City of Stanwood

City Council Packet

Stanwood City Council Regular Meeting

Thursday, May 8, 2025

AGENDA
CITY COUNCIL REGULAR MEETING
May 8, 2025 | 7:00 p.m.

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings in-person or via Zoom. The click this Zoom link or visit the City's website calendar https://www.stanwoodwa.org/calendar

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **PRESENTATIONS**
   Stanwood High School Update – Elizabeth Burton
5. **PUBLIC COMMENTS**
   - Verbal comments may be provided in-person.
   - Written comments must be provided to the Clerk by 12:00 p.m. the day of the meeting via this link: https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61
   - Remote (online or phone-in) comments can be received by reasonable accommodation only. Any requests for reasonable accommodation for remote participation, must be sent in writing to the City Clerk at cityclerk@stanwood.wa.us by 12:00 p.m. the day of the meeting.
6. **STAFF / DEPARTMENT REPORTS**
   a. Police Compstat Report – April 6.1
   b. Finance Q1 Report 6.23
7. **COUNCIL COMMITTEE REPORTS**
   Parks and Trails Advisory Committee Meeting Minutes – March 18, 2025 7.1
8. **CONSENT AGENDA**
   a. Approve Vouchers and Payroll Checks 8.1
   b. Approve City Council Regular Meeting Minutes – April 24, 2025 8.7
9. **UNFINISHED BUSINESS**
10. **PUBLIC HEARING**
11. **NEW BUSINESS**
    Authorize the Mayor to sign a Contract with Konnerup Construction for the 103rd Water Main Improvement Project 11.1
12. **PUBLIC CLOSING COMMENTS**
13. **EXECUTIVE/LEGISLATIVE REPORTS**
    a. Mayor's Report
    b. City Administrator's Report
    c. Councilmember's Reports/Questions
14. **RECESS TO EXECUTIVE SESSION**
15. **ADJOURN**

Upcoming Meetings:
Thursday, May 22, 2025 City Council Meeting 7:00 pm
Thursday, June 12, 2025 City Council Meeting 7:00 pm

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: **6**

DATE: May 08, 2025

SUBJECT: Police Compstat Report

CONTACT PERSON: Chief Jason Toner

ATTACHMENTS: A – April 2025 Compstat

SUMMARY STATEMENT

Attached is the April 2025 Compstat Reports for council review.

ATTACHMENT A

Stanwood Police Department

CompStat Report

City of Stanwood Police Chief Jason Toner

Prepared by: Snohomish County Sheriff Office Crime Analysis Unit and Stanwood Police Department

APRIL 2025

Stanwood Police Department

COMPSTAT REPORT

What is CompStat?

CompStat stands for 'Computer Statistics' dealing specifically with crime. It is found to be an effective way to accurately track crime and use the information to deploy officers to address it in timely manner. It is a performance management system that is used to reduce crime and achieve other police department goals. It emphasizes information-sharing, responsibility and accountability and improving effectiveness.

What is the benefit to the community?

CompStat allows us to track crime problems and allocate resources to the areas that are being affected. By being able to focus our efforts on areas being impacted, we are able to make apprehensions and drive down crime in Stanwood.

How is data collected?

Crime Analysts access a variety of systems to collect and analyze law enforcement data. Data collection begins at the 911 call center (SNO911) and carries over into law enforcement records management systems (LERMS). Much of the information presented in this report is also reported to state and federal agencies annually.

What data will you see in this report?

What occurred within the city limits of Stanwood and calls responded to by the Stanwood Police outside the city.

This is a true representation of all police activity occurring in the City of Stanwood, you will see these calls listed as “In the STW Beat”. On occasion, Stanwood Police officers will be called outside the city to assist other agencies. We also have deputies who live outside of the city so on occasion they will make a traffic stop or respond to a nearby call while commuting to work. You will see these call listed as “Answered by STW ORI”

Incident data:

This represents what police were called to and includes self-initiated activity. Multiple 911 calls for the same incident are presented as a single incident.

Case data:

An incident becomes a case when the deputy determines reporting protocol is met. A case is often generated based on a specific crime, traffic collisions, arrest or the need to document specific actions or information.

APRIL 2025

Stanwood Police Department

POLICE STAFFING

The City of Stanwood contracts for law enforcement services through the Snohomish County Sheriff's Office. The contract is identified as a "stand alone" contract, which allows the City of Stanwood to maintain its own police identity to include policies and procedures that meet unique small city needs. All uniforms and vehicles are identified as Stanwood Police and we provide services to the city population of approximately 8,405.

DIVISIONS:

CHIEF OF POLICE: Has the rank of Lieutenant with the Sheriff's Office. Oversees all aspects of the Police Department daily operations. The Chief works with city staff to ensure community needs are met.

ADMINISTRATIVE SERGEANT: Administers the day-to-day administrative functions of the Police Department and oversees the day shift deputies, School Resource Officer and Detective. Steps in as the Chief of Police when the chief is absent.

NIGHT SERGEANT: Oversees the swing shift and night shift deputies.

PATROL DIVISION: Responds to crimes in progress, traffic collisions, missing persons, and other emergency and non-emergency calls for service.

SCHOOL RESOURCE OFFICER: Utilizes the concept of educator, informal counselor, and law enforcer; working to bridge the gap and build relationships between law enforcement and youth.

DETECTIVE: Works in conjunction with patrol and the resources of the Snohomish County Sheriff's Office to investigate a broad range of felony- and misdemeanor-level crimes that occurred in the City of Stanwood.

	ASSIGNED	VACANCIES	PERCENTAGE
Chief	1	0	100%
Sergeant	2	0	100%
Deputy	5	1	83.5%
School Resource Officer No longer a PD employee - SCSO contract	1	0	100%
Detective	1	0	100%

APRIL 2025

Stanwood Police Department

RECORDS UNIT

Records Summary: Job duties include, but are not limited to, the following;

- Provide administrative support for all members of the Stanwood Police Department.
- Assist the Chief of Police with police budget tracking and review.
- Verify and code all incoming invoices for the Police Department.
- Ordering of supplies for the department, and special events.
- Subject matter expert for the Law Enforcement Records Management System (LERMS) used by Stanwood Police Department.
- Manage all Stanwood Police Department documents and records.
- Review all electronic case file entries and information for accuracy.
- Scan paper records into electronic case files.
- Forward criminal arrest referrals to the Prosecuting Attorney's Office.
- Enter trespass notices, gun alerts, and other safety alerts into the agency's electronic records management system.
- Route Child Protective Services & Adult Protective Service referrals.
- Maintain department case file and document archives per Washington State records retention/destruction schedules.
- Responsible for federal reporting of crime statistics to the National Incident Based Reporting System (NIBRS).
- Run monthly case audits and records validations.
- Enter court orders, missing persons, vehicle impounds, lost or stolen property, stolen vehicles, etc. into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Provide second checks for all entries made into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Conduct background checks for concealed pistol license and pistol transfers applications.
- Provide fingerprint services for concealed pistol license applicants and citizen fingerprints.
- Review and fulfill public records requests within the guidelines of the Public Records Act.
- Create/update/maintain all process, procedure, and training manuals for the position.
- Serve as Stanwood Police Department's Terminal Agency Coordinator for the Washington State Patrol ACCESS program.
- Assists with walk-in and telephone customers, averaging 8,000 yearly contacts.
- Route calls to 911 and non-emergency dispatch.
- Respond to requests for service and answer general questions.
- Manage key & key fob assignments for City of Stanwood employees.

	2025	2024	2023	2022	Year to Date
Public Records Requests	46	35	42	30	120
Concealed Pistol License Issued	15	12	29	70	103
Fingerprinting & Approx Time	18 4.5 hrs	0 0.0 hrs	35 8.75 hrs	20 5.5 hrs	78 19.5 hrs

APRIL 2025

Stanwood Police Department

Message from the Chief

Looking at the current forecast for the month of May it looks like we start out with a large dose of sunshine, which will be much appreciated. May means we are in “full swing” literally. Both the Stanwood HS boy’s baseball and girls’ softball teams are highly ranked. Even the Mariners are playing surprisingly well, so take the opportunity to enjoy some sun and take in a game.

New Radios:

For the last several years Snohomish County 911 (Sno911) has been working on replacing a very antiquated radio system, and in May all Snohomish County Fire and Police agencies will be switching to an all-new digital system.

Sno911 serves 44 fire, EMS, and law enforcement departments and maintains critical mutual aid partnerships with neighboring counties and the Washington State Patrol. These agencies are responsible for providing service to over 844,000 residents, 20,000+ businesses, and 300+ schools, hospitals, and government facilities across more than 2,200 square miles.

This monumental task was hampered by an obsolete communication system which was outdated, unsupported by manufactures, vulnerable to cyber-attacks, and limited coverage in rural parts of the county. Technicians were forced to scour eBay in the hopes of finding replacement parts.

In response, the Snohomish County Radio Replacement Project was launched to overhaul the entire system with modern digital infrastructure. This included deploying 5,000 encrypted, Wi-Fi-enabled digital radios, upgrading 22 radio sites (including two new towers, one being in North Stanwood, providing better coverage to the Stanwood-Camano area), and strengthening infrastructure with geo-redundant controllers and backup power.

Snohomish County law enforcement agencies made the decision to encrypt all police radio channels. SNO911 is exploring a delayed feed for public access to prevent criminals from using real-time scanner apps to track officer movements and commit crimes. Police radio traffic often includes sensitive operational details and personal information, and encryption is essential to protect both officer and public safety.

Staffing Updates:

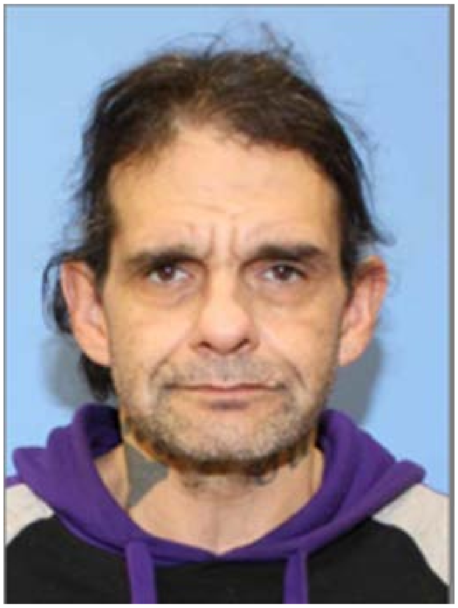
Due to several different factors, the Sheriff’s Office is experiencing higher than normal staffing vacancies. This has resulted in Stanwood being down one officer since March and it is undetermined when this vacancy will be filled. In good news, Sgt. Korede Oyetuga will be rejoining Stanwood PD on May 1st as our patrol supervisor.

Chief Toner

APRIL 2025

Stanwood Police Case 2025-582

Forgery and Identity Theft



On 01-20-2025 a man passed a forged BECU check at the Haggen store. On 01-22-2025 the man attempted to pass a forged check on the same BECU account, but an employee recognized him from the previous encounter and declined to accept the check. A female companion paid for the items with a credit card.

Deputy Gutierrez and Detective Martin determined the person whose name was listed on the check, lost his wallet in a Walmart parking lot in December 2024, and was the victim of Identity Theft.

On 01-29-2025 Lake Stevens Police conducted a traffic stop and contacted the male driver. The male was found in possession of driver licenses bearing his photo and other people's names. A name on one of the fake driver licenses matched the name on the forged check in this case. Lake Stevens Police also found blank BECU checks bearing the names of the Identity Theft victim and the actual account holder.

The man admitted to altering and forging stolen checks and using them at area businesses. The man said he "scrapes them" when describing the process of altering the checks.

Lake Stevens Police referred charges to the Prosecutor's Office to include the suspect's crimes in Stanwood.

Stanwood Camano School District

SCHOOL RESOURCE OFFICER

SHERIFF

HONOR IN SERVICE

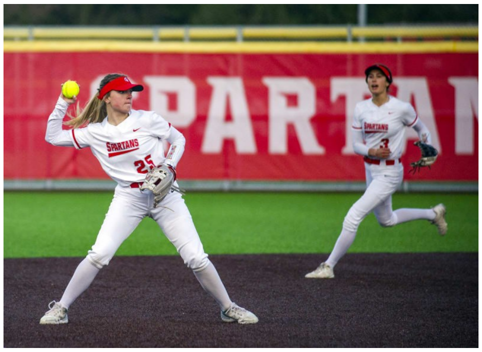
BLOOM'N PLANT SALE!

The Bloom'n Plants sale is in full swing at Stanwood High School. Stanwood High's Greenhouse Production and Horticultural Science classes have been working hard during the school year to grow many types of plants. There will be annuals, perennials, vegetable starts, herbs and flower baskets for sale. Plants are grown using all organic materials and methods. The monies made from the sale goes directly back toward the programs. The sale runs from the last week in April through the first week of May. Hours are from 2:30pm to 5:30pm On Wednesdays, Thursdays, and Fridays… and 10am to 2pm on Saturdays.

Baseball

The Spartan Baseball team continues to dominate with a 16 and 3 record. Junior Tanner Requa was chosen as the April 15th Athlete of the week by Stanwood Camano News. Requa threw an amazing no-hitter vs. Edmonds Woodway on April 4th, winning the game 2-0.

Softball



The Stanwood High School Softball team is off to an equally impressive, dominating start. The girls are currently 13-2 on the season. Senior Megan Stulc has been a force on the mound, leading the Spartan ladies to several big wins.

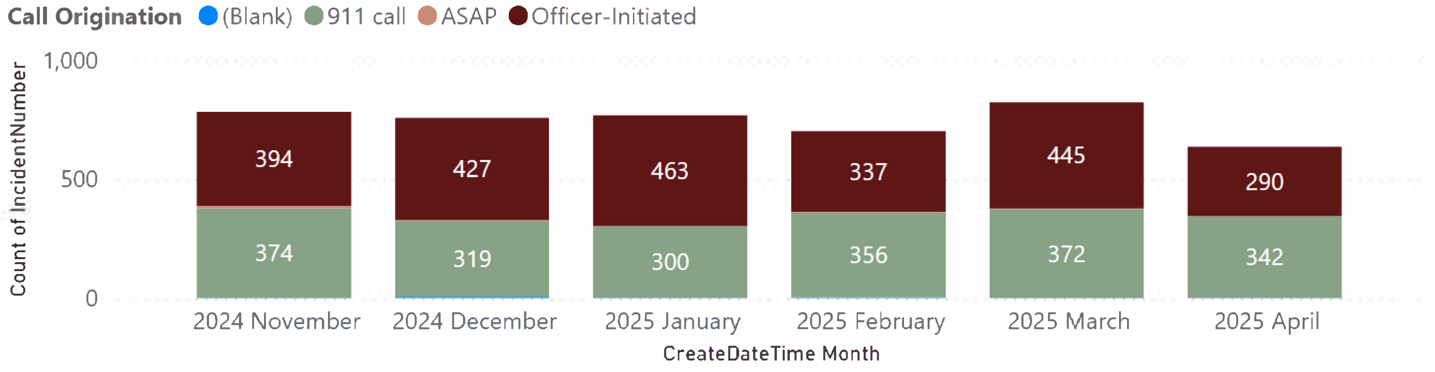
APRIL 2025

The following pages cover incidents data. This is also known as calls for service. If 30 people call because there's a wreck in front of Haggen's, it counts here once.

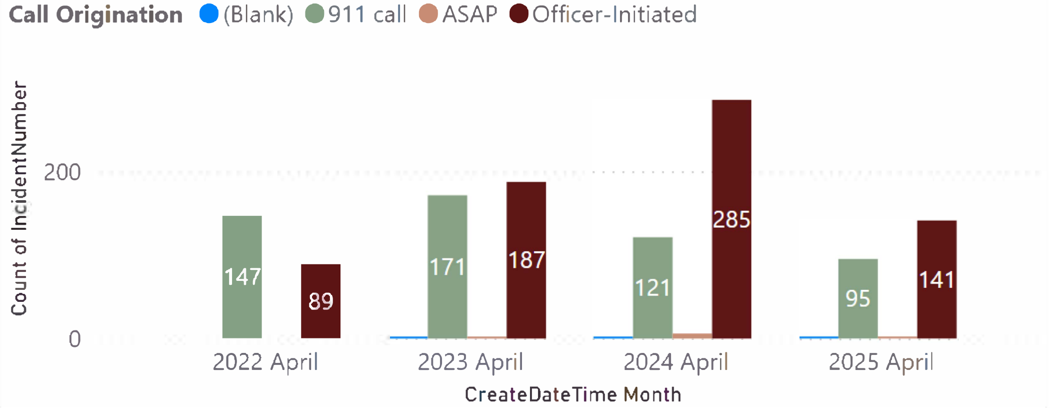
TOTAL INCIDENTS - ALL ORIS inside STW

Previous Month Over Time

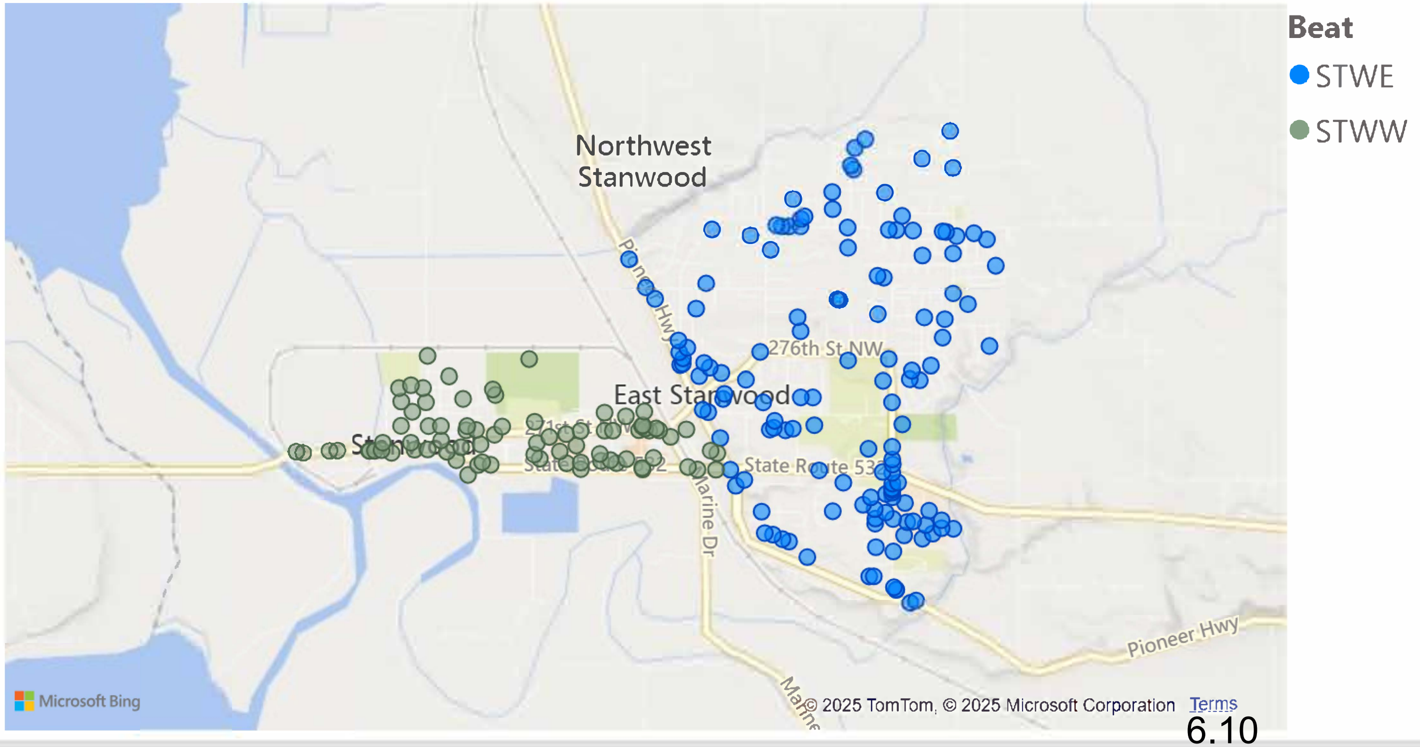
Total Incident Counts, Past 6 Full Months by Origination Type



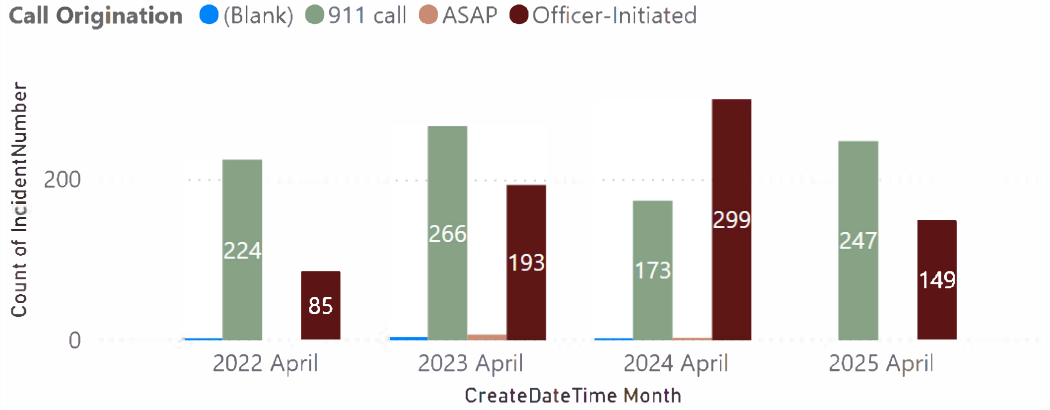
Stanwood West, Incidents by Origination



All incidents Past 1 Month - excludes victim privacy concerning incidents



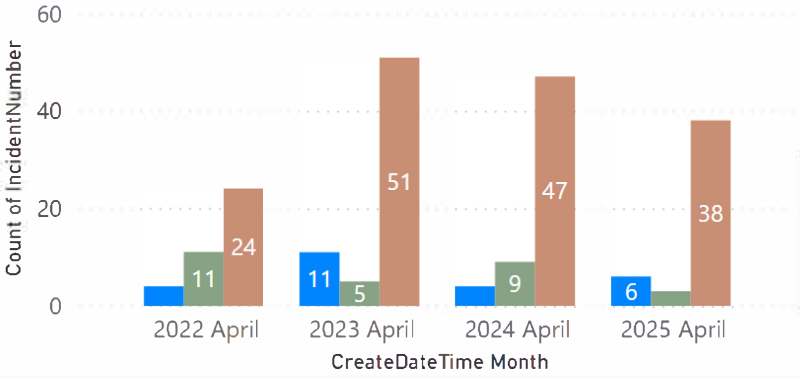
Stanwood East, Incidents by Origination



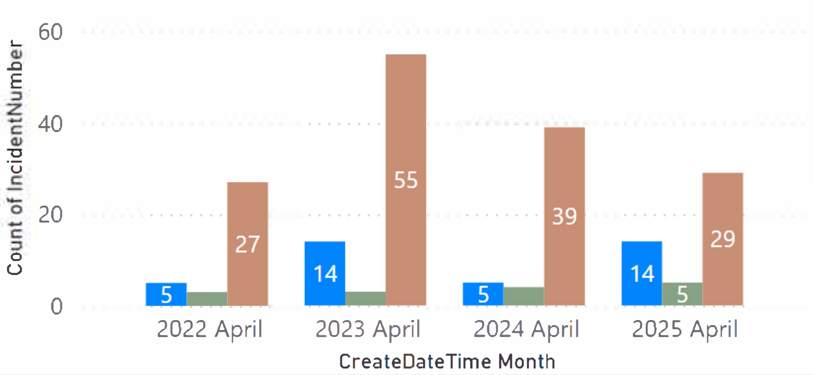
Collision, DUI, and Traffic INCIDENTS

Previous Month Over Time

Stanwood West



Stanwood East



Previous Month, Current Year

STWW & STWE

Year	Collision	DUI
2024		
November	28	14
December	21	5
2025		
January	14	11
February	17	9
March	23	15
April	20	8

Traffic - Previous Month, Current Year

STWW & STWE

Year	Traffic
2024	
November	67
December	86
2025	
January	120
February	106
March	123
April	67

Tickets - To Current Date, Current Year

# of Tickets - This CY

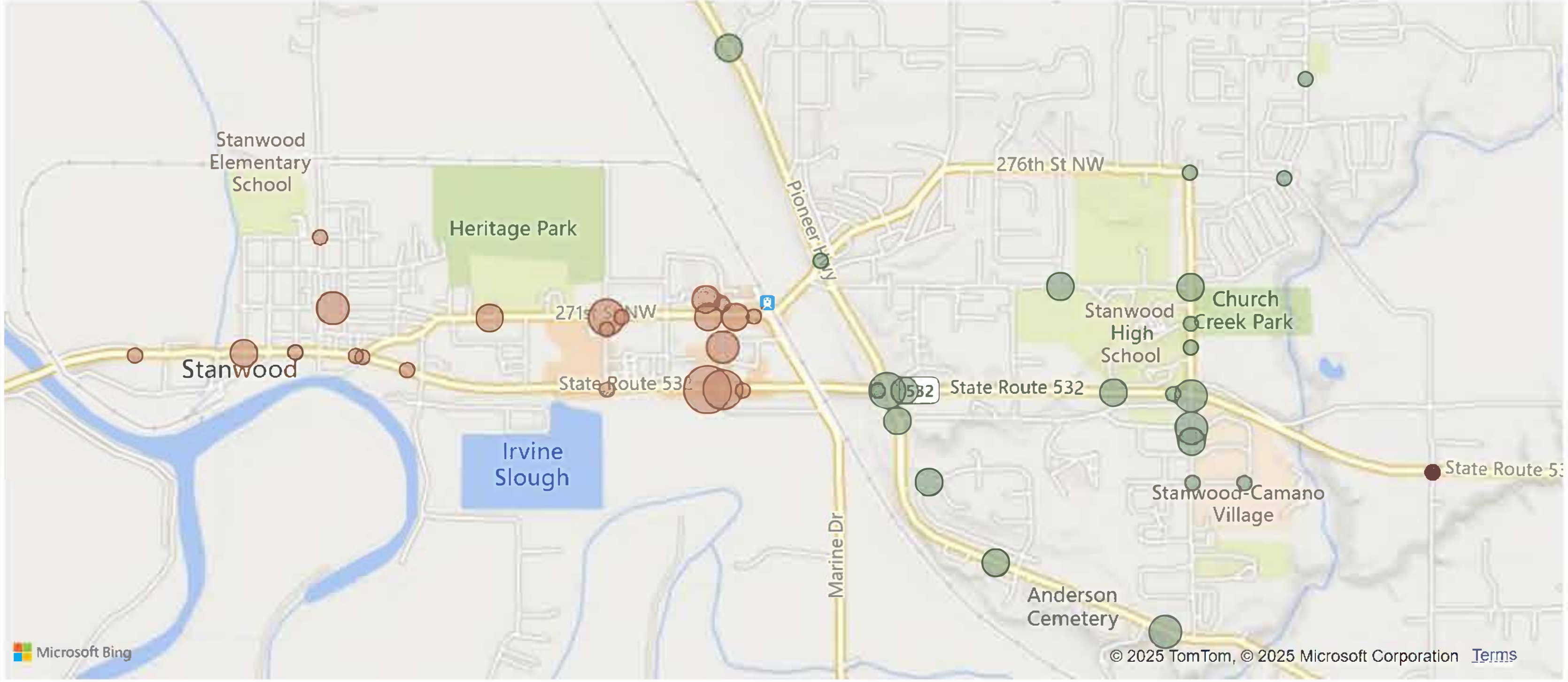
69

# of Violations - This CY

96

Location of Citations this CY

Beat ● (Blank) ● STWE ● STWW ● WSPD1



Total Violations

Month	2022	2023	2024	2025
January	7	19	22	26
February	12	39	16	27
March	11	27	13	24
April	6	18	24	19
May	11	24	26	
June	26	32	24	
July	30	10	21	
August	32	38	11	
September	37	39	27	
October	12	112	30	
November	15	28	17	
December	23	29	27	
Total	**222**	**415**	**258**	**96**

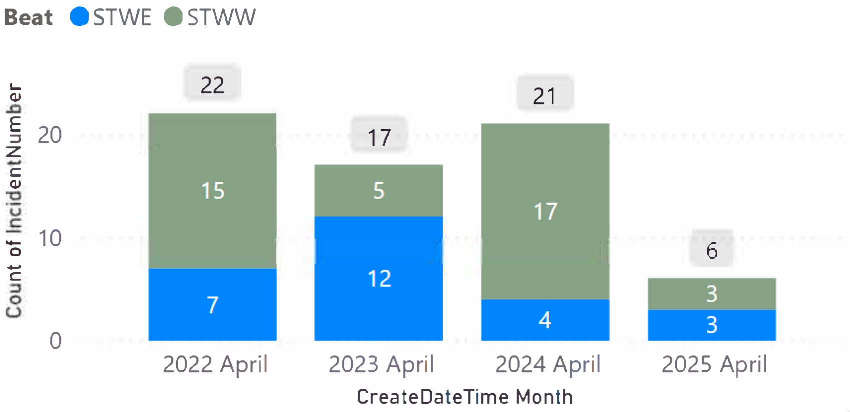
How Many Tickets Had More than One Citation? 2022 to present

204

6.12

Alarms

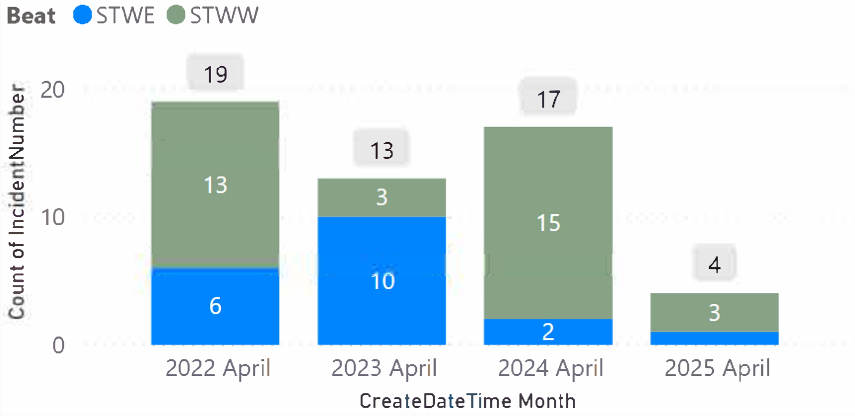
Alarms



STWW & STWE

Year	Alarm
2024	
November	27
December	8
2025	
January	10
February	14
March	15
April	6

Alarms that were False Alarms



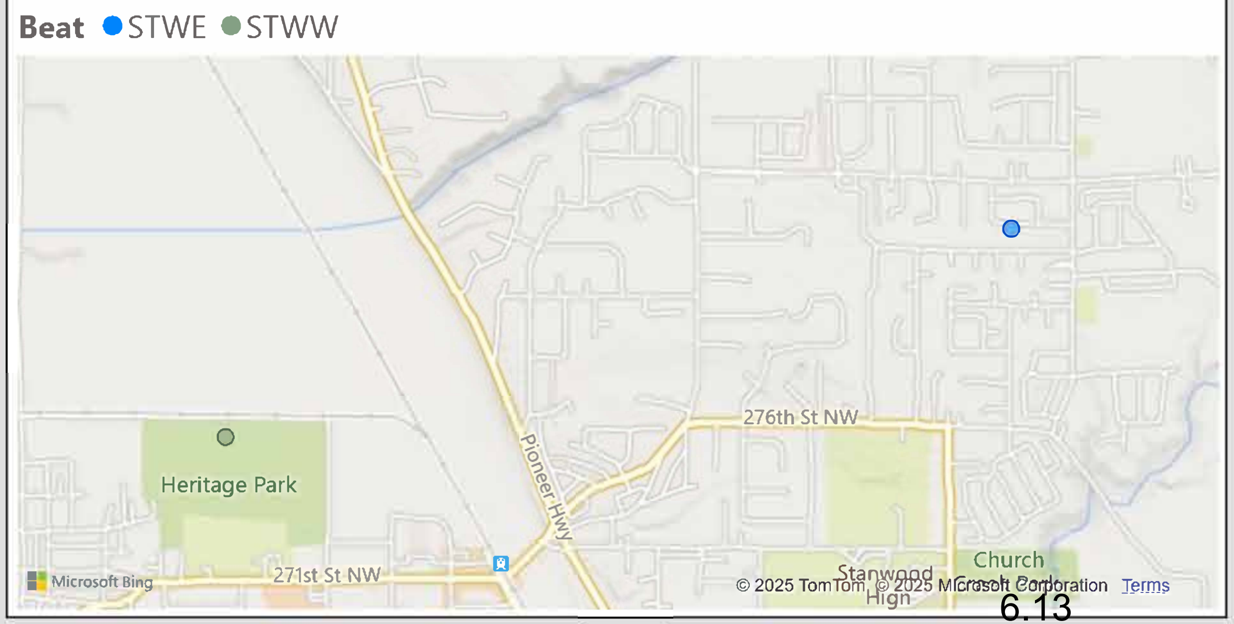
Abandon Vehicles

Abandon Vehicles

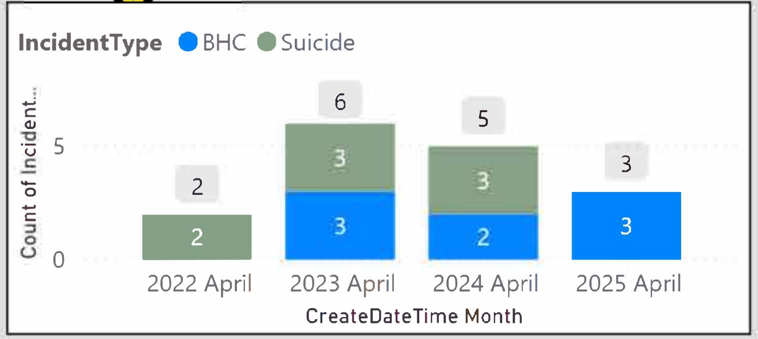
STWW & STWE

Year	Abandoned Vehicle
2024	
November	6
December	1
2025	
January	3
February	1
March	5
April	2

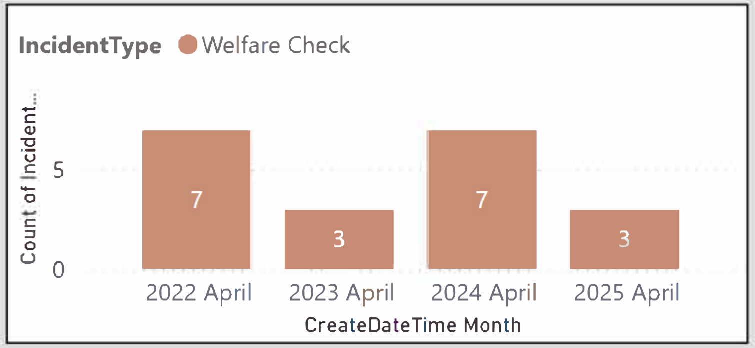
Abandon Vehicles Past Calendar Month, ThisYear



Stanwood West

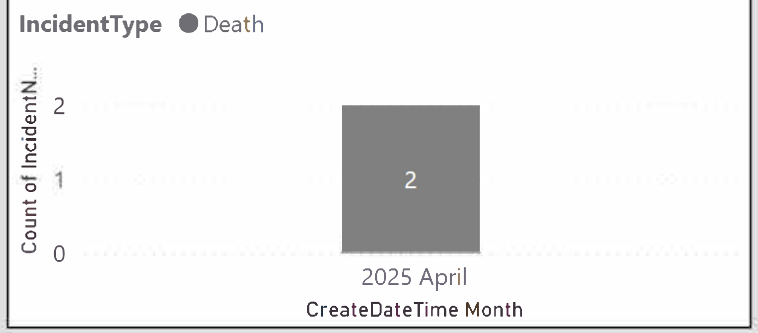


Year	BHC	Suicide
2024		
November	3	2
December	2	3
2025		
January	9	
February	1	2
March	6	2
April	3	



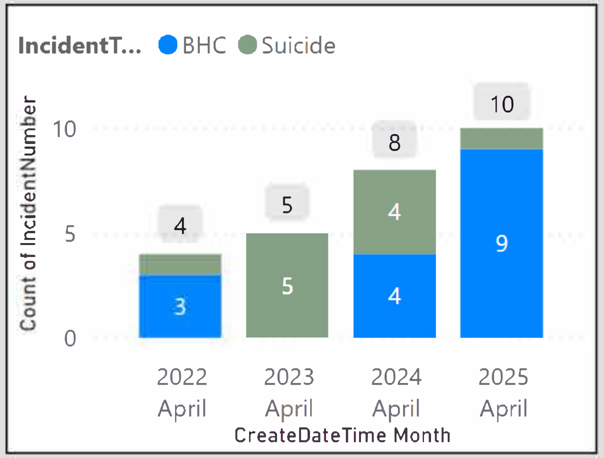
Year	Welfare Check
2024	
November	4
December	1
2025	
January	8
February	4
March	9
April	3

Death Investigations - STWW

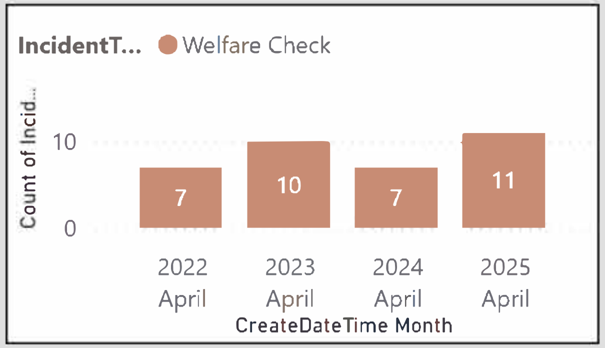


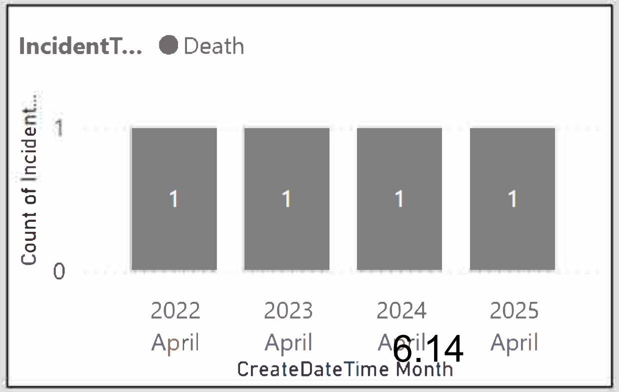
Stanwood East

Year	BHC	Suicide
2024		
November	21	5
December	10	1
2025		
January	3	3
February	4	2
March	17	3
April	9	1



Year	Welfare Check
2024	
November	7
December	12
2025	
January	5
February	7
March	11
April	11

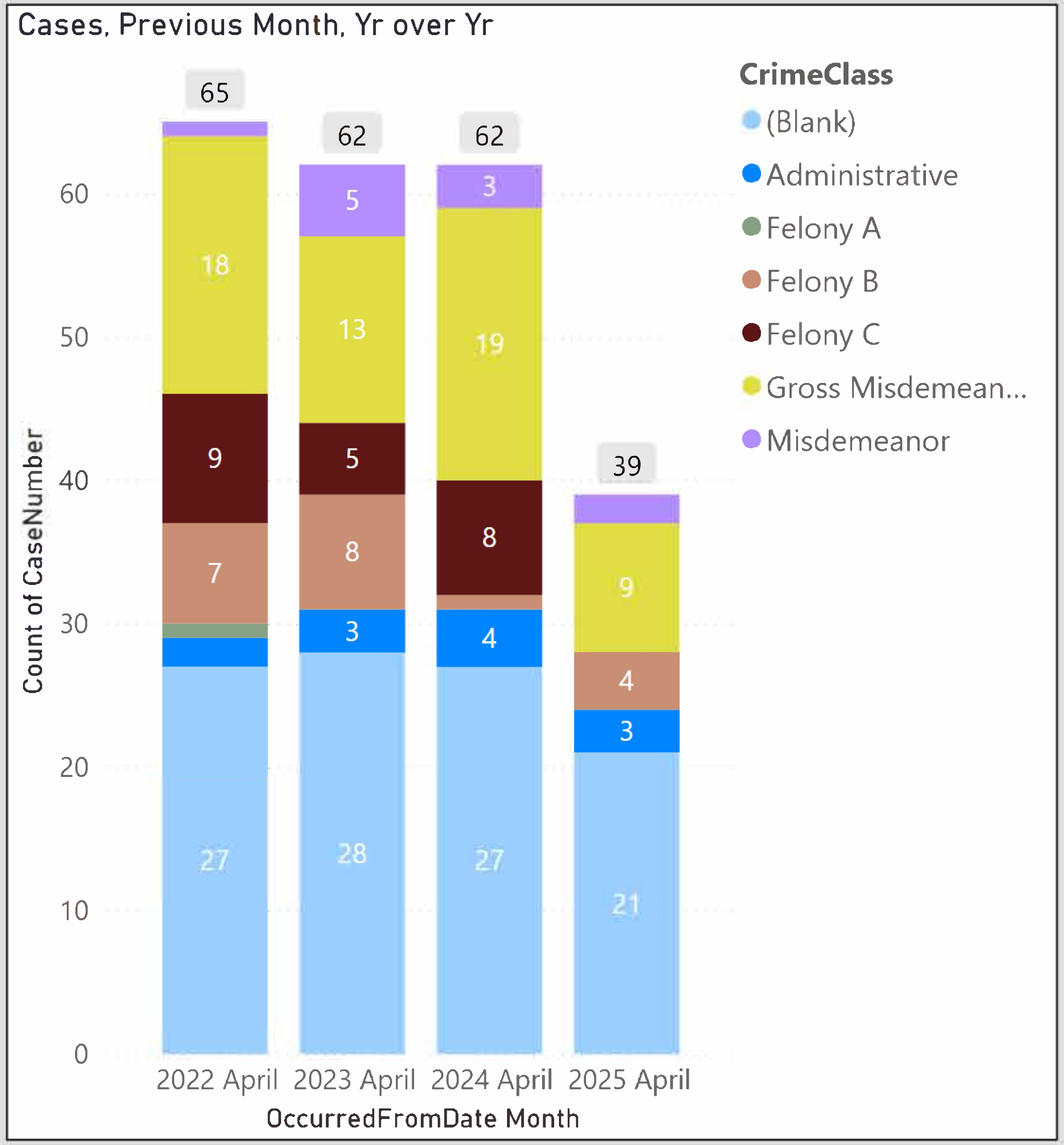


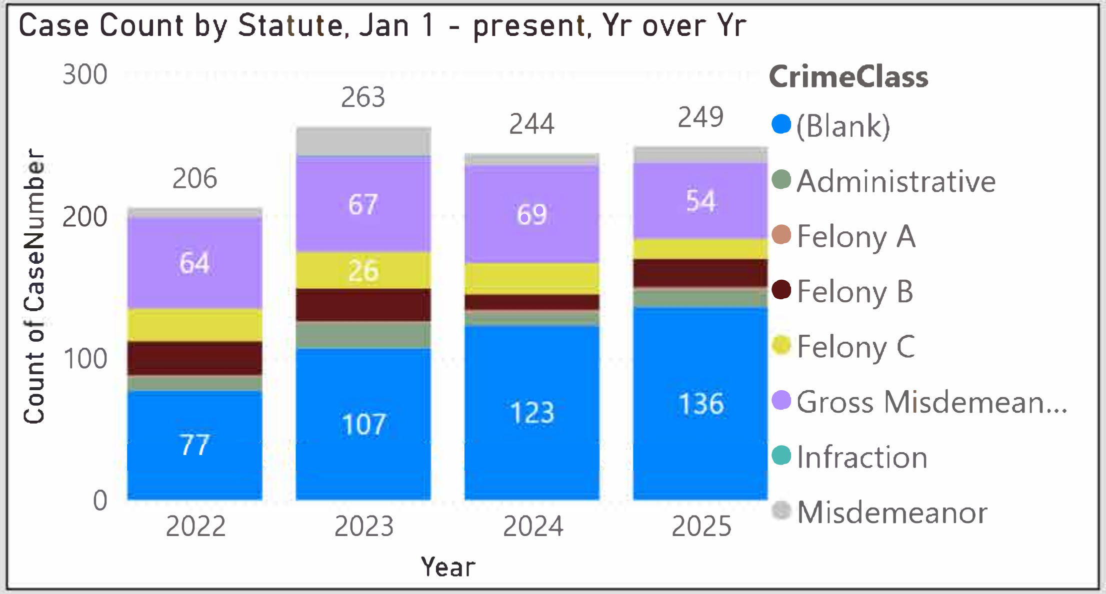


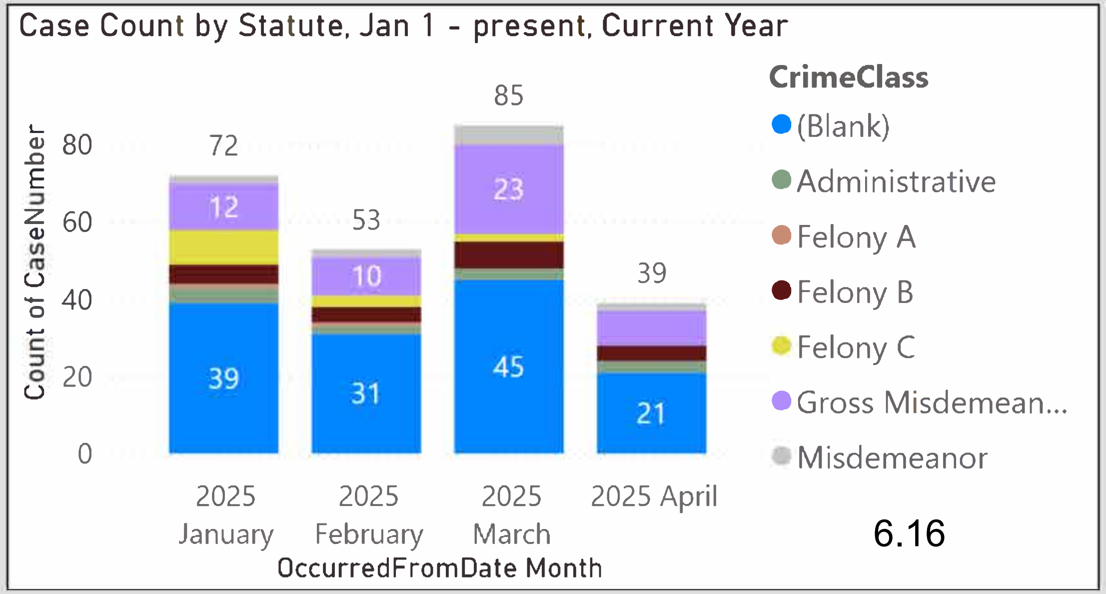
The following pages cover case data. The key difference between cases and incidents data is a Deputy has determined something did transpire that justifies writing a case report.

TOTAL CASES

IN THE STW BEAT





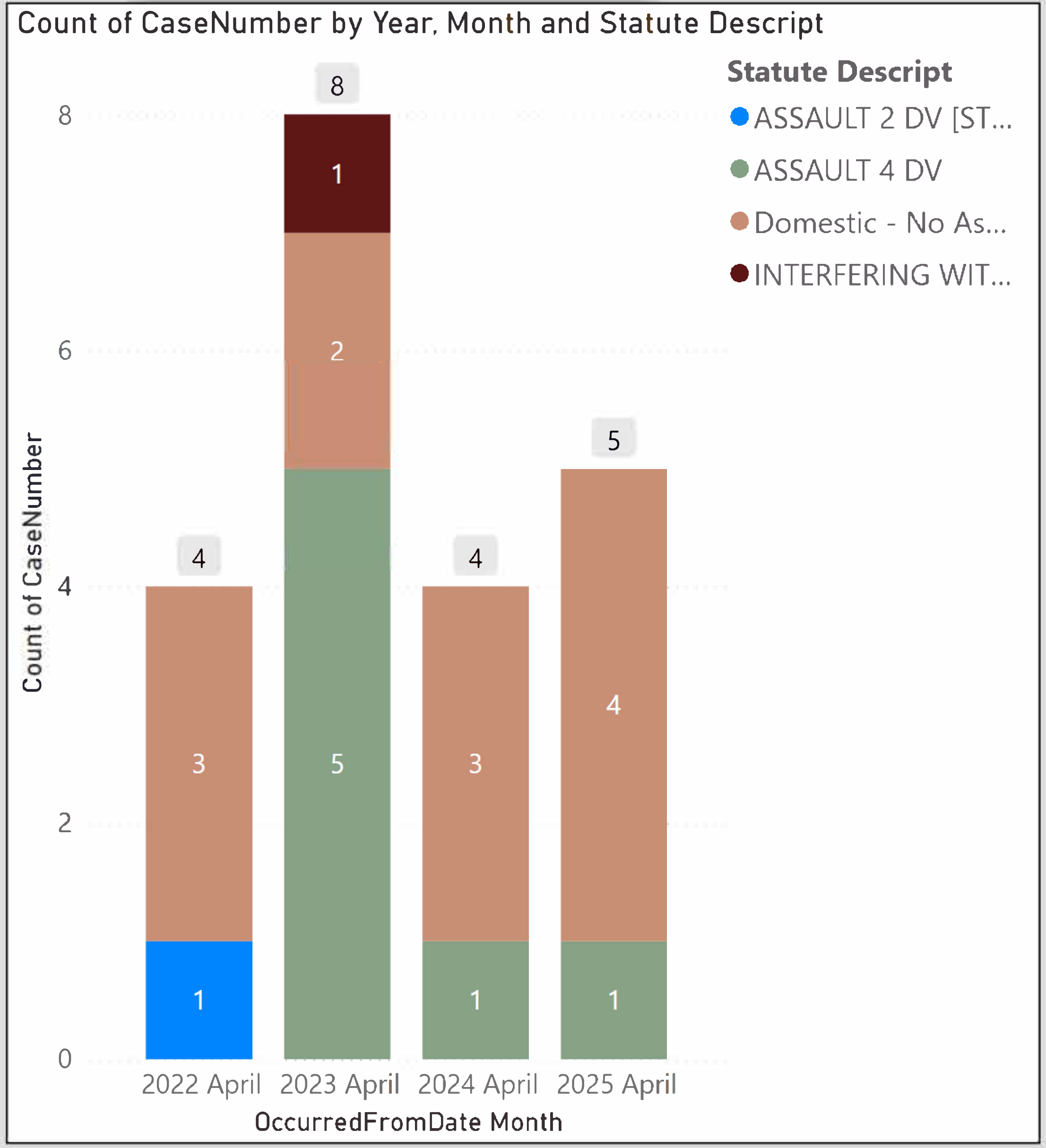


6.16

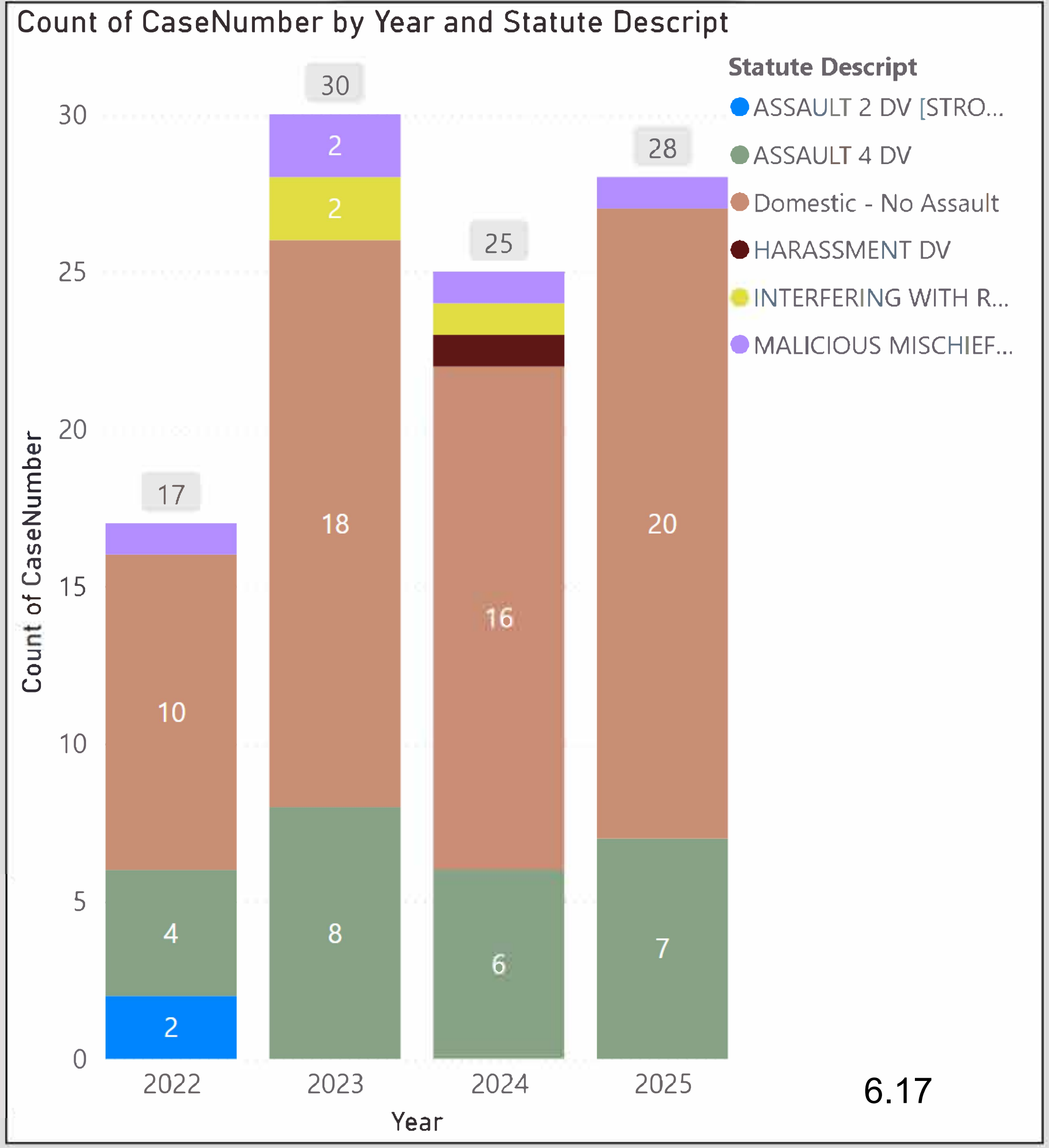
Domestic Related CASES

IN THE STW BEAT

Previous Month Over Time



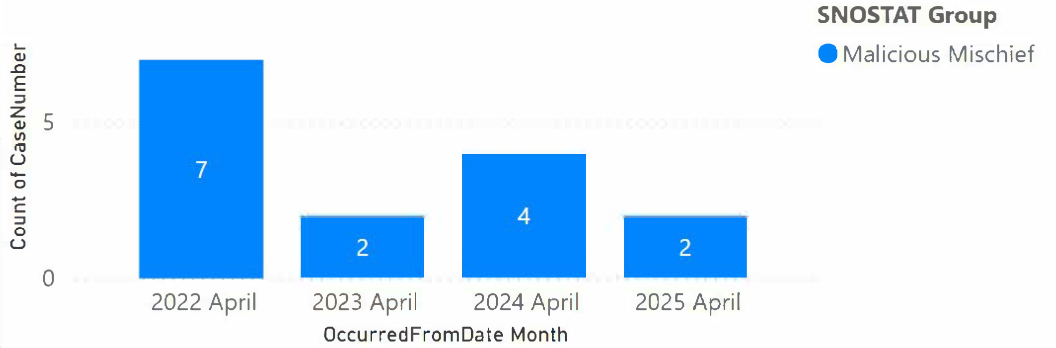
To Date By Year



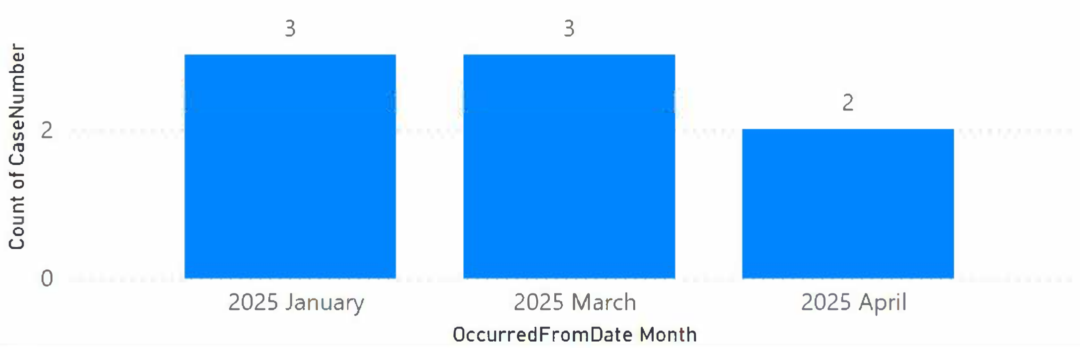
6.17

Malicious Mischief CASES

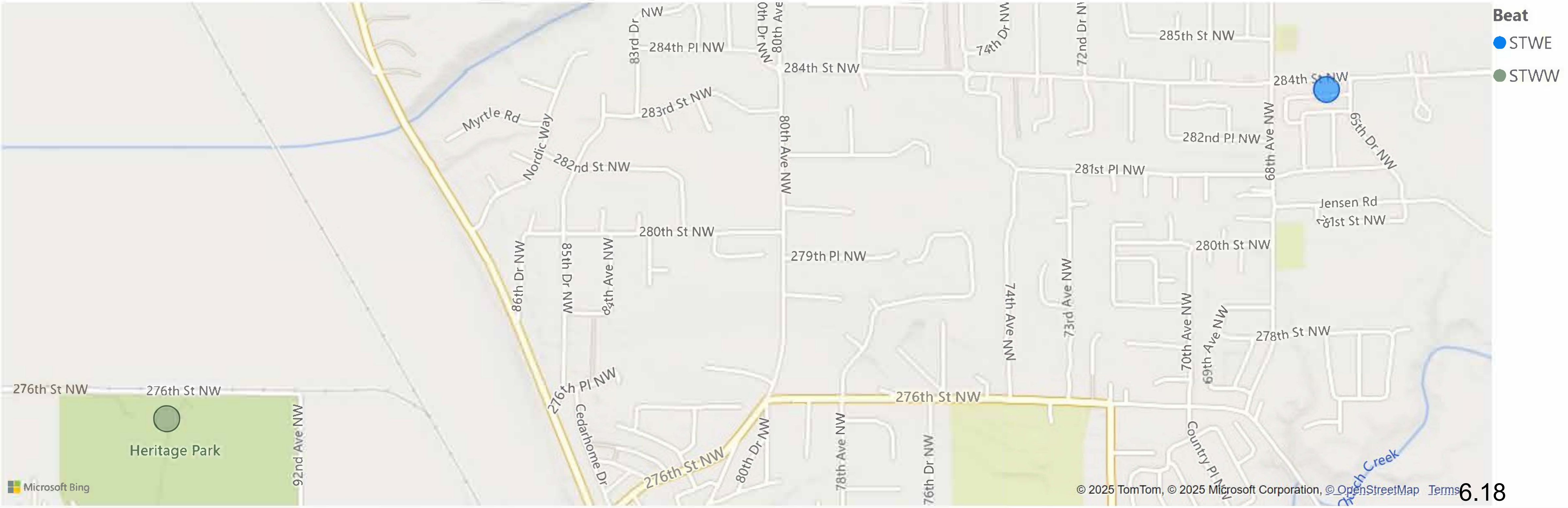
Case Counts Previous Month, Year over Year



Count of Cases Jan 1 to present date, 4 year overview



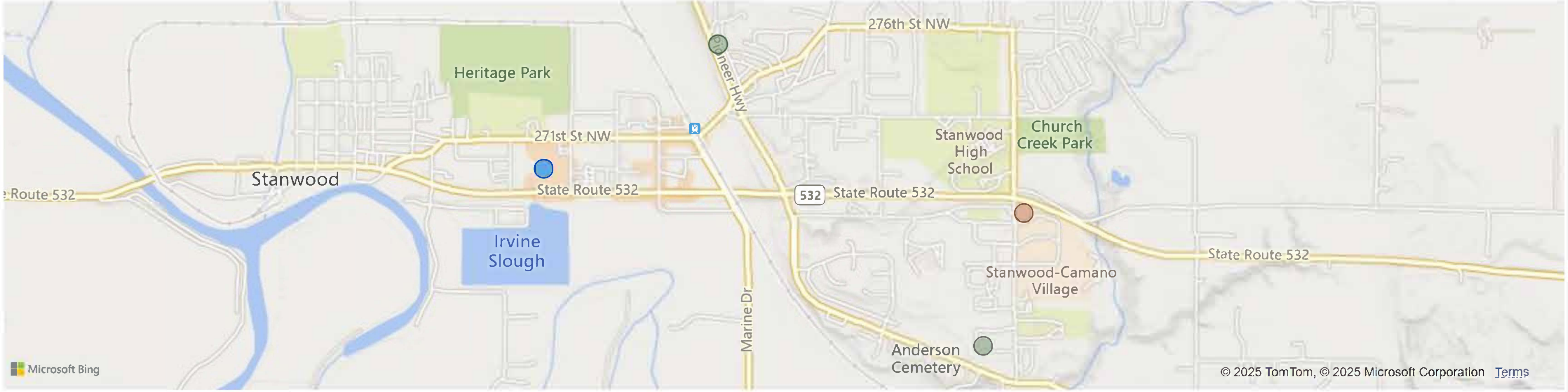
Cases in the past Calendar month, Current Year



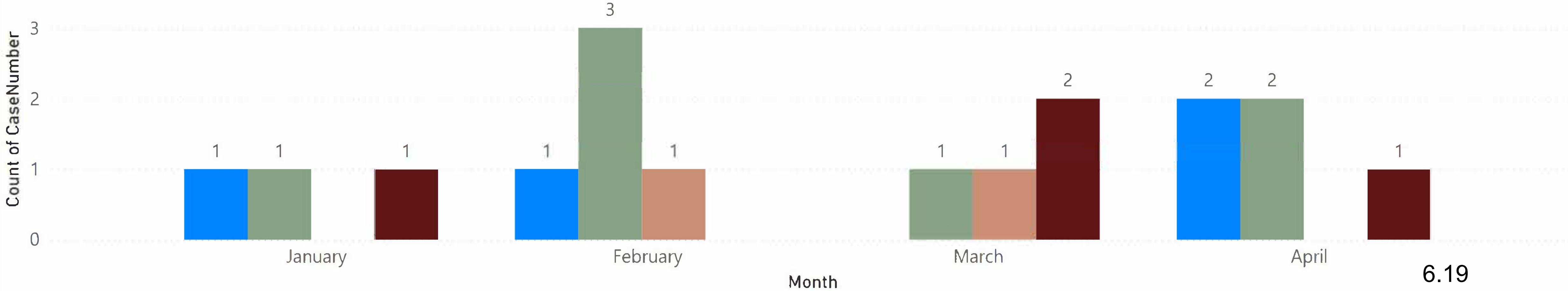
6.18

Auto Theft CASES

Past Six Calendar Months



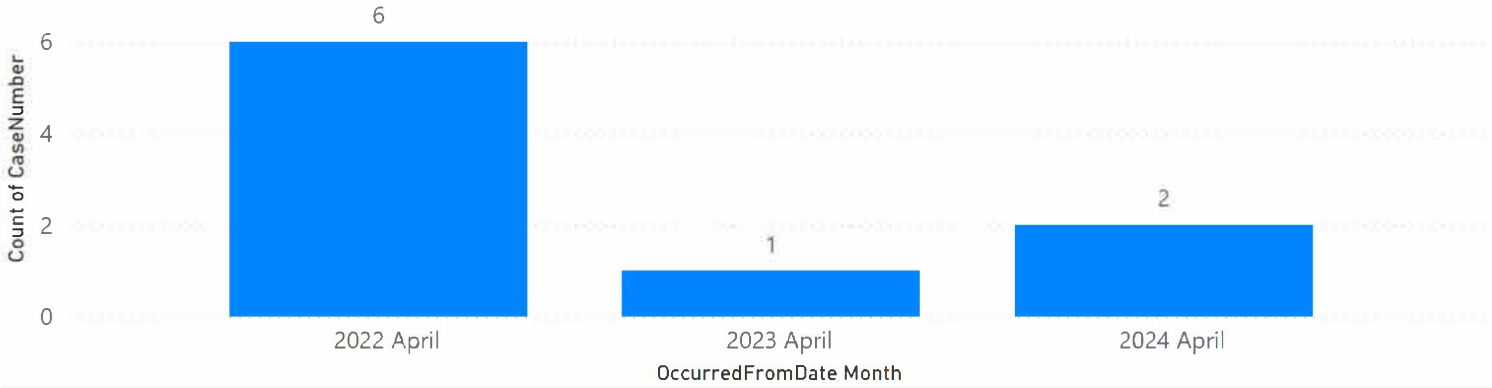
Jan 1 - Present, each year



Month	2022	2023	2024	2025
January	1	1		1
February	1	3	1	
March		1	1	2
April	2	2		1

Vehicle Prowl CASES

Cases, previous month year over year



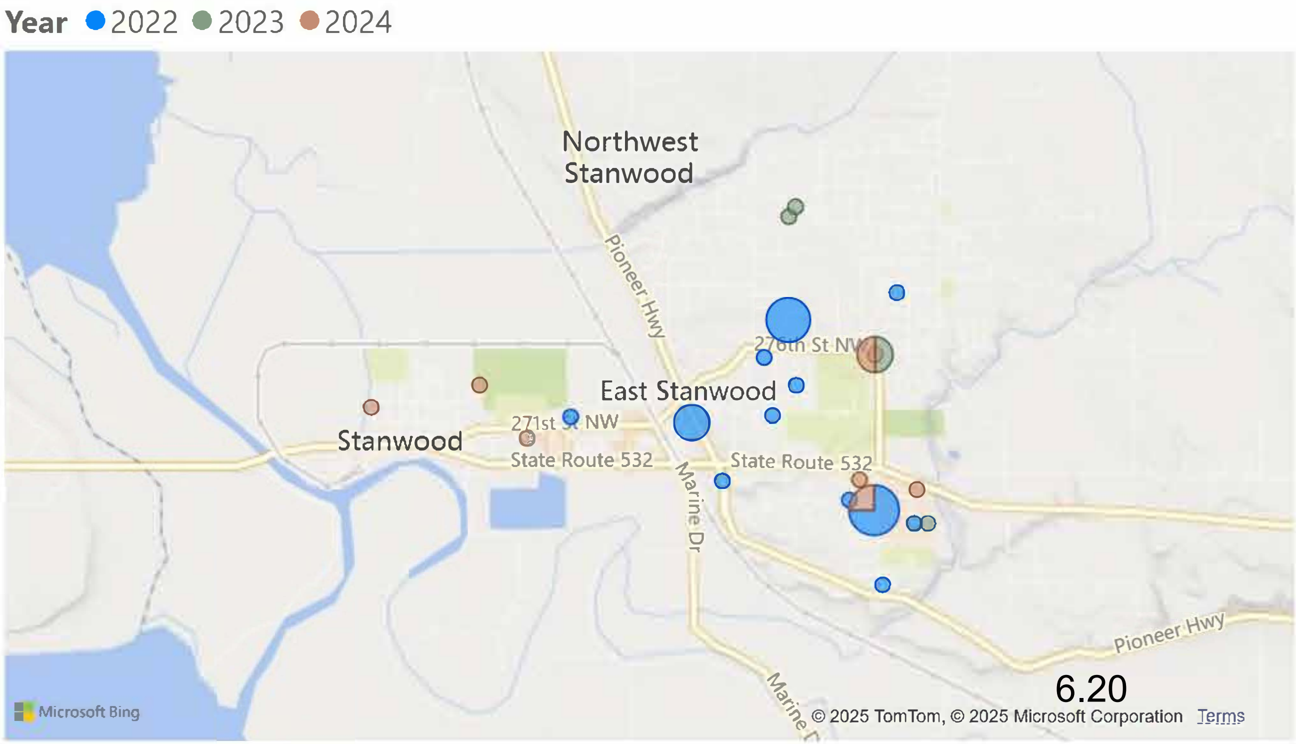
Jan 1 - Current Date, Year over Year

Year	Veh Prowl 1	Veh Prowl 2	**Total**
2022	2	16	**17**
2023		4	**4**
2024		8	**8**

Cases past six month to current date

OccurredFromDate Month

Count of CaseNumber by Year, Lat and Lon



Theft CASES

Jan 1 - Current Date

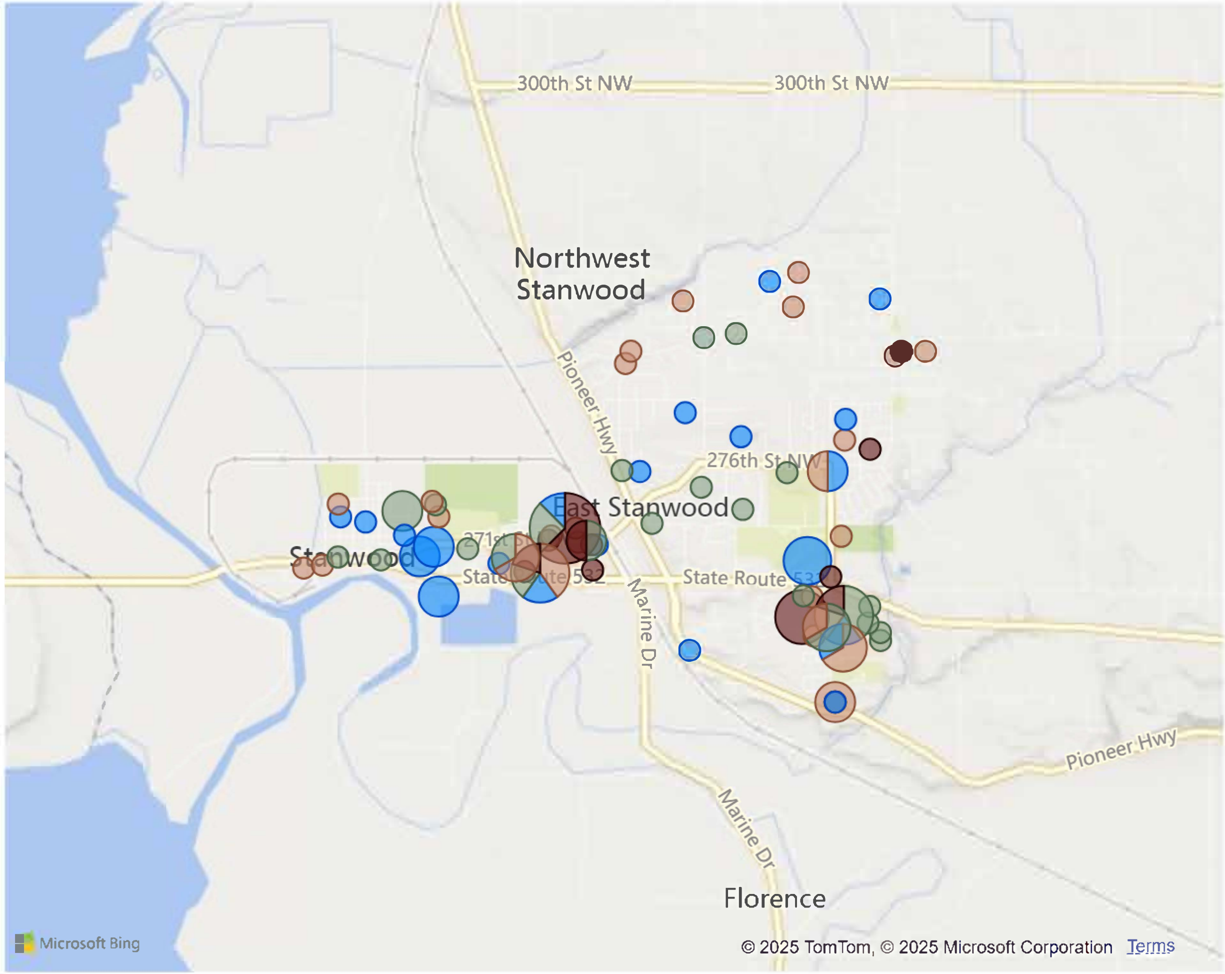
Beat	2022	2023	2024	2025
STWE	14	12	14	8
STWW	13	7	11	11
Total	**27**	**19**	**25**	**19**

Current YTD

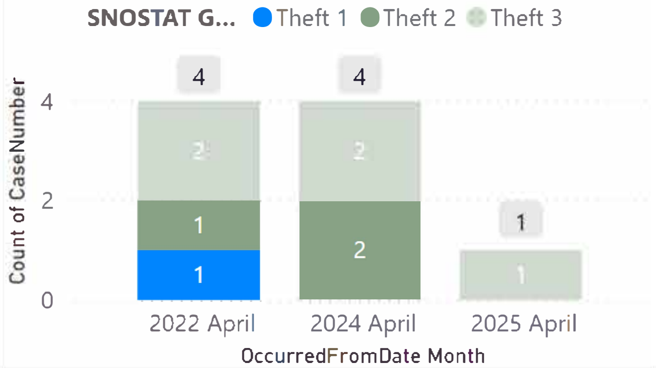
Year	STWE	STWW
2025		
January	5	3
February	1	2
March	2	4
April		2

Count of CaseNumber by Year, Lat and Lon

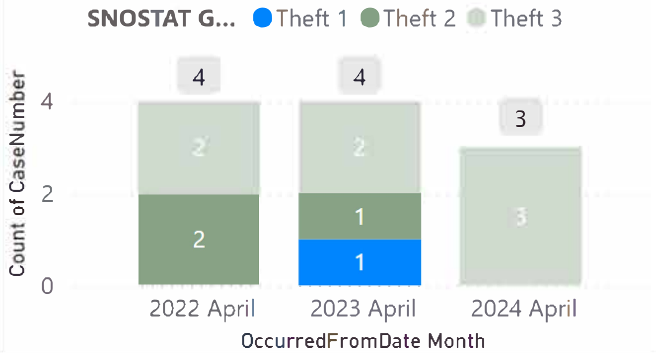
Year 2022 2023 2024 2025



Stanwood West



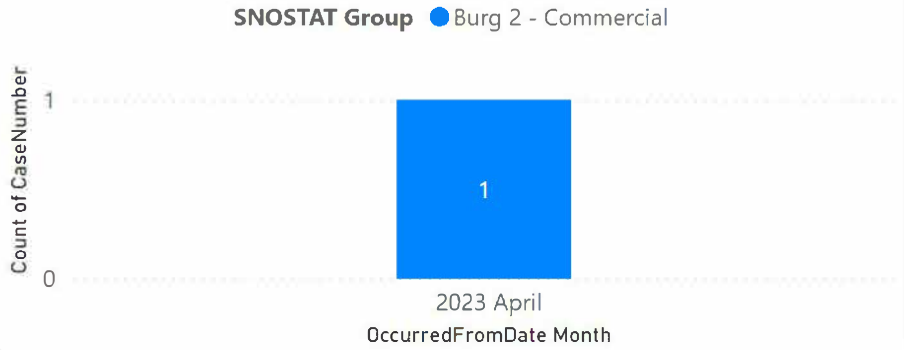
Stanwood East



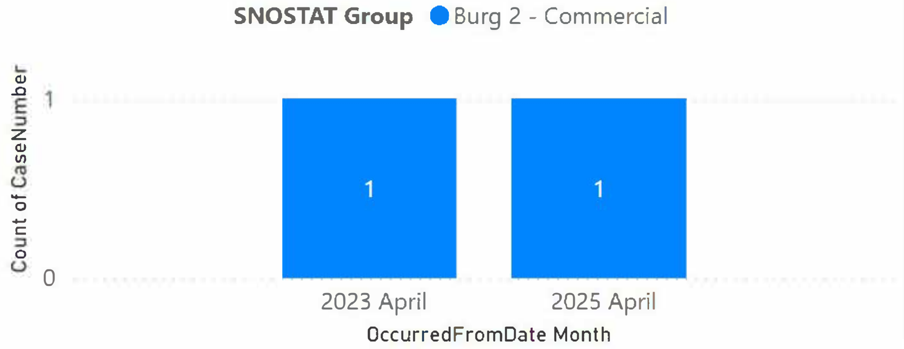
Burglary CASES

Jan 1 - Current Date		
Year	STWE	STWW
2022	5	3
2023	5	2
2024	1	2
2025	3	2

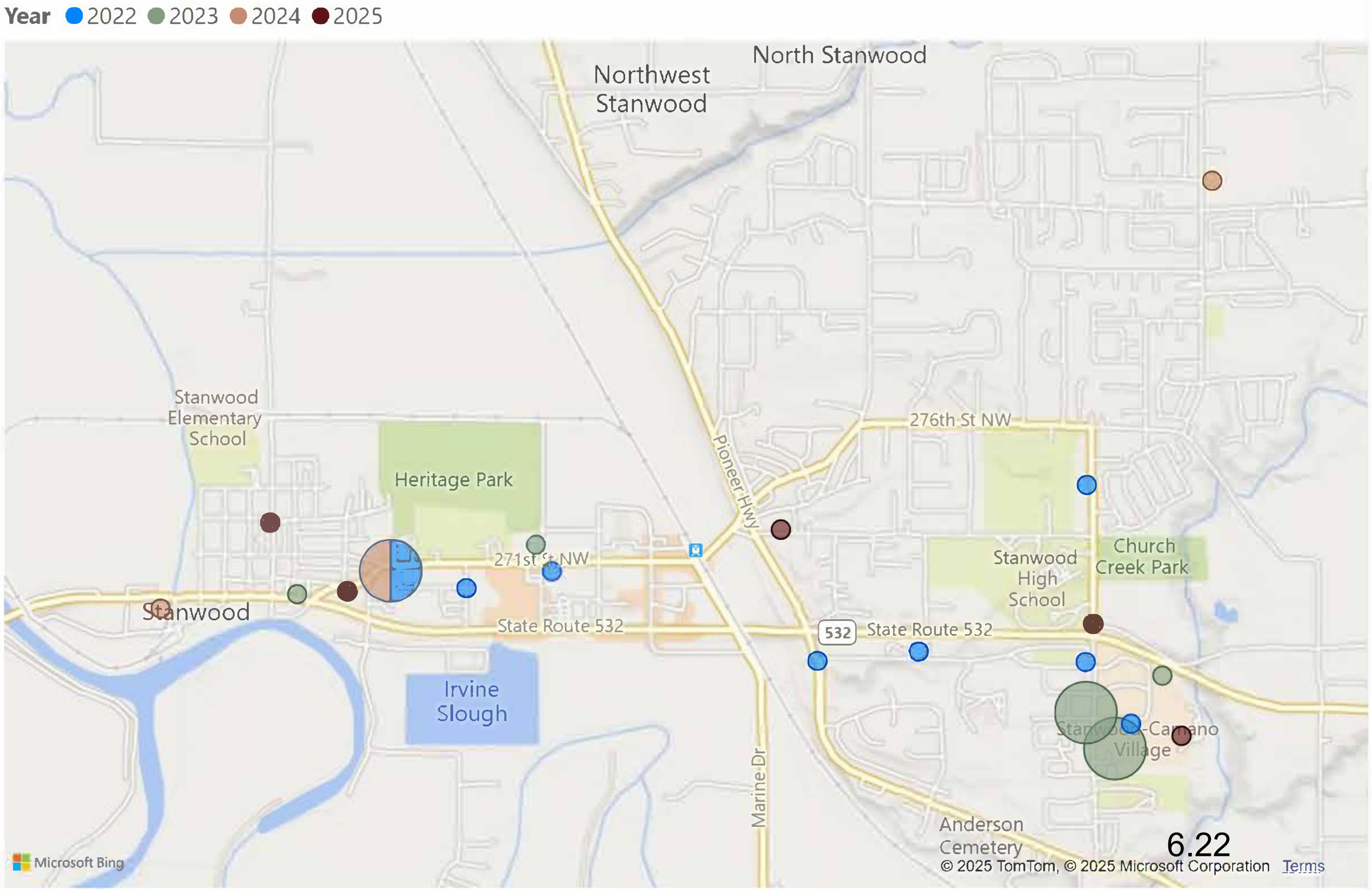
Stanwood West



Stanwood East



Count of CaseNumber by Year, Lat and Lon



6.22

CITY OF STANWOOD
AGENDA STAFF REPORT

ITEM NUMBER:	**6b**
DATE:	May 8, 2025
SUBJECT:	1st Quarter 2025 Financial Report
CONTACT PERSON:	David Hammond, Finance Director
ATTACHMENTS:	A - Budget vs. Actual Reports for Quarter Ending March 31, 2025 B - Contracts Executed as Authorized by Financial Policy Section 9.13 C - Sole Source and Change Orders Approved as Allowed by Policy Sections 9.12.1 and 9.20.2 D - FY2024 Street and Park Impact Fee Report

PURPOSE

The 1st quarter 2025 financial report is hereby submitted to City Council.

DISCUSSION

Attachment A is a year-to-date (January thru March) budget versus actual revenue and expenditures report with ending fund balance for all funds as of March 31, 2025. Note that Q1 actuals have been uploaded to the Digital Budget Book.. Key Messages regarding the city's 1st Quarter 2025 financial performance:

- Tax collections, which include property, real estate excise tax (REET), local sales taxes and utility taxes, are on target against forecasts year-to-date. The majority of property taxes are received in May and November each year.
- All major operating revenue and expenditure funds are tracking on par with 2025 budgeted figures, including but not limited to General Fund, Streets, Water and Drainage. Operating funds include salary & benefit expenditures, which are mainly non-discretionary and the largest cost when delivering services.
- Expectations at this point are that the federal reserve will continue to think about lowering interest rates in 2025 to promote employment, with a target overnight rate approximately 3.75% by the end of FY2025. Lower rates typically help to stimulate the economy, especially housing and all dependent trades/furnishings associated with it. Inflation remains a key factor for the economy moving forward but unemployment figures remain in a promising trend. WA state's local economy has shown resilience. Locally, unemployment figures remain historically low and

below the national average. Note the federal reserve may be challenged when considering whether to lower rates if inflation starts to increase.

- Table three below provides details regarding holdings in the city's investment portfolio as of March 31, 2025.

TABLE THREE

Detailed Investment Holdings								
Investments	Purchase Date	Maturity Date	First Call Date	Return (APY)	Balance	% of total balance	Weighted rate	Duration Years
WA Federal Public Funds		N/A		2.98%	$ 1,000,457	2.83%	0.08%	0.00
WA LGIP		N/A		4.40%	$ 4,527,097	12.79%	0.56%	0.02
Snoh. County Inv. Pool		N/A		3.58%	$ 3,639,402	10.28%	0.37%	0.21
U.S. Notes & Securities								
U.S. Treasury Notes	5/12/2022	6/30/2025		2.87%	$ 923,125	2.61%	0.07%	0.25
U.S. Treasury Notes	6/3/2022	6/30/2025		2.83%	$ 923,560	2.61%	0.07%	0.25
FHLMC	2/15/2023	8/28/2025	2/28/2025	4.86%	$ 983,468	2.78%	0.14%	0.41
U.S. Treasury Notes	9/1/2022	8/31/2025		3.54%	$ 909,618	2.57%	0.09%	0.42
U.S. Treasury Notes	9/2/2022	8/31/2025		3.45%	$ 907,344	2.56%	0.09%	0.42
U.S. Treasury Notes	5/19/2022	12/31/2025		2.86%	$ 914,773	2.58%	0.07%	0.75
FHLB	9/12/2022	3/12/2026	3/12/2025	4.00%	$ 1,000,000	2.82%	0.11%	0.95
U.S. Treasury Notes	9/2/2022	6/30/2026		3.51%	$ 906,563	2.56%	0.09%	1.25
FHLMC	5/5/2023	10/28/2026	4/28/2025	3.78%	$ 451,875	1.28%	0.05%	1.58
FHLB	5/5/2023	11/27/2026	2/25/2025	3.74%	$ 991,286	2.80%	0.10%	1.66
FFCB	5/5/2023	4/27/2027	2/19/2025	3.68%	$ 991,025	2.80%	0.10%	2.07
FFCB	5/5/2023	9/21/2027	2/19/2025	3.66%	$ 883,231	2.50%	0.09%	2.48
FNMA	1/21/2025	1/21/2028	7/21/2025	4.85%	$ 1,000,000	2.82%	0.14%	2.81
FHLB	1/28/2025	1/28/2028	4/28/2025	5.00%	$ 1,200,000	3.39%	0.17%	2.83
FHLB	3/20/2025	3/20/2028	9/20/2025	4.70%	$ 1,150,000	3.25%	0.15%	2.97
Interamer Dev Bank	10/13/2023	6/9/2028		4.83%	$ 957,380	2.70%	0.13%	3.19
FHLB	10/13/2023	9/8/2028		4.75%	$ 983,651	2.78%	0.13%	3.44
US Treasury	10/13/2023	11/30/2028		4.71%	$ 854,961	2.42%	0.11%	3.67
Farmer Mac	6/25/2024	4/26/2029		4.35%	$ 1,012,902	2.86%	0.12%	4.07
FNMA	3/18/2024	5/15/2029		4.50%	$ 1,150,206	3.25%	0.15%	4.13
FFCB	7/5/2024	7/5/2029		4.46%	$ 996,227	2.81%	0.13%	4.27
Fed Farm Credit	8/19/2024	8/1/2029		3.83%	$ 1,013,170	2.86%	0.11%	4.34
Fed Home Loan	9/16/2024	9/10/2029	3/10/2027	3.75%	$ 1,000,000	2.82%	0.11%	4.45
Fed Home Loan	9/16/2024	9/12/2029	3/12/2028	4.03%	$ 1,600,000	4.52%	0.18%	4.45
US Treasury	5/15/2024	5/15/2034		4.50%	$ 1,484,766	4.19%	0.19%	9.13
FFCB	7/2/2024	6/26/2034		4.77%	$ 1,043,755	2.95%	0.14%	9.24

Subtotal Notes & Securities	$ 26,232,885		
Investment Total	$ 35,399,841	**Weighted Return**	4.06%
Cash	$ (16,300)		
Total Cash and Investments	$ 35,383,541	**Average Weighted Duration**	2.61
Interest Earned January	$ 116,166		
Interest Earned February	$ 118,525		
Interest Earned March	$ 119,805		
Total Interest Earned Q1	$ 354,497		

The table below provides additional information regarding the performance of the city's portfolio. Note that the reason the city's return is lagging the benchmark is because we cannot extend duration to match the benchmark due to the need to pay significant capital project work in the summer of 2025 and 2026.

INVESTMENT PERFORMANCE - Q1 2025				
	Jan	Feb	Mar	Quarter Average
Investment Amount	$ 34,937,142	$ 35,468,904	$ 35,399,841	$ 35,268,629
Return (Average Percentage Yield)	3.99%	4.01%	4.06%	4.02%
Benchmark*	4.48%	4.47%	4.45%	4.47%
*Per Finance Policy, Two Year Average of Two-Year Treasury Note				

Investment Category/Accounts	Amount	Current Allocation	March APY
CASH			
Cash	$ (16,300)	-0.05%	0
INVESTMENTS			
Washington Federal Public Funds	$ 1,000,457	2.83%	2.98%
WA State LGIP	$ 4,527,097	12.79%	4.40%
Snohomish County Inv. Pool	$ 3,639,402	10.29%	3.65%
Treasury Notes & Agency Securitie	$ 26,232,885	74.14%	4.07%
Total	$ 35,383,541		

Investment Maturities and Purchases for January – March 2025

Investments	Maturity Date	Return (APY)	Balance
MATURITIES			
FFCB (1/20/2023)	1/10/2025	4.500%	$ 1,004,640
FHLB (5/6/22)	3/14/2025	2.920%	$ 998,754
PURCHASES			
FNMA (1/21/25)	1/21/2028	4.850%	$ 1,000,000
FHLB (1/28/25)	1/28/2028	4.938%	$ 1,200,000
FHLB (3/20/2025)	3/20/2028	4.700%	$ 1,150,000

General Fund

General Fund Revenue

At the end of the 1st quarter, general fund revenues were 21% of the 2025 budget, slightly higher than expected as the majority of property taxes, a principal general fund tax source, are received during the 2nd and 4th quarters. Details are provided in Attachment A.

Sales Tax

Sales tax received in the 1st quarter was 26% of our annual budget or $636,697 which is a gradual increase over 2023 and 2024. The chart below provides detail by industry category.

Retail Sales Tax					
Industry Category	**2025 Q1**	**2024 Q1**	**2023 Q1**	**Dollar Change from 2023 to 2025**	**Percent Change from 2023 to 2025**
Convenience & Grocers	$ 32,642	$ 30,727	$ 26,302	$ 6,340	24.1%
Auto/RV Dealer	$ 54,940	$ 52,497	$ 53,596	$ 1,344	2.5%
Department Store	$ 46,797	$ 42,118	$ 37,793	$ 9,004	23.8%
Specialty Retail	$ 154,798	$ 150,181	$ 158,869	$ (4,071)	-2.6%
Restaurants	$ 79,791	$ 72,379	$ 74,773	$ 5,018	6.7%
Building & Construction	$ 119,549	$ 141,699	$ 106,904	$ 12,645	11.8%
All Other Sales & Use Tax	$ 148,180	$ 129,232	$ 133,876	$ 14,304	10.7%
Total	$ 636,697	$ 618,833	$ 592,113	$ 44,584	7.5%

Other Sales Taxes					
	2025 Q1	**2024 Q1**	**2023 Q1**	**Dollar Change from 2023 to 2025**	**Percent Change from 2023 to 2025**
Criminal Justice	$ 54,460	$ 51,478	$ 50,813	$ 3,647	7.2%
Affordable Housing	$ 3,645	$ 3,033	$ 4,448	$ (803)	-18.1%
Transportation Benefit District	$ 149,802	$ 145,609	$ 139,313	$ 10,489	7.5%

Licenses & Permits

For the 1st quarter the city has received $186,640 or 47% of budgeted License and Permit Revenues. Building permit revenue remained strong thru the 1st quarter.

State Generated Revenues

State Generated revenues include the city's share of liquor excise tax and liquor board profits, PUD Privilege Tax, criminal justice tax along with other miscellaneous state-shared revenues. For the 1st quarter receipts were $41,946 which were 21% of budget.

Charges for Services

Charges for Services include a portion of the development-related fees that the city collects and is at 36% of revenue estimates. This is a positive reflection of current growth and development in the city.

General Fund Expenditures

General fund expenditures, excluding transfers, through Q1 are on track at $1,081,728 or 17% of budget. Departmental expenditure summary and detailed performance is included in Attachment A.

Street Operating Fund

The Street fund was budgeted to receive transfers from the General Fund and the Transportation Benefit Fund to support operations. The other major revenue the street fund relies on is unrestricted motor vehicle excise tax (MVFT), or "fuel tax". The city received $34,521 in the 1st quarter in fuel taxes, on par with recent years figures. Expenditures for street operations and maintenance are within budget at 20%. The Associate Engineer and the GIS Analyst are charged to Streets and project time is tracked and then transferred quarterly to specific projects. See Attachment A for further detail.

Special Revenue Funds

Special Revenue Funds are separate from the General Fund and are utilized to account for collection and expenditure of revenues that may only be used for specific purposes, such as impact fees, REET and Transportation Benefit sales tax. In the 1st quarter, the City has collected 66% of the REET revenue budgets for the year. Expenditures in these funds are primarily transfers-out to other funds for capital projects. Please see Attachment A for details.

Capital Project Funds

Capital Project Funds are utilized to track project sources and uses. Because most capital projects span multiple years, so often they do not align with a biennial budget cycle. Also, the amounts budgeted may change as projects move through design, permitting and construction phases. Capital project funds are meant to be spent to build and invest in city infrastructure. Sources of revenue are transfers from special revenue funds or the general fund but the primary source for some capital projects are grants and reliant on our ability to seek out opportunities and ultimately be awarded the funding. Capital budgets are included in Attachment A in the Street Construction Fund, Park and Trail Improvement Fund, Building Improvement Fund, and the Water, Drainage, and Wastewater Construction Funds.

Utility Funds

Utility Funds are proprietary funds or “business-like funds”. The City has separated utility accounting into separate funds for utility operations, capital, debt and equipment reserves. Utility funds detail thru the 1st quarter are shown in Attachment A.

Sewer Fund

Year-to date sewer operating revenues, including interest and penalties are $789,952 which is 22% of the 2025 budget. Sewer rates were increased 3% effective January 1, 2025. Operating expenditures, excluding transfers, ended Q1 20% of the budget. Debt payments for this fund for the year are $572,181. For the 1st quarter, $11,979 in payments were made. The largest capital projects for Wastewater in 2025 include design of WWTP Plant Upgrades and the Bio-solids removal.

Drainage Fund

Drainage charges for services, including interest and penalties, in the 1st quarter are $409,464 or 24% of expected revenues for 2025. Drainage rates were increased by 3% effective January 1, 2025. Drainage fund operating expenditures (excluding transfers out) year to date are $245,157 or 22% of budget. The 2025 major capital budget projects are the Irvine Slough Stormwater and the Flood Wall Florence Rd. The financial health of the utility continues to be assessed to ensure adequate levels of reserves for operations and longer-term investments in the drainage system.

Water Fund

Water operating revenue, including interest and penalties, for the 1st quarter is $740,489, or 22% of budget targets. As always, this revenue stream will pick up in the more active Summer months. Water rates were increased 3% effective January 1, 2025. Operating expenditures for the Water Fund, excluding transfers, are $518,771 or 18% of budget. Debt payments for the water fund are $721,759 this year. Major capital projects for the Water fund in 2025 are 103rd Street and the Cedarhome Generator.

ATTACHMENT B

Contracts Executed By Mayor During Q1 2025 - *did not go to council* (*Finance Policy Section 9.13*)			
NUMBER	**CONTRACT/AGREEMENT**	**PROJECT**	**AMOUNT**
2025-001	Lincoln Hill	Life Enhancement Assistance Program "LEAP"	$20,000.00
2025-021	iWorq Services	Permit Management - Land Use Software	$13,850 per year plus $500 GIS 1x fee
2025-022	Snohomish County District Court	2025 District Court Filing Fees Letter	varies
2025-025	Transpo Group USA - Task Order 2025-12.01	Multimodal Level of Service Program Development	$50,000.00
2025-029	CUES	WWTP GraniteNet software license and support renewal	$1,030.00
2025-030	Harmsen - Task Order 2025-006.01	Scott-McAdams BLA	$1,000.00
2025-033	Stanwood Area Historical Society	Toursism and Special Event Grant	$1,000.00
2025-035	Lopez Nursery and Landscaping - Task Order 2023-95.02	Church Creek Park Baseball Field Irrigation	$46,979.32
2025-037	Stanwood Commerce Alliance	2025 Support Grant	$5,000.00
2025-038	Springbrook Express	Annual Programming Professional Services	$2,880.00
2025-039	CivicPlus Agenda-Media	Agenda Management & Media Annual Fee	$13,147.50

ATTACHMENT C

Sole Source Contracts (Q1 2025)		
Company	**Product**	**Cost**
TMG Services	WTP and Cedarhome Well Updates	$74,960.13
General Pacific	Water Meter Replacements	$47,387.02
General Pacific	Badger Meter Meter Reading Equipment	$21,334.27

Change Orders (Q1 2025)		
Company	**Project**	**Cost**
Neptune General Contractors	Flood Control Gate - Change of Conditions	$15,452.28
Reaper Construction	Church Creek Pathway	$24,922.11

Attachment D

2024 Impact Fee Report		
	Street Impact Fee (Fund 102)	**Park Impact Fee (Fund 106)**
Beginning Cash	$ 491,093	$ 172,440
Revenue		
Impact Fees	$ 159,249	$ 238,412
Interest	$ 7,877	$ 5,267
Expenditures		
Interfund Transfers	$ 460,000	$ 50,000
	Interfund to Street Construction	Interfund to Park Improvement
Ending Cash	$ 198,220	$ 366,119

Fund 102- 2024 Transfers Used for the Following Street Projects	
Sidewalk installation	$ 168,737
Viking Way Engineering & ROW	$ 59,521
Viking Way Construction	$ 100,230

Fund 106- 2024 Transfers Used for the Following Street Projects	
Stanwood-Port Susan Trail	$ 50,000

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7**
DATE:	May 8, 2025
SUBJECT:	Parks and Trails Advisory Committee Meeting Minutes
CONTACT PERSON:	Carly Rucho, Parks Manager
ATTACHMENTS:	A – March 17, 2025 Meeting Minutes

SUMMARY STATEMENT

Minutes from the March 17, 2025 Parks and Trails Advisory Committee meeting are attached to this staff report for approval as presented.

	Parks and Trails Advisory Committee Meeting Minutes March 17, 2025

1. **Call to Order**
   Meeting called to order at 3:05 PM

2. **Roll Call**

Members Present:	**Members Absent:**
Peter Kamb	Meagen Watne
Matt Withers	
Lisa Bruce	
Judy Williams	**Others Present:**
Gordy Holmes	Carly Ruacho, Parks Planning Manager
Dave Hall	Alan Lytton, City Engineer/CP Manager

3. **Citizen Comments**
   No comments

4. **Approval of January Meeting Minutes**
   Minutes were approved as written

Heritage Master Plan Final Review
Committee reviewed and discussed the Heritage Master Plan.

- Key discussion points:
  - Added clear path from turnaround to pickleball courts and pump track.
  - Parking removed and pathway only shown along the parking lot.
  - Notation added that basketball courts should be covered per PTAC comments.
  - Additional basketball court added, allow for 3-on-3 basketball tournaments.
  - Discussion on covered vs. uncovered courts. Uncovered courts at Lions and CCP noted.
  - PTAC commented that consideration needs to be given to park hours and power costs for lighting when lighting is installed.
  - Still awaiting labeling and readability improvements before submitting to council.
  - Carly to follow up on mirroring design elements and potential raised areas.
  - Concert gathering options added (one on each side developed/undeveloped).
  - Suggested covering pickleball courts and soccer area with lighting (roof only, no enclosed buildings).
  - Porta potty will continue to be required near baseball fields due to distance from existing restrooms. No second bathroom on developed side in current plan, only on the vacant side.
  - Tower structure for scoreboard operation discussed, add as future project.
  - Debate on adding a path between Field 1 and Field 2; Carly to inquire about adding it back into the plan.

5. **Park/Trail Updates**

Heritage Park Updates

Paving Trail Project: Out for bid, scheduled for March 25. Expected start in June 2025.

Pump Track: Council approved the contract with ARC; awaiting contracting documents. Track will be able to be certified for races. Construction anticipated in early fall.

Playground:

- RFP sent out, proposals due April 3.
- Vendors aware of budget, age groups, and ADA requirements.
- Swings, including ADA swings, advocated for.
- Selection will follow a scoring system, with the advisory committee reviewing finalists.
- No community survey planned, but committee members encouraged to gather input informally.
- Discussion on disposal of old playground equipment:
  - Contractors will remove and dispose of it.
  - Possible surplus sale, but city liability concerns exist.
  - Further discussion required before decisions are made.

Church Creek Frontage Trail Update

Project ongoing, with a 30-day completion timeline; expected completion in early April. Irrigation project for Church Creek ballfield initiated; Lopez Landscape contracted. Work to begin in May and last for about two weeks without too many affects to baseball.

6. **Committee Member Comments**

Gordy Holmes:

- Requested cleaning of the pickleball courts; he offered Pickleball Association help. Alan stated that the city will clean the courts.
- Reported plans for another 10-12 free pickleball clinics led by the Pickleball Association from May to August, like last year. Gordy offered another clinic for city employees/council members. Carly will forward the offer to the wellness committee. Gordy will submit dates to the city for permits (Amanda) and PR (Niki).

Peter Kamb:

- Asked about plans to match sidewalk by the flood wall to the park and ride.
- Inquired about floodwall completion; Alan responded that is just awaiting fence installation.

7. **Adjournment**

Meeting adjourned at 4:10 PM

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8a**
DATE:	May 8, 2025
SUBJECT:	Approval of Voucher and Payroll Checks
CONTACT PERSON:	Wendy Corder-Dowhower, Finance Manager
ATTACHMENTS:	A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 39471 through 39540 and electronic fund transfers in the amount of $453,631.71 Approve issuance of Washington Federal payroll electronic fund transfers in the amount of $71,562.76

RECOMMENDED MOTION

"I MOVE TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 39471 THROUGH 39540 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF $453,631.71. APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF $71,562.76."

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1880	04/15/2025	Claims	3	EFT	BHC Consultants, LLC	26,307.81	City of stanwood
1881	04/15/2025	Claims	3	EFT	Bowman Consulting Group, Ltd	3,315.00	City of Stanwood
1882	04/15/2025	Claims	3	EFT	Gaylynn Brien	210.00	City of Stanwood
1883	04/15/2025	Claims	3	EFT	CivicPlus, LLC	13,147.50	City of Stanwood
1884	04/15/2025	Claims	3	EFT	Eurofins Environment Testing NW	980.00	STA23
1885	04/15/2025	Claims	3	EFT	Eurofins Environment Testing NW	390.00	STA01
1886	04/15/2025	Claims	3	EFT	Eurofins Environment Testing NW	26.00	STA01
1887	04/15/2025	Claims	3	EFT	David A Hammond	298.00	City of Stanwood
1888	04/15/2025	Claims	3	EFT	Herc Rentals Inc.	40.66	1024925
1889	04/15/2025	Claims	3	EFT	ICONIX Waterworks (US) Inc.	34.57	CITSTA
1890	04/15/2025	Claims	3	EFT	Maul Foster Alongi, Inc.	437.50	City of Stanwood
1891	04/15/2025	Claims	3	EFT	Perteet Inc.	8,845.00	City of Stanwood
1892	04/15/2025	Claims	3	EFT	Perteet Inc.	3,860.00	City of Stanwood
1893	04/15/2025	Claims	3	EFT	RH2 Engineering Inc	5,344.97	City of Stanwood
1894	04/15/2025	Claims	3	EFT	Snohomish County Public Def Association	2,574.00	City of Stanwood
1895	04/15/2025	Claims	3	EFT	TMG Services Inc	356.32	1920010
1896	04/15/2025	Claims	3	EFT	TSE Power Solutions	611.22	City of Stanwood
1897	04/15/2025	Claims	3	EFT	TSE Power Solutions	430.84	City of Stanwood
1898	04/15/2025	Claims	3	EFT	Thompson Guildner & Associates Inc. P.S.	3,237.00	City of Stanwood
1899	04/15/2025	Claims	3	EFT	Transpo Group USA, Inc	1,443.75	City of Stanwood
1900	04/15/2025	Claims	3	EFT	US Bank	7,500.53	4485 5945 5564 1495
1949	04/15/2025	Claims	3	EFT	Washington Federal Bank	415.72	April fees WAFD
1950	04/17/2025	Claims	3	EFT	WA St Department Of Retirement Systems	25.00	OASI 2024 tax year
1957	04/23/2025	Payroll	3	EFT	Patricia A Adams	3,350.00	April 2025 Draw
1958	04/23/2025	Payroll	3	EFT	Emily S Baumbach	1,800.00	April 2025 Draw
1959	04/23/2025	Payroll	3	EFT	Amy L Bergemeier	2,500.00	April 2025 Draw
1960	04/23/2025	Payroll	3	EFT	Scott A Black	2,500.00	April 2025 Draw
1961	04/23/2025	Payroll	3	EFT	Addison M Chism	2,000.00	April 2025 Draw
1962	04/23/2025	Payroll	3	EFT	Hannah D Cole	1,100.00	April 2025 Draw
1963	04/23/2025	Payroll	3	EFT	Wendy R Corder Dowhower	2,000.00	April 2025 Draw
1964	04/23/2025	Payroll	3	EFT	Kevin M Davis	1,000.00	April 2025 Draw
1965	04/23/2025	Payroll	3	EFT	Stacey A Davis	2,400.00	April 2025 Draw
1966	04/23/2025	Payroll	3	EFT	Michael B Evans	3,000.00	April 2025 Draw
1967	04/23/2025	Payroll	3	EFT	David A Hammond	4,000.00	April 2025 Draw
1968	04/23/2025	Payroll	3	EFT	Trevor M Harrison	2,000.00	April 2025 Draw
1969	04/23/2025	Payroll	3	EFT	Kevin J Hushagen	2,000.00	April 2025 Draw
1970	04/23/2025	Payroll	3	EFT	Samuel E Lidgard	1,800.00	April 2025 Draw
1971	04/23/2025	Payroll	3	EFT	Patricia I Love	2,000.00	April 2025 Draw
1972	04/23/2025	Payroll	3	EFT	Audrey D Rotrock	1,500.00	April 2025 Draw
1973	04/23/2025	Payroll	3	EFT	Charlee N Rowland	2,100.00	April 2025 Draw
1974	04/23/2025	Payroll	3	EFT	Carly L Ruacho	1,000.00	April 2025 Draw
1975	04/23/2025	Payroll	3	EFT	Tansy L Schroeder	3,000.00	April 2025 Draw
1976	04/23/2025	Payroll	3	EFT	Gina N Seegert	2,000.00	April 2025 Draw
1977	04/23/2025	Payroll	3	EFT	David S Smith	500.00	April 2025 Draw
1978	04/23/2025	Payroll	3	EFT	Shawn A Smith	4,500.00	April 2025 Draw
1979	04/23/2025	Payroll	3	EFT	Lisa M Sokolik	1,500.00	April 2025 Draw
2018	04/25/2025	Payroll	3	EFT	Dept of Labor and Industries	10,591.46	1ST Quarter L&I: 01/01/2025 - 03/31/2025
2019	04/25/2025	Payroll	3	EFT	ESD - PFMLA	9,470.11	Pay Cycle(s) 01/01/2025 To 03/31/2025 - PFMLA; Pay Cycle(s) 01/01/2025 To 03/31/2025 - LTC
2020	04/25/2025	Payroll	3	EFT	Employment Security Dept	1,951.19	1st Quarter Unemployment: 01/01/2025 - 03/31/2025

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2089	04/28/2025	Claims	3	EFT	Advanced Analytical Solutions, LLC	502.30	City of Stanwood
2090	04/28/2025	Claims	3	EFT	Atwell, LLC	2,048.75	City of stanwood
2091	04/28/2025	Claims	3	EFT	Bowman Consulting Group, Ltd	6,052.50	City of Stanwood
2092	04/28/2025	Claims	3	EFT	Addison M Chism	74.00	City of Stanwood
2093	04/28/2025	Claims	3	EFT	Databar Inc.	892.91	8952
2094	04/28/2025	Claims	3	EFT	Eurofins Environment Testing NW	980.00	STA01
2095	04/28/2025	Claims	3	EFT	Eurofins Environment Testing NW	78.00	STA01
2096	04/28/2025	Claims	3	EFT	Eurofins Environment Testing NW	130.00	STA01
2097	04/28/2025	Claims	3	EFT	Eurofins Environment Testing NW	102.00	STA01
2098	04/28/2025	Claims	3	EFT	Eurofins Environment Testing NW	486.00	STA23
2099	04/28/2025	Claims	3	EFT	Eurofins Environment Testing NW	273.00	STA23
2100	04/28/2025	Claims	3	EFT	PACE Engineers, Inc	88.00	City of Stanwood
2101	04/28/2025	Claims	3	EFT	Kevin J Pellham	74.00	City of Stanwood
2102	04/28/2025	Claims	3	EFT	RH2 Engineering Inc	1,718.67	City of Stanwood
2103	04/28/2025	Claims	3	EFT	RH2 Engineering Inc	5,691.82	City of Stanwood
2104	04/28/2025	Claims	3	EFT	Audrey D Rotrock	468.32	City of Stanwood
2105	04/28/2025	Claims	3	EFT	Tansy L Schroeder	329.00	City of Stanwood
2106	04/28/2025	Claims	3	EFT	Stanwood Auto Parts	85.22	56100
2107	04/28/2025	Claims	3	EFT	TSE Power Solutions	14.17	City of Stanwood
2108	04/28/2025	Claims	3	EFT	Vestis	52.68	937963000
2109	04/28/2025	Claims	3	EFT	Vestis	52.68	937963000
2169	04/28/2025	Claims	3	EFT	HSA Bank	7.50	April Fee
2180	04/28/2025	Claims	3	EFT	WA St Dept of Revenue **	14,347.71	March 2025 excise tax paid in Apr 2025
1901	04/15/2025	Claims	3	39471	General Pacific, Inc.	231.72	101681
1902	04/15/2025	Claims	3	39472	Gray & Osborne Inc	23,226.93	City of Stanwood; City of Stanwood
1903	04/15/2025	Claims	3	39473	H D Fowler Company, Inc	1,476.02	City of stanwood
1904	04/15/2025	Claims	3	39474	Hamilton Lumber & Rentals	96.17	66
1905	04/15/2025	Claims	3	39475	Instrument Technologies, Inc.	395.00	C749432 City of Stanwood
1906	04/15/2025	Claims	3	39476	Owen Equipment Company	1,467.15	36577
1907	04/15/2025	Claims	3	39477	PUD Of Snohomish County *	14,613.45	200633634; 200592889; 200128742; 200240505; 200367373; 200142180; 200738672
1908	04/15/2025	Claims	3	39478	PacWest Machinery	5,846.01	29765570
1909	04/15/2025	Claims	3	39479	Petty Cash/ Marcy Mathis -Custodian	28.76	City of Stanwood
1910	04/15/2025	Claims	3	39480	Pitney Bowes Inc- Purchase Power	1,020.22	8000-9090-0519-5677
1911	04/15/2025	Claims	3	39481	Platt Electric Supply, Inc	44.27	24127; 24127
1912	04/15/2025	Claims	3	39482	Republic Services #197	1,281.09	3-0197-0080305
1913	04/15/2025	Claims	3	39483	Ricoh USA, Inc-Maint	94.72	4250811; 4250811
1914	04/15/2025	Claims	3	39484	Ricoh USA, Inc.	840.61	1316669-3800642; 1316669-3800327; 1316669-3887639
1915	04/15/2025	Claims	3	39485	Skagit Farmers Supply	1,953.92	135052; 135052; 135052; 135052
1916	04/15/2025	Claims	3	39486	Skagit Valley Publishing	274.56	48893; 48893
1917	04/15/2025	Claims	3	39487	Sno Co Dept Of Emergency Management	3,191.50	DEMSTNWD
1918	04/15/2025	Claims	3	39488	Sno Co Information Services *	13,998.13	DIS1107
1919	04/15/2025	Claims	3	39489	Sno Co Treasurer	4.64	32043000200400

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1920	04/15/2025	Claims	3	39490	Snohomish County Treasurer	971.78	9600 276th st nw stanwood wa 98292; 10521 Saratoga Dr Stanwood wa 98292; 32032300401200; 10520 saratoga Dr stanwood wa 98292; 32032300400700; 00985000000200; 32042000402900; 10520 Saratoga Dr stanwood
1921	04/15/2025	Claims	3	39491	Stanwood Ace Hardware #14901	228.26	20013; 20013; 20013; 20013; 20013; 20013
1922	04/15/2025	Claims	3	39492	Stanwood Camano News	118.00	SCN-1254859
1923	04/15/2025	Claims	3	39493	Stanwood City Utility	4,946.48	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; Ci
1924	04/15/2025	Claims	3	39494	US Bank Na Custody/ Treas Div-Money Ctr	117.00	City of Stanwood XXX717
1925	04/15/2025	Claims	3	39495	USA Bluebook	146.02	478228; 478228
1926	04/15/2025	Claims	3	39496	Utilities Underground Loc	170.10	134200
1927	04/15/2025	Claims	3	39497	Verizon Wireless	2,199.39	742373248-00001; 372541731-00001
1928	04/15/2025	Claims	3	39498	WA St Dept of Transportation *	170.44	City of Stanwood; City of Stanwood
1929	04/15/2025	Claims	3	39499	West Coast Code Consultants, Inc.	1,624.80	City of Stnawood
1930	04/15/2025	Claims	3	39500	Ziply Fiber	1,743.06	360-629-4907-072497-5; 206-188-0411-053105-5
2110	04/28/2025	Claims	3	39501	All Phase Electric Supply	134.46	LK-82940 City of Stanwood
2111	04/28/2025	Claims	3	39502	Bonner Electrical Contracting LLC	8,669.28	City of stanwood
2112	04/28/2025	Claims	3	39503	Builders Exchange of Washington Inc	90.00	City of Stanwood
2113	04/28/2025	Claims	3	39504	Cimco-GC Systems, LLC	1,956.47	10977
2114	04/28/2025	Claims	3	39505	ExamWorks LLC	2,230.00	22558376
2115	04/28/2025	Claims	3	39506	FastSigns Clackamas	196.34	City of Stanwood
2116	04/28/2025	Claims	3	39507	Grainger	710.56	848089215; 848089215
2117	04/28/2025	Claims	3	39508	Hamilton Lumber & Rentals	120.48	66; 66
2118	04/28/2025	Claims	3	39509	Housing Authority of Snohomish County	1,850.00	City of Stanwood
2119	04/28/2025	Claims	3	39510	JAMAR Technologies Inc	142.44	19565
2120	04/28/2025	Claims	3	39511	Lenz Enterprises, Inc.	4,354.66	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
2121	04/28/2025	Claims	3	39512	Les Schwab Tire Centers	113.56	S34-00006
2122	04/28/2025	Claims	3	39513	National Barricade Co LLC	203.19	City of Stanwood
2123	04/28/2025	Claims	3	39514	North County Regional Fire Authority	5,875.74	City of Stanwood
2124	04/28/2025	Claims	3	39515	O'Reilly Auto Parts	28.92	445675
2125	04/28/2025	Claims	3	39516	ODP Business Solutions, LLC	75.88	36274097; 36274097
2126	04/28/2025	Claims	3	39517	PUD Of Snohomish County *	10,568.97	201942398; 202423729; 200794063; 200103539; 200208858
2127	04/28/2025	Claims	3	39518	Pape' Machinery, Inc.	84.90	314673
2128	04/28/2025	Claims	3	39519	Platt Electric Supply, Inc	401.10	24127; 24127
2129	04/28/2025	Claims	3	39520	Puget Sound Clean Air Agency	1,703.25	STAN008
2130	04/28/2025	Claims	3	39521	Puget Sound Hardware, Inc	989.38	City of Stanwood
2131	04/28/2025	Claims	3	39522	Quality Controls Corporation	3,192.00	City of Stanwood

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2132	04/28/2025	Claims	3	39523	Refund - Mainline Drain Service LLC	42.00	Mainline Drain Service LLC-Refund for App outside city Limits
2133	04/28/2025	Claims	3	39524	Ricoh USA, Inc.	288.47	1316669-3887627; 1316669-Combined Inv
2134	04/28/2025	Claims	3	39525	Safeway	27.71	191483
2135	04/28/2025	Claims	3	39526	Seattle Daily Journal of Commerce	555.10	3941
2136	04/28/2025	Claims	3	39527	Skagit Farmers Supply	1,118.22	135052; 135052; 135052
2137	04/28/2025	Claims	3	39528	Skagit Valley Publishing	128.70	48893
2138	04/28/2025	Claims	3	39529	Sno Co District Court	616.09	DCT34003
2139	04/28/2025	Claims	3	39530	Sno Co Prosecuting Attorney *	1,370.22	City of Stanwood
2140	04/28/2025	Claims	3	39531	Sno Co Sheriffs Office *	189,765.00	SSH00001
2141	04/28/2025	Claims	3	39532	Stanwood Ace Hardware #14901	538.67	20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013
2142	04/28/2025	Claims	3	39533	Stanwood Commerce Alliance	5,000.00	City of Stanwood
2143	04/28/2025	Claims	3	39534	Studio Meng Strazzara	11,427.00	2024108 City of Stanwood
2144	04/28/2025	Claims	3	39535	WA St Dept of Licensing *	567.00	City of stanwood
2145	04/28/2025	Claims	3	39536	Washington State Patrol *	144.00	0000015959 Cityof stanwood
2146	04/28/2025	Claims	3	39537	Wave Broadband	159.58	3201-0316545-01
2147	04/28/2025	Claims	3	39538	West Coast Code Consultants, Inc.	638.70	City of Stanwood
2148	04/28/2025	Claims	3	39539	Western Exterminator Company	551.45	683591; 683591; 683591
2149	04/28/2025	Claims	3	39540	Ziply Fiber	101.40	360-939-0579-080320-5

Fund	Amount		
001 General Fund	352,516.39		
101 Street Fund	16,836.60		
103 Street Construction Fund	12,750.00		
104 Park And Trail Improvement Fund	482.50		
110 Building Improvement Fund	16,361.31		
115 Tourism And Marketing	5,198.61		
401 Sewer Fund	42,993.39		
403 Sewer Construction Fund	16,202.94		
410 Drainage Fund	5,152.83		
411 Drainage Construction Fund	5,250.11		
421 Water Fund	33,596.32		
422 Water Construction Fund	16,774.76		
630 Agency Fund	1,078.71		
		Claims:	453,631.71
* Transaction Has Mixed Revenue And Expense Accounts	525,194.47	Payroll:	71,562.76

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer Wendy Dowhower Date: 4/30/2025

(✓) Deputy Finance Director

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8b**
DATE:	May 8, 2025
SUBJECT:	City Council Meeting Minutes – April 24, 2025
CONTACT PERSON:	Lisa Sokolik, City Clerk
ATTACHMENTS:	A – City Council Meeting Minutes

SUMMARY STATEMENT

The City Council meeting minutes for April 24, 2025, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE APRIL 24, 2025, CITY COUNCIL MEETING MINUTES AS PRESENTED."

CITY OF STANWOOD

Regular Meeting of the City Council
April 24, 2025 | 7:00 p.m.

MINUTES

1. **Call to Order and Pledge of Allegiance**

   Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Schmitt led the Pledge of Allegiance.

2. **Roll Call**

   City Clerk Lisa Sokolik called the roll with the following Councilmembers Present:
   Dani Gaumond, Robert Hicks, Darren Robb (via Zoom), Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

   Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Finance Analyst Tim Niebruegge, City Attorney Nikki Thompson, Police Chief Jason Toner, City Engineer Alan Lytton, and City Clerk Lisa Sokolik. Utility Supervisor Leigh Danielson attended via Zoom.

3. **Approval of the Agenda**

   Mayor Roberts requested to amend the agenda by removing item 4. Presentations.

Motion by Councilmember Bergman, second by Councilmember Shepro to approve the agenda as amended. ***Motion carried unanimously.***

4. **Presentations** – None
5. **Public Comment** – None
6. **Staff / Department Report** – None
7. **Council Committee Reports**
   a. Community Development Committee Meeting Minutes – April 3, 2025
   b. Planning Commission and City Council Joint Meeting Minutes – February 10, 2025
   c. Public Safety Committee Meeting Minutes – April 10, 2025

   Note: Correction will be made to the PSC Minutes to reflect Councilmember Robb's attendance instead of Councilmember Hicks.

   d. Public Works Committee Meeting Minutes – April 14, 2025

   Chief Toner discussed the Target Zero Task Force funding where the emphasis will be on speed and DUI enforcement and ongoing delays in full deployment of Flock cameras. A recent incident involving the use of these cameras to locate a missing elderly driver was shared.

8. **Consent Agenda**
   a. Approve Vouchers and Payroll Checks
   b. Approve City Council Regular Meeting Minutes – April 10, 2025
   c. Approve Second Utility Account Adjustments

Motion by Councilmember Metz, second by Councilmember Gaumond to approve consent agenda items A. approval of vouchers and payroll checks, B. approve city council regular meeting minutes for April 10, 2025, and C. authorize the finance director to approve a second utility bill adjustment for account 1416 in the amount of $126.81 and account 2705 in the amount of $344.41. ***Motion carried unanimously.***

9. **Unfinished Business -** None.
10. **Public Hearing -** None.
11. **New Business**

Authorize the Mayor to Sign a Contract with RH2 for the Wastewater Treatment Plant Secondary Treatment and Solids Handling System Improvements Engineering Report

Lytton presented a proposed contract with RH2 Engineering for $732,400 to prepare a secondary treatment and solids handling system engineering report for the Wastewater Treatment Plant. The report is a required step for major upgrades to meet nitrogen discharge regulations and prepare for future capacity demands.
Key details:

- RH2 is currently completing the City's comprehensive sewer plan and is considered best qualified due to familiarity with the system.
- The upgrade is needed to comply with the Puget Sound Nutrient General Permit and prepare for 20+ years of growth.
- The project includes potential impacts from the No Meat facility and biosolids processing modernization.
- Council discussed vendor qualifications, the state's procurement process for engineering services, and future-proofing for growth and odor control.

Motion by Councilmember Shepro, second by Councilmember Bergman to authorize the Mayor to sign a contract with RH2 Engineering for the Wastewater Treatment Plant Secondary Treatment and Solids Handling System Improvements Engineering Report for the amount not to exceed $732,400. ***Motion carried unanimously.***

12. **Public Closing Comments** – None.
13. **Executive/Legislative Reports**
    a. Mayor's Report
    b. City Administrator Report
    c. Councilmember's Report/Questions
14. **Executive Session** – None
15. **Adjourn**

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:02 p.m.

CITY OF STANWOOD	ATTEST:
______________________________	______________________________
Sid Roberts, Mayor	Lisa Sokolik, City Clerk

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**11**
DATE:	May 8, 2025
SUBJECT:	103rd DR Improvements Phase 2 Project
CONTACT PERSON:	Alan Lytton, City Engineer
ATTACHMENTS:	A – Uncertified Bid Tab

PURPOSE

The purpose of this agenda item is to authorize the Mayor to sign a contract with Konnerup construction for the 103rd Dr NW Improvements Phase 2 project.

BACKGROUND

The City identified 103rd Dr NW Improvements in the CIP in both the Streets and Water Capital projects. The current water main is a mix of PVC and steel of various sizes that consistently fails and leaks. We received a total of 8 bids; Konnerup Construction was low bidder at $546,881.25. The engineer's estimate was $812,607.10 and the average bid was $694,782.

ANALYSIS

The Budget includes $450,000 in street funds and $450,000 in water funds for construction and design in 2025/2026.

Fiscal Impact			
Fund(s):	Fund 422 $450,000 and Fund 103 $450,000		
Amount:	$900,000	**Project Estimate:**	$546,881.25
Budget Authorized	**[x] Yes [ ] No**	**Amendment Required**	**[ ] Yes [x] No** **[ ] Monitor**

RECOMMENDATIONS

Staff Recommendation:

Staff recommends awarding the contract to Konnerup Construction for $546,881.25

Committee/Board Recommendation:

The Public Works Committee will review this proposal at their May 5th Committee meeting.

CITY COUNCIL OPTIONS

1. Approve the Mayor to sign a contract with Konnerup Construction for the 103rd Dr NW improvements for $546,881.25
2. Send back to Public Works Committee for additional discussion.
3. Reject all bids and delay the project.

PROPOSED MOTION

"I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH KONNERUP CONSTRUCTION FOR THE 103RD DR NW IMPROVMENTS PHASE 2 PROJECT NOT TO EXCEED $546,881.25".

ATTACHMENT A

BID TABULATION
103rd DR NW Phase 2
Bid Opening: Thursday May 1, 2025 @ 2PM

Item No.	Spec Section	ITEM DESCRIPTION	Qty	UNITS	Engineer's Estimate UNIT PRICE	Engineer's Estimate AMOUNT	Konnerup UNIT PRICE	Konnerup AMOUNT	SRV UNIT PRICE	SRV AMOUNT	Excavation West UNIT PRICE	Excavation West AMOUNT
							SCHEDULE A					
A-1	1-04.4 SP	MINOR CHANGES	1	EST	$20,000.00	$20,000.00	$20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 2,000.00	$ 2,000.00
A-2	1-07.15 SS	SPCC PLAN	1	LS	$500.00	$500.00	$ 1,000.00	$ 1,000.00	$ 250.00	$ 250.00	$ 300.00	$ 300.00
A-3	1-09.7 SP	MOBILIZATION	1	LS	$35,000.00	$35,000.00	$25,000.00	$ 25,000.00	$ 34,000.00	$ 34,000.00	$39,326.00	$ 39,326.00
A-4	1-10.5 SP	PROJECT TEMPORARY TRAFFIC CONTROL	1	LS	$30,500.00	$30,500.00	$12,000.00	$ 12,000.00	$ 24,000.00	$ 24,000.00	$30,070.00	$ 30,070.00
A-5	2-01.5 SP	CLEARING AND GRUBBING	1	LS	$5,000.00	$5,000.00	$ 6,000.00	$ 6,000.00	$ 1,250.00	$ 1,250.00	$ 4,333.00	$ 4,333.00
A-6	2-03.5 SP	ROADWAY EX. INCL. HAUL	60	CY	$55.00	$3,300.00	$ 60.00	$ 3,600.00	$ 61.00	$ 3,660.00	$ 101.10	$ 6,066.00
A-7	2-02.5 SP	REMOVE CEMENT CONC. SIDEWALK	35	SY	$50.00	$1,750.00	$ 50.00	$ 1,750.00	$ 22.00	$ 770.00	$ 23.16	$ 810.60
A-8	2-02.5 SP	REMOVE CEMENT CONC. TRAFFIC CURB AND GUTTER	325	LF	$35.00	$11,375.00	$ 35.00	$ 11,375.00	$ 12.00	$ 3,900.00	$ 5.55	$ 1,803.75
A-9	2-12.5 SP	TRIAXIAL GEOGRID REINFORCEMENT	235	SY	$15.00	$3,525.00	$ 12.00	$ 2,820.00	$ 14.00	$ 3,290.00	$ 14.26	$ 3,351.10
A-	2-12.5 SP	GEOTEXTILE FABRIC	250	SY	$12.00	$3,000.00	$ 10.00	$ 2,500.00	$ 6.00	$ 1,500.00	$ 9.30	$ 2,325.00
A-	2-12.5 SP	ASPHALT INTERLAYER REINFORCEMENT	1,935	SY	$45.00	$87,075.00	$ 15.00	$ 29,025.00	$ 7.50	$ 14,512.50	$ 15.50	$ 29,992.50
A-	4-04.5 SP	CRUSHED SURFACING BASE COURSE	70	TON	$60.00	$4,200.00	$ 52.00	$ 3,640.00	$ 43.00	$ 3,010.00	$ 64.09	$ 4,486.30
A-	4-04.5 SP	CRUSHED SURFACING TOP COURSE	30	TON	$70.00	$2,100.00	$ 54.00	$ 1,620.00	$ 38.00	$ 1,140.00	$ 71.00	$ 2,130.00
A-	4-04.5 SP	PERMEABLE BALLAST	180	TON	$50.00	$9,000.00	$ 54.00	$ 9,720.00	$ 70.00	$ 12,600.00	$ 64.67	$ 11,640.60
A-	5-04.5 SP	HMA CL. ½" PG 58H-22 (LEVELING COARSE)	110	TON	$200.00	$22,000.00	$ 190.00	$ 20,900.00	$ 257.00	$ 28,270.00	$ 162.94	$ 17,923.40
A-	5-04.5 SP	HMA CL. ½" PG 58H-22 (WEARING COARSE)	220	TON	$200.00	$44,000.00	$ 190.00	$ 41,800.00	$ 178.00	$ 39,160.00	$ 146.68	$ 32,269.60
A-	5-04.5 SP	HMA CL. ½" PG 58H-22	60	TON	$200.00	$12,000.00	$ 250.00	$ 15,000.00	$ 340.00	$ 20,400.00	$ 146.68	$ 8,800.80
A-	5-04.5 SP	PLANING BITUMINOUS PAVEMENT	2,005	SY	$10.00	$20,050.00	$ 8.00	$ 16,040.00	$ 5.40	$ 10,827.00	$ 8.08	$ 16,200.40
A-	7-05.5 SP	ADJUST CATCH BASIN TO GRADE	8	EA	$800.00	$6,400.00	$ 500.00	$ 4,000.00	$ 1,200.00	$ 9,600.00	$ 812.41	$ 6,499.28
A-	7-12.5 SP	ADJUST WATER VALVE TO GRADE	10	EA	$650.00	$6,500.00	$ 400.00	$ 4,000.00	$ 1,115.00	$ 11,150.00	$ 594.50	$ 5,946.00
A-	8-01.5 SP	TEMPORARY EROSION AND SEDIMENT CONTROL	1	LS	$5,000.00	$5,000.00	$ 2,000.00	$ 2,000.00	$ 6,000.00	$ 6,000.00	$ 7,702.00	$ 7,702.00
A-	8-02.5 SP	PROPERTY RESTORATION	1	LS	$3,500.00	$3,500.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,458.00	$ 5,458.00
A-	8-04.5 SP	CEMENT CONC. TRAFFIC CURB AND GUTTER	80	LF	$85.00	$6,800.00	$ 60.00	$ 4,800.00	$ 50.00	$ 4,000.00	$ 62.27	$ 4,981.60
A-	8-04.5 SS	CEMENT CONC. TRAFFIC CURB	245	LF	$80.00	$19,600.00	$ 60.00	$ 14,700.00	$ 56.00	$ 13,720.00	$ 63.92	$ 15,660.40
A-	8-04.5 SP	CEMENT CONC. PEDESTRIAN CURB	45	LF	$80.00	$3,600.00	$ 60.00	$ 2,700.00	$ 66.00	$ 2,970.00	$ 60.00	$ 2,700.00
A-	8-14.5 SP	CEMENT CONC. SIDEWALK	50	SY	$130.00	$6,500.00	$ 145.00	$ 7,250.00	$ 139.00	$ 6,950.00	$ 167.27	$ 8,363.50
A-	8-14.5 SP	DETECTABLE WARNING SURFACE	20	SF	$75.00	$1,500.00	$ 85.00	$ 1,700.00	$ 90.00	$ 1,800.00	$ 90.56	$ 1,811.20
A-	8-22.5 SP	PLASTIC STOP LINE	35	LF	$35.00	$1,225.00	$ 35.00	$ 1,225.00	$ 42.00	$ 1,470.00	$ 36.93	$ 1,292.55
A-	8-22.5 SS	PAVEMENT MARKINGS	1	LS	$500.00	$500.00	$ 1,100.00	$ 1,100.00	$ 960.00	$ 960.00	$ 1,227.00	$ 1,227.00
							SCHEDULE B					
B-1	1-04.4 SP	MINOR CHANGES	1	EST	$20,000.00	$20,000.00	$20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$20,000.00	$ 20,000.00
B-2	1-05.4 SP	ROADWAY SURVEYING	1	LS	$5,000.00	$5,000.00	$ 5,000.00	$ 5,000.00	$ 4,500.00	$ 4,500.00	$ 5,754.00	$ 5,754.00
B-3	1-05.18 SP	RECORD DRAWINGS (MINIMUM BID	1	LS	$500.00	$500.00	$ 1,000.00	$ 1,000.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00
B-4	1-09.7 SP	MOBILIZATION	1	LS	$40,000.00	$40,000.00	$25,000.00	$ 25,000.00	$ 35,000.00	$ 35,000.00	$39,326.00	$ 39,326.00
B-5	1-10.5 SP	PROJECT TEMPORARY TRAFFIC CONTROL	1	LS	$50,000.00	$50,000.00	$12,000.00	$ 12,000.00	$ 30,400.00	$ 30,400.00	$29,271.00	$ 29,271.00
B-6	2-12.5 SP	TRIAXIAL GEOGRID REINFORCEMENT	250	SY	$15.00	$3,750.00	$ 12.00	$ 3,000.00	$ 19.25	$ 4,812.50	$ 13.40	$ 3,350.00
B-7	2-12.5 SP	GEOTEXTILE FABRIC	495	SY	$12.00	$5,940.00	$ 10.00	$ 4,950.00	$ 6.00	$ 2,970.00	$ 4.77	$ 2,361.15
B-8	4-04.5 SP	CRUSHED SURFACING TOP COURSE	10	TON	$60.00	$600.00	$ 54.00	$ 540.00	$ 70.00	$ 700.00	$ 59.07	$ 590.70
B-9	4-04.5 SP	CRUSHED SURFACING BASE COURSE	180	TON	$70.00	$12,600.00	$ 52.00	$ 9,360.00	$ 49.00	$ 8,820.00	$ 44.92	$ 8,085.60
B-	7-08.5 SP	LIGHTWEIGHT BACKFILL	205	CY	$65.00	$13,325.00	$ 80.00	$ 16,400.00	$ 90.00	$ 18,450.00	$ 67.68	$ 13,874.40
B-	7-08.5 SP	REMOVAL OF UNSUITABLE MATERIAL (AS NECESSARY)	50	CY	$65.00	$3,250.00	$ 60.00	$ 3,000.00	$ 144.00	$ 7,200.00	$ 44.49	$ 2,224.50
B-	7-09.5 SP	D.I. PIPE FOR WATER MAIN 8-INCH DIAM., CLASS 52 (AS	70	LF	$250.00	$17,500.00	$ 120.00	$ 8,400.00	$ 79.00	$ 5,530.00	$ 91.58	$ 6,410.60
B-	7-09.5 SP	C900 PVC PIPE FOR WATER MAIN 8- INCH DIAM., INCL. FITTINGS	700	LF	$180.00	$126,000.00	$ 70.00	$ 49,000.00	$ 117.00	$ 81,900.00	$ 131.60	$ 92,120.00
B-	7-09.5 SP	POTHOLING AT CONNECTIONS & UTILITY CROSSINGS	1	LS	$5,000.00	$5,000.00	$ 4,000.00	$ 4,000.00	$ 4,900.00	$ 4,900.00	$ 8,956.00	$ 8,956.00
B-	7-09.5 SP	CONNECTION TO EXISTING WATER SYSTEM (LIVE TAP)	2	EA	$8,500.00	$17,000.00	$10,000.00	$ 20,000.00	$ 10,150.00	$ 20,300.00	$12,474.00	$ 24,948.00
B-	7-09.5 SS	BLOWOFF ASSEMBLY	1	EA	$5,500.00	$5,500.00	$ 2,000.00	$ 2,000.00	$ 3,000.00	$ 3,000.00	$ 3,301.00	$ 3,301.00
B-	7-12.5 SP	8-INCH GATE VALVE ASSEMBLY	3	EA	$3,000.00	$9,000.00	$ 3,200.00	$ 9,600.00	$ 2,900.00	$ 8,700.00	$ 3,742.00	$ 11,226.00
B-	7-14.5 SP	FIRE HYDRANT ASSEMBLY	1	EA	$8,500.00	$8,500.00	$ 9,500.00	$ 9,500.00	$ 9,400.00	$ 9,400.00	$ 8,764.00	$ 8,764.00
B-	7-15.5 SP	REPLACE EXISTING WATER SERVICE – Short Side	5	EA	$2,000.00	$10,000.00	$ 2,000.00	$ 10,000.00	$ 2,115.00	$ 10,575.00	$ 1,317.00	$ 6,585.00
B-	7-15.5 SP	REPLACE EXISTING WATER SERVICE – Long Side	8	EA	$2,500.00	$20,000.00	$ 2,500.00	$ 20,000.00	$ 2,600.00	$ 20,800.00	$ 2,076.00	$ 16,608.00
B-	7-15.5 SP	INTERCEPT EXISTING SERVICE	2	EA	$1,500.00	$3,000.00	$ 2,000.00	$ 4,000.00	$ 1,075.00	$ 2,150.00	$ 1,426.00	$ 2,852.00
B-	7-15.5 SP	CUSTOMER SIDE RECONNECTION OVER 10 FEET	50	LF	$35.00	$1,750.00	$ 50.00	$ 2,500.00	$ 94.00	$ 4,700.00	$ 70.81	$ 3,540.50
B-	8-01.5 SP	TEMPORARY EROSION AND SEDIMENT CONTROL	1	LS	$5,000.00	$5,000.00	$ 5,000.00	$ 5,000.00	$ 950.00	$ 950.00	$ 8,609.00	$ 8,609.00
B-	8-02.5 SP	PROPERTY RESTORATION	1	LS	$15,000.00	$15,000.00	$ 5,000.00	$ 5,000.00	$ 15,000.00	$ 15,000.00	$ 4,959.00	$ 4,959.00
B-	8-02.5 SP	TOPSOIL TYPE A	20	CY	$85.00	$1,700.00	$ 100.00	$ 2,000.00	$ 114.00	$ 2,280.00	$ 63.00	$ 1,260.00

	Engineer's Estimate	Konnerup	SRV	Excavation West
SCHEDULE A TOTAL	$ 375,500.00	$ 272,265.00	$ 286,159.50	$ 275,469.58
SCHEDULE B SUBTOTAL	$ 399,915.00	$ 251,250.00	$ 323,537.50	$ 325,476.45
SCHEDULE B TAX (9.3%)	$ 37,192.10	$ 23,366.25	$ 30,088.99	$ 30,269.31
SCHEDULE B TOTAL	$ 437,107.10	$ 274,616.25	$ 353,626.49	$ 355,745.76
SCHEDULE A AND B TOTAL	$ 812,607.10	$ 546,881.25	$ 639,785.99	$ 631,[illegible]

Bayshore		Tayas		Larry Brown		Trico		Trico	
UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
########	$ 20,000.00	$20,000.00	$ 20,000.00	########	$ 20,000.00	########	$ 20,000.00	$ 20,000.00	$ 20,000.00
$ 1,500.00	$ 1,500.00	$ 1,000.00	$ 1,000.00	$ 500.00	$ 500.00	$ 600.00	$ 600.00	$ 3,540.00	$ 3,540.00
########	$ 15,000.00	$30,000.00	$ 30,000.00	########	$ 29,000.00	########	$ 53,000.00	$ 36,700.00	$ 36,700.00
########	$ 20,000.00	$25,000.00	$ 25,000.00	########	$ 49,405.00	########	$ 18,000.00	$ 43,540.00	$ 43,540.00
########	$ 10,000.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ 2,700.00	$ 2,700.00	$ 29,870.00	$ 29,870.00
$ 30.00	$ 1,800.00	$ 100.00	$ 6,000.00	$ 68.90	$ 4,134.00	$ 130.00	$ 7,800.00	$ 70.00	$ 4,200.00
$ 30.00	$ 1,050.00	$ 50.00	$ 1,750.00	$ 22.00	$ 770.00	$ 44.00	$ 1,540.00	$ 33.00	$ 1,155.00
$ 3.00	$ 975.00	$ 25.00	$ 8,125.00	$ 7.65	$ 2,486.25	$ 13.40	$ 4,355.00	$ 19.00	$ 6,175.00
$ 5.00	$ 1,175.00	$ 15.00	$ 3,525.00	$ 10.65	$ 2,502.75	$ 10.60	$ 2,491.00	$ 16.00	$ 3,760.00
$ 3.00	$ 750.00	$ 8.00	$ 2,000.00	$ 4.35	$ 1,087.50	$ 2.80	$ 700.00	$ 4.00	$ 1,000.00
$ 10.00	$ 19,350.00	$ 25.00	$ 48,375.00	$ 6.90	$ 13,351.50	$ 15.40	$ 29,799.00	$ 22.00	$ 42,570.00
$ 45.00	$ 3,150.00	$ 75.00	$ 5,250.00	$ 96.85	$ 6,779.50	$ 67.00	$ 4,690.00	$ 70.00	$ 4,900.00
$ 45.00	$ 1,350.00	$ 75.00	$ 2,250.00	$ 96.85	$ 2,905.50	$ 63.00	$ 1,890.00	$ 75.00	$ 2,250.00
$ 45.00	$ 8,100.00	$ 85.00	$ 15,300.00	$ 75.00	$ 13,500.00	$ 60.00	$ 10,800.00	$ 75.00	$ 13,500.00
$ 135.00	$ 14,850.00	$ 173.00	$ 19,030.00	$ 162.80	$ 17,908.00	$ 156.00	$ 17,160.00	$ 190.00	$ 20,900.00
$ 135.00	$ 29,700.00	$ 173.00	$ 38,060.00	$ 162.80	$ 35,816.00	$ 156.00	$ 34,320.00	$ 190.00	$ 41,800.00
$ 135.00	$ 8,100.00	$ 160.00	$ 9,600.00	$ 263.00	$ 15,780.00	$ 229.00	$ 13,740.00	$ 230.00	$ 13,800.00
$ 6.00	$ 12,030.00	$ 10.00	$ 20,050.00	$ 9.85	$ 19,749.25	$ 5.60	$ 11,228.00	$ 16.00	$ 32,080.00
$ 500.00	$ 4,000.00	$ 1,000.00	$ 8,000.00	$ 1,190.00	$ 9,520.00	$ 625.00	$ 5,000.00	$ 850.00	$ 6,800.00
$ 300.00	$ 3,000.00	$ 850.00	$ 8,500.00	$ 870.00	$ 8,700.00	$ 390.00	$ 3,900.00	$ 550.00	$ 5,500.00
$ 4,300.00	$ 4,300.00	$ 5,000.00	$ 5,000.00	$ 4,000.00	$ 4,000.00	$ 9,400.00	$ 9,400.00	$ 26,485.00	$ 26,485.00
$ 5,000.00	$ 5,000.00	$ 8,000.00	$ 8,000.00	$ 4,140.00	$ 4,140.00	$ 4,100.00	$ 4,100.00	$ 7,500.00	$ 7,500.00
$ 55.00	$ 4,400.00	$ 42.00	$ 3,360.00	$ 84.35	$ 6,748.00	$ 44.50	$ 3,560.00	$ 85.00	$ 6,800.00
$ 55.00	$ 13,475.00	$ 40.00	$ 9,800.00	$ 69.65	$ 17,064.25	$ 40.00	$ 9,800.00	$ 45.00	$ 11,025.00
$ 55.00	$ 2,475.00	$ 55.00	$ 2,475.00	$ 77.35	$ 3,480.75	$ 55.00	$ 2,475.00	$ 35.00	$ 1,575.00
$ 110.00	$ 5,500.00	$ 75.00	$ 3,750.00	$ 136.00	$ 6,800.00	$ 83.00	$ 4,150.00	$ 110.00	$ 5,500.00
$ 50.00	$ 1,000.00	$ 100.00	$ 2,000.00	$ 77.00	$ 1,540.00	$ 82.00	$ 1,640.00	$ 225.00	$ 4,500.00
$ 100.00	$ 3,500.00	$ 40.00	$ 1,400.00	$ 38.50	$ 1,347.50	$ 36.00	$ 1,260.00	$ 110.00	$ 3,850.00
$ 3,000.00	$ 3,000.00	$ 1,200.00	$ 1,200.00	$ 900.00	$ 900.00	$ 1,150.00	$ 1,150.00	$ 2,500.00	$ 2,500.00
########	$ 20,000.00	$20,000.00	$ 20,000.00	########	$ 20,000.00	########	$ 20,000.00	$ 20,000.00	$ 20,000.00
$ 8,500.00	$ 8,500.00	$12,500.00	$ 12,500.00	########	$ 10,000.00	$ 3,900.00	$ 3,900.00	$ 24,540.00	$ 24,540.00
$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 1,800.00	$ 1,800.00
########	$ 17,000.00	$30,000.00	$ 30,000.00	########	$ 29,000.00	########	$ 11,000.00	$ 49,870.00	$ 49,870.00
########	$ 15,000.00	$25,000.00	$ 25,000.00	########	$ 47,175.00	########	$ 11,000.00	$ 51,450.00	$ 51,450.00
$ 6.00	$ 1,500.00	$ 12.00	$ 3,000.00	$ 10.15	$ 2,537.50	$ 9.70	$ 2,425.00	$ 16.00	$ 4,000.00
$ 3.00	$ 1,485.00	$ 8.00	$ 3,960.00	$ 3.20	$ 1,584.00	$ 2.00	$ 990.00	$ 3.00	$ 1,485.00
$ 45.00	$ 450.00	$ 75.00	$ 750.00	$ 96.85	$ 968.50	$ 94.00	$ 940.00	$ 88.00	$ 880.00
$ 45.00	$ 8,100.00	$ 75.00	$ 13,500.00	$ 72.40	$ 13,032.00	$ 66.00	$ 11,880.00	$ 70.00	$ 12,600.00
$ 65.00	$ 13,325.00	$ 55.00	$ 11,275.00	$ 93.50	$ 19,167.50	$ 121.00	$ 24,805.00	$ 220.00	$ 45,100.00
$ 50.00	$ 2,500.00	$ 100.00	$ 5,000.00	$ 55.65	$ 2,782.50	$ 140.00	$ 7,000.00	$ 75.00	$ 3,750.00
$ 165.00	$ 11,550.00	$ 250.00	$ 17,500.00	$ 149.55	$ 10,468.50	$ 125.00	$ 8,750.00	$ 440.00	$ 30,800.00
$ 200.00	$ 140,000.00	$ 140.00	$ 98,000.00	$ 159.80	$ 111,860.00	$ 128.00	$ 89,600.00	$ 115.00	$ 80,500.00
########	$ 14,000.00	$ 5,000.00	$ 5,000.00	########	$ 10,000.00	########	$ 23,000.00	$ 3,500.00	$ 3,500.00
########	$ 34,000.00	$10,000.00	$ 20,000.00	########	$ 26,200.00	########	$ 25,600.00	$ 22,450.00	$ 44,900.00
$ 2,500.00	$ 2,500.00	$ 3,000.00	$ 3,000.00	$ 5,455.00	$ 5,455.00	$ 2,900.00	$ 2,900.00	$ 3,970.00	$ 3,970.00
$ 3,300.00	$ 9,900.00	$ 5,000.00	$ 15,000.00	$ 3,000.00	$ 9,000.00	$ 3,000.00	$ 9,000.00	$ 8,970.00	$ 26,910.00
$ 9,500.00	$ 9,500.00	$10,000.00	$ 10,000.00	$ 9,780.00	$ 9,780.00	$ 8,700.00	$ 8,700.00	$ 12,450.00	$ 12,450.00
$ 3,000.00	$ 15,000.00	$ 2,000.00	$ 10,000.00	$ 2,845.00	$ 14,225.00	$ 1,750.00	$ 8,750.00	$ 2,990.00	$ 14,950.00
########	$ 92,800.00	$ 3,850.00	$ 30,800.00	$ 5,235.00	$ 41,880.00	$ 3,520.00	$ 28,160.00	$ 3,645.00	$ 29,160.00
$ 800.00	$ 1,600.00	$ 2,000.00	$ 4,000.00	$ 1,800.00	$ 3,600.00	$ 1,900.00	$ 3,800.00	$ 1,970.00	$ 3,940.00
$ 80.00	$ 4,000.00	$ 75.00	$ 3,750.00	$ 75.50	$ 3,775.00	$ 27.00	$ 1,350.00	$ 115.00	$ 5,750.00
$ 3,000.00	$ 3,000.00	$ 5,000.00	$ 5,000.00	$ 2,200.00	$ 2,200.00	$ 6,100.00	$ 6,100.00	$ 27,164.00	$ 27,164.00
$ 3,500.00	$ 3,500.00	$ 8,000.00	$ 8,000.00	$ 4,470.00	$ 4,470.00	$ 8,800.00	$ 8,800.00	$ 19,700.00	$ 19,700.00
$ 50.00	$ 1,000.00	$ 65.00	$ 1,300.00	$ 100.00	$ 2,000.00	$ 80.00	$ 1,600.00	$ 110.00	$ 2,200.00

	$ 218,530.00		$ 313,300.00		$ 304,415.75		$ 279,248.00		$ 403,775.00
	$ 431,210.00		$ 357,335.00		$ 401,660.50		$ 320,550.00		$ 521,369.00
	$ 40,102.53		$ 33,232.16		$ 37,354.43		$ 29,811.15		$ 48,487.32
	$ 471,312.53		$ 390,567.16		$ 439,014.93		$ 350,361.15		$ 569,856.32
	$ 689,842.53		$ 703,867.16		$ 743,430.68		$ 629,609.15		$ 973,631.32