CITY OF STANWOOD

Regular Meeting of the City Council
Thursday, April 11, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, Kelly McGill, and Judy Williams. The meeting was quorate.

Also present: Assistant Public Works Director/City Engineer Shawn Smith, Community Development Director Patricia Love, Senior Accountant Wendy Dowhower, Fire Chief John Cermak, City Attorney Brett Vinson, City Administrator Jennifer Ferguson, Deputy Clerk Sara Robinson and Deputy Clerk Erica Schorn.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember McGill, to amend the agenda to add Item 12 Executive Session to Discuss Real Estate Acquisition/Sale, RCW 42.30.110(1)(B); and Potential or Pending Litigation RCW 42.30.110(1)(i). Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Johnson, to amend the agenda to delete Item 11. Johnson – yes, White-yes, Callaghan-yes, Pearce-yes, Sather – yes, McGill – no, Williams – yes. Motion carried.

Motion by Councilmember Sather, second by Councilmember Johnson to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

Tim Schmitt – 27308 101st Ave

Mr. Schmitt would like the council to take a pro or con position on the proposed tiny home homeless project on Camano Island. Wants to make sure Stanwood's voice is heard.

5. Staff Reports

a. Economic Development Board Meeting Minutes March 21, 2019

6. Committee Reports

a. Finance
b. Public Works

7. Consent Agenda

a. Approve Vouchers and Payroll Checks
b. Approve March 28, 2019 Regular Meeting Minutes
c. Approve Touch-a-Truck Special Event Permit and City Contribution
d. Approve the Mayor's Appointment to PTAC
e. Authorize the Mayor to Sign MRSC Roster Agreement
f. Authorize the Mayor to Sign Indemnification Agreement for use of Thrifty Foods Lot

Motion by Councilmember Sather, Second by Councilmember Johnson, to approve the consent agenda items a through f. Motion carried unanimously.

8. Old Business

a. Ordinance 1473 2019-20 Budget Amendment No.1, Second Reading & Final Adoption

Jennifer Ferguson, City Administrator presented the Second Reading of the Ordinance 1473 amending the 2019-20 Biennial Budget. The primary reasons for the amendment are to adjust beginning cash balance, transfer surplus dollars for capital investments, additional resources for professional services, additional resources for maintenance and operations, and shifting projects from one year to the next based on funding that was identified.

Motion by Councilmember Sather, second by Councilmember Johnson, to approve second reading and final adoption of Ordinance 1473 Amending the 2019-20 budget as presented. Motion carried unanimously.

9. New Business

a. Authorize the Mayor to Accept WCIA Risk Mitigation Grant

Shawn Smith, Assistant Public Works Director/City Engineer presented the request to accept the WCIA Risk Mitigation Grant funds in the amount of $22,500. The funds will be used in the Foxhill neighborhood to repair the sidewalks.

Motion by Councilmember Sather, second by Councilmember McGill to authorize the Mayor to sign the Grant Agreement with the Washington Cities Insurance Authority and accept the Grant Award of $22,500. Motion carried unanimously.

b. Authorize the Mayor to Sign ALEA Grant and Approve Scope of Work with JA Brennan

Patricia Love, Community Development Director presented the grant for the Aquatic Lands Enhancement Grant with the Recreation and Conservation Office that was applied for by the city in 2016 to support construction of the boat ramp at the Hamilton Landing Park. This is a joint project with Washington Department of Fish and Wildlife who will be constructing the boat ramp with a different grant. The city will be supplementing the project with vehicle parking, non-motorized boat ramp and drainage facilities. The two projects together will complete the first phase of the master plan for Hamilton Landing Park project.

The City anticipates the project will be under construction by the summer of 2020.

Motion by Councilmember Sather, second by Councilmember Callaghan, to authorize the Mayor to sign the Aquatic Lands Enhancement Grant with the Recreation and Conservation Office to accept Grant funding in the amount of $500,000 for Hamilton Landing Park. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the scope of work in attachment "B" with JA Brennan not to exceed $150,000 for design and engineering services related to Hamilton Landing Park. Motion carried unanimously.

10. Reports of Officers and Committees

a. Mayor's Report

This weekend is the biannual Stanwood-Camano Quilt Show.
Touch-a-truck event is coming up on May 4.
Tonight is Deputy Clerk Erica Schorn's last Council meeting. Thank you to Erica for all of her hard work.
Councilmembers need to complete Public Disclosure Commission Form F-1 filing by the 15th.

b. City Administrator's Report

The Spring-Summer Discover Stanwood Camano issue is out and is full of things going on in our community. Reminder to be sure to follow the city on Social Media sites– Facebook, Instagram & Twitter as well as Discover Stanwood Camano.
The City of Stanwood Tourism Promotion Grant spring offering is now open to folks who put on events. Eligible marketing activities and items are advertising and publicizing of an event. Applications are due the last day of May.
2019 Volunteer Opportunities include adopt a street, adopt a park and clean sweep as well as beautification projects such as flower beds, planters or benches. The volunteer appreciation event was held tonight. Thank you to Krista Hintz who planned tonight's event.

c. Councilmember Reports and Questions

Councilmember McGill will not be seeking re-election for his seat at the end of his term.

Councilmember White thanked the Council for excusing her absence from the last meeting.

Councilmember Johnson and Councilmember Williams have been spending time with the North County Fire Authority. It has been valuable time spent and is appreciated.

Councilmember Williams agrees that the Fire Department has been wonderful and is very excited about the changes that are being made, and would also like to wish Erica the best.

11. Citizen Closing Comments – Removed from Agenda

12. Adjourn to Executive Session – RCW 42.30.110(1)(B) and RCW 42.30.110(1)(i)

Mayor Kelley adjourned the meeting to Executive Session at 7:21 pm for 20 minutes with no action anticipated.

At 7:41 pm an additional 10 minutes was requested.

13. Reconvene and Adjourn

Mayor Leonard Kelley adjourned the meeting at 7:57 p.m.

CITY OF STANWOOD

Leonard Kelley, Mayor

ATTEST:

Sara Robinson, Deputy Clerk