STANWOOD PLANNING COMMISSION MINUTES

April 22, 2019

Call to Order

Chair Utgard called the meeting to order at 6:31 PM with the following Commissioners present: Darren Robb, Steve Shepro, Sid Roberts, Lance Dennis and Marcus Metz. Commissioners Heagle was absent. Staff present; Community Development Director Patricia Love, City Planner Amy Rusko, and Administrative Assistant Krista Hintz. Also known to be present: Mikky Barnett, Tom Kauffman, Tim Schmidt and Peggy Wendell.

Public Requests or Comments

Tim Schmidt; 27308 101st Ave NW, Stanwood, spoke about recordings and live streaming of Public Meetings. Commissioner Shepro stated that the place to have the discussion would be in front of City Council as they are the ones to set Policy.

Approval of Minutes

A motion was made Commissioner Shepro to approve the minutes of the April 8, 2019 meeting. The motion was seconded by Commissioner Robb. The Commission voted unanimously to approve the minutes as presented.

New Business

Public Meeting

Senior Planner Amy Rusko presented Public Works project-Pioneer Highway & 72nd Avenue Interceptor Sewer Line. The project will replace 1,680 linear feet of 8" sewer line with 18" sewer line. This project will be scheduled for late spring or early summer with no night work. The Traffic Control Plan will keep two lanes open. Public Works will coordinate with the contractor to work around pickup/drop-off times at the elementary school. There was discussion regarding the patch and overlay of 72nd. The city will get this information and update the Commission.

Senior Planner Amy Rusko presented Public Works project 297 Zone Reservoir-The project will remove the existing 200,000 concrete reservoir and construct a 1.5 million gallon reservoir in its place to bring us to a total capacity of 3 million gallons. Three million gallons is based on the 2035 population projection. The new steel tank will be the same as the two current tanks, 48 feet tall. The new reservoir will be funded through the Water Fund's Plant Investment Fees collection from developers, connection fees and utility bills and a twenty year loan to help spread the cost over time. There will not be an increase to utility rates as this had already been included in the rate study.

Public Hearing:

Senior Planner Amy Rusko presented Title 11, Chapter 11.48 Vacations of Streets & Alley, and Title 17 Code Amendment. Title 11 will be named Streets and Sidewalks. Under Title 11, Chapter 11.48 will be Vacation of Streets and Alleys. Chapter 11.48 will allow homeowners to petition the city for an initial Right of Way vacation review to be presented to City Council prior to the homeowner accruing costs. If City Council is interested, it the petition will follow the formal process for approval.

Chapter 17 changes:
17.81A- The Classification Table Type 5 Permit name was changed from Right of Way to Vacations of Streets and Alleys.

17.81B- Notice of application removed Right of #Way Vacation portion. Under Expiration of Approval –removed everything to do with Right of Way Vacations as this is covered under the new code.

These changes were brought to the Public Works Committee and the Community Development Committee with the recommendation approval to City Council.

Commission Chair Utgard opened the floor for Public Comment. There were no public comments.

A motion was made by Sid Roberts and seconded by Steve Shepro to recommend approval of the code amendments to Title 11, Streets and Sidewalks, Chapter 11.48, Vacation of Streets and Alleys, and edits to Title 17, Zoning to the Stanwood City Council. This motion passed unanimously.

A motion was made by Sid Roberts and seconded by Marcus Metz to recommend approval of the findings of fact and conclusions for the code amendments to Title 11, Streets and Sidewalks, Chapter 11.48, Vacation of Streets and Alleys, and edits to Title 17, Zoning to the Stanwood City Council. This motion passed unanimously.

Miscellaneous Business

- Commissioner Heagle has informed the city of his intention to resign from Planning Commission
- The city is in the process of reviewing 5 proposals for the Stanwood Civic Campus and will be interviewing May 7.

Upcoming Items

- The next Planning Commission Meeting will be May 13, 2019. A Public Hearing will be held May 20, 2019, this will be a joint meeting with the City of Stanwood and the Department of Ecology.

Adjourn

The meeting adjourned at 7:26 PM.

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Krista Hintz, City of Stanwood