

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, March 28, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Leonard Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Erica Schorn called the roll with the following Councilmembers present: Rob Johnson, Larry Sather, Kelly McGill, and Judy Williams. The meeting was quorate.

Also present: Assistant Public Works Director/City Engineer Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Police Chief Norm Link, City Attorney Brett Vinson, City Administrator Jennifer Ferguson, and Deputy Clerk Erica Schorn.

Motion by Councilmember Sather, Second by Councilmember Johnson, to excuse Councilmembers White, Callaghan, and Pearce. Motion carried unanimously.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Williams, to amend the agenda to delete Item 11. Johnson – yes, Sather – yes, McGill – no, Williams – yes. Motion carried.

Councilmember McGill asked why council wishes to delete the second citizen comment period.

Councilmember Sather stated that most municipalities do not allow two citizen comment periods.

4. Citizen Comments

Steve Shepro – 8611 280th ST NW

Mr. Shepro commented on transparency and open government, and suggested council cultivate all citizen comments.

Tim Schmitt – 27308 101st Ave

Mr. Schmitt commented on the Arts Advocacy Committee. He also informed council that Glass Quest brought in new customers to the Thrift Store.

Cathy Wooten – 27828 84th Ave NW

Mrs. Wooten stated she appreciates the responses she has received from council to her emails, and encourages the remaining councilmembers to respond. She also requested staff give responses to citizen comments when appropriate.

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5. Staff Reports

- a. Police Compstat Report – February 2019
- b. Library Board Meeting Minutes – March 11, 2019

6. Committee Reports

- a. Public Works
- b. Community Development

7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve March 14, 2019 Regular Meeting Minutes
- c. Authorize the Mayor to Subscribe to BIAS Connect Online Software
- d. Resolution 2019-06 Adoption of Amended Salary and Benefit Schedule

Motion by Councilmember Sather, Second by Councilmember McGill, to approve the consent agenda items a through d. Motion carried unanimously.

8. Old Business

- a. Ordinance 1472 Transfer of Private Drainage Systems Code Amendment, Second Reading and Final Adoption

Community Development Director Love presented the second reading of Ordinance 1472 including the changes discussed at the March 14, 2019 council meeting. Director Love discussed the changes and recommended council adopt Ordinance 1472.

Councilmember Johnson thanked staff for their work on this Ordinance.

Motion by Councilmember Sather, second by Councilmember McGill, to approve second reading and final adoption of Ordinance 1472 Amending Stanwood Municipal Code, Chapter 12.14.040, providing an option to transfer ownership of private drainage facilities to the City of Stanwood. Motion carried unanimously.

9. New Business

- a. Resolution 2019-05 Revised Consolidated Schedule of Fees and Charges

Community Development Director Patricia Love presented an updated fee and charges resolution. Director Love discussed the changes to the fee schedule. She proposed an additional amendment to the fee schedule that was not included in the packet; changing the Fire Marshal hourly rate from \$47/hour to \$85/hour. This is based on the current Fire Marshal's pay rate.

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Motion by Councilmember Sather, second by Councilmember Williams, to amend Resolution 2019-05 to change the Fire Marshal's rate to \$85.00 per hour. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember Johnson, to approve Resolution 2019-05 updating the 2019 consolidated fee and charge schedule as amended. Motion carried unanimously.

Councilmember McGill thanked Director Love and staff for making the changes to the water and sewer availability fees.

b. Ordinance 1474 Richardson Street Vacation, First Reading

Community Development Director Patricia Love presented first reading of Ordinance 1474. Council previously approved a street vacation adjacent to the Home Center. An appraisal and survey have been completed. The property owner, Carolyn Richardson, proposed turning over her ownership of the parking lot in front of the Stanwood House on 270th Street to the City as an option versus her paying half the cost of the appraised right-of-way value as required by state law. The parking lot would provide parking for commercial uses and festivals. Ms. Richardson would like to retain 6 parking stalls to serve her properties. The Mayor and Community Development Committee reviewed this suggestion and recommended council approval.

Councilmember McGill asked what instrument would be used to ensure Ms. Richardson's access to those stalls.

Director Love stated a recorded parking agreement would be put in place.

Motion by Councilmember Sather, second by Councilmember Williams, to approve first reading of Ordinance 1474 vacating a portion of unopened 270th Street NW and Camano Street Right-of-Way, direct the City Attorney to prepare the necessary paperwork to obtain title to the property located at 9921 270th Street, and to bring back the ordinance for second and final reading. Motion carried unanimously.

c. Disc Golf Volunteer Project at Church Creek Park

Community Development Director Patricia Love presented a request submitted by Alex Glasglow to expand the Church Creek Disc Golf Course from the existing 9-hole course to 18-holes. An expanded course could be used for tournaments which would draw people to Stanwood. The City would fund the expansion at a cap of \$3,000. The Public Works Committee recommended approval of the expansion. The PTAC originally recommended approval, but later had some reservations. The Community Development Committee took the PTAC recommendation into consideration, but ultimately decided to support the expansion.

Motion by Councilmember Sather, second by Councilmember McGill, to approve the request by Alex Glasglow to expand the Church Creek Disc Golf Course to 18 holes and support the project with a donation of half the equipment cost up to \$3,000. Motion carried unanimously.

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d. Ordinance 1473 2019-20 Budget Amendment No.1, First Reading

Finance Director David Hammond presented first reading of the 2019-20 Budget Amendment. Finance Director Hammond reviewed the main points of the amendment, including truing up cash balances, the general fund surplus, changes to the street operating fund and park improvement fund, accelerating the water reservoir project, and street project changes. The Finance Committee reviewed the item prior to tonight's council meeting and recommended approval.

Councilmember Johnson stated that he is in support of the larger reservoir size.

Councilmember Sather commended the Finance Director for his work on the budget amendment proposal.

Motion by Councilmember Sather, second by Councilmember McGill, to approve first reading of Ordinance 1473 amending the 2019-20 budget as presented. Motion carried unanimously.

10. Reports of Officers and Committees

a. Mayor's Report

The Mayor reported that the \$1.5 million requested for the berm is in the Senate's budget, as well as \$350,000 for Heritage Park. Our lobbyists are working to continue to secure these funds in the budget. The Mayor was asked to moderate the Town Hall Meeting and was happy to see a great turn out. Mayor Kelley responded to Mrs. Wooten's comment requesting staff respond to citizen comments. He stated that staff frequently responds to comments when citizens are seeking information. Ten years ago all Stanwood had was the Council and Planning Commission. Stanwood now has a Salary Commission, Economic Development Committee, PTAC, FOSPAT, and weekly walks with the Mayor. Citizen participation has been greatly improved, and there is more community involvement now than ever before.

b. City Administrator's Report

City Administrator Jennifer Ferguson informed Council that the City has been awarded a \$22,500 grant from WCIA for sidewalk repairs. She commended staff for continuing to seek out grant funding.

Councilmember Johnson asked if this will be a repair or reconstruction of the sidewalk.

Assistant Public Works Director Shawn Smith stated that sections will be removed and the concrete re-poured.

c. Councilmember Reports and Questions

Councilmember Johnson relayed his experience at the Snohomish County Vision Summit. A wide variety of guests attended the event, and there were strong differences of opinions. The Summit discussed regional growth and density, and how to better Snohomish County.

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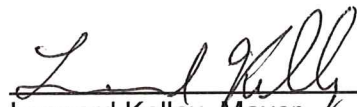
Councilmember Sather commented that he has served on Council for over six years, and he has observed the Mayor direct staff to respond to concerns brought up during the citizen comment period.

11. Citizen Closing Comments – removed from the agenda

12. Adjourn

Mayor Leonard Kelley adjourned the meeting at 7:58 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Erica Schorn, Deputy Clerk