



Comprehensive Plan/Municipal Code Advisory Group Meeting Minutes September 18, 2024

Call to Order: 5:30 pm

Advisory Group Members Present:

Lauren Ruskoff, Community Member
Kristine Birkenkopf, Community Member;
Russell Joe, MBAKS
Ben Hagglund, Community Member

Staff Present:

Patricia Love, Community Development Director
Tansy Schroeder, City Planner

Advisory Group Members Absent:

Jami Sollid, Community Member; Meagan Watne, Community Member; Steve Shepro, Council Member, Sim Jhutti, Community Member; Peter Kamb, Community Member

Title 18, Unified Development Code: General Provisions and Permit Procedures

The next round of Municipal Code updates begins with amending the zoning code chapters. Title 17, Zoning, will now be moved to Title 18 and retitled as Unified Development Code (UDC). A UDC combines traditional zoning codes with subdivision, design standards, utility, and engineering regulations into a single document to provide a comprehensive set of development standards and to avoid overlapping regulations.

Advisory Group Questions and Comments:

- The Advisory Group agrees with the Planning Commission and support the hybrid approach to the submittal checklist: grouping like type permits with the same submittal requirements with the intent to simplify the matrix while still showing all of the permit applications;
- They like the changes to the CUP criteria as they are more specific to an impact analysis and reduces the chances of arbitrary decisions;
- The group supports appeals going to the Hearing Examiner; and
- Consider making all affordable housing projects, whether a subdivision or multifamily project, a Type 1 permit to reduce costs and review time; also consider adopting reduced fees for affordable or low-income projects.

Adjourn: 6:30