

CITY OF STANWOOD
Regular Meeting of the City Council
June 27, 2024 | 7:00 p.m.
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Robb led the Pledge of Allegiance.

2. Roll Call

Finance Director David Hammond called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Sgt. Karl Gilje, City Attorney Nikki Thompson, City Engineer/Capital Projects Manager Alan Lytton, Senior Planner Tansy Schroeder.

3. Approval of the Agenda

Mayor Roberts requested to move item 11d to item 11e and add a new item 11d Temporary Access Easement for Summerset Division II Final Plat to the agenda.

*Motion by Councilmember Robb, second by Councilmember Metz to approve the agenda as amended. **Motion carried unanimously.***

4. Presentation

5. Public Comments

<u>Name</u>	<u>City</u>	<u>Topic</u>
Lisa Olander	Stanwood	Requested a drainage downstream analysis for the Wolfkill property project.
Andrew Davis	Mount Vernon	Ovenell community garden update.

6. Staff / Department Report

No staff or department reports.

7. Council Committee Reports

- a. Planning Commission Meeting Minutes – May 13, 2024.
- b. Community Development Committee Meeting Minutes – June 6, 2024.
- c. Public Works Committee Meeting Minutes – June 10, 2024.
- d. Public Safety Committee Meeting Minutes – June 13, 2024.

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks.
- b. Approve City Council Regular Meeting Minutes – June 13, 2024.

- c. Approve Resolution 2024-10 Surplus Property Authorization.
- d. Approve Second Reading and Adopt Ordinance 1533 Compost Procurement Code Amendment.

*Motion by Councilmember Metz, second by Councilmember Hicks to approve consent agenda items A. approval of vouchers and payroll checks, B. approve city council regular meeting minutes for June 13, 2024, C. approve Resolution 2024-10 Surplus Property Authorization, and D. approve second reading and adopt Ordinance 1533 Compost Procurement Code Amendment. **Motion carried unanimously.***

9. Unfinished Business

No unfinished business.

10. Public Hearing

No public hearing.

11. New Business

- a. Authorize the Mayor to Sign a Contract with Excavation West, Inc for Construction of Port Susan Trail - Phase Two.

Lytton explained the scope of work for the Port Susan Trail Phase II project and the funding sources. Councilmembers made comments and asked questions.

*Motion by Councilmember Metz, second by Councilmember Gaumond to authorize the Mayor to sign a contract with Excavation West to construct the Port Susan Trail Phase 2 project in the amount of \$1,777,170.10 with a \$177,717.00 construction contingency. **Motion carried unanimously.***

- b. Authorize the Mayor to Sign a Contract with Synagro for Biosolids Removal.

*Motion by Councilmember Robb, second by Councilmember Metz to table item 11b. **Motion carried unanimously.***

- c. Authorize the Mayor to Sign a Release of Water Utility Easements for Summerset Division II - Final Plat.

Schroeder explained that this is a necessary and final step for the Summerset Division II final plat.

*Motion by Councilmember Metz, second by Councilmember Hicks to authorize the Mayor to sign a Release of Water Utility Easement for release of waterline easements benefiting the City of Stanwood recorded under Snohomish County Auditor's file number 891825, 1883583, 927318, and 8612010398. **Motion carried unanimously.***

- d. Temporary Access Easement for Summerset Division II Final Plat.

Schroeder said staff is working through the formal process of dedicating public right-of-way across the city water tower property. In the meantime, to keep the final plat moving, a temporary access easement is needed.

*Motion by Councilmember Shepro, second by Councilmember Metz to authorize the Mayor to sign a Temporary, Non-exclusive Access and Utility Easement with Keystone Land, LLC subject to final legal review by the city attorney. **Motion carried unanimously.***

e. Council Approval of East End Traffic Calming Project Designs.

Love said the proposed designs are a continuation of the Twin City Mile and Downtown Beautification project. Love discussed the designs:

- 88th Ave and 271st St Intersection Improvements.
- Mid-Block Crossing.
- 84th Ave Intersection.

Council made comments and asked questions.

*Motion by Councilmember Robb, second by Councilmember Metz to accept the concept designs as presented, proceed with the final design, and apply for grants to fund the projects. **Motion carried unanimously.***

12. Public Closing Comments

No public closing comments.

13. Executive/Legislative Reports

a. Mayor's Report

- Staff is still working on getting lights on the 88th Ave Arch. Received the first set of artwork for the base of the Arch, they look great and should be up by July 4th.
- Still recruiting for the Citizen Patrol. Current volunteers will be riding in the July 4th parade.
- Citizen called about setting up a radar trailer, it's about \$14,000 for a new one. Council will think about this item when considering the budget.
- Public Works has pressure washed the front of City Hall; it looks great.
- Nice to have everyone back working at City Hall and the Police Department.

b. City Administrator Report

- Today with Hammond and the city's risk advisor (WCIA) toured at the Ovenell community garden/farm; looks great!
- The hanging baskets around town that the high school students put together for the city look fantastic!
- If you get a chance, when it's dark, take a look at the sample lights on the 88th Ave Arch, it's going to look fabulous when the lights are all up.

c. Councilmember's Report/Questions

- Schmitt: Noticed Public Works mowed around the Arch, hoping that becomes a regular maintenance task. The brick road summer concerts started last Saturday, hope everyone can participate.
- Bergman: The 4th of July 4th parade starts at 11:00 am at the west end of town. The mayor will be speaking.

- Shepro: Funds have been approved for the Twin City Mile and the Beautification of Downtown, we should also be considering the routine maintenance on existing sections of main street sidewalks, particularly in the areas between 84th & train depot and 96th & Library. Would like to see our crew or a contractor start pressure washing sidewalks this summer.
- Hicks: Watched the national pickleball championship on ESPN II, interesting to see their movement on the court and strategies.
- Robb: Enjoy your Independence Day.
- Metz: Glad that council approved to provide pickleball courts. Would like to see best practices for the use and disposal of fireworks posted to the city's website. The Raplee property was mowed to get ready for the ground testing.
- Gaumond: Will there be a protective cover over the Arch banners? Love said staff can monitor and if there is a problem a plastic shield can be added. The Twin City Idlers car show is on Sunday.

14. Recess to Executive Session

No executive session.

15. Adjourn

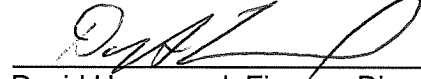
There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:10 p.m.

CITY OF STANWOOD



Sid Roberts, Mayor

ATTEST:



David Hammond, Finance Director