

PUBLIC WORKS/PARKS COMMITTEE MEETING
Monday, November 5, 2018 – 5:00pm
Wastewater Treatment Plant – 26729 98th Drive NW
MINUTES

Attendance:

Councilmembers: Rob Johnson, Judy Williams, Tim Pearce

City Staff: Kevin Hushagen, Carly Ruacho, Jennifer Olson, Lisa Sokolik

The full meeting agenda packet with detailed information can be found on the City's website at www.ci.stanwood.wa.us

1. Water Emergency Response Plan Update

The Water Emergency Response Plan (WERP) is used by the EOC staff in the event of a water emergency, this document is for internal use only and is exempt from public disclosure per (RCW) 42.56.210. This document is for the city's water system only.

The WERP should be consistent with the city's comprehensive plan which was updated in 2015, the last update to the WERP was in 2009 so the plan is outdated and has a lot of mistakes and missing information. Carly Ruacho, Sr. Planner has updated the WERP to reflect the current facilities, operational, and staffing information. During the next update to the City Comprehensive Plan, staff will include these corrections so the two documents are consistent. Updates to the WERP will need to be on the same update schedule as the City Comprehensive Plan or more frequently if staffing or water system changes occur.

Councilmember Johnson had questions on training, he would like to see redundancy. Ms. Ruacho suggested training for all key people and public works staff annually or at least every two years.

Councilmember Pearce asked staff to bring back an update to how training is going to the PWC meeting in February or March.

Councilmembers would also like to see emergency response training added to job descriptions of key people.

Committee Recommendation: The Committee recommends to move the updated Emergency Response Plan forward to City Council for consideration.

2. Waste Management Rate Increase Proposal

Waste Management (WM) is proposing a \$0.76 rate increase to the Stanwood residents. WM would also add the library to the list of city facilities that receive free recycle pickup. Included in the proposal is a monetary penalty to residents for tossing contaminated

recyclables in their bin. The penalty could be a fine of \$25 each offense to refusal to pick up the bin.

Staff will need to discuss WM proposal in more depth, but in the contract with WM there is language that allows WM to impose a rate increase for extraordinary reasons (for more details see the full council packet, attachment A).

The Committee would like to see WM have training materials available to residents and other education resources available before January 1st, so residents know what WM considers contaminated recyclables.

3. SR532 and 72nd Ave Intersection Pedestrian Improvement

After discussion, the committee does not recommend the pedestrian crossing over SR532 and 72nd Ave. If the issue is that there is not enough time to cross the street, can WSDOT add more time to the crossing signal?

DISCUSSION ITEMS

- Meeting Time Change:
Councilmember Williams requested to change the time of the meeting from 5:00pm to 5:15pm. The committee agreed to the new time.