

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, May 23, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, Kelly McGill and Judy Williams. The meeting was quorate.

Also present: City Engineer / Assistant Public Works Director Shawn Smith, Finance Director David Hammond, City Attorney Grant Weed, City Administrator Jennifer Ferguson, Assistant Fire Chief Bennett, Police Chief Norm Link and Deputy Clerk Sara Robinson.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember McGill to amend the agenda by removing item 7f from the consent agenda and adding that item as 9c to New Business. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Callaghan to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

Tim Schmitt – 27308 101st Ave, Stanwood, WA 98292

Regarding the FCS Contract approval of which one item is to create a public engagement toolkit. There are already 11 other points of communication. Email or other current sources would be sufficient.

5. Staff Reports

- a. Police Compstat Report – April 2019
- b. Planning Commission Meeting Minutes – April 22, 2019
- c. Parks and Trails Advisory Committee Meeting Minutes – April 15, 2019

6. Committee Reports

- a. Community Development Committee Meeting Minutes- 4/11/19
- b. Economic Development Committee Meeting Minutes – 3/21/19 and 4/18/19
- c. Public Works Committee Meeting Minutes – 5/6/19
- d. North County Fire / EMS Report – 1st Quarter 2019

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7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve May 9, 2019 Regular Meeting Minutes
- c. Special Event Permit – Summer Arts Jam and City Contribution
- d. Special Event Permit – Stanwood Lacrosse Jamboree
- e. Special Event Permit – Port Susan Farmer's Market Permit and City Contribution

Motion by Councilmember Sather, Second by Councilmember McGill, to approve the consent agenda items a through e. Motion carried unanimously.

8. Public Hearing

- a. To hear Public Testimony regarding the Six – Year Transportation Improvement Plan 2020-2025 for later adoption of Resolution 2019-07.

Shawn Smith, Assistant Public Works Director / City Engineer, presented the proposed Six – Year Transportation Improvement Plan 2020-2025. The City is required by law to submit the plan by July of each year. There are a couple of errors on the staff report. Page 8-2 of the packet, project ID# R-13 is not an added item. It was on the list last year but we did not get the grant so we are requesting it again this year. 276th Street NW should be sidewalks not overlay. The map on page 8-5 had a small error on the positioning of the sidewalk projects. The written description is accurate. Councilmember Johnson reminded council that the projects that will be seeking grants or outside funding need to be identified on the TIP, making this process very important.

The Mayor opened the public hearing for public comment.

There being no public comment, the Mayor closed the public hearing.

The motion will be presented at the June 13, 2019 meeting.

9. New Business

- a. Authorize the Mayor to Sign the 2019 Snohomish County Hotel / Motel grant in the amount of \$8,000.

Jennifer Ferguson, City Administrator, presented the request to authorize the mayor to sign the 2019 Snohomish County Hotel / Motel grant. The City received notice that they were awarded the grant last September, but due to staffing turnover at the County the grant contract is just now available. The funds received from the grant will help design, print and distribute two issues of the Discover Stanwood Camano Visitor Information Guide. The 2019 budget includes \$12,000 to be used for this purpose. \$8,000 will be reimbursed by the grant funds.

Motion by Councilmember Sather, second by Councilmember Williams to authorize the mayor to sign the 2019 Snohomish County Hotel / Motel grant with Snohomish County for the Discover Stanwood Camano Magazine in the amount of \$8,000. Motion carried unanimously.

- b. Authorize the Mayor to Sign the Agreement for Services with Stanwood Senior Center.

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David Hammond, Finance Director, presented the request to authorize the Mayor to sign the Agreement for Services with Stanwood Senior Center. The City previously supported the Senior Center for many years but discontinued this support approximately ten years ago. The funding will range from \$8,000 to \$10,000. The funds will expand the Senior Center's Life Enhancement Assistance Program (LEAP). This was discussed at the Finance Committee and has been recommended for council approval.

Councilmember White strongly supports this request. The Senior Center has been a part of our community since the early 70's and provides a great service to all citizens.

Motion by Councilmember Sather, second by Councilmember McGill, to authorize the mayor to sign the Agreement for Services with Stanwood Senior Center. Motion carried unanimously.

- c. Approve Mayor Kelley's appointment of Conner Lahtonen to complete the term left vacant by Commissioner Schmitt expiring in February 2020 and Nicole Gilligan to serve as salary commissioner for a 3 year term.

David Hammond, Finance Director presented the request for approval of Mayor Kelley's appointments to the Salary Commission.

Motion by Councilmember Sather, second by Councilmember Williams, to approve Mayor Kelley's appointment of Conner Lahtonen to complete the term left vacant by commissioner Schmitt expiring in February 2020 and Nicole Gilligan to serve as salary commissioners for a 3 year term. Motion carried unanimously.

9. Reports of Officers and Committees

a. Mayor's Report

Honorable Jennifer Rancourt from the District Court is in the audience today.

The first Friday in June is the first Farmers Market of the year. The Mayor would like to try to have the Market from the parking lot to the middle of the street. It would be really fun and bring people to the businesses and restaurants.

b. City Administrator's Report

There is a new refrigerator magnet that has the dates of Movies in the Park, Farmers Market and other important community events. The magnets will be available at City Hall and various other locations around Stanwood.

c. Councilmember Reports and Questions

Councilmember Johnson noted that he and Councilmember Williams are commissioners with the North County Regional Fire Authority. The Authority is working on an emergency operating plan for our area.

The next emergency planning session is in July and again in October. Assistant Fire Chief Bartlett spoke about the planning and noted that the City Administrator Jennifer Ferguson is also participating in the planning and has experience in this area from her time in the mid-west.

Councilmember Williams suggested that it would be great to change the date of the Farmers Market to a different weeknight possibly Wednesday or Thursday with hours 4-7 pm. Some people aren't able to attend due to their work schedules. She likes the idea of having the market on the main street but thinks the participants will need electricity which is not available at that location.

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10. Citizen Closing Comments –

Tim Schmitt – 27308 101st Ave, Stanwood, WA 98292

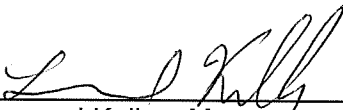
Complimented the council on the passing of the Senior Center contribution. This is a very important service to the citizens of the Stanwood.

What should a citizen do if an animal is in a hot car? Answer is to call 911. Can this be published on Facebook so that citizens will know what to do.

13. Adjourn

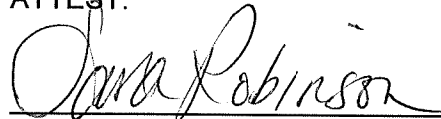
Mayor Leonard Kelley adjourned the meeting at 7:24 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Sara Robinson, Deputy Clerk