

CITY OF STANWOOD

Regular Meeting of the City Council

Thursday, April 25, 2019 – 7:00 p.m.

Stanwood Camano School District Administration Board Room

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Elizabeth Callaghan, Timothy Pearce and Larry Sather. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Senior Accountant Wendy Dowhower, City Attorney Brett Vinson, City Administrator Jennifer Ferguson, Police Chief Norm Link and Deputy Clerk Sara Robinson.

Motion by Councilmember Sather, Second by Councilmember Callaghan, to excuse Councilmembers White, McGill and Williams. Motion carried unanimously.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Pearce, to amend the agenda to delete Item 11. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Callaghan to approve the agenda as amended. Motion carried unanimously.

4. Presentation

- a. Proclamation – National Day of Prayer May 2, 2019

The mayor read a proclamation proclaiming May 2, 2019 as National Day of Prayer.

5. Citizen Comments

Tim Schmitt – 27308 101st Ave

Mr. Schmitt would like to encourage Stanwood to develop a mission statement for the City of Stanwood.

5. Staff Reports

- a. Police Compstat Report – March 2019
- b. Planning Commission Minutes – January, February and March 2019

6. Committee Reports

- a. Public Works
- b. Community Development

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7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve April 11, 2019 Regular Meeting Minutes

Motion by Councilmember Sather, Second by Councilmember Johnson, to approve the consent agenda items a and b. Motion carried unanimously.

8. New Business

- a. Authorize the Mayor to Sign the Police Station / City Hall Commerce Grant

Patricia Love, Community Development Director presented the request to accept the State of Washington Department of Commerce Grant Acknowledgment contract in the amount of \$291,000. The funds will be used for the City of Stanwood Police Station / City Hall civic campus property acquisition.

Motion by Councilmember Sather, second by Councilmember Johnson to authorize the Mayor to sign the Grant Acknowledgement contract with the Washington Department of Commerce Grant Acknowledgment contract in the amount of \$291,000. Motion carried unanimously.

- b. Authorize the Mayor to Sign a contract with Barron Heating and Air Condition for the City Hall HVAC upgrades.

Kevin Hushagen, Public Works Director presented the request for the Mayor to sign the contract with Barron Heating and Air Condition for the City Hall HVAC upgrades. Since the project requires work to be done on an old building, Director Hushagen is requesting authority to process change orders for up to 5%. It is possible that unforeseen circumstances will arise which require staff to move forward promptly without obtaining council approval.

Motion by Councilmember Sather, second by Councilmember Callaghan, to authorize the Mayor to sign a Contract with Barron Heating and Air Conditioning for \$39,770 + tax, and allow \$10,000 Management Reserve for Unforeseen Circumstances for the City Hall HVAC Upgrades. Motion carried unanimously.

- c. Authorize the City Staff to Purchase a Mixer from ASPCO for the Wastewater Treatment Plant for \$24,397.97.

Kevin Hushagen, Public Works Director presented the request to authorize the City Staff to purchase a Mixer from ASPCO for the Wastewater Treatment Plant. The existing mixer no longer works and has been out of service for 2 months.

Motion by Councilmember Sather, second by Councilmember Johnson, to authorize the City Staff to purchase a Mixer from ASPCO for the Wastewater Treatment Plant for \$24,397.97. Motion carried unanimously.

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9. Reports of Officers and Committees

a. Mayor's Report

Touch-a-truck event is coming up on May 4.

Yesterday the Mayor attended the Annual Workers Memorial Ceremony at the court house to honor and recognize workers that lost their lives on the job throughout the state. Last year 12 people in Snohomish County were killed on the job. With May 2 being National Day of Prayer, it is a good time to think about these folks.

b. City Administrator's Report

Nothing to report.

c. Councilmember Reports and Questions

11. Citizen Closing Comments – Removed from Agenda

12. Adjourn to Executive Session – RCW 42.30.110(1)(B) and RCW 42.30.110(1)(i)

Mayor Kelley adjourned the meeting to Executive Session at 7:20 pm for 10 minutes with no action anticipated.

At 7:33 pm an additional 10 minutes was requested.

13. Reconvene and Adjourn

Mayor Leonard Kelley adjourned the meeting at 7:49 p.m.

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ATTEST:

Leonard Kelley, Mayor

Sara Robinson, Deputy Clerk