

CITY OF STANWOOD
Regular Meeting of the City Council
July 11, 2024 | 7:00 p.m.
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Hicks led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, City Attorney Nikki Thompson, Deputy Fire Chief Dave Kraski, Sgt. Karl Gilje, and City Engineer/Capital Projects Manager Alan Lytton. Utilities Supervisor Leigh Danielson attended online.

3. Approval of the Agenda

Mayor Roberts requested to add item 11f Resolution 2024-11 RCO Grant Authorization to the agenda.

*Motion by Councilmember Robb, second by Councilmember Metz to approve the agenda as amended.
Motion carried unanimously.*

4. Presentation

No presentation.

5. Public Comments

No public comments.

6. Staff / Department Report

No staff or department reports.

7. Council Committee Reports

- a. Economic Development Board Meeting Minutes – April 19, 2024
- b. Finance and Personnel Committee Meeting Minutes – June 27, 2024
- c. Parks and Trails Advisory Committee Meeting Minutes – May 20, 2024
- d. Public Works Committee Meeting Minutes – July 1, 2024

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks.
- b. Approve City Council Regular Meeting Minutes – June 27, 2024.

*Motion by Councilmember Metz, second by Councilmember Shepro to approve consent agenda items A. approval of vouchers and payroll checks and B. approve city council regular meeting minutes for June 27, 2024. **Motion carried unanimously.***

9. Unfinished Business

No unfinished business.

10. Public Hearing

No public hearing.

11. New Business

a. Adopt Resolution 2024-08 Financial Management Policy Update

Director Hammond said the Financial Management Policy was updated in 2023. Subsequently, the Legislature made changes to the Public Works procurement bidding thresholds and processes that will take effect July 1, 2024. Other updates include reestablishing requirements regarding the sale and/or of surplus City property and to add state or local government general obligation debt as an authorized investment. Hammond discussed the changes made to the policy.

Councilmembers made comments and asked questions that Hammond answered.

*Motion by Councilmember Metz, second by Councilmember Shepro to adopt Resolution 2024-08 Updated Financial Management Policy. **Motion carried unanimously.***

b. Approve Depot Park Concept Design

Director Love presented the concept plan for the new Depot Park which is located on Main Street near the Amtrak train station. Lankford Associates and Perteet were hired to prepare the concept design using the vision of an urban, hard surface downtown park that can be used by shoppers and tourists as a place to stop, rest and enjoy the day. It was designed to accommodate or supplement the many special events held along 271st Street.

Councilmembers made suggestions, comments, and asked questions.

*Motion by Councilmember Robb, second by Councilmember Shepro to accept the Depot Park option 1 concept design as presented and include it in the 2025/2026 budget discussions and deliberations. **Motion carried unanimously.***

c. Approve First Reading of Ordinance 1536 SMC Title 7 Amendment Construction Noise

Love said the Department of Ecology reviewed and approved the City's draft Ordinance 1536 SMC Title 7 Amendment—Construction Noise, which limits construction noise within 1,000 feet of a residence between 8:00 pm – 7:00 am Monday – Friday, and 6:00 pm – 9:00 am Saturday, Sunday and Holidays.

Councilmembers made comments and asked questions.

*Motion by Councilmember Metz, second by Councilmember Gaumond to accept the first reading of Ordinance 1536 as set forth in attachment A. **Motion carried unanimously.***

d. Approve First Reading of Ordinance 1532 - SMC Title 10, Vehicles and Traffic

Love said Ordinance 1532 is the City's traffic enforcement ordinance. This title was heavily rewritten to mimic and adopt state law and bring it concurrent with existing best practices that

are happening across the state. This title had the most comments from all the committees that reviewed it. Council will need to discuss the policy issues: neighborhood electric vehicles, scooters, no idling in school zones, truck routes, reduced speed limits in school zones, default speed limits in alleys, decreased speed limits on state highways, parking exception, time limit for parking of oversized vehicles, permit parking program, parking penalties, and city docks.

Councilmembers discussed and asked questions.

*Motion by Councilmember Metz, second by Councilmember Robb to accept the first reading of Ordinance 1532 as set forth in attachment A. **Motion carried unanimously.***

e. Approve First Reading of Ordinance 1535 - SMC Title 11, Streets and Public Right of Way

Love said Ordinance 1535 SMC Title 11 Streets and Public Right of Way is a new title that regulates uses and construction in City right-of-way. Council will need to discuss two policy issues: bonding and indemnification, and maintenance and obstructions.

Councilmembers made comments and asked questions.

*Motion by Councilmember Robb, second by Councilmember Metz to accept the first reading of Ordinance 1535 as set forth in attachment A. **Motion carried unanimously.***

f. Approve Resolution 2024-11 RCO Grant Authorization Agent

*Motion by Councilmember Metz, second by Councilmember Hicks to authorize the Mayor to sign Resolution 2024-11 RCO Grant Authorizing Agent for the Heritage Park Multi-use Fields/Parking Lot project. **Motion carried unanimously.***

12. Public Closing Comments

No public closing comments.

13. Executive/Legislative Reports

- a. Mayor's Report
- b. City Administrator Report
- c. Councilmember's Report/Questions

14. Recess to Executive Session

No executive session.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 9:30 p.m.

CITY OF STANWOOD



Darren Robb, Mayor Pro Tem

ATTEST:



Lisa Sokolik, City Clerk