



Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well.

Connection information will be posted on the City Website

<https://www.stanwoodwa.org>

Tuesday, March 17, 2025, 3:00 PM

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Approval of January Meeting Minutes
5. Heritage Master Plan Final Review
6. Park/Trail Updates
 - Heritage Park – paving project, pump track, playground
 - Church Creek – frontage trail
7. Committee Member Comments

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998>

Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782

ITEM 5 Heritage Master Plan Final Review

A final draft updated Heritage Master Plan project list and graphic will be ready for review at the meeting.

ITEM 6 Park/Trail Updates

Heritage Park

- Paving project – out for bid. Bid opening 3/25/25.
- Pump Track – contract on Council agenda 3/13/25.
- Playground – RFP released on 3/13/25. Proposals due 4/3/25.

Church Creek Park

- Frontage Trail project – construction progressing, completion expected early April



Parks and Trails Advisory Committee Meeting Minutes January 21, 2025

1. Call to Order/Roll Call: 3:11 PM

2. Bid Opening – Church Creek Park Upper Trail Construction

Committee attended the bid opening for Church Creek Park Upper Trail Construction. 18 bids were received and reviewed. The engineer's estimate for the project is \$180,000. The apparent low bid was Reaper Construction with a total bid price of \$125,050.00.

3. Roll Call

Members Present:

Peter Kamb
Meagen Watne
Matt Withers
Lisa Bruce (joined at 4pm)

Members Absent:

Judy Williams
Gordy Holmes
Dave Hall

Others Present:

Carly Ruacho, Parks Planning Manager
Alan Lytton, City Engineer/CP Manager
Kevin Pellham, Parks Lead
Andreena Bergman, City Council Member

4. Citizen Comments

None

5. Approval of December Meeting Minutes

Tabled originally as there was not a quorum present. Approved later on the agenda after forth member joined the meeting.

4. Church Creek Park Upper Trail Project.

Committee reviewed and discussed the drawings for the new project. The trail consists of the onstruction of a 5' paved trail pathway north and south along 72nd Avenue internally on the Church Creek Park frontage to connect to the parking area, baseball field and the Church Creek Estates neighborhood to the north of the park. The construction start date is still to be determined based on the contractor selected, but will likely be within the next couple of months.

5. Heritage Park Paving Project.

Committee reviewed and discussed the proposed paving project plans which include: 1. To/From the new dog park; 2. To/From the pickleball courts from the parking lot; and 3. East/West along the park

frontage from parking lot to second soccer field.

Committee member requests included a paved pedestrian connection between the parking lot and the skate park/pickleball court areas. Also requested was a wider paved area at the “Y” near the dog park so dog walkers can pass with no one having to move off the pavement. Alan reported that the project is anticipated to go out for bid next month with paving happening this summer. Alan clarified that some paving cannot occur prior to the pump track construction due to the risk of damage from heavy machinery needed for that project. Staff explained to the Committee that the portions of paving were decided based on priority and budget. If bids are lower than expected, it may be possible to pave additional trail segments. The budget for this project is \$200,000.

7. Park/Trail Updates

Heritage Park Pump Track – Alan will be speaking with American Ramp Company, the proposed contractor for the pump track project. He will gather pricing and develop a plan, which will then be presented to the council to determine whether the project needs to go out for bid or if the city can proceed directly with American Ramp Company, given their expertise in this type of track. The budget for the project is \$500,000.

Heritage Park Playground – Staff reported that a Request for Proposals is being prepared and will go out soon requesting playground designers to submit several options each for a proposed new playground at Heritage Park. This will replace the existing play equipment which has reached the end of its useful life. The playground will be focused on accessibility and will be designed for equal use by the 2-5 year-old and 5-12 year-old age groups. A community survey is planned to identify the desired equipment types for inclusion in the new playground. The budget for the project is \$500,000.

Church Creek Picnic Shelter – The Committee discussed the potential options for a new picnic shelter at Church Creek Park. The Committee agrees in general that they like the architecture of the current structure. If a more standard building style is chosen, the Committee requests that it reflect the “woody” feel of the Park and represent the uniqueness of the park structure look. The budget for the design and permitting of the structure is \$65,000. Construction is planned for the next budget cycle 2027/2028 with a proposed budget of \$250,000.

8. Committee Member Comments

A committee member requested that the basketball courts be labeled as “covered” in the Heritage Park Master Plan.

9. Adjourn: 4:16 PM