

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, January 25, 2018 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Erica Schorn called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, Conrad Ryer, and Judy Williams. The meeting was quorate.

Also present: City Administrator Ryan Larsen, Finance Director David Hammond, City Engineer/Assistant Public Works Director Shawn Smith, Fire Chief John Cermak, Police Chief Norm Link, City Attorney Emily Guildner, and Deputy Clerk Erica Schorn.

3. Staff Reports

- a. Police Compstat Report – December 2017
- b. Public Works Monthly Report – 2017 Final
- c. Finance Report 4th Quarter – 2017
- d. Discover Stanwood Camano 4th Quarter Report– 2017
- e. Small Works Roster Projects Report

4. Committee Reports

- a. Public Works

5. Citizen Comments

Cathy Wooten – 27828 84th AVE NW

Mrs. Wooten commented on the proposed amendment to the Rules of Procedure regarding Rule 29 defining longest serving councilmember. She is in favor of a definition in which all years of service regardless of any break in service are counted towards council tenure. She also commented on Rule 26 – Decorum. She would like to see steps taken to prevent disrespectful comments between councilmembers.

6. Approval of the Agenda

Stanwood City Council Meeting Minutes – January 25, 2018

Motion by Councilmember Sather, second by Councilmember Pearce, to approve the agenda. Motion carried unanimously.

7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve January 11, 2018 Regular Council Meeting Minutes

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the consent agenda including items a through b as numbered. Motion carried unanimously.

8. Old Business

- a. Adopt Resolution 2018-01 Amending Council Rules of Procedure

Finance Director David Hammond presented Resolution 2018-01 amending the City Council Rules of Procedure. He went over the proposed changes requested by council at the January 11th Council meeting as well as changes suggested by the City Attorney. Some key changes include changing the definition of longest serving councilmember to years of continuous service (Rule 29), changing the order of the agenda so that approval of the agenda occurs immediately after roll call followed by citizen comments (Rule 22), rotating the order of voting so that the position voting first is adjusted with each successive meeting (Rule 25), and the addition of Rule 43 which states that the rules should be reviewed every two years or as council deems appropriate.

Councilmember Johnson asked what the genesis of the change in voting order was. Staff commented that it was suggested by the City Attorney.

Councilmember Johnson commented on Rule 29 regarding committee assignments. He suggested the word "unanimous" be amended to "majority" in the sentence, "Exceptions are permissible upon *unanimous* agreement by the assignment committee." *Councilmember Sather seconded the motion to change the word "unanimous" to "majority."* Johnson-yes, White-yes, Callaghan-no, Pearce-no, Sather-yes, Ryer-yes, Williams-yes. *Motion carried.*

Councilmember Callaghan suggested removing the word "generally" from Rule 29, second bullet, stating "generally, assignments will be made based upon councilmember preference with the longest serving assigning his/her number one preference..."

Motion by Councilmember Callaghan, second by Councilmember Pearce, to strike the word generally from Rule 29, item a, second bullet point. Johnson-no, White-no, Callaghan-yes, Pearce-yes, Sather-no, Ryer-no, Williams-yes. Motion failed.

Stanwood City Council Meeting Minutes – January 25, 2018

Councilmember Pearce stated that he will not be voting to adopt the new rules because he does not agree with the new definition of longest serving councilmember. All councilmembers are elected based on the experience they have.

Councilmember Callaghan stated she will be voting no for the same reason as Councilmember Pearce. She would also like to see an addition to Rule 26 about how councilmembers should communicate with one another.

Mayor Kelley stated that he is comfortable with either definition of longest serving councilmember. His only concern would be if someone is voted out of office, he/she should lose their seniority.

Councilmember Williams stated that experience is experience, and we should be looking at who can do the best job for the position, not necessarily how long he/she has been a councilmember.

Motion by Councilmember Sather, second by Councilmember Johnson, to adopt Resolution 2018-01 amending the City Council Rules of Procedure. Johnson-yes, White-yes, Callaghan-no, Pearce-no, Sather-yes, Ryer-yes, Williams-yes. Motion carried.

9. New Business

a. Alliance for Housing Affordability Work Plan & Budget

City Administrator Ryan Larsen presented the Alliance for Housing Affordability (AHA) 2019 Budget. As part of the AHA, Snohomish County cities work together to resolve affordable housing issues on a regional basis. Each year the AHA board recommends a budget and each organization that is a member of AHA needs to approve the budget. Stanwood will be sitting down with the AHA staff member to discuss our city. If a councilmember is interested in serving on the AHA board, they can contact Mr. Larsen.

Motion by Councilmember Sather, second by Councilmember Pearce, to approve the Alliance for Housing Affordability fiscal year 2019. Motion carried unanimously.

b. Authorize the mayor to sign contract with SDA – Heritage Park Fields 1 & 4

City Engineer/Asst. Public Works Director Shawn Smith presented a contract with SDA for drainage work at the Heritage Park Fields. Currently the fields are virtually unplayable for the majority of the year. The proposal is to design a new field 4 and remodel field 1. The cost for the project is \$47,000.

Councilmember Pearce mentioned the enormous potential of Heritage Park and that this is the first step towards improving it.

Stanwood City Council Meeting Minutes – January 25, 2018

Motion by Councilmember Sather, second by Councilmember Williams, to sign a contract with SDA for \$47,000 for design work at Heritage Park. Motion carried unanimously.

- c. Authorize the mayor to sign a Utility Easement with the Andersen's

City Administrator Ryan Larsen presented the utility easement with the Andersen's for the Landed Gentry project. As part of the project the city is asking for off-site sewer improvements, which will require a utility easement with the Andersen family. The Andersen's will be paid \$4,000 for the easement. This will allow for the removal of two lift-stations.

Motion by Councilmember Sather, second by Councilmember White, to authorize the mayor to sign the utility easement and allow for the \$4,000 payment to the Andersen's for the easement. Motion carried unanimously.

10. Reports of Officers and Committees

- a. Mayor's Report

The mayor spent the day in Olympia for the City Action Day along with Ryan Larsen where they spoke with local legislators regarding upcoming Stanwood projects, such as the Berm on 532 and Heritage Park. It was a crucial trip and it's important to keep lines of communication open with our legislators.

- b. City Administrator's Report

Our legislators will be coming up to Stanwood for a visit later this year, and the trip to Olympia went very well. The special meeting on February 1 will be at city hall. Dinner will start at 5:15 pm, the meeting will start at 5:30 pm.

- c. Councilmember Reports/Questions

Councilmember Sather thanked city staff and the City Attorney for their work on updating our Rules of Procedure. He likes that the rules will be reviewed every two years.

11. Citizen Closing Comments

Cathy Wooten - 27828 84th AVE NW

Mrs. Wooten gave an update on the Snow Goose Festival coming up. Artist Jack Gunter donated his artwork for their posters. Saratoga Rehab is donating a tour bus for the event. People are hard at work and the birds are cooperating.

Councilmember Williams commented that she attended the Commercial Brokers Association Meeting in Skagit County two months ago and the Skagit County Economic Development group was pushing to have a birding festival in Skagit County. This is a big

Stanwood City Council Meeting Minutes – January 25, 2018

opportunity for Stanwood to bring visitors into our community, and she is glad to see there is so much effort being put into making the festival happen.

12. Adjourn to Executive Session

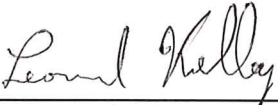
Mayor Kelly adjourned the meeting to executive session at 7:51 pm for 5 minutes to discuss property acquisition with no action anticipated.

The meeting reconvened at 7:56.

13. Adjourn

There being no further business before the Council, Mayor Kelley adjourned the meeting at 7:56 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Erica Schorn, Deputy Clerk