

City of Stanwood



City Council Packet

Stanwood City Council Regular Meeting

Thursday, July 25, 2024



AGENDA
CITY COUNCIL REGULAR MEETING
July 25, 2024 | 7:00 p.m.

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings
in-person or via Zoom. The Zoom link is posted on the City's website calendar
<https://www.stanwoodwa.org>

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. PRESENTATIONS: NONE**
- 5. PUBLIC COMMENTS**
 - Verbal comments may be provided in-person.
 - Written comments must be provided to the Clerk by 12:00 p.m. the day of the meeting via this link: <https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>
 - Remote (online or phone-in) comments can be received by reasonable accommodation only. Any requests for reasonable accommodation for remote participation, must be sent in writing to the City Clerk at cityclerk@stanwood.wa.us by 12:00 p.m. the day of the meeting.
- 6. STAFF / DEPARTMENT REPORTS**
 - a. Police Compstat Report – June [6.1](#)
 - b. Finance Second Quarter Report [6.21](#)
- 7. COUNCIL COMMITTEE REPORTS**
 - a. Community Development Committee Meeting Minutes – July 2, 2024 [7.1](#)
 - b. Planning Commission Meeting Minutes – June 10, 2024 [7.3](#)
 - c. Public Safety Committee Meeting Minutes – July 11, 2024 [7.9](#)
- 8. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks [8.1](#)
 - b. Approve City Council Regular Meeting Minutes – July 11, 2024 [8.7](#)
 - c. Approve Summerset Springs Final Plat [8.11](#)
 - d. Approve Second Utility Account Adjustment [8.21](#)
 - e. Approve Second Reading and Adoption of Ordinance 1536 – SMC Title 7 Amendment Construction Noise [8.25](#)
- 9. UNFINISHED BUSINESS: NONE**
- 10. PUBLIC HEARING: NONE**
- 11. NEW BUSINESS: NONE**
- 12. PUBLIC CLOSING COMMENTS**
- 13. EXECUTIVE/LEGISLATIVE REPORTS**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember's Reports/Questions
- 14. RECESS TO EXECUTIVE SESSION - NONE**
- 15. ADJOURN**

Upcoming Meetings:

Thursday, August 8, 2024 City Council Special Workshop 5:00 pm
Thursday, August 8, 2024 City Council Meeting 7:00 pm
Thursday, August 22, 2024 City Council Meeting – **CANCELLED**
Thursday, September 12, 2024 City Council Meeting 7:00 pm



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: **6a**

DATE: July 25, 2024

SUBJECT: Police Compstat

CONTACT PERSON: Reports Chief Jason Toner

ATTACHMENTS: A – June 2024 Compstat

SUMMARY STATEMENT

Attached is the June 2024 Compstat Report for council review.

Stanwood Police Department CompStat Report



City of Stanwood Police Chief Jason Toner

Prepared by: Snohomish County Sheriff Office Crime Analysis Unit and Stanwood Police Department

JUNE 2024

Stanwood Police Department

COMPSTAT REPORT



What is CompStat?

CompStat stands for 'Computer Statistics' dealing specifically with crime. It is found to be an effective way to accurately track crime and use the information to deploy officers to address it in timely manner. It is a performance management system that is used to reduce crime and achieve other police department goals. It emphasizes information-sharing, responsibility and accountability and improving effectiveness.

What is the benefit to the community?

CompStat allows us to track crime problems and allocate resources to the areas that are being affected. By being able to focus our efforts on areas being impacted, we are able to make apprehensions and drive down crime in Stanwood.

How is data collected?

Crime Analysts access a variety of systems to collect and analyze law enforcement data. Data collection begins at the 911 call center (SNO911) and carries over into law enforcement records management systems (LERMS). Much of the information presented in this report is also reported to state and federal agencies annually.

What data will you see in this report?

What occurred within the city limits of Stanwood and calls responded to by the Stanwood Police outside the city.

This is a true representation of all police activity occurring in the City of Stanwood, you will see these calls listed as "In the STW Beat". On occasion, Stanwood Police officers will be called outside the city to assist other agencies. We also have deputies who live outside of the city so on occasion they will make a traffic stop or respond to a nearby call while commuting to work. You will see these call listed as "Answered by STW ORI"

Incident data:

This represents what police were called to and includes self-initiated activity. Multiple 911 calls for the same incident are presented as a single incident.

Case data:

An incident becomes a case when the deputy determines reporting protocol is met. A case is often generated based on a specific crime, traffic collisions, arrest or the need to document specific actions or information.

JUNE 2024

Stanwood Police Department

POLICE STAFFING



The City of Stanwood contracts for law enforcement services through the Snohomish County Sheriff's Office. The contract is identified as a "stand alone" contract, which allows the City of Stanwood to maintain its own police identity to include policies and procedures that meet unique small city needs. All uniforms and vehicles are identified as Stanwood Police and we provide services to the city population of approximately 8,405.

DIVISIONS:

CHIEF OF POLICE: Has the rank of Lieutenant with the Sheriff's Office. Oversees all aspects of the Police Department daily operations. The Chief works with city staff to ensure community needs are met.

ADMINISTRATIVE SERGEANT: Administers the day-to-day administrative functions of the Police Department and oversees the day shift deputies, School Resource Officer and Detective. Steps in as the Chief of Police when the chief is absent.

NIGHT SERGEANT: Oversees the swing shift and night shift deputies.

PATROL DIVISION: Responds to crimes in progress, traffic collisions, missing persons, and other emergency and non-emergency calls for service.

SCHOOL RESOURCE OFFICER: Utilizes the concept of educator, informal counselor, and law enforcer; working to bridge the gap and build relationships between law enforcement and youth.

DETECTIVE: Works in conjunction with patrol and the resources of the Snohomish County Sheriff's Office to investigate a broad range of felony- and misdemeanor-level crimes that occurred in the City of Stanwood.

	ASSIGNED	VACANCIES	PERCENTAGE
Chief	1	0	100%
Sergeant	2	0	100%
Deputy	6	0	100%
School Resource Officer No longer a PD employee - SCSO contract	1	0	100%
Detective	1	0	100%

JUNE 2024

Stanwood Police Department

RECORDS UNIT



Records Summary: Job duties include, but are not limited to, the following;

- Provide administrative support for all members of the Stanwood Police Department.
- Assist the Chief of Police with police budget tracking and review.
- Verify and code all incoming invoices for the Police Department.
- Ordering of supplies for the department, and special events.
- Subject matter expert for the Law Enforcement Records Management System (LERMS) used by Stanwood Police Department.
- Manage all Stanwood Police Department documents and records.
- Review all electronic case file entries and information for accuracy.
- Scan paper records into electronic case files.
- Forward criminal arrest referrals to the Prosecuting Attorney's Office.
- Enter trespass notices, gun alerts, and other safety alerts into the agency's electronic records management system.
- Route Child Protective Services & Adult Protective Service referrals.
- Maintain department case file and document archives per Washington State records retention/destruction schedules.
- Responsible for federal reporting of crime statistics to the National Incident Based Reporting System (NIBRS).
- Run monthly case audits and records validations.
- Enter court orders, missing persons, vehicle impounds, lost or stolen property, stolen vehicles, etc. into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Provide second checks for all entries made into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Conduct background checks for concealed pistol license and pistol transfers applications.
- Provide fingerprint services for concealed pistol license applicants and citizen fingerprints.
- Review and fulfill public records requests within the guidelines of the Public Records Act.
- Create/update/maintain all process, procedure, and training manuals for the position.
- Serve as Stanwood Police Department's Terminal Agency Coordinator for the Washington State Patrol ACCESS program.
- Assists with walk-in and telephone customers, averaging 8,000 yearly contacts.
- Route calls to 911 and non-emergency dispatch.
- Respond to requests for service and answer general questions.
- Manage key & key fob assignments for City of Stanwood employees.

	2024	2023	2022	2021	Year to Date
Public Records Requests	46	35	29	17	252
Concealed Pistol License Issued	32	32	46	13	187
Pistol Transfer Checks The PD no longer processes Pistol transfer checks. As of Feb 1st they are done by WSP for the entire state	0	24	81	72	YTD total adjusted to correct entry error from January 1
Fingerprinting & Approximate Time	12 3.0 hrs	26 6.5 hrs	39 9.75 hrs	13 3.25 hrs	83 20.75 hrs

JUNE 2024

Stanwood Police Department

Detective Report



Stanwood Police Case 2024-3674

Identity Theft

On 05-10-2024 Deputy Hall contacted a citizen in response to an Identity Theft complaint. The citizen learned their babysitter had photos of people's credit cards on her phone.

A friend of the babysitter contacted the citizen after seeing the photos and identifying one of the credit card owners as the citizen's mother.

Deputy Hall contacted the babysitter and seized her cell phone via search warrant. During an interview with the babysitter, she denied taking or having photos of credit cards on her phone.

Deputy Hall continued his investigation and learned the babysitter had used credit card information from the photos to make purchases.

On 06-03-2024 Deputy Standish contacted the babysitter at the Stanwood Police Department. The babysitter admitted she had stolen credit card information from multiple victims and used the credit card information to purchase items for herself.

Deputy Hall will attempt a second interview with the babysitter to get additional information about her victims and her method of operation.



JUNE 2024



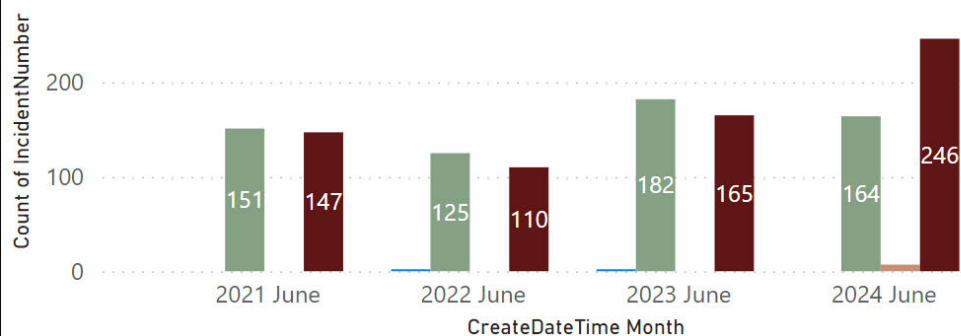
The following pages cover incidents data. This is also known as calls for service. If 30 people call because there's a wreck in front of Haggen's, it counts here once.



Previous Month Over Time

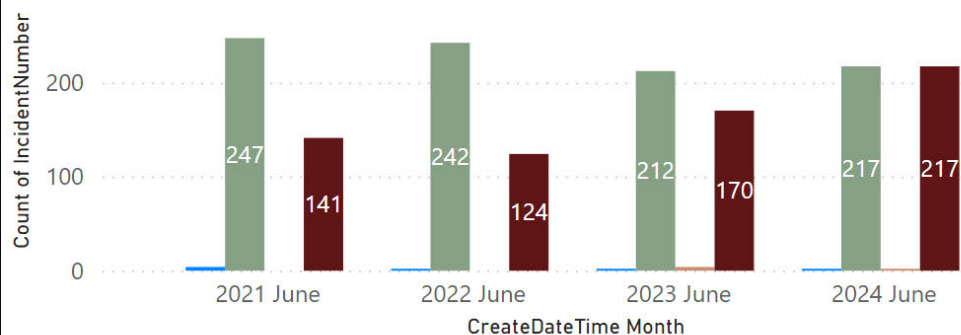
Stanwood West, Incidents by Origination

Call Origination (Blank) 911 call ASAP Officer-Initiated



Stanwood East, Incidents by Origination

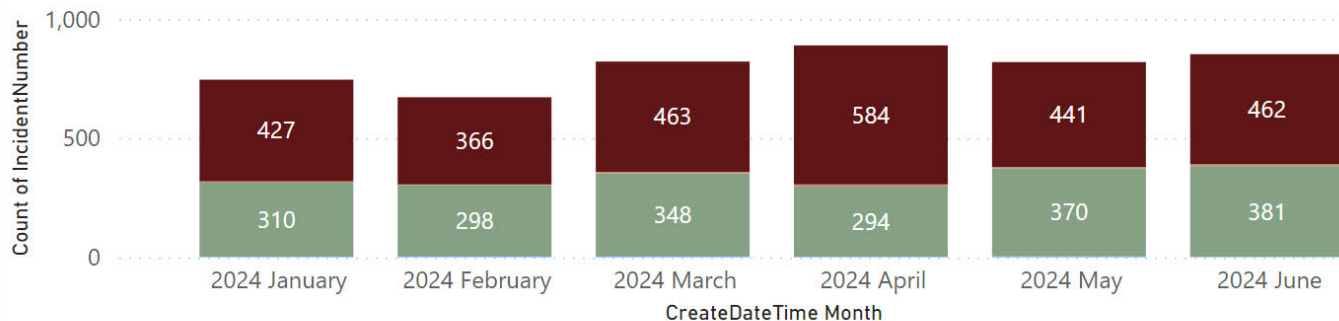
Call Origination (Blank) 911 call ASAP Officer-Initiated



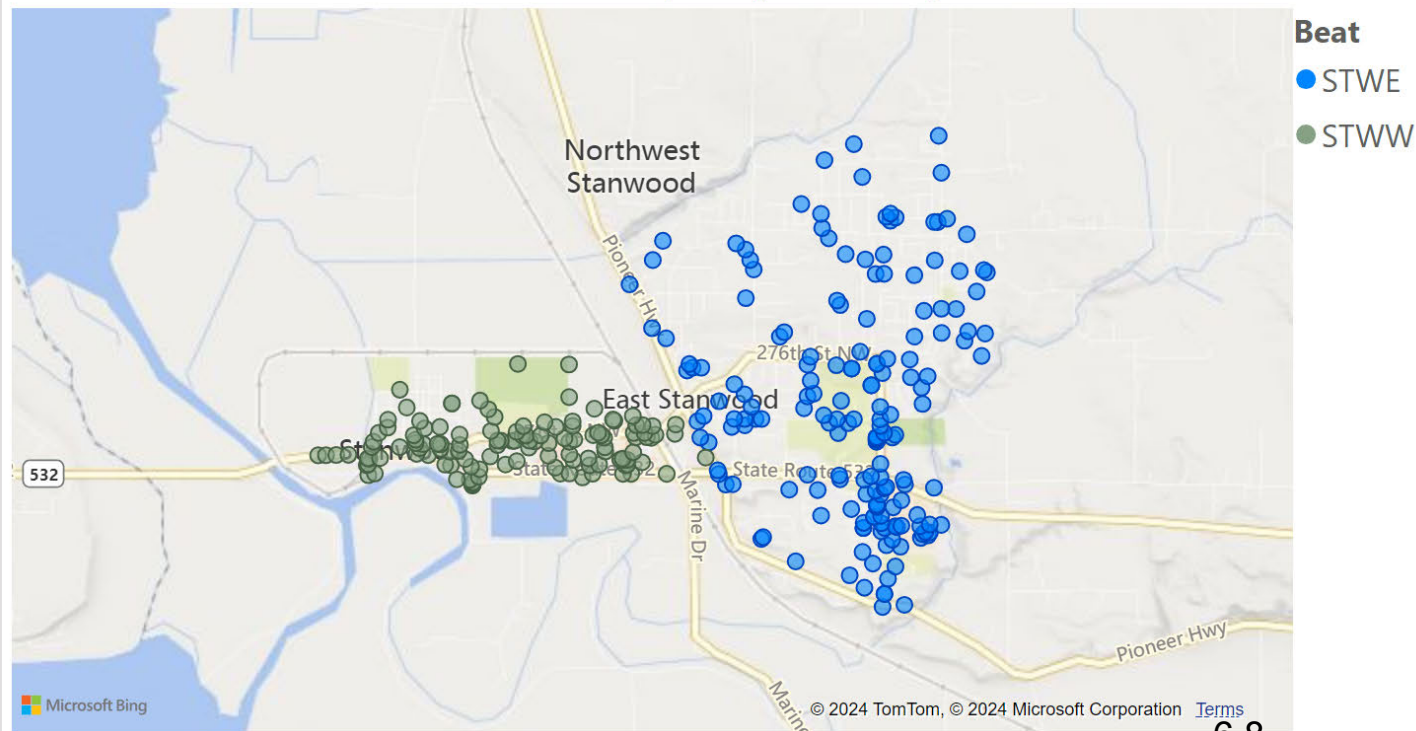
TOTAL INCIDENTS - ALL ORIS inside STW

Total Incident Counts, Past 6 Full Months by Origination Type

Call Origination (Blank) 911 call ASAP Officer-Initiated



All incidents Past 1 Month - excludes victim privacy concerning incidents

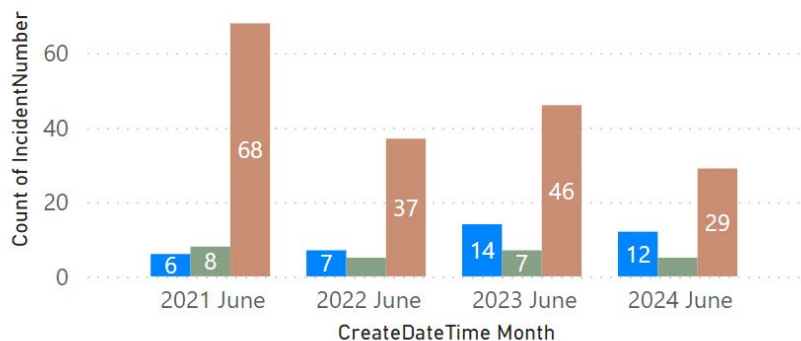




Previous Month Over Time

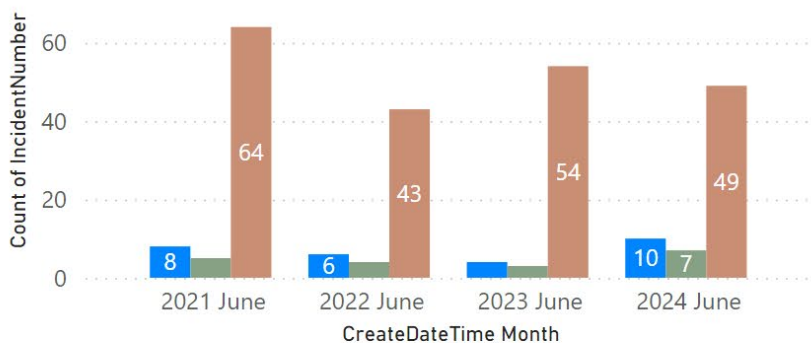
Stanwood West

IncidentType ● Collision ● DUI ● Traffic



Stanwood East

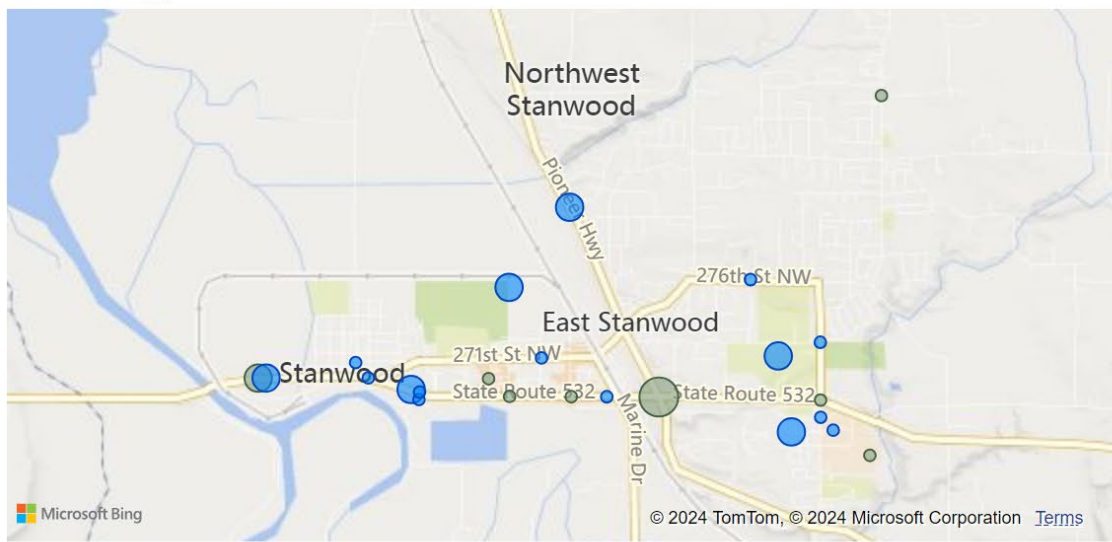
IncidentType ● Collision ● DUI ● Traffic



Collision, DUI, and Traffic INCIDENTS

Previous Month, Current Year

IncidentType ● Collision ● DUI

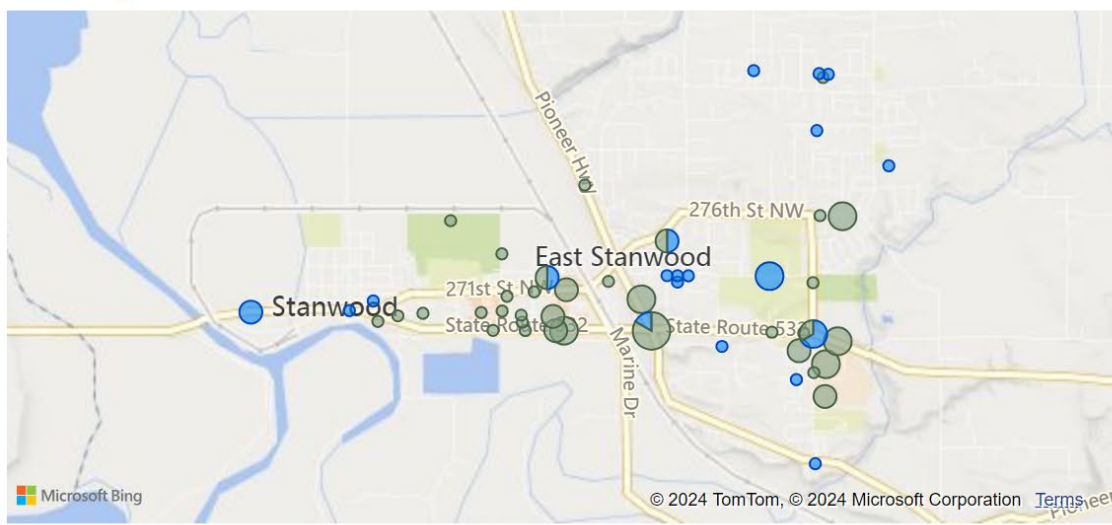


STWW & STWE

Year	Collision	DUI
2024		
January	19	5
February	17	2
March	15	5
April	9	13
May	17	9
June	22	12

Traffic - Previous Month, Current Year

Call Origination ● 911 call ● Officer-Initiated



STWW & STWE

Year	Traffic
2024	
January	98
February	52
March	80
April	86
May	77
June	78



Tickets - To Current Date, Current Year

Data begins in 2021, due to lack of tickets issued in 2020 (due to covid lockdowns).

of Tickets - This CY

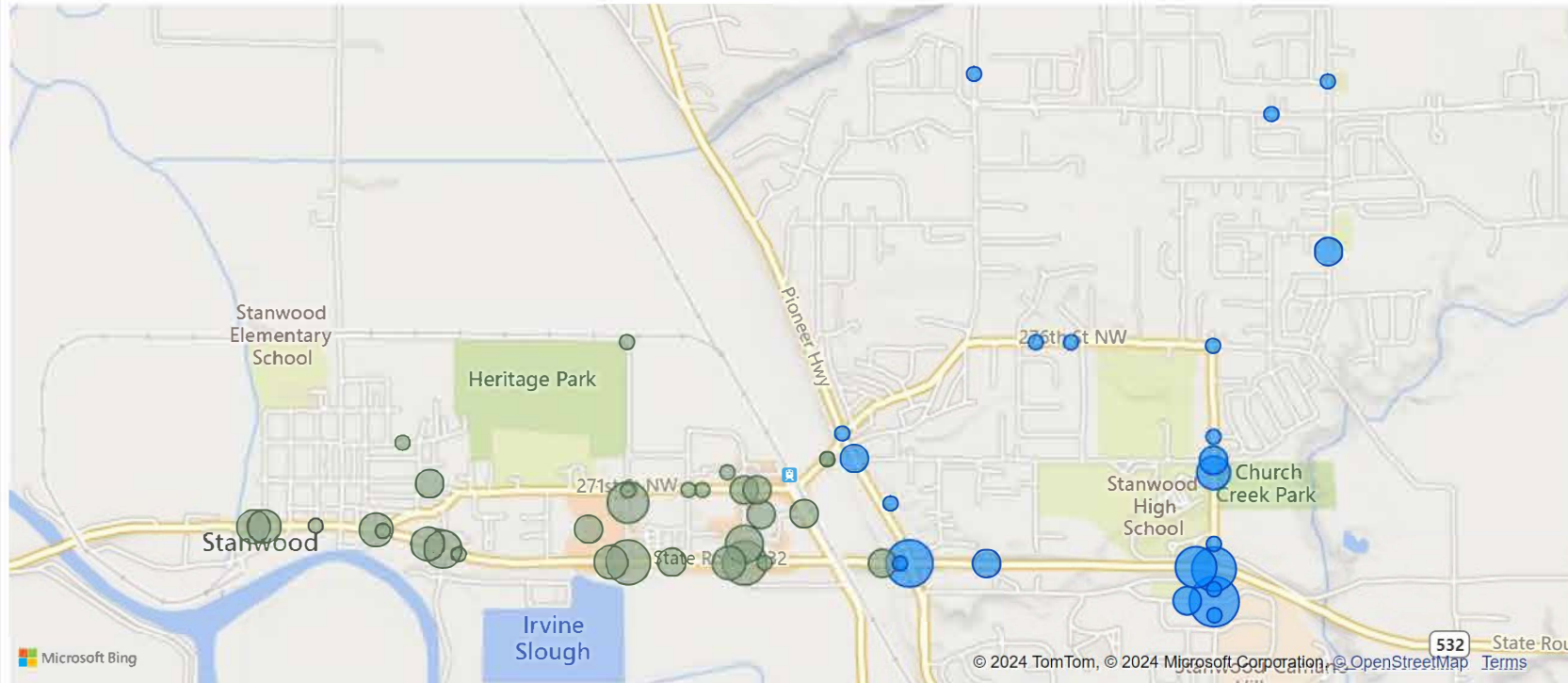
83

of Citations - This CY

122

Location of Citations this CY

Beat ● STWE ● STWW



Total Tickets

Month	2023	2024
January	18	20
February	36	16
March	16	13
April	16	24
May	23	24
June	30	20
July	9	
August	36	
September	38	
October	102	
November	26	
December	28	

How Many Tickets Had More than One Citation? 2022 to present

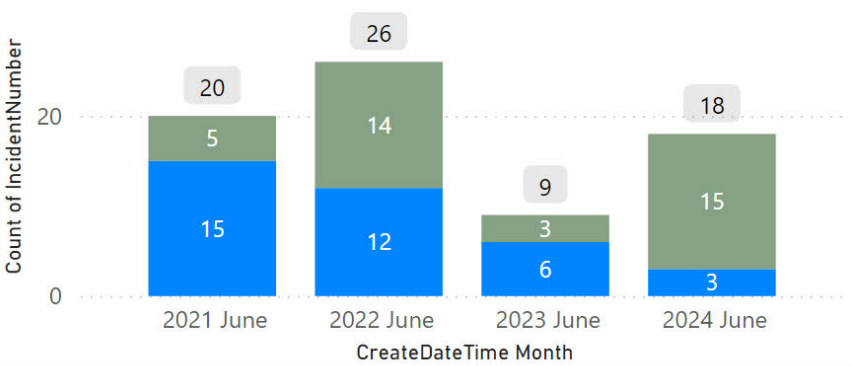
92



Alarms

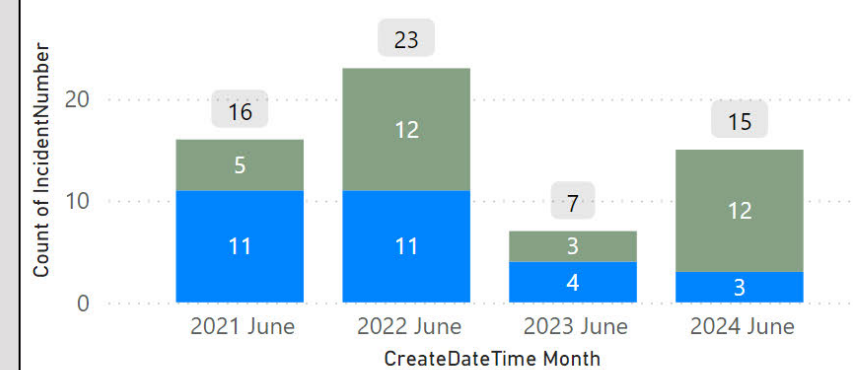
Alarms

Beat ● STWE ● STWW



Alarms that were False Alarms

Beat ● STWE ● STWW



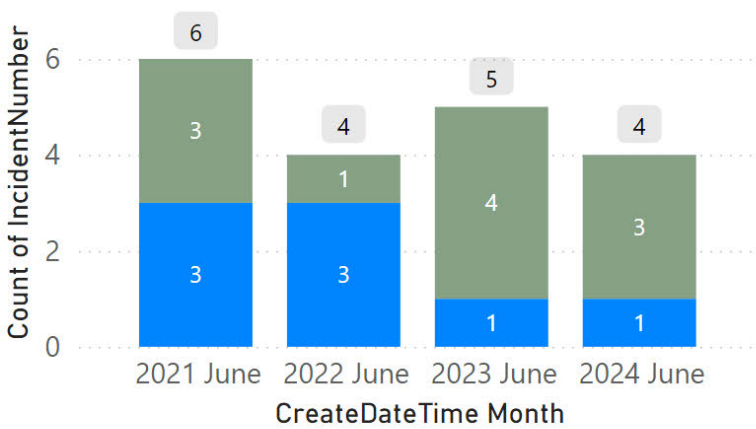
STWW & STWE

Year	Alarm
2024	
January	12
February	13
March	18
April	21
May	9
June	18

Abandon Vehicles

Abandon Vehicles

Beat ● STWE ● STWW

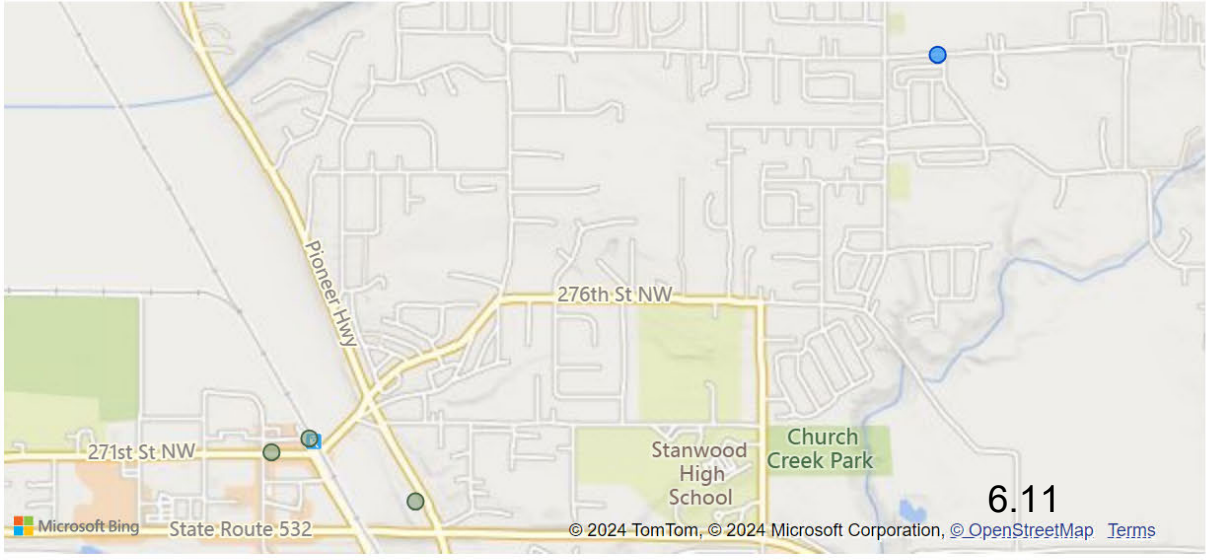


STWW & STWE

Year	Abandoned Vehicle
2024	
January	5
February	1
March	9
June	4

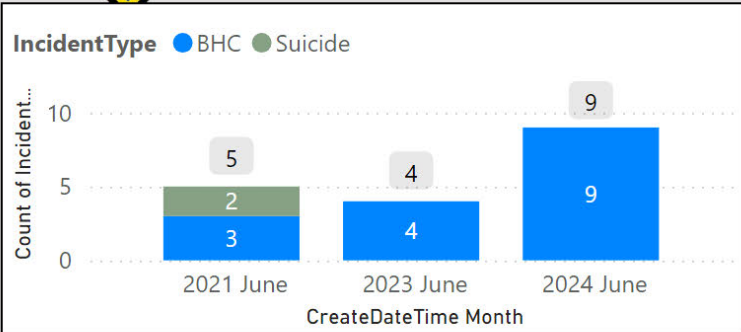
Abandon Vehicles Past Calendar Month, ThisYear

Beat ● STWE ● STWW

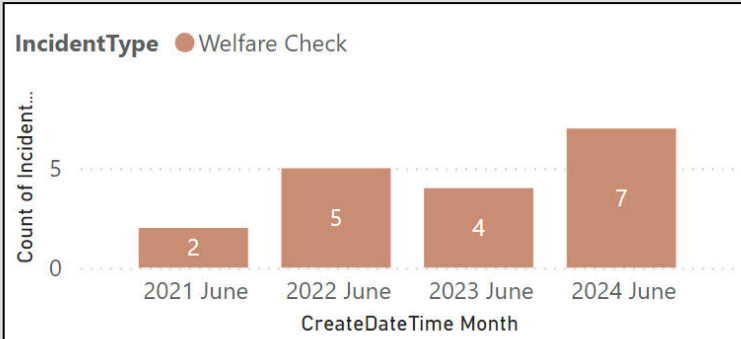




Stanwood West



Year	BHC	Suicide
2024		
January	9	1
March	2	
April	2	3
May	6	
June	9	

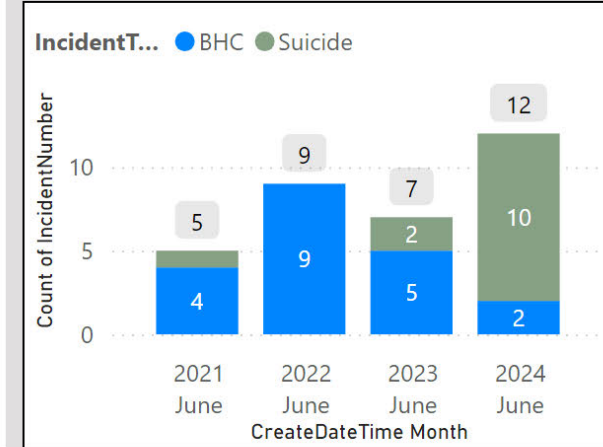


Year	Welfare Check
2024	
January	1
February	5
March	4
April	7
May	3
June	7

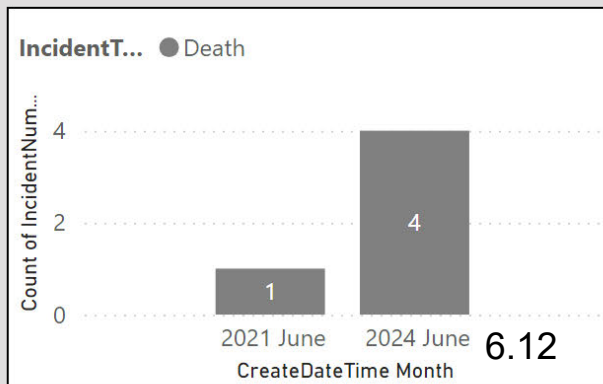
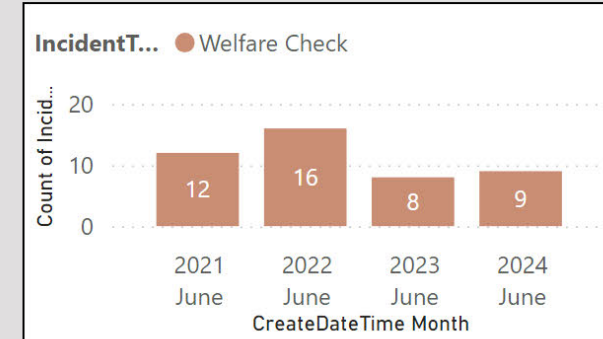


Stanwood East

Year	BHC	Suicide
2024		
January	4	
February	1	1
March		8
April	4	4
May	19	4
June	2	10



Year	Welfare Check
2024	
January	4
February	6
March	10
April	7
May	13
June	9



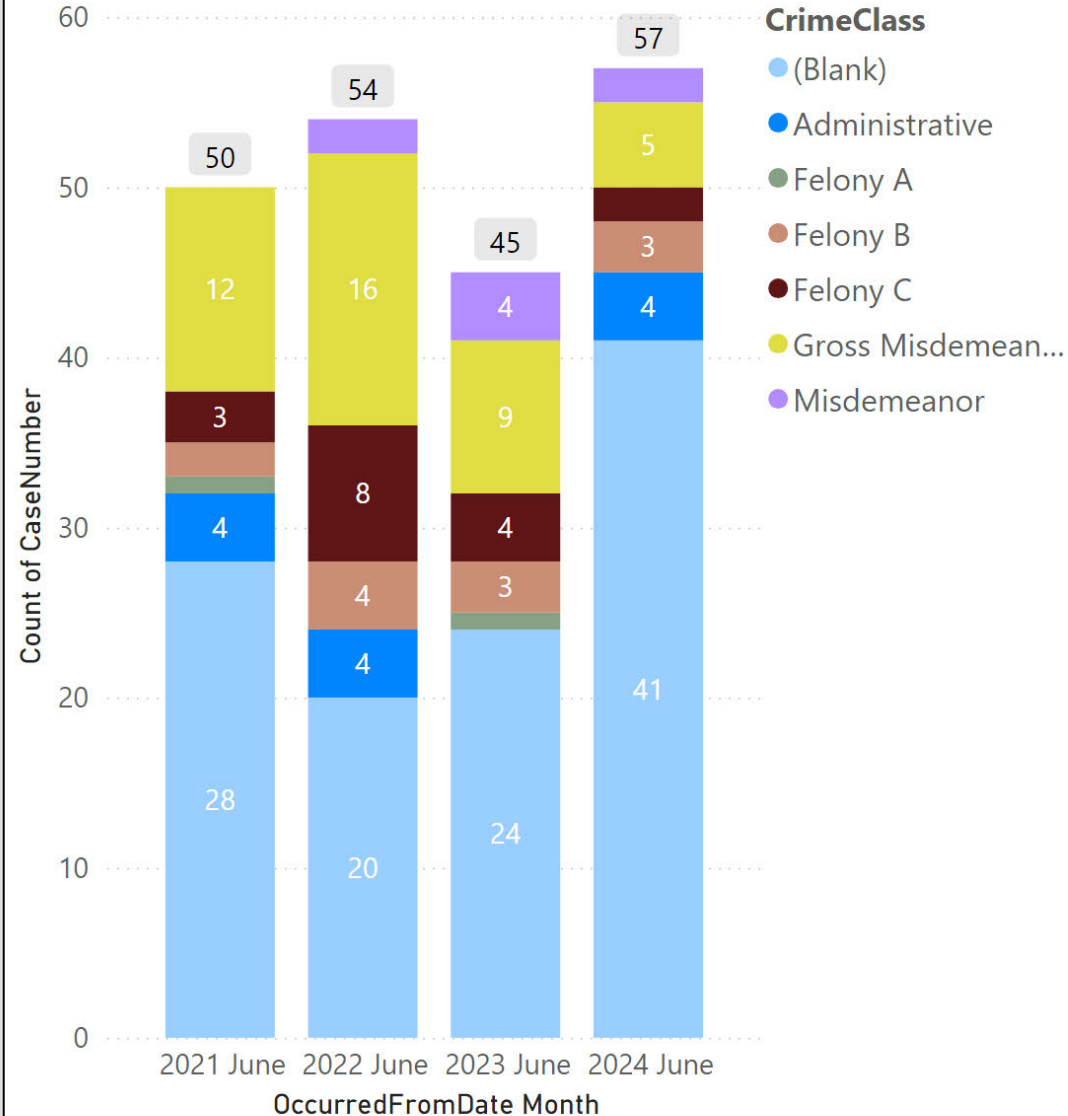


The following pages cover case data. The key difference between cases and incidents data is a Deputy has determined something did transpire that justifies writing a case report.

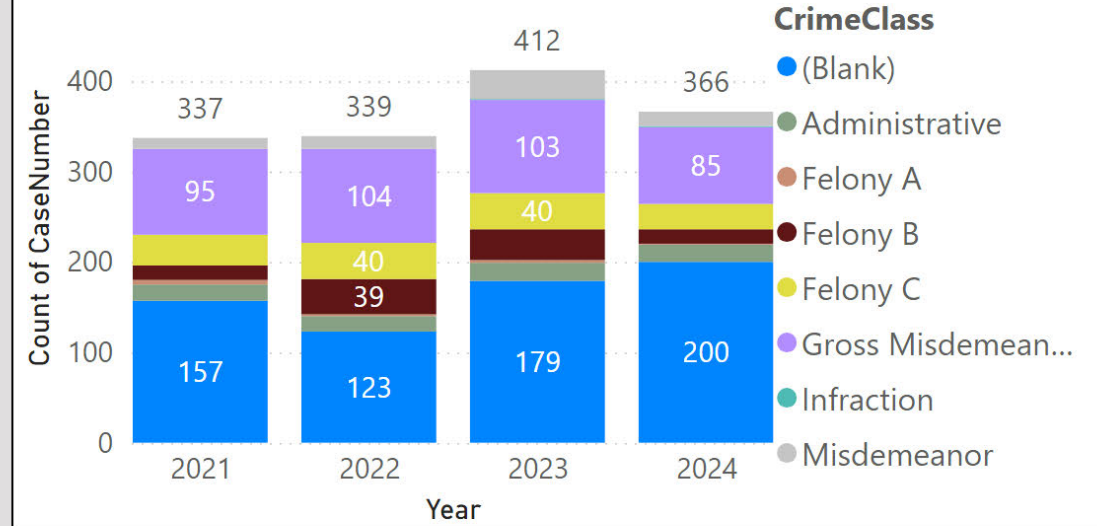
TOTAL CASES

IN THE STW BEAT

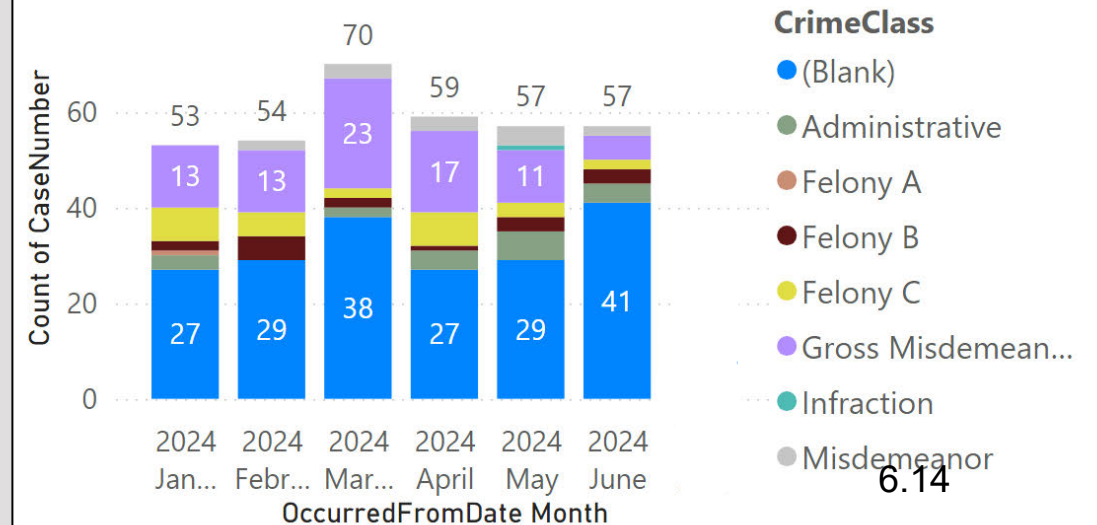
Cases, Previous Month, Yr over Yr



Case Count by Statute, Jan 1 - present, Yr over Yr



Case Count by Statute, Jan 1 - present, Current Year

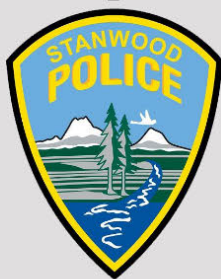
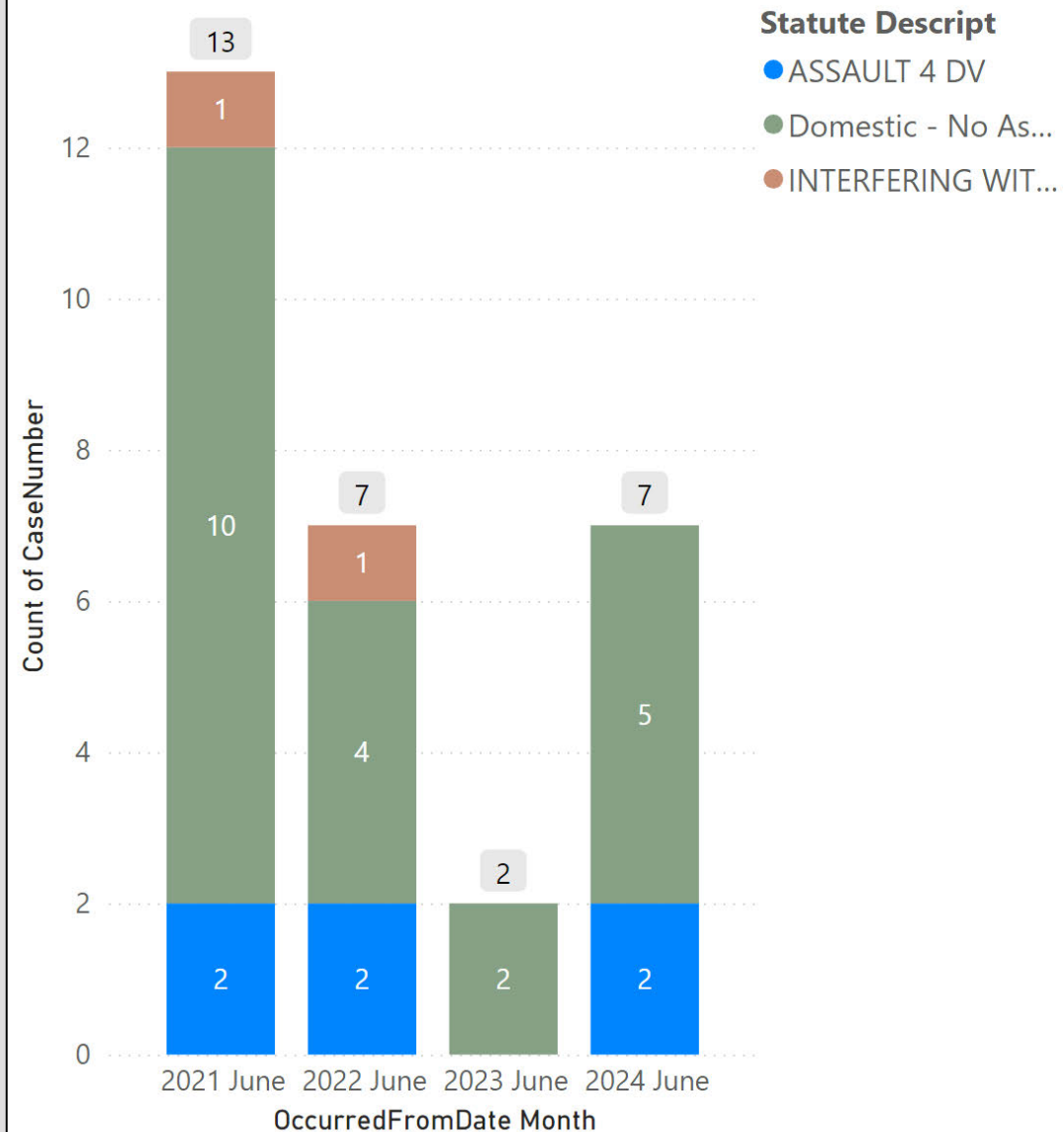


Domestic Related CASES

IN THE STW BEAT

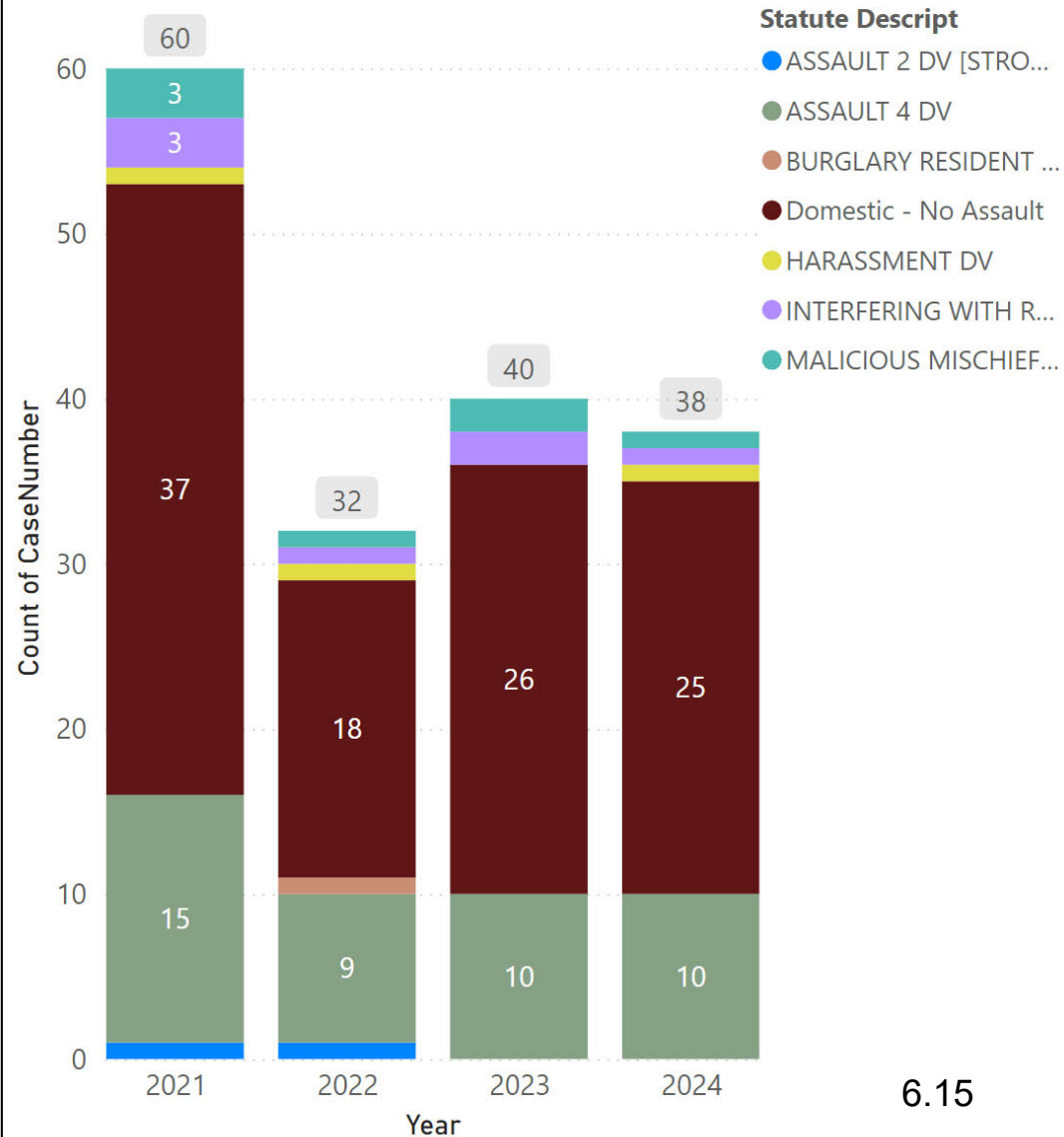
Previous Month Over Time

Count of CaseNumber by Year, Month and Statute Descript



To Date By Year

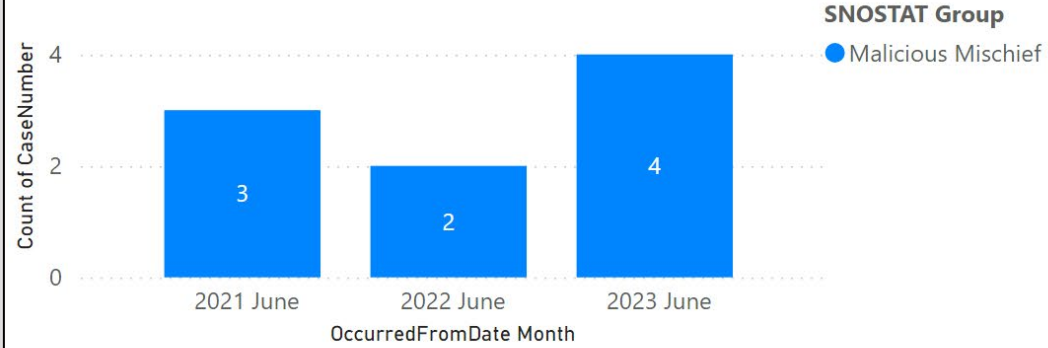
Count of CaseNumber by Year and Statute Descript



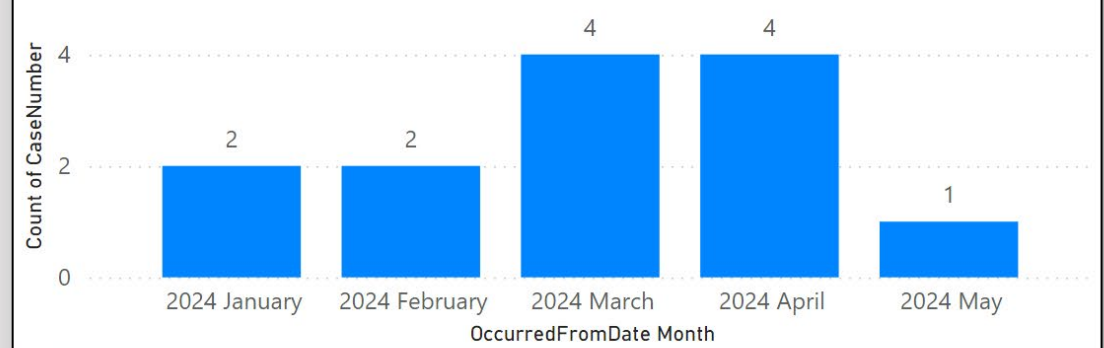


Malicious Mischief CASES

Count of CaseNumber by Year, Month and SNOSTAT Group



Count of CaseNumber by Year and Month



Cases in the past Calendar month, Current Year

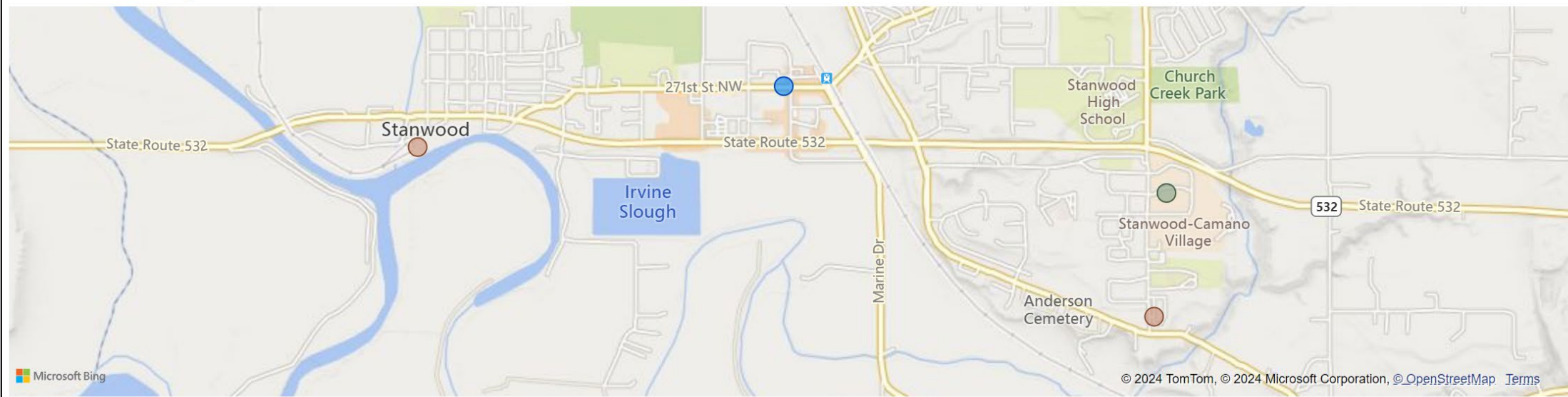




Auto Theft CASES

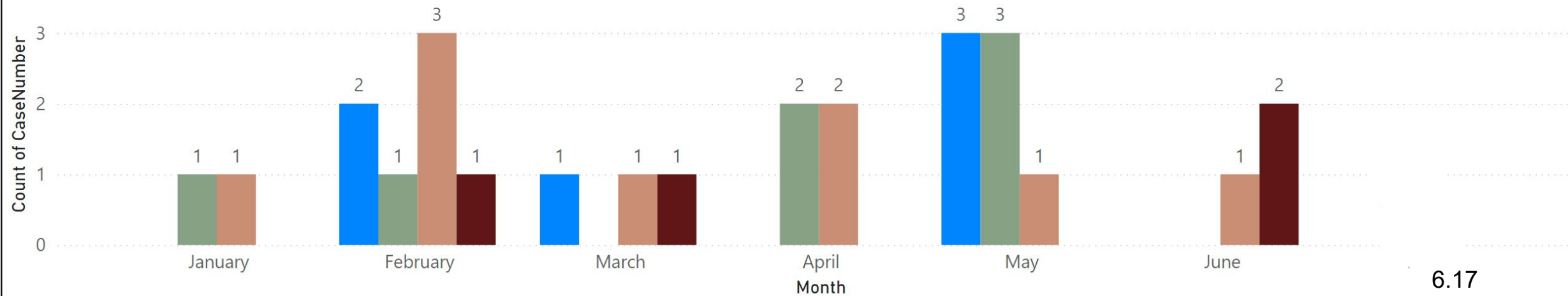
Past Six Calendar Months

Month ● February ● March ● June



Jan 1 - Present, each year

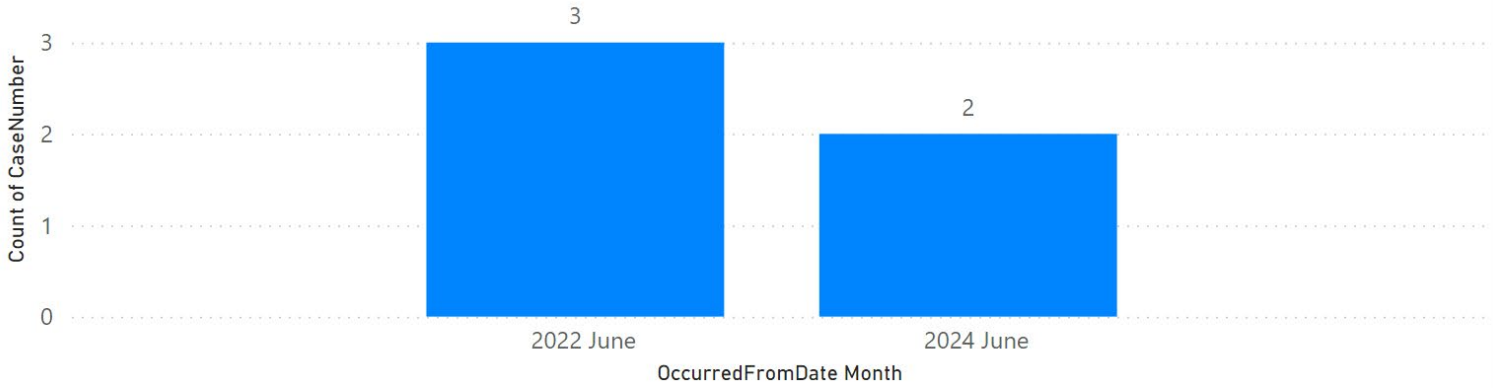
Year ● 2021 ● 2022 ● 2023 ● 2024





Vehicle Prowl CASES

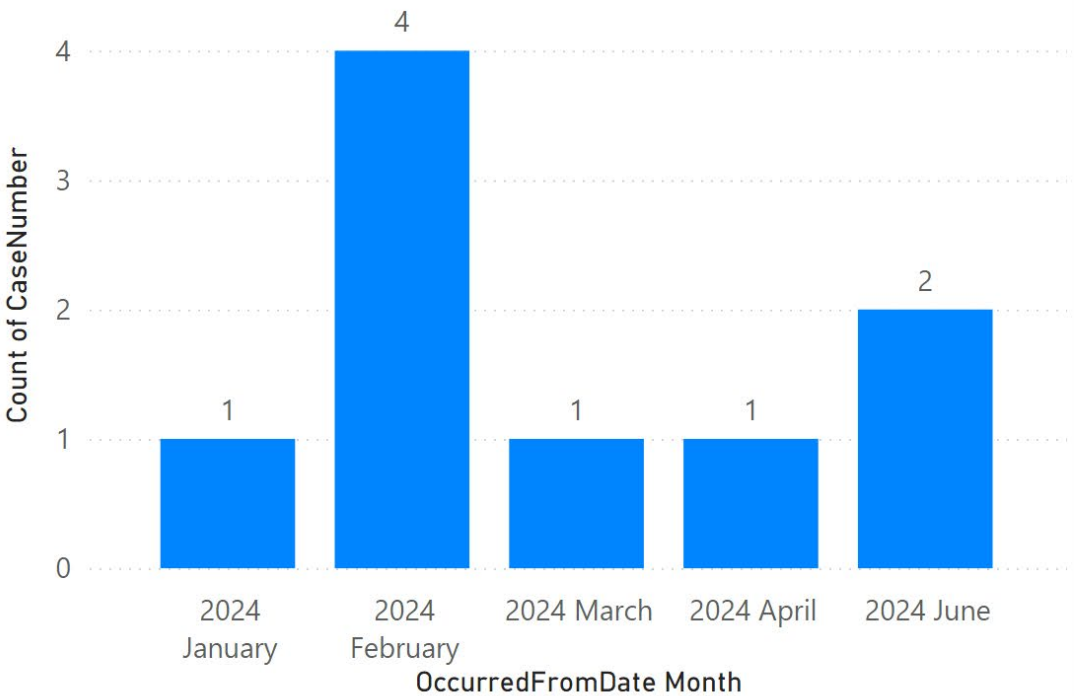
Count of CaseNumber by Year and Month



Jan 1 - Current Date, Current Year

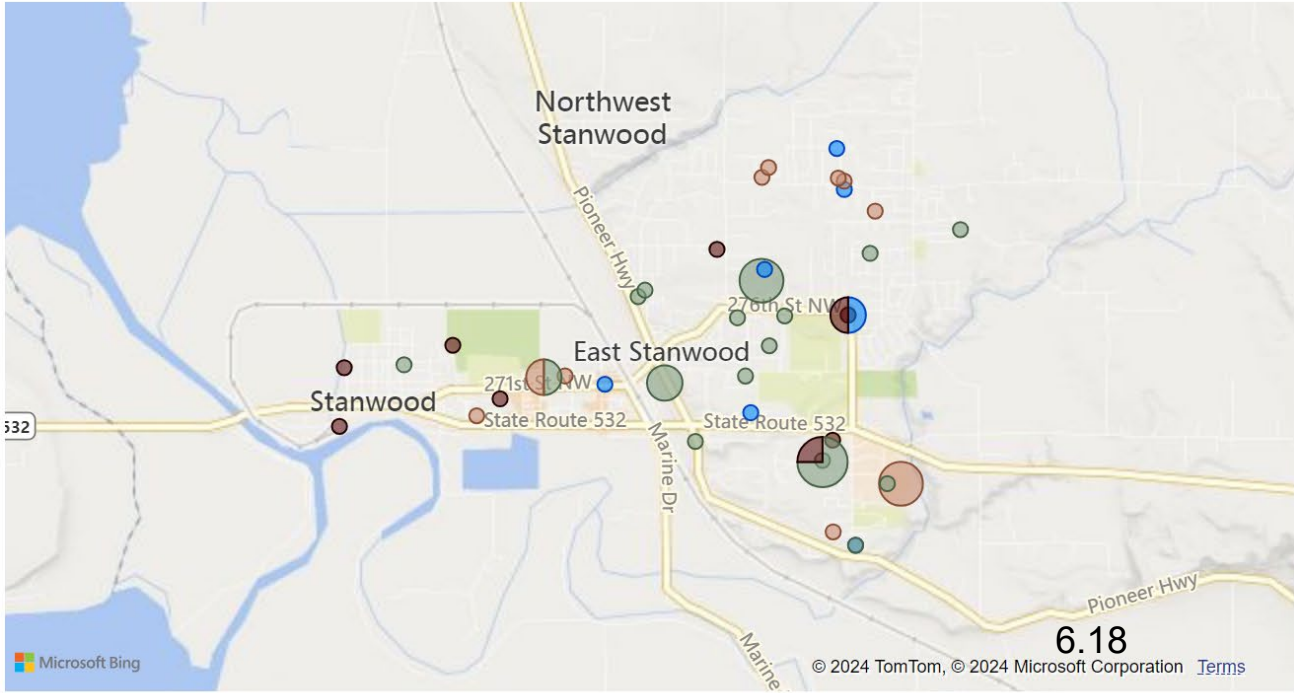
Year	Veh Prowl 1	Veh Prowl 2	Total
2021		7	7
2022	4	19	22
2023		13	13
2024		9	9

Count of CaseNumber by Year and Month



Count of CaseNumber by Year, Lat and Lon

Year ● 2021 ● 2022 ● 2023 ● 2024

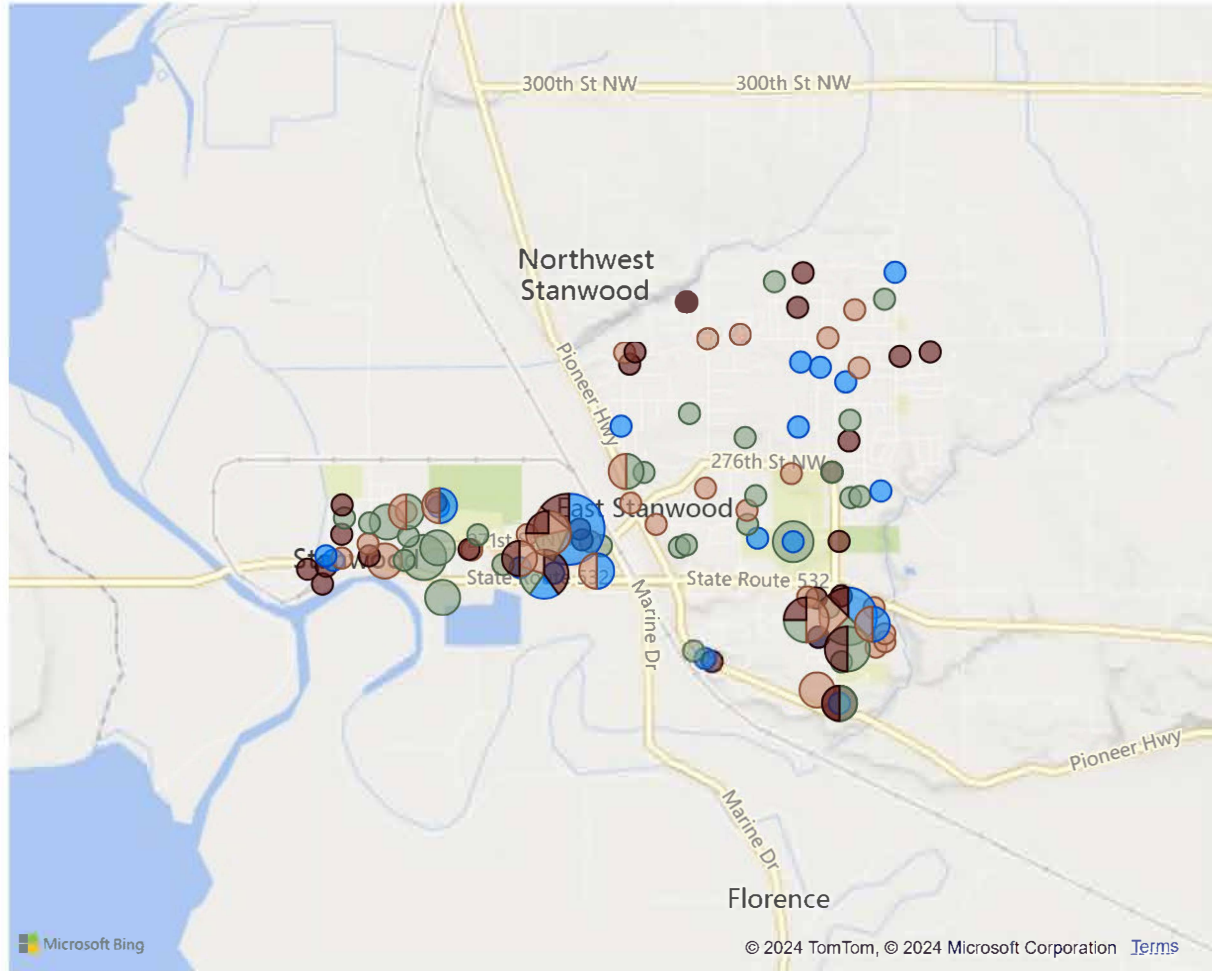




Theft CASES

Count of CaseNumber by Year, Lat and Lon

Year ● 2021 ● 2022 ● 2023 ● 2024



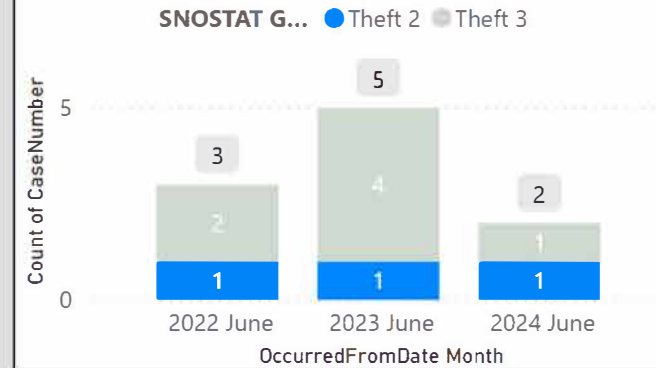
Jan 1 - Current Date

Beat	2021	2022	2023	2024
STWE	15	25	18	14
STWW	16	21	15	14
Total	31	46	33	28

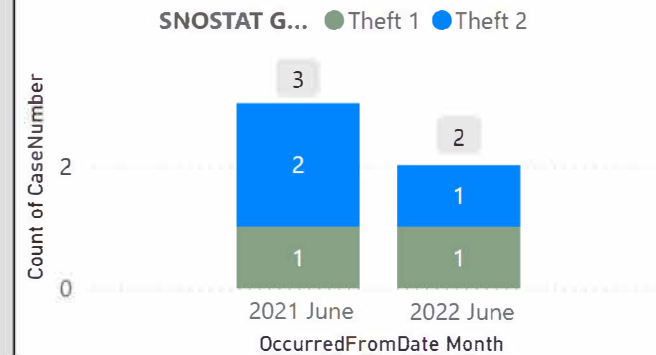
Current YTD

Year	STWE	STWW
▲		
☐ 2024		
January	3	2
February	2	2
March	4	2
April	5	3
May		3
June		2

Stanwood West



Stanwood East

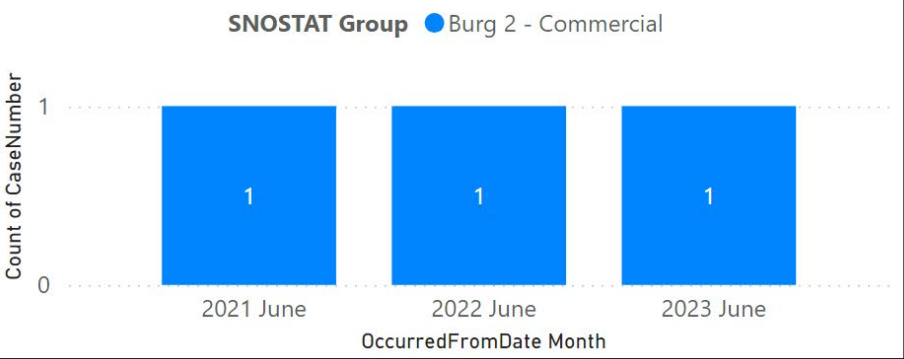




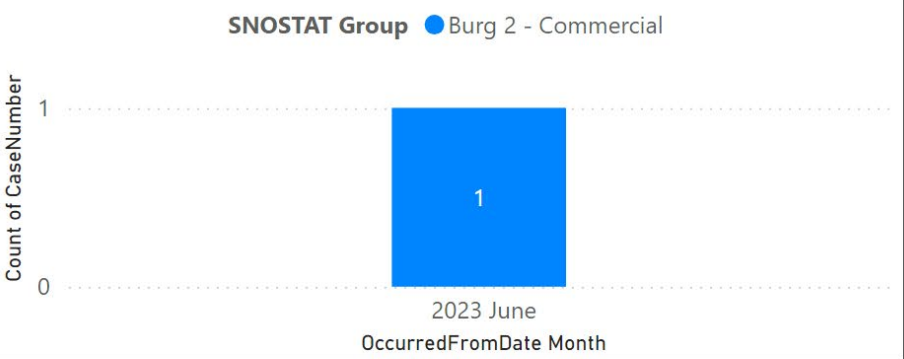
Burglary CASES

Jan 1 - Current Date		
Year	STWE	STWW
2021	1	5
2022	7	5
2023	7	6
2024	1	3

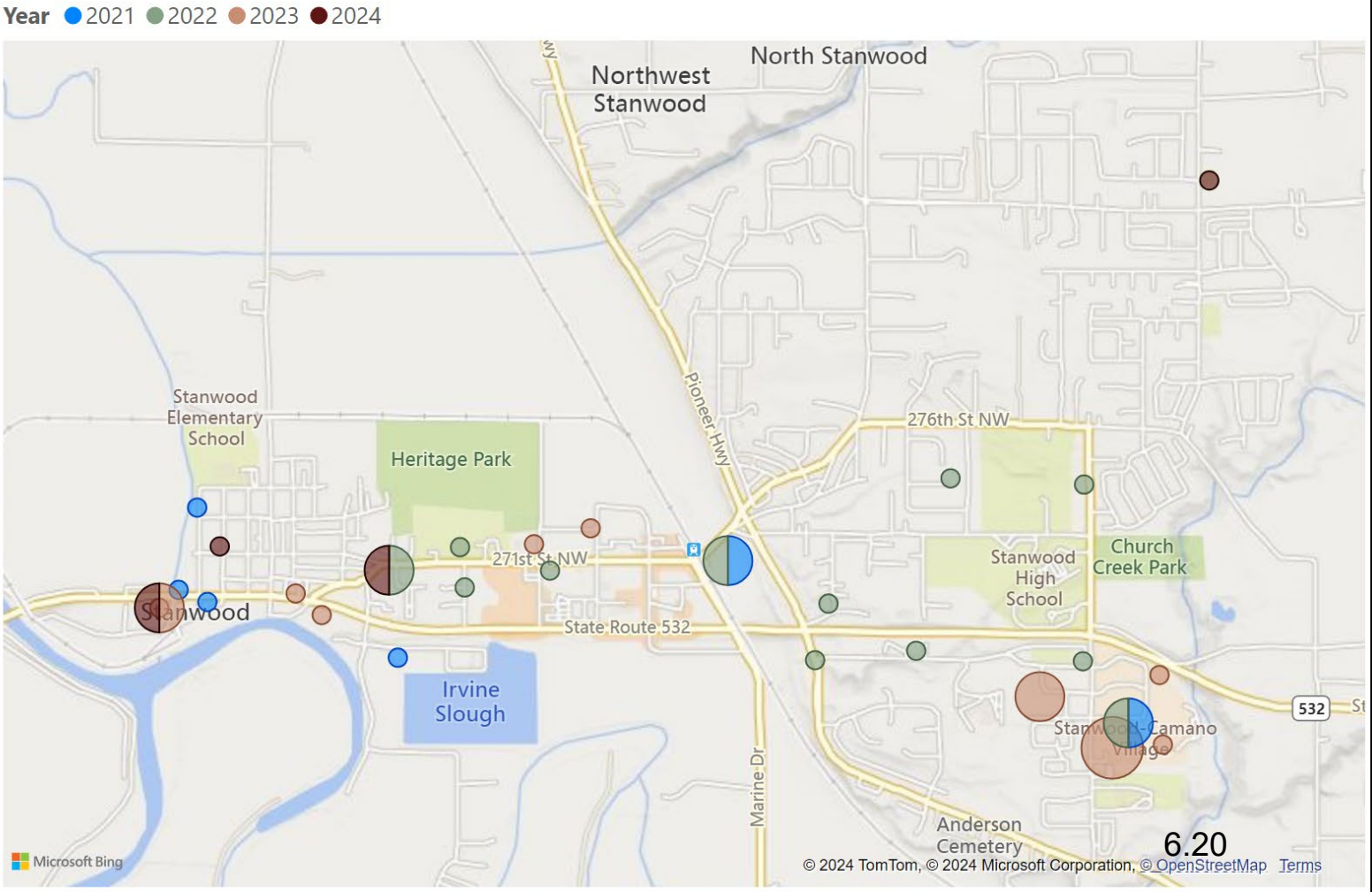
Stanwood West



Stanwood East



Count of CaseNumber by Year, Lat and Lon





CITY OF STANWOOD AGENDA STAFF REPORT

ITEM NUMBER: 6b

DATE: July 11, 2024

SUBJECT: 2nd Quarter 2024 Financial Report

CONTACT PERSON: David Hammond, Finance Director

ATTACHMENTS: A – Sole source and change orders approved as allowed by policy sections 9.12.1 and 9.20.2
B – Contracts Executed as authorized by financial policy section 9.13
C – Budget vs. Actual Reports for quarter ending June 30, 2024
D – 2023 Unaudited Financial Statements

PURPOSE

The second quarter 2024 financial report is hereby submitted to City Council.

DISCUSSION

Attachment A is a year-to-date (January thru June) budget versus actual revenue and expenditures report with ending fund balance for all funds as of June 30, 2024. Note that Q2 actuals have been uploaded to the Digital budget book, available at this [link](#). Key Messages regarding the city's 2nd Quarter 2024 financial performance:

- Tax collections, which include property, real estate excise tax (REET), local sales taxes and utility taxes, are on target against forecasts year-to-date. The majority of property taxes are received in May and November each year. Taxes collected to date are 46.7% of total taxes budgeted.
- Operating expenditures in the General Fund (48%), Streets (38%), Sewer (48%), Drainage (50%) and Water (50%) are all at 50% or less of budget as of June 30. Operating funds include salary & benefit expenditures which are mainly fixed costs and the largest portion of spending for delivering services.
- Economic conditions are increasingly pointing to a “soft landing” and expectations are that the federal reserve will begin lowering interest rates toward the end of 2024. This will stimulate the economy, especially housing and all of the dependent trades and furnishings associated with it. Housing sales and prices have picked up traction slightly, gross domestic product continues to show growth, indicating the United States may avoid a recession. Inflation has declined and the unemployment has slightly increased although it is at historic low levels.
- The draft (unaudited) 2023 Financial Statements are attached. Note the audit generally occurs late fall.

Table three below provides a detailed listing of holdings in the city's investment portfolio as of June 30, 2024.

TABLE THREE

Detailed Investment Holdings						
Investments	Maturity Date	Return (APY)	Balance	% of total balance	Weighted rate	Duration Years
WA Federal Public Funds	N/A	2.972%	\$ 1,686,544	4.80%	0.143%	0.01
WA LGIP	N/A	5.404%	\$ 3,678,500	10.48%	0.57%	0.02
Snoh. County Inv. Pool	N/A	3.015%	\$ 5,042,991	14.36%	0.43%	0.29
US Bank Municipal Investor	N/A		\$ 1,025,527	2.92%		0.00
U.S. Notes & Securities:						
U.S. Treasury Notes (5/5/2022)	8/15/2024	2.880%	\$ 988,906	2.82%	0.08%	0.13
Freddie Mac (5/5/2023)	9/10/2024	4.443%	\$ 474,165	1.35%	0.06%	0.20
FHLB (9/13/22)	9/13/2024	3.700%	\$ 2,000,000	5.70%	0.21%	0.21
U.S. Treasury Notes (5/5/2022)	12/31/2024	2.878%	\$ 984,063	2.80%	0.08%	0.50
FFCB (1/20/2023)	1/10/2025	4.500%	\$ 1,004,640	2.86%	0.13%	0.53
FHLB (5/6/2022)	3/14/2025	2.920%	\$ 998,754	2.84%	0.08%	0.70
U.S. Treasury Notes (5/12/2022)	6/30/2025	2.830%	\$ 923,125	2.63%	0.07%	1.00
U.S. Treasury Notes (6/3/2022)	6/30/2025	2.865%	\$ 923,560	2.63%	0.08%	1.00
FHLM (2/15/2023)	8/28/2025	4.160%	\$ 983,468	2.80%	0.12%	1.16
U.S. Treasury Notes (9/1/2022)	8/31/2025	3.450%	\$ 909,618	2.59%	0.09%	1.17
U.S. Treasury Notes (9/2/2022)	8/31/2025	3.538%	\$ 907,344	2.58%	0.09%	1.17
U.S. Treasury Notes (5/12/2022)	12/31/2025	2.860%	\$ 914,773	2.61%	0.07%	1.50
FHLB (9/12/22)	3/12/2026	4.000%	\$ 1,000,000	2.85%	0.11%	1.70
U.S. Treasury Notes (9/2/2022)	6/30/2026	3.506%	\$ 906,563	2.58%	0.09%	2.00
FHLM (5/5/2023)	10/28/2026	3.777%	\$ 451,875	1.29%	0.05%	2.33
FHLB (5/5/2023)	11/27/2026	3.740%	\$ 991,286	2.82%	0.11%	2.41
FFCB (5/5/2023)	4/27/2027	3.680%	\$ 991,025	2.82%	0.10%	2.82
FFCB (5/5/2023)	9/21/2027	3.661%	\$ 883,231	2.52%	0.09%	3.23
Interamer Dev Bank (10/13/2023)	6/9/2028	4.832%	\$ 957,380	2.73%	0.13%	3.95
FHLB (10/13/2023)	9/8/2028	4.750%	\$ 983,651	2.80%	0.13%	4.19
US Treasury (10/13/2023)	11/30/2028	4.715%	\$ 854,961	2.43%	0.11%	4.42
Farmer Mac (6/25/24)	4/26/2029	4.350%	\$ 1,012,902	2.88%	0.13%	4.82
FNMA (3/18/2024)	5/15/2029	4.499%	\$ 1,150,206	3.28%	0.15%	4.88
US Treasury (5/15/24)	5/15/2034	4.375%	\$ 1,484,766	4.23%	0.18%	9.88
Subtotal U.S. Notes & Securities			\$ 23,680,261			
Investment Total			\$ 35,113,823	Weighted Return		3.70%
Cash (Treasurer's Checking)			\$ (93,440)			
Total Cash and Investments			\$ 35,020,383	Average Weighted Duration		2.01
Interest Earned April			\$ 97,184			
Interest Earned May			\$ 109,395			
Interest Earned June			\$ 108,262			
Total Interest Earned Q2			\$ 314,841			

The table below provides details on the performance of the city's portfolio. Note that the reason the city's return is lagging the benchmark is because we cannot extend the duration of certain bonds, due to the need to pay significant capital project work in 2024, 2025 and 2026.

INVESTMENT PERFORMANCE - Q2 2024				
	April	May	June	Quarter Average
Amount Invested	\$ 33,511,674	\$ 34,455,086	\$ 35,113,823	\$ 34,360,194
Return (average percentage yield)	3.48%	3.81%	3.70%	3.66%
Benchmark*	4.26%	4.35%	4.42%	4.34%
*Per Finance Policy, Two Year Average of Two-Year Treasury Note				

Investment Category/Accounts	Amount	Current Allocation	June APY
CASH			
Cash (Treasurer's Checking)	\$ (93,440)	0%	0
INVESTMENTS			
Washington Federal Public Funds	\$ 1,686,544	4.8%	2.97%
WA State LGIP	\$ 3,678,500	11%	5.40%
Snohomish County Inv. Pool	\$ 5,042,991	14%	3.02%
US Bank Municipal Investor	\$ 1,025,527	3%	0.00%
Treasury Notes & Agency Securities	\$ 23,680,261	68%	3.70%
Total	\$ 35,020,383		

Investment Maturities and Purchases for April to June, 2024

Investments	Maturity Date	Return (APY)	Balance
MATURITIES			
FHLB (9/29/22)	4/29/2024	4.000%	\$ 1,000,000
FHLB (9/20/2022)	6/20/2024	3.541%	\$ 1,001,050
U.S. Treas Note (5/5/2022)	6/30/2024	2.730%	\$ 979,640
PURCHASES			
U.S. Treas Note (5/15/2024)	5/15/2034	4.375%	\$ 1,484,766
Farmer Mac (6/25/24)	4/26/2029	4.350%	\$ 1,012,902

General Fund

General Fund Revenue

At the end of the second quarter, general fund revenues were 57.1% of the budget which is slightly higher than expected as the majority of property taxes, a principal general fund tax source, are received during the second and fourth quarters. The primary reason the city is ahead of budget is higher levels of sales and utility taxes. Details are provided in Attachment A.

Sales Tax

Retail sales tax received in the second quarter 2024 was 27.1% of our annual budget or \$605,583 which is a slightly more than the amounts collected in the second quarter of 2023 and slightly less than the amounts collected in the second quarter of 2022 (in 2022, the city had exceptional construction sales tax). The chart below provides detail by industry category with dollar and percent change from 2022 to 2024.

Retail Sales Tax					
Industry Category	2024 Q2	2023 Q2	2022 Q2	Dollar Change from 2022 to 2024	Percent Change from 2022 to 2024
Convenience & Grocers	\$ 28,460	\$ 28,112	\$ 25,441	\$ 3,019	11.9%
Auto/RV Dealer	\$ 55,894	\$ 52,044	\$ 48,979	\$ 6,914	14.1%
Department Store	\$ 33,190	\$ 28,490	\$ 25,675	\$ 7,515	29.3%
Specialty Retail	\$ 135,823	\$ 142,686	\$ 141,000	\$ (5,177)	-3.7%
Restaurants	\$ 80,061	\$ 78,974	\$ 72,869	\$ 7,191	9.9%
Building & Construction	\$ 126,529	\$ 123,495	\$ 158,787	\$ (32,258)	-20.3%
All Other Sales & Use Tax	\$ 145,627	\$ 123,500	\$ 133,539	\$ 12,088	9.1%
Total	\$ 605,583	\$ 577,301	\$ 606,290	\$ (707)	-0.1%
Other Sales Taxes					
Criminal Justice	\$ 48,447	\$ 48,271	\$ 46,354	\$ 2,093	4.5%
Affordable Housing	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation Benefit District	\$ 142,480	\$ 135,828	\$ 142,627	\$ (147)	-0.1%

Licenses & Permits

In the 2nd quarter the city received \$94,286, exactly 25% of budgeted License and Permit Revenues, reflecting spring-levels of development activity in in Stanwood.

State Generated Revenues

State Generated revenues include the city's share of liquor excise tax and liquor board profits, PUD Privilege Tax, along with other miscellaneous state-shared revenues. For the 2nd quarter of 2024 receipts were \$89,306, which were 36.4% of budget.

Charges for Services

Charges for Services include a portion of the development-related fees that the city collects along with charges for Park fees. For the first half of 2024 the City has collected 137.9% of revenue estimates. Plan Checking fees are the largest source of this revenue at \$218,364 through June 30, 2024.

General Fund Expenditures

General fund expenditures, excluding transfers, through June 30, 2024 are on track at \$2,864,679 or 47.9% of budget. Departmental expenditure summary and detailed performance is included in Attachment A.

Street Operating Fund

The Street fund was budgeted to receive transfers from the General Fund and the Transportation Benefit Fund to support operations. The other major revenue the street fund relies on is unrestricted motor vehicle excise tax (MVFT), or "fuel tax". The city received \$39,751 in the second quarter in fuel taxes, which is 45% of our estimated revenue budget for the year. Expenditures for street operations and maintenance is slightly under budget at 38%. The Associate Engineer is charged to Streets and project time is tracked and then transferred quarterly to specific projects. See Attachment A for further detail.

Special Revenue Funds

Special Revenue Funds are separate from the General Fund and are utilized to account for collection and expenditure of revenues that may only be used for specific purposes, such as impact fees, REET and Transportation Benefit sales tax. At the end of the second quarter, the City has collected 122% of the REET revenue budgets for the year. Expenditures in these funds are primarily transfers-out to other funds for capital projects. Please see Attachment A for details.

Capital Project Funds

Capital Project Funds are utilized to track project sources and uses. Because most capital projects span multiple years, so often they do not align with a biennial budget cycle. Also, the amounts budgeted may change as projects move through design, permitting and construction phases. Capital project funds are meant to be spent to build and invest in city infrastructure. Sources of revenue are transfers from special revenue

funds or the general fund but the primary source for some capital projects are grants and reliant on our ability to seek out opportunities and ultimately be awarded the funding. Capital budgets are included in Attachment A in the Street Construction Fund, Park and Trail Improvement Fund, Building Improvement Fund, and the Water, Drainage, and Wastewater Construction Funds.

Utility Funds

Utility Funds are proprietary funds or “business-like funds”. The City has separated utility accounting into separate funds for utility operations, capital, debt and equipment reserves. Utility funds detail thru the second quarter, 2024 are shown in Attachment A.

Sewer Fund

Year-to date through June 30, 2024 sewer operating revenues, including interest and penalties are \$1,669,555 which is 52.8% of the 2024 budget. Operating expenditures, excluding transfers and debt, are 48.4% of the budget at the half year point. Debt payments for this fund for the year are \$811,979. For the 2nd quarter, \$153,864 in payments were made. The two largest capital projects for Wastewater in 2024 are the SR532 & Pioneer Hwy Sewer crossing and the Bio-solids removal.

Drainage Fund

Drainage charges for services, including interest and penalties, in the second quarter of 2024 are \$416,333 bringing year to date revenue collected at 48% of expected revenues for 2024. Drainage fund operating expenditures, excluding transfers and debt, are on target year to date at \$384,443 or 49.7% of budget. The 2024 major capital budget projects are the Irvine Slough Stormwater and the Flood Wall. The financial health of the utility continues to be assessed to ensure adequate levels of reserves for operations and longer-term investments in the drainage system.

Water Fund

Water operating revenue, including interest and penalties, for the second quarter is \$592,895 bringing year to date revenue collected at 45.8% of budget targets. At June 30, operating expenditures for the Water Fund, excluding transfers and debt, are \$876,114 or 47.9% of budget. Debt payments for the water fund are \$721,590 this year. In the first half of year, \$388,689 has been paid for debt service. The Water System plan update is currently underway. Other major capital projects for the Water fund are 103rd Street Main Replacement and Telemetry Upgrades.

ATTACHMENT C

Contracts Executed By Mayor During Q2 2024 (Finance Policy Section 9.13)			
NUMBER	CONTRACT/AGREEMENT	PROJECT	AMOUNT
2024-036	Municipal Research and Services Center of Washington (MRSC)	Membership for Small Works, Consultants and Vendors Rosters	\$275.00
2024-037	Maul foster and Alongi - Task Order 2021-10.09	Raplee Property Cleanup Support	\$3,000.00
2024-038	Maul Foster and Alongi - Task Order 2021-10.10	Raplee Property Supplemental Investigation	\$89,000.00
2024-041	Gary and Osborne	Church Creek Park Loop Trail	\$29,400.00
2024-042	Harmsen - Task Order 2021-33.14	Murphy Boundary Line Adjustment	\$1,800.00
2024-043	Harmsen - Task Order 2021-33.15	Summerset Division II Final Plat 24-0016	\$3,055.00
2024-050	Office of the Washington State Auditor	Interagency Data Sharing Agreement to exchange confidential information	n/a
2024-053	Maul Foster and Alongi - Task Order 2021-10.11	Johnson Property: construction Oversight Support	\$92,000.00
2024-055	Perteet - Task Order 2021-30.05	Retrofit Electrical Outlets on Poles	\$41,941.00
2024-059	Camano Island Chamber of Commerce	Event Management	\$1,100.00
2024-60	Snohomish County IT Amendment 1	Security Camera Support to agreement	\$5,600.00

ATTACHMENT B

Sole Source Contracts		
Company	Product	Cost
Cues, Inc	CCTV camera repair	\$ 10,719.11
Whitney Equipment Inc	YSI probes	\$ 4,616.83
D.P. Nicoli Inc.	Build a Box Trench System	\$ 5,732.57
Change Orders Approved		
Company	Project	Cost
THERE WERE NO CHANGE ORDERS IN QUARTER 2		

MONTHLY EXPENSE & REVENUE REPORT

ATTACHMENT C

City Of Stanwood

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001 General Fund

Revenues		Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances						
308 31 00 01	Restricted Beg Cash & Invest	0.00	0.00	42,486.00	(42,486.00)	0.0%
308 91 00 01	Unassigned Beg Cash & Invest	2,977,466.00	0.00	3,727,246.56	(749,780.56)	0.0%
308 91 00 02	Unassigned Beg Cash & Invest	590.00	0.00	590.00	0.00	0.0%
308 Beginning Balances		2,978,056.00	0.00	3,770,322.56	(792,266.56)	0.0%

310 Taxes

311 10 00 00	Property Tax	2,111,593.00	23,754.54	1,113,015.15	998,577.85	47.3%
313 11 00 00	Sales Tax	2,236,800.00	191,910.95	1,186,917.24	1,049,882.76	46.9%
313 27 00 00	Affordable/Supportiv Housing Sales Tax	16,801.80	0.00	3,032.98	13,768.82	81.9%
313 61 00 00	Natural Gas Tax	2,581.86	0.00	0.00	2,581.86	100.0%
313 71 00 00	Sales Tax Criminal Justice	200,000.00	16,168.20	99,924.84	100,075.16	50.0%
316 43 00 00	Gas Utility Tax	122,875.00	10,784.07	112,979.85	9,895.15	8.1%
316 45 00 00	Garbage Utility Tax	107,500.00	0.00	70,395.09	37,104.91	34.5%
316 46 00 00	Cable Tv Utility Tax	41,269.00	0.00	12,310.17	28,958.83	70.2%
316 47 00 00	Telephone Utility Tax	107,500.00	19,146.21	56,275.58	51,224.42	47.7%
316 48 00 00	Electric Utility Tax	343,250.00	28,422.23	207,569.44	135,680.56	39.5%
316 49 10 00	Water/Sewer/Drainage Utility Tax	600,000.00	54,378.59	286,050.41	313,949.59	52.3%
316 81 00 00	Gambling Tax	30,750.00	0.00	4,788.47	25,961.53	84.4%
337 00 00 00	Local Grants, Entitlements, And Other Payments	1,035.25	0.00	796.17	239.08	23.1%
310 Taxes		5,921,955.91	344,564.79	3,154,055.39	2,767,900.52	46.7%

320 Licenses & Permits

321 91 00 00	Cable Tv Franchise Fee	53,300.00	0.00	21,184.02	32,115.98	60.3%
321 99 00 00	Business Lic & Permits	62,115.00	5,883.32	35,487.47	26,627.53	42.9%
322 10 00 00	Building Permits	184,500.00	16,487.60	66,284.14	118,215.86	64.1%
322 10 00 01	Mechanical Permits	12,812.50	9,591.50	14,322.18	(1,509.68)	0.0%
322 10 00 02	Plumbing Permits	6,150.00	110.50	2,840.80	3,309.20	53.8%
322 10 00 03	Grading Permit	4,612.50	750.00	1,500.00	3,112.50	67.5%
322 10 00 04	Demolition Permit	820.00	450.00	600.00	220.00	26.8%
322 10 00 06	Sign Permit	3,075.00	0.00	1,430.00	1,645.00	53.5%
322 10 00 07	5% Permit Technology Fee	31,057.50	8,492.19	16,197.54	14,859.96	47.8%
322 30 00 00	Animal Licenses	2,000.00	330.00	860.00	1,140.00	57.0%
322 90 00 00	Gun Permits	7,764.38	509.00	3,511.00	4,253.38	54.8%
322 90 00 01	Right Of Way And Utility Admin	107.63	406.50	3,193.45	(3,085.82)	0.0%
322 90 00 02	Other Licenses & Permits	8,200.00	0.00	220.00	7,980.00	97.3%
320 Licenses & Permits		376,514.51	43,010.61	167,630.60	208,883.91	55.5%

330 Intergovernmental Revenues

334 04 20 00	Dept of Commerce	42,500.00	0.00	0.00	42,500.00	100.0%
335 00 91 00	Pud Privilege Tax	43,050.00	46,970.92	46,970.92	(3,920.92)	0.0%
336 06 21 00	Criminal Justice-population	3,111.90	0.00	1,584.45	1,527.45	49.1%
336 06 25 00	Contracted Police Services	14,493.50	0.00	9,346.44	5,147.06	35.5%
336 06 26 00	Criminal Justice Special Pro	10,940.85	0.00	5,579.28	5,361.57	49.0%
336 06 42 00	Marijuana Excise Tax Distribution	5,125.00	2,212.38	4,932.75	192.25	3.8%
336 06 51 00	Crim Justice--dui Cities	1,345.83	0.00	467.19	878.64	65.3%
336 06 94 00	Liquor Excise Tax	59,099.45	0.00	29,937.58	29,161.87	49.3%
336 06 95 00	Liquor Board Profits	65,905.45	16,201.71	32,404.25	33,501.20	50.8%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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001 General Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
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330 Intergovernmental Revenues

330 Intergovernmental Revenues	245,571.98	65,385.01	131,222.86	114,349.12	46.6%
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340 Charges For Services

341 43 00 01	Credit Card Proc Fee	7,687.50	78.39	5,190.14	2,497.36	32.5%
345 81 00 00	Zoning/inspection Fees	150,000.00	86,928.25	124,237.75	25,762.25	17.2%
345 83 00 00	Plan Checking Fees	85,000.00	19,604.83	218,363.76	(133,363.76)	0.0%
345 89 00 00	Environmental Fees	1,000.00	0.00	450.00	550.00	55.0%
345 89 00 01	Other Planning & Development Fees	20,000.00	3,064.13	4,394.05	15,605.95	78.0%
347 30 00 00	Park Fees	10,762.50	16.00	24,059.68	(13,297.18)	0.0%
347 30 00 01	Park Fees- Tourn/Comm Use	0.00	0.00	1,100.00	(1,100.00)	0.0%
347 30 00 03	Park Fees- Staff	0.00	0.00	80.00	(80.00)	0.0%
347 30 00 04	Park Fees- Picnic Area/Meeting Rooms	461.25	262.03	989.41	(528.16)	0.0%
340 Charges For Services		274,911.25	109,953.63	378,864.79	(103,953.54)	0.0%

350 Fines & Forfeitures

353 10 00 00	Court Fines	7,000.00	1,673.72	6,845.43	154.57	2.2%
354 00 00 00	Parking Fines	512.50	100.00	100.00	412.50	80.5%
355 20 00 00	Dui Recoveries	512.50	0.00	0.00	512.50	100.0%
359 00 00 00	Traffic Fines & Penalties	1,640.00	157.46	1,009.13	630.87	38.5%
350 Fines & Forfeitures		9,665.00	1,931.18	7,954.56	1,710.44	17.7%

360 Misc Revenues

361 11 00 01	State Pool/cd Interest	89,000.00	9,951.88	57,840.74	31,159.26	35.0%
361 40 00 01	Sales Tax Interest	2,111.50	952.20	5,387.40	(3,275.90)	0.0%
361 40 20 01	Property Tax Interest	0.00	0.00	1,272.05	(1,272.05)	0.0%
362 00 00 01	Rents And Leases	0.00	2,832.50	22,577.50	(22,577.50)	0.0%
367 00 10 10	Donations	512.50	1,150.00	1,150.00	(637.50)	0.0%
369 91 00 00	Misc.	3,182.63	191.50	10,676.78	(7,494.15)	0.0%
360 Misc Revenues		94,806.63	15,078.08	98,904.47	(4,097.84)	0.0%

380 Non Revenues

382 10 00 01	Deposits Refundable	0.00	0.00	700.00	(700.00)	0.0%
382 30 00 01	Court Funds	0.00	1,772.32	10,534.01	(10,534.01)	0.0%
380 Non Revenues		0.00	1,772.32	11,234.01	(11,234.01)	0.0%

Fund Revenues:	9,901,481.28	581,695.62	7,720,189.24	2,181,292.04	22.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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511 Clerk & City Council

511 60 10 00	Salaries & Wages	158,687.00	15,837.77	83,162.63	75,524.37	47.6%
511 60 20 00	Social Security	11,510.90	1,211.59	6,361.97	5,148.93	44.7%
511 60 21 00	Retirement	11,448.90	903.27	5,361.39	6,087.51	53.2%
511 60 22 00	Medical Benefits	15,598.00	988.95	5,933.70	9,664.30	62.0%
511 60 23 00	L & I	1,915.20	0.00	160.57	1,754.63	91.6%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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001 General Fund

Expenditures		Amt Budgeted	June	YTD	Remaining	
511 Clerk & City Council						
511 60 24 00	Unempl, PFMLA, LTC	206.57	0.00	108.99	97.58	47.2%
511 60 31 00	Supplies	1,050.00	0.00	93.59	956.41	91.1%
511 60 35 00	Small Equipment	1,575.00	0.00	0.00	1,575.00	100.0%
511 60 41 00	Professional Services	135,000.00	1,664.73	10,690.05	124,309.95	92.1%
511 60 42 00	Communications	525.00	0.00	265.92	259.08	49.3%
511 60 44 00	Advertising	3,150.00	257.40	1,595.88	1,554.12	49.3%
511 60 49 00	Miscellaneous	525.00	0.00	0.00	525.00	100.0%
511 60 49 01	Meetings, Training & Travel	3,675.00	251.26	2,880.44	794.56	21.6%
511 60 49 06	Dues	525.00	0.00	285.00	240.00	45.7%
514 40 41 05	Election Service	3,675.00	0.00	3,164.96	510.04	13.9%
514 40 41 06	Voter Registration Service	10,500.00	0.00	11,786.25	(1,286.25)	0.0%
511 Clerk & City Council		359,566.57	21,114.97	131,851.34	227,715.23	63.3%
512 Judicial						
512 52 49 01	Cascade Court Costs	17,000.00	0.00	4,697.46	12,302.54	72.4%
512 Judicial		17,000.00	0.00	4,697.46	12,302.54	72.4%
513 Executive Activities						
513 10 10 00	Salaries & Wages	205,448.00	11,948.61	77,433.54	128,014.46	62.3%
513 10 20 00	Social Security	8,238.85	914.05	5,923.57	2,315.28	28.1%
513 10 21 00	Retirement	15,275.24	1,045.50	6,494.95	8,780.29	57.5%
513 10 22 00	Medical Benefits	36,074.00	1,192.15	7,174.05	28,899.95	80.1%
513 10 23 00	L & I	359.10	0.00	135.81	223.29	62.2%
513 10 24 00	Unempl, PFMLA, LTC	197.21	0.00	111.57	85.64	43.4%
513 10 31 00	Supplies	525.00	0.00	41.25	483.75	92.1%
513 10 41 00	Professional Services	2,000.00	325.81	2,629.05	(629.05)	0.0%
513 10 42 00	Communications	735.00	42.23	211.15	523.85	71.3%
513 10 42 01	Mayor's Newsletter	3,000.00	0.00	5,396.62	(2,396.62)	0.0%
513 10 49 00	Miscellaneous	525.00	0.00	0.00	525.00	100.0%
513 10 49 01	Meetings, Training & Travel	2,625.00	169.02	960.70	1,664.30	63.4%
513 10 49 02	Volunteer Appreciation	3,150.00	0.00	0.00	3,150.00	100.0%
513 Executive Activities		278,152.40	15,637.37	106,512.26	171,640.14	61.7%
514 Administration						
514 23 10 00	Salaries & Wages	527,103.00	48,657.41	238,239.28	288,863.72	54.8%
514 23 10 99	Salaries Indirect Cost Allocation	(322,100.00)	(80,525.00)	(161,050.00)	(161,050.00)	0.0%
514 23 11 00	Overtime	1,575.00	0.00	0.00	1,575.00	100.0%
514 23 20 00	Social Security	37,303.20	3,668.94	17,987.60	19,315.60	51.8%
514 23 21 00	Retirement	58,887.26	4,342.52	23,538.39	35,348.87	60.0%
514 23 22 00	Medical Benefits	120,556.00	11,305.75	54,453.54	66,102.46	54.8%
514 23 22 99	Benefits Indirect Cost Allocation	(130,581.00)	(32,645.00)	(65,290.00)	(65,291.00)	0.0%
514 23 23 00	L & I	1,197.00	0.00	469.62	727.38	60.8%
514 23 23 01	Awc Retro Program	1,806.00	0.00	0.00	1,806.00	100.0%
514 23 24 00	Unempl, PFMLA, LTC	975.25	0.00	446.33	528.92	54.2%
514 23 31 00	Supplies	3,350.00	457.06	1,252.30	2,097.70	62.6%
514 23 31 99	Supplies Indirect Cost Allocation	(39,174.00)	(9,795.00)	(19,590.00)	(19,584.00)	0.0%
514 23 35 00	Small Equipment	1,050.00	0.00	0.00	1,050.00	100.0%
514 23 41 00	Professional Services	57,142.50	3,467.07	52,529.74	4,612.76	8.1%
514 23 41 04	Clean Sweep- Clean Up Day	2,500.00	131.16	1,918.15	581.85	23.3%

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001 General Fund

Expenditures		Amt Budgeted	June	YTD	Remaining	
514 Administration						
514 23 41 07	State Audit	36,750.00	0.00	0.00	36,750.00	100.0%
514 23 41 99	Services Indirect Cost Allocation	(378,685.00)	(94,670.00)	(189,340.00)	(189,345.00)	0.0%
514 23 42 00	Communications	2,625.00	131.68	638.48	1,986.52	75.7%
514 23 44 00	Advertising	525.00	0.00	0.00	525.00	100.0%
514 23 45 00	Operating Rentals	16,500.00	29.34	725.45	15,774.55	95.6%
514 23 48 00	Repair/maintenance	1,000.00	0.00	0.00	1,000.00	100.0%
514 23 49 00	Miscellaneous	210.00	0.00	0.00	210.00	100.0%
514 23 49 01	Meetings, Training & Travel	5,775.00	1,603.72	4,569.37	1,205.63	20.9%
514 23 49 04	Credit Card Fees-Utilities	0.00	0.00	75.00	(75.00)	0.0%
514 23 49 05	Credit Card Bank Fees	12,600.00	218.10	6,045.80	6,554.20	52.0%
514 23 49 06	Dues	1,155.00	50.00	250.00	905.00	78.4%
514 Administration		20,045.21	(143,572.25)	(32,130.95)	52,176.16	260.3%
515 Legal Services						
515 41 41 21	External Legal Services-Advice	100,000.00	3,801.70	17,926.16	82,073.84	82.1%
515 45 41 22	External Legal Serv-Claims & Litigation	12,500.00	0.00	0.00	12,500.00	100.0%
515 93 41 23	Adult Misdemeanor Public Def	35,700.00	2,800.00	14,000.00	21,700.00	60.8%
515 93 41 24	Adult Misdemeanor Prosecuting Attny	0.00	0.00	4,425.59	(4,425.59)	0.0%
515 Legal Services		148,200.00	6,601.70	36,351.75	111,848.25	75.5%
518 Centralized Services						
518 10 10 00	Salaries & Wages	68,036.00	5,557.71	33,262.55	34,773.45	51.1%
518 10 20 00	Social Security	4,838.30	420.55	2,516.81	2,321.49	48.0%
518 10 21 00	Retirement	6,725.43	529.65	3,169.92	3,555.51	52.9%
518 10 22 00	Medical Benefits	14,540.00	1,175.01	7,073.55	7,466.45	51.4%
518 10 23 00	L & I	119.70	0.00	61.89	57.81	48.3%
518 10 24 00	Unempl, PFMLA, LTC	126.49	0.00	66.08	60.41	47.8%
518 10 31 00	Supplies	1,050.00	0.00	148.56	901.44	85.9%
518 10 41 00	Professional Services	12,600.00	325.81	2,259.41	10,340.59	82.1%
518 10 44 00	Advertsing	10,500.00	0.00	948.00	9,552.00	91.0%
518 10 48 00	Repairs & Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%
518 10 49 01	Meetings, Training & Travel	2,100.00	231.00	246.29	1,853.71	88.3%
518 10 49 02	Training-All EE Annual	5,250.00	(2,784.71)	108.70	5,141.30	97.9%
518 10 49 06	Dues	525.00	0.00	240.00	285.00	54.3%
518 10 49 10	Wellness Program	2,100.00	39.33	69.28	2,030.72	96.7%
010 Personnel Services		129,560.92	5,494.35	50,171.04	79,389.88	61.3%
518 30 10 00	Salaries & Wages	90,211.00	11,369.79	65,630.13	24,580.87	27.2%
518 30 11 00	Overtime	660.00	311.85	2,453.82	(1,793.82)	0.0%
518 30 20 00	Social Security	6,000.00	891.13	5,194.12	805.88	13.4%
518 30 21 00	Retirement	13,000.00	1,283.12	7,407.86	5,592.14	43.0%
518 30 22 00	Medical Benefits	14,416.00	2,870.07	16,987.03	(2,571.03)	0.0%
518 30 23 00	L & I	511.18	0.00	756.13	(244.95)	0.0%
518 30 24 00	Unempl, PFMLA, LTC	76.86	0.00	115.36	(38.50)	0.0%
518 30 31 00	Supplies	6,825.00	1,557.78	6,315.44	509.56	7.5%
518 30 31 05	Uniforms	1,680.00	0.00	328.96	1,351.04	80.4%
518 30 32 00	Fuel	2,625.00	515.66	2,139.17	485.83	18.5%
518 30 35 00	Small Tools	472.50	0.00	0.00	472.50	100.0%

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001 General Fund

Expenditures		Amt Budgeted	June	YTD	Remaining	
518 Centralized Services						
518 30 41 00	Professional Services	35,000.00	995.15	5,977.76	29,022.24	82.9%
518 30 42 00	Communications	630.00	297.89	626.87	3.13	0.5%
518 30 46 00	Insurance	157,500.00	0.00	242,545.00	(85,045.00)	0.0%
518 30 47 00	Utilities	18,963.00	1,847.26	8,158.61	10,804.39	57.0%
518 30 47 02	Rental Expense	315.00	0.00	28.42	286.58	91.0%
518 30 48 00	Repairs/maintenance	12,600.00	178.96	3,038.58	9,561.42	75.9%
518 30 49 01	Meetings, Training & Travel	2,100.00	105.49	363.99	1,736.01	82.7%
518 30 49 06	Dues	0.00	0.00	39.67	(39.67)	0.0%
030 Buildings & Grounds		363,585.54	22,224.15	368,106.92	(4,521.38)	0.0%
518 90 31 90	General Gov't Supplies & Mat'l's	6,300.00	262.29	896.17	5,403.83	85.8%
518 90 35 90	Other General Governmental Services (SA) - Small Tools And Minor Equipment	1,050.00	0.00	0.00	1,050.00	100.0%
518 90 42 00	General Gov't Communications	10,500.00	654.50	1,817.80	8,682.20	82.7%
518 90 42 02	Passport Postage	2,100.00	0.00	0.00	2,100.00	100.0%
518 90 49 01	B & O Tax	525.00	3.80	123.57	401.43	76.5%
518 90 49 02	AWC Membership	7,350.00	0.00	9,319.64	(1,969.64)	0.0%
518 90 49 03	Puget Sound Regnl Council	2,625.00	0.00	2,839.00	(214.00)	0.0%
518 90 49 04	SnoCo Tomorrow	1,575.00	0.00	2,085.00	(510.00)	0.0%
518 90 49 05	Puget Sound Clean Air	5,250.00	0.00	6,390.00	(1,140.00)	0.0%
518 90 49 06	OMWBE	210.00	750.10	750.10	(540.10)	0.0%
090 General Gov't Services		37,485.00	1,670.69	24,221.28	13,263.72	35.4%
518 Centralized Services		530,631.46	29,389.19	442,499.24	88,132.22	16.6%

521 Law Enforcement

521 10 10 00	Salaries & Wages	154,114.00	14,509.35	78,062.24	76,051.76	49.3%
521 10 11 00	Overtime	1,030.00	0.00	248.90	781.10	75.8%
521 10 20 00	Social Security	11,398.51	1,109.96	5,990.79	5,407.72	47.4%
521 10 21 00	Retirement	22,235.00	1,484.68	8,724.13	13,510.87	60.8%
521 10 22 00	Medical Benefits	41,903.52	5,482.85	27,656.10	14,247.42	34.0%
521 10 23 00	L & I	483.36	0.00	245.47	237.89	49.2%
521 10 24 00	Unempl, PFMLA, LTC	298.00	0.00	152.75	145.25	48.7%
521 10 31 00	Supplies	2,625.25	415.04	1,010.69	1,614.56	61.5%
521 10 31 01	Supplies - Nat'l Night Out	4,200.40	0.00	(248.56)	4,448.96	105.9%
521 10 31 03	Citizen Patrol	0.00	122.68	346.96	(346.96)	0.0%
521 10 32 00	Fuel	500.00	0.00	0.00	500.00	100.0%
521 10 35 01	Uniforms	472.55	0.00	0.00	472.55	100.0%
521 10 41 00	Professional Services	20,000.00	22.39	134.34	19,865.66	99.3%
521 10 44 00	Advertising	500.00	0.00	0.00	500.00	100.0%
521 10 47 00	Utilities	10,606.01	771.14	7,549.15	3,056.86	28.8%
521 10 48 03	Repair\maintenance	1,050.10	153.88	287.37	762.73	72.6%
521 10 49 00	Miscellaneous	1,050.10	0.00	0.00	1,050.10	100.0%
521 10 49 02	Dues	700.00	0.00	445.00	255.00	36.4%
521 10 49 03	Meeting, Training & Travel	2,100.20	0.00	130.00	1,970.20	93.8%
521 10 49 06	Narcotics Task Force	1,428.14	0.00	0.00	1,428.14	100.0%
521 10 49 07	Intergovernmental Agreements	2,357,567.00	196,463.92	1,178,783.52	1,178,783.48	50.0%
521 10 49 08	Sno911&SERS (wasDispatch)	105,000.00	8,553.31	51,319.86	53,680.14	51.1%
521 10 49 10	Animal Control	4,000.00	860.00	1,505.00	2,495.00	62.4%

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001 General Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
521 Law Enforcement					
521 Law Enforcement	2,743,262.14	229,949.20	1,362,343.71	1,380,918.43	50.3%
522 Fire Control					
522 22 49 03 Administrative Service Contract	55,000.00	0.00	11,027.93	43,972.07	79.9%
522 Fire Control	55,000.00	0.00	11,027.93	43,972.07	79.9%
523 Jail Costs					
523 50 49 03 County Jail	57,750.00	1,820.79	11,041.64	46,708.36	80.9%
523 Jail Costs	57,750.00	1,820.79	11,041.64	46,708.36	80.9%
525 Emergency Services					
525 10 49 03 Emergency Services-SnoCo DEM	10,615.50	0.00	5,818.50	4,797.00	45.2%
525 Emergency Services	10,615.50	0.00	5,818.50	4,797.00	45.2%
551 Public Housing Services					
551 10 49 09 Resource Cntr-Housing	15,750.00	4,510.00	38,338.77	(22,588.77)	0.0%
551 10 49 10 Alliance For Housing Authority	1,827.00	(4,510.00)	1,956.00	(129.00)	0.0%
551 Public Housing Services	17,577.00	0.00	40,294.77	(22,717.77)	0.0%
558 Community Planning & Economic Development					
558 60 10 00 Salaries & Wages	530,757.00	52,770.02	290,128.10	240,628.90	45.3%
558 60 10 99 PW Lead Construction Sal & Ben Allocation	0.00	(8,149.08)	(18,853.38)	18,853.38	100.0%
558 60 11 00 Overtime	945.00	115.01	2,741.00	(1,796.00)	0.0%
558 60 20 00 Social Security	40,157.00	4,036.76	22,353.57	17,803.43	44.3%
558 60 21 00 Retirement	63,507.10	4,963.23	28,851.65	34,655.45	54.6%
558 60 22 00 Medical Benefits	81,911.02	7,907.01	46,512.56	35,398.46	43.2%
558 60 23 00 L & I	1,965.60	0.00	1,046.50	919.10	46.8%
558 60 24 00 Unempl, PFMLA, LTC	965.12	0.00	540.02	425.10	44.0%
558 60 31 00 Supplies	4,000.00	321.36	1,056.57	2,943.43	73.6%
558 60 32 00 Fuel	875.00	68.42	233.11	641.89	73.4%
558 60 35 00 Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%
558 60 41 00 Professional Services	254,925.00	6,877.27	58,565.88	196,359.12	77.0%
558 60 41 03 Tourism Promotion & Marketing-DO NOT USE	0.00	11,600.00	11,600.00	(11,600.00)	0.0%
558 60 41 09 Prof Serv-Reimbursable	35,500.00	2,138.50	5,228.50	30,271.50	85.3%
558 60 41 10 Prof Serv-Utilities Reimbursable	0.00	0.00	15,357.06	(15,357.06)	0.0%
558 60 42 00 Communications	2,000.00	1,496.29	2,036.01	(36.01)	0.0%
558 60 44 00 Advertising	4,000.00	227.37	2,012.01	1,987.99	49.7%
558 60 45 00 Rentals	3,780.00	0.00	0.00	3,780.00	100.0%
558 60 48 00 Repairs & Maintenance	600.00	0.00	0.00	600.00	100.0%
558 60 49 00 Meetings, Training & Travel	6,000.00	131.25	1,035.39	4,964.61	82.7%
558 60 49 02 Dues	14,175.00	2,332.89	2,798.89	11,376.11	80.3%
558 60 49 80 Interfund Payment for Eng Service	0.00	1,952.16	4,067.00	(4,067.00)	0.0%
060 Community Development	1,047,562.84	88,788.46	477,310.44	570,252.40	54.4%

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001 General Fund

Expenditures		Amt Budgeted	June	YTD	Remaining	
558 Community Planning & Economic Development						
558 70 10 00	Salaries & Wages	0.00	537.62	2,580.00	(2,580.00)	0.0%
558 70 20 00	Social Security	0.00	40.81	195.76	(195.76)	0.0%
558 70 21 00	Retirement	0.00	51.24	245.88	(245.88)	0.0%
558 70 22 00	Medical Benefits	0.00	111.55	557.75	(557.75)	0.0%
558 70 23 00	L & I	0.00	0.00	22.06	(22.06)	0.0%
558 70 24 00	Unempl, PFMLA, LTC	0.00	0.00	43.74	(43.74)	0.0%
558 70 31 00	Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
558 70 35 00	Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%
558 70 41 00	Professional Services	100,000.00	120.67	1,533.10	98,466.90	98.5%
558 70 42 00	Communications	1,500.00	42.23	1,160.84	339.16	22.6%
558 70 44 00	Advertising	500.00	0.00	94.38	405.62	81.1%
558 70 48 00	Repair & Maintenance	525.00	0.00	0.00	525.00	100.0%
558 70 49 00	Meetings, Training & Travel	1,500.00	0.00	0.00	1,500.00	100.0%
558 70 49 02	Dues	2,100.00	0.00	0.00	2,100.00	100.0%
558 70 49 03	Printing	1,000.00	0.00	100.10	899.90	90.0%
070 Economic Development		109,625.00	904.12	6,533.61	103,091.39	94.0%
558 Community Planning & Economic		1,157,187.84	89,692.58	483,844.05	673,343.79	58.2%
566 Substance Abuse						
566 00 49 05	Liquor Board Excise Tax	1,682.10	0.00	1,244.16	437.94	26.0%
566 Substance Abuse		1,682.10	0.00	1,244.16	437.94	26.0%
569 Aging And Disability Services						
569 10 49 08	Sr Center LEAP	10,000.00	0.00	0.00	10,000.00	100.0%
569 Aging And Disability Services		10,000.00	0.00	0.00	10,000.00	100.0%
572 Libraries						
572 10 47 00	Utilities	12,978.00	519.77	4,671.72	8,306.28	64.0%
572 10 48 00	Repair/maintenance	2,625.00	0.00	0.00	2,625.00	100.0%
572 Libraries		15,603.00	519.77	4,671.72	10,931.28	70.1%
576 Park Facilities						
576 80 10 00	Salaries & Wages	288,319.00	29,409.66	140,904.71	147,414.29	51.1%
576 80 11 00	Overtime	330.00	123.99	1,854.36	(1,524.36)	0.0%
576 80 20 00	Social Security	20,632.32	2,246.12	10,842.72	9,789.60	47.4%
576 80 21 00	Retirement	42,851.49	2,373.08	13,906.46	28,945.03	67.5%
576 80 22 00	Medical Benefits	55,050.00	4,885.72	29,068.41	25,981.59	47.2%
576 80 23 00	L & I	3,716.62	0.00	1,580.68	2,135.94	57.5%
576 80 24 00	Unempl, PFMLA, LTC	559.44	0.00	273.58	285.86	51.1%
576 80 31 00	Supplies	36,025.00	3,992.85	15,851.82	20,173.18	56.0%
576 80 32 00	Fuel	12,700.00	1,646.98	4,667.26	8,032.74	63.2%
576 80 35 00	Small Equipment	5,302.50	0.00	0.00	5,302.50	100.0%
576 80 35 01	Uniforms	1,680.00	0.00	632.52	1,047.48	62.4%
576 80 41 00	Professional Services	20,000.00	2,680.66	10,126.20	9,873.80	49.4%
576 80 42 00	Communications	2,250.00	191.82	959.10	1,290.90	57.4%
576 80 45 06	Rent	2,625.00	4.25	157.92	2,467.08	94.0%
576 80 47 00	Utilities	23,887.50	1,848.61	7,363.09	16,524.41	69.2%

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001 General Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
576 Park Facilities					
576 80 48 00 Repair/maintenance	15,000.00	125.00	2,772.68	12,227.32	81.5%
576 80 48 01 Field Maint - User Fees	0.00	0.00	1.29	(1.29)	0.0%
576 80 49 01 Meetings, Training & Travel	2,500.00	765.65	1,035.75	1,464.25	58.6%
576 80 49 02 Dues	250.00	0.00	(41.20)	291.20	116.5%
576 Park Facilities	533,678.87	50,294.39	241,957.35	291,721.52	54.7%

580 Non Expenditures

582 10 00 01 Refund Of Deposits	0.00	0.00	400.00	(400.00)	0.0%
582 30 00 01 Court Collections	0.00	0.00	6,848.20	(6,848.20)	0.0%
589 90 00 01 Payroll EE Deductions Clearing	0.00	(3,817.70)	(1,281.67)	1,281.67	100.0%
589 90 00 02 Payroll Draw Clearing	0.00	0.00	1,700.00	(1,700.00)	0.0%
580 Non Expenditures	0.00	(3,817.70)	7,666.53	(7,666.53)	0.0%

591 Debt Service

591 18 70 00 Leases	0.00	1,182.76	3,730.56	(3,730.56)	0.0%
591 58 70 00 Leases	0.00	194.43	1,166.52	(1,166.52)	0.0%
591 76 70 00 Leases	0.00	18.16	90.80	(90.80)	0.0%
591 Debt Service	0.00	1,395.35	4,987.88	(4,987.88)	0.0%

594 Capital Expenditures

594 18 64 01 Machinery & Equipment	26,250.00	0.00	0.00	26,250.00	100.0%
594 Capital Expenditures	26,250.00	0.00	0.00	26,250.00	100.0%

597 Interfund Transfers

597 00 00 01 Transfer To 101-Share Of St Lighting	400,000.00	150,000.00	250,000.00	150,000.00	37.5%
597 00 01 07 Transfer To Equip Replacemen	47,500.00	0.00	47,500.00	0.00	0.0%
597 00 01 15 Transfer Out To Tourism & Promotion DSC	80,000.00	15,000.00	35,000.00	45,000.00	56.3%
597 01 03 00 Transfer Out To Streets 103	200,000.00	0.00	200,000.00	0.00	0.0%
597 01 04 21 Trsfr Out To Water Operating	109,200.00	0.00	109,200.00	0.00	0.0%
597 Interfund Transfers	836,700.00	165,000.00	641,700.00	195,000.00	23.3%

999 Ending Balance

508 91 00 01 Unassigned End Cash & Invest	3,081,989.00	0.00	0.00	3,081,989.00	100.0%
508 91 00 02 Unassigned End Cash & Invest	590.00	0.00	0.00	590.00	100.0%
999 Ending Balance	3,082,579.00	0.00	0.00	3,082,579.00	100.0%

Fund Expenditures:	9,901,481.09	464,025.36	3,506,379.34	6,395,101.75	64.6%
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Fund Excess/(Deficit):	0.19	117,670.26	4,213,809.90		
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101 Street Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 01 01 Estimated Beginning Balance	0.00	0.00	1,511.00	(1,511.00)	0.0%
308 51 01 01 Assigned Beg Cash & Invest	237,114.00	0.00	213,609.44	23,504.56	9.9%
308 Beginning Balances	237,114.00	0.00	215,120.44	21,993.56	9.3%

320 Licenses & Permits

321 91 00 10 WM - Street Maintenance Fee	28,000.00	2,677.68	14,768.37	13,231.63	47.3%
320 Licenses & Permits	28,000.00	2,677.68	14,768.37	13,231.63	47.3%

330 Intergovernmental Revenues

336 00 71 00 Multimodal Transportation	11,110.00	2,751.46	5,503.06	5,606.94	50.5%
336 00 87 00 Mvft Unrestricted Fuel Tax	163,115.00	14,482.32	72,379.04	90,735.96	55.6%
330 Intergovernmental Revenues	174,225.00	17,233.78	77,882.10	96,342.90	55.3%

340 Charges For Services

344 10 00 01 Misc. Charges For Services	0.00	300.00	600.00	(600.00)	0.0%
340 Charges For Services	0.00	300.00	600.00	(600.00)	0.0%

360 Misc Revenues

361 11 01 01 State Pool/cd Interest	6,000.00	298.56	2,509.07	3,490.93	58.2%
369 91 01 01 Miscellaneous	0.00	0.00	2.69	(2.69)	0.0%
360 Misc Revenues	6,000.00	298.56	2,511.76	3,488.24	58.1%

397 Interfund Transfers

397 00 00 00 Transfer In From GF	400,000.00	150,000.00	250,000.00	150,000.00	37.5%
397 07 06 77 Transfer In From TBD	60,000.00	25,000.00	40,000.00	20,000.00	33.3%
397 Interfund Transfers	460,000.00	175,000.00	290,000.00	170,000.00	37.0%

Fund Revenues:	905,339.00	195,510.02	600,882.67	304,456.33	33.6%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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542 Streets - Maintenance

542 30 10 00 Salaries & Wages	334,077.00	23,661.96	129,748.59	204,328.41	61.2%
542 30 10 99 Engineering Sal & Ben Allocation	(92,000.00)	(34,732.18)	(71,253.84)	(20,746.16)	0.0%
542 30 11 00 Overtime	1,350.00	333.20	2,718.62	(1,368.62)	0.0%
542 30 20 00 Social Security	24,173.00	1,827.78	10,027.98	14,145.02	58.5%
542 30 21 00 Retirement	32,336.00	2,266.43	13,374.14	18,961.86	58.6%
542 30 22 00 Medical Benefits	68,174.00	4,898.89	28,487.77	39,686.23	58.2%
542 30 23 00 L & I	2,991.00	0.00	1,128.02	1,862.98	62.3%
542 30 24 00 Unemployment & PFMLA	640.00	0.00	264.46	375.54	58.7%
542 30 31 00 Supplies	50,000.00	2,398.17	21,595.08	28,404.92	56.8%
542 30 31 03 Uniforms	1,747.20	264.46	426.58	1,320.62	75.6%
542 30 32 00 Fuel	6,824.84	544.77	2,279.02	4,545.82	66.6%
542 30 35 00 Small Tools & Equipment	2,020.20	0.00	0.00	2,020.20	100.0%
542 30 41 00 Professional Services	36,529.00	900.67	9,079.92	27,449.08	75.1%
542 30 42 00 Communications	1,248.62	77.48	387.40	861.22	69.0%

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101 Street Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
542 Streets - Maintenance					
542 30 45 00 Rentals	1,872.94	0.00	28.42	1,844.52	98.5%
542 30 46 00 Insurance	30,000.00	0.00	29,105.00	895.00	3.0%
542 30 47 00 Utilities	71,274.58	5,816.23	28,780.54	42,494.04	59.6%
542 30 48 00 Repair/maintenance	45,000.00	15,547.07	33,701.35	11,298.65	25.1%
542 30 48 01 SnoCo PW Striping	18,728.32	0.00	0.00	18,728.32	100.0%
542 30 49 01 Meetings, Training & Travel	1,500.00	384.19	1,134.45	365.55	24.4%
542 30 49 03 Dues	104.00	220.00	261.29	(157.29)	0.0%
542 Streets - Maintenance	638,590.70	24,409.12	241,274.79	397,315.91	62.2%

580 Non Expenditures

582 20 01 01 Refund Retainage	0.00	0.00	1,510.98	(1,510.98)	0.0%
580 Non Expenditures	0.00	0.00	1,510.98	(1,510.98)	0.0%

591 Debt Service

591 95 70 00 Leases	0.00	18.16	90.80	(90.80)	0.0%
592 95 71 02 SnoCo PW Assist Fund Int-Viking	0.00	177.08	177.08	(177.08)	0.0%
591 Debt Service	0.00	195.24	267.88	(267.88)	0.0%

597 Interfund Transfers

597 01 01 07 Transfer Out To Equip Resrv	64,000.00	0.00	64,000.00	0.00	0.0%
597 Interfund Transfers	64,000.00	0.00	64,000.00	0.00	0.0%

999 Ending Balance

508 51 01 01 Assigned End Cash & Invest	202,748.00	0.00	0.00	202,748.00	100.0%
999 Ending Balance	202,748.00	0.00	0.00	202,748.00	100.0%

Fund Expenditures:	905,338.70	24,604.36	307,053.65	598,285.05	66.1%
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Fund Excess/(Deficit):	0.30	170,905.66	293,829.02		
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102 Street Impact Fee Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 31 01 02	Restricted Beg Cash & Invest	479,791.00	0.00	491,093.18	(11,302.18)	0.0%
308 Beginning Balances		479,791.00	0.00	491,093.18	(11,302.18)	0.0%

340 Charges For Services

345 85 01 02	Street Impact Fees	46,000.00	0.00	50,833.24	(4,833.24)	0.0%
340 Charges For Services		46,000.00	0.00	50,833.24	(4,833.24)	0.0%

360 Misc Revenues

361 11 01 02	State Pool/cd Interest	4,000.00	212.98	5,953.99	(1,953.99)	0.0%
360 Misc Revenues		4,000.00	212.98	5,953.99	(1,953.99)	0.0%

Fund Revenues:	529,791.00	212.98	547,880.41	(18,089.41)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 01 01 03	Transfer Out To St Const (103)	460,000.00	0.00	460,000.00	0.00	0.0%
597 Interfund Transfers		460,000.00	0.00	460,000.00	0.00	0.0%

999 Ending Balance

508 31 01 02	Restricted End Cash & Invest	69,791.00	0.00	0.00	69,791.00	100.0%
999 Ending Balance		69,791.00	0.00	0.00	69,791.00	100.0%

Fund Expenditures:	529,791.00	0.00	460,000.00	69,791.00	13.2%
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Fund Excess/(Deficit):	0.00	212.98	87,880.41
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103 Street Construction Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 01 03 Restricted Beg Cash & Invest	0.00	0.00	381,854.60	(381,854.60)	0.0%
308 51 01 03 Assigned Beg Cash & Invest	1,795,037.00	0.00	1,181,451.94	613,585.06	34.2%
308 Beginning Balances	1,795,037.00	0.00	1,563,306.54	231,730.46	12.9%

330 Intergovernmental Revenues

333 20 00 04 RTCC - Viking Way	173,000.00	0.00	257,438.29	(84,438.29)	0.0%
333 20 00 05 Viking Way Grant Construction	865,000.00	0.00	0.00	865,000.00	100.0%
334 03 80 07 Transportation Improvement Board (TIB)	369,000.00	551,783.00	551,783.00	(182,783.00)	0.0%
330 Intergovernmental Revenues	1,407,000.00	551,783.00	809,221.29	597,778.71	42.5%

360 Misc Revenues

361 11 01 03 State Pool/cd Interest	60,000.00	7,190.96	32,790.00	27,210.00	45.4%
360 Misc Revenues	60,000.00	7,190.96	32,790.00	27,210.00	45.4%

380 Non Revenues

382 20 01 03 Retainage	0.00	31,303.50	31,396.25	(31,396.25)	0.0%
380 Non Revenues	0.00	31,303.50	31,396.25	(31,396.25)	0.0%

390 Other Revenues

391 80 00 03 Intergovtl Loan Sno-Co	0.00	250,000.00	250,000.00	(250,000.00)	0.0%
390 Other Revenues	0.00	250,000.00	250,000.00	(250,000.00)	0.0%

397 Interfund Transfers

397 01 01 02 Transfer In From St Impact (102)	460,000.00	0.00	460,000.00	0.00	0.0%
397 01 01 03 Transfer From TBD	675,000.00	168,750.00	506,250.00	168,750.00	25.0%
397 01 03 01 Transfer In From GF	200,000.00	0.00	200,000.00	0.00	0.0%
397 04 01 21 Transfer In From Reet (121)	200,000.00	0.00	200,000.00	0.00	0.0%
397 Interfund Transfers	1,535,000.00	168,750.00	1,366,250.00	168,750.00	11.0%

Fund Revenues:	4,797,037.00	1,009,027.46	4,052,964.08	744,072.92	15.5%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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580 Non Expenditures

582 20 01 03 Refund Retainage	0.00	0.00	10,594.61	(10,594.61)	0.0%
580 Non Expenditures	0.00	0.00	10,594.61	(10,594.61)	0.0%

594 Capital Expenditures

595 10 61 06 Sidewalk Installation	250,000.00	732.06	961.94	249,038.06	99.6%
595 10 61 07 Sidewalk Repair	150,000.00	0.00	1,257.02	148,742.98	99.2%
595 10 63 07 276th Sidewalk	100,000.00	2,818.46	6,255.20	93,744.80	93.7%
595 30 63 05 Misc Capital Projects	0.00	0.00	23,661.66	(23,661.66)	0.0%
595 30 63 13 Viking Way Construction	2,260,000.00	3,126.66	11,583.56	2,248,416.44	99.5%
595 30 63 49 City Beautification	35,000.00	21,782.04	26,160.70	8,839.30	25.3%

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103 Street Construction Fund

Expenditures		Amt Budgeted	June	YTD	Remaining	
594 Capital Expenditures						
595 30 63 52	Westside Overlays	320,000.00	1,220.10	1,708.14	318,291.86	99.5%
595 30 63 53	Twin City Mile Dwntwn Reno Proj	739,000.00	8,868.81	33,076.31	705,923.69	95.5%
595 30 63 54	SR532 Intersection Improvs Dsgn & Eng	500,000.00	0.00	0.00	500,000.00	100.0%
595 30 63 56	Overlay & ADA Improvements	410,000.00	645,388.75	652,767.21	(242,767.21)	0.0%
594 Capital Expenditures		4,764,000.00	683,936.88	757,431.74	4,006,568.26	84.1%
999 Ending Balance						
508 51 01 03	Assigned End Cash & Invest	33,037.00	0.00	0.00	33,037.00	100.0%
999 Ending Balance		33,037.00	0.00	0.00	33,037.00	100.0%
Fund Expenditures:		4,797,037.00	683,936.88	768,026.35	4,029,010.65	84.0%
Fund Excess/(Deficit):		0.00	325,090.58	3,284,937.73		

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104 Park And Trail Improvement Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 01 04 Restricted Beg Cash & Invest	0.00	0.00	91,818.00	(91,818.00)	0.0%
308 51 01 04 Assigned Beg Cash & Invest	2,092,075.00	0.00	2,073,712.40	18,362.60	0.9%
308 Beginning Balances	2,092,075.00	0.00	2,165,530.40	(73,455.40)	0.0%

330 Intergovernmental Revenues

334 02 70 72 RCO	0.00	0.00	435,690.88	(435,690.88)	0.0%
334 03 10 10 DOE-Floodplains By Design	0.00	0.00	335,592.58	(335,592.58)	0.0%
334 03 10 12 Dept Of Ecology	140,000.00	0.00	0.00	140,000.00	100.0%
334 04 20 04 DOC	927,000.00	0.00	0.00	927,000.00	100.0%
330 Intergovernmental Revenues	1,067,000.00	0.00	771,283.46	295,716.54	27.7%

360 Misc Revenues

361 11 01 04 State Pool/cd Interest	5,400.00	6,619.07	40,189.74	(34,789.74)	0.0%
362 00 01 04 Rents And Leases	20,500.00	0.00	0.00	20,500.00	100.0%
360 Misc Revenues	25,900.00	6,619.07	40,189.74	(14,289.74)	0.0%

380 Non Revenues

382 20 01 04 Retainage	0.00	1,799.97	8,578.67	(8,578.67)	0.0%
380 Non Revenues	0.00	1,799.97	8,578.67	(8,578.67)	0.0%

397 Interfund Transfers

397 00 10 06 Transfer In From Park Impact Fees	50,000.00	18,750.00	31,250.00	18,750.00	37.5%
397 00 10 20 Transfer In From REET (120)	400,000.00	150,000.00	250,000.00	150,000.00	37.5%
397 00 10 21 Transfer In From REET (121)	200,000.00	75,000.00	125,000.00	75,000.00	37.5%
397 Interfund Transfers	650,000.00	243,750.00	406,250.00	243,750.00	37.5%

Fund Revenues:	3,834,975.00	252,169.04	3,391,832.27	443,142.73	11.6%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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580 Non Expeditures

582 20 01 04 Refund Retainage	0.00	0.00	16,275.58	(16,275.58)	0.0%
580 Non Expeditures	0.00	0.00	16,275.58	(16,275.58)	0.0%

594 Capital Expenditures

594 76 61 02 Ovenell	0.00	0.00	180.60	(180.60)	0.0%
594 76 61 03 Johnson Easement Purch	200,000.00	0.00	0.00	200,000.00	100.0%
594 76 61 21 Hamilton Improvements	0.00	41,211.93	123,936.87	(123,936.87)	0.0%
594 76 63 03 Downtown Park	100,000.00	962.50	12,425.75	87,574.25	87.6%
594 76 63 05 Johnson Farm Improvements	0.00	0.00	14,869.35	(14,869.35)	0.0%
594 76 63 06 Raplee Property Eval	140,000.00	1,813.20	5,560.35	134,439.65	96.0%
594 76 63 18 Heritage Park Improvemments	603,000.00	6,349.74	271,624.03	331,375.97	55.0%
594 76 63 19 Stanwood Port Susan Trail	1,638,000.00	1,786.66	8,279.80	1,629,720.20	99.5%
594 76 63 20 Downtown Park	70,000.00	0.00	0.00	70,000.00	100.0%
594 76 63 22 Church Creek	220,000.00	5,570.02	19,746.22	200,253.78	91.0%

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104 Park And Trail Improvement Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
594 Capital Expenditures					
594 Capital Expenditures	2,971,000.00	57,694.05	456,622.97	2,514,377.03	84.6%
999 Ending Balance					
508 51 01 04 Assigned End Cash & Invest	863,975.00	0.00	0.00	863,975.00	100.0%
999 Ending Balance	863,975.00	0.00	0.00	863,975.00	100.0%
Fund Expenditures:	3,834,975.00	57,694.05	472,898.55	3,362,076.45	87.7%
Fund Excess/(Deficit):	0.00	194,474.99	2,918,933.72		

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106 Park Impact Fees

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 31 01 06	Restricted Beg Cash & Invest	165,294.00	0.00	172,440.02	(7,146.02)	0.0%
308 Beginning Balances		165,294.00	0.00	172,440.02	(7,146.02)	0.0%

340 Charges For Services

345 85 01 06	Park Impact Fees	70,440.00	0.00	8,934.00	61,506.00	87.3%
340 Charges For Services		70,440.00	0.00	8,934.00	61,506.00	87.3%

360 Misc Revenues

361 11 01 06	State Pool/cd Interest	600.00	415.99	2,767.41	(2,167.41)	0.0%
360 Misc Revenues		600.00	415.99	2,767.41	(2,167.41)	0.0%

Fund Revenues:	236,334.00	415.99	184,141.43	52,192.57	22.1%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 00 00 04	Transfer To Park Improvement	50,000.00	18,750.00	31,250.00	18,750.00	37.5%
597 Interfund Transfers		50,000.00	18,750.00	31,250.00	18,750.00	37.5%

999 Ending Balance

508 31 01 06	Restricted End Cash & Invest	186,334.00	0.00	0.00	186,334.00	100.0%
999 Ending Balance		186,334.00	0.00	0.00	186,334.00	100.0%

Fund Expenditures:	236,334.00	18,750.00	31,250.00	205,084.00	86.8%
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Fund Excess/(Deficit):	0.00	(18,334.01)	152,891.43
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107 Equipment Reserve Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 01 07	Assigned Beg Cash & Invest	531,497.00	0.00	532,495.94	(998.94)	0.0%
308 Beginning Balances		531,497.00	0.00	532,495.94	(998.94)	0.0%

360 Misc Revenues

361 11 01 07	State Pool/cd Interest	4,900.00	1,343.11	8,012.59	(3,112.59)	0.0%
360 Misc Revenues		4,900.00	1,343.11	8,012.59	(3,112.59)	0.0%

390 Other Revenues

395 10 01 07	Proceeds From Sales Of Asset	20,000.00	0.00	0.00	20,000.00	100.0%
390 Other Revenues		20,000.00	0.00	0.00	20,000.00	100.0%

397 Interfund Transfers

397 01 00 01	Transfer In From GF	47,500.00	0.00	47,500.00	0.00	0.0%
397 01 01 01	Transfer In From Streets	64,000.00	0.00	64,000.00	0.00	0.0%
397 Interfund Transfers		111,500.00	0.00	111,500.00	0.00	0.0%

Fund Revenues:	667,897.00	1,343.11	652,008.53	15,888.47	2.4%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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594 Capital Expenditures

594 18 64 08	Machinery & Equipment - Parks	60,000.00	0.00	40.98	59,959.02	99.9%
594 18 64 09	Machinery & Equipment - Street	93,000.00	0.00	61,616.48	31,383.52	33.7%
594 18 64 10	Machinery & Equipment - B&G	15,000.00	0.00	36,174.81	(21,174.81)	0.0%
594 Capital Expenditures		168,000.00	0.00	97,832.27	70,167.73	41.8%

999 Ending Balance

508 51 01 07	Assigned End Cash & Invest	499,897.00	0.00	0.00	499,897.00	100.0%
999 Ending Balance		499,897.00	0.00	0.00	499,897.00	100.0%

Fund Expenditures:	667,897.00	0.00	97,832.27	570,064.73	85.4%
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Fund Excess/(Deficit):	0.00	1,343.11	554,176.26
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108 Transportation Sales Tax Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 31 01 08	Restricted Beg Cash & Invest	190,300.00	0.00	263,955.05	(73,655.05)	0.0%
308 Beginning Balances		190,300.00	0.00	263,955.05	(73,655.05)	0.0%

310 Taxes

313 21 01 08	Public Transportation Systems Sales Tax	540,000.00	46,623.29	288,089.58	251,910.42	46.7%
310 Taxes		540,000.00	46,623.29	288,089.58	251,910.42	46.7%

360 Misc Revenues

361 11 01 08	State Pool/cd Interest	10,000.00	380.77	4,188.08	5,811.92	58.1%
360 Misc Revenues		10,000.00	380.77	4,188.08	5,811.92	58.1%

Fund Revenues:	740,300.00	47,004.06	556,232.71	184,067.29	24.9%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 07 01 01	Transfer To Street Operating	60,000.00	25,000.00	40,000.00	20,000.00	33.3%
597 07 03 07	Transfer To Street Construction	675,000.00	168,750.00	506,250.00	168,750.00	25.0%
597 Interfund Transfers		735,000.00	193,750.00	546,250.00	188,750.00	25.7%

999 Ending Balance

508 31 01 08	Restricted End Cash & Invest	5,300.00	0.00	0.00	5,300.00	100.0%
999 Ending Balance		5,300.00	0.00	0.00	5,300.00	100.0%

Fund Expenditures:	740,300.00	193,750.00	546,250.00	194,050.00	26.2%
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Fund Excess/(Deficit):	0.00	(146,745.94)	9,982.71		
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MONTHLY EXPENSE & REVENUE REPORT

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109 Contingency Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 01 09	Assigned Beg Cash & Invest	620,354.00	0.00	604,056.96	16,297.04	2.6%
308 Beginning Balances		620,354.00	0.00	604,056.96	16,297.04	2.6%

360 Misc Revenues

361 11 01 09	State Pool/cd Interest	4,000.00	1,487.33	9,621.12	(5,621.12)	0.0%
360 Misc Revenues		4,000.00	1,487.33	9,621.12	(5,621.12)	0.0%

Fund Revenues:	624,354.00	1,487.33	613,678.08	10,675.92	1.7%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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999 Ending Balance

508 51 01 09	Assigned End Cash & Invest	624,354.00	0.00	0.00	624,354.00	100.0%
999 Ending Balance		624,354.00	0.00	0.00	624,354.00	100.0%

Fund Expenditures:	624,354.00	0.00	0.00	624,354.00	100.0%
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Fund Excess/(Deficit):	0.00	1,487.33	613,678.08
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110 Building Improvement Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 01 10 Restricted Beg Cash & Invest	0.00	0.00	2,746.00	(2,746.00)	0.0%
308 51 01 10 Assigned Beg Cash & Invest	4,528,797.00	0.00	3,855,794.88	673,002.12	14.9%
308 Beginning Balances	4,528,797.00	0.00	3,858,540.88	670,256.12	14.8%

310 Taxes

313 11 01 10 Sales Tax Construction	75,000.00	6,250.00	37,500.00	37,500.00	50.0%
310 Taxes	75,000.00	6,250.00	37,500.00	37,500.00	50.0%

360 Misc Revenues

361 11 01 10 State Pool/cd Interest	20,000.00	8,315.18	59,812.22	(39,812.22)	0.0%
360 Misc Revenues	20,000.00	8,315.18	59,812.22	(39,812.22)	0.0%

380 Non Revenues

382 20 01 10 Retainage	0.00	9,000.53	35,113.73	(35,113.73)	0.0%
380 Non Revenues	0.00	9,000.53	35,113.73	(35,113.73)	0.0%

397 Interfund Transfers

397 02 01 20 Transfer In REET 1 (120)	400,000.00	150,000.00	250,000.00	150,000.00	37.5%
397 Interfund Transfers	400,000.00	150,000.00	250,000.00	150,000.00	37.5%

Fund Revenues:	5,023,797.00	173,565.71	4,240,966.83	782,830.17	15.6%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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580 Non Expenditures

582 20 01 10 Refund Retainage	0.00	0.00	24,589.98	(24,589.98)	0.0%
580 Non Expenditures	0.00	0.00	24,589.98	(24,589.98)	0.0%

594 Capital Expenditures

594 18 62 11 Police/City Hall Design	150,000.00	111.00	9,355.52	140,644.48	93.8%
594 18 62 13 Police/City Hall Construction	805,468.00	47,372.87	658,350.51	147,117.49	18.3%
594 Capital Expenditures	955,468.00	47,483.87	667,706.03	287,761.97	30.1%

999 Ending Balance

508 51 01 10 Assigned End Cash & Invest	4,068,329.00	0.00	0.00	4,068,329.00	100.0%
999 Ending Balance	4,068,329.00	0.00	0.00	4,068,329.00	100.0%

Fund Expenditures:	5,023,797.00	47,483.87	692,296.01	4,331,500.99	86.2%
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Fund Excess/(Deficit):	0.00	126,081.84	3,548,670.82		
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115 Tourism And Promotion

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 51 01 15 Assigned Beg Cash & Invest	37,537.00	0.00	59,382.35	(21,845.35)	0.0%
308 Beginning Balances	37,537.00	0.00	59,382.35	(21,845.35)	0.0%

310 Taxes

313 31 00 50 Lodging Tax	1,000.00	181.75	782.69	217.31	21.7%
310 Taxes	1,000.00	181.75	782.69	217.31	21.7%

330 Intergovernmental Revenues

337 00 00 50 Grant Sno-Co DSC	8,000.00	0.00	0.00	8,000.00	100.0%
330 Intergovernmental Revenues	8,000.00	0.00	0.00	8,000.00	100.0%

340 Charges For Services

345 60 00 50 Advertising	1,000.00	0.00	0.00	1,000.00	100.0%
340 Charges For Services	1,000.00	0.00	0.00	1,000.00	100.0%

360 Misc Revenues

367 00 00 50 Donations	1,000.00	0.00	0.00	1,000.00	100.0%
367 00 00 51 Sponsorships	5,000.00	0.00	0.00	5,000.00	100.0%
360 Misc Revenues	6,000.00	0.00	0.00	6,000.00	100.0%

397 Interfund Transfers

397 00 01 01 Transfer In From General Fund	80,000.00	15,000.00	35,000.00	45,000.00	56.3%
397 Interfund Transfers	80,000.00	15,000.00	35,000.00	45,000.00	56.3%

Fund Revenues:	133,537.00	15,181.75	95,165.04	38,371.96	28.7%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
557 Community Services					
557 30 31 00 Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
557 30 41 00 Professional Services	46,000.00	2,813.64	5,695.28	40,304.72	87.6%
557 30 41 03 Tourism Grants	21,000.00	3,000.00	3,000.00	18,000.00	85.7%
557 30 44 00 Advertising	26,500.00	0.00	579.39	25,920.61	97.8%
557 30 49 03 Printing	5,000.00	1,228.48	1,228.48	3,771.52	75.4%
557 Community Services	99,500.00	7,042.12	10,503.15	88,996.85	89.4%

999 Ending Balance

508 51 01 15 Assigned End Cash & Invest	34,037.00	0.00	0.00	34,037.00	100.0%
999 Ending Balance	34,037.00	0.00	0.00	34,037.00	100.0%

Fund Expenditures:	133,537.00	7,042.12	10,503.15	123,033.85	92.1%
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115 Tourism And Promotion

Fund Excess/(Deficit):	0.00	8,139.63	84,661.89
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120 REET - Capital Improvements

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 31 01 20	Restricted Beg Cash & Invest	817,379.00	0.00	871,684.69	(54,305.69)	0.0%
308 Beginning Balances		817,379.00	0.00	871,684.69	(54,305.69)	0.0%

310 Taxes

318 34 00 00	REET 1 - 1st Quarter Percent	125,000.00	22,058.68	153,284.19	(28,284.19)	0.0%
310 Taxes		125,000.00	22,058.68	153,284.19	(28,284.19)	0.0%

360 Misc Revenues

361 11 01 20	State Pool/cd Interest	10,000.00	1,979.37	13,791.61	(3,791.61)	0.0%
360 Misc Revenues		10,000.00	1,979.37	13,791.61	(3,791.61)	0.0%

Fund Revenues:	952,379.00	24,038.05	1,038,760.49	(86,381.49)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 00 01 04	Transfer Out To Park Imp (104)	400,000.00	150,000.00	250,000.00	150,000.00	37.5%
597 00 01 10	Transfer Out To Bldg (110)	400,000.00	150,000.00	250,000.00	150,000.00	37.5%
597 Interfund Transfers		800,000.00	300,000.00	500,000.00	300,000.00	37.5%

999 Ending Balance

508 31 01 20	Restricted End Cash & Invest	152,379.00	0.00	0.00	152,379.00	100.0%
999 Ending Balance		152,379.00	0.00	0.00	152,379.00	100.0%

Fund Expenditures:	952,379.00	300,000.00	500,000.00	452,379.00	47.5%
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Fund Excess/(Deficit):	0.00	(275,961.95)	538,760.49
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121 REET - Growth Management

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 31 01 21	Restricted Beg Cash & Invest	327,636.00	0.00	374,788.30	(47,152.30)	0.0%
308 Beginning Balances		327,636.00	0.00	374,788.30	(47,152.30)	0.0%

310 Taxes

318 35 00 00	REET 2 - 2nd Quarter Percent	125,000.00	22,058.68	150,626.16	(25,626.16)	0.0%
310 Taxes		125,000.00	22,058.68	150,626.16	(25,626.16)	0.0%

360 Misc Revenues

361 11 01 21	State Pool/cd Interest	6,000.00	627.69	5,630.63	369.37	6.2%
360 Misc Revenues		6,000.00	627.69	5,630.63	369.37	6.2%

Fund Revenues:	458,636.00	22,686.37	531,045.09	(72,409.09)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 00 00 05	Transfers-Out Park Imprv (104)	200,000.00	75,000.00	125,000.00	75,000.00	37.5%
597 04 01 03	Transfer Out to Street Constr (103)	200,000.00	0.00	200,000.00	0.00	0.0%
597 Interfund Transfers		400,000.00	75,000.00	325,000.00	75,000.00	18.8%

999 Ending Balance

508 31 01 21	Restricted End Cash & Invest	58,636.00	0.00	0.00	58,636.00	100.0%
999 Ending Balance		58,636.00	0.00	0.00	58,636.00	100.0%

Fund Expenditures:	458,636.00	75,000.00	325,000.00	133,636.00	29.1%
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Fund Excess/(Deficit):	0.00	(52,313.63)	206,045.09
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401 Sewer Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
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308 Beginning Balances

308 51 04 01	Assigned Beg Cash & Invest	1,358,027.00	0.00	1,671,282.80	(313,255.80)	0.0%
308 Beginning Balances		1,358,027.00	0.00	1,671,282.80	(313,255.80)	0.0%

340 Charges For Services

343 50 04 01	Sewer Service Charges	3,105,911.65	332,477.94	1,614,289.58	1,491,622.07	48.0%
343 50 50 01	Sewer - Other Fees	1,116.50	0.00	966.12	150.38	13.5%
340 Charges For Services		3,107,028.15	332,477.94	1,615,255.70	1,491,772.45	48.0%

360 Misc Revenues

359 90 51 01	Late Penalties	24,000.00	1,348.14	8,667.33	15,332.67	63.9%
361 11 04 01	State Pool/cd Interest	27,723.35	4,240.14	26,236.22	1,487.13	5.4%
369 91 04 01	Miscellaneous	507.50	0.00	19,396.10	(18,888.60)	0.0%
360 Misc Revenues		52,230.85	5,588.28	54,299.65	(2,068.80)	0.0%

Fund Revenues:	4,517,286.00	338,066.22	3,340,838.15	1,176,447.85	26.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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535 Sewer

535 80 10 00	Salaries & Wages	675,577.00	58,212.51	334,429.50	341,147.50	50.5%
535 80 11 00	Overtime	1,800.00	183.79	1,353.55	446.45	24.8%
535 80 20 00	Social Security	48,352.00	4,449.46	25,606.67	22,745.33	47.0%
535 80 21 00	Retirement	65,733.00	6,253.93	35,484.40	30,248.60	46.0%
535 80 22 00	Medical Benefits	160,707.00	14,129.94	78,612.24	82,094.76	51.1%
535 80 23 00	L & I	5,252.00	0.00	3,214.60	2,037.40	38.8%
535 80 24 00	Unemployment & PFMLA	1,286.00	0.00	599.36	686.64	53.4%
535 80 31 00	Supplies	84,400.00	12,267.09	46,268.56	38,131.44	45.2%
535 80 31 03	Uniforms	6,050.00	174.84	1,859.29	4,190.71	69.3%
535 80 32 00	Fuel	13,500.00	1,137.22	5,147.82	8,352.18	61.9%
535 80 35 00	Small Equipment	25,000.00	0.00	10,264.09	14,735.91	58.9%
535 80 41 00	Professional Services	140,120.00	4,400.51	51,308.25	88,811.75	63.4%
535 80 42 00	Communications	36,900.00	1,982.54	8,972.27	27,927.73	75.7%
535 80 43 00	Permits	15,000.00	0.00	7,815.99	7,184.01	47.9%
535 80 44 00	Advertising	700.00	0.00	0.00	700.00	100.0%
535 80 45 00	Rentals	5,500.00	83.51	449.29	5,050.71	91.8%
535 80 46 00	Insurance	79,200.00	0.00	101,870.00	(22,670.00)	0.0%
535 80 47 00	Utilities	195,000.00	23,552.87	73,851.04	121,148.96	62.1%
535 80 48 00	Repair/maintenance	112,500.00	0.00	8,308.52	104,191.48	92.6%
535 80 49 01	B & O Tax	67,000.00	4,173.86	42,878.39	24,121.61	36.0%
535 80 49 03	Meetings, Training & Travel	20,000.00	1,165.44	7,166.77	12,833.23	64.2%
535 80 49 05	Credit Card Bank Fees	13,650.00	1,245.59	8,078.85	5,571.15	40.8%
535 80 49 06	Dues	1,500.00	85.00	301.12	1,198.88	79.9%
535 80 49 80	Interfund Payment For Servic	358,420.00	89,605.00	179,210.00	179,210.00	50.0%
535 Sewer		2,133,147.00	223,103.10	1,033,050.57	1,100,096.43	51.6%

591 Debt Service

591 35 70 00	Leases	0.00	204.97	736.50	(736.50)	0.0%
591 35 78 02	Srf Principal-treatment Plan	465,029.00	0.00	232,514.67	232,514.33	50.0%

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401 Sewer Fund

Expenditures	Amt Budgeted	June	YTD	Remaining		
591 Debt Service						
591 35 78 03 Pwtf Principal-271st Trunkli	106,921.00	0.00	106,921.06	(0.06)	0.0%	
591 35 78 04 2021 Revenue Bond Principal	148,500.00	0.00	0.00	148,500.00	100.0%	
592 35 83 03 Pwtf Interest-271st Trunk Co	1,604.00	0.00	1,603.82	0.18	0.0%	
592 35 83 04 2021 Revenue Bond Interest	89,925.00	44,962.50	44,962.50	44,962.50	50.0%	
591 Debt Service	811,979.00	45,167.47	386,738.55	425,240.45	52.4%	
594 Capital Expenditures						
594 35 64 03 Machinery & Equipment	10,500.00	0.00	0.00	10,500.00	100.0%	
594 Capital Expenditures	10,500.00	0.00	0.00	10,500.00	100.0%	
597 Interfund Transfers						
597 00 04 57 Transfer To Equip Replacemen	64,000.00	0.00	64,000.00	0.00	0.0%	
597 01 04 03 Transfer Out To Sewer Const (403)	168,000.00	63,000.00	105,000.00	63,000.00	37.5%	
597 Interfund Transfers	232,000.00	63,000.00	169,000.00	63,000.00	27.2%	
999 Ending Balance						
508 51 04 01 Assigned End Cash & Invest	1,329,660.00	0.00	0.00	1,329,660.00	100.0%	
999 Ending Balance	1,329,660.00	0.00	0.00	1,329,660.00	100.0%	
Fund Expenditures:	4,517,286.00	331,270.57	1,588,789.12	2,928,496.88	64.8%	
Fund Excess/(Deficit):	0.00	6,795.65	1,752,049.03			

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403 Sewer Construction Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 04 03 Restricted Beg Cash & Invest	0.00	0.00	32,842.00	(32,842.00)	0.0%
308 51 04 03 Assigned Beg Cash & Invest	4,523,896.00	0.00	4,457,959.01	65,936.99	1.5%
308 Beginning Balances	4,523,896.00	0.00	4,490,801.01	33,094.99	0.7%

330 Intergovernmental Revenues

334 03 10 04 DOE grant	0.00	0.00	18,552.88	(18,552.88)	0.0%
330 Intergovernmental Revenues	0.00	0.00	18,552.88	(18,552.88)	0.0%

340 Charges For Services

343 50 00 00 Sewer Connection Fees	25,000.00	3,500.00	8,000.00	17,000.00	68.0%
340 Charges For Services	25,000.00	3,500.00	8,000.00	17,000.00	68.0%

360 Misc Revenues

361 11 04 03 State Pool/cd Interest	100,000.00	10,907.17	71,449.50	28,550.50	28.6%
360 Misc Revenues	100,000.00	10,907.17	71,449.50	28,550.50	28.6%

397 Interfund Transfers

397 01 04 05 Trfr In From Sewer Plant Inv	30,000.00	11,250.00	18,750.00	11,250.00	37.5%
397 02 04 01 Transfer In From Sewer (401)	168,000.00	63,000.00	105,000.00	63,000.00	37.5%
397 Interfund Transfers	198,000.00	74,250.00	123,750.00	74,250.00	37.5%

Fund Revenues:	4,846,896.00	88,657.17	4,712,553.39	134,342.61	2.8%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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580 Non Expenditures

582 20 04 03 Refund Retainage	0.00	0.00	32,842.39	(32,842.39)	0.0%
580 Non Expenditures	0.00	0.00	32,842.39	(32,842.39)	0.0%

594 Capital Expenditures

594 35 41 05 Sewer System Plan Update	180,000.00	36,318.99	128,379.35	51,620.65	28.7%
594 35 41 06 Bio-solids Removal	1,600,000.00	3,781.00	6,709.24	1,593,290.76	99.6%
594 35 41 10 GIS Wastewater	100,000.00	0.00	129.74	99,870.26	99.9%
594 35 41 20 Wastewater Rate Study	20,000.00	0.00	0.00	20,000.00	100.0%
594 35 63 19 Viking Way Sewer Improve	24,000.00	0.00	0.00	24,000.00	100.0%
594 35 63 27 Misc Pipe Replacement (EX1)	169,000.00	162.68	162.68	168,837.32	99.9%
594 35 63 29 Main Lift Station Upgrades	100,000.00	0.00	0.00	100,000.00	100.0%
594 35 63 31 Sewer Plant Improvements	40,000.00	0.00	0.00	40,000.00	100.0%
594 35 63 44 Sewer Basin 1 Pipe Replmnt Program	300,000.00	0.00	0.00	300,000.00	100.0%
594 35 63 46 Pioneer Hills Lift Station Upgrade	100,000.00	0.00	0.00	100,000.00	100.0%
594 35 63 47 SR532 & Pioneer Hwy Sewer Crossing	400,000.00	12,552.74	15,732.67	384,267.33	96.1%
594 35 63 48 Cedarhome Collection System	175,000.00	0.00	3,287.91	171,712.09	98.1%
594 Capital Expenditures	3,208,000.00	52,815.41	154,401.59	3,053,598.41	95.2%

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403 Sewer Construction Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
999 Ending Balance					
508 51 04 03 Assigned End Cash & Invest	1,638,896.00	0.00	0.00	1,638,896.00	100.0%
999 Ending Balance	1,638,896.00	0.00	0.00	1,638,896.00	100.0%
Fund Expenditures:	4,846,896.00	52,815.41	187,243.98	4,659,652.02	96.1%
Fund Excess/(Deficit):	0.00	35,841.76	4,525,309.41		

MONTHLY EXPENSE & REVENUE REPORT

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405 Sewer Plant Investment Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 05	Assigned Beg Cash & Invest	48,739.00	0.00	95,360.19	(46,621.19)	0.0%
	308 Beginning Balances	48,739.00	0.00	95,360.19	(46,621.19)	0.0%

360 Misc Revenues

361 11 04 05	State Pool/cd Interest	5,000.00	367.46	2,005.04	2,994.96	59.9%
368 10 04 05	Plant Investment Fees	25,000.00	54,033.00	115,785.00	(90,785.00)	0.0%
	360 Misc Revenues	30,000.00	54,400.46	117,790.04	(87,790.04)	0.0%

Fund Revenues:	78,739.00	54,400.46	213,150.23	(134,411.23)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 00 04 03	Transfer To Sewer Constructi	30,000.00	11,250.00	18,750.00	11,250.00	37.5%
	597 Interfund Transfers	30,000.00	11,250.00	18,750.00	11,250.00	37.5%

999 Ending Balance

508 51 04 05	Assigned End Cash & Invest	48,739.00	0.00	0.00	48,739.00	100.0%
	999 Ending Balance	48,739.00	0.00	0.00	48,739.00	100.0%

Fund Expenditures:	78,739.00	11,250.00	18,750.00	59,989.00	76.2%
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Fund Excess/(Deficit):	0.00	43,150.46	194,400.23
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410 Drainage Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
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308 Beginning Balances

308 51 04 10	Assigned Beg Cash & Invest	789,190.00	0.00	765,331.58	23,858.42	3.0%
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308 Beginning Balances		789,190.00	0.00	765,331.58	23,858.42	3.0%
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340 Charges For Services

343 10 00 00	Drainage Service Charges	1,702,200.50	145,104.49	815,790.67	886,409.83	52.1%
343 10 00 10	Drainage - Other Fees	219.00	0.00	305.33	(86.33)	0.0%

340 Charges For Services		1,702,419.50	145,104.49	816,096.00	886,323.50	52.1%
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360 Misc Revenues

359 90 51 02	Late Penalties	0.00	644.09	4,055.77	(4,055.77)	0.0%
361 11 04 10	State Pool/cd Interest	5,584.50	2,195.36	13,551.90	(7,967.40)	0.0%
369 91 41 00	Miscellaneous Revenue	0.00	0.00	21.85	(21.85)	0.0%

360 Misc Revenues		5,584.50	2,839.45	17,629.52	(12,045.02)	0.0%
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Fund Revenues:		2,497,194.00	147,943.94	1,599,057.10	898,136.90	36.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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531 Natural Resources

531 50 10 00	Salaries & Wages	253,947.00	19,365.43	102,541.10	151,405.90	59.6%
531 50 11 00	Overtime	1,330.00	323.75	2,644.28	(1,314.28)	0.0%
531 50 20 00	Social Security	15,995.00	1,501.19	8,024.69	7,970.31	49.8%
531 50 21 00	Retirement	20,832.00	1,951.44	11,071.51	9,760.49	46.9%
531 50 22 00	Medical Benefits	46,785.00	4,445.84	24,724.38	22,060.62	47.2%
531 50 23 00	L & I	2,858.00	0.00	1,032.68	1,825.32	63.9%
531 50 24 00	Unemployment & PFMLA	424.00	0.00	189.89	234.11	55.2%
531 50 31 00	Supplies	8,925.00	890.29	6,891.94	2,033.06	22.8%
531 50 31 03	Uniforms	1,627.50	0.00	411.21	1,216.29	74.7%
531 50 32 00	Fuel	9,500.00	529.15	2,214.41	7,285.59	76.7%
531 50 35 00	Small Equipment	2,626.58	0.00	4,364.60	(1,738.02)	0.0%
531 50 41 00	Professional Services	85,100.00	1,945.94	14,718.10	70,381.90	82.7%
531 50 42 00	Communications	1,575.95	77.48	387.40	1,188.55	75.4%
531 50 43 00	Permits	630.38	0.00	0.00	630.38	100.0%
531 50 45 00	Rentals	11,031.62	48.72	228.34	10,803.28	97.9%
531 50 46 00	Insurance	35,000.00	0.00	29,105.00	5,895.00	16.8%
531 50 47 00	Utilities	12,600.00	866.97	3,261.34	9,338.66	74.1%
531 50 48 00	Repairs And Maintenance	48,100.00	0.00	56,547.01	(8,447.01)	0.0%
531 50 49 01	B & O Tax	12,607.56	1,827.32	12,226.85	380.71	3.0%
531 50 49 02	Dues	0.00	0.00	39.68	(39.68)	0.0%
531 50 49 03	Meetings, Training & Travel	1,575.63	374.34	874.86	700.77	44.5%
531 50 49 05	Credit Card Bank Fees	4,202.52	698.74	4,531.90	(329.38)	0.0%
531 50 49 50	Interfund Payment For Servic	196,824.00	49,206.00	98,412.00	98,412.00	50.0%

531 Natural Resources		774,097.74	84,052.60	384,443.17	389,654.57	50.3%
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591 Debt Service

591 31 70 00	Leases	0.00	135.15	497.21	(497.21)	0.0%
591 31 78 01	SnoCo PW Assist Fund Princ	51,259.00	51,258.95	51,258.95	0.05	0.0%
591 31 78 02	2022 Revenue Bond Principal	125,000.00	0.00	0.00	125,000.00	100.0%

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410 Drainage Fund

Expenditures		Amt Budgeted	June	YTD	Remaining	
591 Debt Service						
592 31 83 01	SnoCo PW Assist Fund Interest	12,302.00	12,302.15	12,302.15	(0.15)	0.0%
592 31 83 02	2022 Revenue Bonds Interest	119,520.00	0.00	59,760.00	59,760.00	50.0%
591 Debt Service		308,081.00	63,696.25	123,818.31	184,262.69	59.8%
597 Interfund Transfers						
597 01 04 11	Transfer To DCF (411)	504,210.00	189,000.00	315,000.00	189,210.00	37.5%
597 03 04 58	Trsfr To 458 Equip Repl	61,000.00	0.00	61,000.00	0.00	0.0%
597 Interfund Transfers		565,210.00	189,000.00	376,000.00	189,210.00	33.5%
999 Ending Balance						
508 51 04 10	Assigned End Cash & Invest	849,806.00	0.00	0.00	849,806.00	100.0%
999 Ending Balance		849,806.00	0.00	0.00	849,806.00	100.0%
Fund Expenditures:		2,497,194.74	336,748.85	884,261.48	1,612,933.26	64.6%
Fund Excess/(Deficit):		(0.74)	(188,804.91)	714,795.62		

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411 Drainage Construction Fund

Revenues		Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances						
308 51 04 11	Assigned Beg Cash & Invest	4,395,942.00	0.00	4,068,090.98	327,851.02	7.5%
308 Beginning Balances		4,395,942.00	0.00	4,068,090.98	327,851.02	7.5%
340 Charges For Services						
343 10 04 11	Drainage Connection Fees	8,000.00	1,400.00	3,000.00	5,000.00	62.5%
345 14 00 00	Drainage Services - Stilly Tribe	1,000,000.00	0.00	(1,375.00)	1,001,375.00	100.1%
340 Charges For Services		1,008,000.00	1,400.00	1,625.00	1,006,375.00	99.8%
360 Misc Revenues						
361 11 04 11	State Pool/cd Interest	100,000.00	10,067.70	65,187.81	34,812.19	34.8%
360 Misc Revenues		100,000.00	10,067.70	65,187.81	34,812.19	34.8%
380 Non Revenues						
382 20 04 11	Retainage	0.00	0.00	20,211.89	(20,211.89)	0.0%
380 Non Revenues		0.00	0.00	20,211.89	(20,211.89)	0.0%
397 Interfund Transfers						
397 01 04 10	Transfer From Drainage (410)	504,210.00	189,000.00	315,000.00	189,210.00	37.5%
397 02 04 12	Transfer In From Drainage PIF	70,000.00	26,000.00	43,500.00	26,500.00	37.9%
397 Interfund Transfers		574,210.00	215,000.00	358,500.00	215,710.00	37.6%
Fund Revenues:		6,078,152.00	226,467.70	4,513,615.68	1,564,536.32	25.7%
Expenditures		Amt Budgeted	June	YTD	Remaining	
580 Non Expenditures						
582 20 04 11	Refund Retainage	0.00	20,211.89	20,211.89	(20,211.89)	0.0%
580 Non Expenditures		0.00	20,211.89	20,211.89	(20,211.89)	0.0%
594 Capital Expenditures						
594 31 41 10	GIS Drainage	100,000.00	0.00	72.87	99,927.13	99.9%
594 31 63 01	Irvine Slough Stormwtr Sep & Pump Station	3,300,000.00	49,483.67	126,261.70	3,173,738.30	96.2%
594 31 63 03	Skagit Bay Dike Repair	0.00	162.68	1,626.80	(1,626.80)	0.0%
594 31 63 04	Flood Wall Florence Rd	0.00	357.65	2,025.25	(2,025.25)	0.0%
594 31 63 05	Stormwater Comp Plan Update	200,000.00	10,021.75	51,931.83	148,068.17	74.0%
594 31 63 06	Irvine Slough Pump Station Building	100,000.00	0.00	299.99	99,700.01	99.7%
594 31 63 13	Viking Way Ph 2 Drainage	200,000.00	0.00	0.00	200,000.00	100.0%
594 31 63 14	Flood Wall	614,000.00	3,408.47	24,427.56	589,572.44	96.0%
594 34 41 24	Drainage Rate Study	25,000.00	0.00	0.00	25,000.00	100.0%
594 38 63 09	270th Drainage	216,000.00	0.00	0.00	216,000.00	100.0%
594 Capital Expenditures		4,755,000.00	63,434.22	206,646.00	4,548,354.00	95.7%

999 Ending Balance

6.60

MONTHLY EXPENSE & REVENUE REPORT

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411 Drainage Construction Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
999 Ending Balance					
508 51 04 11 Assigned End Cash & Invest	1,323,152.00	0.00	0.00	1,323,152.00	100.0%
999 Ending Balance	1,323,152.00	0.00	0.00	1,323,152.00	100.0%
Fund Expenditures:	6,078,152.00	83,646.11	226,857.89	5,851,294.11	96.3%
Fund Excess/(Deficit):	0.00	142,821.59	4,286,757.79		

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412 Drainage Plant Investment Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 12	Assigned Beg Cash & Invest	98,631.00	0.00	103,353.09	(4,722.09)	0.0%
	308 Beginning Balances	98,631.00	0.00	103,353.09	(4,722.09)	0.0%

360 Misc Revenues

361 11 04 12	State Pool/cd Interest	700.00	239.51	1,658.96	(958.96)	0.0%
368 10 04 12	Plant Investment Fees	56,560.00	9,898.00	21,210.00	35,350.00	62.5%
	360 Misc Revenues	57,260.00	10,137.51	22,868.96	34,391.04	60.1%

Fund Revenues:	155,891.00	10,137.51	126,222.05	29,668.95	19.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 02 04 11	Transfer Out Drainage Const	70,000.00	26,000.00	43,500.00	26,500.00	37.9%
	597 Interfund Transfers	70,000.00	26,000.00	43,500.00	26,500.00	37.9%

999 Ending Balance

508 51 04 12	Assigned End Cash & Invest	85,891.00	0.00	0.00	85,891.00	100.0%
	999 Ending Balance	85,891.00	0.00	0.00	85,891.00	100.0%

Fund Expenditures:	155,891.00	26,000.00	43,500.00	112,391.00	72.1%
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Fund Excess/(Deficit):	0.00	(15,862.49)	82,722.05
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421 Water Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
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308 Beginning Balances

308 51 04 21	Assigned Beg Cash & Invest	1,021,514.00	0.00	1,195,177.06	(173,663.06)	0.0%
308 Beginning Balances		1,021,514.00	0.00	1,195,177.06	(173,663.06)	0.0%

340 Charges For Services

343 40 00 21	Water - Other Fees	7,313.00	(3,984.16)	1,807.98	5,505.02	75.3%
343 40 04 21	Water Service Charges	2,550,000.00	215,317.05	1,168,372.82	1,381,627.18	54.2%
340 Charges For Services		2,557,313.00	211,332.89	1,170,180.80	1,387,132.20	54.2%

360 Misc Revenues

359 90 51 00	Late Penalties	41,221.00	186.45	2,775.47	38,445.53	93.3%
361 11 04 21	State Pool/cd Interest	25,000.00	2,768.92	19,795.55	5,204.45	20.8%
369 91 04 21	Miscellaneous	206.10	0.00	2,604.05	(2,397.95)	0.0%
360 Misc Revenues		66,427.10	2,955.37	25,175.07	41,252.03	62.1%

397 Interfund Transfers

397 00 00 01	Transfer In From GF (hydrants)	109,200.00	0.00	109,200.00	0.00	0.0%
397 00 04 23	Transfer In From Cederhome PIF(423)	10,300.00	0.00	10,300.00	0.00	0.0%
397 Interfund Transfers		119,500.00	0.00	119,500.00	0.00	0.0%

Fund Revenues:	3,764,754.10	214,288.26	2,510,032.93	1,254,721.17	33.3%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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534 Water Utilities

534 80 10 00	Salaries & Wages	643,411.00	53,787.78	306,285.75	337,125.25	52.4%
534 80 11 00	Overtime	8,720.00	1,131.99	6,349.86	2,370.14	27.2%
534 80 20 00	Social Security	46,598.00	4,184.23	23,834.01	22,763.99	48.9%
534 80 21 00	Retirement	68,372.00	5,646.71	32,625.83	35,746.17	52.3%
534 80 22 00	Medical Benefits	132,715.00	11,359.71	63,405.10	69,309.90	52.2%
534 80 23 00	L & I	3,988.00	0.00	2,658.79	1,329.21	33.3%
534 80 24 00	Unemployment & PFMLA	1,227.00	0.00	610.80	616.20	50.2%
534 80 31 00	Supplies	57,600.00	5,346.69	27,428.05	30,171.95	52.4%
534 80 31 05	Uniforms	5,500.00	0.00	1,380.74	4,119.26	74.9%
534 80 31 08	Chemicals	21,000.00	0.00	2,865.00	18,135.00	86.4%
534 80 32 00	Fuel	16,000.00	1,385.27	5,308.69	10,691.31	66.8%
534 80 35 00	Small Equipment	0.00	0.00	12,564.13	(12,564.13)	0.0%
534 80 35 01	Meters/installs	0.00	0.00	2,405.69	(2,405.69)	0.0%
534 80 41 00	Professional Services	90,800.00	4,949.95	33,064.27	57,735.73	63.6%
534 80 42 00	Communications	15,300.00	939.36	5,509.30	9,790.70	64.0%
534 80 43 00	Permits	6,600.00	0.00	4,970.60	1,629.40	24.7%
534 80 44 00	Advertising	500.00	0.00	0.00	500.00	100.0%
534 80 45 00	Rentals	6,000.00	73.84	361.88	5,638.12	94.0%
534 80 46 00	Insurance	62,000.00	0.00	82,465.00	(20,465.00)	0.0%
534 80 47 00	Utilities	99,720.00	6,207.58	33,703.61	66,016.39	66.2%
534 80 48 00	Repair/maintenance	60,150.00	2,266.68	9,296.11	50,853.89	84.5%
534 80 49 01	B & O Tax	133,000.00	7,979.62	46,600.81	86,399.19	65.0%
534 80 49 05	Credit Card Bank Fees	17,000.00	1,093.69	7,093.63	9,906.37	58.3%

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421 Water Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
534 Water Utilities					
534 80 49 06 Dues	2,000.00	0.00	342.76	1,657.24	82.9%
534 80 49 09 Meetings, Training & Travel	15,000.00	925.64	7,335.25	7,664.75	51.1%
534 80 49 80 Interfund Payments For Servi	315,296.00	78,824.00	157,648.00	157,648.00	50.0%
534 Water Utilities	1,828,497.00	186,102.74	876,113.66	952,383.34	52.1%

591 Debt Service

591 34 70 00 Leases	0.00	185.59	702.37	(702.37)	0.0%
591 34 78 03 Pwtf Principal-cedarhome Rsr	139,520.00	0.00	279,038.20	(139,518.20)	0.0%
591 34 78 04 Pwtf Princ Water Trtmnt Plan	172,385.00	0.00	0.00	172,385.00	100.0%
591 34 78 06 2019 Revenue Bond Principal	140,000.00	0.00	0.00	140,000.00	100.0%
591 34 78 11 2021 Revenue Bond Principal	121,500.00	0.00	0.00	121,500.00	100.0%
592 34 83 05 Pwtf Interest-cedarhome Rsrv	1,395.00	0.00	36,846.38	(35,451.38)	0.0%
592 34 83 06 Pwtf Int Water Trtmnt Plant	2,586.00	0.00	0.00	2,586.00	100.0%
592 34 83 09 2019 Revenue Bond Interest	70,629.00	35,314.65	35,314.65	35,314.35	50.0%
592 34 83 11 2021 Revenue Bond Interest	73,575.00	36,787.50	36,787.50	36,787.50	50.0%
591 Debt Service	721,590.00	72,287.74	388,689.10	332,900.90	46.1%

594 Capital Expenditures

594 34 64 02 Machinery & Equipment	26,250.00	0.00	0.00	26,250.00	100.0%
594 Capital Expenditures	26,250.00	0.00	0.00	26,250.00	100.0%

597 Interfund Transfers

597 00 04 22 Transfer to Capital (422)	330,000.00	124,000.00	206,500.00	123,500.00	37.4%
597 00 04 59 Transfer To Water Equip REs	67,000.00	0.00	67,000.00	0.00	0.0%
597 Interfund Transfers	397,000.00	124,000.00	273,500.00	123,500.00	31.1%

999 Ending Balance

508 51 04 21 Assigned End Cash & Invest	791,417.00	0.00	0.00	791,417.00	100.0%
999 Ending Balance	791,417.00	0.00	0.00	791,417.00	100.0%

Fund Expenditures:	3,764,754.00	382,390.48	1,538,302.76	2,226,451.24	59.1%
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Fund Excess/(Deficit):	0.10	(168,102.22)	971,730.17		
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422 Water Construction Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 04 22 Restricted Beg Cash & Invest	0.00	0.00	13,957.00	(13,957.00)	0.0%
308 51 04 22 Assigned Beg Cash & Invest	2,833,336.00	0.00	2,969,022.00	(135,686.00)	0.0%
308 Beginning Balances	2,833,336.00	0.00	2,982,979.00	(149,643.00)	0.0%

340 Charges For Services

343 40 00 00 Water Connection Fees	20,000.00	6,000.00	12,300.00	7,700.00	38.5%
340 Charges For Services	20,000.00	6,000.00	12,300.00	7,700.00	38.5%

360 Misc Revenues

361 11 04 22 State Pool/cd Interest	70,000.00	7,085.79	46,659.41	23,340.59	33.3%
360 Misc Revenues	70,000.00	7,085.79	46,659.41	23,340.59	33.3%

397 Interfund Transfers

397 01 04 21 Transfer In From Water Fund	330,000.00	124,000.00	206,500.00	123,500.00	37.4%
397 01 04 24 Trfr In From Water Plant Inv	150,000.00	56,000.00	93,500.00	56,500.00	37.7%
397 Interfund Transfers	480,000.00	180,000.00	300,000.00	180,000.00	37.5%

Fund Revenues:	3,403,336.00	193,085.79	3,341,938.41	61,397.59	1.8%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
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580 Non Expenditures

582 20 04 22 Refund Retainage	0.00	0.00	13,957.12	(13,957.12)	0.0%
580 Non Expenditures	0.00	0.00	13,957.12	(13,957.12)	0.0%

594 Capital Expenditures

594 34 41 05 Water System Plan Update	50,000.00	3,152.90	42,921.75	7,078.25	14.2%
594 34 41 06 Inventory	195,000.00	0.00	0.00	195,000.00	100.0%
594 34 41 07 103rd St	400,000.00	15,762.16	112,087.03	287,912.97	72.0%
594 34 41 08 271st St Camano	169,000.00	0.00	0.00	169,000.00	100.0%
594 34 41 09 72nd St	150,000.00	0.00	0.00	150,000.00	100.0%
594 34 41 10 GIS Water	100,000.00	0.00	113.95	99,886.05	99.9%
594 34 41 19 Water Rate Study	20,000.00	0.00	0.00	20,000.00	100.0%
594 34 63 02 Annual Water Main	125,000.00	6,481.97	24,802.13	100,197.87	80.2%
594 34 63 03 Water Trtmnt Plnt & Cedarhome Well Syst Upgrds	95,000.00	0.00	0.00	95,000.00	100.0%
594 34 63 42 Viking Way Water Main	24,000.00	0.00	0.00	24,000.00	100.0%
594 34 63 47 Telemetry Upgrades	450,000.00	569.38	64,370.08	385,629.92	85.7%
594 34 64 01 Water Meter Replacement Program	80,000.00	0.00	0.00	80,000.00	100.0%
594 34 64 04 Cedarhome Generator	250,000.00	0.00	0.00	250,000.00	100.0%
594 Capital Expenditures	2,108,000.00	25,966.41	244,294.94	1,863,705.06	88.4%

999 Ending Balance

508 51 04 22 Assigned End Cash & Invest	1,295,336.00	0.00	0.00	1,295,336.00	100.0%
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6.65

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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422 Water Construction Fund

Expenditures	Amt Budgeted	June	YTD	Remaining	
999 Ending Balance					
999 Ending Balance	1,295,336.00	0.00	0.00	1,295,336.00	100.0%
Fund Expenditures:	3,403,336.00	25,966.41	258,252.06	3,145,083.94	92.4%
Fund Excess/(Deficit):	0.00	167,119.38	3,083,686.35		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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423 Cedar Home Plant Investment

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 23	Assigned Beg Cash & Invest	328,752.00	0.00	342,934.23	(14,182.23)	0.0%
308 Beginning Balances		328,752.00	0.00	342,934.23	(14,182.23)	0.0%

360 Misc Revenues

361 11 04 23	State Pool/cd Interest	2,100.00	819.31	5,413.44	(3,313.44)	0.0%
368 10 04 23	Plant Investment Fees	5,000.00	0.00	0.00	5,000.00	100.0%
360 Misc Revenues		7,100.00	819.31	5,413.44	1,686.56	23.8%

Fund Revenues:	335,852.00	819.31	348,347.67	(12,495.67)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 02 04 21	Transfer Out Water Oper (421	10,300.00	0.00	10,300.00	0.00	0.0%
597 Interfund Transfers		10,300.00	0.00	10,300.00	0.00	0.0%

999 Ending Balance

508 51 04 23	Assigned End Cash & Invest	325,552.00	0.00	0.00	325,552.00	100.0%
999 Ending Balance		325,552.00	0.00	0.00	325,552.00	100.0%

Fund Expenditures:	335,852.00	0.00	10,300.00	325,552.00	96.9%
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Fund Excess/(Deficit):	0.00	819.31	338,047.67
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MONTHLY EXPENSE & REVENUE REPORT

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424 Water Plant Investment Fund

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 24	Assigned Beg Cash & Invest	724,827.00	0.00	796,235.81	(71,408.81)	0.0%
	308 Beginning Balances	724,827.00	0.00	796,235.81	(71,408.81)	0.0%

360 Misc Revenues

361 11 04 24	State Pool/cd Interest	5,000.00	2,026.54	12,936.78	(7,936.78)	0.0%
368 10 04 24	Plant Investment Fees	25,000.00	48,384.00	112,873.00	(87,873.00)	0.0%
	360 Misc Revenues	30,000.00	50,410.54	125,809.78	(95,809.78)	0.0%

Fund Revenues:	754,827.00	50,410.54	922,045.59	(167,218.59)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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597 Interfund Transfers

597 01 04 22	Transfer To Water Const. (42	150,000.00	56,000.00	93,500.00	56,500.00	37.7%
	597 Interfund Transfers	150,000.00	56,000.00	93,500.00	56,500.00	37.7%

999 Ending Balance

508 51 04 24	Assigned End Cash & Invest	604,827.00	0.00	0.00	604,827.00	100.0%
	999 Ending Balance	604,827.00	0.00	0.00	604,827.00	100.0%

Fund Expenditures:	754,827.00	56,000.00	93,500.00	661,327.00	87.6%
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Fund Excess/(Deficit):	0.00	(5,589.46)	828,545.59
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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457 Sewer Equipment Reserve

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 57	Assigned Beg Cash & Invest	677,805.00	0.00	678,044.49	(239.49)	0.0%
308 Beginning Balances		677,805.00	0.00	678,044.49	(239.49)	0.0%

360 Misc Revenues

361 11 04 57	State Pool/cd Interest	4,000.00	1,824.98	11,101.39	(7,101.39)	0.0%
360 Misc Revenues		4,000.00	1,824.98	11,101.39	(7,101.39)	0.0%

397 Interfund Transfers

397 01 04 01	Transfer In From Sewer	64,000.00	0.00	64,000.00	0.00	0.0%
397 Interfund Transfers		64,000.00	0.00	64,000.00	0.00	0.0%

Fund Revenues:	745,805.00	1,824.98	753,145.88	(7,340.88)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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594 Capital Expenditures

594 35 64 02	Machinery & Equipment	125,000.00	0.00	143.46	124,856.54	99.9%
594 Capital Expenditures		125,000.00	0.00	143.46	124,856.54	99.9%

999 Ending Balance

508 51 04 57	Assigned End Cash & Invest	620,805.00	0.00	0.00	620,805.00	100.0%
999 Ending Balance		620,805.00	0.00	0.00	620,805.00	100.0%

Fund Expenditures:	745,805.00	0.00	143.46	745,661.54	100.0%
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Fund Excess/(Deficit):	0.00	1,824.98	753,002.42
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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458 Drainage Equipment Reserve

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 58	Assigned Beg Cash & Invest	425,590.00	0.00	427,300.85	(1,710.85)	0.0%
308 Beginning Balances		425,590.00	0.00	427,300.85	(1,710.85)	0.0%

360 Misc Revenues

361 11 04 58	State Pool/cd Interest	3,600.00	1,047.23	6,453.35	(2,853.35)	0.0%
360 Misc Revenues		3,600.00	1,047.23	6,453.35	(2,853.35)	0.0%

390 Other Revenues

395 10 04 58	Proceeds From Sale Of Assets	15,000.00	0.00	0.00	15,000.00	100.0%
390 Other Revenues		15,000.00	0.00	0.00	15,000.00	100.0%

397 Interfund Transfers

397 03 04 10	Trfr In From Drainage	61,000.00	0.00	61,000.00	0.00	0.0%
397 Interfund Transfers		61,000.00	0.00	61,000.00	0.00	0.0%

Fund Revenues:	505,190.00	1,047.23	494,754.20	10,435.80	2.1%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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594 Capital Expenditures

594 31 64 02	Machinery & Equipment	41,000.00	0.00	62,657.64	(21,657.64)	0.0%
594 Capital Expenditures		41,000.00	0.00	62,657.64	(21,657.64)	0.0%

999 Ending Balance

508 51 04 58	Assigned End Cash & Invest	464,190.00	0.00	0.00	464,190.00	100.0%
999 Ending Balance		464,190.00	0.00	0.00	464,190.00	100.0%

Fund Expenditures:	505,190.00	0.00	62,657.64	442,532.36	87.6%
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Fund Excess/(Deficit):	0.00	1,047.23	432,096.56
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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459 Water Equipment Reserve

Revenues	Amt Budgeted	June	YTD	Remaining
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308 Beginning Balances

308 51 04 59	Assigned Beg Cash & Invest	469,919.00	0.00	471,421.68	(1,502.68)	0.0%
308 Beginning Balances		469,919.00	0.00	471,421.68	(1,502.68)	0.0%

360 Misc Revenues

361 11 04 59	State Pool/cd Interest	4,600.00	1,323.62	7,824.82	(3,224.82)	0.0%
360 Misc Revenues		4,600.00	1,323.62	7,824.82	(3,224.82)	0.0%

397 Interfund Transfers

397 02 04 21	Transfer In From Water (421)	67,000.00	0.00	67,000.00	0.00	0.0%
397 Interfund Transfers		67,000.00	0.00	67,000.00	0.00	0.0%

Fund Revenues:	541,519.00	1,323.62	546,246.50	(4,727.50)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining
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594 Capital Expenditures

594 34 64 03	Machinery & Equipment	87,000.00	0.00	110.67	86,889.33	99.9%
594 Capital Expenditures		87,000.00	0.00	110.67	86,889.33	99.9%

999 Ending Balance

508 51 04 59	Assigned End Cash & Invest	454,519.00	0.00	0.00	454,519.00	100.0%
999 Ending Balance		454,519.00	0.00	0.00	454,519.00	100.0%

Fund Expenditures:	541,519.00	0.00	110.67	541,408.33	100.0%
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Fund Excess/(Deficit):	0.00	1,323.62	546,135.83
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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630 Agency Fund

Revenues	Amt Budgeted	June	YTD	Remaining	
308 Beginning Balances					
308 31 06 30 Restricted Beg Cash & Invest	56.00	0.00	0.00	56.00	100.0%
308 91 00 10 Unassigned Beg Cash & Invest	0.00	0.00	(190.42)	190.42	100.0%
308 Beginning Balances	56.00	0.00	(190.42)	246.42	440.0%

380 Non Revenues

389 30 00 02 Gun Permits	0.00	509.50	4,164.25	(4,164.25)	0.0%
389 30 00 03 Building Fee St. Surcharge	0.00	183.50	881.50	(881.50)	0.0%
389 30 00 04 Park Sales Tax And Other Sales Tax	0.00	53.78	2,386.97	(2,386.97)	0.0%
389 30 00 05 Leasehold Excise Tax	0.00	363.69	2,898.93	(2,898.93)	0.0%
380 Non Revenues	0.00	1,110.47	10,331.65	(10,331.65)	0.0%

Fund Revenues:	56.00	1,110.47	10,141.23	(10,085.23)	0.0%
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Expenditures	Amt Budgeted	June	YTD	Remaining	
580 Non Expenditures					
589 30 00 02 Gun Permits	0.00	204.00	2,419.25	(2,419.25)	0.0%
589 30 00 03 Building Fee St. Surcharge	0.00	0.00	593.00	(593.00)	0.0%
589 30 00 04 Park Sales Tax And Other Sales Tax	0.00	74.97	2,436.21	(2,436.21)	0.0%
589 30 00 05 Leasehold Excise Tax	0.00	0.00	1,846.39	(1,846.39)	0.0%
580 Non Expenditures	0.00	278.97	7,294.85	(7,294.85)	0.0%

999 Ending Balance

508 31 06 30 Restricted End Cash & Invest	56.00	0.00	0.00	56.00	100.0%
999 Ending Balance	56.00	0.00	0.00	56.00	100.0%

Fund Expenditures:	56.00	278.97	7,294.85	(7,238.85)	0.0%
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Fund Excess/(Deficit):	0.00	831.50	2,846.38		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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Fund	Revenue	June	Received		Expenditures	June	Spent	
001 General Fund	9,901,481.28	581,695.62	7,720,189.24	22.0%	9,901,481.09	464,025.36	3,506,379.34	64.6%
101 Street Fund	905,339.00	195,510.02	600,882.67	33.6%	905,338.70	24,604.36	307,053.65	66.1%
102 Street Impact Fee Fund	529,791.00	212.98	547,880.41	0.0%	529,791.00	0.00	460,000.00	13.2%
103 Street Construction Fund	4,797,037.00	1,009,027.46	4,052,964.08	15.5%	4,797,037.00	683,936.88	768,026.35	84.0%
104 Park And Trail Improvement Fund	3,834,975.00	252,169.04	3,391,832.27	11.6%	3,834,975.00	57,694.05	472,898.55	87.7%
106 Park Impact Fees	236,334.00	415.99	184,141.43	22.1%	236,334.00	18,750.00	31,250.00	86.8%
107 Equipment Reserve Fund	667,897.00	1,343.11	652,008.53	2.4%	667,897.00	0.00	97,832.27	85.4%
108 Transportation Sales Tax Fund	740,300.00	47,004.06	556,232.71	24.9%	740,300.00	193,750.00	546,250.00	26.2%
109 Contingency Fund	624,354.00	1,487.33	613,678.08	1.7%	624,354.00	0.00	0.00	100.0%
110 Building Improvement Fund	5,023,797.00	173,565.71	4,240,966.83	15.6%	5,023,797.00	47,483.87	692,296.01	86.2%
115 Tourism And Promotion	133,537.00	15,181.75	95,165.04	28.7%	133,537.00	7,042.12	10,503.15	92.1%
120 REET - Capital Improvements	952,379.00	24,038.05	1,038,760.49	0.0%	952,379.00	300,000.00	500,000.00	47.5%
121 REET - Growth Management	458,636.00	22,686.37	531,045.09	0.0%	458,636.00	75,000.00	325,000.00	29.1%
401 Sewer Fund	4,517,286.00	338,066.22	3,340,838.15	26.0%	4,517,286.00	331,270.57	1,588,789.12	64.8%
403 Sewer Construction Fund	4,846,896.00	88,657.17	4,712,553.39	2.8%	4,846,896.00	52,815.41	187,243.98	96.1%
405 Sewer Plant Investment Fund	78,739.00	54,400.46	213,150.23	0.0%	78,739.00	11,250.00	18,750.00	76.2%
410 Drainage Fund	2,497,194.00	147,943.94	1,599,057.10	36.0%	2,497,194.74	336,748.85	884,261.48	64.6%
411 Drainage Construction Fund	6,078,152.00	226,467.70	4,513,615.68	25.7%	6,078,152.00	83,646.11	226,857.89	96.3%
412 Drainage Plant Investment Fund	155,891.00	10,137.51	126,222.05	19.0%	155,891.00	26,000.00	43,500.00	72.1%
421 Water Fund	3,764,754.10	214,288.26	2,510,032.93	33.3%	3,764,754.00	382,390.48	1,538,302.76	59.1%
422 Water Construction Fund	3,403,336.00	193,085.79	3,341,938.41	1.8%	3,403,336.00	25,966.41	258,252.06	92.4%
423 Cedar Home Plant Investment	335,852.00	819.31	348,347.67	0.0%	335,852.00	0.00	10,300.00	96.9%
424 Water Plant Investment Fund	754,827.00	50,410.54	922,045.59	0.0%	754,827.00	56,000.00	93,500.00	87.6%
457 Sewer Equipment Reserve	745,805.00	1,824.98	753,145.88	0.0%	745,805.00	0.00	143.46	100.0%
458 Drainage Equipment Reserve	505,190.00	1,047.23	494,754.20	2.1%	505,190.00	0.00	62,657.64	87.6%
459 Water Equipment Reserve	541,519.00	1,323.62	546,246.50	0.0%	541,519.00	0.00	110.67	100.0%
630 Agency Fund	56.00	1,110.47	10,141.23	0.0%	56.00	278.97	7,294.85	0.0%
	57,031,354.38	3,653,920.69	47,657,835.88	16.4%	57,031,354.53	3,178,653.44	12,637,453.23	77.8%

City Of Stanwood

10220 270th St NW Stanwood WA 98292

Tel (360) 629-2181



Annual Financial Statements

2023 Unaudited Draft – June 2024

General Governmental, Utilities and Capital Funds

STATE REQUIRED SCHEDULES

unaudited

City of Stanwood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		Total for All Funds (Memo Only)	001 General Fund	101 Street Fund	102 Street Impact Fee Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	34,893,749	10,421,183	310,817	984,791
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	7,376,984	6,174,769	-	-
320	Licenses and Permits	551,410	521,595	29,815	-
330	Intergovernmental Revenues	1,216,406	320,703	166,562	-
340	Charges for Goods and Services	8,087,155	553,402	1,642	95,890
350	Fines and Penalties	47,697	14,022	-	-
360	Miscellaneous Revenues	1,605,742	231,093	9,866	15,412
Total Revenues:		18,885,394	7,815,584	207,885	111,302
Expenditures					
510	General Government	1,227,843	1,227,843	-	-
520	Public Safety	2,590,729	2,590,729	-	-
530	Utilities	4,099,911	-	-	-
540	Transportation	592,373	-	592,373	-
550	Natural/Economic Environment	1,368,334	1,368,334	-	-
560	Social Services	12,452	12,452	-	-
570	Culture and Recreation	562,006	562,006	-	-
Total Expenditures:		10,453,648	5,761,364	592,373	-
Excess (Deficiency) Revenues over Expenditures:		8,431,746	2,054,220	(384,488)	111,302
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	6,919,036	103,536	370,000	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	878,791	664,177	1,511	-
Total Other Increases in Fund Resources:		7,797,827	767,713	371,511	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	9,121,607	1,075,163	-	-
591-593, 599	Debt Service	1,865,083	9,757	219	-
597	Transfers-Out	6,919,036	3,320,000	82,500	605,000
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	186,567	13,398	-	-
Total Other Decreases in Fund Resources:		18,092,293	4,418,318	82,719	605,000
Increase (Decrease) in Cash and Investments:		(1,862,720)	(1,596,385)	(95,696)	(493,698)
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	2,741,176	45,232	1,511	491,093
50841	Committed	-	-	-	-
50851	Assigned	26,562,017	5,051,730	213,609	-
50891	Unassigned	3,727,837	3,727,837	-	-
Total Ending Cash and Investments		33,031,030	8,824,799	215,120	491,093

The accompanying notes are an integral part of this statement.

City of Stanwood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		104 Park And Trail Improvement	106 Park Impact Fees	108 Transportation Sales Tax Fund	205 Debt Service Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	1,718,765	95,294	470,300	21,036
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	588,325	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	669,443	-	-	-
340	Charges for Goods and Services	-	123,904	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	78,245	3,242	5,330	-
Total Revenues:		747,688	127,146	593,655	-
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	-	-	-
Excess (Deficiency) Revenues over Expenditures:		747,688	127,146	593,655	-
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	2,450,000	-	-	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	91,818	-	-	-
Total Other Increases in Fund Resources:		2,541,818	-	-	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	2,834,013	-	-	-
591-593, 599	Debt Service	-	-	-	-
597	Transfers-Out	-	50,000	800,000	21,036
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	8,726	-	-	-
Total Other Decreases in Fund Resources:		2,842,739	50,000	800,000	21,036
Increase (Decrease) in Cash and Investments:		446,767	77,146	(206,345)	(21,036)
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	91,818	172,440	263,955	-
50841	Committed	-	-	-	-
50851	Assigned	2,073,712	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		2,165,530	172,440	263,955	-

The accompanying notes are an integral part of this statement.

City of Stanwood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		303 Street Construction Fund	320 REET - Capital Improvements	321 REET - Growth Management	401 Sewer Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	555,161	1,337,379	1,247,636	7,417,547
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	306,945	306,945	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	2,306	-	-	57,392
340	Charges for Goods and Services	-	-	-	3,198,837
350	Fines and Penalties	-	-	-	15,772
360	Miscellaneous Revenues	62,301	27,360	20,207	259,002
Total Revenues:		64,607	334,305	327,152	3,531,003
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	-	1,855,384
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	-	-	1,855,384
Excess (Deficiency) Revenues over Expenditures:		64,607	334,305	327,152	1,675,619
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	3,735,500	-	-	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	74,486	-	-	32,842
Total Other Increases in Fund Resources:		3,809,986	-	-	32,842
Other Decreases in Fund Resources					
594-595	Capital Expenditures	2,866,447	-	-	1,288,074
591-593, 599	Debt Service	-	-	-	856,982
597	Transfers-Out	-	800,000	1,200,000	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	45,463
Total Other Decreases in Fund Resources:		2,866,447	800,000	1,200,000	2,190,519
Increase (Decrease) in Cash and Investments:		1,008,146	(465,695)	(872,848)	(482,058)
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	381,855	871,685	374,788	32,842
50841	Committed	-	-	-	-
50851	Assigned	1,181,452	-	-	6,902,646
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		1,563,307	871,685	374,788	6,935,488

The accompanying notes are an integral part of this statement.

City of Stanwood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		<u>410 Drainage Fund</u>	<u>421 Water Fund</u>
Beginning Cash and Investments			
308	Beginning Cash and Investments	5,032,582	5,281,258
388 / 588	Net Adjustments	-	-
Revenues			
310	Taxes	-	-
320	Licenses and Permits	-	-
330	Intergovernmental Revenues	-	-
340	Charges for Goods and Services	1,521,229	2,592,251
350	Fines and Penalties	7,438	10,465
360	Miscellaneous Revenues	231,211	662,473
Total Revenues:		<u>1,759,878</u>	<u>3,265,189</u>
Expenditures			
510	General Government	-	-
520	Public Safety	-	-
530	Utilities	579,183	1,665,344
540	Transportation	-	-
550	Natural/Economic Environment	-	-
560	Social Services	-	-
570	Culture and Recreation	-	-
Total Expenditures:		<u>579,183</u>	<u>1,665,344</u>
Excess (Deficiency) Revenues over Expenditures:		<u>1,180,695</u>	<u>1,599,845</u>
Other Increases in Fund Resources			
391-393, 596	Debt Proceeds	-	-
397	Transfers-In	150,000	110,000
385	Special or Extraordinary Items	-	-
381, 382, 389, 395, 398	Other Resources	-	13,957
Total Other Increases in Fund Resources:		<u>150,000</u>	<u>123,957</u>
Other Decreases in Fund Resources			
594-595	Capital Expenditures	530,666	527,244
591-593, 599	Debt Service	309,057	689,068
597	Transfers-Out	40,500	-
585	Special or Extraordinary Items	-	-
581, 582, 589	Other Uses	118,980	-
Total Other Decreases in Fund Resources:		<u>999,203</u>	<u>1,216,312</u>
Increase (Decrease) in Cash and Investments:		<u>331,492</u>	<u>507,490</u>
Ending Cash and Investments			
50821	Nonspendable	-	-
50831	Restricted	-	13,957
50841	Committed	-	-
50851	Assigned	5,364,077	5,774,791
50891	Unassigned	-	-
Total Ending Cash and Investments		<u>5,364,077</u>	<u>5,788,748</u>

The accompanying notes are an integral part of this statement.

Note 1 - Summary of Significant Accounting Policies

The City of Stanwood was incorporated on October 12, 1903 and operates under the laws of the state of Washington applicable to an optional municipal code city. The City of Stanwood is a general purpose local government and provides public safety, fire prevention, street maintenance and improvement, parks, health, social services, and water, sewer, and drainage utilities.

The city reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements (see *Notes to the Financial Statements*).
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are presented using classifications that are different from the ending net position classifications in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as "memo only" because any interfund activities are not eliminated. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as a custodian on behalf of others.

Custodial Funds

These funds are used to account assets that the government holds on behalf of others in a custodial capacity.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

In accordance with state law the city also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Cash and Investments

See Note 3 - *Deposits and Investments*.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets and inventory are recorded as capital expenditures when purchased.

E. Compensated Absences

Union-represented employees:

Vacation leave may be accumulated up to 240 hours and is payable upon separation or retirement. Sick leave may be accumulated up to 640 hours. If eligible, these employees receive up to 80 hours of sick leave upon separation, retirement or death. Payments are recognized as expenditures when paid. Compensatory time may be accumulated up to 100 hours.. Accumulated compensatory time is payable upon separation from employment. Payment of compensatory absences is recognized as an expenditure when paid.

Non-represented Employees:

Non-represented employees earn time off thru a PTO program. The maximum accrual of PTO is 760 hours for non-represented employees. A non-represented employee will be paid up to 320 hours for PTO accumulated upon resignation or separation. Upon completion of 10 years of continuous service or retirement, an employee will be paid up to 550 hours of PTO accumulated. The total value of these accruals at December 31, 2023 was \$530,866.

F. Long-Term Debt

See Note 6 – *Long-Term Debt*

G. Restricted and Committed Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as restricted or committed when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the City Council. When expenditures that meet restrictions are incurred, the city intends to use the most restricted resources first.

Restrictions and commitments of Ending Cash and Investments consist of:

Fund	Restricted Cash & Investments	Description
General Fund	\$ 42,486	RCW 82.14.530 affordable housing \$12,063; special events deposit \$1,100; one time Criminal Justice allocation\$29,323
Street Operating	\$ 1,511	RCW 60.28 Retention on capital project
Street Impact Fees	\$ 491,093	RCW 82.02 Street impact fees for Capital projects
Street Construction	\$ 381,855	RCW 36.73 Transportation Benefit District funds transferred \$142,328; RCW 82.02 Street Impact Fees transferred \$165,040; RCW 60.28 Retention on capital projects \$74,486
Park & Trail Improvement	\$ 91,818	RCW 60.28 Retention held on Capital Project
Park Impact Fees	\$ 172,440	RCW 82.02 Park impact fees for Capital projects
Transportation Sales Tax	\$ 263,955	RCW 36.73 Transportation Benefit District
Building Improvement Fund	\$ 2,746	RCW 60.28 Retention on capital project
Real Estate Excise Tax	\$ 871,685	RCW82.46.030
Real Estate Excise Tax	\$ 374,788	RCW82.46.030
Sewer Construction	\$ 32,842	RCW 60.28 Retention on capital project
Water Construction	\$ 13,957	RCW 60.28 Retention on capital project
Total	\$ 2,741,176	

Note 2 - Budget Compliance

The city adopts biennial appropriated budgets for all funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Biennial appropriations for these funds lapse at the fiscal year end. Biennial appropriated budgets are adopted on the same basis of accounting as used for financial reporting. The appropriated and actual expenditures for the legally adopted budgets were as follows:

Fund	2023-24 Final Appropriated Budget at 12-31-23	2023 Actual Expenses	Variance
General Fund			
001 General Fund	\$ 16,081,653	\$ 9,025,585	\$ 7,056,068
107 Equipment Reserve Fund	\$ 470,579	\$ 302,944	\$ 167,635
109 Contingency Fund	\$ -	\$ -	\$ -
110 Building Improvement Fund	\$ 1,785,932	\$ 770,935	\$ 1,014,997
115 Tourism And Promotion	\$ 201,500	\$ 80,216	\$ 121,284
Total General Fund	\$ 18,539,664	\$ 10,179,680	\$ 8,359,984
101 Street Fund	\$ 1,356,656	\$ 675,093	\$ 681,563
102 Street Impact Fee Fund	\$ 1,065,000	\$ 605,000	\$ 460,000
104 Park And Trail Improvement Fun	\$ 5,910,502	\$ 2,842,740	\$ 3,067,762
106 Park Impact Fees	\$ 100,000	\$ 50,000	\$ 50,000
108 Transportation Sales Tax Fund	\$ 1,535,000	\$ 800,000	\$ 735,000
205 Debt Service Fund	\$ 21,036	\$ 21,036	\$ 0
103/303 Street Construction Fund	\$ 7,596,388	\$ 2,866,448	\$ 4,729,940
120/320 REET - Capital Improvements	\$ 1,600,000	\$ 800,000	\$ 800,000
121/321 REET - Growth Management	\$ 1,600,000	\$ 1,200,000	\$ 400,000
Sewer Fund			
401 Sewer Operating Fund	\$ 6,133,740	\$ 2,746,061	\$ 3,387,679
403 Sewer Construction Fund	\$ 4,225,975	\$ 1,059,534	\$ 3,166,441
405 Sewer Plant Investment Fund	\$ 30,000	\$ -	\$ 30,000
457 Sewer Equipment Reserve	\$ 365,309	\$ 240,309	\$ 125,000
Total Sewer Fund	\$ 10,755,024	\$ 4,045,904	\$ 6,709,120
Drainage Fund			
410 Drainage Operating Fund	\$ 2,399,469	\$ 888,238	\$ 1,511,231
411 Drainage Construction Fund	\$ 5,126,590	\$ 624,565	\$ 4,502,025
412 Drainage Plant Investment Fund	\$ 110,500	\$ 40,500	\$ 70,000
458 Drainage Equipment Reserve	\$ 65,898	\$ 25,081	\$ 40,817
Total Drainage Fund	\$ 7,702,457	\$ 1,578,384	\$ 6,124,073
Water Fund			
421 Water Operating Fund	\$ 5,467,360	\$ 2,362,212	\$ 3,105,148
422 Water Construction Fund	\$ 2,702,416	\$ 455,445	\$ 2,246,971
423 Cedar Home Plant Investment	\$ 10,300	\$ -	\$ 10,300
424 Water Plant Investment Fund	\$ 150,000	\$ -	\$ 150,000
459 Water Equipment Reserve	\$ 151,000	\$ 64,000	\$ 87,000
Total Water Fund	\$ 8,481,076	\$ 2,881,657	\$ 5,599,419
Total All Funds	\$ 66,262,803	\$ 28,545,941	\$ 37,716,862

Intra fund transfers (transfers within rolled funds) were removed from this table.

Budgeted amounts are authorized to be transferred between departments within any fund; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the city's legislative body.

There were two budget amendments in 2023. The first, in January, 2023 was to adjust salary and benefits and revenues to more closely align with estimated actuals, and to adjust the transfer to the Building Construction fund from \$600,000 to \$1,000,000. This was revised due to the strong ending cash balance in 2022. The second amendment was signed December 14, 2023. This amendment included items that had been authorized by council, such as cost of living increases agreed to in collective bargaining agreements and changes approved in the 2024-2029 Capital Improvement Plan update approved by the city council on October 26, 2023. Other significant changes include the purchase of NEOGov Human Resources Software, approved by council on Oct. 26, 2023, and revised 2024 vehicle purchase list. Further, the biennial revenues were adjusted where estimates for 2023 differed from actual, such as interest earnings, higher insurance costs and lower salaries and benefits due to vacant positions in 2023.

Note 3 – Deposits and Investments

Local Government Investment Pool, WA Fed Public Fund, US Bank Municipal Advisor, and Snohomish County Investment Pool are reported at fair market value while US Treasury Notes and US Agency Securities investments are reported at original cost. Deposits and investments by type on December 31, 2023, are as follows:

Type of deposit or investment	City of Stanwood's own deposits and investments	Deposits and investments held by the City as custodian for other governments, individuals, or private organizations	Total
Bank deposits	\$ (890,350)	\$ -	\$ (890,350)
US Bank Municipal Investor	\$ 110,636	\$ -	\$ 110,636
Local Government Investment Pool	\$ 2,579,972	\$ -	\$ 2,579,972
U.S. Government securities	\$ 24,024,026	\$ -	\$ 24,024,026
Supranational USD Global Bond	\$ 957,380		\$ 957,380
WA Fed Public Funds	\$ 1,274,362	\$ -	\$ 1,274,362
Snohomish County Investment Pool	\$ 4,974,814	\$ -	\$ 4,974,814
Total	\$ 33,030,840	\$ -	\$ 33,030,840

It is the city's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

Investments in the State Local Government Investment Pool (LGIP)

The city is a voluntary participant in the Local Government Investment Pool, an external investment pool operated by the Washington State Treasurer. The pool is not rated and not registered with the SEC. Rather, oversight is provided by the State Finance Committee in accordance with Chapter 43.250 RCW. Investments in the LGIP are reported at amortized cost, which is the same as the value of the pool per share. The LGIP does not impose any restrictions on participant withdrawals.

The Office of the State Treasurer prepares a stand-alone financial report for the pool. A copy of the report is available from the Office of the State Treasurer, PO Box 40200, Olympia, Washington 98504-0200, online at www.tre.wa.gov.

Investments in Snohomish County Investment Pool (SCIP)

The city is a voluntary participant in the Snohomish County Investment Pool, an external investment pool operated by the County Treasurer. The pool is not rated or registered with the SEC. Oversight is provided by the County Finance Committee in accordance with RCW 36.48.070. The City of Stanwood reports its investment in the pool at fair value; the same as the value of the pool per share. The SCIP does not impose liquidity fees or redemption gates on participant withdrawals.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the city would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The city's deposits and certificates of deposit are mostly covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC). All investments are insured, registered or held by the city or its agent in the government's name.

Note 4– Joint Ventures, Component Unit(s), and Related Parties

Snohomish County 911

The City of Stanwood and other Police and Fire entities jointly operate SNOHOMISH COUNTY 911. SNOHOMISH COUNTY 911, a cash basis, special purpose district, was created under the Interlocal Cooperation Act, as codified in RCW 39.34. This established the statutory authority necessary for Snohomish County, the cities, towns, fire districts, police districts and other service districts to enter into a contract and agreement to jointly establish, maintain and operate a support communications center. Control of SNOHOMISH COUNTY 911 is with a 16 member Board of Directors which is specified in the Interlocal Agreement. SNOHOMISH COUNTY 911 takes 911 calls, and performs emergency dispatch services for local governmental agencies including police, fire and medical aid.

In the event of the dissolution of SNOHOMISH COUNTY 911, any money in the possession of SNOHOMISH COUNTY 911 or the Board of Directors after payment of all costs, expenses and charges validly incurred under this Agreement shall be returned to the parties of this Agreement and shall be apportioned between Principals based on the ratio that the average of each Principals' contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Principals' User Fees paid during such five-year period. As an associate member, the City of Stanwood has no equity share.

Snohomish County 911's 2023 operating budget was \$28,409,308, operating revenues received were \$29,310,607 and total operating expenditures were \$27,824,076. Complete financial statements for SNOHOMISH COUNTY 911 can be obtained from SNOHOMISH COUNTY 911's administrative office at 1121 SE Everett Mall Way, Suite 200, Everett, WA 98208.

Alliance for Housing Affordability

In September 2013, the cities of Edmonds, Everett, Granite Falls, Lake Stevens, Lynnwood, Marysville, Mill Creek, Mountlake Terrace, Mukilteo, and Snohomish, the Town of Woodway, and Snohomish County joined to establish the Alliance for Housing Affordability (AHA). The agreement was amended in May 2014 to add the City of Arlington and in June 2014 to add the City of Stanwood. The purpose of AHA is to cooperatively formulate affordable housing goals and policies and to foster efforts to provide affordable housing by providing expertise and information to member jurisdictions. Operating funding is provided by the member cities.

AHA is governed by a Joint Board composed of an elected official from each member. The Joint Board is responsible for review and approval of all budgetary, financial, policy, and contractual matters. The Board is assisted by an administrative staff housed at the Housing Authority for Snohomish County (HASCO). Fiscal agent duties were transferred to HASCO during fiscal year 2018. The values included in the table below were audited and updated by the new fiscal agent and may be different than what was reported in prior years.

Each member city is responsible for contributing operating revenues as determined from the AHA annual budget. Contributions from the member cities are based on each member's population. A grant from the Gates Foundation provided \$50,000 to assist with the first few years of organizational start-up. The City of Stanwood's equity share to date is:

Fiscal Year 7/1/XX – 6/30/XX	AHA's Total Fiscal Year Budget	City of Stanwood's Share of Budget	City of Stanwood's Share as % of Total AHA Budget
2014	\$ 89,849	\$ -	0.00%
2015	\$ 93,063	\$ 944	1.01%
2016	\$ 93,652	\$ 1,061	1.13%
2017	\$ 97,934	\$ 1,591	1.62%
2018	\$ 102,586	\$ 1,639	1.60%
2019	\$ 107,391	\$ 1,688	1.57%
2020	\$ 112,408	\$ 1,738	1.55%
2021	\$ 117,673	\$ 1,738	1.48%
2022	\$ 118,200	\$ 1,738	1.47%
2023	\$ 135,522	\$ 1,780	1.31%
2024	\$ 157,674	\$ 1,890	1.20%

Members withdrawing from the agreement relinquish all rights to any reserve funds, equipment, or material purchased. Upon dissolution, the agreement provides for distribution of net assets among the members based on the percentage of the total annual contributions during the period of the Agreement paid by each member. Budget monitoring information can be obtained from Pam Frost, Director of Finance, HASCO, 12711 4th Ave W, Everett WA 98204 (email: pfrost@hasco.org) or from Chris Collier, Program Manager, Alliance for Housing Affordability, 12711 4th Ave W, Everett WA 98204.

Note 5 – Leases (Lessees)

The City leases five copiers and one postage machine. Two of the copiers are leased with thirty-six-month FMV leases, while three are leased with forty-eight month FMV leases. The City's past practice is to replace all copiers with new copiers and leases at end of terms. The copier leases are ending in 2025, with one exception that ends in April 2026. The postage machine lease is a forty-eight month lease which expires in 2027. As of December 31, 2023, the future lease payments are as follows:

Year ended December 31	Total
2024	\$ 13,741
2025	\$ 7,894
2026	\$ 1,628
2027	\$ 682
Total	\$ 23,944

Note 6 – Long-Term Debt

The accompanying Schedule of Liabilities provides more details of the outstanding debt and liabilities of the city and summarizes the city's debt transactions for year ended December 31, 2023. The debt service requirements for general obligation bonds, revenue bonds and other debt are as follows:

	Principal	Interest	Total
2024	\$ 1,470,113	\$ 371,536	\$ 1,841,649
2025	\$ 1,046,304	\$ 352,447	\$ 1,398,751
2026	\$ 909,175	\$ 332,801	\$ 1,241,975
2027	\$ 642,259	\$ 310,568	\$ 952,827
2028	\$ 666,259	\$ 288,848	\$ 955,107
2029-2033	\$ 3,327,295	\$ 1,098,167	\$ 4,425,462
2034-2038	\$ 3,311,295	\$ 604,385	\$ 3,915,680
2039-2042	\$ 1,921,259	\$ 134,568	\$ 2,055,827
TOTAL	\$13,293,959	\$ 3,493,320	\$16,787,278

Compensated Absences

As indicated in the Schedule of Liabilities, outstanding compensated absences at 12-31-2023 are \$530,866. Effective January 1, 2023, non-represented employees with ten years of service or retirement, will be paid up to 550 hours for PTO hours accumulated. Due to this updated policy, the new Collective Bargaining Agreements starting January 1, 2023, and retention of staff, the compensated absences increased overall in 2023 as follows:

COMPENSATED ABSENCES			
	2022	2023	difference
Comp Time	\$ 29,750	\$ 27,607	\$ (2,143)
PTO	\$ 304,603	\$ 382,066	\$ 77,463
Sick Leave	\$ 18,648	\$ 30,067	\$ 11,419
Vacation	\$ 77,631	\$ 91,125	\$ 13,494
Total	\$ 430,632	\$ 530,865	\$ 100,233

Note 7- Other Disclosures

Health & Welfare

The City of Stanwood is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance, and/or joint self-insurance, to the same extent that they may individually purchase insurance or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014, when participating cities, towns, and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust. As of December 31, 2023, 264 cities/towns/non-city entities participate and have enrollment in the AWC Trust HCP. The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members.

In April 2020, the Board of Trustees adopted a large employer policy, requiring newly enrolling groups with 600 or more employees to submit medical claims experience data in order to receive a quote for medical coverage. Outside of this, the AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members.

The AWC Trust HCP includes medical, dental and vision insurance through the following carriers: Kaiser Foundation Health Plan of Washington, Kaiser Foundation Health Plan of Washington Options, Inc., Regence BlueShield, Asuris Northwest Health, Delta Dental of Washington, Willamette Dental Group, and Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-city entities (public agency, public corporation, intergovernmental agency, or political subdivision within the state of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. In 2023, the AWC Trust HCP purchased medical stop loss insurance for Regence/Asuris and Kaiser plans at an Individual Stop Loss (ISL) of \$2 million through United States Fire Insurance Company. The aggregate policy is for 200% of expected medical claims.

Participating employers contract to remain in the AWC Trust HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with

under 250 employees must provide written notice of termination of all coverage a minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the AWC Trust HCP a minimum of 60 days prior to termination. A participating employer's termination will not obligate that member to past debts, or further contributions to the AWC Trust HCP. Similarly, the terminating member forfeits all rights and interest to the AWC Trust HCP Account.

The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Board of Trustees is comprised of four regionally elected officials from Trust member cities or towns, the Employee Benefit Advisory Committee Chair and Vice Chair, and two appointed individuals from the AWC Board of Directors, who are from Trust member cities or towns. The Trustees or its appointed delegates review and analyze Health Care Program related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW. The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110-WAC.

The accounting records of the AWC Trust HCP are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The AWC Trust HCP also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). In 2018, the retiree medical plan subsidy was eliminated, and is noted as such in the report for the fiscal year ending December 31, 2018. Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. The audit report for the AWC Trust HCP is available from the Washington State Auditor's office.

Police Contract

The City has contracted with Snohomish County through the Snohomish County Sheriff's Department to provide law enforcement services since 2008. The most recent contract is for services from January 1, 2024 through December 31, 2026. This contract, like the previous contract, covers patrol services, investigative services, special services, support services, records, and evidence. Amounts reflecting the current contract are as follows:

Year	Annual Contract	Increase from Prior Yr	Percentage Increase
2024	\$ 2,357,567	\$ 246,137	11.66%
2025	\$ 2,468,443	\$ 110,876	4.70%
2026	\$ 2,581,438	\$ 112,995	4.58%

Fire Services

In November, 2018 the City of Stanwood voters voted to annex into the North County Fire Authority effective January 1, 2019. The City continued collecting taxes and paying for services in 2019. The North County Fire began collecting property taxes in Stanwood in 2020, and the City ceased collecting taxes for fire. The City entered into an interlocal agreement with the North County Regional Fire Authority to pay for Fire Marshal/Investigation services. The contract is from January 1, 2022 to January 1, 2029. The cost for these services in 2023 was \$33,359.

Transportation Benefit District

The Stanwood Transportation Benefit District (TBD) was established November 19, 2012 for the purpose of acquiring, constructing, improving, providing and funding transportation improvements within the District, which has identical boundaries as the City of Stanwood limits. On November 8, 2022 the citizens passed a ballot measure to renew a 0.2% sales tax collected within the District effective July 1, 2023 for an additional ten years. Effective January 1st, 2016, the TBD was dissolved by City ordinance and the City assumed its functions. The transportation sales tax is accounted for in a separate fund (#108). For 2022, this public transportation system sales tax amounted to \$588,325.

Note 8 – Other Postemployment Benefits (OPEB Plans)

The city has a commitment to pay for post-employment benefits for employees that belong to LEOFF1. These benefits include medical coverage (through AWC), medicare insurance premiums (reimbursed to retiree) and long-term care premiums (purchased thru Unum Life Insurance Company). One retiree qualifies to receive these benefits. For 2023, the City paid \$11,861 for medical insurance premiums and long-term care premiums for this retiree. The total OPEB liability for this program, reported on Schedule 9 is \$596,774 calculated using the alternative measurement method tool provided by the Office of the Washington State Actuary.

Note 9 – Pension Plans

A. State Sponsored Pension Plans

Substantially all the city's full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans PERS 2 and PERS 3. The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available annual comprehensive financial report (ACFR) that includes financial statements and required supplementary information for each plan. The DRS ACFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit
P.O. Box 48380
Olympia, WA 98540-8380

Also, the DRS ACFR may be downloaded from the DRS website at www.drs.wa.gov. At June 30, 2023 (the measurement date of the plans), the city's proportionate share of the collective net pension liabilities, as reported on the Schedule of Liabilities, was as follows:

Plan	Employer Contributions	Allocation %	Liability (Asset)
PERS 1 UAAL	\$122,858	0.018029%	\$411,554
PERS 2/3	\$204,973	0.023313%	(\$955,526)
LEOFF 1		0.001322%	(\$39,237)

LEOFF Plan 1

The city also participates in LEOFF Plan 1. The LEOFF Plan 1 is fully funded and no further employer contributions have been required since June 2000. If the plan becomes underfunded, funding of the remaining liability will require new legislation. Starting on July 1, 2000, employers and employees contribute zero percent.

B. Defined Benefit Pension Plan

Beginning January 1, 2020 the City pays into the Western Conference of Teamsters Pension Trust on account of each Teamster's Union Local 231 member. This plan is a multi-employer defined benefit pension plan. Effective January 1, 2020 the City paid into the account for each hour for which compensation was paid. For 2023 the rate was .68 per compensable hour which resulted in a total of \$31,944 paid to the WCTPT in 2023.

Note 10 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed after the end of each month. Property tax revenues are recognized when cash is received by city. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied. The city's regular levy for the year 2023 was \$1.23815074328 per \$1,000 on an assessed valuation of \$1,644,143,212 for a total regular levy of \$2,035,697.14.

Note 11 – Risk Management

The City of Stanwood is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 169 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, with some deductibles. Vehicles with a value over \$25,000 carry a \$5,000 deductible, while some properties carry a \$25,000 deductible. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices, prior wrongful acts, and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$16 million in limits above the self-insured layer is provided by reinsurance. Total limits are \$20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

All Members are provided a separate cyber risk policy and premises pollution liability coverage group purchased by WCIA. The cyber risk policy provides coverage and separate limits for security & privacy, event management, and cyber extortion, with limits up to \$1 million and subject to member deductibles, sublimits, and a \$5 million pool aggregate. Premises pollution liability provides Members with a \$2

million incident limit and \$10 million pool aggregate subject to a \$100,000 per incident Member deductible.

Insurance for property, automobile physical damage, fidelity, inland marine, and equipment breakdown coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$1,000,000, for all perils other than flood and earthquake, and insured above that to \$400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day-to-day operations of WCIA.

Note 12 – SBITA (Lessees)

During 2023, the city adopted guidance for the presentation and disclosure of Subscription Based Information Technology Arrangements (SBITA), as required by the BARS manual. This requirement resulted in no addition of a subscription liability reported on the Schedule of Liabilities.

The City of Stanwood conducted a thorough analysis of all IT software used by all departments. One SBITA (Right Systems, Inc. Verkada Security Camera) would have qualified for a long-term liability. However, the five-year contract was paid in advance October 28, 2022 and began January 1, 2023 when the camera security system was made active. Therefore, no long-term liability exists.

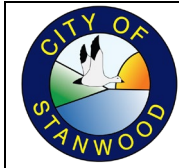


**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7a
DATE: July 25, 2024
SUBJECT: Community Development Committee Meeting Minutes
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A – July 2, 2024 Meeting Minutes

SUMMARY STATEMENT:

Minutes from the July 2, 2024 Community Development Committee Meeting are attached to this staff report for approval as presented.



**Community Development Committee
Meeting Minutes
Tuesday, July 2, 2024 | 5:00 pm**

Council Members Present: Dani Gaumond, Steve Shepro, Andreena Bergman

Staff Present: Patricia Love, Audrey Rotrock

Others Present: N/A

Steve Shepro called the meeting to order at 5:01 p.m.

1. Economic Development Board Meeting Schedule

Committee members are concerned that moving to 6 board meetings per year would cause Economic Development Board members to lose interest.

Consider broadening the scope of the meeting by scheduling guest speakers who do business in town or who are interested in doing business in town. Consider asking the Mayor to attend some meetings.

2. Draft Ordinances for 2024 Comprehensive Plan and Associated Zoning Amendments

Clarify where adult entertainment uses are allowed. Committee members mentioned a few typos to be corrected. Add graphics to the “vertical mixed use” and “horizontal mixed use” for clarification in Exhibit F. Do not allow gas stations as an allowed use on Main Street. Incentivize medical businesses to come to Stanwood. Add some type of language on the recruitment of medical businesses. The Committee discussed other topics such as allowing Bed & Breakfast businesses, and vacation rentals. These topics will be covered under the municipal code update project.

Next meeting: September 5, 2024

Adjourn: 6:30 p.m.





CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7b
DATE: July 25, 2024
SUBJECT: Planning Commission Meeting Minutes
CONTACT PERSON: Tansy Schroeder, Senior Planner
ATTACHMENTS: A – June 10, 2024 Meeting Minutes

SUMMARY STATEMENT

Minutes from the June 10, 2024 Planning Commission Meeting are attached to this staff report for approval as presented. These minutes were approved at the July 8, 2024 Planning Commission Meeting.



Planning Commission
Meeting Minutes
Monday, June 10, 2024 – 6:30 pm

Call to Order: 6:32 pm

Roll Call

Commissioners Present:

Eric Warnat, Commissioner
Kathy Moe, Commissioner
Melissa Toner, Commissioner
Patrick Hosterman, Commission Chair
Cody Davis, Commission Vice-Chair
Gabrielle Braley, Commissioner
Jeff Wheatley, Commissioner

Staff Present:

Patricia Love, Community Development Director
Tansy Schroeder, City Planner
Audrey Rotrock, Associate Planner

Absent: N/A

Also known to be present: Stanwood Residents: Sue Mancer, Denice & Sam Long, Dennis Gordon, Greg Stewart, Jeffrey D. Pearce, Tim Pearce, Ramona Snowden, Shannon Kyle, Arne Wennerberg, Dennis Higgins, Garrett Williams, Mellisa Williams, Ron & Patt Post, Tony & Nichale Bennett, Chris Castner, Carrie Richardson, Lisa Olander, Gina Wright, Rebecca Lewinski, Robin Carmichael

Public Requests and Comments: None

Approval of Minutes:

The minutes from the May 13, 2024 Planning Commission meeting were unanimously approved.

New Business:

None

Old Business:

Continuation of Public Hearing: 2024 – 2044 Comprehensive Plan

Staff has been working on updating the 2024 Comprehensive Plan over the last two years which has included public outreach, technical analysis and drafting the Plan. This work was accomplished with the help of an Advisory Committee, the Planning Commission, and the Council Community Development Committee.

The Plan has been organized into three general sections:

1. Introduction: Mayors' message, tribal recognition, an explanation of planning in the City, and an overview of the city's demographics.
2. Plan Elements: required planning elements include land use, housing, economic development, transportation, parks, environmental, shorelines, utilities, and capital facilities.
3. Appendix: definitions, acronyms, zoning categories, capital facilities list, references to other plans such as water, sewer, and drainage plans.

The 2024 – 2044 Draft Comprehensive Plan is founded on the existing 2015 Plan's vision, mission, and core values to maintain and preserve Stanwood's downtown character and rural history while meeting state mandated employment, housing, and population growth mandates.



Planning Commission Meeting Minutes Monday, June 10, 2024 – 6:30 pm

This Plan transforms the exiting “word heavy” document into a readable Plan with graphics, pictures, and tables that help tell Stanwood’s story. This draft Plan addresses the growth targets as follows:

Employment: Stanwood’s existing zoning falls short of providing the employment targets assigned to the City. As a result, the Light Industrial zone is proposed to be changed to a Planned Industrial zone which creates additional opportunities for more business types which is expected to produce more jobs.

Population: Stanwood has sufficient vacant and underdeveloped land to meet our 20-year population growth target of 10,963 residents. However, to support the economic vitality of the downtown, the Mainstreet Business I and II are being combined into a single Mixed-Use district which encourages the development of new residential units above or behind commercial / retail space. Adding additional population within walking distance of restaurants and shops promotes the health and economic sustainability of downtown.

Housing: The Growth Management Act (GMA) added a new housing target to the 2024 Plan update. GMA requires that cities plan for and accommodate housing for all income levels. Guidance from the Washington State Department of Commerce links housing types by income bands, requiring the City to plan for a variety of housing types such as accessory dwelling units, cottages, duplexes and townhouses. These types of units are referred to as “missing middle housing”.

Commissioner Questions & Comments

- The Public Facility zone refers to uses such as City Hall, schools, and police and fire departments. Public facilities such as public restrooms and parks would be covered under capital facilities projects and are allowed in other zones.
- Add language to include schools, police, and fire services for clarity to 17.47.040 Mix and Location of Uses (3)(g) “TN properties within the Urban Growth Area shall be subject to an annexation agreement approved by the City Council. The annexation agreement shall address utilities, traffic, architecture, open space, critical areas, landscape buffers and uses.”
- Adding uses that are not permitted to the Permitted Use Table would cause confusion.
- Some Commissioners are not supportive of a ban on future storage units in town.
- Will there be a stricter noise ordinance applied in areas of mixed use of commercial with residential behind it? This will be addressed with municipal code update.
- It is the City’s responsibility to allow for multiple types of housing to comply with the state mandate.
- Will small businesses be allowed in homes? There will be a limited amount of compatible business types allowed through future zoning regulations along major roads such as 80th Avenue, 284th Street, and 68th Avenue.



Planning Commission Meeting Minutes Monday, June 10, 2024 – 6:30 pm

Public Questions & Comments

- Will Schenk Packing Co. be annexed into city limits? What is the purpose of the industrial zoning in that area? Schenk Packing Co. has not approached the city about annexing. The area was pre-zoned as industrial, if they decided to annex, the zoning would not change.
- There was once a property zoned multi-family (MF) near 284th Street and 80th Avenue, with apartments planned to be built. What happened to that development? The owner of the property decided not to move forward with the project, and the density (MF) was moved near Port Susan Middle School.
- Compatibility in the Planned Industrial zones means there may be light industrial businesses alongside office spaces, for example, which will increase job opportunities.
- How do road improvements occur in areas of higher development? Developers are required to install frontage improvements in addition to paying impact fees to the city. Those fees collected go towards road, sidewalk, and curb improvements. They are also used on projects listed on the Capital Improvements Plan.
- Farm property owners near the Stanwood Camano Fairgrounds are concerned that allowing 5000 square foot lots with single family homes will impact their businesses. Consider adding a buffer zone between residential and planned industrial zones in that area. Increased traffic and runoff from developments could be detrimental to the farms.
- Allowing mixed use along Pioneer Highway would take away from the historic charm of homes on that road.
- Mixed use along Pioneer Highway is not required, but it would be allowed if an owner wanted to apply such a use on their property.
- There is no way to disallow any person or group from buying any property.
- The types of uses allowed in neighborhood businesses will be addresses with the Stanwood Municipal Code update. It will be important for the uses to be viable and compatible with the surrounding neighborhoods.
- Which proposed changes are staff driven, developer driven, or community driven? Many changes proposed are staff driven to facilitate employment needs, and many are community driven by what is needed in the City.
- Concerns were raised about removing the Historic Overlay. Removing the Historic Overlay is just removing a designation. There will still be design standards in the code.
- There is potential that there are endangered species living in the UGA. Consider talking to Snohomish County biologists before any work is done there.
- Allowing small businesses along 80th Avenue would be a benefit to the community. Residents encouraged Planning Commissioners to allow this use.
- Consider allowing home businesses to keep equipment on their property.
- The Neighborhood Business zone allows for small commercial businesses, whereas the Traditional Neighborhood zone allows residential businesses.
- Stormwater drainage near the train tracks on Cedarhome Drive is a problem. There needs to be dredging in the drains to allow water to flow.
- The Adult Entertainment Overlay is defined by specific road boundaries.

Miscellaneous Business:

None



Planning Commission
Meeting Minutes
Monday, June 10, 2024 – 6:30 pm

Recent Council Action on Commission Items:

- Titles 7 & 8 were approved.
- Second reading of the Complete Streets ordinance on June 13, 2024

Upcoming Items:

Adjourn: 9:06 pm

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7c
DATE: July 25, 2024
SUBJECT: Public Safety Committee Meeting Minutes
CONTACT PERSON: Jason Toner, Police Chief
ATTACHMENTS: A – Safety Committee Meeting Minutes 07/11/2024

SUMMARY STATEMENT

The minutes of the July 11, 2024, Public Safety Committee Meeting are attached to this staff report for approval as presented.



STANWOOD

PUBLIC SAFETY COMMITTEE

Meeting Minutes

July 11, 2024

LOCATION: School Admin Bldg., 26920 Pioneer Hwy Stanwood WA

ATTENDANCE:

- City Council Members – Tim Schmitt, Marcus Metz, and Robert Hicks
- Stanwood Police – Sgt. Karl Gilje
- North County Regional Fire- Deputy Chief Dave Kraski

CALLED TO ORDER: Meeting Called to Order at 6:00 pm

- Sgt. Gilje talked about the recent incident involving an arrest of a subject that resulted with two of our officers getting injured when the subject resisted arrest. The officers were taken to the hospital and released with minor injuries and returned to work. The subject was booked into the Snohomish County jail for 2 counts of Assault 3 and resisting arrest, with other charges being forwarded to the prosecutor's office. Sgt. Gilje also gave stats on calls for service for the 4th of July from 6am to July 5th 6am. There was a total of 8 firework calls and 4 noise complaints, with no arrests made and no tickets issued.
- Deputy Chief Kraski gave the fire stats for service for the 4th of July and only had two calls that were fireworks generated. One was a garbage dumpster fire caused by a firework, and the second was on Camano Island where a subject lost some fingers from a firework exploding in their hand. Chief Kraski also gave us some stats on the response time to calls for service and they have an average of 5 minutes.
- Councilman Schmitt inquired if it was possible to do radar/traffic enforcement in the school zones at the beginning of the upcoming school year. Sgt. Gilje said we would be doing that and have been in the past but calls for service may limit this due to staffing as we only have one patrol officer on during the day.
- Councilman Hicks had questions about how long it takes for a deputy sheriff to get trained and out on their own. It was explained it takes approximately 8 to 9 months after completing the academy and field training if they successfully complete this period. It was explained some people do not pass this period for a variety of reasons, others quit when they find out that this was not what they thought it was going to be, or they move on to a different agency. This is a very common occurrence that all agencies experience.

Adjourn: Meeting Adjourned at 6:40



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 8a

DATE: July 25, 2024

SUBJECT: Approval of Voucher and Payroll Checks

CONTACT PERSON: Amy Bergemeier, Accounting Specialist

ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 38596 through 38641 and electronic fund transfers in the amount of \$358,042.52. Approve issuance of Washington Federal payroll electronic fund transfers in the amount of \$412,146.10.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 38596 THROUGH 38641 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$358,42.52. APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$412,146.10.

CHECK REGISTER**ATTACHMENT A**

City Of Stanwood

Time: 08:04:16 Date: 07/17/2024

06/27/2024 To: 07/17/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3190	07/08/2024	Payroll	3	EFT		4,508.99	June 2024 Payroll
3191	07/08/2024	Payroll	3	EFT		4,971.13	June 2024 Payroll
3192	07/08/2024	Payroll	3	EFT		5,617.64	June 2024 Payroll
3193	07/08/2024	Payroll	3	EFT		2,912.48	June 2024 Payroll
3194	07/08/2024	Payroll	3	EFT		2,987.64	June 2024 Payroll
3195	07/08/2024	Payroll	3	EFT		526.87	June 2024 Payroll
3196	07/08/2024	Payroll	3	EFT		3,993.99	June 2024 Payroll
3197	07/08/2024	Payroll	3	EFT		4,374.57	June 2024 Payroll
3198	07/08/2024	Payroll	3	EFT		8,096.22	June 2024 Payroll
3199	07/08/2024	Payroll	3	EFT		4,619.01	June 2024 Payroll
3200	07/08/2024	Payroll	3	EFT		2,715.66	June 2024 Payroll
3201	07/08/2024	Payroll	3	EFT		3,603.50	June 2024 Payroll
3202	07/08/2024	Payroll	3	EFT		3,805.40	June 2024 Payroll
3203	07/08/2024	Payroll	3	EFT		2,343.08	June 2024 Payroll
3204	07/08/2024	Payroll	3	EFT		546.87	June 2024 Payroll
3205	07/08/2024	Payroll	3	EFT		4,967.28	June 2024 Payroll
3206	07/08/2024	Payroll	3	EFT		3,771.08	June 2024 Payroll
3207	07/08/2024	Payroll	3	EFT		550.35	June 2024 Payroll
3208	07/08/2024	Payroll	3	EFT		7,880.01	June 2024 Payroll
3209	07/08/2024	Payroll	3	EFT		2,795.09	June 2024 Payroll
3210	07/08/2024	Payroll	3	EFT		5,970.45	June 2024 Payroll
3211	07/08/2024	Payroll	3	EFT		2,190.68	June 2024 Payroll
3212	07/08/2024	Payroll	3	EFT		2,736.61	June 2024 Payroll
3213	07/08/2024	Payroll	3	EFT		6,471.17	June 2024 Payroll
3214	07/08/2024	Payroll	3	EFT		6,996.71	June 2024 Payroll
3215	07/08/2024	Payroll	3	EFT		4,458.88	June 2024 Payroll
3216	07/08/2024	Payroll	3	EFT		546.87	June 2024 Payroll
3217	07/08/2024	Payroll	3	EFT		6,772.95	June 2024 Payroll
3218	07/08/2024	Payroll	3	EFT		3,667.57	June 2024 Payroll
3219	07/08/2024	Payroll	3	EFT		2,679.96	June 2024 Payroll
3220	07/08/2024	Payroll	3	EFT		5,196.53	June 2024 Payroll
3221	07/08/2024	Payroll	3	EFT		2,795.09	June 2024 Payroll
3222	07/08/2024	Payroll	3	EFT		1,840.99	June 2024 Payroll
3223	07/08/2024	Payroll	3	EFT		496.96	June 2024 Payroll
3224	07/08/2024	Payroll	3	EFT		2,594.55	June 2024 Payroll
3225	07/08/2024	Payroll	3	EFT		3,367.55	June 2024 Payroll
3226	07/08/2024	Payroll	3	EFT		2,408.38	June 2024 Payroll
3227	07/08/2024	Payroll	3	EFT		1,618.36	June 2024 Payroll
3228	07/08/2024	Payroll	3	EFT		4,520.19	June 2024 Payroll
3229	07/08/2024	Payroll	3	EFT		546.87	June 2024 Payroll
3230	07/08/2024	Payroll	3	EFT		3,214.87	June 2024 Payroll
3231	07/08/2024	Payroll	3	EFT		5,336.12	June 2024 Payroll
3232	07/08/2024	Payroll	3	EFT		546.96	June 2024 Payroll
3233	07/08/2024	Payroll	3	EFT		5,311.90	June 2024 Payroll
3234	07/08/2024	Payroll	3	EFT		4,621.18	June 2024 Payroll
3235	07/08/2024	Payroll	3	EFT		4,823.47	June 2024 Payroll
3236	07/08/2024	Payroll	3	EFT		4,557.23	June 2024 Payroll
3237	07/08/2024	Payroll	3	EFT		2,899.01	June 2024 Payroll
3238	07/08/2024	Payroll	3	EFT		6,970.47	June 2024 Payroll
3239	07/08/2024	Payroll	3	EFT		5,314.62	June 2024 Payroll
3240	07/08/2024	Payroll	3	EFT		2,597.84	June 2024 Payroll
3264	07/08/2024	Payroll	3	EFT	AFLAC	259.87	Pay Cycle(s) 07/08/2024 To 07/08/2024 - AFLAC, Pre-Tax; Pay Cycle(s) 07/08/2024 To 07/08/2024 - AFLAC, Post-Tax

CHECK REGISTER

City Of Stanwood

Time: 08:04:16 Date: 07/17/2024

06/27/2024 To: 07/17/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3265	07/08/2024	Payroll	3	EFT	AWC Employee Benefit Trust	27,886.30	Pay Cycle(s) 07/08/2024 To 07/08/2024 - AWC - Health First 250; Pay Cycle(s) 07/08/2024 To 07/08/2024 - AWC- Dental J; Pay Cycle(s) 07/08/2024 To 07/08/2024 - AWC - Vision; Pay Cycle(s) 07/08/2024 To;
3266	07/08/2024	Payroll	3	EFT	Colonial Life Insurance	66.75	Pay Cycle(s) 07/08/2024 To 07/08/2024 - Colonial Life Ins
3267	07/08/2024	Payroll	3	EFT	Great-West Life & Annuity	4,920.00	Pay Cycle(s) 07/08/2024 To 07/08/2024 - 457 - Empower (Mass Mutual); Pay Cycle(s) 07/08/2024 To 07/08/2024 - Roth 457(b)Empower(MassMutual)
3268	07/08/2024	Payroll	3	EFT	HSA Bank	695.50	Pay Cycle(s) 07/08/2024 To 07/08/2024 - HSA Contributions ER; Pay Cycle(s) 07/08/2024 To 07/08/2024 - HSA Contr EE
3269	07/08/2024	Payroll	3	EFT	Internal Revenue Service (941)	85,314.18	941 Deposit for Pay Cycle(s) 07/08/2024 - 07/08/2024
3270	07/08/2024	Payroll	3	EFT	Legal Shield	63.85	Pay Cycle(s) 07/08/2024 To 07/08/2024 - Legal Shield
3271	07/08/2024	Payroll	3	EFT	Mission Square Retirement	3,109.14	Pay Cycle(s) 07/08/2024 To 07/08/2024 - 457 - Mission Square Ret(ICMA)
3272	07/08/2024	Payroll	3	EFT	Navia Benefits	460.00	Pay Cycle(s) 07/08/2024 To 07/08/2024 - Navia Limited FSA
3273	07/08/2024	Payroll	3	EFT	Western Conference of Teamsters Pension Trust	2,486.76	Pay Cycle(s) 07/08/2024 To 07/08/2024 - WCTPP Contributions
3274	07/08/2024	Payroll	3	EFT	Teamsters Union Local 231	1,979.00	Pay Cycle(s) 07/08/2024 To 07/08/2024 - Teamsters Dues
3275	07/08/2024	Payroll	3	EFT	WA St Department Of Retirement Systems	55,454.60	Pay Cycle(s) 07/08/2024 To 07/08/2024 - PERS2; Pay Cycle(s) 07/08/2024 To 07/08/2024 - PERS 3; Pay Cycle(s) 07/08/2024 To 07/08/2024 - 457 - DRS (DCP); Pay Cycle(s) 07/08/2024 To 07/08/2024 - Roth 457
3276	07/08/2024	Payroll	3	EFT	Washington Teamsters Welfare Trust	39,792.30	Pay Cycle(s) 07/08/2024 To 07/08/2024 - Teamsters Dental; Pay Cycle(s) 07/08/2024 To 07/08/2024 - Teamsters Medical
3362	07/11/2024	Claims	3	EFT	Advantage Building Services	620.40	City of Stanwood
3363	07/11/2024	Claims	3	EFT	Cascade Septic Pumping, LLC	523.85	City of Stanwood
3364	07/11/2024	Claims	3	EFT	Edge Analytical, Inc	25.00	STA01
3365	07/11/2024	Claims	3	EFT	Edge Analytical, Inc	24.00	STA01
3366	07/11/2024	Claims	3	EFT	Edge Analytical, Inc	1,080.00	STA01
3367	07/11/2024	Claims	3	EFT	Edge Analytical, Inc	388.50	STA23
3368	07/11/2024	Claims	3	EFT	Edge Analytical, Inc	591.00	STA23
3369	07/11/2024	Claims	3	EFT	ICONIX Waterworks (US) Inc.	733.32	CITSTA
3370	07/11/2024	Claims	3	EFT	Perteet Inc.	2,853.75	City of Stanwood
3371	07/11/2024	Claims	3	EFT	Snohomish County Public Def Association	2,800.00	City of Stanwood
3372	07/11/2024	Claims	3	EFT	Stanwood Auto Parts	43.67	56100
3373	07/11/2024	Claims	3	EFT	Stanwood Auto Parts	13.49	56100
3437	07/01/2024	Claims	3	EFT	Heartland Payment Systems	164.21	June Merchant fees
3438	07/03/2024	Claims	3	EFT	Chase Paymentech	3,001.83	July 2024 Fees
3439	07/05/2024	Claims	3	EFT	Xpress/Bill Pay	661.69	June 2024 Fees

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3444	07/09/2024	Claims	3	EFT	Navia Benefits	100.00	June Mthly fee
3359	07/11/2024	Claims	3	38596	ARG Industrial	326.62	001186N
3360	07/11/2024	Claims	3	38597	Advanced Analytical Solutions, LLC	81.90	001204
3361	07/11/2024	Claims	3	38598	BHC Consultants, LLC	2,209.13	City of Stanwood
3374	07/11/2024	Claims	3	38599	Bonner Electrical Contracting LLC	2,020.53	City of Stanwood
3375	07/11/2024	Claims	3	38600	Camano Island Chamber of Commerce	1,100.00	City of Stanwood
3376	07/11/2024	Claims	3	38601	Cascade Natural Gas Corp	645.80	839 440 0000 5; 127 540 0000 3; 498 440 0000 7; 953 540 0000 2; 931 607 9072 6; 608 440 0000 4
3377	07/11/2024	Claims	3	38602	CivicPlus, LLC	6,778.30	City of Stanwood
3378	07/11/2024	Claims	3	38603	Code Publishing Company, Inc	2,311.70	ST4659
3379	07/11/2024	Claims	3	38604	Daily Journal Of Commerce, Inc	957.00	3941; 3941
3380	07/11/2024	Claims	3	38605	Galt John E	1,801.25	City of Stanwood
3381	07/11/2024	Claims	3	38606	General Pacific, Inc.	2,760.92	City of Stanwood
3382	07/11/2024	Claims	3	38607	Granary LLC	11,600.00	City of Stanwood
3383	07/11/2024	Claims	3	38608	Gray & Osborne Inc	4,198.76	City of Stanwood
3384	07/11/2024	Claims	3	38609	Hamilton Lumber LLC	425.17	66; 66; 66; 66; 66
3385	07/11/2024	Claims	3	38610	Lenz Enterprises Inc	297.76	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
3386	07/11/2024	Claims	3	38611	Les Schwab Tire Centers	316.70	S34-00006
3387	07/11/2024	Claims	3	38612	Lincoln Hill Retirement Community	10,000.00	City of Stanwood
3388	07/11/2024	Claims	3	38613	MyFleetCenter.com	114.74	JLI-167571
3389	07/11/2024	Claims	3	38614	National Barricade Co LLC	80.19	STP
3390	07/11/2024	Claims	3	38615	ODP Business Solutions, LLC	141.48	36274097; 36274097; 36274097
3391	07/11/2024	Claims	3	38616	PUD Of Snohomish County *	11,097.76	202423729; 200794063; 200367373; 200240505; 200738672; 200592889; 200633634; 200128742
3392	07/11/2024	Claims	3	38617	Pape' Machinery	305.96	6109854
3393	07/11/2024	Claims	3	38618	Pye Barker Fire & Safety, LLC	3,390.54	C493803; C493801
3394	07/11/2024	Claims	3	38619	Ricoh USA, Inc.	452.46	1316669-3800327
3395	07/11/2024	Claims	3	38620	Safeway	33.40	191483 City of Stanwood
3396	07/11/2024	Claims	3	38621	Skagit Farmers Supply	1,518.43	135052; 135052; 135052; 135052; 135052
3397	07/11/2024	Claims	3	38622	Skagit Valley Publishing	85.80	48893; 48893
3398	07/11/2024	Claims	3	38623	Sno Co District Court	1,170.23	DCT34003
3399	07/11/2024	Claims	3	38624	Sno Co Information Services *	12,259.51	DIS1107
3400	07/11/2024	Claims	3	38625	Sno Co Sheriff's Office - CB	2,899.10	91-6001368
3401	07/11/2024	Claims	3	38626	Snohomish County 911	8,553.31	City of Stanwood
3402	07/11/2024	Claims	3	38627	Snohomish County Treasurer	32.13	City of Stanwood
3403	07/11/2024	Claims	3	38628	Stanwood Ace Hardware #14901	541.77	20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013
3404	07/11/2024	Claims	3	38629	Stanwood Commerce Alliance		deduct service charge
3405	07/11/2024	Claims	3	38630	Stilly Auto Parts Napa	120.55	27197; 27197
3406	07/11/2024	Claims	3	38631	TRICO Companies, LLC	244,390.64	City of Stanwood
3407	07/11/2024	Claims	3	38632	USA Bluebook	1,044.83	478228
3408	07/11/2024	Claims	3	38633	Unum Life Insurance	88.40	0220603-036 2
3409	07/11/2024	Claims	3	38634	Verizon Wireless	353.86	742373248-00001
3410	07/11/2024	Claims	3	38635	WA St Dept of Ecology *	125.00	City of Stanwood
3411	07/11/2024	Claims	3	38636	WA St Dept of Transportation *	4,557.22	SW001523802; 1509 City of Stanwood; SW001523802; SW0015423802; 1509 City of Stanwood; 1509
3412	07/11/2024	Claims	3	38637	WA St Treasurer	2,098.02	City of Stanwood

CHECK REGISTER

City Of Stanwood

Time: 08:04:16 Date: 07/17/2024

06/27/2024 To: 07/17/2024

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3413	07/11/2024	Claims	3	38638	WM Corporate Services, Inc.	467.28	8-58270-85007
3414	07/11/2024	Claims	3	38639	Wave Broadband	155.62	3201-0316545-01
3415	07/11/2024	Claims	3	38640	Western Exterminator Company	234.79	683591; 683591
3416	07/11/2024	Claims	3	38641	Whitney Equipment Co Inc	273.25	City of Stanwood

001 General Fund	252,922.72
101 Street Fund	40,438.58
103 Street Construction Fund	2,853.75
104 Park And Trail Improvement Fund	4,198.76
110 Building Improvement Fund	244,390.64
115 Tourism And Promotion	1,100.00
401 Sewer Fund	93,489.81
403 Sewer Construction Fund	2,862.55
410 Drainage Fund	32,803.69
411 Drainage Construction Fund	2,178.97
421 Water Fund	92,371.45
422 Water Construction Fund	472.70
630 Agency Fund	105.00

* Transaction Has Mixed Revenue And Expense Accounts

Claims:	358,042.52
Payroll:	412,146.10

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

Finance Director 

Date: July 17, 2024

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8b
DATE: July 25, 2024
SUBJECT: City Council Meeting Minutes – July 11, 2024
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Meeting Minutes

SUMMARY STATEMENT

The City Council meeting minutes for July 11, 2024, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE JULY 11, 2024, CITY COUNCIL MEETING MINUTES AS PRESENTED".

CITY OF STANWOOD
Regular Meeting of the City Council
July 11, 2024 | 7:00 p.m.
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Hicks led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, City Attorney Nikki Thompson, Deputy Fire Chief Dave Kraski, Sgt. Karl Gilje, and City Engineer/Capital Projects Manager Alan Lytton. Utilities Supervisor Leigh Danielson attended online.

3. Approval of the Agenda

Mayor Roberts requested to add item 11f Resolution 2024-11 RCO Grant Authorization to the agenda.

Motion by Councilmember Robb, second by Councilmember Metz to approve the agenda as amended. Motion carried unanimously.

4. Presentation

No presentation.

5. Public Comments

No public comments.

6. Staff / Department Report

No staff or department reports.

7. Council Committee Reports

- a. Economic Development Board Meeting Minutes – April 19, 2024
- b. Finance and Personnel Committee Meeting Minutes – June 27, 2024
- c. Parks and Trails Advisory Committee Meeting Minutes – May 20, 2024
- d. Public Works Committee Meeting Minutes – July 1, 2024

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks.
- b. Approve City Council Regular Meeting Minutes – June 27, 2024.

Motion by Councilmember Metz, second by Councilmember Shepro to approve consent agenda items A. approval of vouchers and payroll checks and B. approve city council regular meeting minutes for June 27, 2024. Motion carried unanimously.

9. Unfinished Business

No unfinished business.

10. Public Hearing

No public hearing.

11. New Business

a. Adopt Resolution 2024-08 Financial Management Policy Update

Director Hammond said the Financial Management Policy was updated in 2023. Subsequently, the Legislature made changes to the Public Works procurement bidding thresholds and processes that will take effect July 1, 2024. Other updates include reestablishing requirements regarding the sale and/or of surplus City property and to add state or local government general obligation debt as an authorized investment. Hammond discussed the changes made to the policy.

Councilmembers made comments and asked questions that Hammond answered.

*Motion by Councilmember Metz, second by Councilmember Shepro to adopt Resolution 2024-08 Updated Financial Management Policy. **Motion carried unanimously.***

b. Approve Depot Park Concept Design

Director Love presented the concept plan for the new Depot Park which is located on Main Street near the Amtrak train station. Lankford Associates and Perteet were hired to prepare the concept design using the vision of an urban, hard surface downtown park that can be used by shoppers and tourists as a place to stop, rest and enjoy the day. It was designed to accommodate or supplement the many special events held along 271st Street.

Councilmembers made suggestions, comments, and asked questions.

*Motion by Councilmember Robb, second by Councilmember Shepro to accept the Depot Park option 1 concept design as presented and include it in the 2025/2026 budget discussions and deliberations. **Motion carried unanimously.***

c. Approve First Reading of Ordinance 1536 SMC Title 7 Amendment Construction Noise

Love said the Department of Ecology reviewed and approved the City's draft Ordinance 1536 SMC Title 7 Amendment—Construction Noise, which limits construction noise within 1,000 feet of a residence between 8:00 pm – 7:00 am Monday – Friday, and 6:00 pm – 9:00 am Saturday, Sunday and Holidays.

Councilmembers made comments and asked questions.

*Motion by Councilmember Metz, second by Councilmember Gaumond to accept the first reading of Ordinance 1536 as set forth in attachment A. **Motion carried unanimously.***

d. Approve First Reading of Ordinance 1532 - SMC Title 10, Vehicles and Traffic

Love said Ordinance 1532 is the City's traffic enforcement ordinance. This title was heavily rewritten to mimic and adopt state law and bring it concurrent with existing best practices that

are happening across the state. This title had the most comments from all the committees that reviewed it. Council will need to discuss the policy issues: neighborhood electric vehicles, scooters, no idling in school zones, truck routes, reduced speed limits in school zones, default speed limits in alleys, decreased speed limits on state highways, parking exception, time limit for parking of oversized vehicles, permit parking program, parking penalties, and city docks.

Councilmembers discussed and asked questions.

*Motion by Councilmember Metz, second by Councilmember Robb to accept the first reading of Ordinance 1532 as set forth in attachment A. **Motion carried unanimously.***

e. Approve First Reading of Ordinance 1535 - SMC Title 11, Streets and Public Right of Way

Love said Ordinance 1535 SMC Title 11 Streets and Public Right of Way is a new title that regulates uses and construction in City right-of-way. Council will need to discuss two policy issues: bonding and indemnification, and maintenance and obstructions.

Councilmembers made comments and asked questions.

*Motion by Councilmember Robb, second by Councilmember Metz to accept the first reading of Ordinance 1535 as set forth in attachment A. **Motion carried unanimously.***

f. Approve Resolution 2024-11 RCO Grant Authorization Agent

*Motion by Councilmember Metz, second by Councilmember Hicks to authorize the Mayor to sign Resolution 2024-11 RCO Grant Authorizing Agent for the Heritage Park Multi-use Fields/Parking Lot project. **Motion carried unanimously.***

12. Public Closing Comments

No public closing comments.

13. Executive/Legislative Reports

- a. Mayor's Report
- b. City Administrator Report
- c. Councilmember's Report/Questions

14. Recess to Executive Session

No executive session.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 9:30 p.m.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8c
DATE: July 25, 2024
SUBJECT: Final Plat of Summerset Springs
CONTACT PERSON: Tansy Schroeder, Senior Planner
ATTACHMENTS: A – Final Plat Map of Summerset Springs

PURPOSE

The purpose of this agenda item is for Council approval of the final plat of Summerset Springs, formally referred to as Summerset Division II, a 22-lot single family residential subdivision in north Stanwood off of 278th Place NW.

SUMMARY

Stanwood's subdivision code as provided in Title 16 of the Stanwood Municipal Code provides that formal subdivisions are considered any division of residential land into 10 or more lots. Subdivision of land occurs in three distinct phases: preliminary plat, plat construction, and final plat. The land use law associated with each phase is very specific regarding a city's legal authority to regulate that process.

Applications for preliminary plat are reviewed against the City's adopted subdivision, zoning, environmental, and development standards for compliance with land use regulations as well as for overall life, health, welfare requirements. Public comments are solicited several times during the review stage of the permit: open comment period, during environmental review process and at the public hearing. The Hearing Examiner makes a formal decision to either approve, approve with conditions, or deny the preliminary plat application at the conclusion of the public review process.

The purpose of final plat is to determine whether conditions of preliminary plat approval have been satisfied. Once all of the site improvements have been constructed and inspected per the approved plan, the applicant can apply for final plat approval. At the final plat approval stage, the process is essentially administrative: the city verifies all conditions of preliminary plat have been met and site improvements are installed per plan approval.

If the City finds that the plat conforms to the preliminary approval, the City must approve the final plat.

BACKGROUND

PCF Land Development, LLC submitted a preliminary plat application for 22 residential lots in March 2022. The project was reviewed per the City's permitting process and was approved after a public hearing with the Hearing Examiner in August 2023. After the approval, the project changed ownership from PCF Land Development, LLC to Keystone Land, LLC.

Civil construction improvements include streets, sidewalks, stormwater improvements, water improvements, sewer improvements, landscaping, and open space improvements. Keystone Land, LLC is providing maintenance bonds for all installed public improvements along the right of ways.

ANAYSIS

City staff has reviewed and approved the final plat of Summerset Springs. The final plat maps are ready to be signed by the Mayor, the Community Development Director and the Public Works Director.

Community Development and Public Works Departments have approved the final punch list items. The following is a list of items the City has received from the applicant:

- Performance Bond – Final lift of asphalt and installation of monuments
- Maintenance Bond – Right-of-Way, Sewer, Water, Storm, and Landscaping Improvements
- Home Owners Association with Covenants, Conditions, & Restrictions

Based on staff review, the applicant has completed all applicable conditions of the preliminary plat approval. Any conditions to be completed prior to building permit issuance and other restrictions are identified on the face of the plat map.

SMC 16.20.060(3) states:

After being approved as required above, the final plat shall be presented to the city council. After finding that the final plat has been completed in accordance with the provisions of this code, and that all required improvements have been completed or that arrangements or contracts have been entered into to guarantee that such required improvements will be completed, and that the interests of the city are fully protected, the mayor shall sign the final plat accepting such dedications and easements as may be included thereon, and the final plat shall be returned to the applicant for filing for record with the auditor.

Upon approval by the City Council, the Mayor will sign the final plat along with city staff. The final plat will be returned to the applicant to record with the Snohomish County Auditor Office.

FINANCIAL IMPACT

Fiscal Impact			
No direct financial impact for recording of the Final Plat. Once the plat is recorded, the new owners will begin paying the appropriate property taxes. Housing construction will result in one-time construction sales tax to the city and payment of building permit fees, impact fees and plant investment fees.			
Fund(s):	N/A		
Amount:	\$	Project Estimate:	\$ -
Budget Authorized	☐ Yes ☐ No	Amendment Required	☐ Yes ☐ No ☐ Monitor

COMMITTEE RECOMMENDATIONS

The final plat was scheduled to go in front of the Community Development Committee on March 7, 2024. This meeting ended up being cancelled and the agenda items were emailed to the committee members. The committee members reviewed the agenda over email and were supportive of moving the items forward.

CITY COUNCIL OPTIONS

1. Approve the final plat of Summerset Springs as presented.
2. Return the final plat of Summerset Springs to the applicant to make final correction or edits to the final plat map.

RECOMMENDED ACTION

“I MOVE TO APPROVE THE FINAL PLAT OF SUMMERSET SPRINGS AND TO ALLOW THE MAYOR TO SIGN THE FINAL PLAT IN ACCORDANCE WITH SMC 16.020.060(3).”

SUMMERSET SPRINGS

A PLANNED RESIDENTIAL DEVELOPMENT

FILE NO.: 24-0016

PORTIONS OF THE NW 1/4 OF SECTION 20 AND NE 1/4 OF SECTION 19,
TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M.
CITY OF STANWOOD, SNOHOMISH COUNTY, WASHINGTON

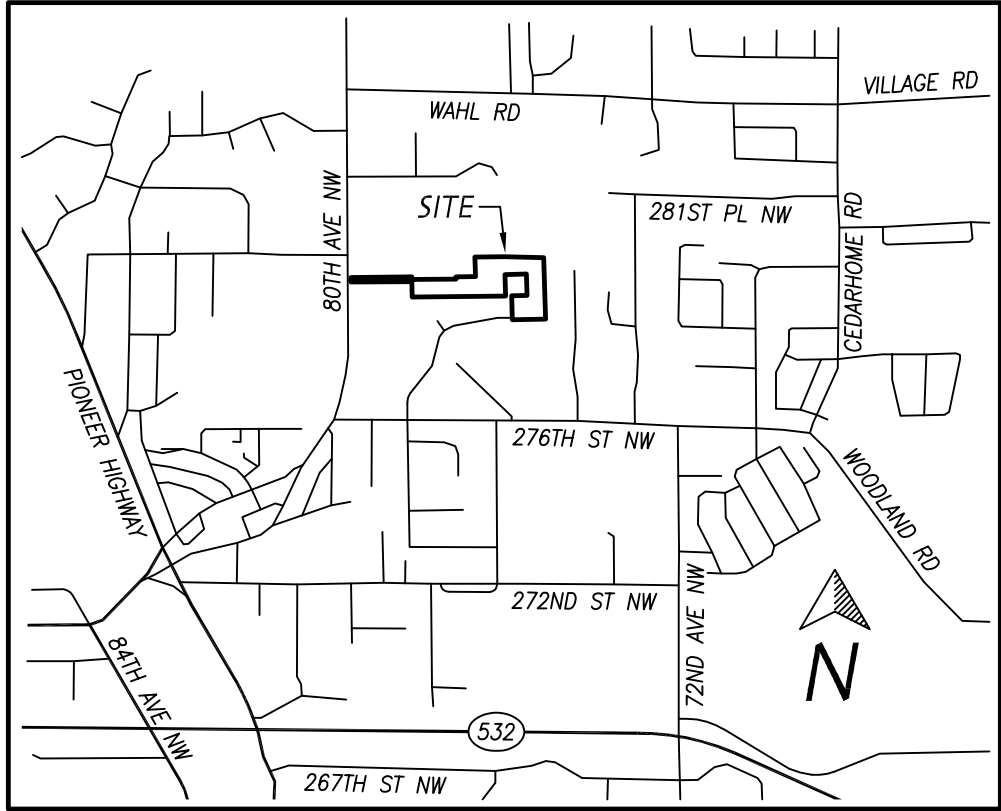
CITY OF STANWOOD APPROVALS

EXAMINED AND APPROVED THIS _____ DAY OF _____, 2024.

COMMUNITY DEVELOPMENT DEPARTMENT DIRECTOR

EXAMINED AND APPROVED THIS _____ DAY OF _____, 2024.

PUBLIC WORKS DEPARTMENT DIRECTOR



VICINITY MAP

NOT TO SCALE

TREASURER'S CERTIFICATE

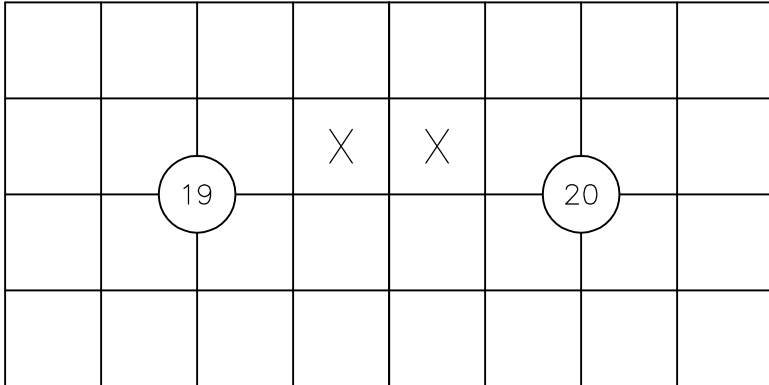
I HEREBY CERTIFY THAT ALL STATE AND COUNTY TAXES HERETOFORE LEVIED AGAINST THE PROPERTY DESCRIBED HEREIN, ACCORDING TO THE BOOKS AND RECORDS OF MY OFFICE, HAVE BEEN FULLY PAID AND DISCHARGED, INCLUDING _____ TAXES.

TREASURER, SNOHOMISH COUNTY

BY:
DEPUTY COUNTY TREASURER

PARCEL NUMBERS: 32042000205700, 32041900105000, 00617700000101
TAX PARCEL NUMBER MAY CHANGE AFTER RECORDING, THE NUMBER LISTED HERE IS FOR THE ORIGINAL PARCEL BEING SUBDIVIDED OR ALTERED

INDEX



T32N R4E, W.M.

AUDITOR'S CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF PACIFIC COAST SURVEYS, INC. THIS _____ DAY OF _____, 2024, AT _____ MINUTES PAST _____ M, AND RECORDED IN VOLUME _____ OF PLATS, PAGES _____, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

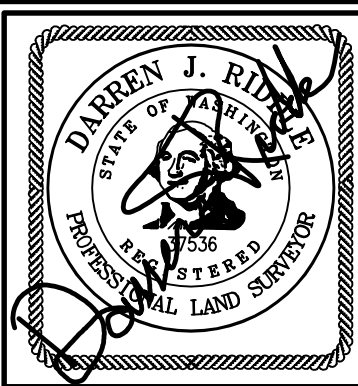
AUDITOR, SNOHOMISH COUNTY

BY:
DEPUTY COUNTY AUDITOR

LAND SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF **KEYSTONE LAND, LLC** IN **JULY, 2023**. THE MONUMENTS HAVE BEEN SET AND THE LOT CORNERS HAVE BEEN STAKED CORRECTLY ON THE GROUND. I HEREBY CERTIFY THAT THIS PLAT OF SUMMERSET SPRINGS IS BASED UPON AN ACTUAL SURVEY OF THE PROPERTY HEREIN DESCRIBED; THAT THE BEARINGS AND DISTANCES ARE CORRECTLY SHOWN; THAT ALL INFORMATION REQUIRED BY THE WASHINGTON UNIFORM COMMON INTEREST OWNERSHIP ACT IS SUPPLIED HEREIN; AND THAT ALL HORIZONTAL AND VERTICAL BOUNDARIES OF THE UNITS, (1) TO THE EXTENT DETERMINED BY THE WALLS, FLOORS OR CEILINGS THEREOF, OR OTHER PHYSICAL MONUMENTS, ARE SUBSTANTIALLY COMPLETED IN ACCORDANCE WITH SAID MAP, OR (2) TO THE EXTENT SUCH BOUNDARIES ARE NOT DEFINED BY PHYSICAL MONUMENTS, SUCH BOUNDARIES ARE SHOWN ON THE MAP.

DARREN J. RIDDLE
PROFESSIONAL LAND SURVEYOR
CERTIFICATE NO. 37536



PACIFIC COAST SURVEYS INC

SCANNING | MAPPING | SURVEY

P 425.512.7099 | F 425.357.3577
www.PCSurveys.net

© 5131 Colby Ave. Everett, WA 98203

DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT **KEYSTONE LAND LLC, A WASHINGTON LIMITED LIABILITY COMPANY**, IN FEE SIMPLE OF THE LAND HEREBY PLATTED, BEING SUMMERSET SPRINGS PLAT, HEREBY DECLARE THIS PLAT AND DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, AVENUES, PLACES AND SEWER EASEMENTS OR WHATEVER PUBLIC PROPERTY THERE IS SHOWN ON THE PLAT AND THE USE FOR ANY AND ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES. ALSO, THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON LOTS, BLOCKS, TRACTS, ETC., SHOWN ON THIS PLAT IN THE REASONABLE ORIGINAL GRADING OF ALL THE STREETS, AVENUES, PLACES, ETC., SHOWN HEREON. ALSO, THE RIGHT TO DRAIN ALL STREETS OVER AND ACROSS ANY LOT OR LOTS WHERE WATER MIGHT TAKE A NATURAL COURSE AFTER THE STREET OR STREETS ARE GRADED. ALSO, ALL CLAIMS FOR DAMAGE AGAINST ANY GOVERNMENTAL AUTHORITY ARE WAIVED, WHICH MAY BE OCCASIONED TO THE ADJACENT LAND BY THE ESTABLISHED CONSTRUCTION, DRAINAGE, AND MAINTENANCE OF SAID ROADS.

FOLLOWING ORIGINAL REASONABLE GRADING OF ROADS AND WAYS HEREON, NO DRAINAGE WATERS ON ANY LOT OR LOTS SHALL BE DIVERTED OR BLOCKED FROM THEIR NATURAL COURSE SO AS TO DISCHARGE UPON ANY PUBLIC ROAD RIGHT-OF-WAY TO HAMPER PROPER ROAD DRAINAGE. THE OWNER OF ANY LOT OR LOTS, PRIOR TO MAKING AN ALTERATION IN THE DRAINAGE SYSTEM AFTER THE RECORDING OF THE PLAT, MUST MAKE APPLICATION TO AND RECEIVE APPROVAL FROM THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS FOR SAID ALTERATION. ANY ENCLOSING OF DRAINAGE WATERS IN CULVERTS OR DRAINS OR REROUTING THEREOF ACROSS ANY LOT AS MAY BE UNDERTAKEN BY OR FOR THE OWNER OF ANY LOT SHALL BE DONE BY AND AT THE EXPENSE OF SUCH OWNER, AFTER ACQUIRING A CULVERT PERMIT FROM THE CITY OF STANWOOD COMMUNITY DEVELOPMENT DEPARTMENT, IF REQUIRED, AND SUBJECT TO ANY OTHER EXISTING PERMITTING REQUIREMENTS THEREFORE.

TRACTS 993, 994, 995, 996, 997, 998 AND 999 ARE HEREBY GRANTED AND CONVEYED TO THE SUMMERSET SPRINGS HOMEOWNERS ASSOCIATION (HOA) UPON THE RECORDING OF THIS PLAT. ALL TRACTS ARE SUBJECT TO AN EASEMENT FOR EMERGENCY MAINTENANCE BY THE CITY OF STANWOOD. TRACTS 993, 994, 995 AND 996 SHALL BE USED FOR OPEN-SPACE, LANDSCAPING AND RECREATION. TRACT 997 SHALL BE USED FOR STORM WATER DETENTION. TRACT 998 SHALL BE USED FOR ACCESS TO AND FROM LOTS 1-5, TRACT 997 AND LOT B OF SHORT PLAT ZA 8808372 SP, AND FOR INSTALLATION AND MAINTENANCE, REPAIR, REPLACEMENT AND RECONSTRUCTION OF PUBLIC AND PRIVATE UTILITIES BENEFITING THE HOA AND LOTS 1-5. TRACT 999 SHALL BE USED FOR ACCESS BY ADJOINING LANDOWNERS, FOR EMERGENCY ACCESS AND FOR PUBLIC UTILITIES; NO VEHICULAR ACCESS OVER TRACT 999 TO LOTS WITHIN SUMMERSET SPRINGS SHALL BE PERMITTED OTHER THAN FOR EMERGENCIES. OWNERSHIP AND MAINTENANCE OF SAID TRACTS CONSISTENT WITH CITY CODE SHALL BE THE RESPONSIBILITY OF THE HOA, EXCEPT THAT THE HOA SHALL HAVE NO OBLIGATION TO MAINTAIN THE PRIVATE ROAD LOCATED ON TRACT 999. THE USE OF SAID TRACTS IS RESTRICTED TO THAT SPECIFIED IN THE APPROVED FINAL PLAT. THE HOA AND THE OWNERS OF ALL LOTS WITHIN THIS SUBDIVISION SHALL COMPLY WITH THOSE CITY REGULATIONS AND CONDITIONS OF FINAL SUBDIVISION APPROVAL SPECIFIED ON THE PLAT. THE HOA SHALL REMAIN IN EXISTENCE UNTIL ALL LOTS WITHIN THE SUBDIVISION HAVE ASSUMED COMMON OWNERSHIP OF SAID TRACTS. IN THE EVENT THAT THE HOA SHOULD BE DISSOLVED, THEN EACH LOT SHALL HAVE EQUAL AND UNDIVIDED OWNERSHIP INTEREST IN THE TRACTS PREVIOUSLY OWNED BY THE HOA AS WELL AS THE RESPONSIBILITY FOR MAINTAINING THE TRACTS. MEMBERSHIP IN THE HOA AND PAYMENT OF DUES OR OTHER ASSESSMENTS FOR MAINTENANCE PURPOSES SHALL BE A REQUIREMENT OF LOT OWNERSHIP, AND SHALL REMAIN APPURTENANT TO AND INSEPARABLE FROM EACH LOT. THIS COVENANT SHALL BE BINDING AND INURE TO THE BENEFIT OF THE HOA, THE OWNERS OF ALL LOTS WITHIN THE SUBDIVISION AND ALL OTHERS HAVING INTEREST IN THE TRACTS OR LOTS.

THE UNDERSIGNED OWNER OR OWNERS OF THE INTEREST IN THE REAL ESTATE DESCRIBED HEREIN HEREBY DECLARE THIS MAP AND DEDICATE THE SAME FOR A COMMON INTEREST COMMUNITY NAMED SUMMERSET SPRINGS, A PLAT COMMUNITY, AS THAT TERM IS DEFINED IN THE WASHINGTON UNIFORM COMMON INTEREST OWNERSHIP ACT, SOLELY TO MEET THE REQUIREMENTS OF THE WASHINGTON UNIFORM COMMON INTEREST OWNERSHIP ACT AND NOT FOR ANY PUBLIC PURPOSE. THIS MAP AND ANY PORTION THEREOF IS RESTRICTED BY LAW AND THE DECLARATION FOR THE SUMMERSET SPRINGS, RECORDED UNDER SNOHOMISH COUNTY AUDITOR'S FILE NO. _____

THIS SUBDIVISION, DEDICATION, DECLARATION, WAIVER OF CLAIMS AND AGREEMENT TO HOLD HARMLESS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF SAID OWNERS.

IN WITNESS WHEREOF, WE SET OUR HANDS AND SEALS THIS _____ DAY OF _____, 2024.
KEYSTONE LAND, LLC., A WASHINGTON LIMITED LIABILITY COMPANY

BY: _____

ITS: _____

REPRESENTATIVE ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } SS

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT _____ IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT THEY SIGNED THIS INSTRUMENT ON OATH STATING THAT HE/SHE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS THE _____ OF KEYSTONE LAND, LLC., A WASHINGTON LIMITED LIABILITY COMPANY, TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SUCH PARTY FOR THE USE AND PURPOSES MENTIONED IN THIS INSTRUMENT.

NOTARY SIGNATURE

(PRINT NAME) _____ DATED: _____

NOTARY PUBLIC IN AND FOR THE STATE OF _____
RESIDING AT _____
MY APPOINTMENT EXPIRES: _____

SURVEYORS ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } SS

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT DARREN J. RIDDLE IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT THEY SIGNED THIS INSTRUMENT AND ACKNOWLEDGED IT TO BE HIS FREE AND VOLUNTARY ACT FOR THE USE AND PURPOSES MENTIONED IN THIS INSTRUMENT.

NOTARY SIGNATURE

(PRINT NAME) _____ DATED: _____

NOTARY PUBLIC IN AND FOR THE STATE OF _____
RESIDING AT _____
MY APPOINTMENT EXPIRES: _____

PLAT MAP FOR:

SUMMERSET SPRINGS

SE 1/4, NE 1/4, SEC.19, T.32N., R.4E., W.M.
SW 1/4, NW 1/4, SEC.20, T.32N., R.4E., W.M.

DRAWING FILE #
233110fpm.dwg

TAX ID #'S
3204190015000, 32042000205700

DRAWN DATE
CCF 07.16.24

SCALE
NA

JOB #
23-3110

SUMMERSET SPRINGS

A PLANNED RESIDENTIAL DEVELOPMENT

FILE NO.: 24-0016

PORTIONS OF THE NW 1/4 OF SECTION 20 AND NE 1/4 OF SECTION 19,
TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M.
CITY OF STANWOOD, SNOHOMISH COUNTY, WASHINGTON

LEGAL DESCRIPTIONS (CONTINUED)

AND EXCEPT THAT PORTION OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 32 NORTH, RANGE 4 EAST, DESCRIBED AS FOLLOWS:
THENCE EAST ON A STRAIGHT LINE DRAWN FROM SAID NORTHWEST CORNER TO A POINT 7.50 FEET SOUTH OF A POINT 330.84 FEET EAST OF SAID NORTHWEST CORNER;
THENCE NORTH 7.50 FEET;
THENCE WEST 330.84 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

EASEMENT PROVISIONS

1. AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO ALL UTILITIES SERVING SUBJECT PLAT AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, UNDER AND UPON THE EXTERIOR 10 FEET PARALLEL WITH AND ADJOINING THE STREET FRONTAGE OF ALL LOTS, TRACTS AND COMMONS AREAS IN WHICH TO INSTALL, LAY, CONSTRUCT, RENEW, OPERATE AND MAINTAIN UNDERGROUND CONDUITS, CABLES, PIPE, AND WIRES WITH NECESSARY FACILITIES AND OTHER EQUIPMENT FOR THE PURPOSE OF SERVING THIS SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC, TELEPHONE, GAS, TELEVISION CABLE AND OTHER UTILITY SERVICES TOGETHER WITH THE RIGHT TO ENTER UPON THE LOTS, TRACTS AND COMMON AREAS AT ALL TIMES FOR THE PURPOSE HEREIN STATED.
2. THE 10' WIDE PRIVATE STORM DRAINAGE EASEMENT ACROSS LOT 13 IS TO THE BENEFIT OF LOT 12. THE OWNER(S) OF SAID LOTS 12 & 13 ARE HEREBY RESPONSIBLE FOR THE MAINTENANCE OF THE PRIVATE DRAINAGE FACILITIES SERVING THEIR LOT, EXCEPT FOR ANY PORTION OF THE FACILITIES LOCATED UPSTREAM FROM THE CONNECTION POINT FOR THAT LOT.
3. THE 20' WIDE WATER EASEMENT ACROSS LOT 15 IS TO THE BENEFIT THE CITY OF STANWOOD. NO PERMANENT STRUCTURES OR LARGE VEGETATION SHALL BE INSTALLED, CONSTRUCTED OR ERECTED WITHIN THE 20' WATERLINE EASEMENT ACROSS LOT 15. THE OWNER(S) OF SAID LOT ARE HEREBY RESPONSIBLE FOR THE MAINTENANCE OF THE LAND OVER THE EASEMENT. ANY IMPROVEMENTS TO THE EASEMENT AREA MADE BY SAID OWNER(S) MAY BE REMOVED AT ANY TIME BY THE CITY WITHOUT REIMBURSEMENT FOR THE PURPOSES OF WATERLINE MAINTENANCE.
4. THE 10' PRIVATE SEWER EASEMENT ACROSS TRACT 996 IS TO THE BENEFIT OF TAX PARCEL 32041900102200 & 32041900102201. THE SUMMERSET SPRINGS HOA IS NOT RESPONSIBLE FOR MAINTENANCE OR REPAIR OF SAID SEWER SERVICE.

TITLE RESTRICTIONS

PER CHICAGO TITLE COMPANY OF WASHINGTON, POLICY NO. 500144634c, AMENDMENT NO.2 (JUNE. 26, 2024)

1. SUBJECT TO COVENANTS, CONDITIONS, RESTRICTIONS, RESERVATIONS, EASEMENT, EASEMENT PROVISIONS, DEDICATIONS, BUILDING SETBACKS, NOTES, STATEMENTS & ETC. AS SET FORTH IN DOCUMENT RECORDED UNDER VOLUME 33 OF PLATS, PAGE 85, RECORDS OF SNOHOMISH CO. WASHINGTON. (EASEMENTS SHOWN)
2. SUBJECT TO AN INGRESS, EGRESS & UTILITY EASEMENT AFN-2413840 (AS SHOWN)
3. SUBJECT TO A WATERLINE EASEMENT AFN-9112230487 (AS SHOWN).
4. SUBJECT TO AN INGRESS, EGRESS & UTILITY EASEMENT BY QUIT CLAIM DEED AFN-9112230485 (NO NEW EASEMENTS TO PLOT)
5. SUBJECT TO A RESERVATION OF EASEMENT BY QUIT CLAIM DEED AFN-9112230485 (NO NEW EASEMENTS TO PLOT)
6. SUBJECT TO COVENANTS, CONDITIONS, RESTRICTIONS, RESERVATIONS, EASEMENT, EASEMENT PROVISIONS, DEDICATION, BUILDING SETBACKS, NOTES, STATEMENTS & ETC. AS SET FORTH IN DOCUMENT RECORDED UNDER AFN-9112230486 (NO NEW EASEMENTS TO PLOT)
7. SUBJECT TO A MAINTENANCE AGREEMENT AFFECTING RESTRICTIONS 3 & 4. AFN-9201290437 (NOT PLOTTABLE)
8. SUBJECT TO COVENANTS, CONDITIONS, RESTRICTIONS, RESERVATIONS, EASEMENT, EASEMENT PROVISIONS, DEDICATION, BUILDING SETBACKS, NOTES, STATEMENTS & ETC. AS SHOWN ON SURVEY RECORDED UNDER AFN-9508075002 (FENCE ENCROACHMENT, EXISTING FENCES ARE SHOWN AND DIMENSIONED TO PROPERTY LINES)
9. SUBJECT TO A WATERLINE EASEMENT TO STANWOOD WATER CO. AFN-9703040368 (AS SHOWN, WATER EASEMENT UNDER EXISTING DRIVEWAY OF 279TH PL NW)
10. SUBJECT TO AN INGRESS, EGRESS, MAINTENANCE & CONSTRUCTION EASEMENT TO CITY OF STANWOOD AFN-9705120283 (AS SHOWN)
11. SUBJECT TO AN INGRESS, EGRESS AND DRIVEWAY CONSTRUCTION EASEMENT AFN-9807200432 (AS SHOWN)
12. SUBJECT TO AN EASEMENT TO PUD NO. 1 AND NORTHWEST FIBER, LLC FOR THE PURPOSES OF A DISTRIBUTION EASEMENT AFN-202404030100 (EASEMENT FALLS WITHIN THE SHOWN 10' PUBLIC UTILITY EASEMENT)
13. SUBJECT TO A TEMPORARY ACCESS EASEMENT AGREEMENT AND THE TERMS AND CONDITIONS THEREOF, RECORDED UNDER AUDITOR'S FILE NO. 202407010547 (AS SHOWN)

DRAINAGE FACILITY MAINTENANCE COVENANT

WE, THE OWNERS AND CONTRACT PURCHASERS OF THE LANDS HEREIN BEING PLATTED (GRANTOR), AGREE THAT THE OBLIGATIONS OF THE GRANTOR SHALL INURE TO THE BENEFIT OF AND BE BINDING UPON THE HEIRS, SUCCESSORS AND ASSIGNS. GRANTOR AGREES THAT THIS COVENANT TOUCHES AND CONCERNS THE LAND DESCRIBED HEREIN AND SHALL RUN WITH THE LAND.

GRANTOR BY EXECUTION OF THIS COVENANT ACKNOWLEDGES THAT THE BENEFITS OF THIS COVENANT INURE TO GRANTOR, DOWNSTREAM PROPERTY OWNERS AND THE GENERAL PUBLIC, AND THAT THE CITY OF STANWOOD (CITY) AS THIRD-PARTY BENEFICIARY OF THIS COVENANT HAS THE RIGHT, BUT NOT THE OBLIGATION, TO ENFORCE THIS COVENANT ON BEHALF OF DOWNSTREAM PROPERTY OWNERS AND THE GENERAL PUBLIC. THE CITY REQUIRES THIS COVENANT TO PROTECT PRIVATE AND PUBLIC PROPERTY, PRIVATE AND PUBLIC DRAINAGE INFRASTRUCTURE, AND NATURAL RESOURCES OF DOWNSTREAM PROPERTY OWNERS AND THE GENERAL PUBLIC.

GRANTOR, IN CONSIDERATION OF THE APPROVAL OF THIS SUBDIVISION, HEREBY COVENANTS TO PERFORM REGULAR MAINTENANCE UPON THE DRAINAGE FACILITIES INSTALLED, OR TO BE INSTALLED, UPON GRANTOR'S PROPERTY. REGULAR MAINTENANCE SHALL INCLUDE, AT A MINIMUM, ANNUAL INSPECTION OF THE STORM WATER DRAINAGE SYSTEM. AS APPLICABLE, THE SYSTEM SHALL INCLUDE THE STORM WATER CONVEYANCE SYSTEM PIPES, DITCHES, SWALES AND CATCH BASINS; STORM WATER FLOW REGULATION SYSTEM AND DETENTION PONDS, VAULTS, PIPES, RETENTION PONDS, FLOW REGULATION AND CONTROL STRUCTURES, INFILTRATION SYSTEMS AND WATER QUALITY CONTROL SYSTEM.

THE SCOPE OF THIS COVENANT AND RIGHT OF ENTRY SHALL BE ADEQUATE TO PROVIDE FOR THE ACCESS, INSPECTION AND MAINTENANCE OF THE DRAINAGE SYSTEM AND SHALL BE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. THE CITY SHALL HAVE THE PERPETUAL RIGHT OF ENTRY ACROSS ADJACENT LANDS OF THE GRANTOR FOR THE PURPOSES OF INSPECTING, AUDITING, OR CONDUCTING REQUIRED MAINTENANCE OF THE DRAINAGE FACILITY.
2. IF CITY INSPECTION DETERMINES THAT MAINTENANCE IS NOT BEING PERFORMED , THE CITY SHALL ENDEAVOR TO PROVIDE GRANTOR REASONABLE ADVANCED NOTIFICATION OF THE NEED TO PERFORM THE MAINTENANCE AND A REASONABLE OPPORTUNITY FOR GRANTOR TO PERFORM IT. IN THE EVENT THAT GRANTOR FAILS TO COMPLETE THE REQUIRED MAINTENANCE WITHIN A REASONABLE TIME PERIOD, THE CITY SHALL HAVE THE RIGHT TO PERFORM OR CONTRACT WITH OTHERS TO PERFORM IT AT THE SOLE EXPENSE OF THE GRANTOR. IF THE CITY IN ITS SOLE DISCRETION DETERMINES THAT AN IMMINENT OR PRESENT DANGER EXISTS, REQUIRED MAINTENANCE AND/OR REPAIR MAY BEGIN IMMEDIATELY AT GRANTOR'S EXPENSE WITHOUT PRIOR NOTICE TO GRANTOR. IN SUCH AN EVENT, THE CITY SHALL PROVIDE GRANTOR WITH A WRITTEN STATEMENT AND ACCOUNTING OF ALL WORK PERFORMED AND THE FEES, CHARGES AND EXPENSES INCURRED IN MAKING SUCH REPAIRS. GRANTOR SHALL AGREE TO REIMBURSE THE CITY OR PAY THE CITY'S VENDORS DIRECTLY FOR ALL REASONABLE FEES, CHARGES, AND EXPENSES IDENTIFIED IN THE CITY'S STATEMENT.
3. IF THE CITY IS REQUIRED TO ACT AS A RESULT OF GRANTOR'S FAILURE TO COMPLY WITH THIS COVENANT, THE CITY MAY REMOVE ANY OBSTRUCTIONS AND/OR INTERFERENCE THAT IN SOLE OPINION OF THE CITY IMPAIR THE OPERATION OF THE DRAINAGE FACILITY OR THE MAINTENANCE THEREOF. GRANTOR AGREES TO HOLD THE CITY, ITS OFFICERS, EMPLOYEES AND AGENTS HARMLESS FROM ANY AND ALL CLAIMS, ACTIONS, SUITS, LIABILITY, LOSS, EXPENSES, DAMAGES AND JUDGMENTS OF ANY NATURE WHATSOEVER, INCLUDING COSTS AND ATTORNEY'S FEES, INCURRED BY THE REMOVAL OF VEGETATION OR PHYSICAL INTERFERENCE FROM THE DRAINAGE FACILITY.
4. WHEN EXERCISING THE MAINTENANCE PROVISIONS OF THE COVENANT, IN THE EVENT OF NONPAYMENT, THE CITY MAY BRING SUIT TO RECOVER SUCH COSTS, INCLUDING ATTORNEY'S FEES AND UPON OBTAINING A JUDGMENT, SUCH AMOUNT SHALL BECOME A LIEN AGAINST THE PROPERTY OF GRANTOR AS PROVIDED IN RCW 4.56.190
5. GRANTOR COVENANTS THAT ALL OF THE OWNERS, CONTRACT PURCHASERS AND LIEN HOLDERS OF THE PROPERTY DESCRIBED HEREIN HAVE SIGNED THE DEDICATION AND/OR DECLARATION OF THIS SUBDIVISION, THAT THEY HAVE THE RIGHT TO GRANT THIS COVENANT ON THE PROPERTY, AND THAT THE TITLE IS FREE AND CLEAR OF ANY ENCUMBRANCES WHICH WOULD INTERFERE WITH THE ABILITY TO GRANT THIS COVENANT.

RESTRICTIONS & COVENANTS

1. THERE SHALL BE NO ACCESS TO BOTH AVENUE NW FOR THE RESIDENTS OF SUMMERSET SPRINGS
2. IMPACT FEES FOR TRAFFIC, PARKS, FIRE, AND SCHOOLS WILL BE REQUIRED AT THE TIME OF BUILDING PERMIT ISSUANCE IF APPLICABLE.
3. THE BUILDING DESIGNS FOR EACH SINGLE-FAMILY RESIDENCE SHALL MEET THE ARCHITECTURAL AND DESIGN REQUIREMENTS APPLICABLE TO THE SR 9.6 ZONE AT THE TIME OF BUILDING PERMIT SUBMITTAL; 17.112.020 BUILDING DESIGN STANDARDS APPLICABLE IN THE SR 12.4, SR 9.6, SR 7.0, SR 5.0, TN AND MR ZONING DISTRICTS AND 17.112.060 THROUGH 17.112.090.
4. FRONT SETBACKS SHALL BE 10' TO ACCOMMODATE THE 10' UTILITY EASEMENT.
5. NO FURTHER DIVSION OF ANY LOT IS ALLOWED.

EXISTING LEGAL DESCRIPTIONS

PER CHICAGO TITLE COMPANY OF WASHINGTON, POLICY NO. 500144634 (SEPT. 18, 2023)

PARCEL A (006177-000-001-01)

THE NORTH 40 FEET OF LOTS 1 AND 2, HUSBY ADDITION, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 33 OF PLATS ON PAGE 85, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

PARCEL B (320419-001-050-00)

THAT PORTION OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 32 NORTH, RANGE 4 EAST W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID SUBDIVISION,
THENCE SOUTH 89°56'00" EAST, ALONG THE NORTH LINE THEREOF, 812.20 FEET TO THE NORTHEAST CORNER OF THAT CERTAIN TRACT CONVEYED TO MERLE J BJERKNES AND BETTY A BJERKNES, HIS WIFE, BY DEED RECORDED UNDER RECORDING NO 1677855, THE TRUE POINT OF BEGINNING,
THENCE CONTINUE SOUTH 89°56'00" EAST, ALONG SAID NORTH LINE THEREOF, 514.80 FEET TO THE NORTHEAST CORNER OF SAID SUBDIVISION,
THENCE SOUTH 1°18'00" EAST, ALONG THE EAST LINE OF SAID SECTION 19, 330.00 FEET,
THENCE NORTH 89°56'00" WEST, 787.05 FEET,
THENCE NORTH, 165.00 FEET TO THE SOUTH LINE OF AFOREMENTIONED BJERKNES TRACT,
THENCE SOUTH 89°56'00" EAST, ALONG SAID SOUTH LINE, 272.00 FEET, MORE OR LESS, TO THE SOUTHEAST CORNER OF SAID BJERKNES TRACT,
THENCE NORTH 1°13'30" EAST, ALONG THE EAST LINE OF SAID BJERKNES TRACT, 165.00 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPT THAT PORTION OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 32 NORTH, RANGE 4 EAST W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID SUBDIVISION,
THENCE SOUTH 89°56'00" EAST, ALONG THE NORTH LINE THEREOF, 812.20 FEET TO THE NORTHEAST CORNER OF THAT CERTAIN TRACT CONVEYED TO MERLE J BJERKNES AND BETTY A BJERKNES, HIS WIFE, BY DEED RECORDED UNDER RECORDING NO 1677855, THE TRUE POINT OF BEGINNING,
THENCE CONTINUE SOUTH 89°56'00" EAST, ALONG SAID NORTH LINE THEREOF, 264.00 FEET,
THENCE SOUTH 1°13'30" WEST 165.00 FEET,
THENCE NORTH 89°56'00" WEST, 164.00 FEET,
THENCE SOUTH 1°13'30" WEST, 20.00 FEET,
THENCE NORTH 89°56'00" WEST, 372.25 FEET,
THENCE NORTH, 20.00 FEET TO THE SOUTH LINE OF AFOREMENTIONED BJERKNES TRACT,
THENCE SOUTH 89°56'00 EAST, ALONG SAID SOUTH LINE, 272.00 FEET, MORE OR LESS, THE SOUTHEAST CORNER OF SAID BJERKNES TRACT,
THENCE NORTH 1°13'30" EAST, ALONG THE EAST LINE OF SAID BJERKNES TRACT, 165.00 FEET TO THE TRUE POINT OF BEGINNING;

AS PER SNOHOMISH COUNTY BOUNDARY LINE ADJUSTMENT NO BLA 204-91, AS RECORDED UNDER RECORDING NO 9112230486, RECORDS OF SNOHOMISH COUNTY.

TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING DESCRIBED PROPERTY:

THE SOUTH 40 FEET OF THE NORTH 205 FEET OF THE EAST 787.05 FEET OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M.,

EXCEPT THAT PORTION THEREOF LYING WITHIN THE ABOVE-DESCRIBED MAIN TRACT,

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON

PARCEL C (320420-002-057-00)

THAT PORTION OF THE WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER,
THENCE NORTH, ALONG THE WEST LINE THEREOF, 704.55 FEET TO THE TRUE POINT OF BEGINNING,
THENCE SOUTH 89°33'19" EAST, PARALLEL WITH THE SOUTH LINE OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 19.80 FEET,
THENCE SOUTH, 48.41 FEET,
THENCE SOUTH 89°33'19" EAST, 310.45 FEET TO THE EAST LINE OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER,
THENCE NORTH 0°02'32" EAST, ALONG SAID EAST LINE, 658.94 FEET TO THE NORTHEAST CORNER THEREOF,
THENCE NORTH 88°27'43" WEST, ALONG THE NORTH LINE, 330.84 FEET TO THE NORTHWEST CORNER OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER,
THENCE SOUTH, ALONG THE WEST LINE THEREOF, 616.85 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPT THAT PORTION OF THE WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER,
THENCE NORTH, ALONG THE WEST LINE THEREOF, 704.55 FEET TO THE TRUE POINT OF BEGINNING,
THENCE SOUTH 89°33'19" EAST, PARALLEL WITH THE SOUTH LINE OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 19.80 FEET,
THENCE SOUTH, 48.41 FEET,
THENCE SOUTH 89°33'19" EAST, 310.45 FEET TO THE EAST LINE OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER,
THENCE NORTH 0°02'32" EAST, ALONG SAID EAST LINE, 134.65 FEET,
THENCE NORTH 88°27'43" WEST, 330.84 FEET, MORE OR LESS, TO THE WEST LINE OF SAID WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER,
THENCE SOUTH, ALONG THE WEST LINE THEREOF, 86.24 FEET, MORE OR LESS, TO THE TRUE POINT OF BEGINNING.

AND EXCEPT THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 20,
THENCE NORTH 2°09'30" WEST, ALONG THE WEST LINE OF SAID SECTION 20, 791.33 FEET TO THE NORTHWEST CORNER OF THAT CERTAIN TRACT OF LAND CONVEYED TO GARY L WEBER AND THELMA M WEBER, HUSBAND AND WIFE, BY DEED RECORDED UNDER RECORDING NO.8002110100, SAID CORNER ALSO BEING THE TRUE POINT OF BEGINNING,
THENCE CONTINUING NORTH 2°09'30" WEST, ALONG SAID WEST LINE OF SECTION 20, 380.36 FEET;
THENCE NORTH 87°50'30" EAST, PERPENDICULAR TO SAID WEST LINE OF SECTION 20, 180.00 FEET,
THENCE SOUTH 2°09'30" EAST, 180.00 FEET,
THENCE SOUTH 87°50'30" WEST, 130 00 FEET,
THENCE SOUTH 2°09'30" EAST, 200.82 FEET TO THE INTERSECTION WITH THE NORTH LINE OF SAID WEBER TRACT,
THENCE SOUTH 88°21'55" WEST, ALONG SAID NORTH LINE, 50 FEET TO THE TRUE POINT OF BEGINNING.



PACIFIC COAST SURVEYS INC

SCANNING | MAPPING | SURVEY

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PLAT MAP FOR:

SUMMERSET SPRINGS

SE 1/4, NE 1/4, SEC.19, T.32N., R.4E., W.M.
SW 1/4, NW 1/4, SEC.20, T.32N., R.4E., W.M.

DRAWING FILE #
233110fpm.dwg

TAX ID #S
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DRAWN DATE
CCF 07.16.24

SCALE
NA

JOB #
23-3110

FILE NO.: 24-0016

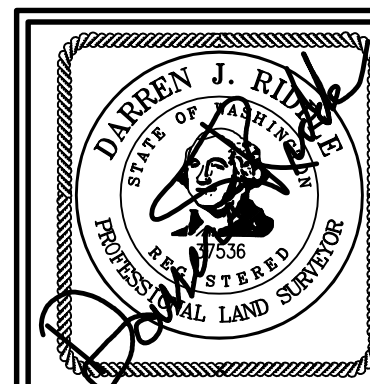
SECTION BREAKDOWN



R1. BASELINE RECORD OF SURVEY AFN=202107015003
R2. PACIFIC COAST SURVEYS SHORT PLAT AFN=202112015001
R3. CASCADE SURVEY AFN=200105295002
R4. CASCADE BOUNDARY LINE ADJUSTMENT AFN=202110275003
R5. PACIFIC COAST SURVEYS BLA AFN=202107085002
P1. PLAT OF SUMMERSET DIV 1 AFN=202107285211
P2. PLAT OF HUSBY ADDITION VOL. 33, PG 85
P3. PLAT OF BAYVIEW LANE AFN=9708155011
P4. PLAT OF CEDARHOLE ESTATES AFN=200504145430



- | | | |
|---|--|---------------------|
|  | EXISTING SECTION MONUMENT AS NOTED | (C) CALCULATED |
| | | (M) MEASURED |
| | | (D) DEED (SEE REF.) |
| | | (P) PLAT (SEE REF.) |
|  | EXISTING QUARTER SECTION MONUMENT AS NOTED | |
|  | EXISTING MONUMENT AS NOTED | |



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PLAT MAP FOR:

SE 1/4, NE 1/4, SEC.19, T.32N., R.4E., W.M.
SW 1/4, NW 1/4, SEC.20, T.32N., R.4E., W.M.

DRAWING FILE # 233110fpm.dwg	TAX ID #'S 00617700000101, 3204190015000, 32042000205700	DRAWN CCF	DATE 07.16.24	SCALE 1" = 400	JOB # 23-311
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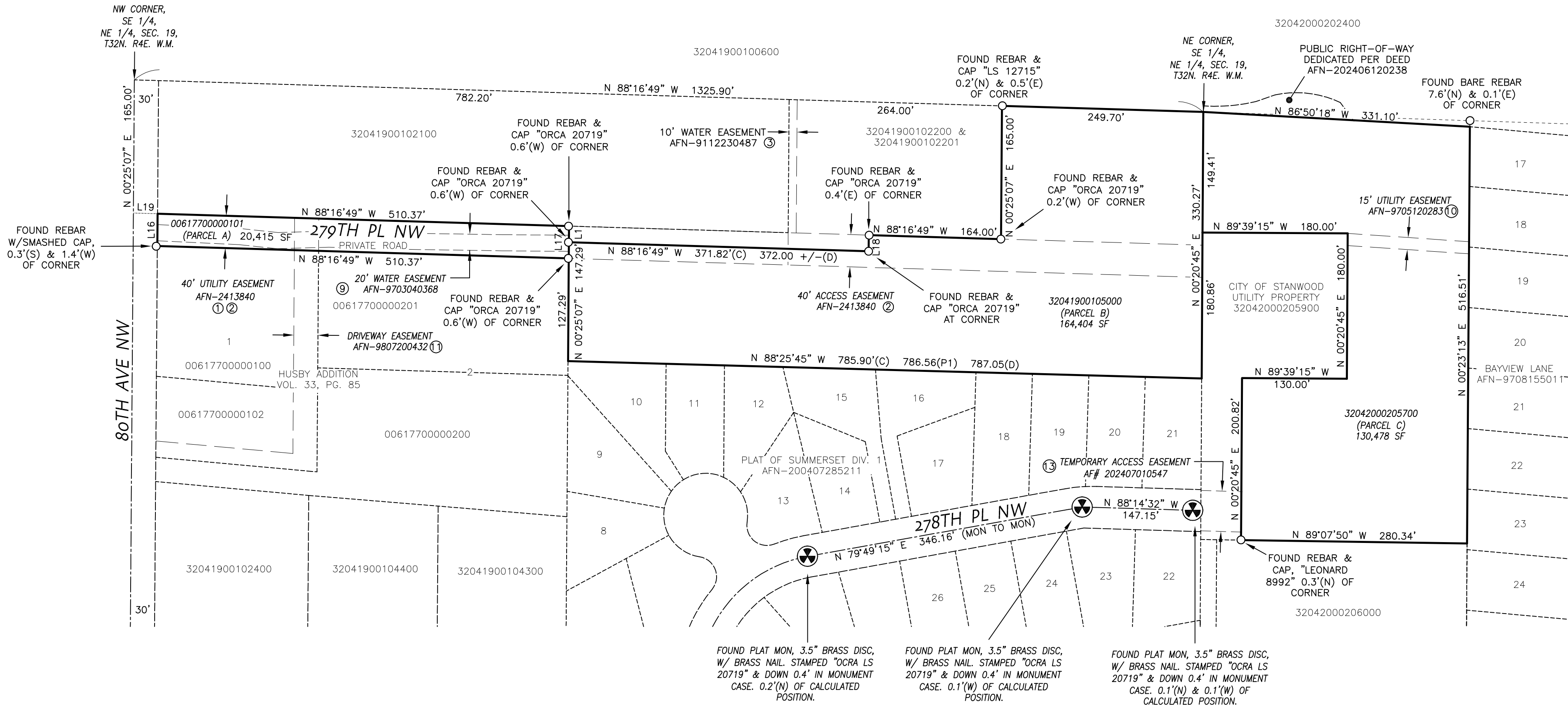
SUMMERSET SPRINGS

A PLANNED RESIDENTIAL DEVELOPMENT

FILE NO.: 24-0016

PORTIONS OF THE NW 1/4 OF SECTION 20 AND NE 1/4 OF SECTION 19,
TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M.
CITY OF STANWOOD, SNOHOMISH COUNTY, WASHINGTON

EXISTING CONDITIONS

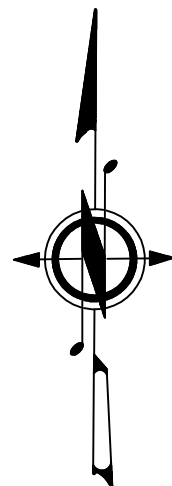


TOTAL PARCEL AREA

PARCEL A + PARCEL B + PARCEL C =
315,296 SF (7.24 AC)

LINE TABLE

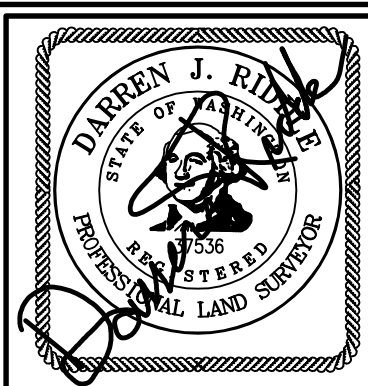
LINE	LENGTH	BEARING
L1	20.01'	N 00°25'07" E
L16	40.01'	N 00°25'07" E
L17	40.01'	N 00°25'07" E
L18	20.01'	N 00°25'07" E
L19	30.01'	N 88°16'49" W



LEGEND

- SET 1/2" X 24" REBAR W/CAP "PCS 37536" (C) CALCULATED
- EXISTING CORNER MONUMENT AS NOTED (M) MEASURED
- ✕ SET NAIL AND WASHER "PCS 37536" (D) DEED (SEE REF.)
- ✕ EXISTING NAIL NOTED (P) PLAT (SEE REF.)
- SET PROPERTY LINE STAKE (R) RECORD (SEE REF.)
- ⊙ EXISTING MONUMENT AS NOTED (6) PLOTTED TITLE RESTRICTION
- ⌒ RIGHT OF WAY CENTERLINE

SCALE: 1" = 100'
0 100 200
(US SURVEY FEET)



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PLAT MAP FOR:

SUMMERSET SPRINGS

SE 1/4, NE 1/4, SEC.19, T.32N., R.4E., W.M.
SW 1/4, NW 1/4, SEC.20, T.32N., R.4E., W.M.

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23-3110

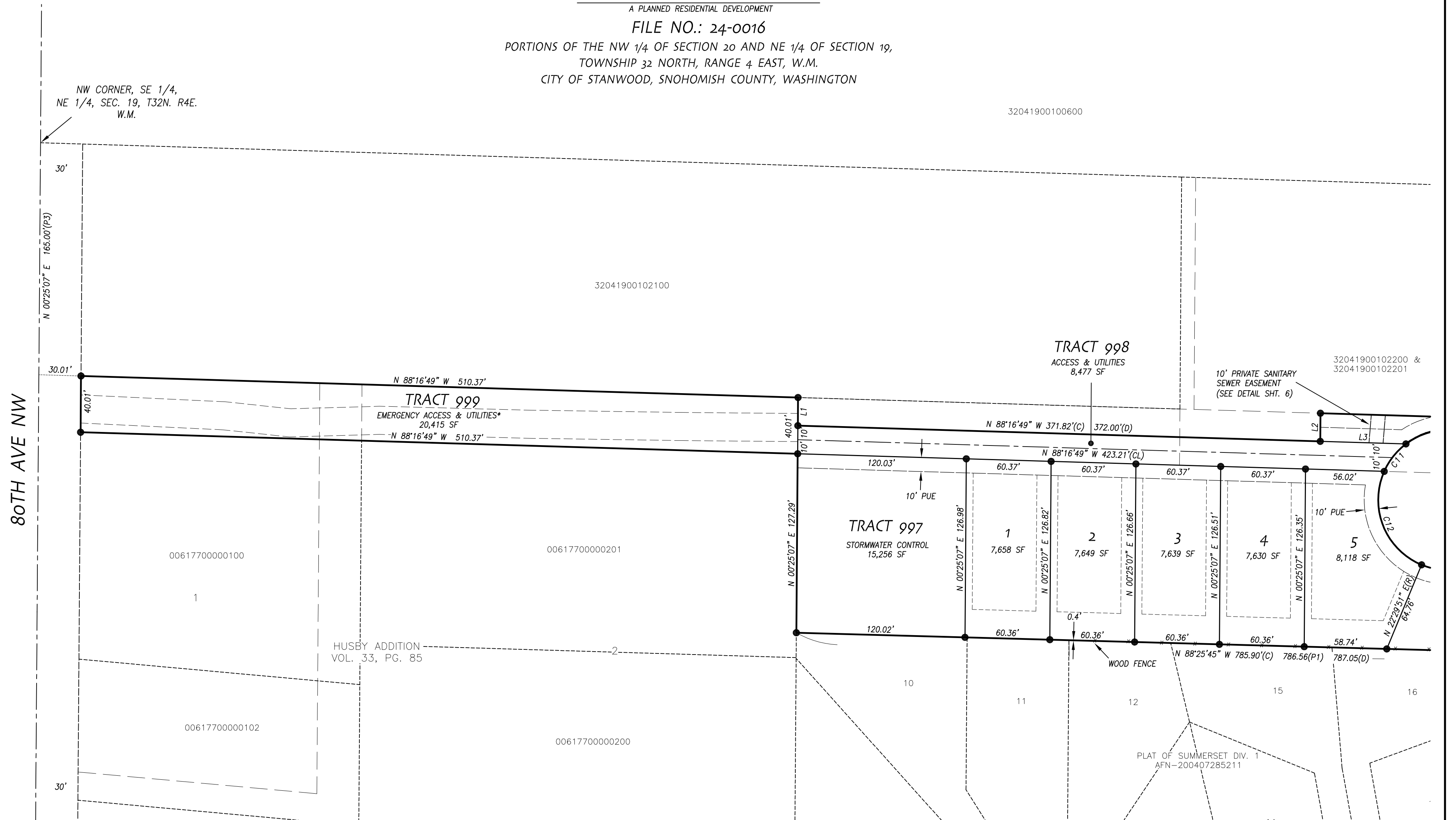
SUMMERSET SPRINGS

A PLANNED RESIDENTIAL DEVELOPMENT

FILE NO.: 24-0016

PORTIONS OF THE NW 1/4 OF SECTION 20 AND NE 1/4 OF SECTION 19,
TOWNSHIP 32 NORTH, RANGE 4 EAST, W.M.
CITY OF STANWOOD, SNOHOMISH COUNTY, WASHINGTON

SHEET
5 OF 6



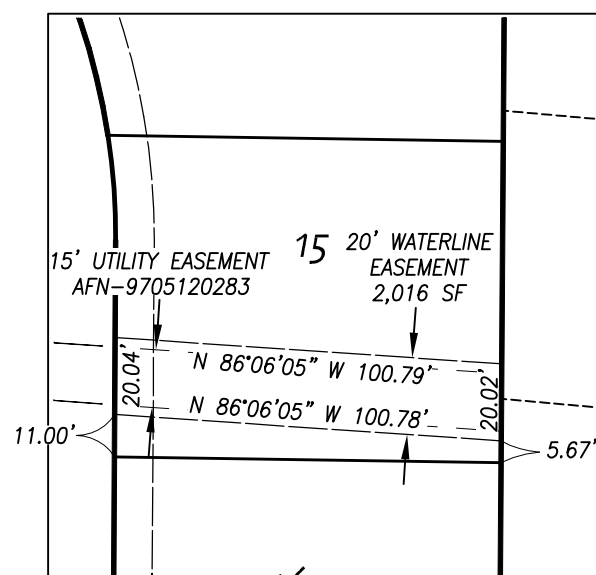
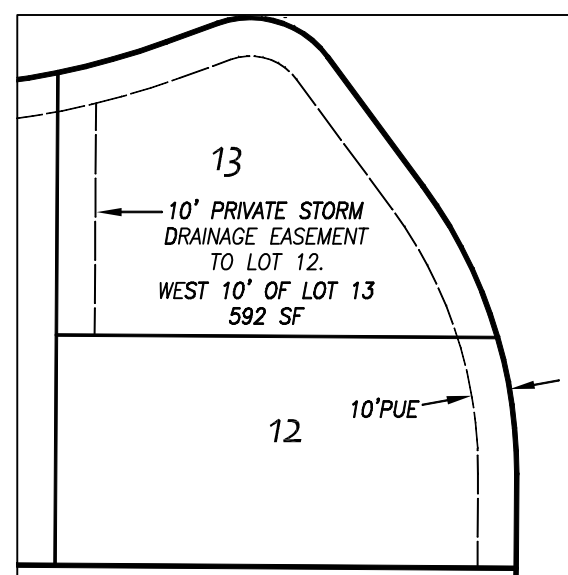
LINE TABLE

LINE	LENGTH	BEARING
L1	20.01'	N 00°25'07" E
L2	20.01'	N 00°25'07" E
L3	60.99'	N 88°16'49" W
L4	7.25'	N 00°18'31" E
L5	15.00'	N 88°16'49" W
L6	4.78'	N 00°18'31" E
L7	38.82'	N 36°22'42" W
L8	25.37'	N 00°25'07" E
L9	26.95'	N 88°16'49" W
L10	14.25'	N 70°03'49" E
L11	41.86'	N 36°22'42" W
L12	44.68'	N 88°16'49" W
L13	9.97'	N 00°20'45" E
L14	13.79'	N 36°22'42" W
L15	3.50'	N 00°20'45" E

*ACCESS NOTE

THERE SHALL BE NO ACCESS TO THE PLAT FROM 80TH AVENUE NW. TRACT 999 SHALL BE RESERVED FOR ACCESS BY EMERGENCY VEHICLES ONLY. BOLLARDS SHALL BE PLACED AT THE WEST END OF TRACT 998 TO PREVENT VEHICLE INGRESS AND EGRESS.

EASEMENT DETAILS

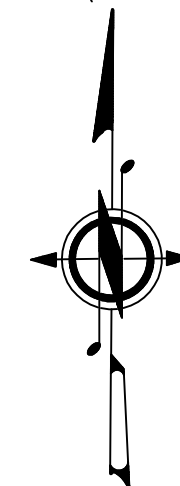
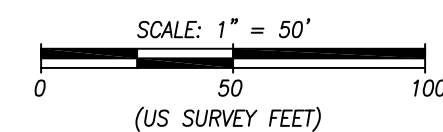


CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA
C11	25.17'	50.00'	28°50'46"
C12	79.75'	50.00'	91°23'09"

BUILDING SETBACKS

FRONT YARD - 10'
SIDE YARD - 5'/10'
REAR YARD - 20'



LEGEND

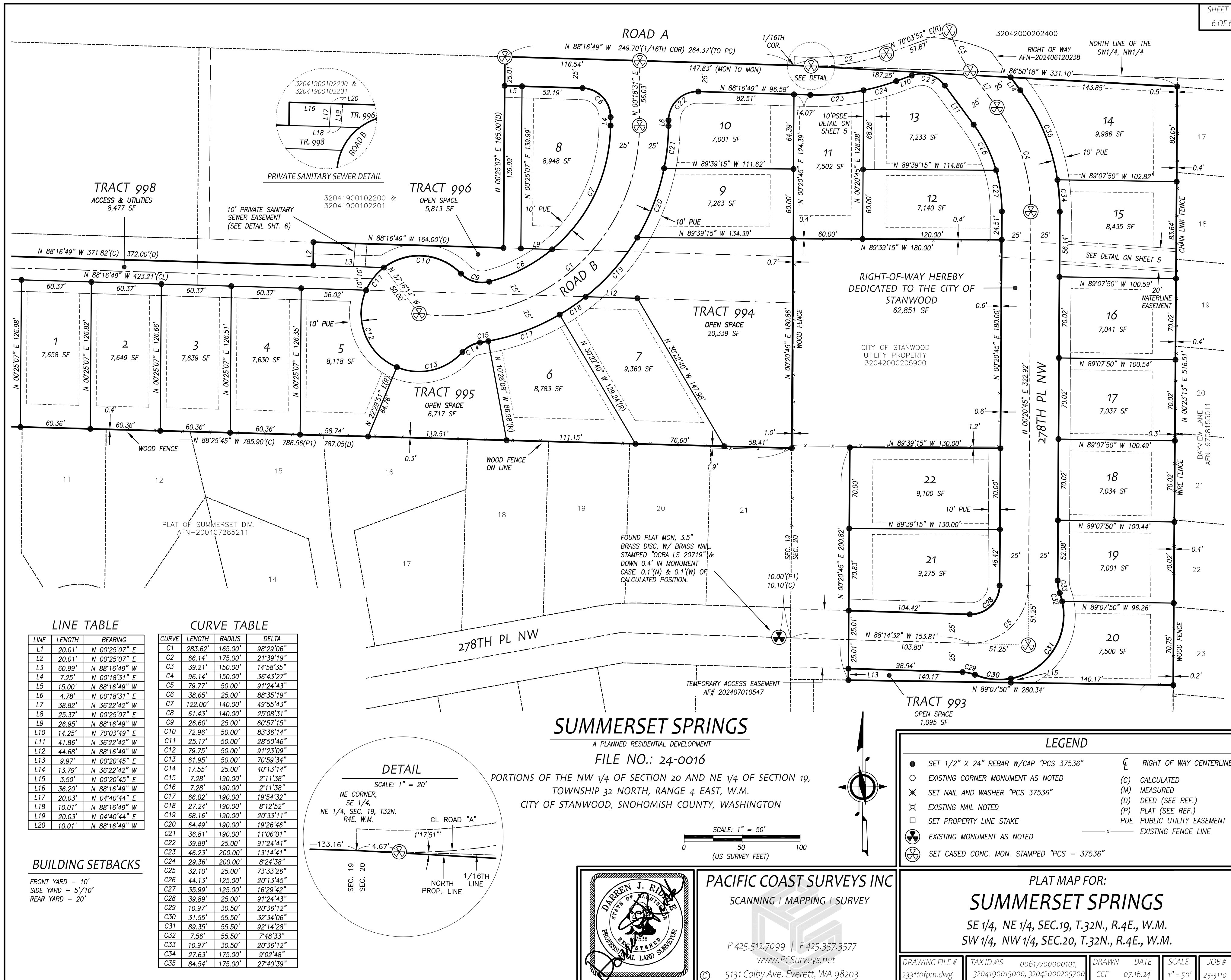
- SET 1/2" X 24" REBAR W/CAP "PCS 37536"
- EXISTING CORNER MONUMENT AS NOTED
- ✕ SET NAIL AND WASHER "PCS 37536"
- ⋈ EXISTING NAIL NOTED
- SET PROPERTY LINE STAKE
- ⊙ EXISTING MONUMENT AS NOTED
- ⊗ SET CASSED CONC. MON. STAMPED "PCS - 37536"
- ℄ RIGHT OF WAY CENTERLINE
- (C) CALCULATED
- (M) MEASURED
- (D) DEED (SEE REF.)
- (P) PLAT (SEE REF.)
- PUE PUBLIC UTILITY EASEMENT

PLAT MAP FOR:

SUMMERSET SPRINGS

SE 1/4, NE 1/4, SEC.19, T.32N., R.4E., W.M.
SW 1/4, NW 1/4, SEC.20, T.32N., R.4E., W.M.

DRAWING FILE #	TAX ID #'S	00617700000101,	DRAWN	DATE	SCALE	JOB #
233110fpm.dwg	3204190015000, 32042000205700		CCF	07.16.24	1" = 50'	23-3110



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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8d
DATE: July 25th, 2024
SUBJECT: Utility Account Adjustment—Account 1344
CONTACT PERSON: David A. Hammond, Finance Director
ATTACHMENTS: A – SMC 12.20.060 Adjustment to bills.

PURPOSE

The purpose of this agenda item is for Council consideration of a second water leak adjustment to Utility Account Number 1344 in the amount of \$89.75.

BACKGROUND

Stanwood Municipal Code (SMC) Section 12.20.060; provides authorization for the Finance Department to adjust a utility account when a leak occurs, however, no more than once each two-year period. The code allows, after evidence the leak was repaired, for a rate adjustment up to 50 percent of the volume consumed in any one billing period in excess of the bi-monthly average of water consumed over the previous twelve months.

Additionally, the SMC authorizes City Council approval of a second adjustment, within a two-year period, if one or more of the following circumstances exist:

- i) The leak could not have been readily detectable with reasonable diligence;
- (ii) The customer does not occupy or use the subject property on a continuous basis;
- (iii) Any prior leak for which an adjustment was made by the city was repaired within 30 days of discovery;
- (iv) The customer account has been kept current and there have been no delinquencies within the previous 24 months.

ANALYSIS

Staff recommends approval of a second leak adjustment, which qualifies according to SMC 12.06.020. Customer found and fixed leak in between billing reads, resulting in the second leak adjustment request.

Fiscal Impact			
The 2023-2024 budget for utility operations is adequate to make the requested adjustment.			
Fund(s):	Utility Operating		
Amount:	\$ 89.76	Project Estimate:	\$ -
Budget Authorized	☒ Yes ☐ No	Amendment Required	☐ Yes ☒ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation: Staff recommends Council authorize the Finance Director to approve a second utility bill adjustment in the amount of \$89.76.

Committee/Board Recommendation: N/A

CITY COUNCIL OPTIONS

1. The City council may authorize a second utility bill leak adjustment in the amount of \$89.76
2. The City council may choose not to authorize a second utility bill adjustment in the amount of \$89.76.
3. The City council may choose not to authorize a second utility bill adjustment in another amount.
4. The City council may direct staff to provide additional information.

PROPOSED MOTION

“I MOVE TO AUTHORIZE THE FINANCE DIRECTOR TO APPROVE A SECOND UTILITY BILL ADJUSTMENT FOR ACCOUNT 1344 IN THE AMOUNT OF \$89.76.”

12.20.060 Adjustments to bills.

(1) In the event a meter fails to register the correct amount of water used, the customer will be charged at the average rate of monthly consumption for the previous 12 months as shown by the meter when in working order.

(2) In the event a leak or failure of a private water system or private service between the meter and the structure located on private property results in excess consumption, the city may, through a determination of the city finance director, provide for a rate adjustment up to 50 percent of the volume consumed in any one billing period in excess of the bi-monthly average of water consumed over the previous 12 months at that service address.

(a) Customers shall be required to provide proof of repair to leak or failure prior to receiving any rate adjustment.

(b) Application for the credit or adjustment must be made in written form and approved by the city finance director or his/her designee.

(c) No more than one application for credit may be considered per service address in any 24-month period without city council approval. In order to grant a second adjustment the council must find one or more of the following circumstances exist:

(i) The leak could not have been readily detectable with reasonable diligence;

(ii) The customer does not occupy or use the subject property on a continuous basis;

(iii) Any prior leak for which an adjustment was made by the city was repaired within 30 days

of discovery;

(iv) The customer account has been kept current and there have been no delinquencies within the previous 24 months.

(3) In the event of a leak or failure of a private water system or private service between the meter and the structure located on private property that was the result of a city project involving a public work as defined by state law, or maintenance performed at the expense of the city, the city public works director will have the authority to provide a rate adjustment for more than 50 percent of the volume consumed in excess of the bimonthly average of water consumed over the previous 12 months at that service address.

Adjustments are final and requests for reversal will not be granted and are not subject to appeal. (Ord. 1415 § 1, 2016; Ord. 1405 § 1 (Exh. 1), 2015; Ord. 1359 § 1, 2013; Ord. **1295 § 2, 2011; Ord. 1189 § 4, 2006**).

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8e

DATE: July 25, 2024

SUBJECT: Stanwood Municipal Code Title 7 Amendment – Construction Noise

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – Ordinance 1536 Construction Noise Amendment

PURPOSE

The purpose of this agenda item is for Council review and acceptance of the second and final reading of Ordinance 1536, amending Chapter 7.30, construction noise.

SUMMARY

Draft Ordinance 1536 limits construction noise within 1,000 feet of a residence from:

- 8 pm – 7 am Monday – Friday
- 6 pm – 9 am Saturday, Sunday and Holidays

Minor exemptions are provided for Public Works projects, State Highways and emergency repairs.

BACKGROUND

On May 9, 2024, the City Council unanimously adopted amendments to Title 7, Health and Sanitation. As part of that code amendment the Council requested amendments to the construction noise regulations. Since any amendment to construction noise hours must be approved by Department of Ecology (DOE), staff was directed to forward an amendment to the DOE for review and bring it back to Council for final review and approval.

ANALYSIS

Title 7 establishes the City's authority to regulate garbage collection and nuisances. Chapter 7.30 – Noise Control, regulates noise regulations, including construction noise. Currently construction noise is prohibited from 10 pm to 7 am Monday – Friday (M-F) and 10 pm to 9 am on Saturdays, Sundays and state recognized holidays (SSH).

A simple survey of other Snohomish County jurisdictions noise restrictions was conducted in May of 2024.

Jurisdiction	Prohibited Construction Hours
Stanwood	10 pm – 7 am M-F 6 pm – 8 am SSH
Everett	10 pm – 7 am M-F 10 pm – 9 am SSH
Arlington	10 pm – 7 am
Marysville	9 pm – 7 am
Mukilteo	9 pm – 7 am M-F 7 pm – 9 am SSH
Lynnwood	6 pm – 7 am M-F Weekends Subject to Approval
Edmonds	6 pm – 7 am M-F 6 pm – 10 am Saturdays
Mill Creek	“Limited to Day Time Hours”
Bothell	10 pm – 7 am
Lake Stevens	9 pm – 7 am
Snohomish	9 pm – 7 am M-F 9 pm – 9 am SSH
Monroe	8 pm – 7 am M-F 8 pm – 9 am SSH

There are generally three types of general contractors: large corporate home builders, small builders and homeowners managing small additions or remodels. Each have their own style of doing business. Typically, the large to mid-size homebuilders end their workday around 5 or 6 pm, whereas homeowners will work on additions / alterations later into the evening and on weekends. Of the above listed cities, 9 pm is the average time when construction work is prohibited. Staff verbally spoke with a few of the City's larger home builders, and they said that the change would not affect their business operations.

In order to change the City's construction hour regulations an ordinance must be provided to the Department of Ecology; they have 90 days to review and approve the change. Ecology reviewed and approved the City's proposed construction hours on May 16, 2024.

Fiscal Impact
No direct financial impact. Code work was already budgeted and approved through the Municipal Code Update Project contract and scope of work.

RECOMMENDATIONS

Staff Recommendation:

Staff recommends that the Council accept the second and final reading of the proposed amendments.

Committee/Board Recommendation:

N/A; the proposal was a request by Council during the Title 7 review and approval process.

CITY COUNCIL OPTIONS

1. Accept the second and final reading of Ordinance 1536 adopting revised construction noise hours in the City of Stanwood.
2. Request changes to Ordinance 1536 and direct staff to address specific Council issues or concerns prior to Council reconsideration the ordinance.

PROPOSED MOTION

“I MOVE TO ACCEPT THE SECOND AND FINAL READING OF ORDINANCE 1536 AS SET FORTH IN ATTACHMENT “A” ADOPTING NEW CONSTRUCTION HOURS WITHIN THE CITY OF STANWOOD.”

**CITY OF STANWOOD
WASHINGTON**

ORDINANCE NO. 1536

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING STANWOOD MUNICIPAL CODE TITLE 7, SECTION 7.30.050, REGULATING CONSTRUCTION SITE NOISE HOURS; ADOPTING NEW SECTION 7.30.053 CONSTRUCTION HOURS AND ESTABLISHING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Stanwood has begun a process to comprehensively update its municipal code to conform to current law and practice; and

WHEREAS, the purpose of this code amendment is to eliminate conflicts, improve clarity and overall function of the municipal code, and reflect current city and best practices; and

WHEREAS, Stanwood Municipal Code, Section 7.30.050 adopts the City's construction noise regulations; and

WHEREAS, construction noise can significantly disrupt daily activities, interfere with conversations and disturb the peace and quiet of neighborhoods; and

WHEREAS, the City desires to amend the existing construction noise hours to preserve the quality of life in Stanwood by reducing the amount of noise pollution residents are subjected to on a daily basis; and

WHEREAS, the City circulated the ordinance to the Washington Department of Ecology on May 14, 2024, for their 90-day review period as required by WAC 173-60-110; and

WHEREAS, the Washington State Department of Ecology approved the City's proposed revisions on May 16, 2024; and

WHEREAS, the City Council held their first reading of the draft code amendment on July 11, 2024, and second and final reading on July 25, 2024, and accepted public comment; and

WHEREAS, the City Council of Stanwood has authority under Title 35A, RCW to adopt plans and regulations related to development and operations within the City of Stanwood; and

WHEREAS, the Stanwood City Council hereby finds that the adoption of the proposed amendments to the Stanwood Municipal Code serves and advances public health, safety and welfare of the greater community.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Code Revisions. Stanwood Municipal Code Chapter 7.30 is amended as provided in Exhibit "A" attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 2. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect five days after its passage and publication as required by law.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

Exhibit A

7.30.050 Limited Hours Noises Exemption ~~during daytime hours.~~

The following noises are exempt from the provisions of this chapter between the hours of 7:00 a.m. and 10:00 p.m. on weekdays and 9:00 a.m. and 10:00 p.m. on weekends:

- (1) Noise created by powered equipment used in temporary or periodic maintenance or repair of residential property, including but not limited to grounds and appurtenances, such as lawnmowers, powered hand tools, and composters;
- (2) Noise created by the discharge of firearms on city police department authorized shooting ranges;
- (3) Noise created by the installation or repair of essential utility services;
- (4) Noise created by blasting;
- (5) Noise created by bells, chimes, or carillons not operating for more than five minutes in any one hour;
- (6) Noise originating from forest harvesting;
- ~~(7) Noise emanating from temporary construction sites;~~
- (8) Noise emanating from marine-oriented construction sites;
- (9) Noise created by aircraft-engine testing and maintenance not related to flight operations.

NEW SECTION - 7.30.053 Construction Noise.

- (1) No construction activity shall be allowed or audible within one thousand feet of any residence between the hours of eight p.m. to seven a.m., Monday through Friday, and six p.m. to nine a.m. weekends, and federal, state or city observed holidays. The city may grant exemptions from the prohibition set forth in this section for:
 - (a) Public works or state highway projects within the public rights-of-way for which the Public Works Director determines that the public benefit of night-time construction outweighs the short-term impacts of such construction.
 - (b) Emergency repairs necessary for public safety and convenience.
- (2) Project applicants, other than those listed in above, may apply for a noise variance per SMC 7.30.060. Noise variances shall be subject to time limit conditions or other reasonable measures to mitigate any adverse impacts on nearby residents.
- (3) Regular municipal maintenance, operations, and construction activities not covered by a City permit are not subject to the limitations of this section.