  | 03/25/2020 | Claims | 3      | 32381 | Gaylynn Brien                         | 60.00      | City Of Stanwood                                                                                                                              |
| 1685  | 03/25/2020 | Claims | 3      | 32382 | Cascade Natural Gas Corp              | 208.23     | 839 440 0000 5                                                                                                                                |
| 1686  | 03/25/2020 | Claims | 3      | 32383 | Cascade Septic, LLC                   | 110.00     | City Of Stanwood                                                                                                                              |
| 1687  | 03/25/2020 | Claims | 3      | 32384 | City of Everett *                     | 205.00     | STACITG                                                                                                                                       |
| 1688  | 03/25/2020 | Claims | 3      | 32385 | Confluence Environmental Company, Inc | 17,952.10  | City Of Stanwood                                                                                                                              |
| 1689  | 03/25/2020 | Claims | 3      | 32386 | Edge Analytical Inc                   | 26.00      | STA01                                                                                                                                         |
| 1690  | 03/25/2020 | Claims | 3      | 32387 | General Pacific Inc                   | 10,090.08  | City Of Stanwood-101681                                                                                                                       |
| 1691  | 03/25/2020 | Claims | 3      | 32388 | Grainger Inc                          | 1,278.79   | 848089215                                                                                                                                     |
| 1692  | 03/25/2020 | Claims | 3      | 32389 | Devin Grohs                           | 28.00      | City Of Stanwood                                                                                                                              |
| 1693  | 03/25/2020 | Claims | 3      | 32390 | J.A. Brennan Associates, PLLC         | 5,289.91   | City Of Stanwood                                                                                                                              |
| 1694  | 03/25/2020 | Claims | 3      | 32391 | Jessica McCready                      | 1,833.34   | City Of Stanwood                                                                                                                              |
| 1695  | 03/25/2020 | Claims | 3      | 32392 | Scott Justesen                        | 120.00     | City Of Stanwood; City Of Stanwood                                                                                                            |
| 1696  | 03/25/2020 | Claims | 3      | 32393 | Lankford Associates                   | 810.00     | City Of Stanwood                                                                                                                              |
| 1697  | 03/25/2020 | Claims | 3      | 32394 | Lenz Enterprises Inc                  | 10.00      | City Of Stanwood                                                                                                                              |
| 1698  | 03/25/2020 | Claims | 3      | 32395 | Mackenzie                             | 15,132.07  | City Of Stanwood; City Of Stanwood                                                                                                            |
| 1699  | 03/25/2020 | Claims | 3      | 32396 | Madak                                 | 700.00     | City Of Stanwood; City Of Stanwood                                                                                                            |
| 1700  | 03/25/2020 | Claims | 3      | 32397 | Maul Foster Alongi, Inc.              | 4,586.50   | City Of Stanwood                                                                                                                              |
| 1701  | 03/25/2020 | Claims | 3      | 32398 | Office Depot                          | 487.60     | City Of Stanwood 36274097; 36274097; 36274097; 36274097; 36274097                                                                             |
| 1702  | 03/25/2020 | Claims | 3      | 32399 | PUD Of Snohomish County *             | 5,460.47   | 201942398; 200103539; 200367373; 200738672; 202579512; 202882056; 200142180; 202727285; 202694204; 202670675; 221041510; 200633634; 221854284 |
| 1703  | 03/25/2020 | Claims | 3      | 32400 | Pace Engineers, Inc                   | 6,365.00   | City Of Stanwood; City Of Stanwood                                                                                                            |
| 1704  | 03/25/2020 | Claims | 3      | 32401 | Perteet Inc.                          | 11,888.82  | City Of Stanwood; City Of Stanwood                                                                                                            |
| 1705  | 03/25/2020 | Claims | 3      | 32402 | Puget Tech LLC                        | 60.00      | City Of Stanwood                                                                                                                              |
| 1706  | 03/25/2020 | Claims | 3      | 32403 | RH2 Engineering Inc                   | 33,389.41  | City Of Stanwood; City Of Stanwood; City Of Stanwood                                                                                          |
| 1707  | 03/25/2020 | Claims | 3      | 32404 | David Smith                           | 28.00      | City Of Stanwood                                                                                                                              |
| 1708  | 03/25/2020 | Claims | 3      | 32405 | Sno Co District Court                 | 664.13     | DCT34003                                                                                                                                      |
| 1709  | 03/25/2020 | Claims | 3      | 32406 | Sno Co Public Works *                 | 119.14     | CR000024; CR000024                                                                                                                            |
| 1710  | 03/25/2020 | Claims | 3      | 32407 | Sno Co Sheriff's Office - CB          | 7,937.62   | City Of Stanwood; City Of Stanwood; City Of Stanwood                                                                                          |
| 1711  | 03/25/2020 | Claims | 3      | 32408 | Sno Co Sheriffs Office *              | 152,121.75 | SSH00001                                                                                                                                      |
| 1712  | 03/25/2020 | Claims | 3      | 32409 | Snohomish County 911                  | 8,001.44   | City Of Stanwood                                                                                                                              |
| 1713  | 03/25/2020 | Claims | 3      | 32410 | Snohomish County Treasurer            | 24.24      | City Of Stanwood - Crime Victim; City Of Stanwood - Crime Victim                                                                              |
| 1714  | 03/25/2020 | Claims | 3      | 32411 | Stanwood Camano Little League         | 6,481.02   | City Of Stanwood                                                                                                                              |

# CHECK REGISTER

City Of Stanwood  
MCAG #: 0695

03/14/2020 To: 03/31/2020

Time: 08:13:09 Date: 04/01/2020

Page: 2

| Trans                                                | Date       | Type   | Acct # | Chk # | Claimant                                | Amount     | Memo                        |
|------------------------------------------------------|------------|--------|--------|-------|-----------------------------------------|------------|-----------------------------|
| 1715                                                 | 03/25/2020 | Claims | 3      | 32412 | Stanwood Camano News                    | 40.28      | 261981                      |
| 1716                                                 | 03/25/2020 | Claims | 3      | 32413 | Stanwood Senior Center                  | 8,000.00   | City Of Stanwood            |
| 1717                                                 | 03/25/2020 | Claims | 3      | 32414 | Twin City Lanes & Trophy                | 39.31      | City Of Stanwood            |
| 1718                                                 | 03/25/2020 | Claims | 3      | 32415 | US Bank Na Custody/ Treas Div-Money Ctr | 52.00      | City Of Stanwood -777221717 |
| 1719                                                 | 03/25/2020 | Claims | 3      | 32416 | WA St Treasurer                         | 784.07     | City Of Stanwood            |
| 1720                                                 | 03/25/2020 | Claims | 3      | 32417 | Wave Broadband                          | 122.25     | 3201-0316547-01             |
| 1721                                                 | 03/25/2020 | Claims | 3      | 32418 | Weed, Graafstra & Associates, Inc., P.S | 11,304.50  | 3868-000M                   |
| 1722                                                 | 03/25/2020 | Claims | 3      | 32419 | Weekends In Washington                  | 3,000.00   | City Of Stanwood            |
| 001 General Fund                                     |            |        |        |       |                                         | 209,062.04 |                             |
| 101 Street Fund                                      |            |        |        |       |                                         | 6,527.11   |                             |
| 103 Street Construction Fund                         |            |        |        |       |                                         | 14,371.02  |                             |
| 104 Park And Trail Improvement Fund                  |            |        |        |       |                                         | 12,700.41  |                             |
| 110 Building Improvement Fund                        |            |        |        |       |                                         | 15,239.32  |                             |
| 115 Tourism And Promotion DSC                        |            |        |        |       |                                         | 6,657.00   |                             |
| 401 Sewer Fund                                       |            |        |        |       |                                         | 6,542.72   |                             |
| 403 Sewer Construction Fund                          |            |        |        |       |                                         | 13,373.99  |                             |
| 410 Drainage Fund                                    |            |        |        |       |                                         | 1,721.91   |                             |
| 411 Drainage Construction Fund                       |            |        |        |       |                                         | 21,493.10  |                             |
| 421 Water Fund                                       |            |        |        |       |                                         | 20,344.36  |                             |
| 422 Water Construction Fund                          |            |        |        |       |                                         | 12,119.60  |                             |
| 630 Agency Fund                                      |            |        |        |       |                                         | 897.55     |                             |
|                                                      |            |        |        |       |                                         | 341,050.13 | Claims: 341,050.13          |
| * Transaction Has Mixed Revenue And Expense Accounts |            |        |        |       |                                         | 341,050.13 |                             |

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director (X) Auditing Officer Wendy Corder Dordum Date: 4-1-2020  
( ) Deputy Finance Director

# CHECK REGISTER

City Of Stanwood  
MCAG #: 0695

03/14/2020 To: 03/31/2020

Time: 08:14:09 Date: 04/01/2020  
Page: 1

| Trans            | Date       | Type    | Acct # | Chk # | Claimant | Amount    | Memo          |
|------------------|------------|---------|--------|-------|----------|-----------|---------------|
| 1587             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,000.00  | Mar 2020 Draw |
| 1588             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,700.00  | Mar 2020 Draw |
| 1589             | 03/23/2020 | Payroll | 3      | EFT   |          | 2,000.00  | Mar 2020 Draw |
| 1590             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,000.00  | Mar 2020 Draw |
| 1591             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,600.00  | Mar 2020 Draw |
| 1592             | 03/23/2020 | Payroll | 3      | EFT   |          | 3,500.00  | Mar 2020 Draw |
| 1593             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,350.00  | Mar 2020 Draw |
| 1594             | 03/23/2020 | Payroll | 3      | EFT   |          | 3,000.00  | Mar 2020 Draw |
| 1595             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,600.00  | Mar 2020 Draw |
| 1596             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,000.00  | Mar 2020 Draw |
| 1597             | 03/23/2020 | Payroll | 3      | EFT   |          | 2,000.00  | Mar 2020 Draw |
| 1598             | 03/23/2020 | Payroll | 3      | EFT   |          | 2,000.00  | Mar 2020 Draw |
| 1599             | 03/23/2020 | Payroll | 3      | EFT   |          | 800.00    | Mar 2020 Draw |
| 1600             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,000.00  | Mar 2020 Draw |
| 1601             | 03/23/2020 | Payroll | 3      | EFT   |          | 800.00    | Mar 2020 Draw |
| 1602             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,500.00  | Mar 2020 Draw |
| 1603             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,600.00  | Mar 2020 Draw |
| 1604             | 03/23/2020 | Payroll | 3      | EFT   |          | 500.00    | Mar 2020 Draw |
| 1605             | 03/23/2020 | Payroll | 3      | EFT   |          | 3,450.00  | Mar 2020 Draw |
| 1606             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,500.00  | Mar 2020 Draw |
| 1607             | 03/23/2020 | Payroll | 3      | EFT   |          | 1,000.00  | Mar 2020 Draw |
| 001 General Fund |            |         |        |       |          | 33,900.00 |               |
|                  |            |         |        |       |          | 33,900.00 | Payroll:      |
|                  |            |         |        |       |          |           | 33,900.00     |

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director (✓) Auditing Officer Wendy Corder Rubin Date: 4-1-2020  
( ) Deputy Finance Director



**CITY OF STANWOOD  
COUNCIL/PLANNING COMMISSION  
AGENDA STAFF REPORT**

**ITEM NUMBER:** 7b  
**DATE:** April 9, 2020  
**SUBJECT:** City Council March 26, 2020 Regular Meeting Minutes  
**CONTACT PERSON:** Sara Robinson, Deputy Clerk  
**ATTACHMENTS:** A – Council Regular Meeting Minutes

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**SUMMARY STATEMENT**

Minutes of the March 26, 2020 Regular City Council Meeting are attached.

**RECOMMENDED MOTION**

**I MOVE TO APPROVE THE MINUTES OF THE March 26, 2020 REGULAR COUNCIL MEETING AS PRESENTED.**

**CITY OF STANWOOD**  
Regular Meeting of the City Council  
Thursday, March 26, 2020 – 7:00 p.m.  
Stanwood City Hall via Zoom Online Meeting & Telephone  
**MINUTES**

**1. Call to Order**

Mayor Kelley called the meeting to order at 7:00 p.m.

**2. Roll Call**

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Elizabeth Callaghan, Timothy Pearce, Steve Shepro, Judy Williams, and Sid Roberts. The meeting was quorate.

Also present: City Engineer Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Attorney Brett Vinson, City Administrator Jennifer Ferguson, and Deputy Clerk Sara Robinson.

**3. Approval of the Agenda**

*Motion by Councilmember Williams, second by Councilmember Shepro to suspend Council Rules of Procedure Rule 22 related to public comment to temporarily suspend both public comment periods for all council meetings during the pendency of the current COVID-19 State of Emergency and to amend the agenda to reflect such suspension. Motion carried unanimously.*

*Motion by Councilmember Shepro, second by Councilmember Pearce to remove item 8b from the agenda due to Governor Inslee's order. Motion carried unanimously.*

*Motion by Councilmember Johnson, second by Councilmember Callaghan, to approve the agenda as amended. Motion carried unanimously.*

**4. Citizen Comments - Removed**

**5. Staff Reports**

- a. Planning Commission Minutes – February 10, 2020
- b. Police Compstat Report - February 2020

**6. Committee Reports**

- a. Finance Committee Minutes – February 27, 2020
- b. Community Development Committee Minutes– February 27, 2020
- c. Public Safety Committee Minutes – February 27, 2020

## Stanwood City Council Meeting Minutes – March 26, 2020

### 7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve February 27, 2020 City Council Meeting Minutes
- c. Ratification of Contracts Executed by Mayor Under Emergency Proclamation

*Motion by Councilmember Roberts, Second by Councilmember Johnson, to approve the Consent Agenda items a through c. Motion carried unanimously.*

### 8. New Business

- a. Resolution 2020-05 Emergency Powers

Finance Director, David Hammond presented the Resolution 2020-05 which is to ratify Mayor Kelley's March 9, 2020 Emergency Proclamation. The Resolution will also authorize emergency procurement procedures and procedures for holding public meetings that are consistent with state law while reducing the risk of exposure and spread of contagious viruses.

Councilmember Roberts voiced concern regarding section 3 of the proposed resolution. A discussion ensued regarding the verbiage in that section and the decision was to remove it.

*Motion by Councilmember Roberts, Second by Councilmember Pearce to confirm Mayor Kelley's Emergency Proclamation of March 9, 2020.*

*Motion by Councilmember Pearce, second by Councilmember Shepro, to Adopt Resolution 2020-05 as amended by removing section 3, authorizing the use of emergency procurement procedures consistent with state law and to adopt procedures for holding public meetings that are consistent with state law while reducing the risk of exposure and spread of contagious viruses through social interactions. Motion carried unanimously.*

- b. Ordinance 1485 Amendment to Stanwood Municipal Code Adopting a Sales Tax Credit for Affordable Housing – Removed via motion

### 9. Citizen Closing Comments – Removed

### 10. Reports of Officers and Committees

- a. Mayor's Report –

Mayor would like to thank everyone for being on the zoom meeting tonight. He has had five or six online meetings this week. It has been an interesting and challenging time. Thank you all for your patience. Staff has been working very hard and they are doing everything that can be done during these trying times. He is very proud of the citizens of

## Stanwood City Council Meeting Minutes – March 26, 2020

Stanwood. People are being respectful of their neighbors by not hoarding and maintaining social distancing.

### b. City Administrator's Report

Jennifer Ferguson also wanted to reiterate that City Staff are really stepping up to all of these new challenges and are doing a great job. The City's new website has launched and has been a high priority. There is a COVID 19 newsflash carousel that is being updated daily with information that is collected daily from a number of sources. Also, the Business page provides a lot of information regarding financial assistance for our businesses. There are tons of resources including a Federal Stimulus Plan and SBA funding programs. Thank you all for your support and patience during this time.

### c. Councilmember Reports and Questions

Councilmember Roberts would like to give a shout out to the City Staff. He has had several interactions with Jennifer Ferguson. All of the hard work is greatly appreciated. Thank you to the Mayor delivering the paper council packets to the Councilmembers. On a conference call earlier this week, Dr. Spitters with the Snohomish County Health Department, spoke in regards to the virus saying that we could be in this for a while. Roberts appreciates the people of Stanwood and is grateful to be part of such a good team.

Councilmember Williams- Her job (title insurance) is also considered an essential service. With the low interest rates they are really busy and with about three quarters of their staff working from home. Thank you to all staff who are still there keeping the wheels on the bus. It is a unique time and we are all finding the way through. Our City has done an amazing job with kindness, patience and social distancing.

Councilmember Johnson – In a crisis like this it is the small mundane things that rise to the top of the list, such as water, sewer and garbage. If you take away any of them you have a mess. They are the foundation of our community. We appreciate the City and all Staff. Thank you

## 11. Adjourn

Mayor Kelley adjourned the meeting at 7:35 p.m.

CITY OF STANWOOD

ATTEST:

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Leonard Kelley, Mayor

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Sara Robinson, Deputy Clerk



## **CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT**

**ITEM NUMBER:** 7c

**DATE:** April 9, 2020

**SUBJECT:** Interlocal Agreement with Snohomish County for Park Project Funding – Heritage Park Irrigation System

**CONTACT PERSON:** Carly Ruacho, Senior Planner  
Patricia Love, Community Development Director

**ATTACHMENTS:** A – Interlocal Agreement with Snohomish County (with attachments)

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### **ISSUE**

The issue for City Council consideration is whether or not to authorize the Mayor to sign the Interlocal Agreement (ILA) with Snohomish County for park project funding in the amount of \$40,000 for irrigation improvements to the regional sports complex at Heritage Park.

### **RECOMMENDATION**

Authorize the Mayor to sign the ILA accepting \$40,000 from Snohomish County to repair/replace the irrigation system at Heritage Park.

### **SUMMARY STATEMENT**

The Snohomish County Council adopted Amended Ordinance 19-072 on November 12, 2019, which approved the 2020-2025 Snohomish County Capital Improvement Program as part of the Snohomish County Comprehensive Plan - Capital Facilities Section. Part of the 2020 – 2025 Snohomish County Capital Improvement Program budget included funding titled “City Partnerships” in the amount of \$40,000 for qualifying projects in County Council District #1 to-be-determined. The County has determined to undertake a capital improvement project in District #1 in partnership with the City of Stanwood, including the provision of funding by the County to the City of Stanwood for park improvements at Heritage Park, in an amount up to forty thousand dollars (\$40,000) utilizing County REET 2 funds. The funds will be directed to the City for the purpose of funding park improvements at Heritage Park, specifically repairing or replacing the existing irrigation system, which is an addition to the current approved project scope.

Snohomish County has approved the Interlocal Agreement (attached) which is ready for acceptance by the City Council. The City Attorney's office has reviewed and approved the agreement for signature by the Mayor once accepted by the City Council.

## **DISCUSSION**

This project will dovetail with a larger project currently in process to refurbish two of the three existing baseball/softball fields at Heritage Park including installation of a new drainage system and infield/outfield improvements. The City received Youth Athletic Facilities grant funding from the Washington State RCO office for the field improvement project. The total project budget is approximately \$1,070,000. The City became aware of failures in the existing irrigation system during the design phase of the field improvement project. If the irrigation issues are not remedied it would jeopardize the success of the newly installed fields. With that knowledge, the project scope was amended to include a review of the existing irrigation system and any necessary repairs and/or component replacements in order to protect the investment of the project as a whole.

## **FINANCIAL IMPACT**

The Heritage Park ballfield renovation project is identified in the City's Park Plan and included in the 2020 budget in the amount of \$1,070,000. With the \$40,000 from the Snohomish County ILA, the total project is approximately \$1,110,000. This additional scope and funding will be included in an upcoming budget amendment if the grant is accepted by council.

The chart below provides a summary of the current project budget with an added column depicting the project budget if the grant is accepted.

| Project: Heritage Park                          |                      |                     |                     |
|-------------------------------------------------|----------------------|---------------------|---------------------|
| Capital Budget                                  | Previous Years       | 2020                | 2020 revised        |
| Sources/Funding                                 | Appropriated to Date | Budget              |                     |
| General Funds                                   | \$ 615,053           | \$ 420,000          | \$ 420,000          |
| Grant-Youth Athletic Fields                     |                      | \$ 350,000          | \$ 350,000          |
| Grant-WWRP (potential)                          |                      |                     |                     |
| Mitigation-Park                                 | \$ 100,000           | \$ 100,000          | \$ 100,000          |
| REET-1                                          | \$ 250,582           | \$ -                | \$ -                |
| REET-2                                          | \$ -                 | \$ 200,000          | \$ 200,000          |
| Snohomish County Grant                          |                      |                     | \$ 40,000           |
| <b>Total Sources</b>                            | <b>\$ 965,635</b>    | <b>\$ 1,070,000</b> | <b>\$ 1,110,000</b> |
| Uses/Costs                                      | Appropriated to Date | Budget              | Budget              |
| Design                                          | \$ 265,635           | \$ -                | \$ -                |
| Land Acquisition                                | \$ 700,000           | \$ -                | \$ -                |
| Re-Development & Ballfields Construction        | \$ -                 | \$ 1,070,000        | \$ 1,110,000        |
| Phase2: Fields 3&4, Loop Trail, Pkng Lot Repair | \$ -                 | \$ -                | \$ -                |
| RCO Grant Application Phase 3 Design            |                      |                     |                     |
| Phase Three Construciotn                        |                      |                     |                     |
| <b>Total Uses</b>                               | <b>\$ 965,635</b>    | <b>\$ 1,070,000</b> | <b>\$ 1,110,000</b> |

### **COMMITTEE RECOMMENDATION**

The Parks/Trails Advisory Committee was briefed on the funds award at their February 2020 meeting. The PTAC is supportive of the renovation project in general and recognizes the need to repair/replace the irrigation system especially.

### **CITY COUNCIL OPTIONS**

1. Authorize the mayor to sign the Snohomish County ILA for funding in the amount of \$40,000 to repair/replace the existing irrigation system at Heritage Park.
2. Do not accept the Snohomish County ILA and funding in the amount of \$40,000.

### **RECOMMENDED MOTION**

**I MOVE TO AUTHORIZE THE MAYOR TO SIGN THE SNOHOMISH COUNTY INTERLOCAL AGREEMENT AS PROVIDED IN ATTACHMENT "A" IN THE AMOUNT OF \$40,000 FOR IRRIGATION REPAIRS AT HERITAGE PARK.**

**INTERLOCAL AGREEMENT BETWEEN SNOHOMISH COUNTY AND THE  
CITY OF STANWOOD FOR PROJECT FUNDING**

This INTERLOCAL AGREEMENT BETWEEN SNOHOMISH COUNTY AND THE CITY OF STANWOOD FOR PARK PROJECT FUNDING (this "Agreement"), is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the "County"), and the CITY OF STANWOOD, a Washington municipal corporation (the "City"), pursuant to Chapter 39.34 RCW.

**RECITALS**

**A.** The 2015 General Policy Plan, Parks and Recreation, Goal PR 1, includes a component to provide recreation services to Snohomish County's residents in the most effective and efficient way possible; and

**B.** The County Executive and the County Council have determined that it is consistent with the General Policy Plan and in the public interest of County residents to participate in joint undertakings with local municipalities to increase recreational opportunities and facility capacity; and

**C.** The County Council approved Amended Ordinance 19-072, adopted November 12, 2019, which adopted the 2020-2025 Capital Improvement Program as part of the Snohomish County Capital Facilities Plan, and which Amended Ordinance is included as Attachment A, incorporated herein by this reference; and

**D.** Part of the 2020 – 2025 Capital Improvement Program budget included funding titled "City Partnerships" in the amount of \$40,000 for qualifying projects in County Council District #1 to-be-determined. The County has determined to undertake a capital improvement project in District #1 in partnership with the City of Stanwood, including the provision of funding by the County to the City of Stanwood for park improvements at Heritage Park, in an amount up to Forty Thousand and no/100 Dollars (\$40,000) in County REET 2 funds (the "Funds"). The Funds will be directed for the purpose of funding for park improvements at Heritage Park. Snohomish County Parks and Recreation Fund 309–Community Parks is included as Attachment B, incorporated herein by this reference, and

**E.** The City of Stanwood has provided the following; a written request to the County for the funds (Attachment C, incorporated herein by this reference), a description of the project (Attachment D, incorporated herein by this reference), a confirmation from the City indicating ownership interest in the property (Attachment E, incorporated herein by this reference), and a description of the City's involvement and on-going role in planning, design, development, maintenance, and operation of the Project (Attachment F, incorporated herein by this reference), and relevant portions of the City's 2020 – 2025 Capital Improvement Plan including the property and project listed in the City's Parks and Trails Improvement Fund (104) as further described herein (Attachment G), incorporated

herein by this reference; and

F. Pursuant to this Agreement and Chapter 39.34 RCW, the City wishes to accept the above-described Funds from the County.

## **AGREEMENT**

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the City agree as follows:

### **1. Purpose of Agreement.**

This Agreement is authorized by and entered into pursuant to Chapter 39.34 RCW. The purpose and intent of this Agreement is to define the responsibilities of the County and the City as they relate to the County's provision of the Funds to the City for irrigation improvements to the regional sports complex at Heritage Park (the "Project") located at 9600 276<sup>th</sup> Street, Stanwood, WA (the "Property").

### **2. Effective Date and Duration.**

This Agreement shall not take effect unless and until it has been duly executed by both parties and either filed with the County Auditor or posted on the County's Interlocal Agreements website. This Agreement shall remain in effect through December 31, 2022, unless earlier terminated pursuant to the provisions of Section 12 below, PROVIDED HOWEVER, that each party's obligations after December 31, 2020, are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with applicable law.

### **3. Administrators.**

Each party to this Agreement shall designate an individual (an "Administrator"), who may be designated by title or position, to oversee and administer such party's participation in this Agreement. The parties' initial Administrators shall be the following individuals:

| <u>County's Initial Administrator:</u>                                                                                                                                                                                                                                 | <u>City's Initial Administrator:</u>                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tom Teigen, Director<br>Snohomish County Department of<br>Parks, Recreation, and Tourism<br>6705 Puget Park Drive<br>Snohomish, Washington 98296<br>(425) 388-6617 phone<br>(425) 388-6645 facsimile<br><a href="mailto:Tom.Teigen@snoco.org">Tom.Teigen@snoco.org</a> | Patricia Love,<br>Community Development Director<br>City of Stanwood<br>10220 270 <sup>th</sup> Street NW<br>Stanwood, WA 98292<br>(360) 629-2181 phone<br><a href="mailto:Patricia.Love@ci.stanwood.wa.us">Patricia.Love@ci.stanwood.wa.us</a> |

Either party may change its Administrator at any time by delivering written notice of such party's new Administrator to the other party.

#### **4. Project Performance.**

4.1 Certification of Real Property Interest. The City represents to the County that the City owns the property upon which the Project shall be executed, and additional real property or easements are not needed to complete the Project.

4.2 City's Financial Commitment. The City certifies to the County that the City has monies sufficient to match any funding provided by the County to the City under the terms of this Agreement and will have sufficient monies to complete the Project by the Project deadline identified in Section 4.3 below (the "City's Financial Commitment").

4.3 Project Deadline. On or before December 31, 2022, the City shall complete the Project. In executing the Project, the City shall obtain and, upon request, provide the County with copies of all permits necessary to complete the Project.

4.4 Recognition of County as Financial Sponsor. The City shall recognize the County as a financial sponsor of the Project as follows:

4.4.1 Upon completion of the Project or dedication of the Property, whichever comes first, the City shall install at the Property a plaque in a form approved by the County that indicates that the County is a financial sponsor of the Project;

4.4.2 The City shall invite the County to all events promoting the Project or Property and recognize the County at all such events as a financial sponsor of the Project;

4.4.3 The City shall recognize the County as a financial sponsor in all brochures, banners, posters, and other promotional material related to the Project.

4.5 Project Maintenance. The City shall be responsible for on-going capital improvements to, and maintenance of, the Project and the Property. The County makes no commitment to support the Project or the Property beyond what is provided for in this Agreement and assumes no obligation for future support of the Project, except as expressly set forth in this Agreement.

4.6 Availability to County Residents. The City shall make the park improvements at the Property accomplished through execution of the Project available to all County residents on the same terms as to residents of the City.

#### **5. Invoicing and Payment.**

5.1 Invoicing. Prior to December 31, 2022, the City shall submit to the County an invoice requesting disbursement of the Funds for the Project. The invoice shall provide line item detail for materials, labor and overhead and include any documentation requested by the County, including but not limited to documentation as to what amounts have been

spent by the City on the Project.

5.2 Payment. Unless the County delivers to the City written notice disputing the amount of a particular line item, within twenty (20) working days of receipt from the City of an invoice properly submitted to the County pursuant to Section 5.1, the County shall remit to the City an amount not to exceed Eighty Thousand and no/100 Dollars (\$80,000.00).

5.3 No Overpayments. In the event that the Project is completed for less than the combined total of the Funds and the City's Financial Commitment, the County shall remit to the City an amount of Funds equal to the difference between the City's Financial Commitment and the total cost of the Project. In no case shall the City retain Funds which it does not utilize in the Project or that it utilizes in the Project without first exhausting the City's Financial Commitment. Should an overpayment occur, the County shall give written notice to the City of the overpayment, and within thirty (30) days of the notice of overpayment the City shall return to the County the overpaid Funds plus interest at the rate of twelve percent (12%) per annum beginning thirty (30) days from the date of the notice of overpayment.

5.4 Accounting. The City shall maintain a system of accounting and internal controls that complies with generally accepted accounting principles and governmental accounting and financial reporting standards and provisions concerning preservation and destruction of public documents in accordance with applicable laws, including Chapter 40.14 RCW.

5.5 Recordkeeping. The City shall maintain adequate records to support billings. The records shall be maintained by the City for a period of five (5) years after completion of this Agreement. The County, or any of its duly authorized representatives, shall have access to books, documents, or papers and records of the City relating to this Agreement for purposes of inspection, audit, or the making of excerpts or transcripts.

## **6. Independent Contractor.**

The City will perform all work associated with the Project as an independent contractor and not as an agent, employee, or servant of the County. The City shall be solely responsible for control, supervision, direction and discipline of its personnel, who shall be employees and agents of the City and not the County. The County shall only have the right to ensure performance.

## **7. Indemnification/Hold Harmless.**

The City shall assume the risk of, be liable for, and pay all damage, loss, costs and expense of any party arising out of the activities under this Agreement and all use of any improvements it may place on the Property. The City shall hold harmless, indemnify and defend the County, its officers, elected and appointed officials, employees and agents from and against all claims, losses, lawsuits, actions, counsel fees, litigation costs, expenses,

damages, judgments, or decrees by reason of damage to any property or business and/or any death, injury or disability to or of any person or party, including but not limited to any employee, arising out of or suffered, directly or indirectly, by reason of or in connection with the acquisition or use of the Property and the execution of the Project contemplated by this Agreement; PROVIDED, that the above indemnification does not apply to those damages solely caused by the negligence or willful misconduct of the County, its elected and appointed officials, officers, employees or agents.

. This indemnification obligation shall include, but is not limited to, all claims against the County by an employee or former employee of City, and City, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects the County only, under any industrial insurance act, including Title 51 RCW, other Worker's Compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim. . This indemnification obligation shall include, but is not limited to, all claims against the County by an employee or former employee of City, and City, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects the County only, under any industrial insurance act, including Title 51 RCW, other Worker's Compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim.

#### **8. Liability Related to City Ordinances, Policies, Rules and Regulations.**

In executing this Agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City ordinances, policies, rules or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, policy, rule or regulation is at issue, the City shall defend the same at its sole expense and, if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and reasonable attorney's fees.

#### **9. Insurance.**

The City shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from, or in connection with exercise of the rights and privileges granted by this Agreement, by the City, its agents, representatives, employees/subcontractors. The cost of such insurance shall be paid by the City.

9.1 Minimum Scope and Limits of Insurance. General Liability; Insurance Services Office Form No. CG 00 01 Ed. 11-88, covering COMMERCIAL GENERAL LIABILITY with limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.

9.2 Other Insurance Provisions. Coverage shall be written on an "Occurrence" form. The insurance policies required in this Agreement are to contain or be endorsed to contain the County, its officers, officials, employees, and agents as additional insureds as

respects liability arising out of activities performed by or on behalf of the City in connection with this Agreement.

9.3 Verification of Coverage. The City shall furnish the County with certificate(s) of insurance and endorsement(s) required by this Agreement.

9.4 In lieu of the insurance required in this Section 9, the City may, upon request of and acceptance by the County, provide the County a letter certifying the City's self-insurance program.

## **10. Compliance with Laws.**

In the performance of its obligations under this Agreement, each party shall comply with all applicable federal, state, and local laws, rules, and regulations.

## **11. Default and Remedies.**

11.1 Default. If either the County or the City fails to perform any act or obligation required to be performed by it hereunder, the other party shall deliver written notice of such failure to the non-performing party. The non-performing party shall have twenty (20) days after its receipt of such notice in which to correct its failure to perform the act or obligation at issue, after which time it shall be in default ("Default") under this Agreement; provided, however, that if the non-performance is of a type that could not reasonably be cured within said twenty (20) day period, then the non-performing party shall not be in Default if it commences cure within said twenty (20) day period and thereafter diligently pursues cure to completion.

11.2 Remedies. In the event of a party's Default under this Agreement, then after giving notice and an opportunity to cure pursuant to Section 11.1 above, the non-Defaulting party shall have the right to exercise any or all rights and remedies available to it in law or equity.

## **12. Early Termination.**

12.1 30 Days' Notice. Except as provided in Sections 12.2 and 12.3 below, either party may terminate this Agreement at any time, with or without cause, upon not less than thirty (30) days advance written notice to the other party. The termination notice shall specify the date on which the Agreement shall terminate.

12.2 Lack of Funding. This Agreement is contingent upon governmental funding and local legislative appropriations. In the event that funding from any source is withdrawn, reduced, limited, or not appropriated after the effective date of this Agreement, this Agreement may be terminated by either party immediately by delivering written notice to the other party. The termination notice shall specify the date on which the Agreement shall terminate.

12.3 Termination for Breach. In the event that the City fails to complete the Project by December 31, 2022, commits a Default as described in Section 11, or otherwise fails to appropriate the funds necessary to complete the Project, the County may terminate this Agreement immediately by delivering written notice to the City. Within thirty (30) days of such early termination, the City shall return to the County all Funds previously disbursed from the County to the City for the Project plus interest at the rate of twelve percent (12%) per annum beginning thirty (30) days from the date of early termination.

**13. Dispute Resolution.**

In the event differences between the parties should arise over the terms and conditions or the performance of this Agreement, the parties shall use their best efforts to resolve those differences on an informal basis. If those differences cannot be resolved informally, the matter may be referred for mediation to a mediator mutually selected by the parties. If mediation is not successful or if a party waives mediation, either of the parties may institute legal action for specific performance of this Agreement or for damages. The prevailing party in any legal action shall be entitled to a reasonable attorney's fee and court costs.

**14. Notices.**

All notices required to be given by any party to the other party under this Agreement shall be in writing and shall be delivered either in person, by United States mail, or by electronic mail (email) to the applicable Administrator or the Administrator's designee. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, and addressed to the Administrator, or their designee, at the addresses set forth in Section 3 of this Agreement. Notice delivered by email shall be deemed given as of the date and time received by the recipient.

**15. Miscellaneous.**

15.1 Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof, and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document executed with the same formalities as required for this Agreement and signed by the party against whom such modification is sought to be enforced.

15.2 Conflicts between Attachments and Text. Should any conflicts exist between any attached exhibit or schedule and the text or main body of this Agreement, the text or main body of this Agreement shall prevail.

15.3 Governing Law and Venue. This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in

and for Snohomish County. In the event that a lawsuit is instituted to enforce any provision of this Agreement, the prevailing party shall be entitled to recover all costs of such a lawsuit, including reasonable attorney's fees.

15.4 Interpretation. This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

15.5 Severability. If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

15.6 No Waiver. A party's forbearance or delay in exercising any right or remedy with respect to a Default by the other party under this Agreement shall not constitute a waiver of the Default at issue. Nor shall a waiver by either party of any particular Default constitute a waiver of any other Default or any similar future Default.

15.7 No Assignment. This Agreement shall not be assigned, either in whole or in part, by either party without the express written consent of the other party, which may be granted or withheld in such party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a Default under this Agreement.

15.8 Warranty of Authority. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign this Agreement.

15.9 No Joint Venture. Nothing contained in this Agreement shall be construed as creating any type or manner of partnership, joint venture or other joint enterprise between the parties.

15.10 No Separate Entity Necessary. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement.

15.11 Ownership of Property. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with its performance under this Agreement will remain the sole property of such party, and the other party shall have no interest therein.

15.12 No Third Party Beneficiaries. This Agreement and each and every provision hereof is for the sole benefit of the City and the County. No other persons or parties shall be deemed to have any rights in, under or to this Agreement.

15.13 Execution in Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

**COUNTY:**

Snohomish County, a political subdivision  
of the State of Washington

By \_\_\_\_\_  
Name: Dave Somers  
Title: Executive

**CITY:**

City of Stanwood, a Washington  
municipal corporation

By \_\_\_\_\_  
Name: Leonard Kelley  
Title: Mayor

**Attest/Authenticate**

By \_\_\_\_\_  
Name:  
Title:

**Approved as to Form:**

/s/ Sean Reay WSBA #33622  
Deputy Prosecuting Attorney

**Approved as to Form:**

\_\_\_\_\_  
Office of the City Attorney

ADOPTED: 11/12/19  
EFFECTIVE: 11/28/19

SNOHOMISH COUNTY COUNCIL  
SNOHOMISH COUNTY, WASHINGTON

AMENDED ORDINANCE NO. 19-072

RELATING TO THE GROWTH MANAGEMENT ACT, ADOPTING THE 2020-2025  
CAPITAL IMPROVEMENT PROGRAM AS PART OF THE SNOHOMISH COUNTY  
CAPITAL FACILITIES PLAN

WHEREAS, the Growth Management Act (GMA), chapter 36.70A RCW, requires counties to adopt, as part of a GMA comprehensive plan ("GMACP"), a capital facilities element that includes a six-year plan providing for the financing of capital facilities within projected funding capacities and clearly identifying sources of public money for such purposes; and

WHEREAS, Snohomish County (the "County") addresses this requirement by annually adopting a capital improvement program ("CIP") as an adjunct to its annual budget; and

WHEREAS, GMA Goal 12, RCW 36.70A.020(12), regarding public facilities and services, addresses the need to ensure the adequacy of public facilities and services to serve the development at the time the development is available for occupancy and without decreasing the current levels of service below locally established minimum standards; and

WHEREAS, RCW 36.70A.130(2)(a)(iv) allows the County to amend the GMACP more frequently than once per year if the amendment is to the capital facilities element and occurs concurrently with the adoption or amendment of the County's budget; and

WHEREAS, GMACP - General Policy Plan (GPP) Capital Facilities Objective 1.B and associated policies require the County to develop a six-year financing program for capital facilities that meets the requirements of the GMA; and

WHEREAS, on June 28, 1995, the Snohomish County Council (the "County Council") first adopted a capital facilities plan as required by the GMA, the 1995-2000 Capital Facilities Plan, along with other mandatory elements of Snohomish County's GMACP; and

WHEREAS, on June 10, 2015, the County Council adopted the 2015 Comprehensive Plan Update, which included reassessment and updates to the Land Use Element, Transportation Element, Parks and Recreation Element, Capital Facilities Plan Element, Future Land Use Map, and regulations and policies; and

WHEREAS, the 2015 Capital Facilities Plan Element ("2015 CFP") establishes minimum level of service ("LOS") standards for those capital facilities necessary to support development and provides an inventory of capital facilities and a forecast of future facility needs; and

WHEREAS, the 2015 CFP identifies the following public capital facilities as necessary to support development: fire protection services, surface transportation, park land and recreational

AMENDED ORDINANCE NO. 19-072  
RELATING TO THE GROWTH MANAGEMENT ACT,  
ADOPTING THE 2020-2025 CAPITAL IMPROVEMENT  
PROGRAM AS PART OF THE SNOHOMISH COUNTY  
CAPITAL FACILITIES PLAN - 1

1 facilities, surface water management, electric power, schools, public wastewater systems, and  
2 public water supply; and  
3

4 WHEREAS, Snohomish County Code (SCC) 4.26.024 requires the Snohomish County  
5 Executive, on an annual basis, to prepare a six-year capital improvement program for the next six  
6 fiscal years pursuant to the Snohomish County Charter (the "County Charter") and the GMA; and  
7

8 WHEREAS, section 6.50 of the County Charter requires the County Council to adopt a six-  
9 year CIP as an adjunct to the annual budget, including a balance of proposed expenses and  
10 potential revenue sources; and  
11

12 WHEREAS, the six-year CIP is the document developed by the County to detail the funding  
13 sources for County capital projects over the next six years and assess whether funding sources  
14 and regulatory mechanisms are sufficient to maintain the minimum LOS for those capital facilities  
15 necessary to support development; and  
16

17 WHEREAS, on November 19, 2018, the County adopted the 2019-2024 Capital Improvement  
18 Program by Amended Ordinance 18-082, and has adopted regular updates to the capital  
19 improvement program since 1995; and  
20

21 WHEREAS, pursuant to the County Charter and the SCC, the County Council will review and  
22 update its six-year CIP concurrently with the 2020 budget process; and  
23

24 WHEREAS, on September 24, 2019, the Snohomish County Planning Commission (the  
25 "Planning Commission") held a public hearing to consider the County's 2020-2025 Capital  
26 Improvement Program ("2020-2025 CIP"); and  
27

28 WHEREAS, on September 24, 2019, the Planning Commission sent a letter that stated that at  
29 the conclusion of the public hearing, the Planning Commission voted to recommend approval of  
30 the 2020-2025 CIP; and  
31

32 WHEREAS, on November 12, 2019, the County Council held a public hearing to consider the  
33 Planning Commission's recommendations as well as public testimony on the 2020-2025 CIP; and  
34

35 WHEREAS, the County Council considered the 2020-2025 CIP, which is attached as Exhibit  
36 A, concurrently with the 2020 budget; and  
37

38 WHEREAS, the County Council considered the entire hearing record including the Planning  
39 Commission's recommendation and written and oral testimony submitted during the public  
40 hearings;  
41

42 NOW, THEREFORE, BE IT ORDAINED:  
43

44 Section 1. The County Council adopts the following findings in support of this ordinance:  
45

46 A. The foregoing recitals are adopted as findings as if set forth in full herein.  
47

48 B. The ordinance adopts the County's 2020-2025 CIP.  
49

AMENDED ORDINANCE NO. 19-072  
RELATING TO THE GROWTH MANAGEMENT ACT,  
ADOPTING THE 2020-2025 CAPITAL IMPROVEMENT  
PROGRAM AS PART OF THE SNOHOMISH COUNTY  
CAPITAL FACILITIES PLAN - 2

1 C. The 2020-2025 CIP was developed for compliance with the following GMA requirements:

- 2
- 3 1. RCW 36.70A.070(3) "A capital facilities plan element consisting of: (a) An inventory
- 4 of existing capital facilities owned by public entities, showing the locations and
- 5 capacities of the capital facilities; (b) a forecast of the future needs for such capital
- 6 facilities; (c) the proposed locations and capacities of expanded or new capital
- 7 facilities; (d) at least a six-year plan that will finance such capital facilities within
- 8 projected funding capacities and clearly identifies sources of public money for such
- 9 purposes; and (e) a requirement to reassess the land use element if probable
- 10 funding falls short of meeting existing needs and to ensure that the land use
- 11 element, capital facilities plan element, and financing plan within the capital facilities
- 12 plan element are coordinated and consistent. Park and recreation facilities shall be
- 13 included in the capital facilities plan element." The 2020-2025 CIP includes a six-
- 14 year financing plan for all of the County's capital facilities. The 2020-2025 CIP also
- 15 assesses the adequacy of funding and regulatory mechanisms for those public
- 16 capital facilities necessary to support development to maintain their respective
- 17 minimum level of service (LOS).
- 18
- 19 2. GMA planning Goal 12 (RCW 36.70A.020(12)) "Public facilities and services.
- 20 Ensure that those public facilities and services necessary to support development
- 21 shall be adequate to serve the development at the time the development is available
- 22 for occupancy and use without decreasing current service levels below locally
- 23 established minimum standards." The 2020-2025 CIP specifies proposed funding
- 24 sources for the planned capital facilities and contains a "statement of assessment"
- 25 which addresses the need for a reassessment of land use or other comprehensive
- 26 plan elements if there is a projected shortfall in revenue (between 2020 and 2025)
- 27 that causes the LOS for a facility classified as necessary to support development to
- 28 fall below the minimum level identified in the capital facilities plan. The statement of
- 29 assessment portion of the 2020-2025 CIP finds that there are no funding shortfalls
- 30 or regulatory inadequacies that would affect the ability to maintain the minimum LOS
- 31 for those capital facilities necessary to support development.
- 32

33 D. The 2020-2025 CIP was developed for consistency with Puget Sound Regional Council

34 Vision 2040 Multicounty Planning Policies (MPP) including: MPP-PS-2 "Time and phase

35 services and facilities to guide growth and development in a manner that supports the

36 regional vision." The County's CFP and the 2020-2025 CIP align with the regional vision to

37 direct growth into urban areas where adequate public infrastructure and services are

38 available or can be provided in an efficient manner by establishing minimum LOS for those

39 public capital facilities necessary to support development and by ensuring that adequate

40 funding and regulatory mechanisms are in place to maintain those minimum LOS.

41

42 E. The 2020-2025 CIP was developed for consistency with Snohomish County Countywide

43 Planning Policy (CPP) PS-13 "Jurisdictions should adopt capital facilities plans, and

44 coordinate with other service providers, to provide the appropriate level of service to

45 support planned growth and development in Urban Growth Areas." The 2020-2025 CIP, a

46 component of the County's CFP, is developed through a coordinated and collaborative

47 process between the County and non-County service providers of public capital facilities

48 such as schools, water and sewer infrastructure and services, and electric power.

49

1 F. The 2020-2025 CIP was developed to comply with and implement the following County  
2 directives:

- 3
- 4 1. Section 6.50 of the County Charter "...The county council in considering the budget  
5 ordinance proposed by the county executive, may delete or add items, may reduce  
6 or increase the proposed appropriations and may add provisions restricting the  
7 expenditure of certain appropriations, provided that the county council shall adopt a  
8 six (6) year capital improvement program as an adjunct to the budget, including a  
9 balance of proposed expenses and potential revenue sources." The County's  
10 annual capital improvement program, including the 2020-2025 CIP, is considered  
11 and adopted as part of the annual budget.
- 12
- 13 2. SCC 4.26.024 "The executive shall on an annual basis prepare a capital  
14 improvement program for the next six fiscal years pursuant to the county charter  
15 and chapter 36.70A RCW." The County's annual capital improvement programs,  
16 including the 2020-2025 CIP, are developed for compliance with state and local  
17 requirements, and is considered and adopted as part of the annual budget.
- 18
- 19 3. GPP Objective CF 1.B "Develop a six-year financing program for capital facilities  
20 that meets the requirements of the GMA, achieves the county's levels-of-service  
21 objectives for county roads and is within its financial capabilities to carry out." The  
22 2020-2025 CIP contains: 1) an adequate financing plan for all County capital  
23 facilities, including those necessary to support development, 2) the minimum LOS  
24 for those capital facilities necessary to support development, including roads and  
25 transit, and 3) a statement of assessment that finds adequate funding and  
26 regulatory mechanisms in place to maintain the minimum LOS for those capital  
27 facilities necessary to support development.
- 28

29 G. The 2020-2025 CIP will comply with and implement the following goals, objectives, and  
30 policies of the GPP because it is developed in coordination with other providers of public  
31 capital facilities and it provides: 1) a six-year financing plan for all County and non-County  
32 capital facilities that identifies the funding sources, projects, and schedule, and 2) an  
33 assessment of the adequacy of funding and regulatory mechanisms for those public capital  
34 facilities necessary to support development to maintain their established minimum LOS:

35

- 36 1. TR Policy 7.A.5 "A locally and regionally coordinated six-year program shall be  
37 prepared that finances transportation improvements within projected funding levels  
38 and clearly identifies sources of public money."
- 39
- 40 2. PR Policy 3.A.1 "Apply a level-of-service method to: monitor the level-of-service of  
41 park facilities necessary to support development; identify priority parks projects that  
42 are necessary to support development; and provide a basis for collecting and  
43 allocating park impact mitigation fees."
- 44
- 45 3. Objective CF 6.A "Update the six-year CIP to include a capital program to efficiently  
46 provide quality work space for existing and projected future staffing levels through  
47 the year 2035."
- 48

4. CF Policy 1.B.1 "The county shall prepare and adopt, a six-year capital improvement program (pursuant to County Charter) that identifies projects, outlines a schedule, and designates realistic funding sources for all county capital projects."
5. Goal CF 9 "Coordinate with non-county facility providers such as cities and special purpose districts to support the future land use pattern indicated by this plan."
6. Objective CF 10.A "Assist school districts in developing capital facilities plans that clearly depict levels of service and how they will serve existing and projected student enrollments."
7. Goal CF 11 "Water supply systems shall provide sufficient fire flow, as established by county development regulations, in order to provide protection at a level of service commensurate with the planned intensity of future development adopted in the comprehensive plan."
8. Goal UT 2 "Work with provider agencies of Snohomish County to help ensure the availability of a reliable, high quality water supply for all households and businesses within the county in a manner that is consistent with the comprehensive plan and protection of the natural environment."
9. Goal UT 3 "Work with cities and special districts to produce coordinated wastewater system plans for both incorporated and unincorporated areas within UGAs that are consistent with the land use element and city plans."
10. Goal UT 4 "Assist electric utility providers in fulfilling their public service obligations through planning for adequate system capacity to accommodate forecasted growth in a manner that is consistent with the comprehensive plan and protection of the natural environment."

#### H. Procedural requirements.

1. The proposal is a Type 3 legislative action under SCC 30.73.010.
2. The environmental impacts of this proposal are within the range of impacts analyzed by the draft environmental impact statement (DEIS) and final environmental impact statement (FEIS) during the update to the GMACP in 2015. No new probable significant adverse environmental impacts from this ordinance have been identified. Therefore, State Environmental Policy Act (SEPA) requirements with respect to this non-project action have been met through issuance on September 9, 2019, of Addendum No. 19 to the FEIS for the 2015 Comprehensive Plan Update.
3. Pursuant to RCW 36.70A.106(1), a notice of intent to adopt this ordinance was received by the Washington State Department of Commerce ("Commerce") for distribution to state agencies on August 28, 2019.
4. The public participation process used in the adoption of this ordinance has complied with all applicable requirements of the GMA and the SCC.

1           5. The Washington State Attorney General last issued an advisory memorandum, as  
2           required by RCW 36.70A.370, in September of 2018 entitled "Advisory  
3           Memorandum and Recommended Process for Evaluating Proposed Regulatory or  
4           Administrative Actions to Avoid Unconstitutional Takings of Private Property" to help  
5           local governments avoid the unconstitutional taking of private property. The process  
6           outlined in the State Attorney General's 2018 advisory memorandum was used by  
7           Snohomish County in objectively evaluating the regulatory changes proposed by  
8           this ordinance.  
9

- 10           I. This ordinance is consistent with the record as set forth in PDS staff reports relating to this  
11           proposal dated August 6, 2019, and September 12, 2019.  
12

13       Section 2. The County Council makes the following conclusions:  
14

- 15           A. The 2020-2025 CIP is consistent with and complies with the procedural and substantive  
16           requirements of the GMA.  
17  
18           B. The 2020-2025 CIP is consistent with and implements the MPPs, CPPs, and GPP.  
19  
20           C. All SEPA requirements with respect to this non-project action have been satisfied.  
21  
22           D. This proposal does not result in an unconstitutional taking of private property for a public  
23           purpose and does not violate substantive due process guarantees.  
24

25       Section 3. The County Council bases its findings and conclusions on the entire record of the  
26       Planning Commission and the County Council, including all testimony and exhibits. Any finding  
27       which should be deemed a conclusion, and any conclusion which should be deemed a finding, is  
28       hereby adopted as such.  
29

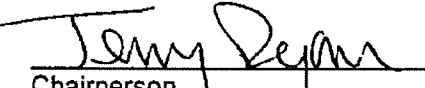
30       Section 4. The 2020-2025 CIP, attached hereto as Exhibit A and incorporated by reference to this  
31       ordinance, is hereby adopted as the six-year capital improvement program required by the GMA,  
32       County Charter, MPPs, CPPs, SCC, and GPP based on the foregoing findings of fact and  
33       conclusions.  
34

35       Section 5. The 2020-2025 CIP adopted by this ordinance supersedes all other County capital  
36       improvement programs. The 2020-2025 CIP shall control in the event of any inconsistency  
37       between the 2020-2025 CIP and any other capital improvement program adopted by the County.  
38

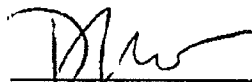
39       Section 6. Severability and Savings. If any section, sentence, clause or phrase of this ordinance  
40       shall be held to be invalid or unconstitutional by the Growth Management Hearings Board ("Board")  
41       or a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity  
42       or constitutionality of any other section, sentence, clause or phrase of this ordinance. Provided,  
43       however, that if any section, sentence, clause or phrase of this ordinance is held to be invalid by  
44       the Board or court of competent jurisdiction, then the section, sentence, clause or phrase in effect  
45       prior to the effective date of this ordinance shall be in full force and effect for that individual section,  
46       sentence, clause or phrase as if this ordinance had never been adopted.  
47

1  
2 PASSED this 12<sup>th</sup> day of November, 2019.  
3  
4

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

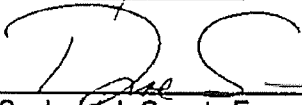
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9 Chairperson

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11 ATTEST:

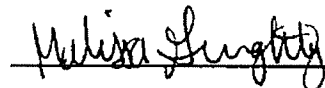
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15 Clerk of the Council

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17 ( ☒ ) APPROVED  
18 ( ) VETOED  
19 ( ) EMERGENCY

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DATE: 11/18, 2019

  
Snohomish County Executive

ATTEST:

  
Deputy Prosecuting Attorney

Approved as to form only:

Deputy Prosecuting Attorney

D-15

AMENDED ORDINANCE NO. 19-072  
RELATING TO THE GROWTH MANAGEMENT ACT,  
ADOPTING THE 2020-2025 CAPITAL IMPROVEMENT  
PROGRAM AS PART OF THE SNOHOMISH COUNTY  
CAPITAL FACILITIES PLAN - 7



**Snohomish County**

**2020 – 2025  
Capital Improvement Program**

**Council Adopted  
November 12, 2019**

# Snohomish County

## 2020-2025 Capital Improvement Program - Executive Recommended

**Department:** 09 Parks And Recreation

**Short Name:** Additional Funds for City Partnerships

**Description:** This is a CIP package to add \$250,000 to the existing \$500,000 for City Partnerships. The total amount for the 2020 CIP and 2020 Budget Year will be \$750,000, or \$150,000 per Council District. Please refer to Revenue PP #606 for the revenue detail.

Refer to the related package for this department "Parks 309 - Community Parks" for additional information.

### CIP - Capital:

| Fund | Subfund | Division               | Program                       | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 |
|------|---------|------------------------|-------------------------------|-----------|------|------|------|------|------|
| 309  | 001     | Parks Construction     | 985 Parks And Recreation - Ad |           |      |      |      |      |      |
|      |         | Object                 |                               |           |      |      |      |      |      |
|      |         | Intergovtl Svcs & Pmts |                               | \$250,000 | \$0  | \$0  | \$0  | \$0  | \$0  |
|      |         | Program Subtotal:      |                               | \$250,000 | \$0  | \$0  | \$0  | \$0  | \$0  |
|      |         | CIP-Capital Totals:    |                               | \$250,000 | \$0  | \$0  | \$0  | \$0  | \$0  |

### CIP - Funding Source:

| Funding Source         | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------------------|-----------|------|------|------|------|------|
| REET II                | \$250,000 | \$0  | \$0  | \$0  | \$0  | \$0  |
| Funding Sources Total: | \$250,000 | \$0  | \$0  | \$0  | \$0  | \$0  |

## **Snohomish County**

### **2020-2025 Capital Improvement Program - Executive Recommended**

**Department:** 09 Parks And Recreation

**Short Name:** Parks 309-Community Parks

DISTRICT ONE CITY PARTNERSHIPS: Support for partnerships with cities within the County. Funding is proposed as follows:

Prior Year Balance: \$0  
2020: \$150,000 (REET 2)  
Future Years: \$0

Project Start/End Date: 2020/2020

Project Status: Transfer of funding will occur following funding availability and completion of the appropriate Interlocal Agreement with the city.

Changes Since the 2019 Budget: New projects

DISTRICT TWO CITY PARTNERSHIPS: Support for partnerships with cities within the County. Funding is proposed as follows:

Prior Year Balance: \$0  
2020: \$150,000 (REET 2)  
Future Years: \$0

Project Start/End Date: 2020/2020

Project Status: Transfer of funding will occur following funding availability and completion of the appropriate Interlocal Agreement with the city.

Changes Since the 2019 Budget: New projects

DISTRICT THREE CITY PARTNERSHIPS: Support for partnerships with cities within the County. Funding is proposed as follows:

Prior Year Balance: \$0  
2020: \$150,000 (REET 2)  
Future Years: \$0

Project Start/End Date: 2020/2020

Project Status: Transfer of funding will occur following funding availability and completion of the appropriate Interlocal Agreement with the city.

Changes Since the 2019 Budget: New projects

DISTRICT FOUR CITY PARTNERSHIPS: Support for partnerships with cities within the County. Funding is proposed as follows:

Prior Year Balance: \$0  
2020: \$150,000 (REET 2)  
Future Years: \$0

Project Start/End Date: 2020/2020

Project Status: Transfer of funding will occur following funding availability and completion of the appropriate Interlocal Agreement with the city.

Changes Since the 2019 Budget: New projects

DISTRICT FIVE CITY PARTNERSHIPS: Support for partnerships with cities within the County. Funding is

## **Snohomish County**

### **2020-2025 Capital Improvement Program - Executive Recommended**

**Department:** 09 Parks And Recreation

**Short Name:** Parks 309-Community Parks

proposed as follows:

Prior Year Balance: \$0  
2020: \$150,000 (REET 2)  
Future Years: \$0

Project Start/End Date: 2020/2020

Project Status: Transfer of funding will occur following funding availability and completion of the appropriate Interlocal Agreement with the city.

Changes Since the 2019 Budget: New projects

**CORCORAN PARK DONATION:** In 2019 a two acre property located in the southwest UGA, east of the City of Lynnwood, is anticipated to be donated to the County for park purposes. The property is planned to be fully developed at some time in the future, but short term improvements are proposed to be funded in 2021. Funding is proposed as follows:

Prior Year Balance: \$0  
2020: \$0  
Future Years: 2021 - \$200,000 (GMA Mit. Fees)

Project Start/End Date: 2019/2021

Project Status: Project is pending donation of property and funding allocation.

Changes Since the 2019 Budget: Update to timing of improvements and reduction in cost estimate for short term improvements.

**ESPERANCE PARK IMPROVEMENTS:** Park improvements identified through a Preferred Plan development process. Construction of improvements started in 2019 and additional funding is proposed to complete construction of forest play area. Funding is proposed as follows:

Prior Year Balance: \$0  
2020: \$200,000 (GMA Mit. Fees)  
Future Years: \$0

Project Start/End Date: 2014/2020

Project Status: Construction started in 2019 and planning for forest play area will begin with funding availability.

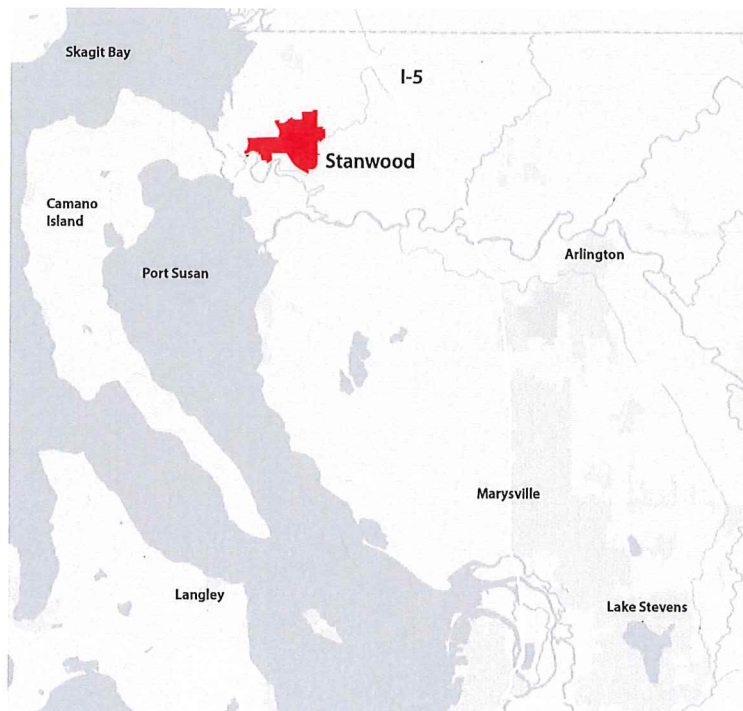
Changes Since the 2019 Budget: Additional funding was allocated to allow for installation of the second planned playground.

**FORSGREN PLAYGROUND REPLACEMENT/SITE IMPROVEMENTS:** Life-cycle replacement of the Forsgren playground and other on-going improvements. Funding is proposed as follows:

Prior Year Balance: \$235,344  
2020: Transferring \$235,344 REET 2 and SEPA mitigation to other funding priorities  
Future Years: 2025 - \$300,000 (REET 2)

***Written Request for County Funds:***

Per the adopted 2020 – 2025 Capital Improvement Program budget, including funding titled “City Partnerships” in the amount of \$40,000 for qualifying projects in County Council District #1 to-be-determined, the City of Stanwood is requesting funding to undertake a capital improvement project to repair/replace the irrigation system at Heritage Park. Heritage Park is Stanwood’s 43.5 acre regional sports complex located in District #1 and serves the populations of Stanwood, Camano Island and northern Snohomish County for several sporting needs including baseball, softball, soccer, lacrosse and skateboarding. This request to make necessary improvements to the irrigation system is in conjunction with a larger project currently in process to refurbish two of the three existing baseball/softball fields including installation of a new drainage system and infield/outfield improvements. The City received Youth Athletic Facilities grant funding from the Washington State RCO office for the field improvement project. The total project budget is approximately \$850,000. The City became aware of failures in the existing irrigation system during the design phase of the field improvement project. If the irrigation issues are not remedied it would jeopardize the success of the newly installed fields. With that knowledge, the project scope has been amended to include a review of the existing irrigation system and any necessary repairs and/or component replacements in order to protect the investment of the project as a whole. We are requesting funding by the County in the amount of Forty Thousand and no/100 Dollars (\$40,000) to the City of Stanwood for park improvements at Heritage Park, specifically repair and replacement of the failing irrigation system.

***Project Location:***

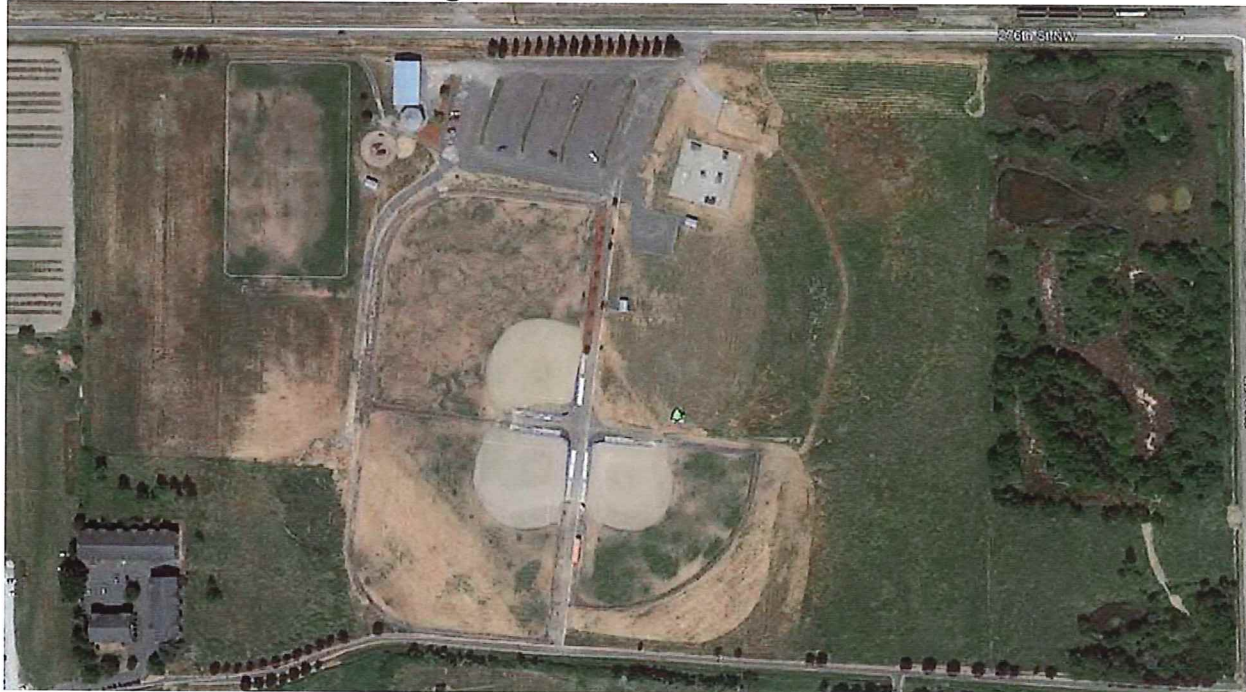
**Stanwood Vicinity Map:**



***Project Description:***

The City of Stanwood received a Youth Athletic Fields grant from the Washington State RCO office for proposed improvements to its 43.5 acre regional sports complex (Heritage Park) including the renovation of two of the three existing baseball/softball fields. The project is necessary due to a failing drainage system which results in unplayable conditions on the existing fields after rain events. The improvement project will include an entirely new drainage system to remedy the situation. The renovated fields will be designed to allow for improved baseball/softball play for both kids and adults. The primary recreation opportunity offered by the project will be Little League baseball and also both youth and adult softball play. Renovating the baseball/softball fields will improve the ability to meet the long term recreation needs for the Stanwood, Camano, and northern Snohomish County areas. The total project cost is approximately \$850,000.

During the project design phase the City became aware of failures in the existing irrigation system that if not remedied would jeopardize the success of the newly installed fields. With that knowledge, the project scope has been amended to include a review of the existing irrigation system and any necessary repairs and/or component replacements in order to protect the investment of the project as a whole.

***Existing Conditions of Heritage Park Ball Fields:***

***Proposed Improvements after Field Renovation:***



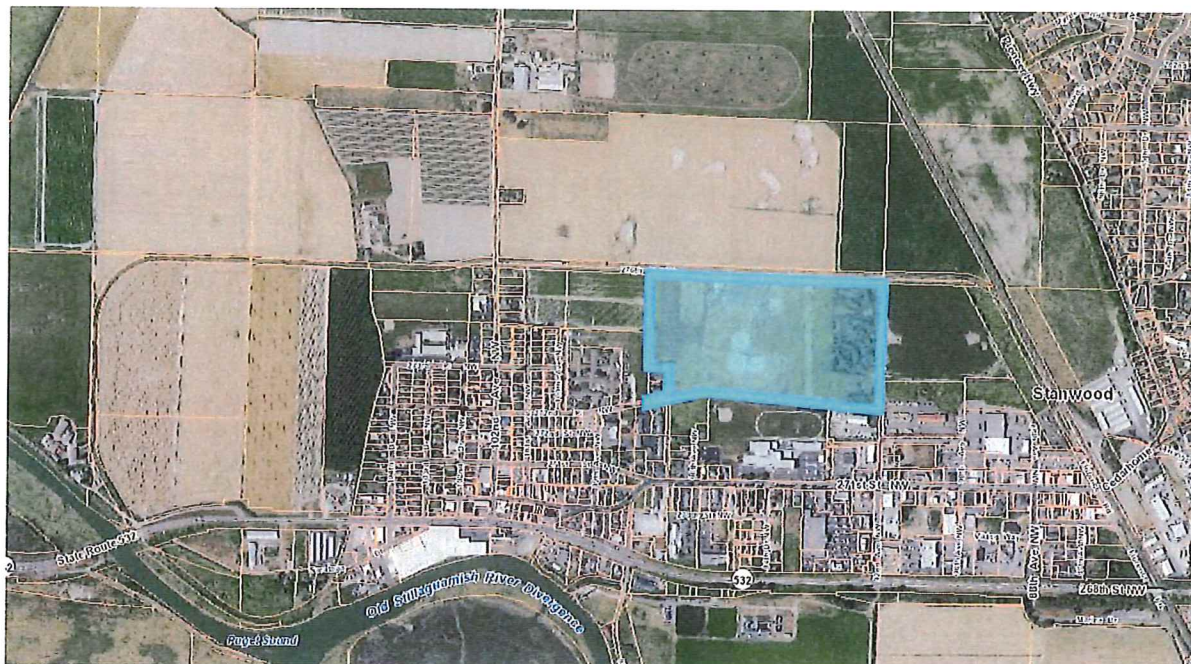
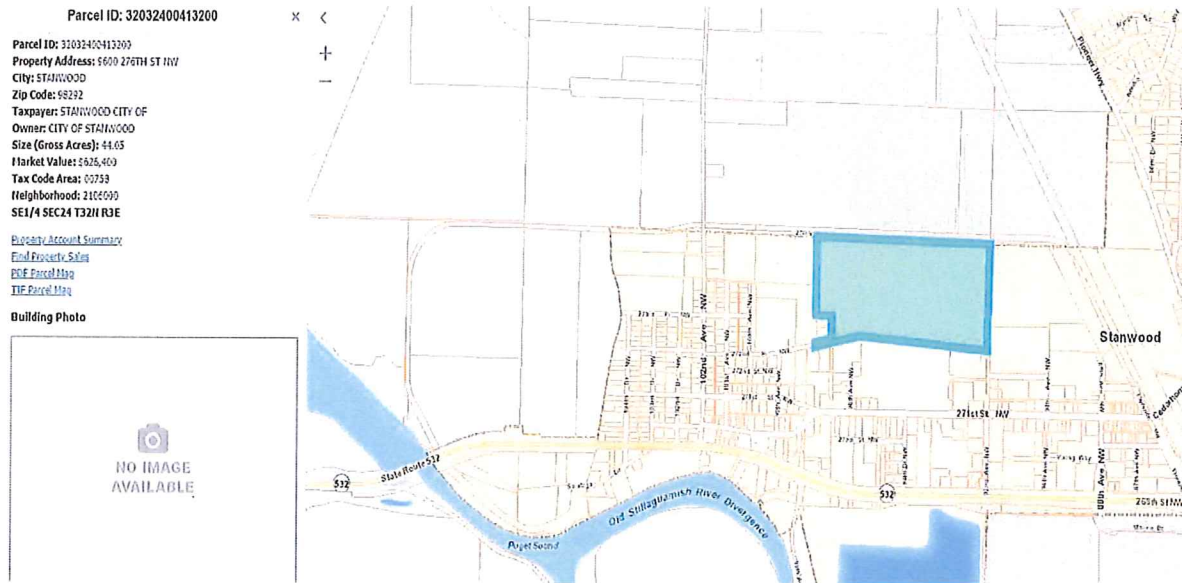
**Property Ownership:**

Project Location      Heritage Park, Stanwood, WA

Property Owner      City of Stanwood

Parcel Number      32032400413200

Property Address      9600 276TH ST NW, STANWOOD, WA 98292



## Property Account Summary

3/2/2020

|               |                |                  |                                       |
|---------------|----------------|------------------|---------------------------------------|
| Parcel Number | 32032400413200 | Property Address | 9600 276TH ST NW , STANWOOD, WA 98292 |
|---------------|----------------|------------------|---------------------------------------|

### General Information

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Property Description | SEC 24 TWP 32 RGE 03TH PTN SE1/4 DAF - BEG AT E1/4 COR SD SEC TH S01*06 17E ALG E LN SD SEC DIST 1086.36FT TH N87*06 17W DIST 1452FT TH S75*23 43W DIST 339.06FT TO INT SLY PROLNG OF E LNAS STAKED OF TH 1.02 AC PAR SHOWN ON SURVY REC VOL 27 OF SURVYS PG 63 TH N01*42 19W ALG SLY PROLNG SD E LN DIST 41.58FT TH S76*55 10W DIST 164.18FT TOINT OF SLY PROLNG OF E LN PAR SHOWN ON SURVY REC VOL 7 OF SURVY PG 2 TH N01*45 46W ALG SLY PROLNG SD E LN DIST 40.79FT TO SE COR SD PAR TH N76*55 10E DIST 177.12FT TH N01*42 19W DIST226.31FT TH S89*34 55W DIST 173.95FT TO E LN TH PAR SHOWN ON REC SURVY VOL 7 OF SURVY PG 2 TH N01*45 46W ALG SD E LN & ITS NLY PROLNG DIST 771.54FT TO E-WCTR SD SEC LN TH N89*30 10E ALG SD CTR SEC LN DIST 1951.68FT TO POB PER CITY STAN BLA REC AF 9307080357 & BLA 9307080359 |
| Property Category    | Land and Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Status               | Active, Locally Assessed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Tax Code Area        | 00758                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

### Property Characteristics

|                 |                               |
|-----------------|-------------------------------|
| Use Code        | 183 Non Residential Structure |
| Unit of Measure | Acre(s)                       |
| Size (gross)    | 44.05                         |

### Related Properties

|                             |
|-----------------------------|
| No Related Properties Found |
|-----------------------------|

### Parties

| Role     | Percent | Name             | Address                                             |
|----------|---------|------------------|-----------------------------------------------------|
| Taxpayer | 100     | STANWOOD CITY OF | 10220 270TH ST NW, STANWOOD, WA 98292 United States |
| Owner    | 100     | CITY OF STANWOOD | 10220 270TH ST NW, STANWOOD, WA 98292 United States |

### Property Values

| Value Type | Tax Year 2020 | Tax Year 2019 | Tax Year 2018 | Tax Year 2017 | Tax Year 2016 |
|------------|---------------|---------------|---------------|---------------|---------------|
|            |               |               |               |               |               |

|                          |           |           |           |           |           |
|--------------------------|-----------|-----------|-----------|-----------|-----------|
| Taxable Value Regular    |           |           |           |           |           |
| Exemption Amount Regular | \$626,400 | \$607,400 | \$542,700 | \$498,400 | \$548,100 |
| Market Total             | \$626,400 | \$607,400 | \$542,700 | \$498,400 | \$548,100 |
| Assessed Value           | \$626,400 | \$607,400 | \$542,700 | \$498,400 | \$548,100 |
| Market Land              | \$545,400 | \$525,400 | \$459,700 | \$414,000 | \$445,400 |
| Market Improvement       | \$81,000  | \$82,000  | \$83,000  | \$84,400  | \$102,700 |
| Personal Property        |           |           |           |           |           |

### Active Exemptions

Government Property

### Events

| Effective Date | Entry Date-Time     | Type                          | Remarks                                                                         |
|----------------|---------------------|-------------------------------|---------------------------------------------------------------------------------|
| 07/16/2019     | 07/16/2019 15:20:00 | Owner Added                   | Party/Property Relationship by SASLMS                                           |
| 07/15/2019     | 07/16/2019 15:21:00 | Owner Terminated              | Party/Property Relationship by SASLMS                                           |
| 06/06/2013     | 06/06/2013 08:15:00 | The situs address has changed | by sasjra                                                                       |
| 10/28/2005     | 10/28/2005 14:15:00 | Value Modification            | Type: New Construction Supplemental, Status: Approved, Tax Year: 2006 by saslce |
| 09/19/2001     | 09/19/2001 09:24:00 | Taxpayer Changed              | Party/Property Relationship by strsjb                                           |

### Tax Balance

#### Installments Payable

| Tax Year | Installment | Due Date   | Principal | Interest, Penalties and Costs | Total Due | Cumulative Due |
|----------|-------------|------------|-----------|-------------------------------|-----------|----------------|
| 2020     | 1           | 04/30/2020 | \$220.25  | \$0.00                        | \$220.25  | \$220.25       |
| 2020     | 2           | 10/31/2020 | \$220.25  | \$0.00                        | \$220.25  | \$440.50       |

[Installments Payable/Paid for Tax Year\(Enter 4-digit Year, then Click-Here\):](#) 2020

### Distribution of Current Taxes

| District            | Rate | Amount   | Voted Amount | Non-Voted Amount |
|---------------------|------|----------|--------------|------------------|
| DRAINAGE DISTRICT 7 |      | \$440.50 | \$0.00       | \$440.50         |
| TOTAL               |      | \$440.50 | \$0.00       | \$440.50         |

### Pending Property Values

| Pending Tax Year                 | Market Land Value | Market Improvement Value | Market Total Value | Current Use Land Value | Current Use Improvement | Current Use Total Value |
|----------------------------------|-------------------|--------------------------|--------------------|------------------------|-------------------------|-------------------------|
| No Pending Property Values Found |                   |                          |                    |                        |                         |                         |

### Levy Rate History

| Tax Year | Total Levy Rate |
|----------|-----------------|
| 2019     | 10.609458       |
| 2018     | 11.164956       |
| 2017     | 10.717300       |

### Real Property Structures

| Description                       | Type | Year Built | More Information |
|-----------------------------------|------|------------|------------------|
| No Real Property Structures Found |      |            |                  |

### Receipts

| Date                | Receipt No.              | Amount Tendered | Amount Due |
|---------------------|--------------------------|-----------------|------------|
| 03/18/2019 00:00:00 | <a href="#">10321371</a> | \$440.50        | \$440.50   |
| 03/07/2018 11:39:00 | <a href="#">9751863</a>  | \$440.50        | \$679.58   |
| 03/21/2017 09:33:00 | <a href="#">9199678</a>  | \$440.50        | \$629.11   |
| 03/01/2016 00:00:00 | <a href="#">8625071</a>  | \$440.50        | \$440.50   |
| 03/09/2015 00:00:00 | <a href="#">8085475</a>  | \$440.50        | \$440.50   |

### Sales History

| Sale Date              | Entry Date | Recording Date | Recording Number | Sale Amount | Excise Number | Deed Type | Transfer Type | Grantor(Seller) | Grantee(Buyer) | Other Parcels |
|------------------------|------------|----------------|------------------|-------------|---------------|-----------|---------------|-----------------|----------------|---------------|
| No Sales History Found |            |                |                  |             |               |           |               |                 |                |               |

### Property Maps

| Neighborhood Code | Township | Range | Section | Quarter | Parcel Map                                                       |
|-------------------|----------|-------|---------|---------|------------------------------------------------------------------|
| 2106000           | 32       | 03    | 24      | SE      | <a href="#">View parcel maps for this Township/Range/Section</a> |

***Planning, Design and Maintenance:***

Continued Heritage Park improvements as well as on-going maintenance is a top priority for the City of Stanwood. The City is currently in process of finalizing a master plan for Heritage Park, including the newly acquired property, which will set the priorities for improvement at the Park over the coming years. The City has been intentional about seeking funding for Heritage Park improvements and will continue to do so in accordance with the master plan as well as those projects already identified in the City's Parks, Recreation and Open Space Plan including constructing a loop trail at that Park, adding additional athletic and recreational amenities to the park including additional soccer/lacrosse fields, baseball/softball fields, a larger dog park, a bicycle recreation area, pickleball/basketball courts, play grounds as well as other user and visitor facilities.

The City is committed to maintenance and operations of Heritage Park and employs Public Works Department staff to schedule and monitor activities as well as perform necessary maintenance. The Community Development Department is working on a parks implementation plan as part of its 2020 work plan that will further clarify and specify priority improvement projects including a schedule of maintenance needs.

The current field improvement project (including drainage and irrigation improvements) is in the final design phase and construction is projected to begin during the summer of 2020 and conclude by June 2021.

Heritage Park Master Plan:



**2020-2025 Park CIP List:**

Construction and maintenance of Heritage Park improvements is a priority for the City.

Each year the City Council updates a Capital Improvement Plan; part of that plan includes a project list and projected costs over a six year period. Below is the 2020-2025 Park CIP which includes the Heritage Park project described in this grant application.

| Parks and Trails Improvement Fund (104)         |                 | Budget<br>2020 | Projection<br>2021 | Projection<br>2022 | Projection<br>2023 | Projection<br>2024 | Projection<br>2025 |
|-------------------------------------------------|-----------------|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Beginning Cash &amp; Investments</b>         |                 | \$900,000      | \$137,000          | \$237,000          | \$337,000          | \$117,000          | \$197,000          |
| <b>Revenues</b>                                 | Total by source |                |                    |                    |                    |                    |                    |
| General Fund Transfers In                       | \$2,065,000     | \$887,000      | \$143,000          | \$715,000          | \$165,000          | \$5,000            | \$150,000          |
| Impact Fee Transfers In                         | \$100,000       | \$100,000      |                    |                    |                    |                    |                    |
| Donations                                       | \$20,000        | \$20,000       |                    |                    |                    |                    |                    |
| REET2 Transfers In                              | \$640,000       | \$200,000      | \$100,000          | \$100,000          | \$80,000           | \$80,000           | \$80,000           |
| Grant (Heritage) Youth Athletic Fields, secured | \$350,000       | \$350,000      | \$0                | \$0                | \$0                | \$0                | \$0                |
| Grant (ALEA) Hamilton, Secured                  | \$500,000       | \$500,000      |                    |                    |                    |                    |                    |
| Unidentified Grant (RCO) Heritage Phase Two     | \$500,000       |                |                    | \$500,000          |                    |                    |                    |
| Unidentified Grant                              | \$1,700,000     |                |                    |                    |                    | \$1,700,000        |                    |
|                                                 |                 |                |                    |                    |                    |                    |                    |
| <b>Total Resources (includes 2020 BNC)</b>      | \$6,775,000     | \$2,957,000    | \$380,000          | \$1,652,000        | \$582,000          | \$1,902,000        | \$427,000          |
|                                                 |                 |                |                    |                    |                    |                    |                    |
| <b>Expenditures:</b>                            | Total Proj Cost |                |                    |                    |                    |                    |                    |
| Ovenell Property                                | \$365,000       | \$0            | \$0                | \$200,000          | \$160,000          | \$5,000            | \$0                |
| Heritage Park                                   | \$2,208,000     | \$1,070,000    | \$133,000          | \$1,005,000        | \$0                | \$0                | \$0                |
| Hamilton Park                                   | \$1,120,000     | \$1,120,000    | \$0                | \$0                | \$0                | \$0                | \$0                |
| Stanwood Port Susan Trail                       | \$2,866,750     | \$450,000      | \$0                | \$5,000            | \$300,000          | \$1,700,000        | \$411,750          |
| Church Creek Park                               | \$170,000       | \$150,000      | \$10,000           | \$5,000            | \$5,000            | \$0                | \$0                |
| Johnson Farm                                    | \$0             |                |                    |                    |                    |                    |                    |
| New Neighborhood Park                           | \$30,000        | \$30,000       |                    |                    |                    |                    |                    |
| <b>Total Project Costs</b>                      | \$6,759,750     | \$2,820,000    | \$143,000          | \$1,215,000        | \$465,000          | \$1,705,000        | \$411,750          |
| <b>Ending Cash &amp; Investments</b>            |                 | \$137,000      | \$237,000          | \$337,000          | \$117,000          | \$197,000          | \$15,250           |