

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, February 8, 2018 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Pro Tem Dianne White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Erica Schorn called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, Conrad Ryer, and Judy Williams. The meeting was quorate.

Also present: Finance Director David Hammond, Public Works Director Kevin Hushagen, Fire Chief John Cermak, Police Chief Norm Link, City Attorney Grant Weed, Senior Planner Amy Rusko, Senior Planner Carly Ruacho, and Deputy Clerk Erica Schorn.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Pearce, to approve the agenda with the exception of striking item 6b from the agenda so that the Finance Committee may review the item and also striking item 10d under New Business, Ordinance 1455. Motion carried unanimously.

4. Presentations

a. WWU Sustainable Communities Partnership

Sustainable Communities Partnership Coordinator Lindsey MacDonald introduced the partnership as a one year program that connects sustainability needs in communities with Western Washington University (WWU) faculty and student's interests and expertise. Ms. MacDonald introduced WWU intern Nyla Thursday who has been working with Stanwood on a number of flood-related projects.

Nyla Thursday described the work that has been accomplished in the partnership, including collecting the elevation measurements of the front door first floor of 158 homes in west Stanwood, and also collected resident information either online or in person. A flood assessment survey was then conducted of those 158 homes in a natural hazards planning class at WWU. After five months of data collection, Ms. Thursday is now working on compiling this data into an interactive web-map. The

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WWU Center for Economic and Business Research is working on a report which will include a history of flooding in Stanwood, structural flood mitigation techniques, and will attempt to prepare an algorithm for determining estimated costs of different methods of structural mitigation. Once completed, all of this information will be given to the city.

Councilmember Williams asked if this information will eventually lead to the potential for lower flood insurance rates.

Ms. Thursday replied that one of the goals of the partnership is to build an application for the community rating system which, if accepted, would reduce flood insurance rates by a minimum of ten percent.

5. Citizen Comments

Tim Schmidt – 27308 101st Ave

Mr. Schmidt had comments regarding the NCRFA annexation proposal. He had a question regarding the cost projections provided tonight and at the February 1, 2018 Special Council meeting, and also wondered what enhanced equipment or services will be available to the city in exchange for giving the Fire Station to the NCRFA.

6. Staff Reports

- a. Community Development Bi-Annual Report July – December 2017
- b. YMCA Community Benefit Report – 2017 – **Removed by vote of council**

7. Committee Reports

Councilmember Callaghan mentioned that the Community Development Committee met prior to tonight's meeting to discuss Ordinance 1455, and decided to remove the item from the agenda because the committee had questions which need to be clarified before the item is brought forward for first reading at the next meeting.

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve January 25, 2018 Regular City Council Meeting Minutes
- c. Confirm the mayor's Salary Commission Appointment and Re-Appointment

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the consent agenda including items a through c as numbered. Motion carried unanimously.

9. Old Business

- a. Adopt Resolution 2018-02 Requesting NCRFA Amend the NCRFA Plan to Allow City of Stanwood Annexation

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Finance Director David Hammond presented Resolution 2018-02, requesting city annexation into the North County Regional Fire Authority (NCRFA). He described a timeline of actions necessary for annexation. Mr. Hammond is working on preparing responses to questions posed by council at the February 1st Special Meeting, and tonight clarified the question posed by Mr. Schmidt regarding cost estimates.

Motion by Councilmember Sather, second by Councilmember Callaghan, to adopt Resolution 2018-02 requesting the North County Regional Fire Authority amend the Regional Fire Protection Service Authority Plan to allow annexation of the City of Stanwood Fire Protection Jurisdiction into the North County Regional Fire Authority for purposes of assuming fire and EMS services. Motion carried unanimously.

10. New Business

- a. Authorize the mayor to sign contract for Chlorine Generation – Bryant Plant

Public Works Director Kevin Hushagen discussed purchasing a new Chlorine Generation System for the Bryant Water Treatment Plant (WTP). The original system was installed in 2008, went down in 2014 and was repaired, and is now down again. The new system will be purchased from TMG, a sole source provider for the WTP. This purchase will likely require a budget amendment later in the year to cover the expense.

Mayor Pro Tem White asked if this is the normal life expectancy for the system.

Mr. Hushagen stated he doesn't know the typical life expectancy at this time, but the new system will be an upgraded design. Staff is working on an asset management plan so that a replacement timeline can be put in place for aging equipment.

Councilmember Sather made the following motion that was seconded by Councilmember Callaghan: Based on RCW 39.04.280(1)(a) and section 180(b)(2) of the city's written procurement policies, and the information provided in the council packet supporting the acquisition as a sole source purchase, I move to authorize staff to purchase a new Chlorine Generation System from TMG as sole source provider for the Water Treatment Plant in the amount of \$55,650 + tax. Motion carried unanimously.

- b. Parks, Recreation and Open Space (PROS) Plan Update

Senior Planner Carly Ruacho presented the proposed updates to the Parks, Recreation and Open Space (PROS) Plan. The current plan was adopted in 2006, and updated in 2012. An update is required every six years to be eligible for grant funding. This is not an overhaul, just an update to correct inaccuracies and to reflect achievements made so far. While working on the update, the Parks and Trails

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Advisory Committee (PTAC) developed goals for parks over the next six years, with the number one goal being finance and economic development. If council would like to move forward with the plan, it will be brought back to the next council meeting for adoption via resolution.

Councilmember Callaghan stated that the plan reads well and is very clear.

Councilmember Williams is pleased that Mrs. Ruacho has taken the recommendations of the PTAC and is implementing them in this plan.

Motion by Councilmember Sather, second by Councilmember Callaghan, to direct staff to prepare a resolution adopting the updated Parks, Recreation and Open Space Plan. Motion carried unanimously.

c. Planning Commission Work Plan – 2018

Senior Planner Amy Rusko presented the 2018 Work Plan for the Stanwood Planning Commission. The Community Development Committee met briefly before the meeting tonight to discuss the Plan and the committee recommended approval. The Plan includes reviewing the permitted use table, air quality, odor, and dust regulations in the Light Industrial and General Industrial Zones, and various code edits. The issue of retail marijuana will be brought up during the year, and the Shoreline Master plan will be updated.

Motion by Councilmember Sather, second by Councilmember White, to approve the Planning Commission's 2018 Work Plan. Motion carried unanimously.

d. Ordinance 1455 – Edits to Zoning Use Table – Tattoo & B&B Changes, First Reading – **Removed by vote of council**

11. Reports of Officers and Committees

a. Mayor's Report

Mayor Pro Tem White stated that Saturday at 6:30 p.m. is the kickoff for the annual campaign at the YMCA to raise funding to provide membership for people who are not able to afford one. Their goal is to raise \$96,000.

b. City Administrator's Report

c. Councilmember Reports/Questions

12. Citizen Closing Comments

Christie Connors – Community Resources Foundation

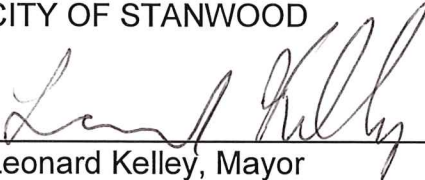
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Christie Connors, Executive Director of the Community Resources Foundation, spoke in support of the city forming a Social Services Committee to address the increase in Stanwood's homeless population. She also announced that after 24 years of serving the community, she is retiring.

13. Adjourn

There being no further business before the Council, Mayor Pro Tem White adjourned the meeting at 7:43 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Erica Schorn, Deputy Clerk