

1. Agenda

Documents:

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2. Meeting Materials

Documents:

[7.11.19 CC REGULAR MEETING MINUTES.PDF](#)
[CDC MEETING MINUTES.PDF](#)
[FINANCE REPORT.PDF](#)
[HAMILTON LANDING MASTER PLAN.PDF](#)
[HERITAGE PARK RCO GRANT.PDF](#)
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AGENDA
CITY COUNCIL REGULAR MEETING
Thursday, August 8, 2019 – 7:00 p.m.
Stanwood-Camano School District
Administration Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. CITIZEN COMMENTS**
- 5. STAFF REPORTS**
 - a. Finance Report 2nd Quarter – 2019
 - b. Police Compstat Report
- 6. COMMITTEE REPORTS**
 - a. Community Development June 13, 2019 Meeting Minutes
 - b. Public Works Committee Report
- 7. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks
 - b. Approve July 11, 2019 Regular Meeting Minutes
 - c. Authorize the Mayor to sign the Youth Athletic Fields Grant with the Recreation and Conservation Office
- 8. OLD BUSINESS**
 - a. Adopt Ordinance 1475 – Shoreline Code Amendment - Second Reading & Final Adoption
- 9. NEW BUSINESS**
 - a. Approve Hamilton Landing Site Plan Design
 - b. Authorize the Mayor to sign a contract with Lautenbach Recycling for cleanup work at Ovenell Park
- 10. REPORTS OF OFFICERS AND COMMITTEES**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember Reports/Questions
- 11. CITIZEN CLOSING COMMENTS**
- 12. ADJOURN TO EXECUTIVE SESSION TO DISCUSS POTENTIAL OR PENDING LITIGATION, RCW 42.30.110(1)(i)**
- 13. RECONVENE AND ADJOURN**

Upcoming Meetings:

August 22, 2019 Regular Meeting – CANCELLED
September 12, 2019 Regular Meeting
September 26, 2019 Regular Meeting



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7b
DATE: August 8, 2019
SUBJECT: City Council July 11, 2019 Regular Meeting Minutes
CONTACT PERSON: Sara Robinson, Deputy Clerk
ATTACHMENTS: A – Council Regular Meeting Minutes

SUMMARY STATEMENT

Minutes of the July 11, 2019 Regular City Council Meeting are attached.

RECOMMENDED MOTION

I MOVE TO APPROVE THE MINUTES OF THE July 11, 2019 REGULAR COUNCIL MEETING AS PRESENTED.

CITY OF STANWOOD

Regular Meeting of the City Council
Thursday, July 11, 2019 – 7:00 p.m.

ATTACHMENT A

Stanwood Camano School District Administration Board Room

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Elizabeth Callaghan, Timothy Pearce, Larry Sather, Kelly McGill and Judy Williams. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Finance Director David Hammond, City Attorney Brett Vinson, City Administrator Jennifer Ferguson, Assistant Fire Chief Bartlett, Police Chief Norm Link and Deputy Clerk Sara Robinson.

Motion by Councilmember Sather, Second by Councilmember Pearce, to excuse Councilmember White. Motion carried unanimously.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Callaghan, to amend the agenda to move New Business item 10a to the Consent Agenda as item 9e. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Callaghan to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

Tim Schmitt – 27308 101st Ave, Stanwood, WA 98292

In regards to the new water storage project, Mr. Schmitt suggested a mural painting on the new water tank. Possibly a snow goose in flight.

5. Staff Reports

- a. Library Board June 10, 2019 Minutes
- b. Planning Commission Meeting Minutes – June 10, 2019

6. Committee Reports

- a. Finance Committee Minutes
- b. Public Safety Committee

Stanwood City Council Meeting Minutes – July 11, 2019

7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve June 27, 2019 Regular Meeting Minutes
- c. Authorize the Mayor to sign a contract for Services During Construction of the 297 Zone Reservoir With RH2 Engineering
- d. Authorize the Mayor to sign a contract for the Irvine Slough Stormwater Separation Phase One with PACE Engineering
- e. Authorize the Mayor to sign an annual lease agreement with Skagit Valley Youth Soccer Club

Motion by Councilmember Sather, Second by Councilmember Callaghan to approve the consent agenda items a through e. Motion carried unanimously.

8. Public Hearing

- a. To Hear Public Testimony regarding Ordinance 1475 Shoreline Code Amendment, First Reading.

Patricia Love, Community Development Director, presented proposed Ordinance 1475 Shoreline Code Amendment. Stanwood last updated its Shoreline Master Plan in October of 2014; therefore, this periodic update focuses on amendments to state law, rules and changes in local circumstances since the City's SMP was last adopted. The second and final reading of the Ordinance will be presented at the July 25, 2019 City Council Meeting.

The Mayor opened the public hearing for public comment.

There being no public comment, the Mayor closed the public hearing.

Motion by Councilmember Sather, second by Williams to approve first reading of ordinance 1475 as set forth in attachment "A" amending title 17, Shoreline Management Regulations, and to proceed with the second and final reading of the ordinance on July 25, 2019." Motion carried unanimously.

9. Old Business

- a. Adopt Ordinance 1477 Property Address Standards Code Amendment, Second Reading & Final Adoption.

Patricia Love, Community Development Director, presented the second reading of Ordinance 1477 for final adoption. There have been no changes since the first reading.

Motion by Councilmember Sather, second by Johnson to approve the second reading and final adoption of ordinance 1477 amending Chapter 2 Transportation and Streets of the Stanwood Street and Utility Standards, establishing property address standards in the City of Stanwood. Motion carried unanimously.

Stanwood City Council Meeting Minutes – July 11, 2019

10. New Business

- a. Authorize the Mayor to sign the lease agreements for the Johnson Farm property.

David Hammond, Finance Director, presented the request to authorize the Mayor to sign the lease agreements for the Johnson Farm property. The current tenants would like to continue leasing the farm for one additional year. Community Development, Finance and Public Works Committees all recommend approving the leases.

Motion by Councilmember Sather, second by Councilmember McGill to authorize the Mayor to execute the lease agreements for the Johnson Farm properties. Motion carried unanimously.

11. Reports of Officers and Committees

- a. Mayor's Report - Mayor Kelley

The first round of the 2019 Spring Tourism Grants are complete. There were two applicants from Stanwood. The Farmers Market requested \$2,225 and the Historic Society for \$1,000. The Arts Jam Festival is this weekend. He hopes to see everyone downtown. There will be 80 vendors and some awesome bands. It will be a great weekend for Stanwood.

- b. City Administrator's Report – Jennifer Ferguson

Would like to congratulate the Stanwood WWTP for an outstanding award from the Department of Ecology.

FCS researchers have been busy working on the employee and community surveys. City staff was interviewed this week and it is expected that the Community Surveys will be ready to go out in the next couple of weeks.

- c. Councilmember Reports and Questions

Councilmember Williams is excited about the Arts Jam Festival

She asked Assistant Fire Chief Bartlett to speak on behalf of the Fire Dept.

Assistant Fire Chief Bartlett recently saw the City of Stanwood advertisement in the SeaTac Airport and was very impressed.

The Fire Dept. has a program called Explorer Post. This group is made up of folks between the ages of 14 – 18 years old. They learn what the fire and emergency service is about including manners and work ethic. It is a program similar to junior council members etc. They will be at the Arts Festival and the National Night out events answering questions and helping out.

The Fire Department will be putting on an event for remembering the September 11 tragedy. There will be a moment of silence at the time of the first impact of the north tower. 343 American Flags will line Highway 532 and there will be a procession of emergency vehicles followed by a reception at the fire hall.

Councilmember McGill wanted to address the Twin City Idlers Car Show event. The citizens really enjoy it and he hopes that in the name of safety the city will more be active in the event in the future.

Stanwood City Council Meeting Minutes – July 11, 2019

12. Citizen Closing Comments –

Tim Schmitt – 27308 101st Ave, Stanwood, WA 98292

Would like to commend the City of Stanwood Police Department. All of the officers are professional and courteous, but would ask for more monitoring of safety at the car show pre-event.

13. Adjourn

Mayor Leonard Kelley adjourned the meeting at 7:30 p.m.

CITY OF STANWOOD

ATTEST:

Leonard Kelley, Mayor

Sara Robinson, Deputy Clerk



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 6a

DATE: August 8, 2019

SUBJECT: Community Development Committee Meeting Minutes

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – June 13, 2019 Meeting Minutes

SUMMARY STATEMENT

Minutes from the June 13, 2019 Community Development Committee meeting are attached to this staff report for approval as presented.

**City Council
COMMUNITY DEVELOPMENT COMMITTEE
June 13, 2019 Meeting
Meeting Notes**

Attendance:

Council Committee Members and Staff:

Rob Johnson, Councilmember
Dianne White, Councilmember
Elizabeth Callaghan, Councilmember
Patricia Love, Community Development Director
Amy Rusko, Senior Planner
Tim Schmitt

1. 2018 Docket Item: TN Zoning Amendments

Staff made a recommendation to the Planning Commission on May 13th that the TN zoning regulations not be amended at this time because there are too few unencumbered TN parcels remaining and that our development history in the TN zone is producing fewer units than expected. However, it is our opinion that we continue analyzing these issues in preparation for the upcoming buildable lands assessment and 2050 population projections. In addition, the State Legislature, is considering several housing affordability bills which may mandate that the City adopt “missing middle” zoning regulations. In essence, this is not the end of the housing and population discussion, but instead the beginning of the 2023 Comprehensive Plan update process.

The Planning Commission agreed with this recommendation and voted unanimously to close out the Shepro Docket request and begin working towards the 2023 Comprehensive Plan update. If the CDC agrees, we will forward this recommendation to the full City Council.

The Community Development Committee discussed

- Preserving Stanwood’s SFR Character
- Encouraged variety-Cottage
- Looking at a variety of housing types and looks
- What do we want? How do we get it?
- Providing incentives to developers
- Looking at College Way and 30th in Mount Vernon for examples of 2/3 clusters of cottages
- Look at expanding UGA (North Area-sewer?)

2. Property Address Standards

The North County Regional Fire has brought forward concerns with the height and placement of address numerals and letters on buildings within the city. The Fire Department has asked that the city consider a minimum height and width requirement for all address numerals and letters for single-family, multi-family and commercial buildings. Visible addresses will ensure that emergency responders are able to readily identify the location of an emergency.

The Committee would like to look move forward with a public hearing on June 27, 2019. Messaging will be done via social media.

3. *Shoreline Management Regulations Code Update*

Stanwood is required to update its SMP on or before June 30, 2019. The State is not requiring any major updates to our inventory, restoration efforts, or cumulative impacts analysis. However, we must include all state mandated updated between 2007 and 2017 as well as any local changes which have occurred since the last SMP adoption.

The Planning Commission held a joint public hearing with the Department of Ecology on May 20th. The public hearing was advertised and noticed per City regulations. The proposed changes were also circulated for a 30 day review period to affected agencies and property owners within 300 feet of the shoreline jurisdiction. No comments have been received on the proposed amendments.

The Committee would like to look move forward with a public hearing.

4. *Permit Checklists*

An item on the Community Development Department's 2019/2020 work plan is to assess and update permitting procedures. Staff has been working on ways to improve our communication with the public on our processes. Part of that includes creating submittal checklists. Submittal checklists are one tool that city staff can use to help the development community know what is required based on permit type

5. *Trail Side Final Plat*

The preliminary plat of Trailside is currently under development. The project was approved by the Hearing Examiner on August 27, 2018. The plat consists of 14 single family residential lots on 2.15 acres in the multifamily residential zone. The property is located north of the library off of 271st Street and 96th Avenue. We expect that the plat improvements will be completed in the next few months and will be ready for approval by the City Council.



**CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT**

ITEM NUMBER: 5a
DATE: August 8, 2019
SUBJECT: Second Quarter 2019 Financial Report
CONTACT PERSON: David A. Hammond, CPA, Finance Director/City Clerk
ATTACHMENTS: A – Monthly Expense & Revenue, June 2019

SUMMARY STATEMENT

The second quarter 2019 financial statements are hereby submitted to City Council for review.

DISCUSSION

The year-to-date revenue and expenditure actual to budget comparisons are attached. Revenues and expenditures are within expectations for the first half of the year for all funds. Investment returns remain above the finance policy benchmark. The rate environment changed over the past few months from rising rates to declining rates.

INVESTMENT PERFORMANCE - Q2 2019					
		April	May	June	Quarter Average
Amount Invested		\$ 16,580,927	\$ 18,499,005	\$ 18,659,214	\$ 17,913,049
Return (average percent)		2.16%	2.31%	2.31%	
Benchmark*		2.16%	2.11%	2.22%	2.16%
*Per Finance Policy, Two Year Average of Two Year Treasury Note					

Detailed Investment Holdings					
Investment	Maturity Date	Return (APY)	Balance	% of total balance	Weighted rate
Washington Federal Public Funds	N/A	2.273%	\$ 2,136,778	2.14	4.86%
Opus Checking	N/A	2.540%	\$ 773,582	0.77	1.97%
WA LGIP	N/A	2.506%	\$ 2,192,527	2.19	5.50%
Snoh. County Inv. Pool	N/A	2.190%	\$ 3,057,520	3.06	6.70%
US Treasury Note	6/30/2019	1.560%	\$ 1,001,817	1.00	1.56%
US Treasury Note	12/31/2019	1.590%	\$ 500,478	0.50	0.80%
Subtotal Treasury Notes			\$ 1,502,295		
FNMA	8/28/2019	2.621%	\$ 986,150	0.99	2.59%
Fannie Mae	9/12/2019	2.420%	\$ 991,670	0.99	2.40%
ResFundCorp	10/15/2019	2.522%	\$ 964,545	0.97	2.43%
FNMA	12/27/2019	1.890%	\$ 1,065,083	1.07	2.01%
FHLB (6/4/2018)	2/14/2020	2.570%	\$ 993,009	0.99	2.55%
US Agency TVA	3/15/2020	2.540%	\$ 994,630	1.00	2.53%
ResFundCorp	7/15/2020	2.641%	\$ 999,195	1.00	2.64%
FHLMC	11/17/2020	2.250%	\$ 994,500	1.00	2.24%
FHLB (5/17/2019)	9/11/2020	2.274%	\$ 1,007,730	1.01	2.29%
Subtotal U.S. Agency Securities			\$ 8,996,512		
Investment Total			\$ 18,659,214	18.67	43.08%
Cash (Treasurer's Checking)			\$ -		
Total Cash and Investments			\$ 18,659,214		

General Fund

At the end of the second quarter, revenues were 60% of the budget which is expected as the majority of property taxes, the largest tax source, are received during the second and fourth quarters. Expenditures are 48.4% of budget at the half point of the fiscal year.

General Fund Revenue

General Fund revenues for the first half of the year 2019 were \$3,839,099, which is an increase of \$491,000 from last year's \$3,348,182. Details are provided in the following table:

General Fund Revenue Category	YTD 6/30/18 2018	2019 Budget	YTD 6/30/2019	Percent +/- 2019 Budget
Taxes	\$ 2,824,941	\$ 5,437,006	\$ 3,020,322	56%
Licenses & Permits	\$ 175,507	\$ 339,450	\$ 292,739	86%
State Generated	\$ 150,168	\$ 269,913	\$ 163,171	60%
Charges for Services	\$ 169,314	\$ 276,570	\$ 310,035	112%
Fines and Forfeits	\$ 7,555	\$ 25,400	\$ 9,186	36%
Miscellaneous	\$ 20,697	\$ 65,950	\$ 43,647	66%
Non-Revenue/Other	\$ -	\$ 100	\$ -	0%
Total	\$ 3,348,182	\$ 6,414,389	\$ 3,839,099	60%

General Fund Taxes

Property and sales tax are the two highest revenue sources of taxes received by the city. The city also collects various utility taxes on telephone, cable, garbage and other utility activities in the city.

Property/EMS Tax

As expected, property tax payments during the first half of 2019 are higher than the prior year due to the County fully levying the amount approved by voters in 2015 (a six percent levy lid lift).

YTD Comparison of Property Tax and EMS Levies

Description	YTD 6/30/18 Actual	YTD 6/30/19 Actual	Difference	% Increase/ (Decrease)
Property Tax levy	\$ 1,215,911	\$ 1,390,901	\$ 174,990	14.39%
EMS Levy	\$ 202,560	\$ 208,419	\$ 5,859	2.89%
Total Levies	\$ 1,418,471	\$ 1,599,319	\$ 180,848	12.75%

Sales Tax

Sales tax received in the first half of 2019 was \$784,232, which was a 8.12% increase from the \$725,320 collected in the first half of 2018. Sales tax from construction was \$61,070 more than collected in the first half of 2018; of this \$40,000 is due to construction of the high school.

Type of Tax Collected	YTD 6/30/18 Actual	YTD 6/30/19 Actual	Increase/ (Decrease)	% Change
Construction Sales Tax	\$ 112,521	\$ 173,591	\$ 61,070	54.27%
All other Sales & Use Tax	\$ 612,799	\$ 610,641	\$ (2,158)	-0.35%
Total	\$ 725,320	\$ 784,232	\$ 58,912	8.12%

General Fund Expenditures

At the end of the second quarter 2019 general fund expenditures were on track mid-year at 48.4% of budget.

Expenditure Category	YTD 6/30/18	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Clerk and City Council	\$ 71,522	\$ 149,317	\$ 71,229	47.7%
Judicial	\$ 3,366	\$ 16,000	\$ 3,749	23.4%
Mayor	\$ 13,029	\$ 27,569	\$ 13,150	47.7%
Administration	\$ 103,943	\$ 360,504	\$ 125,211	34.7%
Legal	\$ 43,634	\$ 106,500	\$ 40,341	37.9%
Buildings & Grounds	\$ 64,818	\$ 159,238	\$ 68,703	43.1%
Governmental Services	\$ 49,489	\$ 73,293	\$ 56,608	77.2%
Law Enforcement	\$ 876,170	\$ 2,126,357	\$ 636,340	29.9%
Jail	\$ 18,008	\$ 88,580	\$ 20,133	22.7%
Fire Services	\$ 815,786	\$ 1,724,838	\$ 865,373	50.2%
Emergency Services	\$ 4,140	\$ 8,750	\$ 4,339	49.6%
Planning & Building	\$ 358,963	\$ 938,476	\$ 426,052	45.4%
Library	\$ 5,817	\$ 14,000	\$ 3,763	26.9%
Parks	\$ 126,965	\$ 267,043	\$ 122,816	46.0%
Non-Expenditures	\$ 2,555	\$ -	\$ (2,600)	0.0%
Capital Expenditures	\$ -	\$ -	\$ -	0.0%
Interfund Transfers	\$ 322,174	\$ 1,865,228	\$ 1,382,614	74.1%
Total	\$ 2,880,379	\$ 7,925,693	\$ 3,837,821	48.4%

Park Improvement Fund

Presented below is a summary of park capital improvement expenditures for the first half of the year as compared to the total 2019 adopted budget.

Park Improvement Fund - Summary			
Description	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Hamilton Landing	\$ 250,000	\$ 94,064	38%
Ovenell	\$ 90,000	\$ -	0%
Johnson Farm Easement	\$ 480,000	\$ -	0%
Acquisition Heritage Park	\$ 900,000	\$ 20,103	2%
Heritage Park Improvements	\$ 850,000	\$ 13,203	2%
Non-Motorized Trail	\$ 10,000	\$ -	0%
Total	\$ 2,580,000	\$ 127,371	5%

Street Funds

Operating

In 2016, the street operating fund began receiving 8% of the property tax received in the city, which is estimated to be \$229,559 in 2019, and is intended to replace transfers from the real estate excise tax fund. Another major portion of the revenue that the street fund relies on (about \$157,600 per year) originates from unrestricted motor vehicle fuel tax. Following is a summary of the Street Fund thru June 30, 2019 and compared to the first six months of 2018:

Fund Balance	YTD 6/30/18	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Beg. Fund Balance	\$ 143,818	\$ 33,230	\$ 33,230	100.0%
Revenues	\$ 209,710	\$ 499,331	\$ 243,560	48.8%
Expenditures	\$ 182,569	\$ 419,049	\$ 187,332	44.7%
Equip Reserve	\$ 76,578	\$ -	\$ -	
Ending Fund Balance	\$ 94,381	\$ 113,512	\$ 89,458	78.8%
Revenues				
Taxes	\$ 105,732	\$ 229,559	\$ 120,948	52.7%
Licenses & Permits	\$ 9,611	\$ 18,400	\$ 9,933	54.0%
State Generated	\$ 75,989	\$ 157,600	\$ 71,796	45.6%
Miscellaneous	\$ 878	\$ 32,572	\$ 10,284	31.6%
Interfund Transfers	\$ 17,500	\$ 61,200	\$ 30,600	50.0%
Total	\$ 209,710	\$ 499,331	\$ 243,560	48.8%
Expenditures				
Salaries & Benefits	\$ 103,297	\$ 223,476	\$ 107,476	48.1%
Supplies	\$ 11,856	\$ 25,308	\$ 15,004	59.3%
Services	\$ 26,172	\$ 39,098	\$ 24,268	62.1%
Utilities	\$ 25,829	\$ 61,200	\$ 22,179	36.2%
Repair & Maintenance	\$ 14,901	\$ 53,647	\$ 18,144	33.8%
Meeting, traing, travel	\$ 514	\$ 1,020	\$ 262	25.7%
Sno Co Striping	\$ -	\$ 15,300	\$ -	0.0%
Total	\$ 182,569	\$ 419,049	\$ 187,332	44.7%

Street Construction Projects

Budgeted project spending for 2019 is \$3,956,458. Grant funding of the projects is estimated at \$2,558,312.

Street Impact Fee Fund - Summary				
Description	YTD 6/30/18	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Beginning Fund Balance	\$ 385,911	\$ 426,692	\$ 426,692	100%
Revenues	\$ 43,894	\$ 220,403	\$ 269,429	122%
Transfers	\$ 31,250	\$ 125,000	\$ 62,500	50%
Ending Fund Balance	\$ 398,555	\$ 522,095	\$ 633,621	121%
Street Construction Fund - Summary				
Description	YTD 6/30/18	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Beginning Fund Balance	\$ 492,222	\$ 814,123	\$ 814,123	100%
Revenues	\$ 158,700	\$ 3,345,212	\$ 468,438	14%
Expenditures	\$ 29,396	\$ 3,956,458	\$ 831,108	21%
Ending Fund Balance	\$ 621,526	\$ 202,877	\$ 451,453	223%

Street construction expenditures by project:

Street Construction Expenditures by project:			
Project	2019 Budget	YTD 6/30/19	Remaining
New Sidewalk/Trail	\$ 70,000	\$ -	\$ 70,000
Sidewalk Repair	\$ 50,000	\$ -	\$ 50,000
276th Sidewalk	\$ 150,000	\$ 14,267	\$ 135,733
Misc. Capital Projects	\$ 25,000	\$ -	\$ 25,000
Viking Way ROW	\$ 660,000	\$ 775,724	\$ (115,724)
Viking Way Constr.	\$ 2,000,000	\$ 2,524	\$ 1,997,477
Cedarhome & 92nd Ave Overlay	\$ -	\$ 4,599	\$ (4,599)
102nd Ave Overlay	\$ 301,458	\$ 16,979	\$ 284,479
92nd Ave Sidewalk	\$ 150,000	\$ 17,015	\$ 132,985
72nd Ave Sidewalk ROW	\$ 100,000	\$ -	\$ 100,000
272nd Pl 99th to 102nd Overlay	\$ 250,000	\$ -	\$ 250,000
276th St (Lover's Lane) Chip Seal	\$ 200,000	\$ -	\$ 200,000
TOTAL	\$ 3,956,458	\$ 831,108	\$ 3,125,350

Transportation Sale Tax Fund 108

For 2019, the transportation sales tax fund has budgeted revenue of \$332,500. As of the end of the second quarter, \$197,418 has been received which exceeds budget. There were no directly funded capital projects budgeted from fund 108 in 2019, although transfers of \$650,000 to the street construction fund are budgeted to support the city match portion of grant funded street projects. A budget of \$14,442 was allocated to support the general repair and maintenance of city streets.

Sewer Funds

Sewer Operating

For first half of 2019 sewer service fee revenues were \$1,044,470, which is 54.5% of budget. This includes a 3.5% increase effective January 1, 2019. Operating expenditures (excluding debt service and transfers for capital) were on track for mid-year at \$533,562 or 43.6% of budget.

Sewer Construction

Sewer Construction and Plant Investment Fee revenue and expenditures are within budget. Increased expenditures are expected later during construction season.

Sewer Construction Fund - Summary				
Description	YTD 6/30/18	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Beginning Fund Balance	\$ 1,442,266	\$ 1,580,468	\$ 1,580,468	100%
Revenues	\$ 167,749	\$ 1,072,440	\$ 552,230	51%
Expenditures	\$ 35,512	\$ 1,862,000	\$ 196,004	11%
Ending Fund Balance	\$ 1,574,503	\$ 790,908	\$ 1,936,695	245%
Sewer Plant Investment Fund - Summary				
Description	YTD 6/30/18	2019 Budget	YTD 6/30/19	Percent +/- 2019 Budget
Beginning Fund Balance	\$ 825,957	\$ 1,024,843	\$ 1,024,843	100%
Revenues	\$ 174,250	\$ 482,040	\$ 248,758	52%
Transfers	\$ 71,236	\$ 463,140	\$ 231,570	50%
Ending Fund Balance	\$ 928,971	\$ 1,043,743	\$ 1,042,031	100%

Sewer construction expenditures by project:

Sewer Construction Expenditures by project:			
Project	2019 Budget	YTD Q1 2019	Remaining
Improvements	\$ 25,000	\$ -	\$ 25,000
Viking Way Sewer Impr	\$ 169,000	\$ -	\$ 169,000
Collector/Int Flow Monitor & Video	\$ 45,000	\$ -	\$ 45,000
Main Lift Station Upgrades	\$ 150,000	\$ -	\$ 150,000
UV Energy Efficiency Upgrades	\$ 48,000	\$ -	\$ 48,000
Church Creek Collection System	\$ 150,000	\$ -	\$ 150,000
72nd Ave & 261st Interceptor	\$ 900,000	\$ 30,462	\$ 869,538
Telemetry Equipment	\$ 225,000	\$ 126,920	\$ 98,080
Smoke Testing/Camera/Flow Meter B	\$ 150,000	\$ 38,621	\$ 111,379
TOTAL	\$ 1,862,000	\$ 196,004	\$ 1,665,996

Drainage Funds

Operating

Drainage charges for services for the first half of the year were \$363,058 or 51.7% of budget for 2019. Operating expenditures of \$211,353 were 52.8% of budget. The effect of a large insurance premium early in the years skews this result above 50 percent.

Construction

Drainage Construction Expenditures by project:			
Project	2019 Budget	YTD 6/30/19	Remaining
Irvine Slough Pump Station	\$ 1,000,000	\$ -	\$ 1,000,000
SR 532 Flood Berm	\$ 911,200	\$ -	\$ 911,200
Retention Pond Improvements	\$ 25,000	\$ -	\$ 25,000
Irvine Slough Erosion Control	\$ 15,000	\$ 6,173	\$ 8,828
Stormwater Separation	\$ -	\$ 93,995	\$ (93,995)
TOTAL	\$ 1,951,200	\$ 100,168	\$ 1,851,032

Water Funds

Operating

Water service charges for the first half of 2019 were \$951,778, or 51.4% of budget. This represents a 7.6% increase over service revenues for 2018 and is attributed to increased water sales and a 5% increase effective January 1, 2019. Operating expenditures (excluding debt service and transfers for capital investments) were \$557,423, or 46% of budget.

Construction

Water Construction Expenditures by project:			
Project	2019 Budget	YTD 6/30/19	Remaining
Improvements	\$ 50,000	\$ 9,383	\$ 40,617
Viking Way Water Main	\$ 498,000	\$ -	\$ 498,000
Long Term Water Supply Study	\$ 20,000	\$ -	\$ 20,000
Decommision Fure Well	\$ 30,000	\$ -	\$ 30,000
297 Zone Reservoir Construction	\$ 3,157,000	\$ 141,687	\$ 3,015,313
TOTAL	\$ 3,755,000	\$ 151,070	\$ 3,603,930

Building Improvement Fund

The city budgeted \$370,000 in expenditures in the building improvements fund for the following projects:

Police/City Hall Design	\$ 300,000
City Hall HVAC	\$ 70,000
	<u>\$ 370,000</u>

REET Funds

REET I and REET II revenues are budgeted for 2019 at \$160,000 each. Revenues for 2019 for the first half for REET I & II were each \$120,941. This represents 75.6% of the budget for each fund. REET I will be transferring \$200,000 to the Park Improvement fund this year. REET II will be transferring \$120,000 to the Park Improvement fund for 2019.

Connection and Impact Fees

Connection fees are paid by new utility customers to hook up to the system and are deposited into the appropriate construction fund and used for capital expenditures. Impact fees are paid by new development to mitigate the impacts of new development on the city's existing infrastructure. Impact fees cannot be used for operating expenses.

Desription	2019 Budget	YTD 6/30/19	Remaining
Connection Fees			
Sewer Connection	\$ 30,000	\$ 34,000	\$ (4,000)
Drainage Connection	\$ 12,000	\$ 17,600	\$ (5,600)
Water Connection	\$ 36,000	\$ 55,400	\$ (19,400)
Total Connection Fees	\$ 78,000	\$ 107,000	\$ (29,000)
Impact Fees			
Street Impact	\$ 211,403	\$ 265,335	\$ (53,932)
Park Impact	\$ 38,448	\$ 62,850	\$ (24,402)
Fire Impact	\$ 12,000	\$ 18,460	\$ (6,460)
Total Impact Fees	\$ 261,851	\$ 346,645	\$ (84,794)

Grant Status

Following is a list of grants and their status for the second quarter 2019:

1. Irvine Slough Storm Water Separation – (Department of Commerce) - Site control issues have been settled and the City has received reimbursements of \$441,878 in 2019. An extension was approved for this project in order to allow time for project completion and closeout, which will be submitted in quarter three, 2019.
2. 90th Ave NW (also called Viking Way) – The first phase of preliminary engineering and design was complete in 2016 with a \$140,000 grant from WSDOT. The next phase for right of way will be partially funded by a grant from the Puget Sound Regional Council for \$350,000. ROW reimbursements claimed to date are \$57,266. Construction grants for Viking Way total \$1,937,000. Staff anticipates construction starting in 2020.
3. Solid Waste “Clean Sweep” grant – Department of Ecology – Once again the City held a successful event for residential clean up. The City was reimbursed \$3,192 toward this event for 2018 and 2019.
4. 102nd Ave Overlay - TIB Grant - Approval for 2019 for TIB grant funding is for paving of 102nd Avenue from 271st Street to city limits. Along with the paving, approximately 9 ADA ramps will be brought up to current standards. This grant is for 90% of cost with a 10% match from the City. Total authorized grant funding is \$265,209 and the city match is approximately \$30,146.
5. Raplee and Hamilton Properties – Department of Ecology – This Integrated Planning grant for \$275,000 is for a project which includes environmental investigations and redevelopment planning for these two properties. We have received reimbursement of \$57,310 to date.
6. City Hall/Police Station relocation project- Department of Commerce – The final settlement date of the Vine Street property was December 12, 2018. The purchase price was \$544,500. A reimbursement was received in May, 2019 for \$291,000 from the Department of Commerce.
7. Recreation and Conservation Office (RCO) – Aquatic Lands Enhancement Account (ALEA) – This \$500,000 grant is to build a parking lot and non-motorized boat launch at Hamilton Landing Park. Funding board project agreement was recently signed and project will begin after the Washington Dept. of Fish & Wildlife motorized boat launch and park improvements project is completed.

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Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 01 Restricted Beginning Cash & Invest	0.00	0.00	0.00	0.0%
308 80 00 01 Beginning Cash & Investments	3,902,899.00	3,902,899.28	(0.28)	100.0%
308 80 00 02 Beginning Cash & Investments	590.00	590.00	0.00	100.0%
308 Beginning Balances	3,903,489.00	3,903,489.28	(0.28)	100.0%

310 Taxes

311 10 00 00 Property Tax	2,639,932.00	1,390,900.52	1,249,031.48	52.7%
311 10 10 00 EMS. Levy	395,074.00	208,418.55	186,655.45	52.8%
313 11 00 00 Sales Tax	1,300,000.00	784,231.87	515,768.13	60.3%
313 31 00 00 Hotel/Motel Lodging Tax	0.00	0.00	0.00	0.0%
313 61 00 00 Natural Gas Tax	2,500.00	3,500.52	(1,000.52)	140.0%
313 71 00 00 Sales Tax Criminal Justice	102,000.00	62,933.60	39,066.40	61.7%
316 43 00 00 Gas Utility Tax	95,000.00	65,142.18	29,857.82	68.6%
316 45 00 00 Garbage Utility Tax	78,000.00	51,282.38	26,717.62	65.7%
316 46 00 00 Cable Tv Utility Tax	36,000.00	19,247.60	16,752.40	53.5%
316 47 00 00 Telephone Utility Tax	150,000.00	59,505.29	90,494.71	39.7%
316 48 00 00 Electric Utility Tax	290,000.00	177,595.64	112,404.36	61.2%
316 49 10 00 Water/Sewer/Drainage Utility Tax	345,000.00	195,690.08	149,309.92	56.7%
316 81 00 00 Gambling Tax	3,000.00	1,400.70	1,599.30	46.7%
337 00 00 00 Local Grants, Entitlements, And Other Payments	500.00	472.89	27.11	94.6%
310 Taxes	5,437,006.00	3,020,321.82	2,416,684.18	55.6%

320 Licenses & Permits

321 60 00 00 Professional & Occupational Lic & Permit	0.00	0.00	0.00	0.0%
321 91 00 00 Cable Tv Franchise Fee	56,000.00	30,439.46	25,560.54	54.4%
321 99 00 00 Business Lic & Permits	58,000.00	30,895.85	27,104.15	53.3%
322 10 00 00 Building Permits	180,000.00	164,465.92	15,534.08	91.4%
322 10 00 01 Mechanical Permits	10,000.00	18,050.97	(8,050.97)	180.5%
322 10 00 02 Plumbing Permits	7,000.00	13,799.20	(6,799.20)	197.1%
322 10 00 03 Grading Permit	800.00	4,362.50	(3,562.50)	545.3%
322 10 00 04 Demolition Permit	600.00	1,550.00	(950.00)	258.3%
322 10 00 05 Roofing Permits	3,000.00	1,999.66	1,000.34	66.7%
322 10 00 06 Sign Permit	3,000.00	2,320.00	680.00	77.3%
322 10 00 07 5% Permit Technology Fee	6,000.00	15,477.32	(9,477.32)	258.0%
322 30 00 00 Animal Licenses	500.00	780.00	(280.00)	156.0%
322 40 00 00 Parking Permits	50.00	60.00	(10.00)	120.0%
322 90 00 00 Gun Permits	6,500.00	5,041.00	1,459.00	77.6%
322 90 00 01 Right Of Way And Utility Admin	6,000.00	1,425.00	4,575.00	23.8%
322 90 00 02 Other Licenses & Permits	2,000.00	2,072.48	(72.48)	103.6%
320 Licenses & Permits	339,450.00	292,739.36	46,710.64	86.2%

330 State Generated Revenues

331 10 10 00 USDA - Farmers' Market	0.00	0.00	0.00	0.0%
333 16 80 00 Dept Of Justice State Passth	0.00	0.00	0.00	0.0%
333 20 60 00 Dept. Of Transportation - NHTSA	0.00	0.00	0.00	0.0%
333 97 00 00 F E M A	0.00	0.00	0.00	0.0%
334 00 30 01 Other State Grants	0.00	0.00	0.00	0.0%
334 00 30 10 Unanticipated Grants	0.00	0.00	0.00	0.0%
334 01 80 01 State Grant Military Dept	0.00	0.00	0.00	0.0%

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Revenues		Amt Budgeted	Revenues	Remaining	
330 State Generated Revenues					
334 03 10 00	Department Of Ecology - CPG	4,000.00	1,136.19	2,863.81	28.4%
334 03 50 00	Traffic Safety Commission	0.00	0.00	0.00	0.0%
334 04 20 00	State Of WA Dept Of Commerce	0.00	0.00	0.00	0.0%
335 00 91 00	Pud Privilege Tax	35,895.00	0.00	35,895.00	0.0%
336 06 20 00	Criminal Justice-high Crime	0.00	0.00	0.00	0.0%
336 06 21 00	Criminal Justice-population	2,200.00	996.98	1,203.02	45.3%
336 06 25 00	Contracted Police Services	11,000.00	6,161.09	4,838.91	56.0%
336 06 26 00	Criminal Justice Special Pro	7,400.00	3,596.30	3,803.70	48.6%
336 06 42 00	Marijuana Excise Tax Distribution	10,000.00	0.00	10,000.00	0.0%
336 06 51 00	Crim Justice--dui Cities	1,300.00	497.09	802.91	38.2%
336 06 94 00	Liquor Excise Tax	35,100.00	18,729.06	16,370.94	53.4%
336 06 95 00	Liquor Board Profits	55,700.00	27,862.11	27,837.89	50.0%
342 10 00 00	School Resource Officer Reim	107,318.00	104,192.00	3,126.00	97.1%
330 State Generated Revenues		269,913.00	163,170.82	106,742.18	60.5%

340 Charges For Services

341 43 00 00	School Impact Admin. Fee	0.00	0.00	0.00	0.0%
341 43 00 01	Credit Card Proc Fee-Admin/Finance	100.00	36.60	63.40	36.6%
341 43 00 02	Credit Card Proc Fee-CD	500.00	5,827.11	(5,327.11)	1165.4%
341 43 00 03	Credit Card Proc Fee-City Clerk	250.00	201.60	48.40	80.6%
341 43 00 04	Credit Card Proc Fee-Law Enf	50.00	55.34	(5.34)	110.7%
341 43 00 05	Credit Card Proc Fee-PW	50.00	216.40	(166.40)	432.8%
341 81 00 00	Services	500.00	410.00	90.00	82.0%
341 81 00 01	Services-PD	0.00	750.00	(750.00)	0.0%
341 99 00 00	Passport / Naturalization Fe	30,000.00	17,850.00	12,150.00	59.5%
342 10 90 00	Law Enforcement - Other Fees	2,500.00	1,845.00	655.00	73.8%
344 10 51 00	TBD Management Fee	0.00	0.00	0.00	0.0%
345 23 00 00	Animal Control And Shelter Services	0.00	0.00	0.00	0.0%
345 60 00 00	Tourism Services - POS Discover Port Susan Website	8,000.00	0.00	8,000.00	0.0%
345 60 00 01	Tourism Services - Snohomish County Economic Development	0.00	0.00	0.00	0.0%
345 60 00 02	Tourism Services-Port Of Seattle	7,500.00	0.00	7,500.00	0.0%
345 81 00 00	Zoning/inspection Fees	60,500.00	149,397.34	(88,897.34)	246.9%
345 81 00 01	Engineering Fees	10,000.00	0.00	10,000.00	0.0%
345 83 00 00	Plan Checking Fees	95,000.00	110,120.04	(15,120.04)	115.9%
345 89 00 00	Environmental Fees	1,400.00	1,400.00	0.00	100.0%
345 89 00 01	Other Planning & Development Fees	50,000.00	14,734.25	35,265.75	29.5%
347 30 00 00	Park Fees- Per Use	8,000.00	6,365.98	1,634.02	79.6%
347 30 00 01	Park Fees- Tourn/Comm Use	1,500.00	300.00	1,200.00	20.0%
347 30 00 02	Park Fees- Energy	70.00	0.00	70.00	0.0%
347 30 00 03	Park Fees- Staff	150.00	100.00	50.00	66.7%
347 30 00 04	Park Fees- Picnic Area/Meeting Rooms	500.00	425.00	75.00	85.0%
347 30 00 05	Park Fees - Sales Tax	0.00	0.00	0.00	0.0%
369 91 00 01	Interfund/interdepart Charge	0.00	0.00	0.00	0.0%
340 Charges For Services		276,570.00	310,034.66	(33,464.66)	112.1%

350 Fines & Forfeitures

353 10 00 00	Court Fines	21,500.00	4,642.25	16,857.75	21.6%
354 00 00 00	Parking Fines	500.00	490.00	10.00	98.0%
355 20 00 00	Dui Recoveries	200.00	0.00	200.00	0.0%
357 30 00 00	Witness Fees/crt Reimb	0.00	0.00	0.00	0.0%

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350 Fines & Forfeitures

359 00 00 00 Traffic Fines & Penalties	3,200.00	4,053.66	(853.66)	126.7%
359 90 00 00 Misc Fines & Penalties	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures	25,400.00	9,185.91	16,214.09	36.2%

360 Misc Revenues

361 11 00 01 State Pool/cd Interest	61,900.00	26,037.72	35,862.28	42.1%
361 40 00 01 Sales Tax Interest	750.00	1,912.31	(1,162.31)	255.0%
361 40 20 01 Property Tax Interest	0.00	0.00	0.00	0.0%
362 00 00 01 Rents And Leases	0.00	950.00	(950.00)	0.0%
367 00 10 10 Donations	500.00	0.00	500.00	0.0%
367 00 10 11 Touch A Truck Donations	0.00	0.00	0.00	0.0%
369 81 00 00 Cashier's Overage/shortage	0.00	1.00	(1.00)	0.0%
369 91 00 00 Misc.	2,800.00	670.05	2,129.95	23.9%
369 91 10 00 Auction Proceeds	0.00	0.00	0.00	0.0%
398 10 00 00 Insurance Recoveries	0.00	14,075.63	(14,075.63)	0.0%
360 Misc Revenues	65,950.00	43,646.71	22,303.29	66.2%

380 Non Revenues

389 90 00 01 Payroll Deductions Clearing	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

395 10 00 01 Sales Of Fixed Assets	100.00	0.00	100.00	0.0%
390 Other Revenues	100.00	0.00	100.00	0.0%

397 Interfund Transfers

397 10 00 20 Trfr In From Fire Station Constr	0.00	0.00	0.00	0.0%
397 10 00 30 Trfr In From Phys Fit Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	10,317,878.00	7,742,588.56	2,575,289.44	75.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Clerk & City Council

511 60 10 00 Salaries & Wages	89,295.00	37,638.53	51,656.47	42.2%
511 60 11 00 Overtime	510.00	0.00	510.00	0.0%
511 60 20 00 Social Security	5,532.00	2,875.43	2,656.57	52.0%
511 60 21 00 Retirement	4,491.00	2,229.94	2,261.06	49.7%
511 60 22 00 Medical Benefits	19,029.00	11,031.32	7,997.68	58.0%
511 60 23 00 L & I	396.00	88.15	307.85	22.3%
511 60 24 00 Unemployment & PFMLA	114.00	36.38	77.62	31.9%
511 60 31 00 Supplies	1,200.00	121.06	1,078.94	10.1%
511 60 32 00 Fuel	0.00	0.00	0.00	0.0%
511 60 35 00 Small Equipment	1,500.00	0.00	1,500.00	0.0%
511 60 41 00 Professional Services	5,000.00	4,713.56	286.44	94.3%
511 60 42 00 Communications	500.00	198.14	301.86	39.6%

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Expenditures	Amt Budgeted	Expenditures	Remaining
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511 Clerk & City Council

511 60 44 00	Advertising	4,000.00	1,239.25	2,760.75	31.0%
511 60 45 00	Operating Rentals	0.00	0.00	0.00	0.0%
511 60 48 00	Repair/maintenance	0.00	0.00	0.00	0.0%
511 60 49 00	Miscellaneous	500.00	0.00	500.00	0.0%
511 60 49 01	Meetings, Training & Travel	3,000.00	2,394.86	605.14	79.8%
511 60 49 05	Credit Card Bank Fees-Clerk	0.00	0.00	0.00	0.0%
511 60 49 06	Dues	500.00	250.00	250.00	50.0%
511 60 49 10	Wellness Program	750.00	216.93	533.07	28.9%
514 40 41 05	Election Service	4,000.00	0.00	4,000.00	0.0%
514 40 41 06	Voter Registration Service	9,000.00	8,195.89	804.11	91.1%
511 Clerk & City Council		149,317.00	71,229.44	78,087.56	47.7%

512 Judicial

512 50 49 01	Cascade Court Costs	16,000.00	3,749.08	12,250.92	23.4%
512 Judicial		16,000.00	3,749.08	12,250.92	23.4%

513 Mayor

513 10 10 00	Salaries & Wages	17,136.00	8,300.00	8,836.00	48.4%
513 10 20 00	Social Security	964.00	462.77	501.23	48.0%
513 10 22 00	Medical Benefits	4,955.00	2,431.50	2,523.50	49.1%
513 10 23 00	L & I	64.00	24.77	39.23	38.7%
513 10 31 00	Supplies	400.00	0.00	400.00	0.0%
513 10 41 00	Professional Services	400.00	0.00	400.00	0.0%
513 10 41 02	Town Hall Mtgs And Surveys	0.00	0.00	0.00	0.0%
513 10 42 00	Communications	650.00	250.13	399.87	38.5%
513 10 42 01	Mayor's Newsletter	0.00	220.59	(220.59)	0.0%
513 10 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
513 10 49 01	Meetings, Training & Travel	2,500.00	1,019.67	1,480.33	40.8%
513 10 49 02	Volunteer Appreciation	500.00	441.00	59.00	88.2%
513 Mayor		27,569.00	13,150.43	14,418.57	47.7%

514 Administration

514 23 10 00	Salaries & Wages	418,996.00	194,010.53	224,985.47	46.3%
514 23 10 99	Salaries Indirect Cost Allocation	(224,962.00)	(112,482.00)	(112,480.00)	50.0%
514 23 11 00	Overtime	1,080.00	0.00	1,080.00	0.0%
514 23 20 00	Social Security	24,591.00	14,686.38	9,904.62	59.7%
514 23 21 00	Retirement	53,390.00	24,815.43	28,574.57	46.5%
514 23 22 00	Medical Benefits	110,057.00	53,276.27	56,780.73	48.4%
514 23 22 99	Benefits Indirect Cost Allocation	(97,640.00)	(48,820.00)	(48,820.00)	50.0%
514 23 23 00	L & I	1,426.00	526.04	899.96	36.9%
514 23 23 01	Awc Retro Program	1,720.00	1,081.18	638.82	62.9%
514 23 24 00	Unemployment & PFMLA	838.00	391.23	446.77	46.7%
514 23 31 00	Supplies	3,000.00	779.70	2,220.30	26.0%
514 23 31 99	Supplies Indirect Cost Allocation	(6,755.00)	(3,378.00)	(3,377.00)	50.0%
514 23 32 00	Fuel	0.00	0.00	0.00	0.0%
514 23 35 00	Small Equipment	1,000.00	380.75	619.25	38.1%
514 23 41 00	Professional Services	103,000.00	14,862.12	88,137.88	14.4%
514 23 41 01	Payroll Leave Contingency	0.00	0.00	0.00	0.0%
514 23 41 02	Budget Adjustment Placeholde	0.00	0.00	0.00	0.0%
514 23 41 03	Unanticipated Grants	0.00	0.00	0.00	0.0%

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514 Administration

514 23 41 04	CPG Grant - Clean Up Day	5,100.00	1,536.93	3,563.07	30.1%
514 23 41 07	State Audit	14,000.00	0.00	14,000.00	0.0%
514 23 41 99	Services Indirect Cost Allocation	(80,037.00)	(40,018.00)	(40,019.00)	50.0%
514 23 42 00	Communications	2,500.00	895.26	1,604.74	35.8%
514 23 44 00	Advertising	500.00	813.00	(313.00)	162.6%
514 23 45 00	Operating Rentals	16,500.00	6,500.53	9,999.47	39.4%
514 23 48 00	Repair/maintenance	4,000.00	645.26	3,354.74	16.1%
514 23 49 00	Miscellaneous	200.00	87.08	112.92	43.5%
514 23 49 01	Meetings, Training & Travel	5,500.00	4,481.63	1,018.37	81.5%
514 23 49 04	Credit Card Fees-Utilities	0.00	0.00	0.00	0.0%
514 23 49 05	Credit Card Bank Fees-Admin/Finance	1,400.00	9,509.86	(8,109.86)	679.3%
514 23 49 06	Dues	1,100.00	630.00	470.00	57.3%
514 Administration		360,504.00	125,211.18	235,292.82	34.7%

515 Legal Services

515 41 41 21	External Legal Services-Advice	60,000.00	28,705.55	31,294.45	47.8%
515 45 41 22	External Legal Serv-Claims & Litigation	12,500.00	0.00	12,500.00	0.0%
515 93 41 23	Adult Misdemeanor Public Def	34,000.00	11,635.21	22,364.79	34.2%
515 Legal Services		106,500.00	40,340.76	66,159.24	37.9%

518 Building & Grounds

518 30 10 00	Salaries & Wages	71,406.00	35,240.55	36,165.45	49.4%
518 30 11 00	Overtime	467.00	662.89	(195.89)	141.9%
518 30 20 00	Social Security	4,321.00	2,718.22	1,602.78	62.9%
518 30 21 00	Retirement	9,186.00	4,595.20	4,590.80	50.0%
518 30 22 00	Medical Benefits	17,395.00	8,637.35	8,757.65	49.7%
518 30 23 00	L & I	1,133.00	366.83	766.17	32.4%
518 30 24 00	Unemployment & PFMLA	144.00	70.23	73.77	48.8%
518 30 31 00	Supplies	5,610.00	1,434.62	4,175.38	25.6%
518 30 31 05	Uniforms	1,020.00	150.23	869.77	14.7%
518 30 32 00	Fuel	2,040.00	1,045.14	994.86	51.2%
518 30 35 00	Small Tools	306.00	0.00	306.00	0.0%
518 30 41 00	Professional Services	15,300.00	6,480.35	8,819.65	42.4%
518 30 42 00	Communications	408.00	137.02	270.98	33.6%
518 30 44 00	Advertising	0.00	0.00	0.00	0.0%
518 30 47 00	Utilities	12,240.00	6,755.34	5,484.66	55.2%
518 30 47 02	Rental Expense	306.00	0.00	306.00	0.0%
518 30 48 00	Repairs/maintenance	7,650.00	311.32	7,338.68	4.1%
518 30 48 01	Pw Building Repair	0.00	0.00	0.00	0.0%
518 30 49 01	Meetings, Training & Travel	306.00	97.71	208.29	31.9%
518 90 49 08	Senior Center Life EAP	10,000.00	0.00	10,000.00	0.0%
518 Building & Grounds		159,238.00	68,703.00	90,535.00	43.1%

519 General Government Services

518 30 31 90	General Gov't Office Supplie	4,800.00	1,452.81	3,347.19	30.3%
518 30 35 90	Other General Governmental Services (SA) - Small Tools And Minor Equipment	500.00	0.00	500.00	0.0%
518 30 46 00	Insurance	40,000.00	40,000.00	0.00	100.0%
518 30 48 90	Repairs & Maintenance	0.00	0.00	0.00	0.0%
518 90 42 00	General Gov't Communications	5,000.00	3,869.20	1,130.80	77.4%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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519 General Government Services

518 90 42 02	Passport Postage	2,500.00	666.63	1,833.37	26.7%
518 90 49 01	B & O Tax	450.00	296.89	153.11	66.0%
518 90 49 02	AWC Membership	4,405.00	4,405.00	0.00	100.0%
518 90 49 03	Puget Sound Regnl Council	2,500.00	0.00	2,500.00	0.0%
518 90 49 04	SnoCo Tomorrow	1,500.00	1,264.00	236.00	84.3%
518 90 49 05	Puget Sound Clean Air	4,653.00	4,653.00	0.00	100.0%
518 90 49 06	OMWBE	200.00	0.00	200.00	0.0%
518 90 49 07	Snohomish Health Dist.	6,785.00	0.00	6,785.00	0.0%

519 General Government Services	73,293.00	56,607.53	16,685.47		77.2%
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521 Law Enforcement

521 10 10 00	Salaries & Wages	141,429.00	73,472.73	67,956.27	52.0%
521 10 11 00	Overtime	0.00	0.00	0.00	0.0%
521 10 20 00	Social Security	7,290.00	5,598.07	1,691.93	76.8%
521 10 21 00	Retirement	16,583.00	8,965.30	7,617.70	54.1%
521 10 22 00	Medical Benefits	38,028.00	32,401.53	5,626.47	85.2%
521 10 23 00	L & I	528.00	248.34	279.66	47.0%
521 10 24 00	Unemployment & PFMLA	259.00	156.47	102.53	60.4%
521 10 31 00	Supplies	1,800.00	555.69	1,244.31	30.9%
521 10 31 01	Supplies - Nat'l Night Out	3,500.00	1,653.36	1,846.64	47.2%
521 10 31 02	Training Supplies	275.00	0.00	275.00	0.0%
521 10 32 00	Fuel	175.00	0.00	175.00	0.0%
521 10 33 50	Small Equipment	0.00	268.76	(268.76)	0.0%
521 10 35 01	Uniforms	450.00	457.02	(7.02)	101.6%
521 10 41 00	Professional Services	400.00	2,884.34	(2,484.34)	721.1%
521 10 41 01	Legal	0.00	0.00	0.00	0.0%
521 10 44 00	Advertising	500.00	0.00	500.00	0.0%
521 10 45 00	Rentals And Leases	500.00	0.00	500.00	0.0%
521 10 47 00	Utilities	10,000.00	3,135.50	6,864.50	31.4%
521 10 48 03	Repair/maintenance	1,000.00	76.12	923.88	7.6%
521 10 49 00	Miscellaneous	1,000.00	318.11	681.89	31.8%
521 10 49 02	Dues	700.00	125.00	575.00	17.9%
521 10 49 03	Meeting, Training & Travel	2,000.00	189.89	1,810.11	9.5%
521 10 49 05	Credit Card Bank Fees-Law Enf	0.00	0.00	0.00	0.0%
521 10 49 06	Narcotics Task Force	1,807.00	0.00	1,807.00	0.0%
521 10 49 07	Intergovernmental Agreements	1,771,855.00	442,963.74	1,328,891.26	25.0%
521 10 49 08	Sno Pac Dispatch	93,256.00	41,394.42	51,861.58	44.4%
521 10 49 09	SERS Maint. & Operating	28,467.00	20,450.06	8,016.94	71.8%
521 10 49 10	Animal Control	3,000.00	575.00	2,425.00	19.2%

521 Law Enforcement	2,124,802.00	635,889.45	1,488,912.55		29.9%
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522 Fire Control

522 22 10 00	Salaries & Wages	0.00	0.00	0.00	0.0%
522 22 11 00	Overtime	0.00	0.00	0.00	0.0%
522 22 20 00	Social Security	0.00	0.00	0.00	0.0%
522 22 21 00	Retirement	0.00	0.00	0.00	0.0%
522 22 22 00	Medical Benefits	0.00	0.00	0.00	0.0%
522 22 23 00	L & I	0.00	0.00	0.00	0.0%
522 22 24 00	Unemployment Insurance	0.00	0.00	0.00	0.0%
522 22 31 00	Supplies	0.00	0.00	0.00	0.0%
522 22 32 00	Fuel	0.00	0.00	0.00	0.0%
522 22 35 00	Small Equipment	0.00	0.00	0.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 22 35 01	Uniforms	0.00	0.00	0.00	0.0%
522 22 41 00	Professional Services	0.00	0.00	0.00	0.0%
522 22 42 00	Communications	0.00	0.00	0.00	0.0%
522 22 44 00	Advertising	0.00	0.00	0.00	0.0%
522 22 45 00	Rentals	0.00	0.00	0.00	0.0%
522 22 47 00	Utilities	0.00	0.00	0.00	0.0%
522 22 48 00	Repair/maintenance	0.00	0.00	0.00	0.0%
522 22 48 07	Vehicle Repair/maintenance	0.00	0.00	0.00	0.0%
522 22 49 01	Meetings, Training & Travel	0.00	0.00	0.00	0.0%
522 22 49 02	Dues	0.00	0.00	0.00	0.0%
522 22 49 03	Administrative Service Contract	1,724,838.00	865,372.92	859,465.08	50.2%
522 Fire Control		1,724,838.00	865,372.92	859,465.08	50.2%

523 Jail Costs

523 50 49 03	County Jail	88,580.00	20,132.57	68,447.43	22.7%
523 Jail Costs		88,580.00	20,132.57	68,447.43	22.7%

525 Emergency Services

525 10 49 00	2010 Flood Emergency	0.00	0.00	0.00	0.0%
525 10 49 01	Emergency Services - Prof Svcs	0.00	0.00	0.00	0.0%
525 10 49 03	Emergency Services-SnoCo DEM	8,750.00	4,339.00	4,411.00	49.6%
525 Emergency Services		8,750.00	4,339.00	4,411.00	49.6%

559 Community Development

558 60 10 00	Salaries & Wages	490,295.00	224,441.45	265,853.55	45.8%
558 60 11 00	Overtime	570.00	131.49	438.51	23.1%
558 60 20 00	Social Security	28,194.00	16,977.93	11,216.07	60.2%
558 60 21 00	Retirement	62,905.00	27,489.23	35,415.77	43.7%
558 60 22 00	Medical Benefits	137,177.00	56,712.71	80,464.29	41.3%
558 60 23 00	L & I	1,404.00	561.00	843.00	40.0%
558 60 24 00	Unemployment & PFMLA	981.00	447.60	533.40	45.6%
558 60 31 00	Supplies	3,500.00	1,557.89	1,942.11	44.5%
558 60 32 00	Fuel	300.00	366.50	(66.50)	122.2%
558 60 35 00	Small Equipment	5,100.00	2,519.43	2,580.57	49.4%
558 60 41 00	Professional Services	105,000.00	51,592.19	53,407.81	49.1%
558 60 41 01	Economic Development-DSC	20,000.00	7,260.31	12,739.69	36.3%
558 60 41 03	Tourism Promotion & Marketing	60,750.00	27,302.69	33,447.31	44.9%
558 60 42 00	Communications	2,000.00	1,069.14	930.86	53.5%
558 60 44 00	Advertising	2,500.00	1,270.91	1,229.09	50.8%
558 60 45 00	Rentals	1,500.00	495.73	1,004.27	33.0%
558 60 48 00	Repairs & Maintenance	400.00	0.00	400.00	0.0%
558 60 49 00	Meetings, Training & Travel	9,000.00	2,553.39	6,446.61	28.4%
558 60 49 01	Meetings, Training & Travel- DON'T USE	0.00	0.00	0.00	0.0%
558 60 49 02	Dues	6,000.00	3,302.00	2,698.00	55.0%
558 60 49 03	Printing	400.00	0.00	400.00	0.0%
558 60 49 05	Credit Card Bank Fees-CD	500.00	0.00	500.00	0.0%
559 60 10 00	Salaries & Wages - DON'T USE	0.00	0.00	0.00	0.0%
559 60 20 00	Social Security- DON'T USE	0.00	0.00	0.00	0.0%
559 60 21 00	Retirement- DON'T USE	0.00	0.00	0.00	0.0%
559 60 22 00	Medical Benefits- DON'T USE	0.00	0.00	0.00	0.0%

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559 Community Development

559 60 23 00	L & I - DON'T USE	0.00	0.00	0.00	0.0%
559 60 24 00	Unemployment Insurance- DON'T USE	0.00	0.00	0.00	0.0%
559 60 31 00	Supplies- DON'T USE	0.00	0.00	0.00	0.0%
559 60 32 00	Fuel - DON'T USE	0.00	0.00	0.00	0.0%
559 60 35 00	Small Equipment - DON'T USE	0.00	0.00	0.00	0.0%
559 60 41 00	Professional Services - DON'T USE	0.00	0.00	0.00	0.0%
559 60 42 00	Communications - DON'T USE	0.00	0.00	0.00	0.0%
559 60 48 00	Repairs/maintenance - DON'T USE	0.00	0.00	0.00	0.0%
559 60 49 00	Miscellaneous - DON'T USE	0.00	0.00	0.00	0.0%
559 60 49 03	Dues - DON'T USE	0.00	0.00	0.00	0.0%
559 Community Development		938,476.00	426,051.59	512,424.41	45.4%

566 Substance Abuse

566 00 49 05	Liquor Board Excise Tax	1,555.00	450.27	1,104.73	29.0%
566 Substance Abuse		1,555.00	450.27	1,104.73	29.0%

572 Libraries

572 10 47 00	Utilities	12,000.00	3,694.89	8,305.11	30.8%
572 10 48 00	Repair/maintenance	2,000.00	68.60	1,931.40	3.4%
572 Libraries		14,000.00	3,763.49	10,236.51	26.9%

576 Park Facilities

576 80 10 00	Salaries & Wages	145,095.00	66,332.05	78,762.95	45.7%
576 80 11 00	Overtime	684.00	1,854.59	(1,170.59)	271.1%
576 80 20 00	Social Security	8,474.00	5,156.01	3,317.99	60.8%
576 80 21 00	Retirement	16,796.00	8,501.63	8,294.37	50.6%
576 80 22 00	Medical Benefits	33,855.00	16,835.21	17,019.79	49.7%
576 80 23 00	L & I	3,581.00	888.36	2,692.64	24.8%
576 80 24 00	Unemployment & PFMLA	282.00	132.60	149.40	47.0%
576 80 31 00	Supplies	10,200.00	2,663.52	7,536.48	26.1%
576 80 32 00	Fuel	4,590.00	2,588.53	2,001.47	56.4%
576 80 35 00	Small Equipment	1,020.00	0.00	1,020.00	0.0%
576 80 35 01	Uniforms	1,020.00	160.94	859.06	15.8%
576 80 41 00	Professional Services	2,550.00	3,115.99	(565.99)	122.2%
576 80 41 01	Summer Concert Series	3,100.00	407.34	2,692.66	13.1%
576 80 41 02	Movies In The Park	3,774.00	5,368.13	(1,594.13)	142.2%
576 80 41 03	Light Up Your Holidays	100.00	0.00	100.00	0.0%
576 80 41 04	CPG Grant - Clean Up Day	0.00	73.48	(73.48)	0.0%
576 80 41 05	Touch A Truck	200.00	43.27	156.73	21.6%
576 80 41 06	Snow Goose/Glass Quest	2,500.00	0.00	2,500.00	0.0%
576 80 41 07	Haunted Halloween At Ovenell	1,500.00	0.00	1,500.00	0.0%
576 80 41 10	Park Events	0.00	0.00	0.00	0.0%
576 80 42 00	Communications	612.00	285.34	326.66	46.6%
576 80 45 06	Rent	2,500.00	0.00	2,500.00	0.0%
576 80 47 00	Utilities	15,000.00	4,501.48	10,498.52	30.0%
576 80 48 00	Repair/maintenance	4,080.00	3,565.16	514.84	87.4%
576 80 48 01	Field Maintenance	4,000.00	0.00	4,000.00	0.0%
576 80 49 01	Meetings, Training & Travel	1,326.00	341.88	984.12	25.8%
576 80 49 05	Credit Card Bank Fees-PW	204.00	0.00	204.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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576 Park Facilities

576 Park Facilities	267,043.00	122,815.51	144,227.49	46.0%
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580 Non Expenditures

589 00 00 10 Change Fund	0.00	0.00	0.00	0.0%
589 00 09 98 ASP Clearing	0.00	0.00	0.00	0.0%
589 90 00 01 Payroll EE Deductions Clearing	0.00	(1,199.66)	1,199.66	0.0%
589 90 00 02 Payroll Draw Clearing	0.00	(1,400.00)	1,400.00	0.0%
580 Non Expenditures	0.00	(2,599.66)	2,599.66	0.0%

594 Capital Expenditures

594 18 64 01 Machinery & Equipment	0.00	0.00	0.00	0.0%
594 21 64 01 Equipment - Grant Funded	0.00	0.00	0.00	0.0%
594 25 60 00 Emergency Services - Machinery & Equipment	0.00	0.00	0.00	0.0%
594 58 64 00 Equipment - Software	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 00 01 Transfer To 101-Share Of St Lighting	61,200.00	30,600.00	30,600.00	50.0%
597 00 01 07 Transfer To Equip Replacemen	310,043.00	155,022.00	155,021.00	50.0%
597 01 01 09 Trfr Out-contingency Fund (1	27,000.00	13,500.00	13,500.00	50.0%
597 01 01 10 Transfer To Build Impr Fund	480,221.00	240,110.00	240,111.00	50.0%
597 01 02 05 Trfr Out- 1995 G.o. Bond (20	0.00	0.00	0.00	0.0%
597 01 04 21 Trsfr Out To Water Operating	86,764.00	43,382.00	43,382.00	50.0%
597 05 01 04 Transfer Out To Parks Improvement	900,000.00	900,000.00	0.00	100.0%
597 Interfund Transfers	1,865,228.00	1,382,614.00	482,614.00	74.1%

999 Ending Balance

508 80 00 00 Restricted Ending Cash & Inv	0.00	0.00	0.00	0.0%
508 80 00 01 Ending Cash & Investments	2,391,595.00	0.00	2,391,595.00	0.0%
508 80 00 02 Ending Cash	590.00	0.00	590.00	0.0%
999 Ending Balance	2,392,185.00	0.00	2,392,185.00	0.0%

Fund Expenditures:	10,317,878.00	3,837,820.56	6,480,057.44	37.2%
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Fund Excess/(Deficit):	0.00	3,904,768.00		
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101 Street Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 01 01 Beginning Cash & Investments	33,230.00	33,230.23	(0.23)	100.0%
308 Beginning Balances	33,230.00	33,230.23	(0.23)	100.0%

310 Taxes

311 10 01 01 Property Taxes - Street 8%	229,559.00	120,947.86	108,611.14	52.7%
310 Taxes	229,559.00	120,947.86	108,611.14	52.7%

320 Licenses & Permits

321 91 00 10 WM - Street Maintenance Fee	18,400.00	9,932.94	8,467.06	54.0%
322 90 00 03 Right Of Way And Utility Permits	0.00	0.00	0.00	0.0%
320 Licenses & Permits	18,400.00	9,932.94	8,467.06	54.0%

330 State Generated Revenues

336 00 71 00 Multimodal Transportation	9,400.00	4,731.68	4,668.32	50.3%
336 00 87 00 Mvft Unrestricted Fuel Tax	148,200.00	67,063.85	81,136.15	45.3%
330 State Generated Revenues	157,600.00	71,795.53	85,804.47	45.6%

340 Charges For Services

344 10 00 00 Adopt A Street Fees	0.00	0.00	0.00	0.0%
344 10 00 01 Misc. Charges For Services	0.00	109.38	(109.38)	0.0%
344 10 51 01 TBD Management Fee	0.00	0.00	0.00	0.0%
349 00 00 01 Interfund Charge - TBD	0.00	0.00	0.00	0.0%
340 Charges For Services	0.00	109.38	(109.38)	0.0%

360 Misc Revenues

361 11 01 01 State Pool/cd Interest	2,000.00	174.53	1,825.47	8.7%
369 91 01 01 Miscellaneous	0.00	0.00	0.00	0.0%
398 10 01 01 Insurance Recoveries	30,572.00	10,000.00	20,572.00	32.7%
360 Misc Revenues	32,572.00	10,174.53	22,397.47	31.2%

397 Interfund Transfers

397 00 00 00 Transfer In From GF	61,200.00	30,600.00	30,600.00	50.0%
397 00 01 03 Trfr From Street Const (103)	0.00	0.00	0.00	0.0%
397 00 02 03 Transfer In From Lid Guarantee	0.00	0.00	0.00	0.0%
397 01 01 20 Transfer In From Reet (120)	0.00	0.00	0.00	0.0%
397 02 01 21 Transfer In From Reet (121)	0.00	0.00	0.00	0.0%
397 07 06 77 Transfer In From TBD	0.00	0.00	0.00	0.0%
397 Interfund Transfers	61,200.00	30,600.00	30,600.00	50.0%

Fund Revenues:	532,561.00	276,790.47	255,770.53	52.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

542 30 10 00 Salaries & Wages	156,715.00	72,263.07	84,451.93	46.1%
542 30 11 00 Overtime	688.00	1,888.51	(1,200.51)	274.5%
542 30 20 00 Social Security	9,301.00	5,605.97	3,695.03	60.3%
542 30 21 00 Retirement	18,268.00	9,240.42	9,027.58	50.6%
542 30 22 00 Medical Benefits	34,810.00	17,507.17	17,302.83	50.3%
542 30 23 00 L & I	3,389.00	830.37	2,558.63	24.5%
542 30 24 00 Unemployment & PFMLA	305.00	140.31	164.69	46.0%
542 30 31 00 Supplies	20,400.00	12,888.13	7,511.87	63.2%
542 30 31 03 Uniforms	500.00	257.26	242.74	51.5%
542 30 32 00 Fuel	4,000.00	1,858.15	2,141.85	46.5%
542 30 35 00 Small Tools & Equipment	408.00	0.00	408.00	0.0%
542 30 35 01 Adopt A Street Signs	0.00	0.00	0.00	0.0%
542 30 41 00 Professional Services	15,300.00	3,755.81	11,544.19	24.5%
542 30 42 00 Communications	2,000.00	474.97	1,525.03	23.7%
542 30 44 00 Advertising	0.00	0.00	0.00	0.0%
542 30 45 00 Rentals	1,500.00	0.00	1,500.00	0.0%
542 30 46 00 Insurance	19,992.00	19,992.00	0.00	100.0%
542 30 46 10 Payments To Claimants	0.00	0.00	0.00	0.0%
542 30 47 00 Utilities	61,200.00	22,178.69	39,021.31	36.2%
542 30 47 01 Street Lighting DO NOT USE	0.00	0.00	0.00	0.0%
542 30 48 00 Repair/maintenance	53,647.00	18,144.01	35,502.99	33.8%
542 30 48 01 SnoCo PW Striping	15,300.00	0.00	15,300.00	0.0%
542 30 49 00 Miscellaneous	204.00	0.00	204.00	0.0%
542 30 49 01 Meetings, Training & Travel	1,020.00	261.67	758.33	25.7%
542 30 49 03 Dues	102.00	45.40	56.60	44.5%
542 Streets - Maintenance	419,049.00	187,331.91	231,717.09	44.7%

594 Capital Expenditures

595 30 63 00 Misc Capital Projects - TBD	0.00	0.00	0.00	0.0%
595 30 63 10 Right Of Way Const. & Repair	0.00	0.00	0.00	0.0%
595 30 64 01 Machinery & Equipment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 01 01 07 Transfer Out To Equip Resrv	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 80 01 01 Ending Balance	113,512.00	0.00	113,512.00	0.0%
999 Ending Balance	113,512.00	0.00	113,512.00	0.0%

Fund Expenditures:	532,561.00	187,331.91	345,229.09	35.2%
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Fund Excess/(Deficit):	0.00	89,458.56		
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102 Street Impact Fee Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 01 02 Reserved Beginning Cash & Investments	426,692.00	426,692.16	(0.16)	100.0%
308 80 01 02 Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances	426,692.00	426,692.16	(0.16)	100.0%

330 State Generated Revenues

333 20 20 00 Fhwa And Wsdot Grant	0.00	0.00	0.00	0.0%
333 97 01 02 Wsdot Arra Grant	0.00	0.00	0.00	0.0%
334 00 20 00 Puget Sound Reg Council Gran	0.00	0.00	0.00	0.0%
334 03 80 00 Tib - 267th St Nw	0.00	0.00	0.00	0.0%
330 State Generated Revenues	0.00	0.00	0.00	0.0%

340 Charges For Services

345 85 01 02 Street Impact Fees	211,403.00	265,334.68	(53,931.68)	125.5%
340 Charges For Services	211,403.00	265,334.68	(53,931.68)	125.5%

360 Misc Revenues

361 11 01 02 State Pool/cd Interest	9,000.00	4,094.78	4,905.22	45.5%
369 91 01 02 Miscellaneous	0.00	0.00	0.00	0.0%
360 Misc Revenues	9,000.00	4,094.78	4,905.22	45.5%

397 Interfund Transfers

397 00 01 21 Transfer In From Reet (121)	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	647,095.00	696,121.62	(49,026.62)	107.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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519 General Government Services

519 20 40 00 Judgments And Settlements	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%

594 Capital Expenditures

595 10 41 00 Prof Serv 267th & Pioneer	0.00	0.00	0.00	0.0%
595 10 41 01 Engineering Pioneer Hwy Slid	0.00	0.00	0.00	0.0%
595 10 41 02 Prof Serv 270th Reconstructi	0.00	0.00	0.00	0.0%
595 10 41 03 St-1 68th Wetland Mitig	0.00	0.00	0.00	0.0%
595 10 41 04 St-5 72nd Ave (272nd To 268th)	0.00	0.00	0.00	0.0%
595 10 41 05 Engineering 272nd Reconstruction	0.00	0.00	0.00	0.0%
595 10 63 01 Engineering 68th St Sidewalk Construction	0.00	0.00	0.00	0.0%
595 20 61 00 267th St Nw - Land & Land Im	0.00	0.00	0.00	0.0%
595 30 44 00 Advertising	0.00	0.00	0.00	0.0%
595 30 63 15 St-1 68th Ave Nw 270th St	0.00	0.00	0.00	0.0%
595 30 63 30 St-2 267th St Nw Reconstruct	0.00	0.00	0.00	0.0%
595 30 63 40 St-4 270th Recon 97th-94th	0.00	0.00	0.00	0.0%

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102 Street Impact Fee Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

595 30 63 50 St-3 SR532 & 98th-104th	0.00	0.00	0.00 0.0%
595 30 63 60 Pioneer Hwy Slide Fhwa Const	0.00	0.00	0.00 0.0%
595 30 63 70 St-5 72nd Ave (272nd To 268th)	0.00	0.00	0.00 0.0%
595 30 63 80 St-17 68th Sidewalk Construction	0.00	0.00	0.00 0.0%
595 61 63 01 80th Ave Reconst Sidewals/Paths	0.00	0.00	0.00 0.0%
595 90 00 10 Salaries And Benefits	0.00	0.00	0.00 0.0%
594 Capital Expenditures	0.00	0.00	0.00 0.0%

597 Interfund Transfers

597 01 01 03 Transfer Out To St Const (103)	125,000.00	62,500.00	62,500.00 50.0%
597 Interfund Transfers	125,000.00	62,500.00	62,500.00 50.0%

999 Ending Balance

508 10 01 02 Reserved Ending Cash & Investments	522,095.00	0.00	522,095.00 0.0%
508 80 01 02 Ending Cash & Investments	0.00	0.00	0.00 0.0%
999 Ending Balance	522,095.00	0.00	522,095.00 0.0%

Fund Expenditures:	647,095.00	62,500.00	584,595.00 9.7%
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Fund Excess/(Deficit):	0.00	633,621.62
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103 Street Construction Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 01 03 Beginning Cash & Investments	814,123.00	814,122.76	0.24	100.0%
308 Beginning Balances	814,123.00	814,122.76	0.24	100.0%

330 State Generated Revenues

333 04 20 00 US Dept Of Commerce - Safe Routes	0.00	0.00	0.00	0.0%
333 20 00 00 FHWA/WSDOT Grant	0.00	0.00	0.00	0.0%
333 20 00 03 WSDOT / FHA 90th Ave NW	0.00	0.00	0.00	0.0%
333 20 00 04 RTCC - Viking Way	1,787,000.00	5,357.76	1,781,642.24	0.3%
333 20 00 05 Viking Way Grant Construction	0.00	0.00	0.00	0.0%
333 97 01 03 WSDOT ARRA Grant	0.00	0.00	0.00	0.0%
334 03 60 00 State Grants	500,000.00	0.00	500,000.00	0.0%
334 03 60 01 WSDOT SR 532 Beautification Grant	0.00	0.00	0.00	0.0%
334 03 60 02 WSDOT Safe Routes	0.00	0.00	0.00	0.0%
334 03 80 01 TIB - 68th Sidewalk Construction	0.00	0.00	0.00	0.0%
334 03 80 02 TIB - 276th Sidewalk Construction	0.00	0.00	0.00	0.0%
334 03 80 03 TIB - CHAP	0.00	0.00	0.00	0.0%
334 03 80 04 TIB 88th Overlay	0.00	0.00	0.00	0.0%
334 03 80 05 TIB 271st St 94th-SR532	0.00	0.00	0.00	0.0%
334 03 80 06 TIB Pioneer Hwy/72nd-City Limits	0.00	0.00	0.00	0.0%
334 03 80 07 Transportation Improvement Board (TIB)	271,312.00	69,749.79	201,562.21	25.7%
334 04 20 01 Dept Of Commerce - SRTS	0.00	0.00	0.00	0.0%
334 04 20 02 Future Dept Of Commerce Grant - Viking Way Construction	0.00	0.00	0.00	0.0%
330 State Generated Revenues	2,558,312.00	75,107.55	2,483,204.45	2.9%

360 Misc Revenues

361 11 01 03 State Pool/cd Interest	11,900.00	5,830.63	6,069.37	49.0%
369 40 00 00 Judgments And Settlements	0.00	0.00	0.00	0.0%
369 91 01 03 Miscellaneous Revenue	0.00	0.00	0.00	0.0%
360 Misc Revenues	11,900.00	5,830.63	6,069.37	49.0%

397 Interfund Transfers

397 01 01 02 Transfer In From St Impact (102)	125,000.00	62,500.00	62,500.00	50.0%
397 01 01 03 Transfer From TBD	650,000.00	325,000.00	325,000.00	50.0%
397 Interfund Transfers	775,000.00	387,500.00	387,500.00	50.0%

Fund Revenues:	4,159,335.00	1,282,560.94	2,876,774.06	30.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

595 10 41 06 St-1 68th Wetland Mitigation	0.00	0.00	0.00	0.0%
595 10 61 06 New Sidewalk/Trail Installation	70,000.00	0.00	70,000.00	0.0%
595 10 61 07 Sidewalk Repair	50,000.00	0.00	50,000.00	0.0%
595 10 63 02 Eng 68th St Sidewalk Construction	0.00	0.00	0.00	0.0%
595 10 63 03 Downtown Street & Sidewalk Imp.	0.00	0.00	0.00	0.0%
595 10 63 04 Wayfinding Signs	0.00	0.00	0.00	0.0%
595 10 63 07 276th Sidewalk	150,000.00	14,267.19	135,732.81	9.5%
595 10 63 08 Viking Way Eng	0.00	0.00	0.00	0.0%

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103 Street Construction Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

595 10 63 09	Viking Way ROW	660,000.00	775,724.45	(115,724.45)	117.5%
595 30 63 05	Misc Capital Projects	25,000.00	0.00	25,000.00	0.0%
595 30 63 06	Right Of Way Const & Repair	0.00	0.00	0.00	0.0%
595 30 63 07	Pioneer Hwy Slide	0.00	0.00	0.00	0.0%
595 30 63 08	SR 532 Beautification	0.00	0.00	0.00	0.0%
595 30 63 09	270th (94th - 96th)	0.00	0.00	0.00	0.0%
595 30 63 11	Saratoga Right Of Way	0.00	0.00	0.00	0.0%
595 30 63 12	Pioneer Overlay	0.00	0.00	0.00	0.0%
595 30 63 13	Viking Way Construction	2,000,000.00	2,523.50	1,997,476.50	0.1%
595 30 63 14	Pioneer Hwy Overlay-CHAP	0.00	0.00	0.00	0.0%
595 30 63 16	271st St 94th-SR532 TIB	0.00	0.00	0.00	0.0%
595 30 63 17	88th/SR532-Florence (84th Ave) TIB	0.00	0.00	0.00	0.0%
595 30 63 18	Pioneer Hwy Overlay/72nd-City Limits TIB	0.00	0.00	0.00	0.0%
595 30 63 19	Cedarhome Dr. Overlay	0.00	2,299.33	(2,299.33)	0.0%
595 30 63 22	92nd Ave Overlay	0.00	2,299.34	(2,299.34)	0.0%
595 30 63 23	102nd Ave Overlay	301,458.00	16,979.13	284,478.87	5.6%
595 30 63 24	SR 532/Ovenell Access	0.00	0.00	0.00	0.0%
595 30 63 25	Downtown Conn Study	0.00	0.00	0.00	0.0%
595 30 63 26	SR 532/Corridor Study	0.00	0.00	0.00	0.0%
595 30 63 27	102nd Ave Sidewalk	0.00	0.00	0.00	0.0%
595 30 63 28	92nd Ave Sidewalk	150,000.00	17,015.21	132,984.79	11.3%
595 30 63 29	72nd Ave Sidewalk ROW	100,000.00	0.00	100,000.00	0.0%
595 30 63 33	276St Overlay	0.00	0.00	0.00	0.0%
595 30 63 34	276th St (Lover's Lane) ChipSeal	200,000.00	0.00	200,000.00	0.0%
595 30 63 35	68th Ave Overlay	0.00	0.00	0.00	0.0%
595 30 63 36	271st St 94th To Viaduct (seal Coat)	0.00	0.00	0.00	0.0%
595 30 63 37	72nd Ave SR532 To Pioneer Hwy Overlay	0.00	0.00	0.00	0.0%
595 30 63 38	272nd Pl 99th To 102nd Overlay	250,000.00	0.00	250,000.00	0.0%
595 30 63 39	Pavement Inventory	0.00	0.00	0.00	0.0%
595 30 63 41	72nd Ave Sidewalk Constrction	0.00	0.00	0.00	0.0%
595 30 63 42	273rd Pl Sidewalk	0.00	0.00	0.00	0.0%
595 30 63 43	SR532 Flood Berm/Bike Path	0.00	0.00	0.00	0.0%
595 30 63 44	90th Ave 271st To 272nd	0.00	0.00	0.00	0.0%
595 30 63 45	102nd Ave Sidewalk	0.00	0.00	0.00	0.0%
594 Capital Expenditures		3,956,458.00	831,108.15	3,125,349.85	21.0%

597 Interfund Transfers

597 01 01 01	Trfr Out To Streets (101)	0.00	0.00	0.00	0.0%
597 01 03 05	Trfr Out To Fund 305	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%

999 Ending Balance

508 80 01 03	Ending Cash & Investments	202,877.00	0.00	202,877.00	0.0%
999 Ending Balance		202,877.00	0.00	202,877.00	0.0%

Fund Expenditures:	4,159,335.00	831,108.15	3,328,226.85	20.0%
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103 Street Construction Fund

Months: 01 To: 06

Fund Excess/(Deficit):	0.00	451,452.79
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104 Park Improvement Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 01 04	Reserved Beginning Cash & Investment	425,000.00	425,000.00	0.00	100.0%
308 80 01 04	Beginning Cash & Investments	181,128.00	181,128.11	(0.11)	100.0%
308 Beginning Balances		606,128.00	606,128.11	(0.11)	100.0%

330 State Generated Revenues

334 02 40 00	AELA Grant	0.00	0.00	0.00	0.0%
334 02 70 00	RCO-WWRP Grant	0.00	0.00	0.00	0.0%
334 02 70 71	RCO-YAF	350,000.00	0.00	350,000.00	0.0%
334 02 70 72	RCO	0.00	0.00	0.00	0.0%
334 03 10 10	DOE-Floodplains By Design	375,000.00	0.00	375,000.00	0.0%
334 03 10 12	Dept Of Ecology-IPG	275,000.00	34,812.87	240,187.13	12.7%
334 04 20 04	DOC-Berm Trail	0.00	0.00	0.00	0.0%
337 00 00 01	Hamilton Conservation Futures	0.00	0.00	0.00	0.0%
337 00 00 02	Ovenell Conservation Futures	0.00	0.00	0.00	0.0%
337 00 00 03	Johnson Conservation Futures	0.00	0.00	0.00	0.0%
330 State Generated Revenues		1,000,000.00	34,812.87	965,187.13	3.5%

340 Charges For Services

345 85 01 04	Park Impact Fees	0.00	0.00	0.00	0.0%
340 Charges For Services		0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 01 04	State Pool/cd Interest	5,400.00	5,769.65	(369.65)	106.8%
362 00 01 04	Rents And Leases	0.00	6,654.00	(6,654.00)	0.0%
367 00 00 01	Contributions & Donations	0.00	0.00	0.00	0.0%
360 Misc Revenues		5,400.00	12,423.65	(7,023.65)	230.1%

397 Interfund Transfers

397 00 10 06	Transfer In From Fund 106	100,000.00	50,000.00	50,000.00	50.0%
397 00 10 20	Transfer In From REET (120)	200,000.00	100,000.00	100,000.00	50.0%
397 00 10 21	Transfer In From REET (121)	120,000.00	60,000.00	60,000.00	50.0%
397 05 00 01	Transfer In From Gen Fund	900,000.00	900,000.00	0.00	100.0%
397 Interfund Transfers		1,320,000.00	1,110,000.00	210,000.00	84.1%

Fund Revenues:	2,931,528.00	1,763,364.63	1,168,163.37	60.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 76 61 01	Hamilton	250,000.00	94,064.09	155,935.91	37.6%
594 76 61 02	Ovenell	90,000.00	0.00	90,000.00	0.0%
594 76 61 03	Johnson Easement Purch	0.00	0.00	0.00	0.0%
594 76 61 21	Hamilton Improvements	0.00	0.00	0.00	0.0%
594 76 63 01	River Access/Launch	0.00	0.00	0.00	0.0%
594 76 63 02	City Hall Park	0.00	0.00	0.00	0.0%
594 76 63 03	Downtown Park	0.00	0.00	0.00	0.0%
594 76 63 04	Neighborhood Park	0.00	0.00	0.00	0.0%

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104 Park Improvement Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 76 63 05 Johnson Farm Improvements	480,000.00	0.00	480,000.00	0.0%
594 76 63 15 Park Improvements	10,000.00	0.00	10,000.00	0.0%
594 76 63 16 Skate Park	0.00	0.00	0.00	0.0%
594 76 63 17 Church Creek Restrooms	0.00	0.00	0.00	0.0%
594 76 63 18 Heritage Park Improvemments	850,000.00	13,203.28	836,796.72	1.6%
594 76 63 19 Non-motorized Trail	0.00	0.00	0.00	0.0%
594 76 63 20 New Neighborhood Park	0.00	0.00	0.00	0.0%
594 76 63 21 Acquisition Heritage Park	900,000.00	20,103.25	879,896.75	2.2%
594 76 63 22 Church Creek	0.00	0.00	0.00	0.0%
594 Capital Expenditures	2,580,000.00	127,370.62	2,452,629.38	4.9%

597 Interfund Transfers

597 05 02 05 Transfer To Debt Service	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 10 01 04 Reserved Ending Cash & Investments	0.00	0.00	0.00	0.0%
508 80 01 04 Ending Cash & Investments	351,528.00	0.00	351,528.00	0.0%
999 Ending Balance	351,528.00	0.00	351,528.00	0.0%

Fund Expenditures:	2,931,528.00	127,370.62	2,804,157.38	4.3%
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Fund Excess/(Deficit):	0.00	1,635,994.01		
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105 Fire Impact Fees Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 01 05 Reserved Beginning Cash & Investments	360.00	359.59	0.41	99.9%
308 80 01 05 Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances	360.00	359.59	0.41	99.9%

340 Charges For Services

345 85 01 05 Fire Impact Fees	12,000.00	18,460.00	(6,460.00)	153.8%
340 Charges For Services	12,000.00	18,460.00	(6,460.00)	153.8%

360 Misc Revenues

361 11 01 05 State Pool/cd Interest	1,400.00	73.52	1,326.48	5.3%
360 Misc Revenues	1,400.00	73.52	1,326.48	5.3%

Fund Revenues:	13,760.00	18,893.11	(5,133.11)	137.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 85 64 01 Machinery & Equipment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 04 02 05 Trsf Out To Debt Svc Fire S	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 10 01 05 Reserved Ending Cash & Investments	13,760.00	0.00	13,760.00	0.0%
508 80 01 05 Ending Cash & Investments	0.00	0.00	0.00	0.0%
999 Ending Balance	13,760.00	0.00	13,760.00	0.0%

Fund Expenditures:	13,760.00	0.00	13,760.00	0.0%
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Fund Excess/(Deficit):	0.00	18,893.11		
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106 Park Impact Fees Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 01 06 Reserved Beginning Cash & Investments	122,054.00	122,054.09	(0.09)	100.0%
308 80 01 06 Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances	122,054.00	122,054.09	(0.09)	100.0%

340 Charges For Services

345 85 01 06 Park Impact Fees	38,448.00	62,850.00	(24,402.00)	163.5%
340 Charges For Services	38,448.00	62,850.00	(24,402.00)	163.5%

360 Misc Revenues

361 11 01 06 State Pool/cd Interest	2,500.00	835.13	1,664.87	33.4%
360 Misc Revenues	2,500.00	835.13	1,664.87	33.4%

Fund Revenues:	163,002.00	185,739.22	(22,737.22)	113.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 00 00 04 Transfer To Park Improvement	100,000.00	50,000.00	50,000.00	50.0%
597 Interfund Transfers	100,000.00	50,000.00	50,000.00	50.0%

999 Ending Balance

508 10 01 06 Reserved Ending Cash & Investments	63,002.00	0.00	63,002.00	0.0%
508 80 01 06 Ending Cash & Investments	0.00	0.00	0.00	0.0%
999 Ending Balance	63,002.00	0.00	63,002.00	0.0%

Fund Expenditures:	163,002.00	50,000.00	113,002.00	30.7%
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Fund Excess/(Deficit):	0.00	135,739.22		
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2019 BUDGET POSITION

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107 Equipment Reserve Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 01 07	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 80 01 07	Beginning Cash & Investments	404,100.00	404,100.26	(0.26)	100.0%
308 Beginning Balances		404,100.00	404,100.26	(0.26)	100.0%

330 State Generated Revenues

334 00 30 00	State Equipment Grant	0.00	0.00	0.00	0.0%
330 State Generated Revenues		0.00	0.00	0.00	0.0%

360 Misc Revenues

361 11 01 07	State Pool/cd Interest	4,900.00	3,071.79	1,828.21	62.7%
360 Misc Revenues		4,900.00	3,071.79	1,828.21	62.7%

390 Other Revenues

395 10 01 07	Proceeds From Sales Of Asset	0.00	4,694.00	(4,694.00)	0.0%
390 Other Revenues		0.00	4,694.00	(4,694.00)	0.0%

397 Interfund Transfers

397 01 00 01	General Gov't Equip Replacem	310,043.00	155,022.00	155,021.00	50.0%
397 01 01 01	Transfer In From Streets	0.00	0.00	0.00	0.0%
397 01 01 09	Transfer In Contingency (109)	0.00	0.00	0.00	0.0%
397 04 04 01	Transfer In From Drainage	0.00	0.00	0.00	0.0%
397 Interfund Transfers		310,043.00	155,022.00	155,021.00	50.0%

Fund Revenues:	719,043.00	566,888.05	152,154.95	78.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 00 64 02	Machinery & Equipment-police	0.00	0.00	0.00	0.0%
594 00 64 03	Machinery & Equipment-fire	0.00	0.00	0.00	0.0%
594 18 64 07	Machinery & Equipment - Admin	98,304.00	0.00	98,304.00	0.0%
594 18 64 08	Machinery & Equipment - Parks	49,950.00	2,213.74	47,736.26	4.4%
594 18 64 09	Machinery & Equipment - Street	309,172.00	11,546.78	297,625.22	3.7%
594 18 64 10	Machinery & Equipment - B&G	46,200.00	1,233.06	44,966.94	2.7%
594 18 64 20	Machinery & Equipment-Drainage	5,000.00	0.00	5,000.00	0.0%
594 Capital Expenditures		508,626.00	14,993.58	493,632.42	2.9%

999 Ending Balance

508 10 01 07	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.0%
508 80 01 07	Ending Cash & Investments	210,417.00	0.00	210,417.00	0.0%
999 Ending Balance		210,417.00	0.00	210,417.00	0.0%

Fund Expenditures:	719,043.00	14,993.58	704,049.42	2.1%
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2019 BUDGET POSITION

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107 Equipment Reserve Fund

Months: 01 To: 06

Fund Excess/(Deficit):	0.00	551,894.47
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108 Transportation Sales Tax Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 01 08	Reserved Beginning Cash & Investments	553,725.00	553,725.31	(0.31)	100.0%
308 Beginning Balances		553,725.00	553,725.31	(0.31)	100.0%

310 Taxes

313 21 01 08	Public Transportation Systems Sales Tax	325,000.00	192,320.43	132,679.57	59.2%
310 Taxes		325,000.00	192,320.43	132,679.57	59.2%

330 State Generated Revenues

334 03 80 08	TIB Grant	0.00	0.00	0.00	0.0%
330 State Generated Revenues		0.00	0.00	0.00	0.0%

360 Misc Revenues

361 10 01 08	Interest Income	0.00	0.00	0.00	0.0%
361 11 01 08	State Pool/cd Interest	7,500.00	5,097.98	2,402.02	68.0%
360 Misc Revenues		7,500.00	5,097.98	2,402.02	68.0%

Fund Revenues:	886,225.00	751,143.72	135,081.28	84.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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543 Streets Admin & Overhead

543 30 10 08	Salaries & Wages	9,906.00	4,939.98	4,966.02	49.9%
543 30 11 08	Overtime	0.00	0.00	0.00	0.0%
543 30 20 08	Social Security	595.00	375.73	219.27	63.1%
543 30 21 08	Retirement	1,268.00	631.00	637.00	49.8%
543 30 22 08	Medical Benefits	2,404.00	1,200.73	1,203.27	49.9%
543 30 23 08	L & I	249.00	81.25	167.75	32.6%
543 30 24 08	Unemployment & PFMLA	20.00	9.80	10.20	49.0%
543 30 41 08	Professional Services	0.00	178.75	(178.75)	0.0%
543 30 44 08	Advertising	0.00	0.00	0.00	0.0%
543 30 49 08	Miscellaneous	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead		14,442.00	7,417.24	7,024.76	51.4%

594 Capital Expenditures

595 30 63 20	272nd (72nd - 86th) Overlay	0.00	0.00	0.00	0.0%
595 30 63 21	Safe Routes To Schools	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 07 03 05	Transfer To Fund 305	0.00	0.00	0.00	0.0%
597 07 03 07	Transfer To Street Construction	650,000.00	325,000.00	325,000.00	50.0%
597 Interfund Transfers		650,000.00	325,000.00	325,000.00	50.0%

999 Ending Balance

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108 Transportation Sales Tax Fund		Months: 01 To: 06			
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance					
508 10 01 08 Reserved Ending Cash & Investments	221,783.00	0.00	221,783.00	0.0%	
999 Ending Balance	221,783.00	0.00	221,783.00	0.0%	
Fund Expenditures:	886,225.00	332,417.24	553,807.76	37.5%	
Fund Excess/(Deficit):	0.00	418,726.48			

2019 BUDGET POSITION

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109 Contingency Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 01 09 Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 80 01 09 Beginning Cash & Investments	323,515.00	323,514.40	0.60	100.0%
308 Beginning Balances	323,515.00	323,514.40	0.60	100.0%

360 Misc Revenues

361 11 01 09 State Pool/cd Interest	5,400.00	2,339.19	3,060.81	43.3%
360 Misc Revenues	5,400.00	2,339.19	3,060.81	43.3%

397 Interfund Transfers

397 02 00 01 Transfer In From General Fun	27,000.00	13,500.00	13,500.00	50.0%
397 Interfund Transfers	27,000.00	13,500.00	13,500.00	50.0%

Fund Revenues:	355,915.00	339,353.59	16,561.41	95.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 00 01 21 Transfer Out To REET1 (121)	0.00	0.00	0.00	0.0%
597 01 00 01 Contingency Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 10 01 09 Restricted Ending Cash & Investments	0.00	0.00	0.00	0.0%
508 80 01 09 Ending Cash & Investments	355,915.00	0.00	355,915.00	0.0%
999 Ending Balance	355,915.00	0.00	355,915.00	0.0%

Fund Expenditures:	355,915.00	0.00	355,915.00	0.0%
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Fund Excess/(Deficit):	0.00	339,353.59		
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2019 BUDGET POSITION

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110 Building Improvement Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 01 10	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 80 01 10	Beginning Cash & Investments	329,253.00	329,253.06	(0.06)	100.0%
308 Beginning Balances		329,253.00	329,253.06	(0.06)	100.0%

310 Taxes

313 11 01 10	Sales Tax Construction	0.00	33,216.48	(33,216.48)	0.0%
310 Taxes		0.00	33,216.48	(33,216.48)	0.0%

330 State Generated Revenues

333 01 80 00	Hazard Mitigation Program Grant	0.00	0.00	0.00	0.0%
333 01 80 01	DOC - New CH Design	285,000.00	0.00	285,000.00	0.0%
334 01 80 02	DEM - State	0.00	0.00	0.00	0.0%
334 04 20 05	DOC City Hall	0.00	291,000.00	(291,000.00)	0.0%
330 State Generated Revenues		285,000.00	291,000.00	(6,000.00)	102.1%

360 Misc Revenues

361 11 01 10	State Pool/cd Interest	16,800.00	3,005.65	13,794.35	17.9%
367 00 01 10	Contributions & Donations	0.00	0.00	0.00	0.0%
360 Misc Revenues		16,800.00	3,005.65	13,794.35	17.9%

397 Interfund Transfers

397 02 01 20	Transfer In REET 1 (120)	0.00	0.00	0.00	0.0%
397 04 00 01	Transfer In From General Fund	480,221.00	240,110.00	240,111.00	50.0%
397 Interfund Transfers		480,221.00	240,110.00	240,111.00	50.0%

Fund Revenues:	1,111,274.00	896,585.19	214,688.81	80.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 18 62 10	Building Improvements	0.00	0.00	0.00	0.0%
594 18 62 11	Police/City Hall Design	300,000.00	497.40	299,502.60	0.2%
594 18 62 12	City Hall HVAC	70,000.00	184.80	69,815.20	0.3%
594 18 62 13	Police/City Hall Construction	0.00	0.00	0.00	0.0%
594 18 62 14	Library Improvements	0.00	0.00	0.00	0.0%
594 18 62 15	Fire Station Improvements	0.00	0.00	0.00	0.0%
594 18 62 16	Police Station Improvements	0.00	0.00	0.00	0.0%
594 Capital Expenditures		370,000.00	682.20	369,317.80	0.2%

597 Interfund Transfers

597 00 01 20	Transfer Out To Reet (120)	0.00	0.00	0.00	0.0%
597 05 01 21	Transfer Out To REET (121)	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%

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110 Building Improvement Fund		Months: 01 To: 06			
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance					
508 10 01 10 Restricted Ending Cash & Investments	0.00	0.00	0.00	0.0%	
508 80 01 10 Ending Cash & Investments	741,274.00	0.00	741,274.00	0.0%	
999 Ending Balance	741,274.00	0.00	741,274.00	0.0%	
Fund Expenditures:	1,111,274.00	682.20	1,110,591.80	0.1%	
Fund Excess/(Deficit):	0.00	895,902.99			

2019 BUDGET POSITION

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120 REET - Capital Improvements Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 01 20	Restricted Beginning Cash & Investments	385,013.00	385,012.43	0.57	100.0%
308 80 01 20	Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances		385,013.00	385,012.43	0.57	100.0%

310 Taxes

318 34 00 00	REET 1 - 1st Quarter Percent	160,000.00	120,940.84	39,059.16	75.6%
310 Taxes		160,000.00	120,940.84	39,059.16	75.6%

360 Misc Revenues

361 11 01 20	State Pool/cd Interest	9,300.00	3,436.04	5,863.96	36.9%
360 Misc Revenues		9,300.00	3,436.04	5,863.96	36.9%

397 Interfund Transfers

397 01 01 10	Transfer In From Bldg Impr 1	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%

Fund Revenues:	554,313.00	509,389.31	44,923.69	91.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 76 61 20	Sebranke Property Purchase	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 01 04	Transfer Out To Park Imp (104)	200,000.00	100,000.00	100,000.00	50.0%
597 00 01 10	Transfer Out To Bldg (110)	0.00	0.00	0.00	0.0%
597 02 02 05	Trfr Out-1995 G.o. Bonds (20	0.00	0.00	0.00	0.0%
597 03 01 01	Transfer Out To Street (101)	0.00	0.00	0.00	0.0%
597 Interfund Transfers		200,000.00	100,000.00	100,000.00	50.0%

999 Ending Balance

508 10 01 20	Ending Cash & Investments	354,313.00	0.00	354,313.00	0.0%
999 Ending Balance		354,313.00	0.00	354,313.00	0.0%

Fund Expenditures:	554,313.00	100,000.00	454,313.00	18.0%
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Fund Excess/(Deficit):	0.00	409,389.31
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121 REET - Growth Management Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 01 21	Restricted Beginning Cash & Investments	664,650.00	664,650.04	(0.04)	100.0%
308 80 01 21	Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances		664,650.00	664,650.04	(0.04)	100.0%

310 Taxes

318 35 00 00	REET 2 - 2nd Quarter Percent	160,000.00	120,940.82	39,059.18	75.6%
310 Taxes		160,000.00	120,940.82	39,059.18	75.6%

360 Misc Revenues

361 11 01 21	State Pool/cd Interest	14,500.00	5,522.11	8,977.89	38.1%
360 Misc Revenues		14,500.00	5,522.11	8,977.89	38.1%

397 Interfund Transfers

397 00 01 10	Transfer In From Bldg Imp (110)	0.00	0.00	0.00	0.0%
397 02 01 09	Transfer In From Cont (109)	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%

Fund Revenues:	839,150.00	791,112.97	48,037.03	94.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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591 Debt Service

591 28 78 00	Principal - 800 Megahertz	0.00	0.00	0.00	0.0%
592 28 83 00	Interest - 800 Megahertz	0.00	0.00	0.00	0.0%
591 Debt Service		0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 00 05	Transfers-Out Park Imprv (104)	120,000.00	60,000.00	60,000.00	50.0%
597 00 01 02	Transfer Out To Street Const	0.00	0.00	0.00	0.0%
597 02 01 01	Transfer Out To Street (101)	0.00	0.00	0.00	0.0%
597 03 02 05	Trfr Out-1995 G.o. Bonds (20	0.00	0.00	0.00	0.0%
597 Interfund Transfers		120,000.00	60,000.00	60,000.00	50.0%

999 Ending Balance

508 10 01 21	Ending Cash & Investments	719,150.00	0.00	719,150.00	0.0%
999 Ending Balance		719,150.00	0.00	719,150.00	0.0%

Fund Expenditures:	839,150.00	60,000.00	779,150.00	7.2%
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Fund Excess/(Deficit):	0.00	731,112.97
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2019 BUDGET POSITION

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205 Debt Service Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 02 05 Beginning Cash & Investments	148,133.00	148,132.65	0.35	100.0%
308 Beginning Balances	148,133.00	148,132.65	0.35	100.0%

310 Taxes

311 10 22 00 G.o. Bond 2000 - Fire Statio	0.00	0.00	0.00	0.0%
311 10 22 10 G.o. Bond 2007 Ref 1994/2000	200,200.00	105,147.53	95,052.47	52.5%
310 Taxes	200,200.00	105,147.53	95,052.47	52.5%

360 Misc Revenues

361 11 02 05 State Pool/cd Interest	2,300.00	1,161.69	1,138.31	50.5%
360 Misc Revenues	2,300.00	1,161.69	1,138.31	50.5%

397 Interfund Transfers

397 00 01 04 Transfer In From Fund 104	0.00	0.00	0.00	0.0%
397 00 01 05 Trsf From Fund 105	0.00	0.00	0.00	0.0%
397 00 01 20 Transfer In From Fund (120)	0.00	0.00	0.00	0.0%
397 01 01 21 Transfer In From Fund 121	0.00	0.00	0.00	0.0%
397 01 02 03 Transfer In From Fund 203	0.00	0.00	0.00	0.0%
397 03 00 01 Transfer In From Fund 001	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	350,633.00	254,441.87	96,191.13	72.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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591 Debt Service

591 22 71 00 Go Bond Principal-fire Stati	0.00	0.00	0.00	0.0%
591 22 71 01 1993-1995 Go Bond Princ-2007	185,000.00	0.00	185,000.00	0.0%
592 22 83 10 G.o.bond Interest-fire Stati	15,200.00	7,600.00	7,600.00	50.0%
592 22 83 20 1993-1995 Go Bond Int-2007 R	0.00	0.00	0.00	0.0%
592 22 89 00 Professional Services	1,250.00	300.00	950.00	24.0%
591 Debt Service	201,450.00	7,900.00	193,550.00	3.9%

999 Ending Balance

508 80 02 05 Ending Cash & Investments	149,183.00	0.00	149,183.00	0.0%
999 Ending Balance	149,183.00	0.00	149,183.00	0.0%

Fund Expenditures:	350,633.00	7,900.00	342,733.00	2.3%
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Fund Excess/(Deficit):	0.00	246,541.87		
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401 Sewer Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 04 01 Restricted Beginning Cash & Invest	0.00	0.00	0.00	0.0%
308 80 04 01 Beginning Cash & Investments	1,627,172.00	1,627,172.34	(0.34)	100.0%
308 Beginning Balances	1,627,172.00	1,627,172.34	(0.34)	100.0%

340 Charges For Services

343 50 04 01 Sewer Service Charges	1,916,806.00	1,044,301.70	872,504.30	54.5%
343 50 50 01 Sewer - Other Fees	1,000.00	168.00	832.00	16.8%
340 Charges For Services	1,917,806.00	1,044,469.70	873,336.30	54.5%

360 Misc Revenues

359 90 51 01 Late Penalties	0.00	5,724.39	(5,724.39)	0.0%
361 11 04 01 State Pool/cd Interest	27,300.00	10,876.99	16,423.01	39.8%
369 91 04 01 Miscellaneous	250.00	0.00	250.00	0.0%
388 10 00 01 Prior Period Adjustment	0.00	0.00	0.00	0.0%
360 Misc Revenues	27,550.00	16,601.38	10,948.62	60.3%

380 Non Revenues

389 35 00 00 PUT Tax	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 04 05 Trfr From Plant Invest Fee (405)	0.00	0.00	0.00	0.0%
397 00 55 01 Transfer In From WWTP	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	3,572,528.00	2,688,243.42	884,284.58	75.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 80 10 00 Salaries & Wages	391,015.00	164,851.44	226,163.56	42.2%
535 80 11 00 Overtime	5,183.00	2,522.09	2,660.91	48.7%
535 80 20 00 Social Security	22,491.00	12,714.07	9,776.93	56.5%
535 80 21 00 Retirement	50,595.00	21,181.93	29,413.07	41.9%
535 80 22 00 Medical Benefits	115,054.00	46,454.19	68,599.81	40.4%
535 80 23 00 L & I	10,861.00	2,602.96	8,258.04	24.0%
535 80 24 00 Unemployment & PFMLA	792.00	323.51	468.49	40.8%
535 80 31 00 Supplies	30,600.00	21,571.72	9,028.28	70.5%
535 80 31 03 Uniforms	4,080.00	869.86	3,210.14	21.3%
535 80 32 00 Fuel	7,650.00	3,348.78	4,301.22	43.8%
535 80 35 00 Small Equipment	2,550.00	0.00	2,550.00	0.0%
535 80 41 00 Professional Services	78,000.00	20,572.24	57,427.76	26.4%
535 80 41 01 Bio-solid Removal	0.00	0.00	0.00	0.0%
535 80 42 00 Communications	20,400.00	8,125.48	12,274.52	39.8%
535 80 43 00 Permits	9,180.00	6,893.83	2,286.17	75.1%
535 80 44 00 Advertising	510.00	50.00	460.00	9.8%
535 80 45 00 Rentals	4,000.00	1,751.24	2,248.76	43.8%

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401 Sewer Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 80 46 00 Insurance	35,000.00	35,000.00	0.00	100.0%
535 80 47 00 Utilities	150,000.00	46,518.96	103,481.04	31.0%
535 80 48 00 Repair/maintenance	50,000.00	20,955.35	29,044.65	41.9%
535 80 49 00 Miscellaneous	0.00	0.00	0.00	0.0%
535 80 49 01 B & O Tax	37,740.00	20,363.10	17,376.90	54.0%
535 80 49 03 Meetings, Training & Travel	9,180.00	1,558.48	7,621.52	17.0%
535 80 49 05 Credit Card Bank Fees	5,000.00	3,948.99	1,051.01	79.0%
535 80 49 06 Dues	510.00	45.40	464.60	8.9%
535 80 49 80 Interfund Payment For Servic	182,675.00	91,338.00	91,337.00	50.0%
535 Sewer	1,223,066.00	533,561.62	689,504.38	43.6%

580 Non Expenditures

589 35 00 00 PUT Tax	0.00	0.00	0.00	0.0%
591 35 78 00 Pwtf Principal - Sewer Imprv	0.00	0.00	0.00	0.0%
591 35 78 01 Pwtf Principal-wwtp Design	0.00	0.00	0.00	0.0%
591 35 78 02 Srf Principal-treatment Plan	465,029.00	232,514.67	232,514.33	50.0%
591 35 78 03 Pwtf Principal-271st Trunkli	106,921.00	106,921.05	(0.05)	100.0%
580 Non Expenditures	571,950.00	339,435.72	232,514.28	59.3%

591 Debt Service

591 35 78 04 2019 Revenue Bond Principal	0.00	0.00	0.00	0.0%
592 35 83 00 Pwtf Interest - Sewer Imprvt	0.00	0.00	0.00	0.0%
592 35 83 01 Pwtf Interest-wwtp Design	0.00	0.00	0.00	0.0%
592 35 83 03 Pwtf Interest-271st Trunk Co	4,277.00	4,276.84	0.16	100.0%
592 35 83 04 2019 Revenue Bond Interest	0.00	0.00	0.00	0.0%
591 Debt Service	4,277.00	4,276.84	0.16	100.0%

594 Capital Expenditures

594 35 64 03 Machinery & Equipment	25,000.00	0.00	25,000.00	0.0%
594 Capital Expenditures	25,000.00	0.00	25,000.00	0.0%

597 Interfund Transfers

597 00 04 51 Transfer To Bond Reserve (45	0.00	0.00	0.00	0.0%
597 00 04 57 Transfer To Equip Replacemen	334,662.00	167,332.00	167,330.00	50.0%
597 01 04 03 Transfer Out To Sewer Const (403)	550,000.00	275,000.00	275,000.00	50.0%
597 Interfund Transfers	884,662.00	442,332.00	442,330.00	50.0%

999 Ending Balance

508 10 04 01 Restricted Ending Cash & Invest	0.00	0.00	0.00	0.0%
508 80 04 01 Ending Cash & Investments	863,573.00	0.00	863,573.00	0.0%
999 Ending Balance	863,573.00	0.00	863,573.00	0.0%

Fund Expenditures:	3,572,528.00	1,319,606.18	2,252,921.82	36.9%
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2019 BUDGET POSITION

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401 Sewer Fund

Months: 01 To: 06

Fund Excess/(Deficit):	0.00	1,368,637.24
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2019 BUDGET POSITION

City Of Stanwood
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403 Sewer Construction Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 04 03 Beginning Cash & Investments	1,580,468.00	1,580,467.76	0.24	100.0%
308 Beginning Balances	1,580,468.00	1,580,467.76	0.24	100.0%

340 Charges For Services

343 50 00 00 Sewer Connection Fees	30,000.00	34,000.00	(4,000.00)	113.3%
340 Charges For Services	30,000.00	34,000.00	(4,000.00)	113.3%

360 Misc Revenues

361 11 04 03 State Pool/cd Interest	27,800.00	11,660.31	16,139.69	41.9%
361 40 00 02 Interest From Interfund Loan	1,500.00	0.00	1,500.00	0.0%
360 Misc Revenues	29,300.00	11,660.31	17,639.69	39.8%

380 Non Revenues

381 12 03 05 Interfund Loan Repayment	0.00	0.00	0.00	0.0%
381 12 04 11 Interfund Loan Repayment	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 04 05 Trfr In From Sewer Plant Inv	463,140.00	231,570.00	231,570.00	50.0%
397 02 04 01 Transfer In From Sewer (401)	550,000.00	275,000.00	275,000.00	50.0%
397 61 55 10 Trfr In From 271st St NW Trunkline	0.00	0.00	0.00	0.0%
397 Interfund Transfers	1,013,140.00	506,570.00	506,570.00	50.0%

Fund Revenues:	2,652,908.00	2,132,698.07	520,209.93	80.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

581 10 03 05 Interfund Loan Issued	0.00	0.00	0.00	0.0%
581 10 04 11 Interfund Loan Issued	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 35 41 00 Professional Services	0.00	0.00	0.00	0.0%
594 35 41 06 Bio-solids Removal	0.00	0.00	0.00	0.0%
594 35 41 20 Wastewater Rate Study	0.00	0.00	0.00	0.0%
594 35 41 25 Ex9 Modificatn Headworks Stu	0.00	0.00	0.00	0.0%
594 35 62 00 Buildings	0.00	0.00	0.00	0.0%
594 35 62 01 Biosolids Processing Facility	0.00	0.00	0.00	0.0%
594 35 63 00 Improvements	25,000.00	0.00	25,000.00	0.0%
594 35 63 01 Wash Water System	0.00	0.00	0.00	0.0%
594 35 63 07 Infastructure Access Cctv	0.00	0.00	0.00	0.0%
594 35 63 13 Collector/Int Syst Flow	0.00	0.00	0.00	0.0%
594 35 63 14 Ex4b Pioneer Highway	0.00	0.00	0.00	0.0%
594 35 63 15 Ex10b 80th Easement Sewer	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

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403 Sewer Construction Fund

Months: 01 To: 06

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 35 63 16	Pioneer/Cedarhome To 267th	0.00	0.00	0.00	0.0%
594 35 63 17	Basin 1 Pipe Eval/Repair/Replace	0.00	0.00	0.00	0.0%
594 35 63 18	Ex 10a 261st Street	0.00	0.00	0.00	0.0%
594 35 63 19	Viking Way Sewer Improve	169,000.00	0.00	169,000.00	0.0%
594 35 63 20	90th Street Sewer Improve	0.00	0.00	0.00	0.0%
594 35 63 21	Pioneer Hwy Swr Main Repl	0.00	0.00	0.00	0.0%
594 35 63 22	72nd SMR	0.00	0.00	0.00	0.0%
594 35 63 23	SR 532 @ 64th Extension	0.00	0.00	0.00	0.0%
594 35 63 24	271st (94th - 99th)	0.00	0.00	0.00	0.0%
594 35 63 25	270th (94th - 96th)	0.00	0.00	0.00	0.0%
594 35 63 26	Sheetpile Walls (50/50 W Drainage)	0.00	0.00	0.00	0.0%
594 35 63 27	Misc Pipe Replacement (EX1)	0.00	0.00	0.00	0.0%
594 35 63 28	Collector/Int Flow Monitor & Video(EX2)	45,000.00	0.00	45,000.00	0.0%
594 35 63 29	Main Lift Station Upgrades	150,000.00	0.00	150,000.00	0.0%
594 35 63 31	Sewer Plant Improvements	0.00	0.00	0.00	0.0%
594 35 63 32	Pioneer 77th-267th	0.00	0.00	0.00	0.0%
594 35 63 33	UV Energy Efficiency Upgrades	48,000.00	0.00	48,000.00	0.0%
594 35 63 34	272nd/101st-99th (Ex13)	0.00	0.00	0.00	0.0%
594 35 63 35	Upper Pioneer Hwy/85th-CedarhomeDesign	0.00	0.00	0.00	0.0%
594 35 63 36	Lower Pioneer Hwy (Ex18)	0.00	0.00	0.00	0.0%
594 35 63 37	UV Disinfection	0.00	0.00	0.00	0.0%
594 35 63 38	Church Creek Collection System (Ex5A)	150,000.00	0.00	150,000.00	0.0%
594 35 63 39	72nd Ave & 261st Interceptor	900,000.00	30,461.68	869,538.32	3.4%
594 35 64 01	Telemetry Equipment	225,000.00	126,920.46	98,079.54	56.4%
594 35 64 32	Pioneer 77th - 267th	0.00	0.00	0.00	0.0%
594 35 64 33	Smoke Testing/Camera/Flow Meter Basin 1	150,000.00	38,621.40	111,378.60	25.7%
594 35 65 09	Ex3c Basin4a Grav Main Replm	0.00	0.00	0.00	0.0%
594 Capital Expenditures		1,862,000.00	196,003.54	1,665,996.46	10.5%
597 Interfund Transfers					
597 00 35 00	Trsfr To 305	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%
999 Ending Balance					
508 80 04 03	Ending Cash & Investments	790,908.00	0.00	790,908.00	0.0%
999 Ending Balance		790,908.00	0.00	790,908.00	0.0%
Fund Expenditures:		2,652,908.00	196,003.54	2,456,904.46	7.4%
Fund Excess/(Deficit):		0.00	1,936,694.53		

2019 BUDGET POSITION

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405 Sewer Plant Investment Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 04 05 Beginning Cash & Investments	1,024,843.00	1,024,843.35	(0.35)	100.0%
308 Beginning Balances	1,024,843.00	1,024,843.35	(0.35)	100.0%

360 Misc Revenues

361 11 04 05 State Pool/cd Interest	18,900.00	9,026.04	9,873.96	47.8%
368 10 04 05 Plant Investment Fees	463,140.00	239,732.00	223,408.00	51.8%
360 Misc Revenues	482,040.00	248,758.04	233,281.96	51.6%

Fund Revenues:	1,506,883.00	1,273,601.39	233,281.61	84.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 00 04 01 Trfr Out To Pwtfl (401)	0.00	0.00	0.00	0.0%
597 00 04 03 Transfer To Sewer Constructi	463,140.00	231,570.00	231,570.00	50.0%
597 Interfund Transfers	463,140.00	231,570.00	231,570.00	50.0%

999 Ending Balance

508 80 04 05 Ending Cash & Investments	1,043,743.00	0.00	1,043,743.00	0.0%
999 Ending Balance	1,043,743.00	0.00	1,043,743.00	0.0%

Fund Expenditures:	1,506,883.00	231,570.00	1,275,313.00	15.4%
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Fund Excess/(Deficit):	0.00	1,042,031.39		
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2019 BUDGET POSITION

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410 Drainage Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 04 10 Restricted Beginning Cash & Invest	0.00	0.00	0.00	0.0%
308 80 04 10 Beginning Cash & Investments	283,838.00	283,838.07	(0.07)	100.0%
308 Beginning Balances	283,838.00	283,838.07	(0.07)	100.0%

340 Charges For Services

343 83 00 00 Drainage Service Charges	702,573.00	363,057.88	339,515.12	51.7%
343 83 10 00 Drainage Service Surcharge	0.00	0.00	0.00	0.0%
343 83 83 10 Drainage - Other Fees	200.00	0.00	200.00	0.0%
340 Charges For Services	702,773.00	363,057.88	339,715.12	51.7%

360 Misc Revenues

359 90 51 02 Late Penalties	0.00	2,114.52	(2,114.52)	0.0%
361 11 04 10 State Pool/cd Interest	5,100.00	2,197.83	2,902.17	43.1%
369 91 41 00 Miscellaneous Revenue	0.00	0.00	0.00	0.0%
388 10 00 02 Prior Period Adjustment	0.00	0.00	0.00	0.0%
360 Misc Revenues	5,100.00	4,312.35	787.65	84.6%

380 Non Revenues

389 36 00 00 B & O Tax	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	991,711.00	651,208.30	340,502.70	65.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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531 Natural Resources

531 50 10 00 Salaries & Wages	165,364.00	78,299.63	87,064.37	47.3%
531 50 11 00 Overtime	684.00	1,854.69	(1,170.69)	271.2%
531 50 20 00 Social Security	9,826.00	6,063.29	3,762.71	61.7%
531 50 21 00 Retirement	19,374.00	9,787.72	9,586.28	50.5%
531 50 22 00 Medical Benefits	36,833.00	18,517.85	18,315.15	50.3%
531 50 23 00 L & I	3,592.00	898.83	2,693.17	25.0%
531 50 24 00 Unemployment & PFMLA	322.00	148.91	173.09	46.2%
531 50 31 00 Supplies	4,590.00	485.77	4,104.23	10.6%
531 50 31 03 Uniforms	500.00	166.24	333.76	33.2%
531 50 32 00 Fuel	5,100.00	2,510.10	2,589.90	49.2%
531 50 35 00 Small Equipment	1,530.00	604.25	925.75	39.5%
531 50 41 00 Professional Services	31,400.00	18,317.49	13,082.51	58.3%
531 50 42 00 Communications	1,500.00	391.95	1,108.05	26.1%
531 50 43 00 Permits	612.00	0.00	612.00	0.0%
531 50 45 00 Rentals	510.00	495.71	14.29	97.2%
531 50 46 00 Insurance	26,372.00	26,372.00	0.00	100.0%
531 50 47 00 Utilities	8,670.00	2,961.59	5,708.41	34.2%
531 50 48 00 Repair/maintenance	5,100.00	3,476.88	1,623.12	68.2%
531 50 48 01 Drainage System Maintenance	0.00	0.00	0.00	0.0%
531 50 49 00 Miscellaneous	0.00	0.00	0.00	0.0%
531 50 49 01 B & O Tax	7,344.00	4,678.32	2,665.68	63.7%
531 50 49 03 Meetings, Training & Travel	765.00	313.62	451.38	41.0%
531 50 49 05 Credit Card Bank Fees	2,500.00	1,316.31	1,183.69	52.7%

2019 BUDGET POSITION

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410 Drainage Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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531 Natural Resources

531 50 49 50 Interfund Payment For Servic	67,383.00	33,692.00	33,691.00	50.0%
531 Natural Resources	399,871.00	211,353.15	188,517.85	52.9%

580 Non Expeditures

589 36 00 00 B & O Tax	0.00	0.00	0.00	0.0%
580 Non Expeditures	0.00	0.00	0.00	0.0%

591 Debt Service

591 31 78 01 2019 Revenue Bond Principal	0.00	0.00	0.00	0.0%
592 31 83 01 2019 Revenue Bond Interest	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 38 64 01 Machinery & Equipment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 42 20 Transfer To WCF (422)	0.00	0.00	0.00	0.0%
597 01 04 11 Transfer To DCF (411)	80,000.00	40,000.00	40,000.00	50.0%
597 01 04 57 Transfer To Equip Replacemen	0.00	0.00	0.00	0.0%
597 03 04 58 Trsfr To 458 Equip Repl	114,253.00	57,126.00	57,127.00	50.0%
597 04 01 07 Transfer To Equip Res (107)	0.00	0.00	0.00	0.0%
597 Interfund Transfers	194,253.00	97,126.00	97,127.00	50.0%

999 Ending Balance

508 10 04 10 Restricted Ending Cash & Invest	0.00	0.00	0.00	0.0%
508 80 04 10 Ending Cash & Investments	397,587.00	0.00	397,587.00	0.0%
999 Ending Balance	397,587.00	0.00	397,587.00	0.0%

Fund Expenditures:	991,711.00	308,479.15	683,231.85	31.1%
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Fund Excess/(Deficit):	0.00	342,729.15		
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2019 BUDGET POSITION

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411 Drainage Construction Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 04 11 Beginning Cash & Investments	56,901.00	56,900.50	0.50	100.0%
308 Beginning Balances	56,901.00	56,900.50	0.50	100.0%

330 State Generated Revenues

333 97 03 60 FEMA	0.00	14,018.28	(14,018.28)	0.0%
334 01 80 00 State Fema	0.00	2,295.21	(2,295.21)	0.0%
334 03 10 01 Department Of Ecology	1,000,000.00	0.00	1,000,000.00	0.0%
334 04 20 11 DOC - Stormwater Separation Grant	385,000.00	384,914.24	85.76	100.0%
334 04 20 12 DOC - Berm 532	911,200.00	0.00	911,200.00	0.0%
334 04 20 13 DOC-Sheet Pile Walls	0.00	0.00	0.00	0.0%
330 State Generated Revenues	2,296,200.00	401,227.73	1,894,972.27	17.5%

340 Charges For Services

343 83 04 11 Drainage Connection Fees	12,000.00	17,600.00	(5,600.00)	146.7%
343 83 04 12 Drainage Development Fee	0.00	0.00	0.00	0.0%
345 14 00 00 Drainage Services - Stilly Tribe	0.00	0.00	0.00	0.0%
340 Charges For Services	12,000.00	17,600.00	(5,600.00)	146.7%

360 Misc Revenues

361 11 04 11 State Pool/cd Interest	3,000.00	894.71	2,105.29	29.8%
369 40 00 11 Judgments And Settlements	0.00	0.00	0.00	0.0%
360 Misc Revenues	3,000.00	894.71	2,105.29	29.8%

380 Non Revenues

381 10 00 02 Interfund Loans Received	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 04 10 Transfer From Drainage (410)	80,000.00	40,000.00	40,000.00	50.0%
397 02 04 12 Transfer In From Drainage PIF	84,840.00	42,420.00	42,420.00	50.0%
397 Interfund Transfers	164,840.00	82,420.00	82,420.00	50.0%

Fund Revenues:	2,532,941.00	559,042.94	1,973,898.06	22.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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580 Non Expeditures

581 20 00 02 Interfund Loan Principal Payback	0.00	0.00	0.00	0.0%
580 Non Expeditures	0.00	0.00	0.00	0.0%

591 Debt Service

592 38 82 02 Interfund Loan Interest	0.00	0.00	0.00	0.0%
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2019 BUDGET POSITION

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411 Drainage Construction Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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591 Debt Service

591 Debt Service	0.00	0.00	0.00	0.0%
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594 Capital Expenditures

594 34 41 24 Drainage Rate Study	0.00	0.00	0.00	0.0%
594 38 63 00 Improvements	0.00	0.00	0.00	0.0%
594 38 63 01 Irvine Slough Pump Station	1,000,000.00	0.00	1,000,000.00	0.0%
594 38 63 02 SR 532 Flood Berm	911,200.00	0.00	911,200.00	0.0%
594 38 63 03 Florence Rd Drainage	0.00	0.00	0.00	0.0%
594 38 63 04 Sd-6 Seven Tube Tide Gate Re	0.00	0.00	0.00	0.0%
594 38 63 05 Retention Pond Improvements	25,000.00	0.00	25,000.00	0.0%
594 38 63 06 Enclose Ditch Lovers' Lane	0.00	0.00	0.00	0.0%
594 38 63 07 Flood By-Pass WWTP Lagoon	0.00	0.00	0.00	0.0%
594 38 63 08 Irvine Slough Erosion Control	15,000.00	6,172.50	8,827.50	41.2%
594 38 63 09 270th Drainage	0.00	0.00	0.00	0.0%
594 38 63 10 85th Drainage (Pioneer Hwy To 276th)	0.00	0.00	0.00	0.0%
594 38 63 11 Stormwater Separation	0.00	93,995.10	(93,995.10)	0.0%
594 38 63 12 270th (Florence To 88th)	0.00	0.00	0.00	0.0%
594 38 63 13 Sheetpile Walls (50/50 W Sewer)	0.00	0.00	0.00	0.0%
594 38 63 15 270th Street (Florence To 88th)	0.00	0.00	0.00	0.0%
594 38 63 16 Fort Freeberg - FEMA	0.00	0.00	0.00	0.0%
594 38 63 17 101st,102nd,103rd Replacement	0.00	0.00	0.00	0.0%
594 Capital Expenditures	1,951,200.00	100,167.60	1,851,032.40	5.1%

597 Interfund Transfers

597 00 04 05 Trsfer To 305	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 80 04 11 Ending Cash & Investments	581,741.00	0.00	581,741.00	0.0%
999 Ending Balance	581,741.00	0.00	581,741.00	0.0%

Fund Expenditures:	2,532,941.00	100,167.60	2,432,773.40	4.0%
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Fund Excess/(Deficit):	0.00	458,875.34		
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2019 BUDGET POSITION

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412 Drainage Plant Investment Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 04 12 Beginning Cash & Investments	43,092.00	43,091.51	0.49	100.0%
308 Beginning Balances	43,092.00	43,091.51	0.49	100.0%

360 Misc Revenues

361 11 04 12 State Pool/cd Interest	700.00	513.45	186.55	73.4%
368 10 04 12 Plant Investment Fees	84,840.00	70,576.00	14,264.00	83.2%
360 Misc Revenues	85,540.00	71,089.45	14,450.55	83.1%

Fund Revenues:	128,632.00	114,180.96	14,451.04	88.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 02 04 11 Transfer Out Drainage Const	84,840.00	42,420.00	42,420.00	50.0%
597 02 42 20 Transfer Out WCF (422)	0.00	0.00	0.00	0.0%
597 Interfund Transfers	84,840.00	42,420.00	42,420.00	50.0%

999 Ending Balance

508 80 04 12 Ending Cash & Investments	43,792.00	0.00	43,792.00	0.0%
999 Ending Balance	43,792.00	0.00	43,792.00	0.0%

Fund Expenditures:	128,632.00	42,420.00	86,212.00	33.0%
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Fund Excess/(Deficit):	0.00	71,760.96		
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2019 BUDGET POSITION

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421 Water Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 04 21 Restricted Cash & Invest	0.00	0.00	0.00	0.0%
308 80 04 21 Beginning Cash & Investments	927,280.00	927,280.39	(0.39)	100.0%
308 Beginning Balances	927,280.00	927,280.39	(0.39)	100.0%

340 Charges For Services

343 40 00 21 Water - Other Fees	7,000.00	3,615.50	3,384.50	51.7%
343 40 04 21 Water Service Charges	1,846,053.00	948,162.89	897,890.11	51.4%
340 Charges For Services	1,853,053.00	951,778.39	901,274.61	51.4%

360 Misc Revenues

359 90 51 00 Late Penalties	40,000.00	5,059.69	34,940.31	12.6%
361 11 04 21 State Pool/cd Interest	19,100.00	8,992.93	10,107.07	47.1%
369 91 04 21 Miscellaneous	200.00	0.00	200.00	0.0%
360 Misc Revenues	59,300.00	14,052.62	45,247.38	23.7%

380 Non Revenues

389 34 00 00 PUT Tax	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 01 Operating Transfer In	86,764.00	43,382.00	43,382.00	50.0%
397 00 04 23 Trfr In From Cedarhome Pif	10,580.00	5,290.00	5,290.00	50.0%
397 00 04 24 Trfr From Water Plant Inv 42	0.00	0.00	0.00	0.0%
397 Interfund Transfers	97,344.00	48,672.00	48,672.00	50.0%

Fund Revenues:	2,936,977.00	1,941,783.40	995,193.60	66.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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534 Water Utilities

534 80 10 00 Salaries & Wages	400,389.00	194,686.01	205,702.99	48.6%
534 80 11 00 Overtime	7,664.00	2,782.82	4,881.18	36.3%
534 80 20 00 Social Security	24,312.00	15,032.41	9,279.59	61.8%
534 80 21 00 Retirement	51,089.00	24,932.45	26,156.55	48.8%
534 80 22 00 Medical Benefits	101,000.00	50,739.17	50,260.83	50.2%
534 80 23 00 L & I	9,894.00	2,819.65	7,074.35	28.5%
534 80 24 00 Unemployment & PFMLA	815.00	376.12	438.88	46.1%
534 80 31 00 Supplies	40,000.00	17,266.60	22,733.40	43.2%
534 80 31 05 Uniforms	5,000.00	1,194.83	3,805.17	23.9%
534 80 31 08 Chemicals	10,000.00	3,183.89	6,816.11	31.8%
534 80 32 00 Fuel	12,000.00	4,926.09	7,073.91	41.1%
534 80 35 00 Small Equipment	8,000.00	2,713.88	5,286.12	33.9%
534 80 35 01 Meters/installs	20,000.00	915.06	19,084.94	4.6%
534 80 41 00 Professional Services	66,800.00	15,457.58	51,342.42	23.1%
534 80 42 00 Communications	10,000.00	2,718.16	7,281.84	27.2%
534 80 43 00 Permits	4,000.00	4,237.50	(237.50)	105.9%
534 80 44 00 Advertising	600.00	0.00	600.00	0.0%

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421 Water Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 80 45 00 Rentals	2,500.00	1,174.29	1,325.71	47.0%
534 80 46 00 Insurance	35,000.00	35,229.00	(229.00)	100.7%
534 80 47 00 Utilities	84,000.00	33,756.95	50,243.05	40.2%
534 80 48 00 Repair/maintenance	50,000.00	11,698.71	38,301.29	23.4%
534 80 49 01 B & O Tax	95,000.00	45,876.90	49,123.10	48.3%
534 80 49 05 Credit Card Bank Fees	6,500.00	3,510.21	2,989.79	54.0%
534 80 49 06 Dues	1,100.00	45.40	1,054.60	4.1%
534 80 49 09 Meetings, Training & Travel	7,000.00	2,480.94	4,519.06	35.4%
534 80 49 80 Interfund Payments For Servi	159,336.00	79,668.00	79,668.00	50.0%
534 Water Utilities	1,211,999.00	557,422.62	654,576.38	46.0%

580 Non Expenditures

582 34 72 00 2011 Revenue Bond Principal	0.00	0.00	0.00	0.0%
588 10 00 01 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 34 00 00 PUT Tax	0.00	0.00	0.00	0.0%
591 34 78 01 Pwtf Principal - Water Imprv	0.00	0.00	0.00	0.0%
591 34 78 02 Pwtf Principal-emerg'cy Repa	0.00	0.00	0.00	0.0%
591 34 78 03 Pwtf Principal-cedarhome Rsr	139,519.00	139,519.09	(0.09)	100.0%
591 34 78 04 Pwtf Princ Water Trtmnt Plan	172,385.00	172,384.52	0.48	100.0%
591 34 78 05 Pwtf Princ - Water Comp Plan	0.00	0.00	0.00	0.0%
580 Non Expenditures	311,904.00	311,903.61	0.39	100.0%

591 Debt Service

591 34 78 06 2019 Revenue Bond Principal	0.00	0.00	0.00	0.0%
592 34 83 03 Pwtf Interest - Water Imprvt	0.00	0.00	0.00	0.0%
592 34 83 04 Pwtf Interest-emergency Repair	0.00	0.00	0.00	0.0%
592 34 83 05 Pwtf Interest-cedarhome Rsr	4,883.00	4,883.17	(0.17)	100.0%
592 34 83 06 Pwtf Int Water Trtmnt Plant	6,895.00	6,895.38	(0.38)	100.0%
592 34 83 07 2011 Revenue Bond Interest	0.00	0.00	0.00	0.0%
592 34 83 09 2019 Revenue Bond Interest	0.00	0.00	0.00	0.0%
591 Debt Service	11,778.00	11,778.55	(0.55)	100.0%

594 Capital Expenditures

594 34 64 02 Machinery & Equipment	25,000.00	0.00	25,000.00	0.0%
594 Capital Expenditures	25,000.00	0.00	25,000.00	0.0%

597 Interfund Transfers

597 00 04 22 Trfr For System Rplcmnt-(422	200,000.00	100,000.00	100,000.00	50.0%
597 00 04 59 Transfer To Water Equip REs	70,041.00	35,020.00	35,021.00	50.0%
597 02 04 57 Transfer To Equip Replacemen	0.00	0.00	0.00	0.0%
597 10 04 51 Transfer To WS Bond Res (451)	209,200.00	104,600.00	104,600.00	50.0%
597 Interfund Transfers	479,241.00	239,620.00	239,621.00	50.0%

999 Ending Balance

508 10 04 21 Restricted Ending Cash & Invest	0.00	0.00	0.00	0.0%
508 80 04 21 Ending Cash & Investments	897,055.00	0.00	897,055.00	0.0%

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421 Water Fund	Months: 01 To: 06			
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
999 Ending Balance	897,055.00	0.00	897,055.00	0.0%
Fund Expenditures:	2,936,977.00	1,120,724.78	1,816,252.22	38.2%
Fund Excess/(Deficit):	0.00	821,058.62		

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422 Water Construction Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 04 22 Beginning Cash & Investments	478,075.00	478,075.19	(0.19)	100.0%
308 Beginning Balances	478,075.00	478,075.19	(0.19)	100.0%

340 Charges For Services

343 40 00 00 Water Connection Fees	36,000.00	55,400.00	(19,400.00)	153.9%
340 Charges For Services	36,000.00	55,400.00	(19,400.00)	153.9%

360 Misc Revenues

361 11 04 22 State Pool/cd Interest	8,800.00	3,679.15	5,120.85	41.8%
369 91 04 22 Miscellaneous	0.00	0.00	0.00	0.0%
360 Misc Revenues	8,800.00	3,679.15	5,120.85	41.8%

390 Other Revenues

391 20 04 22 Revenue Bond Proceeds	3,000,000.00	0.00	3,000,000.00	0.0%
390 Other Revenues	3,000,000.00	0.00	3,000,000.00	0.0%

397 Interfund Transfers

397 01 04 21 Transfer In From Water Fund	200,000.00	100,000.00	100,000.00	50.0%
397 01 04 24 Trfr In From Water Plant Inv	414,720.00	207,360.00	207,360.00	50.0%
397 01 41 00 Transfer In From Drainage	0.00	0.00	0.00	0.0%
397 01 41 20 Transfer In From DCF (412)	0.00	0.00	0.00	0.0%
397 Interfund Transfers	614,720.00	307,360.00	307,360.00	50.0%

Fund Revenues:	4,137,595.00	844,514.34	3,293,080.66	20.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 34 41 00 Professional Services	0.00	0.00	0.00	0.0%
594 34 41 19 Water Rate Study	0.00	0.00	0.00	0.0%
594 34 41 20 F4 Ch Well Water Right Trsfr	0.00	0.00	0.00	0.0%
594 34 41 21 M1 Devel System Wide Flushin	0.00	0.00	0.00	0.0%
594 34 41 22 M2 Dist System Corrosion Stu	0.00	0.00	0.00	0.0%
594 34 41 23 Water Use Efficiency Program	0.00	0.00	0.00	0.0%
594 34 41 25 Cross Connection Control Program	0.00	0.00	0.00	0.0%
594 34 63 00 Improvements	50,000.00	9,382.98	40,617.02	18.8%
594 34 63 06 Pz-1 297 Zone To 400 Zone	0.00	0.00	0.00	0.0%
594 34 63 13 Wm13 16" 84th Dr To Tc Foods	0.00	0.00	0.00	0.0%
594 34 63 16 Bryant Well #3 (2011 Bond)	0.00	0.00	0.00	0.0%
594 34 63 17 F9 Hatt Slough Collection Bo	0.00	0.00	0.00	0.0%
594 34 63 18 Waterline Replacement	0.00	0.00	0.00	0.0%
594 34 63 19 City Valve Repair	0.00	0.00	0.00	0.0%
594 34 63 20 Wsdot Utility Relocation	0.00	0.00	0.00	0.0%
594 34 63 21 Water Main Upgrd 267th Pione	0.00	0.00	0.00	0.0%
594 34 63 22 Bryant Well Treatment Facili	0.00	0.00	0.00	0.0%
594 34 63 23 Bailey Reservoir Altitude Va	0.00	0.00	0.00	0.0%
594 34 63 24 Cross Connection Control Prg	0.00	0.00	0.00	0.0%

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422 Water Construction Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 34 63 25	Pioneer Hwy (64th-72nd) Water Main	0.00	0.00	0.00	0.0%
594 34 63 26	Cedar Home Well (Pipe/Bldg)	0.00	0.00	0.00	0.0%
594 34 63 27	Knittle Res. Sensors	0.00	0.00	0.00	0.0%
594 34 63 28	PZI - 125 & 242 To 245	0.00	0.00	0.00	0.0%
594 34 63 29	Bailey Res To Hatt Slough Telemetry	0.00	0.00	0.00	0.0%
594 34 63 30	Wellhead Protection Program	0.00	0.00	0.00	0.0%
594 34 63 31	Bryant Well #2 Replacement	0.00	0.00	0.00	0.0%
594 34 63 32	PZ-2	0.00	0.00	0.00	0.0%
594 34 63 33	F11 Hatt Slough Replacement	0.00	0.00	0.00	0.0%
594 34 63 34	WMR 52 98th Ave	0.00	0.00	0.00	0.0%
594 34 63 35	SR 532 @ 64th Ext Water	0.00	0.00	0.00	0.0%
594 34 63 36	Pressure Relief Valve - Zone 245	0.00	0.00	0.00	0.0%
594 34 63 37	Knittle Res #2 Recoating	0.00	0.00	0.00	0.0%
594 34 63 39	92nd Ave Water Main	0.00	0.00	0.00	0.0%
594 34 63 40	270th Street (Florence To 88th)	0.00	0.00	0.00	0.0%
594 34 63 41	Cedarhome Well Pump	0.00	0.00	0.00	0.0%
594 34 63 42	Viking Way Water Main	498,000.00	0.00	498,000.00	0.0%
594 34 63 43	Long Term Water Supply Study	20,000.00	0.00	20,000.00	0.0%
594 34 63 44	Decommision Fure Well	30,000.00	0.00	30,000.00	0.0%
594 34 63 45	Bryant Well Monitor	0.00	0.00	0.00	0.0%
594 34 63 46	297 Zone Reservoir Construction	3,157,000.00	141,687.44	3,015,312.56	4.5%
594 34 64 01	Meters/installs	0.00	0.00	0.00	0.0%
594 34 64 04	Cedarhome Generator	0.00	0.00	0.00	0.0%
594 Capital Expenditures		3,755,000.00	151,070.42	3,603,929.58	4.0%

597 Interfund Transfers

597 00 03 05	Trsfr To 305	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%

999 Ending Balance

508 80 04 22	Ending Cash & Investments	382,595.00	0.00	382,595.00	0.0%
999 Ending Balance		382,595.00	0.00	382,595.00	0.0%

Fund Expenditures:	4,137,595.00	151,070.42	3,986,524.58	3.7%
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Fund Excess/(Deficit):	0.00	693,443.92		
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423 Cedar Home Plant Investment Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 04 23	Beginning Cash & Investments	96,324.00	96,323.79	0.21	100.0%
308 Beginning Balances		96,324.00	96,323.79	0.21	100.0%

360 Misc Revenues

361 11 04 23	State Pool/cd Interest	2,100.00	685.42	1,414.58	32.6%
368 10 04 23	Plant Investment Fees	10,580.00	0.00	10,580.00	0.0%
360 Misc Revenues		12,680.00	685.42	11,994.58	5.4%

380 Non Revenues

382 80 04 23	Pwtf Loan Proceeds	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.0%

Fund Revenues:		109,004.00	97,009.21	11,994.79	89.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 34 63 01	Cedarhome Reservoir Constr.	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 02 04 21	Transfer Out Water Oper (421	10,580.00	5,290.00	5,290.00	50.0%
597 Interfund Transfers		10,580.00	5,290.00	5,290.00	50.0%

999 Ending Balance

508 80 04 23	Ending Cash & Investments	98,424.00	0.00	98,424.00	0.0%
999 Ending Balance		98,424.00	0.00	98,424.00	0.0%

Fund Expenditures:		109,004.00	5,290.00	103,714.00	4.9%
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Fund Excess/(Deficit):		0.00	91,719.21
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424 Water Plant Investment Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 04 24 Beginning Cash & Investments	295,015.00	295,015.33	(0.33)	100.0%
308 Beginning Balances	295,015.00	295,015.33	(0.33)	100.0%

360 Misc Revenues

361 11 04 24 State Pool/cd Interest	5,200.00	3,542.15	1,657.85	68.1%
368 10 04 24 Plant Investment Fees	414,720.00	272,822.00	141,898.00	65.8%
360 Misc Revenues	419,920.00	276,364.15	143,555.85	65.8%

Fund Revenues:	714,935.00	571,379.48	143,555.52	79.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 00 04 21 Trfr Out Water Oper (421)	0.00	0.00	0.00	0.0%
597 01 04 22 Transfer To Water Const. (42)	414,720.00	207,360.00	207,360.00	50.0%
597 Interfund Transfers	414,720.00	207,360.00	207,360.00	50.0%

999 Ending Balance

508 80 04 24 Ending Cash & Investments	300,215.00	0.00	300,215.00	0.0%
999 Ending Balance	300,215.00	0.00	300,215.00	0.0%

Fund Expenditures:	714,935.00	207,360.00	507,575.00	29.0%
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Fund Excess/(Deficit):	0.00	364,019.48		
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2019 BUDGET POSITION

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451 Water Bond Reserve Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 04 51	Restricted Beginning Cash & Investments	228,339.00	228,339.11	(0.11)	100.0%
308 80 04 51	Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances		228,339.00	228,339.11	(0.11)	100.0%

360 Misc Revenues

361 11 04 51	State Pool/cd Interest	4,900.00	1,763.65	3,136.35	36.0%
360 Misc Revenues		4,900.00	1,763.65	3,136.35	36.0%

397 Interfund Transfers

397 00 04 01	Transfer In From Sewer (401)	0.00	0.00	0.00	0.0%
397 10 04 21	Transfer From Water (421)	209,200.00	104,600.00	104,600.00	50.0%
397 Interfund Transfers		209,200.00	104,600.00	104,600.00	50.0%

Fund Revenues:	442,439.00	334,702.76	107,736.24	75.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expeditures

591 34 72 01	2011 Revenue Bond Principal	125,000.00	0.00	125,000.00	0.0%
580 Non Expeditures		125,000.00	0.00	125,000.00	0.0%

591 Debt Service

592 34 83 08	Revenue Bond Interest	84,400.00	42,200.00	42,200.00	50.0%
591 Debt Service		84,400.00	42,200.00	42,200.00	50.0%

999 Ending Balance

508 10 04 51	Restricted Ending Cash & Investments	233,039.00	0.00	233,039.00	0.0%
508 80 04 51	Ending Cash & Investments	0.00	0.00	0.00	0.0%
999 Ending Balance		233,039.00	0.00	233,039.00	0.0%

Fund Expenditures:	442,439.00	42,200.00	400,239.00	9.5%
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Fund Excess/(Deficit):	0.00	292,502.76
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452 Sewer Bond Reserve Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 04 52	Restricted Beginning Cash & Investments	484,225.00	484,225.16	(0.16)	100.0%
308 80 04 52	Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 Beginning Balances		484,225.00	484,225.16	(0.16)	100.0%

360 Misc Revenues

361 11 04 52	State Pool/cd Interest	8,900.00	3,477.25	5,422.75	39.1%
360 Misc Revenues		8,900.00	3,477.25	5,422.75	39.1%

Fund Revenues:	493,125.00	487,702.41	5,422.59	98.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

508 10 04 52	Restricted Ending Cash & Investments	493,125.00	0.00	493,125.00	0.0%
508 80 04 52	Ending Cash & Investments	0.00	0.00	0.00	0.0%
999 Ending Balance		493,125.00	0.00	493,125.00	0.0%

Fund Expenditures:	493,125.00	0.00	493,125.00	0.0%
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Fund Excess/(Deficit):	0.00	487,702.41
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457 Sewer Equipment Reserve Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 04 57	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 80 04 57	Beginning Cash & Investments	604,509.00	604,509.23	(0.23)	100.0%
308 Beginning Balances		604,509.00	604,509.23	(0.23)	100.0%

360 Misc Revenues

361 11 04 57	State Pool/cd Interest	7,200.00	4,535.62	2,664.38	63.0%
369 91 04 57	Miscellaneous	0.00	0.00	0.00	0.0%
360 Misc Revenues		7,200.00	4,535.62	2,664.38	63.0%

390 Other Revenues

395 10 04 57	Proceeds From Sale Of Assets	0.00	354.00	(354.00)	0.0%
390 Other Revenues		0.00	354.00	(354.00)	0.0%

397 Interfund Transfers

397 00 04 10	Transfer In From Drainage	0.00	0.00	0.00	0.0%
397 00 04 21	Transfer In From Water	0.00	0.00	0.00	0.0%
397 01 04 01	Transfer In From Sewer	334,662.00	167,332.00	167,330.00	50.0%
397 Interfund Transfers		334,662.00	167,332.00	167,330.00	50.0%

Fund Revenues:	946,371.00	776,730.85	169,640.15	82.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 35 64 02	Machinery & Equipment	509,750.00	2,662.13	507,087.87	0.5%
594 Capital Expenditures		509,750.00	2,662.13	507,087.87	0.5%

999 Ending Balance

508 10 04 57	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.0%
508 80 04 57	Ending Cash & Investments	436,621.00	0.00	436,621.00	0.0%
999 Ending Balance		436,621.00	0.00	436,621.00	0.0%

Fund Expenditures:	946,371.00	2,662.13	943,708.87	0.3%
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Fund Excess/(Deficit):	0.00	774,068.72
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458 Drainage Equipment Reserve Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 04 58	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 80 04 58	Beginning Cash & Investments	301,781.00	301,781.33	(0.33)	100.0%
308 Beginning Balances		301,781.00	301,781.33	(0.33)	100.0%

360 Misc Revenues

361 11 04 58	State Pool/cd Interest	3,600.00	2,232.58	1,367.42	62.0%
360 Misc Revenues		3,600.00	2,232.58	1,367.42	62.0%

390 Other Revenues

395 10 04 58	Proceeds From Sale Of Assets	0.00	354.00	(354.00)	0.0%
390 Other Revenues		0.00	354.00	(354.00)	0.0%

397 Interfund Transfers

397 03 04 10	Trfr In From Drainage	114,253.00	57,126.00	57,127.00	50.0%
397 Interfund Transfers		114,253.00	57,126.00	57,127.00	50.0%

Fund Revenues:	419,634.00	361,493.91	58,140.09	86.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 38 64 02	Machinery & Equipment	224,750.00	1,092.77	223,657.23	0.5%
594 Capital Expenditures		224,750.00	1,092.77	223,657.23	0.5%

999 Ending Balance

508 10 04 58	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.0%
508 80 04 58	Ending Cash & Investments	194,884.00	0.00	194,884.00	0.0%
999 Ending Balance		194,884.00	0.00	194,884.00	0.0%

Fund Expenditures:	419,634.00	1,092.77	418,541.23	0.3%
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Fund Excess/(Deficit):	0.00	360,401.14
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2019 BUDGET POSITION

City Of Stanwood
MCAG #: 0695

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459 Water Equipment Reserve Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 04 59	Restricted Beginning Cash & Investments	0.00	0.00	0.00	0.0%
308 80 04 59	Beginning Cash & Investments	212,627.00	212,627.12	(0.12)	100.0%
308 Beginning Balances		212,627.00	212,627.12	(0.12)	100.0%

360 Misc Revenues

361 11 04 59	State Pool/cd Interest	2,600.00	1,565.42	1,034.58	60.2%
360 Misc Revenues		2,600.00	1,565.42	1,034.58	60.2%

390 Other Revenues

395 10 04 59	Proceeds From Sale Of Assets	0.00	354.00	(354.00)	0.0%
390 Other Revenues		0.00	354.00	(354.00)	0.0%

397 Interfund Transfers

397 02 04 21	Transfer In From Water (421)	70,041.00	35,020.00	35,021.00	50.0%
397 Interfund Transfers		70,041.00	35,020.00	35,021.00	50.0%

Fund Revenues:	285,268.00	249,566.54	35,701.46	87.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 34 64 03	Machinery & Equipment	81,100.00	2,162.64	78,937.36	2.7%
594 Capital Expenditures		81,100.00	2,162.64	78,937.36	2.7%

999 Ending Balance

508 10 04 59	Restricted Ending Cash & Investments	0.00	0.00	0.00	0.0%
508 80 04 59	Ending Cash & Investments	204,168.00	0.00	204,168.00	0.0%
999 Ending Balance		204,168.00	0.00	204,168.00	0.0%

Fund Expenditures:	285,268.00	2,162.64	283,105.36	0.8%
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Fund Excess/(Deficit):	0.00	247,403.90
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2019 BUDGET POSITION

City Of Stanwood
MCAG #: 0695

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630 Agency Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 06 30	Beginning Cash & Investments	9,418.00	9,417.47	0.53	100.0%
308 Beginning Balances		9,418.00	9,417.47	0.53	100.0%

380 Non Revenues

389 10 00 00	Customer Deposits	0.00	1,450.00	(1,450.00)	0.0%
389 20 00 00	Retainage	0.00	526.57	(526.57)	0.0%
389 30 00 01	Court Funds	0.00	10,438.69	(10,438.69)	0.0%
389 30 00 02	Gun Permits	0.00	7,508.25	(7,508.25)	0.0%
389 30 00 03	Building Fee St. Surcharge	0.00	1,168.50	(1,168.50)	0.0%
389 30 00 04	Park Sales Tax And Other Sales Tax	0.00	3,056.14	(3,056.14)	0.0%
389 30 00 05	Leasehold Excise Tax	0.00	976.32	(976.32)	0.0%
380 Non Revenues		0.00	25,124.47	(25,124.47)	0.0%

Fund Revenues:	9,418.00	34,541.94	(25,123.94)	366.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

589 10 00 00	Customer Deposits	0.00	100.00	(100.00)	0.0%
589 20 00 00	Retainage	0.00	2,979.90	(2,979.90)	0.0%
589 30 00 01	Court Funds	0.00	5,205.68	(5,205.68)	0.0%
589 30 00 02	Gun Permits	0.00	6,602.75	(6,602.75)	0.0%
589 30 00 03	Building Fee St. Surcharge	0.00	589.50	(589.50)	0.0%
589 30 00 04	Park Sales Tax And Other Sales Tax	0.00	2,737.57	(2,737.57)	0.0%
589 30 00 05	Leasehold Excise Tax	0.00	1,546.58	(1,546.58)	0.0%
580 Non Expenditures		0.00	19,761.98	(19,761.98)	0.0%

999 Ending Balance

508 80 06 30	Ending Cash & Investments	9,418.00	0.00	9,418.00	0.0%
999 Ending Balance		9,418.00	0.00	9,418.00	0.0%

Fund Expenditures:	9,418.00	19,761.98	(10,343.98)	209.8%
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Fund Excess/(Deficit):	0.00	14,779.96
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2019 BUDGET POSITION TOTALS

City Of Stanwood
MCAG #: 0695

Months: 01 To: 06

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	10,317,878.00	7,742,588.56	75.0%	10,317,878.00	3,837,820.56	37%
101 Street Fund	532,561.00	276,790.47	52.0%	532,561.00	187,331.91	35%
102 Street Impact Fee Fund	647,095.00	696,121.62	107.6%	647,095.00	62,500.00	10%
103 Street Construction Fund	4,159,335.00	1,282,560.94	30.8%	4,159,335.00	831,108.15	20%
104 Park Improvement Fund	2,931,528.00	1,763,364.63	60.2%	2,931,528.00	127,370.62	4%
105 Fire Impact Fees	13,760.00	18,893.11	137.3%	13,760.00	0.00	0%
106 Park Impact Fees	163,002.00	185,739.22	113.9%	163,002.00	50,000.00	31%
107 Equipment Reserve Fund	719,043.00	566,888.05	78.8%	719,043.00	14,993.58	2%
108 Transportation Sales Tax Fund	886,225.00	751,143.72	84.8%	886,225.00	332,417.24	38%
109 Contingency Fund	355,915.00	339,353.59	95.3%	355,915.00	0.00	0%
110 Building Improvement Fund	1,111,274.00	896,585.19	80.7%	1,111,274.00	682.20	0%
120 REET - Capital Improvements	554,313.00	509,389.31	91.9%	554,313.00	100,000.00	18%
121 REET - Growth Management	839,150.00	791,112.97	94.3%	839,150.00	60,000.00	7%
205 Debt Service Fund	350,633.00	254,441.87	72.6%	350,633.00	7,900.00	2%
401 Sewer Fund	3,572,528.00	2,688,243.42	75.2%	3,572,528.00	1,319,606.18	37%
403 Sewer Construction Fund	2,652,908.00	2,132,698.07	80.4%	2,652,908.00	196,003.54	7%
405 Sewer Plant Investment Fund	1,506,883.00	1,273,601.39	84.5%	1,506,883.00	231,570.00	15%
410 Drainage Fund	991,711.00	651,208.30	65.7%	991,711.00	308,479.15	31%
411 Drainage Construction Fund	2,532,941.00	559,042.94	22.1%	2,532,941.00	100,167.60	4%
412 Drainage Plant Investment Fund	128,632.00	114,180.96	88.8%	128,632.00	42,420.00	33%
421 Water Fund	2,936,977.00	1,941,783.40	66.1%	2,936,977.00	1,120,724.78	38%
422 Water Construction Fund	4,137,595.00	844,514.34	20.4%	4,137,595.00	151,070.42	4%
423 Cedar Home Plant Investment	109,004.00	97,009.21	89.0%	109,004.00	5,290.00	5%
424 Water Plant Investment Fund	714,935.00	571,379.48	79.9%	714,935.00	207,360.00	29%
451 Water Bond Reserve	442,439.00	334,702.76	75.6%	442,439.00	42,200.00	10%
452 Sewer Bond Reserve	493,125.00	487,702.41	98.9%	493,125.00	0.00	0%
457 Sewer Equipment Reserve	946,371.00	776,730.85	82.1%	946,371.00	2,662.13	0%
458 Drainage Equipment Reserve	419,634.00	361,493.91	86.1%	419,634.00	1,092.77	0%
459 Water Equipment Reserve	285,268.00	249,566.54	87.5%	285,268.00	2,162.64	1%
630 Agency Fund	9,418.00	34,541.94	366.8%	9,418.00	19,761.98	210%
	45,462,081.00	29,193,373.17	64.2%	45,462,081.00	9,362,695.45	20.6%



**CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT**

ITEM NUMBER: 9a
DATE: August 8, 2019
SUBJECT: Approval of the Hamilton Landing Site Plan Design
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: None

ISSUE:

The issue before the Council is the approval of the Hamilton Landing Site Plan Design.

RECOMMENDATION:

The investigative work for Hamilton Landing Park has been completed and the concept plan has been updated to address the site's constraints. The next step in the planning process is to progress the site design from the master plan concept to permit sets. With approval of the concept plan by the City Council, staff will begin the permitting process.

DISCUSSION:

Staff and the Parks and Trails Advisory Committee (PTAC) have been working on updating the Hamilton Landing Master Plan based on the environmental studies conducted on the property. In general the reports made the following conclusions:

- Wetlands: the wetland monitoring wells confirmed that the site is encumbered by a larger than anticipated, low quality category III wetland.
- Cultural Resources: with the exception of the mill site, no additional cultural resources were found, however an inadvertent discovery plan will be needed as part of the permitting plan set.
- Soils: soil sampling has been completed and only minor contaminations were found and can be mitigated with the site development by either: filling over or excavating the contaminated areas.

Development of Hamilton Landing Park will be joint project by the City and the Department of Fish and Wildlife as follows:

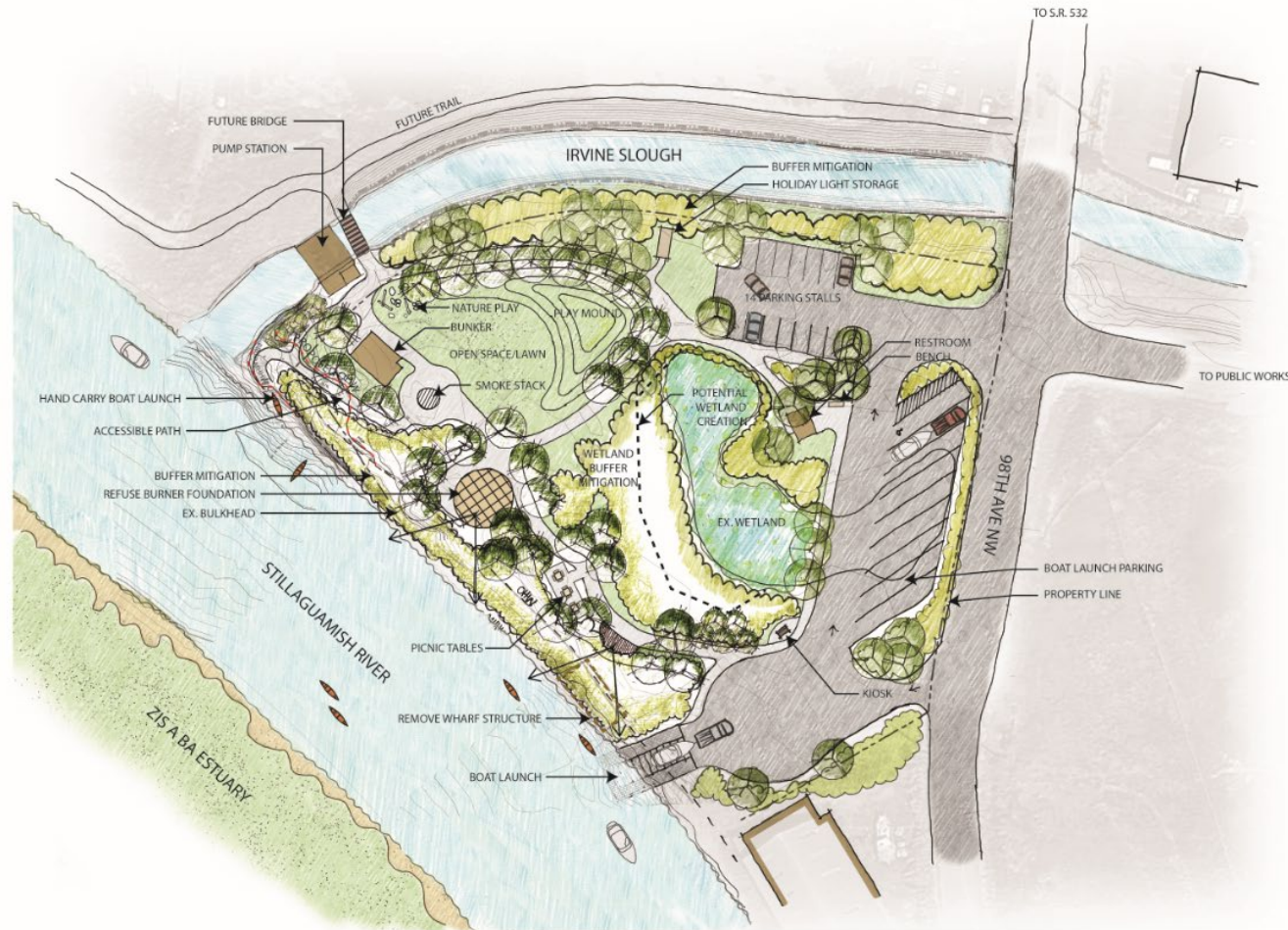
Hamilton Landing Park

WDFW Project Elements	City of Stanwood Project Elements
▪ Single Lane / One Boat Motorized Boat Launch ▪ Restroom Facilities ▪ 9 Boat Trailer Parking Stalls ▪ Driveway and Turn Around Area ▪ Shoreline Mitigation ▪ Wetland Mitigation	▪ Non-Motorized Boat Launch ▪ Parking (Minimum of 14 Standard Parking Stalls) ▪ Park Entrance Sign, Benches and Interpretative Signs ▪ Stormwater Treatment ▪ Walking Trail Connecting to Boat Launch

Due to the size and location of the wetland, some redesign of the park was necessary resulting in a smaller plaza and open space than originally planned. However, the revised plan includes many of the master plan elements as possible in the design while creating a plan that is permissible by state and federal agencies.

In addition, because the boat launch creates a new in-water access point, shoreline mitigation will be required by both the Department of Fish and Wildlife and Corp of Engineers. Mitigation ideas include: removing the in water pilings and overwater structures (wooden wharf) as well as re-planting the wetland. While the Master Plan envisioned rebuilding the old wooden wharf, initial conversations with the permitting agencies have noted that rebuilding overwater structures would be difficult and expensive to permit.

Hamilton Landing Park Site Plan Design



Schematic Plan

Hamilton Landing - City of Stanwood



Scale: 1" = 20'
0' 20' 40'

07/11/2019



FISCAL IMPACT:

Development of Hamilton Landing Park is included in the 2019–2020 budget and work plan. \$750,000 has been included in the budget plus an additional \$1,475,000 is shown in the 6-year CIP to cover anticipated construction costs in 2021. Because this is a joint project with the WDFW, the City's most recent construction cost estimate is just over \$714,000 which falls within the City's budget.

Final permitting is expected to be completed in 2019 with the project being put out to bid in late fall of this year. Construction is expected to occur in 2020 and 2021. Due to federal permitting requirements; the park may be developed in phases corresponding with the City's and WDFW's permitting schedule.

COMMITTEE RECOMMENDATION:

The PTAC reviewed the revised plan at their June and July meetings. They have forwarded a recommendation to approve the above shown plan with the following reservations:

- Concerned about the amount of parking and heavy use of the boat launch;
- Future maintenance needs; and
- Need for a future parks department.

The full City Council reviewed the site plan at their July 11th special meeting where the status of parks planning was discussed.

CITY COUNCIL OPTIONS:

1. Approve the Hamilton Landing Park site plan design as provided in this report.
2. Request changes to the Hamilton Landing Park site plan design.
3. Send the Hamilton Landing Park site plan design back to PTAC for further evaluation.

RECOMMENDED MOTION:

I MOVE TO APPROVE THE HAMILTON LANDING SITE PLAN DESIGN AND PROCEED WITH THE DESIGN, PERMITTING AND BIDDING OF THE PROJECT.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7c
DATE: August 8, 2019
SUBJECT: Youth Athletic Fields Grant
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A - Grant Contract with RCO

ISSUE

The issue in front of the City Council is to authorize the Mayor to sign the Youth Athletic Fields (YAF) grant with the Recreation and Conservation Office (RCO) for \$350,000.

RECOMMENDATION

1. Review and discuss the YAF grant.
2. Authorize the Mayor to sign the YAF grant for \$350,000.

SUMMARY STATEMENT

During the 2018 RCO grant round the City applied for a YAF grant to renovate the northwest ball field at Heritage Park. This past legislative session, the Legislature funded YAF grants per the RCO recommendation which included the City's project. Attached is the formal grant contract from RCO awarding the City \$350,000 for the renovation project.

DISCUSSION

City of Stanwood applied for a YAF grant in 2018 as part of the Recreation and Conservations Office annual call for park grant applications. The purpose of the grant is to renovate the northwest baseball/softball field at the Heritage Park Recreation Complex. Project elements include:

- Renovating 70,000 square feet of existing field space;
- Resized to 300' from 390' to allow for baseball/softball play for both kids and adults;
- Converts the infield to synthetic turf;
- Restores the outfield with new seeding; and
- Provides an improved drainage system so that the field will no longer suffer from unplayable conditions throughout the year.

The primary recreation opportunity offered by the project will be Little League baseball and softball play. Renovating this Baseball/softball field will improve the ability to meet the long term recreation need for the Stanwood/Camano area.

Upon signature of the contract by RCO, the city will have authorization to begin working on the project. Next steps include finalizing the design, filing permits and preparing bid documents. Our goal is to bid the project in late fall/early winter with construction starting in the spring/summer of 2020.

FINANCIAL IMPACT

The YAF grant requires matching funds in the amount of \$496,700,000. Final design and construction of Heritage Park has been included in the 2019/2020 budget. Below is a breakdown of the proposed budget:

Budget:

Budget Fund Description	Dollar Amount
YAF Grant	\$350,000
City Matching Funds	\$496,700
Total Project Budget:	\$846,700

Anticipated Expenditures:

Expenditure Description	Dollar Amount
Construction Costs	\$713,406
Design and Permitting	\$133,294
Total Project Budget:	\$846,700

COMMITTEE RECOMMENDATION

The City Council and Committees reviewed the grant application in 2017/2018; as part of the grant application the Council was required to authorize the Mayor to sign an approving project and funding resolution which was required as part of the application. This project was also reviewed at the Council's special meeting on July 11, 2019.

CITY COUNCIL OPTIONS

1. Authorize the Mayor to sign the YAF grant in the amount of \$350,000.
2. Do not accept the YAF grant in the amount of \$350,000 and delay development of Heritage Park.

RECOMMENDED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO SIGN THE YOUTH ATHLETICS FIELD GRANT AS PROVIDED IN ATTACHMENT "A" WITH THE RECREATION AND CONSERVATION OFFICE AND TO ACCEPT GRANT FNDING IN THE AMOUNT OF \$350,000 FOR HERITAGE PARK.

**RCO Project Agreement****Project Sponsor:** City of Stanwood**Project Number:** 18-1981D**Project Title:** Heritage Park Ball Field Renovation Phase IV**Approval Date:** 06/27/2019

PARTIES OF THE AGREEMENT

This Recreation and Conservation Office Agreement (Agreement) is entered into between the State of Washington by and through the Recreation and Conservation Funding Board (RCFB or funding board) and the Recreation and Conservation Office (RCO), P.O. Box 40917, Olympia, Washington 98504-0917 and City of Stanwood (Sponsor, and primary Sponsor), 10220 270th St NW, Stanwood, WA 98292, and shall be binding on the agents and all persons acting by or through the parties.

All Sponsors are equally and independently subject to all the conditions of this Agreement except those conditions that expressly apply only to the primary Sponsor.

Per the Applicant Resolution/Authorizations submitted by all sponsors (and on file with the RCO), the identified Authorized Representative(s)/Agent(s) have full authority to legally bind the Sponsor(s) regarding all matters related to the project, including but not limited to, full authority to: (1) sign a grant application for grant assistance, (2) enter into this project agreement on behalf of the Sponsor(s) (including indemnification and waiver of sovereign immunity, if applicable, as provided therein), (3) enter any amendments thereto on behalf of the Sponsors, and (4) make any decisions and submissions required with respect to the project. Agreements and amendments must be signed by the Authorized Representative/Agent(s) of all sponsors, unless otherwise allowed in Amendments and Agreement Section.

If a Sponsor wishes to change its Authorized Representative/Agent as identified on the original signed Applicant Resolution/Authorization, the Sponsor has the obligation to provide to RCO in writing a new Applicant Resolution/Authorization signed by its governing body. Unless a new Applicant Resolution/Authorization has been provided, RCO will be entitled to rely upon the fact that the current Authorized Representative/Agent has the authority to bind the Sponsor to the Agreement (including any amendments thereto) and decisions related to implementation of the Agreement.

For the purposes of this Agreement, as well as for grant management purposes with RCO, only the primary Sponsor may act as a fiscal agent to obtain reimbursements (See PROJECT REIMBURSEMENTS Section).

PURPOSE OF AGREEMENT

This Agreement sets out the terms and conditions by which a grant is made from the State Building Construction Account of the State of Washington. The grant is administered by the Recreation and Conservation Office (RCO).

DESCRIPTION OF PROJECT

The City of Stanwood will use this grant to renovate the northwest baseball/softball field at the Heritage Park Recreation Complex. The renovated 70,000 square foot field will be resized to 300' from 390' to allow for baseball/softball play for both kids and adults. The project will also convert the infield to synthetic turf, restore the outfield with new seeding, and renovate the current drainage system. The primary recreation opportunity offered by the project will be Little League baseball and softball play.

PERIOD OF PERFORMANCE

The period of performance begins on August 1, 2019 (project start date) and ends on May 31, 2022 (project end date). No allowable cost incurred before or after this period is eligible for reimbursement unless specifically provided for by written amendment or addendum to this Agreement, or specifically provided for by applicable RCWs, WACs, and any applicable RCO manuals as of the effective date of this Agreement.

The Sponsor must request extensions of the period of performance at least 60 days before the project end date.

STANDARD TERMS AND CONDITIONS INCORPORATED

The Standard Terms and Conditions of the Agreement are hereby incorporated by reference as part of this Agreement.

LONG-TERM OBLIGATIONS

For this development and renovation project, the sponsor's on-going obligations shall be for 20 years from the date of final reimbursement from RCO or the date RCO accepts the project as complete per the Project Agreement, whichever is later and shall survive the completion/termination of this Project Agreement unless otherwise identified in the Agreement or as approved by the funding board.

PROJECT FUNDING

The total grant award provided for this project shall not exceed \$350,000.00. The RCO shall not pay any amount beyond that approved for grant funding of the project and within the percentage as identified below. The Sponsor shall be responsible for all total project costs that exceed this amount. The minimum matching share provided by the Sponsor shall be as indicated below:

	Percentage	Dollar Amount	Source of Funding
RCFB - YAF - Large	41.34%	\$350,000.00	State
Project Sponsor	58.66%	\$496,700.00	
Total Project Cost	100.00%	\$846,700.00	

RIGHTS AND OBLIGATIONS INTERPRETED IN LIGHT OF RELATED DOCUMENTS

All rights and obligations of the parties under this Agreement are further specified in and shall be interpreted in light of the Sponsor's application and the project summary and eligible scope activities under which the Agreement has been approved as well as documents produced in the course of administering the Agreement, including the eligible scope activities, the milestones report, progress reports, and the final report. Provided, to the extent that information contained in such documents is irreconcilably in conflict with this Agreement, it shall not be used to vary the terms of the Agreement, unless those terms are shown to be subject to an unintended error or omission. This "Agreement" as used here and elsewhere in this document, unless otherwise specifically stated, has the meaning set forth in the definitions of the Standard Terms and Conditions.

AMENDMENTS TO AGREEMENT

Except as provided herein, no amendment (including without limitation, deletions) of any of the terms or conditions of this Agreement will be effective unless provided in writing signed by all parties. Extensions of the period of performance and minor scope adjustments consented to in writing (including email) by the Sponsor need only be signed by RCO's director or designee, unless otherwise provided for in another agreement a Sponsor has with the RCO. This exception does not apply to a federal government Sponsor or a Sponsor that requests and enters into a formal amendment for extensions or minor scope adjustments.

It is the responsibility of a Sponsor to ensure that any person who signs an amendment on its behalf is duly authorized to do so, and such signature shall be binding on the Sponsor if the representative/agent signing has been authorized to do so by Applicant Resolution/Authorization provided to the RCO and such Applicant Resolution/Authorization has not been withdrawn by the governing body in a subsequent resolution.

Any amendment to this Agreement, unless otherwise expressly stated, shall be deemed to include all current federal, state, and local government laws and rules, and policies applicable and active and published in the applicable RCO manuals or on the RCO website in effect as of the effective date of the amendment, without limitation to the subject matter of the amendment. Provided, any update in law, rule, policy or a manual that is incorporated as a result of an amendment shall apply only prospectively and shall not require that an act previously done in compliance with existing requirements be redone.

COMPLIANCE WITH APPLICABLE STATUTES, RULES, AND POLICIES

This Agreement is governed by, and the sponsor shall comply with, all applicable state and federal laws and regulations, applicable RCO manuals as identified below, and any applicable federal program and accounting rules effective as of the date of this Agreement, and with respect to any amendments to this Agreement, as of the effective date of that amendment. Provided, any update in law, rule, policy or a manual that is incorporated as a result of an amendment shall apply only prospectively and shall not require that an act previously done in compliance with existing requirements be redone.

For the purpose of this Agreement, WAC Title 286, RCFB policies, and shall apply as terms of this Agreement.

For the purpose of this Agreement, the following RCO manuals are deemed applicable and shall apply as terms of this Agreement:

- Development Projects - Manual 4
- Long Term Obligations - Manual 7
- Reimbursements - Manual 8
- Youth Athletic Facilities - Manual 17

SPECIAL CONDITIONS

1. Cultural Resources-Survey Required

This agreement requires compliance with Executive Order 05-05 and/or Section 106 of the National Historic Preservation Act. RCO has completed the initial consultation for this project and a cultural resources survey is required. The Sponsor must submit to RCO the survey and receive from RCO a notice of cultural resources completion before any ground disturbing

activities can begin. Ground disturbance started without approval will be considered a breach of contract. In the event that archaeological or historic materials are discovered while conducting ground disturbing activities, work in the immediate vicinity must stop and the Sponsor must ensure compliance with the provisions found in Section 8 of this agreement. All cultural resources work must meet reporting guidelines outlined by the Department of Archaeology and Historic Preservation.

AGREEMENT CONTACTS

The parties will provide all written communications and notices under this Agreement to the mail address or the email address listed below if not both:

Sponsor Project Contact

Patricia Love
Community Development Director
10220 270th Street
Stanwood, WA 98292
patricia.love@ci.stanwood.wa.us

RCO Contact

Dan Haws
Natural Resources Building
PO Box 40917
Olympia, WA 98504-0917
dan.haws@rco.wa.gov

These addresses and contacts shall be effective until receipt by one party from the other of a written notice of any change. Decisions relating to the Agreement must be made by the Authorized Representative/Agent, who may or may not be the Project Contact for purposes of notices and communications.

ENTIRE AGREEMENT

This Agreement, with all amendments and attachments, constitutes the entire Agreement of the parties. No other understandings, oral or otherwise, regarding this Agreement shall exist or bind any of the parties.

EFFECTIVE DATE

This Agreement, for project 18-1981, shall be subject to the written approval of the RCO's authorized representative and shall not be effective and binding until the date signed by both the sponsor and the RCO, whichever is later (Effective Date). Reimbursements for eligible and allowable costs incurred within the period of performance identified in the PERIOD OF PERFORMANCE Section are allowed only when this Agreement is fully executed and an original is received by RCO.

The Sponsor has read, fully understands, and agrees to be bound by all terms and conditions as set forth in this Agreement and the STANDARD TERMS AND CONDITIONS OF THE RECREATION AND CONSERVATION OFFICE AGREEMENT. The signators listed below represent and warrant their authority to bind the parties to this Agreement.

City of Stanwood

By: _____

Date: _____

Name (printed): _____

Title: _____

State of Washington Recreation and Conservation Office

On behalf of the Recreation and Conservation Funding Board (RCFB or funding board)

By: _____

Kaleen Cottingham
Director
Recreation and Conservation Office

Date: _____

Pre-approved as to form:

By:  _____

Assistant Attorney General

Date: 01/01/2019

Project Sponsor: City of Stanwood

Project Number: 18-1981D

Project Title: Heritage Park Ball Field Renovation Phase IV

Approval Date: 06/27/2019

Eligible Scope Activities

ELIGIBLE SCOPE ACTIVITIES

Project Metrics

Sites Improved

Project acres renovated: 2.00

Development Metrics

Worksite #1, Heritage Park Recreation Field Renovation

Athletic Fields

Baseball field development

Number of baseball fields: 0 new, 1 renovated

Number of baseball fields with lighting: 0 new, 0 renovated

Number of baseball fields by surface type:
Synthetic 1

Site Preparation

General site preparation

Cultural Resources

Cultural resources

Permits

Obtain permits

Architectural & Engineering

Architectural & Engineering (A&E)

Project Sponsor: City of Stanwood

Project Number: 18-1981D

Project Title: Heritage Park Ball Field Renovation Phase IV

Approval Date: 06/27/2019

Project Milestones

PROJECT MILESTONE REPORT

Complete Milestone	Target Date	Comments/Description
Project Start	08/01/2019	
Design Initiated	08/31/2019	
Cultural Resources Complete	12/31/2019	Survey required, see special condition #1
Progress Report Due	12/31/2019	
Annual Project Billing Due	12/31/2019	
SEPA/NEPA Completed	12/31/2019	
60% Plans to RCO	01/31/2020	
Applied for Permits	03/31/2020	
Bid Awarded/Contractor Hired	04/30/2020	
All Bid Docs/Plans to RCO	04/30/2020	
Construction Started	06/01/2020	
Progress Report Due	06/30/2020	
Annual Project Billing Due	07/31/2020	
Progress Report Due	12/31/2020	
Progress Report Due	06/30/2021	
Annual Project Billing Due	07/31/2021	
Progress Report Due	12/31/2021	
Funding Acknowl Sign Posted	03/31/2022	
Construction Complete	03/31/2022	
RCO Final Inspection	03/31/2022	
Final Billing Due	05/01/2022	
Final Report Due	05/16/2022	
Agreement End Date	05/31/2022	

Project Sponsor: City of Stanwood

Project Number: 18-1981D

Project Title: Heritage Park Ball Field Renovation Phase IV

Approval Date: 06/27/2019

Standard Terms and Conditions of the Recreation and Conservation Office

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STANDARD TERMS AND CONDITIONS EFFECTIVE DATE

This agreement reflects Standard Terms and Conditions as of 07/02/2019.

CITATIONS, HEADINGS AND DEFINITIONS

- A. Any citations referencing specific documents refer to the current version on the effective date of this Agreement or the effective date of any amendment thereto.
- B. Headings used in this Agreement are for reference purposes only and shall not be considered a substantive part of this Agreement.
- C. Definitions. As used throughout this Agreement, the following terms shall have the meaning set forth below:

Agreement or project agreement – The document entitled “Recreation and Conservation Office Agreement” accepted by all parties to the present project and transaction, including without limitation the Standard Terms and Conditions of the Recreation and Conservation Office Agreement, all attachments, addendums, and amendments, and any intergovernmental agreements or other documents that are incorporated into the Agreement subject to any limitations on their effect .

applicable manual(s) -- A manual designated in this Agreement to apply as terms of this Agreement, subject to substitution of the “RCO director” for instances where the term “board” occurs.

applicable WAC(s) -- Designated chapters or provisions of the Washington Administrative Code that are deemed under this Agreement to apply as terms of the Agreement, subject to substitution of the “RCO director” for instances where the term “board” occurs.

applicant – Any party that meets the qualifying standards, including deadlines, for submission of an application soliciting a grant of funds administered by RCO.

application – The documents and other materials that an applicant submits to the RCO to support the applicant's request for grant funds; this includes materials required for the “Application” in the RCO's automated project information system, and other documents as noted on the application checklist including but not limited to legal opinions, maps, plans, evaluation presentations and scripts.

Authorized Representative/Agent – A Sponsor's agent (employee, political appointee, elected person, etc.) authorized to be the signatory of this Agreement and any amendments requiring a Sponsor signature. This person has the signature authority to bind the Sponsor to this Agreement, grant, and project.

C.F.R. – Code of Federal Regulations

contractor – An entity that receives a contract from a Sponsor related to performance of work or another obligation under this Agreement.

conversion – A conversion occurs 1) when facilities acquired, developed, renovated or restored within the project area are changed to a use other than that for which funds were approved, without obtaining prior written formal RCO or board approval, 2) when property interests are conveyed to a third party not otherwise eligible to receive grants in the program from which funding was approved without obtaining prior written formal RCO or board approval, or 3) when obligations to operate and maintain the funded property are not complied with after reasonable opportunity to cure.

development project – A project that results in the construction of, or work resulting in, new elements, including but not limited to structures, facilities, and/or materials to enhance outdoor recreation resources.

director – The chief executive officer of the Recreation and Conservation Office or that person's designee.

effective date – The date when the signatures of all parties to this agreement are present in the agreement.

equipment – Tangible personal property (including information technology systems) having a useful service life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the Sponsor or \$5,000 (2 C.F.R. § 200.33 (2013)).

funding board or board – The Washington State Recreation and Conservation Funding Board, or the Washington State Salmon Recovery Funding Board. Or both as may apply.

Funding Entity – the entity that approves the project that is the subject to this Agreement.

grant program – The source of the grant funds received. May be an account in the state treasury, or a grant category within a larger grant program, or a federal source.

long-term compliance period – The period of time after the project end date or end of the period of performance (depending on the project types and grant program). During this period, the Sponsor has continuing obligations under the Agreement. This period may have a nonspecific end date (in perpetuity) or an expressly specified number of years.

long-term obligations – Sponsor's obligations after the project end date, as specified in the Agreement and applicable regulations and policies.

landowner agreement – An agreement that is required between a Sponsor and landowner for projects located on land not owned, or otherwise controlled, by the Sponsor.

match or matching share – The portion of the total project cost provided by the Sponsor.

milestone – An important event with a defined date to track an activity related to implementation of a funded project and monitor significant stages of project accomplishment.

Office – Means the Recreation and Conservation Office or RCO.

pass-through entity – A non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program (2 C. F. R. § 200.74 (2013)). If this Agreement is a federal subaward, RCO is the pass-through entity.

period of performance – The period beginning on the project start date and ending on the project end date.

pre-agreement cost – A project cost incurred before the period of performance.

primary Sponsor – The Sponsor who is not a secondary Sponsor and who is specifically identified in the Agreement as the entity to which RCO grants funds to and authorizes and requires to administer the grant. This administration includes but is not limited to acting as the fiscal agent for the grant (e.g. requesting and accepting reimbursements, submitting reports). Primary Sponsor includes its officers, employees, agents and successors.

project – An undertaking that is, or may be, funded in whole or in part with funds administered by RCO.

project area – A geographic area that delineates a grant assisted site which is subject to project agreement requirements.

project cost – The total allowable costs incurred under this Agreement and all required match share and voluntary committed matching share, including third-party contributions (see also 2 C.F.R. § 200.83 (2013) for federally funded projects).

project end date – The specific date identified in the Agreement on which the period of performance ends, as may be changed by amendment. This date is not the end date for any long-term obligations.

project start date – The specific date identified in the Agreement on which the period of performance starts.

RCO – Recreation and Conservation Office – The state agency that administers the grant that is the subject of this Agreement. RCO includes the director and staff.

reimbursement – RCO's payment of funds from eligible and allowable costs that have already been paid by the Sponsor per the terms of the Agreement.

renovation project – A project intended to improve an existing site or structure in order to increase its useful service life beyond current expectations or functions. This does not include maintenance activities to maintain the facility for its originally expected useful service life.

RCFB – Recreation and Conservation Funding Board

RCW – Revised Code of Washington

secondary Sponsor – One of two or more Sponsors who is not a primary Sponsor. Only the primary Sponsor may be the fiscal agent for the project.

Sponsor – A Sponsor is an organization that is listed in and has signed this Agreement.

Sponsor Authorized Representative/Agent – A Sponsor's agent (employee, political appointee, elected person, etc.) authorized to be the signatory of this Agreement and any amendments requiring a Sponsor signature. This

person has the signature authority to bind the Sponsor to this Agreement, grant, and project.

subaward – Funds allocated to the RCO from another organization, for which RCO makes available to or assigns to another organization via this Agreement. Also, a subaward may be an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of any award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a federal or other program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract. Also see 2 C.F.R. § 200.92 (2013). For federal subawards, a subaward is for the purpose of carrying out a portion of a Federal award and creates a federal assistance relationship with the subrecipient (2 C.F.R. § 200.330 (2013)). If this Agreement is a federal subaward, the subaward amount is the grant program amount in the Project Funding Section.

subrecipient – Subrecipient means an entity that receives a subaward. For non-federal entities receiving federal funds, a subrecipient is an entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency (2 C.F.R. § 200.93 (2013)). If this Agreement is a federal subaward, the Sponsor is the subrecipient.

useful service life – Period during which an asset or property is expected to be useable for the purpose it was acquired, developed, renovated, and/or restored per this Agreement.

WAC – Washington Administrative Code.

PERFORMANCE BY THE SPONSOR

The Sponsor shall undertake the project as described in this Agreement, and in accordance with the Sponsor's proposed goals and objectives described in the application or documents submitted with the application, all as finally approved by the RCO. All submitted documents are incorporated by this reference as if fully set forth herein.

Timely completion of the project and submission of required documents, including progress and final reports, is important. Failure to meet critical milestones or complete the project, as set out in this Agreement, is a material breach of the Agreement.

ASSIGNMENT

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the Sponsor without prior written consent of the RCO.

RESPONSIBILITY FOR PROJECT

While RCO administers the grant that is the subject of this Agreement, the project itself remains the sole responsibility of the Sponsor. The RCO and Funding Entity (if different from the RCO) undertakes no responsibilities to the Sponsor, or to any third party, other than as is expressly set out in this Agreement. The responsibility for the implementation of the project is solely that of the Sponsor, as is the responsibility for any claim or suit of any nature by any third party related in any way to the project. When a project is Sponsored by more than one entity, any and all Sponsors are equally responsible for the project and all post-completion stewardship responsibilities and long-term obligations unless otherwise stated in this Agreement.

The RCO has no responsibility for reviewing, approving, overseeing or supervising design or construction of the project and leaves such review, approval, oversight and supervision exclusively to the Sponsor and others with expertise or authority. In this respect, the RCO will act only to confirm at a general, lay, and nontechnical level, solely for the purpose of compliance and payment and not for safety or suitability, that the project has apparently been completed as per the Agreement.

INDEMNIFICATION

The Sponsor shall defend, indemnify, and hold the State and its officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the actual or alleged acts, errors, omissions or negligence in connection with this Agreement (including without limitation all work or activities thereunder), or the breach of any obligation under this Agreement by the Sponsor or the Sponsor's agents, employees, contractors, subcontractors, or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable.

Provided that nothing herein shall require a Sponsor to defend or indemnify the State against and hold harmless the State from claims, demands or suits based solely upon the negligence of the State, its employees and/or agents for whom the State is vicariously liable.

Provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the Sponsor or the Sponsor's agents, employees, contractors, subcontractors or vendors, of any tier, or any other persons for whom the Sponsor is legally liable, and (b) the State its employees and agents for whom it is vicariously liable, the indemnity obligation shall be valid and enforceable only to the extent of the Sponsor's negligence or the negligence of the Sponsor's agents, employees,

contractors, subcontractors or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable.

This provision shall be included in any agreement between Sponsor and any contractors, subcontractor and vendor, of any tier.

The Sponsor shall also defend, indemnify, and hold the State and its officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the Sponsor or the Sponsor's agents, employees, contractors, subcontractors or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable, in performance of the work under this Agreement or arising out of any use in connection with the Agreement of methods, processes, designs, information or other items furnished or communicated to the State, its agents, officers and employees pursuant to the Agreement. Provided, this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from the State's, its agents', officers' and employees' failure to comply with specific written instructions regarding use provided to the State, its agents, officers and employees by the Sponsor, its agents, employees, contractors, subcontractors or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable.

As part of its obligations provided above, the Sponsor specifically assumes potential liability for actions brought by the Sponsor's own employees or its agents against the State and, solely for the purpose of this indemnification and defense, the Sponsor specifically waives any immunity under the state industrial insurance law, RCW Title 51.

The funding board and RCO are included within the term State, as are all other agencies, departments, boards, councils, committees, divisions, bureaus, offices, societies, or other entities of state government.

INDEPENDENT CAPACITY OF THE SPONSOR

The Sponsor and its employees or agents performing under this Agreement are not officers, employees or agents of the RCO or Funding Entity. The Sponsor will not hold itself out as nor claim to be an officer, employee or agent of the RCO or the Funding Entity, or of the state of Washington, nor will the Sponsor make any claim of right, privilege or benefit which would accrue to an employee under RCW 41.06.

The Sponsor is responsible for withholding and/or paying employment taxes, insurance, or deductions of any kind required by federal, state, and/or local laws.

CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, RCO may, in its sole discretion, by written notice to the Sponsor terminate this Agreement if it is found after due notice and examination by RCO that there is a violation of the Ethics in Public Service Act, RCW 42.52; or any similar statute involving the Sponsor in the procurement of, or performance under, this Agreement.

In the event this Agreement is terminated as provided herein, RCO shall be entitled to pursue the same remedies against the Sponsor as it could pursue in the event of a breach of the Agreement by the Sponsor. The rights and remedies of RCO provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or this Agreement.

COMPLIANCE WITH APPLICABLE LAW

In implementing the Agreement, the Sponsor shall comply with all applicable federal, state, and local laws (including without limitation all applicable ordinances, codes, rules, and regulations). Such compliance includes, without any limitation as to other applicable laws, the following laws:

- A. **Nondiscrimination Laws.** The Sponsor shall comply with all applicable federal, state, and local nondiscrimination laws and/or policies, including but not limited to: the Americans with Disabilities Act; Civil Rights Act; and the Age Discrimination Act. In the event of the Sponsor's noncompliance or refusal to comply with any nondiscrimination law or policy, the Agreement may be rescinded, cancelled, or terminated in whole or in part, and the Sponsor may be declared ineligible for further grant awards from the RCO or Funding Entity. The Sponsor is responsible for any and all costs or liability arising from the Sponsor's failure to so comply with applicable law. Except where a nondiscrimination clause required by a federal funding agency is used, the Sponsor shall insert the following nondiscrimination clause in each contract for construction of this project:

"During the performance of this contract, the contractor agrees to comply with all federal and state nondiscrimination laws, regulations and policies."

- B. **Secular Use of Funds.** No funds awarded under this grant may be used to pay for any religious activities, worship, or instruction, or for lands and facilities for religious activities, worship, or instruction. Religious activities, worship, or

instruction may be a minor use of the grant supported recreation and conservation land or facility.

- C. **Wages and Job Safety.** The Sponsor agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington or other jurisdiction which affect wages and job safety. The Sponsor agrees when state prevailing wage laws (RCW 39.12) are applicable, to comply with such laws, to pay the prevailing rate of wage to all workers, laborers, or mechanics employed in the performance of any part of this contract, and to file a statement of intent to pay prevailing wage with the Washington State Department of Labor and Industries as required by RCW 39.12.40. The Sponsor also agrees to comply with the provisions of the rules and regulations of the Washington State Department of Labor and Industries .
1. **Exception, Service Organizations of Trail and Environmental Projects (RCW 79A.35.130).** If allowed by state and federal law and rules, participants in conservation corps programs offered by a nonprofit organization affiliated with a national service organization established under the authority of the national and community service trust act of 1993, P.L. 103-82, are exempt from provisions related to rates of compensation while performing environmental and trail maintenance work provided: (1) The nonprofit organization must be registered as a nonprofit corporation pursuant to RCW 24.03; (2) The nonprofit organization's management and administrative headquarters must be located in Washington; (3) Participants in the program must spend at least fifteen percent of their time in the program on education and training activities; and (4) Participants in the program must receive a stipend or living allowance as authorized by federal or state law. Participants are exempt from provisions related to rates of compensation only for environmental and trail maintenance work conducted pursuant to the conservation corps program.
- D. **Archaeological and Cultural Resources.** RCO facilitates the review of applicable projects for potential impacts to archaeological sites and state cultural resources. The Sponsor must assist RCO in compliance with Governor's Executive Order 05-05 or the National Historic Preservation Act before and after initiating ground-disturbing activity or construction, repair, installation, rehabilitation, renovation, or maintenance work on lands, natural resources, or structures. The funding board requires documented compliance with Executive Order 05-05 or Section 106 of the National Historic Preservation Act, whichever is applicable to the project. If a federal agency declines to consult, the Sponsor shall comply with the requirements of Executive Order 05-05. In the event that archaeological or historic materials are discovered during project activities, work in the location of discovery and immediate vicinity must stop instantly, the area must be secured, and notification must be provided to the following: concerned Tribes' cultural staff and cultural committees, RCO, and the State Department of Archaeology and Historic Preservation. If human remains are discovered during project activity, work in the location of discovery and immediate vicinity must stop instantly, the area must be secured, and notification provided to the concerned Tribe's cultural staff and cultural committee, RCO, State Department of Archaeology, the coroner and local law enforcement in the most expeditious manner possible according to RCW 68.50.
- E. **Restrictions on Grant Use.** No part of any funds provided under this grant shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, or for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support or defeat legislation pending before the U.S. Congress or any state legislature.
- No part of any funds provided under this grant shall be used to pay the salary or expenses of any Sponsor, or agent acting for such Sponsor, related to any activity designed to influence legislation or appropriations pending before the U.S. Congress or any state legislature.
- F. **Debarment and Certification.** By signing the Agreement with RCO, the Sponsor certifies that neither it nor its principals nor any other lower tier participant are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by Washington State Labor and Industries. Further, the Sponsor agrees not to enter into any arrangements or contracts related to this Agreement with any party that is on Washington State Department of Labor and Industries' "Debarred Contractor List."

RECORDS

- A. **Digital Records.** If requested by RCO, the Sponsor must provide a digital file(s) of the project property and funded project site in a format specified by the RCO.
- B. **Maintenance.** The Sponsor shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. Sponsor shall retain such records for a period of six years from the date RCO deems the project complete, as defined in the PROJECT REIMBURSEMENTS Section. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.
- C. **Access to Records and Data.** At no additional cost, the records relating to the Agreement, including materials generated under the Agreement, shall be subject at all reasonable times to inspection, review or audit by RCO, personnel duly authorized by RCO, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement. This includes access to all information that supports the costs submitted for payment

under the grant and all findings, conclusions, and recommendations of the Sponsor's reports, including computer models and methodology for those models.

- D. **Public Records.** Sponsor acknowledges that the RCO is subject to RCW 42.56 and that this Agreement and any records Sponsor submits or has submitted to the State shall be a public record as defined in RCW 42.56. RCO administers public records requests per WAC 286-06 and 420-04 (which ever applies). Additionally, the Sponsor agrees to disclose any information in regards to the expenditure of that funding as if the project sponsor were subject to the requirements of chapter 42.56 RCW. By submitting any record to the State, Sponsor understands that the State may be requested to disclose or copy that record under the state public records law, currently codified at RCW 42.56. The Sponsor warrants that it possesses such legal rights as are necessary to permit the State to disclose and copy such document to respond to a request under state public records laws. The Sponsor hereby agrees to release the State from any claims arising out of allowing such review or copying pursuant to a public records act request, and to indemnify against any claims arising from allowing such review or copying and pay the reasonable cost of state's defense of such claims.

PROJECT FUNDING

- A. **Authority.** This Agreement and funding is made available to Sponsor through the RCO.
- B. **Additional Amounts.** The RCO or Funding Entity shall not be obligated to pay any amount beyond the dollar amount as identified in this Agreement, unless an additional amount has been approved in advance by the RCO director and incorporated by written amendment into this Agreement .
- C. **Before the Agreement.** No expenditure made, or obligation incurred, by the Sponsor before the project start date shall be eligible for grant funds, in whole or in part, unless specifically provided for by the RCO director, such as a waiver of retroactivity or program specific eligible pre-Agreement costs. For reimbursements of such costs, this Agreement must be fully executed and an original received by RCO. The dollar amounts identified in this Agreement may be reduced as necessary to exclude any such expenditure from reimbursement.
- D. **After the Period of Performance.** No expenditure made, or obligation incurred, following the period of performance shall be eligible, in whole or in part, for grant funds hereunder. In addition to any remedy the RCO or Funding Entity may have under this Agreement, the grant amounts identified in this Agreement shall be reduced to exclude any such expenditure from participation.

PROJECT REIMBURSEMENTS

- A. **Reimbursement Basis.** This Agreement is administered on a reimbursement basis per WAC 286-13 and/or 420-12, which ever has been designated to apply. Only the primary Sponsor may request reimbursement for eligible and allowable costs incurred during the period of performance. The primary Sponsor may only request reimbursement after (1) this Agreement has been fully executed and (2) the Sponsor has remitted payment to its vendors. RCO will authorize disbursement of project funds only on a reimbursable basis at the percentage as defined in the PROJECT FUNDING Section. Reimbursement shall not be approved for any expenditure not incurred by the Sponsor or for a donation used as part of its matching share. RCO does not reimburse for donations. All reimbursement requests must include proper documentation of expenditures as required by RCO.
- B. **Reimbursement Request Frequency.** The primary Sponsor is required to submit a reimbursement request to RCO, at a minimum for each project at least once a year for reimbursable activities occurring between July 1 and June 30 or as identified in the milestones. Sponsors must refer to the most recent applicable RCO manuals and this Agreement regarding reimbursement requirements.
- C. **Compliance and Payment.** The obligation of RCO to pay any amount(s) under this Agreement is expressly conditioned on strict compliance with the terms of this Agreement and other agreements between RCO and the Sponsor.
- D. **Retainage Held Until Project Complete.** RCO reserves the right to withhold disbursement of the total amount of the grant to the Sponsor until the project has been completed. A project is considered "complete" when:
1. All approved or required activities outlined in the Agreement are done;
 2. On-site signs are in place (if applicable);
 3. A final project report is submitted to and accepted by RCO;
 4. Any other required documents and media are complete and submitted to RCO;
 5. A final reimbursement request is submitted to RCO;

6. The completed project has been accepted by RCO;
7. Final amendments have been processed;
8. Fiscal transactions are complete, and
9. RCO has accepted a final boundary map of the project area for which the Agreement terms will apply in the future.

RECOVERY OF PAYMENTS

- A. **Recovery for Noncompliance.** In the event that the Sponsor fails to expend funds under this Agreement in accordance with state and federal laws, and/or the provisions of the Agreement, or meet its percentage of the project total, RCO reserves the right to recover grant award funds in the amount equivalent to the extent of noncompliance in addition to any other remedies available at law or in equity.
- B. **Overpayment Payments.** The Sponsor shall reimburse RCO for any overpayment or erroneous payments made under the Agreement. Repayment by the Sponsor of such funds under this recovery provision shall occur within 30 days of demand by RCO. Interest shall accrue at the rate of twelve percent (12%) per annum from the time that payment becomes due and owing.

COVENANT AGAINST CONTINGENT FEES

The Sponsor warrants that no person or selling agent has been employed or retained to solicit or secure this Agreement on an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agents maintained by the Sponsor for the purpose of securing business. RCO shall have the right, in the event of breach of this clause by the Sponsor, to terminate this Agreement without liability or, in its discretion, to deduct from the Agreement grant amount or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fee.

INCOME (AND FEES) AND USE OF INCOME

See WAC 286-13-110 for additional requirements for projects funded from the RCFB.

- A. **Compatible source.** The source of any income generated in a funded project or project area must be compatible with the funding source and the Agreement and any applicable manuals, RCWs, and WACs.
- B. **Use of Income.** Subject to any limitations contained in applicable state or federal law and applicable rules and policies, income or fees generated at a project work site (including entrance, utility corridor permit, cattle grazing, timber harvesting, farming, etc.) during or after the reimbursement period cited in the Agreement, must be used to offset:
 1. The Sponsor's matching resources;
 2. The project's total cost;
 3. The expense of operation, maintenance, stewardship, monitoring, and/or repair of the facility or program assisted by the grant funding;
 4. The expense of operation, maintenance, stewardship, monitoring, and/or repair of other similar units in the Sponsor's system;
 5. Capital expenses for similar acquisition and/or development and renovation; and/or
 6. Other purposes explicitly approved by RCO.
- C. **Fees.** User and/or other fees may be charged in connection with land acquired or facilities developed, maintained, renovated, or restored and shall be consistent with the:
 1. Grant program laws, rules, and applicable manuals;
 2. Value of any service(s) furnished;
 3. Value of any opportunities furnished; and
 4. Prevailing range of public fees in the state for the activity involved.

PROCUREMENT REQUIREMENTS

- A. **Procurement Requirements.** If the Sponsor has, or is required to have, a procurement process that follows applicable state and/or federal law or procurement rules and principles, it must be followed, documented, and retained. If no such process exists the Sponsor must follow these minimum procedures:
1. Publish a notice to the public requesting bids/proposals for the project;
 2. Specify in the notice the date for submittal of bids/proposals;
 3. Specify in the notice the general procedure and criteria for selection; and
 4. Sponsor must contract or hire from within its bid pool. If bids are unacceptable the process needs to be repeated until a suitable bid is selected.
 5. Comply with the same legal standards regarding unlawful discrimination based upon race, gender, ethnicity, sex, or sex-orientation that are applicable to state agencies in selecting a bidder or proposer.

Alternatively, Sponsor may choose a bid from a bidding cooperative if authorized to do so.

This procedure creates no rights for the benefit of third parties, including any proposers, and may not be enforced or subject to review of any kind or manner by any entity other than the RCO. Sponsors may be required to certify to the RCO that they have followed any applicable state and/or federal procedures or the above minimum procedure where state or federal procedures do not apply.

TREATMENT OF EQUIPMENT AND ASSETS

Equipment shall be used and managed only for the purpose of this Agreement, unless otherwise provided herein or in the applicable manuals, or approved by RCO in writing.

- A. **Discontinued Use.** Equipment obtained under this Agreement shall remain in the possession of the Sponsor for the duration of the project, or RULES of applicable grant assisted program. When the Sponsor discontinues use of the equipment for the purpose for which it was funded, RCO may require the Sponsor to deliver the equipment to RCO, or to dispose of the equipment according to RCO published policies.
- B. **Loss or Damage.** The Sponsor shall be responsible for any loss or damage to equipment.

RIGHT OF INSPECTION

The Sponsor shall provide right of access to the project to RCO, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, long-term obligations, compliance, and/or quality assurance under this Agreement. If a landowner agreement or other form of control and tenure has been executed, it will further stipulate and define the RCO's right to inspect and access lands acquired or developed with this funding assistance.

STEWARDSHIP AND MONITORING

Sponsor agrees to perform monitoring and stewardship functions as stated in the applicable WACs and manuals, this Agreement, or as otherwise directed by RCO consistent with the existing laws and applicable manuals. Sponsor further agrees to utilize, where applicable and financially feasible, any monitoring protocols recommended by the RCO; provided that RCO does not represent that any monitoring it may recommend will be adequate to reasonably assure project performance or safety. It is the sole responsibility of the Sponsor to perform such additional monitoring as may be adequate for such purposes.

PREFERENCES FOR RESIDENTS

Sponsors shall not express a preference for users of grant assisted projects on the basis of residence (including preferential reservation, membership, and/or permit systems) except that reasonable differences in admission and other fees may be maintained on the basis of residence. Fees for nonresidents must not exceed twice the fee imposed on residents. Where there is no fee for residents but a fee is charged to nonresidents, the nonresident fee shall not exceed the amount that would be imposed on residents at comparable state or local public facilities.

ACKNOWLEDGMENT AND SIGNS

- A. **Publications.** The Sponsor shall include language which acknowledges the funding contribution of the applicable grant program to this project in any release or other publication developed or modified for, or referring to, the project during the project period and in the future.

B. Signs.

1. During the period of performance through the period of long-term obligation, the Sponsor shall post openly visible signs or other appropriate media at entrances and other locations on the project area that acknowledge the applicable grant program's funding contribution, unless waived by the director; and
2. During the period of long-term obligation, the Sponsor shall post openly visible signs or other appropriate media at entrances and other locations to notify the public of the availability of the site for reasonable public access.

- C. Ceremonies.** The Sponsor shall notify RCO no later than two weeks before a dedication ceremony for this project. The Sponsor shall verbally acknowledge the applicable grant program's funding contribution at all dedication ceremonies.

PROVISIONS APPLYING TO DEVELOPMENT, MAINTENANCE, RENOVATION, AND RESTORATION PROJECTS

The following provisions shall be in force:

- A. Operations and Maintenance.** Properties, structures, and facilities developed, maintained, or operated with the assistance of money granted per this Agreement Entity and within the project area shall be built, operated, and maintained according to applicable regulations, laws, building codes, and health and public safety standards to assure a reasonably safe condition and to prevent premature deterioration. It is the Sponsor's sole responsibility to ensure the same are operated and maintained in a safe and operable condition. The RCO does not conduct safety inspections or employ or train staff for that purpose.
- B. Document Review and Approval.** Prior to commencing construction or finalizing the design, the Sponsor agrees to submit one copy of all construction and restoration plans and specifications to RCO for review solely for compliance with the scope of work to be identified in the Agreement. RCO does not review for, and disclaims any responsibility to review for safety, suitability, engineering, compliance with code, or any matters other than the scope so identified. Although RCO staff may provide tentative guidance to a Sponsor on matters related to site accessibility by persons with a disability, it is the Sponsor's responsibility to confirm that all legal requirements for accessibility are met even if the RCO guidance would not meet such requirements.
1. Change orders that impact the amount of funding or changes to the scope of the project as described to and approved by the RCO must receive prior written approval of the RCO.
- C. Control and Tenure.** The Sponsor must provide documentation that shows appropriate tenure (such as landowner agreement, long-term lease, easement, or fee simple ownership) for the land proposed for construction. The documentation must meet current RCO requirements identified in this Agreement and any applicable manual as of the effective date of this Agreement and determines the long-term compliance period unless otherwise provided in any applicable manual, RCW, WAC, or as approved by the RCO.
- D. Use of Best Management Practices.** Sponsors are encouraged to use best management practices including those developed as part of the Washington State Aquatic Habitat Guidelines (AHG) Program. AHG documents include "Integrated Streambank Protection Guidelines", 2002; "Land Use Planning for Salmon, Steelhead and Trout: A land use planner's guide to salmonid habitat protection and recovery", 2009; "Protecting Nearshore Habitat and Functions in Puget Sound", 2010; "Stream Habitat Restoration Guidelines", 2012; "Water Crossing Design Guidelines", 2013; and "Marine Shoreline Design Guidelines", 2014. These documents, along with new and updated guidance documents, and other information are available on the AHG Web site. Sponsors are also encouraged to use best management practices developed by the Washington Invasive Species Council (WISC) described in "Reducing Accidental Introductions of Invasive Species" which is available on the WISC Web site.

LONG-TERM OBLIGATIONS OF THE PROJECTS AND SPONSORS

- A. Long-Term Obligations.** Sponsor shall comply with the terms of this Agreement.
- B. Perpetuity.** For acquisition, development, and restoration projects, or a combination thereof, unless otherwise allowed by applicable manual, policy, program rules, or this Agreement, or approved in writing by RCO. RCO requires that the project area continue to function as intended after the period of performance in perpetuity.
- C. Conversion.** The Sponsor shall not at any time convert any real property (including any interest therein) or facility acquired, developed, renovated, and/ or restored pursuant to this Agreement, unless provided for in applicable statutes, rules, and policies. Conversion includes, but is not limited to, putting such property to uses other than those purposes for which funds were approved or transferring such property to another entity without prior approval via a written amendment to the Agreement. All real property or facilities acquired, developed, renovated, and/or restored with funding assistance shall remain in the same ownership and in public use/access status in perpetuity unless otherwise expressly provided in the Agreement or applicable policy or unless a transfer or change in use is approved by the RCO through an amendment. Failure to comply with these obligations is a conversion. Further, if the project is

subject to operation and or maintenance obligations, the failure to comply with such obligations, without cure after a reasonable period as determined by the RCO, is a conversion. Determination of whether a conversion has occurred shall be based upon the terms of this Agreement, including without limitation all WACs and manuals deemed applicable and all applicable laws.

For acquisition projects that are expressly term limited in the Agreement, such as one involving a lease or a term-limited restoration, renovation or development project or easement, the restriction on conversion shall apply only for the length of the term, unless otherwise provided by this Agreement, any applicable manual or WAC, or any applicable state or federal law.

When a conversion has been determined to have occurred, the Sponsor is required to remedy the conversion per this Agreement and the applicable manuals, WACs and laws, and the RCO may pursue such remedies as the above allows.

CONSTRUCTION, OPERATION, USE, AND MAINTENANCE OF ASSISTED PROJECTS

The following provisions shall be in force for this agreement:

- A. **Property and facility operation and maintenance.** Sponsor must ensure that properties or facilities assisted with the grant funds, including undeveloped sites, are built, operated, used, and maintained:
 1. According to applicable federal, state, and local laws and regulations, including public health standards and building codes;
 2. In a reasonably safe condition for the project's intended use;
 3. Throughout its estimated useful service life so as to prevent undue deterioration;
 4. In compliance with all federal and state nondiscrimination laws, regulations and policies.
- B. **Open to the public.** Unless otherwise specifically provided for in the Agreement, and in compliance with applicable statutes, rules, and applicable WACs and manuals, facilities must be open and accessible to the general public, and must:
 1. Be constructed, maintained, and operated to meet or exceed the minimum requirements of the most current guidelines or rules, local or state codes, Uniform Federal Accessibility Standards, guidelines, or rules, including but not limited to: the International Building Code, the Americans with Disabilities Act, and the Architectural Barriers Act, as amended and updated.
 2. Appear attractive and inviting to the public except for brief installation, construction, or maintenance periods.
 3. Be available for appropriate use by the general public at reasonable hours and times of the year, according to the type of area or facility, unless otherwise stated in RCO manuals, by a decision of the RCO director in writing. Sponsor shall notify the public of the availability for use by posting and updating that information on its website and by maintaining at entrances and/or other locations openly visible signs with such information.

ORDER OF PRECEDENCE

This Agreement is entered into, pursuant to, and under the authority granted by applicable federal and state laws. The provisions of the Agreement shall be construed to conform to those laws. In the event of a direct and irreconcilable conflict between the terms of this Agreement and any applicable statute, rule, or policy or procedure, the conflict shall be resolved by giving precedence in the following order:

- A. Federal law and binding executive orders;
- B. Code of federal regulations;
- C. Terms and conditions of a grant award to the state from the federal government;
- D. Federal grant program policies and procedures adopted by a federal agency that are required to be applied by federal law;
- E. State law (constitution, statute);
- F. Washington Administrative Code;
- G. Applicable RCO manuals.

LIMITATION OF AUTHORITY

Only RCO's Director or RCO's delegate by writing (delegation to be made prior to action) shall have the authority to alter, amend, modify, or waive any clause or condition of this Agreement; provided that any such alteration, amendment, modification, or waiver of any clause or condition of this Agreement is not effective or binding unless made as a written amendment to this Agreement and signed by the RCO Director or delegate.

WAIVER OF DEFAULT

Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of the Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such in writing, signed by the director, or the director's designee, and attached as an amendment to the original Agreement.

APPLICATION REPRESENTATIONS – MISREPRESENTATIONS OR INACCURACY OR BREACH

The Funding Entity (if different from RCO) and RCO relies on the Sponsor's application in making its determinations as to eligibility for, selection for, and scope of, funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.

SPECIFIC PERFORMANCE

RCO may enforce this Agreement by the remedy of specific performance, which usually will mean completion of the project as described in this Agreement and /or enforcement of long-term obligations. However, the remedy of specific performance shall not be the sole or exclusive remedy available to RCO. No remedy available to the RCO shall be deemed exclusive. The RCO may elect to exercise any, a combination of, or all of the remedies available to it under this Agreement, or under any provision of law, common law, or equity, including but not limited to seeking full or partial repayment of the grant amount paid and damages.

TERMINATION AND SUSPENSION

The RCO will require strict compliance by the Sponsor with all the terms of this Agreement including, but not limited to, the requirements of the applicable statutes, rules, and RCO policies, and with the representations of the Sponsor in its application for a grant as finally approved by RCO. For federal awards, notification of termination will comply with 2 C.F.R. § 200.340.

A. For Cause.

1. The RCO director may suspend or terminate the obligation to provide funding to the Sponsor under this Agreement:
 - a. If the Sponsor breaches any of the Sponsor's obligations under this Agreement;
 - b. If the Sponsor fails to make progress satisfactory to the RCO director toward completion of the project by the completion date set out in this Agreement. Included in progress is adherence to milestones and other defined deadlines; or
 - c. If the primary and secondary Sponsor(s) cannot mutually agree on the process and actions needed to implement the project;
2. Prior to termination, the RCO shall notify the Sponsor in writing of the opportunity to cure. If corrective action is not taken within 30 days or such other time period that the director approves in writing, the Agreement may be terminated. In the event of termination, the Sponsor shall be liable for damages or other relief as authorized by law and/or this Agreement.
3. RCO reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the Sponsor from incurring additional obligations of funds during the investigation of any alleged breach and pending corrective action by the Sponsor, or a decision by the RCO to terminate the Contract.

B. For Convenience. Except as otherwise provided in this Agreement, RCO may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part when it is in the best interest of the state. If this Agreement is so terminated, RCO shall be liable only for payment required under the terms of this Agreement prior to the effective date of termination. A claimed termination for cause shall be deemed to be a "Termination for Convenience" if it is determined that:

1. The Sponsor was not in default; or
2. Failure to perform was outside Sponsor's control, fault or negligence.

C. Rights of Remedies of the RCO.

1. The rights and remedies of RCO provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.
2. In the event this Agreement is terminated by the director, after any portion of the grant amount has been paid to the Sponsor under this Agreement, the director may require that any amount paid be repaid to RCO for redeposit into the account from which the funds were derived. However, any repayment shall be limited to the extent it would be inequitable and represent a manifest injustice in circumstances where the project will fulfill its fundamental purpose for substantially the entire period of performance and of long-term obligation.

D. Non Availability of Funds. The obligation of the RCO to make payments is contingent on the availability of state and federal funds through legislative appropriation and state allotment. If amounts sufficient to fund the grant made under this Agreement are not appropriated to RCO for expenditure for this Agreement in any biennial fiscal period, RCO shall not be obligated to pay any remaining unpaid portion of this grant unless and until the necessary action by the Legislature or the Office of Financial Management occurs. If RCO participation is suspended under this section for a continuous period of one year, RCO's obligation to provide any future funding under this Agreement shall terminate. Termination of the Agreement under this section is not subject to appeal by the Sponsor.

1. **Suspension:** The obligation of the RCO to manage contract terms and make payments is contingent upon the state appropriating state and federal funding each biennium. In the event the state is unable to appropriate such funds by the first day of each new biennium RCO reserves the right to suspend the Agreement, with ten (10) days written notice, until such time funds are appropriated. Suspension will mean all work related to the contract must cease until such time funds are obligated to RCO and the RCO provides notice to continue work.

DISPUTE HEARING

Except as may otherwise be provided in this Agreement, when a dispute arises between the Sponsor and the RCO, which cannot be resolved, either party may request a dispute hearing according to the process set out in this section. Either party's request for a dispute hearing must be in writing and clearly state:

- A. The disputed issues;
- B. The relative positions of the parties;
- C. The Sponsor's name, address, project title, and the assigned project number.

In order for this section to apply to the resolution of any specific dispute or disputes, the other party must agree in writing that the procedure under this section shall be used to resolve those specific issues. The dispute shall be heard by a panel of three persons consisting of one person chosen by the Sponsor, one person chosen by the director, and a third person chosen by the two persons initially appointed. If a third person cannot be agreed on, the persons chosen by the Sponsor and director shall be dismissed and an alternate person chosen by the Sponsor, and one by the director shall be appointed and they shall agree on a third person. This process shall be repeated until a three person panel is established.

Any hearing under this section shall be informal, with the specific processes to be determined by the disputes panel according to the nature and complexity of the issues involved. The process may be solely based on written material if the parties so agree. The disputes panel shall be governed by the provisions of this Agreement in deciding the disputes.

The parties shall be bound by the decision of the disputes panel, unless the remedy directed by that panel shall be without the authority of either or both parties to perform, as necessary, or is otherwise unlawful.

Request for a disputes hearing under this section by either party shall be delivered or mailed to the other party. The request shall be delivered or mailed within thirty (30) days of the date the requesting party has received notice of the action or position of the other party which it wishes to dispute. The written agreement to use the process under this section for resolution of those issues shall be delivered or mailed by the receiving party to the requesting party within thirty (30) days of receipt by the receiving party of the request.

All costs associated with the implementation of this process shall be shared equally by the parties.

ATTORNEYS' FEES

In the event of litigation or other action brought to enforce contract terms, each party agrees to bear its own attorney fees and costs.

GOVERNING LAW/VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the State of Washington. In the event of a lawsuit involving this Agreement, venue shall be in Thurston County Superior Court if legally proper; otherwise venue shall be in a county where the project is situated, if venue there is legally proper, and if not, in a county where venue is legally proper. The Sponsor, by execution of this Agreement acknowledges the jurisdiction of the courts of the State of Washington.

SEVERABILITY

The provisions of this Agreement are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.

END OF AGREEMENT

This is the end of the agreement.



**CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT**

ITEM NUMBER: 9b

DATE: August 8, 2019

SUBJECT: Authorize the Mayor to Sign a Contract with Lautenbach Recycling for Cleanup Work at Ovenell Park

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A – Bid Tab

ISSUE

The issue in front of the council is whether or not to authorize the mayor to sign a contract with Lautenbach Recycling for Cleanup Work at Ovenell Park.

SUMMARY STATEMENT

The 2019 budget includes master planning at Ovenell Park, however staff recommends reallocation of those funds to pursue immediate cleanup of the property. The master planning effort will be delayed until after the parks priority planning is completed. This was discussed at the parks update workshop on July 11, where we had great council direction.

Following the purchase of the farm one barn was demolished (In coordination with the Regional Fire Authority that used it for a practice burn). The farm property has debris from the burned barn as well as other farm debris, which prevents the city from opening the park to public access.

Staff received four bids for the Ovenell Park Cleanup and Lautenbach Recycling was the low bid at \$93,529.80. The work will include the removal of the concrete foundation, a concrete pile, tires, telephone poles, metal debris, and cleanout and filling of the manure lagoon.

DISCUSSION

Following the purchase of the Ovenell Farm one barn was demolished (in coordination with the Regional Fire Authority, which used it for a practice burn). The farm property has a large pile of concrete with rebar, a large pile of old tires, several old telephone poles, a large pile of metal debris, and a manure pit that makes the park difficult to maintain and too dangerous to allow people to access it.

These items will ultimately need to be removed, regardless of the outcome of the planning effort. Further, it is likely that prices will continue to rise. Another factor to consider is that the debris on the farm inhibits the parks crew from maintaining (mowing) the property.

The concrete will be crushed and left on site. City staff plans to use the crushed concrete as a base for a driveway or parking lot.

FINANCIAL IMPACT

The contract amount is \$93,529.80. The 2019 budget includes \$90,000 for Ovenell Park, which was intended for master planning the property. Use of these funds for cleanup will require deferral of those plans. Staff will facilitate further discussion of parks planning options at the council special workshop scheduled October 17th.

COMMITTEE RECOMMENDATIONS

This project was discussed at the Public Works Committee meeting in June and also at the full council workshop on July 11, however, no recommendation was given.

CITY COUNCIL OPTIONS

- Option 1. Authorize the Mayor to sign a contract with Lautenbach Recycling for Cleanup Work at Ovenell Park.
- Option 2. Do not authorize the Mayor to sign a contract with Lautenbach Recycling for Cleanup Work at Ovenell Park.
- Option 3. Bring item back to committee for discussion.

RECOMMENDED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH LAUTENBACH RECYCLING FOR \$93,529.80 FOR CLEANUP WORK AT OVENELL PARK.

Ovenell Park Cleanup Project Bid Opening: June 6, 2019 at 2:00pm 10220 270th St NW, Stanwood 98292				LAUTENBACK RECYCLING 13084 Ball Road Mt. Vernon, 98273 360-815-0552 Received with bid: Site Visit - Yes Addendum 1 -Yes	MOCERI CONSTRUCTION, INC levi@mocericonstruction.com 360-319-9737 Received with bid: Site Visit - Yes Addendum 1 -Yes	NEPTUNE GENERAL CONTRACTORS PO Box 495 Anacortes, 98221 360-661-7990 Received with bid: Site Visit - Yes Addendum 1 -Yes	SKYCORP, LTD 526 N West Ave, Suite11 Arlington, 98223 360-926-8989 Received with bid: Site Visit - Yes Addendum 1 -Yes
Construction Cost Estimate							
Item No.	Item Description	Qty	Unit	Unit Price	Unit Price	Unit Price	Unit Price
1	Removal of concrete foundation	1	LS	\$ 8,700.00	\$ 20,000.00	\$ 48,750.00	\$ 73,000.00
2a	Removal of concrete pile	1	LS	\$ 9,150.00	\$ -	\$ 16,500.00	\$ 4,000.00
2b	Concrete crushing	1	LS	\$ 33,950.00	\$ 52,000.00	\$ -	\$ 42,000.00
3	Revmoal of wood utility poles	1	LS	\$ 5,550.00	\$ 2,000.00	\$ 7,350.00	\$ 2,000.00
4	Removal of tires and wheels	1	LS	\$ 17,700.00	\$ 5,000.00	\$ 10,165.00	\$ 2,500.00
5	Cleanout and filling of manure pit	1	LS	\$ 5,550.00	\$ 5,000.00	\$ 19,915.00	\$ 5,000.00
6	Removal of metal debris pile	1	LS	\$ 5,050.00	\$ 2,000.00	\$ 10,150.00	\$ 200.00
Base Bid Subtotal				\$ 85,650.00	\$ 86,000.00	\$ 112,830.00	\$ 128,700.00
Sales Tax @ 9.2%				\$ 7,879.80	\$ 7,912.00	\$ 10,380.36	\$ 11,840.40
Total Base Bid with Tax				\$ 93,529.80	\$ 93,912.00	\$ 123,210.36	\$ 140,540.40



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 5b
DATE: August 8, 2019
SUBJECT: Police June 2019 Compstat Report
CONTACT PERSON: Amanda Slattery, Police Records Clerk
ATTACHMENTS: A – June 2019 Compstat Report

SUMMARY STATEMENT

Attached is the June 2019 Compstat Report for council review.

Stanwood Police Department

June 2019

Administrative Personnel

Chief Norm Link

Sergeant Jason Toner

Amanda Slattery – Stanwood City Employee

Stacey Davis – Stanwood City Employee

Operational Personnel

	Assigned	Vacancies	Percentage
Sergeants	2	0	100%
MPD	0	0	N/A
Deputies	6	0	100%
SRO	1	0	100%
Detectives	1	0	100%
Total	10	0	100%

Area of Operation

The City of Stanwood contracts its police services through the Snohomish County Sheriff's Office. The population for Stanwood is currently 6,635, however due to the makeup of the community the service population is 40,000+. Stanwood's city limit encompasses 2.8 square miles.



COMPSTAT REPORT

Type of Crime	June 2019	Year To Date 2019	June 2018	Year to Date 2018
Homicide	0	0	0	0
Rape	0	0	0	2
Robbery	0	1	0	3
Assault	3	24	2	25
Burglary	0	7	1	10
Larceny	11	69	5	54
Motor Vehicle Theft	1	6	1	11
General	June 2019	Year To Date 2019	June 2018	Year To Date 2018
Calls for Service (Incidents)	852	5075	602	3827
Case Reports	45	316	40	308
Traffic Collisions	8	57	15	69
Arrests (Adult/Juvenile)	20	102	10	99
Drug Arrests	1	8	1	11
Warrant Arrests	5	27	1	15
Impaired Driving Arrests	1	7	0	3
Infractions Issued	19	208	9	49
Public Disclosure Requests	39	201	30	229
Concealed Pistol Licenses	58	302	32	338
Pistol Transfer Checks	29	122	N/A	N/A
Fingerprinting & Approx. timeframe	53 = 13.25 hrs	276 = 69 hrs	24 @ 6 hrs	257 @ 64 ¼ hrs

City Collisions for June 2019

City Collisions for June Totals: 8					
Date	Case Number	Location	H & R	Injured	Reason
6/2/2019	2019-4267	PIONEER HWY / SR 532		x	Driver fell asleep
6/3/2019	2019-4290	90th AVE NW / 272nd ST NW			Failure to Yield
6/4/2019	2019-4312	94th DR NW / 271st ST NW		x	Hit and Run of Pedestrian
6/13/2019	2019-4553	8000 Block of 276th ST NW			Scooter driving in roadway/Too fast/ Lost control
6/17/2019	2019-4672	8600 Block of SR 532		x	Following Too Close
6/17/2019	2019-4679	8800 Block of SR 532			Inattentive/Failure to Stop
6/29/2019	2019-5057	8800 Block of SR 532		x	Inattentive
6/29/2019	2019-5061	2700 Block of 271st ST NW			Inattentive

Stanwood School Dist. Resource Officer (SRO) Activity Report.

June 2019

ACTIVITY	SHS	PSMS	SMS	CES	SES	TCE	EBE	UBE	LHHS
Administrative	64		1			1			2
Arson									
Assault	1								
Bomb Threat									
Burglary									
Collision	1								
Counseling									
CPS Referral									
Crisis Planning									
Felony VUCSA									
Fight									
Harassment									
Mal Mis	1		1						
Marijuana									1
Mental Health	1								
MIP									
Paraphernalia									
Public Assist									
Runaway									
Sexual Assault									
Suspicious	3	1					1		1
Teaching	1								
Theft	2								
Trespass									
Violation of Order									
Warrant									
Weapons									

Stanwood Camano School District Resource Officer JUNE NEWSLETTER

June 2019



STANWOOD GRADUATION 2019!



Stanwood High School's graduation ceremonies were held in Everett's Angels of the Winds Arena. The crowd was large and the kids were, for the most part, well behaved. The venue was new and unique, with most people liking the change, but complaints were heard about the crowded corridors. Graduations attendees weren't allowed to leave the arena to take pictures, visit family etc. because they wouldn't be allowed back in. It was an amazing graduation night!

DABS

Stanwood High School has had two recent incidents where students have smoked "dabs" (highly concentrated marijuana / THC) and have fallen ill and sought medical help from our nurses. Dabs are created by extracting the nearly pure THC from the marijuana plant using one of many procedures. The extract resembles a thick honey, or sometimes peanut-brittle. The THC content in today's "dabs" can reach over 75% (regular marijuana buds contain much, much less THC). Juveniles that smoke dabs (or ingest it) that aren't used to the potency have feelings of racing heart, sleepiness, and paranoia. It should be noted that these "dabs" also come in an oil form that can be smoked in vape pens and don't smell like marijuana smoke. Dabs and other concentrated forms of marijuana can be purchased (by 21 year olds or older) in local marijuana stores.

Stanwood Police Department

Detective Report

June Newsletter

June 2019



Stanwood case 2019-1646

On 03-09-19 a citizen reported two checks totaling more than \$21,000.00 stolen from his mailbox. The victim's bank called him and advised the recipient name had been changed on the checks and they had been deposited at an ATM in Lynnwood. The bank returned the money to the victim's account.

The recipient's name on each of the stolen checks appeared to have been changed to the first and last name of a male.

Detective Martin checked the suspect's name through local records and found him listed as a suspect in an Edmonds Police Department case involving the purchase of

a vehicle with a bad check on or about 03-09-19. Further investigation revealed the identified suspect in the Edmonds case as the suspect in the Stanwood case, an adult male currently incarcerated at the Snohomish County Jail.

It appears the suspect used the ATM deposit of the victim's checks into his account as proof he had sufficient funds to cover the check he wrote for the purchase of the vehicle in Edmonds.

Detective Martin arrested and booked the male at the jail on two counts of Forgery.

Stanwood Case 2019-3202 Credit Card Fraud Update

On 04-28-19 a woman's car was prowled while it was parked at the Camano Island State Park. The woman's purse was stolen and her credit/debit cards were used at several businesses in the City of Stanwood to include a bank ATM.

Detective Martin served a search warrant on the bank to obtain video of the suspect from the ATM. Images of the suspect from the bank ATM were posted on the Stanwood Police Department Facebook page and the male was identified.



Detective Report June Newsletter



Stanwood Case 2019-4354 Theft of Firearm

On 06-06-19 a male living in the 7600 block of 272nd ST NW, Stanwood came to the Stanwood Police Department to report the theft of a semi-automatic pistol from a safe in his home. The male alleged an ex-girlfriend took the gun approximately four years ago.

Stanwood Case 2019-4322 Theft from Cash Drawer

On 06-05-19 at about 0230 hours two males entered a local grocery store. One male pried open a cash drawer with a screwdriver and removed the items inside before exiting the store.

Two males attempted to open a cash drawer at the Safeway store located on 172 ST NE in Arlington at about 0334 hours and at the Safeway store located on Olympic Place in Arlington at about 0340 hours.

While responding the incident at the Safeway located on Olympic Place, Arlington, an Arlington police officer observed a vehicle leaving the parking lot of a business in the area. One of the car's registered owners was later identified as one of the suspects from the incident at the Safeway store. The second suspect was identified after the Arlington Police Detective Phillips posted his photos and received tips from area law enforcement officers.

The identified subjects in the Arlington cases appear to be the same males involved in the Stanwood case.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 6b
DATE: August 8, 2019
SUBJECT: Public Works Committee Meeting Minutes
CONTACT PERSON: Kevin Hushagen, Public Works Director
ATTACHMENTS: A - July 1, 2019 Public Works Committee Minutes

SUMMARY STATEMENT

The Public Works Committee met on Monday, July 1, 2019 at 5:15pm at the Wastewater Treatment Plant located at 26729 98th Drive NW, Stanwood, Washington, 98292.

Minutes from the meeting are attached to this staff report (Attachment A). To review the full agenda packet, please visit the City's website at www.ci.stanwood.wa.us click on the blue ribbon 'Agendas/Minutes' and then click on 'View Details' next to the date of this meeting.

AGENDA

1. Pace Contract for Irvine Slough Stormwater Separation Phase 1
2. RH2 Contract for Services During Construction of the 297 Zone Reservoir

PUBLIC WORKS/PARKS COMMITTEE MEETING
Monday, July 1, 2019 – 5:15pm
Wastewater Treatment Plant – 26729 98th Drive NW
MINUTES

Attendance:

Councilmembers: Rob Johnson, Tim Pearce, Judy Williams
City Staff: Kevin Hushagen, Shawn Smith, Lisa Sokolik

The full meeting agenda packet with detailed information can be found on the City's website at www.ci.stanwood.wa.us

1. Pace Contract for Irvine Slough Stormwater Separation Phase I

Committee Recommendation: The Committee is in support of authorizing the Mayor to enter into an agreement with Pace Engineers for plans, specifications and engineering for phase I of the Irvine Slough Stormwater Separation project (IS4).

2. RH2 Contract for Services During Construction of the 297 Zone Reservoir

Committee Recommendation: The Committee is in support of authorizing the Mayor to enter into an agreement with RH2 for services during the construction of the 297 Zone Reservoir project.

Discussion:

- **SR532 and 72nd Ave Pedestrian Bridge**
WSDOT came up with an option to make this intersection safer for pedestrians by adding additional signage, pavement markings and modifications to the vehicle travel. Staff will bring this item to full council on June 13, 2019 under new items.



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 8a

DATE: August 8, 2019

SUBJECT: Shoreline Regulations Code Amendment

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENT:

- A. Proposed Draft Shoreline Management Code Amendment
- B. Ecology Checklist with Responses
- C. Findings of Fact and Conclusions
- D. Department of Ecology Approval of Code Edits

ISSUE:

The issue before City Council is to hold the second reading and final adoption of Ordinance 1475, Shoreline Management Regulations update.

RECOMMENDATION:

Conduct second reading and final adoption of Ordinance 1475 amending Chapter 17.150 of the Stanwood Municipal Code, Shoreline Management.

SUMMARY:

The Washington State Shoreline Management Act requires that all jurisdictions review and update their Shoreline Management Plans on an eight (8) year schedule established by the Legislature. This update is required to ensure that local SMP's stay current with changes in state laws and rules, and is responsive to changing local circumstances. Cities in King, Pierce and Snohomish Counties are required to update their Shoreline Master Plans by June 30, 2019.

Stanwood last updated its Shoreline Master Plan in October of 2014; therefore, this periodic update focuses on amendments to state law, rules and changes in local circumstances since the City's SMP was last adopted.

BACKGROUND:

Stanwood is required to update its SMP on or before June 30, 2019. The State is not requiring any major updates to our inventory, restoration efforts, or cumulative impacts analysis. However, we must include all state mandated updates between 2007 and 2017 as well as any local changes which have occurred since the last SMP adoption.

Below is a summary of the state mandated changes and the City's response to those mandates. The draft code is out for the required 30 day public review; to date no comments have been received on the proposed amendments.

General State Mandated Amendments:

- **Definitions:**
Amended definitions of "Development", "Floodway", "Nonconforming Uses, Structures, and Lots", and Wetlands
- **Exemptions:**
Eliminated the long list of state listed exemptions from the Stanwood Municipal Code and referenced RCW 90.58.030 or WAC 173-27-040.
- **Exceptions:**
Added a new section to the Stanwood Municipal Code listing the state mandated exceptions which include:
 - Remedial Actions
 - Boat Yard Improvements
 - WSDOT Facility Maintenance and Safety Inspections
 - Projects Under the Environmental Excellence Program
 - Project Authorized by the Energy Facility Site Evaluation Council
 - Areas under Exclusive Federal Jurisdiction
- **Procedures:**
Updated Stanwood Municipal Code Chapter 17.150, Shoreline Management, with state mandated procedures for processing permits, notification to Ecology and adoption of Shoreline Master Plans.
- **Non-Conforming Uses:**
Established clear definitions and regulations for non-conforming uses, structures and lots.
- **Critical Areas:**
Updated wetland buffer widths per the Department of Ecology's 2018 guidance documents and changed the wetland delineation methodology to follow the federal manual.

City Suggested Amendments:

- Update the SMP regulations allowing multifamily residential structures in the Shoreline Residential Designation consistent with an administrative interpretation issued on October 5, 2015.
- Update the critical areas regulations notes that trails and walkways within buffer areas should meet federal accessibility requirements.
- Updated the stream buffer types to reflect the Department of Natural Resources (DNR) stream typing codes.

CONSISTENCY WITH COMPREHENSIVE PLAN:

Section X – Shoreline Management Element of the 2015 Comprehensive Plan outlines the City's goals and policies regarding the protection of local shorelines. Protection of the Shoreline has been a priority since 1976 when the first shoreline citizen advisory group was established. The 2014 Shoreline Master Plan update included a full shoreline inventory which included an evaluation of shorelines natural characteristics, lands uses, property ownership, and ecological functions.

The Comprehensive Plan contains 10 goals and 65 implementing policies which address: general administration of the SMP, recreation, cultural resources, flood hazards, education, and long range planning.

Since this action represents a periodic review ensuring compliance with state laws and minor changes to public access, the pertinent policies include:

- SH-5: Ensure safe, convenient and diversified access for the public to the publically owned shorelines of Stanwood and assure that the intrusions created by public access will recognize the rights of private property owners, and will not adversely affect fragile natural areas.
- SH-9: Support the integration of other City planning and regulatory efforts with shoreline management activities, especially planning and implements of plans under the Growth Management Act (GMA). This element reflects changes in state legislation which make SMP policies part of the Comprehensive Plan and SMP regulations part of the City development code.
- SH-11: Advance the intent and policy of the Shoreline Management Act of 1971 through a fair, balanced and impartial administration of the shoreline permit process and other legal requirements of the Act.
- SH-11.9: Provide for an eight (8) year review of the shoreline uses and their locations as to appropriateness and compatibility with goals and policies.

COMMITTEE RECOMMENDATION:

This item was brought to the Community Development Committee on several occasions and are supportive of the proposed amendments. The Committee has recommended approval of the amendments.

PLANNING COMMISSION & DEPARTMENT OF ECOLOGY RECOMMENDATION:

The Planning Commission held a joint public hearing with the Department of Ecology on May 20, 2019. The public hearing was advertised and noticed per City regulations. The proposed changes were also circulated for a 30 day review period to affected agencies and property owners within 300 feet of the shoreline jurisdiction. No comments have been received on the proposed amendments.

The Planning Commission unanimously recommended approval of the Shoreline Amendments to the City Council. The Department of Ecology has 30 days to review the edits and make any suggested recommended changes. DOE has yet to provide final written comments on the proposed amendments, but has noted their consent with the City moving forward with the Council's first reading of the draft ordinance. If DOE has any comments they will be incorporated into the final reading of the ordinance.

CITY COUNCIL OPTIONS:

1. Approve second reading and final adoption of Ordinance 1475.
2. Do not adopt Ordinance 1475.
3. Delay adoption of Ordinance 1475 and direct staff to address specific council concerns or provide additional information.

RECOMMENDED MOTION:

I MOVE TO APPROVE THE SECOND READING AND FINAL ADOPTION OF ORDINANCE 1475 AMENDING CHAPTER 150 OF THE STANWOOD MUNICIPAL CODE, TITLED SHORELINE MANAGEMENT.

CITY OF STANWOOD

WASHINGTON

ORDINANCE NO. 1475

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING PORTIONS OF STANWOOD MUNICIPAL CODE TITLE 17 ENTITLED ZONING AND RELATING TO AMENDMENTS TO THE CITY'S SHORELINE MASTER PLAN WHICH INCLUDE AMENDING STANWOOD MUNICIPAL CODE CHAPTER 17.20, DEFINITIONS; CHAPTER 17.125, WETLANDS; CHAPTER 17.130, FISH AND WILDLIFE HABITAT CONSERVATIONS AREA; CHAPTER 17.150, SHORELINE MANAGEMENT; AND ESTABLISHING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the State of Washington enacted the Shoreline Management Act (RCW 90.58) in 1971; and

WHEREAS, the Washington State Shoreline Management Act requires Cities and Counties to update their Shoreline Master Plans every eight years on a staggering schedule off set from the Comprehensive Plan updates; and

WHEREAS, the Legislature requires that all Cities in King, Pierce, and Snohomish Counties to update their Shoreline Master Plans by June 30, 2019; and

WHEREAS, Stanwood last updated its Shoreline Master Plan in October of 2014; and

WHEREAS, the State is not requiring major updates to the City's inventory, restoration efforts, or cumulative impacts analysis; and

WHEREAS, the City of Stanwood's Shoreline Master Plan update focuses on state mandated amendments between 2007 and 2017 and minor local code changes relating to parks and access along the Stillaguamish River; and

WHEREAS, the Ecology Review Checklist has been updated with the City's proposed actions to maintain compliance with state mandates; and

WHEREAS, a Public Participation Plan was adopted by the City Council on June 14, 2018 detailing the City's proposal to provide public input into the update process; and

WHEREAS, this matter was duly referred to and was considered by the Planning Commission; and

WHEREAS, pursuant to RCW 36.70A. 106, on April 1, 2019 the City notified the State of Washington of its intent to adopt amendments to its development regulations; and

WHEREAS, the Planning Commission held several public meetings on June 11, June 25, July 9, and September 24, 2018 and on March 11 and April 8, 2019 to review the proposed shoreline code amendments; and

WHEREAS, the Audubon Society held their regular public meeting at the PUD office building in Stanwood on July 13, 2018 where shoreline land uses and shoreline issues were discussed; and

WHEREAS, the Parks / Trails Advisory Committee held a public meetings on September 10, 2018, where shoreline land uses and shoreline issues were discussed; and

WHEREAS, the City of Stanwood SEPA Responsible Official reviewed the amendments and issued a Determination of Non-significance (DNS) on April 9, 2019; and

WHEREAS, on April 23, 2019, the public hearing notice was printed in the Stanwood Camano News as required by law that a public hearing was to be held by the Planning Commission and all persons wishing to provide public input concerning the proposed amendments set forth in this Ordinance were heard; and

WHEREAS, the Planning Commission held a public hearing on May 20, 2019 to consider all relevant matters, and heard all parties in support or opposition, and subsequently forwarded a recommendation to the City Council;

WHEREAS, the City Council Community Development Committee reviewed the proposed amendments set forth in this Ordinance on April 11, 2019 meetings; and

WHEREAS, the City Council reviewed the recommendation of the Planning Commission and the Community Development Committee at their July 11, 2019 regular meeting and accepted public comment; and

WHEREAS, the City Council has determined that it is in the best interest of the City and in the interest of the public health, safety and welfare of the City and its citizens to amend Title 17 relating to shoreline regulations, as further set forth in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. SMC 17.20, Definitions. Chapter 17.20, Definitions, of the Stanwood Municipal Code is hereby amended to revise and include the definitions as set forth in Attachment A, by reference as though fully set forth herein.

Section 2. SMC 17.125, Critical Areas – Wetlands – Specific Standards. Portions of Chapter 17.125, Critical Areas – Wetlands- Specific Standards, of the Stanwood Municipal Code is hereby amended to read as set forth in Attachment B, by reference as though fully set forth herein.

Section 3. SMC 17.130, Critical Areas – Fish and Wildlife Habitat Conservation Areas – Specific Standards. Portions of Chapter 17.130, Critical Areas – Fish and Wildlife Habitat Conservation Areas- Specific Standards, of the Stanwood Municipal Code is hereby amended to read as set forth in Attachment C, by reference as though fully set forth herein..

Section 4. SMC 17.150, Shoreline Management. Portions of Chapter 17.150, Shoreline Management, of the Stanwood Municipal Code is hereby amended to read as set forth in Attachment D, by reference as though fully set forth herein..

Section 5. Findings of Fact and Conclusions. In support of the amendment approved in this Ordinance the Stanwood City Council adopts the Findings of Fact and Conclusions attached hereto as Attachment E and incorporated herein by reference and the analysis contained in the Staff Report on the amendments.

Section 6. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 7. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 8. Conflict. In the event that there is a conflict between the provision of this Ordinance and any other City ordinance, the provision of this Ordinance shall control.

Section 9. Effective Date. This Ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED by the Stanwood City Council this 27th day of July 2019.

CITY OF STANWOOD

Leonard Kelley, Mayor

ATTEST:

By: _____
David Hammond, City Clerk

APPROVED AS TO FORM:

By: _____
Grant Weed, City Attorney

Date of Publication: _____

Effective Date: _____

Attachment A
Amendments to Stanwood Municipal Code Chapter 17.20,
Construction of Language - Definitions

17.20.050 “D” Definitions

Development.

(1) For the purposes of Chapter 17.120 SMC, Critical Areas – Frequently Flooded Areas – Specific Standards, “development” means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials located within the area of special flood hazard.

(2) For the purposes of Chapter 17.150 SMC, Shoreline Management, “development” means a use consisting of the construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving or piling; placing of obstructions; or any project of a permanent or temporary nature which interferes with the normal public use of the surface of the waters overlying lands subject to the act at any stage of water level. **Development does not include dismantling or removing structures if there is no other associated development or re-development. In addition, a forest practice that only involves timber cutting is not a development under the Washington State Shoreline Management Act (the “Act”) and does not require a shoreline substantial development permit or a shoreline exemption. A forest practice that includes activities other than timber cutting may be a development under the Act and may require a substantial development permit as required by WAC 222-50-020.**

(3) Except for purposes of Chapter 17.120 SMC, Critical Areas – Frequently Flooded Areas – Specific Standards, and Chapter 17.150 SMC, Shoreline Management, “development” means: the placement or erection, of any fill, solid material, or structure on land, in or under the water; or the construction, reconstruction, or alteration of the size of any structure; development shall not be defined or interpreted to include improvement made in the interior of any structure.

17.20.070 “F” Definitions

Floodway” (SMP) means the channel of a river or other watercourse and the adjacent land areas that have been established in Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM) or floodway maps. **The floodway does not include lands that can reasonably be expected to be protected from flood waters by flood control device maintained by or maintained under license from the federal government, the state, or a political subdivision of the state.**

17.20.150 "N" Definitions

~~Nonconforming use, structure or site" (SMP) means a utilization of land or structures or both, legally established prior to the effective date of this code, which would not be permitted as a new use in the zone in which it is located under the terms of this code or which does not meet current standards for setbacks, buffers, vegetation conservation, landscaping, public access, screening or other regulations in which it is located due to changes in regulations or annexation~~

Nonconforming Use (SMP) means an existing shoreline use that was lawfully established prior to the effective date of the Act or the applicable Master Program, but which does not conform to present use regulations due to subsequent changes to the Master Program.

Nonconforming Development (SMP) or Nonconforming Structure (SMP) means an existing structure that was lawfully constructed at the time it was built but is no longer fully consistent with present regulations such as setbacks, buffers, or yards; area; bulk; height; or density standards due to subsequent changes to the Master Program.

Nonconforming Lot (SMP) means a lot that met dimensional requirements of the applicable Master Program at the time of its establishment but now contains less than the required width, depth, or area due to subsequent changes to the Master Program.

17.20.240 "W" Definitions.

~~"Wetlands" or "wetland areas" (SMP) means those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas. Wetlands do not include those artificial wetlands intentionally created from nonwetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from nonwetland areas to mitigate the conversion of wetlands. For identifying and delineating a regulated wetland, the methodology specified by the Department of Ecology shall be utilized.~~ **For identifying and delineating a regulated wetland, the currently approved federal manual and regional supplements shall be utilized.**

Attachment B
Amendments to Stanwood Municipal Code Chapter 17.125,
Critical Areas, Wetlands

17.125.040 Wetland designation – SMP.

Wetlands are those areas delineated in accordance with the currently approved federal manual and regional supplements with the standards listed in WAC [173-22-035](#). All areas within the city of Stanwood that meet the wetland designation criteria, regardless of any formal identification, are hereby designated critical areas and are subject to the provisions of this chapter. Once a wetland has been delineated, those wetlands shall be rated according to the Washington Department of Ecology wetland rating system, as set forth in the *Washington State Wetland Rating System for Western Washington: 2014 Update* (Ecology Publication #14-06-029, or as revised and approved by Ecology).

17.125.060 Standard buffer width requirements – SMP.

Buffers shall be required for all wetlands regulated by this chapter. Required wetland buffer widths are as stated in this section.

(1) Required widths for wetland buffers are identified in the following table:

Wetland Buffer Requirements				
Wetland category	Standard buffer width	Additional buffer width if wetland scores 21—25 habitat points	Additional buffer width if wetland scores 26—29 habitat points	Additional buffer width if wetland scores 30—36 habitat points
Category I: Based on total score	75 ft	105 ft	165 ft	225 ft
Category I: Bogs	190 ft	N/A	N/A	225 ft
Category I: Natural Heritage Wetlands	190 ft	N/A	N/A	225 ft

Wetland Buffer Requirements				
Category I: Coastal Lagoons	150 ft	N/A	165 ft	225 ft
Category I: Forested	75 ft	105 ft	165 ft	225 ft
Category I: Estuarine	150 ft	N/A	N/A	N/A
Category II: Based on score	75 ft	105 ft	165 ft	225 ft
Category II: Interdunal Wetlands	110 ft	N/A	165 ft	225 ft
Category III (all)	60 ft	105 ft	165 ft	N/A
Category IV (all)	40 ft	N/A	N/A	N/A

(1)(a) For Category I Wetlands:

Wetland Category	Buffer Width (in feet) based on habitat score		
	3-5	6-7	8-9
Category I: Based on Total Score	<u>75</u>	<u>110</u>	<u>225</u>
Category I: Bogs and Wetlands of High Conservation Value	<u>190</u>		<u>225</u>
Category I: Interdunal	<u>225</u>		
Category I: Forested	<u>75</u>	<u>110</u>	<u>225</u>
Category I: Estuarine and Coastal Lagoons	<u>150</u>		

(1)(b) For Category II Wetlands:

Wetland Category	Buffer Width (in feet) based on habitat score		
	3-5	6-7	8-9
Category II: Based on Total Score	<u>75</u>	<u>110</u>	<u>225</u>
Category II: Interdunal Wetlands		<u>110</u>	

(1)(c) For Category III Wetlands:

<u>Wetland Category</u>	<u>Buffer Width (in feet) based on habitat score</u>		
	<u>3-5</u>	<u>6-7</u>	<u>8-9</u>
<u>Category III: All</u>	<u>60</u>	<u>110</u>	<u>225</u>

(1)(d) For Category IV Wetlands:

<u>Wetland Category</u>	<u>Buffer Width (in feet) based on habitat score</u>		
	<u>3-5</u>	<u>6-7</u>	<u>8-9</u>
<u>Category IV: All</u>	<u>40</u>		

Attachment C
Amendments to Stanwood Municipal Code Chapter 17.130,
Critical Areas, Fish and Wildlife Habitat

17.130.060 Standard buffer width requirements.

Buffers shall be required for all streams regulated by this chapter. Required stream buffer widths are as stated in this section.

(1) Required widths for stream buffers are as follows:

(a) For Type 4 S streams – 150 feet;

(b) For Type 2 streams – 150 feet;

(c) For Type 3 F streams – 100 feet;

(d) For Type 4 Np streams – 75 feet; and

(e) For Type 5 Ns streams – 50 feet.

Attachment D
Amendments to Stanwood Municipal Code Chapter 17.150, Shoreline Management

17.150.025 Public Access (Subsections 6 and 7)

(6) Design Criteria for Public Access. Public access shall incorporate the following location and design criteria:

- (a) The public access area shall be designed to be a comfortable and safe place to visit.
- (b) Proximity to Water's Edge. Public access shall be provided as close as possible to the water's edge to provide the general public with opportunity to reach, touch, view, and enjoy the water's edge and shall be as close horizontally and vertically to the shoreline's edge as feasible; provided, that public access does not adversely affect sensitive ecological features or lead to an unmitigated reduction in ecological functions.
- (c) Walkways or Trails in ~~Vegetated Buffers~~ **Critical Areas**. Public access on sites where vegetated open space is provided along the shoreline may consist of a public pedestrian walkway roughly parallel to the ordinary high water mark of the property. The walkway shall be buffered from sensitive ecological features, may be set back from the water's edge, and may provide limited and controlled access to sensitive features and the water's edge where appropriate. Fencing may be provided to control damage to plants and other sensitive ecological features and where appropriate. Trails shall be constructed of permeable materials, when feasible, and limited to five feet in width to reduce impacts to ecologically sensitive resources, except for portions of the walkways or trails designed for ADA access.
- (d) Access Requirements for Sites without ~~Vegetated Buffers~~ **Critical Areas**. Public access on sites or portions of sites not including vegetated open space, such as water-dependent uses, shall include not less than 10 percent of the developed area within shoreline jurisdiction or 3,000 square feet, whichever is greater, on developments including non-water-dependent uses. For water-dependent uses, the amount and location may be varied in accordance with the criteria in subsection (10) of this section. Public access facilities shall extend along the entire water frontage, unless such facilities interfere with the functions of water-dependent uses. The minimum width of public access facilities shall be 10 feet and shall be constructed of materials consistent with the design of the development. Facilities addressed in the city transportation plan shall be developed in accordance with the standards of that plan.
- (e) Access Requirements for Over-Water Structures. Public access on over-water structures on public aquatic lands shall be provided and may include common use of walkway areas.
- (f) Connections. Public access shall be located adjacent to other public areas, accesses, and connecting trails where feasible and connected directly to the nearest public street and shall include provisions for handicapped and physically impaired persons, where feasible.
- (g) Parking Requirements. Where public access is within 400 feet of a public street, on-street public parking shall be provided where feasible. For private developments required to provide more than 20 parking spaces, public parking may be required in addition to the required parking for the development at a ratio of one space per 1,000 square feet of public access area up to three

spaces and at one space per 5,000 square feet of public access area for more than three spaces. Parking for public access shall include the parking spaces nearest to the public access area and may include handicapped parking if the public access area is handicapped accessible.

(h) Planned Trails. Where public trails are indicated on the city's transportation, park, or other plans, trails shall be provided within shoreline and nonshoreline areas of a site.

(i) Privacy. Public access shall be designed to provide for public safety and to minimize potential impacts to private property and individual privacy by avoiding locations adjacent to residential windows and/or outdoor private residential open spaces or by screening or providing a physical separation or other means of clearly delineating public and private space in order to avoid unnecessary user conflict.

(j) Public Access Required for Occupancy. Required public access sites shall be fully developed and available for public use at the time of occupancy of the use or activity or in accordance with other provisions for guaranteeing installation through a monetary performance assurance.

(k) Easement Recorded. Public access permit conditions on private land shall run with the land and shall be recorded via a legal instrument such as an easement, on the deed of title and/or a dedication on the face of a plat or short plat as a condition running contemporaneous with the authorized land use, at a minimum. Said recording with the county auditor's office shall occur prior to building occupancy or filing of a final plat, whichever comes first.

(l) Maintenance Responsibility. Maintenance of the public access facility shall be the responsibility of the owner unless otherwise accepted by a public or nonprofit agency through a formal recorded agreement. Public access facilities shall be maintained over the life of the use or development. Future actions by successors in interest or other parties shall not diminish the usefulness or value of required public access areas and associated improvements.

(m) Hours of Access. Public access facilities shall be available to the public 24 hours per day unless an alternate arrangement is granted through the initial shoreline permitting process for the project. Changes in access hours proposed after initial permit approval shall be processed as a shoreline conditional use.

(n) Signage Required. The standard state-approved logo or other approved signs that indicate the public's right of access and hours of access shall be installed and maintained by the owner in conspicuous locations at public access sites. Such signs shall be posted in conspicuous locations on public access sites and at the nearest connection to an off-site public right-of-way.

(o) Development uses and activities shall be designed and operated to avoid adversely interfering with the public's physical and visual access to the water and shorelines.

(7) Public Access Guidelines by Reach. Public access for new and substantially altered development shall incorporate the following location and design criteria:

(a) Stillaguamish River Reaches A and B from the SR 532 bridge to, but not including, Twin City Foods. A public access shall be in the form of a trail parallel to the shoreline. Where the railroad spur is located, the public access should be located to ensure rail and pedestrian safety. Trails should be located on the east side of the rail spur with provision for viewing platforms to provide

for direct access. The public access shall be connected with Saratoga Drive and 269th Place NW. If the rail spur should be abandoned, the city should acquire the right-of-way and develop for public access.

(b) Stillaguamish River Reach C on the Twin City Foods site public access shall be implemented if the nonconforming building is substantially altered in the future to accommodate a trail parallel to the shoreline connecting at each end to SR 532.

(c) Stillaguamish River Reach D from Twin City Foods to Irvine Slough public access shall be developed on the city owned parcel consisting of a trail parallel to the shoreline. Trails should be set back from the water's edge with provision for viewing platforms at the water's edge to provide direct access.

(d) Stillaguamish River Reach E east of Irvine Slough to the city limits public access shall be developed consisting of a trail parallel to the river shoreline and connecting along Irvine Slough to 98th Drive NW and at the east end of the property to 98th Drive NW. Trails and viewing areas should be ~~set back from the water's edge with provision for a viewing area near~~ as close as possible to the water's edge to provide direct access in the area of the existing smokestack, which should be maintained, if structurally sound, as a visual landmark.

(e) Stillaguamish River Reach F consisting of the sewage treatment facility public access shall not be required unless the facility redevelops in the future.

17.150.029 Permitted Use Table.

Use	Shoreline High Intensity	Shoreline Residential	Urban Conservancy	Essential Public Facility
Low Intensity Scientific, Cultural, Historic, or Educational Use	P	P	P	P
Fish and Wildlife Resource Enhancement	P	P	P	P
Accessory Dwelling Units	U	U ^{2,3}	X	X
Adult Day Care I	U	U ²	X	X
Adult Family Home	U	U ²	X	X
Agriculture	X	p ⁶	p ⁶	p ⁶
Aquaculture and Fish Hatcheries	CU	X	CU	CU
Boat Launches	P	X	P	X
Commercial Retail Uses	U	X	X	X

Use	Shoreline High Intensity	Shoreline Residential	Urban Conservancy	Essential Public Facility
Community and Cultural Services	CU	CU	CU	X
Dwellings, Single-Family Detached	U	U	X	X
Dwellings, Multifamily	U	X U	X	X
<u>Dwellings, Floating on Water</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Eating and Drinking Uses	U	X	X	X
Educational Facilities	CU	CU	X	X
Essential Public Facilities	CU	CU	CU	CU
Golf Courses	X	CU ¹	X	X
Group Homes	U	U ²	X	X
Health Services	U	X	X	X
Home Occupations	U	P	P ⁴	X
Industrial Use	U	X	X	X
Lodging	U	X	X	X
Mining	X	X	X	X
Office Uses	U	X	X	X
Parking Areas Serving Primary Use within the Shoreline	P ³	P ³	P ³	P ³
Parking Areas Not Serving Primary Use within the Shoreline	X	X	X	X
Parks	P ⁷	CU ^{1,2}	CU ^{1,2}	CU ^{1,2}
Passive Recreation	P ⁷	P ¹	P ¹	P ¹
Recreation Facilities in Buildings	CU ^{1,2}	X	X	X
Marinas	CU	X	X	X
Motor Vehicles and Related Equipment Sales/Rental/Repair and Services	U ²	X	X	X

Use	Shoreline High Intensity	Shoreline Residential	Urban Conservancy	Essential Public Facility
Structures for Floodway Management, Including Drainage or Storage and Pumping Facilities	p ⁵	p ⁵	p ⁵	p ⁵
Transportation Facilities – Vehicular – Serving Uses within the Shoreline	p ³	p ³	CU	CU
Transportation Facilities – Vehicular – Serving Uses outside the Shoreline	CU	CU	CU	CU
Trails, Public Pedestrian and Bicycle Not Including Over-Water Trails	p ⁵	p ⁵	p ⁵	p ⁵
Trails, Over-Water	CU	CU	CU	CU
Utilities That Serve Uses within the Shoreline	p ³	p ³	p ³	p ³
Utilities That Serve Uses outside the Shoreline	CU	CU	CU	CU
USES NOT SPECIFIED	CU	CU	CU	CU

17.150.047 Boating facilities – Piers, docks, floats and buoys.

(3) Size.

(a) Length. Maximum length of a pier or dock shall be the minimum necessary to accomplish moorage for the intended boating use and shall be only so long as to obtain a depth of four feet of water as measured at mean low water in marine waters or as measured at ordinary low water in freshwater shorelines at the landward limit of the moorage slip or as demonstrated as needed to provide the depth to serve a specific vessel or class of vessels essential to a specific water-dependent use.

(b) Width. Maximum width of the walkway shall meet ADA requirements ~~not exceed four feet~~ or as demonstrated as essential to serve a specific water-dependent use.

(c) For community piers and docks, maximum width and length will be as determined by the city on a case-by-case basis.

(d) Docks shall not exceed three feet in height above OHWM on the landward side and shall extend above the water surface a maximum of one foot at all other locations or as demonstrated as essential to serve a specific water-dependent use.

17.150.061 Procedure.

- (1)** All shoreline permits shall be processed in accordance with **SMC 17.80, Administration; 17.81A, Procedures; and 17.81B, Types of Land Use Review.** 17.80.130, Table of land use procedures.
- (2)** **Coordinated Review.** The city will coordinate on issues relating to ecological conditions, functions and processes and on wetland and ordinary high water delineations with the Department of Ecology, the Department of Natural Resources and the Department of Fish and Wildlife as well as other agencies with permit authority over a project to the extent that agencies are timely in their response and coordination does not interfere with meeting timelines for permit review in SMC 17.80.031.
- (3)** **Special Procedures for WSDOT Projects.**
 - (a) Permit Review Time for Projects on a State Highway.** Pursuant to RCW 47.01.485, the **Legislation established a target of 90 days review time for local governments.**
 - (b) Optional Process Allowing Construction to Commence Twenty-One Days After Date of Filing.** Pursuant to RCW 90.58.140, **Washington State Department of Transportation projects that address significant public safety risks may begin twenty-one days after the date of filing if all components of the project will achieve no net loss of shoreline ecological functions.**

17.150.064 Nonconforming Lots situations.

In addition to the provisions of SMC 17.25.170(3), the following provisions shall apply within SMA jurisdiction:

A nonconforming lot may be developed if permitted by other City land use regulations so long as such development conforms to all other requirements of the applicable Master Program and the Washington State Shoreline Management Act. Within Shoreline Management Act jurisdiction, a variance from the buffer or setback must be processed as a shoreline variance.

17.150.065 Extension or enlargement of nonconforming Structures situations.

In addition to the provisions of SMC 17.25.180, the following provisions shall apply within SMA jurisdiction:

- (1) The expansion or enlargement may not increase its degree of nonconformity in relation to the provisions of the Shoreline Master Program;**
- (2) The expansion or enlargement may not result in enlargement of the building footprint or impervious area in a critical area buffer that extends further toward the water unless necessary to meet minimum standards of life-safety codes; or**
- (3) The expansion or enlargement may not result in a net loss of ecological functions.**

- (1) Structures that were legally established and are used for a conforming use but are nonconforming with regard to setbacks; buffers; yards; area; bulk; height or density may continue as a legal nonconforming structure and may be maintained and repaired.
- (2) Nonconforming structures may be enlarged or expanded provided that the enlargement or expansion does not increase the extent of nonconformity by further encroaching upon or extending into areas where construction would not be allowed for new structures, unless a shoreline variance permit is obtained.
- (3) Nonconforming single-family residents that are located landward of the ordinary high water mark may be enlarged or expanded in conformance with applicable bulk and dimensional standards by the addition of space to the main structure or by the addition of normal appurtenances as defined in WAC 173-27-040(2)(g).
- (4) A structure for which a variance has been issued shall be considered a legal nonconforming structure and the requirements of this section shall apply as they apply to preexisting nonconformities.
- (5) A nonconforming structure which is moved any distance must be brought as closely as practicable into conformance with the applicable Master Program and the Washington State Shoreline Management Act.
- (6) If a nonconforming development is damaged to an extent not exceeding seventy-five percent of the replacement cost of the original development, it may be reconstructed to the configuration existing immediately prior to the time the development was damaged, provided that an application is made for the permits necessary to restore the development with two years of the date the damage occurred.
- (7) The expansion or enlargement may not result in a net loss of ecological functions.

17.150.066 Change in Non-Conforming Uses use of property where a nonconforming situation exists.

In addition to the provisions of SMC 17.25.200, the following provisions shall apply within SMA jurisdiction:

(1) The change in use may not increase its degree of nonconformity in relation to the use provisions of the Shoreline Master Program.

(2) The change in use may not result in a net loss of ecological functions.

- (1) Uses that were legally established and are nonconforming with regard to the use regulations of the Master Program may continue as legal nonconforming uses.

- (2) Nonconforming uses shall not be enlarged or expanded, except upon approval of a conditional use permit.
- (3) If a nonconforming use is discontinued for twelve consecutive months or for twelve months during any two-year period, the nonconforming rights shall expire and any subsequent use shall be conforming unless re-establishment of the use is authorized through a conditional use permit which must be applied for within the two-year period. Water-dependent uses should not be considered discontinued when they are inactive due to dormancy, or where the use included phase or rotational operations as part of typical operations.
- (4) A structure which is being or has been used for a nonconforming use may be used for a different nonconforming use only upon the approval of a conditional use permit. A conditional use permit may be approved only upon a finding that:
- _____ (a) No reasonable alternative conforming use is practical; and
- _____ (b) The proposed use will be at least as consistent with the policies and provision of the Act and the Master Program and as compatible with the uses in the area as the preexisting use.
- _____ (c) Uses shall not become a nuisance or hazard to the general public and the surrounding neighborhood.
- _____ (d) Conditions may be attached to the permit as are deemed necessary to assure compliance with the requirements of the Master Program and Shoreline Management Act.

17.150.067 Exemption from substantial development permit.

A substantial development permit shall be required for all proposed use and development of shorelines unless the proposal is specifically exempt pursuant to RCW 90.58.030 and WAC 173-27-040 90.58.140(1). These exemptions following shall not be considered substantial developments for the purpose of this Master Program and are exempt from obtaining a shoreline substantial development permit (SSDP); provided, that any additional exemptions established by legislative amendment of the statute shall constitute exemptions without amendment to this code. An exemption from an SSDP is not an exemption from compliance with the Act or the Shoreline Master Program, or from any other regulatory requirements.

- (1) ~~Governor's Certification. Any project with a certification from the Governor pursuant to Chapter 80.50 RCW.~~
- (2) ~~Projects Valued at \$6,416 or Less. Any development of which the total cost or fair market value does not exceed \$6,416 if such development does not materially interfere with the normal public use of the water or shorelines of the state. The \$6,416 level is subject to adjustment for inflation by the office of financial management every five years beginning July 1, 2007.~~
- (3) ~~Maintenance and Repair. Normal maintenance or repair of existing structures or developments, including damage by accident, fire or elements.~~

(a) "Normal maintenance" includes those usual acts to prevent a decline, lapse, or cessation from a lawfully established condition.

(b) "Normal repair" means to restore a development to a state comparable to its original condition, including but not limited to its size, shape, configuration, location and external appearance, within a reasonable period after decay or partial destruction, except where repair causes substantial adverse effects to the shoreline resource or environment.

(c) Replacement of a structure or development may be authorized as repair where such replacement is the common method of repair for the type of structure or development and the replacement structure or development is comparable to the original structure or development including, but not limited to, its size, shape, configuration, location and external appearance and the replacement does not cause substantial adverse effects to shoreline resources or environment.

(4) Emergency Construction. Emergency construction necessary to protect property from damage by the elements.

(a) An "emergency" is an unanticipated and imminent threat to public health, safety, or the environment which requires immediate action within a time too short to allow for full compliance with the Shoreline Master Program.

(b) Emergency construction does not include development of new permanent protective structures where none previously existed. Where new protective structures are deemed to be the appropriate means to address the emergency situation, upon abatement of the emergency situation, the new structure shall be removed or any permit which would have been required, absent an emergency, pursuant to Chapter [90.58](#) RCW, Chapter [173-27](#) WAC or this Shoreline Program shall be obtained.

(c) All emergency construction shall be consistent with the policies of Chapter [90.58](#) RCW and the Shoreline Master Program.

(d) In general, flooding or other seasonal events that can be anticipated and may occur, but that are not imminent, are not an emergency.

(5) Agricultural Construction or Practices. Construction and practices normal or necessary for farming, irrigation, and ranching activities, including agricultural service roads and utilities on shorelands, and the construction and maintenance of irrigation structures, including but not limited to head gates, pumping facilities, and irrigation channels. A feedlot of any size, all processing plants, other activities of a commercial nature, alteration of the contour of the shorelands by leveling or filling, other than that which results from normal cultivation, shall not be considered normal or necessary farming or ranching activities. A feedlot shall be an enclosure or facility used or capable of being used for feeding livestock hay, grain, silage, or other livestock feed, but shall not include land for growing crops or vegetation for livestock feeding and/or grazing, nor shall it include normal livestock wintering operations.

(6) Construction of Single-Family Residence and Accessory Buildings. Construction on shorelands by an owner, lessee or contract purchaser of a single-family residence for his own use or for the use of his family,

which residence does not exceed a height of 35 feet above average grade level as defined in WAC [173-27-030](#), and which meets all requirements of the state agency or local government having jurisdiction thereof, other than requirements imposed pursuant to this section.

(a) "Single-family residence" means a detached dwelling designed for and occupied by one family including those structures and developments within a contiguous ownership which are a normal appurtenance. An "appurtenance" is necessarily connected to the use and enjoyment of a single-family residence and is located landward of the OHWM and the perimeter of a wetland.

(b) Construction authorized under this exemption shall be located landward of the OHWM.

(7) Construction of Noncommercial Docks. Construction of a dock, including a community dock designed for pleasure craft only, for the private noncommercial use of the owner, lessee, or contract purchaser of single- and multifamily residences.

This exception applies if:

(a) The fair market value of the dock does not exceed \$10,000; however, if subsequent construction having a fair market value exceeding \$2,500 occurs within five years of completion of the prior construction, the subsequent construction shall require a substantial development permit;

(b) A dock is a landing and moorage facility for watercraft and does not include recreational decks, storage facilities, or other appurtenances; and

(c) The dock meets all requirements of this code. A private dock generally is prohibited.

(8) Construction Authorized by the Coast Guard. Construction or modification, by or under the authority of the Coast Guard or a designated port management authority, of navigational aids such as channel markers and anchor buoys.

(9) Operation, Maintenance, or Construction Related to Irrigation. Operation, maintenance, or construction of canals, waterways, drains, reservoirs, or other facilities that now exist or are hereafter created or developed as part of an irrigation system for the primary purpose of making use of system waters, including return flow and artificially stored groundwater for the irrigation of lands.

(10) Marking of Property Lines on State-Owned Lands. The marking of property lines or corners on state-owned lands when such marking does not interfere with the normal public use of the surface of the water.

(11) Operation and Maintenance of Agricultural Drainage or Dikes. Operation and maintenance of any system of dikes, ditches, drains, or other facilities existing on September 8, 1975, which were created, developed, or utilized primarily as a part of an agricultural drainage or diking system.

(12) Activities Necessary for Permit Application. Site exploration and investigation activities that are prerequisites to preparation of an application for development authorization under the Shoreline Master Program, if:

(a) The activity does not interfere with the normal public use of the surface waters;

(b) The activity will have no significant adverse impact on the environment including, but not limited to, fish, wildlife, fish or wildlife habitat, water quality, and aesthetic values;

(c) The activity does not involve the installation of a structure, and upon completion of the activity the vegetation and land configuration of the site are restored to conditions existing before the activity;

(d) A private entity seeking development authorization under the Shoreline Master Program first posts a performance bond or provides other evidence of financial responsibility to the director to ensure that the site is restored to pre-existing conditions; and

(e) The activity is not subject to the permit requirements of RCW [90.58.550](#).

(13) Removal or Control of Noxious Weeds. The process of removing or controlling an aquatic noxious weed, as defined in RCW [17.26.020](#), through the use of an herbicide or other treatment methods applicable to weed control that are recommended by a final environmental impact statement published by the Department of Agriculture or the Department of Ecology jointly with other state agencies under Chapter [43.21C](#) RCW.

(14) Watershed Restoration Projects. Watershed restoration projects as defined below:

(a) "Watershed restoration project" means a public or private project authorized by the sponsor of a watershed restoration plan that implements the plan or a part of the plan and consists of one or more of the following activities:

(i) A project that involves less than 10 miles of stream reach, in which less than 25 cubic yards of sand, gravel, or soil is removed, imported, disturbed, or discharged, and in which no existing vegetation is removed except as minimally necessary to facilitate additional plantings.

(ii) A project for the restoration of an eroded or unstable stream bank that employs the principles of bioengineering, including limited use of rock as a stabilization only at the toe of the bank, and with primary emphasis on using native vegetation to control the erosive forces of flowing water.

(iii) A project primarily designed to improve fish and wildlife habitat, remove or reduce impediments to migration of fish, or enhance the fishery resource available for use by all of the citizens of the state; provided, that any structure other than a bridge or culvert or instream habitat enhancement structure associated with the project is less than 200 square feet in floor area and is located above the OHWM of the stream.

(b) "Watershed restoration plan" means a plan developed or sponsored by a state department, a federally recognized Indian tribe, a city, a county, or a conservation district, for which agency and public review has been conducted pursuant to Chapter [43.21C](#) RCW, the State Environmental Policy Act. The watershed restoration plan generally contains a general program and implementation measures or actions for the preservation, restoration, re-creation, or enhancement of the natural resources, character, and ecology of a stream, stream segment, drainage area, or watershed.

(15) Projects to Improve Fish and Wildlife Passage or Habitat. A public or private project, the primary purpose of which is to improve fish or wildlife habitat or fish passage, when all of the following apply:

(a) The project has been approved in writing by the Department of Fish and Wildlife as necessary for the improvement of the habitat or passage and appropriately designed and sited to accomplish the intended purpose.

(b) The project has received hydraulic project approval by the Department of Fish and Wildlife pursuant to Chapter [75.20](#) RCW.

(c) The director has determined that the project is consistent with this Master Program.

(16) Hazardous Substance Remediation. Hazardous substance remedial actions pursuant to WAC [173-27-040\(3\)](#).

(17) Projects on Lands Not Subject to Shoreline Jurisdiction Prior to Restoration. Actions on land that otherwise would not be under the jurisdiction of the Shoreline Management Act except for a change in the location of OHWM or other criteria due to a shoreline restoration project creating a landward shift in the ordinary high water mark that brings the land under the jurisdiction of the Act approved in accordance with SMC [17.150.073](#).

(18) All of the above exemptions are subject to the following regulations:

(a) Exemptions shall be construed narrowly. Only those developments that meet the precise terms of one or more of the listed exemptions may be granted exemptions from the substantial development permit process.

(b) The burden of proof that a development or use is exempt is on the applicant/proponent of the exempt development action.

(c) If any part of a proposed development is not eligible for exemption, then a substantial development permit is required for the entire project.

17.150.067A Exceptions from substantial development permit. [NEW SECTION]

Requirements to obtain a substantial development permit, conditional use permit, variance, letter of exemption, or other review to implement the Shoreline Management Act do not apply to the following:

(1) **Remedial Actions.** Pursuant to RCW 90.58.355, any person conducting a remedial action at a facility pursuant to a consent decree, order, or agreed order issued pursuant to Chapter 70.105D RCW, or to the Department of Ecology when it conducts a remedial action under Chapter 70.105D RCW.

(2) **Boatyard Improvements to Meet NPDES Permit Requirements.** Pursuant to RCW 90.58.355, any person installing site improvements for stormwater treatment in an existing boatyard facility to meet requirements of a National Pollutant Discharge Elimination System stormwater general permit.

(3) **WSDOT Facility Maintenance and Safety Improvements.** Pursuant to RCW 90.58.356, Washington State Department of Transportation projects and activities meeting the conditions of RCW

90.58.356 are not required to obtain a substantial development permit, conditional use permit, variance, letter of exemption, or other local review.

- (4) Projects consistent with an environmental excellence program agreement pursuant to RCW 90.58.045.
- (5) Projects authorized through the Energy Facility Site Evaluation Council process pursuant to Chapter 80.50 RCW.
- (6) Areas and uses under exclusive federal jurisdiction as established through federal or state statutes are not subject to the jurisdiction of Chapter 90.58 RCW.

17.150.087 Amendments authorized.

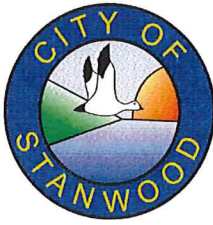
The provisions of the Shoreline Master Program use regulations or the shoreline environment map may be amended as provided for in RCW 90.58.120 and 90.58.200 and Chapter 173-26 WAC. Periodic reviews shall be processed consistent with the requirements of RCW 90.58.080 and WAC 173-26-090.

17.150.091 Transmittal to the Department of Ecology.

Subsequent to final action by the council adopting or amending the Shoreline Master Program or official control, said Master Program, official control, or amendment thereto shall be submitted to the Department of Ecology for approval. No such Master Program, official control, or amendment thereto shall become effective until approval by the Department of Ecology is obtained pursuant to RCW 90.58.090, WAC 173-26-110 and WAC 173-26-120.

Attachment E
Findings of Fact and Conclusions

DRAFT



City of Stanwood
 Stanwood, Washington
 Shoreline Master Plan Periodic Update
 SMP Checklist • April 2019

The Washington State Shoreline Management Act requires Cities and Counties to update their Shoreline Master Plans every eight (8) years on a staggering schedule off set from the Comprehensive Plan updates. The Legislature requires that all cities in King, Pierce and Snohomish Counties update their Shoreline Master Plans by June 30, 2019.

Stanwood last updated its Shoreline Master Plan in October of 2014; therefore, this periodic update will focus on amendments to state law, rules and changes in local circumstances since the City's SMP was adopted.

This checklist summarizes amendments to state law, rules and applicable updated guidance adopted between 2007 and 2017 that may trigger an update to Stanwood's Shoreline Master Plan. The review column shows the City's response to those laws and rules. The action column will be filled out with the City's final changes to the Shoreline Master Plan and Regulations.

State Law and Regulations:

Row	Summary of change	Review	Action
2017			
a.	OFM adjusted the cost threshold for substantial development to \$7,047.	SMC 17.150.067, Exemptions, lists exemptions allowed under state law. Update this section to reference state statute RCW 90.58.030 to avoid the need for future changes.	SMC 17.150.067 removed exemption list and noted that exemptions are listed in RCW 90.58.030 and WAC 173-27-040. (Attachment D; pg 17)
b.	Ecology amended rules to clarify that the definition of "development" does not include dismantling or removing structures.	SMC 17.20.050 "D" includes the definition of "Development". Update this definition to include Ecology's new recommended language.	SMC 17.20.050 "D" was updated with state recommendations on the definition of Development. (Attachment A; pg 4)
c.	Ecology adopted rules that clarify exceptions to local review under the SMA .	Create a new section to call out exceptions separately from exemptions.	New section SMC 17.150.067A was created adopting recommended state language. (Attachment D; pg 21)

Row	Summary of change	Review	Action
d.	Ecology amended rules that clarify permit filing procedures consistent with a 2011 statute.	SMC 17.150.080, Rulings to State, references state law; no amendment needed.	No Action Required
e.	Ecology amended forestry use regulations to clarify that forest practices that only involves timber cutting are not SMA "developments" and do not require SDPs.	Update SMC 17.20.050 "D" to include the definition of Development as it relates to Forest Practice permits.	SMC 17.20.050 "D" was updated with state recommendations to exclude timber cutting from the definition of Development. (Attachment A; pg 4)
f.	Ecology clarified the SMA does not apply to lands under exclusive federal jurisdiction	Add Federal jurisdiction exclusion to new exceptions section.	New section SMC 17.150.067A was created adopting recommended state language; exclusive federal jurisdiction is noted in subsection 6. (Attachment D; pg 22)
g.	Ecology clarified "default" provisions for nonconforming uses and development .	Update SMC 17.150.064, 065, 066 and 17.20.150 "N" to reflect rules and definitions relating to Nonconforming Uses, Buildings and Lots.	SMC SMC 17.150.064, 065, 066 were updated to provide specific regulations to each non-conforming issue: uses, structures and lots. (Attachment D; pg 14-18) SMC 17.20.150 "N" was updated to provide separate definitions for non-conforming uses, structures and lots. (Attachment A; pg 4-5)
h.	Ecology adopted rule amendments to clarify the scope and process for conducting periodic reviews .	Update SMC 17.150.087 to reflect periodic review option.	SMC 17.150.087 was updated to reflect state recommended language regarding SMP periodic review option. (Attachment D; pg 22)
i.	Ecology adopted a new rule creating an optional SMP amendment process that allows for a shared local/state public comment period.	SMC 17.150.087 currently references Chapter 173-26 WAC; no amendment needed.	No Action Required.
j.	Submittal to Ecology of proposed SMP amendments.	Add reference to WAC 173-26-110 to SMC 17.150.091.	SMC 17.150.091 was updated with the RCW and WAC

Row	Summary of change	Review	Action
			references as recommended by the state. (Attachment D; pg 22)
2016			
a.	The Legislature created a new shoreline permit exemption for retrofitting existing structures to comply with the Americans with Disabilities Act .	Add ADA Exemption to SMC 17.150.067 (or eliminate entire list and simply reference RCW 90.58.030)	SMC 17.150.067 removed exemption list and noted that exemptions are listed in RCW 90.58.030 and WAC 173-27-040. (Attachment D; pg 17)
b.	Ecology updated wetlands critical areas guidance including implementation guidance for the 2014 wetlands rating system.	Update SMC 17.114, Critical Areas, Wetlands and Streams with Ecology's methodology and buffer requirements.	SMC 17.125.060 was updated to include Ecology's recommended wetland buffer widths and delineations were to be determined using the federal manual. (Attachment B; pg 6-8)
2015			
a.	The Legislature adopted a 90-day target for local review of Washington State Department of Transportation (WSDOT) projects.	Update SMC 17.150.061, 17.81A and 17.81B, review procedures, to include WSDOT permit review targets.	SMC 17.150.061 was updated include new subsection 3 identifying the target period to issue WSDOT permits. (Attachment D; pg 15)
2014			
a.	The Legislature raised the cost threshold for requiring a Substantial Development Permit (SDP) for replacement docks on lakes and rivers to \$20,000 (from \$10,000).	Update SMC 17.150.067 with new dollar thresholds to require a Substantial Development Permit on dock replacements and repair.	SMC 17.150.067 removed exemption list and noted that exemptions are listed in RCW 90.58.030 and WAC 173-27-040. (Attachment D; pg 17)
b.	The Legislature created a new definition and policy for floating on-water residences legally established before 7/1/2014.	There are no FOWR's in Stanwood; however, the Planning Commission may want to consider adding them to the list of prohibited uses listed in SMC 17.150.029.	SMC 17.150.029 Permitted Use Table was updated to prohibit floating dwelling units. (Attachment D; pg 13)
2012			
a.	The Legislature amended the SMA to clarify SMP appeal procedures .	SMP appeal process not outlined in the SMC.	No Action Required.

Row	Summary of change	Review	Action
2011			
a.	Ecology adopted a rule requiring that wetlands be delineated in accordance with the approved federal wetland delineation manual .	Update SMC 17.114, Critical Areas, Wetlands and Streams with Ecology's methodology and buffer requirements.	SMC 17.20.240 "W", wetlands definition was updated to reflect the requirement to delineate wetlands using the federal manual. (Attachment A; pg 5)
b.	Ecology adopted rules for new commercial geoduck aquaculture .	No geoduck aquaculture in Stanwood.	No Action Required.
c.	The Legislature created a new definition and policy for floating homes permitted or legally established prior to January 1, 2011.	There are no floating homes in Stanwood.	No Action Required.
d.	The Legislature authorized a new option to classify existing structures as conforming .	Review SMC 17.150.064 to determine if wetland or stream buffer changes create non-conforming buildings and if so consider classifying those residential buildings along Church Creek as conforming structures.	No changes were made to SMC 17.150.064 specific to wetlands; New non-conforming structures section will cover the issue. Variances from SMP's are allowed and can be applied to any potential encroachment.
2010			
a.	The Legislature adopted Growth Management Act – Shoreline Management Act clarifications .	The SMC does not reference the "effective date" of SMP amendments.	No Action Required.
2009			
a.	The Legislature created new "relief" procedures for instances in which a shoreline restoration project within a UGA creates a shift in Ordinary High Water Mark.	Changes in the OHWM from restoration projects are exempt from SMP requirements are listed in SMC 17.150.067(17).	No Action Required.
b.	Ecology adopted a rule for certifying wetland mitigation banks .	Mitigation Banks are encouraged: SMC 17.114.180.	No Action Required.

Row	Summary of change	Review	Action
c.	The Legislature added moratoria authority and procedures to the SMA.	Moratorium criteria listed in SMC 17.150.085.	No Action Required.
2007			
a.	The Legislature clarified options for defining "floodway" as either the area that has been established in FEMA maps, or the floodway criteria set in the SMA.	Update floodway definition in SMC 17.20.050 "F".	SMC 17.20.050 "F" – definition of floodway was updated per state recommendations. (Attachment A; pg 4)
b.	Ecology amended rules to clarify that comprehensively updated SMPs shall include a list and map of streams and lakes that are in shoreline jurisdiction.	Rivers and streams are noted in several places: SMP and critical areas regulations. SMC 17.150.012: Shoreline Overlay Districts SMC 17.150.022: No Net Loss of Ecological Functions SMC 17.130.060: Standard Buffer Width Requirements	No Action Required
c.	Ecology's rule listing statutory exemptions from the requirement for an SDP was amended to include fish habitat enhancement projects that conform to the provisions of RCW 77.55.181.	Fish habitat enhancement projects are exempt from the Shoreline Substantial Development permit process: SMC 17.150.067(15).	SMC 17.150.067 removed exemption list and noted that exemptions are listed in RCW 90.58.030 and WAC 173-27-040. (Attachment D; pg 17)

Stanwood SMP Clarification:

Multifamily Residential Dwellings			
	The City of Stanwood issued an administrative interpretation declaring MF residential structures are allowed in the Shoreline Residential Designation.	SMC 17.150.014, Shoreline Purpose, 17.150.029, Permitted Use Table, and other relevant sections will be updated to reference multifamily residential structures.	SMC 17.150.029, Permitted Use Matrix, was updated to note that multifamily dwelling units are allowed in the shoreline jurisdiction per the underlying zoning. (Attachment D; pg 13)

Stanwood Changing Circumstances:

Shoreline Public Access and Uses			
	Review the regulations within the shoreline environment to identify possible locations to provide public access and recreational activities along the Stillaguamish River on publicly owned land.	SMC 17.150.014, Shoreline Purpose, 17.150.029, Permitted Use Table, and other relevant sections will be evaluated and updated to allow public access and recreational uses such as trails, boardwalks, open space areas, viewpoints, and /or wetland enhancement areas.	SMC 17.30.060 stream buffers were updated to match the DNR rating system. (Attachment C; pg 9) SMC 17.150.025, Public Access, was updated to note that public viewing area, walkways and trails need to be built to federal accessibility standards. (Attachment D; pg 10-12)



City of Stanwood
Findings of Fact and Conclusions of Law
Planning Commission Recommendation

A. GENERAL INFORMATION

File Number(s): 2018-0123

Project Summary: Shoreline Management Regulations Code Amendment

Applicant: City of Stanwood

Location: City of Stanwood

Public Hearing Date: May 20, 2019

Staff Contact: Patricia Love, Community Development Director

B. BACKGROUND AND DESCRIPTION OF PROPOSAL

The Washington State Shoreline Management Act requires that all jurisdictions review and update their Shoreline Management Plans on an eight (8) year schedule established by the Legislature. This update is required to ensure that local SMP's stay current with changes in state laws and rules, and is responsive to changing local circumstances. Cities in King, Pierce and Snohomish Counties are required to update their Shoreline Master Plans by June 30, 2019. Stanwood last updated its Shoreline Master Plan in October of 2014; therefore, this periodic update focuses on amendments to state law, rules and changes in local circumstances since the City's SMP was last adopted.

C. CODE AMENDMENT CRITERIA

The city may approve or approve with modifications amendments to the text of the zoning code if:

(a) The purpose and desired effect of the proposed zoning code amendment are consistent with the Stanwood Municipal Code;

The current version of the City's shoreline regulations code, SMC 17.150, was adopted in October of 2014. As part of the 2019 Shoreline Master Plan update, the City must review its regulations and make appropriate revisions to address all state mandated legislative directives between 2007 and 2017. The State is not requiring any major updates to our inventory, restoration efforts, or

cumulative impacts analysis. No changes are being proposed to the shoreline designations or major development standards.

(b) There is a positive relationship to the public health, safety and welfare of the community; and

The State of Washington adopted new rules and regulations regarding the State Shoreline Management Act. The intent of the regulations is to clarify definitions, update critical area regulations per the Department of Ecology's recommendations, streamline the periodic SMP adoption processes, and to codify rule interpretations. Cities and Counties are required to update their development regulations by June 30, 2019.

(c) The proposed amendment is consistent with the Stanwood Comprehensive Plan.

Section X – Shoreline Management Element of the 2015 Comprehensive Plan outlines the City's goals and policies regarding the protection of local shorelines. Protection of the Shoreline has been a priority since 1976 when the first shoreline citizen advisory group was established. The 2014 Shoreline Master Plan update included a full shoreline inventory which included an evaluation of shorelines natural characteristics, lands uses, property ownership, and ecological functions.

The Comprehensive Plan contains 10 goals and 65 implementing policies which address: general administration of the SMP, recreation, cultural resources, flood hazards, education, and long range planning.

Since this action represents a periodic review ensuring compliance with state laws and minor changes to public access, the pertinent policies include:

- SH-5: Ensure safe, convenient and diversified access for the public to the publically owned shorelines of Stanwood and assure that the intrusions created by public access will recognize the rights of private property owners, and will not adversely affect fragile natural areas.
- SH-9: Support the integration of other City planning and regulatory efforts with shoreline management activities, especially planning and implements of plans under the Growth Management Act (GMA). This element reflects changes in state legislation which make SMP policies part of the Comprehensive Plan and SMP regulations part of the City development code.
- SH-11: Advance the intent and policy of the Shoreline Management Act of 1971 through a fair, balanced and impartial administration of the shoreline permit process and other legal requirements of the Act.

SH-11.9: Provide for an eight (8) year review of the shoreline uses and their locations as to appropriateness and compatibility with goals and policies.

D. FINDINGS OF FACT

1. The State of Washington enacted the Shoreline Management Act (RCW 90.58) in 1971.
2. The Washington State Shoreline Management Act requires Cities and Counties to update their Shoreline Master Plans every eight years on a staggering schedule off set from the Comprehensive Plan updates.
3. The Legislature requires that all Cities in King, Pierce, and Snohomish Counties to update their Shoreline Master Plans by June 30, 2019.
4. Stanwood last updated its Shoreline Master Plan in October of 2014.
5. The State is not requiring major updates to the City's inventory, restoration efforts, or cumulative impacts analysis.
6. The City of Stanwood's Shoreline Master Plan update focuses on state mandated amendments between 2007 and 2017 and minor local code changes relating to parks and access along the Stillaguamish River.
7. The Ecology Review Checklist has been updated with the City's proposed actions to maintain compliance with state mandates.
8. A Public Participation Plan was adopted by the City Council on June 14, 2018 detailing the City's proposal to provide public input into the update process.
9. Pursuant to RCW 36.70A. 106, on April 1, 2019 the City notified the State of Washington of its intent to adopt amendments to its development regulations.
10. The Planning Commission held several public meetings on June 11, June 25, July 9, and September 24, 2018 and on March 11 and April 8, 2019 to review the proposed shoreline code amendments.
11. The Audubon Society held their regular public meeting at the PUD office building in Stanwood on July 13, 2018 where shoreline land uses and shoreline issues were discussed.
12. The Parks / Trails Advisory Committee held a public meetings on September 10, 2018, where shoreline land uses and shoreline issues were discussed.

13. The City of Stanwood SEPA Responsible Official reviewed the amendments and issued a Determination of Non-significance (DNS) on April 9, 2019.

14. On April 23, 2019, the public hearing notice was printed in the Stanwood Camano News as required by law that a public hearing was to be held by the Planning Commission and all persons wishing to provide public input concerning the proposed amendments set forth in this Ordinance were heard.

15. The Planning Commission held a joint public hearing with the Department of Ecology on May 20, 2019 to consider all relevant matters, and heard all parties in support or opposition, and subsequently forwarded a recommendation to the City Council.

16. Stanwood's 2015 – 2035 Comprehensive Plan directly addresses the need to regularly update the Shoreline Master Plan and associated development regulations:

- SH-5: Ensure safe, convenient and diversified access for the public to the publically owned shorelines of Stanwood and assure that the intrusions created by public access will recognize the rights of private property owners, and will not adversely affect fragile natural areas.
- SH-9: Support the integration of other City planning and regulatory efforts with shoreline management activities, especially planning and implements of plans under the Growth Management Act (GMA). This element reflects changes in state legislation which make SMP policies part of the Comprehensive Plan and SMP regulations part of the City development code.
- SH-11: Advance the intent and policy of the Shoreline Management Act of 1971 through a fair, balanced and impartial administration of the shoreline permit process and other legal requirements of the Act.
- SH-11.9: Provide for an eight (8) year review of the shoreline uses and their locations as to appropriateness and compatibility with goals and policies.

17. The City Council Community Development Committee reviewed the proposed amendments set forth in this Ordinance on April 11, 2019.

18. Staff prepared a report summarizing the proposed code amendment. This report is part of the public record and was presented to the Planning Commission at the public hearing on May 20, 2019 for their consideration.

E. CONCLUSIONS OF LAW

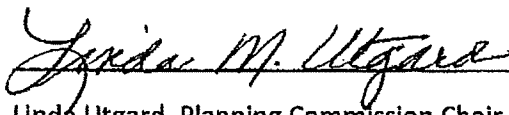
1. The City of Stanwood has authority under RCW Title 35A, to adopt plans and regulations related to development and operations within the City of Stanwood.

2. SMC section 17.155.030 requires that the Planning Commission review and make recommendations to the Stanwood City Council regarding code amendments to Title 17, Zoning.
19. On April 23, 2019, the public hearing notice was printed in the Stanwood Camano News as required by law that a joint public hearing was to be held by the Planning Commission and Washington Department of Ecology and all persons wishing to provide public input concerning the proposed amendments set forth in this Ordinance were heard.
3. SEPA review was conducted on the proposal and a Determination of Nonsignificance (DNS) was issued on April 9, 2019 under WAC 197-11-340(2). No appeals of the SEPA determination were filed.
4. The proposal is consistent with the Comprehensive Plan and meets the requirements and intent of the Plan, including Shoreline policies 5, 9, 11 and 11.9.
5. The proposal is beneficial to the public health, safety and welfare and is in the public interest by ensuring the City's Shoreline Master Plan and development regulations are consistent with state law and the Department of Ecology's development guidance.
6. After considering staff comments and public testimony the Stanwood Planning Commission determined the draft code amendment is consistent with the Comprehensive Plan and should be adopted.

F. STAFF RECOMMENDATION

Move that the Planning Commission **ADOPT** the Findings of Fact and Conclusions of Law contained herein and **AUTHORIZE** the Planning Commission Chair to sign the Findings on behalf of the Commission and recommend that the Stanwood City Council **APPROVE** the proposed amendments to Chapter 17 of the Stanwood Municipal Code.

Dated this 20th of May 2019.


Linda Utgard, Planning Commission Chair
City of Stanwood

MEMORANDUM

To: Patricia Love, Community Development Director – City of Stanwood

CC: Jackie Chandler, Shoreline Administrator – WA Department of Ecology
Amy Rusko, Senior Planner – City of Stanwood

From: Misty Blair, Senior Shoreline Planner – WA Department of Ecology

Date: July 11, 2019

Subject: City of Stanwood SMP Periodic Review Amendments – Initial Determination of Concurrence

Sent via email to: Patricia.Love@ci.stanwood.wa.us; Amy.Rusko@ci.stanwood.wa.us; jcha461@ecy.wa.gov

Thank you for your June 3, 2019 initial submittal of periodic review amendments to the City of Stanwood's Shoreline Master Program (SMP). Ecology is required under WAC 173-26-104(3)(b) to make an initial determination of consistency with applicable laws and rules.

We have determined the amendments are consistent with applicable laws and rules.

This memo serves as Ecology's written statement of initial concurrence for your proposed SMP periodic review amendments.

As described under WAC 173-26-104(4), the next step in the approval process is for your jurisdiction to formally adopt the amendment through ordinance and send the final SMP submittal for our formal agency approval as outlined in [WAC 173-26-110](#).



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7a

DATE: August 8, 2019

SUBJECT: Approval of Voucher and Payroll Checks

CONTACT PERSON: Wendy Dowhower, Senior Accountant

ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 31359 through 31481 and Washington Federal electronic funds transfers in the amount of \$1,488,223.45. Approve issuance of Washington Federal Bank payroll checks 1622 through 1632 and Washington Federal Bank electronic funds transfers in the amount of \$297,885.37.

RECOMMENDED MOTION

I MOVE TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 31359 THROUGH 31481 and WASHINGTON FEDERAL ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF \$1,488,223.45. APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK PAYROLL CHECKS 1622 THROUGH 1632 AND WASHINGTON FEDERAL BANK PAYROLL ELECTRONIC FUNDS TRANSFERS IN THE AMOUNT OF \$297,885.37.

CHECK REGISTER

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4123	07/03/2019	Claims	3	EFT	Chase Paymentech	1,590.84	June Merchant Fees
4168	07/12/2019	Claims	3	EFT	WA St Dept of Licensing *	1,035.00	Gun Permit Fees June
4211	07/17/2019	Claims	3	EFT	US Bank	7,762.91	4485 5945 5564 1495
4371	07/24/2019	Claims	3	EFT	WA St Dept of Revenue **	13,299.39	B&O Excise Tax - June 2019
4065	07/10/2019	Claims	3	31359	American Planning Assn	400.00	Patricia Love Id#209758
4066	07/10/2019	Claims	3	31360	Attorney and Notary Supply	270.00	City Of Stanwood
4067	07/10/2019	Claims	3	31361	BHC Consultants, LLC	15,478.52	Project 18-10515.01
4068	07/10/2019	Claims	3	31362	Cascade Natural Gas Corp	154.64	608 440 0000 4; 608 440 0000 4
4069	07/10/2019	Claims	3	31363	Confluence Environmental Company, Inc	10,579.58	City Of Stanwood
4070	07/10/2019	Claims	3	31364	Databar Inc.	1,150.70	8952; 8952
4071	07/10/2019	Claims	3	31365	Edge Analytical Inc	24.00	STA01
4072	07/10/2019	Claims	3	31366	Environment Control	1,116.22	257778
4073	07/10/2019	Claims	3	31367	FCS Group- Solutions- Oriented Consult.	4,758.75	City Of Stanwood
4074	07/10/2019	Claims	3	31368	KCDA Purchasing Cooperative	210.21	101453
4075	07/10/2019	Claims	3	31369	KGS Northwest LLC	2,094.72	City Of Stanwood
4076	07/10/2019	Claims	3	31370	Lenz Enterprises Inc	1,014.43	City Of Stanwood; City Of Stanwood; City Of Stanwood
4077	07/10/2019	Claims	3	31371	Municode	200.00	70-79
4078	07/10/2019	Claims	3	31372	NC Machinery	2,677.04	0271520; 0271520
4079	07/10/2019	Claims	3	31373	O'Reilly Auto Parts	31.66	1872464
4080	07/10/2019	Claims	3	31374	Office Depot	1,429.30	36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097
4081	07/10/2019	Claims	3	31375	Owen Equipment Company Inc	233.19	36577
4082	07/10/2019	Claims	3	31376	PUD Of Snohomish County *	5,313.90	200367373; 202694204; 200142180; 202727285; 202579512; 202882056; 202670675; 221041510; 200738672
4083	07/10/2019	Claims	3	31377	Pace Engineers, Inc	59,210.15	City Of Stanwood
4084	07/10/2019	Claims	3	31378	Perteet Inc.	2,812.39	City Of Stanwood
4085	07/10/2019	Claims	3	31379	Quality Controls Corporation	20,818.62	P 1802 Stanwood WWTP SCADA Upgrade
4086	07/10/2019	Claims	3	31380	RH2 Engineering Inc	60,817.36	City Of Stanwood; City Of Stanwood
4087	07/10/2019	Claims	3	31381	Refund - Kristin & Russell Brown	192.44	Ref - Teri & Wesley Cummings Utility #4061 - Overpayment
4088	07/10/2019	Claims	3	31382	Ricoh USA, Inc.	1,090.19	1316669-366090; 1316669-3660140
4089	07/10/2019	Claims	3	31383	Skagit Farmers Supply	1,966.66	135052
4090	07/10/2019	Claims	3	31384	Sno Co District Court	2,133.22	DCT34003
4091	07/10/2019	Claims	3	31385	Sno Co Sheriff's Office - CB	5,096.32	City Of Stanwood
4092	07/10/2019	Claims	3	31386	Sno Co Sheriffs Office *	147,654.58	SSH00001
4093	07/10/2019	Claims	3	31387	Snohomish County Treasurer	42.22	City Of Stanwood
4094	07/10/2019	Claims	3	31388	Everett Daily Herald/ Sound Publishing	399.00	51439981
4095	07/10/2019	Claims	3	31389	Stanwood Area Historical Society	111.50	Ref Permit 20190218 In Lieu Of Data Mining For Community Events Feasibility Study/Hotel
4096	07/10/2019	Claims	3	31390	Stanwood Camano News	698.70	261981; 261981; 261981; 261981; 255834; 261981; 261981
4097	07/10/2019	Claims	3	31391	Stanwood Hardware	651.34	1414
4098	07/10/2019	Claims	3	31392	Stanwood Senior Center	8,000.00	City Of Stanwood
4099	07/10/2019	Claims	3	31393	Strategies 360 Inc	1,500.00	City Of Stanwood

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4100	07/10/2019	Claims	3	31394	US Postal Service-Stanwood *	243.77	City Of Stanwood; City Of Stanwood
4101	07/10/2019	Claims	3	31395	Unum Life Insurance	88.40	City Of Stanwood
4102	07/10/2019	Claims	3	31396	Verizon Wireless	1,024.06	372541731-00001
4103	07/10/2019	Claims	3	31397	WA St Dept of Ecology *	232,514.67	City Of Stanwood; City Of Stanwood
4104	07/10/2019	Claims	3	31398	WA St Treasurer	3,707.69	City Of Stanwood
4105	07/10/2019	Claims	3	31399	Washington Tractor Inc.	15.30	111096
4106	07/10/2019	Claims	3	31400	Weed, Graafstra & Associates, Inc., P.S	12,327.00	3868-0000M
4107	07/10/2019	Claims	3	31401	Whitney Equipment Co Inc	628.23	STANWOO
4212	07/17/2019	Claims	3	31402	Ace Hardware	189.13	20013
4213	07/17/2019	Claims	3	31403	Alpine Fire & Safety Systems Inc	1,515.81	City Of Stanwood
4214	07/17/2019	Claims	3	31404	Builders Exchange of Washington Inc	99.40	City Of Stanwood
4215	07/17/2019	Claims	3	31405	Cascade Natural Gas Corp	102.24	953 540 0000 2; 127 540 0000 3; 498 440 0000 7; 839 440 0000 5; 931 607 9072 6
4216	07/17/2019	Claims	3	31406	Cascade Septic, LLC	110.00	City Of Stanwood
4217	07/17/2019	Claims	3	31407	Edge Analytical Inc	160.00	STA01
4218	07/17/2019	Claims	3	31408	Jennifer Ferguson	121.00	City Of Stanwood
4219	07/17/2019	Claims	3	31409	Forest Land Services Inc	1,787.71	City Of Stanwood
4220	07/17/2019	Claims	3	31410	Frontier *	1,352.80	360-629-4907-072497-5; 206-188-0411-053105-5
4221	07/17/2019	Claims	3	31411	HB Jaeger	3,449.47	3330; 3330; 3330
4222	07/17/2019	Claims	3	31412	Hach Company	47.21	113498
4223	07/17/2019	Claims	3	31413	Hamilton Lumber LLC	86.61	City Of Stanwood
4224	07/17/2019	Claims	3	31414	Leonard H. Kelley	499.16	City Of Stanwood
4225	07/17/2019	Claims	3	31415	Lake Industries LLC	598.53	City Of Stanwood
4226	07/17/2019	Claims	3	31416	National Safety, Inc.	236.78	STACIT; STACIT
4227	07/17/2019	Claims	3	31417	Office Depot	72.05	36274097
4228	07/17/2019	Claims	3	31418	PUD Of Snohomish County *	13,643.75	200592889; 201942398; 200103539; 200794063; 202423729; 200208858; 220923312; 202982351
4229	07/17/2019	Claims	3	31419	Kevin Pellham	156.00	City Of Stanwood; City Of Stanwood
4230	07/17/2019	Claims	3	31420	Pratt Pest Management NW Inc	185.64	683591
4231	07/17/2019	Claims	3	31421	Ricoh USA, Inc.	826.35	1316669-3660142; 1316669-3660143; 1316669-3659652
4232	07/17/2019	Claims	3	31422	Sara Robinson	15.91	City Of Stanwood
4233	07/17/2019	Claims	3	31423	Site Development Associates, LLC	1,906.13	City Of Stanwood
4234	07/17/2019	Claims	3	31424	Sno Co Clerks/Finance Officers Assoc	20.00	City Of Stanwood
4235	07/17/2019	Claims	3	31425	Sno Co Public Works *	1,085.52	CR000024; CR000024
4236	07/17/2019	Claims	3	31426	Snohomish Health District	45.00	City Of Stanwood
4237	07/17/2019	Claims	3	31427	Snohomish Health District	200.00	City Of Stanwood
4238	07/17/2019	Claims	3	31428	Snohomish Health District	45.00	City Of Stanwood
4239	07/17/2019	Claims	3	31429	Special Asphalt Products	4,275.38	STA001
4240	07/17/2019	Claims	3	31430	Stanwood Auto Parts	443.15	56100
4241	07/17/2019	Claims	3	31431	Stanwood Camano News	156.63	261981
4242	07/17/2019	Claims	3	31432	Stanwood Hardware	1,338.72	1414
4243	07/17/2019	Claims	3	31433	Utilities Underground Loc	61.92	134200
4244	07/17/2019	Claims	3	31434	Waste Management Skagit	154.18	8-34465-95001
4245	07/17/2019	Claims	3	31435	Zumar Industries Inc	1,164.38	000683; 000683
4372	07/24/2019	Claims	3	31436	APP- Associated Petroleum Products	2,437.50	04-0100494

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4373	07/24/2019	Claims	3	31437	Aramark Uniform Services Inc	481.55	937963000
4374	07/24/2019	Claims	3	31438	Association Of Wa Cities *	375.00	City Of Stanwood
4375	07/24/2019	Claims	3	31439	BHC Consultants, LLC	866.25	Project 18-10515.01
4376	07/24/2019	Claims	3	31440	Barron Heating & Air Conditioning Inc.	41,257.40	0084155
4377	07/24/2019	Claims	3	31441	Gaylynn Brien	60.00	City Of Stanwood
4378	07/24/2019	Claims	3	31442	Cascade Septic, LLC	110.00	City Of Stanwood
4379	07/24/2019	Claims	3	31443	Confluence Environmental Company, Inc	6,832.50	City Of Stanwood
4380	07/24/2019	Claims	3	31444	Databar Inc.	1,606.18	8952
4381	07/24/2019	Claims	3	31445	Edge Analytical Inc	2,564.50	STA01; STA01; STA01; STA01
4382	07/24/2019	Claims	3	31446	General Pacific Inc	50,932.26	101681; 101681; 101681; 101681; 101681
4383	07/24/2019	Claims	3	31447	J.A. Brennan Associates, PLLC	10,305.28	City Of Stanwood
4384	07/24/2019	Claims	3	31448	Mackenzie	3,455.16	City Of Stanwood
4385	07/24/2019	Claims	3	31449	Maul Foster Alongi, Inc.	32,526.64	City Of Stanwood; City Of Stanwood; City Of Stanwood
4386	07/24/2019	Claims	3	31450	National Safety, Inc.	2.18	STACIT
4387	07/24/2019	Claims	3	31451	Navia Benefits	50.00	City Of Stanwood
4388	07/24/2019	Claims	3	31452	North County Regional Fire Authority	432,686.46	166
4389	07/24/2019	Claims	3	31453	Office Depot	447.82	36274097; 36274097; 36274097; 36274097; 36274097; 36274097; 36274097
4390	07/24/2019	Claims	3	31454	PUD Of Snohomish County *	9,766.40	200633634; 200128742; 200240505; 221854284; 202579512; 200142180; 202882056; 202670675; 202694204; 221041510; 202727285; 200738672; 200103539; 201942398; 2003367373
4391	07/24/2019	Claims	3	31455	Pace Engineers, Inc	13,292.25	City Of Stanwood
4392	07/24/2019	Claims	3	31456	Perteet Inc.	4,290.02	City Of Stanwood; City Of Stanwood
4393	07/24/2019	Claims	3	31457	RH2 Engineering Inc	20,893.80	City Of Stanwood; City Of Stanwood
4394	07/24/2019	Claims	3	31458	Refund - Kristin & Russell Brown	60.94	Ref Kristin & Russell Brown #3418 Overpayment On Utility Account
4395	07/24/2019	Claims	3	31459	Refund - Ruth Parker	186.02	Ref Ruth Parker #2836 Overpayment At Closing
4396	07/24/2019	Claims	3	31460	Sara Robinson	49.88	City Of Stanwood
4397	07/24/2019	Claims	3	31461	Shred-it US JV LLC	41.91	14668765
4398	07/24/2019	Claims	3	31462	Skagit Farmers Supply	978.92	135052
4399	07/24/2019	Claims	3	31463	Sno Co Information Services *	9,093.74	DIS1107
4400	07/24/2019	Claims	3	31464	Sno Co Sheriff's Office - CB	3.91	City Of Stanwood
4401	07/24/2019	Claims	3	31465	Sno Co Sheriffs Office *	147,654.58	SSH00001
4402	07/24/2019	Claims	3	31466	Snohomish County 911	6,899.07	City Of Stanwood
4403	07/24/2019	Claims	3	31467	Snohomish County Treasurer	22.63	City Of Stanwood
4404	07/24/2019	Claims	3	31468	Stanwood Area Historical Society	150.00	Ref Deposit #2019-0218 4th Parade Stanwood Area Historical Society
4405	07/24/2019	Claims	3	31469	Stanwood Chamber Of Commerce	5,075.00	City Of Stanwood; City Of Stanwood
4406	07/24/2019	Claims	3	31470	Stanwood City Utility	2,616.23	1473; 2416; 1675; 1674; 1587; 1573; 1348; 1332; 1328; 1271; 1241; 4252;
4407	07/24/2019	Claims	3	31471	TMG Services Inc	816.27	1920010

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4408	07/24/2019	Claims	3	31472	Twin City Idlers	150.00	Ref Twin City Idlers Deposit
4409	07/24/2019	Claims	3	31473	US Bank Na Custody/ Treas Div- Money Ctr	40.00	777221717
4410	07/24/2019	Claims	3	31474	USA Bluebook	843.41	478228
4411	07/24/2019	Claims	3	31475	WA St Dept of Transportation *	228.01	916001509
4412	07/24/2019	Claims	3	31476	WA St Treasurer	2,255.07	City Of Stanwood
4413	07/24/2019	Claims	3	31477	Washington Tractor Inc.	66.30	111096
4414	07/24/2019	Claims	3	31478	Wave Broadband	264.90	8136 10 014 0036680; 8136 10 015 0064630
4415	07/24/2019	Claims	3	31479	West Coast Code Consultants, Inc.	4,216.73	City Of Stanwood
4416	07/24/2019	Claims	3	31480	Xpress/Bill Pay	485.41	10290
4502	07/30/2019	Claims	3	31481	Snohomish Health District	65.00	City Of Stanwood
						798,971.29	001 General Fund
						13,909.45	101 Street Fund
						18,206.68	103 Street Construction Fund
						43,836.17	104 Park Improvement Fund
						35.75	108 Transportation Sales Tax Fund
						46,884.00	110 Building Improvement Fund
						258,840.36	401 Sewer Fund
						37,163.39	403 Sewer Construction Fund
						4,609.28	410 Drainage Fund
						91,820.61	411 Drainage Construction Fund
						49,489.84	421 Water Fund
						119,114.32	422 Water Construction Fund
						5,342.31	630 Agency Fund
							Claims:
						1,488,223.45	1,488,223.45
						1,488,223.45	* Transaction Has Mixed Revenue And Expense Accounts

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer
() Deputy Finance Director

Paul A. Brown

Date: 8/1/2019

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City Of Stanwood

MCAG #: 0695

07/03/2019 To: 07/31/2019

Time: 13:35:03 Date: 07/31/2019

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3913	07/08/2019	Payroll	3	EFT	Erick C Aurand	4,118.04	June 2019 Payroll
3914	07/08/2019	Payroll	3	EFT	Edward A. Avila	3,472.52	June 2019 Payroll
3915	07/08/2019	Payroll	3	EFT	Reina C Barber	2,124.18	June 2019 Payroll
3916	07/08/2019	Payroll	3	EFT	Cole W Barrie	871.55	June 2019 Payroll
3917	07/08/2019	Payroll	3	EFT	Amy L Bergemeier	1,891.95	June 2019 Payroll
3918	07/08/2019	Payroll	3	EFT	Elizabeth M Callaghan	345.02	June 2019 Payroll
3919	07/08/2019	Payroll	3	EFT	Sadie Clem	1,774.32	June 2019 Payroll
3920	07/08/2019	Payroll	3	EFT	Wendy R. Corder Dowhower	3,005.13	June 2019 Payroll
3921	07/08/2019	Payroll	3	EFT	Victoria Leigh Danielson	5,322.63	June 2019 Payroll
3922	07/08/2019	Payroll	3	EFT	Kevin M Davis	3,158.96	June 2019 Payroll
3923	07/08/2019	Payroll	3	EFT	Stacey A Davis	1,880.45	June 2019 Payroll
3924	07/08/2019	Payroll	3	EFT	Jennifer L Ferguson	5,857.11	June 2019 Payroll
3925	07/08/2019	Payroll	3	EFT	Devin Grohs	2,125.45	June 2019 Payroll
3926	07/08/2019	Payroll	3	EFT	David A Hammond	3,899.12	June 2019 Payroll
3927	07/08/2019	Payroll	3	EFT	Trevor M Harrison	2,764.32	June 2019 Payroll
3928	07/08/2019	Payroll	3	EFT	Krista A Hintz	2,813.30	June 2019 Payroll
3929	07/08/2019	Payroll	3	EFT	Kevin J Hushagen	5,507.91	June 2019 Payroll
3930	07/08/2019	Payroll	3	EFT	Robin C Johnson	345.02	June 2019 Payroll
3931	07/08/2019	Payroll	3	EFT	Scott R Justesen	4,038.18	June 2019 Payroll
3932	07/08/2019	Payroll	3	EFT	Bryson Mathew Kelley	1,896.13	June 2019 Payroll
3933	07/08/2019	Payroll	3	EFT	Henry L Kelley	824.66	June 2019 Payroll
3934	07/08/2019	Payroll	3	EFT	Keith R Kennedy	5,352.75	June 2019 Payroll
3935	07/08/2019	Payroll	3	EFT	Patricia I Love	4,112.87	June 2019 Payroll
3936	07/08/2019	Payroll	3	EFT	Marcy A Mathis	3,209.02	June 2019 Payroll
3937	07/08/2019	Payroll	3	EFT	Kelly C McGill	295.37	June 2019 Payroll
3938	07/08/2019	Payroll	3	EFT	Timothy A Pearce	345.02	June 2019 Payroll
3939	07/08/2019	Payroll	3	EFT	Kevin J Pellham	2,774.91	June 2019 Payroll
3940	07/08/2019	Payroll	3	EFT	Cameron Plautz	517.33	June 2019 Payroll
3941	07/08/2019	Payroll	3	EFT	Sara L Robinson	3,081.11	June 2019 Payroll
3942	07/08/2019	Payroll	3	EFT	Carly L Ruacho	743.95	June 2019 Payroll
3943	07/08/2019	Payroll	3	EFT	Amy M Rusko	4,995.31	June 2019 Payroll
3944	07/08/2019	Payroll	3	EFT	Lawrence A Sather	339.31	June 2019 Payroll
3945	07/08/2019	Payroll	3	EFT	Corinne Schakel	2,038.48	June 2019 Payroll
3946	07/08/2019	Payroll	3	EFT	Gina N Seegert	3,367.12	June 2019 Payroll
3947	07/08/2019	Payroll	3	EFT	Amanda B Slattery	2,400.55	June 2019 Payroll
3948	07/08/2019	Payroll	3	EFT	David Smith	3,565.23	June 2019 Payroll
3949	07/08/2019	Payroll	3	EFT	Shawn A Smith	3,319.71	June 2019 Payroll
3950	07/08/2019	Payroll	3	EFT	Lisa Sokolik	2,284.82	June 2019 Payroll
3951	07/08/2019	Payroll	3	EFT	Casey J Sousa	1,030.49	June 2019 Payroll
3952	07/08/2019	Payroll	3	EFT	Chase Strieby	1,854.13	June 2019 Payroll
3953	07/08/2019	Payroll	3	EFT	Nathan Towse	3,019.09	June 2019 Payroll
3954	07/08/2019	Payroll	3	EFT	Dianne W White	345.02	June 2019 Payroll
3955	07/08/2019	Payroll	3	EFT	Judith A Williams	345.09	June 2019 Payroll
3969	07/08/2019	Payroll	3	EFT	Internal Revenue Service (941)	48,224.84	941 Deposit for Pay Cycle(s) 07/08/2019 - 07/08/2019
3970	07/08/2019	Payroll	3	EFT	WA St Department Of Retirement Systems	40,426.08	Pay Cycle(s) 07/08/2019 To 07/08/2019 - PERS2; Pay Cycle(s) 07/08/2019 To 07/08/2019 - PERS 3; Pay Cycle(s) 07/08/2019 To 07/08/2019 - 457 - DRS (DCP)
4278	07/23/2019	Payroll	3	EFT	Reina C Barber	1,000.00	July 2019 Draw
4279	07/23/2019	Payroll	3	EFT	Amy L Bergemeier	1,500.00	July 2019 Draw
4280	07/23/2019	Payroll	3	EFT	Wendy R. Corder Dowhower	2,000.00	July 2019 Draw
4281	07/23/2019	Payroll	3	EFT	Kevin M Davis	1,000.00	July 2019 Draw
4282	07/23/2019	Payroll	3	EFT	Stacey A Davis	1,600.00	July 2019 Draw
4283	07/23/2019	Payroll	3	EFT	Jennifer L Ferguson	2,000.00	July 2019 Draw

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4284	07/23/2019	Payroll	3	EFT	Devin Grohs	1,350.00	July 2019 Draw
4285	07/23/2019	Payroll	3	EFT	David A Hammond	3,000.00	July 2019 Draw
4286	07/23/2019	Payroll	3	EFT	Trevor M Harrison	1,600.00	July 2019 Draw
4287	07/23/2019	Payroll	3	EFT	Krista A Hintz	1,000.00	July 2019 Draw
4288	07/23/2019	Payroll	3	EFT	Kevin J Hushagen	2,000.00	July 2019 Draw
4289	07/23/2019	Payroll	3	EFT	Patricia I Love	2,000.00	July 2019 Draw
4290	07/23/2019	Payroll	3	EFT	Carly L Ruacho	1,000.00	July 2019 Draw
4291	07/23/2019	Payroll	3	EFT	Corinne Schakel	800.00	July 2019 Draw
4292	07/23/2019	Payroll	3	EFT	Gina N Seegert	2,000.00	July 2019 Draw
4293	07/23/2019	Payroll	3	EFT	Amanda B Slattery	1,600.00	July 2019 Draw
4294	07/23/2019	Payroll	3	EFT	David Smith	500.00	July 2019 Draw
4295	07/23/2019	Payroll	3	EFT	Shawn A Smith	2,500.00	July 2019 Draw
4296	07/23/2019	Payroll	3	EFT	Lisa Sokolik	1,500.00	July 2019 Draw
4297	07/23/2019	Payroll	3	EFT	Casey J Sousa	1,900.00	July 2019 Draw
4298	07/23/2019	Payroll	3	EFT	Nathan Towse	1,000.00	July 2019 Draw
3971	07/08/2019	Payroll	3	1622	AFLAC	614.96	Pay Cycle(s) 07/08/2019 To 07/08/2019 - AFLAC, Pre-Tax; Pay Cycle(s) 07/08/2019 To 07/08/2019 - AFLAC, Post-Tax
3972	07/08/2019	Payroll	3	1623	AWC Employee Benefit Trust	21,873.37	Pay Cycle(s) 07/08/2019 To 07/08/2019 - AWC - Medical; Pay Cycle(s) 07/08/2019 To 07/08/2019 - AWC- Dental; Pay Cycle(s) 07/08/2019 To 07/08/2019 - AWC - Vision; Pay Cycle(s) 07/08/2019 To 07/08/2019;
3973	07/08/2019	Payroll	3	1624	Colonial Life Insurance	66.75	Pay Cycle(s) 07/08/2019 To 07/08/2019 - Colonial Life Ins
3974	07/08/2019	Payroll	3	1625	Hartford Retirement Plan Services	2,158.00	Pay Cycle(s) 07/08/2019 To 07/08/2019 - 457 - MassMutual (Hartford); Pay Cycle(s) 07/08/2019 To 07/08/2019 - Roth 457(b)(MassMutual)
3975	07/08/2019	Payroll	3	1626	ICMA Retirement Trust	2,601.85	Pay Cycle(s) 07/08/2019 To 07/08/2019 - 457 - ICMA
3976	07/08/2019	Payroll	3	1627	Navia Benefits	311.66	Pay Cycle(s) 07/08/2019 To 07/08/2019 - Medical FSA- S125
3977	07/08/2019	Payroll	3	1628	Teamsters Union Local 231	1,402.00	Pay Cycle(s) 07/08/2019 To 07/08/2019 - Teamsters Dues
3978	07/08/2019	Payroll	3	1629	Washington Teamsters Welfare Trust	30,910.00	Pay Cycle(s) 07/08/2019 To 07/08/2019 - Teamsters Dental; Pay Cycle(s) 07/08/2019 To 07/08/2019 - Teamsters Medical
4138	07/11/2019	Payroll	3	1630	Dept of Labor and Industries	6,603.94	2ND Quarter 04/01/2019 - 06/30/2019
4139	07/11/2019	Payroll	3	1631	Employment Security Dept	1,148.56	2ND Quarter 04/01/2019 - 06/30/2019
4311	07/18/2019	Payroll	3	1632	ESD - PFMLA	1,320.73	Pay Cycle(s) 01/01/2019 To 03/31/2019 - PFMLA; Pay Cycle(s) 04/01/2019 To 06/30/2019 - PFMLA
						167,342.11	001 General Fund
						19,559.53	101 Street Fund
						1,228.88	108 Transportation Sales Tax Fund
						36,168.34	401 Sewer Fund
						22,365.28	410 Drainage Fund
						51,221.23	421 Water Fund

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						297,885.37	Payroll:
							297,885.37

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer
() Deputy Finance Director

Paul A. Brown

Date: 8/1/2019