

City of Stanwood



City Council Packet

Stanwood City Council Regular Meeting

Thursday, May 9, 2024



AGENDA
CITY COUNCIL REGULAR MEETING
May 9, 2024 | 7:00 p.m.

Stanwood-Camano School District, Admin. Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

Members of the public may attend Stanwood City Council meetings
in-person or via Zoom. The Zoom link is posted on the City's website calendar
<https://www.stanwoodwa.org>

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. PRESENTATIONS**
Washington Building Official Award to Scott Black
- 5. PUBLIC COMMENTS**
 - Verbal comments may be provided in-person.
 - Written comments must be provided to the Clerk by 12:00 p.m. the day of the meeting via this link:
<https://stanwoodwa.org/FormCenter/City-Clerk-5/City-Council-Meeting-Remote-Public-Comme-61>
 - Remote (online or phone-in) comments can be received by reasonable accommodation only. Any requests for reasonable accommodation for remote participation, must be sent in writing to the City Clerk at cityclerk@stanwood.wa.us by 12:00 p.m. the day of the meeting.
- 6. STAFF / DEPARTMENT REPORTS**
 - a. Police Compstat Report – April **6.1**
 - b. Finance First Quarter Report **6.23**
- 7. COUNCIL COMMITTEE REPORTS**
 - a. Economic Development Board Meeting Minutes – March 15, 2024 **7.1**
 - b. Public Safety Committee Minutes – April 11, 2024 **7.3**
 - c. Parks and Trails Advisory Committee Meeting Minutes – March 18, 2024 **7.5**
- 8. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks **8.1**
 - b. Approve City Council Regular Meeting Minutes – April 25, 2024 **8.5**
 - c. Approve Second Utility Account Adjustment **8.13**
- 9. UNFINISHED BUSINESS**
 - a. Approve Second Reading and Adoption of Ordinance 1528 Title 7 Health, Sanitation and Nuisances **9.1**
 - b. Approve Second Reading and Adoption of Ordinance 1529 Title 8 Animal Control **9.37**
- 10. PUBLIC HEARING**
- 11. NEW BUSINESS**
 - a. Approve Resolution 2024-07 Mayor's Emergency Declaration for Sewer Flooding within the Police Station **11.1**
 - b. Authorize the Mayor to Sign a Contract with Liv Clausen to Waive Sewer Impact Fees to Accommodate the 276th Sidewalk Infill Project **11.5**
 - c. Approve the 88th Avenue Arch Banner Designs **11.11**
- 12. PUBLIC CLOSING COMMENTS**
- 13. EXECUTIVE/LEGISLATIVE REPORTS**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember's Reports/Questions
- 14. RECESS TO EXECUTIVE SESSION - NONE**
- 15. ADJOURN**

Upcoming Meetings:

Thursday, May 23, 2024 City Council Meeting 7:00 pm
Thursday, June 13, 2024 City Council Meeting 7:00 pm



**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: **6a**

DATE: May 09, 2024

SUBJECT: Police Compstat

CONTACT PERSON: Reports Chief Jason Toner

ATTACHMENTS: A – April 2024 Compstat

SUMMARY STATEMENT

Attached is the April 2024 Compstat Report for council review.

Stanwood Police Department CompStat Report



City of Stanwood Police Chief Jason Toner

Prepared by: Snohomish County Sheriff Office Crime Analysis Unit and Stanwood Police Department

APRIL 2024

Stanwood Police Department

COMPSTAT REPORT



What is CompStat?

CompStat stands for 'Computer Statistics' dealing specifically with crime. It is found to be an effective way to accurately track crime and use the information to deploy officers to address it in timely manner. It is a performance management system that is used to reduce crime and achieve other police department goals. It emphasizes information-sharing, responsibility and accountability and improving effectiveness.

What is the benefit to the community?

CompStat allows us to track crime problems and allocate resources to the areas that are being affected. By being able to focus our efforts on areas being impacted, we are able to make apprehensions and drive down crime in Stanwood.

How is data collected?

Crime Analysts access a variety of systems to collect and analyze law enforcement data. Data collection begins at the 911 call center (SNO911) and carries over into law enforcement records management systems (LERMS). Much of the information presented in this report is also reported to state and federal agencies annually.

What data will you see in this report?

What occurred within the city limits of Stanwood and calls responded to by the Stanwood Police outside the city.

This is a true representation of all police activity occurring in the City of Stanwood, you will see these calls listed as "In the STW Beat". On occasion, Stanwood Police officers will be called outside the city to assist other agencies. We also have deputies who live outside of the city so on occasion they will make a traffic stop or respond to a nearby call while commuting to work. You will see these call listed as "Answered by STW ORI"

Incident data:

This represents what police were called to and includes self-initiated activity. Multiple 911 calls for the same incident are presented as a single incident.

Case data:

An incident becomes a case when the deputy determines reporting protocol is met. A case is often generated based on a specific crime, traffic collisions, arrest or the need to document specific actions or information.

APRIL 2024

Stanwood Police Department

POLICE STAFFING



The City of Stanwood contracts for law enforcement services through the Snohomish County Sheriff's Office. The contract is identified as a "stand alone" contract, which allows the City of Stanwood to maintain its own police identity to include policies and procedures that meet unique small city needs. All uniforms and vehicles are identified as Stanwood Police and we provide services to the city population of approximately 8,405.

DIVISIONS:

CHIEF OF POLICE: Has the rank of Lieutenant with the Sheriff's Office. Oversees all aspects of the Police Department daily operations. The Chief works with city staff to ensure community needs are met.

ADMINISTRATIVE SERGEANT: Administers the day-to-day administrative functions of the Police Department and oversees the day shift deputies, School Resource Officer and Detective. Steps in as the Chief of Police when the chief is absent.

NIGHT SERGEANT: Oversees the swing shift and night shift deputies.

PATROL DIVISION: Responds to crimes in progress, traffic collisions, missing persons, and other emergency and non-emergency calls for service.

SCHOOL RESOURCE OFFICER: Utilizes the concept of educator, informal counselor, and law enforcer; working to bridge the gap and build relationships between law enforcement and youth.

DETECTIVE: Works in conjunction with patrol and the resources of the Snohomish County Sheriff's Office to investigate a broad range of felony- and misdemeanor-level crimes that occurred in the City of Stanwood.

	ASSIGNED	VACANCIES	PERCENTAGE
Chief	1	0	100%
Sergeant	2	0	100%
Deputy	6	0	100%
School Resource Officer No longer a PD employee - SCSO contract	1	0	100%
Detective	1	0	100%

APRIL 2024

Stanwood Police Department

RECORDS UNIT



Records Summary: Job duties include, but are not limited to, the following;

- Provide administrative support for all members of the Stanwood Police Department.
- Assist the Chief of Police with police budget tracking and review.
- Verify and code all incoming invoices for the Police Department.
- Ordering of supplies for the department, and special events.
- Subject matter expert for the Law Enforcement Records Management System (LERMS) used by Stanwood Police Department.
- Manage all Stanwood Police Department documents and records.
- Review all electronic case file entries and information for accuracy.
- Scan paper records into electronic case files.
- Forward criminal arrest referrals to the Prosecuting Attorney's Office.
- Enter trespass notices, gun alerts, and other safety alerts into the agency's electronic records management system.
- Route Child Protective Services & Adult Protective Service referrals.
- Maintain department case file and document archives per Washington State records retention/destruction schedules.
- Responsible for federal reporting of crime statistics to the National Incident Based Reporting System (NIBRS).
- Run monthly case audits and records validations.
- Enter court orders, missing persons, vehicle impounds, lost or stolen property, stolen vehicles, etc. into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Provide second checks for all entries made into Washington Crime Information Center and National Crime Information Center (WACIC/NCIC).
- Conduct background checks for concealed pistol license and pistol transfers applications.
- Provide fingerprint services for concealed pistol license applicants and citizen fingerprints.
- Review and fulfill public records requests within the guidelines of the Public Records Act.
- Create/update/maintain all process, procedure, and training manuals for the position.
- Serve as Stanwood Police Department's Terminal Agency Coordinator for the Washington State Patrol ACCESS program.
- Assists with walk-in and telephone customers, averaging 8,000 yearly contacts.
- Route calls to 911 and non-emergency dispatch.
- Respond to requests for service and answer general questions.
- Manage key & key fob assignments for City of Stanwood employees.

	2024	2023	2022	2021	Year to Date
Public Records Requests	35	42	30	33	171
Concealed Pistol License Issued	12	29	70	47	116
Pistol Transfer Checks The PD no longer processes Pistol transfer checks. As of Feb 1st they are done by WSP for the entire state	0	29	38	40	YTD total adjusted to correct entry error from January 1
Fingerprinting & Approximate Time	0 0.0 hrs	35 8.75 hrs	20 5.0 hrs	22 5.5 hrs	35 8.75 hrs

APRIL 2024

Stanwood Police Department

Message from the Chief



This is one of my favorite times of the year. The weather is getting better, with sunny warm days and brisk cool nights. Its baseball season and I still have a few years left of enjoying my kids active in baseball and track. Also, it seems that after a slow start the Mariners are finally getting their act together and winning games, hopefully this results in some late October baseball.

Flock Safety Cameras:

I have asked the Mayor and City Manager to consider purchasing up to 14 Flock Safety Cameras. Flock Safety Cameras are License Plate Recognition Cameras that gather objective evidence and facts about vehicles. The Flock cameras alert police directly of “flagged” vehicles such as: stolen vehicles, amber or silver alert vehicles, vehicles suspected in a recent crime, and known vehicles associated with criminal activity. Flock Safety Cameras are not “red light” traffic cameras nor are they facial recognition cameras. Flock Safety Cameras adhere to all state privacy laws.

Flock Safety Cameras work by using still photos of vehicles on public roadways and machine learning to identify and sort vehicles based on the license plate, as well vehicle make/model, color, and other characteristics like bumper stickers.

Why does Stanwood need Flock Safety Cameras?

They majority of crimes in Stanwood are committed by people that do not live in our community. With limited police staffing, Flock Safety Cameras will act as a force multiplier. When a stolen or known vehicle associated with criminal activity enters our city our officers can respond to the area and locate the vehicle. Additionally, Flock Safety Cameras will aid our officers in locating missing persons and dementia related calls. By start of 2026, hundreds of Flock Safety Cameras will be active in Snohomish County. Currently Arlington and Marysville have dozens of Flock Cameras and are adding more. Everett, Bothell, Mill Creek, Lake Stevens, Granite Falls, Mukilteo, Edmonds, and Snohomish County all have plans add these cameras to their crime reductions strategies.

Last month, there was a disturbance at a resident in the Arlington Heights area, east of the Arlington city limits. During an argument over stolen property a male, known only as Jordan, shot the victim in the stomach and fled in a small black sedan. Typically, in a case like this “Jordan” would have been identified and arrested days or weeks later. As this black sedan entered the City of Arlington, the vehicle was photographed by a Flock Safety Camera. An Arlington Officer was able to get the license plate and identify Jordan and provide his address, which was in the City of Stanwood. Our Stanwood Officers located Jordan exiting the freeway, returning to his residence, and after a short vehicle pursuit, took him into custody. Only 30 minutes after the gun was fired.

As more and more of our surrounding communities add Flock cameras, will communities who to not invest in this technology become an easier target for criminals? I believe Flock Safety Cameras will be a force multiplier for our officers, assisting them proactively preventing crime, and helping our most vulnerable citizens. For more information their website is www.flocksafety.com.

I plan to invite Flock Representatives to future council meetings to answer any questions and address any concerns the council may have. As with any technology, Flock Safety Cameras are not cheap, but there are some state grants available. I believe these cameras would be an asset to your police force and would ask for your consideration for adding these cameras to the city in 2025.

Chief Toner

APRIL 2024

Stanwood Police Department

Detective Report



UPDATE

Stanwood Police Case 2024-1392

Trafficking Stolen Property



During the evening of 02-18-2024 or early morning hours of 02-19-2024 several tools were stolen from back of a truck parked at a residence in Stanwood. On 02-20-2024 the victim discovered his Milwaukee Impact Driver for sale on a local OfferUp page.

The victim knew the tool was his because he could see his etched initials on the base of the impact driver in the photo the seller posted.

The victim's boss contacted the seller through OfferUp and arranged to purchase the impact driver. The seller advised his girlfriend would be meeting for the transaction. The victim met a woman at a park and ride near I-5 to purchase his stolen tool. When the victim confronted the woman about the tool being stolen, she drove away.

The victim called 911 and provided the suspect's license plate number.

The woman who was selling the stolen impact driver called 911 to report she was assaulted during the transaction. She declined to meet with police because of an outstanding warrant for her arrest.

Detective Martin served a search warrant on the seller's OfferUp account. The phone number associated with the seller's account matched the phone number associated with the woman's 911 call on 02-20-24. Communication between the seller and potential buyers confirmed the identity of the woman, the seller's girlfriend.

Detective Martin called the seller to talk about the stolen tool, but he claimed he was "in treatment" at the time, implying he was not involved. The seller agreed to have his girlfriend give Detective Martin a call.

Charges of Trafficking in Stolen Property and Possession of Stolen Property are being referred to the Prosecutor's Office.



APRIL 2024

Stanwood Camano School District SCHOOL RESOURCE OFFICER

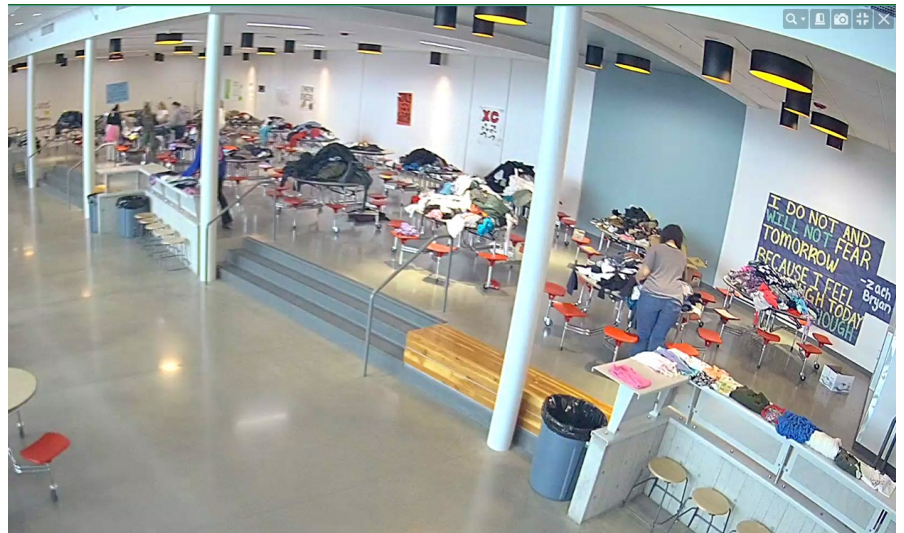


SOFTBALL!

Coach Patrick Ryan has the Stanwood High School Varsity Softball team off to a solid start. The girls softball team is currently at 14 wins and 3 losses, outscoring their opponents by a whopping 190 to 58. Nominated for the Everett Herald High School Athlete of the Week is Junior Runi Lopez, who this week batted with a .909 average, hit two doubles, two triples, two homeruns, and drove in 11 runs. Rubi also stole 5 bases during the 3 game week.

THRIFTWOOD

Stanwood High School ASB accepted clothing donations for a couple weeks to put on their Thriftwood thrift shopping event. Kids dropped off unwanted clothing and then the ASB team set all the clothes out. Many students took advantage of the thrifting and walked away with lots of cool clothing and accessories.



3rd ANNUAL BLOOM'N PLANT SALE

Stanwood High School Greenhouse Production and Horticultural Science classes have been working hard this year to produce a great opportunity for the Stanwood community by producing a fantastic plant sale for this year. They are growing annuals, perennials, vegetable starts, herbs and many baskets. April 24-27 and May 1-4 .

APRIL 2024



The following pages cover incidents data. This is also known as calls for service. If 30 people call because there's a wreck in front of Haggens, it counts here once.

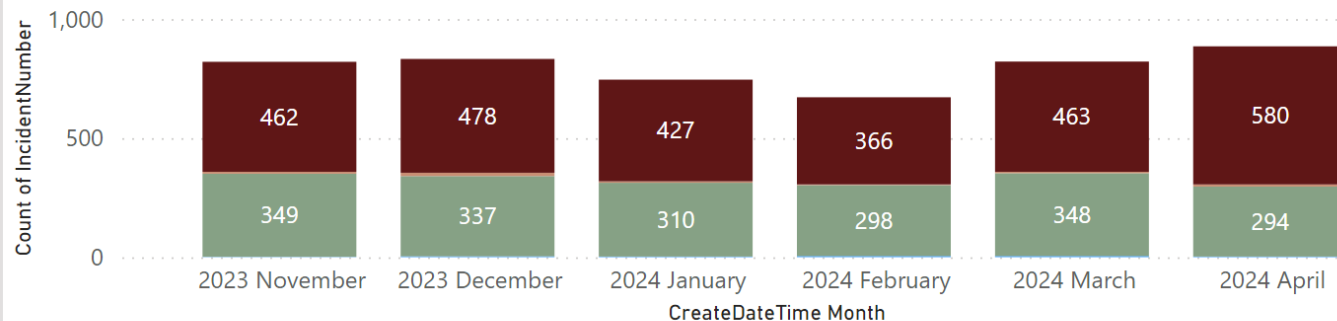


Previous Month Over Time

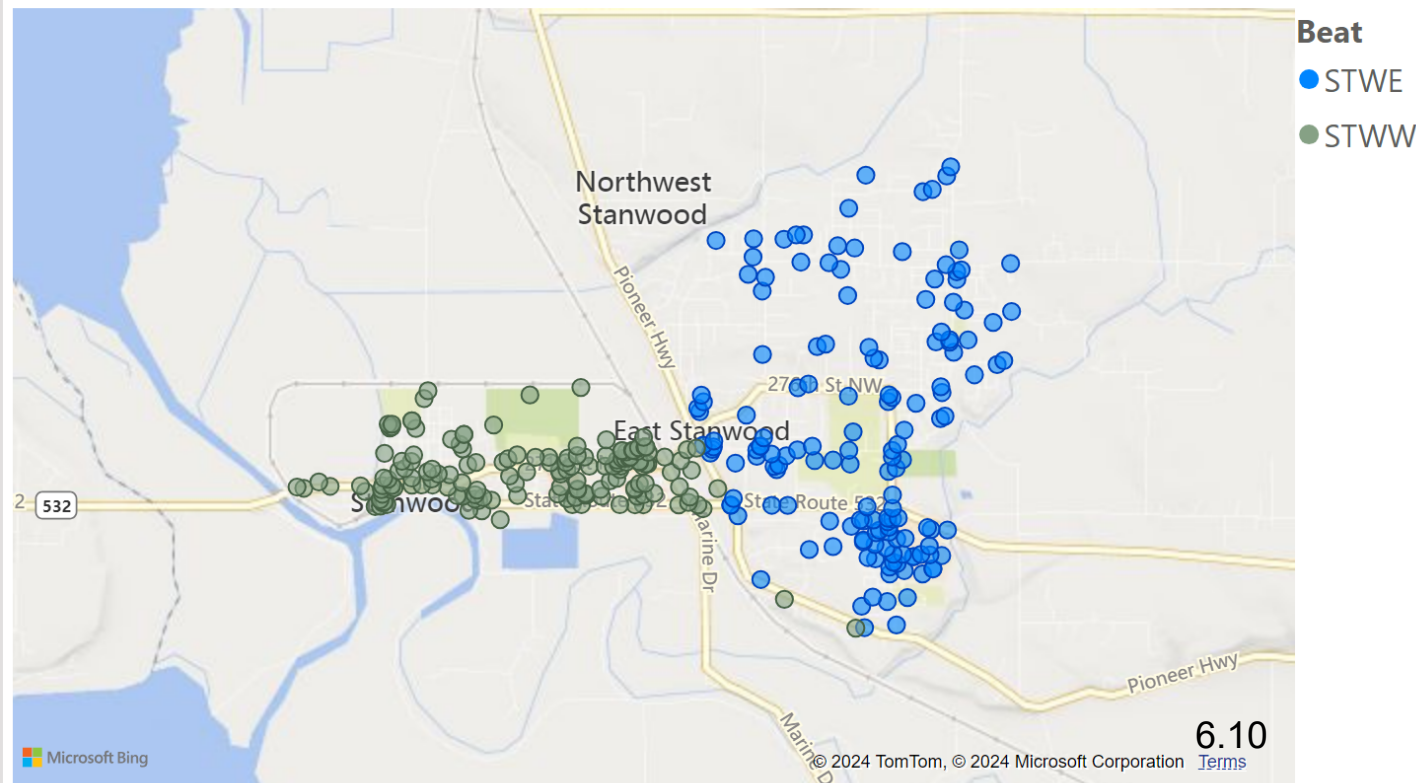
TOTAL INCIDENTS - ALL ORIS inside STW

Total Incident Counts, Past 6 Full Months by Origination Type

Call Origination (Blank) 911 call ASAP Officer-Initiated

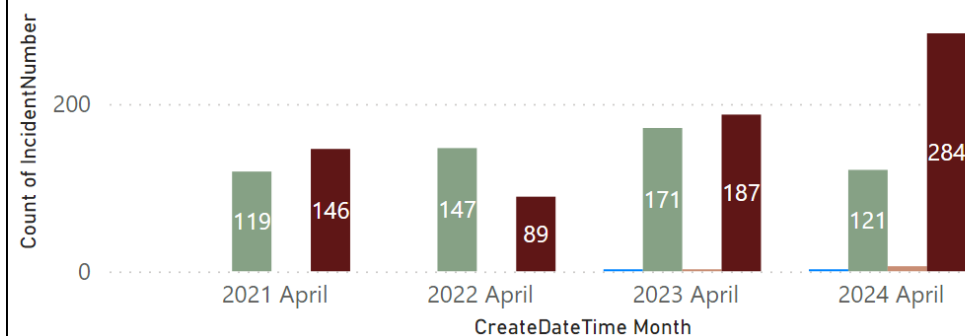


All incidents Past 1 Month - excludes victim privacy concerning incidents



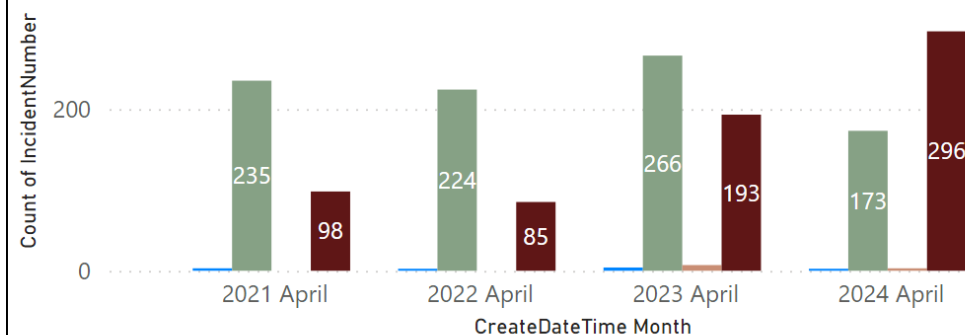
Stanwood West, Incidents by Origination

Call Origination (Blank) 911 call ASAP Officer-Initiated



Stanwood East, Incidents by Origination

Call Origination (Blank) 911 call ASAP Officer-Initiated



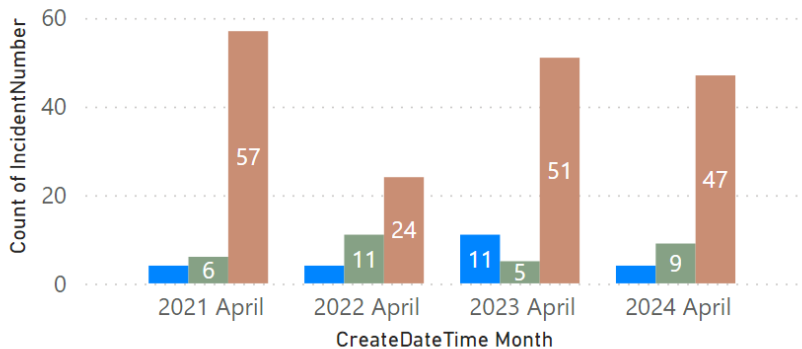


Collision, DUI, and Traffic INCIDENTS

Previous Month Over Time

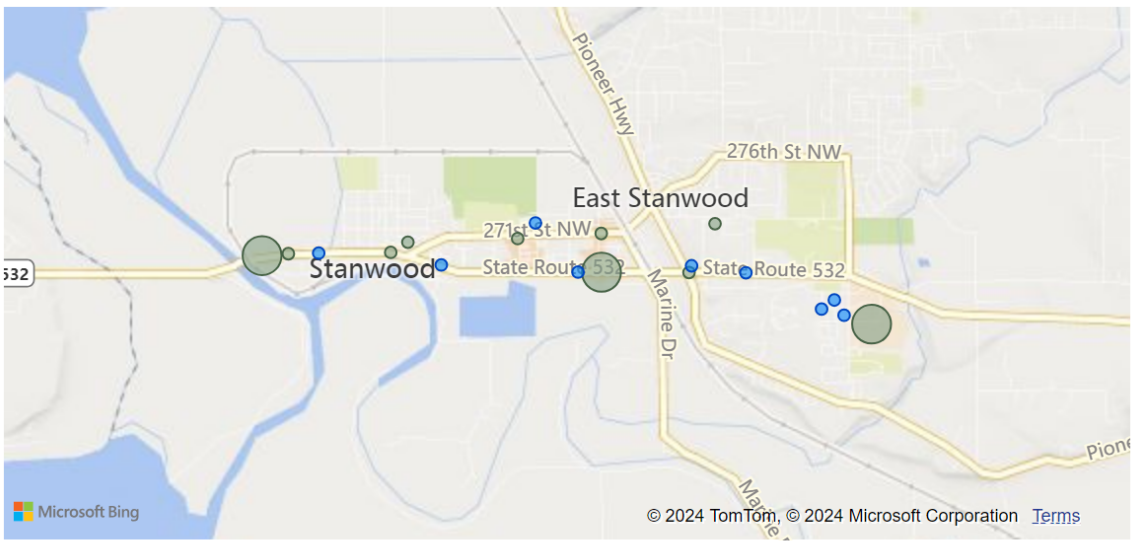
Stanwood West

IncidentType Collision DUI Traffic



Previous Month, Current Year

IncidentType Collision DUI

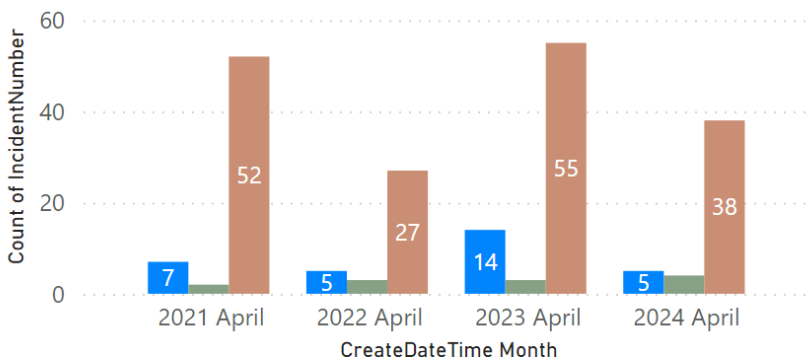


STWW & STWE

Year	Collision	DUI
2023		
November	20	5
December	17	6
2024		
January	19	5
February	17	2
March	15	5
April	9	13

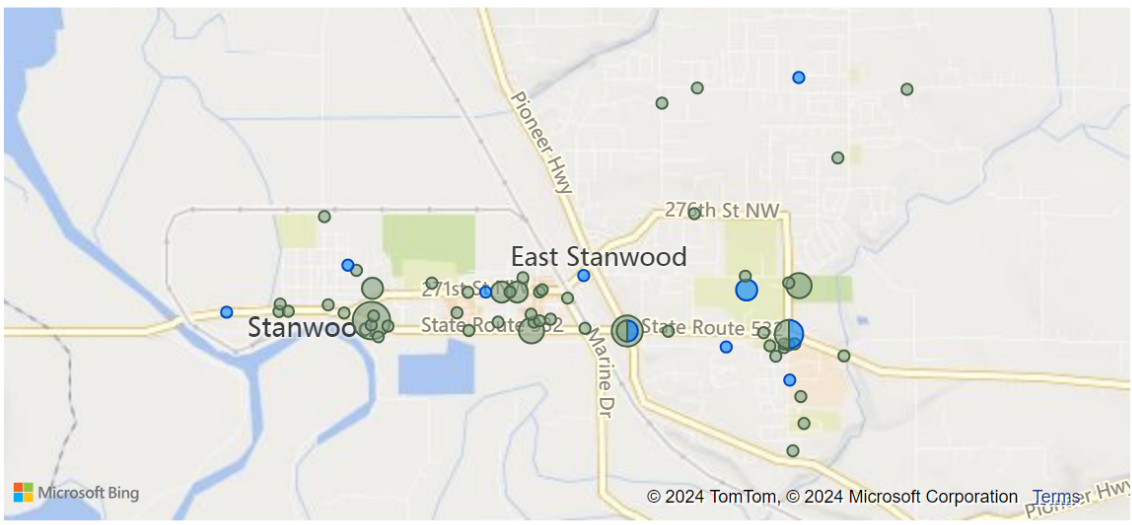
Stanwood East

IncidentType Collision DUI Traffic



Traffic - Previous Month, Current Year

Call Origination 911 call Officer-Initiated



STWW & STWE

Year	Traffic
2023	
November	69
December	110
2024	
January	98
February	52
March	80
April	85



Tickets - To Current Date, Current Year

Data begins in 2021, due to lack of tickets issued in 2020 (due to covid lockdowns).

of Tickets - This CY

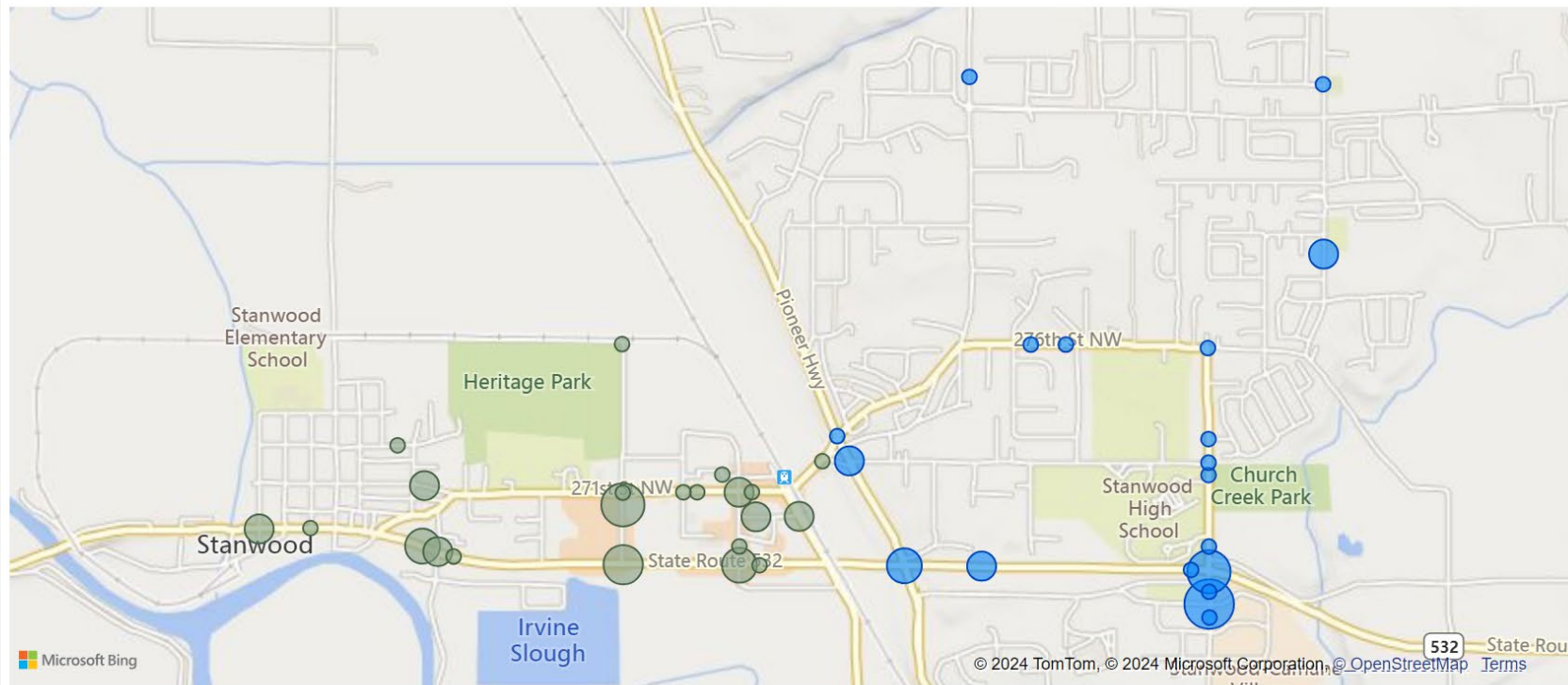
57

of Citations - This CY

73

Location of Citations this CY

Beat ● STWE ● STWW



Total Tickets

Month	2023	2024
January	18	20
February	36	16
March	16	13
April	16	24
May	23	
June	30	
July	9	
August	36	
September	38	
October	102	
November	26	
December	28	

How Many Tickets Had More than One Citation? 2022 to present

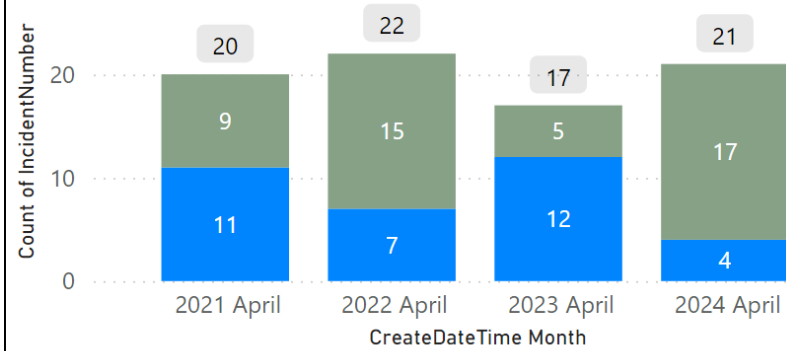
81



Alarms

Alarms

Beat ● STWE ● STWW

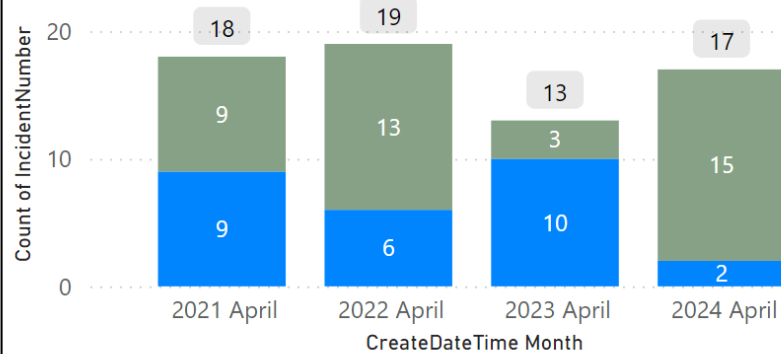


STWW & STWE

Year	Alarm
2023	
November	23
December	20
2024	
January	12
February	13
March	18
April	21

Alarms that were False Alarms

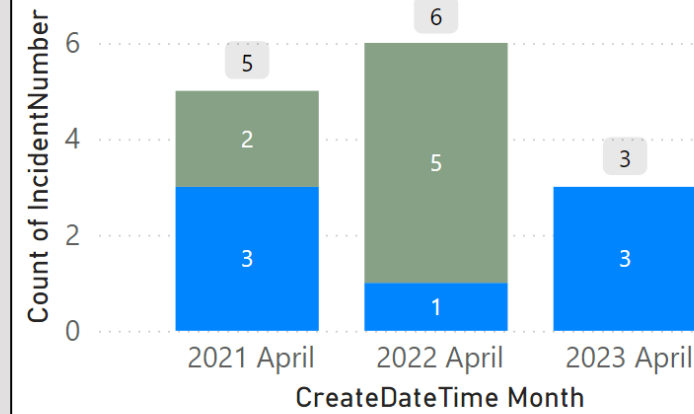
Beat ● STWE ● STWW



Abandon Vehicles

Abandon Vehicles

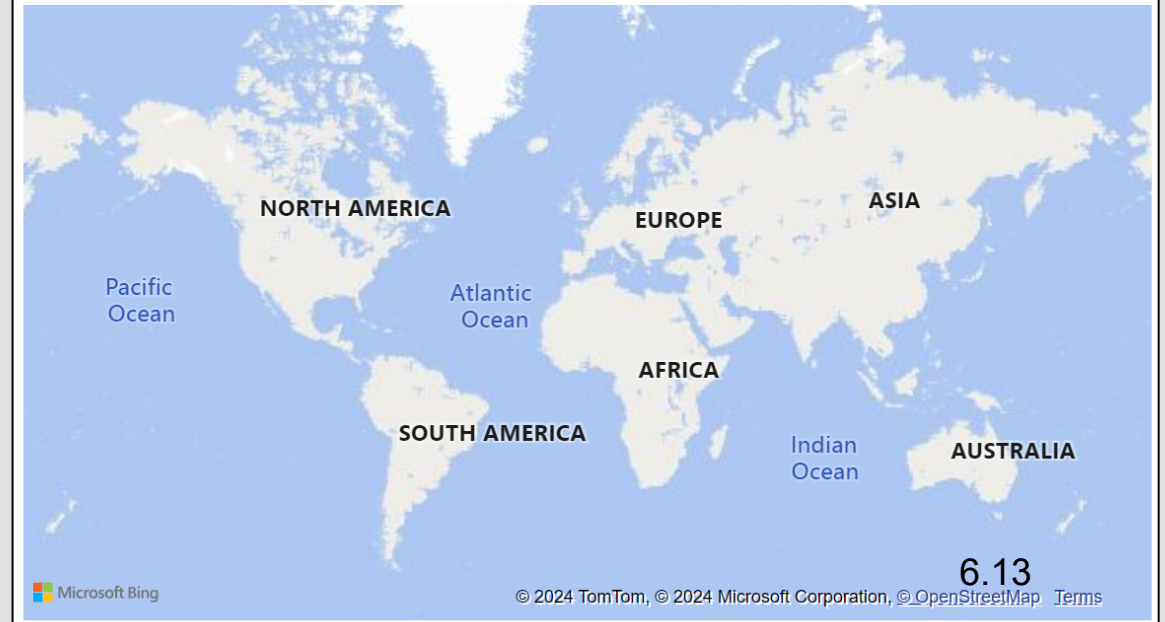
Beat ● STWE ● STWW



STWW & STWE

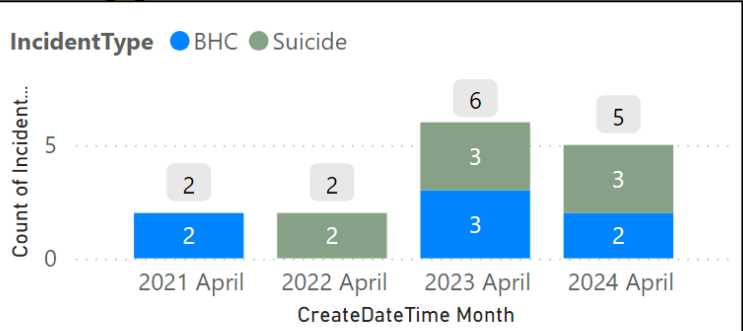
Year	Abandoned Vehicle
2023	
November	3
December	3
2024	
January	5
February	1
March	9

Abandon Vehicles Past Calendar Month, ThisYear

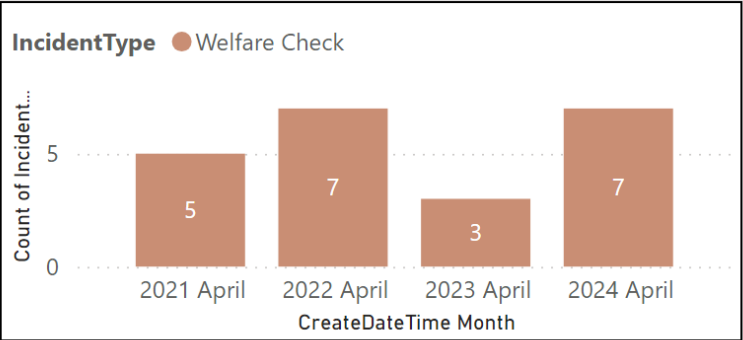




Stanwood West



Year	BHC	Suicide
2023		
November	4	
December	7	3
2024		
January	9	1
March	2	
April	2	3



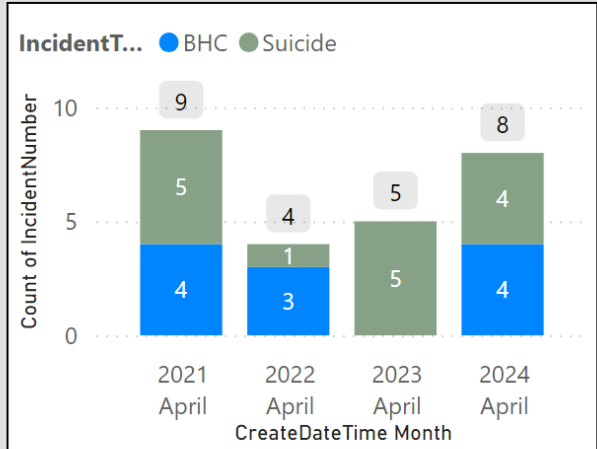
Year	Welfare Check
2023	
November	2
December	9
2024	
January	1
February	5
March	4
April	7

Death Investigations - STWW

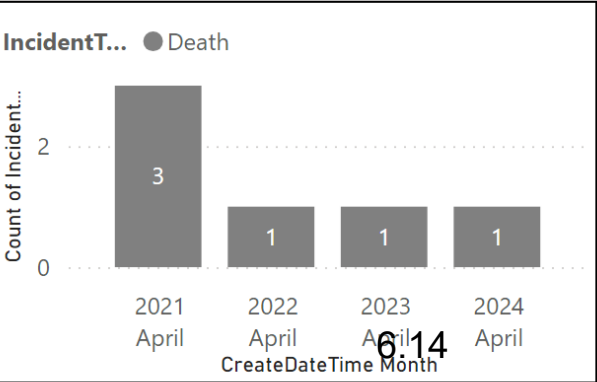
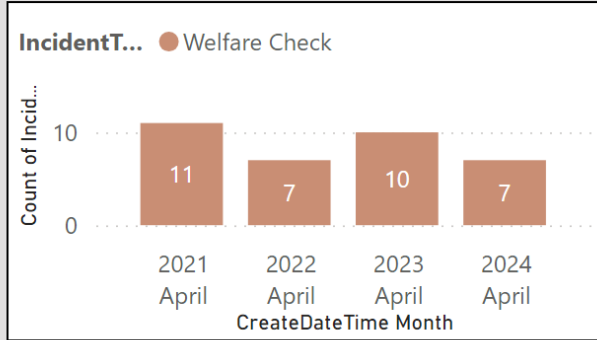
CreateDateTime Month

Stanwood East

Year	BHC	Suicide
2023		
November	16	1
December	17	1
2024		
January	4	
February	1	1
March		8
April	4	4



Year	Welfare Check
2023	
November	12
December	1
2024	
January	4
February	6
March	10
April	7



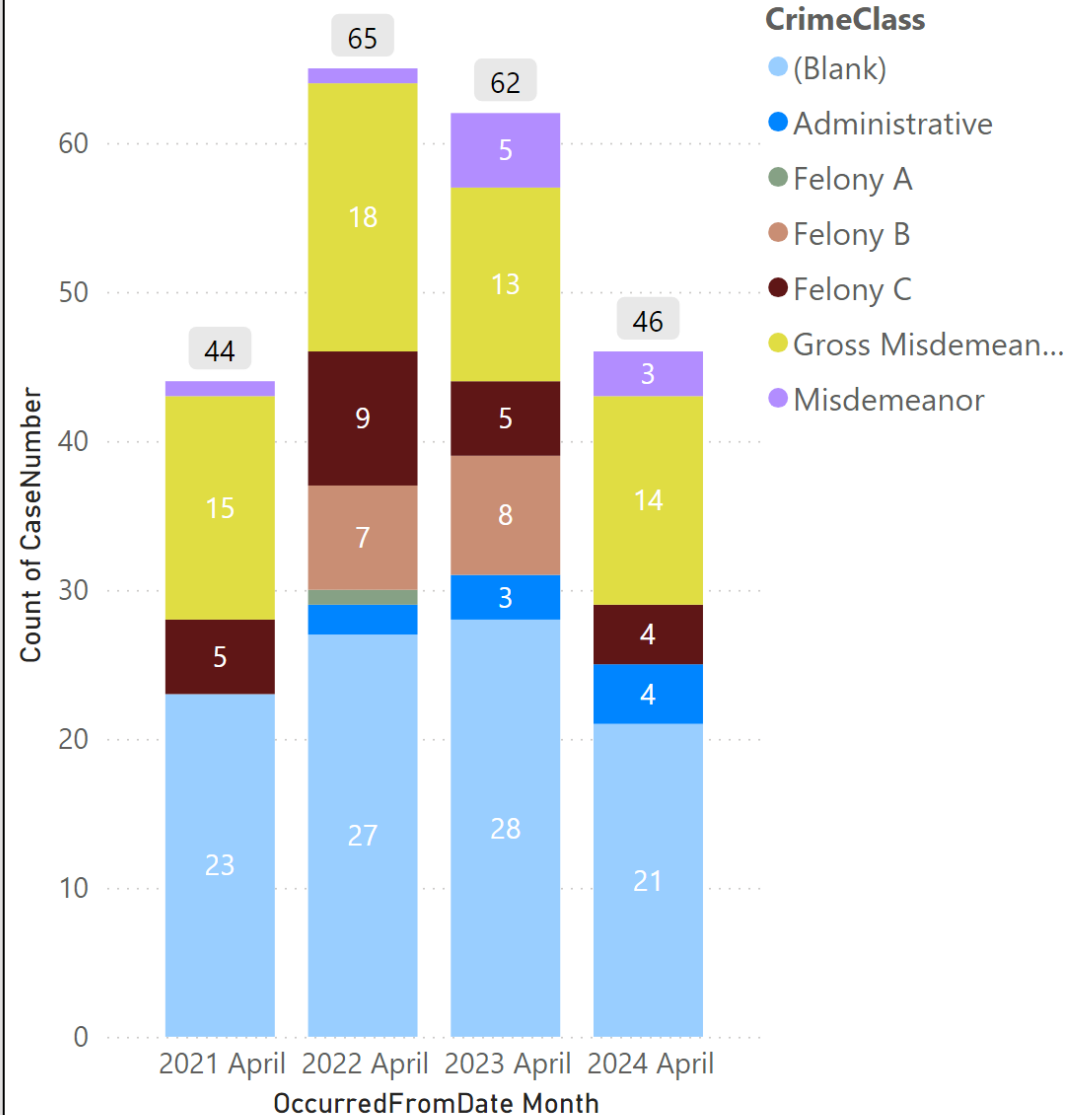


The following pages cover case data. The key difference between cases and incidents data is a Deputy has determined something did transpire that justifies writing a case report.

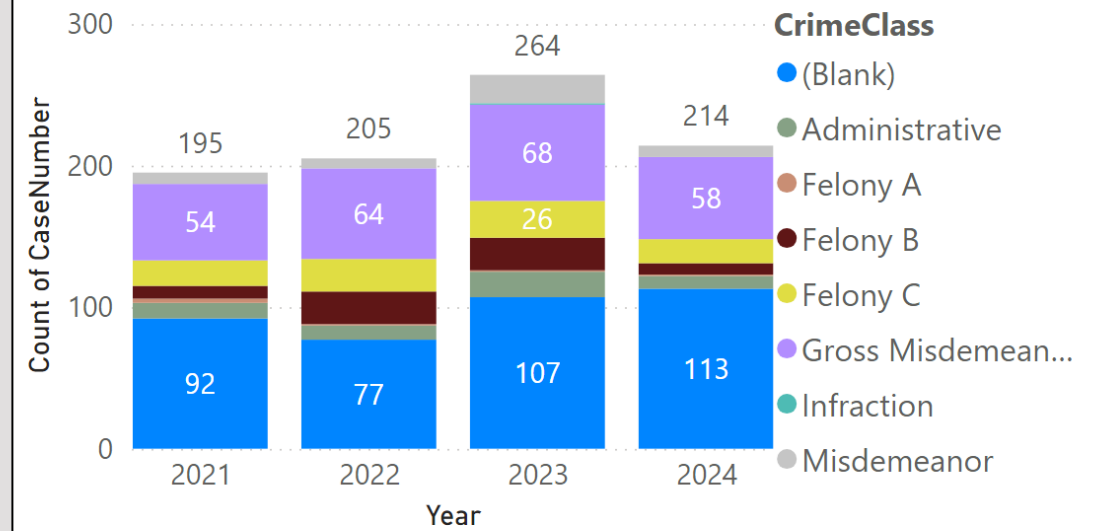
TOTAL CASES

IN THE STW BEAT

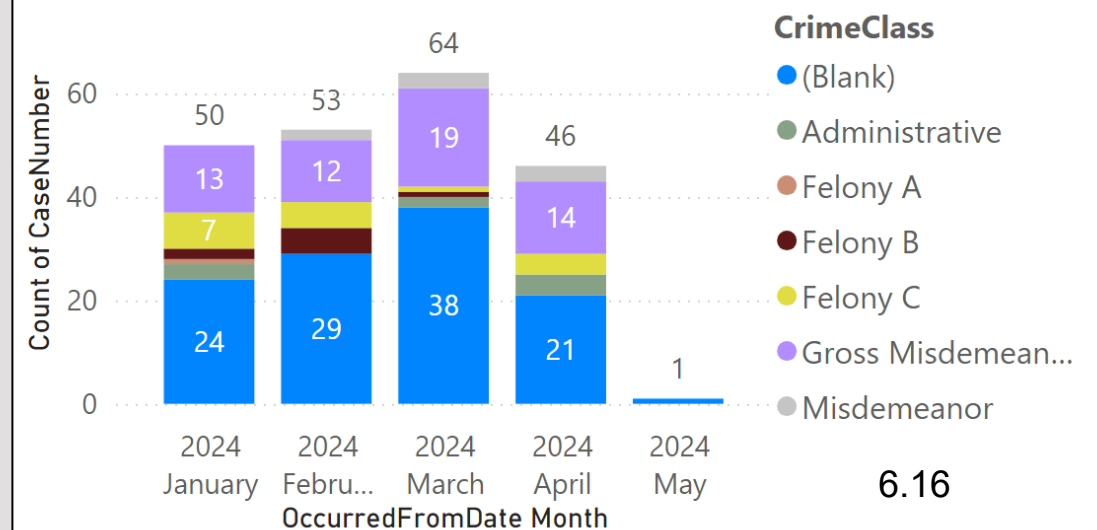
Cases, Previous Month, Yr over Yr



Case Count by Statute, Jan 1 - present, Yr over Yr



Case Count by Statute, Jan 1 - present, Current Year

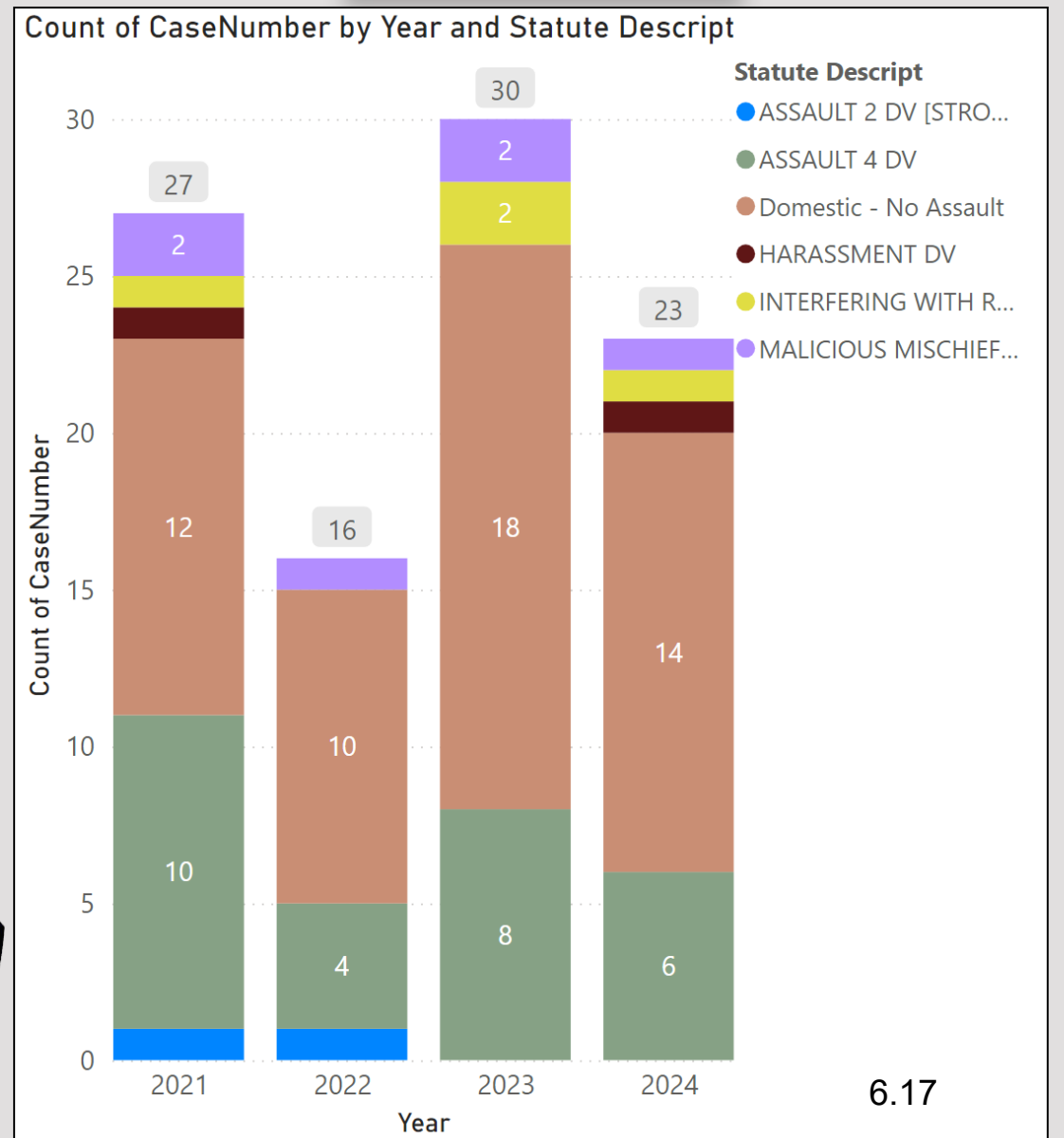
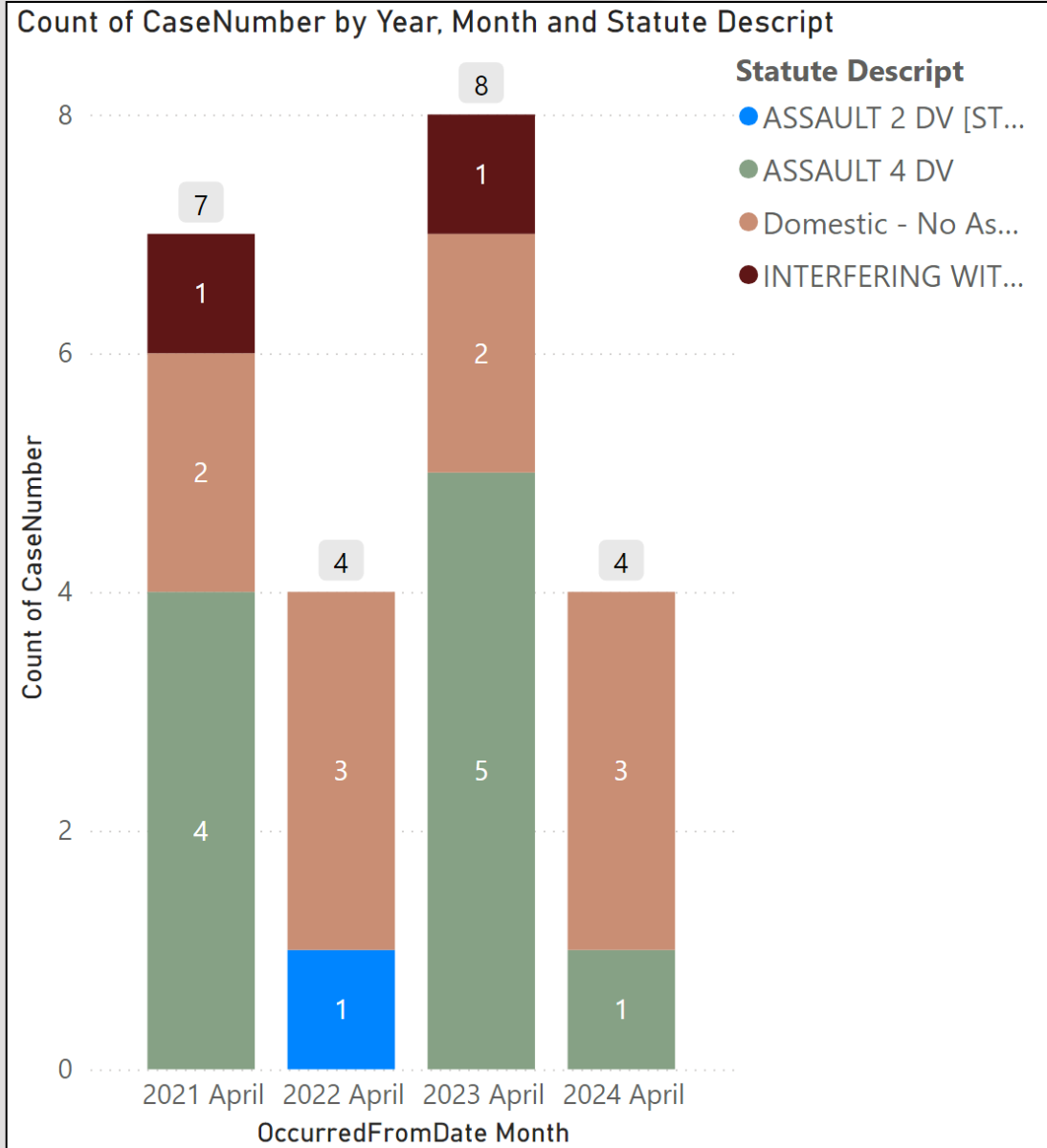


Domestic Related CASES

IN THE STW BEAT

To Date By Year

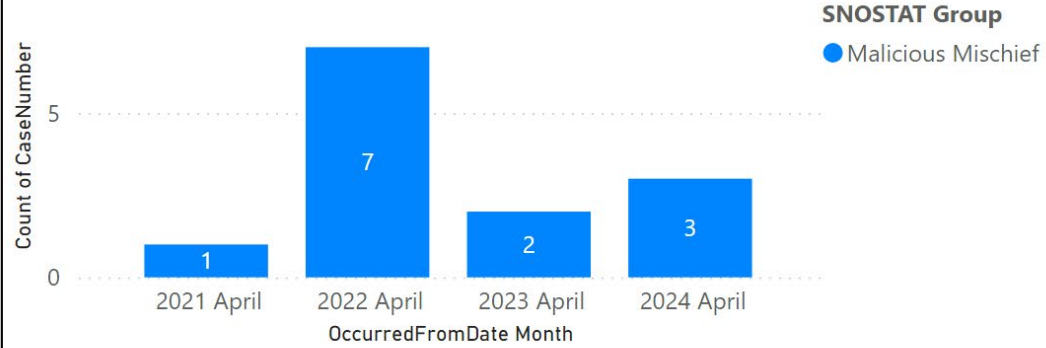
Previous Month Over Time



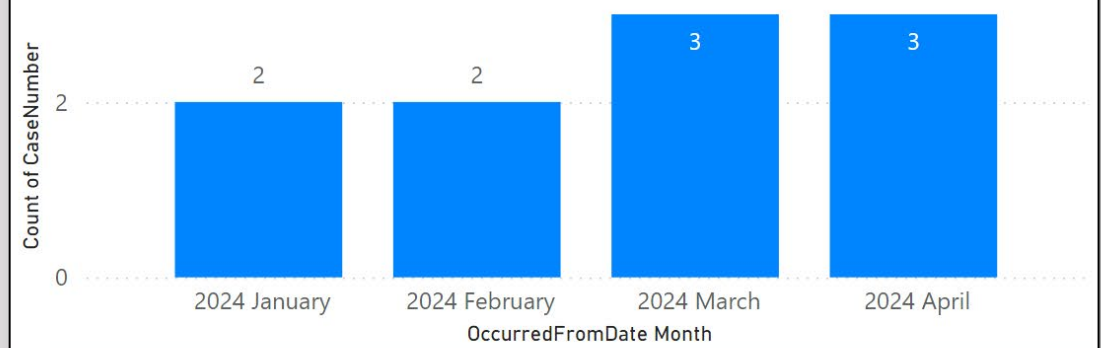


Malicious Mischief CASES

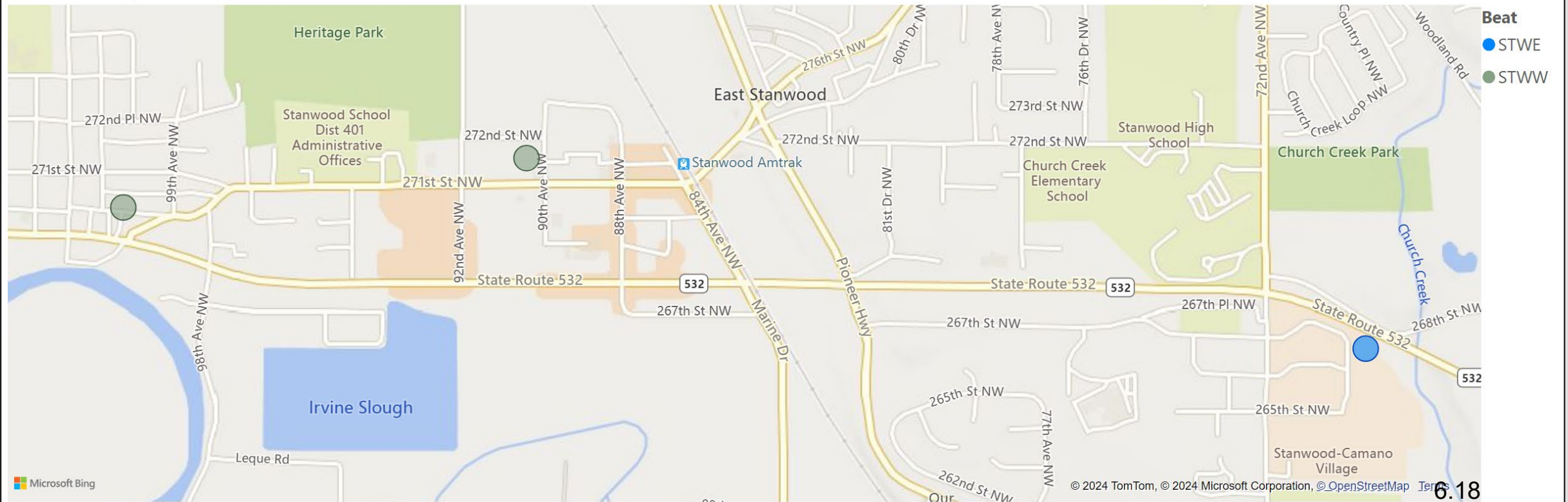
Count of CaseNumber by Year, Month and SNOSTAT Group



Count of CaseNumber by Year and Month



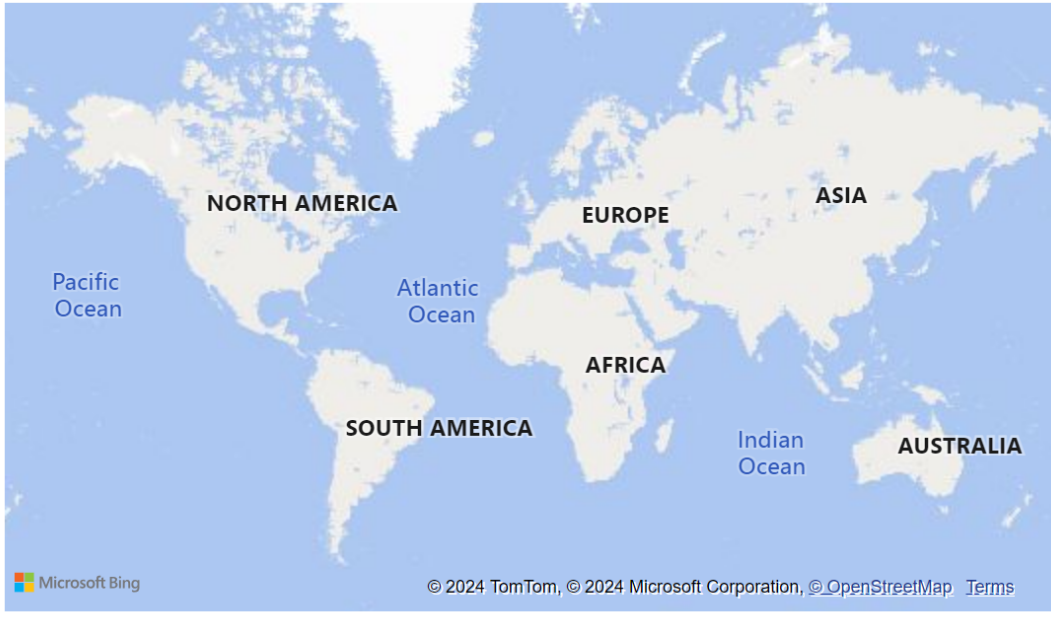
Cases in the past Calendar month, Current Year





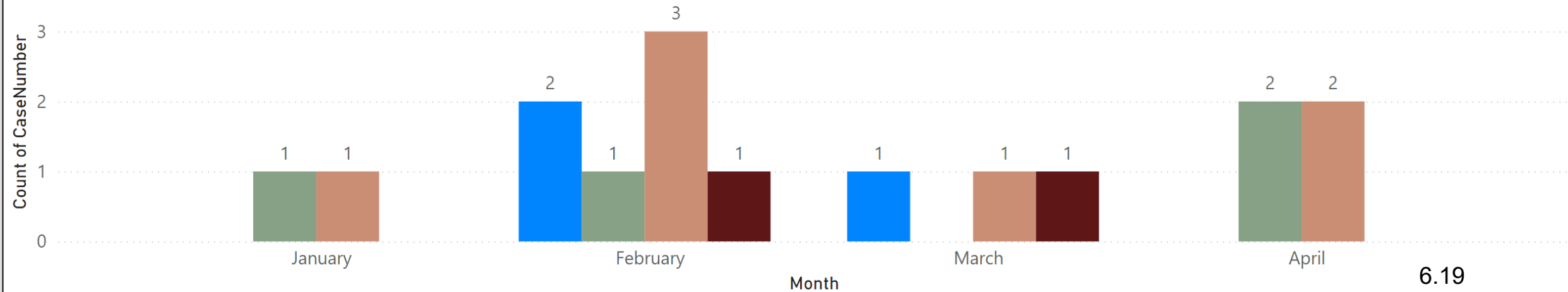
Auto Theft CASES

Past Six Calendar Months



Jan 1 - Present, each year

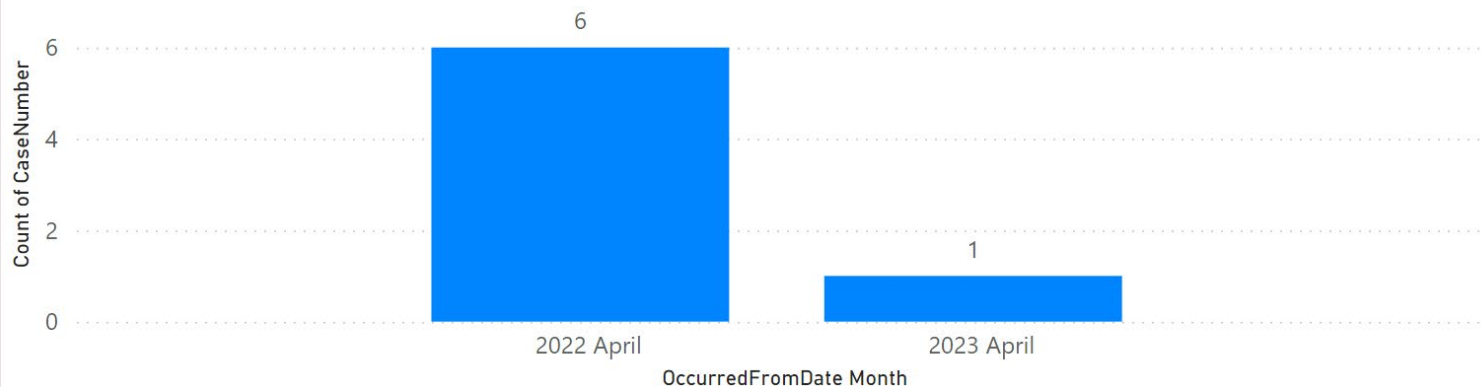
Year ● 2021 ● 2022 ● 2023 ● 2024





Vehicle Prowl CASES

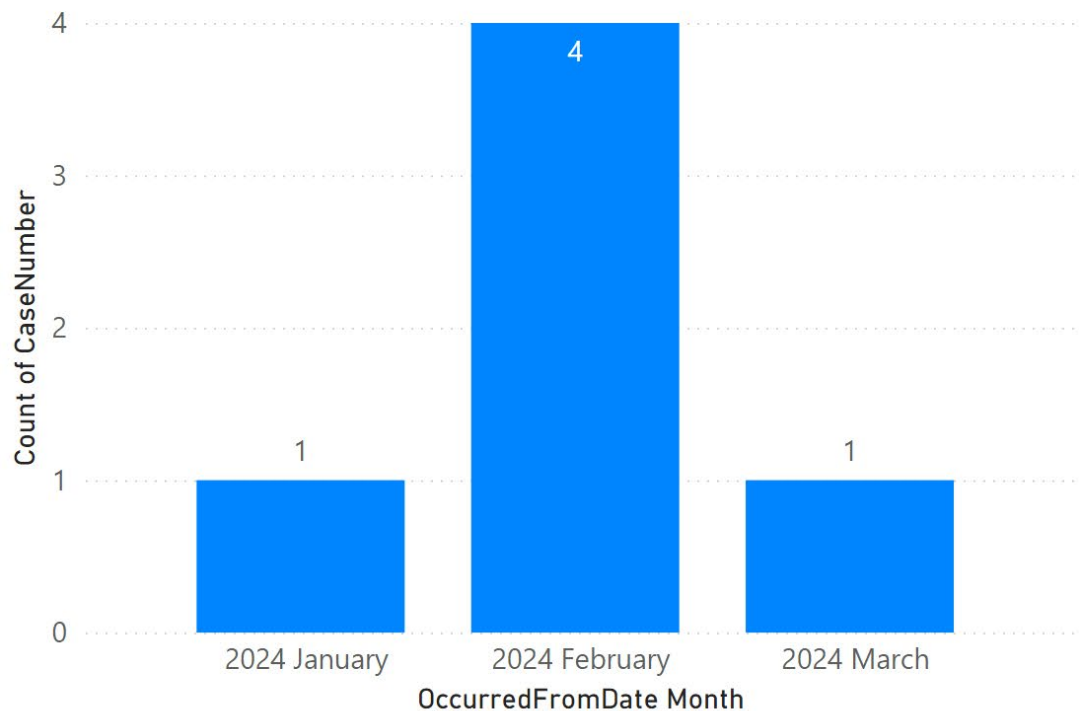
Count of CaseNumber by Year and Month



Jan 1 - Current Date, Current Year

Year	Veh Prowl 1	Veh Prowl 2	Total
2021		3	3
2022	2	16	17
2023		4	4
2024		6	6

Count of CaseNumber by Year and Month



Count of CaseNumber by Year, Lat and Lon

Year ● 2021 ● 2022 ● 2023 ● 2024

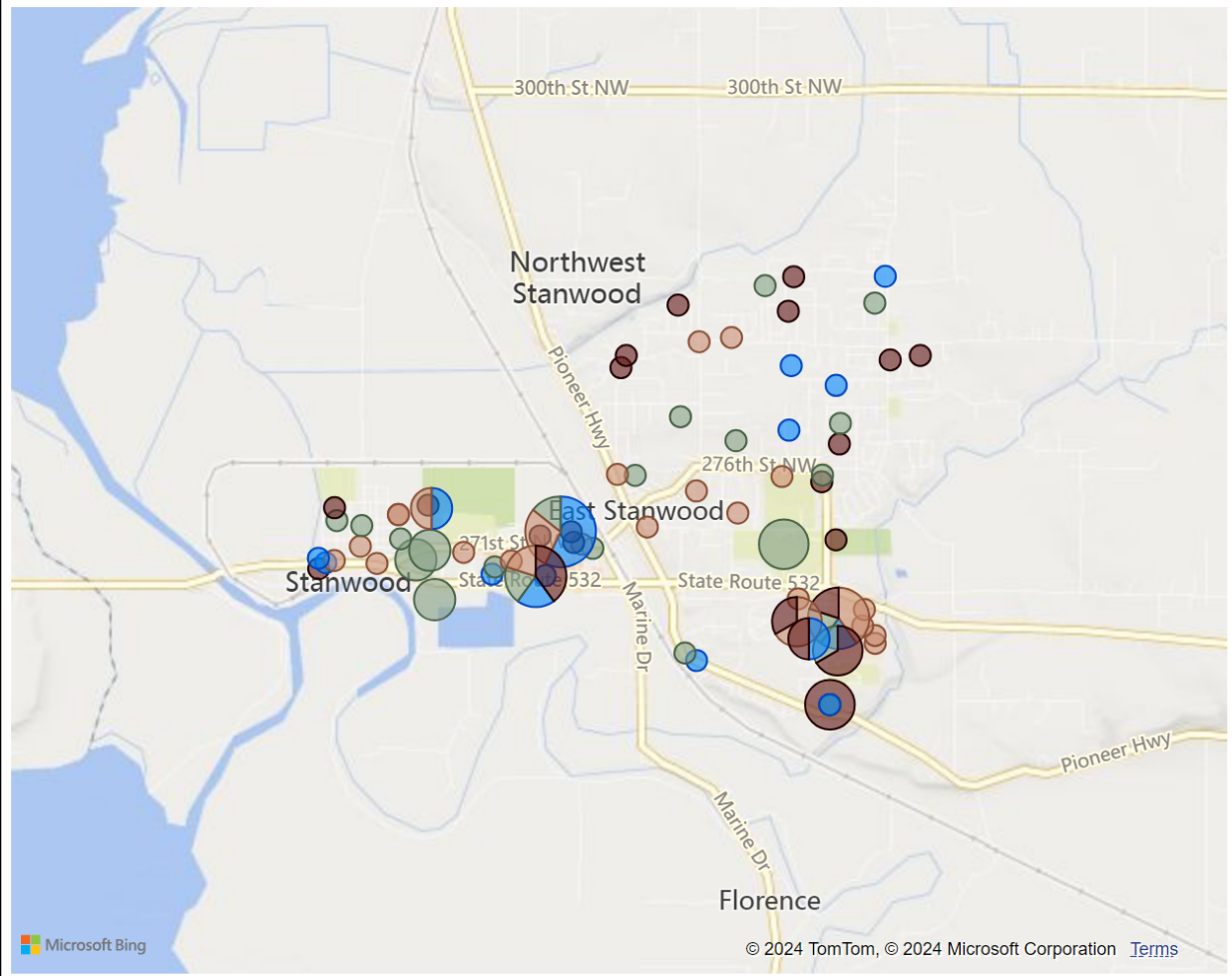




Theft CASES

Count of CaseNumber by Year, Lat and Lon

Year ● 2021 ● 2022 ● 2023 ● 2024



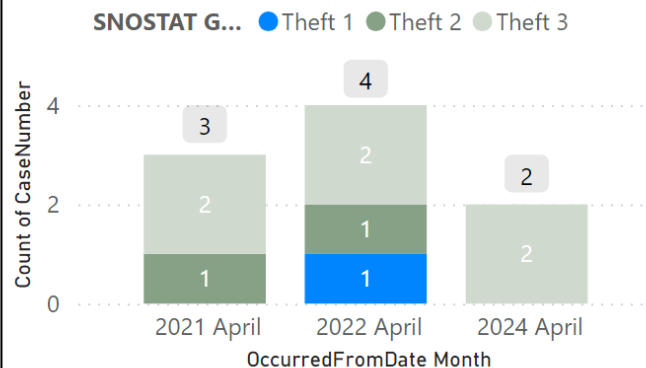
Jan 1 - Current Date

Beat	2021	2022	2023	2024
STWE	7	14	12	13
STWW	10	13	8	7
Total	17	27	20	20

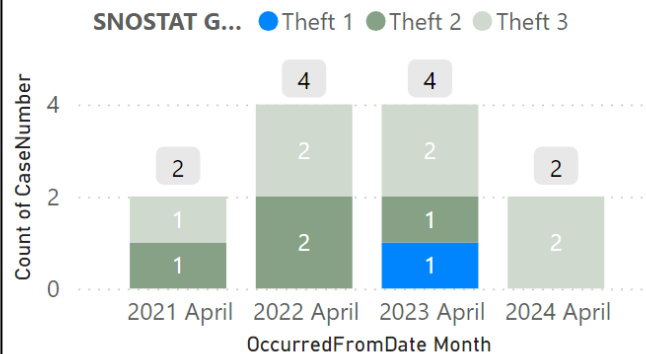
Current YTD

Year	STWE	STWW
▼		
☐ 2024		
April	4	2
March	4	1
February	2	2
January	3	2

Stanwood West



Stanwood East

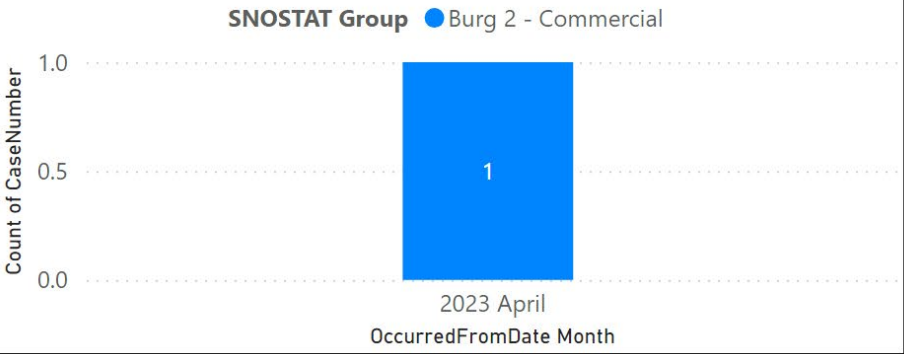




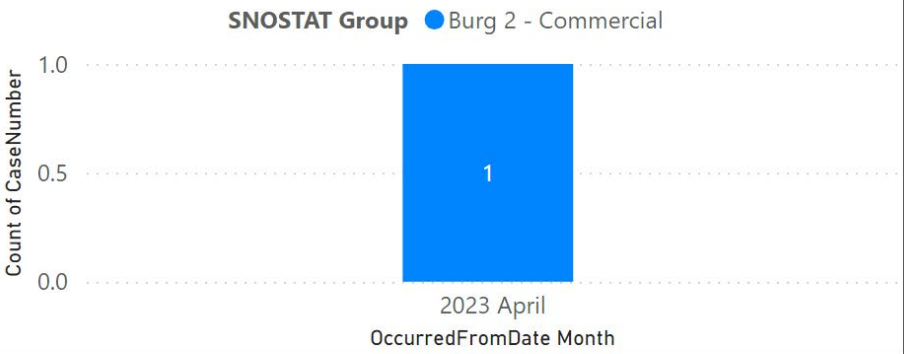
Burglary CASES

Jan 1 - Current Date		
Year	STWE	STWW
2021	1	2
2022	5	3
2023	5	2
2024	1	1

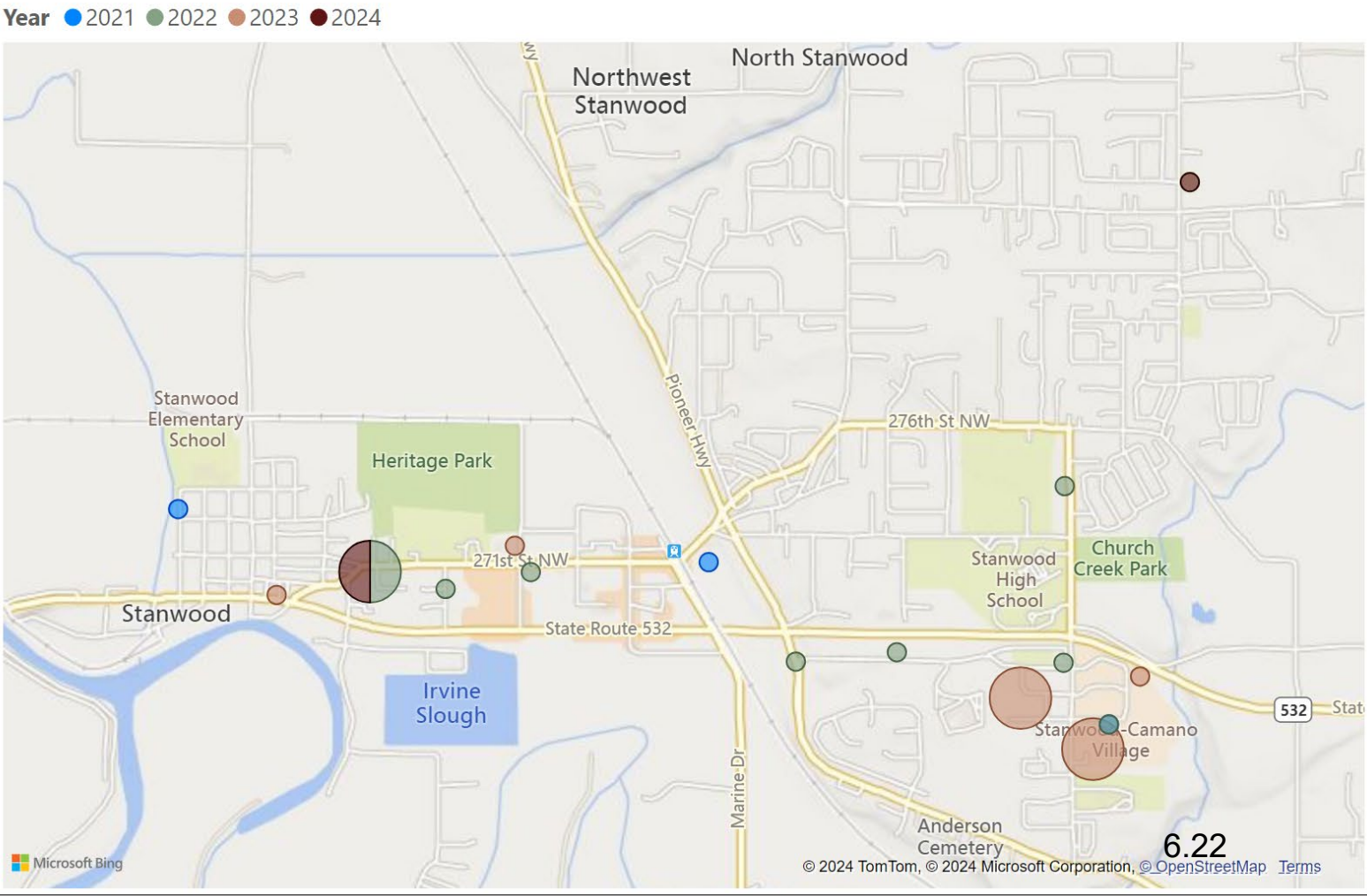
Stanwood West



Stanwood East



Count of CaseNumber by Year, Lat and Lon





CITY OF STANWOOD AGENDA STAFF REPORT

ITEM NUMBER: 6b

DATE: May 9, 2024

SUBJECT: 1st Quarter 2024 Financial Report

CONTACT PERSON: David Hammond, Finance Director

ATTACHMENTS: A – Budget vs. Actual Reports for quarter ending March 31, 2024
B – Contracts Executed as authorized by financial policy section 9.13
C – Sole source and change orders approved as allowed by policy sections 9.12.1 and 9.20.2

PURPOSE

The first quarter 2024 financial report is hereby submitted to City Council.

DISCUSSION

Attachment A is a year-to-date (January thru March) budget versus actual revenue and expenditures report with ending fund balance for all funds as of March 31, 2024. Note that Q1 actuals have been uploaded to the Digital budget book, available at this [Link](#). Key Messages regarding the city's 1st Quarter 2024 financial performance:

- Tax collections, which include property, real estate excise tax (REET), local sales taxes and utility taxes, are on target against forecasts year-to-date. The majority of property taxes are received in May and November each year.
- Operating expenditures in the General Fund, Streets and Water Operating are all under 25% of budget at the end of the 1st quarter. Drainage and Sewer Operating are both trending slightly ahead of budget at 72% remaining. Staff notes Drainage had an unusually large repair and insurance premiums were all paid in Q1. We will monitor the budgets closely. Operating funds include salary & benefit line expenditures which are mainly fixed costs and the largest portion of spending for delivering services.
- Economic conditions continue to defy prediction. Housing sales and prices have picked up traction slightly, gross domestic product continues to show growth, indicating the United States may avoid a recession. Inflation is little changed this year, thus Interest rates also remain unchanged, and employment remains strong, although not evenly so across regions and across industries. Table three

below provides a detailed listing of holdings in the city's investment portfolio as of March 31, 2024.

TABLE THREE

Detailed Investment Holdings						
Investments	Maturity Date	Return (APY)	Balance	% of total balance	Weighted rate	Duration Years
WA Federal Public Funds	N/A	2.973%	\$ 819,753	2.43%	0.072%	0.00
WA LGIP	N/A	5.407%	\$ 3,629,417	10.77%	0.58%	0.02
Snoh. County Inv. Pool	N/A	2.559%	\$ 5,005,927	14.86%	0.38%	0.30
US Bank Municipal Investor	N/A		\$ 75,059	0.22%		0.00
U.S. Notes & Securities:						
FHLB (9/29/22)	4/29/2024	4.000%	\$ 1,000,000	2.97%	0.12%	0.08
FHLB (9/20/2022)	6/20/2024	3.541%	\$ 1,001,050	2.97%	0.11%	0.22
U.S. Treasury Notes (5/5/2022)	6/30/2024	2.730%	\$ 979,640	2.91%	0.08%	0.25
U.S. Treasury Notes (5/5/2022)	8/15/2024	2.880%	\$ 988,906	2.94%	0.08%	0.38
Freddie Mac (5/5/2023)	9/10/2024	4.443%	\$ 474,165	1.41%	0.06%	0.45
FHLB (9/13/22)	9/13/2024	3.700%	\$ 2,000,000	5.94%	0.22%	0.45
U.S. Treasury Notes (5/5/2022)	12/31/2024	2.878%	\$ 984,063	2.92%	0.08%	0.75
FFCB (1/20/2023)	1/10/2025	4.500%	\$ 1,004,640	2.98%	0.13%	0.78
FHLB (5/6/2022)	3/14/2025	2.920%	\$ 998,754	2.96%	0.09%	0.95
U.S. Treasury Notes (5/12/202)	6/30/2025	2.830%	\$ 923,125	2.74%	0.08%	1.25
U.S. Treasury Notes (6/3/2022)	6/30/2025	2.865%	\$ 923,560	2.74%	0.08%	1.25
FHLM (2/15/2023)	8/28/2025	4.160%	\$ 983,468	2.92%	0.12%	1.41
U.S. Treasury Notes (9/1/2022)	8/31/2025	3.450%	\$ 909,618	2.70%	0.09%	1.42
U.S. Treasury Notes (9/2/2022)	8/31/2025	3.538%	\$ 907,344	2.69%	0.10%	1.42
U.S. Treasury Notes (5/12/202)	12/31/2025	2.860%	\$ 914,773	2.71%	0.08%	1.75
FHLB (9/12/22)	3/12/2026	4.000%	\$ 1,000,000	2.97%	0.12%	1.95
U.S. Treasury Notes (9/2/2022)	6/30/2026	3.506%	\$ 906,563	2.69%	0.09%	2.25
FHLM (5/5/2023)	10/28/2026	3.777%	\$ 451,875	1.34%	0.05%	2.58
FHLB (5/5/2023)	11/27/2026	3.740%	\$ 991,286	2.94%	0.11%	2.66
FFCB (5/5/2023)	4/27/2027	3.680%	\$ 991,025	2.94%	0.11%	3.07
FFCB (5/5/2023)	9/21/2027	3.661%	\$ 883,231	2.62%	0.10%	3.48
Interamer Dev Bank (10/13/20)	6/9/2028	4.832%	\$ 957,380	2.84%	0.14%	4.19
FHLB (10/13/2023)	9/8/2028	4.750%	\$ 983,651	2.92%	0.14%	4.44
US Treasury (10/13/2023)	11/30/2028	4.715%	\$ 854,961	2.54%	0.12%	4.67
FNMA (3/18/2024)	5/15/2029	4.499%	\$ 1,150,206	3.41%	0.15%	5.13
Subtotal U.S. Notes & Securities			\$ 24,163,283			
Investment Total			\$ 33,693,439	Weighted Return 3.53%		
Cash (Treasurer's Checking)			\$ (109,551)			
Total Cash and Investments			\$ 33,583,888	Average Weighted Duration 1.64		
Interest Earned January			\$ 101,170			
Interest Earned February			\$ 98,838			
Interest Earned March			\$ 99,025			
Total Interest Earned Q1			\$ 299,033			

The table below provides details on the performance of the city's portfolio. Note that the reason the city's return is lagging the benchmark is because we cannot extend duration to match the benchmark due to the need to pay significant capital project work in the summer of 2024 and 2025.

INVESTMENT PERFORMANCE - Q1 2024				
	January	February	March	Quarter Average
Amount Invested	\$ 33,352,870	\$ 33,694,617	\$ 33,693,439	\$ 33,580,309
Return (average percentage yield)	3.64%	3.52%	3.53%	3.56%
Benchmark*	3.92%	4.04%	4.16%	4.04%
*Per Finance Policy, Two Year Average of Two-Year Treasury Note				

Investment Category/Accounts	Amount	Current Allocation	March APY
CASH			
Cash (Treasurer's Checking)	\$ (109,551)	0%	0
INVESTMENTS			
Washington Federal Public Funds	\$ 819,753	2.4%	2.97%
WA State LGIP	\$ 3,629,417	11%	5.41%
Snohomish County Inv. Pool	\$ 5,005,927	15%	2.56%
US Bank Municipal Investor	\$ 75,059	0%	0.00%
U.S.Treasury Notes Agency Securities	\$ 24,163,283	72%	3.66%
Total	\$ 33,583,888		

General Fund

General Fund Revenue

At the end of the first quarter, general fund revenues were 22% of the budget which is slightly higher than expected as the majority of property taxes, a principal general fund tax source, are received during the second and fourth quarters. The primary reason is due to plan checking fees. Details are provided in Attachment A.

Sales Tax

Sales tax received in the first quarter 2024 was 26.8% of our annual budget or \$600,084 which is a slightly more than the amounts collected in the first quarters of 2023 and 2022. The chart below provides detail by industry category.

Retail Sales Tax					
Industry Category	2024 Q1	2023 Q1	2022 Q1	Dollar Change from 2022 to 2024	Percent Change from 2022 to 2024
Convenience & Grocers	\$ 30,727	\$ 26,302	\$ 25,896	\$ 4,831	18.7%
Auto/RV Dealer	\$ 52,497	\$ 53,596	\$ 46,397	\$ 6,100	13.1%
Department Store	\$ 42,118	\$ 37,793	\$ 33,719	\$ 8,399	24.9%
Specialty Retail	\$ 150,181	\$ 158,869	\$ 147,008	\$ 3,173	2.2%
Restaurants	\$ 72,379	\$ 74,773	\$ 68,795	\$ 3,584	5.2%
Building & Construction	\$ 141,699	\$ 106,904	\$ 135,450	\$ 6,249	4.6%
All Other Sales & Use Tax	\$ 129,232	\$ 133,876	\$ 125,494	\$ 3,738	3.0%
Total	\$ 618,833	\$ 592,113	\$ 582,759	\$ 36,074	6.2%

Other Sales Taxes					
	2024 Q1	2023 Q1	2022 Q1	Dollar Change from 2022 to 2024	Percent Change from 2022 to 2024
Criminal Justice	\$ 51,478	\$ 50,813	\$ 46,425	\$ 5,053	10.9%
Affordable Housing	\$ 3,033	\$ 4,448	\$ 4,266	\$ (1,233)	-28.9%
Transportation Benefit District	\$ 145,609	\$ 139,313	\$ 137,049	\$ 8,560	6.2%

Licenses & Permits

For the 1st quarter the city has received \$73,344 or 19.5% of budgeted License and Permit Revenues, reflecting winter-levels of development activity in in Stanwood.

State Generated Revenues

State Generated revenues include the city's share of liquor excise tax and liquor board profits, PUD Privilege Tax, along with other miscellaneous state-shared revenues. For the 1st quarter of 2024 receipts were \$41,917 which were 17.1% of budget.

Charges for Services

Charges for Services include a portion of the development-related fees that the city collects and is at 82.9% of revenue estimates. The largest portion of these charges is due to plan checking fees for West Edge Development.

General Fund Expenditures

General fund expenditures, excluding transfers, through March 31, 2024 are on track at \$1,344,171. or 23% of budget. Departmental expenditure summary and detailed performance is included in Attachment A.

Street Operating Fund

The Street fund was budgeted to receive transfers from the General Fund and the Transportation Benefit Fund to support operations. The other major revenue the street fund relies on is unrestricted motor vehicle excise tax (MVFT), or "fuel tax". The city received \$38,130 in the first quarter in fuel taxes, which is slightly behind pace (21.9% of budget) although this is the trend from prior years for first quarter. Expenditures for street operations and maintenance are within budget at 19.3%. The Associate Engineer is charged to Streets and project time is tracked and then transferred quarterly to specific projects. See Attachment A for further detail.

Special Revenue Funds

Special Revenue Funds are separate from the General Fund and are utilized to account for collection and expenditure of revenues that may only be used for specific purposes, such as impact fees, REET and Transportation Benefit sales tax. In the first quarter, the City has collected 62% of the REET revenue budgets for the year. Expenditures in these funds are primarily transfers-out to other funds for capital projects. Please see Attachment A for details.

Capital Project Funds

Capital Project Funds are utilized to track project sources and uses. Because most capital projects span multiple years, so often they do not align with a biennial budget cycle. Also, the amounts budgeted may change as projects move through design, permitting and construction phases. Capital project funds are meant to be spent to build and invest in city infrastructure. Sources of revenue are transfers from special revenue

funds or the general fund but the primary source for some capital projects are grants and reliant on our ability to seek out opportunities and ultimately be awarded the funding. Capital budgets are included in Attachment A in the Street Construction Fund, Park and Trail Improvement Fund, Building Improvement Fund, and the Water, Drainage, and Wastewater Construction Funds.

Utility Funds

Utility Funds are proprietary funds or “business-like funds”. The City has separated utility accounting into separate funds for utility operations, capital, debt and equipment reserves. Utility funds detail thru the first quarter, 2024 are shown in Attachment A.

Sewer Fund

Year-to date through March 31, 2024 sewer operating revenues, including interest and penalties are \$783,501 which is 24.5% of the 2024 budget. Sewer rates were increased 2.2% effective April 1, 2024. Operating expenditures, excluding transfers, are slightly higher than projected at 26.5% of the budget. This is entirely due to the insurance premium being larger than budgeted, and to the fact that we pay the entire premium in the first quarter. Debt payments for this fund for the year are \$811,979. For the 1st quarter, \$232,875 in payments were made. The two largest capital projects for Wastewater in 2024 are the SR532 & Pioneer Hwy Sewer crossing and the Bio-solids removal.

Drainage Fund

Drainage charges for services, including interest and penalties, in the first quarter of 2024 are \$411,404 or 24.1% of expected revenues for 2024. Drainage rates were increased by 6.2% effective January 1, 2024. Drainage fund operating expenditures are slightly ahead of target year to date at \$230,170 or 29.7% of budget. This is primarily resulting from the annual insurance premium paid in Q1. Staff notes that this trend is back on track by the end of April. The 2024 major capital budget projects are the Irvine Slough Stormwater and the Flood Wall. The financial health of the utility continues to be assessed to ensure adequate levels of reserves for operations and longer-term investments in the drainage system.

Water Fund

Water operating revenue, including interest and penalties, for the first quarter is \$596,647, or 22.7% of budget targets. This revenue stream will pick up in Summer. Water rates were increased 1.5% effective January 1, 2024. Operating expenditures for the Water Fund, excluding transfers, are \$474,910 or 26% of budget. Debt payments for the water fund are \$721,590 this year. The Water System plan update is currently underway. Other major capital projects for the Water fund are 103rd Street Main Replacement and Telemetry Upgrades.

MONTHLY EXPENSE & REVENUE REPORT

ATTACHMENT A

City Of Stanwood

Time: 09:59:55 Date: 04/29/2024

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001 General Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 00 01 Restricted Beg Cash & Invest	0.00	0.00	42,486.00	(42,486.00)	0.0%
308 91 00 01 Unassigned Beg Cash & Invest	2,977,466.00	0.00	3,727,246.56	(749,780.56)	0.0%
308 91 00 02 Unassigned Beg Cash & Invest	590.00	0.00	590.00	0.00	0.0%
308 Beginning Balances	2,978,056.00	0.00	3,770,322.56	(792,266.56)	0.0%

310 Taxes

311 10 00 00 Property Tax	2,111,593.00	41,185.06	62,676.97	2,048,916.03	97.0%
313 11 00 00 Sales Tax	2,236,800.00	182,486.62	600,083.99	1,636,716.01	73.2%
313 27 00 00 Affordable/Supportiv Housing Sales Tax	16,801.80	0.00	3,032.98	13,768.82	81.9%
313 61 00 00 Natural Gas Tax	2,581.86	0.00	0.00	2,581.86	100.0%
313 71 00 00 Sales Tax Criminal Justice	200,000.00	15,275.58	51,478.38	148,521.62	74.3%
316 43 00 00 Gas Utility Tax	122,875.00	16,799.94	65,680.58	57,194.42	46.5%
316 45 00 00 Garbage Utility Tax	107,500.00	14,122.02	41,922.03	65,577.97	61.0%
316 46 00 00 Cable Tv Utility Tax	41,269.00	0.00	6,274.53	34,994.47	84.8%
316 47 00 00 Telephone Utility Tax	107,500.00	4,119.38	19,667.71	87,832.29	81.7%
316 48 00 00 Electric Utility Tax	343,250.00	35,246.08	112,855.69	230,394.31	67.1%
316 49 10 00 Water/Sewer/Drainage Utility Tax	600,000.00	42,784.32	137,902.27	462,097.73	77.0%
316 81 00 00 Gambling Tax	30,750.00	0.00	3,563.20	27,186.80	88.4%
337 00 00 00 Local Grants, Entitlements, And Other Payments	1,035.25	0.00	11.76	1,023.49	98.9%
310 Taxes	5,921,955.91	352,019.00	1,105,150.09	4,816,805.82	81.3%

320 Licenses & Permits

321 91 00 00 Cable Tv Franchise Fee	53,300.00	0.00	10,797.21	42,502.79	79.7%
321 99 00 00 Business Lic & Permits	62,115.00	6,200.00	18,249.98	43,865.02	70.6%
322 10 00 00 Building Permits	184,500.00	5,146.30	29,249.05	155,250.95	84.1%
322 10 00 01 Mechanical Permits	12,812.50	574.65	2,994.55	9,817.95	76.6%
322 10 00 02 Plumbing Permits	6,150.00	363.50	1,083.90	5,066.10	82.4%
322 10 00 03 Grading Permit	4,612.50	0.00	750.00	3,862.50	83.7%
322 10 00 04 Demolition Permit	820.00	0.00	150.00	670.00	81.7%
322 10 00 06 Sign Permit	3,075.00	100.00	1,330.00	1,745.00	56.7%
322 10 00 07 5% Permit Technology Fee	31,057.50	990.29	4,572.75	26,484.75	85.3%
322 30 00 00 Animal Licenses	2,000.00	20.00	240.00	1,760.00	88.0%
322 90 00 00 Gun Permits	7,764.38	687.00	2,301.00	5,463.38	70.4%
322 90 00 01 Right Of Way And Utility Admin	107.63	354.00	1,625.80	(1,518.17)	0.0%
322 90 00 02 Other Licenses & Permits	8,200.00	0.00	0.00	8,200.00	100.0%
320 Licenses & Permits	376,514.51	14,435.74	73,344.24	303,170.27	80.5%

330 Intergovernmental Revenues

334 04 20 00 Dept of Commerce	42,500.00	0.00	0.00	42,500.00	100.0%
335 00 91 00 Pud Privilege Tax	43,050.00	0.00	0.00	43,050.00	100.0%
336 06 21 00 Criminal Justice-population	3,111.90	0.00	792.13	2,319.77	74.5%
336 06 25 00 Contracted Police Services	14,493.50	0.00	4,672.62	9,820.88	67.8%
336 06 26 00 Criminal Justice Special Pro	10,940.85	0.00	2,789.35	8,151.50	74.5%
336 06 42 00 Marijuana Excise Tax Distribution	5,125.00	2,720.37	2,720.37	2,404.63	46.9%
336 06 51 00 Crim Justice--dui Cities	1,345.83	0.00	282.91	1,062.92	79.0%
336 06 94 00 Liquor Excise Tax	59,099.45	0.00	14,456.67	44,642.78	75.5%
336 06 95 00 Liquor Board Profits	65,905.45	16,202.54	16,202.54	49,702.91	75.4%

6.29

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 09:59:55 Date: 04/29/2024

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001 General Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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330 Intergovernmental Revenues

330 Intergovernmental Revenues	245,571.98	18,922.91	41,916.59	203,655.39	82.9%
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340 Charges For Services

341 43 00 01	Credit Card Proc Fee	7,687.50	2,769.22	4,799.60	2,887.90	37.6%
345 81 00 00	Zoning/inspection Fees	150,000.00	6,190.00	30,993.00	119,007.00	79.3%
345 83 00 00	Plan Checking Fees	85,000.00	159,578.55	171,876.05	(86,876.05)	0.0%
345 89 00 00	Environmental Fees	1,000.00	0.00	450.00	550.00	55.0%
345 89 00 01	Other Planning & Development Fees	20,000.00	45.47	754.91	19,245.09	96.2%
347 30 00 00	Park Fees	10,762.50	2,726.65	18,159.90	(7,397.40)	0.0%
347 30 00 01	Park Fees- Tourn/Comm Use	0.00	500.00	500.00	(500.00)	0.0%
347 30 00 03	Park Fees- Staff	0.00	0.00	80.00	(80.00)	0.0%
347 30 00 04	Park Fees- Picnic Area/Meeting Rooms	461.25	119.00	217.38	243.87	52.9%
340 Charges For Services		274,911.25	171,928.89	227,830.84	47,080.41	17.1%

350 Fines & Forfeitures

353 10 00 00	Court Fines	7,000.00	597.27	3,490.96	3,509.04	50.1%
354 00 00 00	Parking Fines	512.50	0.00	0.00	512.50	100.0%
355 20 00 00	Dui Recoveries	512.50	0.00	0.00	512.50	100.0%
359 00 00 00	Traffic Fines & Penalties	1,640.00	78.73	567.77	1,072.23	65.4%
350 Fines & Forfeitures		9,665.00	676.00	4,058.73	5,606.27	58.0%

360 Misc Revenues

361 11 00 01	State Pool/cd Interest	89,000.00	19,556.75	40,150.52	48,849.48	54.9%
361 40 00 01	Sales Tax Interest	2,111.50	959.34	2,793.62	(682.12)	0.0%
362 00 00 01	Rents And Leases	0.00	2,832.50	21,580.00	(21,580.00)	0.0%
367 00 10 10	Donations	512.50	0.00	0.00	512.50	100.0%
369 91 00 00	Misc.	3,182.63	454.74	1,350.56	1,832.07	57.6%
360 Misc Revenues		94,806.63	23,803.33	65,874.70	28,931.93	30.5%

380 Non Revenues

382 10 00 01	Deposits Refundable	0.00	300.00	300.00	(300.00)	0.0%
382 30 00 01	Court Funds	0.00	1,225.67	5,895.04	(5,895.04)	0.0%
380	Non Revenues	0.00	1,525.67	6,195.04	(6,195.04)	0.0%

Fund Revenues:	9,901,481.28	583,311.54	5,294,692.79	4,606,788.49	46.5%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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511 Clerk & City Council

511 60 10 00	Salaries & Wages	158,687.00	13,678.17	39,968.52	118,718.48	74.8%
511 60 20 00	Social Security	11,510.90	1,046.38	3,057.62	8,453.28	73.4%
511 60 21 00	Retirement	11,448.90	903.27	2,651.58	8,797.32	76.8%
511 60 22 00	Medical Benefits	15,598.00	988.95	2,966.85	12,631.15	81.0%
511 60 23 00	L & I	1,915.20	0.00	74.99	1,840.21	96.1%
511 60 24 00	Unempl, PFMLA, LTC	206.57	0.00	53.34	153.23	74.2%

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

Time: 09:59:55 Date: 04/29/2024

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001 General Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
511 Clerk & City Council					
511 60 31 00 Supplies	1,050.00	0.00	51.75	998.25	95.1%
511 60 35 00 Small Equipment	1,575.00	0.00	0.00	1,575.00	100.0%
511 60 41 00 Professional Services	135,000.00	4,195.03	4,520.84	130,479.16	96.7%
511 60 42 00 Communications	525.00	265.92	265.92	259.08	49.3%
511 60 44 00 Advertising	3,150.00	261.69	690.69	2,459.31	78.1%
511 60 49 00 Miscellaneous	525.00	0.00	0.00	525.00	100.0%
511 60 49 01 Meetings, Training & Travel	3,675.00	495.10	1,955.64	1,719.36	46.8%
511 60 49 06 Dues	525.00	0.00	0.00	525.00	100.0%
514 40 41 05 Election Service	3,675.00	3,164.96	3,164.96	510.04	13.9%
514 40 41 06 Voter Registration Service	10,500.00	11,786.25	11,786.25	(1,286.25)	0.0%
511 Clerk & City Council	359,566.57	36,785.72	71,208.95	288,357.62	80.2%

512 Judicial

512 52 49 01 Cascade Court Costs	17,000.00	0.00	1,226.97	15,773.03	92.8%
512 Judicial	17,000.00	0.00	1,226.97	15,773.03	92.8%

513 Executive Activities

513 10 10 00 Salaries & Wages	205,448.00	13,032.81	39,419.31	166,028.69	80.8%
513 10 20 00 Social Security	8,238.85	996.99	3,015.54	5,223.31	63.4%
513 10 21 00 Retirement	15,275.24	1,045.50	3,358.45	11,916.79	78.0%
513 10 22 00 Medical Benefits	36,074.00	1,195.62	3,597.60	32,476.40	90.0%
513 10 23 00 L & I	359.10	0.00	64.84	294.26	81.9%
513 10 24 00 Unempl, PFMLA, LTC	197.21	0.00	51.50	145.71	73.9%
513 10 31 00 Supplies	525.00	0.00	0.00	525.00	100.0%
513 10 41 00 Professional Services	2,000.00	325.81	1,651.62	348.38	17.4%
513 10 42 00 Communications	735.00	42.23	84.46	650.54	88.5%
513 10 42 01 Mayor's Newsletter	3,000.00	1,839.81	1,839.81	1,160.19	38.7%
513 10 49 00 Miscellaneous	525.00	0.00	0.00	525.00	100.0%
513 10 49 01 Meetings, Training & Travel	2,625.00	0.00	0.00	2,625.00	100.0%
513 10 49 02 Volunteer Appreciation	3,150.00	0.00	0.00	3,150.00	100.0%
513 Executive Activities	278,152.40	18,478.77	53,083.13	225,069.27	80.9%

514 Administration

514 23 10 00 Salaries & Wages	527,103.00	38,581.98	112,082.34	415,020.66	78.7%
514 23 10 99 Salaries Indirect Cost Allocation	(322,100.00)	(80,525.00)	(80,525.00)	(241,575.00)	0.0%
514 23 11 00 Overtime	1,575.00	0.00	0.00	1,575.00	100.0%
514 23 20 00 Social Security	37,303.20	2,909.91	8,473.18	28,830.02	77.3%
514 23 21 00 Retirement	58,887.26	3,908.28	11,367.35	47,519.91	80.7%
514 23 22 00 Medical Benefits	120,556.00	8,641.49	25,888.67	94,667.33	78.5%
514 23 22 99 Benefits Indirect Cost Allocation	(130,581.00)	(32,645.00)	(32,645.00)	(97,936.00)	0.0%
514 23 23 00 L & I	1,197.00	0.00	222.12	974.88	81.4%
514 23 23 01 Awc Retro Program	1,806.00	0.00	0.00	1,806.00	100.0%
514 23 24 00 Unempl, PFMLA, LTC	975.25	0.00	222.21	753.04	77.2%
514 23 31 00 Supplies	3,350.00	95.03	328.62	3,021.38	90.2%
514 23 31 99 Supplies Indirect Cost Allocation	(39,174.00)	(9,795.00)	(9,795.00)	(29,379.00)	0.0%
514 23 35 00 Small Equipment	1,050.00	0.00	0.00	1,050.00	100.0%
514 23 41 00 Professional Services	57,142.50	3,732.71	40,751.49	16,391.01	28.7%
514 23 41 04 Clean Sweep- Clean Up Day	2,500.00	0.00	0.00	2,500.00	100.0%
514 23 41 07 State Audit	36,750.00	0.00	0.00	36,750.00	100.0%

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001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
514 Administration						
514 23 41 99	Services Indirect Cost Allocation	(378,685.00)	(94,670.00)	(94,670.00)	(284,015.00)	0.0%
514 23 42 00	Communications	2,625.00	126.70	253.40	2,371.60	90.3%
514 23 44 00	Advertising	525.00	0.00	0.00	525.00	100.0%
514 23 45 00	Operating Rentals	16,500.00	311.72	627.07	15,872.93	96.2%
514 23 48 00	Repair/maintenance	1,000.00	0.00	0.00	1,000.00	100.0%
514 23 49 00	Miscellaneous	210.00	0.00	0.00	210.00	100.0%
514 23 49 01	Meetings, Training & Travel	5,775.00	118.72	427.44	5,347.56	92.6%
514 23 49 05	Credit Card Bank Fees	12,600.00	1,180.04	2,994.97	9,605.03	76.2%
514 23 49 06	Dues	1,155.00	75.00	200.00	955.00	82.7%
514 Administration		20,045.21	(157,953.42)	(13,796.14)	33,841.35	168.8%
515 Legal Services						
515 41 41 21	External Legal Services-Advice	100,000.00	6,616.66	6,616.66	93,383.34	93.4%
515 45 41 22	External Legal Serv-Claims & Litigation	12,500.00	0.00	0.00	12,500.00	100.0%
515 93 41 23	Adult Misdemeanor Public Def	35,700.00	0.00	2,574.00	33,126.00	92.8%
515 93 41 24	Adult Misdemeanor Prosecuting Attnry	0.00	0.00	1,785.56	(1,785.56)	0.0%
515 Legal Services		148,200.00	6,616.66	10,976.22	137,223.78	92.6%
518 Centralized Services						
518 10 10 00	Salaries & Wages	68,036.00	5,557.71	16,589.42	51,446.58	75.6%
518 10 20 00	Social Security	4,838.30	420.55	1,255.16	3,583.14	74.1%
518 10 21 00	Retirement	6,725.43	529.65	1,580.97	5,144.46	76.5%
518 10 22 00	Medical Benefits	14,540.00	1,176.27	3,548.52	10,991.48	75.6%
518 10 23 00	L & I	119.70	0.00	29.10	90.60	75.7%
518 10 24 00	Unempl, PFMLA, LTC	126.49	0.00	32.88	93.61	74.0%
518 10 31 00	Supplies	1,050.00	0.00	148.56	901.44	85.9%
518 10 41 00	Professional Services	12,600.00	325.81	651.62	11,948.38	94.8%
518 10 44 00	Advertsing	10,500.00	948.00	948.00	9,552.00	91.0%
518 10 48 00	Repairs & Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%
518 10 49 01	Meetings, Training & Travel	2,100.00	15.29	15.29	2,084.71	99.3%
518 10 49 02	Training-All EE Annual	5,250.00	0.00	0.00	5,250.00	100.0%
518 10 49 06	Dues	525.00	0.00	0.00	525.00	100.0%
518 10 49 10	Wellness Program	2,100.00	0.00	29.95	2,070.05	98.6%
010 Personnel Services		129,560.92	8,973.28	24,829.47	104,731.45	80.8%
518 30 10 00	Salaries & Wages	90,211.00	10,902.67	31,522.97	58,688.03	65.1%
518 30 11 00	Overtime	660.00	344.85	1,288.60	(628.60)	0.0%
518 30 20 00	Social Security	6,000.00	857.91	2,503.31	3,496.69	58.3%
518 30 21 00	Retirement	13,000.00	1,222.04	3,565.61	9,434.39	72.6%
518 30 22 00	Medical Benefits	14,416.00	2,877.46	8,376.82	6,039.18	41.9%
518 30 23 00	L & I	511.18	0.00	325.28	185.90	36.4%
518 30 24 00	Unempl, PFMLA, LTC	76.86	0.00	49.68	27.18	35.4%
518 30 31 00	Supplies	6,825.00	1,737.17	3,844.89	2,980.11	43.7%
518 30 31 05	Uniforms	1,680.00	328.96	328.96	1,351.04	80.4%
518 30 32 00	Fuel	2,625.00	291.71	678.77	1,946.23	74.1%
518 30 35 00	Small Tools	472.50	0.00	0.00	472.50	100.0%
518 30 41 00	Professional Services	35,000.00	1,214.88	2,986.17	32,013.83	91.5%
518 30 42 00	Communications	630.00	63.82	201.34	465.92	68.0%

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001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
518 Centralized Services						
518 30 46 00	Insurance	157,500.00	0.00	242,545.00	(85,045.00)	0.0%
518 30 47 00	Utilities	18,963.00	2,067.31	4,239.01	14,723.99	77.6%
518 30 47 02	Rental Expense	315.00	0.00	28.42	286.58	91.0%
518 30 48 00	Repairs/maintenance	12,600.00	8.74	335.43	12,264.57	97.3%
518 30 49 01	Meetings, Training & Travel	2,100.00	132.00	132.00	1,968.00	93.7%
518 30 49 06	Dues	0.00	(32.96)	(5.21)	5.21	100.0%
030 Buildings & Grounds		363,585.54	22,016.56	302,947.05	60,638.49	16.7%
518 90 31 90	General Gov't Supplies & Mat'l's	6,300.00	118.26	505.46	5,794.54	92.0%
518 90 35 90	Other General Governmental Services (SA) - Small Tools And Minor Equipment	1,050.00	0.00	0.00	1,050.00	100.0%
518 90 42 00	General Gov't Communications	10,500.00	0.00	17.89	10,482.11	99.8%
518 90 42 02	Passport Postage	2,100.00	0.00	0.00	2,100.00	100.0%
518 90 49 01	B & O Tax	525.00	68.04	73.45	451.55	86.0%
518 90 49 02	AWC Membership	7,350.00	6,487.00	9,319.64	(1,969.64)	0.0%
518 90 49 03	Puget Sound Regnl Council	2,625.00	0.00	2,839.00	(214.00)	0.0%
518 90 49 04	SnoCo Tomorrow	1,575.00	0.00	2,085.00	(510.00)	0.0%
518 90 49 05	Puget Sound Clean Air	5,250.00	0.00	6,390.00	(1,140.00)	0.0%
518 90 49 06	OMWBE	210.00	0.00	0.00	210.00	100.0%
090 General Gov't Services		37,485.00	6,673.30	21,230.44	16,254.56	43.4%
518 Centralized Services		530,631.46	37,663.14	349,006.96	181,624.50	34.2%
521 Law Enforcement						
521 10 10 00	Salaries & Wages	154,114.00	12,735.91	37,765.23	116,348.77	75.5%
521 10 11 00	Overtime	1,030.00	0.00	248.90	781.10	75.8%
521 10 20 00	Social Security	11,398.51	974.30	2,908.08	8,490.43	74.5%
521 10 21 00	Retirement	22,235.00	1,443.57	4,333.00	17,902.00	80.5%
521 10 22 00	Medical Benefits	41,903.52	4,437.57	13,303.95	28,599.57	68.3%
521 10 23 00	L & I	483.36	0.00	118.05	365.31	75.6%
521 10 24 00	Unempl, PFMLA, LTC	298.00	0.00	76.72	221.28	74.3%
521 10 31 00	Supplies	2,625.25	442.97	442.97	2,182.28	83.1%
521 10 31 01	Supplies - Nat'l Night Out	4,200.40	0.00	239.40	3,961.00	94.3%
521 10 31 03	Citizen Patrol	0.00	97.56	139.80	(139.80)	0.0%
521 10 32 00	Fuel	500.00	0.00	0.00	500.00	100.0%
521 10 35 01	Uniforms	472.55	0.00	0.00	472.55	100.0%
521 10 41 00	Professional Services	20,000.00	22.39	44.78	19,955.22	99.8%
521 10 44 00	Advertising	500.00	0.00	0.00	500.00	100.0%
521 10 47 00	Utilities	10,606.01	2,382.62	3,994.32	6,611.69	62.3%
521 10 48 03	Repair\maintenance	1,050.10	0.00	80.07	970.03	92.4%
521 10 49 00	Miscellaneous	1,050.10	0.00	0.00	1,050.10	100.0%
521 10 49 02	Dues	700.00	50.00	175.00	525.00	75.0%
521 10 49 03	Meeting, Training & Travel	2,100.20	0.00	0.00	2,100.20	100.0%
521 10 49 06	Narcotics Task Force	1,428.14	0.00	0.00	1,428.14	100.0%
521 10 49 07	Intergovernmental Agreements	2,357,567.00	0.00	392,927.84	1,964,639.16	83.3%
521 10 49 08	Sno911&SERS (wasDispatch)	105,000.00	8,553.31	25,659.93	79,340.07	75.6%
521 10 49 10	Animal Control	4,000.00	0.00	0.00	4,000.00	100.0%
521 Law Enforcement		2,743,262.14	31,140.20	482,458.04	2,260,804.10	82.4%

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001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
522 Fire Control						
522 22 49 03	Administrative Service Contract	55,000.00	0.00	0.00	55,000.00	100.0%
522 Fire Control		55,000.00	0.00	0.00	55,000.00	100.0%
523 Jail Costs						
523 50 49 03	County Jail	57,750.00	0.00	3,624.39	54,125.61	93.7%
523 Jail Costs		57,750.00	0.00	3,624.39	54,125.61	93.7%
525 Emergency Services						
525 10 49 03	Emergency Services-SnoCo DEM	10,615.50	0.00	2,909.25	7,706.25	72.6%
525 Emergency Services		10,615.50	0.00	2,909.25	7,706.25	72.6%
551 Public Housing Services						
551 10 49 09	Resource Cntr-Housing	15,750.00	0.00	33,560.77	(17,810.77)	0.0%
551 10 49 10	Alliance For Housing Authority	1,827.00	0.00	4,510.00	(2,683.00)	0.0%
551 Public Housing Services		17,577.00	0.00	38,070.77	(20,493.77)	0.0%
558 Community Planning & Economic Development						
558 60 10 00	Salaries & Wages	530,757.00	48,901.99	138,891.49	391,865.51	73.8%
558 60 10 99	PW Lead Construction Sal & Ben Allocation	0.00	(10,704.30)	(10,704.30)	10,704.30	100.0%
558 60 11 00	Overtime	945.00	725.98	938.74	6.26	0.7%
558 60 20 00	Social Security	40,157.00	3,787.58	10,672.94	29,484.06	73.4%
558 60 21 00	Retirement	63,507.10	4,938.30	13,941.39	49,565.71	78.0%
558 60 22 00	Medical Benefits	81,911.02	7,920.85	22,791.53	59,119.49	72.2%
558 60 23 00	L & I	1,965.60	0.00	495.61	1,469.99	74.8%
558 60 24 00	Unempl, PFMLA, LTC	965.12	0.00	260.35	704.77	73.0%
558 60 31 00	Supplies	4,000.00	381.89	436.85	3,563.15	89.1%
558 60 32 00	Fuel	875.00	60.39	80.73	794.27	90.8%
558 60 35 00	Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%
558 60 41 00	Professional Services	254,925.00	16,258.70	26,363.87	228,561.13	89.7%
558 60 41 09	Prof Serv-Reimbursable	35,500.00	0.00	0.00	35,500.00	100.0%
558 60 41 10	Prof Serv-Utilities Reimbursable	0.00	8,803.20	15,357.06	(15,357.06)	0.0%
558 60 42 00	Communications	2,000.00	134.93	1,127.89	872.11	43.6%
558 60 44 00	Advertising	4,000.00	0.00	386.10	3,613.90	90.3%
558 60 45 00	Rentals	3,780.00	0.00	0.00	3,780.00	100.0%
558 60 48 00	Repairs & Maintenance	600.00	0.00	0.00	600.00	100.0%
558 60 49 00	Meetings, Training & Travel	6,000.00	456.90	1,016.90	4,983.10	83.1%
558 60 49 02	Dues	14,175.00	0.00	466.00	13,709.00	96.7%
558 60 49 80	Interfund Payment for Eng Service	0.00	2,114.84	2,114.84	(2,114.84)	0.0%
060 Community Development		1,047,562.84	83,781.25	224,637.99	822,924.85	78.6%
558 70 10 00	Salaries & Wages	0.00	552.02	967.14	(967.14)	0.0%
558 70 20 00	Social Security	0.00	41.89	73.33	(73.33)	0.0%
558 70 21 00	Retirement	0.00	52.60	92.16	(92.16)	0.0%
558 70 22 00	Medical Benefits	0.00	111.55	223.10	(223.10)	0.0%
558 70 23 00	L & I	0.00	0.00	19.71	(19.71)	0.0%
558 70 24 00	Unempl, PFMLA, LTC	0.00	0.00	41.81	(41.81)	0.0%
558 70 31 00	Supplies	1,000.00	0.00	0.00	1,000.00	100.0%

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001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
558 Community Planning & Economic Development						
558 70 35 00	Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%
558 70 41 00	Professional Services	100,000.00	216.28	1,171.09	98,828.91	98.8%
558 70 42 00	Communications	1,500.00	991.92	1,034.15	465.85	31.1%
558 70 44 00	Advertising	500.00	0.00	94.38	405.62	81.1%
558 70 48 00	Repair & Maintenance	525.00	0.00	0.00	525.00	100.0%
558 70 49 00	Meetings, Training & Travel	1,500.00	0.00	0.00	1,500.00	100.0%
558 70 49 02	Dues	2,100.00	0.00	0.00	2,100.00	100.0%
558 70 49 03	Printing	1,000.00	0.00	0.00	1,000.00	100.0%
070 Economic Development		109,625.00	1,966.26	3,716.87	105,908.13	96.6%
558 Community Planning & Economic		1,157,187.84	85,747.51	228,354.86	928,832.98	80.3%
566 Substance Abuse						
566 00 49 05	Liquor Board Excise Tax	1,682.10	0.00	610.49	1,071.61	63.7%
566 Substance Abuse		1,682.10	0.00	610.49	1,071.61	63.7%
569 Aging And Disability Services						
569 10 49 08	Sr Center LEAP	10,000.00	0.00	0.00	10,000.00	100.0%
569 Aging And Disability Services		10,000.00	0.00	0.00	10,000.00	100.0%
572 Libraries						
572 10 47 00	Utilities	12,978.00	1,690.14	2,598.88	10,379.12	80.0%
572 10 48 00	Repair/maintenance	2,625.00	0.00	0.00	2,625.00	100.0%
572 Libraries		15,603.00	1,690.14	2,598.88	13,004.12	83.3%
576 Park Facilities						
576 80 10 00	Salaries & Wages	288,319.00	21,800.08	63,708.33	224,610.67	77.9%
576 80 11 00	Overtime	330.00	400.71	495.95	(165.95)	0.0%
576 80 20 00	Social Security	20,632.32	1,685.18	4,872.83	15,759.49	76.4%
576 80 21 00	Retirement	42,851.49	2,344.49	6,770.49	36,081.00	84.2%
576 80 22 00	Medical Benefits	55,050.00	4,834.56	14,469.03	40,580.97	73.7%
576 80 23 00	L & I	3,716.62	0.00	938.24	2,778.38	74.8%
576 80 24 00	Unempl, PFMLA, LTC	559.44	0.00	145.19	414.25	74.0%
576 80 31 00	Supplies	36,025.00	2,199.87	3,788.79	32,236.21	89.5%
576 80 32 00	Fuel	12,700.00	571.59	1,003.21	11,696.79	92.1%
576 80 35 00	Small Equipment	5,302.50	0.00	0.00	5,302.50	100.0%
576 80 35 01	Uniforms	1,680.00	498.09	632.52	1,047.48	62.4%
576 80 41 00	Professional Services	20,000.00	1,759.41	4,520.57	15,479.43	77.4%
576 80 42 00	Communications	2,250.00	191.82	383.64	1,866.36	82.9%
576 80 45 06	Rent	2,625.00	113.79	148.78	2,476.22	94.3%
576 80 47 00	Utilities	23,887.50	1,681.12	3,365.98	20,521.52	85.9%
576 80 48 00	Repair/maintenance	15,000.00	2,063.80	2,063.80	12,936.20	86.2%
576 80 49 01	Meetings, Training & Travel	2,500.00	225.00	225.00	2,275.00	91.0%
576 80 49 02	Dues	250.00	(41.20)	(41.20)	291.20	116.5%
576 Park Facilities		533,678.87	40,328.31	107,491.15	426,187.72	79.9%

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001 General Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures						
582 30 00 01	Court Collections	0.00	3,031.45	3,031.45	(3,031.45)	0.0%
589 90 00 01	Payroll EE Deductions Clearing	0.00	(3,323.99)	(222.35)	222.35	100.0%
589 90 00 02	Payroll Draw Clearing	0.00	600.00	1,400.00	(1,400.00)	0.0%
580 Non Expenditures		0.00	307.46	4,209.10	(4,209.10)	0.0%
591 Debt Service						
591 18 70 00	Leases	0.00	701.00	1,518.61	(1,518.61)	0.0%
591 58 70 00	Leases	0.00	388.83	583.25	(583.25)	0.0%
591 76 70 00	Leases	0.00	18.16	36.32	(36.32)	0.0%
591 Debt Service		0.00	1,107.99	2,138.18	(2,138.18)	0.0%
594 Capital Expenditures						
594 18 64 01	Machinery & Equipment	26,250.00	0.00	0.00	26,250.00	100.0%
594 Capital Expenditures		26,250.00	0.00	0.00	26,250.00	100.0%
597 Interfund Transfers						
597 00 00 01	Transfer To 101-Share Of St Lighting	400,000.00	100,000.00	100,000.00	300,000.00	75.0%
597 00 01 07	Transfer To Equip Replacemen	47,500.00	47,500.00	47,500.00	0.00	0.0%
597 00 01 15	Transfer Out To Tourism & Promotion DSC	80,000.00	20,000.00	20,000.00	60,000.00	75.0%
597 01 03 00	Transfer Out To Streets 103	200,000.00	200,000.00	200,000.00	0.00	0.0%
597 01 04 21	Trsfr Out To Water Operating	109,200.00	109,200.00	109,200.00	0.00	0.0%
597 Interfund Transfers		836,700.00	476,700.00	476,700.00	360,000.00	43.0%
999 Ending Balance						
508 91 00 01	Unassigned End Cash & Invest	3,081,989.00	0.00	0.00	3,081,989.00	100.0%
508 91 00 02	Unassigned End Cash & Invest	590.00	0.00	0.00	590.00	100.0%
999 Ending Balance		3,082,579.00	0.00	0.00	3,082,579.00	100.0%
Fund Expenditures:		9,901,481.09	578,612.48	1,820,871.20	8,080,609.89	81.6%
Fund Excess/(Deficit):		0.19	4,699.06	3,473,821.59		

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101 Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 01 Estimated Beginning Balance	0.00	0.00	1,511.00	(1,511.00)	0.0%
308 51 01 01 Assigned Beg Cash & Invest	237,114.00	0.00	213,609.44	23,504.56	9.9%
308 Beginning Balances	237,114.00	0.00	215,120.44	21,993.56	9.3%

320 Licenses & Permits

321 91 00 10 WM - Street Maintenance Fee	28,000.00	2,289.64	7,234.52	20,765.48	74.2%
320 Licenses & Permits	28,000.00	2,289.64	7,234.52	20,765.48	74.2%

330 Intergovernmental Revenues

336 00 71 00 Multimodal Transportation	11,110.00	2,751.60	2,751.60	8,358.40	75.2%
336 00 87 00 Mvft Unrestricted Fuel Tax	163,115.00	12,631.45	35,379.27	127,735.73	78.3%
330 Intergovernmental Revenues	174,225.00	15,383.05	38,130.87	136,094.13	78.1%

360 Misc Revenues

361 11 01 01 State Pool/cd Interest	6,000.00	722.36	1,821.82	4,178.18	69.6%
369 91 01 01 Miscellaneous	0.00	0.00	2.69	(2.69)	0.0%
360 Misc Revenues	6,000.00	722.36	1,824.51	4,175.49	69.6%

397 Interfund Transfers

397 00 00 00 Transfer In From GF	400,000.00	100,000.00	100,000.00	300,000.00	75.0%
397 07 06 77 Transfer In From TBD	60,000.00	15,000.00	15,000.00	45,000.00	75.0%
397 Interfund Transfers	460,000.00	115,000.00	115,000.00	345,000.00	75.0%

Fund Revenues:	905,339.00	133,395.05	377,310.34	528,028.66	58.3%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance					
542 30 10 00 Salaries & Wages	334,077.00	21,273.84	64,236.12	269,840.88	80.8%
542 30 10 99 Engineering Sal & Ben Allocation	(92,000.00)	(36,521.66)	(36,521.66)	(55,478.34)	0.0%
542 30 11 00 Overtime	1,350.00	391.01	1,375.25	(25.25)	0.0%
542 30 20 00 Social Security	24,173.00	1,587.55	4,934.25	19,238.75	79.6%
542 30 21 00 Retirement	32,336.00	2,152.04	6,680.07	25,655.93	79.3%
542 30 22 00 Medical Benefits	68,174.00	4,595.14	14,433.36	53,740.64	78.8%
542 30 23 00 L & I	2,991.00	0.00	567.53	2,423.47	81.0%
542 30 24 00 Unemployment & PFMLA	640.00	0.00	135.00	505.00	78.9%
542 30 31 00 Supplies	50,000.00	4,507.23	5,744.40	44,255.60	88.5%
542 30 31 03 Uniforms	1,747.20	162.12	162.12	1,585.08	90.7%
542 30 32 00 Fuel	6,824.84	312.50	732.60	6,092.24	89.3%
542 30 35 00 Small Tools & Equipment	2,020.20	0.00	0.00	2,020.20	100.0%
542 30 41 00 Professional Services	36,529.00	927.44	5,977.53	30,551.47	83.6%
542 30 42 00 Communications	1,248.62	77.48	154.96	1,093.66	87.6%
542 30 45 00 Rentals	1,872.94	0.00	28.42	1,844.52	98.5%
542 30 46 00 Insurance	30,000.00	0.00	29,105.00	895.00	3.0%
542 30 47 00 Utilities	71,274.58	5,915.46	12,141.60	59,132.98	83.0%
542 30 48 00 Repair/maintenance	45,000.00	2,076.76	13,247.88	31,752.12	70.6%
542 30 48 01 SnoCo PW Striping	18,728.32	0.00	0.00	18,728.32	100.0%

6.37

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101 Street Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance					
542 30 49 01 Meetings, Training & Travel	1,500.00	195.00	195.00	1,305.00	87.0%
542 30 49 03 Dues	104.00	(41.20)	(4.95)	108.95	104.8%
542 Streets - Maintenance	638,590.70	7,610.71	123,324.48	515,266.22	80.7%

580 Non Expenditures

582 20 01 01 Refund Retainage	0.00	1,510.98	1,510.98	(1,510.98)	0.0%
580 Non Expenditures	0.00	1,510.98	1,510.98	(1,510.98)	0.0%

591 Debt Service

591 95 70 00 Leases	0.00	18.16	36.32	(36.32)	0.0%
591 Debt Service	0.00	18.16	36.32	(36.32)	0.0%

597 Interfund Transfers

597 01 01 07 Transfer Out To Equip Resrv	64,000.00	64,000.00	64,000.00	0.00	0.0%
597 Interfund Transfers	64,000.00	64,000.00	64,000.00	0.00	0.0%

999 Ending Balance

508 51 01 01 Assigned End Cash & Invest	202,748.00	0.00	0.00	202,748.00	100.0%
999 Ending Balance	202,748.00	0.00	0.00	202,748.00	100.0%

Fund Expenditures:	905,338.70	73,139.85	188,871.78	716,466.92	79.1%
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Fund Excess/(Deficit):	0.30	60,255.20	188,438.56		
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102 Street Impact Fee Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 02	Restricted Beg Cash & Invest	479,791.00	0.00	491,093.18	(11,302.18)	0.0%
308 Beginning Balances		479,791.00	0.00	491,093.18	(11,302.18)	0.0%

340 Charges For Services

345 85 01 02	Street Impact Fees	46,000.00	33,503.47	44,073.64	1,926.36	4.2%
340 Charges For Services		46,000.00	33,503.47	44,073.64	1,926.36	4.2%

360 Misc Revenues

361 11 01 02	State Pool/cd Interest	4,000.00	2,843.24	5,555.43	(1,555.43)	0.0%
360 Misc Revenues		4,000.00	2,843.24	5,555.43	(1,555.43)	0.0%

Fund Revenues:		529,791.00	36,346.71	540,722.25	(10,931.25)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 01 01 03	Transfer Out To St Const (103)	460,000.00	460,000.00	460,000.00	0.00	0.0%
597 Interfund Transfers		460,000.00	460,000.00	460,000.00	0.00	0.0%

999 Ending Balance

508 31 01 02	Restricted End Cash & Invest	69,791.00	0.00	0.00	69,791.00	100.0%
999 Ending Balance		69,791.00	0.00	0.00	69,791.00	100.0%

Fund Expenditures:		529,791.00	460,000.00	460,000.00	69,791.00	13.2%
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Fund Excess/(Deficit):		0.00	(423,653.29)	80,722.25		
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103 Street Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 03 Restricted Beg Cash & Invest	0.00	0.00	381,854.60	(381,854.60)	0.0%
308 51 01 03 Assigned Beg Cash & Invest	1,795,037.00	0.00	1,181,451.94	613,585.06	34.2%
308 Beginning Balances	1,795,037.00	0.00	1,563,306.54	231,730.46	12.9%

330 Intergovernmental Revenues

333 20 00 04 RTCC - Viking Way	173,000.00	0.00	257,438.29	(84,438.29)	0.0%
333 20 00 05 Viking Way Grant Construction	865,000.00	0.00	0.00	865,000.00	100.0%
334 03 80 07 Transportation Improvement Board (TIB)	369,000.00	0.00	0.00	369,000.00	100.0%
330 Intergovernmental Revenues	1,407,000.00	0.00	257,438.29	1,149,561.71	81.7%

360 Misc Revenues

361 11 01 03 State Pool/cd Interest	60,000.00	10,216.78	18,785.80	41,214.20	68.7%
360 Misc Revenues	60,000.00	10,216.78	18,785.80	41,214.20	68.7%

380 Non Revenues

382 20 01 03 Retainage	0.00	92.75	92.75	(92.75)	0.0%
380 Non Revenues	0.00	92.75	92.75	(92.75)	0.0%

397 Interfund Transfers

397 01 01 02 Transfer In From St Impact (102)	460,000.00	460,000.00	460,000.00	0.00	0.0%
397 01 01 03 Transfer From TBD	675,000.00	337,500.00	337,500.00	337,500.00	50.0%
397 01 03 01 Transfer In From GF	200,000.00	200,000.00	200,000.00	0.00	0.0%
397 04 01 21 Transfer In From Reet (121)	200,000.00	200,000.00	200,000.00	0.00	0.0%
397 Interfund Transfers	1,535,000.00	1,197,500.00	1,197,500.00	337,500.00	22.0%

Fund Revenues:	4,797,037.00	1,207,809.53	3,037,123.38	1,759,913.62	36.7%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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580 Non Expenditures

582 20 01 03 Refund Retainage	0.00	0.00	10,594.61	(10,594.61)	0.0%
580 Non Expenditures	0.00	0.00	10,594.61	(10,594.61)	0.0%

594 Capital Expenditures

595 10 61 06 Sidewalk Installation	250,000.00	162.68	162.68	249,837.32	99.9%
595 10 61 07 Sidewalk Repair	150,000.00	1,231.46	1,231.46	148,768.54	99.2%
595 10 63 07 276th Sidewalk	100,000.00	3,152.94	3,152.94	96,847.06	96.8%
595 30 63 05 Misc Capital Projects	0.00	15,861.49	15,861.49	(15,861.49)	0.0%
595 30 63 13 Viking Way Construction	2,260,000.00	7,003.02	7,003.02	2,252,996.98	99.7%
595 30 63 49 City Beautification	35,000.00	128.36	128.36	34,871.64	99.6%
595 30 63 52 Westside Overlays	320,000.00	488.04	488.04	319,511.96	99.8%
595 30 63 53 Twin City Mile Dwntrwn Reno Proj	739,000.00	7,830.00	14,153.50	724,846.50	98.1%
595 30 63 54 SR532 Intersection Improvs Dsgn & Eng	500,000.00	0.00	0.00	500,000.00	100.0%
595 30 63 56 Overlay & ADA Improvements	410,000.00	6,751.22	6,751.22	403,248.78	98.4%

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103 Street Construction Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures					
594 Capital Expenditures	4,764,000.00	42,609.21	48,932.71	4,715,067.29	99.0%
999 Ending Balance					
508 51 01 03 Assigned End Cash & Invest	33,037.00	0.00	0.00	33,037.00	100.0%
999 Ending Balance	33,037.00	0.00	0.00	33,037.00	100.0%
Fund Expenditures:	4,797,037.00	42,609.21	59,527.32	4,737,509.68	98.8%
Fund Excess/(Deficit):	0.00	1,165,200.32	2,977,596.06		

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104 Park And Trail Improvement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 04 Restricted Beg Cash & Invest	0.00	0.00	91,818.00	(91,818.00)	0.0%
308 51 01 04 Assigned Beg Cash & Invest	2,092,075.00	0.00	2,073,712.40	18,362.60	0.9%
308 Beginning Balances	2,092,075.00	0.00	2,165,530.40	(73,455.40)	0.0%

330 Intergovernmental Revenues

334 03 10 10 DOE-Floodplains By Design	0.00	0.00	335,592.58	(335,592.58)	0.0%
334 03 10 12 Dept Of Ecology	140,000.00	0.00	0.00	140,000.00	100.0%
334 04 20 04 DOC	927,000.00	0.00	0.00	927,000.00	100.0%
330 Intergovernmental Revenues	1,067,000.00	0.00	335,592.58	731,407.42	68.5%

360 Misc Revenues

361 11 01 04 State Pool/cd Interest	5,400.00	13,947.06	28,133.83	(22,733.83)	0.0%
362 00 01 04 Rents And Leases	20,500.00	0.00	0.00	20,500.00	100.0%
360 Misc Revenues	25,900.00	13,947.06	28,133.83	(2,233.83)	0.0%

380 Non Revenues

382 20 01 04 Retainage	0.00	6,778.70	6,778.70	(6,778.70)	0.0%
380 Non Revenues	0.00	6,778.70	6,778.70	(6,778.70)	0.0%

397 Interfund Transfers

397 00 10 06 Transfer In From Park Impact Fees	50,000.00	12,500.00	12,500.00	37,500.00	75.0%
397 00 10 20 Transfer In From REET (120)	400,000.00	100,000.00	100,000.00	300,000.00	75.0%
397 00 10 21 Transfer In From REET (121)	200,000.00	50,000.00	50,000.00	150,000.00	75.0%
397 Interfund Transfers	650,000.00	162,500.00	162,500.00	487,500.00	75.0%

Fund Revenues:	3,834,975.00	183,225.76	2,698,535.51	1,136,439.49	29.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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580 Non Expeditures

582 20 01 04 Refund Retainage	0.00	10,936.18	10,936.18	(10,936.18)	0.0%
580 Non Expeditures	0.00	10,936.18	10,936.18	(10,936.18)	0.0%

594 Capital Expenditures

594 76 61 02 Ovenell	0.00	180.60	180.60	(180.60)	0.0%
594 76 61 03 Johnson Easement Purch	200,000.00	0.00	0.00	200,000.00	100.0%
594 76 61 21 Hamilton Improvements	0.00	62,971.24	82,724.94	(82,724.94)	0.0%
594 76 63 03 Downtown Park	100,000.00	4,663.25	8,459.50	91,540.50	91.5%
594 76 63 05 Johnson Farm Improvements	0.00	9,402.65	9,402.65	(9,402.65)	0.0%
594 76 63 06 Raplee Property Eval	140,000.00	335.40	494.15	139,505.85	99.6%
594 76 63 18 Heritage Park Improvemments	603,000.00	132,203.09	148,492.96	454,507.04	75.4%
594 76 63 19 Stanwood Port Susan Trail	1,638,000.00	4,333.14	4,333.14	1,633,666.86	99.7%
594 76 63 20 Downtown Park	70,000.00	0.00	0.00	70,000.00	100.0%
594 76 63 22 Church Creek	220,000.00	12,985.92	14,176.20	205,823.80	93.6%

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104 Park And Trail Improvement Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures					
594 Capital Expenditures	2,971,000.00	227,075.29	268,264.14	2,702,735.86	91.0%
999 Ending Balance					
508 51 01 04 Assigned End Cash & Invest	863,975.00	0.00	0.00	863,975.00	100.0%
999 Ending Balance	863,975.00	0.00	0.00	863,975.00	100.0%
Fund Expenditures:	3,834,975.00	238,011.47	279,200.32	3,555,774.68	92.7%
Fund Excess/(Deficit):	0.00	(54,785.71)	2,419,335.19		

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106 Park Impact Fees

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 06	Restricted Beg Cash & Invest	165,294.00	0.00	172,440.02	(7,146.02)	0.0%
308 Beginning Balances		165,294.00	0.00	172,440.02	(7,146.02)	0.0%

340 Charges For Services

345 85 01 06	Park Impact Fees	70,440.00	0.00	5,808.00	64,632.00	91.8%
340 Charges For Services		70,440.00	0.00	5,808.00	64,632.00	91.8%

360 Misc Revenues

361 11 01 06	State Pool/cd Interest	600.00	1,010.22	1,966.77	(1,366.77)	0.0%
360 Misc Revenues		600.00	1,010.22	1,966.77	(1,366.77)	0.0%

Fund Revenues:		236,334.00	1,010.22	180,214.79	56,119.21	23.7%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 00 04	Transfer To Park Improvement	50,000.00	12,500.00	12,500.00	37,500.00	75.0%
597 Interfund Transfers		50,000.00	12,500.00	12,500.00	37,500.00	75.0%

999 Ending Balance

508 31 01 06	Restricted End Cash & Invest	186,334.00	0.00	0.00	186,334.00	100.0%
999 Ending Balance		186,334.00	0.00	0.00	186,334.00	100.0%

Fund Expenditures:		236,334.00	12,500.00	12,500.00	223,834.00	94.7%
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Fund Excess/(Deficit):		0.00	(11,489.78)	167,714.79		
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107 Equipment Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 01 07	Assigned Beg Cash & Invest	531,497.00	0.00	532,495.94	(998.94)	0.0%
	308 Beginning Balances	531,497.00	0.00	532,495.94	(998.94)	0.0%

360 Misc Revenues

361 11 01 07	State Pool/cd Interest	4,900.00	2,487.37	5,405.25	(505.25)	0.0%
	360 Misc Revenues	4,900.00	2,487.37	5,405.25	(505.25)	0.0%

390 Other Revenues

395 10 01 07	Proceeds From Sales Of Asset	20,000.00	0.00	0.00	20,000.00	100.0%
	390 Other Revenues	20,000.00	0.00	0.00	20,000.00	100.0%

397 Interfund Transfers

397 01 00 01	Transfer In From GF	47,500.00	47,500.00	47,500.00	0.00	0.0%
397 01 01 01	Transfer In From Streets	64,000.00	64,000.00	64,000.00	0.00	0.0%
	397 Interfund Transfers	111,500.00	111,500.00	111,500.00	0.00	0.0%

Fund Revenues:	667,897.00	113,987.37	649,401.19	18,495.81	2.8%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 18 64 08	Machinery & Equipment - Parks	60,000.00	40.98	40.98	59,959.02	99.9%
594 18 64 09	Machinery & Equipment - Street	93,000.00	1,772.30	61,587.98	31,412.02	33.8%
594 18 64 10	Machinery & Equipment - B&G	15,000.00	1,816.56	36,174.81	(21,174.81)	0.0%
	594 Capital Expenditures	168,000.00	3,629.84	97,803.77	70,196.23	41.8%

999 Ending Balance

508 51 01 07	Assigned End Cash & Invest	499,897.00	0.00	0.00	499,897.00	100.0%
	999 Ending Balance	499,897.00	0.00	0.00	499,897.00	100.0%

Fund Expenditures:	667,897.00	3,629.84	97,803.77	570,093.23	85.4%
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Fund Excess/(Deficit):	0.00	110,357.53	551,597.42
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108 Transportation Sales Tax Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 08	Restricted Beg Cash & Invest	190,300.00	0.00	263,955.05	(73,655.05)	0.0%
308 Beginning Balances		190,300.00	0.00	263,955.05	(73,655.05)	0.0%

310 Taxes

313 21 01 08	Public Transportation Systems Sales Tax	540,000.00	44,416.16	145,609.36	394,390.64	73.0%
310 Taxes		540,000.00	44,416.16	145,609.36	394,390.64	73.0%

360 Misc Revenues

361 11 01 08	State Pool/cd Interest	10,000.00	2,067.12	3,612.44	6,387.56	63.9%
360 Misc Revenues		10,000.00	2,067.12	3,612.44	6,387.56	63.9%

Fund Revenues:		740,300.00	46,483.28	413,176.85	327,123.15	44.2%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 07 01 01	Transfer To Street Operating	60,000.00	15,000.00	15,000.00	45,000.00	75.0%
597 07 03 07	Transfer To Street Construction	675,000.00	337,500.00	337,500.00	337,500.00	50.0%
597 Interfund Transfers		735,000.00	352,500.00	352,500.00	382,500.00	52.0%

999 Ending Balance

508 31 01 08	Restricted End Cash & Invest	5,300.00	0.00	0.00	5,300.00	100.0%
999 Ending Balance		5,300.00	0.00	0.00	5,300.00	100.0%

Fund Expenditures:		740,300.00	352,500.00	352,500.00	387,800.00	52.4%
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Fund Excess/(Deficit):		0.00	(306,016.72)	60,676.85		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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109 Contingency Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 01 09	Assigned Beg Cash & Invest	620,354.00	0.00	604,056.96	16,297.04	2.6%
308 Beginning Balances		620,354.00	0.00	604,056.96	16,297.04	2.6%

360 Misc Revenues

361 11 01 09	State Pool/cd Interest	4,000.00	3,423.83	6,733.85	(2,733.85)	0.0%
360 Misc Revenues		4,000.00	3,423.83	6,733.85	(2,733.85)	0.0%

Fund Revenues:		624,354.00	3,423.83	610,790.81	13,563.19	2.2%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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999 Ending Balance

508 51 01 09	Assigned End Cash & Invest	624,354.00	0.00	0.00	624,354.00	100.0%
999 Ending Balance		624,354.00	0.00	0.00	624,354.00	100.0%

Fund Expenditures:		624,354.00	0.00	0.00	624,354.00	100.0%
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Fund Excess/(Deficit):		0.00	3,423.83	610,790.81		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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110 Building Improvement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 01 10 Restricted Beg Cash & Invest	0.00	0.00	2,746.00	(2,746.00)	0.0%
308 51 01 10 Assigned Beg Cash & Invest	4,528,797.00	0.00	3,855,794.88	673,002.12	14.9%
308 Beginning Balances	4,528,797.00	0.00	3,858,540.88	670,256.12	14.8%

310 Taxes

313 11 01 10 Sales Tax Construction	75,000.00	6,250.00	18,750.00	56,250.00	75.0%
310 Taxes	75,000.00	6,250.00	18,750.00	56,250.00	75.0%

360 Misc Revenues

361 11 01 10 State Pool/cd Interest	20,000.00	21,843.91	43,050.44	(23,050.44)	0.0%
360 Misc Revenues	20,000.00	21,843.91	43,050.44	(23,050.44)	0.0%

380 Non Revenues

382 20 01 10 Retainage	0.00	13,773.94	13,773.94	(13,773.94)	0.0%
380 Non Revenues	0.00	13,773.94	13,773.94	(13,773.94)	0.0%

397 Interfund Transfers

397 02 01 20 Transfer In REET 1 (120)	400,000.00	100,000.00	100,000.00	300,000.00	75.0%
397 Interfund Transfers	400,000.00	100,000.00	100,000.00	300,000.00	75.0%

Fund Revenues:	5,023,797.00	141,867.85	4,034,115.26	989,681.74	19.7%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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580 Non Expenditures

582 20 01 10 Refund Retainage	0.00	13,773.98	13,773.98	(13,773.98)	0.0%
580 Non Expenditures	0.00	13,773.98	13,773.98	(13,773.98)	0.0%

594 Capital Expenditures

594 18 62 11 Police/City Hall Design	150,000.00	630.00	7,751.02	142,248.98	94.8%
594 18 62 13 Police/City Hall Construction	805,468.00	310,070.86	320,226.78	485,241.22	60.2%
594 Capital Expenditures	955,468.00	310,700.86	327,977.80	627,490.20	65.7%

999 Ending Balance

508 51 01 10 Assigned End Cash & Invest	4,068,329.00	0.00	0.00	4,068,329.00	100.0%
999 Ending Balance	4,068,329.00	0.00	0.00	4,068,329.00	100.0%

Fund Expenditures:	5,023,797.00	324,474.84	341,751.78	4,682,045.22	93.2%
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Fund Excess/(Deficit):	0.00	(182,606.99)	3,692,363.48		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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115 Tourism And Promotion

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 51 01 15 Assigned Beg Cash & Invest	37,537.00	0.00	59,382.35	(21,845.35)	0.0%
308 Beginning Balances	37,537.00	0.00	59,382.35	(21,845.35)	0.0%

310 Taxes

313 31 00 50 Lodging Tax	1,000.00	156.57	355.14	644.86	64.5%
310 Taxes	1,000.00	156.57	355.14	644.86	64.5%

330 Intergovernmental Revenues

337 00 00 50 Grant Sno-Co DSC	8,000.00	0.00	0.00	8,000.00	100.0%
330 Intergovernmental Revenues	8,000.00	0.00	0.00	8,000.00	100.0%

340 Charges For Services

345 60 00 50 Advertising	1,000.00	0.00	0.00	1,000.00	100.0%
340 Charges For Services	1,000.00	0.00	0.00	1,000.00	100.0%

360 Misc Revenues

367 00 00 50 Donations	1,000.00	0.00	0.00	1,000.00	100.0%
367 00 00 51 Sponsorships	5,000.00	0.00	0.00	5,000.00	100.0%
360 Misc Revenues	6,000.00	0.00	0.00	6,000.00	100.0%

397 Interfund Transfers

397 00 01 01 Transfer In From General Fund	80,000.00	20,000.00	20,000.00	60,000.00	75.0%
397 Interfund Transfers	80,000.00	20,000.00	20,000.00	60,000.00	75.0%

Fund Revenues:	133,537.00	20,156.57	79,737.49	53,799.51	40.3%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
557 Community Services					
557 30 31 00 Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
557 30 41 00 Professional Services	46,000.00	0.00	1,093.64	44,906.36	97.6%
557 30 41 03 Tourism Grants	21,000.00	0.00	0.00	21,000.00	100.0%
557 30 44 00 Advertising	26,500.00	0.00	579.39	25,920.61	97.8%
557 30 49 03 Printing	5,000.00	0.00	0.00	5,000.00	100.0%
557 Community Services	99,500.00	0.00	1,673.03	97,826.97	98.3%

999 Ending Balance

508 51 01 15 Assigned End Cash & Invest	34,037.00	0.00	0.00	34,037.00	100.0%
999 Ending Balance	34,037.00	0.00	0.00	34,037.00	100.0%

Fund Expenditures:	133,537.00	0.00	1,673.03	131,863.97	98.7%
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MONTHLY EXPENSE & REVENUE REPORT

115 Tourism And Promotion

Fund Excess/(Deficit):	0.00	20,156.57	78,064.46
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MONTHLY EXPENSE & REVENUE REPORT

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120 REET - Capital Improvements

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 20	Restricted Beg Cash & Invest	817,379.00	0.00	871,684.69	(54,305.69)	0.0%
308 Beginning Balances		817,379.00	0.00	871,684.69	(54,305.69)	0.0%

310 Taxes

318 34 00 00	REET 1 - 1st Quarter Percent	125,000.00	28,677.48	78,312.11	46,687.89	37.4%
310 Taxes		125,000.00	28,677.48	78,312.11	46,687.89	37.4%

360 Misc Revenues

361 11 01 20	State Pool/cd Interest	10,000.00	5,220.77	10,035.78	(35.78)	0.0%
360 Misc Revenues		10,000.00	5,220.77	10,035.78	(35.78)	0.0%

Fund Revenues:		952,379.00	33,898.25	960,032.58	(7,653.58)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 01 04	Transfer Out To Park Imp (104)	400,000.00	100,000.00	100,000.00	300,000.00	75.0%
597 00 01 10	Transfer Out To Bldg (110)	400,000.00	100,000.00	100,000.00	300,000.00	75.0%
597 Interfund Transfers		800,000.00	200,000.00	200,000.00	600,000.00	75.0%

999 Ending Balance

508 31 01 20	Restricted End Cash & Invest	152,379.00	0.00	0.00	152,379.00	100.0%
999 Ending Balance		152,379.00	0.00	0.00	152,379.00	100.0%

Fund Expenditures:		952,379.00	200,000.00	200,000.00	752,379.00	79.0%
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Fund Excess/(Deficit):		0.00	(166,101.75)	760,032.58		
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City Of Stanwood

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121 REET - Growth Management

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 31 01 21	Restricted Beg Cash & Invest	327,636.00	0.00	374,788.30	(47,152.30)	0.0%
308 Beginning Balances		327,636.00	0.00	374,788.30	(47,152.30)	0.0%

310 Taxes

318 35 00 00	REET 2 - 2nd Quarter Percent	125,000.00	27,052.47	76,687.09	48,312.91	38.7%
310 Taxes		125,000.00	27,052.47	76,687.09	48,312.91	38.7%

360 Misc Revenues

361 11 01 21	State Pool/cd Interest	6,000.00	2,404.31	4,496.48	1,503.52	25.1%
360 Misc Revenues		6,000.00	2,404.31	4,496.48	1,503.52	25.1%

Fund Revenues:		458,636.00	29,456.78	455,971.87	2,664.13	0.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 00 05	Transfers-Out Park Imprv (104)	200,000.00	50,000.00	50,000.00	150,000.00	75.0%
597 04 01 03	Transfer Out to Street Constr (103)	200,000.00	200,000.00	200,000.00	0.00	0.0%
597 Interfund Transfers		400,000.00	250,000.00	250,000.00	150,000.00	37.5%

999 Ending Balance

508 31 01 21	Restricted End Cash & Invest	58,636.00	0.00	0.00	58,636.00	100.0%
999 Ending Balance		58,636.00	0.00	0.00	58,636.00	100.0%

Fund Expenditures:		458,636.00	250,000.00	250,000.00	208,636.00	45.5%
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Fund Excess/(Deficit):		0.00	(220,543.22)	205,971.87		
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MONTHLY EXPENSE & REVENUE REPORT

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401 Sewer Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 01	Assigned Beg Cash & Invest	1,358,027.00	0.00	1,671,282.80	(313,255.80)	0.0%
	308 Beginning Balances	1,358,027.00	0.00	1,671,282.80	(313,255.80)	0.0%

340 Charges For Services

343 50 04 01	Sewer Service Charges	3,105,911.65	222,146.91	758,743.36	2,347,168.29	75.6%
343 50 50 01	Sewer - Other Fees	1,116.50	0.00	966.12	150.38	13.5%
	340 Charges For Services	3,107,028.15	222,146.91	759,709.48	2,347,318.67	75.5%

360 Misc Revenues

359 90 51 01	Late Penalties	24,000.00	1,997.27	4,565.49	19,434.51	81.0%
361 11 04 01	State Pool/cd Interest	27,723.35	9,419.82	18,207.95	9,515.40	34.3%
369 91 04 01	Miscellaneous	507.50	0.00	1,018.48	(510.98)	0.0%
	360 Misc Revenues	52,230.85	11,417.09	23,791.92	28,438.93	54.4%

Fund Revenues:	4,517,286.00	233,564.00	2,454,784.20	2,062,501.80	45.7%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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535 Sewer

535 80 10 00	Salaries & Wages	675,577.00	57,087.99	163,706.39	511,870.61	75.8%
535 80 11 00	Overtime	1,800.00	50.13	768.56	1,031.44	57.3%
535 80 20 00	Social Security	48,352.00	4,358.11	12,545.37	35,806.63	74.1%
535 80 21 00	Retirement	65,733.00	5,874.57	17,310.72	48,422.28	73.7%
535 80 22 00	Medical Benefits	160,707.00	13,026.02	38,470.42	122,236.58	76.1%
535 80 23 00	L & I	5,252.00	0.00	1,325.78	3,926.22	74.8%
535 80 24 00	Unemployment & PFMLA	1,286.00	0.00	270.33	1,015.67	79.0%
535 80 31 00	Supplies	84,400.00	7,040.45	21,253.05	63,146.95	74.8%
535 80 31 03	Uniforms	6,050.00	1,439.20	1,439.20	4,610.80	76.2%
535 80 32 00	Fuel	13,500.00	1,132.14	1,960.74	11,539.26	85.5%
535 80 35 00	Small Equipment	25,000.00	340.98	608.74	24,391.26	97.6%
535 80 41 00	Professional Services	140,120.00	9,635.26	29,802.75	110,317.25	78.7%
535 80 42 00	Communications	36,900.00	1,876.45	3,802.57	33,097.43	89.7%
535 80 43 00	Permits	15,000.00	7,815.99	7,815.99	7,184.01	47.9%
535 80 44 00	Advertising	700.00	0.00	0.00	700.00	100.0%
535 80 45 00	Rentals	5,500.00	111.12	216.69	5,283.31	96.1%
535 80 46 00	Insurance	79,200.00	0.00	101,870.00	(22,670.00)	0.0%
535 80 47 00	Utilities	195,000.00	20,660.12	34,013.29	160,986.71	82.6%
535 80 48 00	Repair/maintenance	112,500.00	4,502.09	5,584.08	106,915.92	95.0%
535 80 49 01	B & O Tax	67,000.00	20,662.07	26,915.28	40,084.72	59.8%
535 80 49 03	Meetings, Training & Travel	20,000.00	1,206.25	1,636.25	18,363.75	91.8%
535 80 49 05	Credit Card Bank Fees	13,650.00	1,535.30	4,313.91	9,336.09	68.4%
535 80 49 06	Dues	1,500.00	(144.20)	80.12	1,419.88	94.7%
535 80 49 80	Interfund Payment For Servic	358,420.00	89,605.00	89,605.00	268,815.00	75.0%
	535 Sewer	2,133,147.00	247,815.04	565,315.23	1,567,831.77	73.5%

591 Debt Service

591 35 70 00	Leases	0.00	153.23	360.14	(360.14)	0.0%
591 35 78 02	Srf Principal-treatment Plan	465,029.00	0.00	232,514.67	232,514.33	50.0%

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401 Sewer Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
591 Debt Service						
591 35 78 03	Pwtf Principal-271st Trunkli	106,921.00	0.00	0.00	106,921.00	100.0%
591 35 78 04	2021 Revenue Bond Principal	148,500.00	0.00	0.00	148,500.00	100.0%
592 35 83 03	Pwtf Interest-271st Trunk Co	1,604.00	0.00	0.00	1,604.00	100.0%
592 35 83 04	2021 Revenue Bond Interest	89,925.00	0.00	0.00	89,925.00	100.0%
591 Debt Service		811,979.00	153.23	232,874.81	579,104.19	71.3%
594 Capital Expenditures						
594 35 64 03	Machinery & Equipment	10,500.00	0.00	0.00	10,500.00	100.0%
594 Capital Expenditures		10,500.00	0.00	0.00	10,500.00	100.0%
597 Interfund Transfers						
597 00 04 57	Transfer To Equip Replacemen	64,000.00	64,000.00	64,000.00	0.00	0.0%
597 01 04 03	Transfer Out To Sewer Const (403)	168,000.00	42,000.00	42,000.00	126,000.00	75.0%
597 Interfund Transfers		232,000.00	106,000.00	106,000.00	126,000.00	54.3%
999 Ending Balance						
508 51 04 01	Assigned End Cash & Invest	1,329,660.00	0.00	0.00	1,329,660.00	100.0%
999 Ending Balance		1,329,660.00	0.00	0.00	1,329,660.00	100.0%
Fund Expenditures:		4,517,286.00	353,968.27	904,190.04	3,613,095.96	80.0%
Fund Excess/(Deficit):		0.00	(120,404.27)	1,550,594.16		

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403 Sewer Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 04 03 Restricted Beg Cash & Invest	0.00	0.00	32,842.00	(32,842.00)	0.0%
308 51 04 03 Assigned Beg Cash & Invest	4,523,896.00	0.00	4,457,959.01	65,936.99	1.5%
308 Beginning Balances	4,523,896.00	0.00	4,490,801.01	33,094.99	0.7%

340 Charges For Services

343 50 00 00 Sewer Connection Fees	25,000.00	0.00	3,000.00	22,000.00	88.0%
340 Charges For Services	25,000.00	0.00	3,000.00	22,000.00	88.0%

360 Misc Revenues

361 11 04 03 State Pool/cd Interest	100,000.00	25,446.56	50,119.21	49,880.79	49.9%
360 Misc Revenues	100,000.00	25,446.56	50,119.21	49,880.79	49.9%

397 Interfund Transfers

397 01 04 05 Trfr In From Sewer Plant Inv	30,000.00	7,500.00	7,500.00	22,500.00	75.0%
397 02 04 01 Transfer In From Sewer (401)	168,000.00	42,000.00	42,000.00	126,000.00	75.0%
397 Interfund Transfers	198,000.00	49,500.00	49,500.00	148,500.00	75.0%

Fund Revenues:	4,846,896.00	74,946.56	4,593,420.22	253,475.78	5.2%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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594 Capital Expenditures

594 35 41 05 Sewer System Plan Update	180,000.00	32,053.04	35,236.64	144,763.36	80.4%
594 35 41 06 Bio-solids Removal	1,600,000.00	2,928.24	2,928.24	1,597,071.76	99.8%
594 35 41 20 Wastewater Rate Study	20,000.00	0.00	0.00	20,000.00	100.0%
594 35 63 19 Viking Way Sewer Improve	24,000.00	0.00	0.00	24,000.00	100.0%
594 35 63 27 Misc Pipe Replacement (EX1)	169,000.00	0.00	0.00	169,000.00	100.0%
594 35 63 29 Main Lift Station Upgrades	200,000.00	0.00	0.00	200,000.00	100.0%
594 35 63 31 Sewer Plant Improvements	40,000.00	0.00	0.00	40,000.00	100.0%
594 35 63 44 Sewer Basin 1 Pipe Replmnt Program	300,000.00	0.00	0.00	300,000.00	100.0%
594 35 63 46 Pioneer Hills Lift Station Upgrade	100,000.00	0.00	0.00	100,000.00	100.0%
594 35 63 47 SR532 & Pioneer Hwy Sewer Crossing	400,000.00	2,490.81	3,179.93	396,820.07	99.2%
594 35 63 48 Cedarhome Collection System	175,000.00	813.40	1,350.92	173,649.08	99.2%
594 Capital Expenditures	3,208,000.00	38,285.49	42,695.73	3,165,304.27	98.7%

999 Ending Balance

508 51 04 03 Assigned End Cash & Invest	1,638,896.00	0.00	0.00	1,638,896.00	100.0%
999 Ending Balance	1,638,896.00	0.00	0.00	1,638,896.00	100.0%

Fund Expenditures:	4,846,896.00	38,285.49	42,695.73	4,804,200.27	99.1%
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403 Sewer Construction Fund

Fund Excess/(Deficit):	0.00	36,661.07	4,550,724.49
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405 Sewer Plant Investment Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 05	Assigned Beg Cash & Invest	48,739.00	0.00	95,360.19	(46,621.19)	0.0%
308 Beginning Balances		48,739.00	0.00	95,360.19	(46,621.19)	0.0%

360 Misc Revenues

361 11 04 05	State Pool/cd Interest	5,000.00	758.42	1,342.79	3,657.21	73.1%
368 10 04 05	Plant Investment Fees	25,000.00	0.00	38,595.00	(13,595.00)	0.0%
360 Misc Revenues		30,000.00	758.42	39,937.79	(9,937.79)	0.0%

Fund Revenues:		78,739.00	758.42	135,297.98	(56,558.98)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 00 04 03	Transfer To Sewer Constructi	30,000.00	7,500.00	7,500.00	22,500.00	75.0%
597 Interfund Transfers		30,000.00	7,500.00	7,500.00	22,500.00	75.0%

999 Ending Balance

508 51 04 05	Assigned End Cash & Invest	48,739.00	0.00	0.00	48,739.00	100.0%
999 Ending Balance		48,739.00	0.00	0.00	48,739.00	100.0%

Fund Expenditures:		78,739.00	7,500.00	7,500.00	71,239.00	90.5%
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Fund Excess/(Deficit):		0.00	(6,741.58)	127,797.98		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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410 Drainage Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 10	Assigned Beg Cash & Invest	789,190.00	0.00	765,331.58	23,858.42	3.0%
308 Beginning Balances		789,190.00	0.00	765,331.58	23,858.42	3.0%

340 Charges For Services

343 10 00 00	Drainage Service Charges	1,702,200.50	132,301.70	399,457.91	1,302,742.59	76.5%
343 10 00 10	Drainage - Other Fees	219.00	0.00	305.33	(86.33)	0.0%
340 Charges For Services		1,702,419.50	132,301.70	399,763.24	1,302,656.26	76.5%

360 Misc Revenues

359 90 51 02	Late Penalties	0.00	862.12	2,004.25	(2,004.25)	0.0%
361 11 04 10	State Pool/cd Interest	5,584.50	5,269.81	9,614.98	(4,030.48)	0.0%
369 91 41 00	Miscellaneous Revenue	0.00	0.00	21.85	(21.85)	0.0%
360 Misc Revenues		5,584.50	6,131.93	11,641.08	(6,056.58)	0.0%

Fund Revenues:	2,497,194.00	138,433.63	1,176,735.90	1,320,458.10	52.9%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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531 Natural Resources

531 50 10 00	Salaries & Wages	253,947.00	16,822.10	48,538.22	205,408.78	80.9%
531 50 11 00	Overtime	1,330.00	380.56	1,336.21	(6.21)	0.0%
531 50 20 00	Social Security	15,995.00	1,312.38	3,805.67	12,189.33	76.2%
531 50 21 00	Retirement	20,832.00	1,830.19	5,334.50	15,497.50	74.4%
531 50 22 00	Medical Benefits	46,785.00	4,134.02	12,029.16	34,755.84	74.3%
531 50 23 00	L & I	2,858.00	0.00	512.22	2,345.78	82.1%
531 50 24 00	Unemployment & PFMLA	424.00	0.00	90.12	333.88	78.7%
531 50 31 00	Supplies	8,925.00	3,101.39	3,306.75	5,618.25	62.9%
531 50 31 03	Uniforms	1,627.50	411.21	411.21	1,216.29	74.7%
531 50 32 00	Fuel	9,500.00	303.74	712.24	8,787.76	92.5%
531 50 35 00	Small Equipment	2,626.58	0.00	0.00	2,626.58	100.0%
531 50 41 00	Professional Services	85,100.00	2,130.87	8,574.97	76,525.03	89.9%
531 50 42 00	Communications	1,575.95	77.48	154.96	1,420.99	90.2%
531 50 43 00	Permits	630.38	0.00	0.00	630.38	100.0%
531 50 45 00	Rentals	11,031.62	50.30	98.21	10,933.41	99.1%
531 50 46 00	Insurance	35,000.00	0.00	29,105.00	5,895.00	16.8%
531 50 47 00	Utilities	12,600.00	1,032.20	1,859.25	10,740.75	85.2%
531 50 48 00	Repairs And Maintenance	48,100.00	40,935.78	56,388.80	(8,288.80)	0.0%
531 50 49 01	B & O Tax	12,607.56	4,088.97	6,126.58	6,480.98	51.4%
531 50 49 02	Dues	0.00	(41.20)	(5.20)	5.20	100.0%
531 50 49 03	Meetings, Training & Travel	1,575.63	165.00	165.00	1,410.63	89.5%
531 50 49 05	Credit Card Bank Fees	4,202.52	861.24	2,419.92	1,782.60	42.4%
531 50 49 50	Interfund Payment For Servic	196,824.00	49,206.00	49,206.00	147,618.00	75.0%
531 Natural Resources		774,097.74	126,802.23	230,169.79	543,927.95	70.3%

591 Debt Service

591 31 70 00	Leases	0.00	118.30	243.75	(243.75)	0.0%
591 31 78 01	SnoCo PW Assist Fund Princ	51,259.00	0.00	0.00	51,259.00	100.0%
591 31 78 02	2022 Revenue Bond Principal	125,000.00	0.00	0.00	125,000.00	100.0%

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410 Drainage Fund

Expenditures		Amt Budgeted	March	YTD	Remaining	
591 Debt Service						
592 31 83 01	SnoCo PW Assist Fund Interest	12,302.00	0.00	0.00	12,302.00	100.0%
592 31 83 02	2022 Revenue Bonds Interest	119,520.00	59,760.00	59,760.00	59,760.00	50.0%
591 Debt Service		308,081.00	59,878.30	60,003.75	248,077.25	80.5%
597 Interfund Transfers						
597 01 04 11	Transfer To DCF (411)	504,210.00	126,000.00	126,000.00	378,210.00	75.0%
597 03 04 58	Trsfr To 458 Equip Repl	61,000.00	61,000.00	61,000.00	0.00	0.0%
597 Interfund Transfers		565,210.00	187,000.00	187,000.00	378,210.00	66.9%
999 Ending Balance						
508 51 04 10	Assigned End Cash & Invest	849,806.00	0.00	0.00	849,806.00	100.0%
999 Ending Balance		849,806.00	0.00	0.00	849,806.00	100.0%
Fund Expenditures:		2,497,194.74	373,680.53	477,173.54	2,020,021.20	80.9%
Fund Excess/(Deficit):		(0.74)	(235,246.90)	699,562.36		

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411 Drainage Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 11	Assigned Beg Cash & Invest	4,395,942.00	0.00	4,068,090.98	327,851.02	7.5%
	308 Beginning Balances	4,395,942.00	0.00	4,068,090.98	327,851.02	7.5%

340 Charges For Services

343 10 04 11	Drainage Connection Fees	8,000.00	0.00	1,000.00	7,000.00	87.5%
345 14 00 00	Drainage Services - Stilly Tribe	1,000,000.00	0.00	(1,375.00)	1,001,375.00	100.1%
	340 Charges For Services	1,008,000.00	0.00	(375.00)	1,008,375.00	100.0%

360 Misc Revenues

361 11 04 11	State Pool/cd Interest	100,000.00	22,970.22	45,598.36	54,401.64	54.4%
	360 Misc Revenues	100,000.00	22,970.22	45,598.36	54,401.64	54.4%

380 Non Revenues

382 20 04 11	Retainage	0.00	20,211.89	20,211.89	(20,211.89)	0.0%
	380 Non Revenues	0.00	20,211.89	20,211.89	(20,211.89)	0.0%

397 Interfund Transfers

397 01 04 10	Transfer From Drainage (410)	504,210.00	126,000.00	126,000.00	378,210.00	75.0%
397 02 04 12	Transfer In From Drainage PIF	70,000.00	17,500.00	17,500.00	52,500.00	75.0%
	397 Interfund Transfers	574,210.00	143,500.00	143,500.00	430,710.00	75.0%

Fund Revenues:	6,078,152.00	186,682.11	4,277,026.23	1,801,125.77	29.6%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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594 Capital Expenditures

594 31 63 01	Irvine Slough Stormwtr Sep & Pump Station	3,300,000.00	59,956.04	70,037.83	3,229,962.17	97.9%
594 31 63 03	Skagit Bay Dike Repair	0.00	1,464.12	1,464.12	(1,464.12)	0.0%
594 31 63 04	Flood Wall Florence Rd	0.00	0.00	1,667.60	(1,667.60)	0.0%
594 31 63 05	Stormwater Comp Plan Update	200,000.00	28,845.15	28,845.15	171,154.85	85.6%
594 31 63 06	Irvine Slough Pump Station Building	100,000.00	299.99	299.99	99,700.01	99.7%
594 31 63 14	Flood Wall	614,000.00	11,308.24	15,131.19	598,868.81	97.5%
594 34 41 24	Drainage Rate Study	25,000.00	0.00	0.00	25,000.00	100.0%
594 38 63 09	270th Drainage	516,000.00	0.00	0.00	516,000.00	100.0%
	594 Capital Expenditures	4,755,000.00	101,873.54	117,445.88	4,637,554.12	97.5%

999 Ending Balance

508 51 04 11	Assigned End Cash & Invest	1,323,152.00	0.00	0.00	1,323,152.00	100.0%
	999 Ending Balance	1,323,152.00	0.00	0.00	1,323,152.00	100.0%

Fund Expenditures:	6,078,152.00	101,873.54	117,445.88	5,960,706.12	98.1%
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MONTHLY EXPENSE & REVENUE REPORT

411 Drainage Construction Fund			
Fund Excess/(Deficit):	0.00	84,808.57	4,159,580.35

MONTHLY EXPENSE & REVENUE REPORT

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412 Drainage Plant Investment Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 12	Assigned Beg Cash & Invest	98,631.00	0.00	103,353.09	(4,722.09)	0.0%
	308 Beginning Balances	98,631.00	0.00	103,353.09	(4,722.09)	0.0%

360 Misc Revenues

361 11 04 12	State Pool/cd Interest	700.00	625.72	1,203.38	(503.38)	0.0%
368 10 04 12	Plant Investment Fees	56,560.00	0.00	7,070.00	49,490.00	87.5%
	360 Misc Revenues	57,260.00	625.72	8,273.38	48,986.62	85.6%

Fund Revenues:		155,891.00	625.72	111,626.47	44,264.53	28.4%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 02 04 11	Transfer Out Drainage Const	70,000.00	17,500.00	17,500.00	52,500.00	75.0%
	597 Interfund Transfers	70,000.00	17,500.00	17,500.00	52,500.00	75.0%

999 Ending Balance

508 51 04 12	Assigned End Cash & Invest	85,891.00	0.00	0.00	85,891.00	100.0%
	999 Ending Balance	85,891.00	0.00	0.00	85,891.00	100.0%

Fund Expenditures:		155,891.00	17,500.00	17,500.00	138,391.00	88.8%
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Fund Excess/(Deficit):		0.00	(16,874.28)	94,126.47		
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421 Water Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
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308 Beginning Balances

308 51 04 21	Assigned Beg Cash & Invest	1,021,514.00	0.00	1,195,177.06	(173,663.06)	0.0%
308 Beginning Balances		1,021,514.00	0.00	1,195,177.06	(173,663.06)	0.0%

340 Charges For Services

343 40 00 21	Water - Other Fees	7,313.00	4,696.42	5,191.92	2,121.08	29.0%
343 40 04 21	Water Service Charges	2,550,000.00	179,575.68	572,093.52	1,977,906.48	77.6%
340 Charges For Services		2,557,313.00	184,272.10	577,285.44	1,980,027.56	77.4%

360 Misc Revenues

359 90 51 00	Late Penalties	41,221.00	1,405.92	2,792.39	38,428.61	93.2%
361 11 04 21	State Pool/cd Interest	25,000.00	7,357.82	13,965.43	11,034.57	44.1%
369 91 04 21	Miscellaneous	206.10	0.00	2,604.05	(2,397.95)	0.0%
360 Misc Revenues		66,427.10	8,763.74	19,361.87	47,065.23	70.9%

397 Interfund Transfers

397 00 00 01	Transfer In From GF (hydrants)	109,200.00	109,200.00	109,200.00	0.00	0.0%
397 00 04 23	Transfer In From Cederhome PIF(423)	10,300.00	10,300.00	10,300.00	0.00	0.0%
397 Interfund Transfers		119,500.00	119,500.00	119,500.00	0.00	0.0%

Fund Revenues:	3,764,754.10	312,535.84	1,911,324.37	1,853,429.73	49.2%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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534 Water Utilities

534 80 10 00	Salaries & Wages	643,411.00	50,975.28	150,779.01	492,631.99	76.6%
534 80 11 00	Overtime	8,720.00	597.15	2,719.18	6,000.82	68.8%
534 80 20 00	Social Security	46,598.00	3,932.15	11,703.45	34,894.55	74.9%
534 80 21 00	Retirement	68,372.00	5,391.89	16,091.85	52,280.15	76.5%
534 80 22 00	Medical Benefits	132,715.00	10,464.42	31,145.79	101,569.21	76.5%
534 80 23 00	L & I	3,988.00	0.00	1,274.51	2,713.49	68.0%
534 80 24 00	Unemployment & PFMLA	1,227.00	0.00	303.77	923.23	75.2%
534 80 31 00	Supplies	57,600.00	5,584.30	16,745.15	40,854.85	70.9%
534 80 31 05	Uniforms	5,500.00	1,110.24	1,380.74	4,119.26	74.9%
534 80 31 08	Chemicals	21,000.00	0.00	1,284.30	19,715.70	93.9%
534 80 32 00	Fuel	16,000.00	604.05	1,434.68	14,565.32	91.0%
534 80 35 01	Meters/installs	0.00	460.15	2,405.69	(2,405.69)	0.0%
534 80 41 00	Professional Services	90,800.00	3,528.78	20,980.99	69,819.01	76.9%
534 80 42 00	Communications	15,300.00	802.44	1,765.43	13,534.57	88.5%
534 80 43 00	Permits	6,600.00	0.00	4,970.60	1,629.40	24.7%
534 80 44 00	Advertising	500.00	0.00	0.00	500.00	100.0%
534 80 45 00	Rentals	6,000.00	106.05	155.57	5,844.43	97.4%
534 80 46 00	Insurance	62,000.00	0.00	82,465.00	(20,465.00)	0.0%
534 80 47 00	Utilities	99,720.00	7,125.96	14,543.99	85,176.01	85.4%
534 80 48 00	Repair/maintenance	60,150.00	0.00	5,000.00	55,150.00	91.7%
534 80 49 01	B & O Tax	133,000.00	9,846.21	19,231.61	113,768.39	85.5%
534 80 49 05	Credit Card Bank Fees	17,000.00	1,348.06	3,787.82	13,212.18	77.7%
534 80 49 06	Dues	2,000.00	(69.24)	342.76	1,657.24	82.9%

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421 Water Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
534 Water Utilities					
534 80 49 09 Meetings, Training & Travel	15,000.00	1,040.36	5,573.84	9,426.16	62.8%
534 80 49 80 Interfund Payments For Servi	315,296.00	78,824.00	78,824.00	236,472.00	75.0%
534 Water Utilities	1,828,497.00	181,672.25	474,909.73	1,353,587.27	74.0%

591 Debt Service

591 34 70 00 Leases	0.00	143.56	336.92	(336.92)	0.0%
591 34 78 03 Pwtf Principal-cedarhome Rsr	139,520.00	0.00	0.00	139,520.00	100.0%
591 34 78 04 Pwtf Princ Water Trtmnt Plan	172,385.00	0.00	0.00	172,385.00	100.0%
591 34 78 06 2019 Revenue Bond Principal	140,000.00	0.00	0.00	140,000.00	100.0%
591 34 78 11 2021 Revenue Bond Principal	121,500.00	0.00	0.00	121,500.00	100.0%
592 34 83 05 Pwtf Interest-cedarhome Rsrv	1,395.00	0.00	0.00	1,395.00	100.0%
592 34 83 06 Pwtf Int Water Trtmnt Plant	2,586.00	0.00	0.00	2,586.00	100.0%
592 34 83 09 2019 Revenue Bond Interest	70,629.00	0.00	0.00	70,629.00	100.0%
592 34 83 11 2021 Revenue Bond Interest	73,575.00	0.00	0.00	73,575.00	100.0%
591 Debt Service	721,590.00	143.56	336.92	721,253.08	100.0%

594 Capital Expenditures

594 34 64 02 Machinery & Equipment	26,250.00	0.00	0.00	26,250.00	100.0%
594 Capital Expenditures	26,250.00	0.00	0.00	26,250.00	100.0%

597 Interfund Transfers

597 00 04 22 Transfer to Capital (422)	330,000.00	82,500.00	82,500.00	247,500.00	75.0%
597 00 04 59 Transfer To Water Equip REs	67,000.00	67,000.00	67,000.00	0.00	0.0%
597 Interfund Transfers	397,000.00	149,500.00	149,500.00	247,500.00	62.3%

999 Ending Balance

508 51 04 21 Assigned End Cash & Invest	791,417.00	0.00	0.00	791,417.00	100.0%
999 Ending Balance	791,417.00	0.00	0.00	791,417.00	100.0%

Fund Expenditures:	3,764,754.00	331,315.81	624,746.65	3,140,007.35	83.4%
Fund Excess/(Deficit):	0.10	(18,779.97)	1,286,577.72		

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422 Water Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 04 22 Restricted Beg Cash & Invest	0.00	0.00	13,957.00	(13,957.00)	0.0%
308 51 04 22 Assigned Beg Cash & Invest	2,833,336.00	0.00	2,969,022.00	(135,686.00)	0.0%
308 Beginning Balances	2,833,336.00	0.00	2,982,979.00	(149,643.00)	0.0%

340 Charges For Services

343 40 00 00 Water Connection Fees	20,000.00	100.00	2,500.00	17,500.00	87.5%
340 Charges For Services	20,000.00	100.00	2,500.00	17,500.00	87.5%

360 Misc Revenues

361 11 04 22 State Pool/cd Interest	70,000.00	16,435.31	32,786.08	37,213.92	53.2%
360 Misc Revenues	70,000.00	16,435.31	32,786.08	37,213.92	53.2%

397 Interfund Transfers

397 01 04 21 Transfer In From Water Fund	330,000.00	82,500.00	82,500.00	247,500.00	75.0%
397 01 04 24 Trfr In From Water Plant Inv	150,000.00	37,500.00	37,500.00	112,500.00	75.0%
397 Interfund Transfers	480,000.00	120,000.00	120,000.00	360,000.00	75.0%

Fund Revenues:	3,403,336.00	136,535.31	3,138,265.08	265,070.92	7.8%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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580 Non Expenditures

582 20 04 22 Refund Retainage	0.00	13,957.12	13,957.12	(13,957.12)	0.0%
580 Non Expenditures	0.00	13,957.12	13,957.12	(13,957.12)	0.0%

594 Capital Expenditures

594 34 41 05 Water System Plan Update	50,000.00	10,405.80	23,093.51	26,906.49	53.8%
594 34 41 06 Inventory	195,000.00	0.00	0.00	195,000.00	100.0%
594 34 41 07 103rd St	400,000.00	40,863.49	50,989.49	349,010.51	87.3%
594 34 41 08 271st St Camano	169,000.00	0.00	0.00	169,000.00	100.0%
594 34 41 09 72nd St	150,000.00	0.00	0.00	150,000.00	100.0%
594 34 41 10 GIS	100,000.00	0.00	0.00	100,000.00	100.0%
594 34 41 19 Water Rate Study	20,000.00	0.00	0.00	20,000.00	100.0%
594 34 63 02 Annual Water Main	125,000.00	0.00	0.00	125,000.00	100.0%
594 34 63 03 Water Trtmnt Plnt & Cedarhome Well Syst Upgrds	95,000.00	0.00	0.00	95,000.00	100.0%
594 34 63 42 Viking Way Water Main	24,000.00	0.00	0.00	24,000.00	100.0%
594 34 63 47 Telemetry Upgrades	450,000.00	406.70	63,800.70	386,199.30	85.8%
594 34 64 01 Water Meter Replacement Program	80,000.00	0.00	0.00	80,000.00	100.0%
594 34 64 04 Cedarhome Generator	250,000.00	0.00	0.00	250,000.00	100.0%
594 Capital Expenditures	2,108,000.00	51,675.99	137,883.70	1,970,116.30	93.5%

999 Ending Balance

508 51 04 22 Assigned End Cash & Invest	1,295,336.00	0.00	0.00	1,295,336.00	100.0%
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MONTHLY EXPENSE & REVENUE REPORT

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422 Water Construction Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
999 Ending Balance					
999 Ending Balance	1,295,336.00	0.00	0.00	1,295,336.00	100.0%
Fund Expenditures:	3,403,336.00	65,633.11	151,840.82	3,251,495.18	95.5%
Fund Excess/(Deficit):	0.00	70,902.20	2,986,424.26		

MONTHLY EXPENSE & REVENUE REPORT

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423 Cedar Home Plant Investment

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 23	Assigned Beg Cash & Invest	328,752.00	0.00	342,934.23	(14,182.23)	0.0%
	308 Beginning Balances	328,752.00	0.00	342,934.23	(14,182.23)	0.0%

360 Misc Revenues

361 11 04 23	State Pool/cd Interest	2,100.00	1,943.81	3,822.97	(1,722.97)	0.0%
368 10 04 23	Plant Investment Fees	5,000.00	0.00	0.00	5,000.00	100.0%
	360 Misc Revenues	7,100.00	1,943.81	3,822.97	3,277.03	46.2%

Fund Revenues:		335,852.00	1,943.81	346,757.20	(10,905.20)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 02 04 21	Transfer Out Water Oper (421	10,300.00	10,300.00	10,300.00	0.00	0.0%
	597 Interfund Transfers	10,300.00	10,300.00	10,300.00	0.00	0.0%

999 Ending Balance

508 51 04 23	Assigned End Cash & Invest	325,552.00	0.00	0.00	325,552.00	100.0%
	999 Ending Balance	325,552.00	0.00	0.00	325,552.00	100.0%

Fund Expenditures:		335,852.00	10,300.00	10,300.00	325,552.00	96.9%
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Fund Excess/(Deficit):		0.00	(8,356.19)	336,457.20		
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MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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424 Water Plant Investment Fund

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 24	Assigned Beg Cash & Invest	724,827.00	0.00	796,235.81	(71,408.81)	0.0%
	308 Beginning Balances	724,827.00	0.00	796,235.81	(71,408.81)	0.0%

360 Misc Revenues

361 11 04 24	State Pool/cd Interest	5,000.00	4,669.20	9,073.81	(4,073.81)	0.0%
368 10 04 24	Plant Investment Fees	25,000.00	4,631.00	32,279.00	(7,279.00)	0.0%
	360 Misc Revenues	30,000.00	9,300.20	41,352.81	(11,352.81)	0.0%

Fund Revenues:	754,827.00	9,300.20	837,588.62	(82,761.62)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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597 Interfund Transfers

597 01 04 22	Transfer To Water Const. (42	150,000.00	37,500.00	37,500.00	112,500.00	75.0%
	597 Interfund Transfers	150,000.00	37,500.00	37,500.00	112,500.00	75.0%

999 Ending Balance

508 51 04 24	Assigned End Cash & Invest	604,827.00	0.00	0.00	604,827.00	100.0%
	999 Ending Balance	604,827.00	0.00	0.00	604,827.00	100.0%

Fund Expenditures:	754,827.00	37,500.00	37,500.00	717,327.00	95.0%
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Fund Excess/(Deficit):	0.00	(28,199.80)	800,088.62
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MONTHLY EXPENSE & REVENUE REPORT

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457 Sewer Equipment Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 57	Assigned Beg Cash & Invest	677,805.00	0.00	678,044.49	(239.49)	0.0%
308 Beginning Balances		677,805.00	0.00	678,044.49	(239.49)	0.0%

360 Misc Revenues

361 11 04 57	State Pool/cd Interest	4,000.00	3,843.18	7,558.64	(3,558.64)	0.0%
360 Misc Revenues		4,000.00	3,843.18	7,558.64	(3,558.64)	0.0%

397 Interfund Transfers

397 01 04 01	Transfer In From Sewer	64,000.00	64,000.00	64,000.00	0.00	0.0%
397 Interfund Transfers		64,000.00	64,000.00	64,000.00	0.00	0.0%

Fund Revenues:		745,805.00	67,843.18	749,603.13	(3,798.13)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 35 64 02	Machinery & Equipment	125,000.00	143.46	143.46	124,856.54	99.9%
594 Capital Expenditures		125,000.00	143.46	143.46	124,856.54	99.9%

999 Ending Balance

508 51 04 57	Assigned End Cash & Invest	620,805.00	0.00	0.00	620,805.00	100.0%
999 Ending Balance		620,805.00	0.00	0.00	620,805.00	100.0%

Fund Expenditures:		745,805.00	143.46	143.46	745,661.54	100.0%
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Fund Excess/(Deficit):		0.00	67,699.72	749,459.67		
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MONTHLY EXPENSE & REVENUE REPORT

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458 Drainage Equipment Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 58	Assigned Beg Cash & Invest	425,590.00	0.00	427,300.85	(1,710.85)	0.0%
308 Beginning Balances		425,590.00	0.00	427,300.85	(1,710.85)	0.0%

360 Misc Revenues

361 11 04 58	State Pool/cd Interest	3,600.00	2,078.92	4,420.38	(820.38)	0.0%
360 Misc Revenues		3,600.00	2,078.92	4,420.38	(820.38)	0.0%

390 Other Revenues

395 10 04 58	Proceeds From Sale Of Assets	15,000.00	0.00	0.00	15,000.00	100.0%
390 Other Revenues		15,000.00	0.00	0.00	15,000.00	100.0%

397 Interfund Transfers

397 03 04 10	Trfr In From Drainage	61,000.00	61,000.00	61,000.00	0.00	0.0%
397 Interfund Transfers		61,000.00	61,000.00	61,000.00	0.00	0.0%

Fund Revenues:	505,190.00	63,078.92	492,721.23	12,468.77	2.5%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 31 64 02	Machinery & Equipment	41,000.00	1,772.30	62,629.14	(21,629.14)	0.0%
594 Capital Expenditures		41,000.00	1,772.30	62,629.14	(21,629.14)	0.0%

999 Ending Balance

508 51 04 58	Assigned End Cash & Invest	464,190.00	0.00	0.00	464,190.00	100.0%
999 Ending Balance		464,190.00	0.00	0.00	464,190.00	100.0%

Fund Expenditures:	505,190.00	1,772.30	62,629.14	442,560.86	87.6%
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Fund Excess/(Deficit):	0.00	61,306.62	430,092.09
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MONTHLY EXPENSE & REVENUE REPORT

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459 Water Equipment Reserve

Revenues	Amt Budgeted	March	YTD	Remaining
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308 Beginning Balances

308 51 04 59	Assigned Beg Cash & Invest	469,919.00	0.00	471,421.68	(1,502.68)	0.0%
308 Beginning Balances		469,919.00	0.00	471,421.68	(1,502.68)	0.0%

360 Misc Revenues

361 11 04 59	State Pool/cd Interest	4,600.00	2,672.07	5,255.29	(655.29)	0.0%
360 Misc Revenues		4,600.00	2,672.07	5,255.29	(655.29)	0.0%

397 Interfund Transfers

397 02 04 21	Transfer In From Water (421)	67,000.00	67,000.00	67,000.00	0.00	0.0%
397 Interfund Transfers		67,000.00	67,000.00	67,000.00	0.00	0.0%

Fund Revenues:		541,519.00	69,672.07	543,676.97	(2,157.97)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining
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594 Capital Expenditures

594 34 64 03	Machinery & Equipment	87,000.00	110.67	110.67	86,889.33	99.9%
594 Capital Expenditures		87,000.00	110.67	110.67	86,889.33	99.9%

999 Ending Balance

508 51 04 59	Assigned End Cash & Invest	454,519.00	0.00	0.00	454,519.00	100.0%
999 Ending Balance		454,519.00	0.00	0.00	454,519.00	100.0%

Fund Expenditures:		541,519.00	110.67	110.67	541,408.33	100.0%
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Fund Excess/(Deficit):		0.00	69,561.40	543,566.30		
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MONTHLY EXPENSE & REVENUE REPORT

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630 Agency Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
308 Beginning Balances					
308 31 06 30 Restricted Beg Cash & Invest	56.00	0.00	0.00	56.00	100.0%
308 91 00 10 Unassigned Beg Cash & Invest	0.00	0.00	(190.42)	190.42	100.0%
308 Beginning Balances	56.00	0.00	(190.42)	246.42	440.0%

380 Non Revenues

389 30 00 02 Gun Permits	0.00	883.25	2,730.75	(2,730.75)	0.0%
389 30 00 03 Building Fee St. Surcharge	0.00	132.50	547.50	(547.50)	0.0%
389 30 00 04 Park Sales Tax And Other Sales Tax	0.00	311.24	1,654.77	(1,654.77)	0.0%
380 Non Revenues	0.00	1,326.99	4,933.02	(4,933.02)	0.0%

Fund Revenues:	56.00	1,326.99	4,742.60	(4,686.60)	0.0%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures					
589 30 00 02 Gun Permits	0.00	1,395.00	1,395.00	(1,395.00)	0.0%
589 30 00 03 Building Fee St. Surcharge	0.00	152.00	152.00	(152.00)	0.0%
589 30 00 04 Park Sales Tax And Other Sales Tax	0.00	1,343.52	1,446.75	(1,446.75)	0.0%
589 30 00 05 Leasehold Excise Tax	0.00	0.00	38.52	(38.52)	0.0%
580 Non Expenditures	0.00	2,890.52	3,032.27	(3,032.27)	0.0%

999 Ending Balance

508 31 06 30 Restricted End Cash & Invest	56.00	0.00	0.00	56.00	100.0%
999 Ending Balance	56.00	0.00	0.00	56.00	100.0%
Fund Expenditures:	56.00	2,890.52	3,032.27	(2,976.27)	0.0%
Fund Excess/(Deficit):	0.00	(1,563.53)	1,710.33		

MONTHLY EXPENSE & REVENUE REPORT

City Of Stanwood

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Fund	Revenue	March	Received		Expenditures	March	Spent	
001 General Fund	9,901,481.28	583,311.54	5,294,692.79	46.5%	9,901,481.09	578,612.48	1,820,871.20	81.6%
101 Street Fund	905,339.00	133,395.05	377,310.34	58.3%	905,338.70	73,139.85	188,871.78	79.1%
102 Street Impact Fee Fund	529,791.00	36,346.71	540,722.25	0.0%	529,791.00	460,000.00	460,000.00	13.2%
103 Street Construction Fund	4,797,037.00	1,207,809.53	3,037,123.38	36.7%	4,797,037.00	42,609.21	59,527.32	98.8%
104 Park And Trail Improvement Fund	3,834,975.00	183,225.76	2,698,535.51	29.6%	3,834,975.00	238,011.47	279,200.32	92.7%
106 Park Impact Fees	236,334.00	1,010.22	180,214.79	23.7%	236,334.00	12,500.00	12,500.00	94.7%
107 Equipment Reserve Fund	667,897.00	113,987.37	649,401.19	2.8%	667,897.00	3,629.84	97,803.77	85.4%
108 Transportation Sales Tax Fund	740,300.00	46,483.28	413,176.85	44.2%	740,300.00	352,500.00	352,500.00	52.4%
109 Contingency Fund	624,354.00	3,423.83	610,790.81	2.2%	624,354.00	0.00	0.00	100.0%
110 Building Improvement Fund	5,023,797.00	141,867.85	4,034,115.26	19.7%	5,023,797.00	324,474.84	341,751.78	93.2%
115 Tourism And Promotion	133,537.00	20,156.57	79,737.49	40.3%	133,537.00	0.00	1,673.03	98.7%
120 REET - Capital Improvements	952,379.00	33,898.25	960,032.58	0.0%	952,379.00	200,000.00	200,000.00	79.0%
121 REET - Growth Management	458,636.00	29,456.78	455,971.87	0.6%	458,636.00	250,000.00	250,000.00	45.5%
401 Sewer Fund	4,517,286.00	233,564.00	2,454,784.20	45.7%	4,517,286.00	353,968.27	904,190.04	80.0%
403 Sewer Construction Fund	4,846,896.00	74,946.56	4,593,420.22	5.2%	4,846,896.00	38,285.49	42,695.73	99.1%
405 Sewer Plant Investment Fund	78,739.00	758.42	135,297.98	0.0%	78,739.00	7,500.00	7,500.00	90.5%
410 Drainage Fund	2,497,194.00	138,433.63	1,176,735.90	52.9%	2,497,194.74	373,680.53	477,173.54	80.9%
411 Drainage Construction Fund	6,078,152.00	186,682.11	4,277,026.23	29.6%	6,078,152.00	101,873.54	117,445.88	98.1%
412 Drainage Plant Investment Fund	155,891.00	625.72	111,626.47	28.4%	155,891.00	17,500.00	17,500.00	88.8%
421 Water Fund	3,764,754.10	312,535.84	1,911,324.37	49.2%	3,764,754.00	331,315.81	624,746.65	83.4%
422 Water Construction Fund	3,403,336.00	136,535.31	3,138,265.08	7.8%	3,403,336.00	65,633.11	151,840.82	95.5%
423 Cedar Home Plant Investment	335,852.00	1,943.81	346,757.20	0.0%	335,852.00	10,300.00	10,300.00	96.9%
424 Water Plant Investment Fund	754,827.00	9,300.20	837,588.62	0.0%	754,827.00	37,500.00	37,500.00	95.0%
457 Sewer Equipment Reserve	745,805.00	67,843.18	749,603.13	0.0%	745,805.00	143.46	143.46	100.0%
458 Drainage Equipment Reserve	505,190.00	63,078.92	492,721.23	2.5%	505,190.00	1,772.30	62,629.14	87.6%
459 Water Equipment Reserve	541,519.00	69,672.07	543,676.97	0.0%	541,519.00	110.67	110.67	100.0%
630 Agency Fund	56.00	1,326.99	4,742.60	0.0%	56.00	2,890.52	3,032.27	0.0%
	57,031,354.38	3,831,619.50	40,105,395.31	29.7%	57,031,354.53	3,877,951.39	6,521,507.40	88.6%

ATTACHMENT B

Contracts Executed By Mayor During Q1 2024 - <i>did not go to council</i> <i>(Finance Policy Section 9.13)</i>			
NUMBER	CONTRACT/AGREEMENT	PROJECT	AMOUNT
2024-001	Snohomish County Animal Services	2024 rate for Animal Control Transport Services	189.38/call
2024-002	Stanwood Commerce Alliance	2024 Stanwood Commerce Alliance Support Grant	\$5,000.00
2024-003	Stanwood Commerce Alliance	2024 Summer Concert Series Event	\$15,000.00
2024-004	Taylor's Excavators On-Call Task Order 2023-121.01	Lovers Lane Culvert Replacements	\$28,748.67
2024-005	Pace Engineers On-Call Task Order 2020-23-08	272nd St Drainage Improvement Project Survey Services	\$5,000.00
2024-021	Taylor's Excavators On-Call Task Order 2023-121.02	Stanwood Chamber of Commerce Side Sewer	\$16,500.00
2024-022	ABS Valuation	Easement Rights from BNSF along Florence R	\$5,500.00
2024-025	American Water Works Association	AWWA's Customer Service Certificate Training Program	n/a
2024-026	Stanwood Cannons	Heritage Park Conex Box Agreement	n/a

ATTACHMENT C

Sole Source Contracts		
Company	Product	Cost
Cues, Inc	CCTV camera repair	\$ 3,519.00
Change Orders Approved		
Company	Project	Cost
TRICO Companies, LLC	City Hall/PD Renovation	\$ 7,519.57
TRICO Companies, LLC	City Hall/PD Renovation	\$ 8,390.50
TRICO Companies, LLC	City Hall/PD Renovation	\$ 11,034.90
TRICO Companies, LLC	City Hall/PD Renovation	\$ 2,857.31
TRICO Companies, LLC	City Hall/PD Renovation	\$ 15,546.74
TRICO Companies, LLC	City Hall/PD Renovation	\$ 15,746.61
TRICO Companies, LLC	City Hall/PD Renovation	\$ 1,809.00
TRICO Companies, LLC	City Hall/PD Renovation	\$ 4,043.43
TRICO Companies, LLC	City Hall/PD Renovation	\$ 2,847.12

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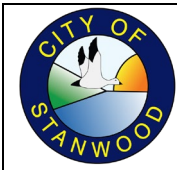


**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7a
DATE: May 9, 2024
SUBJECT: Economic Development Board Meeting Minutes
CONTACT PERSON: Niki Strachila, Communications & Marketing Specialist
ATTACHMENTS: A – March 15, 2024 Meeting Minutes

SUMMARY STATEMENT

Minutes from the March 15, 2024 Economic Development Board meeting are attached to this staff report for approval as presented. These minutes were approved at the April 19, 2024 Economic Development Board Meeting.



Economic Development Board Minutes Meeting Minutes Friday, March 15, 2024 | 7:30 am

Economic Development Board Members Present: Kristine Birkenkopf, Les Anderson, Randy Heagle, Teresa Lafleur, Camrie Ingram

Staff Present: Patricia Love, Niki Strachila, Audrey Rotrock

Others Present: N/A

Les Anderson called the meeting to order at 7:36 a.m.

1. Receive the Minutes of the February 15, 2024 Meeting

Minutes were approved unanimously.

2. History of Downtown Planning

Consider including west end business on the traffic calming meeting or have an additional meeting to include the entire Twin City Mile to let everyone know what is coming and what to expect. The City will work with businesses on smaller beautification projects such as planters and street trees. Continue upkeep of beautification projects already in place. The Amtrak station needs additional cover from the weather.

3. 88th Avenue Arch Banner Submissions

Staff will bring selections of banner submissions to the April meeting.

4. Economic Development, Marketing, Overview and Assessment

The Discover Stanwood Camano website needs updated photos and businesses. Consider asking for contribution from website users and businesses. Get feedback from users on how user-friendly the website is. The mobile version of the DSC website is very text heavy. The events page is cumbersome. Consider a place to do "Business Spotlights". Consider creating a YouTube guide for users. Find out where the website budget is being spent and how to shift those dollars to be better used. This discussion will continue at the April meeting.

5. Business License Analytics

Staff will add number of employees of new business to the monthly update.

6. Roundtable Discussion

A roundtable discussion will be held at the April meeting, time permitting.

7. EDB Next Meeting on April 19, 2024

Adjourn: 9:08



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7b
DATE: May 9, 2024
SUBJECT: Public Safety Committee Meeting Minutes
CONTACT PERSON: Jason Toner, Police Chief
ATTACHMENTS: A – Safety Committee Meeting Minutes 04/11/2024

SUMMARY STATEMENT

The minutes of the April 11, 2024, Public Safety Committee Meeting are attached to this staff report for approval as presented.



STANWOOD

PUBLIC SAFETY COMMITTEE

Meeting Minutes

April 11th, 2024

LOCATION: School Admin Bldg., 26920 Pioneer Hwy Stanwood WA

ATTENDANCE:

- City Council Members – Darren Robb, Robert Hicks, Marcus Metz
- Stanwood Police – Chief Jason Toner
- North County Regional Fire- Chief John Cermak

CALLED TO ORDER: Meeting Called to Order at 6:01 pm

DISCUSSION:

- Chief Toner spoke about the homeless issues in Stanwood, specifically several homeless people living out of vehicles in the Stanwood Library parking lot. One person for several years. Chief Toner explained Stanwood PD has a social worker who rides monthly with Deputy Kargopolstev and how most homeless individuals decline services when offered.
- Chief Toner discussed citizen complaints over electric scooters on sidewalks ridden by young juveniles and parking issues.
- Chief Cermak spoke about the North County Cares Program which is a program that seeks to improve the health and well being of citizens. The Cares Program bridges the gap between clients and resources available to them such as: medical transportation, managing medications, behavioral health, understanding discharge instructions, fall risk assessments, and connecting with social services.

Adjourn: Meeting Adjourned at 6:50



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7c

DATE: May 9, 2024

SUBJECT: Parks and Trails Advisory Committee Meeting Minutes –
March 18, 2024

CONTACT PERSON: Carly Ruacho, Senior Planner

ATTACHMENTS: A – Meeting Minutes March 18, 2024

SUMMARY STATEMENT

Minutes from the March 18, 2024, Parks and Trails Advisory Committee Meeting are attached to this staff report for approval as presented. These minutes were approved at the April 15, 2024, Parks and Trails Advisory Committee Meeting.



Parks and Trails Advisory Committee
Meeting Minutes
March 18, 2024

1. Call to Order/Roll Call: 3:03 PM

Members Present:

Dave Hall
Lisa Bruce - zoom
Matt Withers
Judy Williams
Gordy Holmes
Peter Kamb

Members Absent:

Meagen Watne

Others Present:

Carly Ruacho, Parks Planning Manager
Kevin Pellham, Parks Lead

2. Citizen Comments

None

3. Approval of October 2023 Meeting Minutes

February 20, 2024 minutes were approved as written.

3a. Committee Members agree to add the RCO Grant discussion to the agenda.

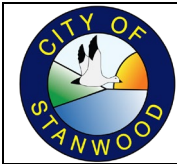
2024 is the application year for the RCO grant, the city can apply for up to \$500,000.00 (project total \$1 million). 2025 will be the funding year. Carly Ruacho, Parks Manager is suggesting doing soccer/lacrosse field upgrades and a new parking lot due to the city not dedicating any upgrades or additions to the soccer/lacrosse user groups yet. She is suggesting adding 1 new field (field # 3 on the Heritage Park Master Plan) and upgrading two existing fields (fields #2 and #4). No improvements are planned to soccer field #1. Carly indicated that parking may need to go on the southern portion of the new Heritage property due to possible constraints with crossing the ditch on Lover's Lane for access. PTAC members expressed concern with parking off 100th Ave being underutilized and difficult to find. Most PTAC members would prefer the new parking to be located off Lover's Lane. Carly is going to have the engineer look at the best possible configuration for the parking lot and new field. The committee voted in favor of submitting for grant funding for a new parking lot and soccer/lacrosse field(s).

Matt Withers moved to support the Stanwood RCO grant application for new, additional parking lot and new soccer/lacrosse field(s). Second by Dave Hall. Motion carried unanimously.

4. Park Prioritization List Update

The committee discussed and finalized their priority list of projects for Heritage Park. No action taken.

The committee decided to table discussion of the Church Creek Park prioritization list to the next meeting. Once the lists are compiled the committee will vote to finalize at a future meeting.



Parks and Trails Advisory Committee Meeting Minutes March 18, 2024

5. New banner request for Ovenell Park to focus on the Puget Sound Public Farm

Carly let the committee know that city administration would like to take down the middle banner on the large barn at Ovenell Park. The sign references the property as a park and management feels the sign is misleading since improvements to the property are not currently planned. Carly proposes replacing with a banner that features artwork developed for the Ovenell lessee, Andrew Davis. The artwork depicts the public farm and will also display the Puget Sound Public Farm logo as well and the City logo. The city will bear the cost of printing and hanging the banner. Some members of the committee are not in favor of replacing the banner as the property was intended to be a park. The committee also commented that they feel the funds for the new banner should not come out of any parks budget.

6. Park Updates

Carly went over the recent updates on Parks projects.

- The Dog Park at Heritage Park opened on March 8. A ribbon cutting scheduled for 10am, Wednesday 3/27. All are invited.
- The covered dugouts for Heritage Park should be shipping this week. Construction is anticipated to begin by early April.
- Hearing Examiner public hearing for Port Susan Trail Shoreline Permit is tentatively scheduled for 4/4. The hearing will be conducted via zoom and any commission members or members of the public are free to attend.
- Hamilton Landing restrooms and remaining play equipment scheduled to arrive in April.

No action taken.

7. Committee Member Comments

Lisa Bruce- No comments

Judy Williams - She would like us to create a conversation about a volunteer program. Carly asked the committee to come to next month's meeting with a list of projects. These projects can be added to the website so interested volunteers can be directed to them.

Peter Kamb - He attended Leafline Trails quarterly meeting. He updated them on Stanwood, they hope to get it on their maps soon. He reached out to Rick Larsen to talk to him about Marine Drive and Florence Rd. He enjoyed the Everett city park called Forest Park with his kids that he attended over the weekend would like to see Stanwood parks incorporate some of what they have.

Adjourn: 5:07 PM

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**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 8a
DATE: May 9, 2024
SUBJECT: Approval of Voucher and Payroll Checks
CONTACT PERSON: Amy Bergemeier, Accounting Specialist
ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 38335 through 38378 and electronic fund transfers in the amount of \$275,388.37. Approve issuance of Washington Federal payroll electronic fund transfers in the amount of \$49,750.00.

RECOMMENDED MOTION

MOTION TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 38335 THROUGH 38378 AND ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$275,388.37. APPROVE ISSUANCE OF WASHINGTON FEDERAL PAYROLL ELECTRONIC FUND TRANSFERS IN THE AMOUNT OF \$49,750.00.

CHECK REGISTER

ATTACHMENT A

City Of Stanwood

Time: 08:17:40 Date: 05/02/2024

04/12/2024 To: 05/02/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1794	04/23/2024	Payroll	3	EFT		3,350.00	April 2024 Draw
1795	04/23/2024	Payroll	3	EFT		1,800.00	April 2024 Draw
1796	04/23/2024	Payroll	3	EFT		2,500.00	April 2024 Draw
1797	04/23/2024	Payroll	3	EFT		2,500.00	April 2024 Draw
1798	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1799	04/23/2024	Payroll	3	EFT		1,000.00	April 2024 Draw
1800	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1801	04/23/2024	Payroll	3	EFT		3,000.00	April 2024 Draw
1802	04/23/2024	Payroll	3	EFT		4,000.00	April 2024 Draw
1803	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1804	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1805	04/23/2024	Payroll	3	EFT		2,200.00	April 2024 Draw
1806	04/23/2024	Payroll	3	EFT		1,600.00	April 2024 Draw
1807	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1808	04/23/2024	Payroll	3	EFT		500.00	April 2024 Draw
1809	04/23/2024	Payroll	3	EFT		1,500.00	April 2024 Draw
1810	04/23/2024	Payroll	3	EFT		1,800.00	April 2024 Draw
1811	04/23/2024	Payroll	3	EFT		1,000.00	April 2024 Draw
1812	04/23/2024	Payroll	3	EFT		2,500.00	April 2024 Draw
1813	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1814	04/23/2024	Payroll	3	EFT		500.00	April 2024 Draw
1815	04/23/2024	Payroll	3	EFT		4,500.00	April 2024 Draw
1816	04/23/2024	Payroll	3	EFT		1,500.00	April 2024 Draw
1817	04/23/2024	Payroll	3	EFT		2,000.00	April 2024 Draw
1828	04/15/2024	Claims	3	EFT	Washington Federal Bank	505.99	April Service Charge
1877	04/24/2024	Claims	3	EFT	Advantage Building Services	766.89	City of Stanwood
1878	04/24/2024	Claims	3	EFT	Cascade Septic Pumping, LLC	909.75	City of Stanwood
1879	04/24/2024	Claims	3	EFT	Databar Inc.	306.86	8952
1880	04/24/2024	Claims	3	EFT	Databar Inc.	298.60	8952
1881	04/24/2024	Claims	3	EFT	Edge Analytical, Inc	375.00	STA01
1882	04/24/2024	Claims	3	EFT	Edge Analytical, Inc	33.00	STA01
1883	04/24/2024	Claims	3	EFT	Edge Analytical, Inc	63.00	STA01
1884	04/24/2024	Claims	3	EFT	Edge Analytical, Inc	245.00	STA01
1885	04/24/2024	Claims	3	EFT	Edge Analytical, Inc	461.00	STA23
1886	04/24/2024	Claims	3	EFT	ICONIX Waterworks (US) Inc.	1,128.26	CITSTA
1887	04/24/2024	Claims	3	EFT	Lakeside Industries, Inc.	1,307.85	108469
1888	04/24/2024	Claims	3	EFT	Maul Foster Alongi, Inc.	4,985.00	City of Stanwood
1889	04/24/2024	Claims	3	EFT	RH2 Engineering Inc	384.67	City of Stanwood
1890	04/24/2024	Claims	3	EFT	RH2 Engineering Inc	3,936.76	City Of Stanwood
1891	04/24/2024	Claims	3	EFT	RH2 Engineering Inc	17,946.49	City of Stanwood
1892	04/24/2024	Claims	3	EFT	RH2 Engineering Inc	10,824.04	City of Stanwood
1893	04/24/2024	Claims	3	EFT	Snohomish County Public Def Association	2,574.00	City of Stanwood
1894	04/24/2024	Claims	3	EFT	Stanwood Auto Parts	57.32	56100
1895	04/24/2024	Claims	3	EFT	Stanwood Auto Parts	315.49	56100
1896	04/24/2024	Claims	3	EFT	Stanwood Auto Parts	27.64	56100
1897	04/24/2024	Claims	3	EFT	Stanwood Auto Parts	326.98	56100
1898	04/24/2024	Claims	3	EFT	Stanwood Auto Parts	90.89	6070-329469
1899	04/24/2024	Claims	3	EFT	Strategies 360 Inc	2,000.00	City of Stanwood
1900	04/24/2024	Claims	3	EFT	Transpogroup Inc	6,500.00	City of Stanwood
1901	04/24/2024	Claims	3	EFT	Transpogroup Inc	1,036.25	City of Stanwood
1902	04/24/2024	Claims	3	EFT	US Bank	9,453.82	4485 5945 5564 1495
1903	04/24/2024	Claims	3	EFT	Vestis	52.68	937963000
1904	04/24/2024	Claims	3	EFT	Vestis	52.68	937963000
1905	04/24/2024	Claims	3	EFT	WA St Dept of Revenue **	15,943.73	City of Stanwood
2011	04/26/2024	Claims	3	EFT	HSA Bank	5.00	H.S.A. Bank fees

CHECK REGISTER

City Of Stanwood

Time: 08:17:40 Date: 05/02/2024

04/12/2024 To: 05/02/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1874	04/24/2024	Claims	3	38335	APP- Associated Petroleum Products	4,383.58	AP0100494
1875	04/24/2024	Claims	3	38336	American Red Cross Training Services	1,507.00	P0073996
1876	04/24/2024	Claims	3	38337	Atwell, LLC	13,904.00	City of Stanwood
1906	04/24/2024	Claims	3	38338	Builders Exchange of Washington Inc	45.00	City of Stanwood
1907	04/24/2024	Claims	3	38339	Cascade Natural Gas Corp	79.25	127 540 0000 3
1908	04/24/2024	Claims	3	38340	Community Resources Foundation	268.00	City of Stanwood
1909	04/24/2024	Claims	3	38341	Daily Journal Of Commerce, Inc	1,026.60	City of Stanwood; City of Stanwood
1910	04/24/2024	Claims	3	38342	Dalco Inc	438.55	City of Stanwood; City of Stanwood
1911	04/24/2024	Claims	3	38343	Grainger, Inc	115.78	848089215; 848089215
1912	04/24/2024	Claims	3	38344	Gray & Osborne Inc	1,936.99	City of Stanwood
1913	04/24/2024	Claims	3	38345	Hamilton Lumber LLC	137.62	66; 66; 66; 66; 66
1914	04/24/2024	Claims	3	38346	David A Hammond	287.06	City of Stanwood
1915	04/24/2024	Claims	3	38347	Harmesen LLC	1,470.00	City of Stanwood
1916	04/24/2024	Claims	3	38348	Trevor M Harrison	136.00	City of Stanwood
1917	04/24/2024	Claims	3	38349	Iron Clad Company	1,885.43	City of Stanwood
1918	04/24/2024	Claims	3	38350	Lenz Enterprises Inc	1,899.72	City of Stanwood; City of Stanwood; City of Stanwood; City of Stanwood
1919	04/24/2024	Claims	3	38351	NC Machinery	2,101.92	0271520
1920	04/24/2024	Claims	3	38352	NWR Containers	398.96	City of Stanwood; City of Stanwood; City of Stanwood
1921	04/24/2024	Claims	3	38353	National Trench Safety	1,095.45	City of Stanwood
1922	04/24/2024	Claims	3	38354	North County Regional Fire Authority	11,027.93	166
1923	04/24/2024	Claims	3	38355	ODP Business Solutions, LLC	261.87	36274097; 36274097
1924	04/24/2024	Claims	3	38356	Owen Equipment Company Inc	595.27	36577
1925	04/24/2024	Claims	3	38357	PUD Of Snohomish County *	10,653.21	200103539; 201942398; 200794063; 202423729; 200208858; 200592889
1926	04/24/2024	Claims	3	38358	Platt Electric Supply, Inc	123.03	24127; 24127; 24127
1927	04/24/2024	Claims	3	38359	Puget Tech LLC	894.00	City of Stanwood
1928	04/24/2024	Claims	3	38360	Quality Controls Corporation	1,181.25	City of Stanwood
1929	04/24/2024	Claims	3	38361	Ricoh USA, Inc.	318.23	1316669-3800326; 1316669-3816549
1930	04/24/2024	Claims	3	38362	Occupant/ Engleman, Jennifer	261.53	08 3126 10 - 7210 282ND PL NW
1931	04/24/2024	Claims	3	38363	Safeway	62.49	191483; 191483
1932	04/24/2024	Claims	3	38364	Skagit Farmers Supply	397.40	135052; 135052; 135052; 135052; 135052; 135052
1933	04/24/2024	Claims	3	38365	Skagit Valley Publishing	373.23	48893; 48893; 48893
1934	04/24/2024	Claims	3	38366	Sno Co District Court	421.67	DCT34003
1935	04/24/2024	Claims	3	38367	Sno Co Information Services *	12,067.18	DIS1107
1936	04/24/2024	Claims	3	38368	Sno Co Sheriff's Office - CB	2,209.72	City of Stanwood
1937	04/24/2024	Claims	3	38369	Sportsfield Specialties Inc	113,825.02	City of Stanwood
1938	04/24/2024	Claims	3	38370	Stanwood Ace Hardware #14901	732.14	2013; 20013; 20013; 20013; 20013; 20013; 20013; 20013; 20013
1939	04/24/2024	Claims	3	38371	Stilly Auto Parts Napa	164.35	27197; 27197; 27197; 27197; 27197; 27197
1940	04/24/2024	Claims	3	38372	WA St Dept of Transportation *	263.92	City of Stanwood
1941	04/24/2024	Claims	3	38373	WAPRO	155.00	City of Stanwood; City of Stanwood; City of Stanwood
1942	04/24/2024	Claims	3	38374	Wave Broadband	135.22	3201-0316547-01; 3201-0316545-01
1943	04/24/2024	Claims	3	38375	West Coast Code Consultants, Inc.	1,032.09	City of Stanwood

CHECK REGISTER

City Of Stanwood

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1944	04/24/2024	Claims	3	38376	Western Mechanical & Controls LLC	887.04	City of Stanwood
1945	04/24/2024	Claims	3	38377	William R. Peacock P.E	1,000.00	City of Stanwood
1946	04/24/2024	Claims	3	38378	Zipty Fiber	186.24	360-939-0579-080320-5
2012	04/12/2024	Claims	8	EFT	US Bank St Paul	127.79	April analysis service charge

001 General Fund	86,898.19
101 Street Fund	5,025.68
103 Street Construction Fund	8,897.33
104 Park And Trail Improvement Fund	120,911.94
107 Equipment Reserve Fund	28.50
110 Building Improvement Fund	423.01
115 Tourism And Promotion	894.00
401 Sewer Fund	26,736.10
403 Sewer Construction Fund	19,883.48
410 Drainage Fund	6,443.85
411 Drainage Construction Fund	3,936.76
421 Water Fund	15,476.92
422 Water Construction Fund	29,242.97
458 Drainage Equipment Reserve	28.50
630 Agency Fund	311.14

	Claims:	275,388.37
* Transaction Has Mixed Revenue And Expense Accounts	325,138.37 Payroll:	49,750.00

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer Wendy Dowhower Date: 5/2/2024
 () Deputy Finance Director



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8b
DATE: May 9, 2024
SUBJECT: City Council Meeting Minutes – April 25, 2024
CONTACT PERSON: Lisa Sokolik, City Clerk
ATTACHMENTS: A – Council Meeting Minutes

SUMMARY STATEMENT

The City Council meeting minutes for April 25, 2024, are attached to this staff report for Council's approval.

RECOMMENDED MOTION

"I MOVE TO APPROVE THE APRIL 25, 2024, CITY COUNCIL MEETING MINUTES AS PRESENTED".

CITY OF STANWOOD
Regular Meeting of the City Council
April 25, 2024 | 7:00 p.m.
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Bergman led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Deputy Fire Chief Dave Kraski, Police Chief Jason Toner, Police Sgt. Karl Gilje, Police Sgt. Kore Oyetuga, City Engineer/Capital Projects Manager Alan Lytton, and City Clerk Lisa Sokolik. Public Works Director Kevin Hushagen, City Attorney Nikki Thompson and Utilities Supervisor Leigh Danielson attended via Zoom.

3. Approval of the Agenda

Mayor Roberts removed item 4. Presentations and item 14. Executive Session from the agenda.

*Motion by Councilmember Metz, second by Councilmember Hicks to approve the agenda as amended. **Motion carried unanimously.***

4. Presentation: None.

5. Public Comments

	<u>Name</u>	<u>City</u>	<u>Topic</u>
Written:	Carol Kind	Stanwood	Two suggestions for the WA State Growth Mngt Act
Verbal:	Kathy Wooten	Stanwood	Ovenell Park Farm Update

6. Staff / Department Report

Annual Small Works Roster Project Report for 2022-2023

7. Council Committee Reports

- Community Development Committee Meeting Minutes – April 4, 2024
- Planning Commission Meeting Minutes – March 11, 2024
- Parks and Trails Advisory Committee Meeting Minutes – March 18, 2024

8. Consent Agenda

- Approve Vouchers and Payroll Checks
- Approve City Council Regular Meeting Minutes – April 11, 2024
- Approve Second Leak Adjustment for Account 2716
- Authorize the Mayor to sign the Snohomish County ILA for Affordable Housing and Behavioral Health Capital Facilities

e. Approve Planning Commission Appointment – Gabrielle Braley

*Motion by Councilmember Gaumond, second by Councilmember Shepro to approve the consent agenda items A through E. **Motion carried unanimously.***

9. Unfinished Business: None.

10. Public Hearing:

Fire Works Code Amendment

Mayor Roberts opened the Public Hearing at 7:10 p.m. to receive public testimony on the Fire Works Code Amendment.

Love said this is the first reading of Ordinance 1531 amending the City's fireworks regulation. The ordinance is a result of an advisory vote that was added to the November 2023 ballot with results of 58% in favor of a fireworks ban. Council held a special workshop in February 2024 to discuss the results of the vote and to provide initial direction. Council had mixed opinions about how to proceed; this first draft of Ordinance 1531 attempts to reflect those opinions from the workshop.

Verbal Public Testimony:

Name	Address	Comment
Elaine Commins	27750 70 th Ave NW, Stanwood	Support for a full ban, provided Council a PowerPoint of her reasons.
Mike Heckendorf	27818 73 rd Dr NW, Stanwood	Support for a full ban, asking council to honor the advisory vote results.
Cathy Wooten	27828 84 th Ave NW, Stanwood	Disappointed about how the advisory vote happened, there should have been extensive discussion about this highly controversial topic before the issue was put on the ballot. The way this was approached was awkward, thoughtless, and unprofessional.
Michael Wooten	27828 84 th Ave NW, Stanwood	Opposed to the code amendment, supports a full ban of fireworks.
Tim Pearce	27823 80 th Ave NW, Stanwood	Support of a partial ban. When the issue was put on the ballot, Snohomish County limited the city to either a Yes or No, there were no other options. Have talked to many people who would be OK with a partial ban, no matter if they voted yes or no. Suggested that the city put on a community fireworks show.
Jennifer Corser	Stanwood	Support of a full ban. Only have a partial ban after there have been townhall meetings, and discussions with fire and police.

Brian Kemp	27512 76 th Dr NW, Stanwood	Apposed to banning fireworks but would support a partial ban. Historically fireworks have been used to celebrate 4 th of July. Voters were only given two options, ban or not ban, nothing in-between. Local government should not strip us of the yearly reminder of the fear and discomfort that comes for fighting for freedom. Freedom comes at a cost, and a yearly reminder of that cost is essential to have history not repeat itself.
Greg Martin	832 B. Henning Dr, Stanwood	Support of a partial ban. No other option than No or Yes on the ballot.
Mike Doyle	27810 73 rd Dr NW, Stanwood	Support of a partial ban. It's hard on those who get up early for work when fireworks continue all night for days. People are disrespectful, they do not care if the fireworks are landing on your roof, car, or yard.
Mark Commins	27750 70 th Ave NW, Stanwood	Support a total ban. The code amendment does not do anything but limit times. Need to address what is being launched into the air. Need to set a baseline of not allowing anything going into the air and to allow the police to write tickets.

Written Public Testimony:

Name	Address	Comment
Elaine Commins	27750 70 th Ave NW, Stanwood	Support of a total fireworks ban.
Mike Heckendorf	27818 73 rd Dr NW, Stanwood	Support of a total fireworks ban.
Denise Long	8622 Nordic Way, Stanwood	Council encourages citizens to participate, council then should listen to the voice of the citizens.
Sam Long	8622 Nordic Way, Stanwood	Council encourages citizens to participate, council then should listen to the voice of the citizens.
Tim Pearce	27823 80 th Ave NW, Stanwood	The advisory vote needed to be clearer, the 'no' or 'yes' was too limiting. Suggests beginning with a partial ban.
Elizabeth Mueller	Stanwood	Does not support a full ban, but limiting days is acceptable. Fireworks is celebrating our independence and a long-standing tradition.

Jamie McIntosh	NW, Stanwood	Does not support a full ban but limiting days as a compromise. Have a community celebration.
Miranda Yeo	27224 103 rd Dr NW, Stanwood	Does not support a full ban.
Bobbi Eldridge	7310 261 st St NW, Stanwood	Support for a full fireworks ban. Does not support an amendment to the code.
Katrina Dohn		Suggestions of alternatives instead of a total fireworks ban.
Scott Fedale	7110 280 th PI NW, Stanwood	Supports the firework code amendment.

With no further public testimony, Mayor Roberts closed the public hearing at 7:42 p.m.

Council made comments and asked questions about the ordinance. Love noted that if the ordinance passes, it will go into effect in one year, giving time to educate the community.

Deputy Fire Chief Kraski said that he is for public involvement, the problem will be enforcement, there will need to be an education period with a gradual penalty over time, there will still be the issue of people purchasing illegal fireworks since they are sold just down the road. From a firefighter standpoint, they are against fireworks, his personal opinion, he thinks the city should honor the results of the vote. He added that he would love to see the City put on a community fireworks show.

Police Chief Toner said the problem with a ban will be enforcement, officers would do their best to respond to calls but 4th of July is a busy night and officers have to prioritize calls and will respond first to higher priority calls. It will take a few years of education then graduate to civil penalties.

Council discussed and asked questions that were answered by Toner and Kraski.

The Mayor asked for a show of hands from the public in attendance who would like to see a city sponsored fireworks show. Everyone in the audience raised their hand.

Councilmembers made comments and spoke to:

- The fireworks ban advisory vote results.
- The advisory vote revealed that public opinion heavily favors action by this council.
- The advisory vote created confusion.
- The definition of an advisory vote is to provide input to council in its decision process, it's one data point amongst many other data points to consider.
- Respects the logic behind banning fireworks.
- The safety aspect of fireworks and concerns over the types of fireworks being used.
- Long standing tradition of celebration only two days a year.
- City is not ready to enforce a full ban, do not have an alternate way in place to encourage citizen to celebrate another way.
- Not in favor of a full ban.
- Not in favor of advisory votes.
- Other factors should also be weighed and not just the advisory vote as the results are not obvious and conclusive of the a general will of the people.

- If the 37% turnout undermines the validity of the advisory vote, then the elected officials on the same ballot who only received 29% of the register voter's votes should also question the validity on the same grounds.
- Approximately 63% of the community did not vote, that may be due to it not being an election year.
- Disappointment in how many people showed up to vote.

Motion by Councilmember Hicks, second by Councilmember Robb to accept the first reading of Ordinance 1531 as set forth in Attachment A and to proceed with the second reading.

Roll call of votes was taken:

Councilmember Gaumond – Yes
 Councilmember Metz – Yes
 Councilmember Robb – Yes
 Councilmember Hicks – Yes
 Councilmember Shepro – Yes
 Councilmember Bergman – Yes
 Councilmember Schmitt – Yes

Motion carried unanimously.

11. New Business

Authorize the Mayor to sign the Department of Ecology Grant for the Raplee Property

Love said the Raplee property has been identified along the Twin City Mile project as a great area for a gateway into the historical west end of town. The DOE grant is a no match \$76,000 grant and the funds will allow for the city to do additional site investigation work prior to purchasing the property.

Council discussed and asked Love questions.

*Motion by Councilmember Robb, second by Councilmember Shepro to authorize the Mayor to sign the Department of Ecology Raplee Site Investigation Grant agreement in its current form or as revised and approved by the City Attorney. **Motion carried unanimously.***

12. Public Closing Comments:

<u>Name</u>	<u>City</u>	<u>Topic</u>
Elaine Commins	Stanwood	In favor for a Fireworks Ban.
Michael Wooten	Stanwood	Washington description of illegal fireworks: firecrackers, skyrockets, missiles, and bottle rockets, basically anything that goes into the air. Suggested send out publication reminding citizens of what fireworks are ok and not ok.
Brian Kemp	Stanwood	Quoted General Douglas MacArthur "No man is entitled to the blessings of freedom unless he be vigilant in its preservation".

13. Executive/Legislative Reports

a. Mayor's Report

b. City Administrator Report

There was a sewer flood at the police station during the remodel. The insurance adjuster said the entire cost of the repair and cleanup will be covered. Mayor Roberts proclaimed an emergency to allow for immediate contracting. Staff will bring a resolution to the May 9th council meeting asking for Council to ratify the proclamation.

c. Councilmember's Report/Questions

- Schmitt complimented the Public Works crew who are working on a project on his street. Thanked citizens for their comments, be sure that your comments were heard.
- Bergman thanked everyone for their comments.
- Shepro said tonight's comments were the best he has ever heard and thanked everyone who participated.
- Robb asked the City Engineer for a status of the 'out-of-commission' slide at Lions Park. Lytton said he will talk with the Parks Lead and find out when the slide will be repaired.
- Metz said the stop sign is back up at MOD Pizza. Would like to see Stanwood have a community 4th of July event.
- Gaumond thanked everyone for coming to the council meeting and participating in the fireworks discussion.

14. Recess to Executive Session

No executive session.

15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 9:15 p.m.

CITY OF STANWOOD

ATTEST:

Sid Roberts, Mayor

Lisa Sokolik, City Clerk

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 8c
DATE: May 9, 2024
SUBJECT: Utility Account Second Adjustment—Account 2560
CONTACT PERSON: David A. Hammond, Finance Director
ATTACHMENTS: A – SMC 12.20.060 Adjustment to bills.

PURPOSE

The purpose of this agenda item is for Council consideration of a second water leak adjustment to Utility Account Number 2560 in the amount of \$843.88.

BACKGROUND

Stanwood Municipal Code (SMC) Section 12.20.060; provides authorization for the Finance Department to adjust a utility account when a leak occurs, however, no more than once each two-year period. The code allows, after evidence the leak was repaired, for a rate adjustment up to 50 percent of the volume consumed in any single billing period in excess of the bi-monthly average of water consumed over the previous twelve months.

Additionally, the SMC authorizes City Council approval of a second adjustment, within a two-year period, if one or more of the following circumstances exist:

- i) The leak could not have been readily detectable with reasonable diligence;
- (ii) The customer does not occupy or use the subject property on a continuous basis;
- (iii) Any prior leak for which an adjustment was made by the city was repaired within 30 days of discovery;
- (iv) The customer account has been kept current and there have been no delinquencies within the previous 24 months.

ANALYSIS

Staff recommends approval of a second leak adjustment, which qualifies according to SMC 12.06.020. Customer found and fixed leak between billing reads, resulting in the second leak adjustment request.

Fiscal Impact			
The 2023-2024 budget for utility operations is adequate to make the requested adjustment.			
Fund(s):	Utility Operating		
Amount:	\$ 843.88	Project Estimate:	\$ -
Budget Authorized	☒ Yes ☐ No	Amendment Required	☐ Yes ☒ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation: Staff recommends Council authorize the Finance Director to approve a second utility bill adjustment in the amount of \$843.88.

Committee/Board Recommendation: N/A

CITY COUNCIL OPTIONS

1. The City council may authorize a second utility bill leak adjustment in the amount of \$843.88
2. The City council may choose not to authorize a second utility bill adjustment in the amount of \$843.88.
3. The City council may choose to authorize a second utility bill adjustment in another amount.
4. The City council may direct staff to provide additional information.

PROPOSED MOTION

“I MOVE TO AUTHORIZE THE FINANCE DIRECTOR TO APPROVE A SECOND UTILITY BILL ADJUSTMENT FOR ACCOUNT 2560 IN THE AMOUNT OF \$843.88.”

12.20.060 Adjustments to bills.

(1) In the event a meter fails to register the correct amount of water used, the customer will be charged at the average rate of monthly consumption for the previous 12 months as shown by the meter when in working order.

(2) In the event a leak or failure of a private water system or private service between the meter and the structure located on private property results in excess consumption, the city may, through a determination of the city finance director, provide for a rate adjustment up to 50 percent of the volume consumed in any one billing period in excess of the bi-monthly average of water consumed over the previous 12 months at that service address.

(a) Customers shall be required to provide proof of repair to leak or failure prior to receiving any rate adjustment.

(b) Application for the credit or adjustment must be made in written form and approved by the city finance director or his/her designee.

(c) No more than one application for credit may be considered per service address in any 24-month period without city council approval. In order to grant a second adjustment the council must find one or more of the following circumstances exist:

(i) The leak could not have been readily detectable with reasonable diligence;

(ii) The customer does not occupy or use the subject property on a continuous basis;

(iii) Any prior leak for which an adjustment was made by the city was repaired within 30 days

of discovery;

(iv) The customer account has been kept current and there have been no delinquencies within the previous 24 months.

(3) In the event of a leak or failure of a private water system or private service between the meter and the structure located on private property that was the result of a city project involving a public work as defined by state law, or maintenance performed at the expense of the city, the city public works director will have the authority to provide a rate adjustment for more than 50 percent of the volume consumed in excess of the bimonthly average of water consumed over the previous 12 months at that service address.

Adjustments are final and requests for reversal will not be granted and are not subject to appeal. (Ord. 1415 § 1, 2016; Ord. 1405 § 1 (Exh. 1), 2015; Ord. 1359 § 1, 2013; Ord. **1295 § 2, 2011; Ord. 1189 § 4, 2006**).

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 9a

DATE: May 9, 2024

SUBJECT: Stanwood Municipal Code Title 7 – Health and Sanitation

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – Ordinance 1528 Adoption of Title 7 – Health and Sanitation
B – Draft Noise Ordinance to be Sent to Department of Ecology

PURPOSE

The purpose of this agenda item is for Council review and acceptance of the second and final reading of Ordinance 1528, adoption of Title – 7, Health and Sanitation, of the Stanwood Municipal Code.

SUMMARY

Title 7, Health and Sanitation is the next Title to be amended as part of the Municipal Code Update project. The draft amendments delete outdated code citations and modernize the text by applying current best practices. It notes where new sections have been added or where moved.

Title 7 is the general nuisance code for the City. The rewrite of Title 7 retains the existing chapters while updating the language for consistency with the style guide in addition to adding a new chapter for smoking and vaping.

BACKGROUND

The City initiated the Municipal Code Update project in 2022 to modernize the code reflecting best practices with respect to content and administration of the code. The update is intended to be user friendly for staff, property owners and developers by 1) removing legalese and jargon unfamiliar to the lay person, 2) improving clarity and overall functionality, and 3) reflect regulatory best practices. The amendments will also be consistent with current case, state and federal laws.

To help guide the review of the amendments, two types of informational banners are included in the descriptive versions of each amendment. These blue- and yellow-colored bars highlight changes, recommendations and questions; it notes where new sections have been added or where moved.

 Blue banner describes actions taken or issue descriptions.

 Yellow banners highlight important policy issues.

Due to the sheer size of amending an entire municipal code, work has been broken into manageable pieces with similar titles, or titles that interact with each other, being processed together. To date, the Council has approved the following Title groupings:

Stanwood Municipal Code Titles	Action
Interim Zoning Regulations Prohibiting Mini-Storage Facilities	Council Approved October 27, 2022
Interim Sign Regulations Signs in the Right of Way	Council Approved January 26, 2023
Title 1 – General Provisions Title 2 – Personnel Title 4 – Administration (New)	Council Approved April 23, 2023 Three Readings
Title 6 – Parks and Public Spaces (New) Title 9 – Public Peace, Morals, and Safety Title 13 – Civil Enforcement	Council Approved June 8, 2023 Three Readings
Title 7 – Noise Ordinance Only	Council Approved July 13, 2023
Title 3 – Revenue and Finance Title 5 – Business Licenses & Regulations	Council Approved December 14, 2023 Three Readings
Title 7 – Health and Sanitation	Pending Council Action April / May 2024
Title 8 – Animals	Pending Council Action April / May 2024

As amendments are approved, there may be times when chapters or sections within previously approved Chapters or Titles will need to be amended to ensure consistency throughout the Municipal Code.

ANALYSIS

Title 7 establishes the City's authority to regulate garbage collection and nuisances.

Chapter 7.04 – Garbage Collection: This chapter will be renamed to “Solid Waste” to reflect modern terminology and will be updated to be consistent with the City's service agreement with Waste Management, adding anti-scavenging provisions, and setting penalties for violations or fees for additional service. It also notes that

participation in the City's garbage collection service offered by Waste Management is not required, but that owners are responsible for legally disposing of their garbage.

Chapter 7.12 – Littering: This entire chapter was rewritten to reflect current state law regarding littering and unsecured loads.

Chapter 7.16 – Nuisances: Amendments include grouping the list of nuisances under common themes for readability. It also names the Community Development Director as the enforcement responsible official; however, the Police Department and Code Enforcement Officer will act as the compliance officer. The following new nuisances have been added: abandoned properties, graffiti, unmaintained vegetation, street and sidewalk accessibility obstructions, and chronic nuisances.

Chapter 7.18 – Junk and Nuisance Vehicles: New chapter to specifically deal with junk vehicles. Junk vehicles are defined as a vehicle that is 3-years old, extensively damaged and inoperable, and had only scrap value. Nuisance vehicles have the same definition, but are not legally licensed or registered.

New Chapter 7.20 – Smoking and Vaping: The smoking provisions contained in Title 6 will be expanded to cover any indoor or outdoor public places, not just parks and open spaces.

Smoking in public spaces (RCW 70.160.020):

"Public place" means that portion of any building or vehicle used by and open to the public, regardless of whether the building or vehicle is owned in whole or in part by private persons or entities, the state of Washington, or other public entity, and regardless of whether a fee is charged for admission, and includes a presumptively reasonable minimum distance, as set forth in RCW 70.160.075, of twenty-five feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited. A public place does not include a private residence unless the private residence is used to provide licensed child care, foster care, adult care, or other similar social service care on the premises.

Public places include, but are not limited to: Schools, elevators, public conveyances or transportation facilities, museums, concert halls, theaters, auditoriums, exhibition halls, indoor sports arenas, hospitals, nursing homes, health care facilities or clinics, enclosed shopping centers, retail stores, retail service establishments, financial institutions, educational facilities, ticket areas, public hearing facilities, state legislative chambers and immediately adjacent hallways, public restrooms, libraries, restaurants, waiting areas, lobbies, bars, taverns, bowling alleys, skating rinks, casinos, reception areas, and no less than seventy-five percent of the sleeping quarters within a hotel or motel that are rented to guests. A public place

does not include a private residence. This chapter is not intended to restrict smoking in private facilities which are occasionally open to the public except upon the occasions when the facility is open to the public.

"Place of employment" means any area under the control of a public or private employer which employees are required to pass through during the course of employment, including, but not limited to: Entrances and exits to the places of employment, and including a presumptively reasonable minimum distance, as set forth in RCW 70.160.075, of twenty-five feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited; work areas; restrooms; conference and classrooms; break rooms and cafeterias; and other common areas. A private residence or home-based business, unless used to provide licensed child care, foster care, adult care, or other similar social service care on the premises, is not a place of employment.

Vaping in public spaces (RCW 70.345.150):

Use of products in public places—When prohibited.

(1) Indoor areas.

(a) The use of vapor products is prohibited in the following indoor areas:

- (i) Inside a child care facility, provided that a child care facility that is home-based is excluded from this paragraph when children enrolled in such child care facility are not present;
- (ii) Schools;
- (iii) Within five hundred feet of schools;
- (iv) Schools buses; and
- (v) Elevators.

(b) The use of vapor products is permitted for tasting and sampling in indoor areas of retail outlets.

(2) Outdoor areas. The use of vapor products is prohibited in the following outdoor areas:

- (a) Real property that is under the control of a child care facility and upon which the child care facility is located, provided that a child care facility that is home-based is excluded from this paragraph when children enrolled in such child care facility are not present;
- (b) Real property that is under the control of a school and upon which the school is located; and
- (c) Playgrounds, during the hours between sunrise and sunset, when one or more persons under twelve years of age are present at such playground.

New Chapter 7.30 – Noise Control: Readopts the Council’s approved the noise regulations which were adopted in July of 2023. This version includes a new section providing for noise variance applications.

Council Policy Decision Issues (First Reading):

The following policy issues need to be discussed before the final reading:

Mandatory Garbage Service Collection (SMC 7.04.030):

Confirm that residents are not required to participate in the garbage collection service offered by the City. If people choose not to participate in the collection service, they must dispose of their garage at legal collection sites.

Placement of Garbage Cans (SMC 7.04.060):

Garbage cans can be placed on sidewalks and within the roadway area but must ensure accessible access around the cans and must be removed within 24 hours of garbage collection.

Graffiti as a Public Nuisance (SMC 7.16.040(12):

Consider adopting a graffiti removal program similar to the City of Marysville - MMC 6.25 - or follow the City's standard enforcement process. See Exhibit B.

Construction Noise Hours (SMC 7.30.040):

Currently construction noise is prohibited from 10 pm to 7 am Monday – Friday (M-F) and 6 pm to 8 am on Saturdays, Sundays and state recognized holidays (SSH) in the City of Stanwood. A request has been submitted for Council to consider changing the construction noise hour restrictions from 10 pm to 9 am on weekdays. Below is a summary of how other jurisdictions regulate construction noise hours.

Jurisdiction	Prohibited Construction Hours
Stanwood	10 pm – 7 am M-F 6 pm – 8 am SSH
Everett	10 pm – 7 am M-F 10 pm – 9 am SSH
Arlington	10 pm – 7 am
Marysville	9 pm – 7 am
Mukilteo	9 pm – 7 am M-F 7 pm – 9 am SSH
Lynnwood	6 pm – 7 am M-F Weekends Subject to Approval
Edmonds	6 pm – 7 am M-F 6 pm – 10 am Saturdays
Mill Creek	“Limited to Day Time Hours”
Bothell	10 pm – 7 am
Lake Stevens	9 pm – 7 am
Snohomish	9 pm – 7 am M-F

	9 pm – 9 am SSH
Monroe	8 pm – 7 am M-F 8 pm – 9 am SSH

There are generally three types of general contractors: large corporate home builders, small builders and homeowners managing small additions or remodels. Each have their own style of doing business. Typically, the large to mid-size homebuilders end their workday around 5 or 6 pm, whereas homeowners will work on additions / alterations later into the evening and on weekends. Of the above listed cities, 9 pm is the average time when construction work is prohibited.

The most noise complaints received by the city are for contractors starting work before 7 am.

Response to Council Questions (Second Reading):

At Council's April 25 meeting there were several questions and directives regarding 1) simplifying the solid waste chapter, 2) nuisances, 3) adopt stronger graffiti regulations, and 4) initiate an ordinance to change the construction hours in the City. Below are staff responses to the questions.

1) Simplifying Chapter 7.04 Solid Waste

Chapter 7.04 was written to be consistent with the City's 2022 solid waste contract with Waste Management. However, while the code is consistent with the contract, many aspects of the code addressed Waste Management's management issues. As such, the following sections have been deleted as they are not needed in city code.

- Entire Section 7.04.040, Hauling Restrictions
- Section 7.04.060, Solid Waste Containers, sections (1), (2), (4), (7) and (8).

Based on the discussion regarding where waste containers should be located on collection days, the following sections have been revised as follows:

- (5) A solid waste container must be located off of any public street, alley, or other public place except at or about the time of collection and must be removed from public property within 24 hours of being collected **or as soon as reasonably possible accounting for emergencies or extended absences.**
- (6) A solid waste container ~~may not be placed on any sidewalk at any time~~ **shall be located per the collection service requirements while ensuring sidewalk accessibility per the American with Disability Standards.**

Per Waste Management, they request that carts be placed curbside, and not on the sidewalk, because they can block access for walkers and wheelchair bound people. Here is the information that is on their wmnorthwest.com/Stamwood website for cart setout guidelines.



Curbside Garbage

Containers Out by 7 am

Collection times may vary as routing schedules change, and so it is very important to have all containers at the street by 7 am. We appreciate your cooperation.

Please remove all containers from the street as soon as possible after collection.



Container Options

WM offers a variety of convenient garbage carts for customer use.

- Easy maneuverability - Carts have wheels, making them easy to handle and provide an excellent balance between stability and maneuverability.
- Sized to fit your needs - Carts are available in 20, 35, 64 and 96-gallon sizes. A larger cart can hold more material than customer owned cans.
- Stress free upkeep - Carts are provided and maintained by Waste Management

[Click here](#) for details and rates



Container Placement at the Street

Place carts:

- Three (3) feet apart
- At least three (3) feet from cars, trees, mailboxes, fences
- Cart wheels as close to the curb as possible
- Cart lids opening toward street

When possible, trucks with robotic arms will lift, empty and replace the carts without the drivers leaving the trucks, reducing safety hazards and traffic congestion.



2. Chapter 7.16 Nuisances

A) *Public Decency:*

Section 7.16.030, Public Nuisance Defined, states that public nuisances are those actions consistent with RCW 9.66.010 which states:

- (1) A public nuisance is a crime against the order and economy of the city.
- (2) The following are public nuisances: every act unlawfully done and every omission to perform a duty, that:
 - (a) annoys, injures, or endangers the safety, health, comfort and repose of any considerable number of persons;
 - (b) offends public decency;

- (c) unlawfully interferes with, befoils, obstructs, or tends to obstruct or render dangerous for passage a lake, navigable river, bay, stream, canal, or in a public park, square, street, alley, highway or sidewalk; or
- (d) in any way renders a considerable number of persons insecure in life or use of property.

Council asked how is “offends public decency” defined. The City would regulate “public decency” through SMC 9.14, Offenses Against Public Morals. This code address issues such as criminal mistreatment, abandonment, sex offences, prostitution, and illegal use of liquor.

B) Vegetation Management

Council also asked if subsection (2), Undesirable vegetation, could be amended to address vegetation overhanging onto another person’s private property. This section mostly addresses vegetation that grows in a manner that impacts visibility and public access. Weeds and blackberry bushes are also prohibited everywhere per the list of nuisances. However, regulating vegetation that grows over property lines without a public impact is a civil issue.

C) Graffiti

A new section, SMC 7.16.045, Graffiti, has been drafted based on the City of Sedro Woolley’s code as the guide.

- Identifies graffiti as a public nuisance;
- Requires the City to issue a notice of graffiti removal;
- Property owner has 15 days to remove the graffiti;
- The property owner may file an appeal of the notice within 10 calendar days of receiving the notice; all enforcement is stayed while the appeal is being heard; and
- If not cleaned up with 15 days, the City will clean up and lien the property.

D) Definition of Junk Vehicles

Council asked if RV’s, trailers, or motor homes were covered under the term “vehicle” as used in the junk vehicle section. In response:

The draft provides that “vehicle” has the meaning provided in RCW Chapter 46.04 – “means a device capable of being moved upon a public highway...” so does include RVs and trailers. “Junk vehicle” has the meaning in [RCW 46.55.010](#) which doesn’t itself define “vehicle,” which is why the reference to 46.04 was added.

Section 7.18.020, Definitions includes “vehicle” has the meaning provided in RCW Chapter 6.04 and includes trailers and vehicle hulks.

3. Construction Noise

There are three types of noise regulations in Title 7: public nuisance noise, noises exempt at all times and noises exempt during daytime hours. Construction noise falls into the last category and is currently allowed between 7 am and 10 pm Monday –

Friday and 9 am to 10 pm on weekends. In order to change these hours a separate ordinance must be written and provided to the Department of Ecology; they have 90 days to review and approve the change. A draft ordinance has been prepared allowing construction hours from 7 am to 8 pm on weekdays and 9 am to 6 pm on weekends and holidays.

Fiscal Impact
No direct financial impact. Code work was already budgeted and approved through the Municipal Code Update Project contract and scope of work.

RECOMMENDATIONS

Staff Recommendation:

Staff recommends that the Council accept the second and final reading of the proposed amendments.

Committee/Board Recommendation:

The Advisory Group, Planning Commission and City Council Community Development Committee have all reviewed the proposed amendments; their comments have been incorporated into the drafts. All groups have recommended to adopt the amendments.

Planning Commission Comments:

Require hauling large loads to be secured and cross reference this section to hauling restrictions.

Community Development Committee:

Address sidewalk obstructions, including garbage cans on collection day. The Committee is supportive of allowing small, compatible livestock animals within the City.

Advisory Group Comments:

- Address how the city can access property to inspect complaints or do investigations.
- Questioned if the section “Buildings, Structures and Improvements” is appropriately located under the nuisance code. Also concerned that the code is too restrictive by stating buildings that do not comply with the building code are considered a nuisance.
- Support smoking restrictions and hope they can be applied to outdoor seating and special events.
- Consider if “blasting” be prohibited under the noise section.

CITY COUNCIL OPTIONS

1. Accept the second reading of Ordinance 1528 adopting Title 7, Health and Sanitation.
2. Request changes to Ordinance 1528 and direct staff to address specific Council issues or concerns prior to Council reconsideration the ordinance.

PROPOSED MOTION

I MOVE TO ACCEPT THE SECOND AND FINAL READING OF ORDINANCE 1528 AS SET FORTH IN ATTACHMENT “A”.

OR

I MOVE TO ACCEPT THE SECOND READING OF ORDINANCE 1528 AS SET FORTH IN ATTACHMENT “A” AND TO PROCEED WITH THE THIRD AND FINAL READING.

**CITY OF STANWOOD
WASHINGTON**

ATTACHMENT A

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING
STANWOOD MUNICIPAL CODE (SMC) TITLE 7 - HEALTH, SANITATION AND
NUISANCES, AND TITLE 6 - PARKS AND PUBLIC SPACES AND ESTABLISHING
SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the City of Stanwood has begun a process to comprehensively update its municipal code to conform to current law and practice; and

WHEREAS, the purpose of this code amendment is to eliminate conflicts, improve clarity and overall function of the municipal code, and reflect current city and best practices; and

WHEREAS, Title 7 adopts the City's health, sanitation and nuisance regulations; and

WHEREAS, the amendments were reviewed for consistency with the City's Waste Management contract and best management practices around regulation of garbage collection, littering, nuisances, noise, smoking and vaping; and

WHEREAS, a minor amendment is proposed in Title 6 - Parks and Public Places, adding smoking and vaping in public places as a nuisance; and

WHEREAS, the City of Stanwood SEPA Responsible Official has reviewed the proposed amendments to the Stanwood Municipal Code, determined that the amendments are categorically exempt from SEPA, and memorialized those conclusions under file number 23-0182; and

WHEREAS, the Stanwood Advisory Group reviewed the draft ordinance at their October 18, 2023, meeting, and has recommended that the City Council adopt the ordinance; and

WHEREAS, the Stanwood Planning Commission reviewed the draft ordinance at their November 13, 2023, meeting and has recommended that the City Council adopt the ordinance; and

WHEREAS, the Council Community Development Committee revised the draft ordinance at their December 7, 2023, meeting and has recommended that the City Council adopt the ordinance;

WHEREAS, the City Council held a public meeting and first reading of the draft code amendment on April 25, 2024, a second reading on May 9, 2024, and accepted public comment; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. Stanwood Municipal Code Title 7, Health, Sanitation and Nuisances, is repealed in its entirety and replaced with the new Title 7 provided in Exhibit "A" attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 2. Stanwood Municipal Code Title 6, Parks and Public Places, is amended as shown in Exhibit "B" attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 3. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 4. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 5. Effective Date. This Ordinance shall take effect five days after its passage and publication as required by law.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

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Title 7 Health, Sanitation, and Nuisances

- i** This title is a complete rewrite of existing SMC Title 7. We have preserved existing chapter numbers where possible.
- i** Note that RCW 35A.11.020 limits a city to imposing the identical punishment for a criminal violation as state law provides, but that limitation does not apply to civil violations. While this proposed chapter incorporates by reference the level of civil infraction identified in state law, the City could choose to vary from it.

Chapter 7.01 General Provisions

7.01.020 Severability

The various chapters, sections, and clauses of the ordinances codified in this title are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the title must not be affected.

Chapter 7.04 Solid Waste

- i** This chapter is a rewrite of existing chapter 7.04 regarding garbage collection.
- i** This chapter is renamed to encompass all forms of solid waste.
- i** This chapter has been written to be consistent with the city's 2022 solid waste contract with WM.

7.04.010 Applicability.

This chapter applies to solid waste and collection services for solid waste within the City of Stanwood.

7.04.020 Definitions

i Definitions are based on the city's 2022 solid waste contract with WM.

"Collection services" means the process by which solid waste is removed from single-family and commercial premises; transported to a transfer, disposal, or processing facility; and subsequently disposed of or processed.

"Commercial premises" means non-single-family premises and includes multi-family premises and premises on which business, governmental, religious, or educational activity is conducted; however, a business conducted upon a single-family premises which is permitted under applicable zoning regulations, and is not the primary use of the premises, is excluded.

"Construction and demolition debris" means commonly used or discarded materials removed from construction, remodeling, repair, demolition, or renovation operations on any pavement, dwelling unit, single-family premises, commercial premises or other structure, or from landscaping. such materials include, but are not limited to, dirt, sand, rock, bricks, plaster, gypsum wallboard, aluminum, glass, asphalt material, plastic pipe, roofing material, carpeting, concrete, wood, masonry, trees, remnants of new construction materials (including paper, plastic, carpet scraps, wood scraps, scrap metal, building materials, and/or packaging); but does not include any unacceptable waste.

"Food waste" means waste composed of animal, fruit or vegetable matter, resulting from food preparation or consumption.

"Garbage" means all putrescible and non-putrescible solid, semi-solid, and liquid wastes including, but not limited to rubbish, cold bagged ashes, industrial wastes, swill, dead small animals completely wrapped in plastic and weighing less than fifteen pounds (15 lbs.), and discarded recyclable materials. Needles or "sharps" are included in the definition of garbage to the extent such items may be disposed of in accordance with applicable law. Garbage includes construction and demolition debris; but does not include any recyclables, organic waste, hazardous waste, or unacceptable waste.

"Multi-family premises" means any premises with five or more attached or unattached dwelling units, where all such dwelling units receive centralized collection services and are billed collectively.

"Organic waste" means food waste and yard debris and includes shredded paper. Organic waste excludes any unacceptable waste.

"Recyclables" means the types of materials identified in the City's agreement with its provider of solid waste collection services.

"Single-family premises" means premises in the service area having less than five dwelling units, where each dwelling unit is occupied individually by a renter or owner, that receive individual collection services and are billed individually.

"Solid waste" means all putrescible and non-putrescible solid, semi-solid, and liquid wastes that are generated or coming to exist in the Service Area, including Garbage, Recyclables and Organic Waste, but excluding any Unacceptable Waste.

"Solid waste container" means a container provided to the customer by the City or the City's provider of solid waste collection services for the type of waste intended to be deposited into it.

"Unacceptable waste" means any waste tires, radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous, regulated medical or hazardous waste, toxic substance or material, as defined by, characterized, or listed under applicable federal, state, or local laws or regulations, any materials containing information protected by federal, state or local privacy and security laws or regulations, or any material the acceptance or handling of which would cause a violation of any applicable law, damage or threatened damage to collection service equipment or facilities, or present a substantial endangerment to the health or safety of the

public or the collection service's employees. Title to and liability for unacceptable waste will always remain with the generator of such unacceptable waste.

"Yard Debris" means leaves, grass, and clippings of woody, as well as fleshy plants, and unflocked holiday trees. Materials larger than 4" in diameter or 4' in length are excluded.

7.04.030 Optional Service

- (1) Garbage and recyclables collection service is optional for single-family premises.
- (2) Garbage collection service is mandatory for multi-family and commercial premises.

7.04.040 Hauling Restrictions

 This section is based on Bellingham MC 9.12.020 and implements section 2.1 in the city's 2022 contract with WM.

- ~~(1) It is unlawful for any person, other than a contractor having a contract for solid waste collection and disposal with the city, to collect, haul or dispose of garbage or refuse within the city. This subsection does not apply to the collection of garbage and refuse from commercial locations within the city by a person who does not have a contract with the city so long as such person holds a valid, permanent certificate of public convenience and necessity under which the Washington Utilities and Transportation Commission has authorized the collection of garbage and refuse from such locations.~~
- ~~(2) It is unlawful for any person, other than a contractor having a contract for garbage collection and disposal with the city, to collect, remove, haul, or dispose of any recyclables from any public or privately owned premises within the city without first obtaining the consent of the occupant or owner of the premises.~~
- ~~(3) A violation of this section is a class 1 civil infraction and may also be enforced per SMC Title 13.~~

7.04.050 Deposit of Solid Waste

 This section is based on Bellingham MC 9.12.030.

- (1) An owner, occupant, or tenant of a single-family or multi-family premises must deposit or cause to be deposited all solid waste that may accumulate on any premises owned or occupied by such owner, occupant, or tenant, into a solid waste container except:
 - (a) Organic waste may be composted on private premises or at a public place designated for composting, providing the compost site is maintained so as not to create odors, expose raw garbage, allow garbage to become scattered, or increase the risk from pests. Non-putrescible garbage and refuse, animal wastes, and materials containing animal or vegetable fats may not be composted.
 - (b) Organic waste may be provided to the city's service provider for solid waste service consistent with that provider's policies.
 - (c) Solid waste, including construction and demolition debris, may be contained and then hauled or transported from one's own premises to an authorized disposal area or transfer station.

 Added additional provision limiting the accumulation of solid waste.

- (2) Outside of a solid waste container that is regularly provided for collection, it is unlawful to maintain:
 - (a) more than 3 cubic yards of non-putrescible solid waste;

- (b) more than a cubic yard of putrescible solid waste, except for composted organic waste as identified above.

(3) A violation of this section is a class 3 civil infraction.

7.04.060 Solid Waste Containers

- ~~(1) A solid waste container may only be used for the type of waste intended to be deposited into it.~~
- ~~(2) A solid waste container must be either empty, or at all times supported or braced in such a manner that dogs or other animals cannot enter or tip or tilt the container.~~
- (3) A solid waste container must have its cover closed at all times so that flies, insects, dogs, and other scavengers cannot gain access.
- ~~(4) A solid waste container must be placed with two feet clearance between each cart and two feet from any other obstructions (e.g., mailbox, fence, car) so the hauler can access containers with automated truck arms and avoid contact with nearby obstructions;~~
- (5) A solid waste container must be located off of any public street, alley, or other public place except at or about the time of collection and must be removed from public property within 24 hours of being collected **or as soon as reasonably possible accounting for emergencies or extended absences.**

 Optional language for placement of waste containers could read: A solid waste container may not be placed on a sidewalk in a manner that blocks pedestrian access on collection days.

- ~~(6) A solid waste container may not be placed on any sidewalk at any time~~ **shall be located per the collection service requirements while ensuring sidewalk accessibility per the American with Disability Standards.**
- ~~(7) After it is provided to a premises, a solid waste container is the responsibility of the owner or lessor of that premises.~~
- ~~(8) It is unlawful for any person to willfully damage or destroy any solid waste container.~~
- (9) A violation of this section is a class 4 civil infraction.

Chapter 7.12 Littering

 This chapter is a rewrite of existing chapter 7.12, renamed from "Litter Control."

7.12.020 Definitions

- (1) "Litter" has the meaning provided in RCW 70A.200.030.
- (2) "Potentially dangerous litter" has the meaning provided in RCW 70A.200.030.

7.12.040 Littering Prohibited

- (1) [RCW 70A.200.060](#) as presently constituted or hereinafter amended is adopted by reference. Per RCW 70A.200.060:
 - (a) It is a class 3 civil infraction for a person to litter in an amount less than or equal to one cubic foot.
 - (b) It is a misdemeanor for a person to litter in an amount greater than one cubic foot but less than one cubic yard.
 - (c) It is a gross misdemeanor for a person to litter in an amount of one cubic yard or more.

(d) It is a class 1 civil infraction for a person to illegally discard potentially dangerous litter in any amount.

i The following is from SWMC 8.50.100 and .110.

- (2) It is unlawful to sweep or deposit in any gutter, street, alley, or other public place the accumulation of litter from any building, lot, or from any public or private sidewalk or driveway. A violation of this subsection is a class 3 civil infraction.
- (3) It is unlawful for a driver or passenger in a vehicle to throw or otherwise deposit litter upon any public place or upon any private property. A violation of this subsection is a class 2 civil infraction.

7.12.060 Unsecured Loads Prohibited

i The statutory penalty for unsecured loads varies from a \$93 infraction to a gross misdemeanor, depending on the severity.

[RCW 46.61.655](#), prohibiting unsecured loads, as presently constituted or hereinafter amended is adopted by reference.

Chapter 7.16 Nuisances

7.16.020 Administration

The Director of Planning and Community Development, or the Director's designee, is principally responsible for enforcement of this chapter.

7.16.030 Public Nuisance Defined

i Based on existing SMC 7.16.025(2). See also existing SMC 13.10.050.

Consistent with RCW 9.66.010:

- (1) A public nuisance is a crime against the order and economy of the city.
- (2) The following are public nuisances: every act unlawfully done and every omission to perform a duty, that:
 - (a) annoys, injures, or endangers the safety, health, comfort and repose of any considerable number of persons;
 - (b) offends public decency;
 - (c) unlawfully interferes with, befoils, obstructs, or tends to obstruct or render dangerous for passage a lake, navigable river, bay, stream, canal, or in a public park, square, street, alley, highway or sidewalk; or
 - (d) in any way renders a considerable number of persons insecure in life or use of property.

7.16.040 Public Nuisances Enumerated

i The list in this section is derived from existing SMC 7.16.020.

Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance in the city of Stanwood:

(1) Violations of Other Code Sections.

- (a) Any violation of the International Property Maintenance Code adopted per SMC Title 14.
- (b) Any noise in violation of SMC Chapter 7.30.
- (c) Any animal maintained in violation of SMC Title 8.
- (d) Any litter maintained in violation of SMC Chapter 7.12.
- (e) Any abandoned junk vehicle in violation of SMC Chapter 7.18.
- (f) Any abandoned residential real property as defined in RCW 7.100.010.

i Items below this point are grouped from existing code.

(2) Undesirable vegetation.

- (a) Noxious weeds as defined in Chapter 16-750 WAC, or weeds, including blackberry bushes, that the City determines to be unsightly, harbor vermin, or present a fire hazard;
- (b) Any tree, shrub, or foliage, unless by consent of the city, which is apt to destroy, impair, interfere, or restrict:
 - (i) Streets, sidewalks, sewers, storm drains, utilities, or other improvements,
 - (ii) Visibility on, ADA accessibility of, or free use of, or access to such improvements;
- (c) Any dead, diseased, infested or dying tree that may constitute a danger to street trees, streets, or portions thereof, or public health or safety;
- (d) Any vines or climbing plants growing into or over any street tree, or any public hydrant, pole or electrolier, or the existence of any shrub, vine or plant growing on, around or in front of any hydrant, standpipe, sprinkler system connection or any other appliance or facility provided for fire protection purposes in such a way as to obscure the view thereof or impair the access thereto;

i The following is from PAMC 8.30.060 and Burlington Municipal Code 8.08.010.

- (e) Any vegetation, or parts thereof, that:
 - (i) is grass, weeds, or other similar vegetation (but not trees and shrubs, nor flowers or plants within a flower bed or container) exceeding an average height of 12 inches;
 - (ii) hang lower than eight feet above any public walkway or sidewalk;
 - (iii) hang lower than 14 feet above any public street;
 - (iv) are growing in such a manner as to obstruct or impair the free and full use of any public walkway, sidewalk, or street;
 - (v) obscures or conceals any traffic control sign, signals or other device so as to interfere with the full and effective use and visibility of the same to the motoring or pedestrian public;
 - (vi) obscures the visibility of the motoring or pedestrian public as such persons approach a street intersection for a distance of greater than 50 feet in any direction from the intersecting existing rights-of-way lines upon which the property abuts;
 - (vii) has died and which constitutes a fire hazard or a harborage for rats, vermin, or pests;
 - (viii) is dead, decaying, or diseased vegetation of any type, except when in an enclosed container or in a managed composting operation.

- (f) Compost not kept in a manner to prevent it from attracting infestations of rodents or insects, or emitting foul odors.

i Items below this point are new material from PAMC 8.30.060, except 16(g), which is existing code.

(3) Buildings, structures, and improvements.

- (a) Any building or structure, or portion thereof, that is decayed, dilapidated, unsafe, damaged, or in disrepair, to the extent that it poses a threat of collapse, structural failure, or falling.
- (b) Any building or structure, or portion thereof, constructed with inappropriate materials, or improperly fastened together or anchored, to the extent that it poses a threat of collapse, structural failure, or falling.
- (c) Any partially constructed building or structure, or portion thereof that has been left unattended and unfinished for more than 180 continuous days, unless an extension has been granted by the Building Official.
- (d) Any building, structure, or portion thereof, used for habitation that does not have functioning electricity, water, or sanitation services.
- (e) All vacant, unused, or unoccupied buildings and structures, that are allowed to become or to remain open to entrance by unauthorized persons or the general public.
- (f) Any fence or other structure or thing on private property that is in a sagging, leaning, fallen, decayed or other dilapidated or unsafe condition.

(4) Accumulations of garbage and materials.

- (a) Any accumulation, stack, or pile of building or construction materials not associated with a current, in-progress project or not in a lawful storage structure or container.
- (b) Any accumulation of broken, discarded, inoperable, or neglected items or parts thereof, including, but not limited to, household furniture, furnishings, equipment, appliances, machinery, litter, salvage materials, or junk not in an approved enclosed structure, container, or waste receptacle.
- (c) Any garbage, waste, refuse, litter, debris, recyclables, rubble, or other materials, or combination thereof, not in an approved enclosed structure, container, or waste receptacle.

(5) Noxious and putrid materials. Maintaining, using, placing, depositing, leaving, or permitting to be or remain in or upon, any private or public property any of the following:

- (a) Any unsound, putrid, or unwholesome bone, meat, hides, skin, or the whole or parts of any dead animal or fish or the offal, garbage, or other offensive parts of any animals.
- (b) Any accumulation of animal waste maintained contrary to SMC Chapter 7.04;
- (c) Any materials, garbage, waste, refuse, litter, or debris in which insects may breed or multiply; which provides harborage for rats or other vermin.
- (d) Any open drain, sewer, or septic tank that emits any noxious, foul, offensive, injurious, unpleasant, or disagreeable odor or substance.
- (e) Any noxious, foul, or putrid substance.
- (f) Harmful insects, including but not limited to tent caterpillars.

(6) Hazardous conditions.

- (a) Any refrigerator, freezer, or food-storage locker having a capacity of 1½ cubic feet or more, or any other container manufactured, custom-made or homemade designed for storage that is discarded, abandoned

or left in any place accessible to children and that has not had the door, lid, or latching mechanism removed to prevent the latching or locking of the door or lid.

- (b) Any enclosure which may entrap a human or an animal, including accessible refrigeration appliances, that have not had the doors secured or removed.
- (c) Any excavated or naturally occurring hole, vault, sump, pit, well, or any other similar condition, that is not fenced or otherwise secured to prevent access.

(7) Streets and sidewalks.

i The Title 12 chapter specifically about sidewalks will govern most sidewalk maintenance issues.

- (a) Any object, construction, damage, condition, or act that interferes with, inhibits, obstructs, or renders dangerous the use of a public walkway, sidewalk, street, or highway and other rights-of-way in the City, including:
 - (i) basketball hoops or similar sports equipment;
 - (ii) signs or seating that block ADA access;
 - (iii) vehicles.
- (b) Accumulations of dirt or debris that inhibits or obstructs the use of a public walkway or sidewalk.
- (c) All obstructions to streets, rights-of-way, or other public ways that are made without lawful permission, or that, having been made with lawful permission, are kept and maintained after the purpose thereof has been accomplished.

(8) Fire hazards. Any stack or accumulation of flammable material left in a manner that poses a substantial risk of combustion or the spread of fire, as determined by the Fire Marshal.

(9) Dangerous waste. Any dangerous wastes, hazardous substances, hazardous household substances, hazardous waste, moderate-risk wastes, or any hazardous materials, as defined in RCW 70.136.020 and 70A.300.010, that are not securely contained within an appropriate storage container.

(10) Smoke, soot, dust, or odors.

- (a) Allowing the escape or emission of any smoke, soot, fumes, gases, or odors that are offensive or harmful to a reasonable person.
- (b) Burning or disposal of refuse, sawdust, or other materials in such a manner as to cause or permit ashes, sawdust, soot, or cinders to be cast upon the streets or alleys of the City, or to cause or permit the smoke, ashes, soot, or gases arising from such burning to become annoying or to injure or endanger the health, breathing, or comfort of persons, except from a legally established and permitted land use operating within the requirements of its permit.
- (c) Any disturbance of any land area, or permitting the same, without taking affirmative measures to suppress and minimize the blowing and scattering of dust that unreasonably interferes with the breathing or comfort of a reasonable person.

(11) Bodies of water.

- (a) All stagnant, pooled water, excluding natural features and any City-approved structures related to storm drainage systems.
- (b) The polluting of or unapproved discharge into any waterway, well, or body of water.
- (c) Interference with, damage to, or polluting of designated habitat areas, restoration sites, streams, creeks, lakes, wetlands, or tributaries and similar areas thereto.

7.16.045 Graffiti

(1) Graffiti deemed a nuisance.

- (a) The city council finds and declares that graffiti, and other defacement of public and private property, including walls, rocks, bridges, buildings, fences, gates, vehicles, signs, road surfaces and other structures, trees, and all other real and personal property within the city constitutes a nuisance.
- (b) The city council further finds that although it is appropriate, where possible, to request that the courts require people who are convicted of acts of defacement and vandalism involving application of graffiti to public or private property to restore the property so defaced, damaged, or destroyed, obtaining convictions for such acts is difficult because the offenses involved can be committed so very quickly and secretly that witnesses to the acts are frequently nonexistent.
- (c) The city council further finds that although the public should be encouraged to cooperate in the elimination of graffiti by reporting the same to the proper authorities, it is also important to eliminate the presence of graffiti from the community so that the product of the illegal acts of those involved in application of graffiti is not visible, and the property on which the graffiti is located and surrounding properties do not suffer diminution of value.

(2) Notice of removal.

- (a) Whenever the city designated representative determines that graffiti exists on any public or private buildings, structures, and places which are visible to any person utilizing any public road, parkway, alley, sidewalk or other right-of-way within the city, the city's designated representative shall cause a notice to be issued to abate such nuisance. The property owner or responsible party shall have fifteen calendar days after the date of the notice to remove the graffiti or the same will be subject to abatement by the city. Any property located in the city that contains graffiti is in violation of this chapter and subject to its remedies.
- (b) The notice to abate graffiti pursuant to this section shall be in writing and shall be served upon the owner or responsible party of the affected premises, as such owner's name and address appears on the last property tax assessment rolls of Snohomish County, Washington. If there is no known address for the owner or responsible party, the notice shall be sent in care of the property address. The notice required by this section may be served in any one of the following manners:
 - (i) Personal service upon the owner or responsible party; or
 - (ii) Registered or certified mail addressed to the owner or responsible party at the last known address of said owner or responsible party. If this address is unknown, the notice will be sent to the property address.
- (c) The notice to abate graffiti shall include a general description of the graffiti and the necessary corrective actions to abate the graffiti, and shall be substantially in the following form:

NOTICE TO ABATE GRAFFITI

Date:

To:

NOTICE IS HEREBY GIVEN that you are required, by ordinance of the City of Stanwood, Washington, at your own expense, to remove or paint over graffiti located on the property commonly known as [insert street address], Stanwood, Washington, which is visible to public view, within fifteen (15) calendar days

after the date of this notice. IN THE EVENT YOU FAIL TO DO SO, the City shall cause the nuisance to be abated at your expense by removal or painting over of the graffiti. The cost of abatement by the City or private contractors employed by the City to abate the nuisance will be assessed against your property and such costs will constitute a lien upon the land until paid.

Within ten (10) calendar days of the date of mailing or personal service of the Notice to Abate Graffiti, the property owner or responsible party may appeal the matter to the Stanwood hearing examiner by filing a written notice of appeal with the Chief of Police, Stanwood Police Department. The filing of an appeal will stay, during the pendency of the appeal, any enforcement or actions by the city to abate the graffiti nuisance.

If no timely appeal to the Notice to Abate Graffiti is received the City will, at the conclusion of the fifteen (15) calendar day period, proceed with abatement of the graffiti inscribed on your property at your expense and without further notice.

(3) City costs enforceable dept – Lien.

Any and all costs incurred by the city in the abatement of the graffiti nuisance as provided in this chapter shall constitute a debt owed to the city by the property owner or responsible party and shall be enforceable as a lien against the property upon which such nuisance existed, in addition to the other legal remedies available for enforcement of debts.

(4) Graffiti appeal

- (a) Time for Appeal. Within ten calendar days of the date of mailing or personal service of the notice to abate graffiti, the property owner or responsible party affected may appeal the matter to the Stanwood hearing examiner by filing a written notice of appeal with the Chief of Police, Stanwood Police Department. The timely filing of an appeal will stay, during the pendency of the appeal, any enforcement or actions by the city to abate the graffiti nuisance.
- (b) Appeal to Be Heard by City's Hearing Examiner. A timely filed appeal will be heard by the city's hearing examiner. Any appeal may be affirmed, reversed or modified in the hearing examiner's final order. The decision of the hearing examiner shall be a final order and the appellant and the city shall be bound thereby unless, within twenty-one days from the date of the issuance of the hearing examiner's final order, a person with standing to appeal files a petition to the superior court. The cost for the transcription of all records ordered certified by the superior court for such review shall be borne by the appellant.

(5) Removal by the city.

- (a) Upon failure of persons to comply with the notice to abate graffiti by the designated date, or such continued date thereafter as approved by the city, the city's designated representative is authorized and directed to cause the graffiti to be abated by city forces or by private contract, and the city or its private contractor is expressly authorized to enter upon the premises for such purposes. All reasonable efforts to minimize damage from such entry shall be taken by the city, and any paint used to obliterate or cover the graffiti shall be as close as practicable to background color(s). If the city's designated representative provides for the removal of the graffiti, she/he shall not authorize nor undertake to provide for the painting or repair of any more extensive area than the area where the graffiti is located.
- (b) Property owners or responsible parties may consent in advance to city entry onto private property for graffiti removal purposes.
- (c) The city is authorized to use public funds for removal of graffiti, or for painting and repair of graffiti, but shall not be authorized or undertake to provide for the painting or repair of any more extensive area than that where the graffiti is located, unless it is determined in writing that a more extensive area is

required to be repainted or repaired in order to avoid an aesthetic disfigurement to the neighborhood or community, or unless the property owner or responsible party agrees to pay for the costs of repainting or repairing the more extensive area. All aspects of graffiti removal are at the discretion of the city including, but not limited to, the method of and material used for repair.

7.16.050 Agriculture Excluded

Agricultural activities, operation, facility, or appurtenances, regardless of past or future changes in the surrounding area's land use or zoning designation, when conducted or maintained for commercial purposes, and in a manner consistent with current best management practices and state and federal law, are not public nuisances under this chapter.

7.16.060 Enforcement

i Declaring nuisances to be criminal offenses means criminal search warrants are available to facilitate enforcement. Note we've already done this in existing SMC 13.10.050.

- (1) Per RCW 9.66.030, maintaining a public nuisance is a misdemeanor.
- (2) This chapter may also be enforced per SMC Title 13.
- (3) Enforcement of junk vehicles must comply with the requirements of RCW 46.55.240.

Chapter 7.18 Junk Vehicles

i This is a new chapter to specifically deal with junk vehicles. Note that the city's authority to regulate in this area is limited by RCW 46.55.240.

7.18.010 Purpose

The purpose of this chapter is to mitigate the harm to neighborhoods, the environment, and the order and economy of the City of Stanwood associated with junk vehicles.

7.18.020 Definitions

i "Junk vehicle" must be at least 3 years old, extensively damaged and inoperable, and only valuable as scrap.

"Junk vehicle" has the meaning provided in RCW 46.55.010.

"Nuisance vehicle" means any vehicle that meets one of the criteria of RCW 46.55.010 and is not validly licensed or registered under the laws of the state of Washington.

"Tow truck" has the meaning provided in RCW 46.55.010.

"Vehicle" has the meaning provided in RCW Chapter 46.04 and includes trailers and vehicle hulks.

"Vehicle hulk" means the remnant or remains of a motor vehicle which is inoperative and cannot be made mechanically operative without the addition of vital parts or mechanisms and the application of a substantial amount of labor to effect repairs.

7.18.030 Administration

- (1) The Director of Planning and Community Development, or the Director's designee, is principally responsible for enforcement of this chapter.
- (2) This chapter may also be enforced by any city law enforcement or code enforcement officer.

7.18.040 Junk and nuisance vehicles prohibited

- (1) It is unlawful to maintain a junk or nuisance vehicle upon privately owned property unless it is at all times stored or parking within a fully enclosed building or located behind a sight obscuring fence or hedge. A violation of this paragraph is a misdemeanor.
- (2) It is unlawful for any person to keep, store, or park any abandoned vehicle, junk vehicle or nuisance vehicle upon any public street within the city for more than twenty-four hours.
- (3) RCW 46.55.230(6), making it a gross misdemeanor to abandon a junk vehicle, as presently constituted or hereinafter amended is adopted by reference.

7.18.050 Process for removal of a junk vehicle

i Note this section is crafted to limit the City's ability to dispose of private property without allowing for the opportunity for redemption that is provided in Article V of Title 10 governing impoundment.

i The other provisions for authorizing disposal are specifically authorized by RCW 46.55.230.

- (1) The City may inspect a junk vehicle maintained inconsistent with this chapter. The person making the inspection must:
 - (a) Record the make and vehicle identification number or license number of the vehicle; and
 - (b) Verify the value of the vehicle is equivalent only to the approximate value of the parts.
- (2) Procedure for authorizing disposal.
 - (a) The City may authorize and direct that a junk vehicle be towed by a tow truck operator or by the City itself. The vehicle may be disposed of consistent with Article V of Title 10.
 - (b) A tow truck operator may authorize the disposal of an abandoned junk vehicle if:
 - (i) the vehicle has been abandoned two or more times;
 - (ii) the registered ownership information has not changed since the first abandonment;
 - (iii) and the registered owner is also the legal owner.
 - (c) A landowner upon whose property a junk vehicle has been abandoned may authorize the disposal of the vehicle per the following procedure:
 - (i) The City must provide information on the vehicle's registered and legal owner to the landowner.
 - (ii) Upon receiving information on the vehicle's registered and legal owner, the landowner must mail a notice to the registered and legal owners. The notification must describe the redemption procedure and the right to arrange for the removal of the vehicle.
 - (iii) If the vehicle remains unclaimed more than 15 days after the landowner has mailed notification to the registered and legal owner, the landowner may dispose of the vehicle or sign an affidavit of sale to be used as a title document.

- (iv) If no information on the vehicle's registered and legal owner is found in the records of the department, the landowner may immediately dispose of the vehicle or sign an affidavit of sale to be used as a title document.

7.18.060 Exemptions

Per RCW 46.55.240(3)(c), the following vehicles are exempt from the provisions of this chapter:

- (1) a vehicle or part thereof that is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property;
- (2) a vehicle or part thereof that is stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler or licensed vehicle dealer and is fenced according to RCW 46.80.130.

Chapter 7.20 Smoking and Vaping

7.20.010 Purpose

The purpose of this chapter is to protect the health of the public, and especially children, from the risks of secondhand smoke and vapor.

7.20.020 Definitions

- (1) "Smoke" or "smoking" has the meaning provided in [RCW 70.160.020](#).
- (2) "Public place" has the meaning provided in RCW 70.160.020.
- (3) "Place of employment" has the meaning provided in RCW 70.160.020.
- (4) "Playground" has the meaning provided in [RCW 70.345.010](#).
- (5) "School" has the meaning provided in RCW 70.345.010.
- (6) "Vapor product" has the meaning provided in RCW 70.345.010.

7.20.030 Smoking Prohibited in Public Places

i SMC Chapter 9.18, Offenses Against Juveniles, incorporates by reference the prohibition in RCW 26.28.080 on selling or giving tobacco to a minor, which is a gross misdemeanor. We have generally tried to place criminal offenses in Title 9.

- (1) The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 70.160.030 Smoking prohibited in public places or places of employment.

RCW 70.160.075 Smoking prohibited within twenty-five feet of public places or places of employment

- (2) It is unlawful to smoke in any of the following outdoor places:

- (a) streets and sidewalks along mainstreet (271st Street and 270th Street);
- (b) outdoor restaurant seating;
- (c) bus stops;
- (d) outdoor festivals and farmers markets;
- (e) schools, playgrounds, and parks.

i RCW 70.160.070 limits the penalty to \$100; a class 3 civil infraction is \$50.

(3) A violation of this section is a class 3 civil infraction.

7.20.040 Vaping Prohibited in Certain Places

i SMC Chapter 9.18, Offenses Against Juveniles, incorporates by reference the prohibition in RCW 70.345.140, Purchase or possession [of vapor products] by persons under 18, which it makes a civil infraction.

(1) The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 70.345.150 Use of [vapor] products in public places—When prohibited.

i Note that RCW 70.345.210 preempts the City from regulating vapor use in outdoor public places, except those where children congregate, such as schools, playgrounds, and parks.

(2) Use of vapor products is prohibited in:

- (a) the public places identified in RCW 70.345.150;
- (b) indoor public places;
- (c) schools, playgrounds, and parks.

i RCW 70.345.140 sets the penalty for possession under age 18 as a class 3 civil infraction.

(3) A violation of this section is a class 3 civil infraction.

Chapter 7.30 Noise Control

i This chapter was recently adopted (during 2023). The changes here are some reorganization to exempt legal firework noises and to add a process to receive authorization to exceed the noise limits.

7.30.010 Purpose

i This is a new section.

This chapter is intended to regulate noise that constitutes a public nuisance and implement the provisions of Chapter 173-60 WAC as authorized by Chapter 70A.20 RCW.

7.30.020 Definitions

"Director" means the Director of Planning and Community Development or the Director's designee.

7.30.030 Public nuisance and disturbance noise violations.

i The following line is existing section 7.30.020.

- (1) It is unlawful for any person to cause or allow to originate, or for any person in possession of property to allow to originate from said property, sound that is a public nuisance.

i The following subsection is existing 7.30.010 with minor changes.

- (2) The following noises are prohibited and hereby declared to be public nuisances, except to the extent that they may be specifically exempted by other provisions of this chapter:
- (a) Noise levels in excess of the standards established by the Department of Ecology pursuant to Chapter 70A.20 RCW and contained in Chapter 173-60 WAC, which are hereby incorporated by reference;
 - (b) Noise levels in excess of the permitted standards in Chapter 173-62 WAC, Motor Vehicle Noise Performance Standards, which are hereby incorporated by reference;
 - (c) Frequent, repetitive, or continuous noise made by any animal which unreasonably disturbs or interferes with peace, comfort and repose of property owners or possessors, except that such sounds are exempt when originating from lawfully operated animal shelters, kennels, pet shops, and veterinary clinics;
 - (d) The frequent, repetitive, or continuous sounding of any horn or siren attached to a motor vehicle, except as a warning of danger or as specifically permitted or required by law;
 - (e) The creation of frequent, repetitive or continuous noise in connection with the starting, operation, repair, rebuilding, or testing of any motor vehicle, motorcycle, off-highway vehicle, or internal combustion engine within Class A EDNA, so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of real property;
 - (f) Yelling, shouting, hooting, whistling or singing on or near the public streets, particularly between the hours of 10:00 p.m. and 7:00 a.m., or at any time and place so as to unreasonably disturb or interfere with peace, comfort and repose of owners or possessors of real property;
 - (g) The use of a sound amplifier or other device capable of producing or reproducing amplified sound on public streets for the purpose of commercial advertising or sales or for attracting the attention of the public to any vehicle, structure or property of the contents therein;
 - (h) The making of any loud and raucous noise which unreasonably interferes with the use of any school, church, hospital, sanitarium, nursing, or convalescent facility;
 - (i) The creation of frequent, repetitive, or continuous sounds which emanate from any building, structure, or property which can be heard at a distance greater than 50 feet from the source or which unreasonably interferes with the peace, comfort and repose of owners or possessors of real property, such as sounds from musical instruments, audio sound systems, band sessions, or social gatherings;
 - (j) Sound from audio equipment, including but not limited to tape players, radios, and compact disc players, operated at a volume so as to be audible greater than 50 feet from the source, and if not operated upon the property of the operator;
 - (k) The use of unmuffled engine compression brakes.

i The following is existing 7.30.030, with updated cross-reference.

- (3) Additional provisions.

- (a) For the purpose of enforcing subsection (2)(a), all lands zoned MR, SR 5.0, SR 7.0, SR 9.6, SR 12.4, or TN are declared to be Class A EDNAs.
- (b) Between the hours of 10:00 p.m. Friday and 9:00 a.m. Saturday, and 10:00 p.m. Saturday and 9:00 a.m. Sunday, the noise limitations of the table in WAC 173-60-040 are reduced by 10 dBA for receiving property within Class A EDNAs.

7.30.040 Noises exempt at all times.

i Existing section, with one change proposed below.

The following noises are exempt from the provisions of this chapter at all times; except that nothing in these exemptions is intended to preclude the city from requiring installation of the best available noise abatement technology consistent with economic feasibility:

- (1) Noise originating from aircraft in flight;
- (2) Noise created by safety and protective devices, such as relief valves where noise suppression would defeat the safety release intent of the device;
- (3) Noise created by fire alarms;
- (4) Noise created by emergency equipment, including, but not limited to, emergency standby or backup equipment, and emergency work necessary in the interests of law enforcement or of the health, safety or welfare of the community; and including, but not limited to, any emergency work necessary to replace or repair essential utility services;
- (5) Noise created by auxiliary equipment on motor vehicles used for highway maintenance;

i Note the next line changes the existing "public event" to "special event" for consistency with our proposed new chapter on special events (that includes both public and private events).

- (6) Noise originating from an officially sanctioned parade, sporting event, or other special event authorized by SMC Chapter 5.06 Special Events;
- (7) Noise created by warning devices not operated continuously for more than 30 minutes per incident;
- (8) Noise originating from existing natural gas transmission facilities, subject to any requirements that may be established by appropriate state or federal agencies;
- (9) Noise created by existing stationary equipment used in the conveyance of water by a utility and noise created by existing electrical substations;
- (10) Noise created by the operation of equipment or facilities by a railroad in interstate commerce;
- (11) Noise created by existing stationary equipment used in the conveyance of water by a utility and noise created by existing electrical substations.

7.30.050 Noises exempt during daytime hours.

! No changes proposed to this existing section. However, if Council would like to restrict the noise hours after 8 pm, a separate ordinance should be prepared and sent to the Department of Ecology for review. Ecology has 90 days to approve or disapprove any proposed noise hours different than the state-imposed levels.

The following noises are exempt from the provisions of this chapter between the hours of 7:00 a.m. and 10:00 p.m. on weekdays and 9:00 a.m. and 10:00 p.m. on weekends:

- (1) Noise created by powered equipment used in temporary or periodic maintenance or repair of residential property, including but not limited to grounds and appurtenances, such as lawnmowers, powered hand tools, and composters;
- (2) Noise created by the discharge of firearms on city police department authorized shooting ranges;
- (3) Noise created by the installation or repair of essential utility services;
- (4) Noise created by blasting;
- (5) Noise created by bells, chimes, or carillons not operating for more than five minutes in any one hour;
- (6) Noise originating from forest harvesting;

i The following subsections were in section .040 for noises that are ALWAYS exempt, but were time limited. These subsections have been moved down into the "exempt during daytime hours" section, and their hours have been deleted to be consistent with the daytime hours established at the beginning of this section.

- (7) Noise emanating from temporary construction sites;
- (8) Noise emanating from marine-oriented construction sites;
- (9) Noise created by aircraft-engine testing and maintenance not related to flight operations.

7.30.055 Noises exempt at other times.

i This is a new section to exempt the noise from legally discharged fireworks. Our original Title 7 scoping memo recommended exemption of legal fireworks noise but that exemption didn't make it into the new noise chapter.

The following noises are exempt from the provisions of this chapter:

- (1) Fireworks discharged consistent with SMC Chapter 9.42.
- (2) A public display of fireworks properly licensed per SMC Chapter 5.04.

7.30.060 Noise variances.

i This is a new section to add a process to authorize exceedance of the noise limits.

i This section is constructed to be consistent with WAC 173-60-080.

- (1) A variance from the requirements of this chapter may be authorized consistent with this section.
- (2) An application for a variance must be submitted to the Director on forms provided by the Department.
- (3) A variance may be granted if the Director finds that immediate compliance with requirement of this chapter cannot be achieved because of:
 - (a) special circumstances rendering immediate compliance unreasonable in light of economic or physical factors;
 - (b) encroachment upon an existing noise source; or
 - (c) because of nonavailability of feasible technology or control methods.
- (4) A variance must include all of the following:
 - (a) An identification of the persons authorized to vary from the provisions of this chapter.

- (b) An identification of the location or locations to which the variance applies.
- (c) An identification of the provisions of this chapter for which the variance is authorized.
- (d) One or more of the findings described in subsection (3).
- (e) A schedule for achieving compliance with this chapter. A variance may not be granted for a period longer than 30 days unless the Department provides at least a two-week opportunity for public comment on the application.

7.30.070 Enforcement – Penalties.

i This section is existing SMC 7.30.070. No change proposed to this section.

- (1) Except as otherwise provided, a violation of this chapter may be punished by a class 3 civil infraction.
- (2) A second violation of this chapter within 30 days may be punished by a class 2 civil infraction.
- (3) A third violation of this chapter within 30 days may be punished by a class 1 civil infraction.
- (4) A fourth violation of this chapter within a six-month period may be punished by a misdemeanor.
- (5) A property owner who permits an activity on their property that violates this chapter is jointly and severally liable for the violation.
- (6) This chapter may also be enforced pursuant to SMC Title 13.

7.30.075 Enforcement – Complaints.

i This section is existing SMC 7.30.060, renumbered to make room for the permitting procedure in .060.

The city of Stanwood will generally enforce this chapter only in response to complaints; however, nothing herein may be interpreted to prohibit proactive enforcement.

7.30.080 Provisions not exclusive.

i This section is existing SMC 7.30.080. No change proposed to this section.

The provisions of this chapter are cumulative and nonexclusive, and do not affect any other claim, cause of action or remedy, nor, unless specifically provided, may this chapter be deemed to repeal, amend or modify any law, ordinance or regulation relating to noise, but must be deemed additional to existing legislation and common law on noise.

7.30.100 No third-party rights.

i This section is existing SMC 7.30.100. No change proposed to this section.

- (1) It is expressly the purpose of this chapter to provide for and promote the health, safety, and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this chapter.
- (2) No provisions nor any term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees, for whom the implementation and enforcement of this chapter is discretionary and not mandatory.

- (3) Nothing contained in this chapter is intended nor may be construed to create or form the basis of any liability on the part of the city, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees, or agents.

EXHIBIT B

SMC 6.40.040 is amended as follows:

6.40.040 General Rules

- (1) Within the boundaries of any park owned or operated by the city of Stanwood, it is unlawful to:
 - (a) Be present in any park, or park any vehicle in any park, between one hour after sunset and one hour before sunrise except with written permission of the director;
 - (b) Possess or consume any alcoholic beverage except within a permitted beer garden;
 - (c) Permit any dog to be off leash except in designated off leash areas;
 - (d) Knowingly cause a horse to be upon park premises;
 - (e) Operate, stop, park, or leave a motor vehicle, including any motorcycle or motor-driven cycle, any place in the park, except on a driveway or parking area;
 - (f) Engage in the sale of any merchandise or services, or operate any concession, without authorization from a special event permit issued under Chapter 5.06 SMC or a temporary use permit issued under SMC Title 17;
 - (g) Use park facilities without paying any applicable user fee adopted by city council resolution;
 - (h) Fail to pick up pet waste and properly dispose of such waste in a trash receptacle;
 - (i) Smoking or vaping in violation of SMC Chapter 7.20.
- (2) A violation of this section is a class 3 civil infraction.

SMC 6.40.070, Smoking and vaping, is repealed.

**CITY OF STANWOOD
WASHINGTON**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING STANWOOD MUNICIPAL CODE TITLE 7, SECTION 7.30.050, REGULATING CONSTRUCTION SITE NOISE HOURS; ADOPTING NEW SECTION 7.30.053 CONSTRUCTION HOURS AND ESTABLISHING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Stanwood has begun a process to comprehensively update its municipal code to conform to current law and practice; and

WHEREAS, the purpose of this code amendment is to eliminate conflicts, improve clarity and overall function of the municipal code, and reflect current city and best practices; and

WHEREAS, Stanwood Municipal Code, Section 7.30.050 adopts the City's construction noise regulations; and

WHEREAS, construction noise can significantly disrupt daily activities, interfere with conversations and disturb the peace and quiet of neighborhoods; and

WHEREAS, the City desires to amend the existing construction noise hours to preserve the quality of life in Stanwood by reducing the amount of noise pollution residents are subjected to on a daily basis; and

WHEREAS, the City circulated the ordinance to the Washington Department of Ecology on _____ for their 90-day review period as required by WAC 173-60-110; and

WHEREAS, the Washington State Department of Ecology approved the City's proposed revisions on _____; and

WHEREAS, the City Council held their first reading of the draft code amendment on _____, and second and final reading on _____ and accepted public comment; and

WHEREAS, the City Council of Stanwood has authority under Title 35A, RCW to adopt plans and regulations related to development and operations within the City of Stanwood; and

WHEREAS, the Stanwood City Council hereby finds that the adoption of the proposed amendments to the Stanwood Municipal Code serves and advances public health, safety and welfare of the greater community.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Code Revisions. Stanwood Municipal Code Chapter 7.30 is amended as provided in Exhibit "A" attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 2. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect five days after its passage and publication as required by law.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

Exhibit A

7.30.050 Noises exempt during daytime hours.

The following noises are exempt from the provisions of this chapter between the hours of 7:00 a.m. and 10:00 p.m. on weekdays and 9:00 a.m. and 10:00 p.m. on weekends:

- (1) Noise created by powered equipment used in temporary or periodic maintenance or repair of residential property, including but not limited to grounds and appurtenances, such as lawnmowers, powered hand tools, and composters;
- (2) Noise created by the discharge of firearms on city police department authorized shooting ranges;
- (3) Noise created by the installation or repair of essential utility services;
- (4) Noise created by blasting;
- (5) Noise created by bells, chimes, or carillons not operating for more than five minutes in any one hour;
- (6) Noise originating from forest harvesting;
- ~~(7) Noise emanating from temporary construction sites;~~
- (8) Noise emanating from marine-oriented construction sites;
- (9) Noise created by aircraft-engine testing and maintenance not related to flight operations.

NEW SECTION - 7.30.053 Construction Noise.

- (1) No construction activity shall be permitted within one thousand feet of any residence between the hours of eight p.m. to seven a.m., Monday through Friday, and six p.m. to nine a.m. weekends, and federal, state or city observed holidays. The city may grant exemptions from the prohibition set forth in this section for:
 - (a) Public works or state highway projects within the public rights-of-way for which the Public Works Director determines that the public benefit of night-time construction outweighs the short-term impacts of such construction.
 - (b) Emergency repairs necessary for public safety and convenience.
- (2) Project applicants, other than those listed in above, may apply for a noise variance per SMC 7.30.060. Noise variances shall be subject to time limit conditions or other reasonable measures to mitigate any adverse impacts on nearby residents.
- (3) Regular municipal maintenance, operations, and construction activities not covered by a City permit are not subject to the limitations of this section.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 9b

DATE: May 9, 2024

SUBJECT: Stanwood Municipal Code Title 8 – Animals

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – Ordinance 1529 Adoption of Title 8 – Animals
B – Christi Bell Email Re Bees

PURPOSE

The purpose of this agenda item is for Council review and acceptance of the second and final reading of Ordinance 1529, adoption of Title – 8, Animals, of the Stanwood Municipal Code.

SUMMARY

Title 8, Animals is part of the next group of Titles to be amended as part of the Municipal Code Update project. The draft amendments delete outdated code citations and modernize the text by applying current best practices. It notes where new sections have been added or where moved.

Title 8 is the general animal code for the City. Title 8 has been entirely rewritten and segregated into logical chapters for readability while updating the language for consistency with the style guide. Title 8 amendments also include addressing two 2020 docket items regarding allowing nontraditional animals as pets and amending the lot area size for small farm animals.

BACKGROUND

The City initiated the Municipal Code Update project in 2022 to modernize the code reflecting best practices with respect to content and administration of the code. The update is intended to be user friendly for staff, property owners and developers by 1) removing legalese and jargon unfamiliar to the lay person, 2) improving clarity and overall functionality, and 3) reflect regulatory best practices. The amendments will also be consistent with current case, state and federal laws.

To help guide the review of the amendments, two types of informational banners are included in the descriptive versions of each amendment. These blue- and yellow-colored

bars highlight changes, recommendations and questions; it notes where new sections have been added or where moved.

 Blue banner describes actions taken or issue descriptions.

 Yellow banners highlight important policy issues.

Due to the sheer size of amending an entire municipal code, work has been broken into manageable pieces with similar titles, or titles that interact with each other, being processed together. To date, the Council has approved the following Title groupings:

Stanwood Municipal Code Titles	Action
Interim Zoning Regulations Prohibiting Mini-Storage Facilities	Council Approved October 27, 2022
Interim Sign Regulations Signs in the Right of Way	Council Approved January 26, 2023
Title 1 – General Provisions Title 2 – Personnel Title 4 – Administration (New)	Council Approved April 23, 2023 Three Readings
Title 6 – Parks and Public Spaces (New) Title 9 – Public Peace, Morals, and Safety Title 13 – Civil Enforcement	Council Approved June 8, 2023 Three Readings
Title 7 – Noise Ordinance Only	Council Approved July 13, 2023
Title 3 – Revenue and Finance Title 5 – Business Licenses & Regulations	Council Approved December 14, 2023 Three Readings
Title 7 – Health and Sanitation	Pending Council Action April / May 2024
Title 8 – Animals	Pending Council Action April / May 2024

As amendments are approved, there may be times when chapters or sections within previously approved Chapters or Titles will need to be amended to ensure consistency throughout the Municipal Code.

ANALYSIS

Title 8 contains the animal control licensing and regulations of the City. This Title as currently written contains only one chapter and is difficult to follow and attempts to combine too many issues that may or may not be consistent. This Title has been revised

into new, logical Chapters addressing specific issues for ease of reading and enforcement.

Chapter 8.01 – General Provisions: Contain provisions applicable to the entire Title such as definitions, enforcement, and severability.

Chapter 8.10 – Animal Regulations: Addresses the Larson 2020 docket request to allow some types of livestock as pets.

Chapter 8.12 – Dogs - Licensing: Address dog licensing and renewal requirements.

Chapter 8.14 – Dogs – Dangerous and Potentially Dangerous: This chapter was moved and completely rewritten to clarify the requirements for keeping and enforcement of dangerous and potentially dangerous dog provisions.

Chapter 8.20 – Hobby Kennels and Catteries: Modified to clarify that these regulations apply only to hobby kennels and not commercial enterprises. Much of the existing code language was preserved. Commercial businesses are addressed in another chapter.

Chapter 8.30 – Poultry and Rabbits: Separated from the “livestock” section to provide better clarity on the requirements for different types of animals.

Chapter 8.40 – Livestock: Contains provisions regulating the number of livestock allowed per lot size, enclosure requirements, and additional requirements for keeping of pigs that are not considered pets. This Chapter will also amends the lot area for keeping small livestock as requested in the 2020 Mitchell docket application.

Chapter 8.50 – Beekeeping: New Chapter of the animal code addressing beekeeping and number of hives allowed per lot area. New substitute Senate Bill 5934 restricts cities from prohibiting hives, but the city may restrict the number and location of hives.

Chapter 8.60 – Dangerous Animals: Create a specific chapter addressing exotic, wild or dangerous animals (other than dogs) consistent with state law.

Chapter 8.70 – Animal Welfare: Relocated regulations of animal shelters, commercial kennels, daycares and grooming parlors.

Chapter 8.80 – Animal Cruelty: Existing code provisions adopted in its own chapter and updated per state law.

Chapter 8.90 – Enforcement and Impoundment: Enforcement chapter for the Title, include laws regarding impound animals and dealing with stray animals.

Council Policy Decision Issues:

The following policy issues need to be discussed before the final reading:

Keeping of nontraditional animals as pets and small livestock (SMC 1.10.030):

In 2020 the City received two docket requests to amend the animal control regulations to allow property owners to keep nontraditional animals as pets and to consider changing the lot size requirement for small livestock. Both of these docket items were approved by Council to consider as part of the update to the animal control regulations.

It has become common for people to keep different types of animals as pets and the city's code has not kept up with these changes. In fact, many people have nontraditional animals as service or emotional support animals. Many cities around the state have regulations for keeping of nontraditional pets and animals. The proposed regulations in Title are based off of Vancouver Washington's code; other agencies in the area that allow nontraditional pets include Seattle, Olympia, Arlington, Duvall, Tukwila and King County. This is not an exhaustive list, but just a sample of agencies identified.

Title 8, as drafted, would allow pot-bellied pigs, miniature horses, Flemish giant rabbits and miniature goats on residential zoned lots subject to the following limitations.

Animal	Restriction
Full Size Pig 	1 pig allowed on a quarter acre lot or larger.
Potbellied Pig: 	2 pigs up to 18" in height and weighing less than 95 each allowed per lot.

Miniature Horses:



Two miniature livestock less than 100 pounds on a lot of at least 6,000 square feet. One additional animal if the lot is at least 12,000 sf.

It should be noted that miniature horses are becoming common service animals.

Miniature Goats:



Same as miniature horses.

Flemish Giant Rabbits:



Up to 6 chicks or rabbits per lot; no lot size requirement.

Other:

Barns, shed, enclosures must be located in rear or side yards out sight from a public street.

Dangerous Dog Bond or Insurance Amount (SMC 8.14.070):

The current bond or insurance amount for keeping a dangerous dog is \$250,000. The City Attorney is recommending raising that level to \$500,000. The \$250,000 amount was established in 2002, just over 20 years ago. Raising the limit is recommended to keep up with the rising cost of potential claims.

Beekeeping (SMC 8.50):

This is a new section of the animal code. Keeping of bees is also becoming more common in cities. Recently the Washington State Legislature pass Substitute Senate Bill 5934 which prohibits cities from banning beekeeping but does allow them to be regulated.

Beehives	Location Restrictions
	Beehives would be allowed as follows: 1 hive per 6,000 square foot lot; 2 hives for lots 6,001 sf – 15,000 sf 5 hives for lots 15,001 – 35,000 sf - Max of 15 hives for lots over 35,000 sf

Note: pictures in this staff report were taken from google images for illustrative purposes only.

Responses to Council Questions (Second Reading)

At Council's April 25 meeting there were several questions and directives regarding 1) animal waste, 2) lot size minimums for beekeeping, 3) differences between "pigs" and "swine", 4) allowing ducks similar to chicken regulations and 5) how wild animals are managed. Below are staff responses to the questions.

1) Animal Waste

It was requested that the language in Section 8.10.100, Animal Waste, be amended to include public property. This section has been modified as follows:

- (1) It is unlawful to fail to remove fecal matter deposited by an animal on **public property or on** the property of another before the owner and the animal leave the immediate area in which the fecal matter was deposited.

2) Lot Size Minimums for Beekeeping

Council asked if the code should limit the lot size for beekeeping. Substitute Senate Bill 5934 states that local governments may set restrictions related to beehives but may not

adopt an ordinance banning beehives. This gives the Council some latitude on how to regulate beehives within city limits. In researching this issue, staff found that cities within Western Washington regulate the number of beehives to lot area quite differently. However, most require a 25-foot setback from property lines, with allowance for smaller setbacks if the property is fenced. As such, staff proposes the following changes.

Section 8.50.030(3):

Hives may not be located within **25** 40 feet of a property line **or within 50 feet of a public right-of-way. The Community Development Director may allow a reduced setback of not less than 10 feet if the hives are located behind a solid fence or walled area which is at least six feet in height.**

Resident Christi Bell has provided an email with additional information about the nature of honeybees versus other types of bees. See Exhibit B.

As the code is currently written, no hives are allowed on lots less than 6,000 square feet; 2 hives are allowed on lots 6,001 to 15,000 square feet; 5 hives are allowed on lots up to 35,000 square feet, and a maximum of 15 hives are allowed on lots greater than 35,000 square feet.

3) Differences Between Pigs and Swine

The term pig and swine are generally interchangeable common terms in the United States. In farming terms, a pig generally refers to either a young animal or one that weighs less than 250 pounds. Swine is mainly used as an agricultural term.

4) Allow Ducks Similarly to Chickens

Many people are keeping ducks, as well as chickens, for their eggs. It was requested that the code treat ducks and chickens equally. Under the definition of "poultry", ducks are included along with chickens, turkeys, geese, pigeons and other domestic fowl. However, there was a conflict between Section 8.10.030(1)(d) which allows up to 6 chickens or rabbits on a property with no minimum lot size and Section 8.30.020(3) which requires 1,000 square feet of lot are per animal up to a maximum of 20 animals.

To correct this error and implement the Council's desire to regulate ducks and chickens similarly, the following code changes have been made.

Section 8.10.030(1)(d):

- (a) Up to six chickens, **ducks** or domesticated rabbits are permitted per lot with no required minimum lot size.

Section 8.30.020(3):

The number of poultry and rabbits allowed, **in excess of that allowed by Section 8.10.030(1)(d),** is limited to one **additional** poultry or rabbit, ~~or any combination~~

thereof, per 1,000 square feet of lot area **over the minimum lot size required per zoning designation**, with a maximum **total** of 20 poultry and rabbits **in combination** per lot.

For Example: This means a person can have 6 chickens or ducks per lot in the SF 9.6 zone. But if they want to have 7, the minimum lot area would be 9,600 sf plus an additional 1,000 sf for a total lot area of 10,600 square feet. Two additional animals would require an 11,600 square foot lot, etc. up to 20 animals.

In addition, it was brought up by a community member that section 8.10.030 did not specify the total number of animals allowed. The following section was added to address this comment.

The maximum number of animals allowed to be kept as pets under this section is limited to only one allowance per subsections (3)(a)-(d), as opposed to any combination thereof.

5) Management of Wild Animals

Wildlife is managed by the Washington State Department of Fish and Wildlife. However, individuals can hire a certified Wildlife Control Operator to abate problems if needed. Below is a screenshot of WDFW's website on how to hire a Wildlife Control Officer.



Washington Department of
FISH & WILDLIFE

About WDFWNewsroomGet involvedCivil Rights/Accessibility

HomeSpecies & HabitatsFishing & ShellfishingHuntingLicenses & PermitsPlaces to go

Species & Habitats / Living with wildlife / Nuisance wildlife / Hiring a Wildlife Control Operator

Species & Habitats

Species in Washington

Ecosystems in Washington

Living with wildlife

At-risk species

Habitat recovery and protection

Aquatic invasive species

Hiring a Wildlife Control Operator

The Washington Department of Fish and Wildlife (WDFW) receives thousands of calls every year from citizens seeking advice on how to deal with unwanted wild animals. Although laws give citizens substantive latitude to deal with problems, many are either unwilling or unable to handle human/wildlife conflicts.

WDFW enlists the help of private citizens who have skills and training in the capture and handling of many wildlife species that commonly generate wildlife complaints. Typically these individuals are referred to as Wildlife Control Operators (WCOs), and there are many WCOs throughout the state. A WCO must be certified through WDFW and conform to its regulations, but they are **not** state employees and operate as private entities, setting their own fees.

Finding a WCO

To find a Wildlife Control Operator who works in your area, select your county from the list below. *Please note: some WCOs operate in multiple locations across the state, so an operator may appear in results for multiple counties.*

No direct financial impact. Code work was already budgeted and approved through the Municipal Code Update Project contract and scope of work.

RECOMMENDATIONS

Staff Recommendation:

Staff recommends that the Council accept the second and final reading of the proposed amendments.

Committee/Board Recommendation:

The Advisory Group, Planning Commission and City Council Community Development Committee have all reviewed the proposed amendments; their comments have been incorporated into the drafts. All groups have recommended to adopt the amendments.

Planning Commission Comments:

- Have there been code enforcement complaints surrounding small livestock? Yes, there were complaints about pigs and roosters.
- Leave Chapter 8.40 – Livestock, as it is and add a provision for small livestock.
- Control noise and odors from livestock.
- Require a pet license for livestock as pets.
- Consider a minimum lot size for allowing livestock as pets.
- The Health and Sanitation chapter appears to be more applicable to commercial zones and not so much to residential.

Community Development Committee:

The Committee was supportive of allowing small, compatible livestock animals within the City.

CITY COUNCIL OPTIONS

1. Accept the second reading of Ordinance 1529 adopting Title 8, Animals.
2. Request changes to Ordinance 1529 and direct staff to address specific Council issues or concerns prior to Council reconsideration the ordinance.

PROPOSED MOTION

I MOVE TO ACCEPT THE SECOND AND FINAL READING OF ORDINANCE 1529 AS SET FORTH IN ATTACHMENT “A”.

OR

I MOVE TO ACCEPT THE SECOND READING OF ORDINANCE 1529 AS SET FORTH IN ATTACHMENT “A” AND TO PROCEED WITH THE THIRD AND FINAL READING.

**CITY OF STANWOOD
WASHINGTON**

ORDINANCE NO. 1529

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON, AMENDING
STANWOOD MUNICIPAL CODE (SMC) TITLE 8, ANIMALS, AND ESTABLISHING
SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the City of Stanwood has begun a process to comprehensively update its municipal code to conform to current law and practice; and

WHEREAS, the purpose of this code amendment is to eliminate conflicts, improve clarity and overall function of the municipal code, and reflect current city and best practices; and

WHEREAS, Title 8 adopts the City's animal control licensing and regulations; and

WHEREAS, as currently written, Title 8 attempts to combine too many issues into a single chapter making it difficult to administer; and

WHEREAS, Title 8 has been revised to include logical chapters addressing specific issues for ease of reading and enforcement; and

WHEREAS, a new chapter has been added regulating non-traditional animals as pets; and

WHEREAS, the City of Stanwood SEPA Responsible Official has reviewed the proposed amendments to the Stanwood Municipal Code, determined that the amendments are categorically exempt from SEPA, and memorialized those conclusions under file number 24-0022; and

WHEREAS, the Stanwood Advisory Group reviewed the draft ordinance at their October 18, 2023, meeting, and has recommended that the City Council adopt the ordinance; and

WHEREAS, the Stanwood Planning Commission reviewed the draft ordinance at their November 13, 2023, meeting and has recommended that the City Council adopt the ordinance; and

WHEREAS, the Stanwood Council Community Development Committee reviewed the draft ordinance at their December 7, 2023, meeting and has recommended that the City Council adopt the ordinance; and

WHEREAS, the City Council held a public meeting and first reading of the draft code amendment on April 11, 2024 , a second reading on May 9, 2024, and accepted public comment; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. Stanwood Municipal Code Title 8, Animals, is repealed in its entirety and replaced with the new Title 8 provided in Exhibit “A” attached to this ordinance and incorporated herein by reference as if set forth in full.

Section 2. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Authority to Make Necessary Corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s clerical errors, references, ordinance numbers, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect five days after its passage and publication as required by law.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF STANWOOD:

Sid Roberts, Mayor

Attest:

Lisa Sokolik, City Clerk

Approved as to Form:

Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date: _____

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Title 8 Animals

i The existing SMC Title 8 includes only a single chapter, 8.02. The proposed revision of this title breaks that chapter up into logical components.

Chapter 8.01 General Provisions

i This is a new chapter.

8.01.010 Purpose

i Based on existing SMC 8.02.030.

The purpose of this title is to encourage, secure, and enforce animal control measures that are desirable and necessary for the protection of human health and safety, and to the greatest degree practicable to prevent injury to property and cruelty to animal life.

8.01.020 Administration and Enforcement

- (1) The director of Planning and Community Development is principally responsible for administration of permits and determinations pursuant to this title.
- (2) The police chief is principally responsible for enforcement of this title.

8.01.030 Definitions

i Definitions based on existing SMC 8.02.260 except where noted.

- (1) "Animal control officer" means any individual employed, contracted with or appointed by the city of Stanwood for the purpose of aiding in the enforcement of this chapter or any other law or ordinance in the city of Stanwood relating to the licensure of animals, control of animals, or seizure and impoundment of animals, and includes any state or local law enforcement officer or other employee whose duties in whole or in part include the seizure and impoundment of any animal. This term has the same meaning as in RCW 16.08.070.
- (2) "Livestock" means domestic or farm animals including but not limited to horses, cattle, sheep, donkeys, emus, ostriches, buffaloes, llamas, goats, and swine. Livestock does not include poultry.
- (3) "Poultry" means chickens, turkeys, geese, ducks, pigeons, peahens, or other domestic fowl.
- (4) "Owner" means any person or legal entity having a possessory property right in an animal or who harbors, cares for, exercises control over, or knowingly permits any animal to remain on premises occupied by them.

8.01.040 Owner Responsibility

i This is a new section.

The owner, as defined in this SMC 8.01.030, of an animal is responsible for compliance with this title.

8.01.050 Third-Party Liability

i This section is based on existing SMC 8.02.520.

- (1) It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this chapter.
- (2) It is the specific intent of this chapter to place the obligation of complying with its requirements upon the owner and possessors of animals and no provisions nor any term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees, for whom the implementation and enforcement of this chapter is discretionary and not mandatory.
- (3) Nothing contained in this chapter is intended nor may be construed to create or form the basis of any liability on the part of the city, or its officer, employees or agents, for any injury or damage resulting from the failure to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement of this chapter, or by reason of any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents.

8.01.060 Savings

i Based on existing SMC 8.02.540.

Nothing contained in this chapter may be construed as abating any action now pending under or by virtue of any ordinance of the city herein superseded; or as discontinuing, abating, modifying or altering any penalty accrued or to accrue, or as affecting the liability of any person, firm or corporation, or as waiving any right of the city under any ordinance or provision thereof in force at the time of passage of the ordinance codified in this title.

8.01.070 Severability

The various chapters, sections, and clauses of the ordinances codified in this title are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the title must not be affected.

Chapter 8.10 Animal Regulations

8.10.030 Limitations on animals not traditionally kept as pets

i This section is based on Vancouver municipal code and is intended to address docketed requests for small livestock kept as pets.

- (1) The intent of this section is to allow nontraditional animals to be kept as domesticated pets and not to allow a miniature or urban farm.
- (2) This section applies to animals not traditionally kept as pets, including but not limited to, pot-bellied pigs, miniature horses, miniature goats, or Flemish giant rabbits, but not including domestic dogs or cats, nor dangerous animals per SMC Chapter 8.60. The keeping of livestock or poultry for purposes other than as pets is regulated in SMC Chapter 8.40.
- (3) A household may keep such animals as pets within the City subject to the following limitations:
 - (a) Only one full-size pig may be kept as a pet per lot, and only on a lot at least 1/4-acre in size.

- (b) Up to two pot-bellied or similar pigs, that at maturity will be no more than 18 inches tall at the shoulder nor weigh more than 95 pounds, are permitted per lot.
 - (c) Up to two miniature livestock, such as certain breeds of mini-goats and mini-horses, that will weigh under 100 pounds at maturity, are permitted per lot and only on a lot of at least 6,000 square feet; one additional animal may be permitted if the lot is at least 12,000 square feet in size. .
 - (d) Up to six chickens, **ducks** or domesticated rabbits are permitted per lot with no required minimum lot size.
- (4) The maximum number of animals allowed to be kept as pets under this section is limited to only one allowance per subsections (3)(a)-(d), as opposed to any combination thereof.
- (5) All such animals that are taken off their associated lot must be kept on a leash and licensed per the dog license provisions listed in this Title.
- (6) Barns, sheds, and shelters used to house such animals must be located in the rear or side yard, without visibility to a public street. Doorways and other openings must be oriented away from neighboring properties. Animals must be confined or tethered in such a manner that intrusion on to neighboring property or damage to neighboring landscaping and fences is avoided.
- (7) An animal kept per this section may not:
- (a) unreasonably disturb persons with frequent, repetitive, or intermittently continuous sounds including but not limited to, barking, howling, yelping, or whining;
 - (b) may not trespass on private without the permission or consent of the property owner;
 - (c) may not be used for commercial purposes. Commercial purposes does not include sale of offspring, milk, or eggs.
- (8) A violation of this section is a class 3 civil infraction.

8.10.040 Limitation on number of dogs

i Existing SMC 8.02.105

- (1) It is unlawful to keep more than four adult dogs on any premises in the city except as provided for in SMC Chapter 8.20.
- (2) A violation of this section is a class 3 civil infraction.

8.10.050 Leash requirement for dogs

i This section is based on existing SMC 8.02.310, and also implements the definition of "animal at large" in SMC 8.02.020. This language based on AMC 6.04.100. Existing code limited leash length to 8 ft, but with many standard retractable leashes exceeding that length, that limit was deleted.

- (1) It is unlawful to allow any dog to roam, stray, or be away from the premises of the owner or keeper, or to be in or on any public place or property unless such animal is physically controlled by the owner or keeper or other competent and authorized person by means of a physical control device; except while the animal is present within the boundaries of a city-owned or sanctioned off-leash dog park or while participating in an organized exhibition or training session.
- (2) The control device requirements of this section do not apply to a police dog while in the performance of a law enforcement function.
- (3) A violation of this section is a class 3 civil infraction.

8.10.060 Noisy dogs and cats

i Based on existing SMC 8.02.230 with revisions based on PTMC 9.09.030.C.8.

- (1) It is unlawful to allow a dog or cat to unreasonably disturb persons with frequent, repetitive, or intermittently continuous sounds including but not limited to, barking, howling, yelping, or whining.
- (2) It is an affirmative defense under this section that the animal was intentionally provoked to bark or make any other noise by any person.
- (3) A violation of this section is a class 2 civil infraction.

8.10.080 Trespassing dogs

i Based on existing SMC 8.02.210.

- (1) It is unlawful to permit a dog to trespass on private without the permission or consent of the property owner.
- (2) A violation of this section is a class 3 civil infraction.

8.10.100 Animal waste

i Subsections (1) and (2) are based on existing SMC 8.02.210 (2)-(3). Subsection (3) is new.

- (1) It is unlawful to fail to remove fecal matter deposited by an animal on **public property or on** the property of another before the owner and the animal leave the immediate area in which the fecal matter was deposited.
- (2) It is unlawful for a person to fail to have in his or possession the equipment necessary to remove fecal matter deposited by an animal when on public property or a public right-of-way.
- (3) It is unlawful for any owner or keeper to allow waste to accumulate on the owner's property to the extent that neighbors are adversely affected by odor or runoff.
- (4) A violation of this section is a class 3 civil infraction and may also be enforced per SMC Title 13.

8.10.120 Nuisance or destructive behavior

i Based on AMC 6.04.140.

- (1) It is unlawful for an owner to:
 - (a) permit a dog or pets to chase, run after, or jump at vehicles lawfully using the public streets, alleys, and ways;
 - (b) permit any dog or pets to trespass on public or private property so as to damage or destroy any lawn, garden, or other property or thing of value;
- (2) It is a defense to a charge of violation of this section that the dog had been intentionally provoked to perform the nuisance or destructive behavior by a person other than the owner.
- (3) A violation of this section is a class 3 civil infraction.

8.10.140 Disposal of diseased animals

i Based on existing SMC 8.02.330.

- (1) If an animal dies or has been killed due to disease, the owner must immediately notify a veterinarian and dispose of the carcass per veterinarian instructions.
- (2) No person may sell, offer to sell, or give away the carcass of any animal, which died or was killed on account of disease.
- (3) The city has the authority to seize the carcass for public health and safety purposes.
- (4) A violation of this section is a class 1 civil infraction.

Chapter 8.12 Dogs—Licensing

8.12.020 License—Required

i Existing SMC 8.02.110

- (1) It is unlawful to own, possess, harbor, or otherwise be the custodian of any dog over the age of six months within the city unless the dog is licensed per this chapter.

i The following is based on part of existing SMC 8.02.150.

- (2) A license is required within 30 days of acquisition of a dog.

i The following is based on part of existing SMC 8.02.120.

- (3) A licensed dog must display its city-issued license tag, securely affixed to a substantial collar or harness, at all times except when the animal is securely confined within a residence or enclosure or is being displayed in an exhibition.
- (4) An electronic identification device is not a substitute for the city-issued license tag.
- (5) A violation of this section is a class 2 civil infraction.

8.12.040 License—Exemptions

i Existing SMC 8.02.160 Dog license exemptions.

- (1) The following dogs are exempt from the requirement for a dog license in SMC 8.10.100:
 - (a) a dog in the custody of a veterinarian, or animal shelter or animal rescuer; or
 - (b) a dog whose owners are nonresidents temporarily within the city for a period not exceeding 30 days.
- (2) A service dog is exempt from payment of dog license fees.

8.12.060 License—Application

i Existing SMC 8.02.120 plus additional requirements for application information, existing SMC 8.02.140

- (1) An application for a dog license or renewal of a dog license must be made to the Finance Director on forms provided by the Finance Department.
- (2) An application for a license for a dog must include the following:
 - (a) The name, address and telephone number of the legal owner of the animal;
 - (b) The name, address and telephone number for the person having custody of the animal, if other than the legal owner, and for an emergency contact;
 - (c) The name, age, breed, color, sex, distinguishing features, markings or tattoos of the animal, and, in the case of dogs, whether the animal has been altered;
 - (d) The address of the property at which the animal is ordinarily kept or maintained;
 - (e) A certificate of a veterinarian indicating the dog has current rabies immunization;
 - (f) A certificate of a veterinarian indicating the dog has been altered, if claiming so;
 - (g) EID microchip transponder information, if applicable;
 - (h) Any applicable fees as set by City Council resolution.

8.12.080 License—Renewal

i The following is based on part of existing SMC 8.02.150. Staff verified this is consistent with current practice.

- (1) Except as provided in (2), a dog license expires on December 31 of each year and must be renewed within 45 days of expiration.
- (2) A lifetime license purchased before May 3, 2015, is valid for the lifetime of the dog, but updated rabies certificates must be submitted when vaccinations expire.

Chapter 8.14 Dogs—Dangerous and Potentially Dangerous

i This chapter is mostly a complete rewrite of the applicable provisions in the existing animals title.

8.14.010 Purpose

The purpose of this chapter is to regulate dogs that may be dangerous to people or other domestic animals.

8.14.020 Applicability

- (1) This chapter applies to all domestic dogs *Canis lupus familiaris*.
- (2) For wild animals and wolf hybrids, see SMC Chapter 8.60.

8.14.030 Definitions

i These definitions are taken from RCW 16.08.070, slightly modified to fit the hierarchical numbering scheme, and are replicated here instead of incorporated by reference in case the city wishes to expand or otherwise modify them.

- (1) "Dangerous dog" means any dog that:
 - (a) inflicts severe injury on a human being without provocation on public or private property,
 - (b) kills a domestic animal without provocation while the dog is off the owner's property, or
 - (c) has been previously found to be potentially dangerous because of injury inflicted on a human, the owner having received notice of such and the dog again aggressively bites, attacks, or endangers the safety of humans.
- (2) "Potentially dangerous dog" means:
 - (a) any dog that when unprovoked, inflicts bites on a human or a domestic animal either on public or private property, or
 - (b) any dog that when unprovoked, chases or approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, or
 - (c) any dog with a known propensity, tendency, or disposition to attack unprovoked, to cause injury, or to cause injury or otherwise to threaten the safety of humans or domestic animals.
- (3) "Severe injury" means any physical injury that results in broken bones or disfiguring lacerations requiring multiple sutures or cosmetic surgery.

8.14.040 Declaration as Potentially Dangerous or Dangerous Dog

- (1) An animal control officer may issue a notice of intent to declare a dog either "potentially dangerous" or "dangerous" if there is probable cause to believe that the dog meets the terms of either definition.
- (2) Basis.
 - (a) The animal control officer's determination must be based on:
 - (i) the written complaint of a person who is willing to testify that the animal has acted in a manner which causes it to fall within the definition;
 - (ii) one or more dog bite reports filed with the police department;
 - (iii) actions of the dog witnessed by any animal control officer or law enforcement officer; or
 - (iv) other substantial evidence, including hearsay if it is of a nature that a reasonable and prudent person would rely upon.
 - (b) Per RCW 16.08.090(3), a dog may not be declared dangerous if the threat, injury, or damage was sustained by a person who, at the time, was committing a willful trespass or other tort upon the premises occupied by the owner of the dog, or was tormenting, abusing, or assaulting the dog or has, in the past, been observed or reported to have tormented, abused, or assaulted the dog or was committing or attempting to commit a crime.
- (3) Contents. The notice of intent to declare a dog potentially dangerous or dangerous must include all of the following:
 - (a) a description of the animal;
 - (b) the name and address of the owner or keeper of the animal, if known;

- (c) the whereabouts of the animal if it is not in the custody of the owner;
- (d) the facts upon which the declaration is to be based;
- (e) the restrictions that will be placed on the animal as a result of the declaration;
- (f) a reference to the penalties for violation of the restrictions, including the possibility of destruction of the animal, and imprisonment or fining of the owner;
- (g) a statement that the owner is entitled to an opportunity to meet with the police chief to give any reasons or information as to why the dog should not be declared potentially dangerous or dangerous;
- (h) a proposed date, time, and place for such a meeting, and that the owner may propose an alternative meeting date and time, but that such meeting must occur within 15 days of the date the notice was served.

(4) Service.

- (a) The notice of intent issued pursuant to this section must be in writing and served on the owner in one of the following methods:
 - (i) Personally;
 - (ii) By certified mail, with return receipt requested, and ordinary first class mail to the owner's or keeper's last known address; or
 - (iii) If the owner cannot be located by one of the first two methods, by publication in a newspaper of general circulation.
- (b) Service is effective on the date the notice is received; or, in the case of certified mail, three days after the notice is mailed; or, in the case of service by publication, 15 days after publication.
- (c) The owner of any dog found to be a potentially dangerous or dangerous dog under this Chapter may be assessed all service costs expended under this subsection.

i Existing SMC 8.02.410 provides an appeal opportunity to the hearing examiner, but a formal appeal is not required, and review by police chief is substantially more expeditious.

(5) Review by police chief.

- (a) If the owner does not attend the scheduled meeting with the police chief, the police chief may issue an order declaring that the dog is potentially dangerous or dangerous.
- (b) If the owner attends the scheduled meeting with the police chief, the owner may offer, orally or in writing, any reason or information as to why the dog should not be found potentially dangerous or dangerous.
- (c) After review of the record and the owner's reasons and information, the police chief must determine whether a preponderance of the evidence weighs in favor of finding the dog potentially dangerous or dangerous.
- (d) If the police chief determines that the dog is potentially dangerous or dangerous, the police chief must issue a declaration that includes:
 - (i) a recital of the authority for the declaration;
 - (ii) a concise statement of the facts that support the determination; and
 - (iii) the signature of the person who made the determination.

- (e) The police chief's determination is final and may be appealed to District Court, which will review the record made at the meeting to determine whether the declaration is supported by a preponderance of the evidence. Any such appeal must be filed within 20 days of service of the order. Upon notice that an appeal has been filed, the police chief must file a certified copy of the record from any such meeting with the District Court. A recording of the meeting will be made available to the person appealing the ruling, who will have the responsibility of transcribing the meeting for the appeal.
- (6) A dog that has been declared "potentially dangerous" or "dangerous" in another jurisdiction under substantially similar definitions is considered the same as if it had been declared by the city.

8.14.050 Registration Requirement for Potentially Dangerous and Dangerous Dogs

- (1) An owner of a potentially dangerous or dangerous dog must maintain a current certificate registration for the dog with the police department, including maintaining the current address of the dog with the city at all times. The owner must notify the police department if the dog dies, is removed from the city, or has its ownership transferred to another person.
- (2) The police department may not issue a certificate of registration to the owner of a potentially dangerous or dangerous dog unless the owner presents sufficient evidence of compliance with the signage and secure enclosure requirements of SMC 8.14.070.
- (3) No violation of the registration requirements occur until ten days after the initial declaration of a dog as potentially dangerous or dangerous.

8.14.060 Requirements for Potentially Dangerous Dogs

i State law creates requirements for dangerous dogs, but not potentially dangerous dogs, which it leaves up to local jurisdictions.

- (1) An owner of a potentially dangerous dog must:
 - (a) Register the dog with the police department per SMC 8.14.050;
 - (b) Conspicuously display a sign with a warning symbol on any premises where the dog is kept that informs children of the presence of a potentially dangerous dog;
 - (c) While on the owner's property, ensure the dog is restrained by chain, leash, or other confinement suitable to prevent the animal from leaving the owner's property;
 - (d) While off the owner's property, ensure the dog is under physical restraint by the owner or other responsible person;
 - (e) Ensure the dog wears a bright orange collar bearing the warning "potentially dangerous dog"; and
 - (f) Ensure the dog has a microchip implant for permanent identification.
- (2) A violation of this section is a misdemeanor.

8.14.070 Requirements for Dangerous Dogs

i Note a municipality also has the ability to simply prohibit dangerous dogs within its jurisdiction.

- (1) An owner of a dangerous dog must:
 - (a) Register the dog with the police department per SMC 8.14.050;
 - (b) Conspicuously display a sign with a warning symbol on any premises where the dog is kept that informs children of the presence of a dangerous dog;

i The following requirement is based on the statutory definition of "proper enclosure of a dangerous dog."

- (c) Ensure the dog is securely confined indoors, or inside a locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping, with secure sides and a secure top, that also provides protection from the elements for the dog;
- (d) Whenever not confined, ensure the dog is securely muzzled, on a leash that is not longer than six feet in length, and under the control of a person 15 years of age or older who is physically able to control the dog;
- (e) Ensure the dog wears a bright orange collar bearing the warning "dangerous dog";
- (f) Ensure the dog has a microchip implant for permanent identification; and
- (g) Maintain either:
 - (i) A surety bond issued by a surety insurer qualified under RCW Chapter 48.28 in a form acceptable to the city in the sum of at least \$500,000, payable to any person injured by the dangerous dog; or
 - (ii) A policy of liability insurance, such as homeowner's insurance, issued by an insurer qualified under RCW Title 48 in the amount of at least \$500,000, insuring the owner for any personal injuries inflicted by the dangerous dog.

(2) A violation of this section is a gross misdemeanor.

8.14.080 Requirement to Provide Notice to City.

- (1) The owner of a dangerous dog or potentially dangerous dog must immediately notify the police department when the animal:
- (a) is loose or unconfined off the property; or
 - (b) has bitten or injured a human being or other domestic animal; or
 - (c) is sold, given away, or dies; or
 - (d) is moved to another address;
 - (e) is declared potentially dangerous or dangerous by another jurisdiction.

(2) A violation of this section is a misdemeanor.

Chapter 8.20 Hobby Kennels and Catteries

i This chapter includes existing kennel provisions (e.g., SMC 8.02.440-450, and 470). This section is based on SMC 8.02.440. The terms "license" and "permit" have been consolidated to "permit." This chapter deletes special licenses for shelters and kennels, which are subject to standard business licenses.

8.20.020 Permit Required.

i This section is based on SMC 8.02.450.

- (1) It is unlawful to keep dogs over six months of age in numbers that exceed:
- (a) the maximums identified in SMC 8.10.040 without a permit from the city for that purpose under this chapter;

- (b) the maximums identified in a hobby kennel permit issued per SMC 8.20.040.
- (2) Exception. A veterinarian must obtain the required permit for any service other than the one which by law may be performed only by a veterinarian, but no such permit is required for a veterinarian's possession of animals solely for the purposes of veterinary care.
- (3) A violation of this section is a class 1 civil infraction.

8.20.040 Hobby Kennel Permit

- (1) A permit for a hobby kennel must be applied for to the Planning and Community Development Director on forms provided by the Department.

i This section is based on SMC 8.02.470 except where noted.

- (2) Limitation on Number of Dogs Allowed. The city may limit the number of dogs or cats allowed by a hobby kennel permit based on the following guidelines:
 - (a) The amount of lot area, except that:
 - (i) the maximum number may not exceed four where the lot is less than one acre;
 - (ii) the maximum number may not exceed five per acre where the lot area contains one acre but less than five acres; and
 - (iii) the maximum number may not exceed 25 where the lot area contains five acres or more;
 - (b) The facility specifications or dimensions in which the dogs are to be maintained;
 - (c) The zoning classification in which the hobby kennel would be maintained.

i Existing SMC 8.02.450, allowing exceeding the limit, is no longer incorporated into this section.

- (3) Requirements for Hobby Kennels.
 - (a) All open run areas must be completely surrounded by a six-foot fence set back at least 20 feet from all property lines; for purposes of this section “open run area” means that area, within the property lines of the premises on which the hobby kennel is to be maintained, where the dogs are sheltered and maintained.
 - (b) No commercial signs or other appearances advertising the hobby kennel are permitted on the property except for the sale of the allowable offspring set forth in this section, or otherwise allowable under the city sign code.
 - (c) The Director may require setback, additional setback, fencing, screening or soundproofing as deemed necessary to ensure the compatibility of the hobby kennel with the surrounding neighborhood. Factors to be considered in determining such compatibility are:
 - (i) Statement, provided by the applicant, regarding approval or disapproval of surrounding neighbors relative to maintenance of a hobby kennel at the address applied for;
 - (ii) Past history of animal control complaints relating to the dogs and cats of the applicant at the address for which the hobby kennel is applied for;
 - (iii) Facility specifications and dimensions in which the dogs are to be maintained;
 - (iv) Animal size, type, and characteristics of breed;
 - (v) The zoning classification of the premises on which the hobby kennel is maintained.

- (d) The hobby kennel may limit dog reproduction to no more than one litter per license year per female dog and two litters per license year per female cat;
 - (e) Each dog in the hobby kennel must have current and proper immunization from disease according to the dog's species and age, including DHLPP inoculation for dogs over three months of age and rabies inoculations for all dogs over six months of age.
- (4) Permit Issuance and Maintenance. Only when the Director is satisfied that the requirements of this chapter have been met may a hobby kennel permit be issued. The license will continue in full force throughout the license year unless, at any time, the hobby kennel is maintained in such a manner as to:
- (a) Exceed the number of dogs allowed at the hobby kennel by the animal control section; or
 - (b) Fail to comply with any of the requirements of this chapter.

Chapter 8.30 Poultry and Rabbits

8.30.020 Allowed as accessory

i Based on existing SMC 8.02.355

- (1) Poultry and rabbits are allowed as an accessory use to an existing residence.
- (2) Roosters or peacocks are prohibited.
- (3) The number of poultry and rabbits allowed, **in excess of that allowed by Section 8.10.030(1)(d)**, is limited to one **additional** poultry or rabbit, ~~or any combination thereof~~, per 1,000 square feet of lot area **over the minimum lot size required per zoning designation**, with a maximum **total** of 20 poultry and rabbits **in combination** per lot.
- (4) Poultry may not disturb persons with loud and continuous noises.

8.30.030 Standards for housing poultry and rabbits

i Based on existing SMC 8.02.350.

- (1) A maximum of two accessory buildings for housing poultry or rabbits may be permitted on a lot. Each building must be located a minimum distance of five feet from any property line and 20 feet from any neighboring residence or business. Such accessory buildings may not be located in the required front yard.
- (2) A house, pen, or enclosure where poultry or rabbits are kept must be kept clean and free from disagreeable odors.
- (3) No organic materials furnishing food for flies or rodents may be allowed to accumulate on the premises.
- (4) All manure and other refuse must be kept in tightly covered fly-proof receptacles and disposed of at least once each week in a manner approved by the animal control officer.
- (5) No poultry or rabbits may be allowed to run at large, during any hour of the day or night upon any unenclosed land public or private, within the city limits.
- (6) An accessory building used for housing poultry or rabbits must be provided and must be a minimum of four square feet per animal.

Chapter 8.40 Livestock

i This chapter incorporates existing provisions in SMC 8.02 concerning livestock. Existing 8.02.060 and 070 is not addressed here.

8.40.020 Applicability

This chapter applies to livestock, as defined in SMC Chapter 8.01, and not to animals kept as pets per SMC 8.10.030.

8.40.030 Driving or riding animals so as to endanger person or property

i Existing SMC 8.02.100

It is unlawful to drive, herd, or ride a horse or other livestock in the city in such a manner as to endanger or to be likely to endanger any person or property, or to drive or ride a horse or other livestock upon any sidewalk in the city; provided, that this section shall not prohibit any person from driving or herding livestock in a safe manner consistent with reasonable farming or ranching practices.

8.40.040 Livestock not to run at large

i Based on existing SMC 8.02.040.

No livestock of any kind may be allowed to run at large, during any hour of the day or night upon any unenclosed land public or private, within the city limits.

8.40.050 Required area for certain livestock

i Based on existing SMC 8.02.320. New exclusion for small animals.

- (1) All persons owning or having control or possession of any livestock within the city of Stanwood must keep the livestock safely and appropriately enclosed at all times on the premises owned and occupied by such person.
- (2) The entire roaming area enclosing the livestock must be fenced. Fences must be of such a size and type to prevent encroachment on adjacent property, defined as reaching over, under, or through, as well as trespassing or intruding upon, the property of another.

i Based on existing SMC 8.02.050. Note existing language had an exemption for small farms or ongoing agricultural activity, which were not defined. Limitation to animals weighing 500 lbs at maturity is based on Vancouver municipal code.

- (3) Minimum lot size for livestock animals:

- (a) that will weigh more than 500 pounds at maturity requires a minimum lot size of one acre for the first animal, and an additional 10,000 contiguous square feet for each additional animal;
- (b) that will weigh 100-500 pounds at maturity requires a minimum lot size of 1/2 acre for the first animal, and an additional contiguous 5,000 square feet for each additional animal.

i The following is new material.

- (4) If a livestock animal gives birth, thereby exceeding the number of livestock animals allowed by the minimums set forth in this section, the owner must conform the number of the animals or the dimensional requirements within one year of the birth of the animals.

8.40.060 Standards for buildings and enclosures

i Based on existing 8.02.350 and 380.

- (1) Any building containing livestock must be located at a minimum distance of 100 feet of any adjoining residence.
- (2) All premises where livestock are kept must be free from rats and rat and mice harborages.

8.40.070 Additional Standards for Swine

i Based on existing SMC 8.02.360 and 370.

- (1) No pigsty, piggery, or other place where swine are kept may be built or maintained on marshy ground or land subject to overflow, nor within 200 feet of any stream or other source of water supply, nor within 300 feet of any inhabited house or public meeting house on adjoining property.
- (2) When garbage is fed to pigs, all unconsumed garbage must be removed daily and disposed of by burial or incineration. No organic material furnishing feed for flies may be allowed to accumulate on the premises. All garbage must be handled and fed upon platforms of concrete or other impervious material. Unslaked lime, hypochlorite of lime, borax or mineral oil must be used daily in sufficient quantities to prevent offensive odors and the breeding of flies.

8.40.080 Violations

A violation of this chapter is a class 2 civil infraction and may also be enforced per SMC Title 13.

Chapter 8.50 Beekeeping

! New section based on Arlington municipal code; the 6,000 sf minimum is based on Kettle Falls Municipal Code 17.03.132.

8.50.020 Beekeeping allowed in residential zones

- (1) Hives or colonies of bees may be kept within residential zones consistent with the following requirements:
 - (a) The minimum lot size where colonies may be kept is 6,000 square feet.
 - (b) A maximum of two hives are permitted if the lot is between 6,000 and 15,000 square feet or less.
 - (c) A maximum of five hives are permitted if the lot is between than 15,001 and 35,000 square feet.
 - (d) A maximum of fifteen hives are permitted if the lot is more than 35,000 square feet.

8.50.030 Limitations on hives

- (1) Hives must be moveable frame hives with adequate space and management techniques to prevent overcrowding and swarming.
- (2) Hives may not be located within ~~25~~ 10 feet of a property line **or within 50 feet of a public right-of-way. The Community Development Director may allow a reduced setback of not less than 10 feet if the hives are located behind a solid fence or walled area which is at least six feet in height.**
- (3) Hives must be registered with the director of the department of agriculture of the state of Washington as provided in RCW 15.60.021, and must provide proof of such registration to the City upon request.

8.50.040 Additional standards for beekeeping

i The following is based on Kettle Falls Municipal Code 17.03.132.

- (1) The beekeeper must:
 - (a) establish and maintain a flyway barrier at least six feet in height consisting of a solid wall, solid fencing material, dense vegetation or combination thereof that is parallel to the property line and extends ten feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six feet above ground level over the property lines in the vicinity of the colony; or
 - (b) situate the colony ten feet or more above the grade of the nearest adjoining property line.
- (2) The beekeeper must ensure an adequate supply of water for bees is located close to each colony.
- (3) The beekeeper must identify the apiary for beekeeping by placing a sign so it is visible to passersby.
- (4) In any instance in which a colony exhibits aggressive or swarming behavior, the beekeeper must ensure that the colony is re-queened. Aggressive behavior is any instance in which unusual aggressive characteristics such as stinging or attacking without provocation occurs.

8.50.050 Bees may be considered a nuisance

i This section is based on Ellensburg Municipal Code 5.30.

- (1) Bees may be considered a public nuisance when any of the following occurs:
 - (a) colonies of bees are defensive or objectively interfere with the normal use of property, or the enjoyment of persons, animals or property adjacent to an apiary;
 - (b) hives of bees do not conform to this chapter;
 - (c) the hive becomes deceased, as defined by the Department of Agriculture; or
 - (d) the hive becomes abandoned by its beekeeper.
- (2) Bees that are a public nuisance are subject to abatement under SMC Title 13, and should be rehomed to a more suitable location by a professional bee relocation service.

Chapter 8.60 Dangerous Animals

- i** This chapter is based on existing SMC 8.02.035, with corrections.
- i** Definition is expanded to include wolf hybrids and all cougars.

8.60.020 Definitions

- i** The state law definition excludes wolf hybrids and wild-bred cougars, so this definition adds them back in.

- (1) "Dangerous animal" means:
 - (a) All animals listed in the definition of "potentially dangerous wild animal" in RCW 16.30.010;
 - (b) All animals of the family *Canidae* (as dogs, wolves, jackals, or foxes) and their hybrids, except for the domestic dog *Canis lupus familiaris*; and
 - (c) All cougars.

8.60.030 Prohibition

- (1) It is unlawful to own, possess, breed, import, export, barter, have custody or control over, buy, sell, or attempt to buy or sell any dangerous animal.
- (2) It is unlawful to display or sponsor a display of dangerous animals within the City of Stanwood.
- (3) This prohibition is not subject to the exceptions provided in RCW 16.30.020.

8.60.040 Confiscation

- i** This language mostly mirrors RCW 16.30.040.

- (1) The Animal Control Authority or a law enforcement officer may immediately confiscate a dangerous animal held in contravention of this chapter.
- (2) An Animal Control Authority or law enforcement officer who confiscates an animal prohibited by this chapter must serve notice upon the possessor in person or by regular and certified mail, return receipt requested, notifying the possessor of the confiscation, that the possessor is responsible for payment of reasonable costs for caring and providing for the animal during the confiscation, and that the possessor must demonstrate a plan to immediately remove the animal from the city in order for the animal to be returned to the possessor.
- (3) If a dangerous animal confiscated under this section is not returned to the possessor, the Animal Control Authority or law enforcement officer may release the animal to a facility outside the city, such as a wildlife sanctuary, where the animal is legal to possess. If the animal control authority or law enforcement officer is unable to relocate the animal within a reasonable period of time, it may euthanize the animal.

8.60.050 Violations

- (1) A violation of this chapter is a misdemeanor punishable by up to 90 days in jail, a \$1000 fine, or both.
- (2) A violation of this chapter occurs with respect to each animal that is possessed in violation of this chapter.

Chapter 8.70 Animal Welfare

i This chapter includes existing SMC 8.02.460 and .480.

8.70.030 Standards for Shelters, Kennels, Animal Daycares, and Similar Facilities

i The following is based on existing SMC 8.02.460.

(1) Provisions.

- (a) An animal housed in any animal shelter, kennel, pet shop, or similar facility must be provided housing facilities that are structurally sound, maintained in good repair, and designed so as to protect the animals from injury and restrict the entrance of other animals.
- (b) An animal housed in any animal shelter, commercial kennel or pet shop or enclosure therein must be provided with adequate floor space to allow each animal to turn about freely and to easily stand, sit, and lie in a comfortable normal position.
- (c) Electrical power must be supplied in conformance with applicable electrical codes adequate to supply heating and lighting as may be required by this chapter.
- (d) Water must be supplied at sufficient pressure and quantity to clean indoor housing facilities and enclosures of debris and excreta.
- (e) Suitable food and bedding must be provided and stored in facilities adequate to provide protection against infestation or contamination by insects or rodents.
- (f) Refrigeration must be provided for the protection of perishable foods.
- (g) Facilities for the removal and disposal of animal and food wastes, bedding, dead animals and debris must be provided and operated as to minimize vermin infestation, odors, and disease hazards.
- (h) Washroom facilities, including sinks and toilets, with hot and cold water, must be conveniently available to maintain cleanliness among animal caretakers and for the purpose of washing utensils and equipment.

(2) Operation.

- (a) Sick, diseased, or injured animals must be separated from those appearing healthy and normal and, if for sale, must be removed from display and sale and kept in isolation quarters with adequate ventilation to keep from contaminating well animals.
- (b) An employee responsible for the care and supervision of the animals must be on duty at all times during the hours a store is open.
- (c) An employee, keeper or owner must feed, water, and do the necessary cleaning of animals on days the store or establishment is closed.
- (d) No person may misrepresent an animal to a consumer in any way.
- (e) No person may knowingly sell a sick or injured animal.
- (f) An animal that is caged, closely confined, or restrained must be permitted daily, and for an appropriate length of time, as determined by their size, age and species, to exercise in a yard or area suitable for that purpose.

8.70.040 Standards for Grooming Parlors and Self Washing Stations

i The following is based on existing SMC 8.02.480. Deleted subsection (5) about prescribing medicine, which is regulated by state law.

- (1) A grooming parlor must:
 - (a) Keep each animal in an individual cage;
 - (b) Not permit animals therein kept for the direct purpose of grooming to have contact with other animals kept therein;
 - (c) Sanitize all equipment after each animal has been groomed;
 - (d) Take reasonable precautions to prevent injury from occurring to any animals while in the custody of said parlor;
 - (e) Not leave animals unattended during the drying process;
 - (f) Remove animal waste.
- (2) A grooming parlor may not board animals, but may keep said animals for a reasonable time in order to perform the business of grooming.
- (3) A self washing station must:
 - (a) Access must comply with all ADA requirements;
 - (b) Each station must have a leash, faucet, and blow dryer;
 - (c) The floor surface must have a drain and slope not to exceed two percent; and
 - (d) Boarding of animals is prohibited.

8.70.050 Violations

A violation of this chapter is a class 3 civil infraction for each animal affected, for each day it occurs, and may also be enforced per SMC Title 13.

Chapter 8.80 Animal Cruelty

i This chapter includes existing SMC 8.02.390, with updates.

8.80.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW [9.08.030](#) False certificate of registration of animals—False representation as to breed.

RCW [9.08.065](#) Definitions

RCW [9.08.070](#) Pet animals—Taking, concealing, injuring, killing, etc.—Penalty.

RCW [9.91.170](#) Interfering with dog guide or service animal.

RCW [16.52.011](#) Definitions

RCW [16.52.015](#) Enforcement Powers

RCW [16.52.080](#) Transporting or Confining Animals in an Unsafe Manner

RCW [16.52.085](#) Removal of Neglected Animals for Feeding and Restoration to Health – Examination – Notice – Return – Non-Liability

RCW [16.52.090](#) Docking Horses – Misdemeanor

RCW [16.52.095](#) Cutting Ears – Misdemeanor

RCW [16.52.100](#) Confinement Without Food and Water

RCW [16.52.110](#) Old or Diseased Animals at Large

RCW [16.52.117](#) Animal Fighting – Owner, Trainers, Spectators – Exceptions

RCW [16.52.180](#) Limitations on Application of Chapter

RCW [16.52.185](#) Exclusions from Chapter

RCW [16.52.190](#) Poisoning Animals--Penalty

RCW [16.52.193](#) Poisoning Animals – Strychnine Sales

RCW [16.52.200](#) Sentences – Forfeiture of Animals – Liability for Costs – Civil Penalty

RCW [16.52.207](#) Animal cruelty in the second degree

RCW [16.52.210](#) Destruction of Animal by Law Enforcement Officer – Immunity from Liability

RCW 16.52.225—Nonambulatory livestock—Transporting or accepting delivery—Gross misdemeanor—Definition.

RCW 16.52.230—Remedies not impaired.

RCW [16.52.300](#) Dogs or Cats Used as Bait – Penalties

RCW [16.52.305](#) Unlawful use of hook – Gross misdemeanor

RCW 16.52.310—Dog breeding—Limit on the number of dogs—Required conditions—Penalty—Limitation of section—Definitions.

RCW [16.52.340](#) Leave or confine any animal in unattended motor vehicle or enclosed space—Class 2 civil infraction—Officers' authority to reasonably remove animal.

RCW [46.61.660](#) Carrying Animal on Outside of Vehicle

Chapter 8.90 Enforcement and Impoundment

i Existing provisions in SMC 8.02 regarding impoundment and other actions required for enforcement are reorganized in this new chapter. Existing SMC 8.02.190 regarding stray animals is incorporated here.

8.90.010 Authority

This title may be enforced by the police chief, Animal Control Officer, or any law or code enforcement officer.

8.90.020 Animal Control Shelter

i Based on existing SMC 8.02.270 Animal control shelter.

- (1) The city may maintain and operate, or contract to maintain and operate an animal control shelter, which may be used as the public pound for any animal impounded pursuant to this chapter.

i Based on existing SMC 8.02.170(4).

- (2) A resident of the city of Stanwood may, for a fee equal to the costs associated with the current agreement, deliver and relinquish ownership of unwanted dogs or cats owned by them to the animal control shelter providing that service pursuant to a contract with the city. The person must show acceptable proof of Stanwood residency. The fee must be paid directly to the animal shelter by the person relinquishing the animal at the time of release.

8.90.030 Impoundment Authorized.

i This section based on existing SMC 8.02.170.

- (1) The City may impound any of the following animals:
 - (a) Dogs maintained in violation of SMC Chapter 8.10;
 - (b) Dogs that are not licensed or do not exhibit the identification tag per SMC Chapter 8.12;
 - (c) An animal left in an unattended motor vehicle or enclosed space per RCW 16.52.340;
 - (d) Livestock in violation of SMC 8.40.020 or 8.40.040;
 - (e) Trespassing dogs and cats in violation of SMC 8.10.080;
 - (f) Potentially dangerous or dangerous dogs in violation of SMC Chapter 8.14, as authorized by RCW 16.08.100(1);
 - (g) Animal carcasses maintained in violation of SMC 8.10.140.
- (2) Notwithstanding other time limits in this chapter, an impounded animal that has bitten a person or another animal must be made available for testing for rabies or other disease and maintained in quarantine for the requisite length of time.

i The following is based on SMC 8.02.300 except for subsection (7), which seems to require a warrant anyway.

- (3) Entry. An animal control officer or law enforcement officer may enter private property:
 - (a) with consent of the owner or any adult occupant of any premises where the animal lives to determine compliance with the provisions of this chapter;
 - (b) in the absence of the owner or occupant, using reasonable force when, in the officer's judgment, an animal on such premises needs emergency assistance to prevent an animal's death or serious injury;
 - (c) with a search warrant or when authorized by law;
 - (d) to remove and impound any animal left in an unattended motor vehicle or enclosed space per RCW 16.52.340, leaving notice of the impounding and disposition of the animal in plain view with the vehicle;

- (e) when in hot pursuit, with or without a warrant, to take possession of an animal observed to be at large in violation of this title.

8.90.040 Required Notice

i Based on existing SMC 8.02.070 Notice of impoundment.

- (1) When the city impounds an animal pursuant to SMC 8.90.030, the city must give the owner thereof written notice of the impoundment as soon as possible, but not more than three days after impoundment.
- (2) Notice should be provided by personal service or by regular and certified mail with return receipt requested. If the owner is not known, such notice must be given by posting the same in a conspicuous place at the entrance of City Hall and the city police department.
- (3) The notice must state that the animal or animals described therein have been taken up and impounded and will be sold at public auction to the highest bidder for cash at the time therein named. That time may not be less than 10 days from the time of service or posting of the notice.
- (4) For a potentially dangerous or dangerous dog, the notice must specify the reason for the confiscation of the dog, that the owner is responsible for payment of the costs of confinement and control, and that the dog will be destroyed in an expeditious and humane manner if the deficiencies for which the dog was confiscated are not corrected within 20 days, and that redemption is not available until sufficient evidence of such corrections is provided.

8.90.050 Redemption

i Based on existing SMC 8.02.080.

- (1) If the owner claims an impounded animal before the scheduled sale of the animal, the owner is entitled to possession thereof by paying to the city the fees established by Council resolution for:
 - (a) Transportation and impoundment expenses. The fee shall progressively double for each impoundment of the same animal during any one-year period.
 - (b) Actual cost per day for room and board during the period of impoundment.
 - (c) Any and all delinquent court fines imposed with respect to the animal.
- (2) At the time named in the notice of impoundment, if the impounded animal has not been claimed and redeemed, the city may sell such animal per SMC 8.90.070.
- (3) Within one year from the date of sale, if the owner of an animal sold per this section provides satisfactory proof of ownership, the owner is entitled to receive the net proceeds of such sale so paid into the city treasury, after deducting all legal charges, administrative costs and expenses. If those funds have not been claimed after one year, such proceeds shall be deemed forfeited and deposited in the general fund.

8.90.060 Impoundment Costs

i Based on existing SMC 8.02.170(4).

- (1) The owner of an animal impounded under this title must pay the city assessed penalties and all fees and costs associated with apprehension, transportation, impoundment, care, boarding, and any veterinary care incurred, including euthanasia and disposal if applicable, as a result of the confiscation or impoundment, whether or not the animal is redeemed.

- (2) Relinquishment of the animal by its owner does not constitute a waiver of fees or costs incurred under this section or fines otherwise imposed.
- (3) The net proceeds of the sale of an impounded animal may not offset any delinquent court fines.
- (4) The city may collect the penalties, fees, and expenses by use of appropriate legal remedies.

8.90.070 Destruction and Sale

i Based on existing SMC 8.02.170 and 180.

- (1) The city may sell or destroy, by humane means, an impounded animal pursuant to this chapter, when such animal has not been redeemed by its owners within ten working days after the animal is impounded.
- (2) The city may immediately destroy an impounded animal immediately if it would be humane to destroy an injured or diseased animal and the animal is unlicensed or the owner cannot be located. Determination of whether the animal should be destroyed must be made by a veterinarian, animal control officer, or police officer.
- (3) To sell an impounded animal, the city must sell at public auction to the highest bidder for cash and give a receipt to the purchaser. The net proceeds of such sale must be paid into the city treasury, after deducting legal charges, administrative costs, and expenses. The city may contract for auctioneer services and pay expenses thereof from the proceeds from the sale of said animals.

8.90.080 Obstruction of Impoundment

i Based on existing SMC 8.02.290.

- (1) It is unlawful for any person to prevent or hinder or to attempt to prevent or hinder the lawful impounding of any animal, or by force or otherwise remove or attempt to remove any animal from the public pound without the authority of the animal control officer, or other person in charge of the pound, or to aid in any attempt to remove any animal or animals from the pound.
- (2) A violation of this section is a misdemeanor, which upon conviction thereof, may be punished by a fine of up to 90 days in jail or \$1,000 fine, or both, plus costs.

ATTACHMENT B**FW: Beekeeping Section Feedback**

Lisa M. Sokolik <Lisa.Sokolik@ci.stanwood.wa.us>

Fri 4/12/2024 9:26 AM

To: Sid Roberts <Sid.Roberts@stanwoodwa.org>; Darren Robb <Darren.Robb@stanwoodwa.org>; Dani Gaumond <Dani.Gaumond@stanwoodwa.org>; Marcus Metz <Marcus.Metz@stanwoodwa.org>; Hicks, Robert <Robert.Hicks@stanwoodwa.org>; Steve Shepro <Steve.Shepro@stanwoodwa.org>; Andreena Bergman <Andreena.Bergman@stanwoodwa.org>; Tim Schmitt <Tim.Schmitt@stanwoodwa.org>; Shawn A. Smith <Shawn.Smith@ci.stanwood.wa.us>; Love, Patricia <Patricia.Love@ci.stanwood.wa.us>; Schroeder, Tansy <Tansy.Schroeder@ci.stanwood.wa.us>

Hi Everyone,

Below is an email from Kristi Bell regarding bees and her suggestion for the Comp Plan.

Lisa Sokolik | City Clerk

City of Stanwood

10220 270th Street NW

Stanwood, WA 98292

Direct: (360) 454-5213 | **City Hall:** (360) 629-2181

Email: lisa.sokolik@ci.stanwood.wa.us



www.stanwoodwa.org

****Email may be considered a public record subject to public disclosure under RCW 42.56****

From: Christi Bell <christimbell@yahoo.com>

Sent: Thursday, April 11, 2024 9:08 PM

To: Steve Shepro <Steve.Shepro@stanwoodwa.org>

Subject: Beekeeping Section Feedback



CAUTION. This email originated from outside of this organization. Please exercise caution with links and attachments.

I am a beekeeper and I would like to weigh in on the beekeeping section.

I would not recommend making the lots larger in order to keep bees. As a beekeeper, I can assure you that you would not notice my bees, even if you were my neighbor and we both had 6000 sq foot lots of you did not see them or know they were there. The natural habit of bees is to forage. The bee flight pattern it to fly up from the hive and away, in a radius of 5 miles, in search of pollen and nectar. I have had 6 hives on my property and you would not notice them unless you were standing right next to them and paying attention.

Honeybees are also very friendly. When a honeybee stings, it also loses its life, so it is the best interest of the honeybee to not sting unless it feels threatened. Many folks who are stung are almost always stung by wasps or hornets, which have the ability to sting repeatedly.

Lastly, I would recommend increasing the hive minimum to 2 hives. The reason for this is because almost every beekeeper has 2 hives for borrowing of resources or splitting the hive or harvesting queen cells. It is honestly rare for a beekeeper to only keep 1 hive. Also for consideration is that only having one hive increases the chance of

swarming, which is where the bees are more visible but completely harmless because they are looking for a new home for their queen.

Please feel free to ask additional questions and enjoy a picture of one of my hives.



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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11a

DATE: May 9, 2024

SUBJECT: Resolution 2024-07 Emergency Powers and Confirm Mayor Roberts' Emergency Proclamation of April 18, 2024

CONTACT PERSON: Shawn Smith, City Administrator

ATTACHMENTS: A – Resolution 2024-07 Emergency Powers
B – Emergency Proclamation April 18, 2024

ISSUE

The issue before the City Council is consideration and ratification of Mayor Roberts' April 18, 2024, Emergency Proclamation by adopting Resolution 2024-07 ratifying and authorizing emergency procurement procedures.

DISCUSSION

The city has contracted with Trico Companies, LLC to remodel the Police Station. On March 6, 2024, while Trico's crew saw cut the slab to excavate and install a new waste line for the new ADA bathroom, a pump was used to pump water out from underneath the building to allow a plumber to work underneath the building. During the process of pumping out the water, there was a backup of raw sewage into the building.

On April 18, 2024, the Mayor, in exercise of his powers, declared an emergency and staff proceeded to hire three contractors: Firstline Systems (drywall), Fin Workspaces (carpet), and Sky Northwest (paint) to repair damage caused by the sewer flood event. To ensure continuation of services and completion of the project, and for the health, safety, and welfare of City residents, businesses, visitors, and staff, it is of utmost importance to the City to authorize emergency procurement procedures and additional future measures may be needed to protect the community.

CITY COUNCIL OPTIONS

- a. Confirm the Emergency Proclamation and adopt Resolution 2024-07.
- b. Do not confirm the Emergency Proclamation or adopt Resolution 2024-07 and direct staff to address areas of concern.

RECOMMENDED ACTIONS

"I MOVE TO ADOPT RESOLUTION 2024-07 CONFIRMING MAYOR ROBERTS' EMERGENCY PROCLAMATION OF APRIL 18, 2024 AUTHORIZING THE USE OF EMERGENCY PROCUREMENT PROCEDURES CONSISTENT WITH STATE LAW".

RESOLUTION NO 2024-07

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANWOOD
RATIFYING AND AFFIRMING A DECLARATION OF EMERGENCY BY THE
MAYOR OF THE CITY RELATING TO THE SEWER FLOODING EVENT ON
MARCH 6, 2024 AND WAIVING COMPETITIVE BIDDING REQUIREMENTS**

WHEREAS, the Revised Code of Washington (RCW) Chapter 38.52 authorizes the Mayor to exercise emergency powers; and

WHEREAS, on March 6, 2024, the City of Stanwood Police Station was flooded with raw sewage during the remodel project; and

WHEREAS, on April 18, 2024, the Mayor, in exercise of his powers, declared an emergency and staff proceeded to hire contractors; and

WHEREAS, the completion of the project and continuation of services, and the health, safety, and welfare of City residents, businesses, visitors, and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON AS FOLLOWS:

SECTION 1

In order to promptly address emergency repairs, pursuant to RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), and the Mayor's Declaration of April 18, 2024, which is hereby ratified and confirmed, an emergency exists, and the requirements of competitive bidding and public notice are hereby waived with reference to any contract relating to repairs or purchases required to address the sewer flood event. Each designated department is hereby authorized to exercise the powers vested in the Declaration and prior actions of staff are hereby ratified and affirmed.

APPROVED AND ADOPTED this 9th day of May 2024.

APPROVED:

Sid Roberts, Mayor

APPROVED AS TO FORM:

ATTEST:

Nikki Thompson, City Attorney

Lisa Sokolik, City Clerk

OFFICE OF THE MAYOR OF STANWOOD, WASHINGTON
EMERGENCY DECLARATION

WHEREAS, the Revised Code of Washington (RCW) Chapter 38.52 authorizes the Mayor to exercise emergency powers; and

WHEREAS, the city has contracted to remodel the Police Station, and Public Safety employees have limited access to the facility; and

WHEREAS, a sewage flooding event occurred within the Police Department during construction, delaying project completion; and

WHEREAS, emergency procurements must be made in order to ensure continuation of services; and

WHEREAS, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City; and

WHEREAS these conditions warrant the declaration of an emergency, as defined by Revised Code of Washington (RCW) Section 38.52.010; and

WHEREAS, RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), authorize the waiver of the requirements of competitive bidding and public notice with reference to any contract relating to the City's lease or purchase of supplies, equipment, personal services, or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts in emergency situations; and

WHEREAS, there is an emergency present which necessitates the utilization of emergency powers granted pursuant to chapter 38.52 RCW, and other relevant provisions of state and federal law; and

NOW THEREFORE, BE IT DECLARED BY MAYOR SID ROBERTS FOR THE CITY OF STANWOOD:

SECTION 1

It is hereby declared under RCW 38.52.020(1)(b) that a State of Emergency has arisen concerning sewage flooding at the Police Department, which affects the life and health of our residents, and the economy of the City of Stanwood.

SECTION 2

I hereby direct designated City departments under this proclamation to take actions deemed necessary to otherwise mitigate and prevent impacts and potential impacts the provision of public safety services related to the flooding, including any necessary actions needed to obtain emergency permitting and funding through municipal, county, state or federal agencies.

SECTION 3

In order to prepare for, prevent, and continue to respond to this emergency, pursuant to RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), the requirements of competitive bidding and public notice are hereby waived with reference to any contract relating to the City's necessary responses to the flooding event and purchase of supplies, equipment, personal services or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts related to flood event. Each designated department is hereby authorized to exercise the powers vested in this declaration in light of the flooding and the emergency created.

SECTION 4

A copy of this declaration, to the extent practicable, shall be posted at the City's regular locations for official notices and shall be made available to members of the local news media and the general public.

DATED this 18th day of April, 2024.

MAYOR OF THE CITY OF STANWOOD


Sid Roberts (Apr 18, 2024 20:49 PDT)

Mayor Sid Roberts



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11b

DATE: May 09, 2024

SUBJECT: Authorize the Mayor to waive sewer plant investment and connection fees for resident Liv Clausen to accommodate 276th Sidewalk infill.

CONTACT PERSON: Kevin Hushagen, Public Works Director

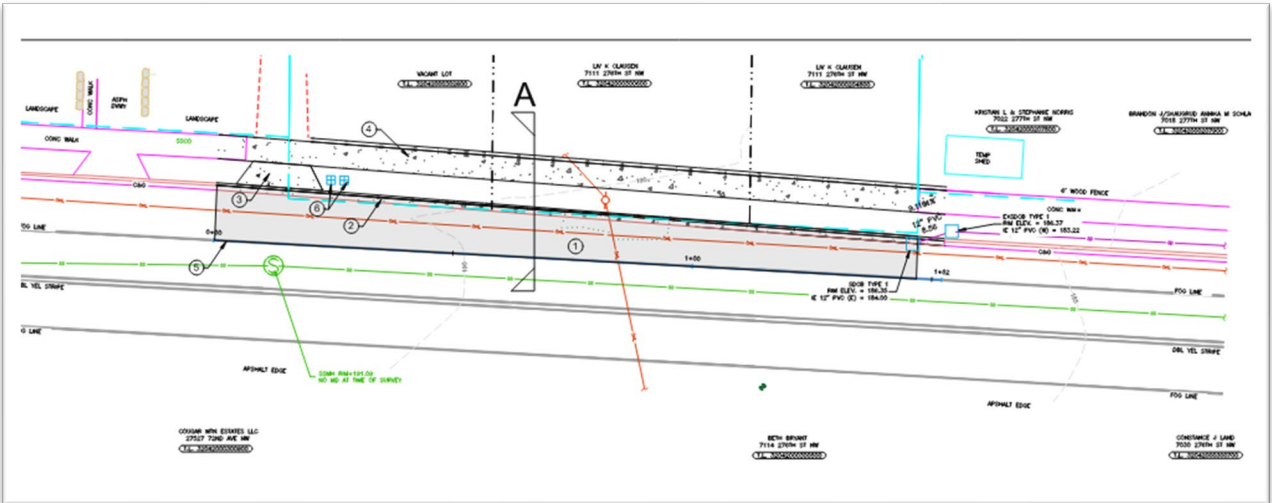
ATTACHMENTS: A – Contract

PURPOSE

The purpose of this agenda item is to authorize the Mayor to waive sewer plant investment and connection fees for resident Liv Clausen to accommodate 276th Sidewalk infill.

BACKGROUND

Between the Pence short plat and August Landing development there is missing section of sidewalk on 276th about 100 feet East of the 72nd intersection. Previously the City did not have adequate right of way to add a sidewalk and parking lane in this section. Over the last year staff has acquired property and right of way to accommodate the sidewalk. Right of way was required from parcels 32042000300600 and 32042000204800 owned by Liv Clausen. The City also acquired parcel 32042000302600 from Nicholas and Margaret Van Veen. All the property and right of way were generously gifted to the City at no cost. After the City acquired the property public works staff performed exploratory digging under the sidewalk alignment and discovered a septic tank drain field. In order to proceed with the work the septic tank and drain field will need to be decommissioned. After discussions with the property owner they have agreed to connect to City sewer if their connection and impact fees are waived. This amounts to \$7,719 of impact fees, and \$500 of connection fees. The property owner will be responsible for monthly sewer bills, approximately \$70 a month.



RECOMMENDATIONS

Staff Recommendation:

Staff recommends waiving the impact and connection fees. This is a much-needed sidewalk section and will greatly improve pedestrian safety in the area. The PUD is scheduled to move the pole out of the parking strip.

Committee/Board Recommendation:

The Public Works Committee will be briefed on this matter at the May 6, 2024 committee meeting.

COUNCIL OPTIONS

1. Authorize the Mayor to sign a contract with Liv Clausen to waive sewer Plant Investment Fees.
2. Send back to the Public Works Committee for additional discussion.

RECOMMENDED MOTION

“I MOVE TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH LIV CLAUSEN TO WAIVE SEWER PLANT INVESTMENT FEES TO ACCOMODATE THE 276TH SIDEWALK INFILL PROJECT.”

**SEWER CONNECTION AGREEMENT BETWEEN THE CITY OF
STANWOOD, A MUNICIPAL CORPORATION, AND LIV CLAUSEN, AN
INDIVIDUAL PROPERTY OWNER**

WHEREAS, the City of Stanwood, hereinafter “City”, is in the process of making improvements to various rights of way throughout the City; and

WHEREAS, the City desires to construct a sidewalk on the property located at 7111 276th St NW, Stanwood WA 98292; and

WHEREAS, Liv Clausen, hereinafter “Property Owner”, is the owner and resident at 7111 276th St. NW, Stanwood WA 98292; and

WHEREAS, Property Owner has deeded to the City sufficient right of way within which to construct the sidewalk; and

WHEREAS, the dedication by Property Owner was without compensation paid by the City; and

WHEREAS, during design of the sidewalk, it was discovered the Property Owner’s drain field is in conflict with the sidewalk alignment; and

WHEREAS, in order to complete construction of the City’s sidewalk project, the existing septic system should be abandoned.

NOW THEREFORE, it is agreed as follows:

1. In exchange for Property Owner abandoning the existing septic system, agreeing to connect to the sanitary sewer system, and granting right of way to the City without charge, the City agrees to waive sewer connection and impact fees and install a 6” gravity side sewer to the Property Owner’s residence to progress with the sidewalk project.
2. The City agrees to waive sewer plant investment fees associated with the Property Owner’s existing residence at 7111 276th St NW, Stanwood WA 98292. The plant investment fee for a ¾” meter is \$7,719 per SMC 12.04.040.
3. The City agrees to waive sewer connection fees associated with the Property Owner’s existing residence at 7111 276th St NW, Stanwood WA 98292. The connection fee for single family residence is \$500.00 per SMC 12.04.030
4. The Property Owner agrees to indemnify and hold harmless the City from and against any and all claims, damages, losses, liabilities, and expenses arising out of or in connection with the use of the right of way granted, except to the extent caused by the City's negligence or willful misconduct.

5. As part of the sidewalk project the City will provide a 6 inch PVC sewer connection approximately 75 linear feet from the existing sewer main on 276th. This new 6 inch sewer line will terminate outside the Owner's residence. The Owner will be responsible to make connection to the 6 inch sewer line within 60 days of the City's installation of the line.
6. The Property Owner agrees to decommission their existing septic tank per Snohomish County Health Department guidelines after connecting to City sewer. Property Owner agrees to decommission the onsite septic system within 90 days of sewer connection, in accordance with the requirements of WAC 246-272A-0300.

This Agreement shall become effective on the date of execution by both parties and shall remain in full force and effect until all terms and conditions are fulfilled.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date last below written.

CITY OF STANWOOD

By: _____

Sid Roberts, Mayor

Date: _____

LIV CLAUSEN

By: _____

Liv Clausen

Date: _____

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CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 11c

DATE: May 9, 2024

SUBJECT: 88th Avenue Arch Banner Designs – 2nd Round

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – Banner Designs and Artists Bio
B – 2023 Approved Banner Designs

PURPOSE

The purpose of this agenda item is for Council acceptance of the 2nd round of banner designs for the 88th Avenue Arch.

BACKGROUND

The Downtown Stanwood Gateway Arch on 88th Avenue is part of the City's Beautification Action Plan to emphasize one of the downtown entrance points from SR 532. Arches are typically used to signify the entrance to, or celebrate, a special place. Cities use arches to denote their downtowns, parks or special districts. In Stanwood, that special place is the historic downtown. The purpose of the 88th Avenue Arch is to promote the visibility of downtown Stanwood to city residents and tourists.

The support columns on the arch were designed to allow for art pieces on the north and south sides of the structure. The artwork is intended to be observed from a distance by both pedestrians and motorists.



The City partnered with the Stanwood Camano Arts Advocacy Commission (SCAAC) to prepare a call for artist to design the arch banners. In October of 2023, the Council approved three sets of themed banners: Winter, Spring and Summer. While the Council supported the banner project, they felt not enough of the designs were Stanwood specific and directed staff to initiate a second call for art: specifically requesting Rosemaling and Stanwood Winter themes.

SCAAC prepared a second call for art based on Council's direction. Banner themes were requested to represent fall, rosemaling or other Norwegian specific art designs, winter/holiday and Stanwood landmarks.

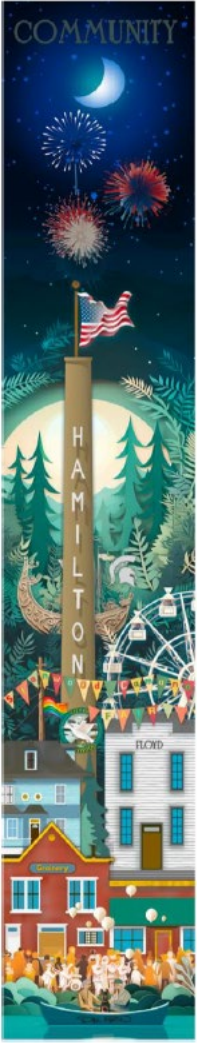
- The Stanwood landmark designs must represent historic buildings, structures or spaces within Stanwood's City limits.
- The winter and fall designs should strive to represent scenes within the City.
- Rosemaling or other Norwegian designs should represent historic or modern interpretations of traditional folk-art designs.

ANALYSIS

Over 100 submissions were received from 32 artists on this 2nd call for art. Due to the number of submissions, SCAAC sent out a survey to gather feedback on the designs from more artists and community members. Then the submissions and survey results were evaluated by the SCAAC review team. Their final recommendation is provided in the attached exhibit.

SCAAC is proposing four distinct banner combinations: Landmark, Rosemaling / Norwegian Art, Winter / Holiday and Fall.

1. Combination 1 - Landmark

"Community" by Dale Mason	"Culture" by Dale Mason	"Hamilton Lumber Smokestack" by Lydia Crouch
		

The first two banners were prepared as a set to go on either the north or south facing side of the arch. The third design could be paired with any of the previously approved designs. The Economic Development Board liked all three designs but recommended that the words be removed from the first two banners.

2. Combination 2 – Rosemaling Norwegian Art:

"An Ode to History" by Judy Fernandes	"A Modern Norwegian Tribute" by Lori Bales	"Mostly Primary" by Eliza Grant
 A vertical rosemaling design featuring a central blue scroll-like motif. The scroll is decorated with red and yellow floral patterns. The design is symmetrical and has a traditional, ornate feel.	 A vertical rosemaling design with a modern, geometric aesthetic. It features a blue background with stylized white and yellow birds, red and yellow geometric shapes, and black and white patterns. The design is symmetrical and has a bold, contemporary feel.	 A vertical rosemaling design featuring a central yellow and red floral motif. The design is symmetrical and has a traditional, ornate feel. It includes blue and green accents and is set against a light gray background.

Two traditional and one modern rosemaling designs were submitted. All have blue color integrated into the design which will blend nicely with the blue in the arch. The first one, An Ode to History, could be reversed so that they look like parentheses or round brackets on the arch. The Economic Board liked all of these designs.

3. Combination 3 – Winter / Holiday:**4. Combination 4 - Fall**

"Flora & Flukes" by Stephanie Schultz	"Cozy Stanwood" by Lori Angdal	"Spider Gnome" By Melissa Peronteau	"Autumn Colors" By Amanda Parks
			

The Economic Development Board liked the whimsy of the Halloween Gnome, the colors of the Granary Building and the pumpkins. The holiday tree was submitted as part of the rosemaling grouping, but SCAAC and the Economic Development Board felt it fit better under the winter/holiday category.

If you'd like to see all the banner designs submitted, go to www.scaacwa.org/banner.

FISCAL ANALYSIS

Fiscal Impact			
The banners are funded through the City Beautification Capital Fund approved in the 2023 / 2024 budget. The total project budget, which includes artist stipend, materials, and SCAAC stipend totals \$10,500. The 2024 City Beautification budget line-item totals \$35,000. The budget amount is based off of 6 designs being selected. 10 designs have been submitted for Council review and selection. The Economic Development Board reviewed the design and liked them all. They left the selection to the Council. Council Options: 1. Select 6 designs at a cost of \$10,070.00; or 2. Select all 10 designs at a cost of \$16,616.25. This project fits within the approved budget without any adjustments.			
Fund(s):	595.30.63.49		
Amount:	\$35,000.00	Project Estimate:	\$16,616.25.00
Budget Authorized	☒ Yes ☐ No	Amendment Required	☐ Yes ☒ No ☐ Monitor

RECOMMENDATIONS

Staff Recommendation:

Staff recommends approving all 10 banner designs. There are sufficient funds in the City Beautification budget to cover the cost of the additional four designs and will add visual variety to the arch throughout the year.

Committee/Board Recommendation:

The Economic Development Board reviewed the art designs on April 19th and unanimously recommended approval of the arch banner project.

CITY COUNCIL OPTIONS

1. Review and approve the 88th Avenue Arch Banner Project artwork submissions and begin working with the Stanwood Camano Arts Advocacy Commission to initiate the production and manufacturing of the banners.
2. Request changes to the submitted artwork for the 88th Avenue Arch Banner Project prior to initiating production and manufacturing of the banners.
3. Do not approve the submitted artwork for the Banner Project at this time.

PROPOSED MOTION

MOTION TO ACCEPT THE TEN 88TH AVENUE ARCH BANNER DESIGNS AND DIRECT STAFF TO INITIATE THE PRODUCTION AND MANUFACTURING OF THE BANNERS.

OR

MOTION TO ACCEPT THE SIX 88TH AVENUE ARCH BANNER DESIGNS AS DISCUSSED AND DIRECT STAFF TO INITIATE THE PRODUCTION AND MANUFACTURING OF THE BANNERS.



City of Stanwood/SCAAC 88th Ave Archway Banners Call for Art – Round 2

We received 112 banner submissions from 32 artists on the requested themes. Mediums include watercolor, photography, brush pens, pen & ink, acrylic paints and digital art.

SCAAC managed the review of the 112 submissions by sending a survey to artists, community members and business owners for their thoughts and preferred designs. The Banner Review Team (which included Les Anderson, Jessica McCready, Jackie Plumlee, Deanna Lane and Cat Olson) then met to discuss the feedback and designs.

What is "rosemaling"?

Rosemaling is a painting tradition that originated in rural, eastern communities of Norway in the mid-1700s. Characterized by ornate curves, flowing scrollwork and floral designs, traditional styles are regionally distinctive and named for the region in Norway in which they first developed.

We did not judge the quality of the rosemaling in its adherence to traditional methods or design. Rosemaling, in this context, is an inspiration - some banners have been designed in the rosemaling style.

During the review process, it was suggested that the "rosemaling" themed banners would look nice mirrored on either side of the south-facing archway. On pages 2 & 3, you will see renderings of what that could look like.

The finalists selected by the Banner Review Team are:

Landmark:

"Community" by Dale Mason
"Culture" by Dale Mason
"Hamilton Lumber Smokestack" by Dale Mason

Winter/Holiday:

"Flora & Flukes" by Stephanie Schultz
"Cozy Stanwood" by Lori Angdal

Rosemaling/Norwegian Art:

"An Ode to History" by Judith Fernandes
"A Modern Norwegian Tribute" by Lori Bales
"Mostly Primary" by Eliza Grant

Fall:

"Spider Gnome" by Melissa Peronteau
"Autumn Colors" by Amanda Parks

Mirrored designs:



"An Ode to History" by Judith Fernandes



"A Modern Norwegian Tribute" by Lori Bales



"Mostly Primary" by Eliza Grant

Landmark:

Artist: Dale Mason

Title: "Community" & "Culture"

Medium: Digital Art

Community:

Elements of Stanwood
Viking Village
The Granary
Pearson's House
The Floyd
Stanwood Camano Fair
Hamilton Lumber Smokestack
Family
Fourth of July Parade
Spartans

Culture:

Elements of PNW indigenous people
Norwegian Rosemaling floral designs
Norwegian cut paper pattern



Landmark:

Artist: Lydia Crouch

Title: "Hamilton Lumber Smokestack"

Medium: Digital Art

The Hamilton Lumber Smokestack and Pearson House have long been my favorite landmarks. The smokestack always says, "You know where you are now." It's like a cultural pillar that gives not only a feeling of being tied to heritage, but also (thanks to some imaginative citizens), a celebration of each season with its understated neon reminders.

I incorporated splash marks in the sky because our rainy skies are what give us our deep green landscapes and agricultural vistas. The Pearson House has swans in the sky, while the Hamilton Lumber Smokestack has snow geese. Not being a native to this area, they are a constant marvel to me. I never stop holding my breath in wonder when I see them. I felt it important to have something moving and changing in the images. After all, history is never really stagnant. We can freeze a moment, but time is always moving and in flight.



Rosemaling/Norwegian Art:

Artist: Judy Fernandes

Title: "An Ode to History"

Medium: Brush Pens on watercolor paper

I created two individual art pieces, each 6 inches by 16 inches, then scanned them and joined them in Photoshop.

Initially, I thought a traditional rosemaling art piece would be essential on the new Stanwood welcome arch. I sought out artists who could create something to enter the call for art. I was unsuccessful at finding someone to enter. I decided it was crucial to have a work of art representing the strong Scandinavian culture that continues to exist in Stanwood, so I set about learning the details of the style myself. I purchased Rosemaling books, watched YouTube videos, went to the Nordic fairs in the area, and repeatedly practiced the specialized brush strokes! It took time for my practice pages to look anything like true rosemaling, but I am glad to enter a piece of work based on a traditional art style found in many of Stanwood's historic settings.



Rosemaling/Norwegian Art:

Artist: Lori Bales

Title: "A Modern Norwegian Tribute"

Medium: Digital Art

I wanted to incorporate the rich Norwegian influence of Stanwood and surrounding nature in a modern and colorful way. Incorporating Scandinavian colors and a graphic treatment that is bold will make the archway banner stand out and be easily viewed.



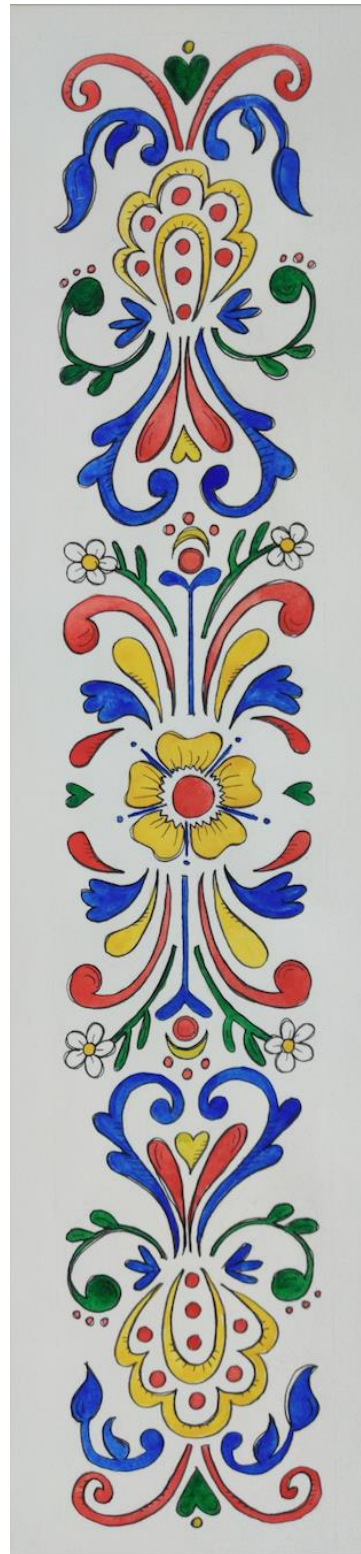
Rosemaling/Norwegian Art:

Artist: Eliza Grant

Title: "Mostly Primary"

Medium: Pen & Ink

I took traditional rosemaling and simplified it into a more graphic, popart style. I thought bright colors and crisp shapes would contrast against the misty greens, grays and blues of Stanwood.



Winter/Holiday:

Artist: Stephanie Schultz

Title: "Flora & Flukes"

Medium: Digital Art

My submission is titled "Flora & Flukes". I had so much fun learning about and curating the various styles of Rosemaling from different regions and periods of time. My digital renderings are meant to look somewhat 'hand made', but also have a modern crispness. The flora and flukes of the area are both certainly unique and treasured attributes to Stanwood's beauty.



Winter/Holiday:

Artist: Lori Angdal

Title: "Cozy Stanwood"

Medium: Digital Art

I am excited to present my digitally designed banner designs for this project. Each piece is thoughtfully created to resonate with the community's character and history, created in Procreate.

The Fall Season banner at Heritage Park and the Winter banner inspired by historic downtown Stanwood are designed to evoke the beauty of the seasons. I visit Heritage Park with my kids often!



Fall:

Artist: Melissa Peronteau

Title: "Spider Gnome"

Medium: Acrylic paint on wood



Fall:

Artist: Amanda Parks

Title: "Autumn Colors"

Medium: Digital Art (painted with Clip Studio Paint)

Description: This piece is a digital painting of a simple fall scenario. A tree watches over a small pumpkin patch.



ARTIST BIOS

Dale Mason

I have been a resident of Camano Island for about 7 years. I have spent the last 33 years as a Creative Director in Experience Design, developing projects in Los Angeles, Orlando, Osaka, Singapore and Spain. I began my career as an illustrator and scenic designer. I am now retired.

I have been at times a watercolorist, sculptor, graphics artist, paper illustrator and architectural designer. These days my work is almost exclusively digital.

A friend sent me the brief for this project and it stirred the creative juices, so I thought I would take a shot...ENJOY.

I chose 4 different themes that I felt encapsulated the aspirational qualities that form the foundation of a good life. I then created visual collages to support those themes.

Community:

Elements of Stanwood
Viking Village
The Granary
Pearson's House
The Floyd
Stanwood Camano Fair
Hamilton Lumber Smokestack
Family
Fourth of July Parade
Spartans

Culture:

Elements of PNW indigenous people
Norwegian Rosemaling floral designs
Norwegian cut paper pattern

Bounty: (not a finalist)

Agriculture, corn and sweet peas, a nod to the canning industry
Dairy
The phenomenal Mount Baker and the Snow Geese of winter

Beauty: (not a finalist)

The Port Susan marsh with Camano Island behind
Olympic Mountains and marine life

Lydia Crouch

Lydia Crouch has been a Stanwood/Camano resident for over 30 years. She is happily married to Rich Crouch who has lived and worked in the Stanwood/Camano community since his early childhood. They have 2 adult children who live adventurously and continue to give them great delight.

Lydia is an award winning artist who considers herself more of a visual storyteller than a studio artist. Her subject matter is unlimited as each piece she paints carries a discovery, a memory, a message, an offering. Heavily involved in all the arts (Art, Music, Drama, Writing, Dance) all her life, Lydia delights to see how each discipline informs the other. While she primarily paints in acrylics, she can't resist mixing media to see how one plays with another. She is the founder and Creative Director for The Loft at Camano Commons where she also has her studio and paints live three days a week.

She has recently signed a contract with a division of Zondervan to publish her first book which will feature 7 paintings and the stories behind them.

Judy Fernandes

Judith (Judy) Fernandes is a local artist who is associated with the Stanwood Area Historical Society and Stanwood House Gallery. Judy serves the community as a Stanwood Camano Arts Advocacy Commission board member. Judy is a photographer and graphic artist and teaches art in the community.

Lori Bales

As a Creative/Art Director with over 30 years of experience, I enjoy communicating ideas in a fun, graphic style while playing with negative space and bold color.

Eliza Grant

Eliza Grant was an indoorsy, artsy Portland kid. She studied art at BYU where she met her husband. Together they have two children who go to school and give her a chance to practice art. She is inspired by her family, the Pacific Northwest, myths and legends and Asian food.

Stephanie Schultz

I am an artist of many mediums; oil painting, mosaic, concrete sculpture, and graphic design. I am originally from Wisconsin, but have been full-time RVing for the last 4 years. We have been in Washington for the past 3 years, and we are planning on calling Washington our permanent home. I am currently living in Port Ludlow with my boyfriend, Dave, and doggie, Sheba.

Lori Angdal

I am an eclectic artist driven by a passion for uplifting and creating inspirational art for the community. My artistic journey resumed in 2017 after a short hiatus. My business has taken multiple turns in the last few years, but I have found a permanent and growing love for window painting, murals and illustration.

I'm also a mom of two little boys (1.5 & 3.5), a dental hygienist and contractor for social media management & elementary dental school screenings. I enjoy variety & this gives me the flexibility to make income on my own schedule.

Currently, I am waiting on warmer weather for a line-up of murals, but I'm also working on the second book of a trilogy children's book series, a project close to my heart, where all proceeds are directed towards an arts scholarship.

I want my art to be more than just visual. I want it to foster community spirit and brighten lives. I am committed to creating meaningful and impactful artwork, and will always continue learning!

Melissa Peronteau

I've lived in Stanwood for 20yrs and recently got back into painting now that my kids are grown. It was suggested to me to submit my paintings in to you to be considered.

Amanda Parks

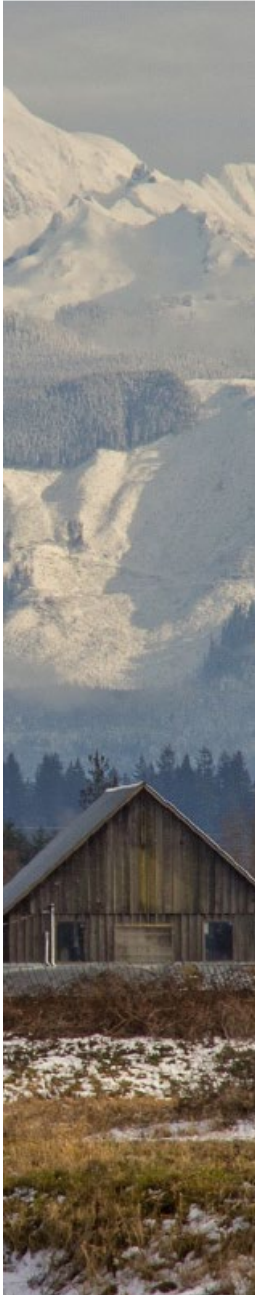
Amanda Parks is a local artist who is a jack of all trades: she paints, draws, illustrates, and has a passion for animation. She currently does commission work for anyone looking to beautify their business or projects with new art!

ATTACHMENT B

Approved 2023 Banners

As a reminder, below are the banners approved by Council in 2023 and are in the process of being fabricated.

1. *Winter*

South Facing "October Snow Geese Take Flight" by Ting-Li Wang	North Facing #1 "Freeborn" by Juanita Hagberg	North Facing #2 "Winter Snow Eide Road Stanwood WA" by Isac Martin
		

2. Spring:

South Facing "Snow Geese 2" by Susan Palmer	North Facing #1 "Quintessential Stanwood" by Barb Noonan	North Facing #2 "From Leque Island" by Juanita Hagberg
		

3. Native American Paddle (Revised) & Summer:

South Facing "Paddles Up" by Brian Perry	South Facing "Paddles Up" by Brian Perry	North Facing #1 "Stanwood Strawberries" by Resha Hanson	North Facing #2 "Twin City Peas" by Resha Hanson
			

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