



City Council Committee Meeting Agenda

Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well.

Connection information will be posted on the City Website

<https://www.stanwoodwa.org>

Monday, May 20, 2024, 3:00 PM

1. Call to Order & Roll Call
2. Citizen Comments
3. Approval of April 2024 Meeting Minutes
4. Park Prioritization List Updates
5. Uptown Park (Cedarhome area)
6. Park/Trail Updates
 - Heritage Park – project status, grant status
 - Hamilton – construction status, ribbon cutting
 - Stanwood Port Susan Trail – permit status
 - Ovenell Park – Stanwood Public Farm
7. Committee Member Comments

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998?pwd=T25lVXpSMnFXZDZGZEpHOVY6eStSdz09>

Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782

Item 4**Heritage Park Project Priority List 2024**

Project #	Project Name	Year	Budget	Notes
1	Additional Parking Lot			With RV parking
2	Improve Soccer Fields (2 and 4)	2025		
3	Concessions/Restroom #2			
4	Baseball Field #4 Design	2025		Partial design complete
5	Replace Existing Playground			ADA accessibility
6	Baseball Lighting/Scoreboard			
7	Trail Improvements (Loop/Frontage)	2025	385,000	Both properties
8	Foul Netting			With poles for lighting?
9	Gateway/Wayfinding Signage			
10	Additional Soccer Field (3)			
11	Pump Track Upgrades/Enlargement			
12	Baseball Field #4 Construction			
13	Pickleball Courts 3/4			
14	Park Entry Drive/Drop-off			
15	Picnic Shelter/Restroom #3			
16	Windbreak Landscaping			
17	Site Furniture (benches, trash cans)			
18	Viewing Mound/Labyrinth			
19	Gathering Meadow			
20	Open Meadow/Landscaping			
21	Basketball Courts			
22	Picnic Shelter/Group Area			
23	Pickleball Courts			
24	Skatepark Lighting			
25	Soccer Field Lighting			
26	Additional Playground			
27	Trail System Connections			Both properties
28	Reforestation/Wetland buffer			
29	Wetland Viewpoints			
30	Viewing Mound #1			
31	Viewing Mound #2			
32	Pickleball/Basketball Lighting			
33	Zipline			
34	Bull Pen			
35	Batting Cage			

Note: shaded items are located on the additional western property (currently vacant land)

Church Creek Park Project Priority List 2024

Project #	Project Description	Year	Budget	Notes
1	New Picnic Shelter Roof	2024	40,000	
2	Add Crosswalk to HS parking lot to use for overflow parking (signs)	2024	Streets	
3	Replace dug out Roofs	2024	30,000	
4	Baseball Improvements (as needed)	2025		
4	Loop trails to/from Church Creek (including interpretive signage)	2025		Concept design only
5	Trail along park frontage	2025		Inside park property
6	Improve trails/paths in NW park	2025		Remove gate
7	Connections to adjacent properties	2025		Complete sidewalk to entrance Connect to Church Creek Estates
8	Remove alder trees in future forest glade recreation area	2024	75,000	Ongoing
9	Loop trails to/from Church Creek		\$90,000	Minimum of one ADA accessible loop
10	Seating along paths			
11	Additional picnic tables in shelter			
12	Improved signage*	2024		New Park entrance sign
13	Agreement with HS for overflow parking			Add signage accordingly
14	Forest/Wetland Management*	2024	15,000	Develop management plan
15	Loop trail around NE wetland			
16	Enhance existing park entrances			Signage for NW entrance
17	Complete disc golf course			
18	New picnic shelter/plaza space			
19	Improve park host area			
20	Creek view points			
21	Park edge plantings			
22	Create forest glade recreation area			
23	Forest picnic area			
24	Renovate baseball field			
25	Outdoor classroom and environmental education area			
26	Frog pond restoration			
27	Wetland enhancements and mitigation plantings			

*Indicates that only a portion of the project is budgeted for a given year (i.e. design only)

Item 5

City Administration is requesting a recommendation from PTAC for amenities in a possible Uptown (Cedarhome area) park. The amenities will determine the size needed for the new park property. Discussion at the May 15, 2023 PTAC meeting concluded that barbeque areas, covered area for basketball, climbing wall and lighted facilities were the priorities. The Committee also expressed their desire for any new parks to have safe pedestrian access. Bender Field in Lynden was given as an example of a good use of space.

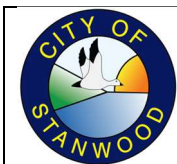
Item 6

Heritage Park – Next project bathroom upgrades. Grant submitted. \$44 million in requests for \$11 million of available funds (25% chance of award).

Hamilton – Construction is complete. Ribbon cutting scheduled for 3pm, Thursday May 23rd.

Stanwood Port Susan Trail – Appeal period for city permit complete, no appeals. Plans sent to Ecology for review. Timeline for approval within 30 days. Will bid for construction immediately after Ecology decision.

Ovenell Park –Stanwood Public Farm is up and running. Water meter was installed on the property for irrigation. Andrew is onsite each Tuesday afternoon if anyone wants to stop in to see the operation.



Parks and Trails Advisory Committee Meeting Minutes April 15, 2024

Note: The meeting was not recorded due to a Zoom platform/wifi error.

1. Call to Order/Roll Call: 3:24 PM

Members Present:

Dave Hall
Lisa Bruce - phone
Matt Withers
Judy Williams
Gordy Holmes
Peter Kamb
Meagen Watne

Members Absent:

None

Others Present:

Carly Ruacho, Parks Planning Manager
Alan Lytton, City Engineer/CP Manager
Bryan Hill, Stanwood Camano Little League Representative

2. Citizen Comments

Bryan Hill representing Stanwood Camano Little League thanked staff on behalf of the SCLL coaches and board for help with the new online scheduling platform. Bryan reported that SCLL felt it was overall a positive change and appreciated Amanda helping the league members through the learning curve of the first year. Bryan also made a request on behalf of SCLL to remove the pitcher's mound at the Church Creek Park field and indicated that the league had a removable mound that could stay onsite and be available for field users.

3. Approval of March 2023 Meeting Minutes

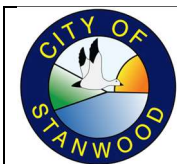
March 18, 2024 minutes were approved as written.

4. Park Prioritization List Update

The committee discussed and finalized their priority list of projects for Church Creek Park. The committee generally agreed on the following order of prioritized projects:

1. **Picnic shelter roof (5 of 6)
2. **Crosswalk to HS (4 of 6)
3. **Dug out roofs (4 of 6)
4. Trails/Loop trails (4 of 6)
5. Baseball field improvements (4 of 6)
6. Trail along western park edge inside park (3 of 6)
7. Trails in NW Park (3 of 6)
8. **Sidewalk to entrance (2 of 6)
9. **Thinning of alder trees (1)
10. Seating along paths (1)
11. Additional picnic tables (1)
12. Improved signage (1)
13. Agreement with HS for overflow parking (1)
14. Forest/Wetland Management (1)

**Items are currently budgeted for 2024



Parks and Trails Advisory Committee Meeting Minutes April 15, 2024

Final Church Creek Park and Heritage Park priority project lists will be compiled per committee comments and will be presented for a vote at May's meeting.

5. Private Business Enterprises in City Parks

Current SMC 6.40.040(1) states "Within the boundaries of any park owned or operated by the city of Stanwood, it is unlawful to:

(f) Engage in the sale of any merchandise or services, or operate any concession, without authorization from a special event permit issued under Chapter 5.06 SMC or a temporary use permit issued under SMC Title 17."

The PTAC voted and is unanimously supportive of a change to the code language that would allow for private business(es) to operate accessory uses in the parks on a seasonal basis each year with approval from the City and any necessary conditions to preserve the character and public use of the park.

6. Volunteer Projects

The Committee suggested the following ideas for volunteer group projects in the parks:

Weeding along SR532, graffiti clean-up, ivy pulling, banner projects, litter/debris clean-up, naturalist projects (counting wildlife, installing bat boxes), native plantings, trail markers, painting/installing benches and/or tables.

7. Park Updates

Carly went over the recent updates on Parks projects.

- Dug outs for Heritage Park arrived last week. Construction underway.
- Hamilton Landing restrooms and remaining play equipment scheduled to arrive next week.
- Hearing Examiner public hearing for Port Susan Trail Shoreline Permit held on 4/4.
- Public Farm activity beginning at Ovenell.

8. Committee Member Comments

Judy Williams – Commented that it was nice to see projects coming to fruition after many years of discussion – exciting times – and that we are doing great.

Peter Kamb – reported that his small kids are not able to utilize the full play structure at Heritage Park due to a difficult connection element combining the two sections. He requested that the monkey bar element be replaced with something more user friendly for all levels of abilities.

Meagen – commented that she would be attending the open house regarding Depot Park (new downtown park) with her concerns that the bandstand is too small and the raised seating area will get wet from the sail shades. She felt there were better uses of the funds planned for the development of the new park.

Gordy – reported that he had sent the group a PDF copy of a recent pickleball presentation. He also reminded everyone that the free pickleball clinics will begin on May 9 at Heritage Park including one evening session for City employees.

Adjourn: 4:50 PM