

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, September 12, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

ATTACHMENT A

1. Call to Order and Pledge of Allegiance

Mayor Pro Tempore Dianne White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Larry Sather, Kelly McGill and Judy Williams. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Finance Director David Hammond, City Attorney Grant Weed, Fire Chief John Cermak, Police Chief Norm Link, Senior Planner Amy Rusko and Deputy Clerk Sara Robinson.

Motion by Councilmember Sather, Second by Councilmember McGill, to excuse Councilmember Callaghan and Councilmember Pearce. Motion carried unanimously.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember McGill to approve the agenda. Motion carried unanimously.

4. Citizen Comments

Attorney Grant Weed spoke to set expectations for the Citizen Comment section of the meeting. Regarding the Crematory, the decision is not before City Council for approval. The decision is currently being appealed and will go before a land use examiner for decision. Council is advised not to engage in any dialogue regarding this matter.

Tim Schmitt -

26910 92nd Avenue, Stanwood WA

Mr. Schmitt spoke in favor of passing an affordable housing assistance program. He would like the City to consider formulating a social services committee.

5. Staff Reports

- a. Police Compstat Report – July, 2019

6. Committee Reports

- a. Community Development August 8, 2019 Meeting Minutes
- b. Economic Development March 21, 2019 and April 18, 2019 Meeting Minutes

Stanwood City Council Meeting Minutes – September 12, 2019

7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve August 8, 2019 Regular Meeting Minutes

Motion by Councilmember Sather, Second by Councilmember McGill to approve the consent agenda items a and b. Motion carried unanimously.

8. New Business

- a. Authorize the Mayor to sign an Amendment to the Annexation Agreement with Sno-Isle Intercounty Rural Library District.

Kevin Hushagen, Director of Public Works, presented the request to authorize the Mayor to sign an Amendment to the Annexation Agreement with Sno-Isle Intercounty Rural Library District. In the original agreement the Library agreed to stay in the downtown districts until 2023; however they are now requesting removal of the restriction, claiming better flexibility to plan for the Library's future.

Councilmember Sather would like to recommend this amendment. He is a liaison with the library board and has seen all of the great work that the Library does. He feels that it is time to let go of this provision.

Councilmember White agrees with Councilmember Sather.

Councilmember Johnson would like to state his strong support of this amendment.

Motion by Councilmember Sather, second by Councilmember Johnson to authorize the Mayor to sign the Amendment to the Annexation Agreement with Sno-Isle Intercounty Rural Library District. Motion carried unanimously.

- b. Authorize the Mayor to sign the WSDOT agreement in the amount of \$10,000 for a traffic analysis on SR 532.

Patricia Love, Community Development Director, presented the request for the Mayor to sign an agreement with WSDOT for a SR 532 traffic analysis. This agreement will expand on the 2015 Transportation Plan to identify low cost improvements and possible roundabouts for the downtown area. As part of the SR 532 Beautification and Gateway project, the City began working with WSDOT and Island County. WSDOT noted they had some funds available to help with the study.

Motion by Councilmember Sather, second by Councilmember Johnson to authorize the Mayor to sign a contract with WSDOT for \$10,000 for the SR 532 traffic analysis. Motion carried unanimously.

- c. Approve and authorize the Mayor to sign the Final Plat of Trailside and allow the applicant to record the plat of Trailside.

Patricia Love, Community Development Director, presented the request to move forward with this new Final Plat of Trailside. The site improvements have been inspected and the bonds are in place. The plat of Trailside was preliminarily approved for 14 new residential lots on approximately

Stanwood City Council Meeting Minutes – September 12, 2019

2.61 acres. This project was discussed at the 6-13-19 Community Development Meeting. The committee had no concerns and was supportive of moving forward with the final plat.

Motion by Councilmember Sather, second by Councilmember McGill to authorize the Mayor to sign the Final Plat of Trailside. Motion carried unanimously.

- d. Approve Resolution 2019-10 notifying the State of the City's intent to participate in the sales tax revenue sharing program authorized by HB1406.

Patricia Love, Community Development Director, presented the request to authorize the Mayor to sign resolution 2019-10. Signing this would let the State know that we intend to participate in this program. This is an affordable housing fund which will come from a portion of sales tax that the State already receives, it is not an additional tax. Since Stanwood already has an assistance program, we can use the funds to partner with them to further help Stanwood's families in need. In 2018 there were about 270 families that were served in Stanwood.

Councilmember Sather thinks that it is a no brainer. Let's keep the money here in Stanwood.

Motion by Councilmember Sather, second by Councilmember McGill to authorize the Mayor to sign resolution 2019-10. Motion carried unanimously.

- e. Authorize the Mayor to sign on-call contracts with Bonner Electrical Contracting, LLC and Dahl Electric, Inc.

Kevin Hushagen, Public Works Director, presented the request to authorize the mayor to sign the on-call contracts. These contractors would provide electrical repairs, upgrades, installations and replacements for components of City facilities on an as needed basis during the contract period.

Motion by Councilmember Sather, second by Councilmember McGill to authorize the Mayor to sign the on-call contracts with Bonner Electric Contracting, Inc. and Dahl Electric, Inc. Motion carried unanimously.

- f. Authorize the Mayor to sign the Snohomish County Public Works Assistance Fund (PWAF) Loan Agreement.

Kevin Hushagen, Public Works Director, presented the request for the PWAF Loan Agreement. The City has been working with Snohomish County to secure a low interest (1.5%) loan through the County's Public Works Assistance Fund program for the construction of the SR 532 berm. The berm is engineered to protect the City when the river rises. There will also be a nice multimodal trail on the top of the berm.

Councilmember Sather highly supports this request.

Councilmember Johnson asked about the repayment source. Finance Director Hammond noted that there are funds available in the 2020 budget. Rates on the private market would be about 2.59% with \$25,000 of fees.

Motion by Councilmember Sather, second by Councilmember McGill to authorize the Mayor to sign the Snohomish County Public Works Assistance Fund Loan Agreement. Motion carried unanimously.

Stanwood City Council Meeting Minutes – September 12, 2019

11. Reports of Officers and Committees

- a. Mayor's Report - Mayor Pro Tempore White
None
- b. Councilmember Reports and Questions

Councilmember Sather- Was able to attend the 9/11 event that was held at the Fire Station. It was an outstanding celebration. He looks forward to attending this event again in the future.

Councilmember Johnson- 343 flags were placed along the highway signifying the fire fighters lost in the 9/11 tragedy. All of the flags were handmade. This was definitely an all hands on deck event that was very impressive.

11. Citizen Closing Comments – None

12. Adjourn to Executive Session – RCW 42.30.110(1)(b); AND RCW 42.30.110(1)(i)

Mayor Pro Tempore White adjourned the meeting to Executive Session at 7:22 pm for 10 minutes with action anticipated.

Councilmember McGill asked to be recused from the possible litigation portion of the executive meeting due to a conflict of interest. Mayor Pro Tempore White agreed.

13. Reconvene and Adjourn

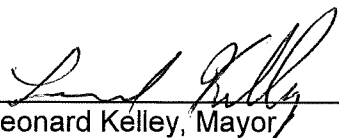
Council reconvened at 7:35 pm.

Motion by Councilmember Sather, second by Councilmember McGill, to authorize the Mayor or his designee to finalize and close the purchase of 11 acres of property located off 276th street (Lover's Lane) in the City of Stanwood with Josephine Caring Community in the amount of \$682,900 for the purpose of expanding Heritage Park.

Johnson – yes, White – yes, Sather – yes, McGill – yes, Williams-yes. Motion carried unanimously.

Mayor Pro Tempore White adjourned the meeting at 7:39 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Sara Robinson, Deputy Clerk