City of Stanwood

City Council Packet

Stanwood City Council
Regular Meeting
Thursday, February 13, 2020

AGENDA
CITY COUNCIL REGULAR MEETING
Thursday, February 13, 2020 – 7:00 p.m.

Stanwood-Camano School District
Administration Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **CITIZEN COMMENTS**
5. **STAFF REPORTS**
   a. Finance Report 4th Quarter – 2019
   b. Parks and Trails Advisory Committee Meeting Minutes - December 16, 2019
   c. Economic Development Board Meeting Minutes – December 20, 2019
6. **CONSENT AGENDA**
   a. Approve Vouchers and Payroll Checks
   b. Approve January 23, 2020 Regular City Council Meeting Minutes
   c. Authorize the Mayor to Sign on-Call Professional Services Agreement Extensions with PACE Engineers and David Evans and Associates
   d. Authorize the Mayor to Sign an Agreement with Stillaguamish Outdoor Media for I-5 Billboard Advertising
   e. Approve Mayor's Appointment to Economic Development Board
7. **NEW BUSINESS**
   a. Approve First Reading of Ordinance 1483 – Amending Gambling Tax Rates
8. **CITIZEN CLOSING COMMENTS**
9. **REPORTS OF OFFICERS AND COMMITTEES**
   a. Mayor's Report
   b. City Administrator's Report
   c. Councilmember Reports/Questions
10. **EXECUTIVE SESSION-**
    RCW 42.30.110 (1)(I) TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY MATTERS RELATING TO AGENCY ENFORCEMENT ACTIONS, OR TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY LITIGATION OR POTENTIAL LITIGATION; AND TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PURSUANT TO RCW 52.30.140.
11. **ADJOURN**

Upcoming Meetings:
February 27, 2020 Regular Meeting
March 12, 2020 Regular Meeting
March 26, 2020 Regular Meeting
April 9, 2020 Regular Meeting

CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT

ITEM NUMBER:	5a
DATE:	February 13, 2020
SUBJECT:	Fourth Quarter 2019 Financial Report
CONTACT PERSON:	David A. Hammond, CPA, Finance Director/City Clerk
ATTACHMENTS:	A–Monthly Expense & Revenue, December 2019 B–Local Sales Tax Reports C–Ending Fund Balance Analysis-Required Reserves

SUMMARY STATEMENT

The Fourth Quarter 2019 financial statements are hereby submitted to City Council.

DISCUSSION

Attached are the fourth quarter financial reports. (Attachment A) year-to-date revenue and expenditure actual to budget comparisons (Attachment B) local sales tax analysis.

Key Messages regarding the city's 2019 finances:

- Expenditures were within expectations for all funds for the year. Tax collections (Real Estate Excise Taxes, Sales Taxes and Utility Taxes) as well as building related revenues exceeded forecast, which has resulted in strong fund balances. To the extent reasonable, staff will recommend transfer of fund balances to the Building Improvement Fund in order to reduce borrowing for the Civic Campus project.

- Sales taxes were 3.23% higher than 2018 while property tax collections were 10.7% higher because the City Council approved a one-time levy increase of $287,000 to be transferred to the Building Improvement Fund in order to reduce borrowing for the Civic Campus project.

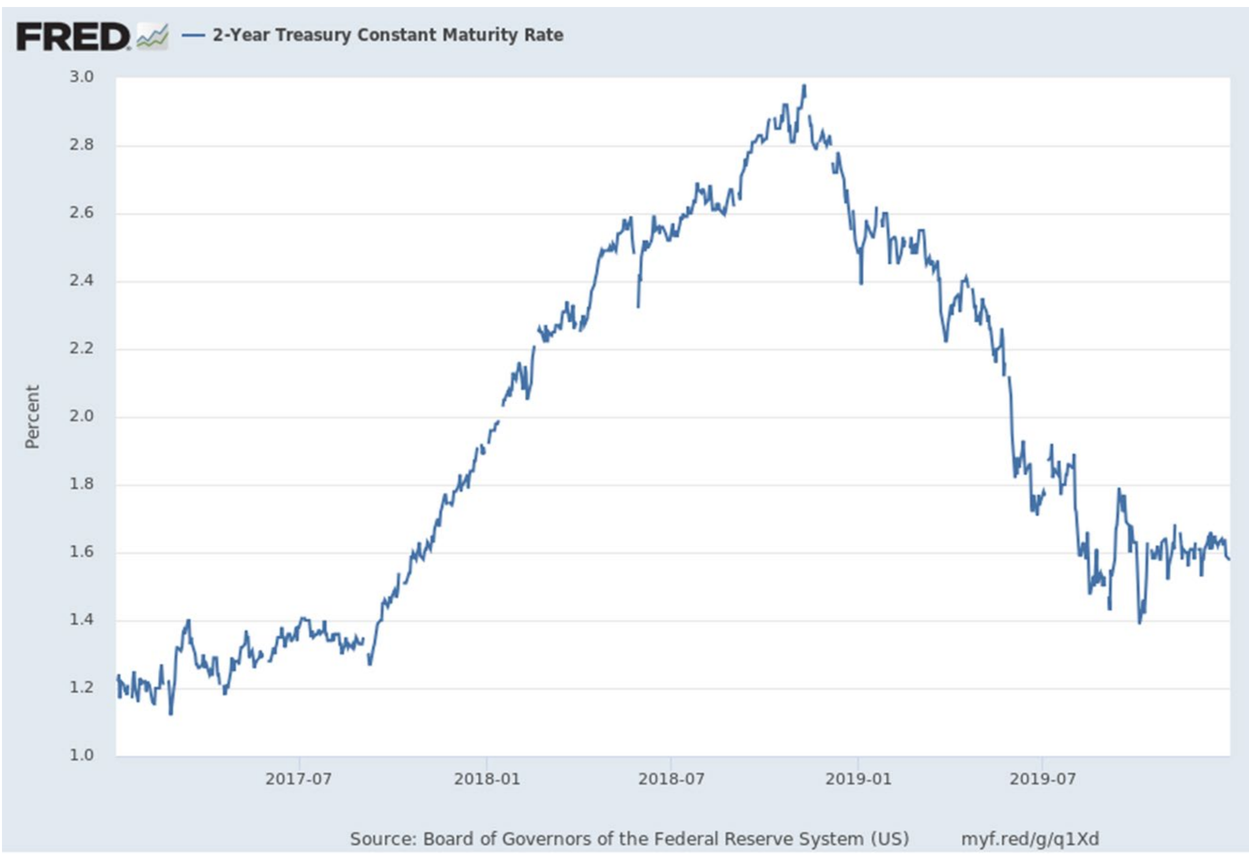
- Despite the steady decline of interest rates in 2019, interest earned in 2019 $335,343 exceeded 2018 interest earned by approximately $80,000. This success resulted from improved cash management; the city has maintained higher investment balances and lower cash balances.

- General and Operating Fund reserves required by City Fiscal Policy were all met or exceeded at 2019 year end, and the 2020 budget includes required reserves for all funds. (See fund level detail at Attachment C.)

Investment Performance:

The interest rate environment changed since the beginning of the year from rising to declining rates. Longer term rates have declined faster than short terms rates. The first table below provides monthly and quarterly investment portfolio performance compared to the required benchmark, which is the two-year average of the two-year US Treasury Bond. The second table illustrates the steep 2018 interest rate increase, followed by the steep decline in 2019. If rates continue to decline over the next few quarters the portfolio will again catch up to and exceed the benchmark.

INVESTMENT PERFORMANCE - Q4 2019				
	Oct	Nov	Dec	Quarter Average
Amount Invested	$ 20,396,161	$ 21,633,418	$ 20,247,024	$ 20,758,868
Return (average percentage yield)	1.98%	1.91%	1.90%	1.93%
Benchmark*	2.26%	2.26%	2.25%	2.26%
*Per Finance Policy, Two Year Average of Two-Year Treasury Note				



The table below provides a detailed listing of holdings in the city's investment portfolio as of December 31, 2019.

Detailed Investment Holdings					
Investment	**Maturity Date**	**Return (APY)**	**Balance**	**% of total balance**	**Weighted rate**
WA Federal Public Funds	N/A	1.561%	$ 1,001,760	0.05	0.08%
Opus Checking	N/A	1.810%	$ 782,053	0.04	0.07%
WA LGIP	N/A	1.774%	$ 196,785	0.01	0.02%
Snoh. County Inv. Pool	N/A	2.069%	$ 3,074,700	0.15	0.31%
US Agency TVA	3/15/2020	2.540%	$ 994,630	0.05	0.12%
ResFundCorp	7/15/2020	2.641%	$ 999,195	0.05	0.13%
FHLB (5/17/2019)	9/11/2020	2.274%	$ 1,007,730	0.05	0.11%
FHLMC	11/17/2020	2.250%	$ 994,500	0.05	0.11%
Fed Farm Credit Bank	1/4/2021	1.700%	$ 1,084,834	0.05	0.09%
FHLB (7/3/2019)	3/12/2021	1.851%	$ 998,310	0.05	0.09%
FHLB (7/18/2019)	3/12/2021	1.938%	$ 1,007,050	0.05	0.10%
Fed Farm Credit Bank	9/20/2021	1.908%	$ 1,019,940	0.05	0.10%
Farmer Mac	1/3/2022	1.594%	$ 1,029,890	0.05	0.08%
FHLB (8/30/19)	3/11/2022	1.501%	$ 1,018,527	0.05	0.08%
FHLB (10/11/2019)	9/9/2022	1.535%	$ 1,013,190	0.05	0.08%
Fed Farm Credit Bank	6/1/2022	1.500%	$ 1,001,290	0.05	0.07%
FHLB (11/2019)	11/21/2022	1.810%	$ 999,700	0.05	0.09%
Fed National Mortgage Assn	1/19/2023	1.629%	$ 1,022,940	0.05	0.08%
Fed Home Loan Mtg Corp	2/22/2023	1.875%	$ 1,000,000	0.05	0.09%
Subtotal U.S. Agency Securities			$ 15,191,726		
		Investment Total	$ 20,247,024	1.00	1.90%
		Cash (Treasurer's Checking)	$ 1,130,195		
		Total Cash and Investments	$ 21,377,219		

General Fund

As required by the City's Fiscal Policy, revenues are conservatively estimated, which resulted in revenues at 113% of the budget. Expenditures for 2019 were 97% of budget. The primary drivers on the revenue side were property and sales taxes.

General Fund Revenue

General Fund revenues through December 2019 were $7,252,941, which is $426,000 higher than last year, due to higher tax collections and strong building and development activity. Details are provided in the following chart, and discussed below.

General Fund Revenue Category	YTD Q4 2018	2019 Budget	YTD 12/31/2019	Percent +/- 2019 Budget
Taxes	$ 5,473,948	$ 5,437,006	$ 5,839,382	107%
Licenses & Permits	$ 535,003	$ 339,450	$ 519,822	153%
State Generated	$ 250,645	$ 269,913	$ 272,246	101%
Charges for Services	$ 493,573	$ 276,570	$ 522,992	189%
Fines and Forfeits	$ 12,993	$ 25,400	$ 15,349	60%
Miscellaneous	$ 60,947	$ 65,950	$ 81,600	124%
Non-Revenue/Other	$ -	$ 100	$ 1,550	1550%
Total	$ 6,827,109	$ 6,414,389	$ 7,252,941	113%

General Fund Taxes:

Property and sales tax are the two highest revenue sources of taxes received by the city. The city also collects various utility taxes on telephone, cable, garbage and other utility activities in the city.

Property/EMS Tax – Property tax payments thru the fourth quarter of 2019 were increased by $290,198 over the prior year; note the city council allocated transfer of $480,221 to the Building Improvement Fund in support of the Civic Campus Project. Also not that by policy the City Council allocates 8% of property taxes to the Streets fund):

YTD Comparison of Property Tax and EMS Levies

Description	YTD 12/31/18 Actual	YTD 12/31/19 Actual	Difference	% Increase/ (Decrease)
Propety Tax levy	$ 2,327,192	$ 2,612,617	$ 285,425	12.26%
EMS Levy	$ 386,209	$ 390,982	$ 4,773	1.24%
Total Levies	$ 2,713,401	$ 3,003,599	$ 290,198	10.69%

Sales Tax

Sales tax recorded to the General Fund in 2019 was $1,597,060, which was 3.23% percent higher than 2018. The city budgeted $1,300,000 for sales tax revenues; conservatively estimating the strength in the economy and new construction. Sales tax from construction was $615,284, allocated between the General Fund and the Building Improvement Fund. In the 2019-2020 budget, the City Council directed the sales tax directly attributed to the construction of the new high school to be allocated to the Building Improvement fund. Thus, in addition to the $1,597,060 allocated to the General Fund, $435,191 was allocated to the Building improvement fund, in compliance with policy to match one-time construction revenues with one-time expenditures. In this case to support acquisition of the Josephine parcel to expand Heritage Park. (See Attachment B for additional detail.)

Type of Tax Collected	YTD 12/31/18 Actual	YTD 12/31/19 Actual	Increase/ (Decrease)	% Change
Construction Sales Tax	$ 268,253	$ 180,093	$ (88,160)	-32.86%
All other Sales & Use Tax	$ 1,278,850	$ 1,416,967	$ 138,117	10.80%
Total	$ 1,547,103	$ 1,597,060	$ 49,957	3.23%

General Fund Licenses & Permits

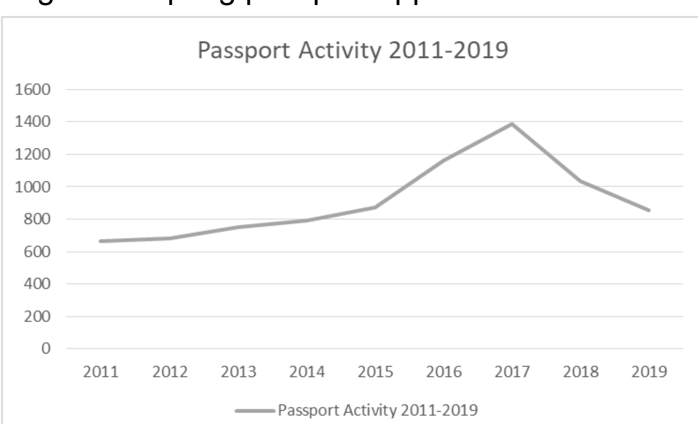
Year to date the city has received $519,822, or 153%, of budgeted License and Permit Revenues, reflecting continued strength of development in Stanwood.

General Fund State Generated Revenues

State Generated revenues include the city's share of liquor excise tax and liquor board profits, PUD Privilege Tax, reimbursement for the school resource officer, along with other miscellaneous state shared revenues. For 2019 receipts were $272,246 which were 101% of budget.

General Fund Charges for Services

Although passport revenue is not a large revenue source, it is an opportunity to provide a convenient service to our residents. In 2019, passport revenue was $29,960. The graph below presents the number of passports processed by month since 2011. A likely explanation for the decline in the past two years is the fact that neighboring Arlington began accepting passport applications at the end of 2017.



General Fund Expenditures

At the end of 2019, general fund expenditures were 97% of budget. Interfund transfers were increased from 2018 to 2019 by $1,475,000 due to transfers to the Building Improvement Fund in support of the Civic Campus Project, and to the Parks and Trails Improvement Fund in support of the acquisition of property to expand Heritage Park.

Expenditure Category	YTD 12/31/18	2019 Budget	YTD 12/31/19	Percent +/- 2019 Budget
Clerk and City Council	$ 136,140	$ 158,679	$ 141,286	89.0%
Judicial	$ 6,815	$ 16,000	$ 9,224	57.7%
Mayor	$ 29,445	$ 27,916	$ 28,835	103.3%
Administration	$ 269,901	$ 368,682	$ 319,274	86.6%
Legal	$ 94,914	$ 106,500	$ 114,825	107.8%
Buildings & Grounds	$ 146,631	$ 143,852	$ 140,745	97.8%
Governmental Services	$ 63,083	$ 83,293	$ 85,285	102.4%
Law Enforcement	$ 2,196,841	$ 2,150,297	$ 2,122,558	98.7%
Jail	$ 64,199	$ 88,580	$ 42,910	48.4%
Fire Services	$ 1,631,573	$ 1,724,838	$ 1,730,746	100.3%
Emergency Services	$ 8,280	$ 8,750	$ 8,678	99.2%
Planning & Building	$ 790,345	$ 950,576	$ 872,479	91.8%
Library	$ 12,913	$ 14,000	$ 9,503	67.9%
Parks	$ 247,640	$ 293,763	$ 275,130	93.7%
Non-Expenditures	$ 4,316	$ -	$ (614)	0.0%
Interfund Transfers	$ 389,962	$ 1,865,228	$ 1,865,228	100.0%
Total	$ 6,092,998	$ 8,000,954	$ 7,766,092	97.1%

Parks and Trail Improvement Fund

Presented below is a summary of parks and trails capital improvement expenditures year to date as compared to the 2019 adopted budget. The largest expense this year was the acquisition at Heritage Park.

Park Improvement Fund - Summary			
Description	**2019 Budget**	**YTD 12/31/19**	**Percent +/- 2019 Budget**
Hamilton Landing	$ 250,000	$ 265,796	106%
Ovenell	$ 90,000	$ 93,841	104%
Acquisition Heritage Park	$ 700,000	$ 701,041	100%
Heritage Park Improvemen	$ 75,000	$ 50,335	67%
Park Improvements	$ 10,000	$ -	0%
Total	$ 1,125,000	$ 1,111,013	99%

Street Funds FUND 101 - <u>Operating</u> In 2016, the street operating fund began receiving 8% of the property tax received in the city, which was $227,184 in 2019. The other major revenue the street fund relies on is unrestricted motor vehicle excise tax (MVET), or "fuel tax". The city received $153,562 this year in fuel taxes. Expenses for 2019 are slightly higher than 2018 due to an increase in repair & maintenance costs for equipment.

Street Fund - 101				
Fund Balance	YTD 12/31/18	2019 Budget	YTD 12/31/19	Percent +/- 2019 Budget
Beg. Fund Balance	$ 143,818	$ 33,230	$ 33,230	100.0%
Revenues	$ 416,771	$ 499,331	$ 480,718	96.3%
Expenditures	$ 374,202	$ 416,646	$ 393,252	94.4%
Equip Reserve	$ 153,156	$ -	$ -	0.0%
Ending Fund Balance	$ 33,231	$ 115,915	$ 120,696	104.1%
Revenues				
Taxes	$ 202,365	$ 229,559	$ 227,184	99.0%
Licenses & Permits	$ 19,491	$ 18,400	$ 18,369	99.8%
State Generated	$ 158,206	$ 157,600	$ 153,562	97.4%
Miscellaneous	$ 1,709	$ 32,572	$ 20,403	62.6%
Interfund Transfers	$ 35,000	$ 61,200	$ 61,200	100.0%
Total	$ 416,771	$ 499,331	$ 480,718	96.3%
Expenditures				
Salaries & Benefits	$ 212,348	$ 221,073	$ 213,828	96.7%
Supplies	$ 32,242	$ 25,308	$ 28,234	111.6%
Services	$ 28,315	$ 39,098	$ 32,530	83.2%
Utilities	$ 62,023	$ 61,200	$ 64,669	105.7%
Repair & Maintenance	$ 26,888	$ 53,647	$ 43,041	80.2%
Meeting, training, travel	$ 820	$ 1,020	$ 439	43.0%
Sno Co Striping	$ 11,566	$ 15,300	$ 9,985	65.3%
Interfund Transfers	$ 153,156			
Retainage	$ -	$ -	$ 526	
Total	$ 374,202	$ 416,646	$ 393,252	94.4%

Street Impact Fees exceeded budget by 37%, reflecting strong development activity:

Street Impact Fee Fund - Summary				
Description	**YTD 12/31/18**	**2019 Budget**	**YTD 12/31/19**	**Percent +/- 2019 Budget**
Beginning Fund Balance	$ 385,911	$ 426,692	$ 426,692	100%
Revenues	$ 165,781	$ 220,403	$ 301,079	137%
Transfers	$ 125,000	$ 125,000	$ 125,000	100%
Ending Fund Balance	$ 426,692	$ 522,095	$ 602,771	115%

Street Construction Projects

Street project focus for 2019 was Viking Way ROW and overlay projects on 102nd and 272nd Place.

Street Construction Fund - Summary				
Description	YTD 12/31/18	2019 Budget	YTD 12/31/19	Percent +/- 2019 Budget
Beginning Fund Balance	$ 492,222	$ 814,123	$ 814,123	100%
Revenues	$ 929,763	$ 1,408,212	$ 1,167,786	83%
Expenditures	$ 607,862	$ 1,706,458	$ 1,441,039	84%
Ending Fund Balance	$ 814,123	$ 515,877	$ 540,870	105%

Street construction expenditures by project:

Street Construction Expenditures by project:			
Project	2019 Budget	YTD 12/31/19	Remaining
New Sidewalk/Trail	$ 70,000	$ -	$ 70,000
Sidewalk Repair	$ 50,000	$ 3,471	$ 46,529
276th Sidewalk	$ 150,000	$ 64,539	$ 85,461
Misc. Capital Projects	$ 25,000	$ 19,816	$ 5,184
Viking Way ROW	$ 660,000	$ 928,598	$ (268,598)
Viking Way Constr.	$ -	$ 5,744	$ (5,744)
Cedarhome & 92nd Ave Overlay	$ -	$ 4,599	$ (4,599)
102nd Ave Overlay	$ 301,458	$ 228,515	$ 72,943
92nd Ave Sidewalk	$ -	$ -	$ -
72nd Ave Sidewalk ROW	$ -	$ -	$ -
272nd Pl 99th to 102nd Overlay	$ 250,000	$ 172,547	$ 77,453
276th St (Lover's Lane) Chip Seal	$ 200,000	$ 13,210	$ 186,790
TOTAL	$ 1,706,458	$ 1,441,039	$ 265,419

Transportation Sale Tax Fund 108

For 2019, the transportation sales tax fund budgeted revenue of $332,500 while actual was $487,830, or 147% of budgeted revenue. This amount reflects the increase attributable to the construction of the new high school.

There were no directly funded capital projects budgeted from fund 108 in 2019, although transfers to the street construction fund were made in support of the city match portion of grant-funded street overlay and sidewalk projects and Viking Way ROW. Funding of $14,980 was allocated to support the general repair and maintenance of city streets.

Sewer Funds

Sewer Operating

For the year, 2019 sewer service revenues were $2,159,935, which is 113% of budget. This is 3% higher than last year, and is attributable to the 3.5% rate increase effective January 1st. Operating expenditures (excluding debt service and transfers for capital) were $1,042,968, which is 86% of budget. Staff vacancies in the Wastewater department contributed to the expenditure below budget.

Sewer Construction

Sewer Construction revenue met expectations, however expenditures were 76% of budgeted allocation; the largest project, the 72nd Street Upgrade was completed under budget. Project level detail is provided on the following page. Plant Investment Fees collected were 79% of targeted budget.

Sewer Construction Expenditures by project:

Project	2019 Budget	YTD 12/31/19	Remaining
Improvements	$ 25,000	$ -	$ 25,000
Collector/Int Flow Monitor & Video	$ 45,000	$ -	$ 45,000
Main Lift Station Upgrades	$ -	$ 16,726	$ (16,726)
UV Energy Efficiency Upgrades	$ 48,000	$ 85,087	$ (37,087)
72nd Ave & 261st Interceptor	$ 900,000	$ 763,795	$ 136,205
Telemetry Equipment	$ 225,000	$ 147,739	$ 77,261
Smoke Testing/Camera/Flow Meter Basin	$ 150,000	$ 38,621	$ 111,379
TOTAL	$ 1,393,000	$ 1,051,969	$ 341,031

Sewer Plant Investment Fees—One developer is constructing a significant project included on the city capital improvement plan which results in credits against Sewer plant investment fees significantly less than budget. This has a neutral effect on the city because the project will be completed and transferred to the city at no cost.

Sewer Plant Investment Fund - Summary

Description	YTD 12/31/18	2019 Budget	YTD 12/31/19	Percent +/- 2019 Budget
Beginning Fund Balance	$ 825,957	$ 1,024,843	$ 1,024,843	100%
Revenues	$ 341,358	$ 482,040	$ 382,311	79%
Transfers	$ 142,472	$ 463,140	$ 463,140	100%
Ending Fund Balance	$ 1,024,843	$ 1,043,743	$ 944,014	90%

Drainage Funds

Operating

Drainage charges for services were $756,666, or 108% of budget for 2019. This is a 23% increase over service revenue for the same period in 2018, due to a 22.5% increase in drainage rates. Operating expenditures of $397,384 were 99.7% of budget.

Construction

Drainage Construction Expenditures by project:			
Project	2019 Budget	YTD 12/31/19	Remaining
Irvine Slough Pump Station	$ 500,000	$ 324,892	$ 175,108
SR 532 Flood Berm	$ -	$ 8,572	$ (8,572)
Retention Pond Improvements	$ 25,000	$ 3,074	$ 21,926
Irvine Slough Erosion Control	$ 15,000	$ 7,095	$ 7,905
TOTAL	$ 540,000	$ 343,633	$ 196,367

Drainage Plant Investment Fees—Plant investment fees exceeded revenue by approximately $20,000 reflecting strong building activity.

Drainage Plant Investment Fund - Summary				
Description	YTD 12/31/18	2019 Budget	YTD 12/31/19	Percent +/- 2019 Budget
Beginning Fund Balance	$ 15,143	$ 43,092	$ 43,092	100%
Revenues	$ 47,949	$ 85,540	$ 104,750	122%
Transfers	$ 20,000	$ 84,840	$ 84,840	100%
Ending Fund Balance	$ 43,092	$ 43,792	$ 63,002	144%

Water Funds

Operating

Water service charges for 2019 were $2,043,404, or 110% of budget. This represents a 3% increase over service revenues for 2018 attributed to a 5% rate increase effective January 1, 2019, although water utility revenues are also strongly impacted by weather. Operating expenditures were $1,209,943, or 97% of budget.

Construction

Water utility construction expenditures by project:

Water Construction Expenditures by project:			
Project	2019 Budget	YTD 12/31/19	Remaining
Improvements	$ 50,000	$ 55,946	$ (5,946)
Long Term Water Supply Study	$ 20,000	$ -	$ 20,000
Decommision Fure Well	$ 30,000	$ -	$ 30,000
297 Zone Reservoir Construction	$ 2,000,000	$ 1,470,914	$ 529,086
TOTAL	$ 2,100,000	$ 1,526,860	$ 573,140

Water Plant Investment Fees—Plant investment fees exceeded revenue by approximately $20,000 reflecting strong building activity.

Water Plant Investment Funds - Summary				
Description	YTD 12/31/18	2019 Budget	YTD 12/31/19	Percent +/- 2019 Budget
Beginning Fund Balance	$ 178,170	$ 391,340	$ 391,340	100%
Revenues	$ 339,910	$ 432,600	$ 545,187	79%
Transfers	$ 126,740	$ 425,300	$ 425,300	100%
Ending Fund Balance	$ 391,340	$ 398,640	$ 511,227	90%

Building Improvement Fund

The city budgeted $220,000 to fund two projects: The city expended $147,541 on the civic campus design and $50,921 on the city hall HVAC system.

New Police/Civic Campus design	$ 150,000
City Hall HVAC	$ 70,000
	$ 220,000

REET Funds

REET I and REET II revenues were budgeted for 2019 at $160,000 each. Revenues for 2019 for REET I & II were each $273,059. This represents 171% of the budget for each fund. REET I transferred $200,000 to the Park Improvement fund and a transfer of $120,000 was made from REET II to the Park Improvement fund.

Connection and Impact Fees

Connection fees are paid by new utility customers to hook up to the system and are deposited into the appropriate construction fund and used for capital expenditures. Impact fees are paid by new development to mitigate the impacts of new development on the city's existing infrastructure. Impact fees cannot be used for operating expenses. The table on the next page identifies the 2019 budgets and collections of Connection fees and Impact fees in the construction funds.

Desription	2019 Budget	YTD 12/31/19	Remaining
Connection Fees			
Sewer Connection	$ 30,000	$ 54,500	$ (24,500)
Drainage Connection	$ 12,000	$ 25,800	$ (13,800)
Water Connection	$ 36,000	$ 85,500	$ (49,500)
Total Connection Fees	$ 78,000	$ 165,800	$ (87,800)
Impact Fees			
Street Impact	$ 211,403	$ 289,998	$ (78,595)
Park Impact	$ 38,448	$ 112,060	$ (73,612)
Fire Impact	$ 12,000	$ 26,460	$ (14,460)
Total Impact Fees	$ 261,851	$ 428,518	$ (166,667)

Grant Status

Following is a list of grants and their status:

1. Irvine Slough Storm Water Separation – (Department of Commerce) - Site control issues have been settled and the City has received reimbursements of $441,878 in 2019. A one year extension with the Department of Commerce has been approved for this project in order to allow time for completion of paperwork which will be submitted soon.

2. 90th Ave NW (also called Viking Way) – The first phase of preliminary engineering and design was complete in 2016 with a $140,000 grant from WSDOT. The next phase for right of way will be partially funded by a grant from the Puget Sound Regional Council for $350,000. ROW reimbursements claimed to date are $292,734. Construction grants for Viking Way total $1,937,000. Staff anticipates construction starting in 2020.

3. Solid Waste "Clean Sweep" grant – Department of Ecology – Once again the City held a successful event for residential clean up. The City was reimbursed $3,192 toward this event for 2018 and 2019.

4. 102nd Ave Overlay - TIB Grant - Approval for 2019 for TIB grant funding is for paving of 102nd Avenue from 271st Street to city limits. Along with the paving, approximately 9 ADA ramps will be brought up to current standards. This grant is for 90% of cost with a 10% match from the City. Total authorized grant funding received to date was $193,896 while the total project cost was $228,511.

5. Raplee and Hamilton Properties – Department of Ecology – This Integrated Planning grant for $275,000 is for a project which includes environmental investigations and redevelopment planning for these two properties. We have spent $296,817 on this project and received reimbursement of $57,310 to date. Staff is currently applying for another reimbursement.

6. City Hall/Police Station relocation project- Department of Commerce – The final settlement date of the Vine Street property was December 12, 2018. The purchase price was $544,500. A reimbursement was received in May, 2019 for $291,000 from the Department of Commerce.

7. Recreation and Conservation Office (RCO) – Aquatic Lands Enhancement Account (ALEA) – This $500,000 grant is to build a parking lot and non-motorized boat launch at Hamilton Landing Park. Funding board project agreement was recently signed and project will begin after WDFW motorized boat launch construction.

MONTHLY EXPENSE & REVENUE REPORT

ATTACHMENT A

City Of Stanwood — Time: 14:55:36 Date: 02/06/2020
MCAG #: 0695 — Page: 1

001 General Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 00 01	Restricted Beginning Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 80 00 01	Beginning Cash & Investments	3,902,899.00	0.00	3,902,899.28	(0.28)	100.0%
308 80 00 02	Beginning Cash & Investments	590.00	0.00	590.00	0.00	100.0%
308 Beginning Balances		3,903,489.00	0.00	3,903,489.28	(0.28)	100.0%
310 Taxes						
311 10 00 00	Property Tax	2,639,932.00	(43,775.75)	2,612,616.89	27,315.11	99.0%
311 10 10 00	EMS. Levy	395,074.00	19,868.31	390,982.03	4,091.97	99.0%
313 11 00 00	Sales Tax	1,300,000.00	139,404.49	1,597,060.04	(297,060.04)	122.9%
313 31 00 00	Hotel/Motel Lodging Tax	0.00	0.00	0.00	0.00	0.0%
313 61 00 00	Natural Gas Tax	2,500.00	11.58	3,536.85	(1,036.85)	141.5%
313 71 00 00	Sales Tax Criminal Justice	102,000.00	11,306.34	132,678.75	(30,678.75)	130.1%
316 43 00 00	Gas Utility Tax	95,000.00	17,170.66	97,593.19	(2,593.19)	102.7%
316 45 00 00	Garbage Utility Tax	78,000.00	8,861.24	102,690.33	(24,690.33)	131.7%
316 46 00 00	Cable Tv Utility Tax	36,000.00	0.00	37,564.40	(1,564.40)	104.3%
316 47 00 00	Telephone Utility Tax	150,000.00	7,312.83	106,834.08	43,165.92	71.2%
316 48 00 00	Electric Utility Tax	290,000.00	25,657.55	322,649.30	(32,649.30)	111.3%
316 49 10 00	Water/Sewer/Drainage Utility Tax	345,000.00	35,974.59	414,302.97	(69,302.97)	120.1%
316 81 00 00	Gambling Tax	3,000.00	0.00	19,459.56	(16,459.56)	648.7%
337 00 00 00	Local Grants, Entitlements, And Other Payments	500.00	559.11	1,413.51	(913.51)	282.7%
310 Taxes		5,437,006.00	222,350.95	5,839,381.90	(402,375.90)	107.4%
320 Licenses & Permits						
321 60 00 00	Professional & Occupational Lic & Permit	0.00	0.00	0.00	0.00	0.0%
321 91 00 00	Cable Tv Franchise Fee	56,000.00	0.00	60,526.31	(4,526.31)	108.1%
321 99 00 00	Business Lic & Permits	58,000.00	6,837.51	64,687.53	(6,687.53)	111.5%
322 10 00 00	Building Permits	180,000.00	11,964.35	273,160.00	(93,160.00)	151.8%
322 10 00 01	Mechanical Permits	10,000.00	1,422.60	33,694.08	(23,694.08)	336.9%
322 10 00 02	Plumbing Permits	7,000.00	1,175.00	29,783.82	(22,783.82)	425.5%
322 10 00 03	Grading Permit	800.00	750.00	5,862.50	(5,062.50)	732.8%
322 10 00 04	Demolition Permit	600.00	0.00	2,000.00	(1,400.00)	333.3%
322 10 00 05	Roofing Permits	3,000.00	0.00	3,545.44	(545.44)	118.2%
322 10 00 06	Sign Permit	3,000.00	130.00	3,050.00	(50.00)	101.7%
322 10 00 07	5% Permit Technology Fee	6,000.00	1,447.46	29,175.35	(23,175.35)	486.3%
322 30 00 00	Animal Licenses	500.00	60.00	980.00	(480.00)	196.0%
322 40 00 00	Parking Permits	50.00	0.00	80.00	(30.00)	160.0%
322 90 00 00	Gun Permits	6,500.00	417.00	7,961.00	(1,461.00)	122.5%
322 90 00 01	Right Of Way And Utility Admin	6,000.00	0.00	3,375.00	2,625.00	56.3%
322 90 00 02	Other Licenses & Permits	2,000.00	0.00	1,940.98	59.02	97.0%
320 Licenses & Permits		339,450.00	24,203.92	519,822.01	(180,372.01)	153.1%
330 State Generated Revenues						
331 10 10 00	USDA - Farmers' Market	0.00	0.00	0.00	0.00	0.0%
333 16 80 00	Dept Of Justice State Passth	0.00	0.00	0.00	0.00	0.0%
333 20 60 00	Dept. Of Transportation - NHTSA	0.00	0.00	0.00	0.00	0.0%
333 97 00 00	F E M A	0.00	0.00	0.00	0.00	0.0%
334 00 30 01	Other State Grants	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood — Time: 14:55:36 Date: 02/06/2020
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001 General Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
330 State Generated Revenues						
334 00 30 10	Unanticipated Grants	0.00	0.00	0.00	0.00	0.0%
334 01 80 01	State Grant Military Dept	0.00	0.00	0.00	0.00	0.0%
334 03 10 00	Department Of Ecology	4,000.00	0.00	11,896.04	(7,896.04)	297.4%
334 03 50 00	Traffic Safety Commission	0.00	0.00	0.00	0.00	0.0%
334 04 20 00	State Of WA Dept Of Commerce	0.00	0.00	0.00	0.00	0.0%
335 00 91 00	Pud Privilege Tax	35,895.00	39,874.30	39,874.30	(3,979.30)	111.1%
336 06 20 00	Criminal Justice-high Crime	0.00	0.00	0.00	0.00	0.0%
336 06 21 00	Criminal Justice-population	2,200.00	0.00	2,048.84	151.16	93.1%
336 06 25 00	Contracted Police Services	11,000.00	0.00	12,628.71	(1,628.71)	114.8%
336 06 26 00	Criminal Justice Special Pro	7,400.00	0.00	7,371.41	28.59	99.6%
336 06 42 00	Marijuana Excise Tax Distribution	10,000.00	97.31	194.62	9,805.38	1.9%
336 06 51 00	Crim Justice--dui Cities	1,300.00	0.00	952.37	347.63	73.3%
336 06 94 00	Liquor Excise Tax	35,100.00	0.00	37,370.25	(2,270.25)	106.5%
336 06 95 00	Liquor Board Profits	55,700.00	13,928.21	55,717.15	(17.15)	100.0%
342 10 00 00	School Resource Officer Reim	107,318.00	0.00	104,192.00	3,126.00	97.1%
330 State Generated Revenues		269,913.00	53,899.82	272,245.69	(2,332.69)	100.9%
340 Charges For Services						
341 43 00 00	School Impact Admin. Fee	0.00	0.00	2.00	(2.00)	0.0%
341 43 00 01	Credit Card Proc Fee-Admin/Finance	100.00	0.00	36.60	63.40	36.6%
341 43 00 02	Credit Card Proc Fee-CD	500.00	779.02	13,930.40	(13,430.40)	*****%
341 43 00 03	Credit Card Proc Fee-City Clerk	250.00	21.00	357.46	(107.46)	143.0%
341 43 00 04	Credit Card Proc Fee-Law Enf	50.00	0.80	75.32	(25.32)	150.6%
341 43 00 05	Credit Card Proc Fee-PW	50.00	0.00	138.97	(88.97)	277.9%
341 81 00 00	Services	500.00	30.00	540.00	(40.00)	108.0%
341 81 00 01	Services-PD	0.00	110.00	1,525.00	(1,525.00)	0.0%
341 99 00 00	Passport / Naturalization Fe	30,000.00	1,680.00	29,960.00	40.00	99.9%
342 10 90 00	Law Enforcement - Other Fees	2,500.00	250.00	3,502.00	(1,002.00)	140.1%
344 10 51 00	TBD Management Fee	0.00	0.00	0.00	0.00	0.0%
345 23 00 00	Animal Control And Shelter Services	0.00	0.00	0.00	0.00	0.0%
345 60 00 00	Tourism Services - POS Discover Port Susan Website	8,000.00	0.00	0.00	8,000.00	0.0%
345 60 00 01	Tourism Services - Snohomish County Economic Development	0.00	6,046.41	6,046.41	(6,046.41)	0.0%
345 60 00 02	Tourism Services-Port Of Seattle	7,500.00	0.00	0.00	7,500.00	0.0%
345 81 00 00	Zoning/inspection Fees	60,500.00	7,438.13	234,311.56	(173,811.56)	387.3%
345 81 00 01	Engineering Fees	10,000.00	0.00	0.00	10,000.00	0.0%
345 83 00 00	Plan Checking Fees	95,000.00	17,873.01	187,829.12	(92,829.12)	197.7%
345 89 00 00	Environmental Fees	1,400.00	450.00	2,300.00	(900.00)	164.3%
345 89 00 01	Other Planning & Development Fees	50,000.00	1,189.52	30,955.76	19,044.24	61.9%
347 30 00 00	Park Fees- Per Use	8,000.00	0.00	9,775.98	(1,775.98)	122.2%
347 30 00 01	Park Fees- Tourn/Comm Use	1,500.00	600.00	900.00	600.00	60.0%
347 30 00 02	Park Fees- Energy	70.00	0.00	0.00	70.00	0.0%
347 30 00 03	Park Fees- Staff	150.00	200.00	300.00	(150.00)	200.0%
347 30 00 04	Park Fees- Picnic Area/Meeting Rooms	500.00	0.00	505.00	(5.00)	101.0%
347 30 00 05	Park Fees - Sales Tax	0.00	0.00	0.00	0.00	0.0%
369 91 00 01	Interfund/interdepart Charge	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		276,570.00	36,667.89	522,991.58	(246,421.58)	189.1%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood — Time: 14:55:36 Date: 02/06/2020

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001 General Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
350 Fines & Forfeitures						
353 10 00 00	Court Fines	21,500.00	0.00	8,961.26	12,538.74	41.7%
354 00 00 00	Parking Fines	500.00	10.00	865.00	(365.00)	173.0%
355 20 00 00	Dui Recoveries	200.00	0.00	0.00	200.00	0.0%
357 30 00 00	Witness Fees/crt Reimb	0.00	0.00	0.00	0.00	0.0%
359 00 00 00	Traffic Fines & Penalties	3,200.00	47.15	5,522.73	(2,322.73)	172.6%
359 90 00 00	Misc Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures		25,400.00	57.15	15,348.99	10,051.01	60.4%
360 Misc Revenues						
361 11 00 01	State Pool/cd Interest	61,900.00	4,283.54	57,458.13	4,441.87	92.8%
361 40 00 01	Sales Tax Interest	750.00	419.36	4,400.82	(3,650.82)	586.8%
361 40 20 01	Property Tax Interest	0.00	0.00	0.00	0.00	0.0%
362 00 00 01	Rents And Leases	0.00	100.00	3,850.00	(3,850.00)	0.0%
367 00 10 10	Donations	500.00	0.00	0.00	500.00	0.0%
367 00 10 11	Touch A Truck Donations	0.00	0.00	0.00	0.00	0.0%
369 81 00 00	Cashier's Overage/shortage	0.00	0.00	2.00	(2.00)	0.0%
369 91 00 00	Misc.	2,800.00	122.93	1,813.91	986.09	64.8%
369 91 10 00	Auction Proceeds	0.00	0.00	0.00	0.00	0.0%
398 10 00 00	Insurance Recoveries	0.00	0.00	14,075.63	(14,075.63)	0.0%
360 Misc Revenues		65,950.00	4,925.83	81,600.49	(15,650.49)	123.7%
380 Non Revenues						
382 10 00 01	Deposits Refundable	0.00	1,750.00	1,750.00	(1,750.00)	0.0%
389 90 00 01	Payroll Deductions Clearing	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	1,750.00	1,750.00	(1,750.00)	0.0%
390 Other Revenues						
395 10 00 01	Sales Of Fixed Assets	100.00	0.00	0.00	100.00	0.0%
390 Other Revenues		100.00	0.00	0.00	100.00	0.0%
397 Interfund Transfers						
397 10 00 20	Trfr In From Fire Station Constr	0.00	0.00	0.00	0.00	0.0%
397 10 00 30	Trfr In From Phys Fit Fund	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**10,317,878.00**	**343,855.56**	**11,156,629.94**	**(838,751.94)**	**108.1%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
511 Clerk & City Council						
511 60 10 00	Salaries & Wages	89,295.00	7,105.83	80,273.51	9,021.49	89.9%
511 60 11 00	Overtime	510.00	0.00	0.00	510.00	0.0%
511 60 20 00	Social Security	6,870.00	538.75	6,113.79	756.21	89.0%
511 60 21 00	Retirement	11,549.00	576.23	5,685.98	5,863.02	49.2%
511 60 22 00	Medical Benefits	19,995.00	1,583.75	20,489.98	(494.98)	102.5%
511 60 23 00	L & I	396.00	0.00	217.82	178.18	55.0%
511 60 24 00	Unemployment & PFMLA	114.00	0.00	89.29	24.71	78.3%
511 60 31 00	Supplies	1,200.00	0.00	201.46	998.54	16.8%
511 60 32 00	Fuel	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

001 General Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
511 Clerk & City Council						
511 60 35 00	Small Equipment	1,500.00	0.00	0.00	1,500.00	0.0%
511 60 41 00	Professional Services	5,000.00	1,061.58	10,245.92	(5,245.92)	204.9%
511 60 42 00	Communications	500.00	0.00	198.14	301.86	39.6%
511 60 44 00	Advertising	4,000.00	239.43	2,736.20	1,263.80	68.4%
511 60 45 00	Operating Rentals	0.00	0.00	0.00	0.00	0.0%
511 60 48 00	Repair/maintenance	0.00	0.00	0.00	0.00	0.0%
511 60 49 00	Miscellaneous	500.00	0.00	0.00	500.00	0.0%
511 60 49 01	Meetings, Training & Travel	3,000.00	15.45	2,421.34	578.66	80.7%
511 60 49 05	Credit Card Bank Fees-Clerk	0.00	0.00	0.00	0.00	0.0%
511 60 49 06	Dues	500.00	50.00	300.00	200.00	60.0%
511 60 49 10	Wellness Program	750.00	22.81	424.33	325.67	56.6%
514 40 41 05	Election Service	4,000.00	0.00	3,692.36	307.64	92.3%
514 40 41 06	Voter Registration Service	9,000.00	0.00	8,195.89	804.11	91.1%
511 Clerk & City Council		158,679.00	11,193.83	141,286.01	17,392.99	89.0%
512 Judical						
512 50 49 01	Cascade Court Costs	16,000.00	0.00	9,223.70	6,776.30	57.6%
512 Judical		16,000.00	0.00	9,223.70	6,776.30	57.6%
513 Mayor						
513 10 10 00	Salaries & Wages	17,136.00	1,400.00	16,700.00	436.00	97.5%
513 10 20 00	Social Security	1,311.00	78.67	933.98	377.02	71.2%
513 10 22 00	Medical Benefits	4,955.00	405.25	4,863.00	92.00	98.1%
513 10 23 00	L & I	64.00	0.00	47.45	16.55	74.1%
513 10 31 00	Supplies	400.00	0.00	122.28	277.72	30.6%
513 10 41 00	Professional Services	400.00	0.00	0.00	400.00	0.0%
513 10 41 02	Town Hall Mtgs And Surveys	0.00	0.00	0.00	0.00	0.0%
513 10 42 00	Communications	650.00	102.94	612.11	37.89	94.2%
513 10 42 01	Mayor's Newsletter	0.00	49.06	416.83	(416.83)	0.0%
513 10 49 00	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
513 10 49 01	Meetings, Training & Travel	2,500.00	1,287.96	4,698.39	(2,198.39)	187.9%
513 10 49 02	Volunteer Appreciation	500.00	0.00	441.00	59.00	88.2%
513 Mayor		27,916.00	3,323.88	28,835.04	(919.04)	103.3%
514 Administration						
514 23 10 00	Salaries & Wages	418,996.00	35,013.19	400,257.76	18,738.24	95.5%
514 23 10 99	Salaries Indirect Cost Allocation	(224,962.00)	0.00	(224,962.00)	0.00	100.0%
514 23 11 00	Overtime	1,080.00	0.00	0.00	1,080.00	0.0%
514 23 20 00	Social Security	32,137.00	2,505.58	30,168.35	1,968.65	93.9%
514 23 21 00	Retirement	54,022.00	4,412.17	51,197.89	2,824.11	94.8%
514 23 22 00	Medical Benefits	110,057.00	9,165.88	108,271.55	1,785.45	98.4%
514 23 22 99	Benefits Indirect Cost Allocation	(97,640.00)	0.00	(97,640.00)	0.00	100.0%
514 23 23 00	L & I	1,426.00	0.00	1,035.20	390.80	72.6%
514 23 23 01	Awc Retro Program	1,720.00	0.00	1,081.18	638.82	62.9%
514 23 24 00	Unemployment & PFMLA	838.00	0.00	787.31	50.69	94.0%
514 23 31 00	Supplies	3,000.00	294.81	2,550.62	449.38	85.0%
514 23 31 99	Supplies Indirect Cost Allocation	(6,755.00)	0.00	(6,755.00)	0.00	100.0%
514 23 32 00	Fuel	0.00	0.00	0.00	0.00	0.0%
514 23 35 00	Small Equipment	1,000.00	0.00	926.75	73.25	92.7%
514 23 41 00	Professional Services	103,000.00	25,660.71	66,620.27	36,379.73	64.7%
514 23 41 01	Payroll Leave Contingency	0.00	0.00	0.00	0.00	0.0%

001 General Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
514 Administration						
514 23 41 02	Budget Adjustment Placeholde	0.00	0.00	0.00	0.00	0.0%
514 23 41 03	Unanticipated Grants	0.00	0.00	0.00	0.00	0.0%
514 23 41 04	CPG Grant - Clean Up Day	5,100.00	0.00	1,536.93	3,563.07	30.1%
514 23 41 07	State Audit	14,000.00	858.09	10,414.20	3,585.80	74.4%
514 23 41 99	Services Indirect Cost Allocation	(80,037.00)	0.00	(80,037.00)	0.00	100.0%
514 23 42 00	Communications	2,500.00	213.23	1,870.32	629.68	74.8%
514 23 44 00	Advertising	500.00	0.00	1,135.79	(635.79)	227.2%
514 23 45 00	Operating Rentals	16,500.00	1,525.59	14,796.50	1,703.50	89.7%
514 23 48 00	Repair/maintenance	4,000.00	0.00	645.26	3,354.74	16.1%
514 23 49 00	Miscellaneous	200.00	0.00	87.08	112.92	43.5%
514 23 49 01	Meetings, Training & Travel	5,500.00	1,021.00	7,254.23	(1,754.23)	131.9%
514 23 49 04	Credit Card Fees-Utilities	0.00	0.00	0.00	0.00	0.0%
514 23 49 05	Credit Card Bank Fees-Admin/Finance	1,400.00	2,654.59	25,751.18	(24,351.18)	*****%
514 23 49 06	Dues	1,100.00	1,040.00	2,280.00	(1,180.00)	207.3%
514 Administration		368,682.00	84,364.84	319,274.37	49,407.63	86.6%
515 Legal Services						
515 41 41 21	External Legal Services-Advice	60,000.00	15,992.50	83,733.68	(23,733.68)	139.6%
515 45 41 22	External Legal Serv-Claims & Litigation	12,500.00	0.00	0.00	12,500.00	0.0%
515 93 41 23	Adult Misdemeanor Public Def	34,000.00	6,071.08	31,091.71	2,908.29	91.4%
515 Legal Services		106,500.00	22,063.58	114,825.39	(8,325.39)	107.8%
518 Building & Grounds						
518 30 10 00	Salaries & Wages	66,706.00	5,574.83	66,190.81	515.19	99.2%
518 30 11 00	Overtime	467.00	34.49	1,209.45	(742.45)	259.0%
518 30 20 00	Social Security	5,498.00	426.52	5,121.57	376.43	93.2%
518 30 21 00	Retirement	9,243.00	721.36	8,644.72	598.28	93.5%
518 30 22 00	Medical Benefits	15,475.00	1,357.37	16,287.59	(812.59)	105.3%
518 30 23 00	L & I	1,133.00	0.00	675.42	457.58	59.6%
518 30 24 00	Unemployment & PFMLA	144.00	0.00	135.48	8.52	94.1%
518 30 31 00	Supplies	5,610.00	453.58	3,077.37	2,532.63	54.9%
518 30 31 05	Uniforms	1,020.00	60.66	359.17	660.83	35.2%
518 30 32 00	Fuel	2,040.00	342.94	2,340.12	(300.12)	114.7%
518 30 35 00	Small Tools	306.00	294.73	294.73	11.27	96.3%
518 30 41 00	Professional Services	15,300.00	4,426.30	16,143.72	(843.72)	105.5%
518 30 42 00	Communications	408.00	50.93	321.55	86.45	78.8%
518 30 44 00	Advertising	0.00	0.00	64.68	(64.68)	0.0%
518 30 47 00	Utilities	12,240.00	2,179.74	15,994.76	(3,754.76)	130.7%
518 30 47 02	Rental Expense	306.00	0.00	0.00	306.00	0.0%
518 30 48 00	Repairs/maintenance	7,650.00	1,429.09	3,673.47	3,976.53	48.0%
518 30 48 01	Pw Building Repair	0.00	0.00	0.00	0.00	0.0%
518 30 49 01	Meetings, Training & Travel	306.00	62.00	210.79	95.21	68.9%
518 Building & Grounds		143,852.00	17,414.54	140,745.40	3,106.60	97.8%
519 General Government Services						
518 30 31 90	General Gov't Office Supplie	4,800.00	324.80	4,312.54	487.46	89.8%
518 30 35 90	Other General Governmental Services (SA) - Small Tools And Minor Equipment	500.00	0.00	1,987.44	(1,487.44)	397.5%
518 30 46 00	Insurance	40,000.00	0.00	40,000.00	0.00	100.0%

001 General Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
519 General Government Services						
518 30 48 90	Repairs & Maintenance	0.00	0.00	0.00	0.00	0.0%
518 90 42 00	General Gov't Communications	5,000.00	955.10	7,277.25	(2,277.25)	145.5%
518 90 42 02	Passport Postage	2,500.00	249.90	1,705.12	794.88	68.2%
518 90 49 01	B & O Tax	450.00	28.28	507.99	(57.99)	112.9%
518 90 49 02	AWC Membership	4,405.00	0.00	4,405.00	0.00	100.0%
518 90 49 03	Puget Sound Regnl Council	2,500.00	0.00	2,238.00	262.00	89.5%
518 90 49 04	SnoCo Tomorrow	1,500.00	0.00	1,264.00	236.00	84.3%
518 90 49 05	Puget Sound Clean Air	4,653.00	0.00	4,653.00	0.00	100.0%
518 90 49 06	OMWBE	200.00	0.00	100.00	100.00	50.0%
518 90 49 07	Snohomish Health Dist.	6,785.00	0.00	6,835.00	(50.00)	100.7%
518 90 49 08	Senior Center Life EAP	10,000.00	0.00	10,000.00	0.00	100.0%
519 General Government Services		83,293.00	1,558.08	85,285.34	(1,992.34)	102.4%
521 Law Enforcement						
521 10 10 00	Salaries & Wages	141,429.00	11,175.03	137,028.94	4,400.06	96.9%
521 10 11 00	Overtime	0.00	0.00	0.00	0.00	0.0%
521 10 20 00	Social Security	10,819.00	851.13	10,437.53	381.47	96.5%
521 10 21 00	Retirement	18,188.00	1,437.11	17,135.55	1,052.45	94.2%
521 10 22 00	Medical Benefits	56,834.00	4,893.18	61,849.01	(5,015.01)	108.8%
521 10 23 00	L & I	528.00	0.00	457.19	70.81	86.6%
521 10 24 00	Unemployment & PFMLA	259.00	0.00	280.73	(21.73)	108.4%
521 10 31 00	Supplies	1,800.00	116.01	1,860.78	(60.78)	103.4%
521 10 31 01	Supplies - Nat'l Night Out	3,500.00	0.00	3,079.07	420.93	88.0%
521 10 31 02	Training Supplies	275.00	0.00	0.00	275.00	0.0%
521 10 32 00	Fuel	175.00	0.00	0.00	175.00	0.0%
521 10 33 50	Small Equipment	0.00	0.00	979.92	(979.92)	0.0%
521 10 35 01	Uniforms	450.00	0.00	457.02	(7.02)	101.6%
521 10 41 00	Professional Services	400.00	149.07	427.49	(27.49)	106.9%
521 10 44 00	Advertising	500.00	283.71	283.71	216.29	56.7%
521 10 45 00	Rentals And Leases	500.00	204.00	204.00	296.00	40.8%
521 10 47 00	Utilities	10,000.00	968.07	6,763.69	3,236.31	67.6%
521 10 48 03	Repair\maintenance	1,000.00	0.00	287.63	712.37	28.8%
521 10 49 00	Miscellaneous	1,000.00	75.00	393.11	606.89	39.3%
521 10 49 02	Dues	700.00	25.00	150.00	550.00	21.4%
521 10 49 03	Meeting, Training & Travel	2,000.00	0.00	364.89	1,635.11	18.2%
521 10 49 05	Credit Card Bank Fees-Law Enf	0.00	0.00	0.00	0.00	0.0%
521 10 49 06	Narcotics Task Force	1,807.00	0.00	1,804.00	3.00	99.8%
521 10 49 07	Intergovernmental Agreements	1,771,855.00	442,963.74	1,771,854.96	0.04	100.0%
521 10 49 08	Sno Pac Dispatch	93,256.00	6,899.07	82,788.84	10,467.16	88.8%
521 10 49 09	SERS Maint. & Operating	28,467.00	0.00	20,450.06	8,016.94	71.8%
521 10 49 10	Animal Control	3,000.00	195.00	1,355.00	1,645.00	45.2%
521 Law Enforcement		2,148,742.00	470,235.12	2,120,693.12	28,048.88	98.7%
522 Fire Control						
522 22 10 00	Salaries & Wages	0.00	0.00	0.00	0.00	0.0%
522 22 11 00	Overtime	0.00	0.00	0.00	0.00	0.0%
522 22 20 00	Social Security	0.00	0.00	0.00	0.00	0.0%
522 22 21 00	Retirement	0.00	0.00	0.00	0.00	0.0%
522 22 22 00	Medical Benefits	0.00	0.00	0.00	0.00	0.0%
522 22 23 00	L & I	0.00	0.00	0.00	0.00	0.0%
522 22 24 00	Unemployment Insurance	0.00	0.00	0.00	0.00	0.0%
522 22 31 00	Supplies	0.00	0.00	0.00	0.00	0.0%
522 22 32 00	Fuel	0.00	0.00	0.00	0.00	0.0%

001 General Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
522 Fire Control						
522 22 35 00	Small Equipment	0.00	0.00	0.00	0.00	0.0%
522 22 35 01	Uniforms	0.00	0.00	0.00	0.00	0.0%
522 22 41 00	Professional Services	0.00	0.00	0.00	0.00	0.0%
522 22 42 00	Communications	0.00	0.00	0.00	0.00	0.0%
522 22 44 00	Advertising	0.00	0.00	0.00	0.00	0.0%
522 22 45 00	Rentals	0.00	0.00	0.00	0.00	0.0%
522 22 47 00	Utilities	0.00	0.00	0.00	0.00	0.0%
522 22 48 00	Repair/maintenance	0.00	0.00	0.00	0.00	0.0%
522 22 48 07	Vehicle Repair/maintenance	0.00	0.00	0.00	0.00	0.0%
522 22 49 01	Meetings, Training & Travel	0.00	0.00	0.00	0.00	0.0%
522 22 49 02	Dues	0.00	0.00	0.00	0.00	0.0%
522 22 49 03	Administrative Service Contract	1,724,838.00	0.00	1,730,745.84	(5,907.84)	100.3%
522 Fire Control		1,724,838.00	0.00	1,730,745.84	(5,907.84)	100.3%
523 Jail Costs						
523 50 49 03	County Jail	88,580.00	2,946.61	42,910.11	45,669.89	48.4%
523 Jail Costs		88,580.00	2,946.61	42,910.11	45,669.89	48.4%
525 Emergency Services						
525 10 49 00	2010 Flood Emergency	0.00	0.00	0.00	0.00	0.0%
525 10 49 01	Emergency Services - Prof Svcs	0.00	0.00	0.00	0.00	0.0%
525 10 49 03	Emergency Services-SnoCo DEM	8,750.00	0.00	8,678.00	72.00	99.2%
525 Emergency Services		8,750.00	0.00	8,678.00	72.00	99.2%
559 Community Development						
558 60 10 00	Salaries & Wages	492,080.00	40,593.81	464,265.42	27,814.58	94.3%
558 60 11 00	Overtime	570.00	0.00	131.49	438.51	23.1%
558 60 20 00	Social Security	37,552.00	3,074.82	35,131.41	2,420.59	93.6%
558 60 21 00	Retirement	63,125.00	5,318.52	58,416.85	4,708.15	92.5%
558 60 22 00	Medical Benefits	137,914.00	10,248.29	117,831.92	20,082.08	85.4%
558 60 23 00	L & I	1,404.00	0.00	1,177.26	226.74	83.9%
558 60 24 00	Unemployment & PFMLA	981.00	0.00	921.28	59.72	93.9%
558 60 31 00	Supplies	3,500.00	283.12	4,106.60	(606.60)	117.3%
558 60 32 00	Fuel	300.00	160.26	857.51	(557.51)	285.8%
558 60 35 00	Small Equipment	5,100.00	0.00	4,104.27	995.73	80.5%
558 60 41 00	Professional Services	105,000.00	17,750.00	100,486.57	4,513.43	95.7%
558 60 41 01	Economic Development-DSC	20,000.00	650.00	18,291.75	1,708.25	91.5%
558 60 41 03	Tourism Promotion & Marketing	60,750.00	2,645.70	48,185.71	12,564.29	79.3%
558 60 42 00	Communications	2,000.00	411.76	2,517.00	(517.00)	125.9%
558 60 44 00	Advertising	2,500.00	264.03	2,546.30	(46.30)	101.9%
558 60 45 00	Rentals	1,500.00	953.00	1,870.87	(370.87)	124.7%
558 60 48 00	Repairs & Maintenance	400.00	27.02	27.02	372.98	6.8%
558 60 49 00	Meetings, Training & Travel	9,000.00	(259.00)	7,347.53	1,652.47	81.6%
558 60 49 01	Meetings, Training & Travel-DON'T USE	0.00	0.00	0.00	0.00	0.0%
558 60 49 02	Dues	6,000.00	0.00	4,262.00	1,738.00	71.0%
558 60 49 03	Printing	400.00	0.00	0.00	400.00	0.0%
558 60 49 05	Credit Card Bank Fees-CD	500.00	0.00	0.00	500.00	0.0%
559 Community Development		950,576.00	82,121.33	872,478.76	78,097.24	91.8%

MONTHLY EXPENSE & REVENUE REPORT

001 General Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
566 Substance Abuse						
566 00 49 05	Liquor Board Excise Tax	1,555.00	0.00	1,864.47	(309.47)	119.9%
566 Substance Abuse		1,555.00	0.00	1,864.47	(309.47)	119.9%
572 Libraries						
572 10 47 00	Utilities	12,000.00	1,594.50	7,981.96	4,018.04	66.5%
572 10 48 00	Repair/maintenance	2,000.00	967.72	1,521.00	479.00	76.1%
572 Libraries		14,000.00	2,562.22	9,502.96	4,497.04	67.9%
576 Park Facilities						
576 80 10 00	Salaries & Wages	157,831.00	13,111.19	152,355.72	5,475.28	96.5%
576 80 11 00	Overtime	684.00	229.19	3,298.81	(2,614.81)	482.3%
576 80 20 00	Social Security	11,152.00	1,004.31	11,742.16	(590.16)	105.3%
576 80 21 00	Retirement	18,747.00	1,715.60	18,743.47	3.53	100.0%
576 80 22 00	Medical Benefits	43,210.00	3,300.23	36,340.03	6,869.97	84.1%
576 80 23 00	L & I	3,581.00	0.00	2,011.44	1,569.56	56.2%
576 80 24 00	Unemployment & PFMLA	282.00	0.00	293.06	(11.06)	103.9%
576 80 31 00	Supplies	10,200.00	596.31	7,399.94	2,800.06	72.5%
576 80 32 00	Fuel	4,590.00	789.03	5,562.93	(972.93)	121.2%
576 80 35 00	Small Equipment	1,020.00	0.00	913.62	106.38	89.6%
576 80 35 01	Uniforms	1,020.00	60.66	369.88	650.12	36.3%
576 80 41 00	Professional Services	2,550.00	1,220.17	8,365.85	(5,815.85)	328.1%
576 80 41 01	Summer Concert Series	3,100.00	0.00	592.86	2,507.14	19.1%
576 80 41 02	Movies In The Park	3,774.00	0.00	5,677.20	(1,903.20)	150.4%
576 80 41 03	Light Up Your Holidays	100.00	0.00	0.00	100.00	0.0%
576 80 41 04	CPG Grant - Clean Up Day	0.00	0.00	73.48	(73.48)	0.0%
576 80 41 05	Touch A Truck	200.00	0.00	43.27	156.73	21.6%
576 80 41 06	Snow Goose/Glass Quest	2,500.00	0.00	0.00	2,500.00	0.0%
576 80 41 07	Haunted Halloween At Ovenell	1,500.00	0.00	0.00	1,500.00	0.0%
576 80 41 10	Park Events	0.00	0.00	1,134.28	(1,134.28)	0.0%
576 80 42 00	Communications	612.00	110.50	673.35	(61.35)	110.0%
576 80 45 06	Rent	2,500.00	0.00	0.00	2,500.00	0.0%
576 80 47 00	Utilities	15,000.00	1,616.82	11,262.00	3,738.00	75.1%
576 80 48 00	Repair/maintenance	4,080.00	239.64	7,763.62	(3,683.62)	190.3%
576 80 48 01	Field Maintenance	4,000.00	0.00	0.00	4,000.00	0.0%
576 80 49 01	Meetings, Training & Travel	1,326.00	136.39	513.47	812.53	38.7%
576 80 49 05	Credit Card Bank Fees-PW	204.00	0.00	0.00	204.00	0.0%
576 Park Facilities		293,763.00	24,130.04	275,130.44	18,632.56	93.7%
580 Non Expeditures						
582 10 00 01	Refund Of Deposits	0.00	1,350.00	1,350.00	(1,350.00)	0.0%
589 00 00 10	Change Fund	0.00	0.00	0.00	0.00	0.0%
589 00 09 98	ASP Clearing	0.00	0.00	0.00	0.00	0.0%
589 90 00 01	Payroll EE Deductions Clearing	0.00	(630.48)	(414.16)	414.16	0.0%
589 90 00 02	Payroll Draw Clearing	0.00	(950.00)	(1,550.00)	1,550.00	0.0%
580 Non Expeditures		0.00	(230.48)	(614.16)	614.16	0.0%
594 Capital Expenditures						
594 18 64 01	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 21 64 01	Equipment - Grant Funded	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

001 General Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 25 60 00	Emergency Services - Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 58 64 00	Equipment - Software	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 00 00 01	Transfer To 101-Share Of St Lighting	61,200.00	0.00	61,200.00	0.00	100.0%
597 00 01 07	Transfer To Equip Replacemen	310,043.00	0.00	310,043.00	0.00	100.0%
597 01 01 09	Trfr Out-contingency Fund (1	27,000.00	0.00	27,000.00	0.00	100.0%
597 01 01 10	Transfer To Build Impr Fund	480,221.00	0.00	480,221.00	0.00	100.0%
597 01 02 05	Trfr Out- 1995 G.o. Bond (20	0.00	0.00	0.00	0.00	0.0%
597 01 04 21	Trsfr Out To Water Operating	86,764.00	0.00	86,764.00	0.00	100.0%
597 05 01 04	Transfer Out To Parks Improvement	900,000.00	0.00	900,000.00	0.00	100.0%
597 Interfund Transfers		1,865,228.00	0.00	1,865,228.00	0.00	100.0%
999 Ending Balance						
508 80 00 00	Restricted Ending Cash & Inv	0.00	0.00	0.00	0.00	0.0%
508 80 00 01	Ending Cash & Investments	2,316,334.00	0.00	0.00	2,316,334.00	0.0%
508 80 00 02	Ending Cash	590.00	0.00	0.00	590.00	0.0%
999 Ending Balance		2,316,924.00	0.00	0.00	2,316,924.00	0.0%
Fund Expenditures:		**10,317,878.00**	**721,683.59**	**7,766,092.79**	**2,551,785.21**	**75.3%**
Fund Excess/(Deficit):		**0.00**	**(377,828.03)**	**3,390,537.15**		

101 Street Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 01 01	Beginning Cash & Investments	33,230.00	0.00	33,230.23	(0.23)	100.0%
308 Beginning Balances		33,230.00	0.00	33,230.23	(0.23)	100.0%
310 Taxes						
311 10 01 01	Property Taxes - Street 8%	229,559.00	(3,806.58)	227,184.06	2,374.94	99.0%
310 Taxes		229,559.00	(3,806.58)	227,184.06	2,374.94	99.0%
320 Licenses & Permits						
321 91 00 10	WM - Street Maintenance Fee	18,400.00	3,390.06	18,368.55	31.45	99.8%
322 90 00 03	Right Of Way And Utility Permits	0.00	0.00	0.00	0.00	0.0%
320 Licenses & Permits		18,400.00	3,390.06	18,368.55	31.45	99.8%
330 State Generated Revenues						
336 00 71 00	Multimodal Transportation	9,400.00	2,365.36	9,462.17	(62.17)	100.7%
336 00 87 00	Mvft Unrestricted Fuel Tax	148,200.00	13,999.60	144,099.96	4,100.04	97.2%
330 State Generated Revenues		157,600.00	16,364.96	153,562.13	4,037.87	97.4%
340 Charges For Services						
344 10 00 00	Adopt A Street Fees	0.00	0.00	30.00	(30.00)	0.0%
344 10 00 01	Misc. Charges For Services	0.00	0.00	209.38	(209.38)	0.0%
344 10 51 01	TBD Management Fee	0.00	0.00	0.00	0.00	0.0%
349 00 00 01	Interfund Charge - TBD	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		0.00	0.00	239.38	(239.38)	0.0%
360 Misc Revenues						
361 11 01 01	State Pool/cd Interest	2,000.00	88.87	696.89	1,303.11	34.8%
369 91 01 01	Miscellaneous	0.00	0.00	71.35	(71.35)	0.0%
398 10 01 01	Insurance Recoveries	30,572.00	0.00	18,868.80	11,703.20	61.7%
360 Misc Revenues		32,572.00	88.87	19,637.04	12,934.96	60.3%
380 Non Revenues						
382 20 01 01	Retainage	0.00	526.57	526.57	(526.57)	0.0%
380 Non Revenues		0.00	526.57	526.57	(526.57)	0.0%
397 Interfund Transfers						
397 00 00 00	Transfer In From GF	61,200.00	0.00	61,200.00	0.00	100.0%
397 00 01 03	Trfr From Street Const (103)	0.00	0.00	0.00	0.00	0.0%
397 00 02 03	Transfer In From Lid Guarantee	0.00	0.00	0.00	0.00	0.0%
397 01 01 20	Transfer In From Reet (120)	0.00	0.00	0.00	0.00	0.0%
397 02 01 21	Transfer In From Reet (121)	0.00	0.00	0.00	0.00	0.0%
397 07 06 77	Transfer In From TBD	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		61,200.00	0.00	61,200.00	0.00	100.0%

MONTHLY EXPENSE & REVENUE REPORT

101 Street Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
Fund Revenues:		**532,561.00**	**16,563.88**	**513,947.96**	**18,613.04**	**96.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
542 Streets - Maintenance						
542 30 10 00	Salaries & Wages	149,665.00	11,868.38	145,696.22	3,968.78	97.3%
542 30 11 00	Overtime	3,500.00	234.55	3,303.69	196.31	94.4%
542 30 20 00	Social Security	12,041.00	831.28	11,217.51	823.49	93.2%
542 30 21 00	Retirement	20,242.00	1,502.08	17,782.91	2,459.09	87.9%
542 30 22 00	Medical Benefits	31,931.00	2,813.47	33,647.02	(1,716.02)	105.4%
542 30 23 00	L & I	3,389.00	0.00	1,888.95	1,500.05	55.7%
542 30 24 00	Unemployment & PFMLA	305.00	0.00	291.66	13.34	95.6%
542 30 31 00	Supplies	20,400.00	1,076.65	22,481.97	(2,081.97)	110.2%
542 30 31 03	Uniforms	500.00	60.66	683.48	(183.48)	136.7%
542 30 32 00	Fuel	4,000.00	745.02	4,507.24	(507.24)	112.7%
542 30 35 00	Small Tools & Equipment	408.00	0.00	196.51	211.49	48.2%
542 30 35 01	Adopt A Street Signs	0.00	0.00	364.97	(364.97)	0.0%
542 30 41 00	Professional Services	15,300.00	1,948.70	11,562.20	3,737.80	75.6%
542 30 42 00	Communications	2,000.00	107.50	878.31	1,121.69	43.9%
542 30 44 00	Advertising	0.00	0.00	0.00	0.00	0.0%
542 30 45 00	Rentals	1,500.00	0.00	0.00	1,500.00	0.0%
542 30 46 00	Insurance	19,992.00	0.00	19,992.00	0.00	100.0%
542 30 46 10	Payments To Claimants	0.00	0.00	0.00	0.00	0.0%
542 30 47 00	Utilities	61,200.00	10,667.25	64,668.80	(3,468.80)	105.7%
542 30 47 01	Street Lighting DO NOT USE	0.00	0.00	0.00	0.00	0.0%
542 30 48 00	Repair/maintenance	53,647.00	3,266.23	43,040.85	10,606.15	80.2%
542 30 48 01	SnoCo PW Striping	15,300.00	0.00	9,985.43	5,314.57	65.3%
542 30 49 00	Miscellaneous	204.00	0.00	0.00	204.00	0.0%
542 30 49 01	Meetings, Training & Travel	1,020.00	90.00	438.65	581.35	43.0%
542 30 49 03	Dues	102.00	33.99	97.55	4.45	95.6%
542 Streets - Maintenance		416,646.00	35,245.76	392,725.92	23,920.08	94.3%
580 Non Expeditures						
582 20 01 01	Refund Retainage	0.00	526.57	526.57	(526.57)	0.0%
580 Non Expeditures		0.00	526.57	526.57	(526.57)	0.0%
594 Capital Expenditures						
595 30 63 00	Misc Capital Projects - TBD	0.00	0.00	0.00	0.00	0.0%
595 30 63 10	Right Of Way Const. & Repair	0.00	0.00	0.00	0.00	0.0%
595 30 64 01	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 01 01 07	Transfer Out To Equip Resrv	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 80 01 01	Ending Balance	115,915.00	0.00	0.00	115,915.00	0.0%
999 Ending Balance		115,915.00	0.00	0.00	115,915.00	0.0%

101 Street Fund

Expenditures	Amt Budgeted	December	YTD	Remaining	
Fund Expenditures:	**532,561.00**	**35,772.33**	**393,252.49**	**139,308.51**	**73.8%**
Fund Excess/(Deficit):	**0.00**	**(19,208.45)**	**120,695.47**		

102 Street Impact Fee Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 02	Reserved Beginning Cash & Investments	426,692.00	0.00	426,692.16	(0.16)	100.0%
308 80 01 02	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		426,692.00	0.00	426,692.16	(0.16)	100.0%
330 State Generated Revenues						
333 20 20 00	Fhwa And Wsdot Grant	0.00	0.00	0.00	0.00	0.0%
333 97 01 02	Wsdot Arra Grant	0.00	0.00	0.00	0.00	0.0%
334 00 20 00	Puget Sound Reg Council Gran	0.00	0.00	0.00	0.00	0.0%
334 03 80 00	Tib - 267th St Nw	0.00	0.00	0.00	0.00	0.0%
330 State Generated Revenues		0.00	0.00	0.00	0.00	0.0%
340 Charges For Services						
345 85 01 02	Street Impact Fees	211,403.00	(105,701.70)	289,998.41	(78,595.41)	137.2%
340 Charges For Services		211,403.00	(105,701.70)	289,998.41	(78,595.41)	137.2%
360 Misc Revenues						
361 11 01 02	State Pool/cd Interest	9,000.00	1,070.11	11,080.81	(2,080.81)	123.1%
369 91 01 02	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		9,000.00	1,070.11	11,080.81	(2,080.81)	123.1%
397 Interfund Transfers						
397 00 01 21	Transfer In From Reet (121)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**647,095.00**	**(104,631.59)**	**727,771.38**	**(80,676.38)**	**112.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
519 General Government Services						
519 20 40 00	Judgments And Settlements	0.00	0.00	0.00	0.00	0.0%
519 General Government Services		0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
595 10 41 00	Prof Serv 267th & Pioneer	0.00	0.00	0.00	0.00	0.0%
595 10 41 01	Engineering Pioneer Hwy Slid	0.00	0.00	0.00	0.00	0.0%
595 10 41 02	Prof Serv 270th Reconstructi	0.00	0.00	0.00	0.00	0.0%
595 10 41 03	St-1 68th Wetland Mitig	0.00	0.00	0.00	0.00	0.0%
595 10 41 04	St-5 72nd Ave (272nd To 268th)	0.00	0.00	0.00	0.00	0.0%
595 10 41 05	Engineering 272nd Reconstruction	0.00	0.00	0.00	0.00	0.0%
595 10 63 01	Engineering 68th St Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
595 20 61 00	267th St Nw - Land & Land Im	0.00	0.00	0.00	0.00	0.0%
595 30 44 00	Advertising	0.00	0.00	0.00	0.00	0.0%
595 30 63 15	St-1 68th Ave Nw 270th St	0.00	0.00	0.00	0.00	0.0%
595 30 63 30	St-2 267th St Nw Reconstruct	0.00	0.00	0.00	0.00	0.0%

102 Street Impact Fee Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
595 30 63 40	St-4 270th Recon 97th-94th	0.00	0.00	0.00	0.00	0.0%
595 30 63 50	St-3 SR532 & 98th-104th	0.00	0.00	0.00	0.00	0.0%
595 30 63 60	Pioneer Hwy Slide Fhwa Const	0.00	0.00	0.00	0.00	0.0%
595 30 63 70	St-5 72nd Ave (272nd To 268th)	0.00	0.00	0.00	0.00	0.0%
595 30 63 80	St-17 68th Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
595 61 63 01	80th Ave Reconst Sidewals/Paths	0.00	0.00	0.00	0.00	0.0%
595 90 00 10	Salaries And Benefits	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 01 01 03	Transfer Out To St Const (103)	125,000.00	0.00	125,000.00	0.00	100.0%
597 Interfund Transfers		125,000.00	0.00	125,000.00	0.00	100.0%
999 Ending Balance						
508 10 01 02	Reserved Ending Cash & Investments	522,095.00	0.00	0.00	522,095.00	0.0%
508 80 01 02	Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance		522,095.00	0.00	0.00	522,095.00	0.0%
Fund Expenditures:		**647,095.00**	**0.00**	**125,000.00**	**522,095.00**	**19.3%**
Fund Excess/(Deficit):		**0.00**	**(104,631.59)**	**602,771.38**		

103 Street Construction Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 03	Restricted Beginning Cash & Investments	0.00	0.00	277,273.00	(277,273.00)	0.0%
308 80 01 03	Beginning Cash & Investments	814,123.00	0.00	536,849.76	277,273.24	65.9%
308 Beginning Balances		814,123.00	0.00	814,122.76	0.24	100.0%
330 State Generated Revenues						
333 04 20 00	US Dept Of Commerce - Safe Routes	0.00	0.00	0.00	0.00	0.0%
333 20 00 00	FHWA/WSDOT Grant	0.00	0.00	0.00	0.00	0.0%
333 20 00 03	WSDOT / FHA 90th Ave NW	0.00	0.00	0.00	0.00	0.0%
333 20 00 04	RTCC - Viking Way	350,000.00	0.00	292,733.54	57,266.46	83.6%
333 20 00 05	Viking Way Grant Construction	0.00	0.00	0.00	0.00	0.0%
333 97 01 03	WSDOT ARRA Grant	0.00	0.00	0.00	0.00	0.0%
334 03 60 00	State Grants WSDOT	0.00	0.00	0.00	0.00	0.0%
334 03 60 01	WSDOT SR 532 Beautification Grant	0.00	0.00	0.00	0.00	0.0%
334 03 60 02	WSDOT Safe Routes	0.00	0.00	0.00	0.00	0.0%
334 03 80 01	TIB - 68th Sidewalk	0.00	0.00	0.00	0.00	0.0%
334 03 80 02	TIB - 276th Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
334 03 80 03	TIB - CHAP	0.00	0.00	0.00	0.00	0.0%
334 03 80 04	TIB 88th Overlay	0.00	0.00	0.00	0.00	0.0%
334 03 80 05	TIB 271st St 94th-SR532	0.00	0.00	0.00	0.00	0.0%
334 03 80 06	TIB Pioneer Hwy/72nd-City Limits	0.00	0.00	0.00	0.00	0.0%
334 03 80 07	Transportation Improvement Board (TIB)	271,312.00	0.00	69,749.79	201,562.21	25.7%
334 04 20 01	Dept Of Commerce - SRTS	0.00	0.00	0.00	0.00	0.0%
334 04 20 02	Future Dept Of Commerce Grant - Viking Way Construction	0.00	0.00	0.00	0.00	0.0%
337 00 00 05	WCIA Sidewalk Grant	0.00	22,500.00	22,500.00	(22,500.00)	0.0%
330 State Generated Revenues		621,312.00	22,500.00	384,983.33	236,328.67	62.0%
360 Misc Revenues						
361 11 01 03	State Pool/cd Interest	11,900.00	978.42	12,802.53	(902.53)	107.6%
369 40 00 00	Judgments And Settlements	0.00	0.00	0.00	0.00	0.0%
369 91 01 03	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		11,900.00	978.42	12,802.53	(902.53)	107.6%
397 Interfund Transfers						
397 01 01 02	Transfer In From St Impact (102)	125,000.00	0.00	125,000.00	0.00	100.0%
397 01 01 03	Transfer From TBD	650,000.00	(5,000.00)	645,000.00	5,000.00	99.2%
397 Interfund Transfers		775,000.00	(5,000.00)	770,000.00	5,000.00	99.4%
Fund Revenues:		**2,222,335.00**	**18,478.42**	**1,981,908.62**	**240,426.38**	**89.2%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
595 10 41 06	St-1 68th Wetland Mitigation	0.00	0.00	0.00	0.00	0.0%

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103 Street Construction Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
595 10 61 06	New Sidewalk/Trail Installation	70,000.00	0.00	0.00	70,000.00	0.0%
595 10 61 07	Sidewalk Repair	50,000.00	152.86	3,471.13	46,528.87	6.9%
595 10 63 02	Eng 68th St Sidewalk Construction	0.00	0.00	0.00	0.00	0.0%
595 10 63 03	Downtown Street & Sidewalk Imp.	0.00	0.00	0.00	0.00	0.0%
595 10 63 04	Wayfinding Signs	0.00	0.00	0.00	0.00	0.0%
595 10 63 07	276th Sidewalk	150,000.00	0.00	64,538.57	85,461.43	43.0%
595 10 63 08	Viking Way Eng	0.00	0.00	0.00	0.00	0.0%
595 10 63 09	Viking Way ROW	660,000.00	4,109.64	928,597.70	(268,597.70)	140.7%
595 30 63 05	Misc Capital Projects	25,000.00	0.00	19,815.92	5,184.08	79.3%
595 30 63 06	Right Of Way Const & Repair	0.00	0.00	0.00	0.00	0.0%
595 30 63 07	Pioneer Hwy Slide	0.00	0.00	0.00	0.00	0.0%
595 30 63 08	SR 532 Beautification	0.00	0.00	0.00	0.00	0.0%
595 30 63 09	270th (94th - 96th)	0.00	0.00	0.00	0.00	0.0%
595 30 63 11	Saratoga Right Of Way	0.00	0.00	0.00	0.00	0.0%
595 30 63 12	Pioneer Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 13	Viking Way Construction	0.00	1,803.54	5,743.61	(5,743.61)	0.0%
595 30 63 14	Pioneer Hwy Overlay-CHAP	0.00	0.00	0.00	0.00	0.0%
595 30 63 16	271st St 94th-SR532 TIB	0.00	0.00	0.00	0.00	0.0%
595 30 63 17	88th/SR532-Florence (84th Ave) TIB	0.00	0.00	0.00	0.00	0.0%
595 30 63 18	Pioneer Hwy Overlay/72nd-City Limits TIB	0.00	0.00	0.00	0.00	0.0%
595 30 63 19	Cedarhome Dr. Overlay	0.00	0.00	2,299.33	(2,299.33)	0.0%
595 30 63 22	92nd Ave Overlay	0.00	0.00	2,299.34	(2,299.34)	0.0%
595 30 63 23	102nd Ave Overlay	301,458.00	9,414.79	228,515.36	72,942.64	75.8%
595 30 63 24	SR 532/Ovenell Access	0.00	0.00	0.00	0.00	0.0%
595 30 63 25	Downtown Conn Study	0.00	0.00	0.00	0.00	0.0%
595 30 63 26	SR 532/Corridor Study	0.00	0.00	0.00	0.00	0.0%
595 30 63 27	102nd Ave Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 28	92nd Ave Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 29	72nd Ave Sidewalk ROW	0.00	0.00	0.00	0.00	0.0%
595 30 63 33	276St Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 34	276th St (Lover's Lane) ChipSeal	200,000.00	0.00	13,210.43	186,789.57	6.6%
595 30 63 35	68th Ave Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 36	271st St 94th To Viaduct (seal Coat)	0.00	0.00	0.00	0.00	0.0%
595 30 63 37	72nd Ave SR532 To Pioneer Hwy Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 38	272nd Pl 99th To 102nd Overlay	250,000.00	7,707.67	172,547.30	77,452.70	69.0%
595 30 63 39	Pavement Inventory	0.00	0.00	0.00	0.00	0.0%
595 30 63 41	72nd Ave Sidewalk Constrction	0.00	0.00	0.00	0.00	0.0%
595 30 63 42	273rd Pl Sidewalk	0.00	0.00	0.00	0.00	0.0%
595 30 63 43	SR532 Flood Berm/Bike Path	0.00	0.00	0.00	0.00	0.0%
595 30 63 44	90th Ave 271st To 272nd	0.00	0.00	0.00	0.00	0.0%
595 30 63 45	102nd Ave Sidewalk	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		1,706,458.00	23,188.50	1,441,038.69	265,419.31	84.4%
597 Interfund Transfers						
597 01 01 01	Trfr Out To Streets (101)	0.00	0.00	0.00	0.00	0.0%
597 01 03 05	Trfr Out To Fund 305	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

103 Street Construction Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
999 Ending Balance						
508 80 01 03	Ending Cash & Investments	515,877.00	0.00	0.00	515,877.00	0.0%
999 Ending Balance		515,877.00	0.00	0.00	515,877.00	0.0%
Fund Expenditures:		**2,222,335.00**	**23,188.50**	**1,441,038.69**	**781,296.31**	**64.8%**
Fund Excess/(Deficit):		**0.00**	**(4,710.08)**	**540,869.93**		

MONTHLY EXPENSE & REVENUE REPORT

104 Park And Trail Improvement Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 04	Reserved Beginning Cash & Investment	425,000.00	0.00	576,294.00	(151,294.00)	135.6%
308 80 01 04	Beginning Cash & Investments	181,128.00	0.00	29,834.11	151,293.89	16.5%
308 Beginning Balances		606,128.00	0.00	606,128.11	(0.11)	100.0%
330 State Generated Revenues						
334 02 40 00	AELA Grant	0.00	0.00	0.00	0.00	0.0%
334 02 70 00	RCO-WWRP Grant	0.00	0.00	0.00	0.00	0.0%
334 02 70 71	RCO-YAF	0.00	0.00	0.00	0.00	0.0%
334 02 70 72	RCO	0.00	0.00	0.00	0.00	0.0%
334 03 10 10	DOE-Floodplains By Design	0.00	0.00	0.00	0.00	0.0%
334 03 10 12	Dept Of Ecology-IPG	275,000.00	0.00	34,812.87	240,187.13	12.7%
334 04 20 04	DOC-Berm Trail	0.00	0.00	0.00	0.00	0.0%
337 00 00 01	Hamilton Conservation Futures	0.00	0.00	0.00	0.00	0.0%
337 00 00 02	Ovenell Conservation Futures	0.00	0.00	0.00	0.00	0.0%
337 00 00 03	Johnson Conservation Futures	0.00	0.00	0.00	0.00	0.0%
330 State Generated Revenues		275,000.00	0.00	34,812.87	240,187.13	12.7%
340 Charges For Services						
345 85 01 04	Park Impact Fees	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues						
361 11 01 04	State Pool/cd Interest	5,400.00	1,436.75	20,539.46	(15,139.46)	380.4%
362 00 01 04	Rents And Leases	0.00	1,609.00	15,208.00	(15,208.00)	0.0%
367 00 00 01	Contributions & Donations	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		5,400.00	3,045.75	35,747.46	(30,347.46)	662.0%
380 Non Revenues						
382 10 01 04	Deposits Refundable	0.00	1,200.00	1,200.00	(1,200.00)	0.0%
382 20 01 04	Retainage	0.00	4,676.49	4,676.49	(4,676.49)	0.0%
380 Non Revenues		0.00	5,876.49	5,876.49	(5,876.49)	0.0%
397 Interfund Transfers						
397 00 10 06	Transfer In From Fund 106	100,000.00	0.00	100,000.00	0.00	100.0%
397 00 10 20	Transfer In From REET (120)	200,000.00	0.00	200,000.00	0.00	100.0%
397 00 10 21	Transfer In From REET (121)	120,000.00	0.00	120,000.00	0.00	100.0%
397 05 00 01	Transfer In From Gen Fund	900,000.00	0.00	900,000.00	0.00	100.0%
397 Interfund Transfers		1,320,000.00	0.00	1,320,000.00	0.00	100.0%
Fund Revenues:		**2,206,528.00**	**8,922.24**	**2,002,564.93**	**203,963.07**	**90.8%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
582 10 01 04	Refund Of Deposits	0.00	0.00	0.00	0.00	0.0%
582 20 01 04	Refund Retainage	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

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104 Park And Trail Improvement Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
580 Non Expeditures		0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
594 76 61 01	Hamiliton	250,000.00	48,939.37	265,796.38	(15,796.38)	106.3%
594 76 61 02	Ovenell	90,000.00	48.75	93,841.05	(3,841.05)	104.3%
594 76 61 03	Johnson Easement Purch	0.00	0.00	0.00	0.00	0.0%
594 76 61 21	Hamilton Improvements	0.00	0.00	0.00	0.00	0.0%
594 76 63 01	River Access/Launch	0.00	0.00	0.00	0.00	0.0%
594 76 63 02	City Hall Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 03	Downtown Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 04	Neighborhood Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 05	Johnson Farm Improvements	0.00	0.00	0.00	0.00	0.0%
594 76 63 15	Park Improvements	10,000.00	0.00	0.00	10,000.00	0.0%
594 76 63 16	Skate Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 17	Church Creek Restrooms	0.00	0.00	0.00	0.00	0.0%
594 76 63 18	Heritage Park Improvemments	75,000.00	(10,865.38)	50,335.38	24,664.62	67.1%
594 76 63 19	Stanwood Port Susan Trail	0.00	0.00	0.00	0.00	0.0%
594 76 63 20	New Neighborhood Park	0.00	0.00	0.00	0.00	0.0%
594 76 63 21	Acquisition Heritage Park	700,000.00	11,040.38	701,041.19	(1,041.19)	100.1%
594 76 63 22	Church Creek	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		1,125,000.00	49,163.12	1,111,014.00	13,986.00	98.8%
597 Interfund Transfers						
597 05 02 05	Transfer To Debt Service	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 10 01 04	Reserved Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 01 04	Ending Cash & Investments	1,081,528.00	0.00	0.00	1,081,528.00	0.0%
999 Ending Balance		1,081,528.00	0.00	0.00	1,081,528.00	0.0%
Fund Expenditures:		**2,206,528.00**	**49,163.12**	**1,111,014.00**	**1,095,514.00**	**50.4%**
Fund Excess/(Deficit):		**0.00**	**(40,240.88)**	**891,550.93**		

MONTHLY EXPENSE & REVENUE REPORT

105 Fire Impact Fees

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 05	Reserved Beginning Cash & Investments	360.00	0.00	359.59	0.41	99.9%
308 80 01 05	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		360.00	0.00	359.59	0.41	99.9%
340 Charges For Services						
345 85 01 05	Fire Impact Fees	12,000.00	600.00	26,460.00	(14,460.00)	220.5%
340 Charges For Services		12,000.00	600.00	26,460.00	(14,460.00)	220.5%
360 Misc Revenues						
361 11 01 05	State Pool/cd Interest	1,400.00	37.60	306.21	1,093.79	21.9%
360 Misc Revenues		1,400.00	37.60	306.21	1,093.79	21.9%
Fund Revenues:		**13,760.00**	**637.60**	**27,125.80**	**(13,365.80)**	**197.1%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 85 64 01	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 04 02 05	Trsf Out To Debt Srvc Fire S	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 10 01 05	Reserved Ending Cash & Investments	13,760.00	0.00	0.00	13,760.00	0.0%
508 80 01 05	Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance		13,760.00	0.00	0.00	13,760.00	0.0%
Fund Expenditures:		**13,760.00**	**0.00**	**0.00**	**13,760.00**	**0.0%**
Fund Excess/(Deficit):		**0.00**	**637.60**	**27,125.80**		

MONTHLY EXPENSE & REVENUE REPORT

106 Park Impact Fees

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 06	Reserved Beginning Cash & Investments	122,054.00	0.00	122,054.09	(0.09)	100.0%
308 80 01 06	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		122,054.00	0.00	122,054.09	(0.09)	100.0%
340 Charges For Services						
345 85 01 06	Park Impact Fees	38,448.00	5,320.00	112,060.00	(73,612.00)	291.5%
340 Charges For Services		38,448.00	5,320.00	112,060.00	(73,612.00)	291.5%
360 Misc Revenues						
361 11 01 06	State Pool/cd Interest	2,500.00	214.57	2,299.34	200.66	92.0%
360 Misc Revenues		2,500.00	214.57	2,299.34	200.66	92.0%
Fund Revenues:		**163,002.00**	**5,534.57**	**236,413.43**	**(73,411.43)**	**145.0%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers						
597 00 00 04	Transfer To Park Improvement	100,000.00	0.00	100,000.00	0.00	100.0%
597 Interfund Transfers		100,000.00	0.00	100,000.00	0.00	100.0%
999 Ending Balance						
508 10 01 06	Reserved Ending Cash & Investments	63,002.00	0.00	0.00	63,002.00	0.0%
508 80 01 06	Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance		63,002.00	0.00	0.00	63,002.00	0.0%
Fund Expenditures:		**163,002.00**	**0.00**	**100,000.00**	**63,002.00**	**61.3%**
Fund Excess/(Deficit):		**0.00**	**5,534.57**	**136,413.43**		

107 Equipment Reserve Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 07	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 80 01 07	Beginning Cash & Investments	404,100.00	0.00	404,100.26	(0.26)	100.0%
308 Beginning Balances		404,100.00	0.00	404,100.26	(0.26)	100.0%
330 State Generated Revenues						
334 00 30 00	State Equipment Grant	0.00	0.00	0.00	0.00	0.0%
330 State Generated Revenues		0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues						
361 11 01 07	State Pool/cd Interest	4,900.00	759.33	8,776.91	(3,876.91)	179.1%
360 Misc Revenues		4,900.00	759.33	8,776.91	(3,876.91)	179.1%
390 Other Revenues						
395 10 01 07	Proceeds From Sales Of Asset	0.00	0.00	4,694.00	(4,694.00)	0.0%
390 Other Revenues		0.00	0.00	4,694.00	(4,694.00)	0.0%
397 Interfund Transfers						
397 01 00 01	General Gov't Equip Replacem	310,043.00	0.00	310,043.00	0.00	100.0%
397 01 01 01	Transfer In From Streets	0.00	0.00	0.00	0.00	0.0%
397 01 01 09	Transfer In Contingency (109)	0.00	0.00	0.00	0.00	0.0%
397 04 04 01	Transfer In From Drainage	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		310,043.00	0.00	310,043.00	0.00	100.0%
Fund Revenues:		**719,043.00**	**759.33**	**727,614.17**	**(8,571.17)**	**101.2%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 00 64 02	Machinery & Equipment-police	0.00	0.00	0.00	0.00	0.0%
594 00 64 03	Machinery & Equipment-fire	0.00	0.00	0.00	0.00	0.0%
594 18 64 07	Machinery & Equipment -	76,304.00	0.00	0.00	76,304.00	0.0%
594 18 64 08	Machinery & Equipment - Parks	49,950.00	0.00	2,213.74	47,736.26	4.4%
594 18 64 09	Machinery & Equipment - Street	169,172.00	0.00	155,996.78	13,175.22	92.2%
594 18 64 10	Machinery & Equipment - B&G	46,200.00	0.00	1,233.06	44,966.94	2.7%
594 18 64 20	Machinery & Equipment-Drainage	5,000.00	0.00	0.00	5,000.00	0.0%
594 Capital Expenditures		346,626.00	0.00	159,443.58	187,182.42	46.0%
999 Ending Balance						
508 10 01 07	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 01 07	Ending Cash & Investments	372,417.00	0.00	0.00	372,417.00	0.0%
999 Ending Balance		372,417.00	0.00	0.00	372,417.00	0.0%
Fund Expenditures:		**719,043.00**	**0.00**	**159,443.58**	**559,599.42**	**22.2%**

107 Equipment Reserve Fund

Fund Excess/(Deficit):	**0.00**	**759.33**	**568,170.59**

MONTHLY EXPENSE & REVENUE REPORT

108 Transportation Sales Tax Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 08	Reserved Beginning Cash & Investments	553,725.00	0.00	553,725.31	(0.31)	100.0%
308 Beginning Balances		553,725.00	0.00	553,725.31	(0.31)	100.0%
310 Taxes						
313 21 01 08	Public Transportation Systems Sales Tax	325,000.00	49,287.00	478,191.99	(153,191.99)	147.1%
310 Taxes		325,000.00	49,287.00	478,191.99	(153,191.99)	147.1%
330 State Generated Revenues						
334 03 80 08	TIB Grant	0.00	0.00	0.00	0.00	0.0%
330 State Generated Revenues		0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues						
361 10 01 08	Interest Income	0.00	0.00	0.00	0.00	0.0%
361 11 01 08	State Pool/cd Interest	7,500.00	644.60	9,636.44	(2,136.44)	128.5%
360 Misc Revenues		7,500.00	644.60	9,636.44	(2,136.44)	128.5%
Fund Revenues:		**886,225.00**	**49,931.60**	**1,041,553.74**	**(155,328.74)**	**117.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
543 Streets Admin & Overhead						
543 30 10 08	Salaries & Wages	9,906.00	831.36	9,872.51	33.49	99.7%
543 30 11 08	Overtime	0.00	0.00	55.17	(55.17)	0.0%
543 30 20 08	Social Security	595.00	63.24	755.14	(160.14)	126.9%
543 30 21 08	Retirement	1,268.00	106.91	1,272.16	(4.16)	100.3%
543 30 22 08	Medical Benefits	2,404.00	200.13	2,401.51	2.49	99.9%
543 30 23 08	L & I	249.00	0.00	146.48	102.52	58.8%
543 30 24 08	Unemployment & PFMLA	20.00	0.00	19.65	0.35	98.3%
543 30 41 08	Professional Services	0.00	76.26	457.59	(457.59)	0.0%
543 30 44 08	Advertising	0.00	0.00	0.00	0.00	0.0%
543 30 49 08	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead		14,442.00	1,277.90	14,980.21	(538.21)	103.7%
594 Capital Expenditures						
595 30 63 20	272nd (72nd - 86th) Overlay	0.00	0.00	0.00	0.00	0.0%
595 30 63 21	Safe Routes To Schools	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 07 03 05	Transfer To Fund 305	0.00	0.00	0.00	0.00	0.0%
597 07 03 07	Transfer To Street Construction	650,000.00	(5,000.00)	645,000.00	5,000.00	99.2%
597 Interfund Transfers		650,000.00	(5,000.00)	645,000.00	5,000.00	99.2%

999 Ending Balance

108 Transportation Sales Tax Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
999 Ending Balance						
508 10 01 08	Reserved Ending Cash & Investments	221,783.00	0.00	0.00	221,783.00	0.0%
999 Ending Balance		221,783.00	0.00	0.00	221,783.00	0.0%
Fund Expenditures:		**886,225.00**	**(3,722.10)**	**659,980.21**	**226,244.79**	**74.5%**
Fund Excess/(Deficit):		**0.00**	**53,653.70**	**381,573.53**		

MONTHLY EXPENSE & REVENUE REPORT

109 Contingency Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 09	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 80 01 09	Beginning Cash & Investments	323,515.00	0.00	323,514.40	0.60	100.0%
308 Beginning Balances		323,515.00	0.00	323,514.40	0.60	100.0%
360 Misc Revenues						
361 11 01 09	State Pool/cd Interest	5,400.00	531.96	5,859.39	(459.39)	108.5%
360 Misc Revenues		5,400.00	531.96	5,859.39	(459.39)	108.5%
397 Interfund Transfers						
397 02 00 01	Transfer In From General Fun	27,000.00	0.00	27,000.00	0.00	100.0%
397 Interfund Transfers		27,000.00	0.00	27,000.00	0.00	100.0%
Fund Revenues:		**355,915.00**	**531.96**	**356,373.79**	**(458.79)**	**100.1%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers						
597 00 01 21	Transfer Out To REET1 (121)	0.00	0.00	0.00	0.00	0.0%
597 01 00 01	Contingency Transfer Out	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 10 01 09	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 01 09	Ending Cash & Investments	355,915.00	0.00	0.00	355,915.00	0.0%
999 Ending Balance		355,915.00	0.00	0.00	355,915.00	0.0%
Fund Expenditures:		**355,915.00**	**0.00**	**0.00**	**355,915.00**	**0.0%**
Fund Excess/(Deficit):		**0.00**	**531.96**	**356,373.79**		

110 Building Improvement Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 10	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 80 01 10	Beginning Cash & Investments	329,253.00	0.00	329,253.06	(0.06)	100.0%
	308 Beginning Balances	329,253.00	0.00	329,253.06	(0.06)	100.0%
310 Taxes						
313 11 01 10	Sales Tax Construction	400,000.00	70,068.00	435,190.77	(35,190.77)	108.8%
	310 Taxes	400,000.00	70,068.00	435,190.77	(35,190.77)	108.8%
330 State Generated Revenues						
333 01 80 00	Hazard Mitigation Program Grant	0.00	0.00	0.00	0.00	0.0%
333 01 80 01	DOC - New CH Design	0.00	0.00	0.00	0.00	0.0%
334 01 80 02	DEM - State	0.00	0.00	0.00	0.00	0.0%
334 04 20 05	DOC City Hall	291,000.00	0.00	291,000.00	0.00	100.0%
	330 State Generated Revenues	291,000.00	0.00	291,000.00	0.00	100.0%
360 Misc Revenues						
361 11 01 10	State Pool/cd Interest	16,800.00	1,738.85	13,293.95	3,506.05	79.1%
367 00 01 10	Contributions & Donations	0.00	0.00	0.00	0.00	0.0%
	360 Misc Revenues	16,800.00	1,738.85	13,293.95	3,506.05	79.1%
380 Non Revenues						
382 20 01 10	Retainage	0.00	2,489.76	2,489.76	(2,489.76)	0.0%
	380 Non Revenues	0.00	2,489.76	2,489.76	(2,489.76)	0.0%
397 Interfund Transfers						
397 02 01 20	Transfer In REET 1 (120)	0.00	0.00	0.00	0.00	0.0%
397 04 00 01	Transfer In From General Fund	480,221.00	0.00	480,221.00	0.00	100.0%
	397 Interfund Transfers	480,221.00	0.00	480,221.00	0.00	100.0%
Fund Revenues:		**1,517,274.00**	**74,296.61**	**1,551,448.54**	**(34,174.54)**	**102.3%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
582 20 01 10	Refund Retainage	0.00	0.00	0.00	0.00	0.0%
	580 Non Expeditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
594 18 62 10	Building Improvements	0.00	0.00	0.00	0.00	0.0%
594 18 62 11	Police/City Hall Design	150,000.00	17,820.49	147,541.00	2,459.00	98.4%
594 18 62 12	City Hall HVAC	70,000.00	0.00	50,921.24	19,078.76	72.7%
594 18 62 13	Police/City Hall Construction	0.00	0.00	0.00	0.00	0.0%
594 18 62 14	Library Improvements	0.00	0.00	0.00	0.00	0.0%
594 18 62 15	Fire Station Improvements	0.00	0.00	0.00	0.00	0.0%
594 18 62 16	Police Station Improvements	0.00	0.00	0.00	0.00	0.0%

110 Building Improvement Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 Capital Expenditures		220,000.00	17,820.49	198,462.24	21,537.76	90.2%
597 Interfund Transfers						
597 00 01 20	Transfer Out To Reet (120)	0.00	0.00	0.00	0.00	0.0%
597 05 01 21	Transfer Out To REET (121)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 10 01 10	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 01 10	Ending Cash & Investments	1,297,274.00	0.00	0.00	1,297,274.00	0.0%
999 Ending Balance		1,297,274.00	0.00	0.00	1,297,274.00	0.0%
Fund Expenditures:		**1,517,274.00**	**17,820.49**	**198,462.24**	**1,318,811.76**	**13.1%**
Fund Excess/(Deficit):		**0.00**	**56,476.12**	**1,352,986.30**		

MONTHLY EXPENSE & REVENUE REPORT

120 REET - Capital Improvements

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 20	Restricted Beginning Cash & Investments	385,013.00	0.00	385,012.43	0.57	100.0%
308 80 01 20	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		385,013.00	0.00	385,012.43	0.57	100.0%
310 Taxes						
318 34 00 00	REET 1 - 1st Quarter Percent	160,000.00	23,057.64	273,059.15	(113,059.15)	170.7%
310 Taxes		160,000.00	23,057.64	273,059.15	(113,059.15)	170.7%
360 Misc Revenues						
361 11 01 20	State Pool/cd Interest	9,300.00	702.76	8,069.71	1,230.29	86.8%
360 Misc Revenues		9,300.00	702.76	8,069.71	1,230.29	86.8%
397 Interfund Transfers						
397 01 01 10	Transfer In From Bldg Impr 1	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**554,313.00**	**23,760.40**	**666,141.29**	**(111,828.29)**	**120.2%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 76 61 20	Sebranke Property Purchase	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 00 01 04	Transfer Out To Park Imp (104)	200,000.00	0.00	200,000.00	0.00	100.0%
597 00 01 10	Transfer Out To Bldg (110)	0.00	0.00	0.00	0.00	0.0%
597 02 02 05	Trfr Out-1995 G.o. Bonds (20	0.00	0.00	0.00	0.00	0.0%
597 03 01 01	Transfer Out To Street (101)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		200,000.00	0.00	200,000.00	0.00	100.0%
999 Ending Balance						
508 10 01 20	Ending Cash & Investments	354,313.00	0.00	0.00	354,313.00	0.0%
999 Ending Balance		354,313.00	0.00	0.00	354,313.00	0.0%
Fund Expenditures:		**554,313.00**	**0.00**	**200,000.00**	**354,313.00**	**36.1%**
Fund Excess/(Deficit):		**0.00**	**23,760.40**	**466,141.29**		

121 REET - Growth Management

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 01 21	Restricted Beginning Cash & Investments	664,650.00	0.00	664,650.04	(0.04)	100.0%
308 80 01 21	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		664,650.00	0.00	664,650.04	(0.04)	100.0%
310 Taxes						
318 35 00 00	REET 2 - 2nd Quarter Percent	160,000.00	23,057.63	273,059.10	(113,059.10)	170.7%
310 Taxes		160,000.00	23,057.63	273,059.10	(113,059.10)	170.7%
360 Misc Revenues						
361 11 01 21	State Pool/cd Interest	14,500.00	1,230.39	13,563.50	936.50	93.5%
360 Misc Revenues		14,500.00	1,230.39	13,563.50	936.50	93.5%
397 Interfund Transfers						
397 00 01 10	Transfer In From Bldg Imp (110)	0.00	0.00	0.00	0.00	0.0%
397 02 01 09	Transfer In From Cont (109)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**839,150.00**	**24,288.02**	**951,272.64**	**(112,122.64)**	**113.4%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
591 Debt Service						
591 28 78 00	Principal - 800 Megahertz	0.00	0.00	0.00	0.00	0.0%
592 28 83 00	Interest - 800 Megahertz	0.00	0.00	0.00	0.00	0.0%
591 Debt Service		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 00 00 05	Transfers-Out Park Imprv (104)	120,000.00	0.00	120,000.00	0.00	100.0%
597 00 01 02	Transfer Out To Street Const	0.00	0.00	0.00	0.00	0.0%
597 02 01 01	Transfer Out To Street (101)	0.00	0.00	0.00	0.00	0.0%
597 03 02 05	Trfr Out-1995 G.o. Bonds (20	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		120,000.00	0.00	120,000.00	0.00	100.0%
999 Ending Balance						
508 10 01 21	Ending Cash & Investments	719,150.00	0.00	0.00	719,150.00	0.0%
999 Ending Balance		719,150.00	0.00	0.00	719,150.00	0.0%
Fund Expenditures:		**839,150.00**	**0.00**	**120,000.00**	**719,150.00**	**14.3%**
Fund Excess/(Deficit):		**0.00**	**24,288.02**	**831,272.64**		

205 Debt Service Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 02 05	Beginning Cash & Investments	148,133.00	0.00	148,132.65	0.35	100.0%
308 Beginning Balances		148,133.00	0.00	148,132.65	0.35	100.0%
310 Taxes						
311 10 22 00	G.o. Bond 2000 - Fire Statio	0.00	0.00	0.00	0.00	0.0%
311 10 22 10	G.o. Bond 2007 Ref 1994/2000	200,200.00	10,045.69	197,666.92	2,533.08	98.7%
310 Taxes		200,200.00	10,045.69	197,666.92	2,533.08	98.7%
360 Misc Revenues						
361 11 02 05	State Pool/cd Interest	2,300.00	399.78	3,732.10	(1,432.10)	162.3%
360 Misc Revenues		2,300.00	399.78	3,732.10	(1,432.10)	162.3%
397 Interfund Transfers						
397 00 01 04	Transfer In From Fund 104	0.00	0.00	0.00	0.00	0.0%
397 00 01 05	Trsf From Fund 105	0.00	0.00	0.00	0.00	0.0%
397 00 01 20	Transfer In From Fund (120)	0.00	0.00	0.00	0.00	0.0%
397 01 01 21	Transfer In From Fund 121	0.00	0.00	0.00	0.00	0.0%
397 01 02 03	Transfer In From Fund 203	0.00	0.00	0.00	0.00	0.0%
397 03 00 01	Transfer In From Fund 001	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**350,633.00**	**10,445.47**	**349,531.67**	**1,101.33**	**99.7%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
591 Debt Service						
591 22 71 00	Go Bond Principal-fire Stati	0.00	0.00	0.00	0.00	0.0%
591 22 71 01	1993-1995 Go Bond Princ-2007	185,000.00	185,000.00	185,000.00	0.00	100.0%
592 22 83 10	G.o.bond Interest-fire Stati	15,200.00	7,600.00	15,200.00	0.00	100.0%
592 22 83 20	1993-1995 Go Bond Int-2007 R	0.00	0.00	0.00	0.00	0.0%
592 22 89 00	Professional Services	1,250.00	0.00	300.00	950.00	24.0%
591 Debt Service		201,450.00	192,600.00	200,500.00	950.00	99.5%
999 Ending Balance						
508 80 02 05	Ending Cash & Investments	149,183.00	0.00	0.00	149,183.00	0.0%
999 Ending Balance		149,183.00	0.00	0.00	149,183.00	0.0%
Fund Expenditures:		**350,633.00**	**192,600.00**	**200,500.00**	**150,133.00**	**57.2%**
Fund Excess/(Deficit):		**0.00**	**(182,154.53)**	**149,031.67**		

401 Sewer Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 01	Restricted Beginning Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 80 04 01	Beginning Cash & Investments	1,627,172.00	0.00	1,627,172.34	(0.34)	100.0%
308 Beginning Balances		1,627,172.00	0.00	1,627,172.34	(0.34)	100.0%
340 Charges For Services						
343 50 04 01	Sewer Service Charges	1,916,806.00	215,135.36	2,159,598.61	(242,792.61)	112.7%
343 50 50 01	Sewer - Other Fees	1,000.00	28.00	336.00	664.00	33.6%
340 Charges For Services		1,917,806.00	215,163.36	2,159,934.61	(242,128.61)	112.6%
360 Misc Revenues						
359 90 51 01	Late Penalties	0.00	1,038.11	11,419.80	(11,419.80)	0.0%
361 11 04 01	State Pool/cd Interest	27,300.00	2,049.73	24,449.54	2,850.46	89.6%
369 91 04 01	Miscellaneous	250.00	0.00	0.00	250.00	0.0%
388 10 00 01	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		27,550.00	3,087.84	35,869.34	(8,319.34)	130.2%
380 Non Revenues						
382 20 04 01	Retainage	0.00	0.00	0.00	0.00	0.0%
389 35 00 00	PUT Tax	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers						
397 00 04 05	Trfr From Plant Invest Fee (405)	0.00	0.00	0.00	0.00	0.0%
397 00 55 01	Transfer In From WWTP	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**3,572,528.00**	**218,251.20**	**3,822,976.29**	**(250,448.29)**	**107.0%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
535 Sewer						
535 80 10 00	Salaries & Wages	382,668.00	27,172.64	314,049.51	68,618.49	82.1%
535 80 11 00	Overtime	5,183.00	2,013.16	5,870.54	(687.54)	113.3%
535 80 20 00	Social Security	30,309.00	2,101.77	24,213.39	6,095.61	79.9%
535 80 21 00	Retirement	50,951.00	3,680.84	40,689.10	10,261.90	79.9%
535 80 22 00	Medical Benefits	111,653.00	7,865.17	89,709.66	21,943.34	80.3%
535 80 23 00	L & I	10,861.00	0.00	4,541.84	6,319.16	41.8%
535 80 24 00	Unemployment & PFMLA	792.00	0.00	620.50	171.50	78.3%
535 80 31 00	Supplies	30,600.00	382.63	30,498.47	101.53	99.7%
535 80 31 03	Uniforms	4,080.00	504.75	2,437.12	1,642.88	59.7%
535 80 32 00	Fuel	7,650.00	968.22	7,294.48	355.52	95.4%
535 80 35 00	Small Equipment	2,550.00	842.52	1,660.43	889.57	65.1%
535 80 41 00	Professional Services	78,000.00	13,780.27	57,305.51	20,694.49	73.5%
535 80 41 01	Bio-solid Removal	0.00	0.00	0.00	0.00	0.0%
535 80 42 00	Communications	20,400.00	2,909.16	18,382.56	2,017.44	90.1%
535 80 43 00	Permits	9,180.00	967.62	11,474.57	(2,294.57)	125.0%
535 80 44 00	Advertising	510.00	0.00	449.00	61.00	88.0%
535 80 45 00	Rentals	4,000.00	376.83	3,693.27	306.73	92.3%

MONTHLY EXPENSE & REVENUE REPORT

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401 Sewer Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
535 Sewer						
535 80 46 00	Insurance	35,000.00	0.00	35,000.00	0.00	100.0%
535 80 47 00	Utilities	150,000.00	14,738.00	122,999.99	27,000.01	82.0%
535 80 48 00	Repair/maintenance	50,000.00	4,868.68	35,632.57	14,367.43	71.3%
535 80 49 00	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
535 80 49 01	B & O Tax	37,740.00	2,978.47	41,881.43	(4,141.43)	111.0%
535 80 49 03	Meetings, Training & Travel	9,180.00	120.00	2,393.73	6,786.27	26.1%
535 80 49 05	Credit Card Bank Fees	5,000.00	1,001.35	9,005.24	(4,005.24)	180.1%
535 80 49 06	Dues	510.00	33.99	489.80	20.20	96.0%
535 80 49 80	Interfund Payment For Servic	182,675.00	0.00	182,675.00	0.00	100.0%
535 Sewer		1,219,492.00	87,306.07	1,042,967.71	176,524.29	85.5%
580 Non Expeditures						
582 20 04 01	Refund Retainage	0.00	2,453.33	2,453.33	(2,453.33)	0.0%
589 35 00 00	PUT Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expeditures		0.00	2,453.33	2,453.33	(2,453.33)	0.0%
591 Debt Service						
591 35 78 00	Pwtf Principal - Sewer Imprv	0.00	0.00	0.00	0.00	0.0%
591 35 78 01	Pwtf Principal-wwtp Design	0.00	0.00	0.00	0.00	0.0%
591 35 78 02	Srf Principal-treatment Plan	465,029.00	0.00	465,029.34	(0.34)	100.0%
591 35 78 03	Pwtf Principal-271st Trunkli	106,921.00	0.00	106,921.05	(0.05)	100.0%
591 35 78 04	2019 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
592 35 83 00	Pwtf Interest - Sewer Imprvt	0.00	0.00	0.00	0.00	0.0%
592 35 83 01	Pwtf Interest-wwtp Design	0.00	0.00	0.00	0.00	0.0%
592 35 83 03	Pwtf Interest-271st Trunk Co	4,277.00	0.00	4,276.84	0.16	100.0%
592 35 83 04	2019 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.0%
591 Debt Service		576,227.00	0.00	576,227.23	(0.23)	100.0%
594 Capital Expenditures						
594 35 64 03	Machinery & Equipment	25,000.00	0.00	24,397.97	602.03	97.6%
594 Capital Expenditures		25,000.00	0.00	24,397.97	602.03	97.6%
597 Interfund Transfers						
597 00 04 51	Transfer To Bond Reserve (45	0.00	0.00	0.00	0.00	0.0%
597 00 04 57	Transfer To Equip Replacemen	334,662.00	0.00	334,662.00	0.00	100.0%
597 01 04 03	Transfer Out To Sewer Const (403)	550,000.00	0.00	550,000.00	0.00	100.0%
597 Interfund Transfers		884,662.00	0.00	884,662.00	0.00	100.0%
999 Ending Balance						
508 10 04 01	Restricted Ending Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 80 04 01	Ending Cash & Investments	867,147.00	0.00	0.00	867,147.00	0.0%
999 Ending Balance		867,147.00	0.00	0.00	867,147.00	0.0%
Fund Expenditures:		**3,572,528.00**	**89,759.40**	**2,530,708.24**	**1,041,819.76**	**70.8%**

401 Sewer Fund

Fund Excess/(Deficit):	**0.00**	**128,491.80**	**1,292,268.05**

403 Sewer Construction Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 03	Beginning Cash & Investments	1,580,468.00	0.00	1,580,467.76	0.24	100.0%
308 Beginning Balances		1,580,468.00	0.00	1,580,467.76	0.24	100.0%
340 Charges For Services						
343 50 00 00	Sewer Connection Fees	30,000.00	2,000.00	54,500.00	(24,500.00)	181.7%
340 Charges For Services		30,000.00	2,000.00	54,500.00	(24,500.00)	181.7%
360 Misc Revenues						
361 11 04 03	State Pool/cd Interest	27,800.00	2,405.01	28,277.55	(477.55)	101.7%
361 40 00 02	Interest From Interfund Loan	1,500.00	0.00	0.00	1,500.00	0.0%
360 Misc Revenues		29,300.00	2,405.01	28,277.55	1,022.45	96.5%
380 Non Revenues						
381 12 03 05	Interfund Loan Repayment	0.00	0.00	0.00	0.00	0.0%
381 12 04 11	Interfund Loan Repayment	0.00	0.00	0.00	0.00	0.0%
382 20 04 03	Retainage	0.00	32,785.80	32,785.80	(32,785.80)	0.0%
380 Non Revenues		0.00	32,785.80	32,785.80	(32,785.80)	0.0%
397 Interfund Transfers						
397 01 04 05	Trfr In From Sewer Plant Inv	463,140.00	0.00	463,140.00	0.00	100.0%
397 02 04 01	Transfer In From Sewer (401)	550,000.00	0.00	550,000.00	0.00	100.0%
397 61 55 10	Trfr In From 271st St NW Trunkline	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		1,013,140.00	0.00	1,013,140.00	0.00	100.0%
Fund Revenues:		**2,652,908.00**	**37,190.81**	**2,709,171.11**	**(56,263.11)**	**102.1%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
581 10 03 05	Interfund Loan Issued	0.00	0.00	0.00	0.00	0.0%
581 10 04 11	Interfund Loan Issued	0.00	0.00	0.00	0.00	0.0%
582 20 04 03	Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
594 35 41 00	Professional Services	0.00	0.00	0.00	0.00	0.0%
594 35 41 06	Bio-solids Removal	0.00	0.00	0.00	0.00	0.0%
594 35 41 20	Wastewater Rate Study	0.00	0.00	0.00	0.00	0.0%
594 35 41 25	Ex9 Modificatn Headworks Stu	0.00	0.00	0.00	0.00	0.0%
594 35 62 00	Buildings	0.00	0.00	0.00	0.00	0.0%
594 35 62 01	Biosolids Processing Facility	0.00	0.00	0.00	0.00	0.0%
594 35 63 00	Improvements	25,000.00	0.00	0.00	25,000.00	0.0%
594 35 63 01	Wash Water System	0.00	0.00	0.00	0.00	0.0%
594 35 63 07	Infastructure Access Cctv	0.00	0.00	0.00	0.00	0.0%
594 35 63 13	Collector/Int Syst Flow	0.00	0.00	0.00	0.00	0.0%
594 35 63 14	Ex4b Pioneer Highway	0.00	0.00	0.00	0.00	0.0%

MONTHLY EXPENSE & REVENUE REPORT

403 Sewer Construction Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 35 63 15	Ex10b 80th Easement Sewer	0.00	0.00	0.00	0.00	0.0%
594 35 63 16	Pioneer/Cedarhome To 267th	0.00	0.00	0.00	0.00	0.0%
594 35 63 17	Basin 1 Pipe Eval/Repair/Replace	0.00	0.00	0.00	0.00	0.0%
594 35 63 18	Ex 10a 261st Street	0.00	0.00	0.00	0.00	0.0%
594 35 63 19	Viking Way Sewer Improve	0.00	0.00	0.00	0.00	0.0%
594 35 63 20	90th Street Sewer Improve	0.00	0.00	0.00	0.00	0.0%
594 35 63 21	Pioneer Hwy Swr Main Repl	0.00	0.00	0.00	0.00	0.0%
594 35 63 22	72nd SMR	0.00	0.00	0.00	0.00	0.0%
594 35 63 23	SR 532 @ 64th Extension	0.00	0.00	0.00	0.00	0.0%
594 35 63 24	271st (94th - 99th)	0.00	0.00	0.00	0.00	0.0%
594 35 63 25	270th (94th - 96th)	0.00	0.00	0.00	0.00	0.0%
594 35 63 26	Sheetpile Walls (50/50 W Drainage)	0.00	0.00	0.00	0.00	0.0%
594 35 63 27	Misc Pipe Replacement (EX1)	0.00	0.00	0.00	0.00	0.0%
594 35 63 28	Collector/Int Flow Monitor & Video(EX2)	45,000.00	0.00	0.00	45,000.00	0.0%
594 35 63 29	Main Lift Station Upgrades	0.00	16,725.96	16,725.96	(16,725.96)	0.0%
594 35 63 31	Sewer Plant Improvements	0.00	0.00	0.00	0.00	0.0%
594 35 63 32	Pioneer 77th-267th	0.00	0.00	0.00	0.00	0.0%
594 35 63 33	UV Energy Efficiency Upgrades	48,000.00	12,055.68	84,678.98	(36,678.98)	176.4%
594 35 63 34	272nd/101st-99th (Ex13)	0.00	0.00	0.00	0.00	0.0%
594 35 63 35	Upper Pioneer Hwy/85th-CedarhomeDesign	0.00	0.00	0.00	0.00	0.0%
594 35 63 36	Lower Pioneer Hwy (Ex18)	0.00	0.00	0.00	0.00	0.0%
594 35 63 37	UV Disinfection	0.00	0.00	408.41	(408.41)	0.0%
594 35 63 38	Church Creek Collection System (Ex5A)	0.00	0.00	0.00	0.00	0.0%
594 35 63 39	72nd Ave & 261st Interceptor	900,000.00	0.00	763,795.20	136,204.80	84.9%
594 35 64 01	Telemetry Equipment	225,000.00	0.00	147,739.08	77,260.92	65.7%
594 35 64 32	Pioneer 77th - 267th	0.00	0.00	0.00	0.00	0.0%
594 35 64 33	Smoke Testing/Camera/Flow Meter Basin 1	150,000.00	0.00	38,621.40	111,378.60	25.7%
594 35 65 09	Ex3c Basin4a Grav Main Replm	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		1,393,000.00	28,781.64	1,051,969.03	341,030.97	75.5%
597 Interfund Transfers						
597 00 35 00	Trsfr To 305	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 80 04 03	Ending Cash & Investments	1,259,908.00	0.00	0.00	1,259,908.00	0.0%
999 Ending Balance		1,259,908.00	0.00	0.00	1,259,908.00	0.0%
Fund Expenditures:		**2,652,908.00**	**28,781.64**	**1,051,969.03**	**1,600,938.97**	**39.7%**
Fund Excess/(Deficit):		**0.00**	**8,409.17**	**1,657,202.08**		

MONTHLY EXPENSE & REVENUE REPORT

405 Sewer Plant Investment Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 05	Beginning Cash & Investments	1,024,843.00	0.00	1,024,843.35	(0.35)	100.0%
308 Beginning Balances		1,024,843.00	0.00	1,024,843.35	(0.35)	100.0%
360 Misc Revenues						
361 11 04 05	State Pool/cd Interest	18,900.00	1,515.64	19,535.18	(635.18)	103.4%
368 10 04 05	Plant Investment Fees	463,140.00	12,952.00	362,776.00	100,364.00	78.3%
360 Misc Revenues		482,040.00	14,467.64	382,311.18	99,728.82	79.3%
Fund Revenues:		**1,506,883.00**	**14,467.64**	**1,407,154.53**	**99,728.47**	**93.4%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers						
597 00 04 01	Trfr Out To Pwtfl (401)	0.00	0.00	0.00	0.00	0.0%
597 00 04 03	Transfer To Sewer Constructi	463,140.00	0.00	463,140.00	0.00	100.0%
597 Interfund Transfers		463,140.00	0.00	463,140.00	0.00	100.0%
999 Ending Balance						
508 80 04 05	Ending Cash & Investments	1,043,743.00	0.00	0.00	1,043,743.00	0.0%
999 Ending Balance		1,043,743.00	0.00	0.00	1,043,743.00	0.0%
Fund Expenditures:		**1,506,883.00**	**0.00**	**463,140.00**	**1,043,743.00**	**30.7%**
Fund Excess/(Deficit):		**0.00**	**14,467.64**	**944,014.53**		

410 Drainage Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 10	Restricted Beginning Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 80 04 10	Beginning Cash & Investments	283,838.00	0.00	283,838.07	(0.07)	100.0%
	308 Beginning Balances	283,838.00	0.00	283,838.07	(0.07)	100.0%
340 Charges For Services						
343 83 00 00	Drainage Service Charges	702,573.00	69,889.58	756,665.96	(54,092.96)	107.7%
343 83 10 00	Drainage Service Surcharge	0.00	0.00	0.00	0.00	0.0%
343 83 83 10	Drainage - Other Fees	200.00	0.00	0.00	200.00	0.0%
	340 Charges For Services	702,773.00	69,889.58	756,665.96	(53,892.96)	107.7%
360 Misc Revenues						
359 90 51 02	Late Penalties	0.00	301.15	4,359.98	(4,359.98)	0.0%
361 11 04 10	State Pool/cd Interest	5,100.00	660.01	6,420.30	(1,320.30)	125.9%
369 91 41 00	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.0%
388 10 00 02	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.0%
	360 Misc Revenues	5,100.00	961.16	10,780.28	(5,680.28)	211.4%
380 Non Revenues						
389 36 00 00	B & O Tax	0.00	0.00	0.00	0.00	0.0%
	380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**991,711.00**	**70,850.74**	**1,051,284.31**	**(59,573.31)**	**106.0%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
531 Natural Resources						
531 50 10 00	Salaries & Wages	159,366.00	12,592.18	164,870.32	(5,504.32)	103.5%
531 50 11 00	Overtime	3,000.00	229.17	3,298.97	(298.97)	110.0%
531 50 20 00	Social Security	12,703.00	885.82	12,674.03	28.97	99.8%
531 50 21 00	Retirement	21,353.00	1,594.50	19,020.88	2,332.12	89.1%
531 50 22 00	Medical Benefits	34,392.00	2,981.92	35,890.70	(1,498.70)	104.4%
531 50 23 00	L & I	3,592.00	0.00	2,400.13	1,191.87	66.8%
531 50 24 00	Unemployment & PFMLA	322.00	0.00	327.97	(5.97)	101.9%
531 50 31 00	Supplies	4,590.00	68.76	2,033.64	2,556.36	44.3%
531 50 31 03	Uniforms	500.00	60.66	675.24	(175.24)	135.0%
531 50 32 00	Fuel	5,100.00	739.24	5,916.87	(816.87)	116.0%
531 50 35 00	Small Equipment	1,530.00	(604.25)	0.00	1,530.00	0.0%
531 50 41 00	Professional Services	31,400.00	(976.61)	29,159.49	2,240.51	92.9%
531 50 42 00	Communications	1,500.00	145.36	919.59	580.41	61.3%
531 50 43 00	Permits	612.00	0.00	0.00	612.00	0.0%
531 50 45 00	Rentals	510.00	1,068.16	1,986.00	(1,476.00)	389.4%
531 50 46 00	Insurance	26,372.00	0.00	26,372.00	0.00	100.0%
531 50 47 00	Utilities	8,670.00	690.64	5,193.34	3,476.66	59.9%
531 50 48 00	Repair/maintenance	5,100.00	0.00	5,933.02	(833.02)	116.3%
531 50 48 01	Drainage System Maintenance	0.00	0.00	0.00	0.00	0.0%
531 50 49 00	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
531 50 49 01	B & O Tax	7,344.00	740.07	9,797.44	(2,453.44)	133.4%
531 50 49 03	Meetings, Training & Travel	765.00	173.58	529.44	235.56	69.2%
531 50 49 05	Credit Card Bank Fees	2,500.00	333.77	3,001.90	(501.90)	120.1%

410 Drainage Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
531 Natural Resources						
531 50 49 50	Interfund Payment For Servic	67,383.00	0.00	67,383.00	0.00	100.0%
531 Natural Resources		398,604.00	20,722.97	397,383.97	1,220.03	99.7%
580 Non Expeditures						
589 36 00 00	B & O Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	0.0%
591 Debt Service						
591 31 78 01	2019 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
592 31 83 01	2019 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.0%
591 Debt Service		0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
594 38 64 01	Machinery & Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 00 42 20	Transfer To WCF (422)	0.00	0.00	0.00	0.00	0.0%
597 01 04 11	Transfer To DCF (411)	80,000.00	0.00	80,000.00	0.00	100.0%
597 01 04 57	Transfer To Equip Replacemen	0.00	0.00	0.00	0.00	0.0%
597 03 04 58	Trsfr To 458 Equip Repl	114,253.00	0.00	114,253.00	0.00	100.0%
597 04 01 07	Transfer To Equip Res (107)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		194,253.00	0.00	194,253.00	0.00	100.0%
999 Ending Balance						
508 10 04 10	Restricted Ending Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 80 04 10	Ending Cash & Investments	398,854.00	0.00	0.00	398,854.00	0.0%
999 Ending Balance		398,854.00	0.00	0.00	398,854.00	0.0%
Fund Expenditures:		**991,711.00**	**20,722.97**	**591,636.97**	**400,074.03**	**59.7%**
Fund Excess/(Deficit):		**0.00**	**50,127.77**	**459,647.34**		

411 Drainage Construction Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 11	Beginning Cash & Investments	56,901.00	0.00	56,900.50	0.50	100.0%
308 Beginning Balances		56,901.00	0.00	56,900.50	0.50	100.0%
330 State Generated Revenues						
333 97 03 60	FEMA	0.00	0.00	14,018.28	(14,018.28)	0.0%
334 01 80 00	State Fema	0.00	0.00	2,295.21	(2,295.21)	0.0%
334 03 10 01	Department Of Ecology	0.00	0.00	0.00	0.00	0.0%
334 04 20 11	DOC - Stormwater Separation Grant	485,000.00	0.00	441,878.10	43,121.90	91.1%
334 04 20 12	DOC - Berm 532	0.00	0.00	0.00	0.00	0.0%
334 04 20 13	DOC-Sheet Pile Walls	0.00	0.00	0.00	0.00	0.0%
330 State Generated Revenues		485,000.00	0.00	458,191.59	26,808.41	94.5%
340 Charges For Services						
343 83 04 11	Drainage Connection Fees	12,000.00	800.00	25,800.00	(13,800.00)	215.0%
343 83 04 12	Drainage Development Fee	0.00	0.00	0.00	0.00	0.0%
345 14 00 00	Drainage Services - Stilly Tribe	0.00	0.00	0.00	0.00	0.0%
340 Charges For Services		12,000.00	800.00	25,800.00	(13,800.00)	215.0%
360 Misc Revenues						
361 11 04 11	State Pool/cd Interest	3,000.00	635.03	5,244.37	(2,244.37)	174.8%
369 40 00 11	Judgments And Settlements	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		3,000.00	635.03	5,244.37	(2,244.37)	174.8%
380 Non Revenues						
381 10 00 02	Interfund Loans Received	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers						
397 01 04 10	Transfer From Drainage (410)	80,000.00	0.00	80,000.00	0.00	100.0%
397 02 04 12	Transfer In From Drainage PIF	84,840.00	0.00	84,840.00	0.00	100.0%
397 Interfund Transfers		164,840.00	0.00	164,840.00	0.00	100.0%
Fund Revenues:		**721,741.00**	**1,435.03**	**710,976.46**	**10,764.54**	**98.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
581 20 00 02	Interfund Loan Principal Payback	0.00	0.00	0.00	0.00	0.0%
592 38 82 02	Interfund Loan Interest	0.00	0.00	0.00	0.00	0.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
594 34 41 24	Drainage Rate Study	0.00	0.00	0.00	0.00	0.0%
594 38 63 00	Improvements	0.00	0.00	0.00	0.00	0.0%

411 Drainage Construction Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 38 63 01	Irvine Slough Stormwtr Sep & Pump Station	500,000.00	34,826.60	324,891.79	175,108.21	65.0%
594 38 63 02	SR 532 Flood Berm	0.00	7,143.81	8,572.23	(8,572.23)	0.0%
594 38 63 03	Florence Rd Drainage	0.00	0.00	0.00	0.00	0.0%
594 38 63 04	Sd-6 Seven Tube Tide Gate Re	0.00	0.00	0.00	0.00	0.0%
594 38 63 05	Retention Pond Improvements	25,000.00	3,074.26	3,074.26	21,925.74	12.3%
594 38 63 06	Enclose Ditch Lovers' Lane	0.00	0.00	0.00	0.00	0.0%
594 38 63 07	Flood By-Pass WWTP Lagoon	0.00	0.00	0.00	0.00	0.0%
594 38 63 08	Irvine Slough Erosion Control	15,000.00	0.00	7,095.00	7,905.00	47.3%
594 38 63 09	270th Drainage	0.00	0.00	0.00	0.00	0.0%
594 38 63 10	85th Drainage (Pioneer Hwy To 276th)	0.00	0.00	0.00	0.00	0.0%
594 38 63 11	Stormwater Separation	0.00	0.00	0.00	0.00	0.0%
594 38 63 12	270th (Florence To 88th)	0.00	0.00	0.00	0.00	0.0%
594 38 63 13	Sheetpile Walls (50/50 W Sewer)	0.00	0.00	0.00	0.00	0.0%
594 38 63 15	270th Street (Florence To 88th)	0.00	0.00	0.00	0.00	0.0%
594 38 63 16	Fort Freeberg - FEMA	0.00	0.00	0.00	0.00	0.0%
594 38 63 17	101st,102nd,103rd Replacement	0.00	0.00	0.00	0.00	0.0%
	594 Capital Expenditures	540,000.00	45,044.67	343,633.28	196,366.72	63.6%
597 Interfund Transfers						
597 00 04 05	Trsfer To 305	0.00	0.00	0.00	0.00	0.0%
	597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 80 04 11	Ending Cash & Investments	181,741.00	0.00	0.00	181,741.00	0.0%
	999 Ending Balance	181,741.00	0.00	0.00	181,741.00	0.0%
Fund Expenditures:		**721,741.00**	**45,044.67**	**343,633.28**	**378,107.72**	**47.6%**
Fund Excess/(Deficit):		**0.00**	**(43,609.64)**	**367,343.18**		

MONTHLY EXPENSE & REVENUE REPORT

412 Drainage Plant Investment Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 12	Beginning Cash & Investments	43,092.00	0.00	43,091.51	0.49	100.0%
308 Beginning Balances		43,092.00	0.00	43,091.51	0.49	100.0%
360 Misc Revenues						
361 11 04 12	State Pool/cd Interest	700.00	108.31	1,292.31	(592.31)	184.6%
368 10 04 12	Plant Investment Fees	84,840.00	3,208.00	103,458.00	(18,618.00)	121.9%
360 Misc Revenues		85,540.00	3,316.31	104,750.31	(19,210.31)	122.5%
Fund Revenues:		**128,632.00**	**3,316.31**	**147,841.82**	**(19,209.82)**	**114.9%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers						
597 02 04 11	Transfer Out Drainage Const	84,840.00	0.00	84,840.00	0.00	100.0%
597 02 42 20	Transfer Out WCF (422)	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		84,840.00	0.00	84,840.00	0.00	100.0%
999 Ending Balance						
508 80 04 12	Ending Cash & Investments	43,792.00	0.00	0.00	43,792.00	0.0%
999 Ending Balance		43,792.00	0.00	0.00	43,792.00	0.0%
Fund Expenditures:		**128,632.00**	**0.00**	**84,840.00**	**43,792.00**	**66.0%**
Fund Excess/(Deficit):		**0.00**	**3,316.31**	**63,001.82**		

421 Water Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 21	Restricted Cash & Invest	0.00	0.00	0.00	0.00	0.0%
308 80 04 21	Beginning Cash & Investments	927,280.00	0.00	927,280.39	(0.39)	100.0%
308 Beginning Balances		927,280.00	0.00	927,280.39	(0.39)	100.0%
340 Charges For Services						
343 40 00 21	Water - Other Fees	7,000.00	441.47	7,918.79	(918.79)	113.1%
343 40 04 21	Water Service Charges	1,846,053.00	165,720.18	2,035,485.51	(189,432.51)	110.3%
340 Charges For Services		1,853,053.00	166,161.65	2,043,404.30	(190,351.30)	110.3%
360 Misc Revenues						
359 90 51 00	Late Penalties	40,000.00	831.12	10,275.56	29,724.44	25.7%
361 11 04 21	State Pool/cd Interest	19,100.00	1,533.29	18,764.23	335.77	98.2%
369 91 04 21	Miscellaneous	200.00	696.65	696.65	(496.65)	348.3%
360 Misc Revenues		59,300.00	3,061.06	29,736.44	29,563.56	50.1%
380 Non Revenues						
389 34 00 00	PUT Tax	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers						
397 00 00 01	Operating Transfer In	86,764.00	0.00	86,764.00	0.00	100.0%
397 00 04 23	Trfr In From Cedarhome Pif	10,580.00	0.00	10,580.00	0.00	100.0%
397 00 04 24	Trfr From Water Plant Inv 42	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		97,344.00	0.00	97,344.00	0.00	100.0%
Fund Revenues:		**2,936,977.00**	**169,222.71**	**3,097,765.13**	**(160,788.13)**	**105.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
534 Water Utilities						
534 80 10 00	Salaries & Wages	411,962.00	32,622.73	408,100.55	3,861.45	99.1%
534 80 11 00	Overtime	7,664.00	693.09	4,688.30	2,975.70	61.2%
534 80 20 00	Social Security	31,216.00	2,389.82	31,230.32	(14.32)	100.0%
534 80 21 00	Retirement	52,476.00	4,193.90	51,620.44	855.56	98.4%
534 80 22 00	Medical Benefits	116,855.00	8,365.18	104,116.61	12,738.39	89.1%
534 80 23 00	L & I	9,894.00	0.00	5,778.67	4,115.33	58.4%
534 80 24 00	Unemployment & PFMLA	815.00	0.00	806.54	8.46	99.0%
534 80 31 00	Supplies	40,000.00	1,237.01	43,527.29	(3,527.29)	108.8%
534 80 31 05	Uniforms	5,000.00	802.57	3,324.78	1,675.22	66.5%
534 80 31 08	Chemicals	10,000.00	2,312.98	9,285.10	714.90	92.9%
534 80 32 00	Fuel	12,000.00	1,087.15	9,322.75	2,677.25	77.7%
534 80 35 00	Small Equipment	8,000.00	0.00	9,724.23	(1,724.23)	121.6%
534 80 35 01	Meters/installs	20,000.00	5,327.59	27,800.65	(7,800.65)	139.0%
534 80 41 00	Professional Services	66,800.00	6,527.70	58,492.11	8,307.89	87.6%
534 80 42 00	Communications	10,000.00	1,044.22	6,348.52	3,651.48	63.5%
534 80 43 00	Permits	4,000.00	0.00	4,237.50	(237.50)	105.9%
534 80 44 00	Advertising	600.00	0.00	0.00	600.00	0.0%
534 80 45 00	Rentals	2,500.00	287.08	2,451.87	48.13	98.1%
534 80 46 00	Insurance	35,000.00	0.00	35,229.00	(229.00)	100.7%

421 Water Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
534 Water Utilities						
534 80 47 00	Utilities	84,000.00	9,919.42	81,913.28	2,086.72	97.5%
534 80 48 00	Repair/maintenance	50,000.00	1,318.20	43,649.27	6,350.73	87.3%
534 80 49 01	B & O Tax	95,000.00	8,103.71	96,642.99	(1,642.99)	101.7%
534 80 49 05	Credit Card Bank Fees	6,500.00	890.08	8,004.43	(1,504.43)	123.1%
534 80 49 06	Dues	1,100.00	535.99	656.30	443.70	59.7%
534 80 49 09	Meetings, Training & Travel	7,000.00	120.00	3,655.62	3,344.38	52.2%
534 80 49 80	Interfund Payments For Servi	159,336.00	0.00	159,336.00	0.00	100.0%
534 Water Utilities		1,247,718.00	87,778.42	1,209,943.12	37,774.88	97.0%
580 Non Expeditures						
588 10 00 01	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.0%
589 34 00 00	PUT Tax	0.00	0.00	0.00	0.00	0.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	0.0%
591 Debt Service						
582 34 72 00	2011 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
591 34 78 01	Pwtf Principal - Water Imprv	0.00	0.00	0.00	0.00	0.0%
591 34 78 02	Pwtf Principal-emerg'cy Repa	0.00	0.00	0.00	0.00	0.0%
591 34 78 03	Pwtf Principal-cedarhome Rsr	139,519.00	0.00	139,519.09	(0.09)	100.0%
591 34 78 04	Pwtf Princ Water Trtmnt Plan	172,385.00	0.00	172,384.52	0.48	100.0%
591 34 78 05	Pwtf Princ - Water Comp Plan	0.00	0.00	0.00	0.00	0.0%
591 34 78 06	2019 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
592 34 83 03	Pwtf Interest - Water Imprvt	0.00	0.00	0.00	0.00	0.0%
592 34 83 04	Pwtf Interest-emergency Repair	0.00	0.00	0.00	0.00	0.0%
592 34 83 05	Pwtf Interest-cedarhome Rsrv	4,883.00	0.00	4,883.17	(0.17)	100.0%
592 34 83 06	Pwtf Int Water Trtmnt Plant	6,895.00	0.00	6,895.38	(0.38)	100.0%
592 34 83 07	2011 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.0%
592 34 83 09	2019 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.0%
591 Debt Service		323,682.00	0.00	323,682.16	(0.16)	100.0%
594 Capital Expenditures						
594 34 64 02	Machinery & Equipment	25,000.00	0.00	0.00	25,000.00	0.0%
594 Capital Expenditures		25,000.00	0.00	0.00	25,000.00	0.0%
597 Interfund Transfers						
597 00 04 22	Trfr For System Rplcmnt-(422	200,000.00	0.00	200,000.00	0.00	100.0%
597 00 04 59	Transfer To Water Equip REs	70,041.00	0.00	70,041.00	0.00	100.0%
597 02 04 57	Transfer To Equip Replacemen	0.00	0.00	0.00	0.00	0.0%
597 10 04 51	Transfer To WS Bond Res (451)	209,200.00	0.00	209,200.00	0.00	100.0%
597 Interfund Transfers		479,241.00	0.00	479,241.00	0.00	100.0%
999 Ending Balance						
508 10 04 21	Restricted Ending Cash & Invest	0.00	0.00	0.00	0.00	0.0%
508 80 04 21	Ending Cash & Investments	861,336.00	0.00	0.00	861,336.00	0.0%
999 Ending Balance		861,336.00	0.00	0.00	861,336.00	0.0%
Fund Expenditures:		**2,936,977.00**	**87,778.42**	**2,012,866.28**	**924,110.72**	**68.5%**

421 Water Fund

Fund Excess/(Deficit):	**0.00**	**81,444.29**	**1,084,898.85**

MONTHLY EXPENSE & REVENUE REPORT

422 Water Construction Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 22	Beginning Cash & Investments	478,075.00	0.00	478,075.19	(0.19)	100.0%
308 Beginning Balances		478,075.00	0.00	478,075.19	(0.19)	100.0%
340 Charges For Services						
343 40 00 00	Water Connection Fees	36,000.00	2,400.00	85,500.00	(49,500.00)	237.5%
340 Charges For Services		36,000.00	2,400.00	85,500.00	(49,500.00)	237.5%
360 Misc Revenues						
361 11 04 22	State Pool/cd Interest	8,800.00	5,136.67	16,751.23	(7,951.23)	190.4%
369 91 04 22	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		8,800.00	5,136.67	16,751.23	(7,951.23)	190.4%
380 Non Revenues						
382 20 04 22	Retainage	0.00	54,111.94	54,111.94	(54,111.94)	0.0%
380 Non Revenues		0.00	54,111.94	54,111.94	(54,111.94)	0.0%
390 Other Revenues						
391 20 04 22	Revenue Bond Proceeds	3,000,000.00	0.00	3,039,987.61	(39,987.61)	101.3%
390 Other Revenues		3,000,000.00	0.00	3,039,987.61	(39,987.61)	101.3%
397 Interfund Transfers						
397 01 04 21	Transfer In From Water Fund	200,000.00	0.00	200,000.00	0.00	100.0%
397 01 04 24	Trfr In From Water Plant Inv	414,720.00	0.00	414,720.00	0.00	100.0%
397 01 41 00	Transfer In From Drainage	0.00	0.00	0.00	0.00	0.0%
397 01 41 20	Transfer In From DCF (412)	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers		614,720.00	0.00	614,720.00	0.00	100.0%
Fund Revenues:		**4,137,595.00**	**61,648.61**	**4,289,145.97**	**(151,550.97)**	**103.7%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
582 20 04 22	Refund Retainage	0.00	0.00	0.00	0.00	0.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
594 34 41 00	Professional Services	0.00	0.00	0.00	0.00	0.0%
594 34 41 19	Water Rate Study	0.00	0.00	0.00	0.00	0.0%
594 34 41 20	F4 Ch Well Water Right Trsfr	0.00	0.00	0.00	0.00	0.0%
594 34 41 21	M1 Devel System Wide Flushin	0.00	0.00	0.00	0.00	0.0%
594 34 41 22	M2 Dist System Corrosion Stu	0.00	0.00	0.00	0.00	0.0%
594 34 41 23	Water Use Effeciency Program	0.00	0.00	0.00	0.00	0.0%
594 34 41 25	Cross Connection Control Program	0.00	0.00	0.00	0.00	0.0%
594 34 63 00	Improvements	50,000.00	261.25	55,946.11	(5,946.11)	111.9%
594 34 63 06	Pz-1 297 Zone To 400 Zone	0.00	0.00	0.00	0.00	0.0%

422 Water Construction Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 34 63 13	Wm13 16" 84th Dr To Tc Foods	0.00	0.00	0.00	0.00	0.0%
594 34 63 16	Bryant Well #3 (2011 Bond)	0.00	0.00	0.00	0.00	0.0%
594 34 63 17	F9 Hatt Slough Collection Bo	0.00	0.00	0.00	0.00	0.0%
594 34 63 18	Waterline Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 63 19	City Valve Repair	0.00	0.00	0.00	0.00	0.0%
594 34 63 20	Wsdot Utility Relocation	0.00	0.00	0.00	0.00	0.0%
594 34 63 21	Water Main Upgrd 267th Pione	0.00	0.00	0.00	0.00	0.0%
594 34 63 22	Bryant Well Treatment Facili	0.00	0.00	0.00	0.00	0.0%
594 34 63 23	Bailey Reservoir Altitude Va	0.00	0.00	0.00	0.00	0.0%
594 34 63 24	Cross Connection Control Prg	0.00	0.00	0.00	0.00	0.0%
594 34 63 25	Pioneer Hwy (64th-72nd) Water Main	0.00	0.00	0.00	0.00	0.0%
594 34 63 26	Cedar Home Well (Pipe/Bldg)	0.00	0.00	0.00	0.00	0.0%
594 34 63 27	Knittle Res. Sensors	0.00	0.00	0.00	0.00	0.0%
594 34 63 28	PZI - 125 & 242 To 245	0.00	0.00	0.00	0.00	0.0%
594 34 63 29	Bailey Res To Hatt Slough Telemetry	0.00	0.00	0.00	0.00	0.0%
594 34 63 30	Wellhead Protection Program	0.00	0.00	0.00	0.00	0.0%
594 34 63 31	Bryant Well #2 Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 63 32	PZ-2	0.00	0.00	0.00	0.00	0.0%
594 34 63 33	F11 Hatt Slough Replacement	0.00	0.00	0.00	0.00	0.0%
594 34 63 34	WMR 52 98th Ave	0.00	0.00	0.00	0.00	0.0%
594 34 63 35	SR 532 @ 64th Ext Water	0.00	0.00	0.00	0.00	0.0%
594 34 63 36	Pressure Relief Valve - Zone 245	0.00	0.00	0.00	0.00	0.0%
594 34 63 37	Knittle Res #2 Recoating	0.00	0.00	0.00	0.00	0.0%
594 34 63 39	92nd Ave Water Main	0.00	0.00	0.00	0.00	0.0%
594 34 63 40	270th Street (Florence To 88th)	0.00	0.00	0.00	0.00	0.0%
594 34 63 41	Cedarhome Well Pump	0.00	0.00	0.00	0.00	0.0%
594 34 63 42	Viking Way Water Main	0.00	0.00	0.00	0.00	0.0%
594 34 63 43	Long Term Water Supply Study	20,000.00	0.00	0.00	20,000.00	0.0%
594 34 63 44	Decommision Fure Well	30,000.00	0.00	0.00	30,000.00	0.0%
594 34 63 45	Bryant Well Monitor	0.00	0.00	0.00	0.00	0.0%
594 34 63 46	297 Zone Reservoir Construction	2,000,000.00	417,076.30	1,470,914.40	529,085.60	73.5%
594 34 64 01	Meters/installs	0.00	0.00	0.00	0.00	0.0%
594 34 64 04	Cedarhome Generator	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		2,100,000.00	417,337.55	1,526,860.51	573,139.49	72.7%
597 Interfund Transfers						
597 00 03 05	Trsfr To 305	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%
999 Ending Balance						
508 80 04 22	Ending Cash & Investments	2,037,595.00	0.00	0.00	2,037,595.00	0.0%
999 Ending Balance		2,037,595.00	0.00	0.00	2,037,595.00	0.0%
Fund Expenditures:		**4,137,595.00**	**417,337.55**	**1,526,860.51**	**2,610,734.49**	**36.9%**
Fund Excess/(Deficit):		**0.00**	**(355,688.94)**	**2,762,285.46**		

423 Cedar Home Plant Investment

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 23	Beginning Cash & Investments	96,324.00	0.00	96,323.79	0.21	100.0%
308 Beginning Balances		96,324.00	0.00	96,323.79	0.21	100.0%
360 Misc Revenues						
361 11 04 23	State Pool/cd Interest	2,100.00	153.70	1,641.64	458.36	78.2%
368 10 04 23	Plant Investment Fees	10,580.00	5,140.00	25,700.00	(15,120.00)	242.9%
360 Misc Revenues		12,680.00	5,293.70	27,341.64	(14,661.64)	215.6%
380 Non Revenues						
382 80 04 23	Pwtf Loan Proceeds	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		**109,004.00**	**5,293.70**	**123,665.43**	**(14,661.43)**	**113.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 34 63 01	Cedarhome Reservoir Constr.	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers						
597 02 04 21	Transfer Out Water Oper (421	10,580.00	0.00	10,580.00	0.00	100.0%
597 Interfund Transfers		10,580.00	0.00	10,580.00	0.00	100.0%
999 Ending Balance						
508 80 04 23	Ending Cash & Investments	98,424.00	0.00	0.00	98,424.00	0.0%
999 Ending Balance		98,424.00	0.00	0.00	98,424.00	0.0%
Fund Expenditures:		**109,004.00**	**0.00**	**10,580.00**	**98,424.00**	**9.7%**
Fund Excess/(Deficit):		**0.00**	**5,293.70**	**113,085.43**		

MONTHLY EXPENSE & REVENUE REPORT

424 Water Plant Investment Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 04 24	Beginning Cash & Investments	295,015.00	0.00	295,015.33	(0.33)	100.0%
308 Beginning Balances		295,015.00	0.00	295,015.33	(0.33)	100.0%
360 Misc Revenues						
361 11 04 24	State Pool/cd Interest	5,200.00	639.96	7,806.88	(2,606.88)	150.1%
368 10 04 24	Plant Investment Fees	414,720.00	21,120.00	510,038.00	(95,318.00)	123.0%
360 Misc Revenues		419,920.00	21,759.96	517,844.88	(97,924.88)	123.3%
Fund Revenues:		**714,935.00**	**21,759.96**	**812,860.21**	**(97,925.21)**	**113.7%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers						
597 00 04 21	Trfr Out Water Oper (421)	0.00	0.00	0.00	0.00	0.0%
597 01 04 22	Transfer To Water Const. (42	414,720.00	0.00	414,720.00	0.00	100.0%
597 Interfund Transfers		414,720.00	0.00	414,720.00	0.00	100.0%
999 Ending Balance						
508 80 04 24	Ending Cash & Investments	300,215.00	0.00	0.00	300,215.00	0.0%
999 Ending Balance		300,215.00	0.00	0.00	300,215.00	0.0%
Fund Expenditures:		**714,935.00**	**0.00**	**414,720.00**	**300,215.00**	**58.0%**
Fund Excess/(Deficit):		**0.00**	**21,759.96**	**398,140.21**		

MONTHLY EXPENSE & REVENUE REPORT

451 Water Bond Reserve

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 51	Restricted Beginning Cash & Investments	228,339.00	0.00	228,339.11	(0.11)	100.0%
308 80 04 51	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		228,339.00	0.00	228,339.11	(0.11)	100.0%
360 Misc Revenues						
361 11 04 51	State Pool/cd Interest	4,900.00	847.22	5,719.73	(819.73)	116.7%
360 Misc Revenues		4,900.00	847.22	5,719.73	(819.73)	116.7%
390 Other Revenues						
391 20 04 51	Revenue Bond Proceeds	199,012.00	0.00	199,012.39	(0.39)	100.0%
390 Other Revenues		199,012.00	0.00	199,012.39	(0.39)	100.0%
397 Interfund Transfers						
397 00 04 01	Transfer In From Sewer (401)	0.00	0.00	0.00	0.00	0.0%
397 10 04 21	Transfer From Water (421)	209,200.00	0.00	209,200.00	0.00	100.0%
397 Interfund Transfers		209,200.00	0.00	209,200.00	0.00	100.0%
Fund Revenues:		**641,451.00**	**847.22**	**642,271.23**	**(820.23)**	**100.1%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
591 Debt Service						
591 34 72 01	2011 Revenue Bond Principal	125,000.00	125,000.00	125,000.00	0.00	100.0%
591 34 72 02	2019 Revenue Bond Principal	0.00	0.00	0.00	0.00	0.0%
592 34 83 08	2011 Rev Bond Interest & Debt Cost	84,400.00	42,200.00	84,400.00	0.00	100.0%
592 34 83 10	2019 Rev Bond Interest & Debt Cost	27,646.00	0.00	27,646.00	0.00	100.0%
591 Debt Service		237,046.00	167,200.00	237,046.00	0.00	100.0%
999 Ending Balance						
508 10 04 51	Restricted Ending Cash & Investments	404,405.00	0.00	0.00	404,405.00	0.0%
508 80 04 51	Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance		404,405.00	0.00	0.00	404,405.00	0.0%
Fund Expenditures:		**641,451.00**	**167,200.00**	**237,046.00**	**404,405.00**	**37.0%**
Fund Excess/(Deficit):		**0.00**	**(166,352.78)**	**405,225.23**		

452 Sewer Bond Reserve

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 52	Restricted Beginning Cash & Investments	484,225.00	0.00	484,225.16	(0.16)	100.0%
308 80 04 52	Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances		484,225.00	0.00	484,225.16	(0.16)	100.0%
360 Misc Revenues						
361 11 04 52	State Pool/cd Interest	8,900.00	747.91	8,486.13	413.87	95.3%
360 Misc Revenues		8,900.00	747.91	8,486.13	413.87	95.3%
Fund Revenues:		**493,125.00**	**747.91**	**492,711.29**	**413.71**	**99.9%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
999 Ending Balance						
508 10 04 52	Restricted Ending Cash & Investments	493,125.00	0.00	0.00	493,125.00	0.0%
508 80 04 52	Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance		493,125.00	0.00	0.00	493,125.00	0.0%
Fund Expenditures:		**493,125.00**	**0.00**	**0.00**	**493,125.00**	**0.0%**
Fund Excess/(Deficit):		**0.00**	**747.91**	**492,711.29**		

457 Sewer Equipment Reserve

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 57	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 80 04 57	Beginning Cash & Investments	604,509.00	0.00	604,509.23	(0.23)	100.0%
308 Beginning Balances		604,509.00	0.00	604,509.23	(0.23)	100.0%
360 Misc Revenues						
361 11 04 57	State Pool/cd Interest	7,200.00	1,330.41	12,918.41	(5,718.41)	179.4%
369 91 04 57	Miscellaneous	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues		7,200.00	1,330.41	12,918.41	(5,718.41)	179.4%
390 Other Revenues						
395 10 04 57	Proceeds From Sale Of Assets	0.00	0.00	354.00	(354.00)	0.0%
390 Other Revenues		0.00	0.00	354.00	(354.00)	0.0%
397 Interfund Transfers						
397 00 04 10	Transfer In From Drainage	0.00	0.00	0.00	0.00	0.0%
397 00 04 21	Transfer In From Water	0.00	0.00	0.00	0.00	0.0%
397 01 04 01	Transfer In From Sewer	334,662.00	0.00	334,662.00	0.00	100.0%
397 Interfund Transfers		334,662.00	0.00	334,662.00	0.00	100.0%
Fund Revenues:		**946,371.00**	**1,330.41**	**952,443.64**	**(6,072.64)**	**100.6%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 35 64 02	Machinery & Equipment	74,750.00	0.00	2,662.13	72,087.87	3.6%
594 Capital Expenditures		74,750.00	0.00	2,662.13	72,087.87	3.6%
999 Ending Balance						
508 10 04 57	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 04 57	Ending Cash & Investments	871,621.00	0.00	0.00	871,621.00	0.0%
999 Ending Balance		871,621.00	0.00	0.00	871,621.00	0.0%
Fund Expenditures:		**946,371.00**	**0.00**	**2,662.13**	**943,708.87**	**0.3%**
Fund Excess/(Deficit):		**0.00**	**1,330.41**	**949,781.51**		

MONTHLY EXPENSE & REVENUE REPORT

458 Drainage Equipment Reserve

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 58	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 80 04 58	Beginning Cash & Investments	301,781.00	0.00	301,781.33	(0.33)	100.0%
308 Beginning Balances		301,781.00	0.00	301,781.33	(0.33)	100.0%
360 Misc Revenues						
361 11 04 58	State Pool/cd Interest	3,600.00	381.81	5,716.79	(2,116.79)	158.8%
360 Misc Revenues		3,600.00	381.81	5,716.79	(2,116.79)	158.8%
390 Other Revenues						
395 10 04 58	Proceeds From Sale Of Assets	0.00	0.00	354.00	(354.00)	0.0%
390 Other Revenues		0.00	0.00	354.00	(354.00)	0.0%
397 Interfund Transfers						
397 03 04 10	Trfr In From Drainage	114,253.00	0.00	114,253.00	0.00	100.0%
397 Interfund Transfers		114,253.00	0.00	114,253.00	0.00	100.0%
Fund Revenues:		**419,634.00**	**381.81**	**422,105.12**	**(2,471.12)**	**100.6%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 38 64 02	Machinery & Equipment	224,750.00	0.00	145,542.77	79,207.23	64.8%
594 Capital Expenditures		224,750.00	0.00	145,542.77	79,207.23	64.8%
999 Ending Balance						
508 10 04 58	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 04 58	Ending Cash & Investments	194,884.00	0.00	0.00	194,884.00	0.0%
999 Ending Balance		194,884.00	0.00	0.00	194,884.00	0.0%
Fund Expenditures:		**419,634.00**	**0.00**	**145,542.77**	**274,091.23**	**34.7%**
Fund Excess/(Deficit):		**0.00**	**381.81**	**276,562.35**		

MONTHLY EXPENSE & REVENUE REPORT

459 Water Equipment Reserve

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 10 04 59	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.00	0.0%
308 80 04 59	Beginning Cash & Investments	212,627.00	0.00	212,627.12	(0.12)	100.0%
308 Beginning Balances		212,627.00	0.00	212,627.12	(0.12)	100.0%
360 Misc Revenues						
361 11 04 59	State Pool/cd Interest	2,600.00	410.33	4,203.54	(1,603.54)	161.7%
360 Misc Revenues		2,600.00	410.33	4,203.54	(1,603.54)	161.7%
390 Other Revenues						
395 10 04 59	Proceeds From Sale Of Assets	0.00	0.00	979.00	(979.00)	0.0%
390 Other Revenues		0.00	0.00	979.00	(979.00)	0.0%
397 Interfund Transfers						
397 02 04 21	Transfer In From Water (421)	70,041.00	0.00	70,041.00	0.00	100.0%
397 Interfund Transfers		70,041.00	0.00	70,041.00	0.00	100.0%
Fund Revenues:		**285,268.00**	**410.33**	**287,850.66**	**(2,582.66)**	**100.9%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures						
594 34 64 03	Machinery & Equipment	81,100.00	0.00	2,162.64	78,937.36	2.7%
594 Capital Expenditures		81,100.00	0.00	2,162.64	78,937.36	2.7%
999 Ending Balance						
508 10 04 59	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.00	0.0%
508 80 04 59	Ending Cash & Investments	204,168.00	0.00	0.00	204,168.00	0.0%
999 Ending Balance		204,168.00	0.00	0.00	204,168.00	0.0%
Fund Expenditures:		**285,268.00**	**0.00**	**2,162.64**	**283,105.36**	**0.8%**
Fund Excess/(Deficit):		**0.00**	**410.33**	**285,688.02**		

MONTHLY EXPENSE & REVENUE REPORT

630 Agency Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
308 Beginning Balances						
308 80 06 30	Beginning Cash & Investments	9,418.00	0.00	9,417.47	0.53	100.0%
308 Beginning Balances		9,418.00	0.00	9,417.47	0.53	100.0%
380 Non Revenues						
389 10 00 00	Customer Deposits DONOTUSE	0.00	(2,750.00)	0.00	0.00	0.0%
389 20 00 00	Retainage DONOTUSE	0.00	(76,511.81)	0.00	0.00	0.0%
389 30 00 01	Court Funds	0.00	91.85	17,716.14	(17,716.14)	0.0%
389 30 00 02	Gun Permits	0.00	681.00	11,860.25	(11,860.25)	0.0%
389 30 00 03	Building Fee St. Surcharge	0.00	51.00	1,743.50	(1,743.50)	0.0%
389 30 00 04	Park Sales Tax And Other Sales Tax	0.00	65.96	8,945.50	(8,945.50)	0.0%
389 30 00 05	Leasehold Excise Tax	0.00	219.43	2,446.98	(2,446.98)	0.0%
380 Non Revenues		0.00	(78,152.57)	42,712.37	(42,712.37)	0.0%
Fund Revenues:		**9,418.00**	**(78,152.57)**	**52,129.84**	**(42,711.84)**	**553.5%**

Expenditures		Amt Budgeted	December	YTD	Remaining	
580 Non Expeditures						
589 10 00 00	Customer Deposits DONOTUSE	0.00	(1,350.00)	0.00	0.00	0.0%
589 20 00 00	Retainage DONOTUSE	0.00	(2,979.90)	0.00	0.00	0.0%
589 30 00 01	Court Funds	0.00	0.00	16,575.62	(16,575.62)	0.0%
589 30 00 02	Gun Permits	0.00	655.00	12,178.00	(12,178.00)	0.0%
589 30 00 03	Building Fee St. Surcharge	0.00	0.00	1,596.00	(1,596.00)	0.0%
589 30 00 04	Park Sales Tax And Other Sales Tax	0.00	2,717.96	8,879.54	(8,879.54)	0.0%
589 30 00 05	Leasehold Excise Tax	0.00	0.00	3,050.51	(3,050.51)	0.0%
580 Non Expeditures		0.00	(956.94)	42,279.67	(42,279.67)	0.0%
999 Ending Balance						
508 80 06 30	Ending Cash & Investments	9,418.00	0.00	0.00	9,418.00	0.0%
999 Ending Balance		9,418.00	0.00	0.00	9,418.00	0.0%
Fund Expenditures:		**9,418.00**	**(956.94)**	**42,279.67**	**(32,861.67)**	**448.9%**
Fund Excess/(Deficit):		**0.00**	**(77,195.63)**	**9,850.17**		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood
MCAG #: 0695

Time: 14:55:36 Date: 02/06/2020

Fund		Revenue	December	Received		Expenditures	December	Spent	
001	General Fund	10,317,878.00	343,855.56	11,156,629.94	108.1%	10,317,878.00	721,683.59	7,766,092.79	75.3%
101	Street Fund	532,561.00	16,563.88	513,947.96	96.5%	532,561.00	35,772.33	393,252.49	73.8%
102	Street Impact Fee Fund	647,095.00	-104,631.59	727,771.38	112.5%	647,095.00	0.00	125,000.00	19.3%
103	Street Construction Fund	2,222,335.00	18,478.42	1,981,908.62	89.2%	2,222,335.00	23,188.50	1,441,038.69	64.8%
104	Park And Trail Improvement Fund	2,206,528.00	8,922.24	2,002,564.93	90.8%	2,206,528.00	49,163.12	1,111,014.00	50.4%
105	Fire Impact Fees	13,760.00	637.60	27,125.80	197.1%	13,760.00	0.00	0.00	0.0%
106	Park Impact Fees	163,002.00	5,534.57	236,413.43	145.0%	163,002.00	0.00	100,000.00	61.3%
107	Equipment Reserve Fund	719,043.00	759.33	727,614.17	101.2%	719,043.00	0.00	159,443.58	22.2%
108	Transportation Sales Tax Fund	886,225.00	49,931.60	1,041,553.74	117.5%	886,225.00	-3,722.10	659,980.21	74.5%
109	Contingency Fund	355,915.00	531.96	356,373.79	100.1%	355,915.00	0.00	0.00	0.0%
110	Building Improvement Fund	1,517,274.00	74,296.61	1,551,448.54	102.3%	1,517,274.00	17,820.49	198,462.24	13.1%
120	REET - Capital Improvements	554,313.00	23,760.40	666,141.29	120.2%	554,313.00	0.00	200,000.00	36.1%
121	REET - Growth Management	839,150.00	24,288.02	951,272.64	113.4%	839,150.00	0.00	120,000.00	14.3%
205	Debt Service Fund	350,633.00	10,445.47	349,531.67	99.7%	350,633.00	192,600.00	200,500.00	57.2%
401	Sewer Fund	3,572,528.00	218,251.20	3,822,976.29	107.0%	3,572,528.00	89,759.40	2,530,708.24	70.8%
403	Sewer Construction Fund	2,652,908.00	37,190.81	2,709,171.11	102.1%	2,652,908.00	28,781.64	1,051,969.03	39.7%
405	Sewer Plant Investment Fund	1,506,883.00	14,467.64	1,407,154.53	93.4%	1,506,883.00	0.00	463,140.00	30.7%
410	Drainage Fund	991,711.00	70,850.74	1,051,284.31	106.0%	991,711.00	20,722.97	591,636.97	59.7%
411	Drainage Construction Fund	721,741.00	1,435.03	710,976.46	98.5%	721,741.00	45,044.67	343,633.28	47.6%
412	Drainage Plant Investment Fund	128,632.00	3,316.31	147,841.82	114.9%	128,632.00	0.00	84,840.00	66.0%
421	Water Fund	2,936,977.00	169,222.71	3,097,765.13	105.5%	2,936,977.00	87,778.42	2,012,866.28	68.5%
422	Water Construction Fund	4,137,595.00	61,648.61	4,289,145.97	103.7%	4,137,595.00	417,337.55	1,526,860.51	36.9%
423	Cedar Home Plant Investment	109,004.00	5,293.70	123,665.43	113.5%	109,004.00	0.00	10,580.00	9.7%
424	Water Plant Investment Fund	714,935.00	21,759.96	812,860.21	113.7%	714,935.00	0.00	414,720.00	58.0%
451	Water Bond Reserve	641,451.00	847.22	642,271.23	100.1%	641,451.00	167,200.00	237,046.00	37.0%
452	Sewer Bond Reserve	493,125.00	747.91	492,711.29	99.9%	493,125.00	0.00	0.00	0.0%
457	Sewer Equipment Reserve	946,371.00	1,330.41	952,443.64	100.6%	946,371.00	0.00	2,662.13	0.3%
458	Drainage Equipment Reserve	419,634.00	381.81	422,105.12	100.6%	419,634.00	0.00	145,542.77	34.7%
459	Water Equipment Reserve	285,268.00	410.33	287,850.66	100.9%	285,268.00	0.00	2,162.64	0.8%
630	Agency Fund	9,418.00	-78,152.57	52,129.84	553.5%	9,418.00	-956.94	42,279.67	448.9%
		41,593,893.00	1,002,375.89	43,312,650.94	104.1%	41,593,893.00	1,892,173.64	21,935,431.52	52.7%

ATTACHMENT B

Sales Tax by Industry Group

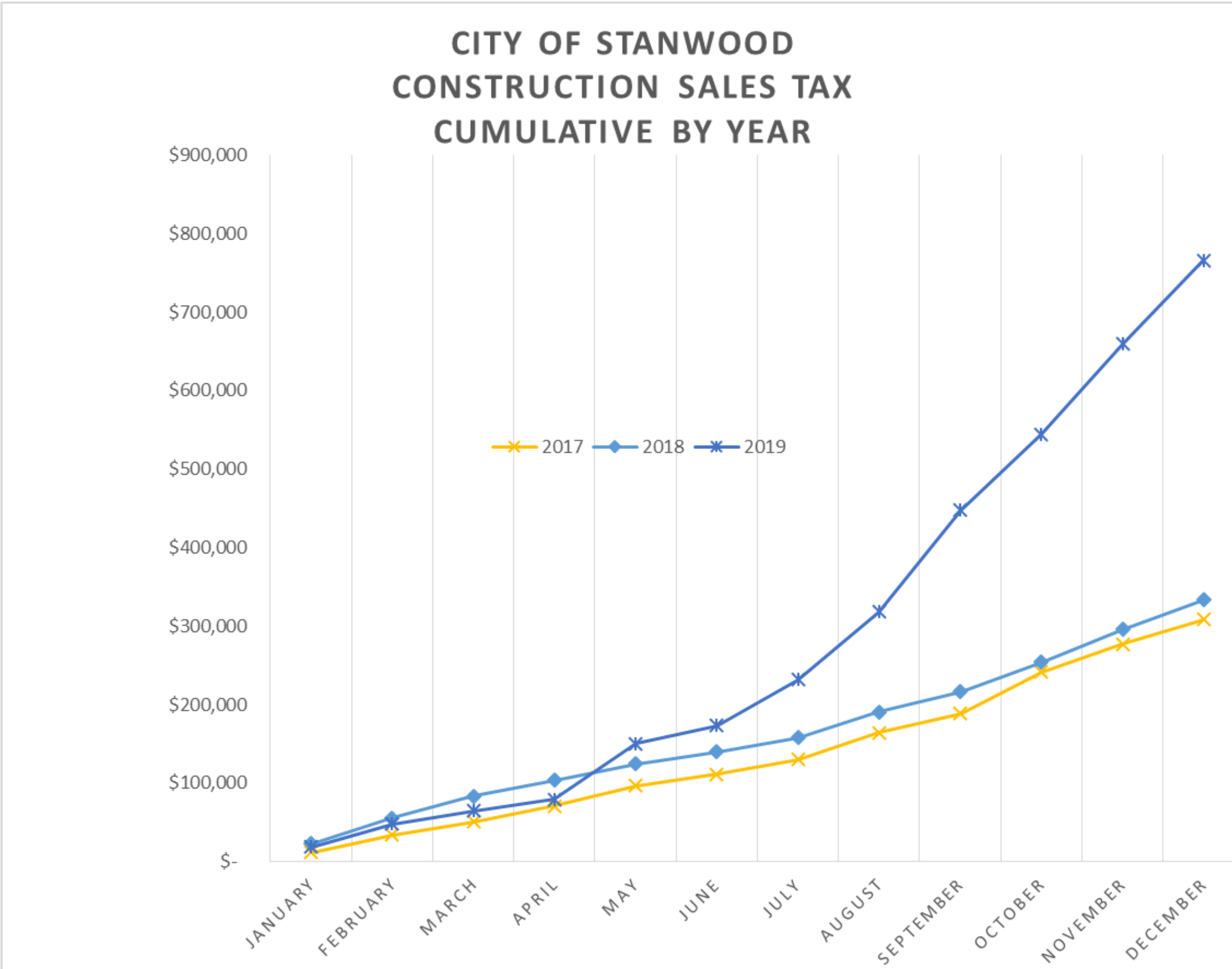
(Includes Transportation Sales Tax 0.2%)

by month received through January 2020

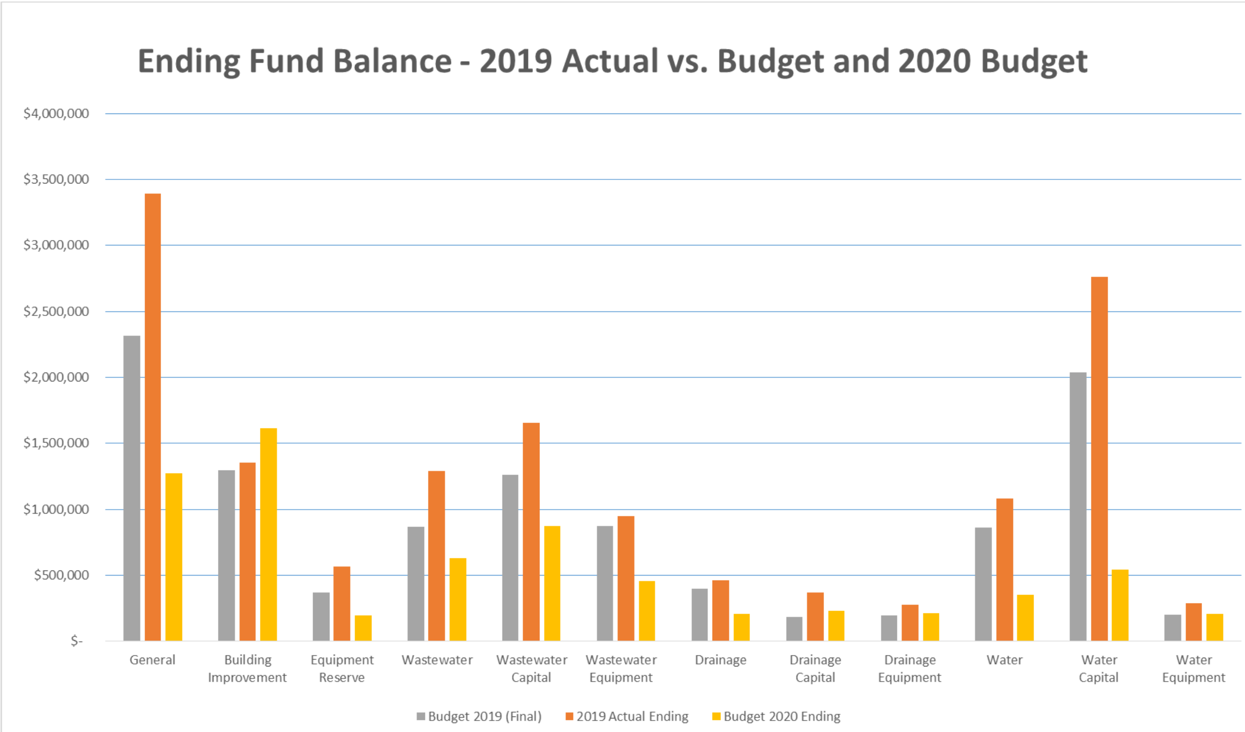
YEAR-MONTH Distributed	Convenience & Grocers	Auto/RV Dealer	Department Store	Specialty Retail	Restaurants	Building & Construction	All Other Sales & Use Tax	Total All Sales & Use Tax	Change from Same Month Prior Year
Jan-17	$ 8,418	$ 11,289	$ 7,010	$ 30,625	$ 19,228	$ 11,678	$ 33,245	$ 121,494	-6.4%
Feb-17	$ 8,224	$ 10,193	$ 15,915	$ 42,055	$ 22,373	$ 22,088	$ 46,176	$ 167,024	2.0%
Mar-17	$ 6,288	$ 8,200	$ 6,509	$ 30,513	$ 18,891	$ 17,083	$ 48,453	$ 135,938	9.8%
Apr-17	$ 6,956	$ 8,263	$ 7,150	$ 30,460	$ 19,074	$ 20,195	$ 30,993	$ 123,091	-5.0%
May-17	$ 7,686	$ 10,597	$ 6,693	$ 36,553	$ 22,854	$ 25,306	$ 39,470	$ 149,160	-13.8%
Jun-17	$ 7,312	$ 9,073	$ 7,176	$ 29,012	$ 20,629	$ 14,834	$ 34,805	$ 122,841	-5.6%
Jul-17	$ 11,227	$ 10,614	$ 7,738	$ 33,153	$ 21,607	$ 18,940	$ 39,630	$ 142,909	-8.7%
Aug-17	$ 9,578	$ 10,605	$ 7,914	$ 35,182	$ 23,250	$ 34,116	$ 45,545	$ 166,190	-13.5%
Sep-17	$ 10,177	$ 10,839	$ 9,189	$ 30,881	$ 21,003	$ 24,623	$ 37,540	$ 144,252	-12.2%
Oct-17	$ 10,993	$ 11,026	$ 8,565	$ 37,855	$ 21,814	$ 52,942	$ 34,873	$ 178,068	4.0%
Nov-17	$ 5,629	$ 9,829	$ 8,717	$ 32,379	$ 21,926	$ 34,956	$ 48,650	$ 162,086	-2.8%
Dec-17	$ 7,267	$ 9,470	$ 8,206	$ 30,405	$ 20,742	$ 31,312	$ 36,546	$ 143,948	13.2%
Jan-18	$ 5,638	$ 10,839	$ 8,383	$ 36,414	$ 19,128	$ 22,914	$ 33,889	$ 137,205	12.9%
Feb-18	$ 9,057	$ 8,601	$ 17,099	$ 42,583	$ 26,885	$ 32,811	$ 53,256	$ 190,292	13.9%
Mar-18	$ 8,120	$ 9,208	$ 9,243	$ 32,024	$ 20,042	$ 27,786	$ 37,503	$ 143,927	5.9%
Apr-18	$ 7,322	$ 12,399	$ 7,846	$ 29,286	$ 19,106	$ 20,030	$ 39,099	$ 135,088	9.7%
May-18	$ 8,048	$ 10,470	$ 8,658	$ 34,195	$ 24,358	$ 21,142	$ 48,416	$ 155,288	4.1%
Jun-18	$ 7,720	$ 8,513	$ 8,109	$ 32,120	$ 21,273	$ 14,935	$ 41,140	$ 133,810	8.9%
Jul-18	$ 10,646	$ 10,187	$ 9,581	$ 38,434	$ 21,913	$ 18,676	$ 48,103	$ 157,540	10.2%
Aug-18	$ 8,627	$ 10,754	$ 9,293	$ 39,056	$ 25,233	$ 32,275	$ 47,479	$ 172,716	3.9%
Sep-18	$ 8,873	$ 11,367	$ 9,735	$ 39,184	$ 22,061	$ 25,637	$ 42,102	$ 158,959	10.2%
Oct-18	$ 9,918	$ 12,020	$ 9,093	$ 36,741	$ 23,666	$ 37,643	$ 42,819	$ 171,901	-3.5%
Nov-18	$ 7,909	$ 9,005	$ 8,906	$ 39,511	$ 23,992	$ 41,703	$ 51,526	$ 182,552	12.6%
Dec-18	$ 8,653	$ 11,251	$ 8,257	$ 38,956	$ 21,350	$ 37,749	$ 45,093	$ 171,308	19.0%
Jan-19	$ 8,177	$ 9,111	$ 8,926	$ 41,120	$ 19,460	$ 18,381	$ 39,915	$ 145,090	5.7%
Feb-19	$ 8,986	$ 8,904	$ 18,117	$ 50,092	$ 25,823	$ 29,615	$ 61,115	$ 202,652	6.5%
Mar-19	$ 8,247	$ 6,658	$ 7,709	$ 34,790	$ 21,424	$ 16,449	$ 42,425	$ 137,703	-4.3%
Apr-19	$ 7,562	$ 6,490	$ 9,554	$ 31,579	$ 19,294	$ 14,994	$ 39,925	$ 129,397	-4.2%
May-19	$ 8,250	$ 21,164	$ 9,715	$ 41,162	$ 27,140	$ 70,686	$ 53,896	$ 232,012	49.4%
Jun-19	$ 7,721	$ 11,404	$ 8,947	$ 40,005	$ 22,353	$ 23,466	$ 48,880	$ 162,774	21.6%
Jul-19	$ 10,397	$ 11,867	$ 9,426	$ 36,857	$ 25,599	$ 58,367	$ 50,283	$ 202,796	28.7%
Aug-19	$ 8,688	$ 11,953	$ 10,504	$ 40,968	$ 27,967	$ 86,077	$ 51,895	$ 238,052	37.8%
Sep-19	$ 9,943	$ 12,093	$ 10,809	$ 40,047	$ 23,829	$ 129,697	$ 46,245	$ 272,663	71.5%
Oct-19	$ 8,385	$ 12,610	$ 9,633	$ 39,722	$ 27,017	$ 96,378	$ 50,067	$ 243,811	41.8%
Nov-19	$ 7,742	$ 10,982	$ 10,728	$ 54,136	$ 26,295	$ 114,819	$ 59,871	$ 284,574	55.9%
Dec-19	$ 8,772	$ 10,052	$ 8,843	$ 44,396	$ 25,653	$ 107,079	$ 53,962	$ 258,755	51.0%
Jan-20	$ 8,482	$ 10,117	$ 8,903	$ 46,644	$ 22,634	$ 92,931	$ 47,168	$ 236,879	63.3%

Amount Received by Year

2016	$ 80,929	$ 117,638	$ 99,503	$ 385,620	$ 253,289	$ 430,583	$ 460,954	$ 1,828,515
2017	$ 99,756	$ 119,998	$ 100,783	$ 399,073	$ 253,391	$ 308,072	$ 475,927	$ 1,757,000
2018	$ 100,531	$ 124,613	$ 114,204	$ 438,504	$ 269,007	$ 333,302	$ 530,425	$ 1,910,586
2019	$ 102,869	$ 133,288	$ 122,910	$ 494,873	$ 291,852	$ 766,007	$ 598,480	$ 2,510,280


CITY OF STANWOOD
CONSTRUCTION SALES TAX
CUMULATIVE BY YEAR
$900,000
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
2017
2018
2019
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER

ATTACHMENT C



ENDING FUND BALANCE ANALYSIS - 2019 Actual vs. Budget and 2020 Budget

	General	Building Improvement	Equipment Reserve	Wastewater	Wastewater Capital	Wastewater Equipment	Drainage	Drainage Capital	Drainage Equipment	Water	Water Capital	Water Equipment
Budget 2019 (Final)	$ 2,316,924	$1,297,274	$372,417	$ 867,147	$1,259,908	$ 871,621	$398,854	$181,741	$194,884	$ 861,336	$2,037,595	$204,168
2019 Actual Ending	$ 3,390,337	$1,352,986	$568,171	$ 1,292,268	$1,657,202	$ 949,781	$459,647	$367,343	$276,562	$1,084,899	$2,762,285	$285,688
Budget 2020 Ending	$ 1,275,039	$1,614,074	$194,609	$ 629,282	$ 871,208	$ 456,547	$205,107	$231,741	$213,549	$ 349,429	$ 544,395	$205,060
Reserve Requ. (%)	16.7%	NA	NA	16.7%	NA	NA	16.7%	NA	NA	16.7%	NA	NA
2020 Budget Res. (%)	26.2%			48%			43.0%			27.1%		

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	5b
DATE:	February 13, 2020
SUBJECT:	Parks and Trails Advisory Committee Meeting Minutes
CONTACT PERSON:	Patricia Love, Community Development Director
ATTACHMENTS:	A – December 16, 2019 Meeting Minutes

SUMMARY STATEMENT

Minutes from the December 16, 2019 Parks and Trails Advisory Committee meetings are attached to this staff report for approval as presented.

City of Stanwood
Parks & Trails Advisory Committee Meeting

Monday, December 16, 2019, 3:00 pm - 5:00 pm

Stanwood City Hall - 10220 270th St NW, Stanwood, WA 98292

Attendance:

Committee Members:	Staff:	Public:
Dave Hall Gordon Bell Lisa Bruce Marshall Will Rick Hawkins Steve Shepro Excused: Matt Withers	Patricia Love, CD Director Carly Ruacho, Parks Planner Krista Hintz, Admin Assistant	Gordy Holmes Judy Williams Daniel McCrumb, FoSPAT Deb Bell, FoSPAT

Approval of November 2019 Minutes

A motion to approve the minutes of the November 18, 2019 meeting as presented was made by Dave Hall and seconded by Steve Shepro. Motion passed; minutes were approved as presented.

Membership Renewal

The Parks and Trails Advisory Committee was created as a temporary committee. The process to make the committee a more permanent, formal committee has begun. Formalizing the committee means more of a commitment from the city that the group's voice will be heard.

Members were asked who would be interested in continuing their role as a member of PTAC, and if so, what is their interest, a two- or four-year term?

Member	Two Year Term	Four Year Term
Dave Hall	∆	∆
Lisa Bruce		∆
Gordon Bell	∆	
Marshall Will *		
Rick Hawkins	∆	
Matt Withers (Absent**)		∆

*Marshall Will declined to continue as a member but would like to remain on the email subscription list.

**Matt Withers had communicated to Patricia Love that he would be interested in a four-year term

Gordy Holmes stated he would be interested in a role on the committee. He will be out of town until April but would be available to call in to the meetings if permitted.

The committee will move forward with electing a Committee Chair.

Rules of Procedure
Carly Ruacho presented a detailed overview of the Rules of Procedure.

Take-aways:

- Meetings will be held monthly unless otherwise notified.
- Four members will be required for a quorum.
- Notify Chair/City Staff of planned absence.
- Options to discuss further:
    - Recourse if a member misses over half of the meetings.
    - Could a member could send a proxy if needed?
    - Teleconference-a phone call to Chair's cell if approved in advance.

Church Creek Park Playground Equipment
Carly Ruacho passed out handouts from three companies on the State's approved vendor list. The plan is to install three elements; two elements for the 5-12 year age bracket, one element for the 2-5 year age bracket. The budget is $65,000, a "Community Build" will lower the cost of installation.

- The popular option is to go with a theme. If a "Fish" theme is chosen, it may open the door to tribal funds. Lisa Bruce stated she would like to see a "Dinosaur" theme.
- Element options mentioned were: Slide, swing set, climbing element, zip line, baby swing
- Steve Shepro would like to see swing sets and slides.
- Gordon Bell is opposed to swing sets and slides stating they require regular inspections.
- Dave Hall stated with swing sets and slides; a full-time Playground Safety Equipment position would be needed.
- Could we tie a "Fish" theme into an educational element about stream care?

Basketball Court- The hoop unit needs to be replaced and safety issues should be addressed. ADA access will also need to be addressed. We are looking at resurfacing half of the basketball court. Due to cost, if we were to resurface the whole court, we would have to lose the playground equipment. Which is the priority? Gordon Bell stated if we had a Sports Court, rather than a basketball court, half of the court could be used as two pickleball courts. Lions Park does offer a full basketball court.

Updates

<u>Hamilton Park</u>:

- Play elements- Lumber/Nature theme
- Due to changes in impervious surface allowance, the park must have no more than 10% impervious surface resulting in a loss of the plaza and path around the smokestack. The path from the boat launch to the bathroom has also been removed.

Heritage Park:

Issues:

1. Heritage Park fields are currently not safe to play on
2. Irrigation needs to be places with proper aeration

To get the park to its' full sports complex potential will be a 20-year process done in phases- 1. Ballfields, 2. Parking Lot, 3. Soccer Fields. The question was raised if we should move the regional sports facility to another location in the city. The plan is to move forward with the current plan focusing on the baseball fields but will look at other options for a sports facility. The contract to fix the drainage and irrigation on two of the fields is going forward to City Council.

Soccer Fields- The question was raised- Should we wait to turf all fields at once, so we don't have to replace the one field when installing the others.

Concerns raised: Staff needs to be in place to properly maintain the fields to the level of service we want to provide.

Parking lot- We have a very narrow window to fix the parking lot without doubling the cost. We are in salvage mode to avoid complete replacement.

Girl Scout Little Free Library Project:

Management rejected the Church Creek Park location, concerned with vandalism. Other locations have been suggested:

- City Hall
- Lions Park
- Heritage Playground
- Lindstrom Trail
- Near the YMCA
- At the Annex (Chamber)
- In a new development plat

Ovenell Boundary Line: Contract with surveyor on the agenda for City Council to survey the boundary line. First step is to see the encroachment laid out.

Donation Program: Due to the length of today's meeting, the Donation Program will be moved to the January 2020 meeting.

Next Meeting

Due to Martin Luther King Jr Day, the next meeting will be held Tuesday, January 21, 2020

Meeting Adjourned: 5:12p.m.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	5c
DATE:	February 13, 2020
SUBJECT:	Economic Development Board Meeting Minutes
CONTACT PERSON:	Jennifer Ferguson, City Administrator
ATTACHMENTS:	A – December 20, 2019 Meeting Minutes

SUMMARY STATEMENT

Minutes from the December 20, 2019 Economic Development Board meeting are attached to this staff report for approval as presented.

ECONOMIC DEVELOPMENT BOARD

Friday, December 20, 2019 – 7:30AM

City Hall, 10220 270th St NW, Stanwood WA
Conference Room

Minutes

Attendance:

Board Members	Staff
Les Anderson Randy Heagle John Russell John Hanstad Chantel Keller **Excused** David Pelletier	Jennifer Ferguson, City Administrator Patricia Love, Community Development Director Krista Hintz, Administrative Assistant

1. Review Minutes from November 15, 2019 Meeting. A motion was made by Les Anderson to approve the minutes. Motion was seconded by Randy Heagle. Minutes approved unanimously.

   *John Russell arrived after the vote to approve and asked that the minutes be amended:
   - To state that the use of a drone would be to identify marketable views if we were to raise the current height restrictions.
   - To change "would" to "could" in the statement regarding a permanent closure to 271st St NW; "The Farmers Market *would* be supported in the Town Center"

   John Hanstad made a new motion to approve the minutes with the above mentioned changes.

2. 2020 City Work Plan Overview- Jennifer Ferguson presented an overview of the 2020 Economic Development Board Work Plan
   - Tourism Grant Program-ongoing, applications are received twice per year, the EDB will continue to review these applications. In 2020 we hope to continue to streamline and enhance the program.
   - Implement the Business Retention Program- the program has been ongoing and will have a set of ongoing activities, i.e.; business visits. We have been receiving completed business surveys and review the information. We will continue to do social media pushes to remind businesses to return the survey.

- Business Recruitment Program-The Economic Development Board will be talking about the takeaways and key observations from the community survey. The city will be developing a tangible product to show businesses why they should bring their business to Stanwood:
    - Where are the available lands?
    - How is the Stanwood work force? What is available?
    - Demographics.
    - What will it takes to buy land and build, or move into an existing building?
    - What are the City Incentives?
    - What is the housing situation?
    - What are the quality of life amenities?
- Hotel Feasibility Study

  1) Is there a plan to move beyond the study? Our study will dig deep into the data to show potential hotels that the information is available without requiring them to have to do their own study.
- Business Fair-The Economic Development Board will be instrumental in planning and implementing the business fair. A potential road block will be getting vendors and resources to come to Stanwood for the Business Fair. The underlying goal is to communicate better with businesses and provide them with resources to make sure they are getting what they need. One needed focus-financial resources for small businesses – someone that can explain why a business needs a financial advisor or an accountant without making businesses feel like it is a sales call. Jennifer will be looking into a grant to bring a Profit Mastery or Money Smart program to Stanwood.

3. Sign Code-Outdated Business Signage- SMC 17.110.050 *-Outdated Signs. No sign or other advertising structure shall advertise a business or product which is no longer in existence. Such signage shall be removed from the premises within 30 days after close of the business or removal of the product.*

The code does allow businesses to change the placard without effecting the status of the sign structure itself.

Topics that were discussed:

1. Take a look at the commercial zone and see how often this is happening.
2. Those businesses that are out of compliance will receive a letter with the expectation of meeting compliance.
3. City will waive fees for a 30 day period to make it easier for business owners to comply.
4. Enforcement cannot be selective, all businesses will have the same expectation.

Next meeting –January 17, 2020

Adjourn 8:42am

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	6a
DATE:	February 13, 2020
SUBJECT:	Approval of Voucher and Payroll Checks
CONTACT PERSON:	Reina Barber, Accounting Specialist
ATTACHMENTS:	A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 32070 through 32198 (checks 32131 through 32159 were damaged and therefore, voided) and Washington Federal electronic voucher funds transfers in the amount of $994,665.61. Approve issuance of Washington Federal Bank payroll checks 1677 through 1687 and Washington Federal Bank electronic payroll funds transfers in the amount of $321,456.84.

RECOMMENDED MOTION

I MOVE TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 32070 THROUGH 32198 (CHECKS 32131 THROUGH 32159 WERE DAMAGED AND THEREFORE VOIDED) AND WASHINGTON FEDERAL ELECTRONIC VOUCHER FUNDS TRANSFERS IN THE AMOUNT OF $994,665.61. APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK PAYROLL CHECKS 1677 THROUGH 1687 AND WASHINGTON FEDERAL BANK ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF $321,456.84.

CHECK REGISTER

ATTACHMENT A

City Of Stanwood
MCAG #: 0695

12/31/2019 To: 12/31/2019

Time: 12:29:10 Date: 02/05/2020
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7669	12/31/2019	Claims	3	32077	A WorkSAFE Service, Inc	55.00	City Of Stanwood
7670	12/31/2019	Claims	3	32078	APP- Associated Petroleum Products	1,847.46	04-0100494
7671	12/31/2019	Claims	3	32079	Ace Hardware	245.42	20013
7672	12/31/2019	Claims	3	32080	Advanced Analytical Solutions	497.00	City Of Stanwood
7673	12/31/2019	Claims	3	32081	Aramark Uniform Services Inc	630.18	937963000
7674	12/31/2019	Claims	3	32082	Bonner Electrical Contracting LLC	3,590.08	City Of Stanwood; City Of Stanwood
7675	12/31/2019	Claims	3	32083	Gaylynn Brien	60.00	City Of Stanwood
7676	12/31/2019	Claims	3	32084	Cascade Natural Gas Corp	1,331.24	608 440 0000 4; 953 540 0000 2; 931 607 9072 6; 839 440 0000 5; 022 201 7579 4; 498 440 0000 7; 127 540 0000 3
7677	12/31/2019	Claims	3	32085	City of Everett *	195.00	STACITG
7678	12/31/2019	Claims	3	32086	Dahl Electric Inc	213.49	4126
7679	12/31/2019	Claims	3	32087	Dick's Towing	81.90	City Of Stanwood - Police Department
7680	12/31/2019	Claims	3	32088	Dog Waste Depot	91.98	City Of Stanwood
7681	12/31/2019	Claims	3	32089	Edge Analytical Inc	206.00	STA01
7682	12/31/2019	Claims	3	32090	Forest Land Services Inc	165.11	City Of Stanwood
7683	12/31/2019	Claims	3	32091	Frontier *	1,384.67	206-188-0411-053105-5; 360-629-4907-072497-5
7684	12/31/2019	Claims	3	32092	Galt John E	3,895.00	City Of Stanwood
7685	12/31/2019	Claims	3	32093	General Pacific Inc	469.56	101681
7686	12/31/2019	Claims	3	32094	HB Jaeger	2,013.96	CITSTA
7687	12/31/2019	Claims	3	32095	Haggen Inc	42.69	191483
7688	12/31/2019	Claims	3	32096	Krista Hintz	22.81	City Of Stanwood
7689	12/31/2019	Claims	3	32097	Meyer Sign & Advertising Co. Inc	245.70	City Of Stanwood
7690	12/31/2019	Claims	3	32098	Navia Benefits	50.00	City Of Stanwood
7691	12/31/2019	Claims	3	32099	Northsound Refrigeration	3,475.62	City Of Stanwood
7692	12/31/2019	Claims	3	32100	Office Depot	277.19	36274097; 36274097; 36274097; 36274097; 36274097
7693	12/31/2019	Claims	3	32101	PUD Of Snohomish County *	24,896.74	221854284; 200240505; 200592889; 200208858; 202982351; 222277832; 202423729; 200794063; 220923312; 221041510; 200142180; 202882056; 202694204; 202727285; 202579512; 200633634; 200128742; 202670675
7694	12/31/2019	Claims	3	32102	Puget Sound Hardware, Inc	755.12	City Of Stanwood
7695	12/31/2019	Claims	3	32103	RH2 Engineering Inc	1,812.55	City Of Stanwood
7696	12/31/2019	Claims	3	32104	Ricoh USA, Inc.	2,386.77	1316669-3660090; 1316669-3660140; 1316669-3660142; 1316669-3660143; 1316669-3659652
7697	12/31/2019	Claims	3	32105	Sara Robinson	15.45	City Of Stanwood
7698	12/31/2019	Claims	3	32106	Shred-it US JV LLC	83.82	146668765; 14668765
7699	12/31/2019	Claims	3	32107	Site Development Associates, LLC	12,163.55	City Of Stanwood
7700	12/31/2019	Claims	3	32108	Skagit Farmers Supply	1,009.31	135052; 135052; 135052
7701	12/31/2019	Claims	3	32109	Sno Co Information Services *	9,093.74	DIS1107
7702	12/31/2019	Claims	3	32110	Sno Co Prosecuting Attorney *	2,103.22	City Of Stanwood
7703	12/31/2019	Claims	3	32111	Sno Co Public Works *	964.20	CR000024; CR000024; CR000024

CHECK REGISTER

City Of Stanwood
MCAG #: 0695

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7704	12/31/2019	Claims	3	32112	Sno Co Sheriffs Office *	295,309.16	SSH00001; SSH00001
7705	12/31/2019	Claims	3	32113	Snohomish County Public Def Association	1,983.93	City Of Stanwood
7706	12/31/2019	Claims	3	32114	Stanwood Camano Arts Festivals	1,500.00	City Of Stanwood
7707	12/31/2019	Claims	3	32115	Stanwood Camano News	129.78	261981; 261981
7708	12/31/2019	Claims	3	32116	Stanwood City Utility		944.92 PUD included incorrectly
7709	12/31/2019	Claims	3	32117	Stanwood Hardware	635.55	1414
7710	12/31/2019	Claims	3	32118	Stilly Auto Parts Napa	460.93	27197; 27197
7711	12/31/2019	Claims	3	32119	Strategies 360 Inc	1,500.00	City Of Stanwood
7712	12/31/2019	Claims	3	32120	TMG Services Inc	574.11	1920010
7713	12/31/2019	Claims	3	32121	UPS Store #4798	25.25	City Of Stanwood
7714	12/31/2019	Claims	3	32122	Unit Process Company	194.89	155002138
7715	12/31/2019	Claims	3	32123	Unum Life Insurance	88.40	City Of Stanwood
7716	12/31/2019	Claims	3	32124	Utilities Underground Loc	51.60	134200
7717	12/31/2019	Claims	3	32125	Verizon Wireless	1,189.88	372541731-00001
7718	12/31/2019	Claims	3	32126	WAPRO	25.00	City Of Stanwood
7719	12/31/2019	Claims	3	32127	Washington State Patrol *	222.00	STA301
7720	12/31/2019	Claims	3	32128	Waste Management Skagit	154.18	8-34465-95001
7721	12/31/2019	Claims	3	32129	Weed, Graafstra & Associates, Inc., P.S	10,689.75	3868-000M
7722	12/31/2019	Claims	3	32130	Zumar Industries Inc	905.69	000683
7723	12/31/2019	Claims	3	32160	Northsound Refrigeration	967.72	City Of Stanwood
7726	12/31/2019	Claims	3	32161	Stanwood City Utility	1,459.80	2416; 1675; 1674; 1587; 1573; 1348; 1332; 1328; 1271; 1241; 4252;

001 General Fund	328,120.79		
101 Street Fund	10,997.72		
103 Street Construction Fund	3,431.98		
104 Park And Trail Improvement Fund	136.50		
108 Transportation Sales Tax Fund	38.13		
401 Sewer Fund	22,096.70		
410 Drainage Fund	2,500.45		
411 Drainage Construction Fund	12,163.55		
421 Water Fund	14,739.79		
630 Agency Fund	213.54		
		Claims:	394,439.15
* Transaction Has Mixed Revenue And Expense Accounts	394,439.15		

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer ______ Date: 2-6-20
( ) Deputy Finance Director

CHECK REGISTER

City Of Stanwood | Time: 12:30:08 Date: 02/05/2020
MCAG #: 0695 | 01/01/2020 To: 02/05/2020 | Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
224	01/02/2020	Claims	3	EFT	Heartland Payment Systems	1,597.31	December Merchant Fees
229	01/03/2020	Claims	3	EFT	Chase Paymentech	1,402.93	December Merchant Fees
231	01/06/2020	Claims	3	EFT	Xpress/Bill Pay	530.81	10290 Monthly Maintenance Dec 2019
232	01/06/2020	Claims	3	EFT	WA St Dept of Licensing *	495.00	Dec Gun Permit Fees
374	01/23/2020	Claims	3	EFT	US Bank	3,304.37	4485 5945 5564 1495
375	01/23/2020	Claims	3	EFT	WA St Dept of Revenue **	13,837.75	4th QTR 2019 Leasehold Excise Tax; B&O Excise Tax - December 2019
677	02/03/2020	Claims	3	EFT	Heartland Payment Systems	5,380.47	January Merchant Fees
678	02/04/2020	Claims	3	EFT	Chase Paymentech	1,768.12	January Merchant Fees
682	02/04/2020	Claims	3	EFT	WA St Dept of Licensing *	471.00	January Gun Permits
683	02/05/2020	Claims	3	EFT	WA St Dept of Licensing *	144.00	January Gun Permit Fees (2nd One)
685	02/05/2020	Claims	3	EFT	Xpress/Bill Pay	447.14	10290 Monthly Maintenance Jan 2020
119	01/07/2020	Claims	3	32070	AWC- Drug & Alcohol Testing Consortium	805.00	City Of Stanwood
120	01/07/2020	Claims	3	32071	Association Of Wa Cities *	5,511.10	City Of Stanwood; City Of Stanwood
121	01/07/2020	Claims	3	32072	Bias Software	9,951.28	City Of Stanwood
122	01/07/2020	Claims	3	32073	Kevin Pellham	105.39	City Of Stanwood
123	01/07/2020	Claims	3	32074	Sno Co Clerks/Finance Officers Assoc	100.00	City Of Stanwood
124	01/07/2020	Claims	3	32075	Taylor Driving School	3,430.00	City Of Stanwood - Kevin Pellham
125	01/07/2020	Claims	3	32076	WA Cities Insurance	167,936.00	City Of Stanwood
376	01/23/2020	Claims	3	32162	Cascade Septic, LLC	110.00	City Of Stanwood
377	01/23/2020	Claims	3	32163	Daily Journal Of Commerce Inc	345.60	City Of Stanwood
378	01/23/2020	Claims	3	32164	Edge Analytical Inc	200.00	STA01
379	01/23/2020	Claims	3	32165	Faber Construction Corp	32,785.80	City Of Stanwood
380	01/23/2020	Claims	3	32166	HB Jaeger	1,970.17	CITSTA; CITSTA; CITSTA; CITSTA
381	01/23/2020	Claims	3	32167	J.A. Brennan Associates, PLLC	26,921.75	City Of Stanwood
382	01/23/2020	Claims	3	32168	Lankford Associates	1,283.75	City Of Stanwood
383	01/23/2020	Claims	3	32169	Lenz Enterprises Inc	754.97	City Of Stanwood
384	01/23/2020	Claims	3	32170	Mackenzie	10,725.02	City Of Stanwood
385	01/23/2020	Claims	3	32171	Maul Foster Alongi, Inc.	4,099.00	City Of Stanwood
386	01/23/2020	Claims	3	32172	Municode	200.00	70-79
387	01/23/2020	Claims	3	32173	Office Depot	49.40	36274097; 36274097
388	01/23/2020	Claims	3	32174	PUD Of Snohomish County *	1,625.68	200367373; 200738672; 201942398; 200103539; 220923312; 20243729; 222277832; 200794063
389	01/23/2020	Claims	3	32175	PacWest Machinery	1,629.78	29765570
390	01/23/2020	Claims	3	32176	Pace Engineers, Inc	8,000.25	City Of Stanwood; City Of Stanwood
391	01/23/2020	Claims	3	32177	Perteet Inc.	2,062.85	City Of Stanwood
392	01/23/2020	Claims	3	32178	Puget Sound Clean Air Agency	4,672.00	STAN008
393	01/23/2020	Claims	3	32179	Puget Tech LLC	2,724.00	City Of Stanwood
394	01/23/2020	Claims	3	32180	Pumptech Inc	2,131.58	0148600
395	01/23/2020	Claims	3	32181	RH2 Engineering Inc	32,564.55	City Of Stanwood; City Of Stanwood; City Of Stanwood; City Of Stanwood; City Of Stanwood; City Of Stanwood
396	01/23/2020	Claims	3	32182	Jeffrey Ray	42.00	City Of Stanwood
397	01/23/2020	Claims	3	32183	Amanda Slattery	57.00	City Of Stanwood
398	01/23/2020	Claims	3	32184	Sno Co Clerks/Finance Officers Assoc	60.00	City Of Stanwood

CHECK REGISTER

City Of Stanwood — Time: 12:30:08 Date: 02/05/2020

MCAG #: 0695 — 01/01/2020 To: 02/05/2020 —

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
399	01/23/2020	Claims	3	32185	Sno Co District Court	1,491.68	DCT34003; DCT340003
400	01/23/2020	Claims	3	32186	Sno Co Office Of Public Defense *	120.00	City Of Stanwood
401	01/23/2020	Claims	3	32187	Sno Co Sheriff's Office - CB	2,807.40	City Of Stanwood; City Of Stanwood
402	01/23/2020	Claims	3	32188	Snohomish County 911	8,001.44	City Of Stanwood
403	01/23/2020	Claims	3	32189	Everett Daily Herald/ Sound Publishing	282.36	14104597
404	01/23/2020	Claims	3	32190	Sound Water Stewards		NEED BACKUP FOR GRANT WILL PAY LATER
405	01/23/2020	Claims	3	32191	Stanwood Camano News	396.05	261981; 261981; 261981
406	01/23/2020	Claims	3	32192	Stanwood Car Care	93.54	City Of Stanwood
407	01/23/2020	Claims	3	32193	Stanwood City Utility	187.25	1473
408	01/23/2020	Claims	3	32194	Transpogroup Inc	1,890.00	City Of Stanwood
409	01/23/2020	Claims	3	32195	US Bank Na Custody/ Treas Div-Money Ctr	52.00	777221717
410	01/23/2020	Claims	3	32196	WA St Dept of Ecology *	232,514.67	City Of Stanwood; City Of Stanwood
411	01/23/2020	Claims	3	32197	WAPRO	35.00	City Of Stanwood
412	01/23/2020	Claims	3	32198	Wave Broadband	122.25	3201-0316547-01

Fund	Amount
001 General Fund	82,100.21
101 Street Fund	23,658.59
103 Street Construction Fund	2,690.81
104 Park And Trail Improvement Fund	31,134.50
110 Building Improvement Fund	10,725.02
115 Tourism And Promotion DSC	2,724.00
401 Sewer Fund	289,009.76
403 Sewer Construction Fund	42,910.98
410 Drainage Fund	35,812.02
411 Drainage Construction Fund	11,537.34
421 Water Fund	55,506.11
422 Water Construction Fund	10,608.52
630 Agency Fund	1,808.60
	600,226.46

Claims: 600,226.46

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer [signature] Date: 2-6-20

( ) Deputy Finance Director

CHECK REGISTER

City Of Stanwood | Time: 12:30:34 Date: 02/05/2020
MCAG #: 0695 | 01/01/2020 To: 02/05/2020 | Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
57	01/08/2020	Payroll	3	EFT		4,212.53	December 2019 Payroll
58	01/08/2020	Payroll	3	EFT		3,471.63	December 2019 Payroll
59	01/08/2020	Payroll	3	EFT		2,101.82	December 2019 Payroll
60	01/08/2020	Payroll	3	EFT		1,904.72	December 2019 Payroll
61	01/08/2020	Payroll	3	EFT		345.08	December 2019 Payroll
62	01/08/2020	Payroll	3	EFT		3,071.56	December 2019 Payroll
63	01/08/2020	Payroll	3	EFT		5,542.89	December 2019 Payroll
64	01/08/2020	Payroll	3	EFT		3,499.84	December 2019 Payroll
65	01/08/2020	Payroll	3	EFT		2,377.40	December 2019 Payroll
66	01/08/2020	Payroll	3	EFT		6,948.82	December 2019 Payroll
67	01/08/2020	Payroll	3	EFT		2,475.71	December 2019 Payroll
68	01/08/2020	Payroll	3	EFT		4,036.15	December 2019 Payroll
69	01/08/2020	Payroll	3	EFT		2,657.95	December 2019 Payroll
70	01/08/2020	Payroll	3	EFT		2,935.47	December 2019 Payroll
71	01/08/2020	Payroll	3	EFT		5,544.75	December 2019 Payroll
72	01/08/2020	Payroll	3	EFT		345.08	December 2019 Payroll
73	01/08/2020	Payroll	3	EFT		4,115.90	December 2019 Payroll
74	01/08/2020	Payroll	3	EFT		823.22	December 2019 Payroll
75	01/08/2020	Payroll	3	EFT		5,323.30	December 2019 Payroll
76	01/08/2020	Payroll	3	EFT		4,036.60	December 2019 Payroll
77	01/08/2020	Payroll	3	EFT		3,186.76	December 2019 Payroll
78	01/08/2020	Payroll	3	EFT		345.08	December 2019 Payroll
79	01/08/2020	Payroll	3	EFT		2,723.25	December 2019 Payroll
80	01/08/2020	Payroll	3	EFT		1,858.37	December 2019 Payroll
81	01/08/2020	Payroll	3	EFT		345.08	December 2019 Payroll
82	01/08/2020	Payroll	3	EFT		3,056.03	December 2019 Payroll
83	01/08/2020	Payroll	3	EFT		1,452.44	December 2019 Payroll
84	01/08/2020	Payroll	3	EFT		5,066.46	December 2019 Payroll
85	01/08/2020	Payroll	3	EFT		339.25	December 2019 Payroll
86	01/08/2020	Payroll	3	EFT		2,006.18	December 2019 Payroll
87	01/08/2020	Payroll	3	EFT		3,442.29	December 2019 Payroll
88	01/08/2020	Payroll	3	EFT		2,364.42	December 2019 Payroll
89	01/08/2020	Payroll	3	EFT		3,729.83	December 2019 Payroll
90	01/08/2020	Payroll	3	EFT		2,365.41	December 2019 Payroll
91	01/08/2020	Payroll	3	EFT		2,294.05	December 2019 Payroll
92	01/08/2020	Payroll	3	EFT		2,931.04	December 2019 Payroll
93	01/08/2020	Payroll	3	EFT		345.08	December 2019 Payroll
94	01/08/2020	Payroll	3	EFT		345.08	December 2019 Payroll
99	01/08/2020	Payroll	3	EFT	HSA Bank	28,541.33	Pay Cycle(s) 01/08/2020 To 01/08/2020 - HSA Contributions
100	01/08/2020	Payroll	3	EFT	Internal Revenue Service (941)	48,025.59	941 Deposit for Pay Cycle(s) 01/08/2020 - 01/08/2020
101	01/08/2020	Payroll	3	EFT	WA St Department Of Retirement Systems	42,409.29	Pay Cycle(s) 01/08/2020 To 01/08/2020 - PERS2; Pay Cycle(s) 01/08/2020 To 01/08/2020 - PERS 3; Pay Cycle(s) 01/08/2020 To 01/08/2020 - 457 - DRS (DCP)
305	01/23/2020	Payroll	3	EFT		1,000.00	Jan 2020 Draw
306	01/23/2020	Payroll	3	EFT		1,500.00	Jan 2020 Draw
307	01/23/2020	Payroll	3	EFT		2,000.00	Jan 2020 Draw
308	01/23/2020	Payroll	3	EFT		1,000.00	Jan 2020 Draw
309	01/23/2020	Payroll	3	EFT		1,600.00	Jan 2020 Draw
310	01/23/2020	Payroll	3	EFT		3,500.00	Jan 2020 Draw
311	01/23/2020	Payroll	3	EFT		1,350.00	Jan 2020 Draw
312	01/23/2020	Payroll	3	EFT		3,000.00	Jan 2020 Draw
313	01/23/2020	Payroll	3	EFT		1,600.00	Jan 2020 Draw

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
314	01/23/2020	Payroll	3	EFT		1,000.00	Jan 2020 Draw
315	01/23/2020	Payroll	3	EFT		2,000.00	Jan 2020 Draw
316	01/23/2020	Payroll	3	EFT		2,000.00	Jan 2020 Draw
317	01/23/2020	Payroll	3	EFT		800.00	Jan 2020 Draw
318	01/23/2020	Payroll	3	EFT		1,000.00	Jan 2020 Draw
319	01/23/2020	Payroll	3	EFT		800.00	Jan 2020 Draw
320	01/23/2020	Payroll	3	EFT		2,000.00	Jan 2020 Draw
321	01/23/2020	Payroll	3	EFT		1,600.00	Jan 2020 Draw
322	01/23/2020	Payroll	3	EFT		500.00	Jan 2020 Draw
323	01/23/2020	Payroll	3	EFT		3,450.00	Jan 2020 Draw
324	01/23/2020	Payroll	3	EFT		1,500.00	Jan 2020 Draw
325	01/23/2020	Payroll	3	EFT		1,000.00	Jan 2020 Draw
102	01/08/2020	Payroll	3	1677	AFLAC	444.79	Pay Cycle(s) 01/08/2020 To 01/08/2020 - AFLAC, Pre-Tax; Pay Cycle(s) 01/08/2020 To 01/08/2020 - AFLAC, Post-Tax
103	01/08/2020	Payroll	3	1678	AWC Employee Benefit Trust	17,644.30	Pay Cycle(s) 01/08/2020 To 01/08/2020 - AWC - Health First 250; Pay Cycle(s) 01/08/2020 To 01/08/2020 - AWC- Dental J; Pay Cycle(s) 01/08/2020 To 01/08/2020 - AWC - Vision; Pay Cycle(s) 01/08/2020 To;
104	01/08/2020	Payroll	3	1679	Colonial Life Insurance	66.75	Pay Cycle(s) 01/08/2020 To 01/08/2020 - Colonial Life Ins
105	01/08/2020	Payroll	3	1680	Hartford Retirement Plan Services	2,476.03	Pay Cycle(s) 01/08/2020 To 01/08/2020 - 457 - MassMutual (Hartford); Pay Cycle(s) 01/08/2020 To 01/08/2020 - Roth 457(b)(MassMutual)
106	01/08/2020	Payroll	3	1681	ICMA Retirement Trust	2,823.08	Pay Cycle(s) 01/08/2020 To 01/08/2020 - 457 - ICMA
107	01/08/2020	Payroll	3	1682	Navia Benefits	116.67	Pay Cycle(s) 01/08/2020 To 01/08/2020 - Medical FSA-S125; Pay Cycle(s) 01/08/2020 To 01/08/2020 - Navia Limited FSA
108	01/08/2020	Payroll	3	1683	Teamsters Union Local 231	1,361.00	Pay Cycle(s) 01/08/2020 To 01/08/2020 - Teamsters Dues
109	01/08/2020	Payroll	3	1684	Washington Teamsters Welfare Trust	31,370.00	Pay Cycle(s) 01/08/2020 To 01/08/2020 - Teamsters Dental; Pay Cycle(s) 01/08/2020 To 01/08/2020 - Teamsters Medical
215	01/14/2020	Payroll	3	1685	Dept of Labor and Industries	6,182.82	4TH Quarter 10/01/2019 - 12/31/2019
216	01/14/2020	Payroll	3	1686	ESD - PFMLA	640.30	Pay Cycle(s) 10/01/2019 To 12/31/2019 - PFMLA
217	01/14/2020	Payroll	3	1687	Employment Security Dept	1,188.37	4th Quarter 10/01/2019 - 12/31/2019

Fund	Amount
001 General Fund	189,322.17
101 Street Fund	19,128.99
108 Transportation Sales Tax Fund	1,220.21
401 Sewer Fund	39,258.53
410 Drainage Fund	20,221.79
421 Water Fund	52,305.15
	321,456.84

Payroll: 321,456.84

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer ______________ Date: 2-6-20
( ) Deputy Finance Director

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	6b
DATE:	February 13, 2020
SUBJECT:	City Council January 23, 2020 Special Meeting Minutes
CONTACT PERSON:	Sara Robinson, Deputy Clerk
ATTACHMENTS:	A – Council Regular Meeting Minutes

SUMMARY STATEMENT

Minutes of the January 23, 2020 Regular City Council Meeting are attached.

RECOMMENDED MOTION

I MOVE TO APPROVE THE MINUTES OF THE JANUARY 23, 2020 REGULAR COUNCIL MEETING AS PRESENTED.

ATTACHMENT A

CITY OF STANWOOD

Meeting of the City Council
Thursday, January 23, 2020– 7:00 p.m.
Stanwood Camano School District Administration Board Room

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Presentation

Oath of Office- Police Chief Robert Martin

Snohomish County Superior Court Judge Jennifer Rancourt administered the Oath of Office for the new Police Chief Robert Martin.

3. Roll Call

Deputy City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Steve Shepro and Sid Roberts and Judy Williams. The meeting was quorate.

Motion by Councilmember Johnson, Second by Councilmember Williams, to excuse Councilmember White, Councilmember Callaghan and Councilmember Pearce. Motion carried unanimously.

Also present: Public Works Director Kevin Hushagen, Finance Director David Hammond, Fire Chief John Cermak, Police Chief Robert Martin, City Attorney Brett Vinson, City Administrator Jennifer Ferguson and Deputy City Clerk Sara Robinson.

4. Approval of the Agenda

Motion by Councilmember Johnson, second by Councilmember Shepro to approve the agenda. Motion carried unanimously.

5. Citizen Comments

Bill Dexter, 17617 89th Avenue NE, Arlington, WA 98223-
Bill is the owner of the American Casket and Cremation Alliance (ACCA). He would like to thank the City employees and staff and Community for support during the crematory appeal process.
Now that all of the appeals are exhausted it is time to make the financial losses of ACCA right. Mr. Dexter stated that a claim was submitted to the City's Insurance Company Washington Cities Insurance Association (WCIA) to recover losses the business incurred since being unable to open as planned. After multiple attempts to communicate with the insurance agency a call was received on Monday from a WCIA adjuster offering a much lower settlement amount and stating that ACCA really should take the settlement or they might get nothing. The Dexter's are discouraged to be treated this way after being so cooperative and patient throughout the whole process. Bill hopes that the Council will encourage the City to do the right thing and make the business whole for the losses that were a direct result of the City's actions.

Tim Schmitt, 27308 101st Ave NW, Stanwood, WA 98292-
Mr. Schmitt spoke in regards to the City Comprehensive Plan. Recently it was described as an aspirational document with no binding value. The plan conveys a beautiful vision for Downtown Stanwood. It seems that there is a gap between desire and implementation. He would like to see a regular process to check the Comp Plan against reality.

6. Staff Reports

a. Police Compstat Report – December 2019
b. Small Works Roster Projects Report
c. Planning Commission Meeting Minutes - December 9, 2019

7. Consent Agenda

a. Approve January 09, 2020 Regular Council Meeting Minutes
b. Authorize the Mayor to Sign on-Call Professional Services Agreement Extensions
c. Approve the Mayor's Appointments and Re-Appointments to the Parks and Trails Advisory Committee
d. Approve the Mayor's Appointments and Re-Appointments to the Planning Commission
e. Approve a Task Order with Perteet for Plans, Specifications and Estimates of the 276th St Overlay Project

Motion by Councilmember Johnson, Second by Councilmember Roberts to approve the consent agenda items a through e. Motion carried unanimously.

8. New Business

a. Council Committee Selection 2020

David Hammond, Finance Director, explained the process for the selecting the committees. There are four Council Standing Committees: Community Development/Economic Development, Finance/Personnel, Public Safety and Public Works/Parks.

Council must choose committee members to serve on the 2020 standing committees for an annual term. Per Council's Rules of Procedure, each councilmember ranks his committee membership choices on a ranking sheet and submits that to the mayor pro tempore. The nominating committee consists of the mayor, mayor pro tempore, and the longest serving councilmember. These three choose committee membership based on the ranking sheets and present their selection to council for approval. The nominating committee, consisting of Mayor Kelley, Mayor Pro Tempore White, and Councilmember Johnson have chosen committee membership based on the ranking sheets submitted by each councilmember.

Motion by Councilmember Johnson, Second by Councilmember Williams and Councilmember Shepro to approve the council standing memberships as submitted by the nominating committee. Motion carried unanimously.

9. Citizens Closing Comments

None

10. Reports of Officers and Committees

a. Mayor's Report –

Mayor was elected to the Community Transit Board of Directors again this year to represent small cities in Snohomish County. It's an honor to work on that board.
Monday and Tuesday Mayor and Jennifer Ferguson will be going to Olympia for AWC Lobby Days. This is where they get to meet with legislation to discuss what important to Stanwood.

b. City Administrator's Report – Jennifer Ferguson

The Community Survey will be a topic at the February 13 Council Workshop as well as Social Media and the Civic Campus financial plans.
She would like to encourage folks to like and follow the City's Social Media pages. If you hear someone looking for information feel free to direct them to our Facebook, Instagram and web pages. Jennifer is attending AWC Action Days next week with Mayor Kelley. The City Legislative Agenda for 2020 is: Creation of Economic Development Tools, Affordable Housing, Initiatives for Tourism & Marketing, Partnership with Shared Revenue Programs, Funding for Roads and Transportation, Park Benefit District, Floodplain by Design, and Direct Capital ask –Port Susan Trail Project and Hamilton Trail Loop.
It's always a joy to go with Mayor Kelley. It's a great time for cities to go to Olympia and be heard.

c. Councilmember Reports and Questions

Councilmember Johnson asked if there is any new updated information regarding Viking Way? Mayor responded that the funding is put on hold at this time, but not withdrawn.
Jennifer added that the project is on a hold list and is definitely going to be a hot topic next week in Olympia.

Councilmember Shepro wanted to thank all City Staff for all of your hard work. Also commenting on the newly appointed commissioners will all make great members. He does hope that in the future more women will apply.

Councilmember Roberts wanted to give a shout out to Mayor Kelley. Mayor does a great job representing Stanwood and the work he does for the City is greatly appreciated. Also, wanted to thank all City Staff at the Director level. All do a very good job and are very impressive. Shout out to Planning and PTAC volunteers. It is wonderful to see Larry Sather stepping right back up. He hopes this item is moved up from consent next time as he believes it needs recognition. Congratulations to Police Chief Martin. Thank you for stepping up to serve.

Councilmember Williams noted that it was great to see Gordon Bell. He has served for many years and is a great advocate for the needs of the parks in our community. He brings a unique view to the committee. It's not a paid position but it is a great thing. Thank you.

Councilmember Johnson asked Fire Chief Cermak to give an update. Disaster planning and response & recovery planning is a big part of what is happening. The latest concern comes from the Snohomish County Health Department. There is a health advisory regarding the Corona Virus. The county has come together in the event the virus does spread. The group meets tomorrow to unify and come up with an electronic media trigger. At this time it is not a warning but more of an advisory.

11. Adjourn

Mayor Leonard Kelley adjourned the meeting at 7:30 p.m.

CITY OF STANWOOD	ATTEST:
______________________________	______________________________
Leonard Kelley, Mayor	Sara Robinson, Deputy Clerk

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	6c
DATE:	February 13, 2020
SUBJECT:	On-Call Professional Services Agreement with David Evans and Associates, and PACE Engineers
CONTACT PERSON:	Patricia Love, Community Development Director
ATTACHMENTS:	None

ISSUE

The issue in front of the City Council is to authorize the Mayor to enter into an On-Call Professional Services Agreement (PSA) with David Evans and Associates, and PACE Engineers.

SUMMARY

Contracts for professional architectural and engineering services require an advertising and negotiation process in accordance with Ch. 39.80 RCW[1].

Under state law, the City cannot negotiate with engineering firms based on price. The City must select the most qualified firms and then negotiate. If the City and the most qualified firm cannot agree on a scope of work and cost estimate, then the City can move to the next firm. The negotiation process will be used to select one of the on-call firms to perform specific engineering services as needed.

The City will be responsible for assigning projects depending on the City's needs. Selected firms are not guaranteed work as a result of the on-call agreement. Some projects will require a separate competitive bidding process because the funding source requires advertisement and competitive bidding according to the Local Agency Guideline (LAG) Manual.

[1] Procurement of architectural and engineering services — Contract negotiations. (1) The agency shall negotiate a contract with the most qualified firm for architectural and engineering services at a price which the agency determines is fair and reasonable to the agency. In making its determination, the agency shall take into account the estimated value of the services to be rendered as well as the scope, complexity, and professional nature thereof. (2) If the agency is unable to negotiate a satisfactory contract with the firm selected at a price the agency determines to be fair and reasonable, negotiations with that firm shall be formally terminated and the agency shall select other firms in accordance with RCW 39.80.040 and continue in accordance with this section until an agreement is reached or the process is terminated

DISCUSSION

At times, the City can have multiple projects under design and construction, with additional projects planned for the upcoming years. In addition, the City routinely performs maintenance projects throughout city limits. Many of these projects require specialized consultation from a licensed civil engineering firm.

In January 2017, the City signed Professional Service Agreements with 23 firms. On January 23, 2020, the City extended the PSA (supplemental No. 2) with 13 of the firms, SDA being one of them. RH2 was added to the On-call list in October 2018 bringing the total to 14 PS firms on our list.

The selected firms have a range of services that include civil engineering, transportation engineering, utility system modeling, roadway design, land use and environmental permitting, surveying services, grant applications, GIS and CAD support, and SCADA and telemetry technology.

Selecting a team of on-call engineers allows the City more flexibility in matching firm expertise with project tasks. In some circumstances it will also allow the City to award consulting contracts more quickly ensuring the city's needs are addressed as quickly and efficiently as possible.

PACE Engineers purchased SDA, so staff would like to terminate Supplemental No. 2 with SDA and issue a PSA to PACE Engineers.

Staff would like to add David Evans and Associates to our team of on-call engineers as they have extensive knowledge of parks, trails, and open space planning.

Below is a list of the current on-call firms and their area of expertise:

General Civil Engineer	Water, Sewer & Storm	Geotech	Wetland / Environ	Transportation Planning	Planning	Surveyors	Cultural Resources	Miscellaneous
Perteet	BHC		Confluence	Transpo	Alta	Harmsen	Tierra	Alta
Blueline			MFA		Ja Brennan	PACE	SWCA	JA Brennan
PACE					David Evans			KBA
RH2					PACE			David Evans

FISCAL IMPACT

There is no cost to enter into the on-call professional service agreements. The actual contract cost is based on the City's needs and project estimates.

COMMITTEE RECOMMENDATION

This issue did not go to the Public Works Committee for recommendation.

CITY COUNCIL OPTIONS

1. Authorize the Mayor to enter into 2-year On-Call Professional Consultant Service Agreements with David Evans and Associates, and PACE Engineers.

2. Do not authorize the Mayor to enter into 2-year On-Call Professional Consultant Service Agreements with David Evans and Associates, and PACE Engineers and direct staff to areas of concern.

RECOMMENDED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO ENTER INTO ON-CALL PROFESSIONAL SERVICES AGREEMENTS WITH DAVID EVANS AND ASSOCIATES, AND PACE ENGINEERS.

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	6d
DATE:	February 13, 2020
SUBJECT:	Interlocal Agreement with Stillaguamish Outdoor Media and Stanwood for Outdoor Advertising Display Services
CONTACT PERSON:	Krista Hintz, Administrative Assistant Jennifer Ferguson, City Administrator
ATTACHMENTS:	A – ILA with Stillaguamish Outdoor Media Outdoor Advertising Display Agreement

PURPOSE

The purpose of this agenda item is for City Council consideration of authorizing the Mayor to sign an Interlocal Agreement (ILA) between the City of Stanwood and Stillaguamish Outdoor Media for I5 tourism billboard advertising through Half Exposure slots in June and August and a Full Exposure slot in July 2020.

RECOMMENDATION

Authorize the Mayor to sign the ILA between the City of Stanwood and Stillaguamish Outdoor Media for use of the Interstate 5 digital billboard south of exit 206.

SUMMARY

The digital billboard located south of exit 206 is visible to 51,000 vehicles per day. A Full Slot displays an ad every 72 seconds, 50 plays per hour, 1,200 plays per day and 36,000 plays per month. A Half Slot displays an ad every 144 seconds, 25 plays per hour, 600 plays per day and 18,000 plays per month. Use of the digital billboard supports the City Council initiatives to enhance our tourism related efforts to bring visitors to the community and will raise resident's awareness of the many city events, especially during the summer and fall.

FINANCIAL IMPACT

Stillaguamish Outdoor Media provides the digital billboard and up to three (3) hours of digital design time per month. The fees are $3,000 per month for a Full Slot campaign and $1,500 per month for a Half Slot campaign for a total of $6,000. The city will supplement these fees by subletting the exposure time to organizations holding events in the City of Stanwood.

COMMITTEE RECOMMENDATION

This was not reviewed by committee.

CITY COUNCIL OPTIONS

1. Authorize the Mayor to sign the Interlocal Agreement with Stillaguamish Outdoor Media to provide outdoor advertising display services for June, July and August 2020.

   This action implies the City Council supports the use of Digital Billboards 1 and 2 for digital marketing outside the city.

2. Do not authorize the Mayor to sign the Interlocal Agreement with Stillaguamish Outdoor Media to provide outdoor advertising display services for June, July and August 2020 and direct staff to areas of concern.

   This alternative indicates the City Council has questions or concerns about the use of digital billboards along Interstate 5 or the ILA with Stillaguamish Outdoor Media.

RECOMMENDED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO SIGN THE INTERLOCAL AGREEMENT WITH STILLAGUAMISH OUTDOOR MEDIA TO PROVIDE OUTDOOR ADVERTISING DISPLAY SERVICES FOR JUNE, JULY AND AUGUST 2020.

STILLAGUAMISH OUTDOOR MEDIA

OUTDOOR ADVERTISING DISPLAY AGREEMENT

ADVERTISER

Company: City of Stanwood

Name: Leonard Kelley Title: ____________

Business Address: 10220 270th St. NW

City: Stanwood State: WA Zipcode: 98292

Phone: 360-629-2181 Cell: ____________ Fax: ____________

Email: ____________

STILLAGUAMISH OUTDOOR MEDIA CORPORATION

Stillaguamish Outdoor Media Corp.
3322 236th Street, Arlington, WA 98223
Tel: (360) 572-3077 | Fax: (360) 572-3078
Email: sales@stillaguamishoutdoors.com Web: www.stillaguamishoutdoors.com

Stillaguamish Outdoor Media Corp. is a tribally chartered corporation of the Stillaguamish Tribe of Indians.

AGREEMENT

This order and agreement (hereinafter "Agreement") between City of Stanwood (hereinafter "Advertiser") and Stillaguamish Outdoor Media Corporation (hereinafter "Stillaguamish Outdoors"), is effective on the date signed by Stillaguamish Outdoors, after acceptance by the Advertiser. The Advertiser does hereby authorize and instruct Stillaguamish Outdoors to produce artwork for the purposes of digital outdoor advertising utilizing digital billboard structures owned by Stillaguamish Outdoors. Stillaguamish Outdoors hereby agrees to produce and maintain such artwork in a professional and workmanlike manner at the price per month indicated on this Agreement.

Stillaguamish Outdoors will include up to three (3) hours of digital design time per month at no additional cost to the monthly Agreement. This will normally allow for up to three (3) artwork designs to be included in the monthly cost of the digital advertising campaign provided print or design ready graphics or artwork is provided. Additional design time shall be billed at a regular rate of $65 per hour, unless specifically stated otherwise in this Agreement. Stillaguamish Outdoors agrees to notify Advertiser in advance if requested design(s) will exceed the included three (3) hours of design time and to provide a quote for the requested design. The Advertiser agrees that payment in full is required for extra design time before the work will commence.

ADVERTISING LOCATION

☒ DB-1 ☒ DB-2 ☐ DB-3 ☐ ____________

Description of location: ____________

Advertiser initials X____________

DESCRIPTION OF CAMPAIGN

☒ Full slot campaign $3000 /month

☒ Half (1/2) slot campaign $1500 /month June
1500 Aug

☐ Quarter (1/4) slot campaign $__________/month

An initial payment of $3000.00 is due in advance, which constitutes the first months (30 days) payment. The regular monthly payment for advertising services will be $3000.00 for the duration of the term stated below. Stillaguamish Outdoors will notify Advertiser in writing of the date of publication and Advertiser agrees to pay for the advertising displayed from the date of publication to the first day of the first full calendar month of the term on a pro-rate basis calculated on a thirty (30) day month. Charges from the date of installation to the first day of the first full calendar month of the term shall be separately billed and paid by Advertiser. The Advertiser agrees that all advertising and any extra agreed upon design services are due and payable in advance on or before the first (1st) calendar day of every month. In the event of non-payment or returned payment, the Advertiser agrees that Stillaguamish Outdoors reserves the right to suspend, hold or cancel all provided advertising and design services until payment is received in full.

TERM OF AGREEMENT

This agreement commences on 6-1-20 for a period of;

☒ (90) Days Three months

☐ (180) days Six months

☐ (365) days 1 year

☐ Month to month 30 Days

Stillaguamish Outdoors guarantees that the agreed upon base monthly rate for the campaign will remain fixed until the end of the term of agreement stated above. This Agreement will continue on a month to month basis after the term stated above unless the Advertiser or Stillaguamish Outdoors provides a written notice of non-renewal in person or by certified mail with return receipt requested, not less than sixty (60) days prior to end of term. Terminal of a month to month continuance shall be accomplished by either party giving the other a sixty (60) day written notice by certified mail with return receipt requested of termination to be made effective at the end of a month. Month to month payment terms are subject to periodic rate adjustments by Stillaguamish Outdoors. Stillaguamish Outdoors agrees to notify Advertiser on month to month payment terms in person, via electronic means or certified mail with return receipt requested of any proposed rate adjustments no less than sixty (60) days prior to effective date of adjustment. In the event a renewal of this Agreement is signed, prior to the end of term above stated, then there will be no month to month continuance of this Agreement, but instead the renewal Agreement will go into effect on the date indicated.

OTHER SERVICES, AMENDMENTS OR COMMENTS

DB 2 Full Flip July 2020
DB 1 1/2 Flip June, August 2020

Advertiser initials X__________

STANDARD CONDITIONS

IT IS AGREED THAT THE FOLLOWING PROVISIONS ARE INCORPORATED INTO AND MADE PART OF THIS CONTRACT.

1. By signing this agreement, the Advertiser is solely responsible for and agrees to furnish print-ready design material or artwork, which will allow Stillaguamish Outdoors to design finished artwork for the outdoor advertising display. If artwork is not available, Stillaguamish Outdoors will provide a quote to design the required artwork for the outdoor advertising display, which must be accepted within fifteen (15) days from receipt. Upon acceptance of the quote, the Advertiser agrees to compensate Stillaguamish Outdoors the agreed upon amount for extra design services. The Advertiser agrees that if required material is not provided and/or an agreement for extra design time has not been reached by the fifteenth (15) day from acceptance of Agreement, Stillaguamish Outdoors reserves the right to bill the advertiser at the regular agreed upon monthly advertising rate. Stillaguamish Outdoors may also elect to bill Advertiser from said thirtieth (30) day, or any day after the thirtieth (30) day for any untimely delays by Advertiser to approve prepared artwork. The billing date shall become the commencement date of this Agreement unless otherwise stipulated on the face of this Agreement. If a specific commencement date is stipulated for a new outdoor advertising display, that date shall be the billing commencement date regardless of the date artwork is received. If this is a renewal agreement, billing shall continue as stipulated in the Agreement regardless of the actual reprint date, if any.

2. Upon receipt of design materials or payment for extra design time, Stillaguamish Outdoors will develop artwork for the outdoor advertising display for the Advertiser's approval utilizing the included three (3) hours of monthly design time. Any changes/revisions that exceed the included design hours will be billed separately at $65.00 per hour and must be paid in full before final artwork is published. Upon receiving approval of the artwork by the Advertiser, Stillaguamish Outdoors agrees to publish the artwork to the outdoor advertising display in a prompt manner, no more than seven (7) working days from the date of acceptance. Services rendered for monthly outdoor advertising begins on the effective date of publication.

3. Upon completion of the outdoor advertising display, Stillaguamish Outdoors shall bill Advertiser in advance for the rate per month thereof in equal monthly payments. Each payment shall be due and payable on the first (1^{st}) day of each calendar month. Any prorate amount due for the advertising from the date of publication to the beginning of the first (1^{st}) full calendar month of the term shall be separately billed to and paid by Advertiser. In the event payment is not received within fifteen (15) days after the due date, Stillaguamish Outdoors may in addition to the amount due, access a late charge equal to 5% of the unpaid amount and the unpaid amount shall accrue interest at the rate of 18% per annum, computed from the due date until the date of payment is actually received.

4. Any payment not received within (15) days of the due date shall constitute a default of this agreement. Should advertiser default on any of the payments when die thereunder, Stillaguamish Outdoors in addition to other available remedies will be entitled to discontinue service on the Outdoor advertising display covered in this agreement without further notice and re-sell it to other advertisers or may other use of the outdoor advertising space. Stillaguamish Outdoors may elect to bill Advertiser for the balance of the rate charges for the period covered by this Agreement. In that event, Stillaguamish Outdoor's damages shall be the difference between the rates charged for the balance of the Agreement period, less any amounts actually recovered by Stillaguamish Outdoors through the resale of the outdoor advertising space to other advertisers. In addition, a charge equal to fifteen percent (15%) of the outstanding amount to the end of the Agreement shall be added and billed to Advertiser to cover Stillaguamish Outdoor's anticipated administrative expenses and other costs in re-selling the outdoor advertising space.

5. In the event of loss or damage to the advertising location specified in this agreement, Stillaguamish Outdoors may, subject to the approval of Advertiser, provide Advertiser with a replacement location of at least equal advertising value. In the event that Stillaguamish Outdoors determines that a replacement location is not readily available, Stillaguamish Outdoors shall have the option to terminate this Agreement. In the event of any temporary loss of service, this Agreement shall be extended beyond the end date of this Agreement herein provided for a period of time equal to the time of loss of service. The parties agree that such extended service shall be equal in value to any credit that may otherwise be due to Advertiser. All prorated charges and credits are to be computed on the basis of a thirty (30) day month.

6. The advertiser agrees that Stillaguamish Outdoors cannot and does not offer any guarantees of the effectiveness of any advertising campaign. Stillaguamish Outdoors does not offer any representations beyond what is specifically stated in this Agreement. The Advertiser agrees to hold Stillaguamish Outdoors harmless for any and all claims or demands that result from displayed advertising content.

Advertiser initials X__________

7. In the event that Stillaguamish Outdoors, for whatever reason, is unable to deliver any portion of the services called out in this Agreement, Stillaguamish Outdoors reserves the right to eliminate that service from this Agreement and credit the Advertiser for the portion not delivered with fifteen (15) days of notice to Advertiser. If Stillaguamish Outdoors, for whatever reason wishes to terminate this Agreement, it may do so by removing the display and prorating the fees/amounts invoiced to Advertiser up to the day before the day the outdoor advertising display was removed.

8. Any delay by Stillaguamish Outdoors in the performance of this Agreement as a result of the acts of God, force majeure or other cause beyond the control of Stillaguamish Outdoors, including but not limited to strike, work stoppage, picketing, damage or other action caused by a labor organization or employees thereof shall not constitute a ground for cancellation. In the event that service is lost as a result of the foregoing, Advertiser's sole remedy hereunder will be an appropriate credit for the delay in the form of extended service as provided in Paragraph five (5) of this agreement.

9. Stillaguamish Outdoors reserves the right at any time either before or after publication to censor, reject or withdraw any advertising copy under this Agreement, which Stillaguamish Outdoors deems to be objectionable, promote illegal activity, promote hate messages towards any organized group, content which attracts negative publicity, or controversy from the community. The Advertiser agrees to defend, indemnify and hold Stillaguamish Outdoors harmless from any dispute, loss, liability, claims and demands arising out of the character, content, or subject matter of any advertising content displayed pursuant to this Agreement, which duty of indemnification shall include the defense of Stillaguamish Outdoors by legal counsel reasonably acceptable to Stillaguamish Outdoors at the sole cost and expense of the Advertiser. The duty of indemnification by Advertiser shall survive any termination of this Agreement.

10. This Agreement represents the entire Agreement between the parties. Stillaguamish Outdoors shall not be bound by any promises, representations or agreements not expressly incorporated therein.

11. Failure of either party at any time to require performance of any provision of this Agreement shall not limit the party's right to enforce the provision, nor shall any waiver of any breach of any provision constitute a waiver of any succeeding breach of that provision or a waiver of that provision itself.

12. Neither the rights not the duties of the Advertiser herein may be assigned or delegated without the prior written consent of Stillaguamish Outdoors having first being obtained. Subject to the foregoing, this Agreement, at Stillaguamish Outdoor's option, shall be binding upon the heirs, representatives, successors and assignees of the parties hereto.

13. Advertiser shall be responsible to Stillaguamish Outdoors for any attorney fees Stillaguamish Outdoors incurs for the purpose of enforcing the terms of this Agreement, whether or not Stillaguamish Outdoors initiates litigation. In the event that either party initiates litigation to enforce or recover damages under this Agreement, it is agreed that the prevailing party shall be entitled to recover, at trial and on appeal and review, in addition to amounts ordered by the court and any damages due hereunder, reasonable attorney fees and court costs.

14. Advertiser agrees that all advertising content, designs and artwork remain the exclusive property of Stillaguamish Outdoors for all purposes and may be copyrighted and shall not be copied, reproduced or released to other parties without written approval by Stillaguamish Outdoors.

15. Advertiser agrees to perform this Agreement in the within the boundaries of the Stillaguamish Tribe of Indians reservation, Snohomish County, Washington, by making payment on the same to the office of Stillaguamish Outdoor Media Corporation; 3322 236th Street, Arlington, WA 98223.

16. Advertiser and Stillaguamish Outdoors agree that the sole and exclusive jurisdiction over any disputes arising out of this Agreement shall be in the Stillaguamish Tribe of Indians Tribal Court. Any dispute shall be determined under the laws of the Stillaguamish Tribe of Indians. Nothing herein shall be deemed to waive the sovereign immunity of the Stillaguamish Tribe of Indians, or its enterprises, agents or employees.

Advertiser initials X__________

17. In the event that a dispute shall arise between the parties to this Agreement, the parties agree to first participate in mediation. The parties agree to share equally the costs of the mediation. Mediation involves each side of a dispute sitting down with an impartial person, the mediator, to attempt to reach a voluntary settlement. Mediation involved no formal court procedures or rules of evidence and the mediator does not have the power to render a binding decision or force an agreement on the parties.

18. Unless otherwise stipulated on the face of this agreement, no discounts or commissions of any kind may be deducted by the Advertiser, his agents or agencies.

19. If this agreement is signed by an Advertising Agency, either on behalf of the actual advertiser or in addition to the actual Advertiser, the term "Advertiser" as used herein shall include both the actual Advertiser and the Advertising Agency where applicable, and all obligation of the Advertiser hereunder shall be the joint and several obligations of both the actual Advertiser and the Advertising Agency.

20. Advertiser and/or Advertising Agency warrant and represent that the person signing this Agreement has been authorized to enter into this Agreement and bind Advertiser and/or Advertising Agency to the terms hereof pursuant to all requisite Stillaguamish Outdoors or other business entity action. Advertiser and/or Advertising Agency agree that, upon any action by Stillaguamish Outdoors performed in reliance on this Agreement, Advertiser and/or Advertising Agency are deemed to have waived any claim that this Agreement is invalid by reason of lack of authority of the person or persons whose signatures appear on this Agreement.

21. No Advertising Agency commission provided for on the face of this Agreement shall be due if advance payments are not received by Stillaguamish Outdoors within fifteen (15) days of invoice due date.

22. This Agreement may not be cancelled, terminated or vacated by Advertiser for any reason whatsoever.

23. Advertising Agency may not collect from the actual advertiser any amount greater that the rate per month shown on the face of this Agreement for the outdoor advertising space covered by this agreement.

ACCEPTANCE

Accepted by Advertiser

X ______________________________

Printed name of Advertiser Date

X ______________________________

Authorized signature Title

Accepted by Stillaguamish Outdoor Media

Signature ____________ Title Acct. Manager Date 2/4/20

Advertiser initials X__________

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	6e
DATE:	February 13, 2020
SUBJECT:	Economic Development Board Appointment
CONTACT PERSON:	Jennifer Ferguson, City Administrator
ATTACHMENTS:	None

ISSUE

The issue in front of City Council is whether or not to appoint a new member to the Economic Development Board.

RECOMMENDATION

Review and discuss the appointment of Kristine Birkenkopf, business owner of SAAL Brewing Company for a two+ year term ending December 31, 2022.

SUMMARY STATEMENT

The City Council passed Resolution 2014-04 establishing an Economic Development Board at the March 27, 2014 council meeting. The Resolution provided that the Mayor would appoint seven voting members representing a cross section of the business community appointed by the Mayor with Council ratification. The initial terms were staged so that the entire Committee would not change at the same time in the future.

DISCUSSION

The Economic Development Board is made up of seven members. There is a vacant board member position, due to the departure of Ken Kettler. The Mayor would like to appoint Kristine Birkenkopf, owner of the new Stanwood Brewery, SAAL Brewing Company.

FINANCIAL IMPACT

There is no fiscal impact associated with the decision to establish the Committee. There will be staff resources needed to support the committee's work, as well as minor supplies which have been allocated in the 2019-2020 general fund budget. Specific program recommendations may impact future City operating or capital budgets. Specific program recommendations may require Council approval.

COMMITTEE RECOMMENDATION

None

CITY COUNCIL OPTIONS

1. Ratify the Economic Development Board member appointment as recommended by Mayor Kelley. This alternative indicates the City Council supports the Mayor’s re-appointments and appointment.
2. Do not ratify Mayor Kelley’s proposed appointment and direct the Mayor to areas of concern. This alternative implies the City Council has questions regarding the proposed board members appointment. The City Council may suggest an alternative board member for the Mayor’s consideration.

RECOMMENDED ACTION

I MOVE TO RATIFYTHE FOLLOWING APPOINTMENT TO THE ECONOMIC DEVELOPMENT BOARD:

Kristine Birkenkopf	**Stanwood Business Owner** **2 years (February 2020- December 2022)**

CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT

ITEM NUMBER:	7a
DATE:	February 13, 2020
SUBJECT:	Ordinance 1483, Revising Local Gambling Tax Rates
CONTACT PERSON:	David A. Hammond, Finance Director
ATTACHMENT:	Ordinance 1483-Revising Local Gambling Tax Rates

ISSUE

The issue before the committee is consider first reading of Ordinance 1483, revising gambling tax rates.

BACKGROUND

As authorized by state law, the City of Stanwood imposed local gambling taxes beginning in 1983. Currently, the city has two commercial and one non-profit establishment conducting taxable activity. The commercial businesses have approached administrative staff requesting the gambling tax applicable to pull tabs be decreased.

RECOMMENDED ACTION

Administrative staff recommend the city council consider the proposed alternatives to lower the rate of the local gambling tax.

SUMMARY

The city levies local gambling taxes on both commercial and non-profit entities. The commercial businesses have approached city administrative staff with requests to lower the rate on their pull-tab activities.

DISCUSSION

Local Gambling Taxes are authorized by RCW, the proceeds must be used for public safety. Historically, the city has received approximately $3,500 per year from gambling taxes, however city staff discovered underpayment by two establishments in 2019 and collected approximately $19,500. During this recovery audit, the establishments asserted that the tax rate was likely to prohibit offering pull tabs. They noted a high cost of reporting and compliance with the State Gambling Commission and requested the city consider a lower rate.
Neither of these firms were aware of the city's gambling tax rate and assert that the rate is so high as to make the activity not worth providing. At the same time they do want to

provide these activities to their customers. They note the activity is highly regulated by the state and accounting and compliance is onerous and time-consuming.

Administrative staff compared local gambling rates and note that Arlington, Everett, Marysville and Mount Vernon all charge the same rate as Stanwood, but note that Lake Stevens, Burlington and Snohomish have lower rates, as described in the table below.

Tax Rates for Punchboards/Pull tabs – Commercial (for profit) Entity

City	Tax rate
Snohomish County	5% Gross Receipts
Stanwood	5% Gross Receipts
Arlington	5% Gross Receipts
Marysville	5% Gross Receipts
Everett	5% Gross Receipts
Mount Vernon	5% Gross Receipts
Lake Stevens	5% of net (after prizes)
Burlington	4% Gross Receipts
Snohomish	10 % of net (after prizes)

The City currently assesses gambling tax on pull-tabs sold by non-profit establishments at a lower rate than commercial establishments (5% net of prizes).

FISCAL IMPACT

Calculating the fiscal impact is complicated by the fact that the two current establishments have communicated that they plan to discontinue offering pull tabs if the current rate is maintained. In fact, one of them did discontinue pull tabs in the fourth quarter of 2019. Several options for gambling tax rates for commercial establishments are provided in the table below.

Gambling Tax Options	Option A 5% of Gross (Current rate)	Option B 4% of Gross	Option C 10 % of Net	Option D 5% of Net (Non-profit rate)
Estimated Annual Tax	$11,171	$8,936	$4,783	$2,392

Committee Recommendation to City Council

The Finance Committee is scheduled to consider this matter on February 11, 2020, so their recommendation will be provided verbally by staff.

CITY OF STANWOOD
WASHINGTON

ORDINANCE NO. 1483

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING STANWOOD MUNICIPAL CODE SECTION 3.10.020 RELATING TO THE IMPOSITION OF A GAMBLING TAX; PROVIDING FOR ESTABLISHING SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City Council of Stanwood has authority under chapter 9.46 RCW to adopt and impose a tax on certain gambling activities within the City of Stanwood; and

WHEREAS, RCW 9.46.110 allows the City to impose a tax of 10 percent less prizes for commercial pull-tab sales; and

WHEREAS, the City has not adjusted the gambling tax since 1999; and

WHEREAS, the City Council held their first reading of the draft code amendments on ______ and their second reading on _________________; and

WHEREAS, the City Council desires to adopt these amendments to remain consistent with state law; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. SMC 3.10.020 entitled “Imposition” is hereby amended to read as follows:

3.10.020 Imposition –

(1) There is hereby levied pursuant to RCW 9.46.110 upon all persons, corporations, associations and organizations authorized to conduct or operate any gambling activity or amusement game within the city, as provided herein, taxes as follows:

(a) Bingo and/or Raffles. These activities shall be taxed at a rate of five percent of the gross receipts received therefrom, less the amount paid for as prizes.

(b) Amusement Games. These activities shall be taxed at a rate of two percent of the gross revenue therefrom less the amount paid for as prizes.

(c) Punchboards and/or Pulltabs. These activities shall be taxed:

(i) To bona fide charitable or nonprofit organizations at a rate of five percent of gross receipts less prizes;

(ii) To commercial stimulant operators at a rate of ten percent of gross receipts less prizes.

(d) Social Card Games and/or Any Other Gambling Activity. These activities shall be taxed at a rate of five percent of the gross receipts therefrom to the extent provided in subsections (2) and (3) of this section.

(2) Provided, that no tax shall be imposed on bingo, or amusement games when such activities are conducted by any bona fide charitable or nonprofit organization, which organization has no paid operating or management personnel, and has gross income from bingo, or amusement games, or any combination thereof, not exceeding $5,000 per year, less the amount paid for as prizes. No tax shall be imposed on the first $10,000 of net proceeds from raffles conducted by any bona fide charitable or nonprofit organization.

(3) Provided further, that the tax provided for in subsection (1)(d) of this section shall apply solely to those social card games and/or any other gambling activity, including fund-raising events conducted, held or operated as a commercial stimulant as defined in Chapter 9.46 RCW. Specifically, such tax shall apply only to such activities conducted in a "public card room" as defined in WAC 230-02-410.

Section 2. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 4. Conflict. In the event that there is a conflict between the provision of this Ordinance and any other City ordinance, the provision of this Ordinance shall control.

Section 5. Effective Date. This Ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED by the Stanwood City Council this ____ day of ____ 2019.

CITY OF STANWOOD

____
Leonard Kelley, Mayor

ATTEST:

By: ____________________________
David A. Hammond, City Clerk

APPROVED AS TO FORM:

By: ____________________________
Grant Weed, City Attorney

Date of Publication: ____________________
Effective Date: _________________________