

City of Stanwood
Regular Meeting of the City Council
November 24, 2025 | 7:00 PM

Minutes

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 PM. Councilmember Metz led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, City Engineer Alan Lytton, Building Official Scott Black, City Attorney Dan Curtis, Fire Chief Dave Kraski, Assistant Fire Chief Doug ten Hoopen, Police Chief Jason Toner, and City Clerk Lisa Sokolik. Public Works Director Kevin Hushagen attended via Zoom.

3. Approval of the Agenda

Mayor Roberts requested to amend the agenda by adding item 8.g. Diking District Seven Property Acquisition and 11.e. BNSF Floodwall Construction and Maintenance Agreement.

*Motion by Councilmember Robb, second by Councilmember Metz to approve the agenda as amended. **Motion carried unanimously.***

4. Presentations

a. Snohomish County Department of Emergency Management Presentation

Jayne Haselow from Snohomish County Department of Emergency Management (DEM) presented the proposed City of Stanwood Annex to the Snohomish County Comprehensive Emergency Management Plan (CEMP). She gave an overview of how the proposed Continuity of Operations Plan (COOP) and the Continuity of Government (COG) align with the Annex. Council was invited to attend the City's Emergency Operations Center (EOC) yearly training and to visit the DEM's EOC to observe their training exercises.

5. Public Comments

<u>Name</u>	<u>City</u>	<u>Topic</u>
Andrew Davis	Arlington	Asked Council to approve the Ovenell Park lease agreement. Gave an update of the

successes this past year: 7,000 lbs of food was grown and donated to the Stanwood Food Bank (estimated value of \$35,000), logged over 1,000 volunteer hours, had over 50 volunteers with unique skills, and worked with the Snohomish Conservation District to restore the wetland area on the property by planting over 200 native plants in the wetland area. Thanked council for approving the installation of an electrical hookup.

6. Staff/Department Reports

No staff or department reports.

7. Council Committee Reports

- a. **Community Development Minutes - November 6, 2025**
- b. **Parks and Trails Advisory Committee Meeting Minutes - October 20, 2025**
- c. **Planning Commission Minutes - October 13, 2025**

8. Consent Agenda

- a. **Approve Vouchers and Payroll**
- b. **Approve City Council Meeting Minutes - November 13, 2025**
- c. **Approve City Council Special Workshop Minutes - November 13, 2025**
- d. **Approve Economic Development Board Appointments Tobin Fekkes and Lacey Winslow**
- e. **Approve Parks and Trails Advisory Committee Appointments Cody Davis, Arie de Quillettes, and Megan Heiss**
- f. **Approve Second Utility Account Adjustments**
- g. **Approve Diking District Seven Property Acquisition**

*Motion by Councilmember Gaumond, second by Councilmember Metz to approve consent agenda items A. approval of vouchers and payroll checks, B. approve city council regular meeting minutes for November 13, 2025, C. approve city council workshop minutes for November 13, 2025, D. approve Economic Development Board appointments Tobin Fekkes and Lacey Winslow, E. approve Parks and Trails Advisory Committee appointments Cody Davis, Arie de Quillettes, and Megan Heiss, F. approve second utility account adjustment, and G. approve Diking District Seven property acquisition. **Motion carried unanimously.***

9. Unfinished Business

a. Approve Second Reading and Adopt Ordinance 1554 2026 Property Tax Levy

Motion by Councilmember Metz, second by Councilmember Hicks, to approve the second reading and adopt Ordinance 1554 Levying Taxes upon all property subject to taxation within the corporate limits of the City of Stanwood, Washington for 2026, with one percent levy increase from 2025.

Motion passes 6 yeas (Schmitt, Gaumond, Metz, Robb, Hicks, Shepro) ***to 1 nay*** (Bergman).

10. Public Hearing

No public hearing.

11. New Business

a. Authorize the Mayor to Sign an AI Contract with Nebulogic Technologies for Plan and Building Permit Review

*Motion by Councilmember Shepro, second by Councilmember Robb, to authorize the Mayor to sign a contract with Nebulogic for the AI Plan Review software program in the amount of \$1.00 per permit review on an ongoing basis. **Motion carried unanimously.***

b. Authorize the Mayor to Sign a Rental Agreement Extension with Puget Sound Public Farms for the use of Ovenell Park

*Motion by Councilmember Gaumond, second by Councilmember Metz, to authorize the Mayor to sign the rental agreement extension with Puget Sound Public Farms for use of the Ovenell Park site as provided in exhibit A. **Motion carried unanimously.***

c. Adopt Resolution 2025-08 Annex with Snohomish County Comprehensive Emergency Management Plan, Adopt Resolution 2025-09 Continuity of Government, and Adopt Resolution 2025-10 Continuity of Operation Plan

Scott Black presented the Snohomish County Comprehensive Emergency Management Plan and the corresponding Continuity of Operations Plan and Continuity of Government Plan.

*Motion by Councilmember Hicks, second by Councilmember Metz, to adopt Resolution 2025-08 Adopting the City of Stanwood Comprehensive Emergency Management Plan (CEMP) Annex. **Motion carried***

unanimously.

*Motion by Councilmember Hicks, second by Councilmember Metz, to adopt Resolution 2025-09 Adopting the City of Stanwood Continuity of Operations Plan (COOP). **Motion carried unanimously.***

*Motion by Councilmember Hicks, second by Councilmember Metz, to adopt Resolution 2025-10 Adopting the City of Stanwood Continuity of Government Plan (COG). **Motion carried unanimously.***

d. Authorize the Mayor to Sign a Contract with REC Technologies for Online Sports Field Scheduling and Reservation Services
(item added to agenda after published in the Stanwood-Camano News)

*Motion by Councilmember Metz, second by Councilmember Robb to authorize the Mayor to sign a contract with REC Technologies for online sports field scheduling and reservation services, in an amount not to exceed \$2,500 per year, plus a \$2,000 implementation fee in the first year. **Motion carried unanimously.***

h. Walk-On Item: BNSF Floodwall Construction and Maintenance Agreement

*Motion by Councilmember Robb, second by Councilmember Metz to table this item until the next City Council meeting on December 11, 2025. **Motion failed 1 yeas (Robb) to 6 nea (Bergman, Schmitt, Gaumond, Metz, Hicks, Shepro)***

*Motion by Councilmember Shepro, second by Councilmember Metz to authorize the Mayor to execute the Floodwall Construction and Maintenance Agreement, and Easement Agreement with BNSF Railway Company for the Stanwood Flood Protection project. **Motion passes 6 yeas (Bergman, Schmitt, Gaumond, Metz, Hicks, Shepro) to 1 nea (Robb)***

12. Public Closing Comments

No closing comments.

13. Executive/Legislative Reports

a. Mayor's Report

- The Mayor thanked the Council for taking the time to read and study the packet materials.
- The December 12th council meeting will be held at Fire Station 99.

- There is still time to register for the AWC Elected Officials Training.

b. City Administrator's Report

- Saturday, November 29th is Small Business Saturday; all kinds of bargains to be had for shoppers and diners. Also, the Ornament Tree event on the brick road will be from 4pm-6pm, with hot cocoa and live music.
- Saturday, December 6th is the Light Up Your Holidays event at Depot Park with Santa, live music, and food trucks.
- The City was awarded a TIB grant in the amount of \$490,467 for the sidewalk on 72nd and 272nd; Smith thanked Lytton for writing and applying for the grant.

c. Councilmember's Report/Questions

- Robb said he is a big proponent of the floodwall and looking forward to construction. Congratulated Lytton on the TIB grant.
- Bergman asked Lytton if anyone took pictures of the old dinky tracks that were found downtown. Lytton said that the contractor did.
- Schmitt attended the Stanwood Citizen Volunteer Training.

14. Recess to Executive Session

No executive session scheduled for this meeting.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:55 p.m.

City of Stanwood


Sid Roberts, Mayor

Attest: 

Lisa Sokolik, City Clerk