



Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well.

Connection information will be posted on the City Website

<https://www.stanwoodwa.org>

Tuesday, April 21, 2025, 3:00 PM

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Approval of March Meeting Minutes
5. Heritage Master Plan Final Draft
6. Heritage Park Playground RFP Review
7. Park/Trail Updates
 - Heritage Park – paving project, pump track
 - Church Creek – frontage trail
8. Committee Member Comments

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998>

Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782

ITEM 5 Heritage Master Plan Final Draft

The final draft updated Heritage Master Plan project list/graphic is attached.

ITEM 6 Heritage Park Playground Replacement RFP Review

Four (4) proposals were received (multiple options per proposal). Great Western was the unanimous first choice after scoring. Links to the proposals is listed below and a shared paper copy of each proposal will be provided at the meeting.

<https://stanwoodwa.org/DocumentCenter/Index/396>

The Great Western proposal lists equipment through Gametime. You can view all available playground pieces on their website. Please come to the meeting prepared to share any specific ideas or wishes you have or have heard from the community after viewing the website:

<https://www.gametime.com/products/playground-equipment>

ITEM 7 Park/Trail Updates

Heritage Park

- Paving project – Reaper was low bidder at +/- \$110k. Budget is \$200k, more trail pavement will be added up to the budget allocation. Likely between Field 1 and 2 (including fence relocation). Paving to begin on April 21.
- Pump Track – Still waiting on final scheduling date from contractor (ARC) possibly late summer or early fall.

Church Creek Park

- Frontage Trail project – construction by contractor to be completed by April 18. Some smaller projects remaining for Parks crew (retaining walls and mural relocation).



Parks and Trails Advisory Committee
Meeting Minutes
March 17, 2025

1. Call to Order

Meeting called to order at 3:05 PM

2. Roll Call

Members Present:

Peter Kamb
Matt Withers
Lisa Bruce
Judy Williams
Gordy Holmes
Dave Hall

Members Absent:

Meagen Watne

Others Present:

Carly Ruacho, Parks Planning Manager
Alan Lytton, City Engineer/CP Manager

3. Citizen Comments

No comments

4. Approval of January Meeting Minutes

Minutes were approved as written

Heritage Master Plan Final Review

Committee reviewed and discussed the Heritage Master Plan.

- Key discussion points:
 - Added clear path from turnaround to pickleball courts and pump track.
 - Parking removed and pathway only shown along the parking lot.
 - Notation added that basketball courts should be covered per PTAC comments.
 - Additional basketball court added, allow for 3-on-3 basketball tournaments.
 - Discussion on covered vs. uncovered courts. Uncovered courts at Lions and CCP noted.
 - PTAC commented that consideration needs to be given to park hours and power costs for lighting when lighting is installed.
 - Still awaiting labeling and readability improvements before submitting to council.
 - Carly to follow up on mirroring design elements and potential raised areas.
 - Concert gathering options added (one on each side developed/undeveloped).
 - Suggested covering pickleball courts and soccer area with lighting (roof only, no enclosed buildings).
 - Porta potty will continue to be required near baseball fields due to distance from existing restrooms. No second bathroom on developed side in current plan, only on the vacant side.
 - Tower structure for scoreboard operation discussed, add as future project.
 - Debate on adding a path between Field 1 and Field 2; Carly to inquire about adding it back into the plan.



Parks and Trails Advisory Committee Meeting Minutes March 17, 2025

5. Park/Trail Updates

Heritage Park Updates

Paving Trail Project: Out for bid, scheduled for March 25. Expected start in June 2025.

Pump Track: Council approved the contract with ARC; awaiting contracting documents. Track will be able to be certified for races. Construction anticipated in early fall.

Playground:

- RFP sent out, proposals due April 3.
- Vendors aware of budget, age groups, and ADA requirements.
- Swings, including ADA swings, advocated for.
- Selection will follow a scoring system, with the advisory committee reviewing finalists.
- No community survey planned, but committee members encouraged to gather input informally.
- Discussion on disposal of old playground equipment:
 - Contractors will remove and dispose of it.
 - Possible surplus sale, but city liability concerns exist.
 - Further discussion required before decisions are made.

Church Creek Frontage Trail Update

Project ongoing, with a 30-day completion timeline; expected completion in early April. Irrigation project for Church Creek ballfield initiated; Lopez Landscape contracted. Work to begin in May and last for about two weeks without too many affects to baseball.

6. Committee Member Comments

Gordy Holmes:

- Requested cleaning of the pickleball courts; he offered Pickleball Association help. Alan stated that the city will clean the courts.
- Reported plans for another 10-12 free pickleball clinics led by the Pickleball Association from May to August, like last year. Gordy offered another clinic for city employees/council members. Carly will forward the offer to the wellness committee. Gordy will submit dates to the city for permits (Amanda) and PR (Niki).

Peter Kamb:

- Asked about plans to match sidewalk by the flood wall to the park and ride.
- Inquired about floodwall completion; Alan responded that is just awaiting fence installation.

7. Adjournment

Meeting adjourned at 4:10 PM

