

City of Stanwood



City Council Packet

Stanwood City Council Regular Meeting

Thursday, May 23, 2024



AGENDA
CITY COUNCIL REGULAR MEETING
May 23, 2024 | 7:00 p.m.

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings
in-person or via Zoom. The Zoom link is posted on the City's website calendar
<https://www.stanwoodwa.org>

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. PRESENTATIONS**
Stanwood High School Update - Grace Pacheco
- 5. PUBLIC COMMENTS**
 - Verbal comments may be provided in-person.
 - Written comments must be provided to the Clerk by 12:00 p.m. the day of the meeting via this link: <https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>
 - Remote (online or phone-in) comments can be received by reasonable accommodation only. Any requests for reasonable accommodation for remote participation, must be sent in writing to the City Clerk at cityclerk@stanwood.wa.us by 12:00 p.m. the day of the meeting.
- 6. STAFF / DEPARTMENT REPORTS**
- 7. COUNCIL COMMITTEE REPORTS**
 - a. Community Development Committee Meeting Minutes – May 2, 2024 **7.1**
 - b. Planning Commission Minutes – April 8, 2024 **7.3**
- 8. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks **8.1**
 - b. Approve City Council Regular Meeting Minutes – May 9, 2024 **8.7**
 - c. Approve City Council Special Workshop Minutes – May 9, 2024 **8.13**
- 9. UNFINISHED BUSINESS**
Approve Second Reading and Adoption of Ordinance 1531 Fireworks Code Amendment **9.1**
- 10. PUBLIC HEARING**
- 11. NEW BUSINESS**
 - a. Acceptance of the 92nd Ave and 271st Street Intersection Project Completed by In Depth Excavation **11.1**
 - b. Authorize the Mayor to Sign a Contract with Valdez Construction for the 72nd Ave Sidewalk Infill Project **11.3**
 - c. Authorize the Mayor to Sign a Contract with Konnerup Construction for the Viking Way Phase 2 Project **11.7**
 - d. Approve First Reading of Ordinance 1534 Complete Streets **11.11**
- 12. PUBLIC CLOSING COMMENTS**
- 13. EXECUTIVE/LEGISLATIVE REPORTS**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember's Reports/Questions
- 14. RECESS TO EXECUTIVE SESSION - NONE**
- 15. ADJOURN**

Upcoming Meetings:

Thursday, June 13, 2024 City Council Meeting 7:00 pm
Thursday, June 27, 2024 City Council Meeting 7:00 pm

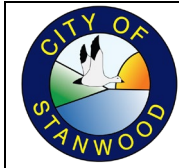


**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7a
DATE: May 23, 2024
SUBJECT: Community Development Committee Meeting Minutes
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A – May 2, 2024, Meeting Minutes

SUMMARY STATEMENT:

Minutes from the May 2, 2024, Community Development Committee Meeting are attached to this staff report for approval as presented.



Community Development Committee
Meeting Minutes
Thursday, May 2, 2024 | 5:00 pm

Council Members Present: Dani Gaumond, Andreena Bergman, Steve Shepro

Staff Present: Patricia Love, Tansy Schroeder, Audrey Rotrock

Others Present: N/A

Steve Shepro called the meeting to order at 5:02 p.m.

1. Draft 2024 – 2044 Comprehensive Plan Review and Comments

Staff described some differences between uses in the current zones and what the changes that will be adopted with Comprehensive Plan and re-zones. The re-zones will be more reflective of what is currently there and what is wanted in those zones. Council members don't want to see long rows of apartments. They would like to see more mixed-use types of housing with commercial, and more traditional architecture. These issues can be addressed with the future development standard update. Consider working with the City Attorney on increased development standards compliant with updated state legislature in order to avoid unattractive buildings. Look at Land Use policies that govern design, and edit or add policies to incorporate design standards into the zoning rules. Comments on the Plan itself mostly clerical and typo errors.

2. City of Stanwood Strategic Plan

Consider updating the Strategic Plan every three years. Updating every three years instead of five would be a lesser amount of work for staff. Add more detail to and expand the initiatives. Some goals are vague, particularly Goal 5 – Economic Development.

3. American Legion Storefront Improvement Project Request

Bring an amendment to City Council allowing non-profits in historic buildings to apply for the SIP if there are leftover funds in the second half of the year.

Adjourn: 6:36 p.m.





CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7b
DATE: May 23, 2024
SUBJECT: Planning Commission Meeting Minutes
CONTACT PERSON: Tansy Schroeder, Senior Planner
ATTACHMENTS: A – April 8, 2024, Meeting Minutes

SUMMARY STATEMENT

Minutes from the April 8, 2024, Planning Commission Meeting are attached to this staff report for approval as presented. These minutes were approved at the May 13, 2024, Planning Commission Meeting.



Planning Commission Meeting Minutes Monday, April 8, 2024 | 6:30 pm

Call to Order: 6:30 pm

Roll Call

Commissioners Present:

Eric Warnat, Commissioner
Patrick Hosterman, Commission Chair
Cody Davis, Commission Vice-Chair
Jeff Wheatley, Commissioner (Online)
Melissa Toner, Commissioner
Kathy Moe, Commissioner

Staff Present:

Patricia Love, Community Development Director
Tansy Schroeder, City Planner
Audrey Rotrock, Associate Planner

Absent: N/A

Also known to be present: Merle Ash (Land Technologies), Terry Roberts (Josephine Caring Community), John Shoesmith (Perkins Eastman), Paul Aigner (Transforming Age)

Public Requests and Comments: None

Approval of Minutes:

The minutes from the March 11, 2024 Planning Commission meeting were unanimously approved.

New Business:

Introduction of New Planning Commissioner

Kathy Moe introduced herself. Kathy is recently retired, and her last position was manager of the Stanwood Camano Food Bank. Kathy moved to Camano Island in 2017.

Public Meeting: Josephine Caring Community Independent Living Expansion – Site Development Permit

The City received a new site development permit application in order to construct 51 new independent-living, senior apartments to the existing Josephine Caring Community campus. The new buildings will be two and three stories above floodplain elevation and will utilize surface parking and residential garages. The buildings are designed to be constructed in phases and range from 8-10 units per phase, for a total of 51 units consisting of 28 one-bedroom units and 23 two-bedroom units. The new apartments will be offered to individuals 62 years of age and older. New landscaping will tie the senior apartments to the existing Josephine campus buildings. Outdoor amenities such as a dining terrace, gardens, activity lawns with path and seating areas will be provided. The new senior apartments will be located on the “L”-shaped property adjacent to the existing campus and Heritage Park.

Commissioner Questions & Comments

- The site is allowed to build up to 93 units, why are they only building 51? Studies done show that the market will only bear 51 units. Also, building 93 units will be cost prohibitive.
- How will the increase in impervious surfaces affect surrounding low-lying properties? The property will have structures onsite that will treat stormwater and then direct



Planning Commission Meeting Minutes Monday, April 8, 2024 6:30 pm

discharged via channels into the city's stormwater system and/or to the slough. Staff will review the plans to ensure no flooding of neighboring properties will occur.

- Parking is proposed to meet the minimum standard. Why not propose more parking? In this type of community, many residents have either one car, or no car at all, so more parking will be unnecessary.
- Will the trash enclosure be accessible to Waste Management? This topic is still being worked through to allow access for garbage trucks.
- There will be elevators in each building, centrally located.
- What amenities are proposed for the residents? There will be an area for outdoor dining, a garden area, and walking paths with benches.
- Consider adding an age-appropriate type of recreation area.
- Consider a connecting path during Phase 1 to Heritage Park for residents to use the dog park, pickleball courts, etc.

Old Business:

2024 Comprehensive Plan Draft

Staff has been working on updating the 2024 Comprehensive Plan over the last two years and presented the first full draft for the Commission's review.

Commissioner Questions & Comments

- Add more recent data pertaining to building permits.
- Consider removing school capacity numbers and reference the school districts Capital Facilities Plan. Also remove the sentence "Meets standards through 2044" since school capacity is a contentious topic.
- Staff will schedule public hearings for both May and June to incorporate public comments and allow the Planning Commission sufficient time to review the Comprehensive Plan.
- Consider leaving a copy of the plan at the library.

Miscellaneous Business:

- Staff gave an update on upcoming City Beautification projects and traffic calming measures.
- Tansy Schroeder has been promoted to Senior Planner and will begin taking a lead role at Planning Commission meetings.
- Justin Burns resigned his commissioner position.

Recent Council Action on Commission Items:

- Adoption of 2024 Parks, Recreation, and Open Space Plan.

Upcoming Items:

- Planning Commission Public Hearing on the 2024 Comprehensive Plan.
- SMC Title 18: Chapters 18.800 Environment and 18.900 Shoreline Drafts.

Adjourn: 8:30 pm

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 8a

DATE: May 23, 2024

SUBJECT: Approval of Voucher and Payroll Checks

CONTACT PERSON: Amy Bergemeier, Accounting Specialist

ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 38379 through 38429 and electronic fund transfers in the amount of \$168,692.48. Approve issuance of Washington Federal payroll electronic fund transfers in the amount of \$388,443.53.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 38379 THROUGH 38429 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$168,692.48. APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$388,443.53.

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 14:10:48 Date: 05/15/2024

04/27/2024 To: 05/15/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2045	05/08/2024	Payroll	3	EFT		4,507.44	April 2024 Payroll
2046	05/08/2024	Payroll	3	EFT		5,397.82	April 2024 Payroll
2047	05/08/2024	Payroll	3	EFT		5,464.49	April 2024 Payroll
2048	05/08/2024	Payroll	3	EFT		2,909.86	April 2024 Payroll
2049	05/08/2024	Payroll	3	EFT		2,981.99	April 2024 Payroll
2050	05/08/2024	Payroll	3	EFT		526.87	April 2024 Payroll
2051	05/08/2024	Payroll	3	EFT		3,993.99	April 2024 Payroll
2052	05/08/2024	Payroll	3	EFT		4,046.05	April 2024 Payroll
2053	05/08/2024	Payroll	3	EFT		8,095.35	April 2024 Payroll
2054	05/08/2024	Payroll	3	EFT		4,706.16	April 2024 Payroll
2055	05/08/2024	Payroll	3	EFT		2,715.66	April 2024 Payroll
2056	05/08/2024	Payroll	3	EFT		3,494.22	April 2024 Payroll
2057	05/08/2024	Payroll	3	EFT		3,763.55	April 2024 Payroll
2058	05/08/2024	Payroll	3	EFT		3,115.59	April 2024 Payroll
2059	05/08/2024	Payroll	3	EFT		546.87	April 2024 Payroll
2060	05/08/2024	Payroll	3	EFT		4,968.25	April 2024 Payroll
2061	05/08/2024	Payroll	3	EFT		3,628.61	April 2024 Payroll
2062	05/08/2024	Payroll	3	EFT		550.35	April 2024 Payroll
2063	05/08/2024	Payroll	3	EFT		7,875.64	April 2024 Payroll
2064	05/08/2024	Payroll	3	EFT		6,088.48	April 2024 Payroll
2065	05/08/2024	Payroll	3	EFT		1,970.66	April 2024 Payroll
2066	05/08/2024	Payroll	3	EFT		2,445.52	April 2024 Payroll
2067	05/08/2024	Payroll	3	EFT		6,461.66	April 2024 Payroll
2068	05/08/2024	Payroll	3	EFT		6,996.71	April 2024 Payroll
2069	05/08/2024	Payroll	3	EFT		4,456.07	April 2024 Payroll
2070	05/08/2024	Payroll	3	EFT		546.87	April 2024 Payroll
2071	05/08/2024	Payroll	3	EFT		4,242.23	April 2024 Payroll
2072	05/08/2024	Payroll	3	EFT		5,190.19	April 2024 Payroll
2073	05/08/2024	Payroll	3	EFT		496.96	April 2024 Payroll
2074	05/08/2024	Payroll	3	EFT		2,594.45	April 2024 Payroll
2075	05/08/2024	Payroll	3	EFT		3,472.62	April 2024 Payroll
2076	05/08/2024	Payroll	3	EFT		2,041.68	April 2024 Payroll
2077	05/08/2024	Payroll	3	EFT		1,926.10	April 2024 Payroll
2078	05/08/2024	Payroll	3	EFT		4,466.23	April 2024 Payroll
2079	05/08/2024	Payroll	3	EFT		546.87	April 2024 Payroll
2080	05/08/2024	Payroll	3	EFT		3,511.77	April 2024 Payroll
2081	05/08/2024	Payroll	3	EFT		5,438.36	April 2024 Payroll
2082	05/08/2024	Payroll	3	EFT		546.96	April 2024 Payroll
2083	05/08/2024	Payroll	3	EFT		5,311.47	April 2024 Payroll
2084	05/08/2024	Payroll	3	EFT		4,865.10	April 2024 Payroll
2085	05/08/2024	Payroll	3	EFT		6,337.47	April 2024 Payroll
2086	05/08/2024	Payroll	3	EFT		4,656.35	April 2024 Payroll
2087	05/08/2024	Payroll	3	EFT		2,862.07	April 2024 Payroll
2088	05/08/2024	Payroll	3	EFT		6,967.37	April 2024 Payroll
2089	05/08/2024	Payroll	3	EFT		5,581.55	April 2024 Payroll
2101	05/01/2024	Claims	3	EFT	WA St Dept of Revenue **	1,807.87	Leasehold Excise Tax 1st Qtr 2024
2102	05/01/2024	Claims	3	EFT	Heartland Payment Systems	141.40	April Merchant Fees
2140	05/08/2024	Payroll	3	EFT	AFLAC	259.87	Pay Cycle(s) 05/08/2024 To 05/08/2024 - AFLAC, Pre-Tax; Pay Cycle(s) 05/08/2024 To 05/08/2024 - AFLAC, Post-Tax
2141	05/08/2024	Payroll	3	EFT	AWC Employee Benefit Trust	25,056.72	Pay Cycle(s) 05/08/2024 To 05/08/2024 - AWC - Health First 250; Pay Cycle(s) 05/08/2024 To 05/08/2024 - AWC- Dental J; Pay Cycle(s) 05/08/2024 To 05/08/2024 - AWC - Vision; Pay Cycle(s) 05/08/2024 To;
2142	05/08/2024	Payroll	3	EFT	Colonial Life Insurance	66.75	Pay Cycle(s) 05/08/2024 To 05/08/2024 - Colonial Life Ins

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2143	05/08/2024	Payroll	3	EFT	Great-West Life & Annuity	4,920.00	Pay Cycle(s) 05/08/2024 To 05/08/2024 - 457 - Empower (Mass Mutual); Pay Cycle(s) 05/08/2024 To 05/08/2024 - Roth 457(b)Empower(MassMutual)
2144	05/08/2024	Payroll	3	EFT	HSA Bank	695.50	Pay Cycle(s) 05/08/2024 To 05/08/2024 - HSA Contributions ER; Pay Cycle(s) 05/08/2024 To 05/08/2024 - HSA Contr EE
2145	05/08/2024	Payroll	3	EFT	Internal Revenue Service (941)	82,114.21	941 Deposit for Pay Cycle(s) 05/08/2024 - 05/08/2024
2146	05/08/2024	Payroll	3	EFT	Legal Shield	63.85	Pay Cycle(s) 05/08/2024 To 05/08/2024 - Legal Shield
2147	05/08/2024	Payroll	3	EFT	Mission Square Retirement	3,469.22	Pay Cycle(s) 05/08/2024 To 05/08/2024 - 457 - Mission Square Ret(ICMA)
2148	05/08/2024	Payroll	3	EFT	Navia Benefits	460.00	Pay Cycle(s) 05/08/2024 To 05/08/2024 - Navia Limited FSA
2149	05/08/2024	Payroll	3	EFT	Western Conference of Teamsters Pension Trust	2,765.22	Pay Cycle(s) 05/08/2024 To 05/08/2024 - WCTPP Contributions
2150	05/08/2024	Payroll	3	EFT	Teamsters Union Local 231	1,979.00	Pay Cycle(s) 05/08/2024 To 05/08/2024 - Teamsters Dues
2151	05/08/2024	Payroll	3	EFT	WA St Department Of Retirement Systems	53,490.36	Pay Cycle(s) 05/08/2024 To 05/08/2024 - PERS2; Pay Cycle(s) 05/08/2024 To 05/08/2024 - PERS 3; Pay Cycle(s) 05/08/2024 To 05/08/2024 - 457 - DRS (DCP); Pay Cycle(s) 05/08/2024 To 05/08/2024 - Roth 457
2152	05/08/2024	Payroll	3	EFT	Washington Teamsters Welfare Trust	39,792.30	Pay Cycle(s) 05/08/2024 To 05/08/2024 - Teamsters Dental; Pay Cycle(s) 05/08/2024 To 05/08/2024 - Teamsters Medical
2172	05/09/2024	Claims	3	EFT	Advantage Building Services	620.40	City of Stanwood
2173	05/09/2024	Claims	3	EFT	Confluence Environmental Company	6,740.20	City of Stanwood
2174	05/09/2024	Claims	3	EFT	Confluence Environmental Company	400.00	City of stanwood
2175	05/09/2024	Claims	3	EFT	Edge Analytical, Inc	25.00	STA01
2176	05/09/2024	Claims	3	EFT	ICONIX Waterworks (US) Inc.	153.89	CISTA
2177	05/09/2024	Claims	3	EFT	Interwest Construction Inc.	32,842.39	City of Stanwood
2178	05/09/2024	Claims	3	EFT	Lakeside Industries, Inc.	1,666.67	City of stanwood
2179	05/09/2024	Claims	3	EFT	Lithtex NW Printing Solutions	2,698.78	City of Stanwood
2180	05/09/2024	Claims	3	EFT	Mackenzie	1,106.25	City of Stanwood
2181	05/09/2024	Claims	3	EFT	Mackenzie	387.25	City of Stanwood
2182	05/09/2024	Claims	3	EFT	Maul Foster Alongi, Inc.	958.75	City of Stanwood
2183	05/09/2024	Claims	3	EFT	Perteet Inc.	9.00	City of Stanwood
2184	05/09/2024	Claims	3	EFT	RH2 Engineering Inc	5,851.30	City of Stanwood
2185	05/09/2024	Claims	3	EFT	Stanwood Auto Parts	3.92	56100
2186	05/09/2024	Claims	3	EFT	Thompson Guildner & Associates Inc. P.S.	3,483.90	City of Stanwood
2187	05/09/2024	Claims	3	EFT	Transpogroup Inc	687.50	City of Stanwood
2188	05/09/2024	Claims	3	EFT	Vestis	52.68	937963000
2189	05/09/2024	Claims	3	EFT	Vestis	52.68	937963000
2247	05/03/2024	Claims	3	EFT	Chase Paymentech	2,239.65	May 2024 fees

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2252	05/07/2024	Claims	3	EFT	Xpress/Bill Pay	997.82	April 2024 fees
2255	05/08/2024	Claims	3	EFT	Navia Benefits	100.00	monthly fee
2190	05/09/2024	Claims	3	38379	Absolute Auto Repair Services	73.82	City of Stanwood
2191	05/09/2024	Claims	3	38380	BHC Consultants, LLC	4,054.88	City of Stanwood
2192	05/09/2024	Claims	3	38381	Leland W Bartlett	136.00	City of Stanwood
2193	05/09/2024	Claims	3	38382	Cascade Natural Gas Corp	1,180.19	498 440 0000 7; 839 440 0000 5; 608 440 0000 4; 953 540 0000 2; 931 607 9072 6
2194	05/09/2024	Claims	3	38383	Code Publishing Company, Inc	3,852.83	ST4659
2195	05/09/2024	Claims	3	38384	Dataquest, LLC	234.68	CITYSTA
2196	05/09/2024	Claims	3	38385	FastSigns	1,074.44	City of Stanwood
2197	05/09/2024	Claims	3	38386	Fastenal	847.51	WAARN1604
2198	05/09/2024	Claims	3	38387	Firstline Systems Inc	7,156.96	City of Stanwood
2199	05/09/2024	Claims	3	38388	Galt John E	1,760.00	City of Stanwood
2200	05/09/2024	Claims	3	38389	Grainger, Inc	96.34	848089215; 848089215
2201	05/09/2024	Claims	3	38390	Hamilton Lumber LLC	160.79	66; 66; 66
2202	05/09/2024	Claims	3	38391	Harmesen LLC	1,620.00	City of Stanwood
2203	05/09/2024	Claims	3	38392	Herc Equipment Rental Corp.	438.74	City of stanwood
2204	05/09/2024	Claims	3	38393	Housing Authority of Snohomish County	1,956.00	City of Stanwood
2205	05/09/2024	Claims	3	38394	ICONIX Waterworks (US) Inc.	1,153.77	CISTA
2206	05/09/2024	Claims	3	38395	Erin & Bryan Gima-Derrow	261.53	07 1373 10 - 28509 82ND AVE NW
2207	05/09/2024	Claims	3	38396	Neil & Sabrina Broome	282.03	07 1322 10 - 8213 285TH PL NW
2208	05/09/2024	Claims	3	38397	Lenz Enterprises Inc	2,750.95	City of Stanwood; City of stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
2209	05/09/2024	Claims	3	38398	NWR Containers	398.96	City of Stanwood; City of Stanwood; City of Stanwood
2210	05/09/2024	Claims	3	38399	National Trench Safety	121.72	City of Stanwood
2211	05/09/2024	Claims	3	38400	Owen Equipment Company Inc	19,155.90	36577; 36577
2212	05/09/2024	Claims	3	38401	PUD Of Snohomish County *	13,356.16	200367373; 200633634; 200128742; 200738672; 200142180; 200240505
2213	05/09/2024	Claims	3	38402	Pitney Bowes Inc- Purchase Power	300.00	8000-9090-0519-5677
2214	05/09/2024	Claims	3	38403	Platt Electric Supply, Inc	88.64	24127
2215	05/09/2024	Claims	3	38404	Precision Door Service of Seattle	398.84	City of Stanwood
2216	05/09/2024	Claims	3	38405	Refund -Estate of Preston Raymond Laine	157.50	City of Stanwood
2217	05/09/2024	Claims	3	38406	Refund-G&M Lemon Shakups	50.00	City of Stanwood
2218	05/09/2024	Claims	3	38407	Republic Services #197	1,053.57	3-0197-0080305
2219	05/09/2024	Claims	3	38408	Ricoh USA, Inc-Maint	320.91	4250811; 4250811; 4250811; 4250811
2220	05/09/2024	Claims	3	38409	Ricoh USA, Inc.	821.00	1316669-3800642; 1316669-3800377; 1316669-3800327
2221	05/09/2024	Claims	3	38410	Shred-it US JV LLC	46.30	1000283524
2222	05/09/2024	Claims	3	38411	Skagit Farmers Supply	580.05	135052; 135052; 135052; 135052; 135052; 135052
2223	05/09/2024	Claims	3	38412	Sky Northwest Inc.	3,497.60	City of Stanwood
2224	05/09/2024	Claims	3	38413	Snohomish County 911	8,553.31	City of Stanwood
2225	05/09/2024	Claims	3	38414	Snohomish County Treasurer	22.12	City of Stanwood
2226	05/09/2024	Claims	3	38415	Springbrook Holding Company LLC	213.98	C-994

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 14:10:48 Date: 05/15/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2227	05/09/2024	Claims	3	38416	Stanwood Ace Hardware #14901	1,290.08	20013; 20013
2228	05/09/2024	Claims	3	38417	Stanwood-Camano News	287.43	48893; 48893
2229	05/09/2024	Claims	3	38418	Stilly Auto Parts Napa	29.83	27197
2230	05/09/2024	Claims	3	38419	Swofford Excavating LLC	5,339.40	City of Stanwood
2231	05/09/2024	Claims	3	38420	TRICO C/O SAVIBANK	10,816.00	City of Stanwood
2232	05/09/2024	Claims	3	38421	USA Bluebook	1,388.98	478228; 478228
2233	05/09/2024	Claims	3	38422	Unum Life Insurance	88.40	0220603-036-2
2234	05/09/2024	Claims	3	38423	Verizon Wireless	2,001.71	372541731-00001; 742373248-00001
2235	05/09/2024	Claims	3	38424	WA St Dept of Licensing *	297.00	City of Stanwood
2236	05/09/2024	Claims	3	38425	WA St Treasurer	1,878.92	City of Stanwood
2237	05/09/2024	Claims	3	38426	WM Corporate Services, Inc.	854.48	8-58270-85007
2238	05/09/2024	Claims	3	38427	Washington State Patrol *	13.25	91-6001127
2239	05/09/2024	Claims	3	38428	Western Mechanical & Controls LLC	1,560.98	City of stanwood
2240	05/09/2024	Claims	3	38429	Zipty Fiber	1,590.70	360-629-4907-072497-5; 206-188-0411-053105-5

001 General Fund	220,413.95
101 Street Fund	36,386.52
103 Street Construction Fund	389.14
104 Park And Trail Improvement Fund	6,875.93
110 Building Improvement Fund	23,499.60
401 Sewer Fund	95,115.35
403 Sewer Construction Fund	32,842.39
410 Drainage Fund	31,261.57
411 Drainage Construction Fund	7,128.10
421 Water Fund	89,158.31
422 Water Construction Fund	11,814.53
630 Agency Fund	2,250.62

	Claims:	168,692.48
* Transaction Has Mixed Revenue And Expense Accounts	557,136.01 Payroll:	388,443.53

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer Wendy Dowhower Date: 5-15-2024
 ✓ Deputy Finance Director

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8b
DATE: May 23, 2024
SUBJECT: City Council Meeting Minutes – May 9, 2024
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Meeting Minutes

SUMMARY STATEMENT

The City Council meeting minutes for May 9, 2024, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

“I MOVE TO APPROVE THE MAY 9, 2024, CITY COUNCIL MEETING MINUTES AS PRESENTED”.

CITY OF STANWOOD
Regular Meeting of the City Council
May 9, 2024 | 7:00 p.m.
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Schmitt led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Fire Chief John Cermak, Police Chief Jason Toner, Police Sgt. Kore Oyetuga, City Attorney Nikki Thompson, City Engineer/Capital Projects Manager Alan Lytton, Finance Analyst Tim Niebruegge, Building Official Scott Black and City Clerk Lisa Sokolik. Public Works Director Kevin Hushagen, and Utilities Supervisor Leigh Danielson attended via Zoom.

3. Approval of the Agenda

*Motion by Councilmember Gaumond, second by Councilmember Hicks to approve the agenda as Published. **Motion carried unanimously.***

4. Presentation

Washington Building Official Award to Scott Black

City Administrator Smith said at the Washington Association of Building Officials Conference, the City of Stanwood was one of three cities to receive a recognition award for all the hard work that was put into the new statewide Wildland Urban Interface Code, a code designed to help prevent wildfires. Smith thanked and recognized Scott Black with a plaque for doing all the work on this code in order for the City to receive the WABO award.

Mayor Roberts also thanked Scott Black for all the hard work he does for the City.

5. Public Comments

Written:

<u>Name</u>	<u>City</u>	<u>Topic</u>
Christina Everson	Stanwood	Traffic concern regarding teens speeding in the Cedarhome Ridge neighborhood on 73 rd Ave.
Christina Everson	Stanwood	Homeless living in vehicles in the library parking lot.

Chief Toner said he met with the Librarian to discuss this issue. Public Works will be installing 'No Overnight Camping' signs. Violations will include a warning, be trespassed, maybe arrest. A social worker also spoke with the individuals about available services.

6. Staff / Department Report

- a. Police Compstat Report – April
- b. Finance First Quarter Report

7. Council Committee Reports

- a. Economic Development Board Meeting Minutes – March 15, 2024
- b. Public Safety Committee Minutes – April 11, 2024
- c. Parks and Trails Advisory Committee Meeting Minutes – March 18, 2024

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve City Council Regular Meeting Minutes – April 25, 2024
- c. Approve Second Leak Adjustment for Account 2560

*Motion by Councilmember Shepro, second by Councilmember Metz to approve consent agenda item A. approval of vouchers and payroll checks, item B. approve city council regular meeting minutes for April 25, 2024, and item C. approve second utility account adjustment. **Motion carried unanimously.***

9. Unfinished Business

- a. Approve Second Reading and Adoption of Ordinance 1528 Title 7 – Health, Sanitation and Nuisances

Council had several questions and directives during the first reading. Love went over the responses to those questions regarding:

- Simplifying the solid waste chapter.
- Nuisances.
- Adopt stronger graffiti regulations.
- Definition of junk vehicles.
- Construction noise hours.

Council discussed and asked questions.

Motion by Councilmember Robb, second by Councilmember Hicks to accept the second and final reading of Ordinance 1528 as set forth in attachment “A” with the suggested changes.

*Roll call of votes was taken. **Motion carried unanimously.***

- b. Approve Second Reading and Adoption of Ordinance 1529 Title 8 – Animal Control

Council had several questions and directives during the first reading. Love went over the responses to those questions regarding:

- Animal waste.
- Lot size minimums for beekeeping.
- Differences between “pigs” and “swine”.
- Allowing ducks similar to chicken regulations.
- How wild animals are managed.

Council discussed and asked questions.

Motion by Councilmember Hicks, second by Councilmember Metz to accept the second and final reading of Ordinance 1529 as set forth in attachment "A".

*Roll call of votes was taken. **Motion carried unanimously.***

10. Public Hearing

No public hearing.

11. New Business

- a. Approve Resolution 2024-07 Mayor's Emergency Declaration for Sewer Flooding within the Police Station

*Motion by Councilmember Metz, second by Councilmember Robb to adopt Resolution 2024-07 confirming Mayor Roberts' emergency proclamation of April 18, 2024, authorizing the use of emergency procurement procedures consistent with state law. **Motion carried unanimously.***

- b. Authorize the Mayor to Sign a Contract with Liv Clausen to Waive Sewer Impact Fees to Accommodate the 276th Sidewalk Infill Project

Lytton explained that after acquiring right-of-way for the 276th sidewalk infill project, Clausen's septic tank drain field was discovered under the sidewalk alignment. In order to proceed with the sidewalk project, the septic tank drain field will need to be decommissioned. Ms. Clausen has agreed to connect to City sewer if the sewer plant investment fees are waived, she will be responsible for the monthly sewer bills.

*Motion by Councilmember Robb, second by Councilmember Hicks to authorize the Mayor to sign a contract with property owner Liv Clausen to waive sewer plant investment fees to accommodate the 276th Street Sidewalk Infill project. **Motion carried unanimously.***

- c. Approve the 88th Avenue Arch Banner Designs

Love said Council approved the first round of arch banners in October 2023, but asked for more design themes that would represent fall, rosemaling or other Norwegian specific art designs, winter/holiday and Stanwood landmarks. The Stanwood Camano Arts Advocacy Commission advertised for a second call for art and received 100 submissions from 32 artists.

A survey was sent out to gather feedback from other artists and community members, the survey results and submissions were evaluated by the SCAAC review team, and they narrowed it down to ten designs to be presented to Council.

Council asked questions and made comments.

*Motion by Councilmember Hicks, second by Councilmember Shepro to accept the ten 88th Ave arch banner designs and direct staff to initiate the production and manufacturing of the banners. **Motion carried unanimously.***

12. Public Closing Comments

No closing comments.

13. Executive/Legislative Reports

a. Mayor's Report

- Reminder to Council to let your committee alternate know if you cannot make a meeting.
- The Clean Sweep Event is Saturday, May 18th, behind the Country Store. Old TV's can be dropped off at the Kiwanis Club on Main Street. Hazardous materials can be dropped off at a Snohomish County location for free.

b. City Administrator Report

- The hanging baskets went up this week and look great, they were grown by the high school students.
- City crews finished the paving work on 284th Street.
- The paving work on 76th Street is scheduled to begin tomorrow, May 10th.
- City received seven bids for the Viking Way Phase II project. Low bid was \$1.8 million, engineer's estimate was 2.1 million.

c. Councilmember's Report/Questions

- Schmitt – events that are coming up: Movies in the Park and Clean Sweep.
- Bergman – Picker's Market is May 11th, on Facebook there is 7,000 interested people going vs. 700 last year, quite a difference! Congratulations to Scott Black! Bergman is in charge of the 4th of July Parade this year.
- Shepro – thanked Bergman for bringing donuts to the last meeting. Council had a serious Special Workshop tonight discussing hard decisions about changes to our tax systems. Got to vote on some nice things tonight, sidewalks, banners, junk vehicles which all goes to making Stanwood a better place, so think about the discussion about taxes and contact Finance Director Hammond if you have any questions.
- Hicks – Congratulations to Scott Black and welcome to Tim Niebruegge the City's new Finance Analyst. Had lunch with Mary Brederick from the Resource Center and learned about everything they do; encouraged her to give a presentation to council.
- Robb – Congratulations and thank you for bringing back an award for the city Scott Black. Welcome to the city Tim Niebruegge. It's municipal clerk's week, thank you to City Clerk Sokolik.
- Metz – Should be looking at a historic overlay in the downtown area now, before it's too late.
- Gaumond – Thanked Scott Black, welcomed Tim Niebruegge and thanked Lisa Sokolik. Happy Mother's Day this Sunday.

14. Recess to Executive Session

No executive session.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:23 p.m.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 8c
DATE: May 23, 2024
SUBJECT: City Council Special Workshop Minutes
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Special Workshop Minutes

SUMMARY STATEMENT

Minutes of the May 9, 2024, City Council Special Workshop are attached.

RECOMMENDED MOTION

“I MOVE TO APPROVE THE MINUTES OF THE MAY 9, 2024, CITY COUNCIL SPECIAL WORKSHOP AS PRESENTED”.

CITY OF STANWOOD

City Council Special Workshop

Thursday, May 9, 2024 – 5:00 p.m.

Stanwood-Camano School District, Administration Bldg. Board Room

26920 Pioneer Highway, Stanwood

MINUTES**Call to Order**

Mayor Roberts called the meeting to order at 5:00 p.m.

Attendance

Councilmembers present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt.

Also present: City Administrator Shawn Smith, Finance Director David Hammond, Community Development Director Patricia Love, Senior Planner Tansy Schroeder, Finance Manager Wendy Dowhower, Finance Analyst Tim Niebruegge, and City Clerk Lisa Sokolik

1. Draft 2024-2044 Comprehensive Plan Update

Staff presented the first formal draft of the 2024-2044 Comprehensive Plan to the City Council (attachment A). The Plan is founded on the existing 2015 Plan's vision, mission, and core values to maintain and preserve Stanwood's downtown character and rural history while meeting state mandated employment, housing, and population growth mandates. The Plan has been organized into three general sections: Introduction, Individual Elements, and an Appendix. It addresses the growth targets as follows:

Employment: Stanwood's existing zoning falls short of providing the employment targets assigned to the City. As a result, the Light Industrial zone is proposed to be changed to a Planned Industrial zone which creates additional opportunities for more business types which is expected to produce more jobs.

Population: Stanwood has sufficient vacant and underdeveloped land to meet our 20-year population growth target of 10,963 residents. However, to support the economic vitality of the downtown, the Mainstreet Business I and II are being combined into a single Mixed-Use district which encourages the development of new residential units above or behind commercial / retail space. Adding additional population within walking distance of restaurants and shops promotes the health and economic sustainability of downtown.

Housing: The Growth Management Act (GMA) added a new housing target to the 2024 Plan update. GMA requires that cities plan for and accommodate housing for all income levels. Guidance from the Washington State Department of Commerce links housing types by income bands, requiring the City to plan for a variety of housing types such as accessory dwelling units, cottages, duplexes and townhouses. These types of units are referred to as "missing middle housing".

Stanwood City Council Special Workshop Minutes – May 9, 2024

A revised Plan will be provided to the Council in September after the Planning Commission's public hearings are completed.

2. Strategic Finance Planning – 2025-2026 Update

Finance Director Hammond led the discussion on the 2025-2026 Strategic Finance Planning (attachment B). The key points were:

- Revenue and expenditure history and extended forecast for operating funds for 2025-2030.
- Public safety cost increase vs investing in capital infrastructure.
- Funding sources for capital investments in parks and trails, street infrastructure and building improvements.
- Options to address future funding gaps.

3. Adjourn

Mayor Roberts Adjourned the meeting at 6:45 pm.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk

Remember Yesterday. Imagine Tomorrow.



**Stanwood Planning Commission
Comprehensive Plan Public Hearing**

May 13, 2024

June 10, 2024



What is a Comprehensive Plan?

Comprehensive Plan:

A long-term planning document that establishes city goals and policy to guide growth, development, community character and quality of life for 20 years into the future.





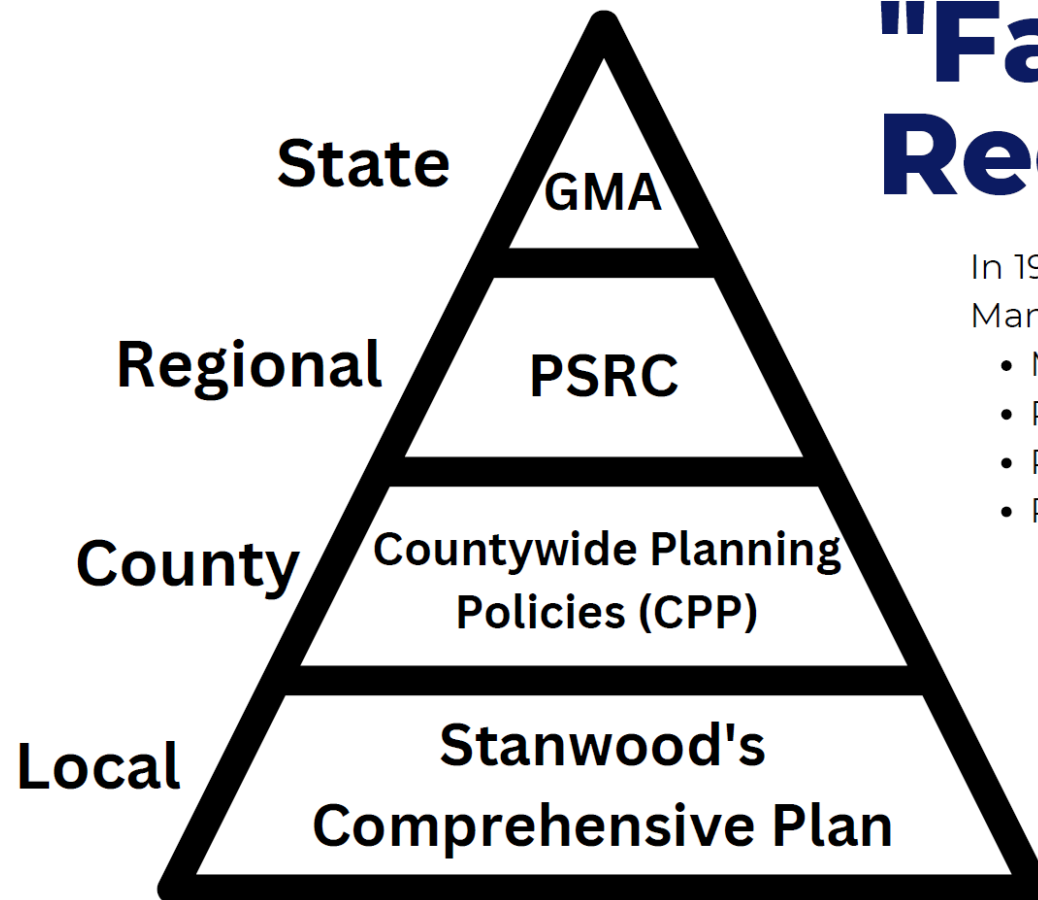
Why Plan?

Communities planning under the Washington State Growth Management Act (GMA) are required to update their comprehensive plans every 10 years.

- Population Growth
- Employment
- Housing Types & Income Levels
- Identify Infrastructure Needs
- Evaluate Service Levels

“Remember yesterday, imagine tomorrow”

Planning for Growth in WA



"Fair Share of Regional Need"

In 1990 / 1991 The State Passed The Growth Management Act (GMA) To:

- Manage Growth
- Protect Critical Areas
- Preserve Natural Resources
- Preserve Farmlands

Stanwood is expected to accommodate approx. 1.2% of Snohomish County's overall growth.



2024-2044 Comprehensive Plan

Built off the foundation of 2015 Comprehensive Plan but with a new look and “plain talk” for readability:

- Color Coded by Chapter
- Key Takeaways at the Beginning of Each Element
- Description Boxes that Explain Key Terms or Concepts
- Pictures and Graphics
- Goals and Policies Next to Relevant Topics

Vision & Mission



2044 VISION STATEMENT

Promote historic downtown Stanwood as the commercial and cultural heart of the Greater Stanwood/Camano region while strategically planning for future growth and economic development opportunities of the entire City.

- + Inclusive of everyone*
- + Include the community in decision-making process*
- + Ensure a thriving local economy*
- + Provide transparent government*
- + Is responsive to the needs of the community*

The Mission of the City of Stanwood is to create and maintain a community where people can live, work and play in an environment that is safe, vibrant and aesthetically pleasing. Stanwood: is inclusive of everyone, includes the community in its decision-making process; ensures a thriving local economy, provides transparent government, and is responsive to the needs of the community.

Core Values



Sense of Community

Retain the City's strong sense of community by fostering a family friendly culture that protects the areas natural beauty, celebrates its rural roots, promotes local businesses, encourages community events, and provides spaces for people to work and play.



Livability

Continue to make Stanwood a desirable place to live by investing in the historic downtown, new uptown commercial areas, and residential neighborhoods to create an aesthetically pleasing community.



Mobility

Stanwood should provide for all forms of multi-modal transportation, including trails, sidewalks, bike lanes, transit, and private vehicles.



Growth

Apply adaptive in-fill growth management strategies to meet population and employment targets by providing a range of housing types and business opportunities that fosters a healthy community while conserving our adjacent rural lands.

Core Values Continued



Economic Development

Focus on retaining the city's role as the center of the Greater Stanwood area by pursuing new endeavors that support the downtown and leverage Stanwood's location as an urban center surrounded by world class agricultural land.



Environment

Protect the environment while promoting access and tourism to local natural features.



Parks

Develop a parks system that provides public spaces for all age ranges, that bring people together to create a more vibrant, healthy and equitable community.

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Acknowledgement



New:
Tribal Acknowledgement
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stuləg^wabš (People of the River)

Recognition that the City
of Stanwood is located on
the ancestral homeland of
the Stillaguamish Indian
Tribe.

Image: A photo of a Stillaguamish woman weaving a cedar mat.



Images: Members of the Stillagumish Tribe poling the river across the years.



Image: A photo from the 2013 Stillaguamish Salmon Ceremony.



Land Use Element



Land Use Element Topics:

Introduction

Community Feedback

Growth Management

A Tale of Two Cities

Downtown District

Uptown District

Land Use Inventory

2044 Growth Targets

Historic Preservation

Annexation

Essential Public Facilities



2044 Population Growth Target



GROWTH TARGET

The City is on track to meet its 2044 population target of **10,963 people** if the growth rate continues steadily. Between 2013 to 2023, the City grew an average of 2.9% in population each year. **To meet 2044 population targets, the City would need a minimum population growth rate of 1.27% per year.**

... PRSC 2050 Growth Strategy ...

***GOAL:** The region accommodates growth in urban areas, focused in designated centers and near transit stations, to create healthy, equitable, vibrant communities well-served by infrastructure and services. Rural and resource lands continue to be vital parts of the region that retain important cultural, economic, and rural lifestyle opportunities over the long term.*

Stanwood Population:

2023 Population: 8,585

2044 Population Target: 10,963

20-Year Growth: 2,378

% of County Growth Allocation: 1.27%

Population Targets

Exceeds with
current zoning



2044 Employment Target

Employment Targets

- 251 job capacity shortfall of 2044 target
- Solution: Planned Industrial zone
 - All LI and some GI to PI
 - 80% industrial uses, 20% commercial/retail uses



Employment:

Stanwood's existing zoning falls short of providing the employment targets assigned to the City.

Light Industrial zone is proposed to be changed to a Planned Industrial zone
Creates job additional opportunities

Jobs	2019 Actual	Capacity per	2044	2035-2044	AGR
		2021 Buildable Land Report*		Capacity Surplus/ (Shortfall)	
City of Stanwood	3,865	4,822	Target** 5,073	(251)	1.1%

2044 Housing Target



Stanwood Zoning	Zone Category	Typical Housing Types Allowed
SR 12.4	Low Density	Detached Single Family Homes
SR 9.6, SR 7.0, SR 5.0	Moderate Density	Detached Single Family Homes, Cottages, Townhomes, Duplex, Triplex, Fourplex
MR, TN	Mid-Rise	Detached Single Family Homes, Townhomes, Duplex, Triplex, Fourplex, Apartments, Permanent Supportive Housing (PSH)
N/A in Stanwood	High-Rise/Tower	Apartments and Condominiums
Accessory Dwelling Units (ADU's) in all zones		

Housing: The Growth Management Act (GMA) added a new housing target to the 2024 Plan update.

- Plan for and accommodate housing for all income levels.
- Commerce links housing types by income bands.
- These types of units are referred to as “missing middle housing”.

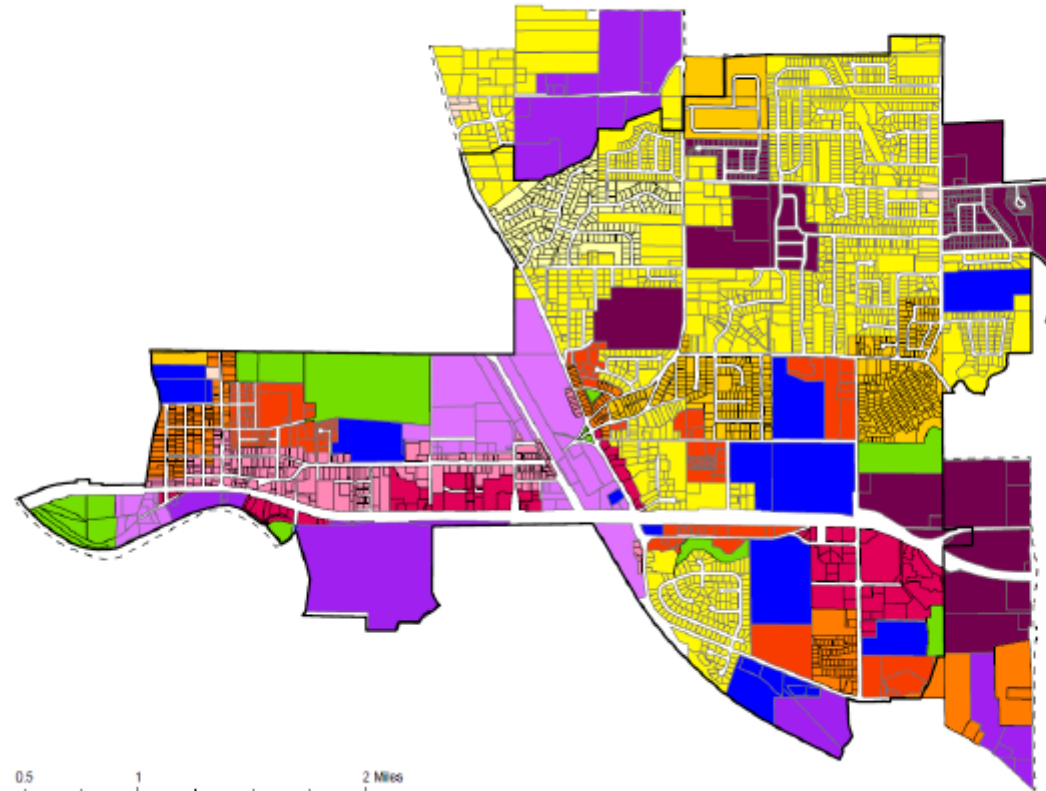
Land Use Designations



ZONING COMPOSITION

Despite rezones and annexations occurring since the 2015 Comprehensive Plan, **Single Family Residential zones continue to occupy the greatest acres of lands that exist within City limits.** Stanwood is comprised of 13 different zoning designations, however single-family zones make up 44% of the entire city.

2024 Zoning Map



Zoning

- General Commercial
- Downtown Mixed Use
- Neighborhood Business
- General Industrial
- Planned Industrial
- Parks and Open Space
- Public Facilities
- Single Family Residential (12,400 of min lot size)
- Single Family Residential (9,000 of min lot size)
- Single Family Residential (7,000 of min lot size)
- Single Family Residential (5,000 of min lot size)
- Multi-Family Residential
- Traditional Neighborhood

Administrative

- Stanwood City Limits
- Urban Growth Boundary

January 2024. Map to be used for planning purposes only. Accuracy of information subject to change due to periodic revisions and updates. Please contact the City of Stanwood to verify zoning.

Proposed Rezone: Mixed-Use



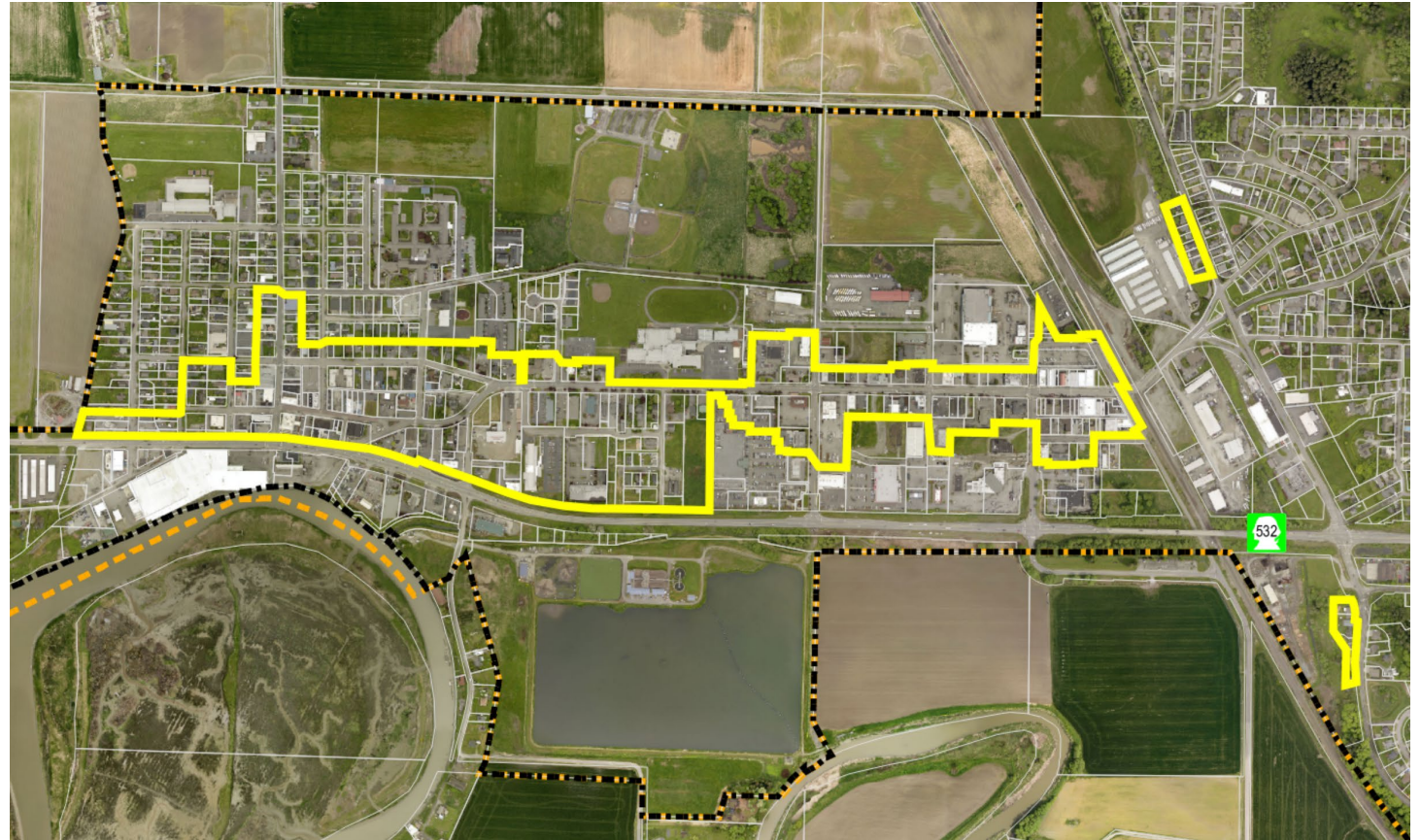
Mixed Use Rezone:

Consolidate portions of MBI and MBII along with some smaller parcels into a new single Mixed-Use zone.

Reduces confusion regarding difference between MBI and MBII zones.

Create a cohesive commercial oriented downtown.

Rezone Portions of: Main Street Business I , Main Street Business II , SR 9.6 zoned ,SR 5.0 , General Commercial, Light Industrial, and General Industrial.

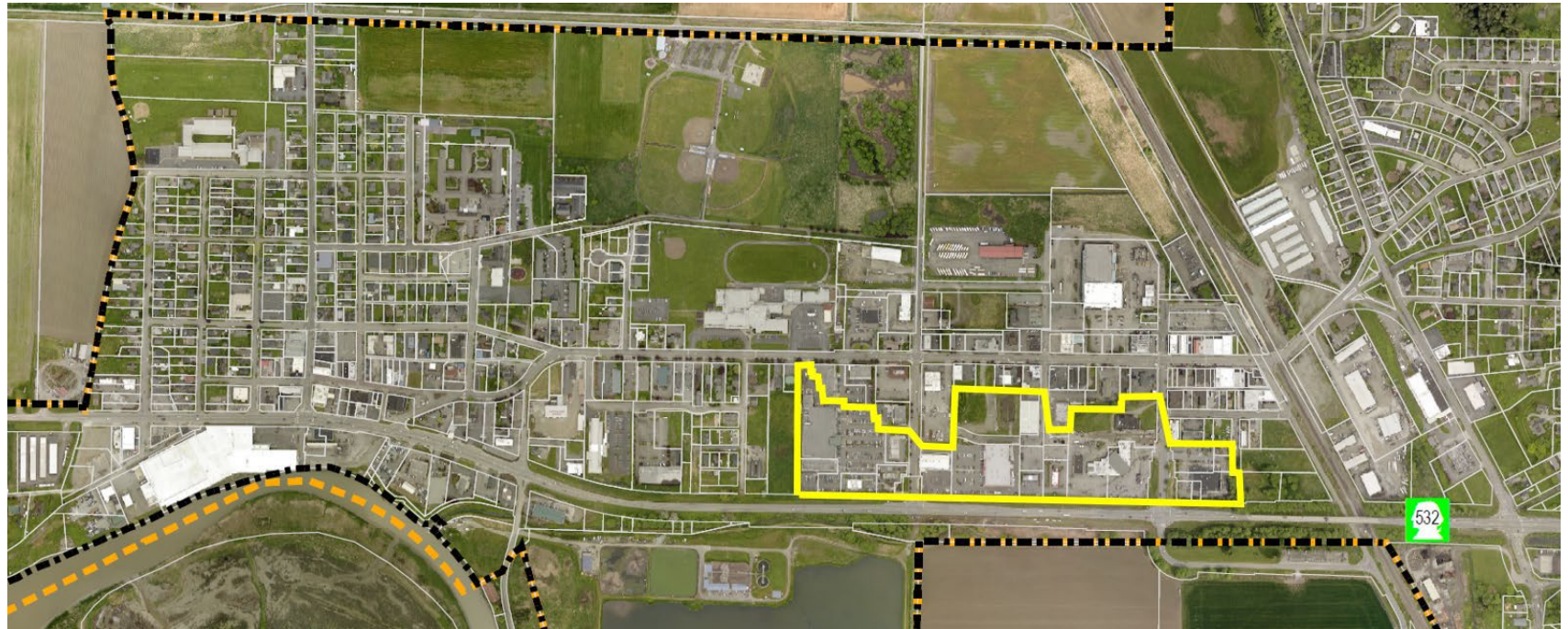


Proposed Rezone: Downtown General Commercial



Downtown General Commercial Rezone:

This Commercial zoning allows for the existing “Big Box” stores which serve the community.

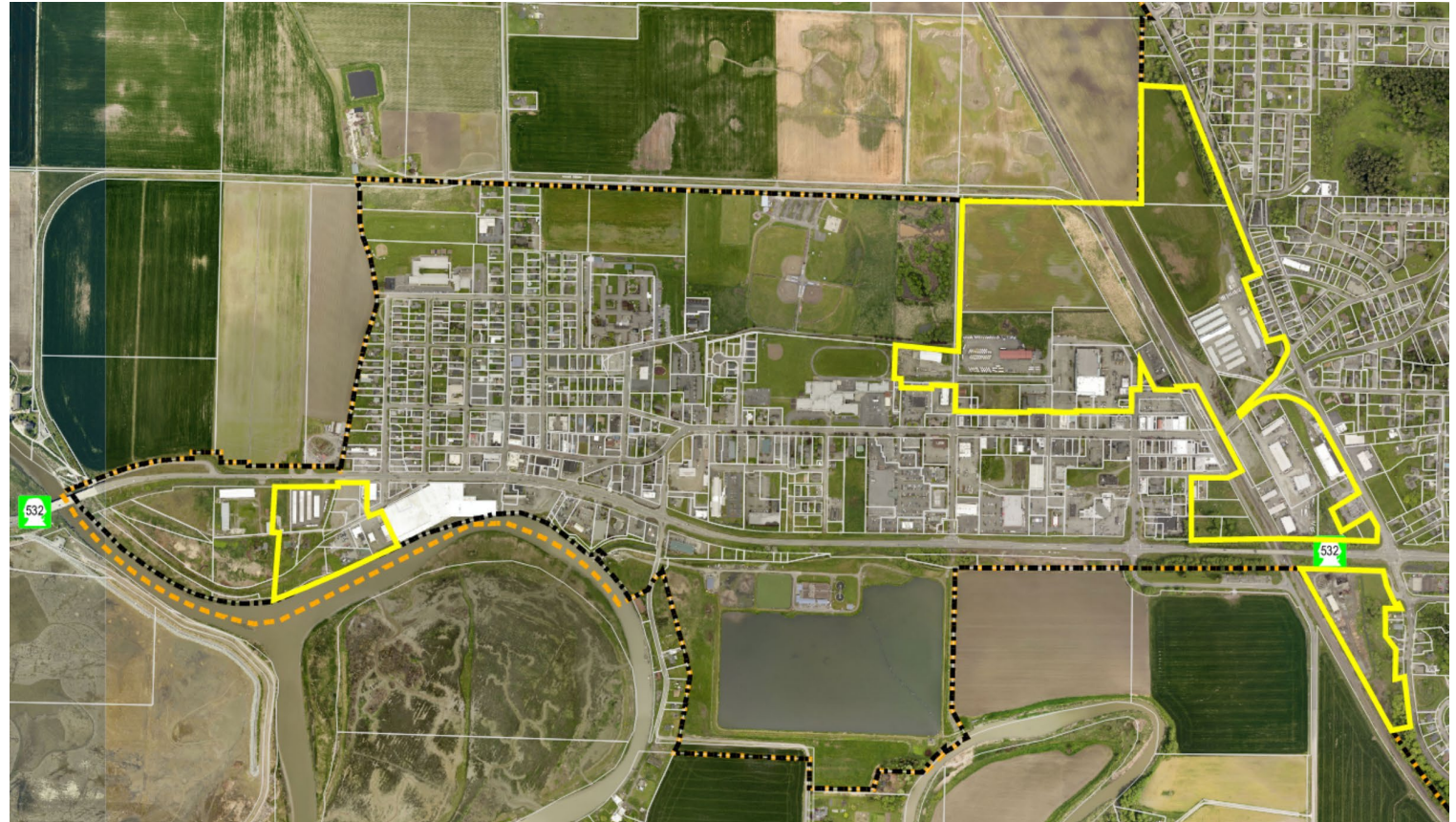


Proposed Rezone: Planned Industrial



Planned Industrial Rezone:

Rezone approximately 49.68 acres of Light Industrial zoned properties and 72.85 acres of General Industrial zoned properties to meet the City's job / employment targets.



Proposed Rezone: TN Zone



Adding TN Zoning in Urban Growth Area:

Requiring commercial uses in TN zones near SR 532

Municipal Code Amendments implementing a requirement for commercial uses in TN zones near SR 532.

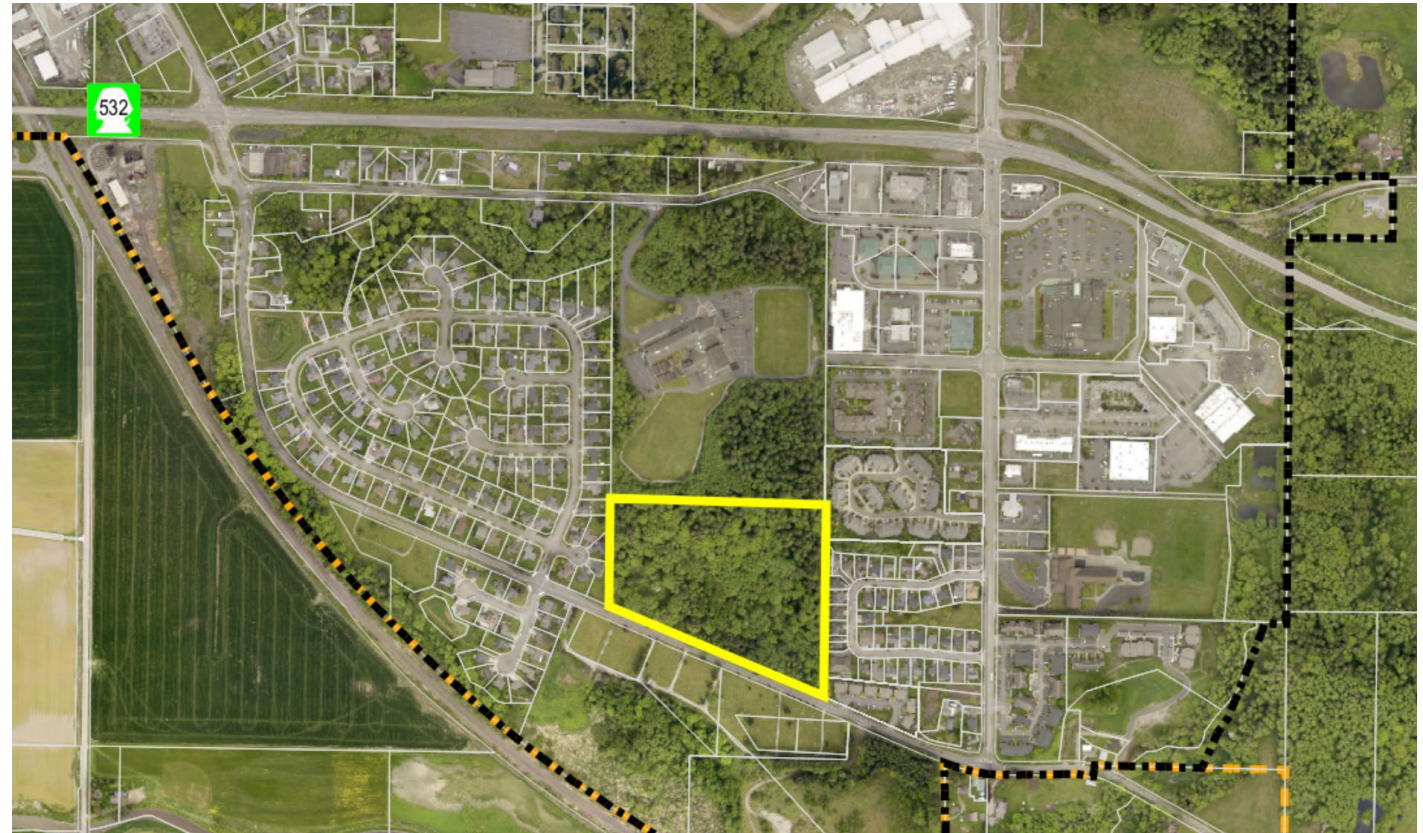


Proposed Rezone: Multifamily Zoning



SR 5.0 to MR Rezone

Rezone approximately 14.68-acre Single-Family 5.0 Residential zoned property to preserve the on-site wetlands.



Proposed Rezone: SR 9.6



TN to SR 9.6 Rezone

Rezone approximately 3.99 acres of Traditional Neighborhood zoned properties to SR 9.6.

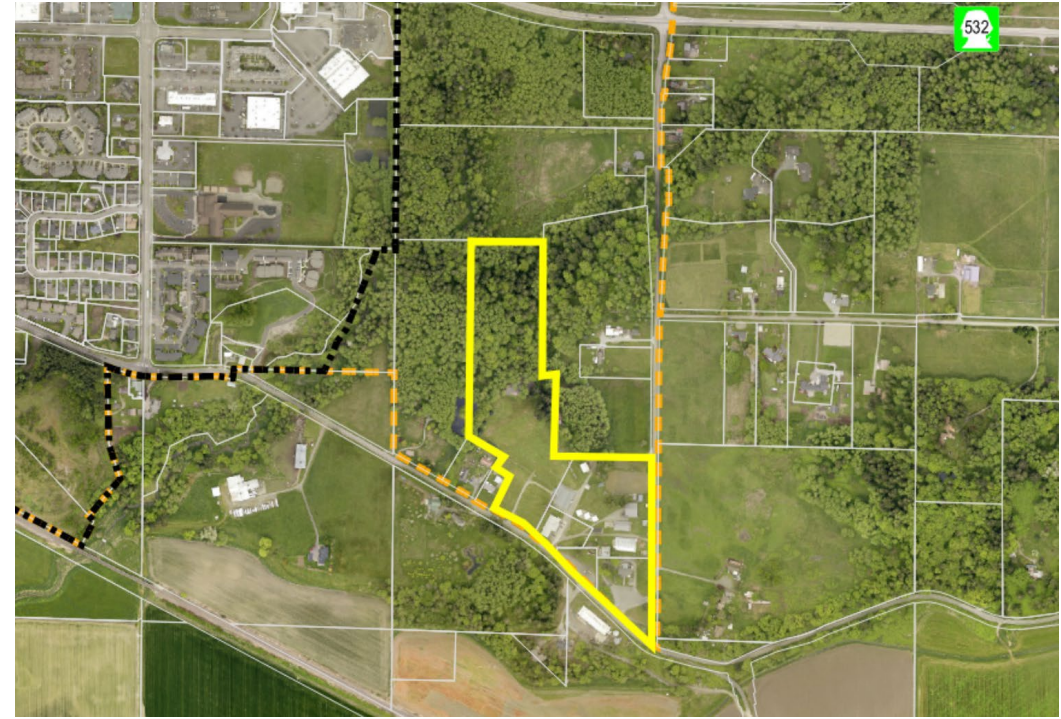
Accommodate the community's desire not to have multifamily development on the property.



Proposed Rezone: Eastern UGA



Rezone of approximately 32.05 acres of Light Industrial zoned properties to allow residential development.



Rezone approximately 21.36 acres of Light Industrial zoned properties to Planned Industrial to maintain industrial zoning on the fairgrounds site.

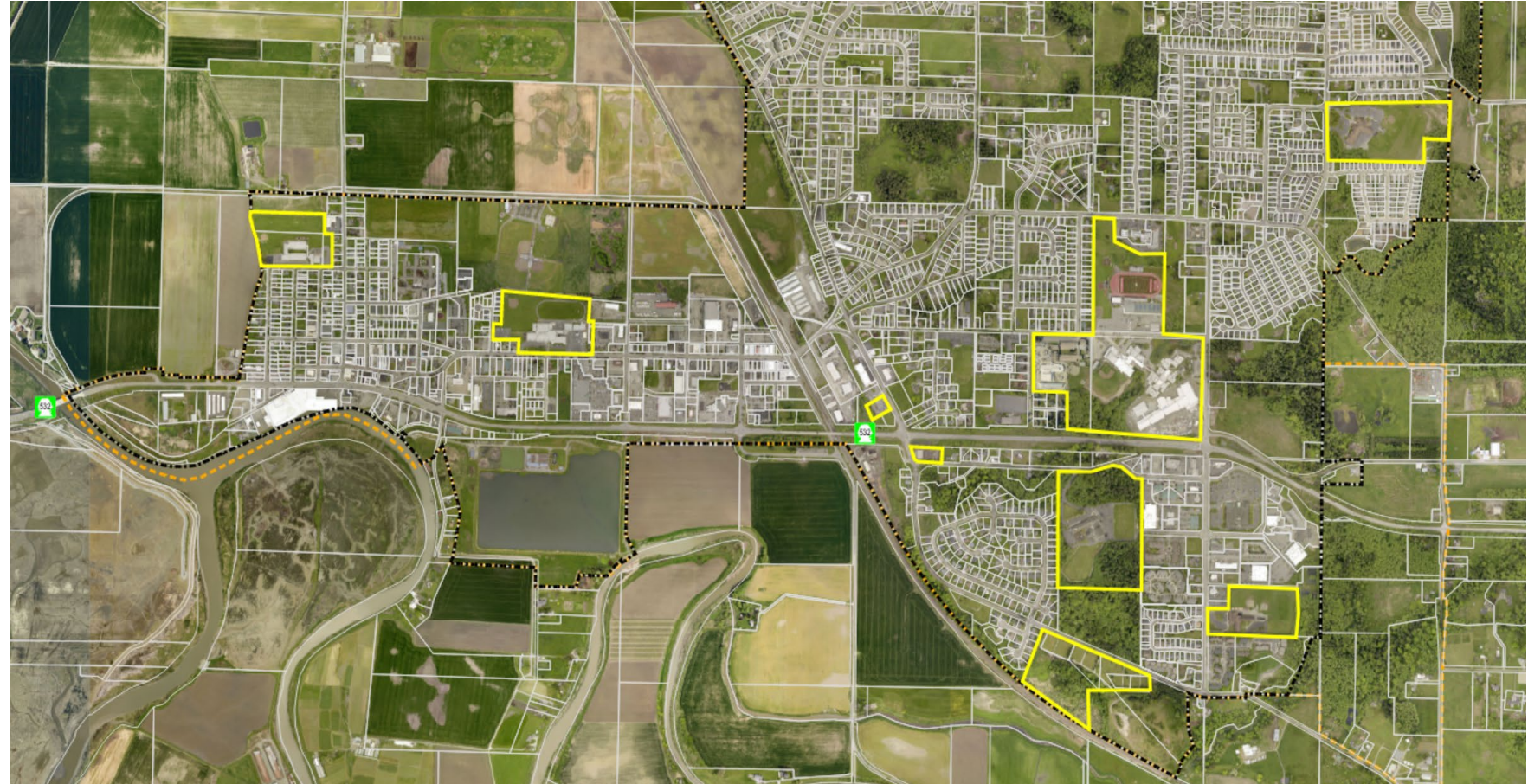
Proposed Rezone: Public Facilities



Public Facility Rezone

Rezone properties to reflect public use by:

- School District,
- North County Regional Fire Authority, and
- Cemetery.



Proposed Rezone: General Industrial



General Industrial Rezone

Rezone approximately 16.8 acres of Single-Family Residential 5.0 zoned properties to General Industrial to reflect the PUD substation use.

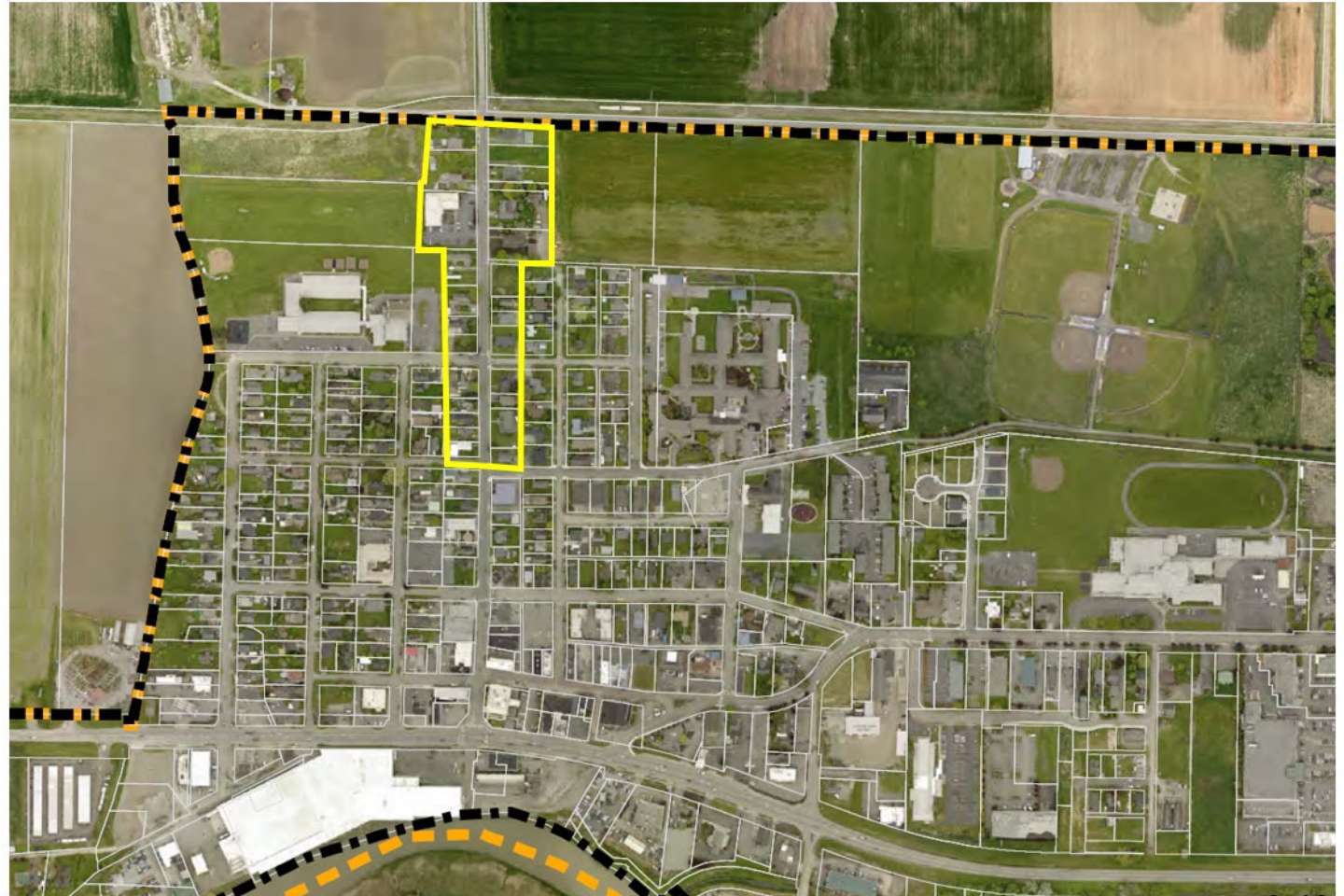


Proposed Rezone: General Industrial



North 102nd Avenue Rezones

Rezone approximately 6.47 acres of Main Street Business I zoned properties to Single-Family Residential 5.0 zoned properties and 1.01 acre of Main Street Business I zoned properties to Neighborhood Business to more accurately reflect the actual land uses.



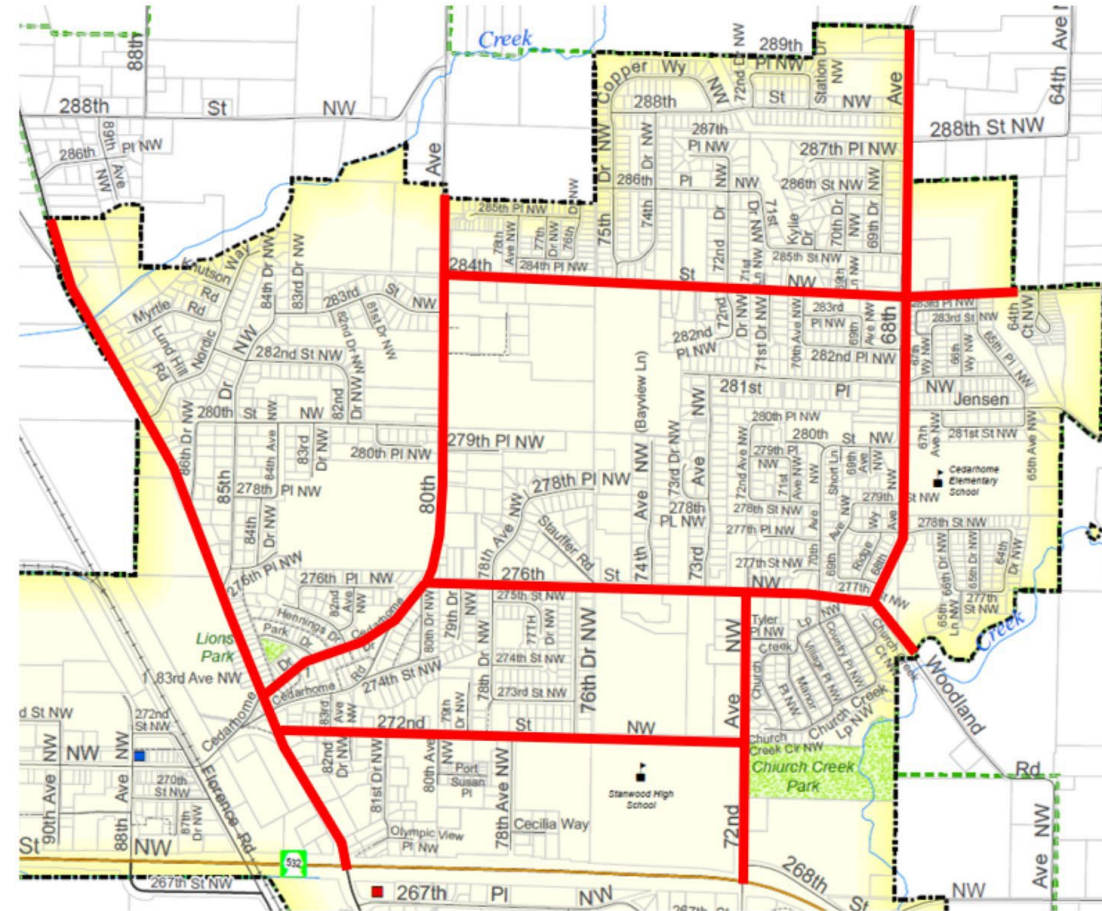
Code Amendment: Commercial Uses



Small Scale Commercial in Uptown Area:

Municipal Code Amendments to allow permissible small-scale commercial uses and live-work units in the Uptown Area along 80th Ave; 68th Ave; 284th St; 276th St; 272nd St; 72nd Ave; and Pioneer Highway.

This would allow for commercial day cares, or small family businesses that do not qualify for home occupations.





Other Mandatory Requirements

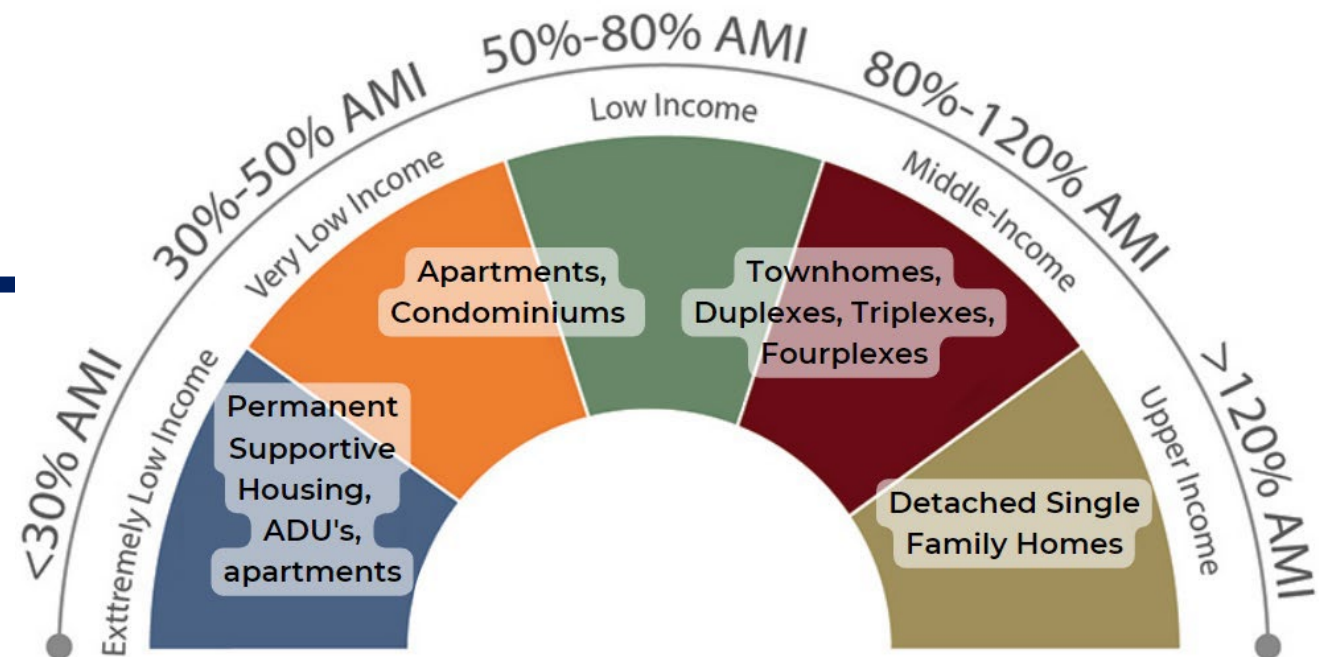
- Land Use Capacity Analysis
- A Tale of Two Downtowns
- Historic Preservation
- Annexation Areas
- Essential Public Facilities
- Flood Management
- Stormwater Management
- Public Water System



Housing Element

The housing element reflects a new requirement by the Growth Management Act to ***plan for and accommodate households of all income levels.***

These types of units are referred to as “***missing middle housing***”. To meet this mandate, this Plan provides a variety of housing types by zone as shown in the adjacent chart.



Stanwood Zoning	Zone Category	Typical Housing Types Allowed
SR 12.4	Low Density	Detached Single Family Homes
SR 9.6, SR 7.0, SR 5.0	Moderate Density	Detached Single Family Homes, Cottages, Townhomes, Duplex, Triplex, Fourplex
MR, TN	Mid-Rise	Detached Single Family Homes, Townhomes, Duplex, Triplex, Fourplex, Apartments, Permanent Supportive Housing (PSH)
N/A in Stanwood	High-Rise/Tower	Apartments and Condominiums
Accessory Dwelling Units (ADU's) in all zones		



Housing Element

COMMUNITY VALUES



SENSE OF COMMUNITY



LIVABILITY



GROWTH



ECONOMIC
DEVELOPMENT

Other key elements of the housing element include:

- Housing and Community Vision
- Future City Growth
- Two Districts: Downtown and Uptown
- Housing Growth Overview: Past and Present
- Housing Equity
- Racially Disparate Impacts

Economic Development Element



The City has spent the last 20 years planning for the future of Stanwood and emphasizing the importance of economic survival.

Downtown Revitalization

Proposes new zoning designations to implement the economic vision

Mixed Use and Planned Industrial Zone

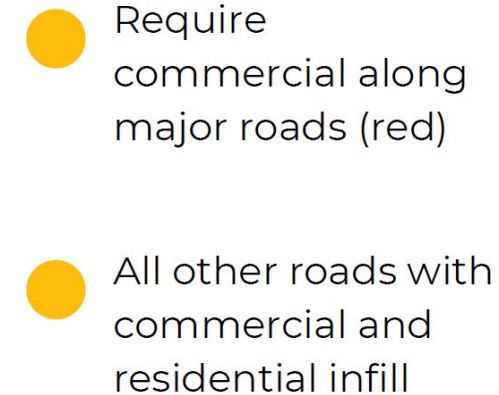
Creating a singular unifying Downtown District will replace multiple multifamily and main street business zones.

Four main goals:

- Preserve Downtown Character
- Support existing "big box" stores while limiting new ones
- Create opportunities for mixed-use and residential infill
- Simplify zoning



CORE VALUES





Transportation Element

CORE VALUES



Sense of Community



Economic Development



Mobility



Growth

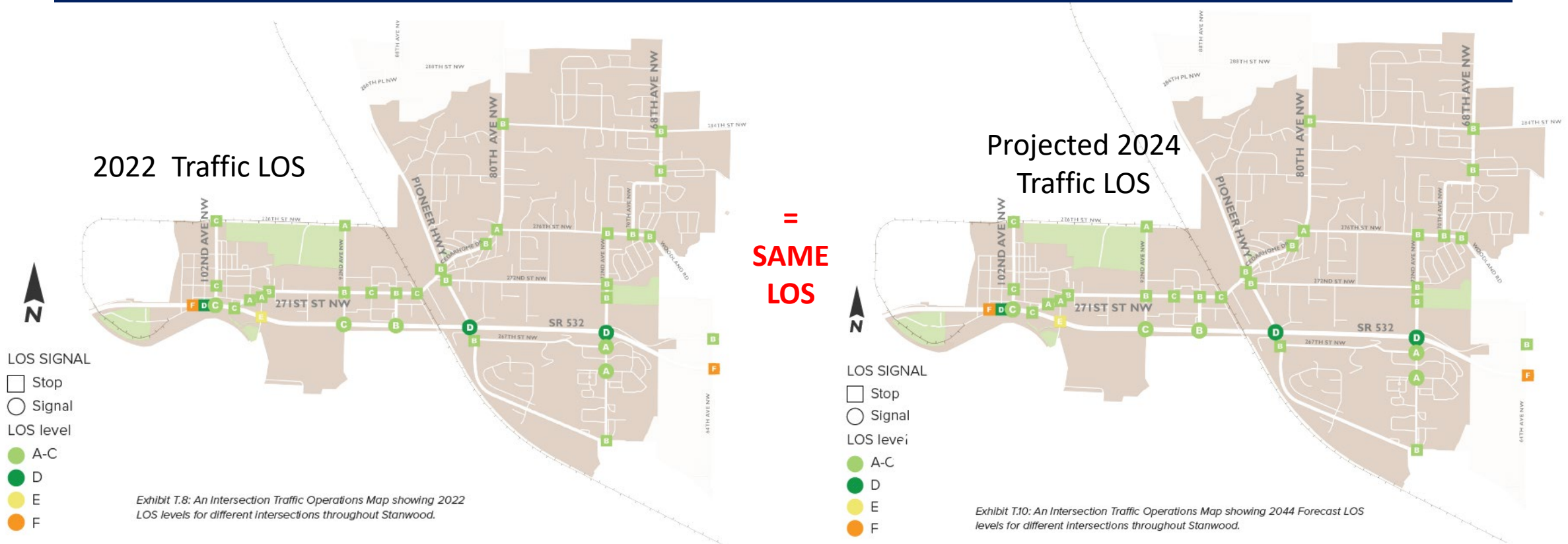


Livability

The Transportation Element provides the framework to guide the growth and development of the City's transportation infrastructure.

- Consistent with the Land Use Element
- Added emphasis on Pedestrian and Multimodal Connections
- Readopts Existing Level of Service
 - LOS D for traffic signals, roundabouts, and all-way stop controlled intersections
 - LOS E for two-way stop-controlled intersections
- Includes financing strategies and partnerships
- policies strive for a balanced, multi-modal transportation network for the City addressing the needs of vehicles and pedestrians.

Transportation Element



No Change in Projected Traffic LOS from Proposed Rezones or Meeting Housing and Employment Targets

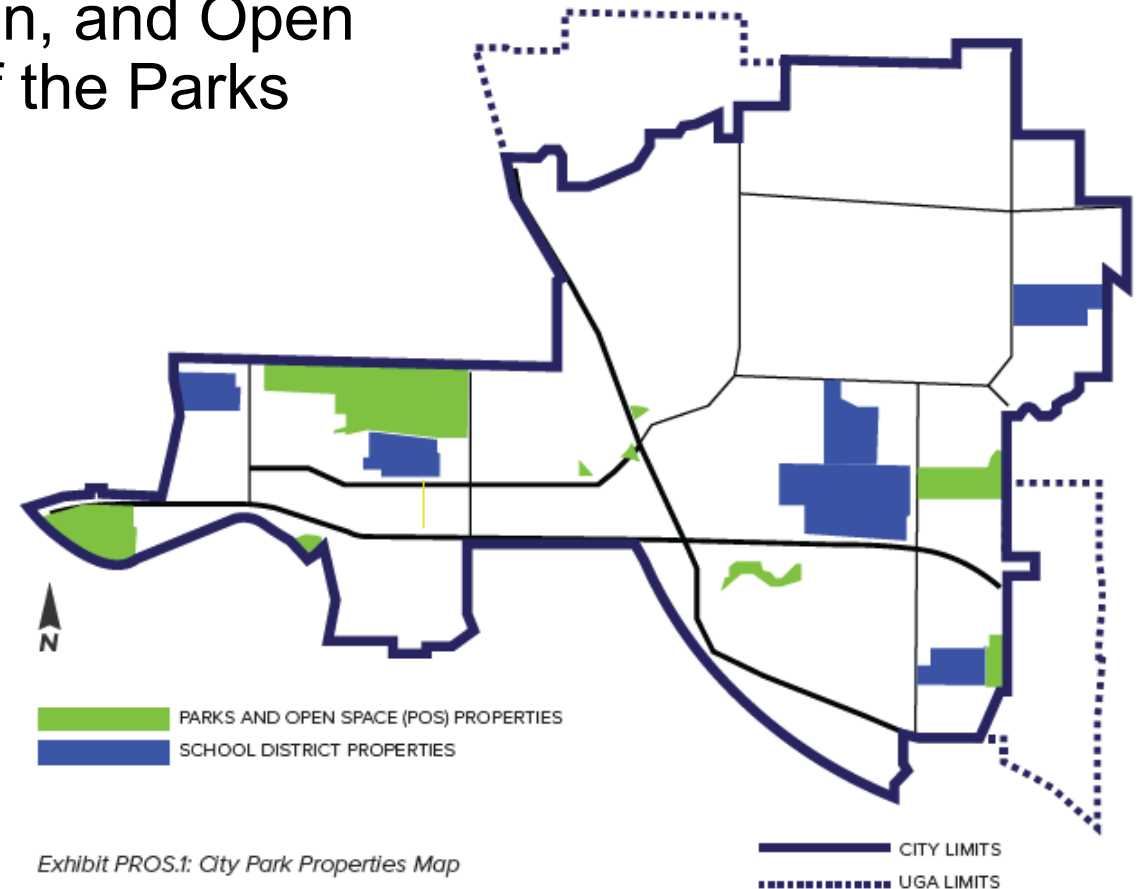
Parks Element



The recently adopted Parks, Recreation, and Open Space (PROS) Plan forms the basis of the Parks Element.

Adopted Level Of Service

<i>Facility</i>	<i>Level of Service</i>
Regional Parks	0.002 - 0.003 acres per 1,000 population
Neighborhood Parks	2.5 acres per 1,000 population
Community Parks	2.5 acres per 1,000 population
Trails	2.0 acres per 1,000 population





Natural Features Element

The Natural Features Element explores the relationship between the built and natural environments and form the basis for the City's critical area regulations.

Critical Areas Include:

- Wetlands
- Fish and wildlife Conservation Areas
- Critical Aquifer Recharge Areas
- Geologic Hazardous Areas
- Frequently Flooded Areas
- Open Space Corridors
- Water Quality
- Air Quality
- Climate Change



Shoreline Management Element



The shorelines element is formally a component of the City's Shoreline Management Plan (SMP).

Regulates land uses within 200 feet of the shoreline.

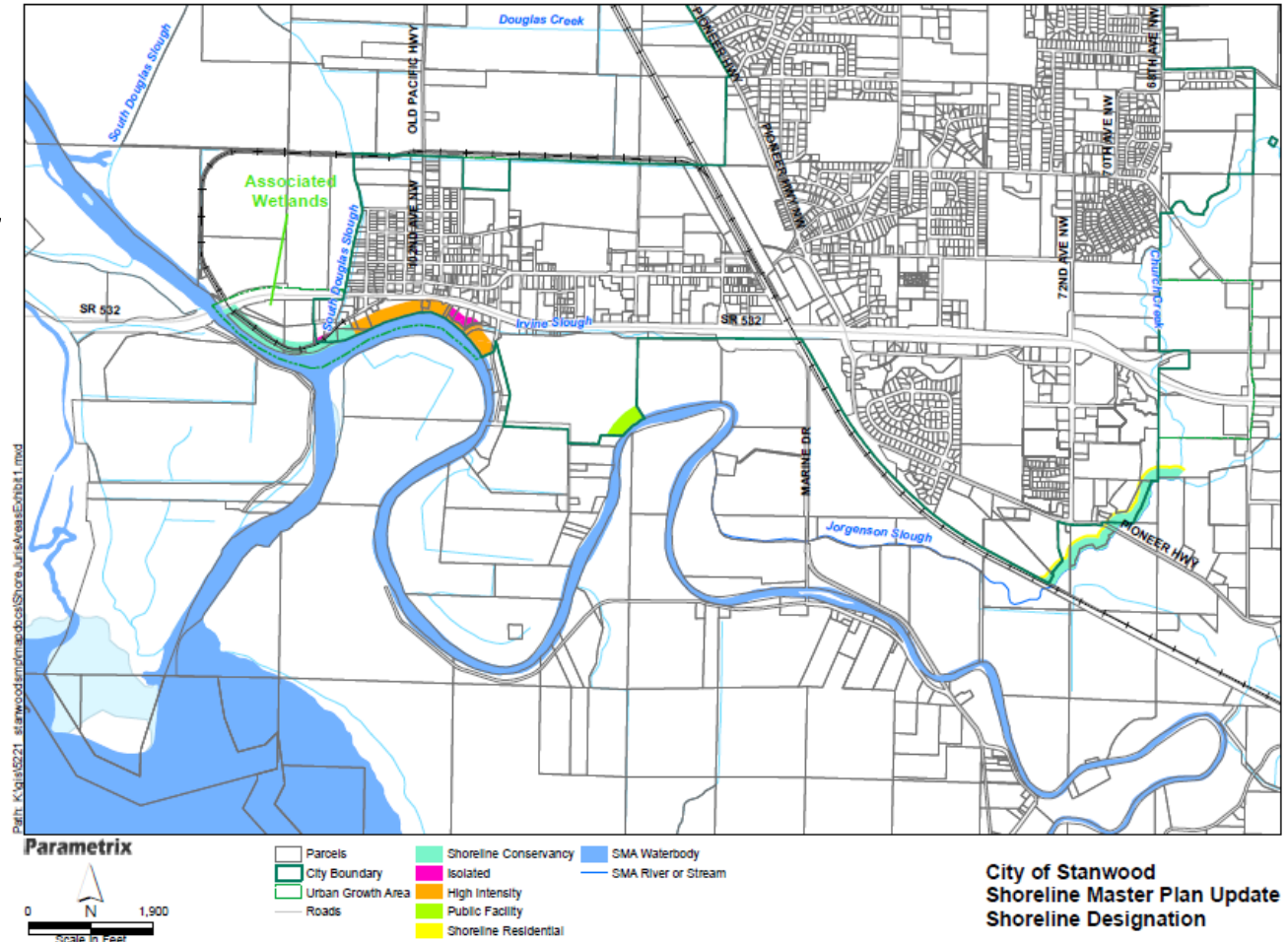
No Changes Proposed: An amendment to this element will occur in 2029 if not sooner.

This element includes:

Purpose / Introduction

Shoreline Designation Map

Goals and Policies



Utilities Element



The utilities element provides policy direction for planning and installing utilities. All providers have sufficient capacity to serve the City through the 20-year planning period.

Stanwood is served by the following utility providers:

Facility Type	Provider
Water / Sewer / Drainage	City of Stanwood
Power / Electricity	Snohomish Public Utility District #1 (PUD)
Natural Gas	Cascade Natural Gas (CNG)
Telecommunications	Varies: Ziplly Fiber, Astound, Dish
Solid Waste	Waste Management

Capital Facilities Element



Capital Facilities Element:

- Inventory and maps of existing capital facilities owned by the city and other agencies;
- Level of Service standards for facilities and services provided by the city;
- Adoption of a 6-year and 20-year project list;
- Identification of financing strategy and funding sources for projects;
- Guidance on moving projects from the 20-year project list to the 6-year project list; and
- Prioritizing maintenance of aging infrastructure.



CRITERIA FOR CAPITAL PROJECTS

The following criteria form the basis for decision-making concerning new and proposed continuing capital budget items for the City:

- **PUBLIC SAFETY:** The project is required to address a vital safety risk; the benefit to the environment, or safety of the community should be evaluated.
- **PUBLIC HEALTH:** The benefit to the environment and community's public health is of primary concern.
- **CONFORMANCE WITH ADOPTED LEVEL OF SERVICE STANDARDS:** Consistency with the City's Comprehensive Plan level of service standards to facilitate implementation of the twenty-year plan.
- **LEGAL REQUIREMENT:** State or Federal mandates often times require that a particular project be implemented.
- **RELATED PROJECTS:** Frequently projects in one category are critical to the success of capital projects in other categories. Related projects that could result in a savings to a separate project which should be pursued.
- **NET IMPACT ON FUTURE OPERATING BUDGETS:** The cost impact of ongoing operations and maintenance of a facility.

Appendix – Volume 2



Acronyms

Definitions

Zoning / Land Use Designations

Summary of Public Outreach

Capital Facilities Lists

6-Year and 20-Year

Housing Data Summary

Land Use Capacity Methodology

Housing Capacity Methodology

Document Reference List:

Sewer, Water, Drainage,
Housing Action Plan, PROS
Plan, Transportation Plan, &
Non-Motorized
Transportation Plan

County and State Plans:

2021 Buildable Lands
PSRC Vision 2050

Additional Information



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Tansy Schroeder, Senior Planner
Tansy.Schroeder@ci.stanwood.wa.us

Website: <https://bit.ly/stancpu>

City of Stanwood / Government / Departments /
Community Development / Adopted Plans and
Policies / Comprehensive Plan

**Stanwood City Council
Special Workshop Meeting
May 9, 2024
Budget 2025-26
& 2027-2030 Strategic View**

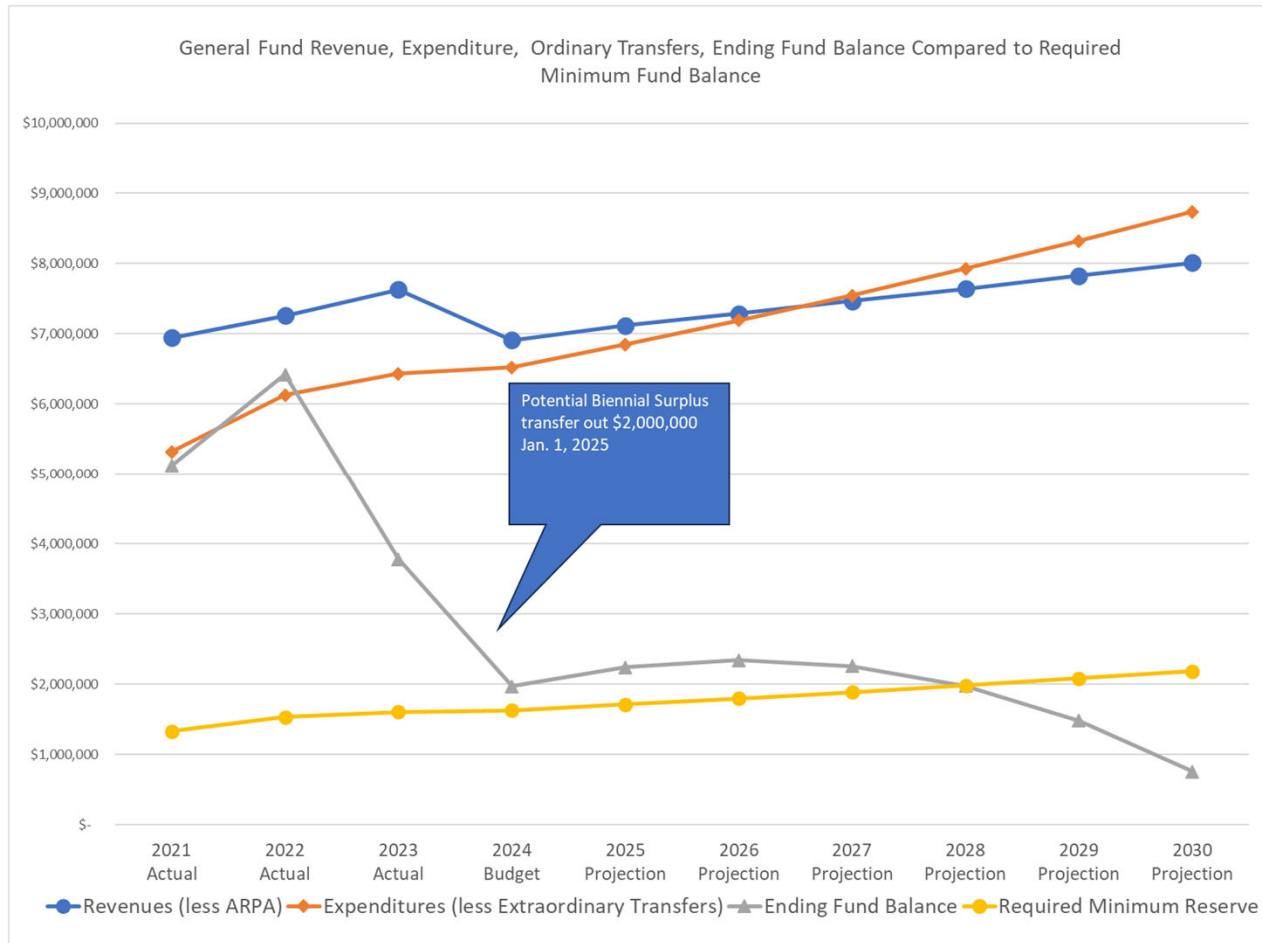


GOAL: Financial Stability, Efficiency and Accountability



Strategy: Develop dynamic and forward-looking financial information to proactively support capital and operational planning.

General Fund Revenue & Expenditure History and Extended Forecast (2025 to 2030)

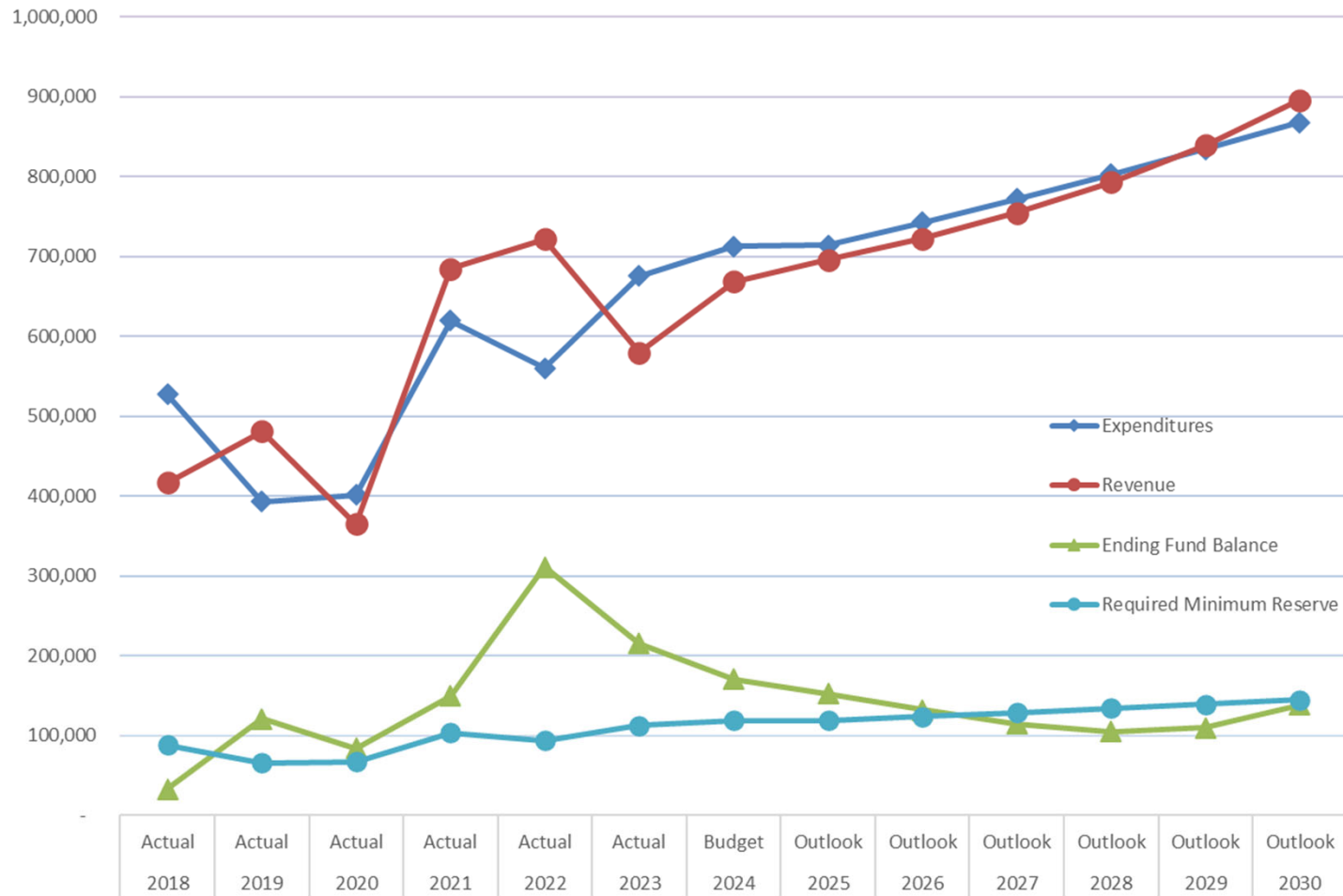


Six-Year General Fund Outlook (data)



	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Projection	2026 Projection	2027 Projection	2028 Projection	2029 Projection	2030 Projection
Beginning Fund Balance	\$ 4,428,700	\$ 5,123,512	\$ 6,420,478	\$ 3,779,433	\$ 1,970,112	\$ 2,242,078	\$ 2,342,530	\$ 2,258,449	\$ 1,976,060	\$ 1,480,789
General Fund Revenue										
Property tax	\$ 1,826,734	\$ 1,939,484	\$ 2,041,200	\$ 2,111,593						
Sales tax	\$ 2,523,757	\$ 2,582,845	\$ 2,646,459	\$ 2,453,800						
Utility tax	\$ 1,176,351	\$ 1,383,659	\$ 1,412,330	\$ 1,355,144						
Licenses & permits	\$ 510,985	\$ 438,551	\$ 521,597	\$ 376,514						
Charges for Services	\$ 388,009	\$ 508,862	\$ 553,403	\$ 274,911						
State pass-through	\$ 1,398,640	\$ 1,364,795	\$ 312,524	\$ 245,572						
Fines & Misc.	\$ 139,941	\$ 58,890	\$ 144,151	\$ 94,807						
	\$ 7,964,417	\$ 8,277,086	\$ 7,631,664	\$ 6,912,341	\$ 7,119,711	\$ 7,290,584	\$ 7,465,558	\$ 7,644,732	\$ 7,828,205	\$ 8,016,082
Less: ARPA	\$ 1,018,070	\$ 1,018,070								
	\$ 6,946,347	\$ 7,259,016	\$ 7,631,664	\$ 6,912,341	\$ 7,119,711	\$ 7,290,584	\$ 7,465,558	\$ 7,644,732	\$ 7,828,205	\$ 8,016,082
General Fund Expenditure	2021	2022	2023	2024						
Operating Expenditures:										
Salaries and Wages	\$ 1,352,689	\$ 1,444,022	\$ 1,662,890	\$ 1,705,114						
Personnel Benefits	\$ 520,807	\$ 563,665	\$ 623,415	\$ 638,957						
Supplies	\$ 39,088	\$ 69,859	\$ 77,885	\$ 60,759						
Services	\$ 375,417	\$ 698,077	\$ 566,222	\$ 533,742						
Professional Services	\$ 447,904	\$ 659,508	\$ 520,887	\$ 553,573						
Public Safety Services Contracts	\$ 1,982,424	\$ 2,000,246	\$ 2,228,961	\$ 2,366,567						
Capital	\$ 13,500	\$ 10,400	\$ 1,284	\$ 26,250						
Operating Subtotal	\$ 4,731,829	\$ 5,445,777	\$ 5,681,544	\$ 5,884,962	\$ 6,179,210	\$ 6,488,171	\$ 6,812,579	\$ 7,153,208	\$ 7,510,868	\$ 7,886,412
Transfers Out:										
Streets	\$ 300,000	\$ 340,000	\$ 370,000	\$ 400,000						
Equipment	\$ 110,710	\$ 90,343	\$ 80,165	\$ 47,500						
Tourism	\$ 43,750	\$ 105,000	\$ 80,000	\$ 80,000						
Contingency	\$ 34,313	\$ 50,000	\$ 111,000	\$ -						
Water (Hydrant Reimb.)	\$ 100,000	\$ 100,000	\$ 110,000	\$ 109,200						
Ordinary Transfers Out Subtotal	\$ 588,773	\$ 685,343	\$ 751,165	\$ 636,700						
Operating and Ordinary Transfers	\$ 5,320,602	\$ 6,131,120	\$ 6,432,709	\$ 6,521,662	\$ 6,847,745	\$ 7,190,132	\$ 7,549,639	\$ 7,927,121	\$ 8,323,477	\$ 8,739,651
Extraordinary Transfers	2021	2022	2023	2024						
Floodwall		\$ 564,000	\$ 150,000							
Street Construction		\$ 285,000	\$ 1,190,000	\$ 200,000						
Parks Construction	\$ 449,003		\$ 1,500,000							
Facilities Capital	\$ 1,500,000		\$ 1,000,000							
Transfers Out Total	\$ 2,537,776	\$ 1,534,343	\$ 4,591,165	\$ 836,700						
Total Expenditures	\$ 7,269,605	\$ 6,980,120	\$ 10,272,709	\$ 6,721,662						
				\$ (2,000,000)	[Transfer of Surplus-estimated]					
Ending Fund Balance	\$ 5,123,512	\$ 6,420,478	\$ 3,779,433	\$ 1,970,112	\$ 2,242,078	\$ 2,342,530	\$ 2,258,449	\$ 1,976,060	\$ 1,480,789	\$ 757,220
Required Minimum Reserve	\$ 1,330,151	\$ 1,532,780	\$ 1,608,177	\$ 1,630,416	\$ 1,711,936	\$ 1,797,533	\$ 1,887,410	\$ 1,981,780	\$ 2,080,869	\$ 2,184,913

Streets Operations & Maintenance Fund Outlook Analysis 2018-2030



Streets Operations & Maintenance Fund Outlook Analysis 2018-2030 - data



	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Outlook	Outlook	Outlook	Outlook	Outlook	Outlook	Growth
Beginning Fund Balances	143,818	33,231	121,222	84,227	149,313	310,817	215,080	170,714	152,328	132,333	114,817	105,086	109,982	Factors
<u>Revenue</u>														
Property Taxes	202,365	227,184	141,503	-	-	-	-	-	-	-				
Street Maintenance Fee	19,491	18,369	20,454	19,131	20,043	29,815	28,000	28,840	29,705	30,596	31,514	32,460	33,433	3%
Multimodal Transportation	9,555	9,462	9,570	9,731	10,511	10,915	11,110	11,443	11,787	12,140	12,504	12,880	13,266	3%
Mvft Unrestricted Fuel Tax	148,652	144,100	129,312	138,319	149,793	155,647	163,115	168,008	173,049	178,240	183,587	189,095	194,768	3%
Miscellaneous Revenues	1,709	20,403	1,461	17,440	1,327	13,019	6,000	6,180	6,365	6,556	6,753	6,956	7,164	3%
General Fund Transfer in	35,000	61,200	62,370	300,000	340,000	370,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	0%
Transportation Benefit Transfer in				200,000	200,000		60,000	81,000	101,250	126,563	158,203	197,754	247,192	35%
Total Revenues	416,771	480,718	364,670	684,620	721,674	579,396	668,225	695,472	722,156	754,096	792,562	839,144	895,824	
Revenue Growth / (Decline)	-98.5%	15.3%	-24.1%	87.7%	5.4%	-19.7%	15.3%	4.1%	3.8%	4.4%	5.1%	5.9%	6.8%	
<u>Expenditures</u>														
Labor	148,497	149,000	166,110	266,170	138,142	225,208	253,427	262,297	271,477	280,979	290,813	300,992	311,526	3.5%
Benefits	63,851	64,828	70,432	102,442	106,208	116,889	128,314	135,371	142,817	150,672	158,959	167,701	176,925	5.5%
Supplies	32,242	28,234	30,559	28,750	82,201	61,133	60,592	62,713	64,908	67,179	69,531	71,964	74,483	3.5%
Services	129,612	150,664	134,565	140,725	165,762	189,403	206,258	213,477	220,949	228,682	236,686	244,970	253,544	3.5%
Equipment reserve	153,156	-	-	81,280	67,857	82,500	64,000	40,000	42,000	44,100	46,305	48,620	51,051	5.0%
Total Expenses	527,358	392,726	401,666	619,367	560,170	675,133	712,591	713,858	742,150	771,612	802,293	834,247	867,529	
Expense Growth / (Decline)		-25.5%	2.3%	54.2%	-9.6%	20.5%	5.5%	0.2%	4.0%	4.0%	4.0%	4.0%	4.0%	
Ending Fund Balance	33,231	121,222	84,227	149,480	310,817	215,080	170,714	152,328	132,333	114,817	105,086	109,982	138,277	
Required Minimum Reserve	88,069	65,585	67,078	103,434	93,548	112,747	119,003	119,214	123,939	128,859	133,983	139,319	144,877	



General Fund Outlook Depends on Many Assumptions

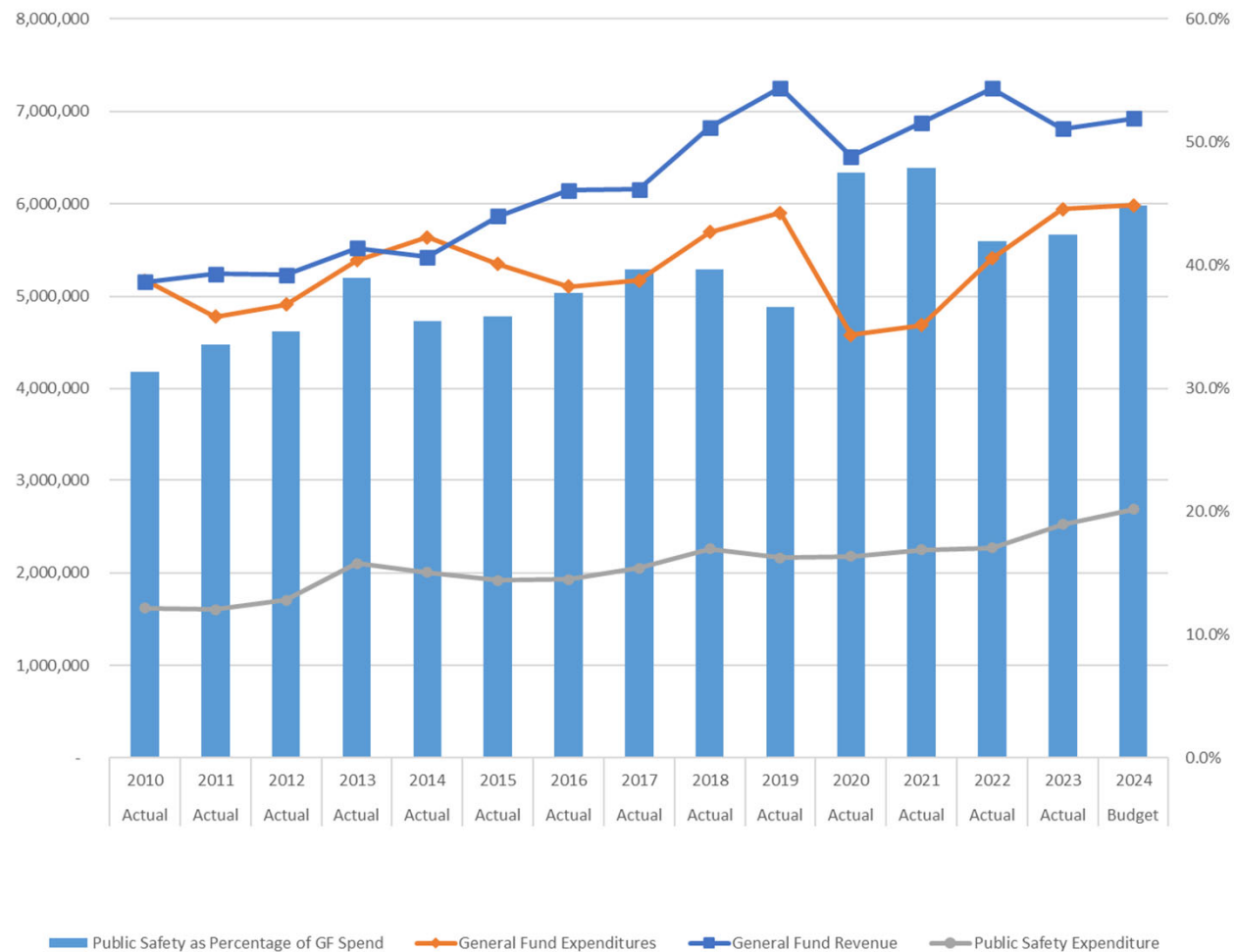
Significant Assumptions:

- Rainy Day Reserve is funded at Statutory Maximum
- One Percent Property Tax Increase in 2025 and 2026
- Salary increases 3.5% and benefit increases 5.5%
- Twenty-five Percent of Construction Sales Tax Allocated to Capital (current level)
- Conservative Building Permit Forecast
- Continued General Fund Support to Street Operations –at \$400,000 /year
- Transportation Benefit Fund Tax—Allocate 89% to Capital in 2024, declining in future
- Planner Position Remains Vacant
- Municipal Code and Comprehensive Plan Updates Complete in 2024 (or funds carry over)
- Records Digitization continues in 2025-26 (plan to request \$100,000/year)
- Maintain current Parks Team including extra seasonal employee

Increased Investment in Public Safety Cost Increases



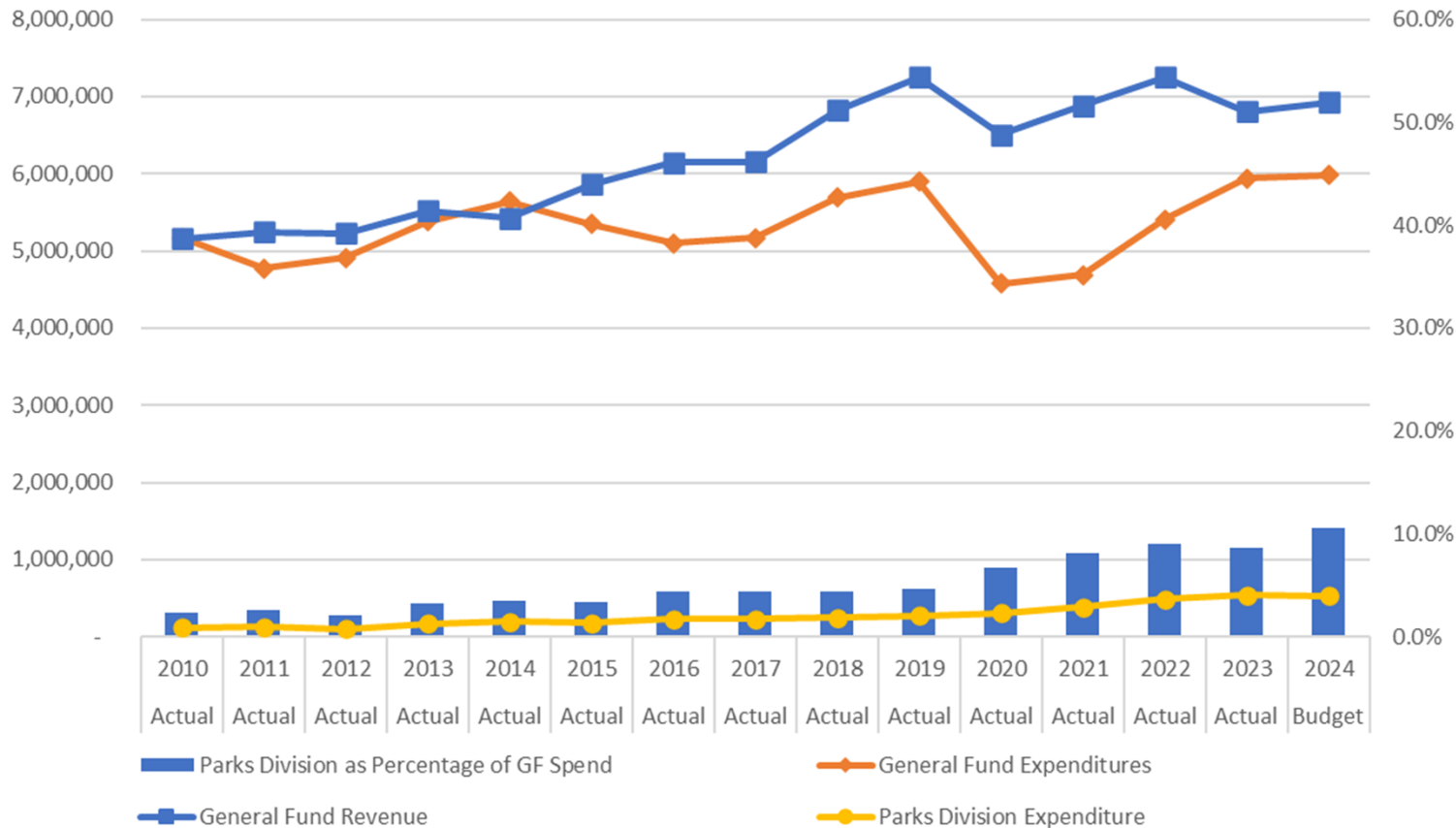
To maintain this level of service in Public Safety increasing level of support takes away from the city's ability to invest in capital infrastructure.



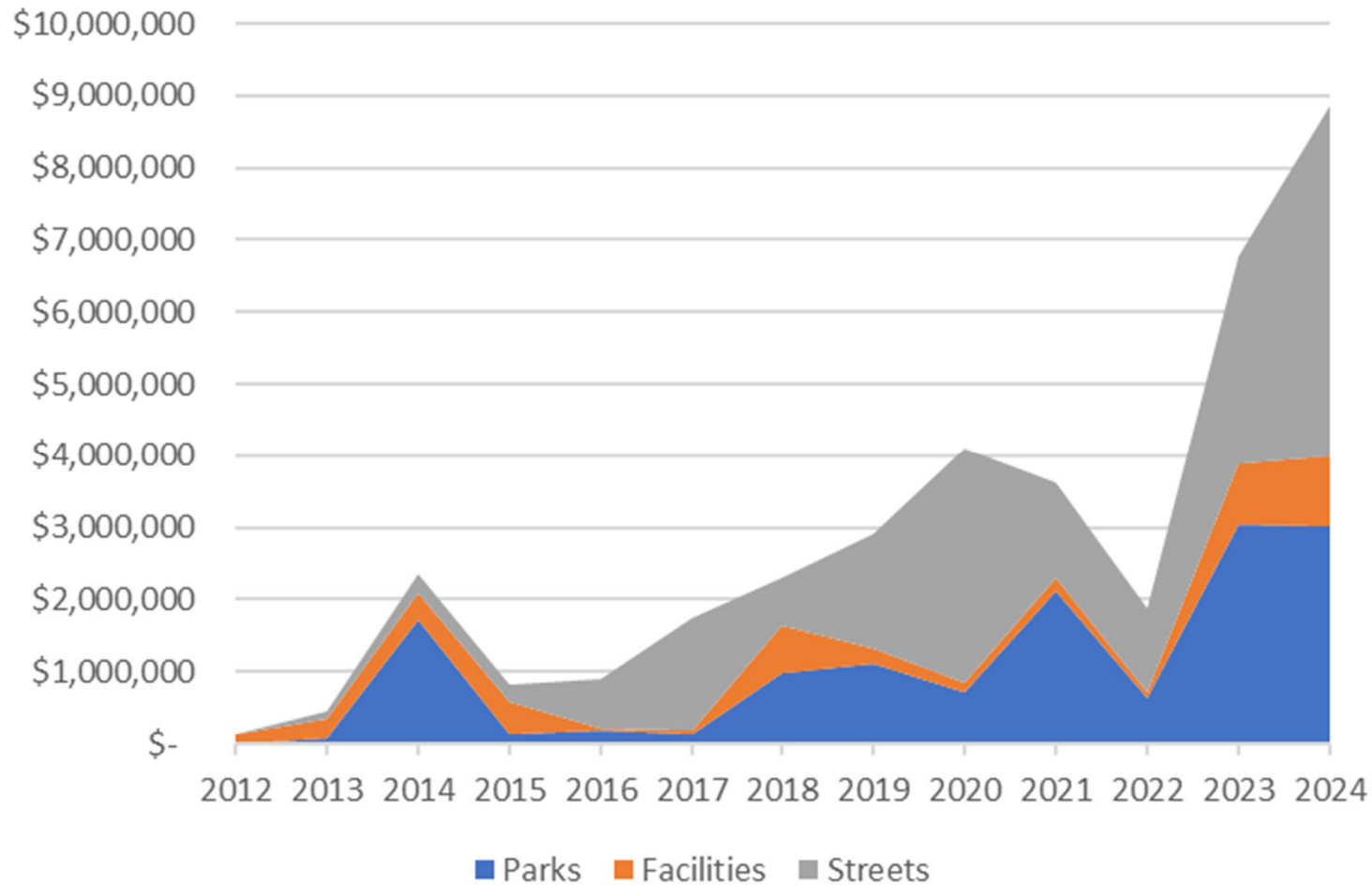
2010-2024 Parks O & M Spending Compared to Overall General Fund Spending



To maintain this level of service in Parks Operations & Maintenance takes away from the city's ability to invest in capital infrastructure.

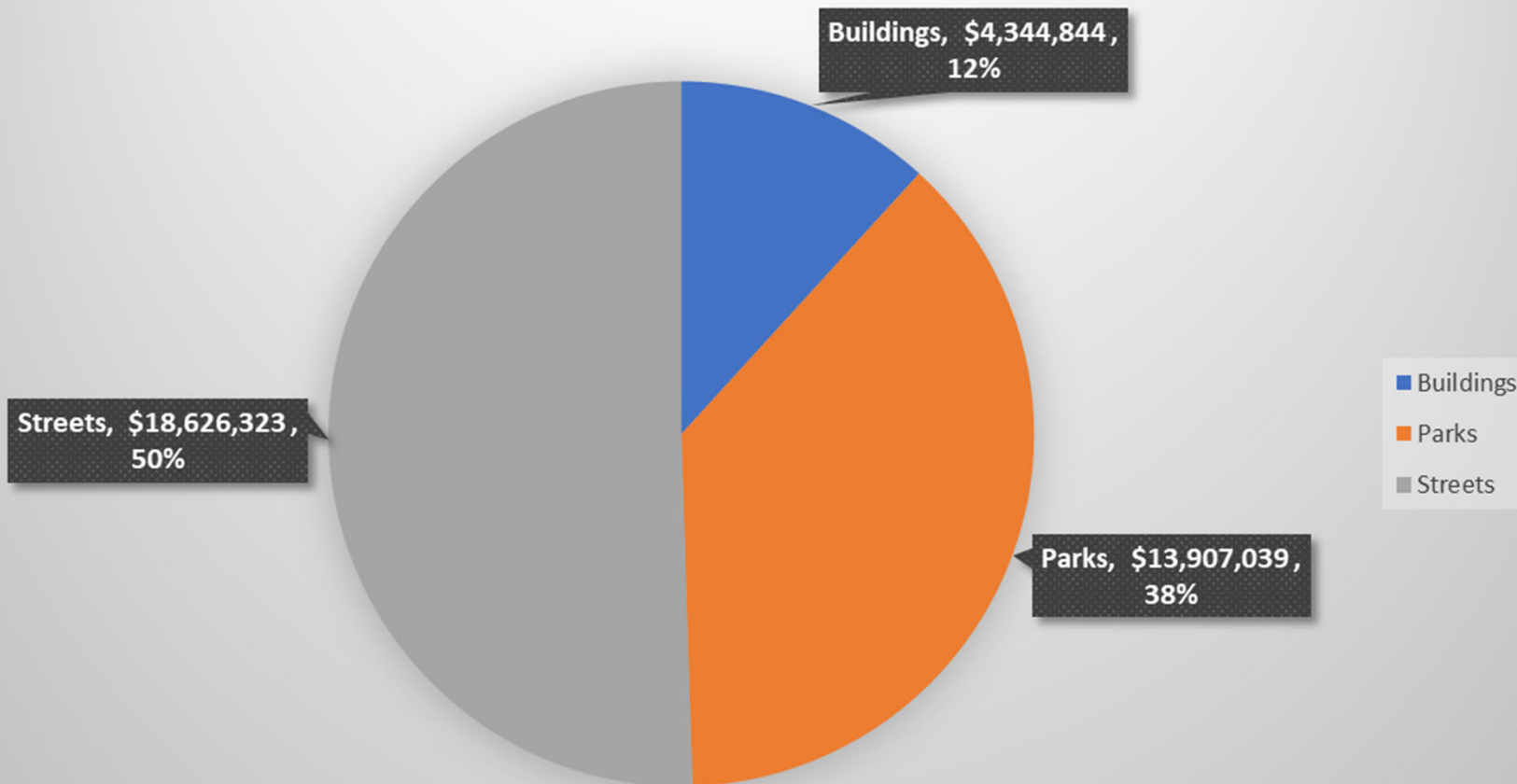


2012 to 2024 Capital Investment-- Parks, Streets and Buildings



Total Investment:
\$36,878,206

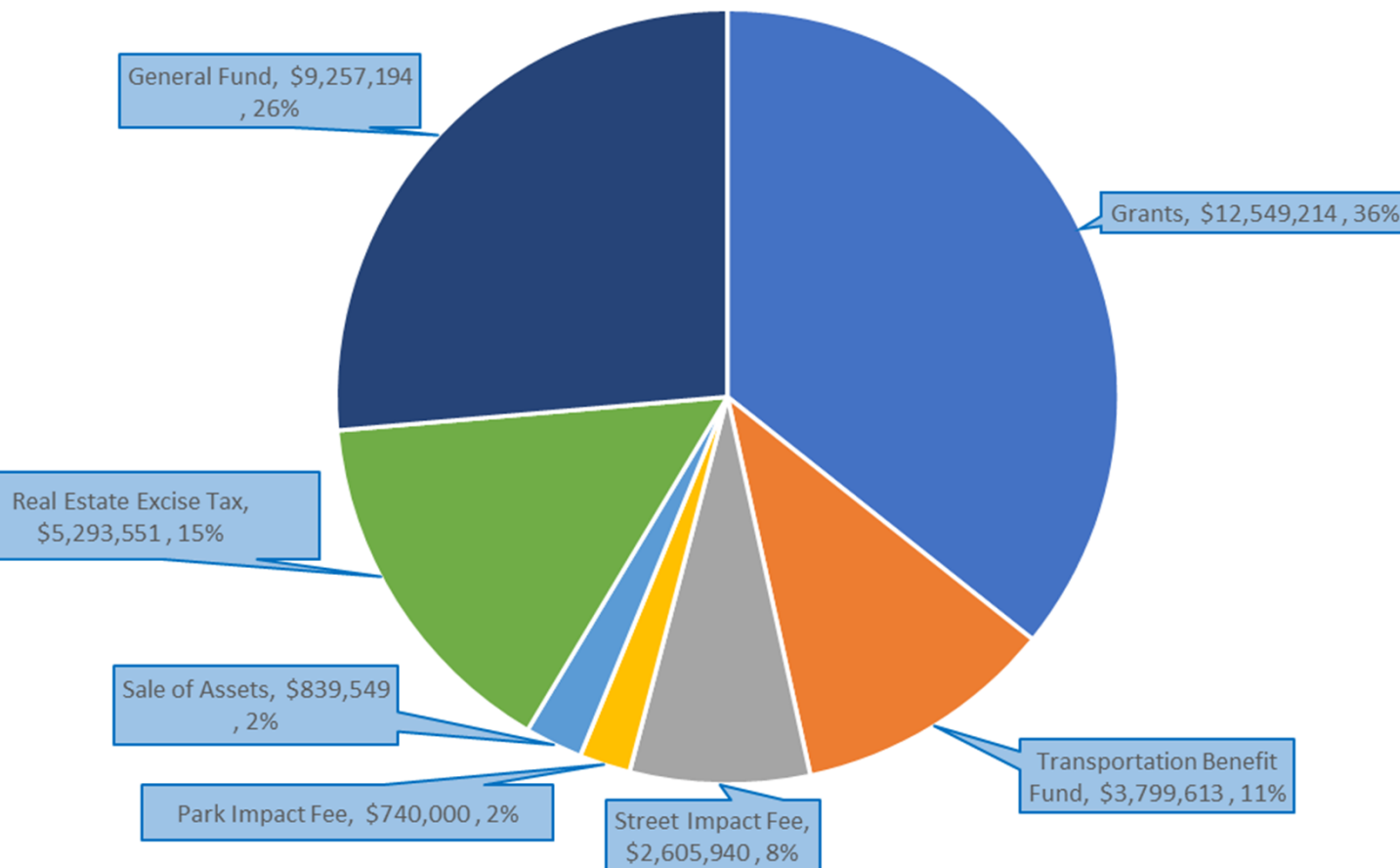
Total Capital Investments 2012 to 2024 Parks, Streets, Buildings, including Equipment Purchases



Total ten-year
investment:
\$36,878,206

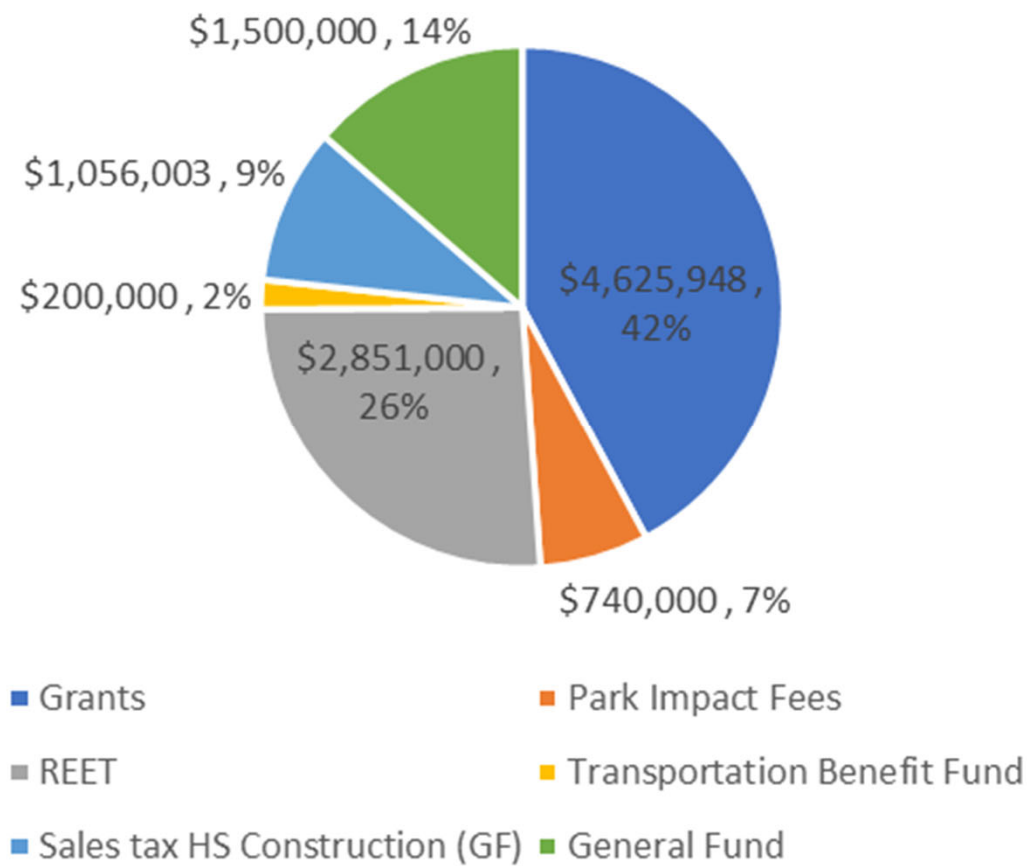
See following slides
For funding sources.

2012-2024 Funding Sources for Capital Investments in Parks & Trails, Street Infrastructure and Building Improvement

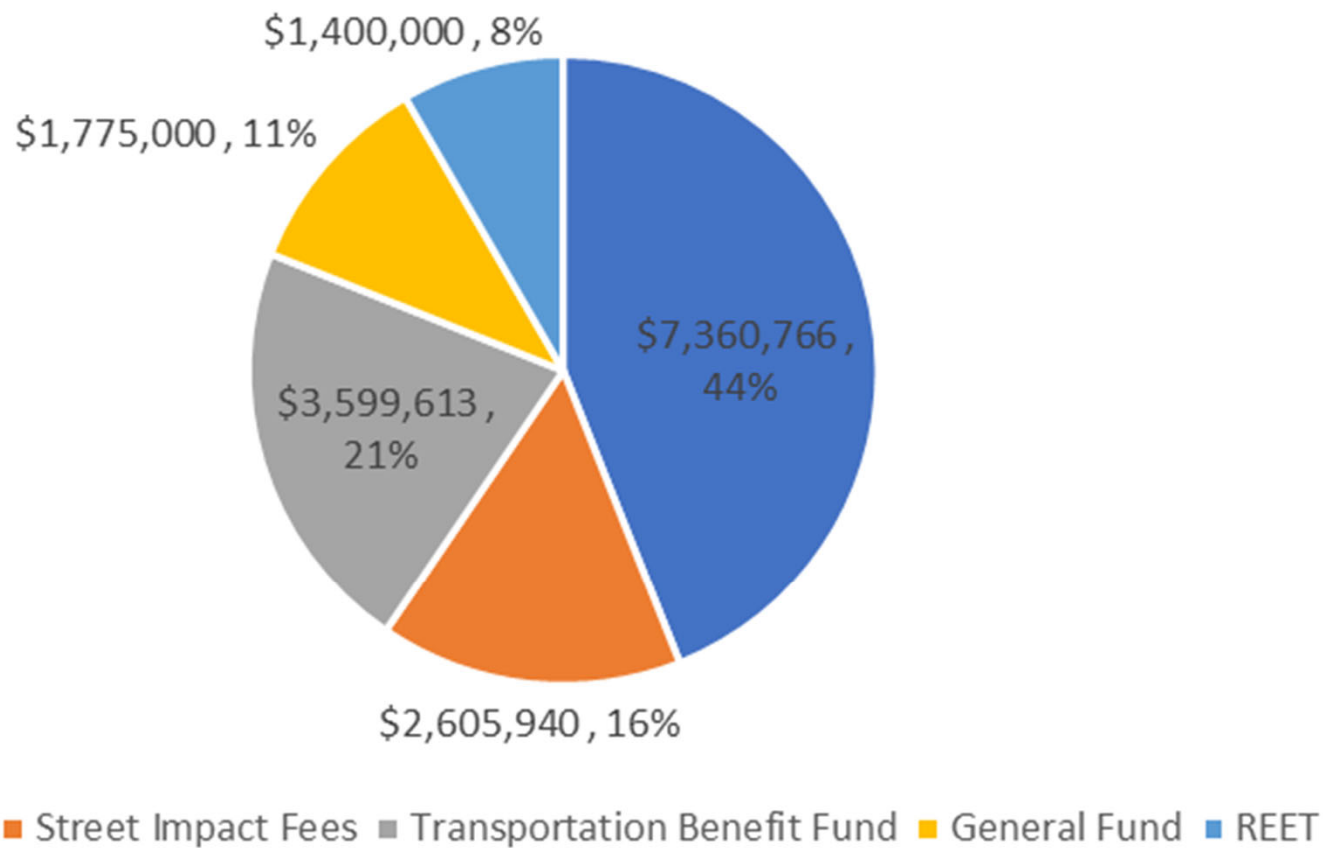


Sources total \$35,085,062
Sources by Activity on
The following pages. Note,
The difference between
Investment during this
Period (\$36,878,206) is
Attributable to Cash in
Fund Balances at the
Beginning of the period,
Sources indeterminable
From electronic records.

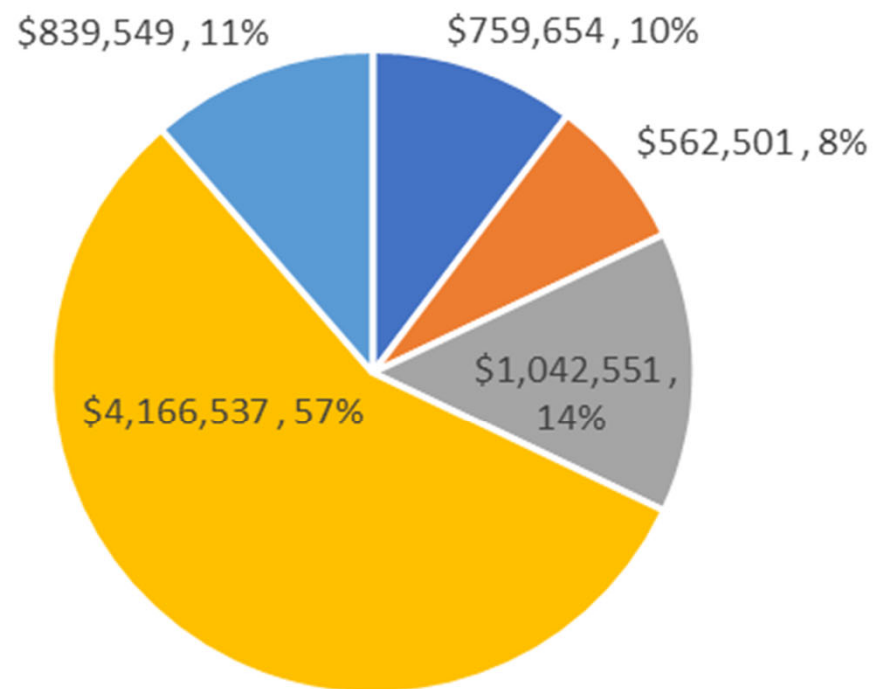
Parks & Trails Improvements Funding Sources 2012-2024



Street Improvements Funding Sources 2012-2024

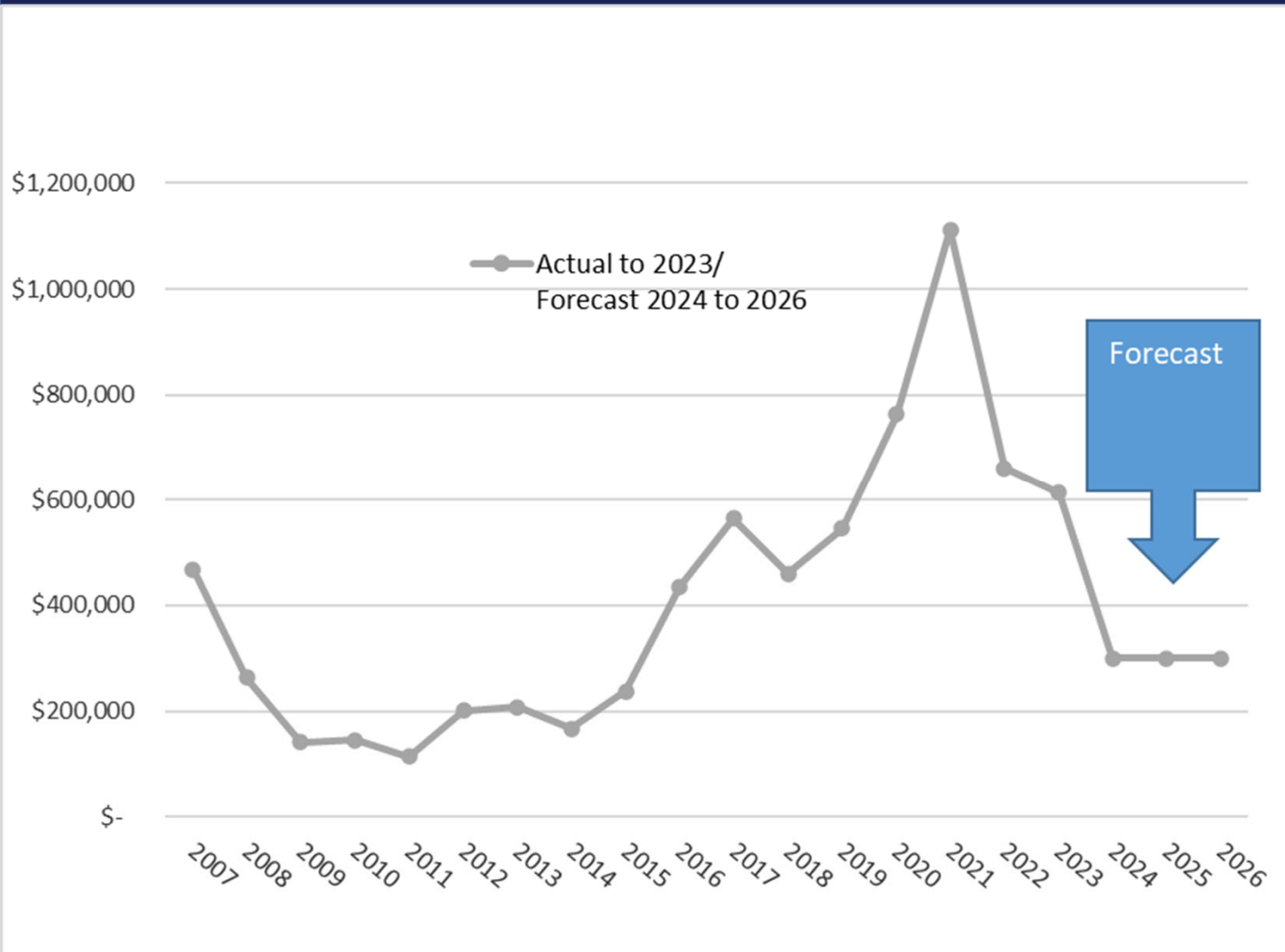


Facilities Improvements Funding Sources 2012-2024



■ Construction Sales tax - GF ■ Grants ■ REET 1 ■ General Fund ■ Sale of Assets

Real Estate Excise Tax-Forecast to 2026



Funding Expected for 2025 to 2026 Years of the Capital Improvement Plan



Fund	2024 Beg Balance	2024 Budget Revenue	2024 Budget Expenditure	2025 Estimated Beg. Balance
General Fund	\$ 3,770,000	\$ 6,923,481	\$ 6,818,902	\$ 3,874,579
Street Impact Fee	\$ 491,000	\$ 50,000	\$ 460,000	\$ 81,000
Street Construction	\$ 1,563,000	\$ 3,249,000	\$ 4,764,000	\$ 48,000
Park & Trail Improvement	\$ 2,165,000	\$ 2,051,900	\$ 2,971,000	\$ 1,245,900
Park Impact Fee	\$ 172,000	\$ 71,000	\$ 50,000	\$ 193,000
Transportation Benefit	\$ 264,000	\$ 550,000	\$ 735,000	\$ 79,000
Building Improvement	\$ 3,858,000	\$ 495,000	\$ 955,468	\$ 3,397,532
REET - 1	\$ 871,000	\$ 135,000	\$ 800,000	\$ 206,000
REET - 2	\$ 375,000	\$ 131,000	\$ 400,000	\$ 106,000
			SubTotal	\$ 9,231,011
Less: General Fund 2025 Beginning Balance				\$ (2,000,000)
Available 2025 Starting Balances				\$ 7,231,011
New Resources Expected in 2025-2026				
Interest earnings 2024-2025-2026				\$ 450,000
2025 & 2026 Transportation Benefit Sales Tax				\$ 950,000
2026 & 2026 Real Estate Excise Tax				\$ 500,000
2027 & 2026 Park & Street Impact Fees				\$ 300,000
Estimated Grant Revenue				\$ 1,800,000
SubTotal 2025-2026 Additional Capital Resources				\$ 4,000,000
Total Available 2025-2026 Resources				\$ 11,231,011

Street and Building Projects in the 2025 to 2026 Years of the Capital Improvement Plan



Current CIP 2025-26 Streets Projects

City Beautification	\$	60,000
Westside Overlays	\$	290,000
Sidewalk Repair & Maintenance (unassigned)	\$	730,000
Sidewalk 272nd	\$	270,000
Sidewalk 284th South	\$	185,880
Sidewalk 98th dr nw	\$	123,240
Overlay and ADA improvements (unassigned)	\$	938,000
Twin City Mile	\$	1,970,000
SubTotal Streets	\$	4,567,120

Current CIP 2025-26 Buildings Projects

Police Station Construction	\$	5,000,000
-----------------------------	----	-----------

Parks Projects in the 2025 to 2026 Years of the Capital Improvement Plan
And the Total of Parks, Streets and Buildings
(excluding developer funded projects)



Current CIP 2025-26 Parks Projects		
Church Creek Loop Trail	\$	300,000
Church Creek Tree Management	\$	35,000
Church Creek Unassigned	\$	150,000
Johnson Farm Park	\$	250,000
Depot Park	\$	500,000
Heritage Park Loop Trail	\$	385,000
Heritage Park Parking/Ballfield Design	\$	2,225,000
Pt Susan Trail Phase Three (Church Creek/TCF)	\$	1,200,000
Pt Susan Trail Phase Four	\$	300,000
Raplee Property	\$	550,000
Ovenell	\$	70,000
SubTotal Parks	\$	5,965,000

Summary--2025-2026 Parks, Streets & Buildings		
Parks Projects	\$	5,965,000
Streets Projects	\$	4,567,120
Police Station	\$	5,000,000
Total (excludes developer funded)	\$	15,532,120

Funding Shortfalls in the 2025 to 2026 Years of the Capital Improvement Plan



2025-2026 Capital Investment Funding Gap	
Available Resources	\$ 11,231,011
Investments-Parks, Streets & Police Station	\$ 15,532,120
	GAP \$ (4,301,109)



Options to address future funding gaps:

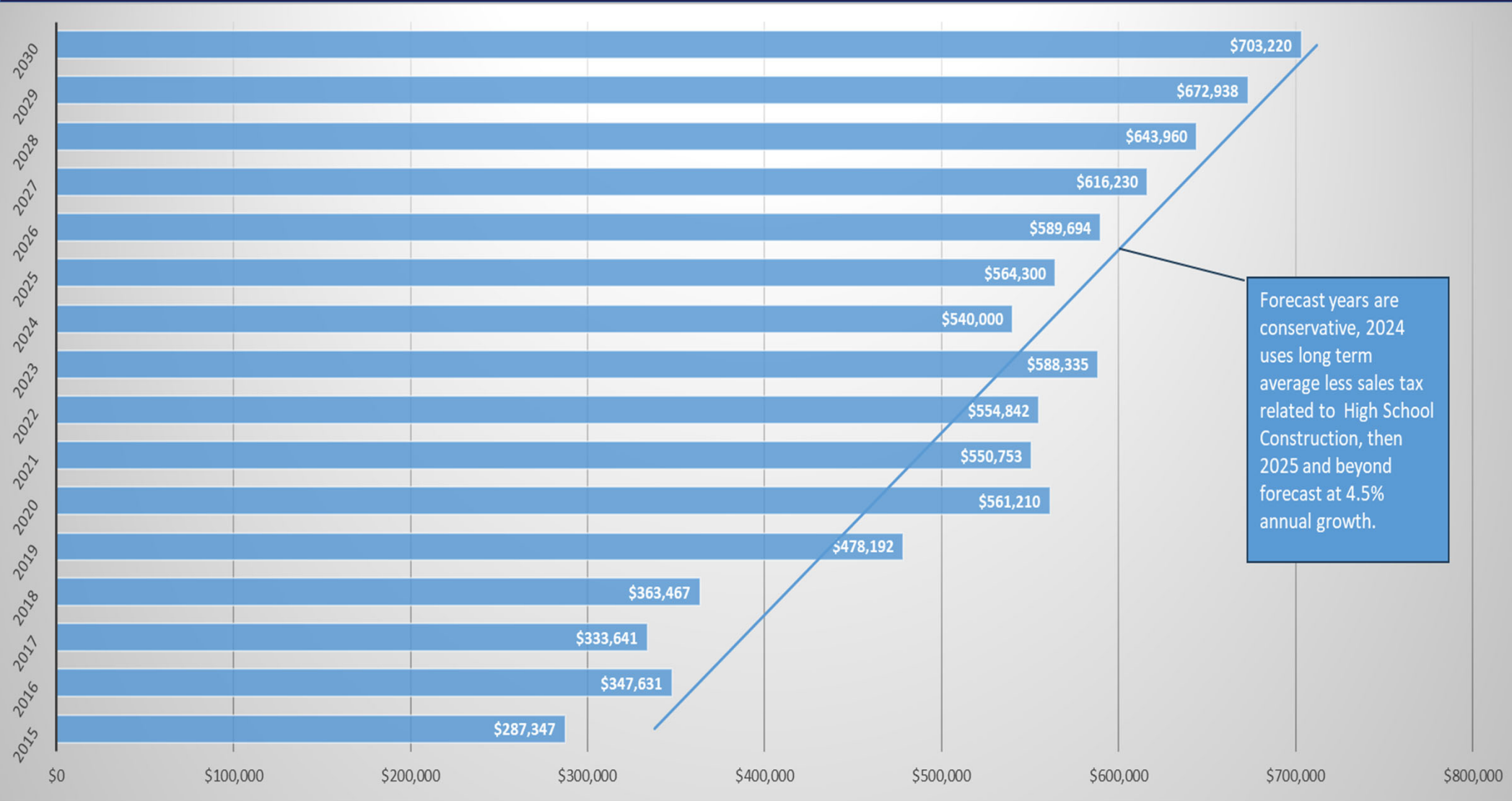
- Levy Banked Property Tax Capacity
- Excess Property Tax Levy (voted)
- Public Safety Sales Tax (voted)
- Transportation Benefit Fund Sales Tax
- Reduced Level of CIP Investment
- Reduce Level of Parks, Streets and Building Maintenance & Operations

Transportation Benefit Fund Sales Tax Alternative

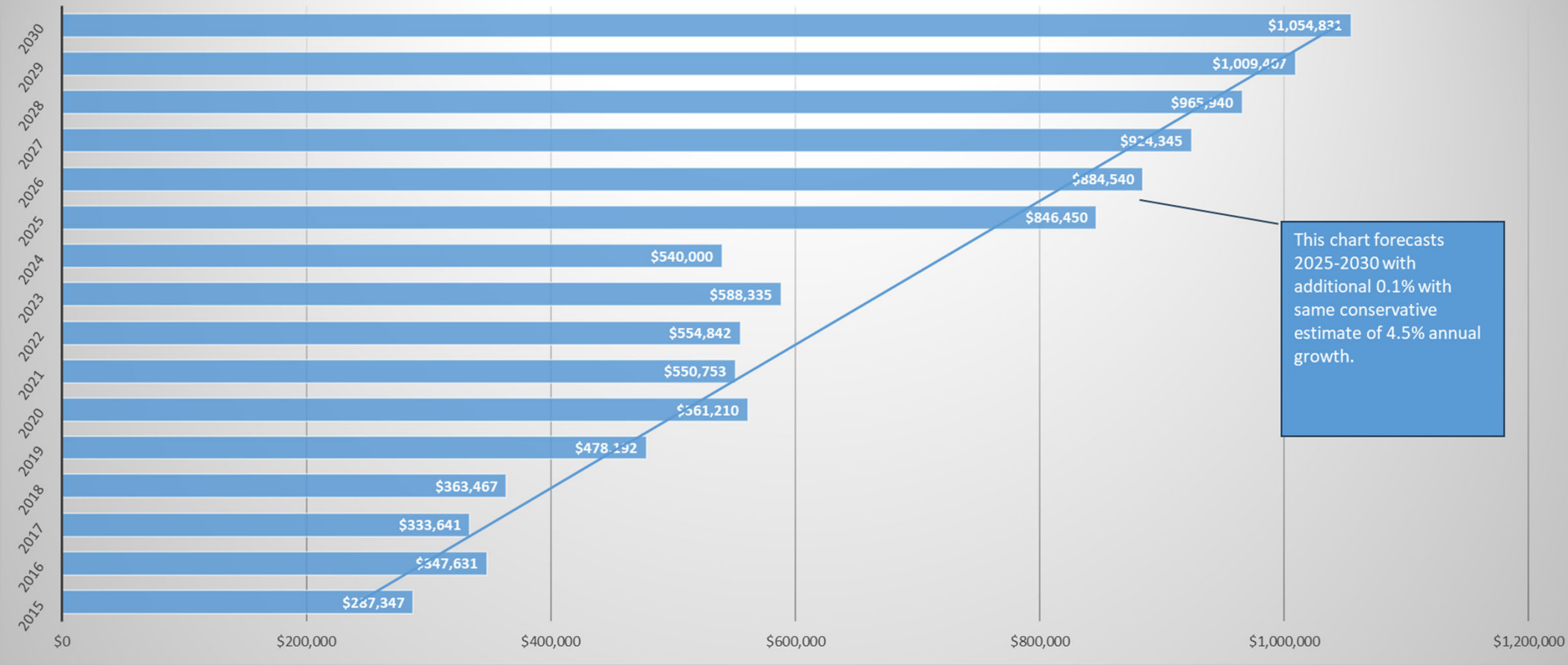


- The Transportation Benefit Fund Sales Tax of 0.1% may be levied by the council.
- In November 2022, Stanwood voters approved renewal of the 0.2% Transportation Fund Sales Tax by 65% margin, with 65 percent voter turnout.
- Generate approximately \$300,000/yr.
- Support future O & M cost increases, freeing up funding for capital projects, including police station

Transportation Benefit Fund Sales Taxes 2015-2023 Actual, and 2024 to 2030 Forecast



Transportation Benefit Fund Sales Taxes 2015-2023 Actual, and 2024 to 2030 Forecast, add 0.1%



Excess Levy option



- Excess Levy to Provide bond debt service
- Use borrowing to finance police station construction
- To raise \$4.5 million—annual debt service \$350,000
- For typical residence monthly tax increase \$10.00
 - (Approx. \$0.22/\$1,000.00 at current rates)
- Requires 60% majority vote

Levy Lid Lift Option



- Provide bond debt service
- To finance police station construction
- Councilmanic
- Cost same as excess levy

Public Safety Sales Tax Alternative



- The Public Safety Sales Tax of 0.1% may be levied after a city ballot measure passes with a simple majority vote.
- Vehicle sales tax are exempt from the PS Sales Tax for the first three years.
- If the city levies PS Sales Tax, it then shares 15 % with the county.
- If the County levies the PS Sales Tax the combined cities share is 40% allocated by population.

Stanwood Sales Tax Rate Comparison



Jurisdiction	Rate
Stanwood	9.3%
Arlington	9.3%
Burlington	8.6%
Edmonds	10.5%
Everett	9.9%
Granite Falls	9.1%
Lake Stevens	9.3%
Lynnwood	10.6%
Marysville	9.4%
Mill Creek	10.6%
Monroe	9.4%
Mount Vernon	8.8%
Snohomish (city)	9.3%
Snohomish (county)	9.1%

Updated Budget and Capital Improvement Plan Calendar



Council Budget Workshop—Operating	August 8
Public Works Committee—CIP	September 9
Proposed Council Budget Workshop—Capital	September 26
Preliminary budget available to Council	November 2
Capital Improvement Plan, 1 st Reading	November 14
Revenue Sources, Public Hearing, and Property Tax Levy Ordinance 1 st Reading	November 14
Preliminary 2025-26 Biennial Budget, Public Hearing, 1 st Reading of Budget Ordinance	November 14
Property Tax Levy Ordinance 2 nd Reading and Adoption	November 25
Capital Improvement Plan, 2 nd Reading & Adoption	November 25
Final 2025-26 Biennial Budget, Public Hearing, 2 nd Reading and Adoption	November 25



Next Steps?

Staff Recommendation Regarding Additional Revenue Source

- Accomplish additional Parks and Sidewalk projects
- Keep funding to construct Police Station
- Sustain Public Safety level of service
- Sustain Parks Maintenance level of service
- Put fuel in the tank for future years

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 9
DATE: May 23, 2024
SUBJECT: Fireworks Code Amendment
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A – Ordinance 1531 - Fireworks
B – Public Comments

PURPOSE

The purpose of this agenda item is for Council review and acceptance of the second and final reading of Ordinance 1531, limiting the days and times when fireworks can be legally discharged within City limits.

SUMMARY

The City of Stanwood has initiated an amendment to the Stanwood Municipal Code to limit the days and times when fireworks can be legally discharged within City limits. These amendments are being proposed to address safety concerns, noise pollution, and potential fire hazards associated with fireworks usage.

BACKGROUND

In February of 2023, the Stanwood City Council unanimously adopted Resolution 2023-04 requesting the Snohomish County Auditor to place an advisory measure on the November 2023 ballot regarding whether to prohibit fireworks in the city. The November 7, 2023, advisory vote language read as follows:

“Should the Stanwood City Council prohibit fireworks within the City limits of Stanwood?”

Yes _____
No _____

The advisory vote resulted in 58.26% of the voters, voting in favor of banning fireworks in Stanwood. A copy of the final election results tabulated by Snohomish County is shown below.

City of Stanwood Proposition No. 1 (Vote for 1)

2005 ballots (1 over voted ballots, 1 overvotes, 42 undervotes), 5346 registered voters, turnout 37.50%

Yes	1143	58.26%
No	819	41.74%
Total	1962	100.00%
Overvotes	1	
Undervotes	42	

In early February the City Council considered the results of the ballot measure at a workshop where they had a lengthy discussion on the pros and cons of banning fireworks in the city. Discussion points included:

- Low voter turn-out and if it accurately reflects the desires of the larger community;
- Logistical and enforcement challenges with a total fireworks ban;
- Snohomish County and surrounding Tribes allowing fireworks;
- Adopting a partial ban;
- Bring back the city firework show;
- The impact to our military veterans and animals;
- Property damage and fire risks from fireworks;
- Celebration of our nation's history and traditions; and
- Potential loss of revenue to community groups that sell fireworks for a fund raiser.

After their discussion they directed staff to bring forward an ordinance for further discussion.

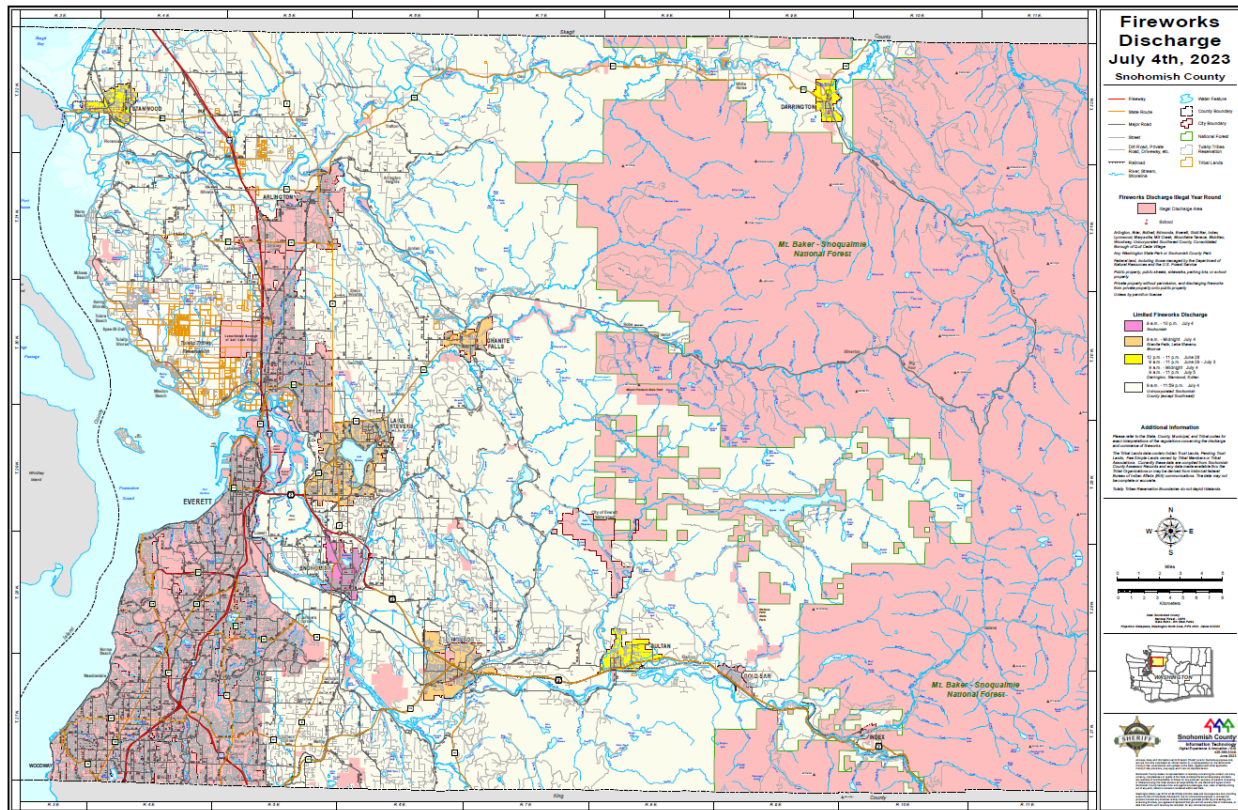
ANALYSIS

There were a mix of Council options on how best to regulate fireworks, but the majority supported some type of partial ban by reducing the number of days that fireworks can be discharged in the City. Attached is a draft ordinance that limits the discharging of fireworks in the city.

Use and Discharge of Fireworks

Existing Code: 9 Days	Proposed Code: 2 Days
12 noon – 11 pm on June 28	9 am – 12 midnight on July 4
9 am – 11 pm from June 29 – July 3	6 pm on Dec. 31 – 1 am on January 1 (The 05/23/24 revised draft removed New Year's Eve)
9 am – 12 midnight on July 4	
9 am – 11 pm on July 5	
6 pm on Dec. 31 – 1 am on January 1	

The map below shows a comparison of how other cities in Snohomish County manage fireworks, as of July 4th, 2023.



As the map can be hard to read, the color-coded index has been enlarged and provided to the side. This map only shows use of fireworks on the 4th of July, not New Year's Eve.

All cities in the SW County ban fireworks.

Darrington, Stanwood and Sultan follow the provisions of the State RCW's (Revised Code of Washington).

Snohomish, Granite Falls, Lake Stevens, Monroe and portions of Unincorporated Snohomish County limit the hours fireworks can be discharged on the 4th of July.

Fireworks Discharge Illegal Year Round

Illegal Discharge Area

Limited Fireworks Discharge

- 9 a.m. - 10 p.m. July 4
Snohomish
- 9 a.m. - Midnight July 4
Granite Falls, Lake Stevens, Monroe
- 12 p.m. - 11 p.m. June 28
9 a.m. - 11 p.m. June 29 - July 3
9 a.m. - Midnight July 4
9 a.m. - 11 p.m. July 5
Darrington, Stanwood, Sultan
- 9 a.m. - 11:59 p.m. July 4
Unincorporated Snohomish County (except Southwest)

In Skagit County, Mount Vernon allows fireworks on 4th of July between 12 pm and Midnight. Sedro Woolley allows fireworks on 4th of July between 9 am and 11 pm.

It should be noted, any changes to the fireworks ordinance will take effect five days after its passage and publication as required by law, but execution of the ordinance restricting the hours that fireworks can be discharged will not take effect until one (1) year after passage.

Responses to Council Questions (Second Reading)

At Council's April 25 meeting there were several questions and directives regarding 1) potentially limiting the number of days fireworks are sold, 2) how to identify legal from illegal fireworks, 3) potentially prohibit fireworks on New Years, 4) enforcement and 5) voter turnout. In summary, the draft ordinance has been amended to include the following changes.

- Added the definition of illegal fireworks;
- Added a Class 1 penalty (\$250.00) for selling illegal fireworks;
- Deleted allowing sales of fireworks on December 27-31;
- Fireworks are only allowed to be discharged on the 4th of July or public displays – no longer allowed on New Years; and
- The penalty for discharge of fireworks has been changed from a Class 2 civil infraction (\$125.00) to a Class 1 civil infraction (\$250.00)

Below are the detailed staff responses regarding the proposed code changes.

1. Potentially Limiting the Number of Days Fireworks are Sold:

Stanwood permits the sale of fireworks starting on June 28th through July 5th for the 4th of July holiday and from December 27th through December 31st for New Years. It was suggested that the number of days that sales are allowed should be limited.

Typical groups that sell fireworks as fund raisers in Stanwood include the Knights of Columbus and the Camano Chapel Youth Club. This year the City also received an application from the Stanwood High School Booster Club. Staff reached out to these groups to get their thoughts on what, if any, impact limiting the number of sales days may have on their activities. As of writing this staff report, we have not heard back from these groups about this amendment may affect their fundraising activities.

2. How to Identify Legal from Illegal Fireworks:

The State of Washington regulates the sale, use and distribution of fireworks on all non-tribal lands. There are strict rules at the state level as to what constitutes legal fireworks. Below are the state regulations regarding fireworks.

RCW 70.77.136 regulates defines consumer fireworks as follows:

"Consumer fireworks" means any small firework device designed to produce visible effects by combustion and which must comply with the construction, chemical composition, and labeling regulations of the United States consumer product safety commission, as set forth in 16 C.F.R. Parts 1500 and 1507 and including some small devices designed to produce audible effects, such as whistling devices, ground devices containing 50 mg or less of explosive materials, and aerial devices containing 130 mg or less of explosive materials and classified

as fireworks UN0336 by the United States department of transportation at 49 C.F.R. Sec. 172.101 as of June 13, 2002, and not including fused setpieces containing components which together exceed 50 mg of salute powder.

RCW 70.77.401 – Sale of Certain Fireworks Prohibited

No fireworks may be sold or offered for sale to the public as consumer fireworks which are classified as sky rockets, or missile-type rockets, firecrackers, salutes, or chasers as defined by the United States department of transportation and the federal consumer products safety commission except as provided in RCW [70.77.311](#).

RCW 70.77.485 – Unlawful Possession of Fireworks – Penalties

It is unlawful to possess any class or kind of fireworks in violation of this chapter. A violation of this section is:

- (1) A misdemeanor if involving less than one pound of fireworks, exclusive of external packaging; or
- (2) A gross misdemeanor if involving one pound or more of fireworks, exclusive of external packaging.

For the purposes of this section, "external packaging" means any materials that are not an integral part of the operative unit of fireworks.

RCW 70.77.488 – Unlawful Discharge or Use of Fireworks – Penalty

It is unlawful for any person to discharge or use fireworks in a reckless manner which creates a substantial risk of death or serious physical injury to another person or damage to the property of another. A violation of this section is a gross misdemeanor.

RCW 70.77.547 – Civil Enforcement Not Precluded

The inclusion in this chapter of criminal penalties does not preclude enforcement of this chapter through civil means.

At the State level, the difference between simple misdemeanors and gross misdemeanors is the maximum punishments a judge could impose:

- Misdemeanor: Up to 90 days in jail and up to a \$1,000 fine.
- Gross misdemeanor: Up to 364 days in jail and up to a \$5,000 fine.

The Washington State Patrol is responsible for providing a list of fireworks that can be sold to the public. Below is a copy of the types of legal and illegal fireworks in Washington State.



WASHINGTON STATE LEGAL CONSUMER FIREWORKS FOR SALE IN TENTS AND STANDS PER RCW 70.77.136

Cylindrical Fountain

Upon ignition, a shower of colored sparks, and sometimes a whistling effect, is produced.



Helicopters, Aerial Spinners

A propeller or blade is attached, which, upon ignition, lifts the rapidly spinning device into the air. A visible or audible effect is produced at the height of flight.



Cone Fountain

Upon ignition, a shower of colored sparks, and sometimes a whistling effect, is produced.



Smoke Devices

Tube or sphere containing pyrotechnic composition that, upon ignition, produces a white or colored smoke as a primary effect.



Roman Candles

Heavy paper or cardboard tube containing pyrotechnic composition. Upon ignition, up to ten "stars" are individually expelled at several-second intervals.



Parachutes

Upon ignition, one or more parachutes are propelled into the air with stars, smoke, and other effects being discharged as the parachute floats downward.



Wheels

Pyrotechnic device attached to a post or tree by means of a nail or string. A wheel may contain up to six "driver" units; upon ignition, the wheel revolves, producing a shower of color and sparks and, sometimes, a whistling effect.



Mine/Shells/Cakes

Mine – An aerial device that shoots stars into the sky in an upward spray pattern. Shell – A shell is an aerial item that is fired into the sky. Cake – Dense-packed collection of mine/shell tubes that are fused together.



Ground Spinners

A small device similar to a wheel in design and effect. When placed on the ground and ignited, a shower of sparks and color is produced by the rapidly spinning device.



Reloadable Mortars

A shell consisting of a container, a lift charge, a time fuse, a burst charge, and stars/effects. The lift charge propels the shell out of the tube igniting the burst charge at the right altitude, igniting the effects.



Dipped Stick, Sparkler

Stick or wire coated with pyrotechnic composition that produces a shower of sparks upon ignition. Total pyrotechnic composition not to exceed 100 grams per item.



Novelties

"Trick and Novelty Devices" means any small firework device not classified as a Consumer of Display Firework. Items contain a small amount of pyrotechnic composition that is friction sensitive.



** Pictures shown are for illustrative purposes only and are not an endorsement of any brand or style of consumer firework.

3000-420-039 (R 5/12)



FIRE PROTECTION BUREAU – PREVENTION DIVISION
(360) 596-3946 FAX: (360) 596-3934
E-Mail: Fireworks@wsp.wa.gov



FIREWORK AND EXPLOSIVE DEVICES THAT ARE ILLEGAL IN WASHINGTON STATE

Federally Legal Consumer Fireworks: These items are legal to purchase, possess, and discharge only at an Indian Reservation. Possession and/or use off the reservation is illegal.

Firecrackers

Generally 1/4" x 1 1/2" or less that come in packs to large bricks. A firecracker makes a single "pop" sound. Many firecrackers strung together will make repetitive "popping" sounds.



Sky Rockets and Missiles

Similar to the Bottle Rocket, a Sky Rocket is attached to a stick or has fins and may have a plastic cap. A missile will have fins rather than a stick. Once lit, it ascends rapidly, high into the air where it explodes.



Bottle Rockets

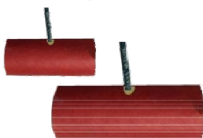
A firecracker type (tube) attached to a 12" long wooden stick. The stick is placed in a bottle and once lit, it rises into the air, travelling laterally before exploding.



Illegal Explosive Devices: The possession, manufacturing, or using of illegal Explosive Devices is a criminal offense.

M-80's, M-100's, etc.

Illegal since the 70's, an M-80 can contain flash powder, black powder, or a composition of materials that are sensitive to shock and can injure or kill people. Can do serious permanent damage to fingers, hands, and eyes.



Improvised Explosive Device (IED)

A pipe bomb is an improvised explosive device, consisting of a tightly sealed section of pipe that is filled with an explosive material. The pipe provides containment, meaning that a low explosive can be used to produce a relatively large explosion.



A tennis ball bomb is an improvised explosive device consisting of a tennis ball filled with combustibles or pyrotechnic material with a fuse producing a loud explosion.



Altered Firework

Sparklers are bound together in electrical or duct tape to contain the ignition of the sparklers, providing for a loud "whoomp" sound with a flash of light.



3000-420-039 (R 5/12)



FIRE PROTECTION BUREAU – PREVENTION DIVISION
(360) 596-3946 FAX: (360) 596-3934
E-Mail: Fireworks@wsp.wa.gov



A new section (SMC 9.42.015, Illegal Fireworks) has been added to the fireworks code describing what types of fireworks are considered illegal. In addition, through the City's social media accounts, an educational campaign can be prepared and broadcast that helps explain what is considered "legal fireworks" and the state and local penalties for noncompliance.

3. Prohibit Fireworks on New Years Eve:

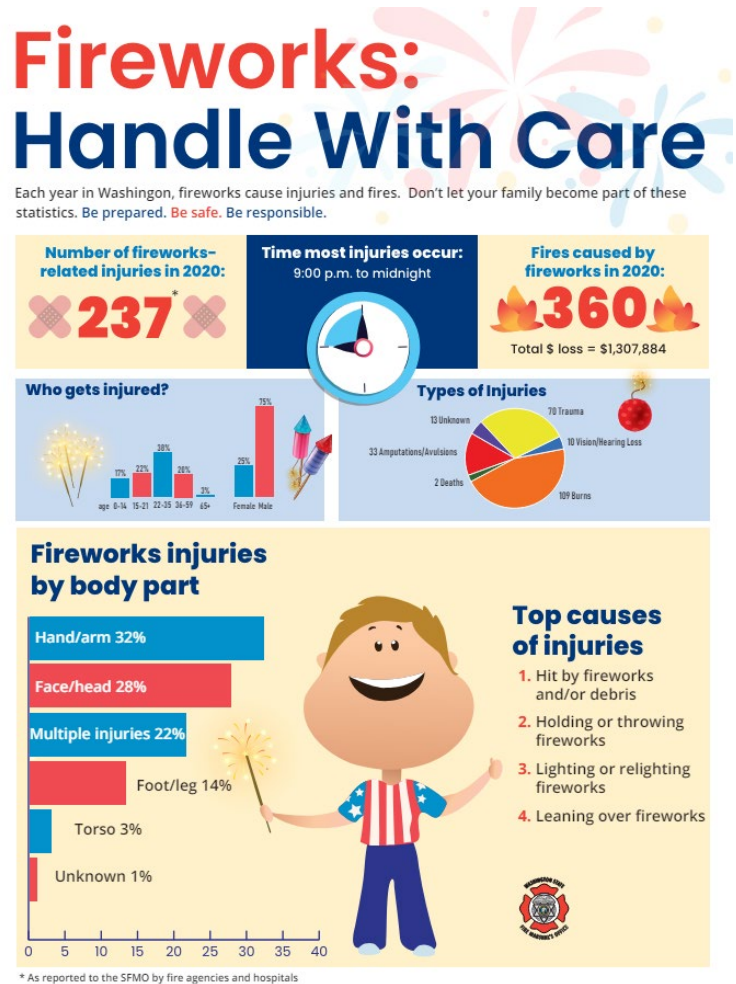
The Council also discussed the option of limiting sales and discharging of fireworks on New Years. While fireworks are discharged on New Years, historically, the City has not received any applications to sell firework on this holiday. The revised draft deletes the sale of fireworks on December 27th through December 31st. It also prohibits the discharge of fireworks on New Years Eve.

4. Enforcement Strategy:

As noted by Chief Tone and Deputy Fire Chief Kraski at the April 25th meeting, enforcement of a fireworks ban or restrictions will begin with an education campaign. It may also take several years to see any noticeable results from the ban.

Since the new rules won't be enforced for a year, the City has time to develop informational materials in partnership with the sheriff's office and North County Regional Fire Authority. Below is an example of an info graphic prepared by the Washington State Patrol to help educate the public on use of fireworks.

In addition, the penalty for discharging of fireworks outside of allowed hours has been upgraded from a class 2 civil infraction of \$125.00 per occurrence to a class 1 civil infraction at \$250.00 per occurrence.



5. Voter Turnout Comparison to Other Election Cycles:

There were some concerns brought up that the voter turnout may have been low and did not accurately reflect the majority opinion of Stanwood residents. For your information, below is the voter turnout for Stanwood elections for the past few years. Prior to 2019, the voter turnout was tabulated differently, so those results are not shown. However, if interested, the County's website shows the election results for all election years dating back to the 1900's.

Election Date	Ballots	Registered Voters	Voter Turnout
November 5, 2019	2048	4378	46.78
November 2, 2021	1907	4908	38.85
November 7, 2023	2005	5346	37.50

Fiscal Impact

No direct financial impact. Code work was already budgeted and approved through the Municipal Code Update Project contract and scope of work.

RECOMMENDATIONS

Staff Recommendation:

Staff recommends that the Council accept the second reading of the proposed amendments and adopt Ordinance 1531. It should also be noted that these amendments do not preclude the Council from making additional changes in the future if the Council decides to move forward with a full fireworks ban at another time.

Committee/Board Recommendation:

None; this is a full Council discussion item.

CITY COUNCIL OPTIONS

1. Accept the second and final reading of Ordinance 1531 adopting a partial ban on the use of fireworks in the City of Stanwood.
2. Request changes to Ordinance 1531 and direct staff to address specific Council issues or concerns prior to Council reconsideration the ordinance.

PROPOSED MOTION

"I MOVE TO ACCEPT THE SECOND AND FINAL READING OF ORDINANCE 1531 AS SET FORTH IN ATTACHMENT "A"."

OR

"I MOVE TO ACCEPT THE SECOND READING OF ORDINANCE 1531 AS SET FORTH IN ATTACHMENT "A" AND TO PROCEED WITH THE THIRD AND FINAL READING INCORPORATING REVISIONS AS DISCUSSED."

**CITY OF STANWOOD
WASHINGTON****ORDINANCE NO. 1531****AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING STANWOOD MUNICIPAL CODE CHAPTER 9.42 FIREWORKS, TO LIMIT THE NUMBER OF DAYS THAT FIREWORKS ARE ALLOWED TO BE DISCHARGED AND ESTABLISHING SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, Stanwood currently allows the use and discharge of fireworks to celebrate Independence Day for 9 days from June 28 - July 5; and

WHEREAS, Stanwood currently allows the use and discharge of fireworks to celebrate New Year's Eve on December 31 through 1 am on January 1; and

WHEREAS, allowing the use and discharge of fireworks for 10 days a year is disruptive to pets and many members of the community; and

WHEREAS, allowing the use and discharge of fireworks for 10 days a year poses an increased fire risk to the community; and

WHEREAS, the City Council recognizes that fireworks are a traditional way to celebrate Independence Day and New Year's Eve;

WHEREAS, the Council also recognizes risk and consequences of the discharge of consumer fireworks may be detrimental to the public health, safety and welfare of its residents; and

WHEREAS, the Stanwood City Council desires to limit the number of days allowing the discharge of firework; and

WHEREAS, the Responsible Official has determined that the ordinance limiting the number of days that fireworks are allowed to be discharged in the City is exempt from the State Environmental Policy Act (SEPA) under administrative actions containing no substantive standards respecting use or modification of the environment per WAC 197-11-800(19), Procedural Actions;

WHEREAS, the proposed code amendment is not a "development regulation" as defined as RCW 36.70A.030(7) and is therefore exempt from State of Washington Department of Commerce noticing requirements;

WHEREAS, the City Council of Stanwood has authority under Title 35A, RCW to adopt plans and regulations related to development and operations within the City of Stanwood; and

WHEREAS, the City Council also has the authority under RCW Chapter 70.77 to restrict when fireworks are sold or used within the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Code Revisions. Stanwood Municipal Code Chapter 9. 42, Fireworks, is amended as provided in Exhibit “A” attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 2. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect thirty (30) days after its passage and publication as required by law and execution of the ordinance restricting the hours that fireworks can be discharged will not take effect until one (1) year after passage.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

Exhibit A

Stanwood Municipal Code Chapter 9.42 - Fireworks

9.42.010 Adoption by Reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 70.77.485, Unlawful possession of fireworks – Penalties.

RCW 70.77.488, Unlawful [reckless] discharge or use of fireworks – Penalty.

RCW 70.77.510, Unlawful sales or transfers of display fireworks – Penalty.

RCW 70.77.515, Unlawful sales or transfers of consumer fireworks – Penalty.

RCW 70.77.520, Unlawful to permit fire nuisance where fireworks kept – Penalty.

RCW 70.77.540, Penalty.

RCW 70.77.545, Violation a separate, continuing offense.

9.42.015 Illegal Fireworks

- (1) Per RCW 70.77.401, no fireworks may be sold or offered for sale to the public as consumer fireworks which are classified as sky rockets, or missile-type rockets, firecrackers, salutes, or chasers as defined by the United States department of transportation and the federal consumer products safety commission except as provided in RCW 70.77.311.
- (2) A violation of this section is a class 1 civil infraction.

9.42.020 Purchase and sales.

- (1) It is unlawful to sell or purchase consumer fireworks within the city of Stanwood except during the following times:
 - (a) From 12:00 noon to 11:00 p.m. on June 28th;
 - (b) From 9:00 a.m. to 11:00 p.m. on each day from June 29th through July 4th;
 - (c) From 9:00 a.m. to 9:00 p.m. on July 5th; and
 - ~~(d) From 12:00 noon to 11:00 p.m. on each day from December 27th through December 31st.~~
- (2) It is unlawful to sell fireworks without a valid license issued per Chapter 5.04 SMC.
- (3) A violation of this section is a class 1 civil infraction.

9.42.030 Use and discharge.

- (1) It is unlawful to use or discharge consumer fireworks within the city of Stanwood except ~~during the following times:~~ from 9 a.m. on July 4th to 12:00 a.m. on July 5th.

- ~~(a) From 12:00 noon to 11:00 p.m. on June 28th;~~
 - ~~(b) From 9:00 a.m. to 11:00 p.m. on each day from June 29th to July 3rd;~~
 - ~~(c) From 9:00 a.m. to 12:00 midnight on July 4th;~~
 - ~~(d) From 9:00 a.m. to 11:00 p.m. on July 5th;~~
 - ~~(e) From 6:00 p.m. on December 31st until 1:00 a.m. on January 1st of the subsequent year.~~
- (2) This section does not apply to a public display of fireworks licensed per Chapter 5.04 SMC.
- (3) A violation of this section is a class 2 1 civil infraction.

ATTACHMENT B

From: [Sid Roberts](#)
To: [jen.corser](#); [Lisa M. Sokolik](#)
Cc: [Shawn A. Smith](#); [David Corser](#)
Subject: Re: Fireworks
Date: Thursday, April 25, 2024 9:25:51 PM



CAUTION. This email originated from outside of this organization. Please exercise caution with links and attachments.

It would be to our city clerk Lisa. Her email is in this chain above.

Sid Roberts | Mayor | City of Stanwood

10220 270th St NW, Stanwood, WA 98292
Main 360-629-2181 | Cell 360-320-7815
www.stanwoodwa.org www.discoverstanwoodcamano.com

Email may be considered a public record subject to public disclosure under RCW 42.56

From: jen.corser <jen.corser@gmail.com>
Sent: Thursday, April 25, 2024 9:18:58 PM
To: Sid Roberts <Sid.Roberts@stanwoodwa.org>
Cc: Shawn A. Smith <Shawn.Smith@ci.stanwood.wa.us>; David Corser <corserdavid@hotmail.com>
Subject: Re: Fireworks



CAUTION. This email originated from outside of this organization. Please exercise caution with links and attachments.

Great meeting. What is the appropriate email address to use for comments regarding fireworks?

And I really want to see some town hall type meetings for additional community involvement on this topic.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Sid Roberts <Sid.Roberts@stanwoodwa.org>
Date: 4/21/24 4:18 PM (GMT-08:00)
To: "jen.corser" <jen.corser@gmail.com>
Cc: "Shawn A. Smith" <Shawn.Smith@ci.stanwood.wa.us>, David Corser <corserdavid@hotmail.com>
Subject: Re: Fireworks

Yes but they are taking a bit of cautious. They do obviously have concerns regarding fire hazards but worry about the actual enforcement. Our Police Department is also a little worried how their small staff could enforce a ban. With that said, bans are happening all

over the county and I think it is only a matter of time. My personal belief and also my experience in Lynnwood is that many people still obey the law and bans do cut down on the noise. Plus if the city had a dedicated show that would help.

See you on Thursday!

Sid Roberts | Mayor | City of Stanwood

10220 270th St NW, Stanwood, WA 98292

Main 360-629-2181 | Cell 360-320-7815

www.stanwoodwa.org www.discoverstanwoodcamano.com

Email may be considered a public record subject to public disclosure under RCW 42.56

From: jen.corser <jen.corser@gmail.com>

Sent: Sunday, April 21, 2024 4:07 PM

To: Sid Roberts <Sid.Roberts@stanwoodwa.org>

Cc: Shawn A. Smith <Shawn.Smith@ci.stanwood.wa.us>; David Corser <corserdavid@hotmail.com>

Subject: Re: Fireworks



CAUTION. This email originated from outside of this organization. Please exercise caution with links and attachments.

Thank you so much for your thoughtful response! We plan to attend the council meeting on Thursday.

Follow up question: has the city council consulted with our fire department?

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Sid Roberts <Sid.Roberts@stanwoodwa.org>

Date: 4/21/24 1:50 PM (GMT-08:00)

To: "jen.corser" <jen.corser@gmail.com>

Cc: "Shawn A. Smith" <Shawn.Smith@ci.stanwood.wa.us>

Subject: Re: Fireworks

Hello Jennifer and David,

Thanks for reaching out. Let me try to explain where this is at.

The ballot advisory vote was just that, a non-binding advisory vote, so no laws were changed. The purpose of the non-binding advisory vote was to poll the citizenry and garner their feelings on a fireworks ban. The measure to advise the council to ban fireworks actually passed by 58.25%. In voting parlance, one could say there was significant support for a complete ban.

After the vote, we had a workshop on the matter and the City Council asked for the administration to bring back an ordinance limiting fireworks to 1 day and to allow fireworks for a few hours on New Years eve. City Council made it clear in that meeting that they weren't interested in a full ban. During those workshop discussions, only CM Shepro was outright in favor of supporting a full ban. I think some council members are now a bit more open to discussing a full ban; but I'm not sure if a majority do. It takes a majority to pass any legislation.

Some citizens have told me they might bring back a ballot initiative on the matter. If a ballot initiative is passed by the voters to effectuate a ban, they only need a simple majority of voters. Since nearly 60% voted for a ban, getting 50% plus 1 seems likely. The law is interesting though in that any ban by councilmanic action or by initiative would take effect a year after the next day fireworks are allowed. So one fireworks season must pass after any vote.

The good news is you are in time to let the city council know how you feel. We will have a public hearing on the matter at our city council meeting this Thursday. City council meetings are held at the school district board room at 7PM. (Or you can send the city council a letter or email. I'm copying them on this email.) It will be a first reading on the ordinance so no action will be taken other than to move the measure forward to a subsequent City Council meeting. The Council can always change their mind and I know they all will be interested in what citizens have to say.

As you may know, a residential home was destroyed on July 4th, 2022 in the Cedarhome area. I have heard differing figures but there was an estimated \$800,000 damage and a large family displaced. There was a rumor that the fire was caused by a trash can fire. While that is partially true, I have been able to confirm, with two separate sources that knew the details a different scenario. There is a high probability that the fire was caused by discharged fireworks, being stuffed in a plastic trash can and the lid attached. The can was then pushed into the garage near other non-discharged fireworks. Thus a catastrophic fire erupted and a call came in at about 11:15 PM, July, 4, 2022. Luckily this time, no one was injured. So in my own opinion, allowing fireworks only on the July 4 isn't going to eliminate the danger.

Jen and David, let me be clear of my own position. I favor a complete ban on fireworks inside the city limits and favor a citywide celebration on the 4th of July. I'm not a voter on the city council, however, unless there is a tie vote, and only in limited conditions. If we have a city wide celebration it would require expanded budget authority. I feel with all the fireworks allowed outside the city limits, a ban inside the city limits is warranted. I especially believe that now, more than ever, because of the advisory vote and because of the increased density of our neighborhoods. Notwithstanding, your city council members make these decisions.

Thank you for your interest and support of city business both in the past and now.

Sid Roberts | Mayor | City of Stanwood

10220 270th St NW, Stanwood, WA 98292

Main 360-629-2181 | Cell 360-320-7815

www.stanwoodwa.org www.discoverstanwoodcamano.com

Email may be considered a public record subject to public disclosure under RCW 42.56

From: jen.corser <jen.corser@gmail.com>

Sent: Sunday, April 21, 2024 8:28 AM

To: Sid Roberts <Sid.Roberts@stanwoodwa.org>; Steve Shepro <Steve.Shepro@stanwoodwa.org>

Cc: David Corser <corserdavid@hotmail.com>

Subject: Fireworks



CAUTION. This email originated from outside of this organization. Please exercise caution with links and attachments.

Dear Sid and Steve,

I'm writing to express my concern about rumors that the fireworks ban could be reversed. My understanding was that voters guides and ballots were sent out and the majority voted to ban fireworks within Stanwood City Limits.

I voted for the ban because I am fearful of property damage due to someone's negligence with explosives. Last year one of our neighbors caused a fire involving shrubbery that could have easily jumped to the neighboring house. The people responsible had not taken appropriate measures to prepare for such an incident. (We're in the practice of thoroughly watering our property and setting out a garbage can filled with water. That water was used to douse the flames last year.)

I have specific questions about the vote. What was voter turnout? What was the margin in favor of the ban? If reversed will the city assume liability for personal property damage?

Also when is the next public meeting to discuss this topic? I'd like to attend.

Jennifer and David Corser
7240 261st Street NW
Stanwood, WA 98292

Sent from my Verizon, Samsung Galaxy smartphone

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11a

DATE: May 23, 2024

SUBJECT: Final Acceptance of the 92nd Ave NW & 271st Street NW Intersection

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A – Final Pay Request

PURPOSE

The purpose of this agenda item is for Council to authorize final acceptance of the 92nd Ave NW & 271st Street NW Intersection with In-Depth Excavation.

BACKGROUND

At the May 25, 2023, meeting Council approved a contract with In Depth Excavation to complete the 92nd & 271st Intersection Redesign project. Council approved a contract of \$1,173,624.50 with a 10% contingency for a total of \$1,290,986. The total project cost was \$1,279,690.00, about 9% over the contract cost. This overage was due to two change orders, and several force account invoices. The first change order accounting for \$28,881 was due to adding an additional Type-2 storm manhole necessary to intercept an existing storm line not shown on design plans. The second change order was to modify the planned storm manhole structure to add a flat lid to lower the lid height, this amounted to approximately \$13,000. Both change orders will be billed to drainage construction, not beautification. The force account payments were made to modify existing utilities to accommodate the storm line, adjust curb grade, remove a water thrust block, and other miscellaneous unforeseen circumstances. Most of this cost will be billed to drainage construction.

The second low bid was a total cost of \$1,303,303, several of the above changes would have impacted the second contractor as well. The Engineer's estimate was \$1,492,000.

FIANCIAL IMPACT

Total fiscal impact was \$1,279,690.00.

PROPOSED MOTION

"I MOVE TO AUTHORIZE THE FINAL ACCEPTANCE OF THE 92ND AVE NW & 271ST STREET NW INTERSECTION WITH IN-DEPTH EXCAVATION".

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11b

DATE: May 23, 2024

SUBJECT: Authorize the Mayor to Sign a Contract with Valdez Construction for the 72nd Sidewalk Infill Project.

CONTACT PERSON: Kevin Hushagen – Public Works Director

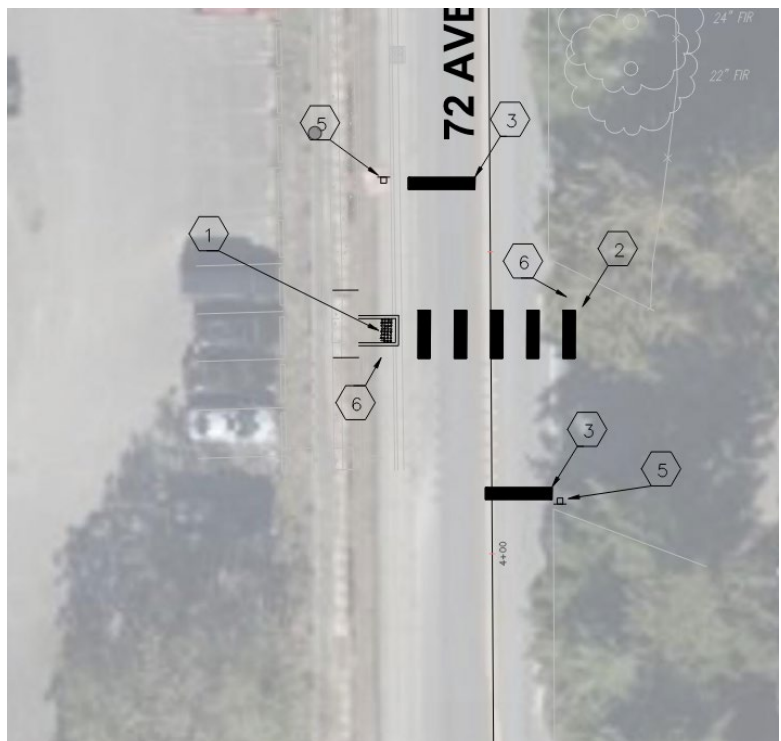
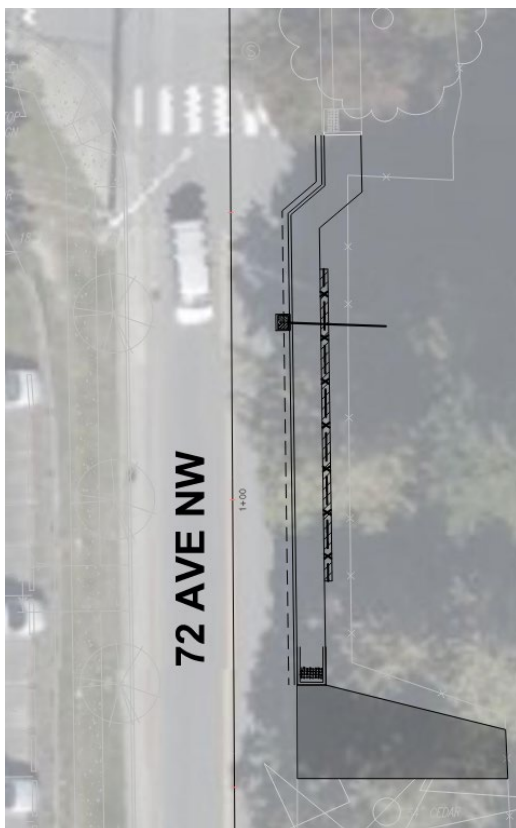
ATTACHMENTS: A – Certified Bid Tabs

PURPOSE

The purpose of this agenda item is to authorize the Mayor to sign a contract with Valdez Construction for the 72nd Sidewalk Infill Project.

BACKGROUND

This new section of sidewalk will connect the intersection of 272nd with the maintenance gate at Church Creek Park. This eventually will connect to the Church Creek Park paved trail currently in design. We are also adding a new mid-block crossing at the park entrance.



ANALYSIS

Our estimate for the project was \$82,000, the low bid was \$68,767. We had a total of 3 bids, the average bid was \$79,000.

Fiscal Impact			
Fund(s):103	595 10 61 06		
Amount:	\$68,767	Project Estimate:	\$82,000
Budget Authorized	☒ Yes ☐ No	Amendment Required	☐ Yes ☒ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation:

Staff recommends awarding the low bidder Valdez Construction for the 72nd Sidewalk Infill Project for \$68,767.00.

Committee/Board Recommendation:

A quorum of the Public Works Committee was unable to review this proposal prior to the City Council meeting.

CITY COUNCIL OPTIONS

1. Approve the Mayor to sign a contract with Valdez Construction for the 72nd Sidewalk Infill Project for \$68,767.
2. Send back to Public Works Committee for additional discussion
3. Reject all bids and delay the project

PROPOSED MOTION

“I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH VALDEZ CONSTRUCTION FOR THE 72ND SIDEWALK INFILL PROJECT FOR \$68,767”.



BID TABULATION
72nd Sidewalk Infil
Bid Opening: Monday, May 6 2024 @ 2PM

Item No.	ITEM DESCRIPTION	Est. UNITS	Unit	Engineering Est.		Valdez Construction		Valdez Numbers	Konnerup Construction		Omni	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Unexpected Site Changes	EST	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2	Mobilization	LS	1	\$ 7,000.00	\$ 7,000.00	\$ 824.44	\$ 824.44	\$ 824.44	\$ 5,000.00	\$ 5,000.00	\$ 3,548.28	\$ 3,548.28
3	Temporary Traffic Control	LS	1	\$ 7,000.00	\$ 7,000.00	\$ 3,580.21	\$ 3,580.21	\$ 3,580.21	\$ 10,000.00	\$ 10,000.00	\$ 9,048.00	\$ 9,048.00
4	Clearing and Grubbing	SQF	1000	\$ 2.00	\$ 2,000.00	\$ 2.66	\$ 2,660.00	\$ 2,660.30	\$ 3.00	\$ 3,000.00	\$ 3.00	\$ 3,000.00
5	Saw Cutting Existing Pavement	LF	145	\$ 6.00	\$ 870.00	\$ 3.09	\$ 448.05	\$ 447.53	\$ 10.00	\$ 1,450.00	\$ 15.00	\$ 2,175.00
6	Crushed Surfacing Top Course	TN	100	\$ 65.00	\$ 6,500.00	\$ 51.91	\$ 5,191.00	\$ 5,191.31	\$ 60.00	\$ 6,000.00	\$ 67.00	\$ 6,700.00
7	HMA CL 1/2" PG 58H-22	TN	20	\$ 220.00	\$ 4,400.00	\$ 404.02	\$ 8,080.40	\$ 8,080.34	\$ 350.00	\$ 7,000.00	\$ 366.00	\$ 7,320.00
8	Drain Pipe 6" Diameter	LF	20	\$ 100.00	\$ 2,000.00	\$ 37.92	\$ 758.40	\$ 758.31	\$ 50.00	\$ 1,000.00	\$ 94.00	\$ 1,880.00
	Excavation Inc. Haul	CY	30	\$ 100.00	\$ 3,000.00	\$ 29.84	\$ 895.20	\$ 895.50	\$ 60.00	\$ 1,800.00	\$ 10.00	\$ 300.00
9	Catch Basin Type 1	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 2,897.83	\$ 2,897.83	\$ 2,897.83	\$ 1,500.00	\$ 1,500.00	\$ 3,661.00	\$ 3,661.00
11	Cement Conc. Traffic Curb and Gutter	LF	105	\$ 65.00	\$ 6,825.00	\$ 84.53	\$ 8,875.65	\$ 8,875.94	\$ 50.00	\$ 5,250.00	\$ 75.00	\$ 7,875.00
12	Cement Conc. Sidewalk	SY	65	\$ 130.00	\$ 8,450.00	\$ 126.80	\$ 8,242.00	\$ 8,241.95	\$ 85.00	\$ 5,525.00	\$ 159.00	\$ 10,335.00
13	Cement Conc. Curb Ramp Type Perpendicular	EA	1	\$ 4,000.00	\$ 4,000.00	\$ 2,051.16	\$ 2,051.16	\$ 2,051.16	\$ 2,700.00	\$ 2,700.00	\$ 2,642.00	\$ 2,642.00
14	Cement Conc. Curb Ramp Type Combination	EA	1	\$ 4,000.00	\$ 4,000.00	\$ 2,051.16	\$ 2,051.16	\$ 2,051.16	\$ 2,700.00	\$ 2,700.00	\$ 2,642.00	\$ 2,642.00
15	Permanent Signing	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 1,889.06	\$ 1,889.06	\$ 1,889.06	\$ 2,000.00	\$ 2,000.00	\$ 2,495.00	\$ 2,495.00
16	Plastic Crosswalk Line	SF	100	\$ 15.00	\$ 1,500.00	\$ 19.89	\$ 1,989.00	\$ 1,989.01	\$ 10.00	\$ 1,000.00	\$ 23.00	\$ 2,300.00
	Plastic Stop Bar	SF	50	\$ 15.00	\$ 750.00	\$ 19.89	\$ 994.50	\$ 994.50	\$ 10.00	\$ 500.00	\$ 27.00	\$ 1,350.00
17	Modular Block Wall	LF	65	\$ 100.00	\$ 6,500.00	\$ 43.07	\$ 2,799.55	\$ 2,799.68	\$ 100.00	\$ 6,500.00	\$ 162.00	\$ 10,530.00
	4" Black Chain-link Fence	LF	65	\$ 50.00	\$ 3,250.00	\$ 104.98	\$ 6,823.70	\$ 6,823.56	\$ 60.00	\$ 3,900.00	\$ 77.00	\$ 5,005.00
18	Removable Steel Bollards	EA	3	\$ 500.00	\$ 1,500.00	\$ 905.51	\$ 2,716.53	\$ 2,716.23	\$ 1,000.00	\$ 3,000.00	\$ 2,002.00	\$ 6,006.00
Total					\$ 82,045.00		\$ 68,767.84	\$ 68,768.02		\$ 74,825.00		\$ 93,812.28



Valdez Bid Total \$ 68,767.00
Difference \$ 1.02

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11c

DATE: May 23, 2024

SUBJECT: Authorize the Mayor to Sign a Contract with Konnerup Construction for the Viking Way Phase 2 Project.

CONTACT PERSON: Kevin Hushagen – Public Works Director

ATTACHMENTS: A – Certified Bid Tabs

PURPOSE

The purpose of this agenda item is to authorize the Mayor to sign a contract with Konnerup Construction for the Viking Way Phase 2 Project.

BACKGROUND

On May 8, 2024, Public Works opened bids for the Viking Way Phase 2 project. The City received seven (7) bids. The engineer's estimate was \$2,123,280. The low bid was \$1,855,280.75. The City received \$865,000 of federal funds to complete the construction phase of this project. The remaining cost will come from local funds and the \$1,000,000 Public Works Assistance Fund loan.

This project will complete Viking Way from 88th Avenue to 92nd Avenue adding landscaping, street lighting, curb and sidewalk, and drainage. Public Works is requesting a 10% construction contingency of \$185,528. Public Works staff and WSDOT Local Programs will be interviewing and selecting a construction management consultant to assist in managing federal funds, staff expects to bring a recommendation to council at the June 13th council meeting.

ANALYSIS

Our estimate for the project was \$2,123,280, the low bid was \$1,855,280.75. We had a total of 7 bids, the average bid was \$2,006,000.

Fiscal Impact			
Fund(s):103	595 30 63 13		
Amount:	\$2,260,000	Project Estimate:	\$1,855,280.75
Budget Authorized	[x] Yes [] No	Amendment Required	[] Yes [x] No [] Monitor

RECOMMENDATIONS

Staff Recommendation:

Staff recommends awarding the low bidder Konnerup Construction for the Viking Way Phase 2 Project for \$1,855,280.75 with a 10% contingency of \$185,528.

Committee/Board Recommendation:

The Public Works Committee has not reviewed this proposal.

CITY COUNCIL OPTIONS

1. Approve the Mayor to sign a contract with Konnerup Construction for the Viking Way Phase 2 Project for \$1,855,280.75.
2. Send back to Public Works Committee for additional discussion.
3. Reject all bids and delay the project risking federal funds.

PROPOSED MOTION

“I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH KONNERUP CONSTRUCTION FOR THE VIKING WAY PHASE 2 PROJECT FOR \$1,855,280.75 WITH A TEN PERCENT CONSTRUCTION CONTINGENCY OF \$185,528”.



BID TABULATION
Viking Way Ph 2 Construction
Bid Opening: Wednesday, May 8 2024 @ 2PM

ATTACHMENT A

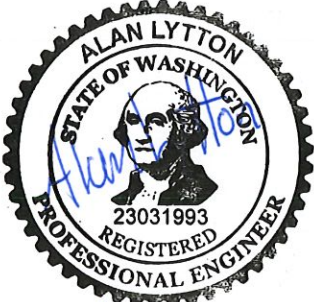
Item No.	Spec Section	ITEM DESCRIPTION	Est. UNITS	Unit	Engineer Est		Konnerup		SRV		Colacurcio Bros		TAYEX		REECE		TRICO		FABER	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	1-04.4 SP	Minor Change	1	EST	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	1-05.4 SP	Roadway Surveying	1	LS	\$ 29,000.00	\$ 29,000.00	\$ 12,000.00	\$ 12,000.00	\$ 11,800.00	\$ 11,800.00	\$ 11,000.00	\$ 11,000.00	\$ 20,000.00	\$ 20,000.00	\$ 11,700.00	\$ 11,700.00	\$ 10,850.00	\$ 10,850.00	\$ 22,524.00	\$ 22,524.00
3	1-05.4 SP	ADA Features Surveying	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,900.00	\$ 1,900.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,700.00	\$ 4,700.00	\$ 1,800.00	\$ 1,800.00	\$ 6,006.00	\$ 6,006.00
0.4	1-05.4 SP	Preload Surveying	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 16,300.00	\$ 16,300.00	\$ 22,000.00	\$ 22,000.00	\$ 3,000.00	\$ 3,000.00	\$ 11,700.00	\$ 11,700.00	\$ 15,205.00	\$ 15,205.00	\$ 9,010.00	\$ 9,010.00
5	1-05.18 SP	Record Drawings (Minimum Bid	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,800.00	\$ 5,800.00	\$ 1,300.00	\$ 1,300.00	\$ 7,508.00	\$ 7,508.00
6	1-07.15	SPCC Plan	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 3,800.00	\$ 3,800.00	\$ 1,266.00	\$ 1,266.00
7	1-07.16 SP	Archaeological and Historical Salvage	1	EST	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
8	1-07.17 SP	Potholing	6	EA	\$ 1,000.00	\$ 6,000.00	\$ 500.00	\$ 3,000.00	\$ 450.00	\$ 2,700.00	\$ 700.00	\$ 4,200.00	\$ 500.00	\$ 3,000.00	\$ 800.00	\$ 4,800.00	\$ 533.00	\$ 3,198.00	\$ 975.00	\$ 5,850.00
9	1-08 SP	Type B Progress Schedule	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,400.00	\$ 2,400.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,100.00	\$ 5,100.00	\$ 2,532.00	\$ 2,532.00
10	1-09.7	Mobilization	1	LS	\$ 160,000.00	\$ 160,000.00	\$ 80,000.00	\$ 80,000.00	\$ 200,000.00	\$ 200,000.00	\$ 195,000.00	\$ 195,000.00	\$ 170,000.00	\$ 170,000.00	\$ 136,700.00	\$ 136,700.00	\$ 181,000.00	\$ 181,000.00	\$ 152,495.00	\$ 152,495.00
11	1-10 SP	Project Temporary Traffic Control	1	LS	\$ 66,000.00	\$ 66,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,650.00	\$ 3,650.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 13,000.00	\$ 13,000.00	\$ 42,500.00	\$ 42,500.00	\$ 11,953.00	\$ 11,953.00
12	1-10 SP	Traffic Control Supervisor	1	LS	\$ 48,000.00	\$ 48,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,200.00	\$ 6,200.00	\$ 8,000.00	\$ 8,000.00	\$ 20,000.00	\$ 20,000.00	\$ 17,800.00	\$ 17,800.00	\$ 32,000.00	\$ 32,000.00	\$ 21,522.00	\$ 21,522.00
13	1-10 SP	Other Traffic Control Labor	330	HR	\$ 70.00	\$ 23,100.00	\$ 74.00	\$ 24,420.00	\$ 80.00	\$ 26,400.00	\$ 72.00	\$ 23,760.00	\$ 65.00	\$ 21,450.00	\$ 76.00	\$ 25,080.00	\$ 82.00	\$ 27,060.00	\$ 94.00	\$ 31,020.00
14	1-10 SP	Pedestrian Traffic Control	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,400.00	\$ 10,400.00	\$ 8,100.00	\$ 8,100.00	\$ 7,489.00	\$ 7,489.00
15	1-10 SP	Work Zone Safety Contingency	1	EST	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
16	2-01	Clearing and Grubbing	1	AC	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,900.00	\$ 4,900.00	\$ 14,000.00	\$ 14,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,500.00	\$ 4,500.00	\$ 32,000.00	\$ 32,000.00	\$ 10,944.00	\$ 10,944.00
17	2-01 SP	Root Protection	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,950.00	\$ 1,950.00	\$ 1,435.00	\$ 1,435.00
18	2-02 SP	Removal of Structures and Obstructions	1	LS	\$ 19,000.00	\$ 19,000.00	\$ 2,000.00	\$ 2,000.00	\$ 18,000.00	\$ 18,000.00	\$ 51,000.00	\$ 51,000.00	\$ 30,000.00	\$ 30,000.00	\$ 7,000.00	\$ 7,000.00	\$ 33,500.00	\$ 33,500.00	\$ 39,239.00	\$ 39,239.00
19	2-02 SP	Sawcutting Existing Pavement	635	LF	\$ 6.00	\$ 3,810.00	\$ 3.00	\$ 1,905.00	\$ 6.00	\$ 3,810.00	\$ 7.00	\$ 4,445.00	\$ 5.00	\$ 3,175.00	\$ 5.00	\$ 3,175.00	\$ 8.00	\$ 5,080.00	\$ 5.00	\$ 3,175.00
20	2-03 SP	Settlement Plate	3	EA	\$ 1,200.00	\$ 3,600.00	\$ 500.00	\$ 1,500.00	\$ 450.00	\$ 1,350.00	\$ 1,000.00	\$ 3,000.00	\$ 500.00	\$ 1,500.00	\$ 550.00	\$ 1,650.00	\$ 700.00	\$ 2,100.00	\$ 890.00	\$ 2,670.00
21	2-03 SP	Roadway Excavation ncll. Haul	670	CY	\$ 50.00	\$ 33,500.00	\$ 40.00	\$ 26,800.00	\$ 34.60	\$ 23,182.00	\$ 27.50	\$ 18,425.00	\$ 38.00	\$ 25,460.00	\$ 42.00	\$ 28,140.00	\$ 35.00	\$ 23,450.00	\$ 48.00	\$ 32,160.00
22	2-03 SP	Roadway Excavation ncll. Haul - Preload Material	1,750	CY	\$ 30.00	\$ 52,500.00	\$ 20.00	\$ 35,000.00	\$ 22.50	\$ 39,375.00	\$ 20.00	\$ 35,000.00	\$ 22.00	\$ 38,500.00	\$ 6.00	\$ 10,500.00	\$ 18.00	\$ 31,500.00	\$ 48.00	\$ 84,000.00
23	2-03 SP	Embankment Compaction	160	CY	\$ 15.00	\$ 2,400.00	\$ 10.00	\$ 1,600.00	\$ 14.00	\$ 2,240.00	\$ 13.00	\$ 2,080.00	\$ 10.00	\$ 1,600.00	\$ 16.00	\$ 2,560.00	\$ 15.00	\$ 2,400.00	\$ 13.00	\$ 2,080.00
24	2-08 SP	Dewatering	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,200.00	\$ 6,200.00	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 86,500.00	\$ 86,500.00	\$ 13,650.00	\$ 13,650.00	\$ 52,556.00	\$ 52,556.00
25	2-09 SP	Structure Excavation Cll. B ncll. Haul	530	CY	\$ 40.00	\$ 21,200.00	\$ 30.00	\$ 15,900.00	\$ 22.20	\$ 11,766.00	\$ 35.00	\$ 18,550.00	\$ 30.00	\$ 15,900.00	\$ 22.00	\$ 11,660.00	\$ 32.00	\$ 16,960.00	\$ 66.00	\$ 34,980.00
26	2-09	Shoring or Extra Excavation Cll. B	2,820	SF	\$ 3.00	\$ 8,460.00	\$ 10.00	\$ 28,200.00	\$ 1.00	\$ 2,820.00	\$ 0.70	\$ 1,974.00	\$ 1.00	\$ 2,820.00	\$ 2.25	\$ 6,345.00	\$ 5.00	\$ 14,100.00	\$ 1.00	\$ 2,820.00
27	2-10 SP	Triaxial Geogrid Reinforcement for Subgrade	1,690	SY	\$ 9.00	\$ 15,210.00	\$ 9.00	\$ 15,210.00	\$ 11.00	\$ 18,590.00	\$ 6.40	\$ 10,816.00	\$ 10.00	\$ 16,900.00	\$ 5.25	\$ 8,872.50	\$ 9.00	\$ 15,210.00	\$ 14.00	\$ 23,660.00
28	2-12	Construction Geotextile for Separation	7,010	SY	\$ 3.00	\$ 21,030.00	\$ 4.00	\$ 28,040.00	\$ 2.00	\$ 14,020.00	\$ 1.50	\$ 10,515.00	\$ 4.50	\$ 31,545.00	\$ 1.50	\$ 10,515.00	\$ 2.00	\$ 14,020.00	\$ 3.00	\$ 21,030.00
29	.4-0.4 SP	Permeable Ballast	5,580	TON	\$ 30.00	\$ 167,400.00	\$ 38.00	\$ 212,040.00	\$ 16.75	\$ 93,465.00	\$ 32.60	\$ 181,908.00	\$ 50.00	\$ 279,000.00	\$ 44.00	\$ 245,520.00	\$ 35.00	\$ 195,300.00	\$ 51.00	\$ 284,580.00
30	.4-0.4 SP	Crushed Surfacing Base Course	3,720	TON	\$ 30.00	\$ 111,600.00	\$ 36.00	\$ 133,920.00	\$ 25.60	\$ 95,232.00	\$ 29.50	\$ 109,740.00	\$ 38.00	\$ 141,360.00	\$ 17.00	\$ 63,240.00	\$ 41.00	\$ 152,520.00	\$ 36.00	\$ 133,920.00
31	.4-0.4 SP	Crushed																		



BID TABULATION
Viking Way Ph 2 Construction
Bid Opening: Wednesday, May 8 2024 @ 2PM

Item No.	Spec Section				Engineer Est		Konnerup		SRV		Colacurcio Bros		TAYEX		REECE		TRICO		FABER	
		ITEM DESCRIPTION	Est. UNITS	Unit	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
70	8-13	Adjust Monument Case and Cover	2	EA	\$ 750.00	\$ 1,500.00	\$ 2,000.00	\$ 4,000.00	\$ 820.00	\$ 1,640.00	\$ 910.00	\$ 1,820.00	\$ 500.00	\$ 1,000.00	\$ 1,350.00	\$ 2,700.00	\$ 475.00	\$ 950.00	\$ 2,628.00	\$ 5,256.00
71	8-14 SP	Cement Concl. Sidewalk	954	SY	\$ 100.00	\$ 95,400.00	\$ 80.00	\$ 76,320.00	\$ 90.00	\$ 85,860.00	\$ 78.00	\$ 74,412.00	\$ 75.00	\$ 71,550.00	\$ 78.50	\$ 74,889.00	\$ 85.00	\$ 81,090.00	\$ 105.00	\$ 100,170.00
72	8-14 SP	Cement Concl. Curb Ramp Type Perpendicular A	35	SY	\$ 500.00	\$ 17,500.00	\$ 225.00	\$ 7,875.00	\$ 327.00	\$ 11,445.00	\$ 300.00	\$ 10,500.00	\$ 230.00	\$ 8,050.00	\$ 275.00	\$ 9,625.00	\$ 240.00	\$ 8,400.00	\$ 360.00	\$ 12,600.00
73	8-14 SP	Cement Concl. Curb Ramp Type Single Direction	22	SY	\$ 500.00	\$ 11,000.00	\$ 136.00	\$ 2,992.00	\$ 178.00	\$ 3,916.00	\$ 260.00	\$ 5,720.00	\$ 130.00	\$ 2,860.00	\$ 275.00	\$ 6,050.00	\$ 135.00	\$ 2,970.00	\$ 360.00	\$ 7,920.00
74	8-20 SP	illumination System - Complete	1	LS	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 464,500.00	\$ 464,500.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 439,000.00	\$ 439,000.00	\$ 461,000.00	\$ 461,000.00	\$ 350,901.00	\$ 350,901.00
75	8-21 SP	Permanent Signing	1	LS	\$ 3,700.00	\$ 3,700.00	\$ 5,000.00	\$ 5,000.00	\$ 9,500.00	\$ 9,500.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00	\$ 8,850.00	\$ 8,850.00	\$ 8,500.00	\$ 8,500.00	\$ 4,505.00	\$ 4,505.00
76	8-22	Plastic Wide Line	100	LF	\$ 8.00	\$ 800.00	\$ 8.20	\$ 820.00	\$ 8.50	\$ 850.00	\$ 7.50	\$ 750.00	\$ 10.00	\$ 1,000.00	\$ 8.00	\$ 800.00	\$ 8.00	\$ 800.00	\$ 11.00	\$ 1,100.00
77	8-22	Plastic Stop Line	50	LF	\$ 13.00	\$ 650.00	\$ 12.00	\$ 600.00	\$ 16.00	\$ 800.00	\$ 22.00	\$ 1,100.00	\$ 20.00	\$ 1,000.00	\$ 14.50	\$ 725.00	\$ 12.00	\$ 600.00	\$ 38.00	\$ 1,900.00
78	8-22	Plastic Crosswalk Line	352	SF	\$ 10.00	\$ 3,520.00	\$ 10.00	\$ 3,520.00	\$ 9.00	\$ 3,168.00	\$ 8.00	\$ 2,816.00	\$ 10.00	\$ 3,520.00	\$ 8.50	\$ 2,992.00	\$ 9.00	\$ 3,168.00	\$ 30.00	\$ 10,560.00
79	8-22	Plastic Traffic Arrow	4	EA	\$ 200.00	\$ 800.00	\$ 250.00	\$ 1,000.00	\$ 156.00	\$ 624.00	\$ 140.00	\$ 560.00	\$ 600.00	\$ 2,400.00	\$ 145.00	\$ 580.00	\$ 155.00	\$ 620.00	\$ 450.00	\$ 1,800.00
80	8-24 SP	Modular Block Wall	220	SF	\$ 140.00	\$ 30,800.00	\$ 46.00	\$ 10,120.00	\$ 108.00	\$ 23,760.00	\$ 90.00	\$ 19,800.00	\$ 50.00	\$ 11,000.00	\$ 101.00	\$ 22,220.00	\$ 100.00	\$ 22,000.00	\$ 74.00	\$ 16,280.00
81	8-26 SP	Pedestrian Handrail	78	LF	\$ 200.00	\$ 15,600.00	\$ 220.00	\$ 17,160.00	\$ 322.00	\$ 25,116.00	\$ 370.00	\$ 28,860.00	\$ 390.00	\$ 30,420.00	\$ 380.00	\$ 29,640.00	\$ 370.00	\$ 28,860.00	\$ 530.00	\$ 41,340.00
82	8-27 SP	Remove and Reinstall Existing Bench	2	EA	\$ 1,500.00	\$ 3,000.00	\$ 200.00	\$ 400.00	\$ 265.00	\$ 530.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	\$ 625.00	\$ 1,250.00	\$ 250.00	\$ 500.00	\$ 665.00	\$ 1,330.00
83	8-28 SP	Remove and Reinstall Existing Trash Receptacle	2	EA	\$ 1,500.00	\$ 3,000.00	\$ 100.00	\$ 200.00	\$ 265.00	\$ 530.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	\$ 625.00	\$ 1,250.00	\$ 250.00	\$ 500.00	\$ 665.00	\$ 1,330.00
Total					\$ 2,123,280.00		\$ 1,803,506.50		\$ 1,855,280.75		\$ 1,957,833.14		\$ 2,006,207.00		\$ 2,019,271.00		\$ 2,125,085.00		\$ 2,277,034.00	
Total With Tax					\$ 2,123,280.00		\$ 1,803,506.50		\$ 1,855,280.75		\$ 1,957,833.14		\$ 2,006,207.00		\$ 2,019,271.00		\$ 2,125,085.00		\$ 2,277,034.00	

Bid Total: 1957.581.14



5/14/24



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11d
DATE: May 23, 2024
SUBJECT: Complete Streets Code Amendment
CONTACT PERSON: Patricia Love, Community Development Director
ATTACHMENTS: A – Ordinance 1534 Adoption of SMC Chapter 11.12
Complete Streets
B – Complete Streets Examples

PURPOSE

The purpose of this agenda item is for Council review and acceptance of the first reading of Ordinance 1534, adopting Chapter 11.12, Complete Streets, of the Stanwood Municipal Code.

SUMMARY

Complete streets is a transportation policy and design approach that aims to create streets that are safe, accessible, and convenient for all users, regardless of their age, ability, or mode of transportation. This approach considers the needs of pedestrians, cyclists, public transportation users, people with disabilities, as well as motorists.

BACKGROUND

The 2023 / 2024 work plan for the Twin City Mile (TCM) project includes evaluating traffic calming improvements between 88th Avenue and 84th Avenue along 271st Street. The purpose of the east end near-term improvements is to add beautification to the corridor, promote pedestrian visibility, and slow traffic as it travels along the corridor. Three projects are being proposed to improve pedestrian access and safety:

- Shorten the pedestrian crosswalk distance and add pedestrian buffer areas at the 88th Avenue intersection;
- Improve the mid-block crossing for pedestrian safety and beautification; and
- Slow traffic at the 84th Avenue intersection.

Concept designs for each of these projects will be forwarded to the Council soon for final review and acceptance.

A representative of the Transportation Improvement Board met with the City Engineer and noted that the east end beautification and traffic calming projects could compete well in the next round of grant funding if the City had an adopted “*Complete Streets*” ordinance. Included in the Title 11, Streets and Public Rights of Way, amendment is a chapter on complete streets. To meet the next round of Transportation Improvement Board (TIB) grant funding, the complete streets ordinance adoption process has been segregated from the Title 11 amendments and accelerated to meet the grant application deadline in August.

ANALYSIS

Adopting a complete streets ordinance not only helps the city obtain grant funding but it formalizes the city’s commitment to multimodal planning and projects that serve all users regardless of age and ability. It provides the policy framework for elected officials and staff to design projects that create, or enhance, a better-connected transportation network.

The attached ordinance contains the following sections:

Purpose:

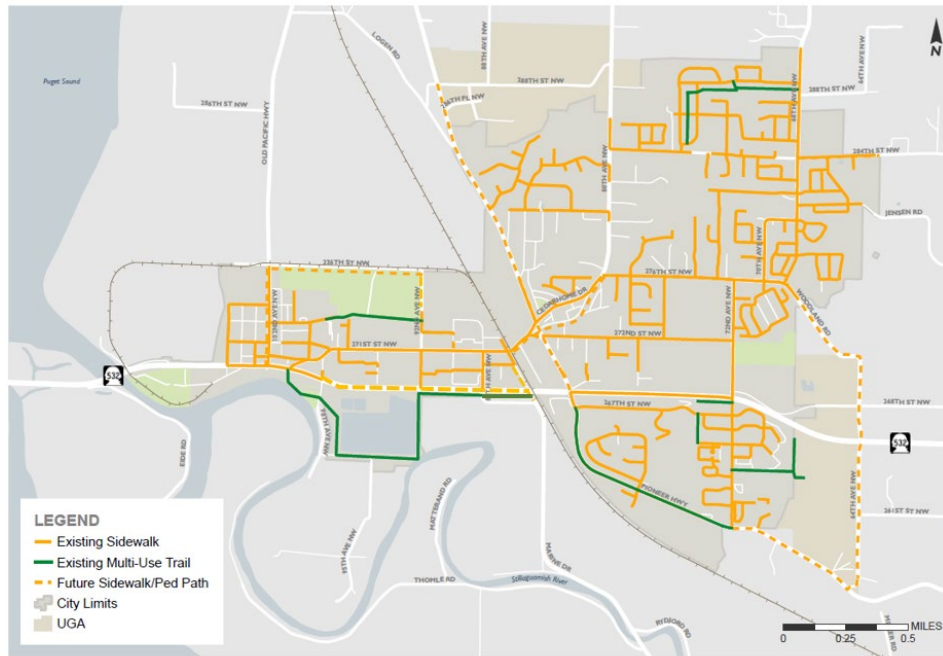
The purpose section provides the policy framework for the ordinance: when designing new roads or reconstructing existing roads, the design should focus on all modes of travel and accessibility including pedestrians, bicyclists, transit and automobiles. However, a “one size all” approach should not be applied to the transportation network. Each design needs to reflect its users, travel types and travel volumes: SR 532 will have a completely different buildout design than a local neighborhood street.

Applicability:

This section details who must comply with the complete streets ordinance:

- All street designs, construction and retrofit projects in the city;
- All companies that work within the city right-of-way such as electric, gas, communications, cable, or power utility companies; and
- State or governmental agencies such as Snohomish County, WSDOT, or the School District.
- Developments adjacent to a mapped non-motorized transportation project must construct the transportation project, according to the Stanwood Street and Utilities Standards.

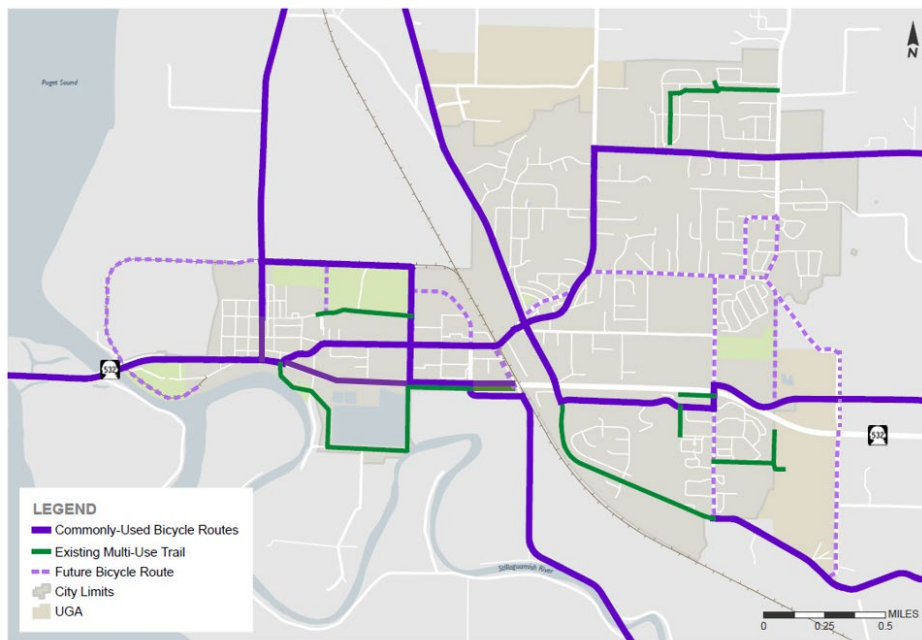
Pedestrian Network Map 2024-2044 Comprehensive Plan – Transportation Element



Future Pedestrian Network
Stanwood Transportation Master Plan

transpogroup 

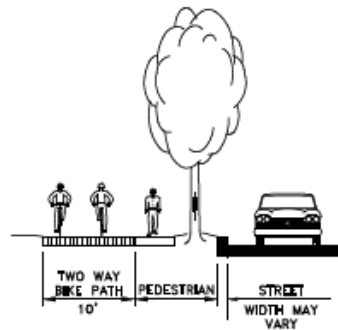
Bike Network Map: 2024-2044 Comprehensive Plan – Transportation Element



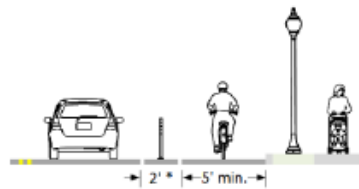
Future Bicycle Network
Stanwood Transportation Master Plan

transpogroup 

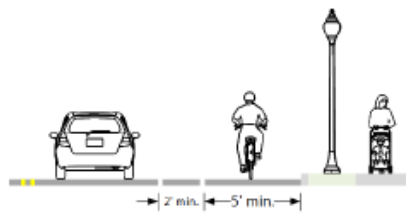
Street Standard Bikeway Options



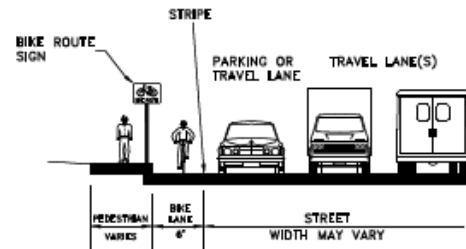
CLASS I MULTI-USE PATH



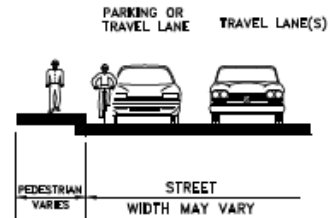
CLASS I PROTECTED BIKE LANE



CLASS II BUFFERED BIKE LANE



CLASS III BIKE LANE



CLASS IV BIKE BOULEVARD /
SHARED ROADWAY

City of Stanwood



TRANSPORTATION STANDARD DETAIL

BIKEWAY CLASSES

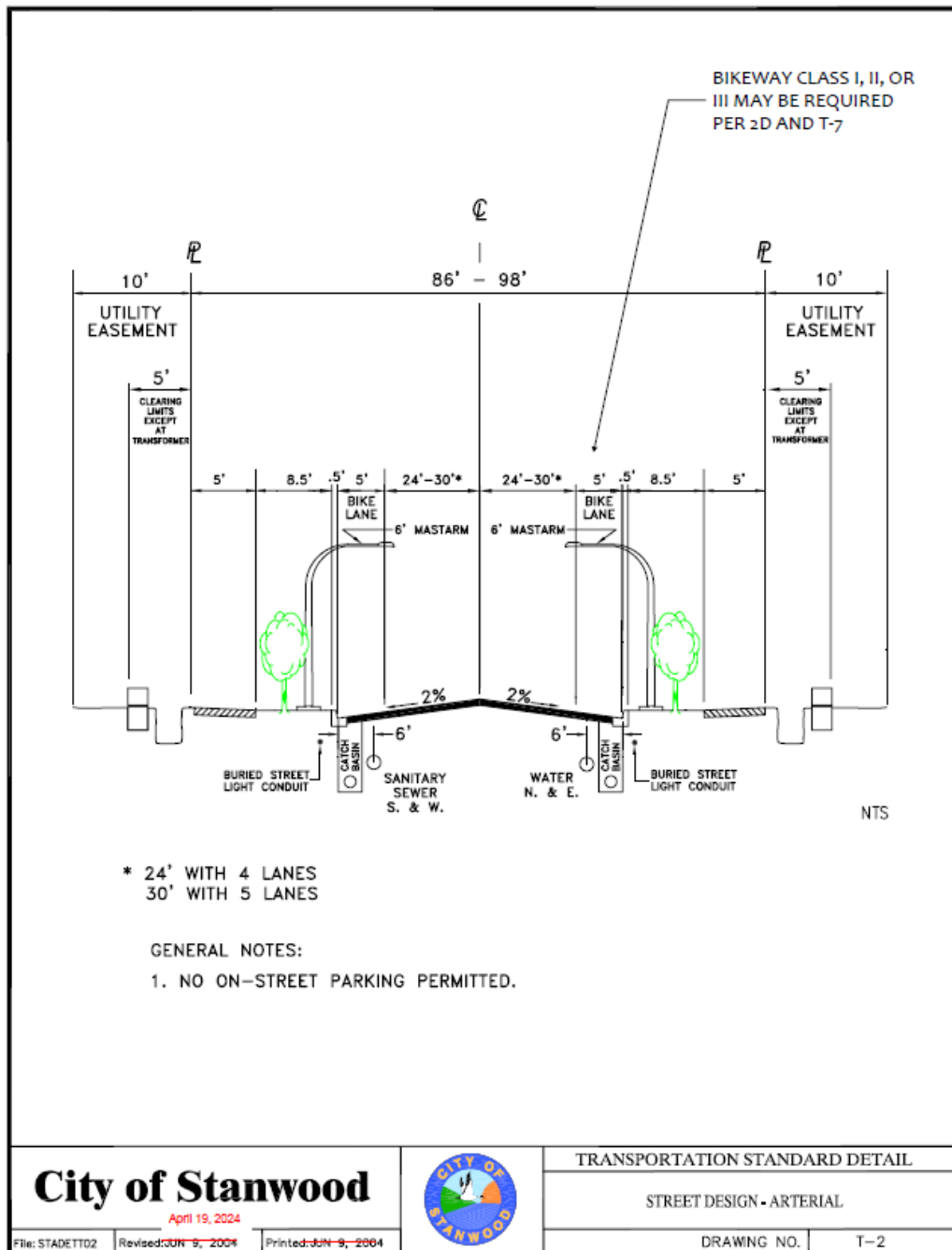
File:STADETT07 Revised: Dec. 12, 2013 Printed: Jan. 10, 2014

DRAWING NO. T-7

April 19, 2024

Street Standard

Street Cross Section with Bikeway Class Note



Implementation:

Design and implementation of city streets should be centered around the following criteria:

- Streets must be designed and constructed to provide accommodations for pedestrians, bicyclists, people of all ages and abilities, transit where appropriate, and vehicles.
- Complete streets require connected travel networks.
- Street designs shall be flexible and innovative rather than purely prescriptive allowing modifications to meet the needs and comfort of all people. An example would be allowing alternative street widths, reducing operating speeds, adding street lighting, and ensuring connectivity to parks, schools, and/or shopping.
- Provide for environmental and aesthetically pleasing designs by including landscaping, street trees, design features or amenities, shade, reduced energy consumption, and improved air and water quality.
- Follow best practices design standards of WSDOT, Americans with Disabilities Act, and various Traffic Control Manuals.

Deviations:

Provides exceptions for situations when the complete streets standards cannot be met. Exceptions should not become common practice, but rather applied minimally under the following circumstances:

- Potential to negatively impact public health, safety, or critical areas;
- Routine maintenance;
- Repairs needed to quickly respond to an emergency;
- Where costs far exceed the current or future needs; and
- City plans clearly document an absence of current or future needs.

Performance Measures:

Requires monitoring and annual reports to assess how the program is being implemented. Monitoring includes:

- Cumulative miles of improved / new Complete Streets.
- Linear feet of new / reconstructed sidewalks.
- Number of new / reconstructed curb ramps.
- Miles of bicycle facilities added.
- Number of ADA accommodations provided or improved.
- Number of intersection improvements.
- Number of new street trees installed.
- Number of exemptions from this policy approved.

Capital Improvements Projects:

Complete streets policies and concepts shall be integrated into all future capital facilities projects. Designs can apply multiple strategies to incorporate complete streets policies including phasing, new or innovative concepts, and multi-use facilities.

Fiscal Impact
No direct financial impact. Code work was already budgeted and approved through the Municipal Code Update Project contract and scope of work.

RECOMMENDATIONS

Staff Recommendation:

To meet the TIB grant due date, staff is recommending that the Council accept the first reading of the proposed amendments and proceed immediately with the second reading. If ordinance changes are needed that requires additional research, staff recommends that those amendment be discussed as part of the amendments to Title 11 which will come before Council in late June or early July.

An amendment to the Street and Utility Standards, Chapter 2, Transportation and Streets, will be needed to formally adopt the street sections shown in this staff report. This amendment will be included with the amendments to Title 11 as there are other suggested changes in Chapter 2 being proposed by the City Engineer. There is no risk to implementing the proposed Complete Streets Ordinance by waiting to amend the Street and Utility Standards as Section 11.12.030(f) of the Ordinance requires the application of best practices and design guidelines by WSDOT, the Institute of Traffic Engineers, and Americans with Disabilities Act and others.

Committee/Board Recommendation:

The Complete Streets Ordinance was circulated for review to the committees for review and comments: Advisory Group on February 21, Community Development Committee on March 7, Planning Commission on March 11. The Community Development Committee meeting was cancelled; however, the Committee had the packet and by email response was supportive of the amendments. The overall review comments were supportive of the ordinance.

- They unanimously support adoption of a complete streets program and ordinance.
- Like that the Ordinance prioritizes people over cars.
- Support the use of existing pavement areas without needed to add additional pavement.
- Complete streets strengthen the livability of neighborhoods and the City.
- Separated bike lanes should be a priority.

CITY COUNCIL OPTIONS

1. Accept the first reading of Ordinance 1534 adopting the Complete Streets Ordinance, and to proceed with the second reading.
2. Request changes to Ordinance 1534 and direct staff to address specific Council issues or concerns with the amendments to Title 11, Streets and Public Rights-of-Way.
3. Do not adopt the ordinance at this time.

PROPOSED MOTION

“I MOVE TO ACCEPT THE FIRST READING OF ORDINANCE 1534 AS SET FORTH IN ATTACHMENT “A” AND TO PROCEED WITH THE SECOND READING”.

**CITY OF STANWOOD
WASHINGTON**

ORDINANCE NO. 1534

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, CREATING NEW
STANWOOD MUNICIPAL CODE CHAPTER 11.12, COMPLETE STREETS PROGRAM AND
ESTABLISHING SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the City of Stanwood is a member of the Puget Sound Regional Council (PSRC), a metropolitan planning organization that develops transportation policies and funds planning and roadway improvement projects in the Puget Sound area; and

WHEREAS, the PSRC encourages cities and counties to adopt local complete streets policies that implement the 2011 Washington State Complete Streets Act per RCW 47.04.320; and

WHEREAS, the City Council intends to improve the safety of city streets, enhance the quality of life of residents, encourage active living, and reduce traffic congestion and use of fossil fuels by providing convenient and comfortable routes for walks, biking and public transportation; and

WHEREAS, the Complete Streets Act encourages cities to adopt street designs that provide safe access for all users, including bicyclists, pedestrians, motorists, freight transporters, railroads, and public transportation uses; and

WHEREAS, the Complete Streets Act goals promote healthier communities by encouraging use of non-motorized transportation, improve safety by designing roads that accommodate pedestrians, protect the environment by reducing congestion, and preserve community character by involving local residents in the planning process; and

WHEREAS, the City of Stanwood's Comprehensive Plan includes a vision, mission and seven core value statements; and

WHEREAS, "mobility", one of the seven Comprehensive Plan core value statements states, "Stanwood should provide for all forms of multi-modal transportation, including trails, sidewalks, bikeways, transit and private vehicles"; and

WHEREAS, the City's 2016 non-motorized transportation plan seeks to develop a transportation system that provides for alternative modes of transportation such as pedestrian and bicycle travel; and

WHEREAS, as part of the 2024-2044 Comprehensive Plan update process, Stanwood staff conducted 26 separate outreach events to gain public feedback on the community desires and needs for the Plan update; and

WHEREAS, significant public feedback was received that the community desires new and improved pedestrian facilities such as sidewalks, bikeways and trails connecting the community throughout the city; and

WHEREAS, one specific Comprehensive Plan survey conducted between November 2022 and January 2023 resulted in 71 electronic comments and 35 of those specifically requested improved pedestrian infrastructure improvements to improve mobility throughout the city; and

WHEREAS, the City of Stanwood proposes to adopt a complete street policy with implementing regulations consistent with state guidelines, regional policies and community desires; and

WHEREAS, the City aims to implement complete street standards that prioritize pedestrian comfort and mobility for people of all ages, abilities, and modes of transportation, including pedestrians, cyclists, public transit users, freight transporters, railroads and motorists; and

WHEREAS, the City recognizes that Complete Streets aim to create a balanced, accessible, and safe environment for all road users, promoting a more sustainable and livable community and that roadway designs will need to be flexible to address the unique characteristics and needs of the community being served; and

WHEREAS, the City's transportation system's design will be consistent and supportive of local neighborhoods, recognizing that transportation needs vary and must be balanced in a safe, flexible, context sensitive and cost-effective manner; and

WHEREAS, the proposed code amendment is not a "development regulation" as defined as RCW 36.70A.030(13) and is therefore exempt from State of Washington Department of Commerce noticing requirements; and

WHEREAS, the City Council Community Development Committee reviewed the option to adopt a Complete Streets ordinance on October 5, 2023 and supported the adoption of such an ordinance; and

WHEREAS, the Planning Commission reviewed edits to the Complete Streets code on October 9, 2023 and recommended that any complete streets ordinance be tailored to work with existing neighborhood conditions; and

WHEREAS, the Comprehensive Plan / Municipal Code Advisory Group reviewed the Complete Streets code on January 17, 2024, and supported rules that allows for different modes of travel;

WHEREAS, a SEPA Threshold Determination of Non-Significance, non-project action, was issued on April 23, 2024, and publishing on April 23, 2024. The SEPA appeal period lapsed on May 7, 2024, and no appeals were filed; and

WHEREAS, the City Council held their first reading of the draft code amendment on May 23, 2024, and their second and final reading on June 27, 2024, and

WHEREAS, the City Council of Stanwood has authority under Title 35A, RCW to adopt plans and regulations related to development and operations within the City of Stanwood; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. The City Council does hereby adopt the above listed recitals as set forth fully herein.

Section 2. Code Revisions. Stanwood Municipal Code Chapter 11.12, Complete Streets Program, is adopted as provided in Exhibit "A" attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 3. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 4. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 5. Effective Date. This Ordinance shall take effect thirty (30) days after its passage and publication as required by law.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

Exhibit A

Chapter 11.12 Complete Streets Program

Chapter	Title
11.12.010	Purpose
11.12.020	Applicability
11.12.030	Implementation
11.12.040	Deviations
11.12.050	Performance Measurements
11.12.060	Capital Improvement Projects

11.12.010 Purpose.

- (1) The Complete Streets Program is intended as a policy framework directing the City to take a holistic approach to transportation planning in its street improvements. The purpose of Stanwood's Complete Streets Program is to:
 - (a) Prioritize the needs and comfort of all people and travelers, considering issues such as street design and width, context-appropriate operating speed, mode balance, lighting, and connectivity.
 - (b) Support different modes of travel while respecting Stanwood's existing neighborhood characteristics by applying Complete Streets concepts in a context-sensitive manner, unique to each neighborhood.
 - (c) Encourage multimodal transportation infrastructure for all users, including pedestrians, bicyclists, automobiles, freight, and emergency services.
 - (d) Improve public safety, health, and efficient travel for all ages, abilities, and economic levels, which benefits not only each user but the vitality of the local economy.
 - (e) Create integrated, aesthetically pleasing and connected transportation systems that provide access, mobility and health for all users including people traveling with different levels of ability or mobility.
 - (f) Improve the public health of Stanwood's community members by encouraging active transportation modes.
 - (g) Reduce traffic and congestion and foster cleaner air quality by enabling alternative transportation modes.
- (2) A Complete Streets approach to right-of-way design does not necessarily require expansion of transportation facilities and pavement. Rather, the purpose of these policies is to require consideration of solutions that make transportation facilities comfortable for all users, from vehicles to pedestrians. The Complete Streets design approach is flexible and innovative rather than purely

prescriptive. However, there are many best practices that represent thoughtful application of engineering, architectural and urban design principles which must be used in implementing this Chapter. For example, the Federal Highway Administration's (FHWA) proven safety countermeasures and the National Association of City Transportation Officials (NACTO) provide some examples of design interventions for Complete Streets. The following photos offer examples of some Complete Street design interventions.

Figure 11.12.010(A) Traffic Calming and Mid-Block Crossing Example (Credit: Richard Drdul)



Figure 11.12.010(B) Bikeway Example (Credit: Richard Drdul)



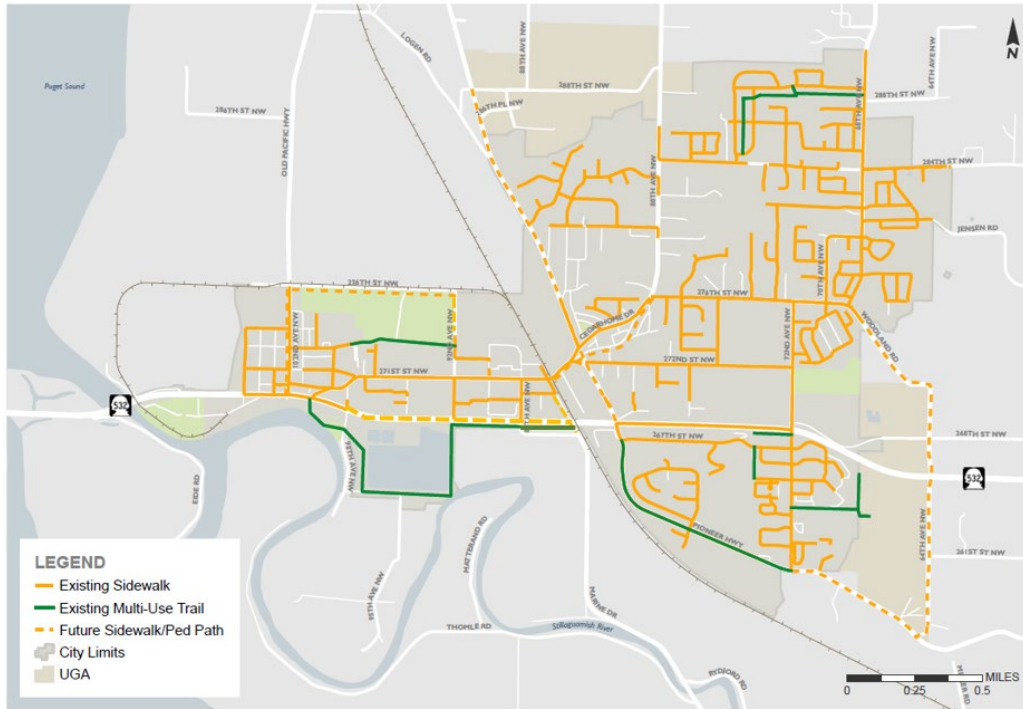
Figure 11.12.010(C) Bump-out Crossing Example (Credit: Richard Drdul)



11.12.020 Applicability.

- (1) Any agency conducting work within a city right-of-way must comply with the requirements in this chapter and may not take actions that could adversely affect multimodal travel conditions and future opportunities. Such agencies include, but are not limited to electric, gas, communications, cable, or power utilities.
- (2) Stanwood encourages entities not under its jurisdiction to meet the requirements of this chapter, including but not limited to the Stanwood-Camano School District, Snohomish County, and the Washington State Department of Transportation.
- (3) The City has identified transportation projects needed to buildout its non-motorized transportation network. The location of these projects are shown below in Figures 11.12.020 (A) and (B) and in the City of Stanwood Comprehensive Plan. The Transportation Element of the Comprehensive Plan includes pedestrian, bicycle, and “spot” improvements in greater detail.
 - (a) Requirement to construct improvements. A proposed development adjacent to a mapped non-motorized transportation project described in this section must construct the transportation project, according to the Stanwood Street and Utilities Standards. For right-of-way projects, this means constructing at a minimum the frontage improvements and half street improvements on rights-of-way adjacent to the development, including any required sidewalks or bikeway required by Street and Utility Standards 2B.020 Minimum Street Design Standards and Section 2D Bikeways and Non-Motorized Facilities.

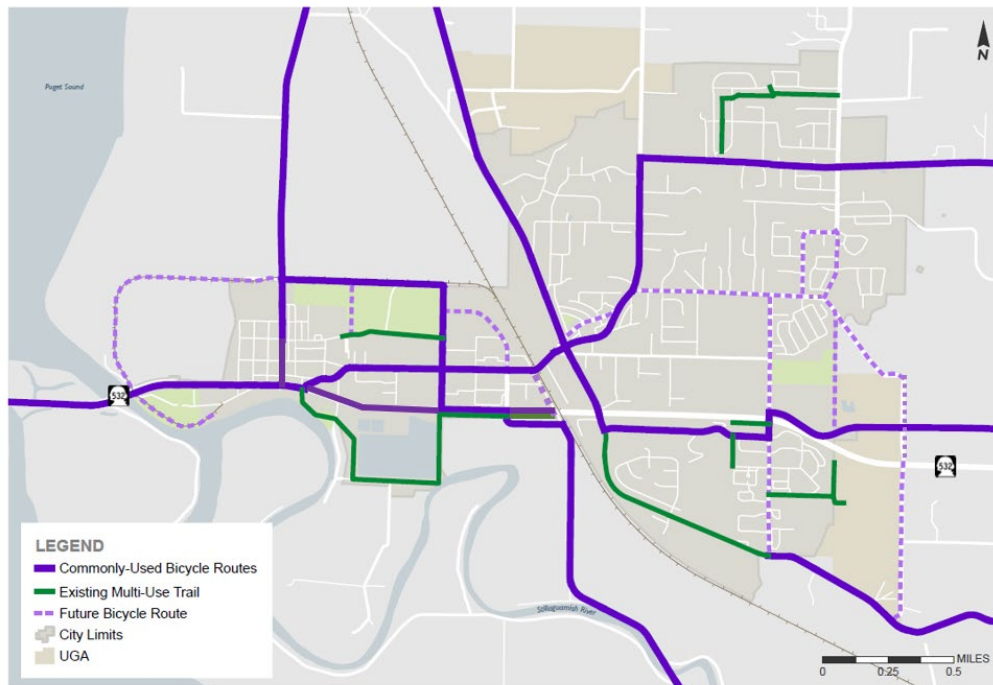
Figure 11.12.020(A) City of Stanwood Future Pedestrian Network Project Map



Future Pedestrian Network
Stanwood Transportation Master Plan

transpogroup

Figure 11.12.020(B) City of Stanwood Future Bicycle Network Project Map



Future Bicycle Network
Stanwood Transportation Master Plan

transpogroup

11.12.030 Implementation.

- (1) Projects proposing work in the right-of-way must consider ways to make streets safer and easier to use for pedestrians and non-motorized means of transportation. Project proposals must follow the development standards for land use and buildings adopted in the Stanwood Municipal Code and standards for streets in the Stanwood Street and Utility Standards.
- (2) To implement this Complete Streets program, the City will review each proposal, including its own projects, to ensure the street design and internal circulation system implements the principles of Complete Streets.
 - (a) Improved access to buildings from the right-of-way. Comfortable and accessible points of access with safety-focused improvements should be a starting point for improving the city's transportation network.
 - (b) Design and construct both public and private streets to accommodate pedestrians, bicyclists, people of all ages and abilities, transit and freight where appropriate, and vehicles. This includes:
 - (i) Using context-sensitive designs and best practices that both provide safety to all users while respecting and enhancing the City's small-town scale.
 - (ii) Implementing multi-modal project priorities.
 - (iii) Considering non-infrastructure-based improvements to ensure existing facilities support all modes, for example reducing design speeds where the transportation environment supports lower speeds.
 - (iv) Consider Complete Streets principles in the review of zoning, site plans, subdivisions plans, and other projects that include streets, or internal circulation routes.
 - (c) Provide Interconnected Networks. Complete Streets require connected travel networks. All roadways and routes need not be optimized for all modes. However, people using each mode require a network of safe, convenient travel routes and crossings throughout the city. The City must prioritize opportunities to create a complete and intuitive transportation network with clear wayfinding that provides connected facilities to serve each mode of travel. The network may include off-street hard-surface trails for biking and walking. Special consideration will be given to underserved areas where multiple transportation options are needed.
 - (d) Flexible Design. Street designs must be flexible and innovative rather than purely prescriptive to one type of user or purpose. Allow developers, engineers, planners, and other interested parties to propose innovative and create solutions, recognizing that Complete Street approaches evolve over time. Street design modifications may be approved by the Public Works Director. Designs must provide for the needs and comfort of all people and travelers, considering issues such as street design and width, desired operating speed, mode balance, street lighting, and connectivity.
 - (e) Environmental Design. The City must foster healthy, walkable, bicycle-friendly, green neighborhoods by including landscaping, street trees, and design features. These improvements enhance street design while providing added benefits of shade, summer cooling, reduced energy consumption, and improved air and water quality.

- (i) Where feasible, integrate the natural environment and habitat into street design of improvements for all modes.
- (f) Best Practice Design Standards. The following standards and guidelines must be applied to the design of Complete Streets:
 - (i) Street construction standards are adopted under SMC 14.04, Street and Utility Standards.
 - (ii) The latest and best design guidelines and practices from the following must also be used.
 - (A) American Association of State Highway Officials (AASHTO)
 - (B) Washington State Department of Transportation (WSDOT)
 - (C) Institute of Transportation Engineers (ITE)
 - (D) National Association of Transportation Officials (NACTO)
 - (E) Americans with Disabilities Act (ADA)
 - (F) Manual on Uniform Traffic Control Devices (MUTCD)

11.12.040 Deviations.

Not every street can be complete for each traveler or mode, and consideration of an exception may be requested for projects in extenuating circumstances. Requests for deviation must be evaluated and decided in a joint review by the Public Works Director and the Community Development Director (or their designees). A deviation for a specific project may be requested and granted under the following circumstances:

- (1) Where their establishment would:
 - (a) Hinder public health or safety.
 - (b) Adversely impact critical areas.
- (2) For routine maintenance of the street that does not change the roadway geometry or operations, such as mowing, snowplowing, sweeping, spot repair, joint or crack sealing, or pothole filing.
- (3) Reconstruction of a right-of-way is needed quickly due to an emergency.
- (4) When the cost would be disproportionate to the current need or probable future uses.
- (5) There is a documented absence of current or future needs, as established in City plans and future travel demand forecasts.

11.12.050 Performance Measurements.

- (1) Annual review of success. The Public Works Director must maintain a summary of transportation projects undertaken within the prior year and planned projects within the coming six-year period. Each listed project must demonstrate how it has met the objectives of this policy.
- (2) As part of the annual review, qualitative and quantitative data must be used to assess the performance of Complete Streets projects. Such performance measures to assess projects under the Complete Streets Code may include, but are not limited to the following:
 - (a) Cumulative miles of improved / new Complete Streets.
 - (b) Linear feet of new / reconstructed sidewalks.

- (c) Number of new / reconstructed curb ramps.
- (d) Miles of bicycle facilities added.
- (e) Number of ADA accommodations provided or improved.
- (f) Number of intersection improvements.
- (g) Number of new street trees installed.
- (h) Number of exemptions from this policy approved.

11.12.060 Capital Improvement Projects

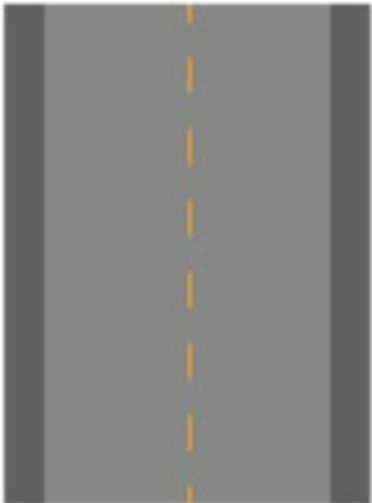
- (1) This Complete Streets Policy and its long-range goals must be incorporated into the planning, scoping, budgeting, funding, design, approval and implementation process for all City facilities, roadways, and right-of-way infrastructure. The Comprehensive Plan, Transportation Plan, Capital Improvement Program, and other relevant City plans must be used for guidance.
- (2) Projects may be designed to achieve fully Complete Streets and networks over time, and in future phases of work. Phased projects must ensure that such phased improvements do not adversely affect the pedestrian realm and opportunities for multimodal travel and facilities.
- (3) Where the costs of acquiring right-of-way to provide separate accommodations for each mode of travel are cost-prohibitive, innovative, or multi-use facilities within the existing right-of-way that accommodate both pedestrians and bicyclists may be considered.
- (4) For City parks projects, park land may be used for bicycle/pedestrian trails and other elements of the transportation system that provide connectivity and support people's access to parks and recreational/outdoor activities.
- (5) City utilities projects must ensure that Complete Streets Policy implementation does not create public safety hazards or reductions in levels of utility service unacceptable to utility customers.

Complete Streets Examples

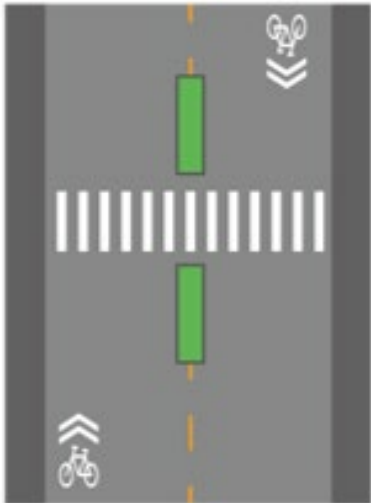
A complete street may include sidewalks, bike lanes (or wide paved shoulders), special bus lanes, comfortable and accessible public transportation stops, frequent and safe crosswalks, median islands, accessible pedestrian signals, curb extensions, narrower travel lanes, roundabouts, and more.

Combined Street: Travel Lanes and Bike Lanes. Typically, Slow Residential Streets

Incomplete Street Example

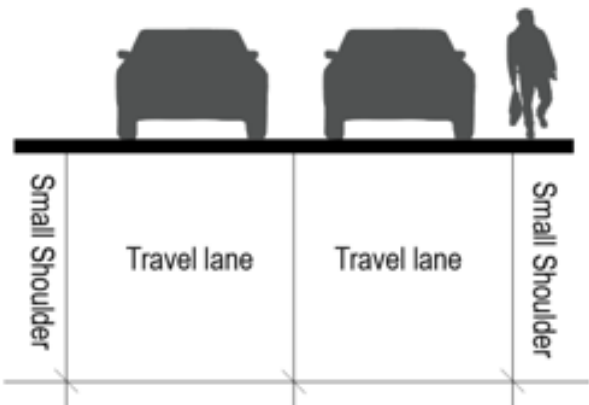


Complete Street Example

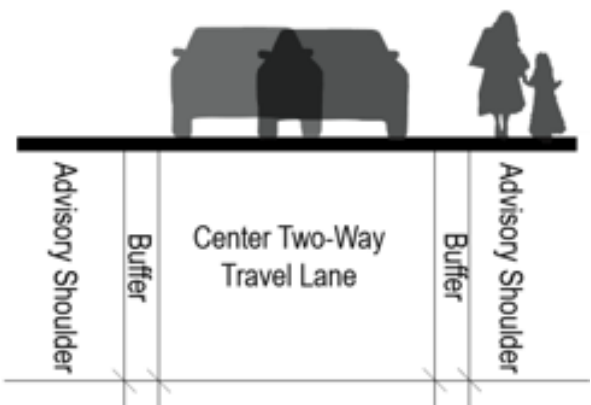


Low Traffic Flow Local Street Without Formal Sidewalks – Buffer Added

Incomplete Street Example



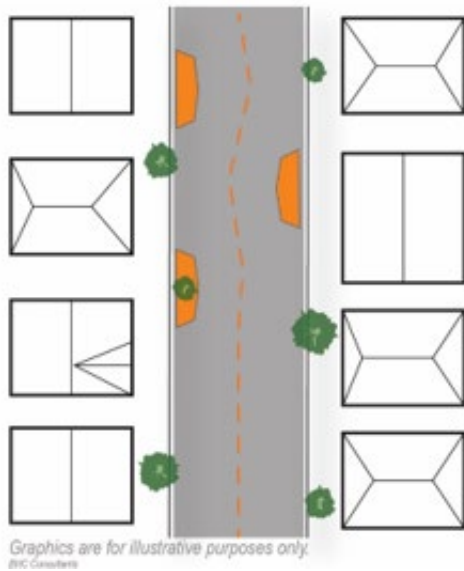
Complete Street Example



Traffic Calming Mid-Block Crossing with Bike Lane Example



Traffic Calming Measure Example – Chicane



Sidewalk Curb Extension



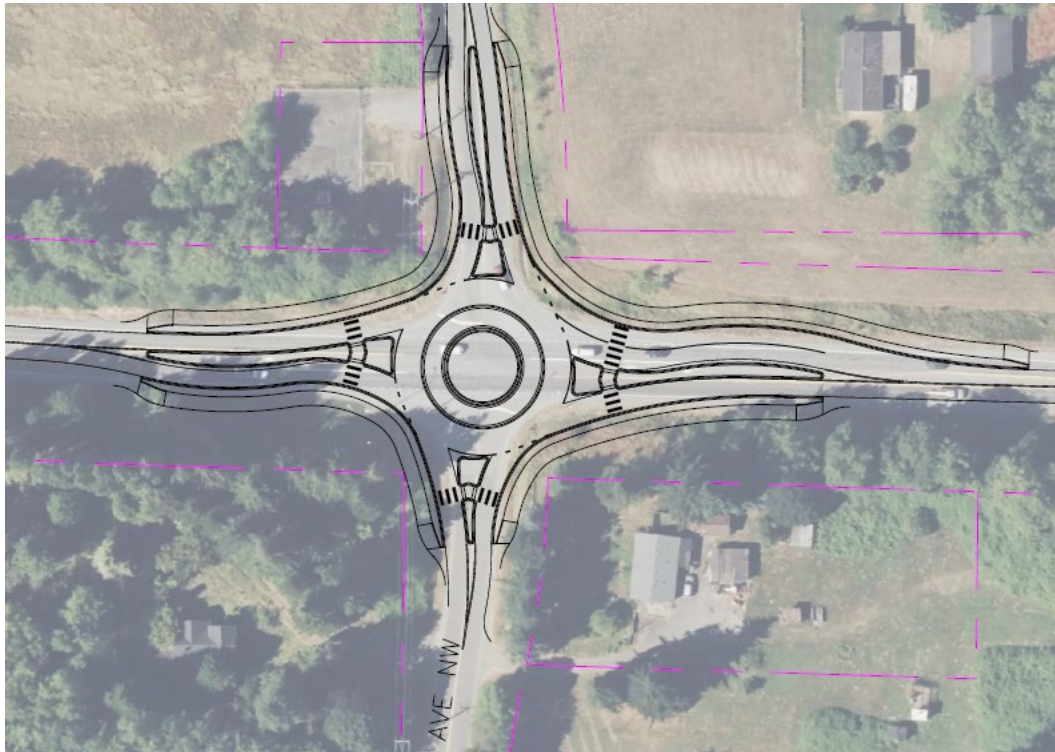
Bikeway Example:



Roundabout with Pedestrian Crossing Setback from Traffic Circle Area Example:



SR 532 and 64th Avenue Roundabout Concept with Pedestrian Crossings Setback from Travel Circle:



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