

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, June 13, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, and Judy Williams. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Finance Director David Hammond, City Attorney Brett Vinson, City Administrator Jennifer Ferguson, Fire Chief John Cermak, Police Chief Norm Link and Deputy Clerk Sara Robinson.

Motion by Councilmember Sather, Second by Councilmember Pearce, to excuse Councilmember McGill. Motion carried unanimously.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Callaghan, to amend the agenda to add Item 12 Executive Session to Discuss Real Estate Acquisition/Sale, RCW 42.30.110(1)(B); and Potential or Pending Litigation RCW 42.30.110(1)(i). Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Callaghan to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

Tim Schmitt – 27308 101st Ave, Stanwood, WA 98292

Requested an update to the City's Business License code referencing online business transactions.

Steve Shepro- 8611 280th Street NW, Stanwood, WA 98292

Suggested that the sound system in the council chambers is improved. It's hard to hear people speak during the citizen comments portion of the meeting. Although it was much better at this meeting.

Requested that the City Council meeting audio recordings be posted online.

5. Staff Reports

- a. Planning Commission Meeting Minutes – May 20, 2019

6. Committee Reports

- a. Finance Committee Minutes – May 23, 2019
- b. Finance Committee 2018 Unaudited Financial Report

Stanwood City Council Meeting Minutes – June 13, 2019

Motion by Councilmember Sather, second by Councilmember Johnson to authorize the mayor to sign the professional services agreement with Metron and Associates for supplemental survey work associated with the Stanwood Civic Campus project. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Johnson to authorize the mayor to sign the professional services agreement with Associated Earth Sciences for supplemental geotechnical analysis associated with the Stanwood Civic Campus project. Motion carried unanimously.

- b. Authorize the mayor to sign a professional services agreement with CivicPlus, LLC for the city website redesign not to exceed \$24,450.

David Hammond, Finance Director, presented the request to authorize the mayor to sign a professional services agreement with CivicPlus, LLC for the city website redesign. The current website was implemented in 2013. The refresh will make it a more responsive and user friendly design.

Motion by Councilmember Sather, second by Councilmember Williams, to authorize the mayor to sign a professional services agreement with CivicPlus, LLC for the city website redesign in the amount of \$24,450, substantially in a form as approved by the city attorney. Motion carried unanimously.

- c. Authorize the Mayor to sign a contract with Washington State University for the Stanwood and Camano Island community survey.

Jennifer Ferguson, City Administrator, presented the request to authorize the Mayor to sign a contract with Washington State University for the Stanwood and Camano Island community survey. Having this survey done will allow city staff to focus on aligning our resources to meet the needs of the community.

Motion by Councilmember Sather, second by Councilmember White, to authorize the mayor to sign a contract with Washington State University for the Stanwood and Camano Island Community survey in the amount of \$30,900 substantially in a form as approved by the city attorney. Motion carried unanimously.

- d. Adopt the proposed Stanwood Business Retention and Expansion Program and approval of Resolution 2019-09 implementing the business development initiative.

Jennifer Ferguson, City Administrator, presented the Stanwood Business Retention and Expansion Program, which would set economic development policy and direct staff to initiate business development activities. Having a program like this will help businesses thrive and grow in Stanwood and become a foundation for local employment and tax dollars. This Resolution has been reviewed and approved by the Economic Development Board, Community Development Committee and the Finance Committee. Staff also recommends this resolution.

Stanwood City Council Meeting Minutes – June 13, 2019

Motion by Councilmember Sather, second by Councilmember Johnson, move to approve resolution 2019-09 adopting the Stanwood Business Retention and Expansion program. Motion carried unanimously.

- e. Adopt Resolution 2019-08 accepting the conveyance of the Candle Ridge II detention facility.

Kevin Haushagen, Public Works Director, presented a Resolution accepting the conveyance of the Candle Ridge II detention facility. Currently the detention facility is owned and maintained by the Candle Ridge II Association. This resolution would transfer maintenance responsibility to the City.

Motion by Councilmember Sather, second by Councilmember Williams, move to adopt Resolution 2019-08 accepting the conveyance of the Candle Ridge II detention facility. Motion carried unanimously.

- f. Authorize the Mayor to sign a contract with WSDOT to install SR 532 and 72nd Avenue Pedestrian Crossing Improvements.

Kevin Hushagen, Public Works Director, presented the request to authorize the Mayor to sign a contract with WSDOT to install Pedestrian Crossing Improvements at SR 532 and 72nd Avenue. The improvements will include raised pavement markings, signage and striping. This project will be great for safety in that area.

Motion by Councilmember Sather, second by Councilmember White, move to authorize the Mayor to sign a contract with WSDOT to install SR 532 and 72nd Avenue Pedestrian Crossing Improvements. Motion carried unanimously.

10. Reports of Officers and Committees

- a. Mayor's Report

The mayor would like to commend the Downtown Businesses for their hard work on the local beautification project.

The Farmers Market is lots of fun and has been successful already.

The mayor will not be at the next council meeting as he is going to be attending the AWC conference. Walk with the Mayor will also be cancelled for that week.

- b. City Administrator's Report

The City's estimated population is 7070 people.

Would like to request that the council look at their calendars to check for availability. We would like to have a workshop prior to the regular city council meeting on July 11 at about 5:30 pm. The agenda will be a parks update.

Staff will have a booth at the Farmers Market starting at the end of June. Citizens can ask questions and get the community survey there as well.

- c. Councilmember Reports and Questions

Councilmember Johnson is on the North County Regional Fire Authority board. He requested that the Chief give a brief update.

Stanwood City Council Meeting Minutes – June 13, 2019

Chief Cermak stated that the fire strategic plan was recently updated. The safety of the citizens is the number one concern. The current Fire Department equipment is getting old. There will be two new ambulances and two new fire engines coming soon for the City of Stanwood.

11. Citizen Closing Comments –

Tim Schmitt – 27308 101st Ave, Stanwood, WA 98292

The Twin City Idlers car show is coming up at the end of June. He is hopeful that the group is more prepared for the attendees as it is his opinion that it attracts a rowdy group.

Would like to request that the song Stars and Stripes Forever is played at the 4th of July Parade.

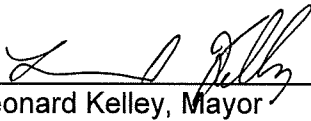
12. Adjourn to Executive Session – RCW 42.30.110(1)(B) and RCW 42.30.110(1)(i)

Mayor Kelley adjourned the meeting to Executive Session at 7:55 pm for 10 minutes with no action anticipated. Council reconvened at 8:09 pm.

13. Adjourn

Mayor Leonard Kelley adjourned the meeting at 8:10 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Sara Robinson, Deputy Clerk