

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, October 24, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Tim Pearce, Larry Sather, Kelly McGill and Judy Williams. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Finance Director David Hammond, Community Development Director Patricia Love, City Attorney Brett Vinson, City Administrator Jennifer Ferguson, Police Sergeant Jason Toner, Senior Accountant Wendy Dowhower and Deputy City Clerk Sara Robinson.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember McGill to remove item 11a from this agenda and move it to the next regular Council Meeting on November 14. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Callaghan to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

Denise Long – 28122 82nd Dr. NW Stanwood

Mrs. Long is in favor of having two citizen comment periods on the regular city council agenda. Would like to ask that council not remove the second citizen comment from the agenda.

Tim Schmitt - 27308 101st Ave NW, Stanwood

Mr. Schmitt wanted to acknowledge the service of the Council and to let them know that they are appreciated.

5. Presentation

a. Staff Achievement

Barb Mock, the Director of the Department of Planning and Development for Snohomish County presented Patricia Love, Community Development Director, with an award for 30 years of service in Planning. Congratulations Patricia!

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6. Staff Reports

- a. Police Compstat Report
- b. Parks and Trails Advisory Committee Meeting Minutes – 09/16/19
- c. Planning Commission Meeting Minutes – 09/09/19
- d. Finance Report-Third Quarter

7. Committee Reports

- a. Community Development Committee Meeting Minutes - 10/10/19
- b. Public Works Committee Meeting Minutes – 10/07/19

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve October 10, 2019 Regular Meeting Minutes

Motion by Councilmember Sather, Second by Councilmember McGill to approve the consent agenda items a and b. Motion carried unanimously.

9. Public Hearing

- a. To Hear Public Testimony regarding the 2020 Docket - Resolution 2019-11
 - i. Take public comment on the proposed 2019 Docket List

Patricia Love, Community Development Director, presented the 2020 Docket – Resolution 2019-11. The “docket” is a public participation procedure required by the Growth Management Act. The City received several docket applications this year including: Four resident rezone requests, One resident initiated code amendment, and Three City initiated requests. Ms. Love noted that this is not approval of rezoning, but this approval will allow staff to move ahead with evaluating the requests.

The mayor opened the public hearing for public comment.

Steve Wesley, Owner of Wesweld, 27210 92nd Ave NW
Would like more information about how the changes will affect him and his business.
Patricia Love will contact him with further info.

Motion by Councilmember Sather, Second by Councilmember McGill to approve the 2020 Docket Resolution 2019-11. Motion carried unanimously.

- b. To Hear Public Testimony regarding the VonMoos Development Agreement
 - i. First Reading and Final Adoption of Resolution #2019-12

Patricia Love, Community Development Director, presented the Von Moos Development Agreement Resolution #2019-12. The Development Agreement ensures that the

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requirement for three housing types in the Traditional Neighborhood Zone is met. The development agreement will be put in place for the build out of Phase II which includes two single-family home lots and one multi-family lot. There was a public hearing held before the hearing examiner on 8/20/19 which resulted in recommendation for city council approval.

The Mayor opened the public hearing for public comment.

There being no public comment, the Mayor closed the public hearing.

Motion by Councilmember Sather, Second by Councilmember McGill to approve the Von Moos Development Agreement Resolution 2019-12. Motion carried unanimously.

10. Old Business

- a. Approve Second Reading and Final Adoption Ordinance 1479-Imposition of Lodging Tax, Establish New Accounting Fund and Lodging Tax Advisory Committee

David Hammond, Finance Director, presented the second reading of Ordinance 1479-Imposition of Lodging Tax creating a new fund and establishing an advisory committee. Both the Finance Committee and Community Development Committee support the proposal and recommend approval to the council.

Motion by Councilmember Sather, Second by Councilmember McGill to approve Ordinance 1479-Imposition of Lodging Tax and creating a new fund & establishing an advisory committee. Motion carried unanimously.

11. New Business

- a. Removed
- b. Review and discuss the proposed mid-biennium budget updates and administration requested budget amendments, provide a general economic outlook, and review the calendar for the 2019-2020 mid-biennial budget amendment.

David Hammond, Finance Director, presented the upcoming proposed 2019-2020 mid-biennial budget amendments. This is a preview of the Public Hearing to be proposed at the next Regular City Council Meeting on November 14. David gave an overview of the changes to be presented.

No motion- for information only.

- c. Review and discuss the proposed list of capital improvements in the 2020-2025 Capital Improvement Plan.

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Kevin Hushagen, Public Works Director, presented the upcoming proposed 2020-2025 Capital Improvement Plan, including Parks as well as capital projects. The Public Hearing for this issue will be on the agenda at the next Regular City Council Meeting on November 14. The purpose of capital improvement planning is to: Provide adequate public facilities to serve existing and new development; reduce the cost of serving new development with public facilities; and ensure that these facilities will be in place when development occurs. The capital improvement plan is a six or more year plan of capital projects with estimated costs and proposed methods of financing that are updated annually. The capital improvement plan also implements the land use element of the comprehensive plan including the financing plan within the Capital Facilities Element, which must be coordinated and consistent.

No motion – for information only.

10. Reports of Officers and Committees

a. Mayor's Report

Monday there was a ribbon cutting for the Ovenell Park. There was a great turn out to the event. The Mayor was very impressed to see the community interest. Stanwood's Wastewater Treatment Plant received an award for Outstanding Performance. This is the fifth consecutive year that they have received the award. Great job!

b. City Administrator's Report – Jennifer Ferguson

Jennifer would like to remind everyone to follow City of Stanwood on Facebook and all other Social Media platforms. It's a great way to keep up with what is happening and to contribute via the survey. The City Staff participated in a pumpkin decorating contest for Halloween. The pumpkins are pictured and will be voted on via social media. The Association of Washington Cities gives the City a 2% discount for wellness activities. The employees participated in this activity as part of the wellness program.

c. Councilmember Reports and Questions

None

11. Citizen Closing Comments

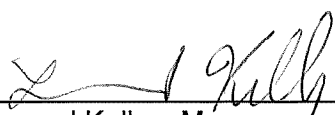
Denise Long - 28122 82nd Dr. NW Stanwood

She is excited to hear the report about the parks and all of the positive community involvement. Mrs. Long was wondering what happened to the High School program that involved a student councilmember. She would like to see that reinstated as she feels that it would be a great way to develop future leaders.

12. Adjourn

Mayor Kelley adjourned the meeting at 8:08 p.m.

CITY OF STANWOOD


Leonard Kelley, Mayor

ATTEST


Sara Robinson, Deputy Clerk