



Parks and Trails Advisory Committee Meeting Minutes May 20, 2024

Monday, June 17, 2024, 3:00 PM

1. Call to Order & Roll Call- 3:09 pm

Present: Dave Hall, Matt Withers, Peter Kamb, Meagen Watne

- a. Lisa Bruce absent - excused
- b. Judy Williams was sick - excused
- c. Gordy Holmes participated via zoom

2. Citizen Comments

- a. Kevin Clark, Club President of the Stanwood Disc Golf Club: Announced the first PDGA tournament at Church Creek Park is scheduled for July. Noted that data shows increasing usage each year. The club actively helps maintain the course by clearing debris.
- b. Dean Koontz and Nicole Price from HBB Seattle introduced themselves to the committee. The City is utilizing HBB for trail management consulting at Church Creek Park. HBB is assisting with the development and maintenance of trails as part of the city's comprehensive plan for parks and recreation.

3. Approval of May 2024 Meeting Minutes

Peter Kamb motioned to approve the minutes as presented and Gordy Holmes seconded the motion. All were in favor.

4. Church Creek Park Trail Design/Management

HBB presented their report on Church Creek Park's parks and trails maintenance, covering key areas like drainage, stormwater, and vegetation. The report, available on the city website, outlines these main issues:

- 1. **Property Line Issue:** The GPS pathway may overlap with neighboring property. This must be resolved before new development.
- 2. **Wet Trail Areas:** Solutions are needed to manage wet trail sections while keeping them accessible.
- 3. **Exposed Pipe:** An old pipe in Zones 9 and 10 is eroded, causing stormwater problems and access issues.
- 4. **Access Routes:** Two main entry points to the creek need improvement.
- 5. **Saturated Zones:** Zones 12 and 13 are very wet and disc golf holes and trails may need to be relocated or improved to reduce erosion.

HBB requested PTAC feedback on these recommendations. Concerns were raised about the disc golf course extending beyond CCP property, which Tansy Schroder, City Planner, clarified will be managed with flagged property lines. Members also suggested removing the park's fence, adding a trail around the park, and working with developers to integrate new paths with existing ones. HBB discussed possible solutions to address the highlighted concerns.

No action taken.

5. Park/Trail Updates

- **Heritage Park:** Awaiting feedback on the RCO grant application for the soccer fields and parking lot. A small grant opportunity through Snohomish County is available, potentially for \$30,000 to install fencing around the dugouts and possibly new furniture like trash cans. The total grant request can be up to \$50,000. Additional suggestions include accessories for dugouts (bat racks, helmets, cubbies), a new playground bridge and a bike rack for the park. Carly is exploring restroom upgrade project options with parks staff.
- **Port Susan Trail:** Bids for the new Port Susan Trail will be opening soon. Construction of the trail can begin once the council approves the bid.
- **Ovenell Park:** Puget Sound Public Farm completed their first harvest and donated produce to the Stanwood-Camano Food Bank. On June 29th, they will host a farm tour with a food and ice cream celebration. The city is also still working on a new banner for the park to highlight PSPF.
- **Church Creek Park:** The picnic shelter will not be surveyed as that review could necessitate its immediate removal and there are currently no funds to replace it. So, no new roof will be installed, but staff plans to request money in next year's budget to begin the process of replacing the structure. In the meantime, the parks crew will work to remove moss from the roof and improve its appearance.

6. Committee Member Comments

Gordy Holmes inquired about a PTAC meeting in July. It was confirmed there will be no meeting in July; instead, meetings will resume in August. The majority of members supported this plan. Another member expressed gratitude for the work done on Church Creek Park. No further comments.

Meeting adjourned at 4:30 PM