City of Stanwood

City Council Packet

Stanwood City Council Regular Meeting

Thursday, October 24, 2024

AGENDA
CITY COUNCIL REGULAR MEETING
October 24, 2024 | 7:00 p.m.

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings
in-person or via Zoom. The Zoom link is posted on the City's website calendar
https://www.stanwoodwa.org

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **PRESENTATIONS**
   a. Stanwood High School Update - Student Representative Elizabeth Burton
   b. Wastewater Treatment Plant Outstanding Performance Award for 2023 — **4**
5. **PUBLIC COMMENTS**
   - Verbal comments may be provided in-person.
   - Written comments must be provided to the Clerk by 12:00 p.m. the day of the meeting via this link: https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61
   - Remote (online or phone-in) comments can be received by reasonable accommodation only. Any requests for reasonable accommodation for remote participation, must be sent in writing to the City Clerk at cityclerk@stanwood.wa.us by 12:00 p.m. the day of the meeting.
6. **STAFF / DEPARTMENT REPORTS**
   Finance Third Quarter Report — **6.1**
7. **COUNCIL COMMITTEE REPORTS**
   a. Community Development Committee Meeting Minutes – Oct. 3, 2024 — **7.1**
   b. Planning Commission Meeting Minutes – Sept. 9, 2024 — **7.5**
   c. Public Works Committee Meeting Minutes – Sept. 9 and Oct. 7, 2024 — **7.9**
8. **CONSENT AGENDA**
   a. Approve Vouchers and Payroll Checks — **8.1**
   b. Approve City Council Regular Meeting Minutes – October 10, 2024 — **8.7**
   c. Approve City Council Workshop Minutes – October 10, 2024 — **8.11**
9. **UNFINISHED BUSINESS**
10. **PUBLIC HEARING**
    First Reading of Ordinance 1539: 2025 Property Tax Levy — **10.1**
    i. Open the Public Hearing
    ii. Approve First Reading of Ordinance 1539: 2025 Property Tax Levy
11. **NEW BUSINESS**
    a. Adopt Resolution 2024-12 Salary and Benefit Schedule — **11.1**
    b. Authorize the Mayor to Sign a Contract with Merrell Bros. Inc. for Biosolids Removal — **11.9**
12. **PUBLIC CLOSING COMMENTS**
13. **EXECUTIVE/LEGISLATIVE REPORTS**
    a. Mayor's Report
    b. City Administrator's Report
    c. Councilmember's Reports/Questions
14. **RECESS TO EXECUTIVE SESSION**
15. **ADJOURN**

Upcoming Meetings:
Thursday, Nov 14, 2024 City Council Meeting 7:00 pm
Monday, Nov 25, 2024 City Council Meeting 7:00 pm

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**4**
DATE:	October 24, 2024
SUBJECT:	Wastewater Treatment Plant Outstanding Performance Award for 2023
CONTACT PERSON:	Kevin Hushagen, Public Works Director
ATTACHMENTS:	A – Dept. of Ecology Letter

SUMMARY STATEMENT

Each year the Washington State Department of Ecology recognizes wastewater treatment plants that have achieved complete compliance with their National Pollutant Discharge Elimination System (NPDES) permit with a plaque representing their continued extraordinary efforts to protect the waters of Washington State.

The City of Stanwood has a great record as one of the top municipal wastewater treatment plants based on meeting pollution limits, monitoring and reporting requirements, operational demands, and overall plant compliance.

Of approximately 300 wastewater treatment plants statewide 118 received this award. Once again for the year 2023, Stanwood was a recipient of the Outstanding WWTP Award. The City has now received this recognition 9 years in a row. This is a great accomplishment and speaks volumes to the staff and their constant commitment and dedication to our wonderful community. With great appreciation and gratitude, we thank the Wastewater Treatment Plant Operators Michael Evans, Leland Bartlett, Jarred Stark, Cole Ferguson, Matt Kallicott and Utility Supervisor Leigh Danielson.

ATTACHMENT A

STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY
PO Box 47600, Olympia, WA 98504-7600 • 360-407-6000

July 17, 2024

The Honorable Sid Roberts
Mayor of Stanwood
10220 270th St. NW
Stanwood, WA 98292

RE: 2023 Wastewater Treatment Plant Outstanding Performance Awards

Dear Mayor Roberts:

Congratulations! The Stanwood Wastewater Treatment Plant is receiving the 2023 "Wastewater Treatment Plant Outstanding Performance" award. Of approximately 300 wastewater treatment plants statewide, yours is one of 118 that achieved top performance of its wastewater treatment plant operations in 2023.

Ecology evaluates specific domestic wastewater treatment plant information for individual permit compliance. Your plant is one of the top performers for regularly meeting numeric effluent limits and individual permit criteria, for conducting monitoring, and for reporting data as required. It takes diligent operators and a strong management team, working effectively together, to achieve this high level of performance.

Turning wastewater into water clean enough to discharge to waterways takes efficient process control, skill, teamwork, and good judgement. This is truly a 24/7 responsibility. Ecology appreciates the extraordinary level of effort your plant's operator's make to protect water quality and provide a critical service to the community.

This is the ninth consecutive year the Stanwood Wastewater Treatment Plant received this award. Talented and proficient operators are critical to successful plant operations and protecting the health of Washington's waters. Your excellent record is a credit to the dedicated operators who are responsible for running the award-winning Stanwood Wastewater Treatment Plant.

We will announce the full list of 2023 award recipients, including the Stanwood Wastewater Treatment Plant, in the coming weeks.

CITY OF STANWOOD
AGENDA STAFF REPORT

ITEM NUMBER: 6

DATE: October 24, 2024

SUBJECT: 3rd Quarter 2024 Financial Report

CONTACT PERSON: David Hammond, Finance Director

ATTACHMENTS:
A – Budget vs. Actual Reports for quarter ending September 30, 2024
B – Contracts Executed as authorized by financial policy section 9.13
C – Sole source and change orders approved as allowed by policy sections 9.12.1 and 9.20.2

PURPOSE

The third quarter 2024 financial report is hereby submitted to City Council.

DISCUSSION

Attachment A is a year-to-date (January thru September) budget versus actual revenue and expenditures report with ending fund balance for all funds as of September 30, 2024. Note that Q3 actuals have been uploaded to the Digital Budget Book, available at this link. Key Messages regarding the city's 3rd Quarter 2024 financial performance:

- Tax collections, which include property, real estate excise tax (REET), local sales taxes and utility taxes, are on target against forecasts year-to-date. The majority of property taxes are received in May and November each year. Taxes collected to date are 70.5% of total taxes budgeted.
- Operating expenditures (not including debt payments or transfers out) in the General Fund (68%), Streets (60%), Sewer (72%), Drainage (72%) and Water (71%) are all within reasonable targets for this stage of the budget year. Operating funds include salary & benefit expenditures which are mainly fixed costs and the largest portion of spending for delivering services.
- Economic conditions are increasingly pointing to a "soft landing" and expectations are that the federal reserve will continue lowering interest rates this year and in 2025, with a target overnight rate approximately 3% by the end of 2025. This will stimulate the economy, especially housing and all of the dependent trades and furnishings associated with it. Housing sales and prices have picked up traction slightly, gross domestic product continues to show growth, indicating the United States may avoid a recession. Inflation has declined and the unemployment has slightly increased although it is at historic low levels.

Table three below provides a detailed listing of holdings in the city’s investment portfolio as of September 30, 2024.

TABLE THREE

Detailed Investment Holdings						
Investments	**Maturity Date**	**Return (APY)**	**Balance**	**% of total balance**	**Weighted rate**	**Duration Years**
WA Federal Public Funds	N/A	2.972%	$ 525,435	1.55%	0.046%	0.00
WA LGIP	N/A	5.228%	$ 3,926,860	11.57%	0.60%	0.02
Snoh. County Inv. Pool	N/A	2.850%	$ 3,579,413	10.54%	0.30%	0.21
US Bank Municipal Investor	N/A		$ 44,525	0.13%	0.00%	0.00
U.S. Notes & Securities:						
U.S. Treasury Notes (5/5/2022)	12/31/2024	2.878%	$ 984,063	2.90%	0.08%	0.25
FFCB (1/20/2023)	1/10/2025	4.500%	$ 1,004,640	2.96%	0.13%	0.28
FHLB (5/6/2022)	3/14/2025	2.920%	$ 998,754	2.94%	0.09%	0.45
U.S. Treasury Notes (5/12/2022)	6/30/2025	2.830%	$ 923,125	2.72%	0.08%	0.75
U.S. Treasury Notes (6/3/2022)	6/30/2025	2.865%	$ 923,560	2.72%	0.08%	0.75
FHLM (2/15/2023)	8/28/2025	4.160%	$ 983,468	2.90%	0.12%	0.91
U.S. Treasury Notes (9/1/2022)	8/31/2025	3.450%	$ 909,618	2.68%	0.09%	0.92
U.S. Treasury Notes (9/2/2022)	8/31/2025	3.538%	$ 907,344	2.67%	0.09%	0.92
U.S. Treasury Notes (5/12/2022)	12/31/2025	2.860%	$ 914,773	2.69%	0.08%	1.25
FHLB (9/12/22)	3/12/2026	4.000%	$ 1,000,000	2.95%	0.12%	1.45
U.S. Treasury Notes (9/2/2022)	6/30/2026	3.506%	$ 906,563	2.67%	0.09%	1.75
FHLM (5/5/2023)	10/28/2026	3.777%	$ 451,875	1.33%	0.05%	2.08
FHLB (5/5/2023)	11/27/2026	3.740%	$ 991,286	2.92%	0.11%	2.16
FFCB (5/5/2023)	4/27/2027	3.680%	$ 991,025	2.92%	0.11%	2.57
FFCB (5/5/2023)	9/21/2027	3.661%	$ 883,231	2.60%	0.10%	2.98
Interamer Dev Bank (10/13/2023	6/9/2028	4.832%	$ 957,380	2.82%	0.14%	3.69
FHLB (10/13/2023)	9/8/2028	4.750%	$ 983,651	2.90%	0.14%	3.94
US Treasury (10/13/2023)	11/30/2028	4.715%	$ 854,961	2.52%	0.12%	4.17
Farmer Mac (6/25/24)	4/26/2029	4.350%	$ 1,012,902	2.98%	0.13%	4.57
FNMA (3/18/2024)	5/15/2029	4.500%	$ 1,150,206	3.39%	0.15%	4.62
FFCB (7/5/2024)	7/5/2029	4.460%	$ 996,227	2.93%	0.13%	4.76
Fed Farm Credit (8/19/24)	8/1/2029	3.830%	$ 1,013,170	2.98%	0.11%	4.84
Fed Home Loan (9-16-24)	9/10/2029	3.750%	$ 1,000,000	2.95%	0.11%	4.95
Fed Home Loan (9-16-24)	9/12/2029	4.030%	$ 1,600,000	4.71%	0.19%	4.95
US Treasury (5/15/24)	5/15/2034	4.500%	$ 1,484,766	4.37%	0.20%	9.63
FFCB (7/2/2024)	6/26/2034	4.765%	$ 1,043,755	3.07%	0.15%	9.74
Subtotal U.S. Notes & Securities			$ 25,870,341			
		Investment Total	$ 33,946,573	Weighted Return	3.93%	
		Cash (Treasurer's Checking)	$ 99,148			
		Total Cash and Investments	$ 34,045,721	Average Weighted Duration		2.65
	Interest Earned July		$ 112,882			
	Interest Earned August		$ 112,526			
	Interest Earned September		$ 111,198			
	Total Interest Earned Q3		$ 336,607			

The table below provides details on the performance of the city's portfolio. Note that the reason the city's return is lagging the benchmark is because we cannot extend the duration of certain bonds, due to the need to pay significant capital project work in 2024, 2025 and 2026.

INVESTMENT PERFORMANCE - Q3 2024				
	July	Aug	Sept	Quarter Average
Amount Invested	$ 35,275,778	$ 34,801,906	$ 33,946,573	$ 34,674,752
Return (average percentage yield)	3.84%	3.88%	3.93%	3.88%
Benchmark*	4.48%	4.52%	4.51%	4.50%
*Per Finance Policy, Two Year Average of Two-Year Treasury Note				

Investment Maturities and Purchases for July to September 2024

Investments	Maturity Date	Return (APY)	Balance
MATURITIES			
U.S. Treasury Notes (5/5/2022)	8/15/2024	2.880%	$ 988,906
Freddie Mac (5/5/2023)	9/10/2024	4.443%	$ 474,165
Fed Home Loan Bank (9/13/2024	9/13/2024	3.700%	$ 2,000,000
PURCHASES			
Fed Farm CB (7-2-2024)	6/26/2034	4.765%	$ 1,043,755
Fed Farm CB (7-5-2024)	7/5/2029	4.460%	$ 996,227
Fed Farm Credit (8-19-2024)	8/1/2029	3.830%	$ 1,013,170
Fed Home Loan (9-16-24)	9/10/2029	3.750%	$ 1,000,000
Fed Home Loan (9-16-24)	9/12/2029	4.030%	$ 1,600,000

General Fund

General Fund Revenue

At the end of the third quarter, general fund revenues were 77.3% of the budget which is slightly higher than expected as the majority of property taxes, a principal general fund tax source, are received during the second and fourth quarters. The primary reason the city is ahead of budget is higher levels of sales and utility taxes. Details are provided in Attachment A.

Sales Tax

Retail sales tax received in the third quarter 2024 was 27% of our annual budget or $601,533 which is a slightly less than the amounts collected in the third quarter of 2023 and slightly more than the amounts collected in the third quarter of 2022 (in 2023's third quarter, the city had exceptional construction sales tax). The chart below provides detail by industry category with dollar and percent change from 2022 to 2024.

Retail Sales Tax					
Industry Category	**2024 Q3**	**2023 Q3**	**2022 Q3**	**Dollar Change from 2022 to 2024**	**Percent Change from 2022 to 2024**
Convenience & Grocers	$ 38,115	$ 34,942	$ 28,816	$ 9,299	32.3%
Auto/RV Dealer	$ 60,553	$ 56,183	$ 55,742	$ 4,811	8.6%
Department Store	$ 34,895	$ 31,783	$ 30,617	$ 4,278	14.0%
Specialty Retail	$ 141,686	$ 148,200	$ 146,584	$ (4,898)	-3.3%
Restaurants	$ 82,398	$ 84,441	$ 77,897	$ 4,501	5.8%
Building & Construction	$ 107,444	$ 140,497	$ 120,837	$ (13,393)	-11.1%
All Other Sales & Use Tax	$ 136,442	$ 145,207	$ 126,204	$ 10,238	8.1%
Total	**$ 601,533**	$ 641,253	$ 586,697	$ 14,836	2.5%
Other Sales Taxes					
Criminal Justice	$ 53,440	$ 53,413	$ 49,556	$ 3,884	7.84%
Affordable Housing	$ 5,193	$ 5,533	$ 5,058	$ 135	2.68%
Transportation Benefit District	$ 141,467	$ 150,875	$ 138,063	$ 3,404	2.47%

Licenses & Permits

In the 3rd quarter the city received $83,649. This brings the year-to-date total collected to 67% of budgeted revenue.

State pass-through Revenues

State pass-through revenues include the city's share of liquor excise tax and liquor board profits, PUD Privilege Tax, along with other miscellaneous state-shared revenues. For the 3rd quarter of 2024 receipts were $18,395, which brings the total collected through September 30th to 96% of budget.

Charges for Services

Charges for Services include a portion of the development-related fees that the city collects along with charges for Park fees. Through three quarters of the year 2024 the City has collected $245,170 more than revenue estimates. Plan Checking fees and Zoning/inspection fees are the two largest sources of this revenue at $474,990 through September 30, 2024, reflecting significant development activity.

General Fund Expenditures

General fund expenditures, excluding transfers, through September 30, 2024 are on track at $4,048,640 or 68% of budget. Departmental expenditure summary and detailed performance is included in Attachment A.

Street Operating Fund

The Street fund was budgeted to receive transfers from the General Fund and the Transportation Benefit Fund to support operations. The other major revenue the street fund relies on is unrestricted motor vehicle excise tax (MVFT), or "fuel tax". The city received $42,770 in the third quarter in fuel taxes. Collections for year-to-date are 69.3% of budgeted revenue. Expenditures for street operations and maintenance is within budget at 63.2%. The City Engineer is charged to Streets and project time is tracked and then transferred quarterly to specific projects. See Attachment A for further detail.

Special Revenue Funds

Special Revenue Funds are separate from the General Fund and are utilized to account for collection and expenditure of revenues that may only be used for specific purposes, such as impact fees, REET and Transportation Benefit sales tax. At the end of the third quarter, the City has collected $506,148, which is more than double the REET revenue budget for the year. Expenditures in these funds are primarily transfers-out to other funds for capital projects. Please see Attachment A for details.

Capital Project Funds

Capital Project Funds are utilized to track project sources and uses. Because most capital projects span multiple years, often they do not align with a biennial budget cycle.

Also, the amounts budgeted may change as projects move through design, permitting and construction phases. Capital project funds are meant to be spent to build and invest in city infrastructure. Sources of revenue are transfers from special revenue funds or the general fund but the primary source for many capital projects are grants and they are reliant on our ability to seek out opportunities and ultimately be awarded the funding. Capital budgets are included in Attachment A in the Street Construction Fund, Park and Trail Improvement Fund, Building Improvement Fund, and the Water, Drainage, and Wastewater Construction Funds.

Utility Funds

Utility Funds are proprietary funds or "business-like funds". The City has separated utility accounting into separate funds for utility operations, capital, debt and equipment reserves. Utility funds detail through the third quarter, 2024 are shown in Attachment A.

Sewer Fund

Year-to date through September 30, 2024 sewer operating revenues, including interest are $2,460,444 which is 78% of the 2024 budget. Operating expenditures, excluding transfers and debt, are 72% of the budget at the 3/4 year point. Debt payments for this fund for the year are $811,979. For the 3rd quarter, $232,891 in payments were made. The two largest capital projects for Wastewater in 2024 are the SR532 & Pioneer Hwy Sewer crossing and the Bio-solids removal.

Drainage Fund

Drainage charges for services, including interest, in the third quarter of 2024 are $427,612 bringing year to date revenue collected at 74% of expected revenues for 2024. Drainage fund operating expenditures, excluding transfers and debt, are on target year to date at $550,490 or 72% of budget. The 2024 major capital budget projects are the Irvine Slough Stormwater and the Flood Wall. The financial health of the utility continues to be assessed to ensure adequate levels of reserves for operations and longer-term investments in the drainage system.

Water Fund

Water operating revenue, including interest, for the third quarter is $780,353 bringing year to date revenue collected at 76.4% of budget targets. At September 30, operating expenditures for the Water Fund, excluding transfers and debt, are $1,308,590 or 71% of budget. Debt payments for the water fund are $721,590 this year. Year-to-date debt payments of $389,036 have been paid. The Water System plan update is almost complete. Other major capital projects for the Water fund are 103rd Street Main Replacement and Telemetry Upgrades.

Contracts Executed By Mayor During Q3 2024 (Finance Policy Section 9.13)			
NUMBER	**CONTRACT/AGREEMENT**	**PROJECT**	**AMOUNT**
2024-062	FCS Group - Supplemental 2	Water Rate Design, cost-of-Service & SMC Review	$15,545.00
2024-063	Lopez Nursery and Landscaping - Task Order 2023-95.1	Fix Irrigation - 92nd Ave Intersection by NW Plus Credit Union	$7,951.58
2024-068	TMG Services	Replacement Metering Pumps, Pump Skids & Tanks Chemical Application	$74,802.00
2024-070	Gray & Osborne	Lead Service Inventory Assistance	$30,265.00
2024-072	Allied Roofing Installation Services	Church Creek Park Dugout Roof	$17,785.30
2024-074	Monarch Tree Services - Task Order 2023-41.04	Church Creek Park Summer 2024 Remove 29 Trees	$36,529.15
2024-075	Transpo Group USA - Task Order 2021-05.19	3D GIS Maps for SMC Project	$10,000.00
2024-076	Monarch Tree Services - Task Order 2023-41.03	Summer 2024 Tree Removal	$6,458.54
2024-079	Gray & Osborne	Pioneer Hills Lift Station Preliminary Design	$18,390.00
2024-082	BHC Consultants Supplemental No.1	SMC Update Project - extend term	n/a
2024-083	VECA and Electric Technologies	Public Works - WWTP change order	$7,479.08
2024-084	VECA and Electric Technologies	Hamilton Park Camera Installation	$13,740.00

Sole Source Contracts		
Company	**Product**	**Cost**
Cues, Inc	CCTV camera repair	$ 6,523.68
Whitney Equipment Inc	YSI probes & Wemco Pump Flush	$ 15,397.15
TMG Services	WTP Equipment Repairs	$ 3,348.07
General Pacific	Badger Water Meters	$ 30,007.22
Change Orders Approved		
Company	**Project**	**Cost**
Port Susan Trail	Boardwalk hangers, Lumber & Straps, Ramps	$48,211.45
City Hall (painting)	Crack Sealing & Stucco Work	$ 21,543.47

MONTHLY EXPENSE & REVENUE REPORT

001 General Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 00 01	Restricted Beg Cash & Invest	42,486.00	0.00	42,486.00	0.00	0.0%
308 91 00 01	Unassigned Beg Cash & Invest	3,727,246.56	0.00	3,727,246.56	0.00	0.0%
308 91 00 02	Unassigned Beg Cash & Invest	590.00	0.00	590.00	0.00	0.0%
308 Beginning Balances		3,770,322.56	0.00	3,770,322.56	0.00	0.0%
310 Taxes						
311 10 00 00	Property Tax	2,111,593.00	6,436.75	1,156,665.11	954,927.89	45.2%
313 11 00 00	Sales Tax	2,236,800.00	197,949.36	1,775,947.96	460,852.04	20.6%
313 27 00 00	Affordable/Supportiv Housing Sales Tax	16,801.80	1,702.16	8,225.66	8,576.14	51.0%
313 61 00 00	Natural Gas Tax	2,581.86	0.00	0.00	2,581.86	100.0%
313 71 00 00	Sales Tax Criminal Justice	200,000.00	18,051.85	153,364.69	46,635.31	23.3%
316 43 00 00	Gas Utility Tax	122,875.00	6,304.30	135,305.09	(12,430.09)	0.0%
316 45 00 00	Garbage Utility Tax	107,500.00	15,320.10	115,296.14	(7,796.14)	0.0%
316 46 00 00	Cable Tv Utility Tax	41,269.00	0.00	21,728.77	19,540.23	47.3%
316 47 00 00	Telephone Utility Tax	107,500.00	750.29	68,400.57	39,099.43	36.4%
316 48 00 00	Electric Utility Tax	343,250.00	31,817.74	300,129.97	43,120.03	12.6%
316 49 10 00	Water/Sewer/Drainage Utility Tax	600,000.00	44,780.88	433,718.41	166,281.59	27.7%
316 81 00 00	Gambling Tax	30,750.00	0.00	6,354.55	24,395.45	79.3%
337 00 00 00	Local Grants, Entitlements, And Other Payments	1,035.25	0.00	1,129.27	(94.02)	0.0%
310 Taxes		5,921,955.91	323,113.43	4,176,266.19	1,745,689.72	29.5%
320 Licenses & Permits						
321 91 00 00	Cable Tv Franchise Fee	53,300.00	0.00	31,189.97	22,110.03	41.5%
321 99 00 00	Business Lic & Permits	62,115.00	4,995.82	51,499.97	10,615.03	17.1%
322 10 00 00	Building Permits	184,500.00	28,359.95	103,142.84	81,357.16	44.1%
322 10 00 01	Mechanical Permits	12,812.50	920.34	18,390.72	(5,578.22)	0.0%
322 10 00 02	Plumbing Permits	6,150.00	110.00	3,253.55	2,896.45	47.1%
322 10 00 03	Grading Permit	4,612.50	1,000.00	3,500.00	1,112.50	24.1%
322 10 00 04	Demolition Permit	820.00	0.00	600.00	220.00	26.8%
322 10 00 05	Roofing Permits	0.00	0.00	779.25	(779.25)	0.0%
322 10 00 06	Sign Permit	3,075.00	30.00	1,760.00	1,315.00	42.8%
322 10 00 07	5% Permit Technology Fee	31,057.50	5,622.81	23,998.61	7,058.89	22.7%
322 30 00 00	Animal Licenses	2,000.00	90.00	1,390.00	610.00	30.5%
322 90 00 00	Gun Permits	7,764.38	751.00	5,321.00	2,443.38	31.5%
322 90 00 01	Right Of Way And Utility Admin	107.63	518.80	4,362.25	(4,254.62)	0.0%
322 90 00 02	Other Licenses & Permits	8,200.00	0.00	2,091.25	6,108.75	74.5%
320 Licenses & Permits		376,514.51	42,398.72	251,279.41	125,235.10	33.3%
330 Intergovernmental Revenues						
334 04 20 00	Dept of Commerce	42,500.00	0.00	62,500.00	(20,000.00)	0.0%
335 00 91 00	Pud Privilege Tax	43,050.00	0.00	46,970.92	(3,920.92)	0.0%
336 06 21 00	Criminal Justice-population	3,111.90	0.00	2,432.66	679.24	21.8%
336 06 25 00	Contracted Police Services	14,493.50	0.00	14,328.27	165.23	1.1%
336 06 26 00	Criminal Justice Special Pro	10,940.85	0.00	8,553.17	2,387.68	21.8%
336 06 42 00	Marijuana Excise Tax Distribution	5,125.00	2,192.96	7,125.71	(2,000.71)	0.0%
336 06 51 00	Crim Justice--dui Cities	1,345.83	0.00	651.48	694.35	51.6%
336 06 94 00	Liquor Excise Tax	59,099.45	0.00	44,215.63	14,883.82	25.2%

001 General Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
330 Intergovernmental Revenues						
336 06 95 00	Liquor Board Profits	65,905.45	16,202.25	48,606.50	17,298.95	26.2%
330 Intergovernmental Revenues		245,571.98	18,395.21	235,384.34	10,187.64	4.1%
340 Charges For Services						
341 43 00 01	Credit Card Proc Fee	7,687.50	95.66	5,874.61	1,812.89	23.6%
345 81 00 00	Zoning/inspection Fees	150,000.00	82,322.00	226,859.75	(76,859.75)	0.0%
345 83 00 00	Plan Checking Fees	85,000.00	16,176.84	248,129.97	(163,129.97)	0.0%
345 89 00 00	Environmental Fees	1,000.00	450.00	1,350.00	(350.00)	0.0%
345 89 00 01	Other Planning & Development Fees	20,000.00	2,935.00	8,575.05	11,424.95	57.1%
347 30 00 00	Park Fees	10,762.50	1,764.28	26,245.34	(15,482.84)	0.0%
347 30 00 01	Park Fees- Tourn/Comm Use	0.00	0.00	1,484.00	(1,484.00)	0.0%
347 30 00 03	Park Fees- Staff	0.00	0.00	390.00	(390.00)	0.0%
347 30 00 04	Park Fees- Picnic Area/Meeting Rooms	461.25	0.00	1,169.41	(708.16)	0.0%
340 Charges For Services		274,911.25	103,743.78	520,078.13	(245,166.88)	0.0%
350 Fines & Forfeitures						
353 10 00 00	Court Fines	7,000.00	327.77	7,756.15	(756.15)	0.0%
354 00 00 00	Parking Fines	512.50	0.00	100.00	412.50	80.5%
355 20 00 00	Dui Recoveries	512.50	0.00	0.00	512.50	100.0%
359 00 00 00	Traffic Fines & Penalties	1,640.00	72.99	1,363.23	276.77	16.9%
350 Fines & Forfeitures		9,665.00	400.76	9,219.38	445.62	4.6%
360 Misc Revenues						
361 11 00 01	State Pool/cd Interest	89,000.00	17,785.15	93,290.41	(4,290.41)	0.0%
361 40 00 01	Sales Tax Interest	2,111.50	909.46	7,945.58	(5,834.08)	0.0%
361 40 20 01	Property Tax Interest	0.00	0.00	1,272.05	(1,272.05)	0.0%
362 00 00 01	Rents And Leases	0.00	2,832.50	31,225.00	(31,225.00)	0.0%
367 00 10 10	Donations	512.50	0.00	1,650.00	(1,137.50)	0.0%
369 91 00 00	Misc.	3,182.63	0.00	11,698.25	(8,515.62)	0.0%
360 Misc Revenues		94,806.63	21,527.11	147,081.29	(52,274.66)	0.0%
380 Non Revenues						
382 10 00 01	Deposits Refundable	0.00	0.00	600.00	(600.00)	0.0%
382 30 00 01	Court Funds	0.00	631.00	12,407.45	(12,407.45)	0.0%
380 Non Revenues		0.00	631.00	13,007.45	(13,007.45)	0.0%
Fund Revenues:		10,693,747.84	510,210.01	9,122,638.75	1,571,109.09	14.7%

Expenditures		Amt Budgeted	September	YTD	Remaining	
511 Clerk & City Council						
511 60 10 00	Salaries & Wages	158,687.00	13,678.17	124,197.14	34,489.86	21.7%
511 60 20 00	Social Security	11,510.90	1,046.38	9,501.11	2,009.79	17.5%
511 60 21 00	Retirement	11,448.90	855.88	7,976.42	3,472.48	30.3%
511 60 22 00	Medical Benefits	15,598.00	988.95	8,900.55	6,697.45	42.9%

001 General Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
511 Clerk & City Council						
511 60 23 00	L & I	1,915.20	0.00	243.90	1,671.30	87.3%
511 60 24 00	Unempl, PFMLA, LTC	206.57	0.00	170.19	36.38	17.6%
511 60 31 00	Supplies	1,050.00	4.69	109.36	940.64	89.6%
511 60 35 00	Small Equipment	1,575.00	0.00	0.00	1,575.00	100.0%
511 60 41 00	Professional Services	135,000.00	1,731.82	15,832.27	119,167.73	88.3%
511 60 42 00	Communications	525.00	2,502.10	2,768.02	(2,243.02)	0.0%
511 60 44 00	Advertising	3,150.00	158.73	2,620.92	529.08	16.8%
511 60 49 00	Miscellaneous	525.00	0.00	0.00	525.00	100.0%
511 60 49 01	Meetings, Training & Travel	3,675.00	(539.33)	2,615.10	1,059.90	28.8%
511 60 49 06	Dues	525.00	0.00	285.00	240.00	45.7%
514 40 41 05	Election Service	3,675.00	0.00	3,164.96	510.04	13.9%
514 40 41 06	Voter Registration Service	10,500.00	0.00	11,786.25	(1,286.25)	0.0%
511 Clerk & City Council		359,566.57	20,427.39	190,171.19	169,395.38	47.1%
512 Judical						
512 52 49 01	Cascade Court Costs	17,000.00	1,127.68	8,262.45	8,737.55	51.4%
512 Judical		17,000.00	1,127.68	8,262.45	8,737.55	51.4%
513 Executive Activities						
513 10 10 00	Salaries & Wages	205,448.00	11,948.61	113,279.37	92,168.63	44.9%
513 10 20 00	Social Security	8,238.85	899.29	8,650.96	(412.11)	0.0%
513 10 21 00	Retirement	15,275.24	990.65	9,521.75	5,753.49	37.7%
513 10 22 00	Medical Benefits	36,074.00	1,192.15	10,750.50	25,323.50	70.2%
513 10 23 00	L & I	359.10	0.00	204.20	154.90	43.1%
513 10 24 00	Unempl, PFMLA, LTC	197.21	0.00	168.32	28.89	14.6%
513 10 31 00	Supplies	525.00	0.00	41.25	483.75	92.1%
513 10 41 00	Professional Services	2,000.00	338.41	3,631.68	(1,631.68)	0.0%
513 10 42 00	Communications	735.00	108.64	362.03	372.97	50.7%
513 10 42 01	Mayor's Newsletter	3,000.00	0.00	5,396.62	(2,396.62)	0.0%
513 10 49 00	Miscellaneous	525.00	0.00	0.00	525.00	100.0%
513 10 49 01	Meetings, Training & Travel	2,625.00	0.00	1,028.90	1,596.10	60.8%
513 10 49 02	Volunteer Appreciation	3,150.00	0.00	0.00	3,150.00	100.0%
513 Executive Activities		278,152.40	15,477.75	153,035.58	125,116.82	45.0%
514 Administration						
514 23 10 00	Salaries & Wages	527,103.00	43,575.51	368,438.42	158,664.58	30.1%
514 23 10 99	Salaries Indirect Cost Allocation	(322,100.00)	(80,525.00)	(241,575.00)	(80,525.00)	0.0%
514 23 11 00	Overtime	1,575.00	238.19	238.19	1,336.81	84.9%
514 23 20 00	Social Security	37,303.20	3,304.26	27,823.59	9,479.61	25.4%
514 23 21 00	Retirement	58,887.26	4,203.81	36,248.58	22,638.68	38.4%
514 23 22 00	Medical Benefits	120,556.00	9,967.66	84,356.52	36,199.48	30.0%
514 23 22 99	Benefits Indirect Cost Allocation	(130,581.00)	(32,645.00)	(97,935.00)	(32,646.00)	0.0%
514 23 23 00	L & I	1,197.00	0.00	766.67	430.33	36.0%
514 23 23 01	Awc Retro Program	1,806.00	0.00	0.00	1,806.00	100.0%
514 23 24 00	Unempl, PFMLA, LTC	975.25	0.00	698.61	276.64	28.4%
514 23 31 00	Supplies	3,350.00	0.00	2,420.63	929.37	27.7%
514 23 31 99	Supplies Indirect Cost Allocation	(39,174.00)	(9,795.00)	(29,385.00)	(9,789.00)	0.0%
514 23 35 00	Small Equipment	1,050.00	0.00	0.00	1,050.00	100.0%
514 23 41 00	Professional Services	57,142.50	4,313.04	64,218.60	(7,076.10)	0.0%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood — Time: 06:43:33 Date: 10/09/2024

001 General Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
514 Administration						
514 23 41 04	Clean Sweep- Clean Up Day	2,500.00	0.00	1,918.15	581.85	23.3%
514 23 41 07	State Audit	36,750.00	0.00	0.00	36,750.00	100.0%
514 23 41 99	Services Indirect Cost Allocation	(378,685.00)	(94,670.00)	(284,010.00)	(94,675.00)	0.0%
514 23 42 00	Communications	2,625.00	126.72	867.87	1,757.13	66.9%
514 23 44 00	Advertising	525.00	0.00	0.00	525.00	100.0%
514 23 45 00	Operating Rentals	16,500.00	284.68	2,222.29	14,277.71	86.5%
514 23 48 00	Repair/maintenance	1,000.00	0.00	0.00	1,000.00	100.0%
514 23 49 00	Miscellaneous	210.00	0.00	1,816.46	(1,606.46)	0.0%
514 23 49 01	Meetings, Training & Travel	5,775.00	(1,873.38)	5,324.07	450.93	7.8%
514 23 49 04	Credit Card Fees-Utilities	0.00	0.00	75.00	(75.00)	0.0%
514 23 49 05	Credit Card Bank Fees	12,600.00	165.38	6,877.32	5,722.68	45.4%
514 23 49 06	Dues	1,155.00	0.00	(58.14)	1,213.14	105.0%
514 Administration		20,045.21	(153,329.13)	(48,652.17)	68,697.38	342.7%
515 Legal Services						
515 41 41 21	External Legal Services-Advice	100,000.00	1,548.00	28,937.96	71,062.04	71.1%
515 45 41 22	External Legal Serv-Claims & Litigation	12,500.00	0.00	0.00	12,500.00	100.0%
515 93 41 23	Adult Misdemeanor Public Def	35,700.00	0.00	19,374.00	16,326.00	45.7%
515 93 41 24	Adult Misdemeanor Prosecuting Attrny	0.00	0.00	6,009.59	(6,009.59)	0.0%
515 Legal Services		148,200.00	1,548.00	54,321.55	93,878.45	63.3%
518 Centralized Services						
518 10 10 00	Salaries & Wages	68,036.00	5,307.81	49,446.75	18,589.25	27.3%
518 10 20 00	Social Security	4,838.30	401.44	3,741.06	1,097.24	22.7%
518 10 21 00	Retirement	6,725.43	479.29	4,659.14	2,066.29	30.7%
518 10 22 00	Medical Benefits	14,540.00	1,175.01	10,598.58	3,941.42	27.1%
518 10 23 00	L & I	119.70	0.00	95.02	24.68	20.6%
518 10 24 00	Unempl, PFMLA, LTC	126.49	0.00	99.44	27.05	21.4%
518 10 31 00	Supplies	1,050.00	108.88	622.04	427.96	40.8%
518 10 41 00	Professional Services	12,600.00	9,683.80	19,385.73	(6,785.73)	0.0%
518 10 44 00	Advertsing	10,500.00	0.00	948.00	9,552.00	91.0%
518 10 48 00	Repairs & Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%
518 10 49 01	Meetings, Training & Travel	2,100.00	0.00	246.29	1,853.71	88.3%
518 10 49 02	Training-All EE Annual	5,250.00	15.29	154.57	5,095.43	97.1%
518 10 49 06	Dues	525.00	0.00	240.00	285.00	54.3%
518 10 49 10	Wellness Program	2,100.00	231.71	1,142.53	957.47	45.6%
010 Personnel Services		129,560.92	17,403.23	91,379.15	38,181.77	29.5%
518 30 10 00	Salaries & Wages	90,211.00	11,465.63	99,516.82	(9,305.82)	0.0%
518 30 11 00	Overtime	660.00	206.59	3,942.73	(3,282.73)	0.0%
518 30 20 00	Social Security	6,000.00	890.39	7,892.78	(1,892.78)	0.0%
518 30 21 00	Retirement	13,000.00	1,213.86	11,146.88	1,853.12	14.3%
518 30 22 00	Medical Benefits	14,416.00	2,870.07	25,597.24	(11,181.24)	0.0%
518 30 23 00	L & I	511.18	0.00	1,223.47	(712.29)	0.0%
518 30 24 00	Unempl, PFMLA, LTC	76.86	0.00	185.89	(109.03)	0.0%
518 30 31 00	Supplies	6,825.00	390.23	8,994.20	(2,169.20)	0.0%
518 30 31 05	Uniforms	1,680.00	0.00	401.82	1,278.18	76.1%
518 30 32 00	Fuel	2,625.00	306.63	3,717.74	(1,092.74)	0.0%

001 General Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
518 Centralized Services						
518 30 35 00	Small Tools	472.50	0.00	0.00	472.50	100.0%
518 30 41 00	Professional Services	35,000.00	4,328.78	13,759.08	21,240.92	60.7%
518 30 42 00	Communications	630.00	23.81	754.51	(124.51)	0.0%
518 30 46 00	Insurance	157,500.00	0.00	242,545.00	(85,045.00)	0.0%
518 30 47 00	Utilities	18,963.00	546.46	10,991.47	7,971.53	42.0%
518 30 47 02	Rental Expense	315.00	0.00	28.42	286.58	91.0%
518 30 48 00	Repairs/maintenance	12,600.00	117.50	3,577.12	9,022.88	71.6%
518 30 49 01	Meetings, Training & Travel	2,100.00	(577.50)	(213.51)	2,313.51	110.2%
518 30 49 06	Dues	0.00	0.00	39.67	(39.67)	0.0%
	030 Buildings & Grounds	363,585.54	21,782.45	434,101.33	(70,515.79)	0.0%
518 90 31 90	General Gov't Supplies & Matl's	6,300.00	68.16	1,601.88	4,698.12	74.6%
518 90 35 90	Other General Governmental Services (SA) - Small Tools And Minor Equipment	1,050.00	0.00	0.00	1,050.00	100.0%
518 90 42 00	General Gov't Communications	10,500.00	1,109.89	3,227.69	7,272.31	69.3%
518 90 42 02	Passport Postage	2,100.00	0.00	0.00	2,100.00	100.0%
518 90 49 01	B & O Tax	525.00	3.87	134.16	390.84	74.4%
518 90 49 02	AWC Membership	7,350.00	0.00	9,319.64	(1,969.64)	0.0%
518 90 49 03	Puget Sound Regnl Council	2,625.00	0.00	2,839.00	(214.00)	0.0%
518 90 49 04	SnoCo Tomorrow	1,575.00	0.00	2,085.00	(510.00)	0.0%
518 90 49 05	Puget Sound Clean Air	5,250.00	0.00	6,390.00	(1,140.00)	0.0%
518 90 49 06	OMWBE	210.00	0.00	750.10	(540.10)	0.0%
	090 General Gov't Services	37,485.00	1,181.92	26,347.47	11,137.53	29.7%
518 Centralized Services		530,631.46	40,367.60	551,827.95	(21,196.49)	0.0%
521 Law Enforcement						
521 10 10 00	Salaries & Wages	154,114.00	12,981.75	117,007.49	37,106.51	24.1%
521 10 11 00	Overtime	1,030.00	420.72	669.62	360.38	35.0%
521 10 20 00	Social Security	11,398.51	1,025.28	9,002.27	2,396.24	21.0%
521 10 21 00	Retirement	22,235.00	1,450.62	13,056.09	9,178.91	41.3%
521 10 22 00	Medical Benefits	41,903.52	4,434.65	40,960.05	943.47	2.3%
521 10 23 00	L & I	483.36	0.00	385.93	97.43	20.2%
521 10 24 00	Unempl, PFMLA, LTC	298.00	0.00	233.34	64.66	21.7%
521 10 31 00	Supplies	2,625.25	138.14	2,085.96	539.29	20.5%
521 10 31 01	Supplies - Nat'l Night Out	4,200.40	1,038.33	3,910.13	290.27	6.9%
521 10 31 03	Citizen Patrol	0.00	222.93	755.98	(755.98)	0.0%
521 10 32 00	Fuel	500.00	0.00	0.00	500.00	100.0%
521 10 35 01	Uniforms	472.55	0.00	0.00	472.55	100.0%
521 10 41 00	Professional Services	20,000.00	22.39	179.12	19,820.88	99.1%
521 10 44 00	Advertising	500.00	0.00	0.00	500.00	100.0%
521 10 47 00	Utilities	10,606.01	764.46	10,010.48	595.53	5.6%
521 10 48 03	Repair\maintenance	1,050.10	0.00	1,017.52	32.58	3.1%
521 10 49 00	Miscellaneous	1,050.10	74.75	130.71	919.39	87.6%
521 10 49 02	Dues	700.00	0.00	445.00	255.00	36.4%
521 10 49 03	Meeting, Training & Travel	2,100.20	0.00	443.25	1,656.95	78.9%
521 10 49 06	Narcotics Task Force	1,428.14	0.00	0.00	1,428.14	100.0%
521 10 49 07	Intergovernmental Agreements	2,357,567.00	0.00	1,571,711.36	785,855.64	33.3%
521 10 49 08	Sno911&SERS (wasDispatch)	105,000.00	0.00	68,426.48	36,573.52	34.8%
521 10 49 10	Animal Control	4,000.00	315.00	2,515.00	1,485.00	37.1%

001 General Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
521 Law Enforcement						
	521 Law Enforcement	2,743,262.14	22,889.02	1,842,945.78	900,316.36	32.8%
522 Fire Control						
522 22 49 03	Administrative Service Contract	55,000.00	0.00	23,079.87	31,920.13	58.0%
	522 Fire Control	55,000.00	0.00	23,079.87	31,920.13	58.0%
523 Jail Costs						
523 50 49 03	County Jail	57,750.00	1,907.72	17,613.28	40,136.72	69.5%
	523 Jail Costs	57,750.00	1,907.72	17,613.28	40,136.72	69.5%
525 Emergency Services						
525 10 49 03	Emergency Services-SnoCo DEM	10,615.50	0.00	8,727.75	1,887.75	17.8%
	525 Emergency Services	10,615.50	0.00	8,727.75	1,887.75	17.8%
551 Public Housing Services						
551 10 49 09	Resource Cntr-Housing	15,750.00	0.00	44,280.77	(28,530.77)	0.0%
551 10 49 10	Alliance For Housing Authority	1,827.00	0.00	1,956.00	(129.00)	0.0%
	551 Public Housing Services	17,577.00	0.00	46,236.77	(28,659.77)	0.0%
558 Community Planning & Economic Development						
558 60 10 00	Salaries & Wages	530,757.00	49,751.02	439,445.84	91,311.16	17.2%
558 60 10 99	PW Lead Construction Sal & Ben Allocation	0.00	(4,972.32)	(23,825.70)	23,825.70	100.0%
558 60 11 00	Overtime	945.00	805.06	4,121.10	(3,176.10)	0.0%
558 60 20 00	Social Security	40,157.00	3,858.59	33,855.09	6,301.91	15.7%
558 60 21 00	Retirement	63,507.10	4,778.21	43,340.97	20,166.13	31.8%
558 60 22 00	Medical Benefits	81,911.02	7,907.01	70,233.59	11,677.43	14.3%
558 60 23 00	L & I	1,965.60	0.00	1,641.89	323.71	16.5%
558 60 24 00	Unempl, PFMLA, LTC	965.12	0.00	846.12	119.00	12.3%
558 60 31 00	Supplies	4,000.00	983.70	2,117.56	1,882.44	47.1%
558 60 32 00	Fuel	875.00	0.00	308.10	566.90	64.8%
558 60 35 00	Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%
558 60 41 00	Professional Services	254,925.00	10,350.86	106,674.11	148,250.89	58.2%
558 60 41 09	Prof Serv-Reimbursable	35,500.00	0.00	7,209.75	28,290.25	79.7%
558 60 41 10	Prof Serv-Utilities Reimbursable	0.00	0.00	21,639.03	(21,639.03)	0.0%
558 60 42 00	Communications	2,000.00	2,966.81	5,137.75	(3,137.75)	0.0%
558 60 44 00	Advertising	4,000.00	137.28	2,355.21	1,644.79	41.1%
558 60 45 00	Rentals	3,780.00	0.00	0.00	3,780.00	100.0%
558 60 48 00	Repairs & Maintenance	600.00	0.00	0.00	600.00	100.0%
558 60 49 00	Meetings, Training & Travel	6,000.00	2,880.00	6,576.02	(576.02)	0.0%
558 60 49 02	Dues	14,175.00	0.00	3,603.89	10,571.11	74.6%
558 60 49 80	Interfund Payment for Eng Service	0.00	732.06	4,799.06	(4,799.06)	0.0%
	060 Community Development	1,047,562.84	80,178.28	730,079.38	317,483.46	30.3%
558 70 10 00	Salaries & Wages	0.00	537.62	4,192.86	(4,192.86)	0.0%
558 70 20 00	Social Security	0.00	40.81	318.19	(318.19)	0.0%

001 General Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
558 Community Planning & Economic Development						
558 70 21 00	Retirement	0.00	48.56	394.24	(394.24)	0.0%
558 70 22 00	Medical Benefits	0.00	111.55	892.40	(892.40)	0.0%
558 70 23 00	L & I	0.00	0.00	26.10	(26.10)	0.0%
558 70 24 00	Unempl, PFMLA, LTC	0.00	0.00	46.95	(46.95)	0.0%
558 70 31 00	Supplies	1,000.00	0.00	324.97	675.03	67.5%
558 70 35 00	Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%
558 70 41 00	Professional Services	100,000.00	125.34	18,780.72	81,219.28	81.2%
558 70 42 00	Communications	1,500.00	42.24	1,245.31	254.69	17.0%
558 70 44 00	Advertising	500.00	0.00	94.38	405.62	81.1%
558 70 48 00	Repair & Maintenance	525.00	0.00	0.00	525.00	100.0%
558 70 49 00	Meetings, Training & Travel	1,500.00	0.00	0.00	1,500.00	100.0%
558 70 49 02	Dues	2,100.00	0.00	0.00	2,100.00	100.0%
558 70 49 03	Printing	1,000.00	0.00	100.10	899.90	90.0%
070 Economic Development		109,625.00	906.12	26,416.22	83,208.78	75.9%
558 Community Planning & Economic		1,157,187.84	81,084.40	756,495.60	400,692.24	34.6%
566 Substance Abuse						
566 00 49 05	Liquor Board Excise Tax	1,682.10	0.00	1,853.75	(171.65)	0.0%
566 Substance Abuse		1,682.10	0.00	1,853.75	(171.65)	0.0%
569 Aging And Disability Services						
569 10 49 08	Sr Center LEAP	10,000.00	0.00	10,000.00	0.00	0.0%
569 Aging And Disability Services		10,000.00	0.00	10,000.00	0.00	0.0%
572 Libraries						
572 10 47 00	Utilities	12,978.00	3,245.73	10,883.68	2,094.32	16.1%
572 10 48 00	Repair/maintenance	2,625.00	0.00	0.00	2,625.00	100.0%
572 Libraries		15,603.00	3,245.73	10,883.68	4,719.32	30.2%
576 Park Facilities						
576 80 10 00	Salaries & Wages	288,319.00	24,292.07	221,448.84	66,870.16	23.2%
576 80 11 00	Overtime	330.00	201.26	2,580.32	(2,250.32)	0.0%
576 80 20 00	Social Security	20,632.32	1,860.52	17,020.30	3,612.02	17.5%
576 80 21 00	Retirement	42,851.49	2,221.44	20,765.48	22,086.01	51.5%
576 80 22 00	Medical Benefits	55,050.00	4,885.72	43,725.57	11,324.43	20.6%
576 80 23 00	L & I	3,716.62	0.00	2,662.88	1,053.74	28.4%
576 80 24 00	Unempl, PFMLA, LTC	559.44	0.00	430.62	128.82	23.0%
576 80 31 00	Supplies	36,025.00	426.32	28,469.12	7,555.88	21.0%
576 80 32 00	Fuel	12,700.00	964.58	8,990.64	3,709.36	29.2%
576 80 35 00	Small Equipment	5,302.50	324.57	324.57	4,977.93	93.9%
576 80 35 01	Uniforms	1,680.00	0.00	632.52	1,047.48	62.4%
576 80 41 00	Professional Services	20,000.00	1,046.58	13,273.69	6,726.31	33.6%
576 80 42 00	Communications	2,250.00	319.80	1,470.72	779.28	34.6%
576 80 45 06	Rent	2,625.00	0.00	168.07	2,456.93	93.6%
576 80 47 00	Utilities	23,887.50	603.83	19,547.56	4,339.94	18.2%
576 80 48 00	Repair/maintenance	15,000.00	1,339.36	5,762.47	9,237.53	61.6%
576 80 48 01	Field Maint - User Fees	0.00	0.00	1.29	(1.29)	0.0%

001 General Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
576 Park Facilities						
576 80 49 01	Meetings, Training & Travel	2,500.00	(165.00)	870.75	1,629.25	65.2%
576 80 49 02	Dues	250.00	0.00	(41.20)	291.20	116.5%
576 Park Facilities		533,678.87	38,321.05	388,104.21	145,574.66	27.3%
580 Non Expeditures						
582 10 00 01	Refund Of Deposits	0.00	0.00	600.00	(600.00)	0.0%
582 30 00 01	Court Collections	0.00	0.00	10,255.80	(10,255.80)	0.0%
589 90 00 01	Payroll EE Deductions Clearing	0.00	(3,621.28)	(1,749.52)	1,749.52	100.0%
589 90 00 02	Payroll Draw Clearing	0.00	0.00	1,900.00	(1,900.00)	0.0%
580 Non Expeditures		0.00	(3,621.28)	11,006.28	(11,006.28)	0.0%
591 Debt Service						
591 18 70 00	Leases	0.00	452.46	5,577.36	(5,577.36)	0.0%
591 58 70 00	Leases	0.00	194.43	1,749.78	(1,749.78)	0.0%
591 76 70 00	Leases	0.00	18.16	145.28	(145.28)	0.0%
591 Debt Service		0.00	665.05	7,472.42	(7,472.42)	0.0%
594 Capital Expenditures						
594 18 64 01	Machinery & Equipment	26,250.00	15,253.91	15,253.91	10,996.09	41.9%
594 Capital Expenditures		26,250.00	15,253.91	15,253.91	10,996.09	41.9%
597 Interfund Transfers						
597 00 00 01	Transfer To 101-Share Of St Lighting	400,000.00	150,000.00	400,000.00	0.00	0.0%
597 00 01 07	Transfer To Equip Replacemen	47,500.00	0.00	47,500.00	0.00	0.0%
597 00 01 15	Transfer Out To Tourism & Promotion DSC	80,000.00	45,000.00	80,000.00	0.00	0.0%
597 01 03 00	Transfer Out To Streets 103	200,000.00	0.00	200,000.00	0.00	0.0%
597 01 04 21	Trsfr Out To Water Operating	109,200.00	0.00	109,200.00	0.00	0.0%
597 Interfund Transfers		836,700.00	195,000.00	836,700.00	0.00	0.0%
999 Ending Balance						
508 91 00 01	Unassigned End Cash & Invest	3,081,989.00	0.00	0.00	3,081,989.00	100.0%
508 91 00 02	Unassigned End Cash & Invest	590.00	0.00	0.00	590.00	100.0%
999 Ending Balance		3,082,579.00	0.00	0.00	3,082,579.00	100.0%
Fund Expenditures:		9,901,481.09	280,364.89	4,885,339.85	5,016,141.24	50.7%
Fund Excess/(Deficit):		792,266.75	229,845.12	4,237,298.90		

101 Street Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 01	Restricted Beginning Balance	1,511.00	0.00	1,511.00	0.00	0.0%
308 51 01 01	Assigned Beg Cash & Invest	213,609.44	0.00	213,609.44	0.00	0.0%
308 Beginning Balances		215,120.44	0.00	215,120.44	0.00	0.0%
320 Licenses & Permits						
321 91 00 10	WM - Street Maintenance Fee	28,000.00	0.00	20,018.93	7,981.07	28.5%
320 Licenses & Permits		28,000.00	0.00	20,018.93	7,981.07	28.5%
330 Intergovernmental Revenues						
336 00 71 00	Multimodal Transportation	11,110.00	2,751.55	8,254.61	2,855.39	25.7%
336 00 87 00	Mvft Unrestricted Fuel Tax	163,115.00	14,450.45	112,397.43	50,717.57	31.1%
330 Intergovernmental Revenues		174,225.00	17,202.00	120,652.04	53,572.96	30.7%
340 Charges For Services						
344 10 00 00	Adopt A Street Fees	0.00	0.00	30.00	(30.00)	0.0%
344 10 00 01	Misc. Charges For Services	0.00	0.00	900.00	(900.00)	0.0%
340 Charges For Services		0.00	0.00	930.00	(930.00)	0.0%
360 Misc Revenues						
361 11 01 01	State Pool/cd Interest	6,000.00	1,000.85	4,678.34	1,321.66	22.0%
369 91 01 01	Miscellaneous	0.00	0.00	2.69	(2.69)	0.0%
360 Misc Revenues		6,000.00	1,000.85	4,681.03	1,318.97	22.0%
397 Interfund Transfers						
397 00 00 00	Transfer In From GF	400,000.00	150,000.00	400,000.00	0.00	0.0%
397 07 06 77	Transfer In From TBD	60,000.00	20,000.00	60,000.00	0.00	0.0%
397 Interfund Transfers		460,000.00	170,000.00	460,000.00	0.00	0.0%
Fund Revenues:		883,345.44	188,202.85	821,402.44	61,943.00	7.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
542 Streets - Maintenance						
542 30 10 00	Salaries & Wages	334,077.00	23,984.69	211,445.09	122,631.91	36.7%
542 30 10 99	Engineering Sal & Ben Allocation	(92,000.00)	(26,842.20)	(98,096.04)	6,096.04	6.6%
542 30 11 00	Overtime	1,350.00	212.85	4,300.25	(2,950.25)	0.0%
542 30 20 00	Social Security	24,173.00	1,842.27	16,375.66	7,797.34	32.3%
542 30 21 00	Retirement	32,336.00	2,142.26	19,957.77	12,378.23	38.3%
542 30 22 00	Medical Benefits	68,174.00	4,738.34	42,702.79	25,471.21	37.4%
542 30 23 00	L & I	2,991.00	0.00	1,782.57	1,208.43	40.4%
542 30 24 00	Unemployment & PFMLA	640.00	0.00	398.21	241.79	37.8%
542 30 31 00	Supplies	50,000.00	2,817.26	27,670.60	22,329.40	44.7%
542 30 31 03	Uniforms	1,747.20	0.00	499.44	1,247.76	71.4%
542 30 32 00	Fuel	6,824.84	317.05	3,929.32	2,895.52	42.4%
542 30 35 00	Small Tools & Equipment	2,020.20	0.00	0.00	2,020.20	100.0%
542 30 41 00	Professional Services	36,529.00	1,350.77	13,372.53	23,156.47	63.4%

101 Street Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
542 Streets - Maintenance						
542 30 42 00	Communications	1,248.62	77.48	542.36	706.26	56.6%
542 30 45 00	Rentals	1,872.94	0.00	28.42	1,844.52	98.5%
542 30 46 00	Insurance	30,000.00	20.00	29,125.00	875.00	2.9%
542 30 47 00	Utilities	71,274.58	8,307.37	50,568.16	20,706.42	29.1%
542 30 48 00	Repair/maintenance	45,000.00	0.00	34,217.82	10,782.18	24.0%
542 30 48 01	SnoCo PW Striping	18,728.32	17,987.10	17,987.10	741.22	4.0%
542 30 49 00	Miscellaneous	0.00	13.65	13.65	(13.65)	0.0%
542 30 49 01	Meetings, Training & Travel	1,500.00	(445.50)	1,183.20	316.80	21.1%
542 30 49 03	Dues	104.00	0.00	261.29	(157.29)	0.0%
542 Streets - Maintenance		638,590.70	36,523.39	378,265.19	260,325.51	40.8%
580 Non Expeditures						
582 20 01 01	Refund Retainage	0.00	0.00	1,510.98	(1,510.98)	0.0%
580 Non Expeditures		0.00	0.00	1,510.98	(1,510.98)	0.0%
591 Debt Service						
591 95 70 00	Leases	0.00	18.16	145.28	(145.28)	0.0%
592 95 71 02	SnoCo PW Assist Fund Int-Viking	0.00	0.00	177.08	(177.08)	0.0%
591 Debt Service		0.00	18.16	322.36	(322.36)	0.0%
597 Interfund Transfers						
597 01 01 07	Transfer Out To Equip Resrv	64,000.00	0.00	64,000.00	0.00	0.0%
597 Interfund Transfers		64,000.00	0.00	64,000.00	0.00	0.0%
999 Ending Balance						
508 51 01 01	Assigned End Cash & Invest	202,748.00	0.00	0.00	202,748.00	100.0%
999 Ending Balance		202,748.00	0.00	0.00	202,748.00	100.0%
Fund Expenditures:		905,338.70	36,541.55	444,098.53	461,240.17	50.9%
Fund Excess/(Deficit):		(21,993.26)	151,661.30	377,303.91		

102 Street Impact Fee Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 02	Restricted Beg Cash & Invest	491,093.18	0.00	491,093.18	0.00	0.0%
308 Beginning Balances		491,093.18	0.00	491,093.18	0.00	0.0%
340 Charges For Services						
345 85 01 02	Street Impact Fees	46,000.00	34,496.00	85,329.24	(39,329.24)	0.0%
340 Charges For Services		46,000.00	34,496.00	85,329.24	(39,329.24)	0.0%
360 Misc Revenues						
361 11 01 02	State Pool/cd Interest	4,000.00	391.44	6,715.29	(2,715.29)	0.0%
360 Misc Revenues		4,000.00	391.44	6,715.29	(2,715.29)	0.0%
Fund Revenues:		541,093.18	34,887.44	583,137.71	(42,044.53)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 01 01 03	Transfer Out To St Const (103)	460,000.00	0.00	460,000.00	0.00	0.0%
597 Interfund Transfers		460,000.00	0.00	460,000.00	0.00	0.0%
999 Ending Balance						
508 31 01 02	Restricted End Cash & Invest	69,791.00	0.00	0.00	69,791.00	100.0%
999 Ending Balance		69,791.00	0.00	0.00	69,791.00	100.0%
Fund Expenditures:		529,791.00	0.00	460,000.00	69,791.00	13.2%
Fund Excess/(Deficit):		11,302.18	34,887.44	123,137.71		

103 Street Construction Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 03	Restricted Beg Cash & Invest	381,854.60	0.00	381,854.60	0.00	0.0%
308 51 01 03	Assigned Beg Cash & Invest	1,181,451.94	0.00	1,181,451.94	0.00	0.0%
308 Beginning Balances		1,563,306.54	0.00	1,563,306.54	0.00	0.0%
330 Intergovernmental Revenues						
333 20 00 04	RTCC - Viking Way	173,000.00	0.00	257,438.29	(84,438.29)	0.0%
334 03 80 07	Transportation Improvement Board (TIB)	369,000.00	0.00	551,783.00	(182,783.00)	0.0%
330 Intergovernmental Revenues		542,000.00	0.00	809,221.29	(267,221.29)	0.0%
360 Misc Revenues						
361 11 01 03	State Pool/cd Interest	60,000.00	14,007.65	60,609.06	(609.06)	0.0%
360 Misc Revenues		60,000.00	14,007.65	60,609.06	(609.06)	0.0%
380 Non Revenues						
382 20 01 03	Retainage	0.00	3,308.59	39,200.66	(39,200.66)	0.0%
380 Non Revenues		0.00	3,308.59	39,200.66	(39,200.66)	0.0%
390 Other Revenues						
391 80 00 03	Intergovtl Loan Sno-Co	0.00	0.00	250,000.00	(250,000.00)	0.0%
390 Other Revenues		0.00	0.00	250,000.00	(250,000.00)	0.0%
397 Interfund Transfers						
397 01 01 02	Transfer In From St Impact (102)	460,000.00	0.00	460,000.00	0.00	0.0%
397 01 01 03	Transfer From TBD	675,000.00	84,375.00	590,625.00	84,375.00	12.5%
397 01 03 01	Transfer In From GF	200,000.00	0.00	200,000.00	0.00	0.0%
397 04 01 21	Transfer In From Reet (121)	200,000.00	0.00	200,000.00	0.00	0.0%
397 Interfund Transfers		1,535,000.00	84,375.00	1,450,625.00	84,375.00	5.5%
Fund Revenues:		3,700,306.54	101,691.24	4,172,962.55	(472,656.01)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
582 20 01 03	Refund Retainage	0.00	63,984.54	74,579.15	(74,579.15)	0.0%
580 Non Expeditures		0.00	63,984.54	74,579.15	(74,579.15)	0.0%
594 Capital Expenditures						
595 10 61 06	Sidewalk Installation	250,000.00	68,545.37	69,535.64	180,464.36	72.2%
595 10 61 07	Sidewalk Repair	150,000.00	1,977.92	9,986.86	140,013.14	93.3%
595 10 63 07	276th Sidewalk	100,000.00	976.08	98,469.21	1,530.79	1.5%
595 30 63 05	Misc Capital Projects	0.00	0.00	23,661.66	(23,661.66)	0.0%
595 30 63 13	Viking Way Construction	760,000.00	33,676.21	55,084.25	704,915.75	92.8%
595 30 63 49	City Beautification	35,000.00	5,842.47	32,791.18	2,208.82	6.3%
595 30 63 52	Westside Overlays	320,000.00	0.00	1,708.14	318,291.86	99.5%

103 Street Construction Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
594 Capital Expenditures						
595 30 63 53	Twin City Mile Dwntwn Reno Proj	739,000.00	12,989.65	81,843.50	657,156.50	88.9%
595 30 63 54	SR532 Intersection Improvs Dsgn & Eng	500,000.00	0.00	0.00	500,000.00	100.0%
595 30 63 56	Overlay & ADA Improvements	410,000.00	1,008.30	654,590.28	(244,590.28)	0.0%
594 Capital Expenditures		3,264,000.00	125,016.00	1,027,670.72	2,236,329.28	68.5%
999 Ending Balance						
508 51 01 03	Assigned End Cash & Invest	33,037.00	0.00	0.00	33,037.00	100.0%
999 Ending Balance		33,037.00	0.00	0.00	33,037.00	100.0%
Fund Expenditures:		3,297,037.00	189,000.54	1,102,249.87	2,194,787.13	66.6%
Fund Excess/(Deficit):		403,269.54	(87,309.30)	3,070,712.68		

104 Park And Trail Improvement Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 04	Restricted Beg Cash & Invest	91,818.00	0.00	91,818.00	0.00	0.0%
308 51 01 04	Assigned Beg Cash & Invest	2,073,712.40	0.00	2,073,712.40	0.00	0.0%
308 Beginning Balances		2,165,530.40	0.00	2,165,530.40	0.00	0.0%
330 Intergovernmental Revenues						
334 02 50 00	WDFW	0.00	0.00	220,029.75	(220,029.75)	0.0%
334 02 70 72	RCO	0.00	0.00	435,690.88	(435,690.88)	0.0%
334 03 10 10	DOE-Floodplains By Design	0.00	0.00	335,592.58	(335,592.58)	0.0%
334 03 10 12	Dept Of Ecology	140,000.00	14,455.19	14,455.19	125,544.81	89.7%
334 04 20 04	DOC	927,000.00	0.00	0.00	927,000.00	100.0%
330 Intergovernmental Revenues		1,067,000.00	14,455.19	1,005,768.40	61,231.60	5.7%
360 Misc Revenues						
361 11 01 04	State Pool/cd Interest	5,400.00	12,110.36	65,027.19	(59,627.19)	0.0%
362 00 01 04	Rents And Leases	20,500.00	0.00	0.00	20,500.00	100.0%
360 Misc Revenues		25,900.00	12,110.36	65,027.19	(39,127.19)	0.0%
380 Non Revenues						
382 20 01 04	Retainage	0.00	0.00	8,578.67	(8,578.67)	0.0%
380 Non Revenues		0.00	0.00	8,578.67	(8,578.67)	0.0%
397 Interfund Transfers						
397 00 10 06	Transfer In From Park Impact Fees	50,000.00	18,750.00	50,000.00	0.00	0.0%
397 00 10 20	Transfer In From REET (120)	400,000.00	150,000.00	400,000.00	0.00	0.0%
397 00 10 21	Transfer In From REET (121)	200,000.00	75,000.00	200,000.00	0.00	0.0%
397 Interfund Transfers		650,000.00	243,750.00	650,000.00	0.00	0.0%
Fund Revenues:		3,908,430.40	270,315.55	3,894,904.66	13,525.74	0.3%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
582 20 01 04	Refund Retainage	0.00	0.00	16,275.58	(16,275.58)	0.0%
580 Non Expeditures		0.00	0.00	16,275.58	(16,275.58)	0.0%
594 Capital Expenditures						
594 76 61 02	Ovenell	0.00	0.00	180.60	(180.60)	0.0%
594 76 61 03	Johnson Easement Purch	200,000.00	0.00	0.00	200,000.00	100.0%
594 76 61 21	Hamilton Improvements	0.00	162.68	124,099.55	(124,099.55)	0.0%
594 76 63 03	Downtown Park	100,000.00	0.00	24,072.19	75,927.81	75.9%
594 76 63 05	Johnson Farm Improvements	0.00	0.00	19,351.85	(19,351.85)	0.0%
594 76 63 06	Raplee Property Eval	140,000.00	8,816.73	16,198.33	123,801.67	88.4%
594 76 63 18	Heritage Park Improvemments	603,000.00	41,702.33	313,326.36	289,673.64	48.0%
594 76 63 19	Stanwood Port Susan Trail	1,638,000.00	367,095.73	755,282.81	882,717.19	53.9%
594 76 63 20	Downtown Park	70,000.00	0.00	0.00	70,000.00	100.0%
594 76 63 22	Church Creek	220,000.00	91,785.91	135,087.45	84,912.55	38.6%

104 Park And Trail Improvement Fund

Expenditures	Amt Budgeted	September	YTD	Remaining	
594 Capital Expenditures					
594 Capital Expenditures	2,971,000.00	509,563.38	1,387,599.14	1,583,400.86	53.3%
999 Ending Balance					
508 51 01 04 Assigned End Cash & Invest	863,975.00	0.00	0.00	863,975.00	100.0%
999 Ending Balance	863,975.00	0.00	0.00	863,975.00	100.0%
Fund Expenditures:	3,834,975.00	509,563.38	1,403,874.72	2,431,100.28	63.4%
Fund Excess/(Deficit):	73,455.40	(239,247.83)	2,491,029.94		

MONTHLY EXPENSE & REVENUE REPORT

106 Park Impact Fees

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 06	Restricted Beg Cash & Invest	172,440.02	0.00	172,440.02	0.00	0.0%
308 Beginning Balances		172,440.02	0.00	172,440.02	0.00	0.0%
340 Charges For Services						
345 85 01 06	Park Impact Fees	70,440.00	15,526.00	24,460.00	45,980.00	65.3%
340 Charges For Services		70,440.00	15,526.00	24,460.00	45,980.00	65.3%
360 Misc Revenues						
361 11 01 06	State Pool/cd Interest	600.00	681.01	4,091.91	(3,491.91)	0.0%
360 Misc Revenues		600.00	681.01	4,091.91	(3,491.91)	0.0%
Fund Revenues:		243,480.02	16,207.01	200,991.93	42,488.09	17.5%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 00 00 04	Transfer To Park Improvement	50,000.00	18,750.00	50,000.00	0.00	0.0%
597 Interfund Transfers		50,000.00	18,750.00	50,000.00	0.00	0.0%
999 Ending Balance						
508 31 01 06	Restricted End Cash & Invest	186,334.00	0.00	0.00	186,334.00	100.0%
999 Ending Balance		186,334.00	0.00	0.00	186,334.00	100.0%
Fund Expenditures:		236,334.00	18,750.00	50,000.00	186,334.00	78.8%
Fund Excess/(Deficit):		7,146.02	(2,542.99)	150,991.93		

107 Equipment Reserve Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 01 07	Assigned Beg Cash & Invest	532,495.94	0.00	532,495.94	0.00	0.0%
	308 Beginning Balances	532,495.94	0.00	532,495.94	0.00	0.0%
360 Misc Revenues						
361 11 01 07	State Pool/cd Interest	4,900.00	2,486.70	12,831.70	(7,931.70)	0.0%
	360 Misc Revenues	4,900.00	2,486.70	12,831.70	(7,931.70)	0.0%
390 Other Revenues						
395 10 01 07	Proceeds From Sales Of Asset	20,000.00	1,788.00	5,904.25	14,095.75	70.5%
	390 Other Revenues	20,000.00	1,788.00	5,904.25	14,095.75	70.5%
397 Interfund Transfers						
397 01 00 01	Transfer In From GF	47,500.00	0.00	47,500.00	0.00	0.0%
397 01 01 01	Transfer In From Streets	64,000.00	0.00	64,000.00	0.00	0.0%
	397 Interfund Transfers	111,500.00	0.00	111,500.00	0.00	0.0%
Fund Revenues:		668,895.94	4,274.70	662,731.89	6,164.05	0.9%

Expenditures		Amt Budgeted	September	YTD	Remaining	
594 Capital Expenditures						
594 18 64 08	Machinery & Equipment - Parks	60,000.00	0.00	40.98	59,959.02	99.9%
594 18 64 09	Machinery & Equipment - Street	93,000.00	0.00	61,616.48	31,383.52	33.7%
594 18 64 10	Machinery & Equipment - B&G	15,000.00	0.00	36,174.81	(21,174.81)	0.0%
	594 Capital Expenditures	168,000.00	0.00	97,832.27	70,167.73	41.8%
999 Ending Balance						
508 51 01 07	Assigned End Cash & Invest	499,897.00	0.00	0.00	499,897.00	100.0%
	999 Ending Balance	499,897.00	0.00	0.00	499,897.00	100.0%
Fund Expenditures:		667,897.00	0.00	97,832.27	570,064.73	85.4%
Fund Excess/(Deficit):		998.94	4,274.70	564,899.62		

108 Transportation Sales Tax Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 08	Restricted Beg Cash & Invest	263,955.05	0.00	263,955.05	0.00	0.0%
308 Beginning Balances		263,955.05	0.00	263,955.05	0.00	0.0%
310 Taxes						
313 21 01 08	Public Transportation Systems Sales Tax	540,000.00	46,512.62	429,556.47	110,443.53	20.5%
310 Taxes		540,000.00	46,512.62	429,556.47	110,443.53	20.5%
360 Misc Revenues						
361 11 01 08	State Pool/cd Interest	10,000.00	466.11	4,798.99	5,201.01	52.0%
360 Misc Revenues		10,000.00	466.11	4,798.99	5,201.01	52.0%
Fund Revenues:		813,955.05	46,978.73	698,310.51	115,644.54	14.2%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 07 01 01	Transfer To Street Operating	60,000.00	20,000.00	60,000.00	0.00	0.0%
597 07 03 07	Transfer To Street Construction	675,000.00	84,375.00	590,625.00	84,375.00	12.5%
597 Interfund Transfers		735,000.00	104,375.00	650,625.00	84,375.00	11.5%
999 Ending Balance						
508 31 01 08	Restricted End Cash & Invest	5,300.00	0.00	0.00	5,300.00	100.0%
999 Ending Balance		5,300.00	0.00	0.00	5,300.00	100.0%
Fund Expenditures:		740,300.00	104,375.00	650,625.00	89,675.00	12.1%
Fund Excess/(Deficit):		73,655.05	(57,396.27)	47,685.51		

109 Contingency Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 01 09	Assigned Beg Cash & Invest	604,056.96	0.00	604,056.96	0.00	0.0%
308 Beginning Balances		604,056.96	0.00	604,056.96	0.00	0.0%
360 Misc Revenues						
361 11 01 09	State Pool/cd Interest	4,000.00	2,733.47	14,937.43	(10,937.43)	0.0%
360 Misc Revenues		4,000.00	2,733.47	14,937.43	(10,937.43)	0.0%
Fund Revenues:		608,056.96	2,733.47	618,994.39	(10,937.43)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
999 Ending Balance						
508 51 01 09	Assigned End Cash & Invest	624,354.00	0.00	0.00	624,354.00	100.0%
999 Ending Balance		624,354.00	0.00	0.00	624,354.00	100.0%
Fund Expenditures:		624,354.00	0.00	0.00	624,354.00	100.0%
Fund Excess/(Deficit):		(16,297.04)	2,733.47	618,994.39		

110 Building Improvement Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 10	Restricted Beg Cash & Invest	2,746.00	0.00	2,746.00	0.00	0.0%
308 51 01 10	Assigned Beg Cash & Invest	3,855,794.88	0.00	3,855,794.88	0.00	0.0%
308 Beginning Balances		3,858,540.88	0.00	3,858,540.88	0.00	0.0%
310 Taxes						
313 11 01 10	Sales Tax Construction	75,000.00	0.00	50,000.00	25,000.00	33.3%
310 Taxes		75,000.00	0.00	50,000.00	25,000.00	33.3%
360 Misc Revenues						
361 11 01 10	State Pool/cd Interest	20,000.00	14,661.28	88,851.68	(68,851.68)	0.0%
398 10 01 10	Insurance Recoveries	0.00	0.00	37,830.41	(37,830.41)	0.0%
360 Misc Revenues		20,000.00	14,661.28	126,682.09	(106,682.09)	0.0%
380 Non Revenues						
382 20 01 10	Retainage	0.00	0.00	46,829.48	(46,829.48)	0.0%
380 Non Revenues		0.00	0.00	46,829.48	(46,829.48)	0.0%
397 Interfund Transfers						
397 02 01 20	Transfer In REET 1 (120)	400,000.00	150,000.00	400,000.00	0.00	0.0%
397 Interfund Transfers		400,000.00	150,000.00	400,000.00	0.00	0.0%
Fund Revenues:		4,353,540.88	164,661.28	4,482,052.45	(128,511.57)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
582 20 01 10	Refund Retainage	0.00	0.00	46,829.48	(46,829.48)	0.0%
580 Non Expeditures		0.00	0.00	46,829.48	(46,829.48)	0.0%
594 Capital Expenditures						
594 18 62 11	Police/City Hall Design	150,000.00	674.80	13,609.92	136,390.08	90.9%
594 18 62 13	Police/City Hall Construction	1,047,034.00	37,367.13	989,610.92	57,423.08	5.5%
594 Capital Expenditures		1,197,034.00	38,041.93	1,003,220.84	193,813.16	16.2%
999 Ending Balance						
508 51 01 10	Assigned End Cash & Invest	4,068,329.00	0.00	0.00	4,068,329.00	100.0%
999 Ending Balance		4,068,329.00	0.00	0.00	4,068,329.00	100.0%
Fund Expenditures:		5,265,363.00	38,041.93	1,050,050.32	4,215,312.68	80.1%
Fund Excess/(Deficit):		(911,822.12)	126,619.35	3,432,002.13		

115 Tourism And Promotion

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 01 15	Assigned Beg Cash & Invest	59,382.35	0.00	59,382.35	0.00	0.0%
308 Beginning Balances		59,382.35	0.00	59,382.35	0.00	0.0%
310 Taxes						
313 31 00 50	Lodging Tax	1,000.00	240.85	1,532.69	(532.69)	0.0%
310 Taxes		1,000.00	240.85	1,532.69	(532.69)	0.0%
330 Intergovernmental Revenues						
337 00 00 50	Grant Sno-Co DSC	8,000.00	0.00	0.00	8,000.00	100.0%
330 Intergovernmental Revenues		8,000.00	0.00	0.00	8,000.00	100.0%
340 Charges For Services						
345 60 00 50	Advertising	1,000.00	0.00	0.00	1,000.00	100.0%
340 Charges For Services		1,000.00	0.00	0.00	1,000.00	100.0%
360 Misc Revenues						
367 00 00 50	Donations	1,000.00	200.00	200.00	800.00	80.0%
367 00 00 51	Sponsorships	5,000.00	3,500.00	3,500.00	1,500.00	30.0%
360 Misc Revenues		6,000.00	3,700.00	3,700.00	2,300.00	38.3%
397 Interfund Transfers						
397 00 01 01	Transfer In From General Fund	80,000.00	45,000.00	80,000.00	0.00	0.0%
397 Interfund Transfers		80,000.00	45,000.00	80,000.00	0.00	0.0%
Fund Revenues:		155,382.35	48,940.85	144,615.04	10,767.31	6.9%

Expenditures		Amt Budgeted	September	YTD	Remaining	
557 Community Services						
557 30 31 00	Supplies	1,000.00	3,722.46	3,896.45	(2,896.45)	0.0%
557 30 41 00	Professional Services	46,000.00	6,681.65	24,253.68	21,746.32	47.3%
557 30 41 03	Tourism Grants	21,000.00	600.00	3,600.00	17,400.00	82.9%
557 30 44 00	Advertising	26,500.00	2,739.00	8,318.39	18,181.61	68.6%
557 30 49 03	Printing	5,000.00	2,365.24	4,986.99	13.01	0.3%
557 Community Services		99,500.00	16,108.35	45,055.51	54,444.49	54.7%
999 Ending Balance						
508 51 01 15	Assigned End Cash & Invest	34,037.00	0.00	0.00	34,037.00	100.0%
999 Ending Balance		34,037.00	0.00	0.00	34,037.00	100.0%
Fund Expenditures:		133,537.00	16,108.35	45,055.51	88,481.49	66.3%

115 Tourism And Promotion

Fund Excess/(Deficit):	21,845.35	32,832.50	99,559.53

120 REET - Capital Improvements

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 20	Restricted Beg Cash & Invest	871,684.69	0.00	871,684.69	0.00	0.0%
308 Beginning Balances		871,684.69	0.00	871,684.69	0.00	0.0%
310 Taxes						
318 34 00 00	REET 1 - 1st Quarter Percent	125,000.00	24,239.79	254,403.14	(129,403.14)	0.0%
310 Taxes		125,000.00	24,239.79	254,403.14	(129,403.14)	0.0%
360 Misc Revenues						
361 11 01 20	State Pool/cd Interest	10,000.00	2,741.19	18,893.63	(8,893.63)	0.0%
360 Misc Revenues		10,000.00	2,741.19	18,893.63	(8,893.63)	0.0%
Fund Revenues:		1,006,684.69	26,980.98	1,144,981.46	(138,296.77)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 00 01 04	Transfer Out To Park Imp (104)	400,000.00	150,000.00	400,000.00	0.00	0.0%
597 00 01 10	Transfer Out To Bldg (110)	400,000.00	150,000.00	400,000.00	0.00	0.0%
597 Interfund Transfers		800,000.00	300,000.00	800,000.00	0.00	0.0%
999 Ending Balance						
508 31 01 20	Restricted End Cash & Invest	152,379.00	0.00	0.00	152,379.00	100.0%
999 Ending Balance		152,379.00	0.00	0.00	152,379.00	100.0%
Fund Expenditures:		952,379.00	300,000.00	800,000.00	152,379.00	16.0%
Fund Excess/(Deficit):		54,305.69	(273,019.02)	344,981.46		

121 REET - Growth Management

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 01 21	Restricted Beg Cash & Invest	374,788.30	0.00	374,788.30	0.00	0.0%
308 Beginning Balances		374,788.30	0.00	374,788.30	0.00	0.0%
310 Taxes						
318 35 00 00	REET 2 - 2nd Quarter Percent	125,000.00	24,239.79	251,745.11	(126,745.11)	0.0%
310 Taxes		125,000.00	24,239.79	251,745.11	(126,745.11)	0.0%
360 Misc Revenues						
361 11 01 21	State Pool/cd Interest	6,000.00	1,259.20	7,850.34	(1,850.34)	0.0%
360 Misc Revenues		6,000.00	1,259.20	7,850.34	(1,850.34)	0.0%
Fund Revenues:		505,788.30	25,498.99	634,383.75	(128,595.45)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 00 00 05	Transfers-Out Park Imprv (104)	200,000.00	75,000.00	200,000.00	0.00	0.0%
597 04 01 03	Transfer Out to Street Constr (103)	200,000.00	0.00	200,000.00	0.00	0.0%
597 Interfund Transfers		400,000.00	75,000.00	400,000.00	0.00	0.0%
999 Ending Balance						
508 31 01 21	Restricted End Cash & Invest	58,636.00	0.00	0.00	58,636.00	100.0%
999 Ending Balance		58,636.00	0.00	0.00	58,636.00	100.0%
Fund Expenditures:		458,636.00	75,000.00	400,000.00	58,636.00	12.8%
Fund Excess/(Deficit):		47,152.30	(49,501.01)	234,383.75		

401 Sewer Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 01	Assigned Beg Cash & Invest	1,671,282.80	0.00	1,671,282.80	0.00	0.0%
308 Beginning Balances		1,671,282.80	0.00	1,671,282.80	0.00	0.0%
340 Charges For Services						
343 50 04 01	Sewer Service Charges	3,105,911.65	210,608.08	2,385,094.14	720,817.51	23.2%
343 50 50 01	Sewer - Other Fees	1,116.50	0.00	966.12	150.38	13.5%
340 Charges For Services		3,107,028.15	210,608.08	2,386,060.26	720,967.89	23.2%
360 Misc Revenues						
359 90 51 01	Late Penalties	24,000.00	1,573.60	13,603.06	10,396.94	43.3%
361 11 04 01	State Pool/cd Interest	27,723.35	8,008.32	41,384.62	(13,661.27)	0.0%
369 91 04 01	Miscellaneous	507.50	0.00	19,396.10	(18,888.60)	0.0%
360 Misc Revenues		52,230.85	9,581.92	74,383.78	(22,152.93)	0.0%
Fund Revenues:		4,830,541.80	220,190.00	4,131,726.84	698,814.96	14.5%

Expenditures		Amt Budgeted	September	YTD	Remaining	
535 Sewer						
535 80 10 00	Salaries & Wages	675,577.00	60,369.27	511,835.24	163,741.76	24.2%
535 80 11 00	Overtime	1,800.00	66.18	1,894.09	(94.09)	0.0%
535 80 20 00	Social Security	48,352.00	4,601.67	39,167.12	9,184.88	19.0%
535 80 21 00	Retirement	65,733.00	6,115.77	53,818.71	11,914.29	18.1%
535 80 22 00	Medical Benefits	160,707.00	13,567.94	119,316.06	41,390.94	25.8%
535 80 23 00	L & I	5,252.00	0.00	5,152.70	99.30	1.9%
535 80 24 00	Unemployment & PFMLA	1,286.00	0.00	942.06	343.94	26.7%
535 80 31 00	Supplies	84,400.00	4,445.40	77,946.98	6,453.02	7.6%
535 80 31 03	Uniforms	6,050.00	0.00	1,859.29	4,190.71	69.3%
535 80 32 00	Fuel	13,500.00	1,199.47	9,009.82	4,490.18	33.3%
535 80 35 00	Small Equipment	25,000.00	0.00	10,371.77	14,628.23	58.5%
535 80 41 00	Professional Services	140,120.00	19,471.23	87,575.19	52,544.81	37.5%
535 80 41 01	Bio-solid Removal	0.00	0.00	58.90	(58.90)	0.0%
535 80 42 00	Communications	36,900.00	2,370.76	13,681.38	23,218.62	62.9%
535 80 43 00	Permits	15,000.00	975.00	15,303.49	(303.49)	0.0%
535 80 44 00	Advertising	700.00	0.00	0.00	700.00	100.0%
535 80 45 00	Rentals	5,500.00	46.22	580.29	4,919.71	89.4%
535 80 46 00	Insurance	79,200.00	0.00	101,870.00	(22,670.00)	0.0%
535 80 47 00	Utilities	195,000.00	7,109.67	112,976.42	82,023.58	42.1%
535 80 48 00	Repair/maintenance	112,500.00	7,418.94	27,193.69	85,306.31	75.8%
535 80 49 01	B & O Tax	67,000.00	(2,198.49)	52,881.57	14,118.43	21.1%
535 80 49 03	Meetings, Training & Travel	20,000.00	427.99	9,533.07	10,466.93	52.3%
535 80 49 05	Credit Card Bank Fees	13,650.00	1,688.82	12,836.37	813.63	6.0%
535 80 49 06	Dues	1,500.00	13.65	314.77	1,185.23	79.0%
535 80 49 80	Interfund Payment For Servic	358,420.00	89,605.00	268,815.00	89,605.00	25.0%
535 Sewer		2,133,147.00	217,294.49	1,534,933.98	598,213.02	28.0%
591 Debt Service						
591 35 70 00	Leases	0.00	204.97	1,112.86	(1,112.86)	0.0%

401 Sewer Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
591 Debt Service						
591 35 78 02	Srf Principal-treatment Plan	465,029.00	0.00	465,029.19	(0.19)	0.0%
591 35 78 03	Pwtf Principal-271st Trunkli	106,921.00	0.00	106,921.06	(0.06)	0.0%
591 35 78 04	2021 Revenue Bond Principal	148,500.00	0.00	0.00	148,500.00	100.0%
592 35 83 03	Pwtf Interest-271st Trunk Co	1,604.00	0.00	1,603.82	0.18	0.0%
592 35 83 04	2021 Revenue Bond Interest	89,925.00	0.00	44,962.50	44,962.50	50.0%
591 Debt Service		811,979.00	204.97	619,629.43	192,349.57	23.7%
594 Capital Expenditures						
594 35 64 03	Machinery & Equipment	10,500.00	0.00	0.00	10,500.00	100.0%
594 Capital Expenditures		10,500.00	0.00	0.00	10,500.00	100.0%
597 Interfund Transfers						
597 00 04 57	Transfer To Equip Replacemen	64,000.00	0.00	64,000.00	0.00	0.0%
597 01 04 03	Transfer Out To Sewer Const (403)	168,000.00	63,000.00	168,000.00	0.00	0.0%
597 Interfund Transfers		232,000.00	63,000.00	232,000.00	0.00	0.0%
999 Ending Balance						
508 51 04 01	Assigned End Cash & Invest	1,329,660.00	0.00	0.00	1,329,660.00	100.0%
999 Ending Balance		1,329,660.00	0.00	0.00	1,329,660.00	100.0%
Fund Expenditures:		4,517,286.00	280,499.46	2,386,563.41	2,130,722.59	47.2%
Fund Excess/(Deficit):		313,255.80	(60,309.46)	1,745,163.43		

403 Sewer Construction Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 04 03	Restricted Beg Cash & Invest	32,842.00	0.00	32,842.00	0.00	0.0%
308 51 04 03	Assigned Beg Cash & Invest	4,457,959.01	0.00	4,457,959.01	0.00	0.0%
308 Beginning Balances		4,490,801.01	0.00	4,490,801.01	0.00	0.0%
330 Intergovernmental Revenues						
334 03 10 04	DOE grant	0.00	0.00	18,552.88	(18,552.88)	0.0%
330 Intergovernmental Revenues		0.00	0.00	18,552.88	(18,552.88)	0.0%
340 Charges For Services						
343 50 00 00	Sewer Connection Fees	25,000.00	3,500.00	11,500.00	13,500.00	54.0%
340 Charges For Services		25,000.00	3,500.00	11,500.00	13,500.00	54.0%
360 Misc Revenues						
361 11 04 03	State Pool/cd Interest	100,000.00	19,937.47	110,422.38	(10,422.38)	0.0%
360 Misc Revenues		100,000.00	19,937.47	110,422.38	(10,422.38)	0.0%
397 Interfund Transfers						
397 01 04 05	Trfr In From Sewer Plant Inv	30,000.00	11,250.00	30,000.00	0.00	0.0%
397 02 04 01	Transfer In From Sewer (401)	168,000.00	63,000.00	168,000.00	0.00	0.0%
397 Interfund Transfers		198,000.00	74,250.00	198,000.00	0.00	0.0%
Fund Revenues:		4,813,801.01	97,687.47	4,829,276.27	(15,475.26)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
582 20 04 03	Refund Retainage	0.00	0.00	32,842.39	(32,842.39)	0.0%
580 Non Expeditures		0.00	0.00	32,842.39	(32,842.39)	0.0%
594 Capital Expenditures						
594 35 41 05	Sewer System Plan Update	180,000.00	23,727.31	189,249.96	(9,249.96)	0.0%
594 35 41 06	Bio-solids Removal	1,600,000.00	894.74	7,758.78	1,592,241.22	99.5%
594 35 41 10	GIS Wastewater	100,000.00	0.00	129.74	99,870.26	99.9%
594 35 41 20	Wastewater Rate Study	20,000.00	0.00	0.00	20,000.00	100.0%
594 35 63 19	Viking Way Sewer Improve	24,000.00	0.00	0.00	24,000.00	100.0%
594 35 63 27	Misc Pipe Replacement (EX1)	169,000.00	0.00	162.68	168,837.32	99.9%
594 35 63 29	Main Lift Station Upgrades	100,000.00	0.00	0.00	100,000.00	100.0%
594 35 63 31	Sewer Plant Improvements	40,000.00	162.68	162.68	39,837.32	99.6%
594 35 63 44	Sewer Basin 1 Pipe Replmnt Program	300,000.00	0.00	0.00	300,000.00	100.0%
594 35 63 46	Pioneer Hills Lift Station Upgrade	100,000.00	325.36	325.36	99,674.64	99.7%
594 35 63 47	SR532 & Pioneer Hwy Sewer Crossing	400,000.00	5,750.38	24,652.00	375,348.00	93.8%
594 35 63 48	Cedarhome Collection System	175,000.00	162.68	12,428.95	162,571.05	92.9%
594 Capital Expenditures		3,208,000.00	31,023.15	234,870.15	2,973,129.85	92.7%

MONTHLY EXPENSE & REVENUE REPORT

403 Sewer Construction Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
999 Ending Balance						
508 51 04 03	Assigned End Cash & Invest	1,638,896.00	0.00	0.00	1,638,896.00	100.0%
999 Ending Balance		1,638,896.00	0.00	0.00	1,638,896.00	100.0%
Fund Expenditures:		4,846,896.00	31,023.15	267,712.54	4,579,183.46	94.5%
Fund Excess/(Deficit):		(33,094.99)	66,664.32	4,561,563.73		

405 Sewer Plant Investment Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 05	Assigned Beg Cash & Invest	95,360.19	0.00	95,360.19	0.00	0.0%
308 Beginning Balances		95,360.19	0.00	95,360.19	0.00	0.0%
360 Misc Revenues						
361 11 04 05	State Pool/cd Interest	5,000.00	865.90	3,689.15	1,310.85	26.2%
368 10 04 05	Plant Investment Fees	25,000.00	54,033.00	169,818.00	(144,818.00)	0.0%
360 Misc Revenues		30,000.00	54,898.90	173,507.15	(143,507.15)	0.0%
Fund Revenues:		125,360.19	54,898.90	268,867.34	(143,507.15)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 00 04 03	Transfer To Sewer Constructi	30,000.00	11,250.00	30,000.00	0.00	0.0%
597 Interfund Transfers		30,000.00	11,250.00	30,000.00	0.00	0.0%
999 Ending Balance						
508 51 04 05	Assigned End Cash & Invest	48,739.00	0.00	0.00	48,739.00	100.0%
999 Ending Balance		48,739.00	0.00	0.00	48,739.00	100.0%
Fund Expenditures:		78,739.00	11,250.00	30,000.00	48,739.00	61.9%
Fund Excess/(Deficit):		46,621.19	43,648.90	238,867.34		

410 Drainage Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 10	Assigned Beg Cash & Invest	765,331.58	0.00	765,331.58	0.00	0.0%
308 Beginning Balances		765,331.58	0.00	765,331.58	0.00	0.0%
340 Charges For Services						
343 10 00 00	Drainage Service Charges	1,702,200.50	132,268.54	1,233,610.46	468,590.04	27.5%
343 10 00 10	Drainage - Other Fees	219.00	0.00	305.33	(86.33)	0.0%
340 Charges For Services		1,702,419.50	132,268.54	1,233,915.79	468,503.71	27.5%
360 Misc Revenues						
359 90 51 02	Late Penalties	0.00	919.17	6,498.71	(6,498.71)	0.0%
361 11 04 10	State Pool/cd Interest	5,584.50	4,118.85	20,901.51	(15,317.01)	0.0%
369 91 41 00	Miscellaneous Revenue	0.00	0.00	21.85	(21.85)	0.0%
360 Misc Revenues		5,584.50	5,038.02	27,422.07	(21,837.57)	0.0%
Fund Revenues:		2,473,335.58	137,306.56	2,026,669.44	446,666.14	18.1%

Expenditures		Amt Budgeted	September	YTD	Remaining	
531 Natural Resources						
531 50 10 00	Salaries & Wages	253,947.00	19,685.23	166,062.72	87,884.28	34.6%
531 50 11 00	Overtime	1,330.00	272.79	4,247.00	(2,917.00)	0.0%
531 50 20 00	Social Security	15,995.00	1,520.67	12,991.94	3,003.06	18.8%
531 50 21 00	Retirement	20,832.00	1,850.70	16,749.46	4,082.54	19.6%
531 50 22 00	Medical Benefits	46,785.00	4,285.25	37,580.13	9,204.87	19.7%
531 50 23 00	L & I	2,858.00	0.00	1,656.95	1,201.05	42.0%
531 50 24 00	Unemployment & PFMLA	424.00	0.00	300.46	123.54	29.1%
531 50 31 00	Supplies	8,925.00	(1,058.87)	6,652.61	2,272.39	25.5%
531 50 31 03	Uniforms	1,627.50	0.00	484.08	1,143.42	70.3%
531 50 32 00	Fuel	9,500.00	307.91	3,817.03	5,682.97	59.8%
531 50 35 00	Small Equipment	2,626.58	0.00	4,364.60	(1,738.02)	0.0%
531 50 41 00	Professional Services	85,100.00	10,328.83	29,330.65	55,769.35	65.5%
531 50 42 00	Communications	1,575.95	77.48	542.36	1,033.59	65.6%
531 50 43 00	Permits	630.38	0.00	0.00	630.38	100.0%
531 50 45 00	Rentals	11,031.62	25.93	306.29	10,725.33	97.2%
531 50 46 00	Insurance	35,000.00	0.00	29,105.00	5,895.00	16.8%
531 50 47 00	Utilities	12,600.00	68.93	4,136.11	8,463.89	67.2%
531 50 48 00	Repairs And Maintenance	48,100.00	0.00	57,158.90	(9,058.90)	0.0%
531 50 49 01	B & O Tax	12,607.56	2,321.38	18,941.71	(6,334.15)	0.0%
531 50 49 02	Dues	0.00	0.00	39.68	(39.68)	0.0%
531 50 49 03	Meetings, Training & Travel	1,575.63	(165.00)	1,204.11	371.52	23.6%
531 50 49 05	Credit Card Bank Fees	4,202.52	947.38	7,200.73	(2,998.21)	0.0%
531 50 49 50	Interfund Payment For Servic	196,824.00	49,206.00	147,618.00	49,206.00	25.0%
531 Natural Resources		774,097.74	89,674.61	550,490.52	223,607.22	28.9%
591 Debt Service						
591 31 70 00	Leases	0.00	135.15	768.84	(768.84)	0.0%
591 31 78 01	SnoCo PW Assist Fund Princ	51,259.00	0.00	51,258.95	0.05	0.0%
591 31 78 02	2022 Revenue Bond Principal	125,000.00	125,000.00	125,000.00	0.00	0.0%

410 Drainage Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
591 Debt Service						
592 31 83 01	SnoCo PW Assist Fund Interest	12,302.00	0.00	12,302.15	(0.15)	0.0%
592 31 83 02	2022 Revenue Bonds Interest	119,520.00	59,760.00	119,520.00	0.00	0.0%
591 Debt Service		308,081.00	184,895.15	308,849.94	(768.94)	0.0%
597 Interfund Transfers						
597 01 04 11	Transfer To DCF (411)	504,210.00	189,210.00	504,210.00	0.00	0.0%
597 03 04 58	Trsfr To 458 Equip Repl	61,000.00	0.00	61,000.00	0.00	0.0%
597 Interfund Transfers		565,210.00	189,210.00	565,210.00	0.00	0.0%
999 Ending Balance						
508 51 04 10	Assigned End Cash & Invest	849,806.00	0.00	0.00	849,806.00	100.0%
999 Ending Balance		849,806.00	0.00	0.00	849,806.00	100.0%
Fund Expenditures:		2,497,194.74	463,779.76	1,424,550.46	1,072,644.28	43.0%
Fund Excess/(Deficit):		(23,859.16)	(326,473.20)	602,118.98		

411 Drainage Construction Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 11	Assigned Beg Cash & Invest	4,068,090.98	0.00	4,068,090.98	0.00	0.0%
308 Beginning Balances		4,068,090.98	0.00	4,068,090.98	0.00	0.0%
340 Charges For Services						
343 10 04 11	Drainage Connection Fees	8,000.00	1,400.00	4,400.00	3,600.00	45.0%
345 14 00 00	Drainage Services - Stilly Tribe	1,000,000.00	0.00	(1,375.00)	1,001,375.00	100.1%
340 Charges For Services		1,008,000.00	1,400.00	3,025.00	1,004,975.00	99.7%
360 Misc Revenues						
361 11 04 11	State Pool/cd Interest	100,000.00	18,905.25	102,129.81	(2,129.81)	0.0%
360 Misc Revenues		100,000.00	18,905.25	102,129.81	(2,129.81)	0.0%
380 Non Revenues						
382 20 04 11	Retainage	0.00	0.00	20,211.89	(20,211.89)	0.0%
380 Non Revenues		0.00	0.00	20,211.89	(20,211.89)	0.0%
397 Interfund Transfers						
397 01 04 10	Transfer From Drainage (410)	504,210.00	189,210.00	504,210.00	0.00	0.0%
397 02 04 12	Transfer In From Drainage PIF	70,000.00	26,500.00	70,000.00	0.00	0.0%
397 Interfund Transfers		574,210.00	215,710.00	574,210.00	0.00	0.0%
Fund Revenues:		5,750,300.98	236,015.25	4,767,667.68	982,633.30	17.1%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
582 20 04 11	Refund Retainage	0.00	0.00	20,211.89	(20,211.89)	0.0%
580 Non Expeditures		0.00	0.00	20,211.89	(20,211.89)	0.0%
594 Capital Expenditures						
594 31 41 10	GIS Drainage	100,000.00	0.00	72.87	99,927.13	99.9%
594 31 63 01	Irvine Slough Stormwtr Sep & Pump Station	3,300,000.00	380,745.74	518,751.66	2,781,248.34	84.3%
594 31 63 03	Skagit Bay Dike Repair	0.00	0.00	1,626.80	(1,626.80)	0.0%
594 31 63 04	Flood Wall Florence Rd	0.00	136.40	2,310.70	(2,310.70)	0.0%
594 31 63 05	Stormwater Comp Plan Update	200,000.00	0.00	75,211.13	124,788.87	62.4%
594 31 63 06	Irvine Slough Pump Station Building	100,000.00	162.68	462.67	99,537.33	99.5%
594 31 63 13	Viking Way Ph 2 Drainage	200,000.00	0.00	0.00	200,000.00	100.0%
594 31 63 14	Flood Wall	614,000.00	5,771.97	37,533.78	576,466.22	93.9%
594 31 63 17	101st,102nd,103rd Replacement	0.00	0.00	103.20	(103.20)	0.0%
594 34 41 24	Drainage Rate Study	25,000.00	0.00	0.00	25,000.00	100.0%
594 38 63 09	270th Drainage	216,000.00	0.00	0.00	216,000.00	100.0%
594 Capital Expenditures		4,755,000.00	386,816.79	636,072.81	4,118,927.19	86.6%

411 Drainage Construction Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
999 Ending Balance						
508 51 04 11	Assigned End Cash & Invest	1,323,152.00	0.00	0.00	1,323,152.00	100.0%
999 Ending Balance		1,323,152.00	0.00	0.00	1,323,152.00	100.0%
Fund Expenditures:		6,078,152.00	386,816.79	656,284.70	5,421,867.30	89.2%
Fund Excess/(Deficit):		(327,851.02)	(150,801.54)	4,111,382.98		

412 Drainage Plant Investment Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 12	Assigned Beg Cash & Invest	103,353.09	0.00	103,353.09	0.00	0.0%
308 Beginning Balances		103,353.09	0.00	103,353.09	0.00	0.0%
360 Misc Revenues						
361 11 04 12	State Pool/cd Interest	700.00	368.45	2,375.58	(1,675.58)	0.0%
368 10 04 12	Plant Investment Fees	56,560.00	9,898.00	31,108.00	25,452.00	45.0%
360 Misc Revenues		57,260.00	10,266.45	33,483.58	23,776.42	41.5%
Fund Revenues:		160,613.09	10,266.45	136,836.67	23,776.42	14.8%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 02 04 11	Transfer Out Drainage Const	70,000.00	26,500.00	70,000.00	0.00	0.0%
597 Interfund Transfers		70,000.00	26,500.00	70,000.00	0.00	0.0%
999 Ending Balance						
508 51 04 12	Assigned End Cash & Invest	85,891.00	0.00	0.00	85,891.00	100.0%
999 Ending Balance		85,891.00	0.00	0.00	85,891.00	100.0%
Fund Expenditures:		155,891.00	26,500.00	70,000.00	85,891.00	55.1%
Fund Excess/(Deficit):		4,722.09	(16,233.55)	66,836.67		

421 Water Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 21	Assigned Beg Cash & Invest	1,195,177.06	0.00	1,195,177.06	0.00	0.0%
308 Beginning Balances		1,195,177.06	0.00	1,195,177.06	0.00	0.0%
340 Charges For Services						
343 40 00 21	Water - Other Fees	7,313.00	800.00	6,119.37	1,193.63	16.3%
343 40 04 21	Water Service Charges	2,550,000.00	199,706.23	1,808,081.38	741,918.62	29.1%
340 Charges For Services		2,557,313.00	200,506.23	1,814,200.75	743,112.25	29.1%
360 Misc Revenues						
359 90 51 00	Late Penalties	41,221.00	1,469.28	5,998.24	35,222.76	85.4%
361 11 04 21	State Pool/cd Interest	25,000.00	5,299.43	29,405.50	(4,405.50)	0.0%
369 91 04 21	Miscellaneous	206.10	0.00	2,604.05	(2,397.95)	0.0%
360 Misc Revenues		66,427.10	6,768.71	38,007.79	28,419.31	42.8%
397 Interfund Transfers						
397 00 00 01	Transfer In From GF (hydrants)	109,200.00	0.00	109,200.00	0.00	0.0%
397 00 04 23	Transfer In From Cederhome PIF(423)	10,300.00	0.00	10,300.00	0.00	0.0%
397 00 04 24	Trfr From Water Plant Inv 42	0.00	123,500.00	123,500.00	(123,500.00)	0.0%
397 Interfund Transfers		119,500.00	123,500.00	243,000.00	(123,500.00)	0.0%
Fund Revenues:		3,938,417.16	330,774.94	3,290,385.60	648,031.56	16.5%

Expenditures		Amt Budgeted	September	YTD	Remaining	
534 Water Utilities						
534 80 10 00	Salaries & Wages	643,411.00	52,481.02	463,232.86	180,178.14	28.0%
534 80 11 00	Overtime	8,720.00	1,072.54	8,537.84	182.16	2.1%
534 80 20 00	Social Security	46,598.00	4,076.69	35,957.43	10,640.57	22.8%
534 80 21 00	Retirement	68,372.00	5,384.17	48,863.62	19,508.38	28.5%
534 80 22 00	Medical Benefits	132,715.00	10,904.75	96,119.35	36,595.65	27.6%
534 80 23 00	L & I	3,988.00	0.00	4,235.46	(247.46)	0.0%
534 80 24 00	Unemployment & PFMLA	1,227.00	0.00	929.16	297.84	24.3%
534 80 31 00	Supplies	57,600.00	1,903.25	36,421.68	21,178.32	36.8%
534 80 31 05	Uniforms	5,500.00	0.00	1,406.30	4,093.70	74.4%
534 80 31 08	Chemicals	21,000.00	1,398.52	6,845.22	14,154.78	67.4%
534 80 32 00	Fuel	16,000.00	1,314.05	7,404.31	8,595.69	53.7%
534 80 35 00	Small Equipment	0.00	420.78	12,984.91	(12,984.91)	0.0%
534 80 35 01	Meters/installs	0.00	0.00	12,129.39	(12,129.39)	0.0%
534 80 41 00	Professional Services	90,800.00	16,693.73	58,959.97	31,840.03	35.1%
534 80 42 00	Communications	15,300.00	2,167.46	8,533.70	6,766.30	44.2%
534 80 43 00	Permits	6,600.00	0.00	4,970.60	1,629.40	24.7%
534 80 44 00	Advertising	500.00	0.00	0.00	500.00	100.0%
534 80 45 00	Rentals	6,000.00	40.59	478.15	5,521.85	92.0%
534 80 46 00	Insurance	62,000.00	0.00	82,465.00	(20,465.00)	0.0%
534 80 47 00	Utilities	99,720.00	4,966.71	57,224.28	42,495.72	42.6%
534 80 48 00	Repair/maintenance	60,150.00	3,058.53	18,433.85	41,716.15	69.4%
534 80 49 01	Public Utility/B&O Tax	133,000.00	20,061.11	86,701.05	46,298.95	34.8%

421 Water Fund

Expenditures		Amt Budgeted	September	YTD	Remaining	
534 Water Utilities						
534 80 49 05	Credit Card Bank Fees	17,000.00	1,482.86	11,270.97	5,729.03	33.7%
534 80 49 06	Dues	2,000.00	0.00	467.76	1,532.24	76.6%
534 80 49 09	Meetings, Training & Travel	15,000.00	(165.00)	7,545.25	7,454.75	49.7%
534 80 49 80	Interfund Payments For Servi	315,296.00	78,824.00	236,472.00	78,824.00	25.0%
534 Water Utilities		1,828,497.00	206,085.76	1,308,590.11	519,906.89	28.4%
591 Debt Service						
591 34 70 00	Leases	0.00	185.59	1,049.66	(1,049.66)	0.0%
591 34 78 03	Pwtf Principal-cedarhome Rsr	139,520.00	0.00	279,038.20	(139,518.20)	0.0%
591 34 78 04	Pwtf Princ Water Trtmnt Plan	172,385.00	0.00	0.00	172,385.00	100.0%
591 34 78 06	2019 Revenue Bond Principal	140,000.00	0.00	0.00	140,000.00	100.0%
591 34 78 11	2021 Revenue Bond Principal	121,500.00	0.00	0.00	121,500.00	100.0%
592 34 83 05	Pwtf Interest-cedarhome Rsrv	1,395.00	0.00	36,846.38	(35,451.38)	0.0%
592 34 83 06	Pwtf Int Water Trtmnt Plant	2,586.00	0.00	0.00	2,586.00	100.0%
592 34 83 09	2019 Revenue Bond Interest	70,629.00	0.00	35,314.65	35,314.35	50.0%
592 34 83 11	2021 Revenue Bond Interest	73,575.00	0.00	36,787.50	36,787.50	50.0%
591 Debt Service		721,590.00	185.59	389,036.39	332,553.61	46.1%
594 Capital Expenditures						
594 34 64 02	Machinery & Equipment	26,250.00	0.00	0.00	26,250.00	100.0%
594 Capital Expenditures		26,250.00	0.00	0.00	26,250.00	100.0%
597 Interfund Transfers						
597 00 04 22	Transfer to Capital (422)	330,000.00	0.00	206,500.00	123,500.00	37.4%
597 00 04 59	Transfer To Water Equip REs	67,000.00	0.00	67,000.00	0.00	0.0%
597 Interfund Transfers		397,000.00	0.00	273,500.00	123,500.00	31.1%
999 Ending Balance						
508 51 04 21	Assigned End Cash & Invest	791,417.00	0.00	0.00	791,417.00	100.0%
999 Ending Balance		791,417.00	0.00	0.00	791,417.00	100.0%
Fund Expenditures:		3,764,754.00	206,271.35	1,971,126.50	1,793,627.50	47.6%
Fund Excess/(Deficit):		173,663.16	124,503.59	1,319,259.10		

MONTHLY EXPENSE & REVENUE REPORT

422 Water Construction Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 04 22	Restricted Beg Cash & Invest	13,957.00	0.00	13,957.00	0.00	0.0%
308 51 04 22	Assigned Beg Cash & Invest	2,969,022.00	0.00	2,969,022.00	0.00	0.0%
308 Beginning Balances		2,982,979.00	0.00	2,982,979.00	0.00	0.0%
340 Charges For Services						
343 40 00 00	Water Connection Fees	20,000.00	4,200.00	17,100.00	2,900.00	14.5%
340 Charges For Services		20,000.00	4,200.00	17,100.00	2,900.00	14.5%
360 Misc Revenues						
361 11 04 22	State Pool/cd Interest	70,000.00	12,593.77	72,163.68	(2,163.68)	0.0%
360 Misc Revenues		70,000.00	12,593.77	72,163.68	(2,163.68)	0.0%
397 Interfund Transfers						
397 01 04 21	Transfer In From Water Fund	330,000.00	0.00	206,500.00	123,500.00	37.4%
397 01 04 24	Trfr In From Water Plant Inv	150,000.00	56,500.00	150,000.00	0.00	0.0%
397 Interfund Transfers		480,000.00	56,500.00	356,500.00	123,500.00	25.7%
Fund Revenues:		3,552,979.00	73,293.77	3,428,742.68	124,236.32	3.5%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
582 20 04 22	Refund Retainage	0.00	0.00	13,957.12	(13,957.12)	0.0%
580 Non Expeditures		0.00	0.00	13,957.12	(13,957.12)	0.0%
594 Capital Expenditures						
594 34 41 05	Water System Plan Update	50,000.00	385.88	51,231.22	(1,231.22)	0.0%
594 34 41 06	Inventory	195,000.00	5,123.44	54,451.49	140,548.51	72.1%
594 34 41 07	103rd St	400,000.00	1,870.82	148,385.34	251,614.66	62.9%
594 34 41 08	271st St Camano	169,000.00	0.00	0.00	169,000.00	100.0%
594 34 41 09	72nd St	150,000.00	0.00	0.00	150,000.00	100.0%
594 34 41 10	GIS Water	100,000.00	488.04	601.99	99,398.01	99.4%
594 34 41 19	Water Rate Study	20,000.00	0.00	0.00	20,000.00	100.0%
594 34 63 02	Annual Water Main	125,000.00	(574.97)	24,227.16	100,772.84	80.6%
594 34 63 03	Water Trtmnt Plnt & Cedarhome Well Syst Upgrds	95,000.00	488.04	488.04	94,511.96	99.5%
594 34 63 42	Viking Way Water Main	24,000.00	0.00	0.00	24,000.00	100.0%
594 34 63 47	Telemetry Upgrades	450,000.00	171,486.03	381,673.24	68,326.76	15.2%
594 34 64 01	Water Meter Replacement Program	80,000.00	0.00	20,439.10	59,560.90	74.5%
594 34 64 04	Cedarhome Generator	250,000.00	0.00	0.00	250,000.00	100.0%
594 Capital Expenditures		2,108,000.00	179,267.28	681,497.58	1,426,502.42	67.7%
999 Ending Balance						
508 51 04 22	Assigned End Cash & Invest	1,295,336.00	0.00	0.00	1,295,336.00	100.0%

422 Water Construction Fund

Expenditures	Amt Budgeted	September	YTD	Remaining	
999 Ending Balance					
999 Ending Balance	1,295,336.00	0.00	0.00	1,295,336.00	100.0%
Fund Expenditures:	3,403,336.00	179,267.28	695,454.70	2,707,881.30	79.6%
Fund Excess/(Deficit):	149,643.00	(105,973.51)	2,733,287.98		

423 Cedar Home Plant Investment

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 23	Assigned Beg Cash & Invest	342,934.23	0.00	342,934.23	0.00	0.0%
308 Beginning Balances		342,934.23	0.00	342,934.23	0.00	0.0%
360 Misc Revenues						
361 11 04 23	State Pool/cd Interest	2,100.00	1,585.53	8,421.72	(6,321.72)	0.0%
368 10 04 23	Plant Investment Fees	5,000.00	24,902.00	42,892.00	(37,892.00)	0.0%
360 Misc Revenues		7,100.00	26,487.53	51,313.72	(44,213.72)	0.0%
Fund Revenues:		350,034.23	26,487.53	394,247.95	(44,213.72)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 02 04 21	Transfer Out Water Oper (421	10,300.00	0.00	10,300.00	0.00	0.0%
597 Interfund Transfers		10,300.00	0.00	10,300.00	0.00	0.0%
999 Ending Balance						
508 51 04 23	Assigned End Cash & Invest	325,552.00	0.00	0.00	325,552.00	100.0%
999 Ending Balance		325,552.00	0.00	0.00	325,552.00	100.0%
Fund Expenditures:		335,852.00	0.00	10,300.00	325,552.00	96.9%
Fund Excess/(Deficit):		14,182.23	26,487.53	383,947.95		

424 Water Plant Investment Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 24	Assigned Beg Cash & Invest	796,235.81	0.00	796,235.81	0.00	0.0%
	308 Beginning Balances	796,235.81	0.00	796,235.81	0.00	0.0%
360 Misc Revenues						
361 11 04 24	State Pool/cd Interest	5,000.00	3,721.28	20,160.27	(15,160.27)	0.0%
368 10 04 24	Plant Investment Fees	25,000.00	41,472.00	161,257.00	(136,257.00)	0.0%
	360 Misc Revenues	30,000.00	45,193.28	181,417.27	(151,417.27)	0.0%
Fund Revenues:		826,235.81	45,193.28	977,653.08	(151,417.27)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
597 Interfund Transfers						
597 00 04 21	Trfr Out Water Oper (421)	0.00	123,500.00	123,500.00	(123,500.00)	0.0%
597 01 04 22	Transfer To Water Const. (42	150,000.00	56,500.00	150,000.00	0.00	0.0%
	597 Interfund Transfers	150,000.00	180,000.00	273,500.00	(123,500.00)	0.0%
999 Ending Balance						
508 51 04 24	Assigned End Cash & Invest	604,827.00	0.00	0.00	604,827.00	100.0%
	999 Ending Balance	604,827.00	0.00	0.00	604,827.00	100.0%
Fund Expenditures:		754,827.00	180,000.00	273,500.00	481,327.00	63.8%
Fund Excess/(Deficit):		71,408.81	(134,806.72)	704,153.08		

457 Sewer Equipment Reserve

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 57	Assigned Beg Cash & Invest	678,044.49	0.00	678,044.49	0.00	0.0%
308 Beginning Balances		678,044.49	0.00	678,044.49	0.00	0.0%
360 Misc Revenues						
361 11 04 57	State Pool/cd Interest	4,000.00	3,518.16	17,788.78	(13,788.78)	0.0%
360 Misc Revenues		4,000.00	3,518.16	17,788.78	(13,788.78)	0.0%
390 Other Revenues						
395 10 04 57	Proceeds From Sale Of Assets	0.00	0.00	37,000.00	(37,000.00)	0.0%
390 Other Revenues		0.00	0.00	37,000.00	(37,000.00)	0.0%
397 Interfund Transfers						
397 01 04 01	Transfer In From Sewer	64,000.00	0.00	64,000.00	0.00	0.0%
397 Interfund Transfers		64,000.00	0.00	64,000.00	0.00	0.0%
Fund Revenues:		746,044.49	3,518.16	796,833.27	(50,788.78)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
594 Capital Expenditures						
594 35 64 02	Machinery & Equipment	125,000.00	0.00	143.46	124,856.54	99.9%
594 Capital Expenditures		125,000.00	0.00	143.46	124,856.54	99.9%
999 Ending Balance						
508 51 04 57	Assigned End Cash & Invest	620,805.00	0.00	0.00	620,805.00	100.0%
999 Ending Balance		620,805.00	0.00	0.00	620,805.00	100.0%
Fund Expenditures:		745,805.00	0.00	143.46	745,661.54	100.0%
Fund Excess/(Deficit):		239.49	3,518.16	796,689.81		

458 Drainage Equipment Reserve

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 58	Assigned Beg Cash & Invest	427,300.85	0.00	427,300.85	0.00	0.0%
308 Beginning Balances		427,300.85	0.00	427,300.85	0.00	0.0%
360 Misc Revenues						
361 11 04 58	State Pool/cd Interest	3,600.00	1,926.42	10,198.38	(6,598.38)	0.0%
360 Misc Revenues		3,600.00	1,926.42	10,198.38	(6,598.38)	0.0%
390 Other Revenues						
395 10 04 58	Proceeds From Sale Of Assets	15,000.00	0.00	393.75	14,606.25	97.4%
390 Other Revenues		15,000.00	0.00	393.75	14,606.25	97.4%
397 Interfund Transfers						
397 03 04 10	Trfr In From Drainage	61,000.00	0.00	61,000.00	0.00	0.0%
397 Interfund Transfers		61,000.00	0.00	61,000.00	0.00	0.0%
Fund Revenues:		506,900.85	1,926.42	498,892.98	8,007.87	1.6%

Expenditures		Amt Budgeted	September	YTD	Remaining	
594 Capital Expenditures						
594 31 64 02	Machinery & Equipment	41,000.00	0.00	62,657.64	(21,657.64)	0.0%
594 Capital Expenditures		41,000.00	0.00	62,657.64	(21,657.64)	0.0%
999 Ending Balance						
508 51 04 58	Assigned End Cash & Invest	464,190.00	0.00	0.00	464,190.00	100.0%
999 Ending Balance		464,190.00	0.00	0.00	464,190.00	100.0%
Fund Expenditures:		505,190.00	0.00	62,657.64	442,532.36	87.6%
Fund Excess/(Deficit):		1,710.85	1,926.42	436,235.34		

459 Water Equipment Reserve

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 51 04 59	Assigned Beg Cash & Invest	471,421.68	0.00	471,421.68	0.00	0.0%
308 Beginning Balances		471,421.68	0.00	471,421.68	0.00	0.0%
360 Misc Revenues						
361 11 04 59	State Pool/cd Interest	4,600.00	2,434.50	12,557.97	(7,957.97)	0.0%
360 Misc Revenues		4,600.00	2,434.50	12,557.97	(7,957.97)	0.0%
390 Other Revenues						
395 10 04 59	Proceeds From Sale Of Assets	0.00	0.00	430.00	(430.00)	0.0%
390 Other Revenues		0.00	0.00	430.00	(430.00)	0.0%
397 Interfund Transfers						
397 02 04 21	Transfer In From Water (421)	67,000.00	0.00	67,000.00	0.00	0.0%
397 Interfund Transfers		67,000.00	0.00	67,000.00	0.00	0.0%
Fund Revenues:		543,021.68	2,434.50	551,409.65	(8,387.97)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
594 Capital Expenditures						
594 34 64 03	Machinery & Equipment	87,000.00	0.00	110.67	86,889.33	99.9%
594 Capital Expenditures		87,000.00	0.00	110.67	86,889.33	99.9%
999 Ending Balance						
508 51 04 59	Assigned End Cash & Invest	454,519.00	0.00	0.00	454,519.00	100.0%
999 Ending Balance		454,519.00	0.00	0.00	454,519.00	100.0%
Fund Expenditures:		541,519.00	0.00	110.67	541,408.33	100.0%
Fund Excess/(Deficit):		1,502.68	2,434.50	551,298.98		

630 Agency Fund

Revenues		Amt Budgeted	September	YTD	Remaining	
308 Beginning Balances						
308 31 06 30	Restricted Beg Cash & Invest	56.00	0.00	0.00	56.00	100.0%
308 91 00 10	Unassigned Beg Cash & Invest	(190.42)	0.00	(190.42)	0.00	0.0%
308 Beginning Balances		(134.42)	0.00	(190.42)	56.00	41.7%
380 Non Revenues						
389 30 00 02	Gun Permits	0.00	636.50	5,972.75	(5,972.75)	0.0%
389 30 00 03	Building Fee St. Surcharge	0.00	233.50	1,435.50	(1,435.50)	0.0%
389 30 00 04	Park Sales Tax And Other Sales Tax	0.00	164.18	2,713.03	(2,713.03)	0.0%
389 30 00 05	Leasehold Excise Tax	0.00	363.69	4,009.26	(4,009.26)	0.0%
380 Non Revenues		0.00	1,397.87	14,130.54	(14,130.54)	0.0%
Fund Revenues:		(134.42)	1,397.87	13,940.12	(14,074.54)	0.0%

Expenditures		Amt Budgeted	September	YTD	Remaining	
580 Non Expeditures						
589 30 00 02	Gun Permits	0.00	523.00	5,370.75	(5,370.75)	0.0%
589 30 00 03	Building Fee St. Surcharge	0.00	0.00	1,052.00	(1,052.00)	0.0%
589 30 00 04	Park Sales Tax And Other Sales Tax	0.00	76.33	2,645.34	(2,645.34)	0.0%
589 30 00 05	Leasehold Excise Tax	0.00	0.00	2,937.47	(2,937.47)	0.0%
580 Non Expeditures		0.00	599.33	12,005.56	(12,005.56)	0.0%
999 Ending Balance						
508 31 06 30	Restricted End Cash & Invest	56.00	0.00	0.00	56.00	100.0%
999 Ending Balance		56.00	0.00	0.00	56.00	100.0%
Fund Expenditures:		56.00	599.33	12,005.56	(11,949.56)	0.0%
Fund Excess/(Deficit):		(190.42)	798.54	1,934.56		

Fund		Revenue	September	Received		Expenditures	September	Spent	
001	General Fund	10,693,747.84	510,210.01	9,122,638.75	14.7%	9,901,481.09	280,364.89	4,885,339.85	50.7%
101	Street Fund	883,345.44	188,202.85	821,402.44	7.0%	905,338.70	36,541.55	444,098.53	50.9%
102	Street Impact Fee Fund	541,093.18	34,887.44	583,137.71	0.0%	529,791.00	0.00	460,000.00	13.2%
103	Street Construction Fund	3,700,306.54	101,691.24	4,172,962.55	0.0%	3,297,037.00	189,000.54	1,102,249.87	66.6%
104	Park And Trail Improvement Fund	3,908,430.40	270,315.55	3,894,904.66	0.3%	3,834,975.00	509,563.38	1,403,874.72	63.4%
106	Park Impact Fees	243,480.02	16,207.01	200,991.93	17.5%	236,334.00	18,750.00	50,000.00	78.8%
107	Equipment Reserve Fund	668,895.94	4,274.70	662,731.89	0.9%	667,897.00	0.00	97,832.27	85.4%
108	Transportation Sales Tax Fund	813,955.05	46,978.73	698,310.51	14.2%	740,300.00	104,375.00	650,625.00	12.1%
109	Contingency Fund	608,056.96	2,733.47	618,994.39	0.0%	624,354.00	0.00	0.00	100.0%
110	Building Improvement Fund	4,353,540.88	164,661.28	4,482,052.45	0.0%	5,265,363.00	38,041.93	1,050,050.32	80.1%
115	Tourism And Promotion	155,382.35	48,940.85	144,615.04	6.9%	133,537.00	16,108.35	45,055.51	66.3%
120	REET - Capital Improvements	1,006,684.69	26,980.98	1,144,981.46	0.0%	952,379.00	300,000.00	800,000.00	16.0%
121	REET - Growth Management	505,788.30	25,498.99	634,383.75	0.0%	458,636.00	75,000.00	400,000.00	12.8%
401	Sewer Fund	4,830,541.80	220,190.00	4,131,726.84	14.5%	4,517,286.00	280,499.46	2,386,563.41	47.2%
403	Sewer Construction Fund	4,813,801.01	97,687.47	4,829,276.27	0.0%	4,846,896.00	31,023.15	267,712.54	94.5%
405	Sewer Plant Investment Fund	125,360.19	54,898.90	268,867.34	0.0%	78,739.00	11,250.00	30,000.00	61.9%
410	Drainage Fund	2,473,335.58	137,306.56	2,026,669.44	18.1%	2,497,194.74	463,779.76	1,424,550.46	43.0%
411	Drainage Construction Fund	5,750,300.98	236,015.25	4,767,667.68	17.1%	6,078,152.00	386,816.79	656,284.70	89.2%
412	Drainage Plant Investment Fund	160,613.09	10,266.45	136,836.67	14.8%	155,891.00	26,500.00	70,000.00	55.1%
421	Water Fund	3,938,417.16	330,774.94	3,290,385.60	16.5%	3,764,754.00	206,271.35	1,971,126.50	47.6%
422	Water Construction Fund	3,552,979.00	73,293.77	3,428,742.68	3.5%	3,403,336.00	179,267.28	695,454.70	79.6%
423	Cedar Home Plant Investment	350,034.23	26,487.53	394,247.95	0.0%	335,852.00	0.00	10,300.00	96.9%
424	Water Plant Investment Fund	826,235.81	45,193.28	977,653.08	0.0%	754,827.00	180,000.00	273,500.00	63.8%
457	Sewer Equipment Reserve	746,044.49	3,518.16	796,833.27	0.0%	745,805.00	0.00	143.46	100.0%
458	Drainage Equipment Reserve	506,900.85	1,926.42	498,892.98	1.6%	505,190.00	0.00	62,657.64	87.6%
459	Water Equipment Reserve	543,021.68	2,434.50	551,409.65	0.0%	541,519.00	0.00	110.67	100.0%
630	Agency Fund	-134.42	1,397.87	13,940.12	0.0%	56.00	599.33	12,005.56	0.0%
		56,700,159.04	2,682,974.20	53,295,257.10	6.0%	55,772,920.53	3,333,752.76	19,249,535.71	65.5%

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7a**
DATE:	October 24, 2024
SUBJECT:	Community Development Committee Meeting Minutes
CONTACT PERSON:	Patricia Love, Community Development Director
ATTACHMENTS:	A – October 3, 2024 Meeting Minutes

SUMMARY STATEMENT:

Minutes from the October 3, 2024 Community Development Committee Meeting are attached to this staff report for approval as presented.

Community Development Committee Meeting Minutes
Thursday, October 3, 2024 | 5:00 pm

Council Members Present: Andreena Bergman, Dani Gaumond, Steve Shepro

Staff Present: Patricia Love

Others Present: N/A

Steve Shepro called the meeting to order at 5:00 p.m.

1. **Brick Road Design Review**
   - Would like to keep more of the existing brick than shown in the plans; possibly keep a strip of bricks down the center of the road; see Fairhaven roads in Bellingham as an example.
   - Need better explanation as to why the existing bricks can't be saved and impacts on disturbing the underlying soils; need information on an engineering solution to keep the existing bricks.
   - Too much asphalt; takes away from brick design and remnant heritage of the West End.
   - Diagrams need dimensions; difficult to tell the width of the streets.
   - Prefer the traffic circle but would like to see a 3-D graphic of the intersection; would like the tree to be permanent or have something decorative in the center; needs more greenery (traffic circles in uptown are ugly).
   - Would like to readdress how to add stringed lighting over 102nd Avenue intersection.
   - Add bollards around the corners of 102nd Avenue intersection by Wit's End Books.
   - Needs pedestrian markings in front of Camano Plaza: stamped concrete, brick pavers, or stripping.
   - Like the twinkle lights in the street trees.
   - Concerns with 92nd Avenue intersection: stamped concrete color is too pink, fading too fast, weeds growing in the tree grates and between the brick pavers; needs maintenance.
   - Would like additional information on the replacement lifespan on the stamped concrete and how do we replace in the future.
   - Bring summary of public comments back to the CDC before presenting to full Council.
   - Staff will bring back cost estimates of existing design compared to other options to retain more brick element.

2. **Procedures Code Amendment**
   - Need thoughtful consideration of how Goal 5, Design Standards, works with various historic buildings in town, how new buildings fit into the existing landscape and the need to include flexibility to address different building eras and styles.

- Consider adding an option to hold public hearings in the evening to improve public participation opportunities.
- Item 6 under Purpose (18.100.010) is different than existing code; why is it different? Removal of short plat language?
- Reconsider where places of worship should be allowed in the city when updating the permitted use matrix; amendments to the zoning descriptions may be needed at that time.
- The Committee supports the changes in the conditional use permit criteria.

3. **Bakerview Final Plat**
   - Reconsider where places of worship should be allowed in the city when updating the permitted use matrix; amendments to the zoning descriptions may be needed at that time.
4. **Other**
   - Add page numbers to packet materials.

Adjourn: 6:43 p.m.

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7b**
DATE:	October 24, 2024
SUBJECT:	Planning Commission Meeting Minutes
CONTACT PERSON:	Tansy Schroeder, Senior Planner
ATTACHMENTS:	A – September 9, 2024, Meeting Minutes

SUMMARY STATEMENT

Minutes from the September 9, 2024, Planning Commission Meeting are attached to this staff report for approval as presented. These minutes were approved at the October 15, 2024, Planning Commission Meeting.

	Planning Commission Meeting Minutes Monday, September 9, 2024 – 6:30 pm

Call to Order: 6:30 pm

Roll Call

Commissioners Present:
Kathy Moe, Commissioner
Patrick Hosterman, Commission Chair
Cody Davis, Commission Vice-Chair
Gabrielle Braley, Commissioner
Jeff Wheatley, Commissioner

Staff Present:
Patricia Love, Community Development Director
Tansy Schroeder, City Planner

Absent: Eric Warnat, Commissioner; Melissa Toner, Commissioner

Also known to be present: Mariah Berejikian (online)

Public Requests and Comments: None

Approval of Minutes:
The minutes from the July 8, 2024 Planning Commission meeting were unanimously approved.

New Business:

Title 18 – Unified Development Code

The City initiated the Municipal Code Update project in 2022 to modernize the code reflecting best practices with respect to content and administration of the code. The update is intended to be user friendly for staff, property owners and developers by 1) removing legalese and jargon unfamiliar to the lay person, 2) improving clarity and overall functionality, and 3) reflect regulatory best practices. The amendments will also be consistent with current case, state and federal laws. The next round of code amendments includes merging Title 16, Subdivisions, and Title 17, Zoning, into a single title referred to as a Unified Development Code (UDC). A UDC is a comprehensive set of regulations or standards that govern land use, zoning, and development within a single Municipal Code Title.

Questions & Comments

Conditional Use Permits Discussion

Community Compatibility for CUP:
Would a home business run out of a garage be considered a CUP? Would it depend on the proposed use?

- It depends on whether the use is defined as an allowed/permitted use or not.

How does the community compatibility relate back to which uses are allowed or not?

- Ex. Houses of Worship are allowed outright in commercial and industrial zones, but they are allowed as a conditional use in residential zones.
- A conditional use is a use that could be appropriate for a certain area if conditioned appropriately to mitigate potential impacts.
- Allows staff to analyze site-specific conditions.

The existing community need language is very broad, and someone could make an argument for either side. The proposed community compatibility language is much more specific and provides direct guidance for staff to consider.

- “Community Need” is subjective and puts the City in liability.
- “Community Compatibility” is less risky for City.
- Definitive reasoning is a solid ground to defend the City’s decision.
- If there are impacts, then the applicant can demonstrate how they will mitigate those impacts.

Do the proposed CUP code changes affect existing uses?

- No, those properties are vested under the existing code at the time of use establishment.

<u>Permit Matrix Discussion</u>

Commissioners like both and the checklist, but also likes the more detailed checklist for specific permits.

How does an applicant know if they have to submit the optional checklist items or not? How can they find out without talking to a Planner?

- Talk to a planner, i.e. general information meeting.
- Patricia will try to take Ryan’s Option 3 Matrix to combine the information into a hybrid format.

Commissioners lean towards option 2, which is cleaner.

<u>Other Discussion</u>

Public Facilities zone is meant for schools, why do other zones also allow schools? Is this appropriate?

- Schools are allowed in all single-family zones.
- Better clarify the intent of the public facility zone and schools versus new schools being allowed in other zones.

What happens if you don’t follow the rules? What’s the penalty?

- Patricia will look into Chelan County v Nykreim and what would happen if we deleted SMC 18.100.070.(5).

Old Business: None

Miscellaneous Business:
Comprehensive Plan Update

Recent Council Action on Commission Items: None

Upcoming Items: Critical Areas Code

Next Meeting: October 14, 2024

Adjourn: 7:57 pm

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**7c**
DATE:	**October 24, 2024**
SUBJECT:	Public Works Committee Meeting Minutes
CONTACT PERSON:	Kevin Hushagen, Public Works Director
ATTACHMENTS:	A – September 9, 2024, Public Works Committee Minutes B – October 10, 2024, Public Works Committee Minutes

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SUMMARY STATEMENT

Minutes from the September 9, 2024 and October 10, 2024 Public Works Committee Meeting are attached to this staff report for approval as presented.

Public Works Committee Meeting Minutes September 9, 2024

Attendance:
Councilmembers: Timothy Schmitt, Darren Robb, Marcus Metz
City Staff: City Administrator Shawn Smith, City Engineer Alan Lytton
Citizen: Dr. Jon Grant and Dave Cassera

Meeting was conducted in person. The full meeting agenda packet with detailed information can be found on the City's website at Agenda Center.

Call to order at 5:30 pm

Agenda-

1. **Review Updated CIP**

Shawn Smith presented the current draft of the Capital Improvement Plan. Discussion only no action taken.

2. **Project Updates**

Alan Lytton gave the committee an update on City projects. Discussion only no action taken.

3. **Citizen Comments**

Dr. Jon Grant and Dave Cassera with Stanwood Camano Little League came to talk to the committee about getting lighting at the Heritage Park Ballfields. Discussion only no action taken.

Adjourn: 7:00 pm

	Public Works Committee Meeting Minutes October 7, 2024

Attendance:

Councilmembers: Timothy Schmitt, Steve Shepro, Marcus Metz
Councilmembers Absent: Darren Robb
City Staff: City Administrator Shawn Smith, City Engineer Alan Lytton, Office Specialist, Amanda Slattery
Citizen: Peter Kamb

Meeting was conducted in person. The full meeting agenda packet with detailed information can be found on the City's website at Agenda Center.

Call to order at 5:31 pm

Agenda-

1. **Twin City Mile – Brick Road Concept Designs**
   The committee reviewed the proposed brick road concept designs. Concerns were raised about the removal of the existing brick, and the committee explored possible alternatives. This was a discussion only; no actions were taken.

2. **TIP 2026-2031 Final Review**
   Upon further examination of the TIP packet, it was determined that additional projects needed to be included. As a result, this agenda item was not ready for discussion and will be postponed to a future meeting.

3. **Public Works Project Reviews**
   Alan Lytton provided an overview of current and upcoming public works projects. This was for discussion only, and no actions were taken.

Adjourn: 7:15 pm

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8a**
DATE:	October 24, 2024
SUBJECT:	Approval of Voucher and Payroll Checks
CONTACT PERSON:	Amy Bergemeier, Accounting Specialist
ATTACHMENTS:	A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 38871 through 38923 and electronic fund transfers in the amount of $997,084.25. Approve issuance of Washington Federal payroll electronic fund transfers in the amount of $394,915.25.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 38871 THROUGH 38923 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF $997,084.25 AND ISSUANCE OF WASHINGTON FEDERAL PAYROLL ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF $394,915.25.

ATTACHMENT A

CHECK REGISTER

City Of Stanwood   Time: 11:12:40 Date: 10/15/2024

09/27/2024 To: 10/15/2024   Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4860	10/08/2024	Payroll	3	EFT		4,513.65	September 2024 Payroll
4861	10/08/2024	Payroll	3	EFT		4,964.99	September 2024 Payroll
4862	10/08/2024	Payroll	3	EFT		6,027.50	September 2024 Payroll
4863	10/08/2024	Payroll	3	EFT		2,911.41	September 2024 Payroll
4864	10/08/2024	Payroll	3	EFT		3,021.65	September 2024 Payroll
4865	10/08/2024	Payroll	3	EFT		526.58	September 2024 Payroll
4866	10/08/2024	Payroll	3	EFT		3,994.76	September 2024 Payroll
4867	10/08/2024	Payroll	3	EFT		4,372.63	September 2024 Payroll
4868	10/08/2024	Payroll	3	EFT		8,097.00	September 2024 Payroll
4869	10/08/2024	Payroll	3	EFT		2,022.19	September 2024 Payroll
4870	10/08/2024	Payroll	3	EFT		2,717.60	September 2024 Payroll
4871	10/08/2024	Payroll	3	EFT		3,775.61	September 2024 Payroll
4872	10/08/2024	Payroll	3	EFT		4,250.18	September 2024 Payroll
4873	10/08/2024	Payroll	3	EFT		546.58	September 2024 Payroll
4874	10/08/2024	Payroll	3	EFT		4,964.76	September 2024 Payroll
4875	10/08/2024	Payroll	3	EFT		3,864.79	September 2024 Payroll
4876	10/08/2024	Payroll	3	EFT		550.35	September 2024 Payroll
4877	10/08/2024	Payroll	3	EFT		7,882.43	September 2024 Payroll
4878	10/08/2024	Payroll	3	EFT		6,630.42	September 2024 Payroll
4879	10/08/2024	Payroll	3	EFT		2,863.43	September 2024 Payroll
4880	10/08/2024	Payroll	3	EFT		2,489.29	September 2024 Payroll
4881	10/08/2024	Payroll	3	EFT		6,463.40	September 2024 Payroll
4882	10/08/2024	Payroll	3	EFT		6,995.83	September 2024 Payroll
4883	10/08/2024	Payroll	3	EFT		4,489.12	September 2024 Payroll
4884	10/08/2024	Payroll	3	EFT		546.58	September 2024 Payroll
4885	10/08/2024	Payroll	3	EFT		7,094.08	September 2024 Payroll
4886	10/08/2024	Payroll	3	EFT		5,132.06	September 2024 Payroll
4887	10/08/2024	Payroll	3	EFT		5,648.77	September 2024 Payroll
4888	10/08/2024	Payroll	3	EFT		496.58	September 2024 Payroll
4889	10/08/2024	Payroll	3	EFT		2,594.36	September 2024 Payroll
4890	10/08/2024	Payroll	3	EFT		1,797.12	September 2024 Payroll
4891	10/08/2024	Payroll	3	EFT		2,039.70	September 2024 Payroll
4892	10/08/2024	Payroll	3	EFT		1,882.53	September 2024 Payroll
4893	10/08/2024	Payroll	3	EFT		4,452.58	September 2024 Payroll
4894	10/08/2024	Payroll	3	EFT		546.77	September 2024 Payroll
4895	10/08/2024	Payroll	3	EFT		3,214.10	September 2024 Payroll
4896	10/08/2024	Payroll	3	EFT		5,880.70	September 2024 Payroll
4897	10/08/2024	Payroll	3	EFT		546.58	September 2024 Payroll
4898	10/08/2024	Payroll	3	EFT		5,313.16	September 2024 Payroll
4899	10/08/2024	Payroll	3	EFT		4,617.29	September 2024 Payroll
4900	10/08/2024	Payroll	3	EFT		5,999.67	September 2024 Payroll
4901	10/08/2024	Payroll	3	EFT		4,558.10	September 2024 Payroll
4902	10/08/2024	Payroll	3	EFT		2,897.07	September 2024 Payroll
4903	10/08/2024	Payroll	3	EFT		6,968.92	September 2024 Payroll
4904	10/08/2024	Payroll	3	EFT		5,386.92	September 2024 Payroll
4905	10/08/2024	Payroll	3	EFT		2,598.46	September 2024 Payroll
4914	10/08/2024	Payroll	3	EFT	AFLAC	259.87	Pay Cycle(s) 10/08/2024 To 10/08/2024 - AFLAC, Pre-Tax; Pay Cycle(s) 10/08/2024 To 10/08/2024 - AFLAC, Post-Tax
4915	10/08/2024	Payroll	3	EFT	AWC Employee Benefit Trust	27,833.11	Pay Cycle(s) 10/08/2024 To 10/08/2024 - AWC - Health First 250; Pay Cycle(s) 10/08/2024 To 10/08/2024 - AWC- Dental J; Pay Cycle(s) 10/08/2024 To 10/08/2024 - AWC - Vision; Pay Cycle(s) 10/08/2024 To;
4916	10/08/2024	Payroll	3	EFT	Colonial Life Insurance	66.75	Pay Cycle(s) 10/08/2024 To 10/08/2024 - Colonial Life Ins

CHECK REGISTER

City Of Stanwood

Time: 11:12:40 Date: 10/15/2024

09/27/2024 To: 10/15/2024

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4917	10/08/2024	Payroll	3	EFT	Great-West Life & Annuity	4,920.00	Pay Cycle(s) 10/08/2024 To 10/08/2024 - 457 - Empower (Mass Mutual); Pay Cycle(s) 10/08/2024 To 10/08/2024 - Roth 457(b)Empower(MassMutual)
4918	10/08/2024	Payroll	3	EFT	HSA Bank	695.50	Pay Cycle(s) 10/08/2024 To 10/08/2024 - HSA Contributions ER; Pay Cycle(s) 10/08/2024 To 10/08/2024 - HSA Contr EE
4919	10/08/2024	Payroll	3	EFT	Internal Revenue Service (941)	80,473.19	941 Deposit for Pay Cycle(s) 10/08/2024 - 10/08/2024
4920	10/08/2024	Payroll	3	EFT	Legal Shield	63.85	Pay Cycle(s) 10/08/2024 To 10/08/2024 - Legal Shield
4921	10/08/2024	Payroll	3	EFT	Mission Square Retirement	3,109.14	Pay Cycle(s) 10/08/2024 To 10/08/2024 - 457 - Mission Square Ret(ICMA)
4922	10/08/2024	Payroll	3	EFT	Navia Benefits	460.00	Pay Cycle(s) 10/08/2024 To 10/08/2024 - Navia Limited FSA
4923	10/08/2024	Payroll	3	EFT	Western Conference of Teamsters Pension Trust	2,597.57	Pay Cycle(s) 10/08/2024 To 10/08/2024 - WCTPP Contributions
4924	10/08/2024	Payroll	3	EFT	Teamsters Union Local 231	1,979.00	Pay Cycle(s) 10/08/2024 To 10/08/2024 - Teamsters Dues
4925	10/08/2024	Payroll	3	EFT	WA St Department Of Retirement Systems	53,516.72	Pay Cycle(s) 10/08/2024 To 10/08/2024 - PERS2; Pay Cycle(s) 10/08/2024 To 10/08/2024 - PERS 3; Pay Cycle(s) 10/08/2024 To 10/08/2024 - 457 - DRS (DCP); Pay Cycle(s) 10/08/2024 To 10/08/2024 - Roth 457
4926	10/08/2024	Payroll	3	EFT	Washington Teamsters Welfare Trust	39,792.30	Pay Cycle(s) 10/08/2024 To 10/08/2024 - Teamsters Dental; Pay Cycle(s) 10/08/2024 To 10/08/2024 - Teamsters Medical
4937	10/01/2024	Claims	3	EFT	Heartland Payment Systems	172.14	September merchant fees
5001	10/10/2024	Claims	3	EFT	BHC Consultants, LLC	6,289.46	City of Stanwood
5002	10/10/2024	Claims	3	EFT	Bowman Consulting Group, Ltd	4,147.50	City of Stanwood
5003	10/10/2024	Claims	3	EFT	Gaylynn Brien	210.00	City of Stanwood
5004	10/10/2024	Claims	3	EFT	Cascade Septic Pumping, LLC	523.85	City of stanwood
5005	10/10/2024	Claims	3	EFT	Wendy R Corder Dowhower	354.60	City of Stanwood
5006	10/10/2024	Claims	3	EFT	Databar Inc.	443.68	8952
5007	10/10/2024	Claims	3	EFT	Edge Analytical, Inc	259.00	STA23
5008	10/10/2024	Claims	3	EFT	Edge Analytical, Inc	459.00	STA01
5009	10/10/2024	Claims	3	EFT	Edge Analytical, Inc	394.00	STA23
5010	10/10/2024	Claims	3	EFT	Michael B Evans	160.00	City of Stanwood
5011	10/10/2024	Claims	3	EFT	David A Hammond	105.00	City of Stanwood
5012	10/10/2024	Claims	3	EFT	ICONIX Waterworks (US) Inc.	109.17	CITSTA
5013	10/10/2024	Claims	3	EFT	Matthew D Kallicott	200.00	City of stanwood
5014	10/10/2024	Claims	3	EFT	Konnerup Construction Inc	200,171.21	City of Stanwood
5015	10/10/2024	Claims	3	EFT	Samuel E Lidgard	267.25	City of Stanwood
5016	10/10/2024	Claims	3	EFT	Maul Foster Alongi, Inc.	2,107.50	City of Stanwood
5017	10/10/2024	Claims	3	EFT	Maul Foster Alongi, Inc.	1,157.50	City of Stanwood
5018	10/10/2024	Claims	3	EFT	Meyer Sign & Advertising Co. Inc	487.42	City of Stanwood
5019	10/10/2024	Claims	3	EFT	Tim D Niebruegge	445.98	City of Stanwood; City of Stanwood
5020	10/10/2024	Claims	3	EFT	RH2 Engineering Inc	22,697.11	City of Stanwood
5021	10/10/2024	Claims	3	EFT	RH2 Engineering Inc	8,727.87	City of Stanwood
5022	10/10/2024	Claims	3	EFT	RH2 Engineering Inc	8,908.49	City of Stanwood

CHECK REGISTER

City Of Stanwood — Time: 11:12:40 Date: 10/15/2024

09/27/2024 To: 10/15/2024 — Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5023	10/10/2024	Claims	3	EFT	RH2 Engineering Inc	125.56	City of Stanwood
5024	10/10/2024	Claims	3	EFT	Snohomish County Public Def Association	2,574.00	City of Stanwood
5025	10/10/2024	Claims	3	EFT	Stanwood Auto Parts	187.81	56100
5026	10/10/2024	Claims	3	EFT	Strategies 360 Inc	2,000.00	City of Stanwood
5027	10/10/2024	Claims	3	EFT	Thompson Guildner & Associates Inc. P.S.	2,451.00	02084-Stanwood
5028	10/10/2024	Claims	3	EFT	Vestis	38.26	937963000
5029	10/10/2024	Claims	3	EFT	Vestis	52.68	937963000
5030	10/10/2024	Claims	3	EFT	Vestis	52.68	937963000
5102	10/03/2024	Claims	3	EFT	Chase Paymentech	1,401.70	October 2024 fees for Sept
5109	10/09/2024	Claims	3	EFT	Navia Benefits	100.00	Sept monthly fee
5031	10/10/2024	Claims	3	38871	Absolute Auto Repair Services	79.73	City of Stanwood
5032	10/10/2024	Claims	3	38872	Badger Meter, Inc	186.96	460708
5033	10/10/2024	Claims	3	38873	Cascade Columbia Distribution Co	2,303.70	City of Stanwood 03671; 03671
5034	10/10/2024	Claims	3	38874	Cascade Lumber, Inc	9.81	S158
5035	10/10/2024	Claims	3	38875	Cascade Natural Gas Corp	100.44	953 540 0000 2; 931 607 9072 6; 839 440 0000 5; 498 440 0000 7; 127 540 0000 3
5036	10/10/2024	Claims	3	38876	Cimco-GC Systems, LLC	20,565.89	10977
5037	10/10/2024	Claims	3	38877	City of Everett *	860.00	STACITG
5038	10/10/2024	Claims	3	38878	CivicPlus, LLC	1,600.00	910320636
5039	10/10/2024	Claims	3	38879	The Crab Cracker	478.00	City of Stanwood
5040	10/10/2024	Claims	3	38880	Excavation West Inc.	454,207.95	City of Stanwood
5041	10/10/2024	Claims	3	38881	FastSigns Clackamas	99.21	City of stanwood
5042	10/10/2024	Claims	3	38882	Fastenal	28.32	WAARN1604
5043	10/10/2024	Claims	3	38883	General Code	1,760.83	ST4659
5044	10/10/2024	Claims	3	38884	Global Industrial	327.96	7066636; 7066636
5045	10/10/2024	Claims	3	38885	Hamilton Lumber LLC	124.65	66
5046	10/10/2024	Claims	3	38886	Iworq Systems Inc	1,272.00	428
5047	10/10/2024	Claims	3	38887	JP Cooke Company	87.95	City of Stanwood
5048	10/10/2024	Claims	3	38888	Lenz Enterprises Inc	227.57	City of Stanwood
5049	10/10/2024	Claims	3	38889	National Barricade Co LLC	2,424.09	STP; STP
5050	10/10/2024	Claims	3	38890	ODP Business Solutions, LLC	497.28	36274097; 36274097; 36274097; 36274097; 36274097
5051	10/10/2024	Claims	3	38891	PUD Of Snohomish County *	24,779.41	200208858; 202423729; 200592889; 200240505; 200367373; 200128742; 200633634; 200142180; 200738672
5052	10/10/2024	Claims	3	38892	Pace Engineers, Inc	46,572.03	City of Stanwood; City of stanwood; City of Stanwood; City of Stanwood
5053	10/10/2024	Claims	3	38893	Petty Cash/ Marcy Mathis -Custodian	20.00	City of Stanwood
5054	10/10/2024	Claims	3	38894	Puget Sound Hardware, Inc	20.59	City of Stanwood
5055	10/10/2024	Claims	3	38895	Quality Controls Corporation	14,503.83	City of Stanwood; City of Stanwood
5056	10/10/2024	Claims	3	38896	Republic Services #197	2,117.68	3-0197-0080305
5057	10/10/2024	Claims	3	38897	Ricoh USA, Inc-Maint	725.78	4250811; 4250811; 4250811
5058	10/10/2024	Claims	3	38898	Ricoh USA, Inc.	1,313.81	1316669-3800326; 1316669-3800642; 1316669-3800377; 1316669-3800327
5059	10/10/2024	Claims	3	38899	Safety, Health & Environmental Services	2,625.00	City of Stanwood
5060	10/10/2024	Claims	3	38900	Skagit Farmers Supply	508.24	135052; 135052
5061	10/10/2024	Claims	3	38901	Skagit Valley Publishing	553.41	48563; 48893; 48893; 48893; 48893; 48893

ATTACHMENT A

CHECK REGISTER

City Of Stanwood — Time: 11:12:40 Date: 10/15/2024

09/27/2024 To: 10/15/2024 —

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5062	10/10/2024	Claims	3	38902	Sno Co Information Services *	12,533.85	DIS1107
5063	10/10/2024	Claims	3	38903	Snohomish County Treasurer	3,182.05	91-6001368
5064	10/10/2024	Claims	3	38904	Stanwood Ace Hardware #14901	893.83	20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013
5065	10/10/2024	Claims	3	38905	Stanwood City Utility	13,178.40	City of Stanwood; 2688; 2741; 2886; 2964; 2965; 2749; 3184; 3439; 4962; 5333; 5334
5066	10/10/2024	Claims	3	38906	Stanwood Commerce Alliance	7,500.00	City of Stanwood
5067	10/10/2024	Claims	3	38907	Stanwood Redi-Mix Inc	1,027.42	1CI090
5068	10/10/2024	Claims	3	38908	Stillaguamish Flood Control District	38,281.23	City of Stanwood
5069	10/10/2024	Claims	3	38909	Stilly Auto Parts Napa	104.78	27197; 27197
5070	10/10/2024	Claims	3	38910	TMG Services Inc	8,472.46	City of Stanwood
5071	10/10/2024	Claims	3	38911	TSE Power Solutions	3,050.85	City of Stanwood; City of Stanwood; City of Stanwood
5072	10/10/2024	Claims	3	38912	The Sherwin Williams Co	28.18	7364-4 City of Stanwood
5073	10/10/2024	Claims	3	38913	USA Bluebook	6,202.05	478228; 478228; 478228; 478228; 478228
5074	10/10/2024	Claims	3	38914	Uline	5,901.18	9638073; 9638073
5075	10/10/2024	Claims	3	38915	Utilities Underground Loc	125.40	STNWOD1
5076	10/10/2024	Claims	3	38916	VelocityEHS Inc	3,524.82	300004476
5077	10/10/2024	Claims	3	38917	WA St Dept of Transportation *	579.20	City of Stanwood 1509; 916001509 L
5078	10/10/2024	Claims	3	38918	Wave Broadband	159.58	3201-0316545-01
5079	10/10/2024	Claims	3	38919	Western Exterminator Company	262.96	683591; 683591
5080	10/10/2024	Claims	3	38920	Wilbur-Ellis Company LLC	3,742.44	02388993; 2388993
5081	10/10/2024	Claims	3	38921	Ziply Fiber	1,547.62	206-188-0411-053105-5; 360-629-4907-072497-5
5087	10/10/2024	Claims	3	38922	Kitsap Tractor & Equipment	36,184.51	City of Stanwood
5096	10/10/2024	Claims	3	38923	Verizon Wireless	1,837.90	372541731-00001

Fund	Amount		
001 General Fund	230,114.92		
101 Street Fund	40,110.77		
103 Street Construction Fund	201,620.72		
104 Park And Trail Improvement Fund	457,472.95		
107 Equipment Reserve Fund	36,184.51		
115 Tourism And Promotion	8,465.42		
401 Sewer Fund	132,846.99		
403 Sewer Construction Fund	10,650.44		
410 Drainage Fund	29,735.74		
411 Drainage Construction Fund	108,462.82		
421 Water Fund	113,398.91		
422 Water Construction Fund	22,927.13		
630 Agency Fund	8.18		
		Claims:	997,084.25
* Transaction Has Mixed Revenue And Expense Accounts	1,391,999.50	Payroll:	394,915.25

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer Wendy Dowhower Date: 10/15/2024

(X) Deputy Finance Director

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8b**
DATE:	October 24, 2024
SUBJECT:	City Council Meeting Minutes – October 10, 2024
CONTACT PERSON:	Lisa Sokolik, City Clerk
ATTACHMENTS:	A – Council Meeting Minutes

SUMMARY STATEMENT

The City Council meeting minutes for October 10, 2024, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE OCTOBER 10, 2024, CITY COUNCIL MEETING MINUTES AS PRESENTED".

CITY OF STANWOOD

Regular Meeting of the City Council
October 10, 2024 | 7:00 p.m.
MINUTES

1. **Call to Order and Pledge of Allegiance**

   Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Metz led the Pledge of Allegiance.

2. **Roll Call**

   City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

   Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, Public Works Director Kevin Hushagen, City Attorney Nikki Thompson, Police Chief Jason Toner, City Engineer Alan Lytton and City Clerk Lisa Sokolik.

3. **Approval of the Agenda**

Motion by Councilmember Hicks, second by Councilmember Metz to approve the agenda as published. ***Motion carried unanimously.***

4. **Presentation**
   No presentations.

5. **Public Comment**
   No public comments.

6. **Staff / Department Report**
   Police Compstat Report – September 2024

7. **Council Committee Reports**
   Economic Development Board Meeting Minutes – June 21, 2024

8. **Consent Agenda**
   a. Approve Vouchers and Payroll Checks
   b. Approve City Council Regular Meeting Minutes – September 26, 2024
   c. Approve City Council Workshop Minutes – September 26, 2024

Motion by Councilmember Gaumond, second by Councilmember Robb to approve consent agenda items A. approval of vouchers and payroll checks, B. approve City Council Regular meeting minutes for September 26, 2024, and C. approve City Council Workshop minutes for September 26, 2024. ***Motion carried unanimously.***

9. **Unfinished Business**
   No unfinished business.

10. Public Hearing

No public hearing.

11. New Business

Authorize the Mayor to Sign a Contract with SEI / Neptune General Contractors for the Marine Drive Flood Control Gate Project.

Lytton explained that this project will consist of two flood walls, one wall over Marine Drive and one wall over BNSF railroad tracks. Staff has been in communications with BNSF to get approval to build a wall over the tracks, but it has been a slow process. It was decided to split the project into two projects to get the wall over Marine Drive built before the flood season hits. Staff hopes that BNSF will be motivated to get the wall built on their side once they see the first wall completed.

The City received 7 bids with SEI/Neptune General Contractors being the low bidder.

The project will also include moving a storm line out of BNSF's right-of-way, extending the sidewalk to meet up with the Money Savers Storage sidewalk and possibly continuing the sidewalk to the park and ride, if enough funds are available.

Council discussed and asked questions.

Motion by Councilmember Robb, second by Councilmember Bergman to authorize the Mayor to sign a contract with SEI / Neptune General Contractors for $393,278.34 with a $39,327.00 contingency. ***Motion carried unanimously.***

12. Public Closing Comments

No closing comments.

13. Executive/Legislative Reports

a. Mayor's Report
b. City Administrator Report
c. Councilmember's Report/Questions

14. Recess to Executive Session

No executive session scheduled for this meeting.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 7:25 p.m.

CITY OF STANWOOD	ATTEST:
______________________________	______________________________
Sid Roberts, Mayor	Lisa Sokolik, City Clerk

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CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**8c**
DATE:	October 24, 2024
SUBJECT:	City Council Workshop Minutes
CONTACT PERSON:	Lisa Sokolik, City Clerk
ATTACHMENTS:	A – Council Workshop Minutes

SUMMARY STATEMENT

Minutes of the October 10, 2024, City Council Workshop are attached.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE MINUTES OF THE OCTOBER 10, 2024, CITY COUNCIL WORKSHOP AS PRESENTED".

CITY OF STANWOOD

City Council Workshop
Thursday, October 10, 2024 – 5:00 p.m.
Stanwood-Camano School District, 26920 Pioneer Highway

MINUTES

Call to Order

Mayor Roberts called the meeting to order at 5:00 p.m.

Attendance

Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, and Andreena Bergman. Tim Schmitt arrived at 5:45 p.m.

Staff present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Police Chief Jason Toner, Finance Analyst Tim Niebruegge, City Engineer Alan Lytton, and City Clerk Lisa Sokolik

1. Flock Safety Cameras Presentation

Chief Toner gave a brief introduction of the Flock Safety Cameras; how the cameras work, how Stanwood could benefit from using the cameras, and the positive feedback reported from surrounding communities currently using them. Toner Introduced Arlington Police Chief Jonathan Ventura.

Chief Ventura gave Council a report on how the Flock Cameras have been working in Arlington and the benefits they are seeing, i.e., Arlington has seen a 200% increase in stolen vehicle recovery during a one-year period, which has caused a dramatic increase in stolen firearms and narcotics seizures coming from these stolen recoveries.

Flock Safety Representative Kristen MacLeod gave a presentation of the Flock Safety Cameras. The key talking points were:

- Using technology multiplies the police force.
- Provides police department with indiscriminate evidence from fixed locations.
- Provides 24/7 coverage and real-time alerts.
- Will recognize license plates and vehicles (not people), alters police of wanted vehicles entering the city, adheres to all state laws.
- Will not use facial recognition, will not collect biometric or sensitive information, will not track speed or parking violations, and data automatically deletes every 30 days.
- Will assist in Silver and Amber alerts

Council discussed and asked questions.

2. 2025-2030 Capital Improvement Plan discussion

Finance Director David Hammond led the discussion on the Capital Improvement Plan (CIP) for 2025-2026. The funds discussed:

- Parks Projects.
- Buildings and Facilities Projects.
- Streets Projects.

Council discussed projects that should be added and/or removed from the CIP list.

3. Adjourn

Mayor Roberts Adjourned the meeting at 6:50 pm.

CITY OF STANWOOD	ATTEST:
______________________________	______________________________
Sid Roberts, Mayor	Lisa Sokolik, City Clerk

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**10**
DATE:	October 24, 2024
SUBJECT:	First Reading of Ordinance 1539 - 2025 Property Tax Levy
CONTACT PERSON:	David A. Hammond, Finance Director
ATTACHMENT:	A - Ordinance 1539, 2025 Property Tax Levy
Reference:	Mayor's proposed 2025-2026 Operating Budget at this link.

PURPOSE

The purpose of this agenda item is to consider first reading of Ordinance 1539, establishing the 2025 property tax levy.

BACKGROUND

The 2025-2026 Operating Budget was discussed at the council's May and September workshops and the Capital Improvement Plan 2025-2030 update was discussed by the City Council during workshop in August and October. As reference, see the link above to review the Mayor's Proposed budget.

As part of the biennial budget development process, revenues for the current expense (General Fund) are forecast. The economy remains relatively strong (real GDP was three percent in the second quarter), but we are faced with significant uncertainty related to the upcoming presidential election, and from the threat of continued high inflation and rising unemployment. The real estate market has picked up a bit in Stanwood, which affects impact fees, real estate excise taxes and utility plant investment fees. The economic outlook must consider the possibility for a recession in the upcoming year. It is impossible to predict the depth or the duration of a recession, and although a recession is possible, it may not significantly impact the city's operating funding sources. The city's forecast for sales tax is most threatened by a recession, so the forecast is appropriately conservative, year-to-date the city's sales tax receipts are trending ahead of budget by five percent.

One source of revenue within the General Fund is property taxes and the City Council must take final action on a property tax levy no later than November 30th.

The Mayor’s proposed 2025-2026 Biennial General Fund Budget anticipates revenue of $7,627,401 in 2025 and $7,782,147 in 2026. The city’s biennial budget is estimated to begin 2025 with a fund balance of $4.5 million and a forecast ending 2026 Fund Balance of $2.4 million. The 2024 ending fund balance represents approximately 63% of preliminary budgeted 2024 General Fund expenditures, which is well above the 25% reserve level required by the city’s Financial Management Policy (Section 2.a.). This surplus arose due to taxes and fees greater than estimates, and expenditures running under budget, primarily due to less than 100 percent staffing and professional services engagements carrying over to the next biennium (Municipal Code Update and Records Digitization). The biennial surplus must be transferred to capital funds according the Financial Management Policy.

ECONOMIC OUTLOOK

The revenue forecast for the biennium is required by the Financial Management Policy to be conservative.

- The Federal Reserve began easing rates in September and appears to have managed their responsibility to both maintain employment while keeping down inflation. It appears likely they continue to lower their target rates this year and next, as they monitor unemployment and inflation rates. Inflation has declined over the year from 3.9% last September to the most current reading of 3.1%. Economists expect the Fed to lower again this year once or twice, and four times in 2025.
- Mortgage rates have declined to approximately 6 percent.
- Unemployment in Washington averages 4.8% statewide, which is higher than the national average of 4.2%, Snohomish County is 4.6%.
- Housing prices have increased from their low point at the beginning of the year, apparently due to low inventory. Existing home sales suffer from low inventory, while new homes are selling.
- The Consumer Confidence *Expectations Index*—has declined recently, with concerns over inflation and uncertainty about future business conditions.
- Average home sale prices are stable, rising 4.9% year over year. There are not many homes for sale, with interest rates declining and changes to Real Estate Agent compensation, the cost of homes is expected to ease. The sale of new, rather than existing homes, is expected to remain strong.

DISCUSSION

The General Fund is the main operating fund of the City, funded by six revenue categories: Taxes, Licenses & Permits, State Shared sources, Charges for Services, Fines & Forfeitures, and Miscellaneous. Each of these sources is discussed in more detail below.

Chart 1 below provides an extended General Fund outlook to 2030. The data supporting Chart One is provided on the following page.

Chart 1—General Fund Six Year Outlook (see data in table on following page):

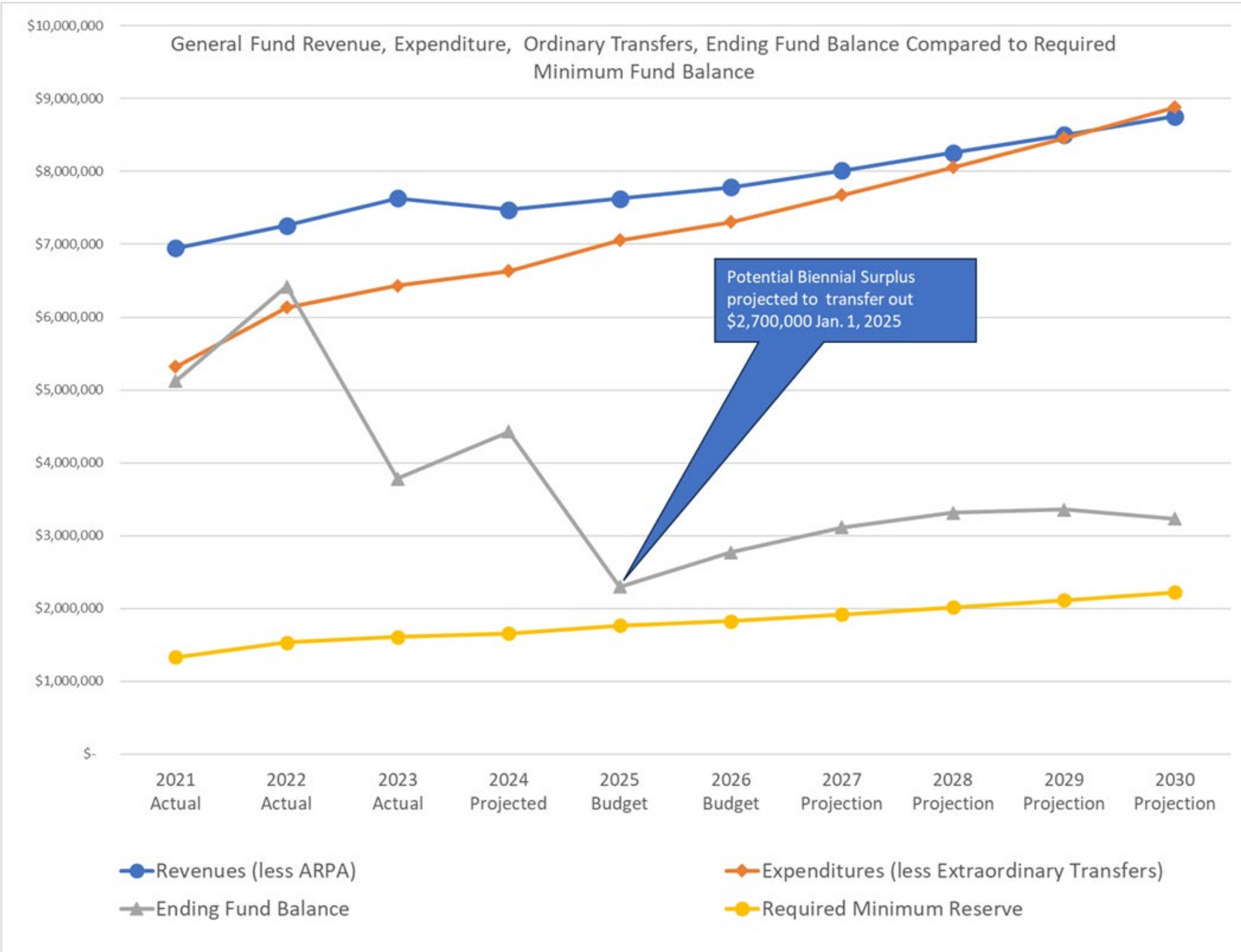
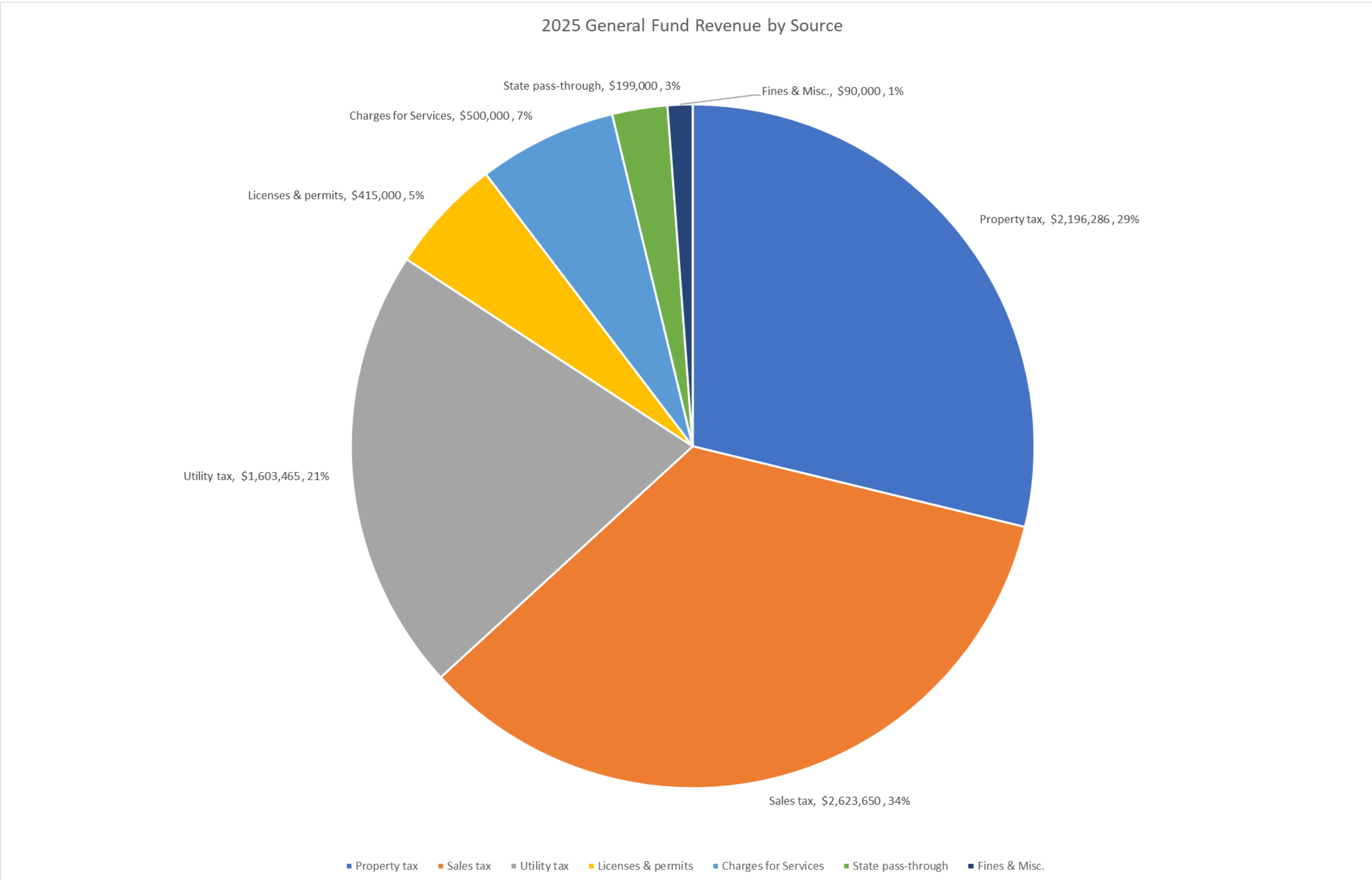


Table 1—General Fund Data- 2021-24 Actual/projected, 2025-26 Proposed Budget, 2027-2030 Forecast

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budget	2026 Budget	2027 Projection	2028 Projection	2029 Projection	2030 Projection
Beginning Fund Balance	$ 4,428,700	$ 5,123,512	$ 6,420,478	$ 3,779,433	$ 4,424,801	$ 2,297,147	$ 2,770,952	$ 3,112,805	$ 3,311,438	$ 3,354,882
General Fund Revenue										
Property tax	$ 1,826,734	$ 1,939,484	$ 2,041,200	$ 2,111,593	$ 2,196,286	$ 2,218,249				
Sales tax	$ 2,523,757	$ 2,582,845	$ 2,646,459	$ 2,562,581	$ 2,623,650	$ 2,702,360				
Utility tax	$ 1,176,351	$ 1,383,659	$ 1,412,330	$ 1,556,762	$ 1,603,465	$ 1,651,569				
Licenses & permits	$ 510,985	$ 438,551	$ 521,597	$ 376,515	$ 415,000	$ 415,000				
Charges for Services	$ 388,009	$ 508,862	$ 553,403	$ 530,000	$ 500,000	$ 500,000				
State pass-through	$ 1,398,640	$ 1,364,795	$ 312,524	$ 245,572	$ 199,000	$ 204,970				
Fines & Misc.	$ 139,941	$ 58,890	$ 144,151	$ 94,807	$ 90,000	$ 90,000				
	$ 7,964,417	$ 8,277,086	$ 7,631,664	$ 7,477,830	$ 7,627,401	$ 7,782,147	$ 8,015,612	$ 8,256,080	$ 8,503,762	$ 8,758,875
Less: ARPA	$ 1,018,070	$ 1,018,070								
	$ 6,946,347	$ 7,259,016	$ 7,631,664	$ 7,477,830	$ 7,627,401	$ 7,782,147	$ 8,015,612	$ 8,256,080	$ 8,503,762	$ 8,758,875
General Fund Expenditure	2021	2022	2023	2024	2025	2026				
Operating Expenditures:										
Salaries and Wages	$ 1,352,689	$ 1,444,022	$ 1,662,890	$ 1,705,114	$ 1,807,421	$ 1,952,015				
Personnel Benefits	$ 520,807	$ 563,665	$ 623,415	$ 638,957	$ 677,294	$ 717,932				
Supplies	$ 39,088	$ 69,859	$ 77,885	$ 60,759	$ 68,764	$ 72,608				
Services	$ 375,417	$ 698,077	$ 566,222	$ 533,742	$ 345,801	$ 433,256				
Professional Services	$ 447,904	$ 659,508	$ 520,887	$ 553,573	$ 620,066	$ 466,866				
Public Safety Services Contracts	$ 1,982,424	$ 2,000,246	$ 2,228,961	$ 2,466,567	$ 2,650,459	$ 2,770,415				
Capital	$ 13,500	$ 10,400	$ 1,284	$ 26,250	$ 26,250	$ 26,250				
Operating Subtotal	$ 4,731,829	$ 5,445,777	$ 5,681,544	$ 5,984,962	$ 6,196,055	$ 6,439,342	$ 6,825,702	$ 7,235,244	$ 7,669,359	$ 8,129,520
Transfers Out:										
Streets	$ 300,000	$ 340,000	$ 370,000	$ 400,000	$ 400,000	$ 400,000				
Equipment	$ 110,710	$ 90,343	$ 80,165	$ 47,500	$ 150,000	$ 150,000				
Tourism	$ 43,750	$ 105,000	$ 80,000	$ 80,000	$ 160,000	$ 165,000				
Rainy Day Fund	$ 34,313	$ 50,000	$ 111,000	$ -	$ 24,000	$ 24,000				
Water (Hydrant Reimb.)	$ 100,000	$ 100,000	$ 110,000	$ 120,000	$ 125,000	$ 130,000				
Ordinary Transfers Out Subtotal	$ 588,773	$ 685,343	$ 751,165	$ 647,500	$ 859,000	$ 869,000				
Operating and Ordinary Transfers	$ 5,320,602	$ 6,131,120	$ 6,432,709	$ 6,632,462	$ 7,055,055	$ 7,308,342	$ 7,673,759	$ 8,057,447	$ 8,460,319	$ 8,883,335
Extraordinary Transfers	2021	2022	2023	2024						
Floodwall		$ 564,000	$ 150,000							
Street Construction		$ 285,000	$ 1,190,000	$ 200,000	$ 300,000					
Parks Construction	$ 449,003		$ 1,500,000		$ 300,000					
Facilities Capital	$ 1,500,000		$ 1,000,000		$ 2,100,000					
Total Transfers Out	$ 2,537,776	$ 1,534,343	$ 4,591,165	$ 847,500	$ 2,700,000	$ -				
Total Expenditures	$ 7,269,605	$ 6,980,120	$ 10,272,709	$ 6,832,462	$ 9,755,055	$ 7,308,342				
Ending Fund Balance	$ 5,123,512	$ 6,420,478	$ 3,779,433	$ 4,424,801	$ 2,297,147	$ 2,770,952	$ 3,112,805	$ 3,311,438	$ 3,354,882	$ 3,230,422
Required Minimum Reserve	$ 1,330,151	$ 1,532,780	$ 1,608,177	$ 1,658,116	$ 1,763,764	$ 1,827,085	$ 1,918,440	$ 2,014,362	$ 2,115,080	$ 2,220,834

The chart below illustrates the composition of General Fund Revenue sources, with utility taxes, sales taxes and property taxes comprising the majority.



Building Permits and Development Related Charges:

Development-related revenues are based on the number of permits the city expects to issue. The 2025-26 budget estimates revenues associated with building activity with an assumption of issuing 50 residential permits in 2025 and 70 in 2026. With additional commercial activity and associated revenue, the forecast is for License & permit revenue of $415,000 and Charges for services of $500,000, per year.

These fees are used to offset the actual costs of providing community development services (matching one-time revenues to one-time expenditures).

Sales Tax:

General Fund Retail Sales tax received through September 2024 was $1,825,949, which was one percent more than received through September 2023. Currently, the city Sales Tax received is $92,099 ahead of budget, or 5.3%; if this trend holds true for the remainder of the year, then 2024 General Fund Sales Tax will be $2,359,598. The city also receives approximately $200,000 of sales tax passed through from the state on a per capita basis for support of criminal justice programs. Total of all sales tax is estimated to be $2.43 million in 2024, and $2.5 million in 2025.

Sales tax from construction year-to-date is 20.57 percent, which is very slightly higher than 2023 (through September), but this is lower than recent years which have tended to be approximately 23 to 25%.

Utility Tax

The 2024 budget included utility rate increases, as well as additional utility connections, which generally point to increased utility tax revenue in the General Fund, depending on weather. Utility Tax is estimated to total $1,556,762, compared to $1,372,020 in 2023. 2025 and 2026 are expected to increase approximately 3-5% per year.

State-Shared Revenues

State distributed revenues, such as liquor excise taxes and the criminal justice sales taxes are allocated based on population. The 2024 population estimate is 8,865 which is an increase of 280 over the prior year. Although the city population is higher, estimates from the State indicate the 2025 state-shared revenue will continue to decrease, from $265,000 in 2024 to approximately $215,000.

Streets Fund

The street fund accounts for operating revenues and expenditures associated with the maintenance and repair of city streets. The motor vehicle fuel tax (MvFT) can be used for Streets operations and maintenance and is estimated at $163,115 in 2024. This estimate appears reasonable after three quarters of 2024.

Chart Two below illustrates the six-year outlook for the Streets Fund. The primary revenue sources for Streets are MvFT and transfers from the General Fund and Transportation Benefit Fund. Complicating the Street fund budget is the fact that MvFT has not significantly increased over time and may even decline because it is based on gallons sold, while drivers are increasingly choosing hybrid or electric vehicles. At the same time, street maintenance costs, such as labor and electricity for streetlights continue to increase. The chart below is based on holding the General Fund subsidy steady at $400,000 per year, and gradually increasing support from the TBF, starting with $60,000 in 2024, $81,000 in 2025, and $101,250 in 2026.

Chart Two—Streets Fund Six Year Outlook (see data on following page):

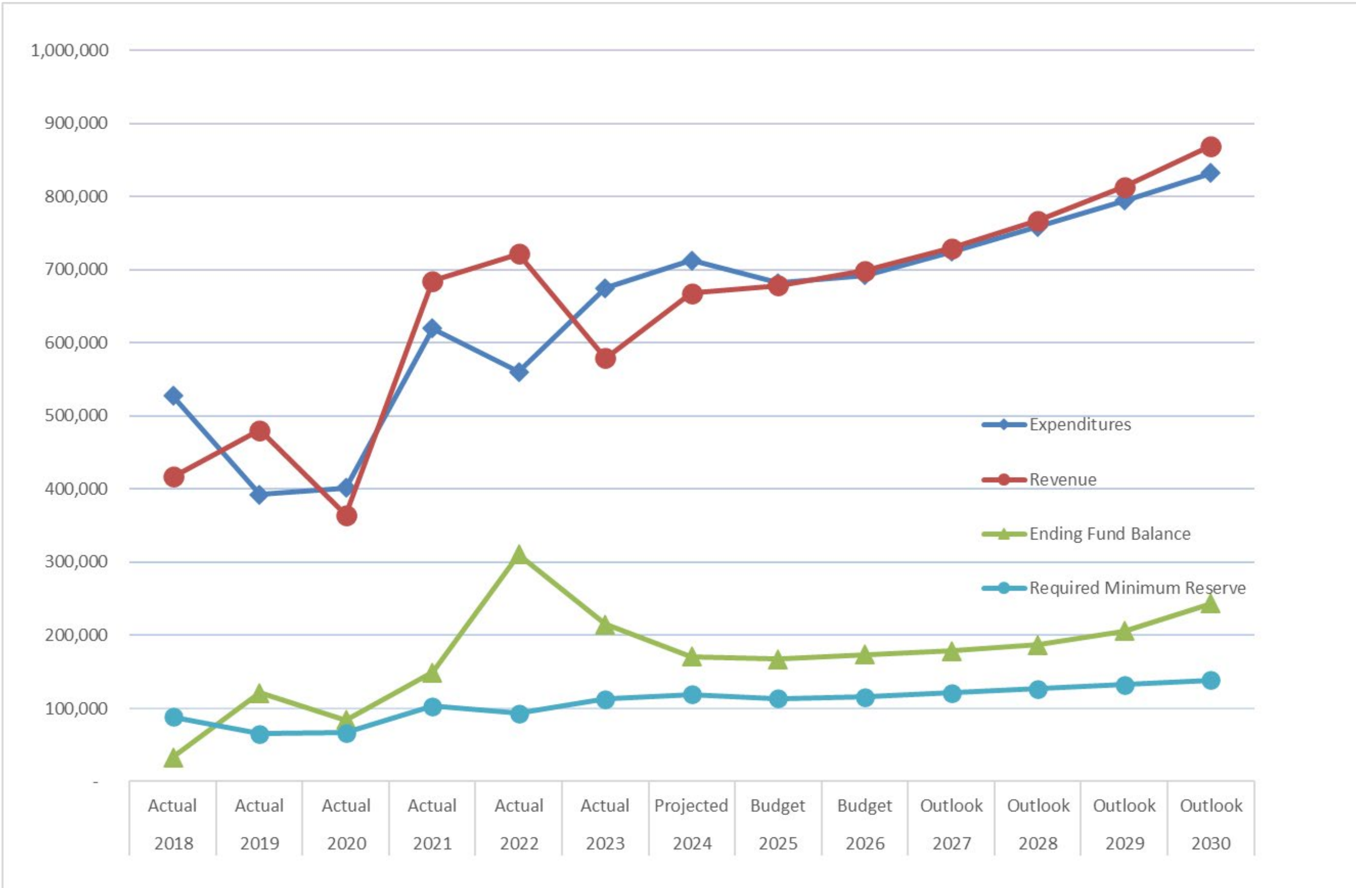


Table Two—Streets Fund Data

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Budget	Budget	Outlook	Outlook	Outlook	Outlook	Growth
Beginning Fund Balances	143,818	**33,231**	**121,222**	**84,227**	**149,313**	**310,817**	**215,080**	**170,714**	**167,522**	**173,674**	**178,621**	**187,290**	**206,119**	Factors
Revenue														
Property Taxes	202,365	227,184	141,503	-	-	-	-	-	-	-				
Street Maintenance Fee	19,491	18,369	20,454	19,131	20,043	29,815	28,000	28,840	29,705	30,596	31,514	32,460	33,433	3%
Multimodal Transportation	9,555	9,462	9,570	9,731	10,511	10,915	11,110	11,259	11,400	11,742	12,094	12,457	12,831	3%
Mvft Unrestricted Fuel Tax	148,652	144,100	129,312	138,319	149,793	155,647	163,115	151,326	150,000	154,500	159,135	163,909	168,826	3%
Miscellaneous Revenues	1,709	20,403	1,461	17,440	1,327	13,019	6,000	6,180	6,180	6,365	6,556	6,753	6,956	3%
General Fund Transfer in	35,000	61,200	62,370	300,000	340,000	370,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	0%
Transportation Benefit Transfer in				200,000	200,000		60,000	81,000	101,250	126,563	158,203	197,754	247,192	35%
Total Revenues	416,771	480,718	364,670	684,620	721,674	579,396	668,225	678,605	698,535	729,766	767,503	813,333	869,239	
Revenue Growth / (Decline)	-98.5%	15.3%	-24.1%	87.7%	5.4%	-19.7%	15.3%	1.6%	2.9%	4.5%	5.2%	6.0%	6.9%	
Expenditures														
Labor	148,497	149,000	166,110	266,170	138,142	225,208	253,427	217,000	237,869	249,762	262,251	275,363	289,131	5.0%
Benefits	63,851	64,828	70,432	102,442	106,208	116,889	128,314	118,768	125,693	133,235	141,229	149,702	158,685	6.0%
Supplies	32,242	28,234	30,559	28,750	82,201	61,133	60,592	51,200	52,725	54,570	56,480	58,457	60,503	3.5%
Services	129,612	150,664	134,565	140,725	165,762	189,403	206,258	195,251	176,551	182,730	189,126	195,745	202,596	3.5%
Equipment reserve	153,156	-	-	81,280	67,857	82,500	64,000	99,578	99,545	104,522	109,748	115,236	120,998	5.0%
Total Expenses	527,358	392,726	401,666	619,367	560,170	675,133	712,591	681,797	692,383	724,820	758,834	794,504	831,913	
Expense Growth / (Decline)		-25.5%	2.3%	54.2%	-9.6%	20.5%	5.5%	-4.3%	1.6%	4.7%	4.7%	4.7%	4.7%	
Ending Fund Balance	**33,231**	**121,222**	**84,227**	**149,480**	**310,817**	**215,080**	**170,714**	**167,522**	**173,674**	**178,621**	**187,290**	**206,119**	**243,445**	
Required Minimum Reserve	88,069	65,585	67,078	103,434	93,548	112,747	119,003	113,860	115,628	121,045	126,725	132,682	138,929	

Property Tax Levy for 2025

Property taxes and the amount that a taxing jurisdiction, the City, may levy each year is subject to strict limitations. The Levy amount is a set dollar amount that the City may levy and is based on the value of property assessed by the Snohomish County Assessor. One limitation is the levy cannot increase more than 1% from the prior year levy, unless the City has available capacity to levy more; however, this additional amount is subject to further limitations.

For 2025, the proposed tax levy is calculated by taking the 2024 levy of $2,101,358 and increasing it 1% or $21,014, to $2,122,372. Additionally, the levy is also allowed to increase by the value of new construction, state utility changes, refunds and annexations that occurred in the prior year. For the 2025 levy, new construction value is estimated at $66,758 in levy dollars. Based on a 1% increase for the 2025 levy, the city tax rate would be $1.2383 per $1,000 of AV; a decrease of $0.08 per $1,000 of AV from the 2024 tax rate. The total levy, including the value from new construction, state utilities and refunds from prior years is $2,199,130.

In addition to the 1% annual increase limitation is the $3.60 District Aggregate Limitation. This means that the total amount of the city tax rate, the Regional Fire Authority rate and the Sno-Isle Library rates cannot cumulatively exceed $3.60 per $1,000 of AV. For 2025, we meet this limitation as the proposed city rate is $1.316, the RFA is estimated to be $1.50, and the Library is estimated to be $0.38 for a total of $3.196. The City Council may choose to levy banked capacity, estimated to be no more than $642,356 in additional levy with a tax rate of no higher than $1.60. This additional levy amount would increase the levy over the 1% limitation but is allowed by law.

The preliminary budget for 2025-2026 Proposed budget does <u>not</u> include the levy of banked capacity but does include one percent increase. Table Three below summarizes a 2025 levy with a one percent increase to remain consistent with the biennial budget, however council may elect to not increase the levy and bank the capacity for future needs. Table Four below provides examples of the impact of these options on a typical residence, including an example demonstrating the effect of a levy of $200,000 of available banked capacity, for illustrative purposes.

Table Three – *2025 Property Tax Levy Summary- With 1% Increase*

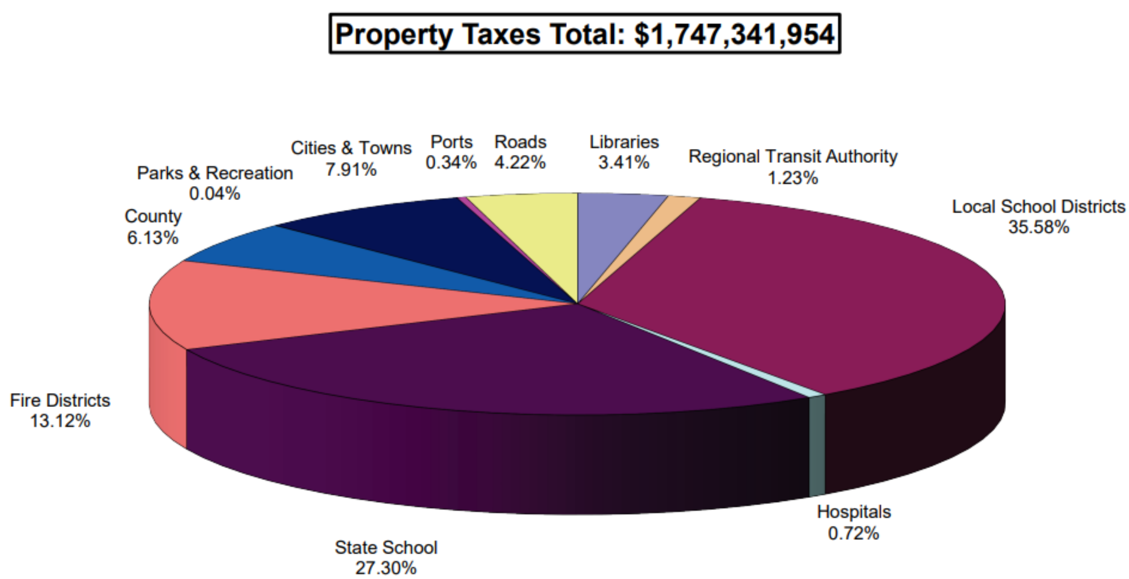
Item	Amount
2024 Total Regular Levy	$ 2,101,358
1% Levy Increase	21,014
Est. New Construction ($36.0 million)	66,758
Refunds	0
Annexation	0
Utilities (estimated)	10,000
Banked Capacity (within $1.60 statutory limit)	642,356
Additional Banked Capacity Estimate	319,667
Estimated 2025 Levy cap*, includes new construction and refunds, without Banked Capacity	$2,199,130
Estimated 2025 Levy Rate, without banked capacity*	$1.2383
*Amounts per Sept. 2024 Preliminary Assessed Valuation $1,775,928,722.	

Table Four – *Example impact of levy options*

Estimated 2025 Tax On Typical Residence*			Levy Rates
With no increase	$	656.98	$ 1.2265
With 1% increase	$	663.32	$ 1.2383
With 1% increase, and levy $100,000 banked capacity	$	723.65	$ 1.3509
For reference, 2024 tax on typical residence*	$	633.83	$ 1.3139
*Typical 2024 residence value $482,400			

The chart below illustrates the portion of a property owner's annual property tax that was levied by Snohomish County cities in 2024, 7.91 percent.

Snohomish County Distribution of Taxes 2024



Staff Recommendation: Staff recommends conducting the public hearing to receive public testimony and approving first reading of Ordinance 1539 which increases the 2025 Property Tax Levy by the statutorily allowed one percent over the 2024 Levy Amount. The decision whether to levy some or all available banked capacity is available to the City Council, which could be set aside in capital funds to provide reserves for future projects, such as funding bonded debt for parks or streets improvement projects. Such reserves contribute to the city's bond rating, which in turn lead to lower long-term borrowing costs.

Committee/Board Recommendation: N/A. The budget and property tax levy are reviewed by the full City Council.

CITY COUNCIL OPTIONS

The City Council options include:

1. Approve first reading of ordinance 1539 to increase the 2025 Property Levy 1%.
2. Approve first reading of ordinance 1539 to increase the 2025 Property Tax Levy an additional % that is within the $3.60 limitation, utilizing a portion of banked capacity; which can be no more than $652,356.
3. Approve the first reading of ordinance 1539 that does not increase the Levy and remain at 2024 levy amount adding to future banked capacity.
4. Do not approve ordinance 1539 and direct staff to prepare other analysis and make further adjustments and set another adoption date for the 2025 Levy no later than November 27, 2024.

PROPOSED MOTION

I MOVE TO APPROVE THE FIRST READING OF ORDINANCE 1539 LEVYING TAXES UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF STANWOOD, WASHINGTON FOR 2025, WITH ONE PERCENT LEVY INCREASE FROM 2024.

Note that the council must take final action on a property tax levy by November 27, as levy certifications must be prepared and submitted to the Snohomish County Assessor's Office by their 2024 deadline.

Department of Revenue Washington State

Ordinance / Resolution No. 1539

RCW 84.55.120

WHEREAS, the City Council (Governing body of the taxing district) of the City of Stanwood (Name of the taxing district) has met and considered its budget for the calendar year 2025; and,

WHEREAS, the districts actual levy amount from the previous year was $ 2,101,358.00 (Previous year's levy amount); and,

WHEREAS, the population of this district is ☐ more than or ☒ less than (Check one) 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2025 (Year of collection) tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be $ 21,014.00 which is a percentage increase of 1 (Percentage increase) % from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 14 day of November, 2024.

______________________________ ______________________________

______________________________ ______________________________

______________________________ ______________________________

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

REV 64 0101e (w) (12/9/14)

CITY OF STANWOOD
CITY COUNCIL
AGENDA STAFF REPORT

ITEM NUMBER:	**11a**
DATE:	October 24, 2024
SUBJECT:	Resolution 2024-12 - Adoption of the City's Salary and Benefits Schedule for 2025
CONTACT PERSON:	Pat Adams, Human Resources Manager
ATTACHMENT:	Resolution 2024-12

PURPOSE

The purpose of this agenda item is for Council approval of Resolution 2024-12, establishing the City's 2025 employee compensation and benefits schedule.

BACKGROUND

Represented Employees

There are two bargaining units within the City: Teamsters – Public Works and Teamsters – Administrative, (hereinafter referred to collectively as "Teamsters"). The current three-year contracts are due to expire on December 31, 2025. As agreed, the City will provide wage increases in 2025 equivalent to 100% of the U.S. Bureau of Labor Statistics' Consumer Price Index-Urban Consumers (CPI-U) for the West Region, Size B/C Cities, June to June, with a minimum of 1% and a maximum of 5%. The CPI for 2025 will be a 2.6% increase.

The 2025 represented employees Teamsters medical plan premium rate increase is 4.2% and the dental insurance premiums are unchanged from 2024 to 2025, which are well within budgeted premium increases of 8%.

Non-represented Employees

All City employees not represented by the Teamsters are considered non-represented employees (hereinafter referred to as "non-represented"). Staff proposes the non-represented employees continue to be offered health benefits from the Association of Washington Cities (AWC) Benefit Trust in 2025. Premium increases for AWC Benefit plans were 7.3% for the Regence plans and 8.2% for the Kaiser Permanente plans. There was a 6.9% increase for Willamette Dental plan, and no increase for the Delta Dental plan. There was no increase to the VSP Vision Service Plan.

Salary Schedule Adjustment – As with the represented employees, the non-represented employee proposed 2024 salary increases will be equivalent to 100% of the U.S. Bureau of Labor Statistics' Consumer Price Index-Urban Consumers (CPI-U) for the West Region, Size B/C Cities, June to June, which is a 2.6% increase.

Deferred Compensation Contribution Increase - Currently, the deferred compensation benefit provides that all non-represented staff are eligible for a City contribution of $120 per month, totaling up to $1,440 annually toward their deferred compensation plan. Effective in 2025, it is proposed this contribution increase by 5 percent to $126 per month, totaling up to $1,512 annually. In 2026, it is further proposed that the contribution will increase again by 5 percent to $132.30 per month, totaling up to $1,587.60 annually. This adjustment acknowledges the rising cost of living and aims to ensure that non-represented staff can effectively prepare and save for their future. Unlike represented employees who are covered by the Western Conference of Teamsters Pension Trust plan, non-represented staff do not have access to the same level of pension benefits. Therefore, it is essential to provide these contributions to ensure equitable treatment across all employee groups.

Dental Plan Coverage – The City proposes that we continue to offer Delta Dental Plan J, and the Willamette Dental $15 copay plan.

High Deductible Plan - A high-deductible plan is a lower premium cost plan offered by AWC and is combined with a Health Savings Account (HSA). Effective in 2020, this plan has been offered to employees with an incentive HSA contribution in the first two years, then an ongoing HSA contribution of $3,600 ($1,800 for employees with no dependents). This incentivized contribution was calculated to be cost neutral with respect to the HF $250 plan over a three-year period.

FISCAL IMPACT:

The current biennial budget anticipated a 5% COLA for all employees, as well as 6% escalation of health care costs, because of lower actual increases, the Salary and Benefit schedule proposed will result in a slight overall budget reduction across operating funds.

RECOMMENDATIONS:

Staff Recommendation: Staff recommends passing Resolution 2024-12, adopting the salary and benefits schedule for City employees effective January 1, 2025.

CITY COUNCIL OPTIONS:

1. The City Council may pass Resolution 2024-12, adopting the salary and benefits schedule for City employees effective January 1, 2025.
2. The City Council may direct changes to Resolution 2024-12.
3. The City Council may not pass Resolution 2024-12, and direct staff to return with alternative salary and benefits options.

RECOMMENDED MOTION

MOTION TO PASS RESOLUTION 2024-12 ADOPTING THE SALARY AND BENEFITS SCHEDULE FOR CITY EMPLOYEES EFFECTIVE JANUARY 1, 2025.

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CITY OF STANWOOD
Stanwood, Washington

RESOLUTION 2024-12

A RESOLUTION OF THE CITY OF STANWOOD, WASHINGTON ADOPTING A SALARY AND BENEFIT SCHEDULE FOR CITY EMPLOYEES EFFECTIVE JANUARY 1, 2025.

WHEREAS, it is necessary and appropriate to establish the salary and benefits schedule for employees and elected officials of the City of Stanwood by Resolution of the City Council; and

WHEREAS, pursuant to RCW 35A.11.020, the City Council has the power to fix the compensation and working conditions of its officers and employees; and

WHEREAS, on January 12, 2023, the City Council approved agreements by and between the City of Stanwood and Teamsters Local Union No. 231 (representing the Administrative and Public Works employees) for the period from January 1, 2023, through December 31, 2025; and

WHEREAS, on July 11, 2024, the Bureau of Labor Statistics, June to June consumer price index for urban wage earners in the West, for cities of population less than 2.5 million, reported the rate for the period ending June 30, 2024, as 2.6%, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, AS FOLLOWS:

Section 1: Adopting Pay and Benefits for Teamsters Administrative Employees
That the monthly base compensation for City employees represented by Teamsters Local Union No. 231 (representing the Administrative Employees), shall be as set forth below:

Classifications	Minimum	Maximum
Associate Planner	$6,243	$7,681
GIS Analyst	$6,243	$7,681
Accounting Specialist	$5,714	$7,385
Public Works Office Specialist	$5,714	$7,385
Deputy City Clerk	$5,714	$7,385
Permit Specialist/Planner	$5,555	$6,792
Administrative Assistant	$5,555	$6,792
Accounting Technician II	$5,555	$6,792
Police Records Clerk	$5,555	$6,792
Permit Specialist	$5,228	$6,413
Accounting Technician I	$4,868	$5,973
Accounting Clerk	$4,868	$5,973

Other compensation and benefits for City Teamsters Administrative Employees are set forth in the current Collective Bargaining Agreement. In addition, the City will provide AWC Standard Long Term Disability Insurance, Option 1, Standard Life Insurance, and the Vision Service Plan (VSP) $0 Copay plan.

Section 2: Adopting Pay and Benefits for Teamsters Public Works Employees
That the monthly base compensation for City employees represented by Teamsters Local Union No. 231 (representing the Public Works Employees), shall be as set forth below:

Classifications	Minimum	Maximum
PW Technician I	$4,842	$6,257
PW Technician II	$5,461	$7,057
Water Plant Operator I	$5,537	$7,156
WW Treatment Plant Operator II	$5,815	$7,515
Water Plant Operator II	$5,911	$7,638
Engineering Technician	$5,938	$7,672
WW Treatment Plant Operator III	$6,221	$8,040
PW Lead Person (Parks/Streets)	$6,595	$8,522
Water Plant Lead	$6,858	$8,863
WW Treatment Plant Operator Lead	$6,858	$8,863

Other pay and benefits for City Teamsters Public Works Employees are set forth in the current Collective Bargaining Agreement. In addition, the City will provide AWC Standard Long Term Disability Insurance, Option 1, Standard Life Insurance, and the Vision Service Plan (VSP) $0 Copay plan.

Section 3: Adopting Pay and Benefits for Non-Represented Employees
That the monthly base compensation for City employees who are not represented by a union or collective bargaining group shall be as set forth below:

Classification	Minimum	Maximum
City Administrator	$15,416	$17,413
Public Works Director	$12,689	$14,334
Finance Director	$12,296	$13,889
Community Development Director	$12,296	$13,889
City Engineer/Capital Projects Manager	$11,468	$12,908
Human Resources Manager	$9,926	$11,281
Finance Manager	$9,926	$11,281
Public Works Supervisor	$9,926	$11,281
Parks Planning Manager	$9,051	$10,186
Associate Engineer	$9,051	$10,186
Building Official	$9,051	$10,186
Finance Analyst	$9,051	$10,186
City Clerk	$9,051	$10,186
Senior Planner	$8,551	$9,658
Communications and Marketing Specialist	$8,301	$9,343
Planner	$7,444	$8,408

a) <u>Health Insurance and Retirement Benefits</u>
The City of Stanwood currently provides the following benefits for full-time non-represented employees:

- Medical –
    1. Regence Health First 250 Plan—The City pays 100% of the employee share, and 91% of spouse and dependent premiums and the employee shall pay 9%.
    2. Kaiser Permanente $200 deductible - The City pays 100% of the employee, spouse and dependent premiums.
    3. Health First High Deductible Plan, or Kaiser Permanente High Deductible Plan. The City pays 100% of the employee, spouse and dependent premiums and will make the following Health Savings Account contributions. The initial incentive amounts will be paid in January of each year, and the regular H.S.A. contribution will be paid in 1/12th installments monthly.

	Year One		Year Two		All Future years	
	H.S.A.	Incentive	H.S.A.	Incentive	H.S.A.	Incentive
Family	$ 3,000	$ 4,200	$ 3,000	$ 4,200	$ 3,600	$ -
Single	$ 1,500	$ 2,100	$ 1,500	$ 2,100	$ 1,800	$ -

- Regular, full-time non-represented employees can voluntarily decline medical insurance coverage for themselves or their eligible family members and receive a monthly financial incentive for doing so. The incentive amount is half the savings from the employee, spouse or dependent not included in the monthly medical premium.

- The City pays 100% of the dental and vision premiums for employee, spouse and dependent:
  1) Delta Dental Plan J
  2) Willamette Dental $15 Copay Plan
  3) Vision Service Plan (VSP) $0 Copay Plan

- $10,000 life insurance paid by the City.
- Public Employees Retirement System (PERS). Benefit levels and contributions are set by the State of Washington.

- Deferred Compensation Plans. The City offers participation in two Deferred Compensation Plans, which allows employees to make tax deferred deposits up to dollar limits defined by the IRS, as follows:
  1) Empower Retirement Deferred Compensation Plan
  2) MissionSquare Retirement (formerly ICMA-RC)

  In 2025, all non-represented staff shall be eligible for a City contribution of $126 per month, totaling up to $1,512 annually. In 2026, the contribution will increase by 5 percent to $132.30 per month, totaling up to $1,587.60 annually.

- AWC Standard Long Term Disability insurance, Option 1

b) Other Benefits as Provided in the Personnel Policy Manual

The City of Stanwood provides other benefits to its employees as set forth in the Personnel Policy Manual as approved by the City Council.

ADOPTED by the City Council and **APPROVED** by the Mayor this 24th day of October 2024.

CITY OF STANWOOD

By______________________________
Sid Roberts, Mayor

ATTEST:

By______________________________
Lisa Sokolik, City Clerk

APPROVED AS TO FORM:

____
Nikki Thompson, City Attorney

CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT

ITEM NUMBER:	**11b**
DATE:	October 24, 2024
SUBJECT:	Authorize Mayor To Sign A Contract with Merrell Bros Inc. for Biosolids Removal
CONTACT PERSON:	Alan Lytton, City Engineer
ATTACHMENTS:	A – Bid Tab

ISSUE
The issue in front of the Council is authorize the Mayor to sign a contract with Merrell Bros, Inc. for the Biosolids Removal project.

SUMMARY STATEMENT
On September 10, 2024, the City advertised for the removal and disposal of our biosolids. Three bids were received with Merrell Bros, Inc. submitting the low bid of $1,293,000.00. The Engineer's estimate was $1,300,000 to $1,500,000.

DISCUSSION
There is need to remove biosolids at our wastewater treatment plant. Staff has been in contact with the Department of Ecology surrounding the efforts to get our biosolids removed and disposed. The City removed the biosolids in 2009 which cost roughly $500,000, and most recently in 2017 costing $770,000. Our sludge ponds are at capacity and require the biosolids to be removed.

FINANCIAL IMPACT
The low bid is $1,293,000. There is $1,600,000 budgeted in 2024 in account 594 35 41 06 – Biosolid Removal. This number was based on an assumed 800 tons of removal; in 2017 we removed approximately 760 tons. The 800 tons assumed is based off calculations making some assumptions for percent solids and depth throughout the pond. To account for these assumptions Public Works is requesting a 100-ton contingency, totally $140,000. Staff would like to ensure we can remove all the solids in the pond, should the amount exceed 800. This would bring the total authorized amount to $1,433,000.

COMMITTEE RECOMMENDATIONS
The bids were opened after the last committee meeting however, this project has been discussed with the committee. This project is needed and was identified in the current budget.

RECOMMENDED MOTION

"I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH MERRELL BROS IN THE AMOUNT OF $1,293,000, WITH PROJECT CONTINGENCY OF $140,000, FOR TOTAL PROJECT AUTHORIZATION OF $1,433,000".

BID TABULATION
Biosolids
Bid Opening: Thursday Oct 10.2024 @ 2PM

	Item No.	ITEM DESCRIPTION	Est. UNITS	Unit	Engineering Est. UNIT PRICE	Engineering Est. AMOUNT	Merrell Bros. UNIT PRICE	Merrell Bros. AMOUNT	SYNAGRO UNIT PRICE	SYNAGRO AMOUNT	American Process UNIT PRICE	American Process AMOUNT
	1	Mobilization and Demobilization (Lump sum)	1	LS	$130,000.00 to $150,000.00	$130,000.00 to $150,000.00	$ 173,000.00	$ 173,000.00	$ 139,667.00	$ 139,667.00	$ 233,428.00	$ 233,428.00
	2	Dredging, Dewatering, Hauling Biosolids for Land Application	800	Dry Ton	$1,462.50 to $1,687.50	**$1,170,000.00 to $1,350,000.00**	$ 1,400.00	$ 1,120,000.00	$ 1,815.00	$ 1,452,000.00	$ 1,949.78	$ 1,559,824.00
		Estimated Biosolids = 800 Dry Tons				$1,300,000.00 to $1,500,000.00		$ 1,293,000.00		$ 1,591,667.00		$ 1,793,252.00
		Base Bid: (0.00 tax)				**$1,300,000.00 to $1,500,000.00**		**$ 1,293,000.00**		**$ 1,591,667.00**		**$ 1,793,252.00**

ALAN LYTTON
STATE OF WASHINGTON
23031993
REGISTERED
PROFESSIONAL ENGINEER

10/15/24