



Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well. Connection information will be posted on the City Website <https://www.stanwoodwa.org>

Monday, October 21, 2024, 3:00 PM

1. Call to Order & Roll Call
2. Citizen Comments
3. Approval of August 19, 2024 Meeting Minutes
4. Parks Proposed Capital Budget 2025-2026
5. Heritage Park Master Plan Refresh
6. Park/Trail Updates
 - Heritage Park – project status, grant status
 - Stanwood Port Susan Trail – project status, ribbon cutting
 - Church Creek Park – project status
 - Ovenell Park – status
7. Committee Member Comments

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998?pwd=T25lVXpSMnFXZDZGZEpHOVF6eStSdz09> Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782

ITEM 4

Staff Proposed 2025/2026 Parks Capital Budget:

Cedarhome Area Park 2025 \$70,000

Locate property for a new park in the Cedarhome neighborhood, this funding will be available if testing or due diligence is required.

Raplee Property Evaluation 2025 \$600,000

The city received a grant to design remediation requirements on the property. Based on the results of this work, the city may proceed with acquisition and cleanup of the parcel, dependent

on availability of grant funding

Johnson Farm Park 2025 \$200,000

Johnson Farm Park was purchased with Conservation Futures funds, which limits future uses as follows: Passive Recreation: trails, interpretive centers, viewpoints, picnic facilities, access, restrooms, restoration projects, associated parking. In 2025, soil remediation will be completed.

Depot Park 2025 \$1,100,000

Finalize design and construction of Depot Park, which includes hard pavement surface, band stand, holiday tree, open and covered seating, wayfinding signs and options for art installation. Cost includes design and construction.

Heritage Park 2025 \$1,250,000 2026 \$150,000

Capital projects for 2025 include Loop Trail Construction \$200,000. Bathroom Upgrade \$50,000, New ADA Accessible Playground \$500,000, New Asphalt Pump Track \$500,000. 2026 - Field design \$100,000. Sport field lighting design/impact study \$50,000.

Church Creek Park 2025 \$465,000 2026 \$65,000

Capital projects for 2025 include Upper Trail Construction \$300,000. Picnic Shelter Design \$65,000, New baseball field irrigation \$40,000, Signage, seating, tables, disc golf \$60,000. 2026 - Lower trail design \$65,000.

Port Susan Trail 2025 \$250,000

Revisit PST location and phasing plan to find efficiencies and pathways using existing facilities to complete loop with lower design/construction costs.

Total PROPOSED Parks Capital Budget 2025-26 \$4,150,000

Recommended 2025-26 Parks Projects		Notes
Church Creek Upper Trail Construction	\$ 300,000	
Church Creek Lower Trail Design	\$ 65,000	
Church Creek Signage, Seating, Picnic Tables, etc.	\$ 60,000	
Church Creek Baseball Field Irrigation	\$ 40,000	
Church Creek Design/Build New Shelter	\$ 65,000	Carried over
Johnson Farm Trail (Bike & Run Only)		Moved \$300,000 to 2027
Johnson Farm Remediation	\$ 100,000	Carry over from 2024
Depot Park (Design and Construction)	\$ 1,100,000	Added \$100,000 for design
Heritage Park Bathroom	\$ 50,000	Carry over from 2024
Heritage Park Loop Trail	\$ 100,000	
Heritage Park Lighting Alternatives/ Impacts Study	\$ 50,000	Added for design
Heritage Park Playground Equipment	\$ 500,000	Added ADA Accessible new playground
Heritage Park Pump Track Design & Construction	\$ 500,000	Added
Heritage Park Design/Build Improvements	\$ 100,000	Alternative improvements for improvements
Heritage Park Parking/Bus Field Design		\$1,125,000 (Grant Application Denied)
Port Susan Trail Phase Three (Redesign & Construct)	\$ 150,000	
Port Susan Trail Phase Three (Design and Construction)		\$1,300,000
Port Susan Trail Phase Four		\$500,000
Revisit Property Acquisition & Environmental Cost	\$ 600,000	Grant Dependent
Cedarhome Area Park	\$ 70,000	
Sub Total Parks	\$ 4,150,000	

ITEM 5



Master Plan Edits:

- ADA connections to soccer fields
- Possible stage locations
- Move pump track to near skate park
- Show 4 pickleball courts on east parcel
- Show dog park location
- Enlarge baseball field #4 and reduce fields #2, 3
- Show concessions/restrooms in new location
- Remove landscaping around viewing mounds
- Remove multiple entrance points to new parking lot
- Add inner park walking paths near pickleball, pumptrack, dog park

ITEM 6

Heritage Park – Next project is bathroom upgrades. Did not receive grant for soccer fields/parking lot. Small grant (\$50k) submitted to Snohomish County for dugout fencing.

Stanwood Port Susan Trail – Construction nearing completion. Boardwalk is usable and signage is installed. Ribbon cutting planned for Tuesday, November 5 @ 3pm. Inaugural walk to follow. Parking at Hamilton Landing.

Church Creek Park – Dugout roof project is wrapping up. Plan to submit for small grant with T-mobile (\$50k) by end of year for new picnic tables, additional benches and other park furniture.

Ovenell Park – New Puget sound public farm banner replaced the Ovenell Park banner on the side of the red barn facing SR532.



Parks and Trails Advisory Committee Meeting Minutes August 19, 2024

1. Call to Order/Roll Call: 3:09 PM

Members Present:

Matt Withers
Gordy Holmes
Peter Kamb
Meagen Watne
Lisa Bruce
Judy Williams

Members Absent:

Dave Hall

Others Present:

Carly Ruacho, Parks Planning Manager
Alan Lytton, City Engineer/CP Manager

Call to Order & Roll Call

The meeting was called to order by Gordy Holmes at 3:11 PM.

2. Citizen Comments

Nathan Slattery from Stanwood Youth Football addressed the committee regarding the proposed fields at Heritage Park. He requested that the City consider making the fields multi-purpose to accommodate the youth football program. He also emphasized the need for turf fields. No action was taken.

3. Approval of June 2024 Meeting Minutes

The minutes from the June 2024 meeting were unanimously approved as written.

4. Church Creek Park Trail Design/Management Plan

Carly Ruacho presented the final design for the Church Creek Park Trail Design/Management Plan. The committee reviewed and discussed the plan.

5. Park/Trail Updates

- **Heritage Park:** The committee discussed the RCO grant that is currently under review. The City has not yet received a decision and expects to know by the next meeting. It was noted that the park's restrooms require upgrades. An AED was donated and is located near the pickleball courts. The committee discussed the need for AEDs at all fields.
- **Stanwood Port Susan Trail:** The trail project is currently in progress. The committee discussed the possibility of hosting an event for the trail's opening.
- **Church Creek Park:** Staff have cleaned the roof of the picnic shelter. Carly Ruacho informed the committee that they have requested funding for the design of a new picnic shelter. Bids have been solicited for the installation of a new roof on the dugouts.



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- **Ovenell Park** The new banner for the SR532 side of the red barn has been printed and delivered. The new banner will replace the current middle “Ovenell Park” banner and should be installed by the end of the month. Puget Sound Public Farms seems to be doing well with their pilot year of community farming. They will likely extend their contract for one more year as allowed.

6. Committee Member Comments

Committee members expressed their satisfaction with the appearance of the parks and the success of the Movies in the Park events. Generally members expressed happiness with the progress of current projects. A member suggested focusing more on park programs moving forward and less on facilities. Another member requested more attention be given to making the landscaping around city facilities, signs and entryways, etc., more aesthetic.

7. Adjournment

The meeting was adjourned at 4:56 PM