

**CITY OF STANWOOD**  
Regular Meeting of the City Council  
March 28, 2024 | 7:00 p.m.  
**MINUTES**

**1. Call to Order and Pledge of Allegiance**

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Hicks led the Pledge of Allegiance.

**2. Roll Call**

City Clerk Lisa Sokolik called the roll with the following Councilmembers Present: Dani Gaumond, Marcus Metz, Darren Robb, Robert Hicks, Steve Shepro, Andreena Bergman, and Tim Schmitt. The meeting was quorate.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Fire Chief John Cermak, Police Chief Jason Toner, Police Sgt. Karl Gilje, Police Sgt. Kore Oyetuga, City Attorney Nikki Thompson, City Planner Tansy Schroeder, Communications & Marketing Specialist Niki Strachila, City Engineer/Capital Projects Manager Alan Lytton, and City Clerk Lisa Sokolik. Public Works Supervisor Leigh Danielson attended via Zoom.

**3. Approval of the Agenda**

*Motion by Councilmember Metz, second by Councilmember Gaumond to approve the agenda as published. **Motion carried unanimously.***

**4. Presentation**

Stanwood High School Update - Student Representative Grace Pacheco

Pacheco said the months of April and May will be very busy with the following events: Middle School Leadership Camp, National Honor Society Rabbit Fun Run, ASB Talent Show, National Honor Society Induction, Blooming Plant Sale, Senior Prom, Band Concert, Celebration of Excellence, Drama Play, Scholarship Night, Senior Sunset, and Senior Graduation.

**5. Public Comments**

No public comments.

**6. Staff / Department Report**

No public comments.

**7. Council Committee Reports**

- a. Economic Development Board Meeting Minutes – February 16, 2024
- b. Parks and Trails Advisory Committee Meeting Minutes – February 20, 2024
- c. Planning Commission Meeting Minutes – February 12, 2024
- d. Public Safety Committee Meeting Minutes – March 14, 2024

## 8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve City Council Regular Meeting Minutes – March 14, 2024
- c. Authorize the Mayor to Sign an On-Call Professional Service Agreement with Hough Beck and Baird and to Sign a Task Order for the Church Creek Park Trail Design and Management Plan
- d. Authorize the Mayor to Sign a Purchase Agreement with NextRequest for Public Records Request Management Software
- e. Approve Second Leak Adjustment for Account 1936
- f. Approve Planning Commission Appointment – Kathy Moe
- g. Approve Salary Commission Appointment – Karl Hedeem

*Motion by Councilmember Robb, second by Councilmember Hicks to approve the consent agenda items A through G. **Motion carried unanimously.***

## 9. Unfinished Business

- a. Cedarside Development Agreement

Councilmember Gaumond recused herself and left the meeting.

Schroeder gave a brief review of the Cedarside Development Agreement.

Schmitt ask about the infrastructure and if there is water and sewer capacity. Schroeder answered yes there is enough capacity. Rh2 Engineering does an analysis for every new development, part of this development also includes a new sewer lift station on 268<sup>th</sup> Street.

*Motion by Councilmember Robb, second by Councilmember Bergman to approve Resolution 2024-03 for the Cedarside Commons Development Agreement and to authorize the Mayor to sign the development agreement in accordance with SMC 17.60.060, Development Agreements.*

Councilmembers made comments and gave their reasoning for voting yes or no on the binding development contract.

*Roll call of votes was taken:*

|                              |              |
|------------------------------|--------------|
| <i>Councilmember Bergman</i> | <i>– Yes</i> |
| <i>Councilmember Schmitt</i> | <i>– Yes</i> |
| <i>Councilmember Metz</i>    | <i>– Yes</i> |
| <i>Councilmember Robb</i>    | <i>– No</i>  |
| <i>Councilmember Hicks</i>   | <i>– Yes</i> |
| <i>Councilmember Shepro</i>  | <i>– No</i>  |

**Motion Passes 4 Yes, 2 No.**

- b. Approve Second Reading and Adoption of Ordinance 1530 268<sup>th</sup> Street Vacation

*Motion by Councilmember Robb, second by Councilmember Hicks to approve the first reading of Ordinance 1530 as set forth in attachment “F” vacating a portion of 268th Street NW between 72<sup>nd</sup> Avenue NW and 68<sup>th</sup> Avenue NW.*

Roll call of votes was taken:

|                       |       |
|-----------------------|-------|
| Councilmember Bergman | – Yes |
| Councilmember Schmitt | – Yes |
| Councilmember Metz    | – Yes |
| Councilmember Robb    | – Yes |
| Councilmember Hicks   | – Yes |
| Councilmember Shepro  | – No  |

**Motion Passes 5 Yes, 1 No.**

#### **10. Public Hearing:**

Parks, Recreation and Open Space Plan (PROS Plan)

Mayor Roberts opened the Public Hearing at 7:45 p.m. to receive public testimony on the Parks, Recreation and Open Space Plan.

Schroeder explained that the main purpose of the 2024 PROS Plan is to qualify the city for grant and funding opportunities through the Washington State Recreation and Conservation Office (RCO). The PROS Plan also is a document that informs the parks element of the City's Comprehensive Plan, it includes an analysis of how parks planning and maintenance is funded in addition to a capital improvement project list. The last PROS Plan was adopted in 2018, we are required to update it every six years. The PROS Plan must be adopted by April 15<sup>th</sup> to be eligible for upcoming RCO grant opportunities.

The 2024 PROS Plan was brought to the Parks and Trails Advisory Committee three times, the Planning Commission, and Community Development Committee for review.

With no public comments, Mayor Roberts closed the public hearing at 7:47 p.m.

Council asked questions and made comments.

*Motion by Councilmember Hicks, second by Councilmember Shepro to approve Resolution 2024-06 for the adoption of the 2024 Stanwood Parks, Recreation, and Open Space Plan.*  
**Motion carried unanimously.**

#### **11. New Business**

a. Approve Storefront Improvement Program – Pure Smoke

Strachila presented the Pure Smoke storefront improvement application to council. Council approved the program in 2023 with the purpose to enhance and revitalize the downtown Stanwood.

*Motion by Councilmember Hicks, second by Councilmember Robb to approve Pure Smoke Storefront Improvement Program application and award \$13,000 as a reimbursable grant award.*  
**Motion carried unanimously.**

b. Authorize the Mayor to Sign Snohomish County Public Works Loan Agreement for Viking Way Phase Two

Hammond presented this item to council to discuss the pros and cons of loans and borrowing. He explained the positives of a low-interest, long-term loan and the benefits of an intergenerational equity.

Hammond added that all the credit for securing this loan goes to Alan Lytton.

*Motion by Councilmember Robb, second by Councilmember Metz to authorize the Mayor to sign a Public Works Assistance Fund Loan agreement with Snohomish County for \$1,000,000.*  
**Motion carried unanimously.**

## 12. Public Closing Comments:

| Name:        | City:    | Topic:                                                                                                 |
|--------------|----------|--------------------------------------------------------------------------------------------------------|
| Cathy Wooten | Stanwood | Thanked everyone for speaking into microphones.                                                        |
| Kristi Bell  | Stanwood | Request for staff to quantify the state's growth requirement so citizens know exactly what that means. |
| Star Hallman | Stanwood | Agreed with Councilmember Shepro's comments on the Cedarside Development Agreement.                    |

## 13. Executive/Legislative Reports

### a. Mayor's Report

- Reminder to councilmembers that their F1 form is due by April 15th to the Public Disclosure Commission.
- Hoping to schedule the fireworks discussion for April 25<sup>th</sup> or May 9<sup>th</sup>.
- Grateful for all the people who attended the last three meetings, democracy does work and it was at play tonight.

### b. City Administrator Report

- Smith and the mayor met Sheriff Johnson, the new Snohomish County Sheriff. They discussed the police station remodel, the future new police station planned up on the hill, the police contract, and the potential of adding another officer to our roster.
- Today, Lytton opened eight bids for the pavement preservation project, the low bid was 25% lower than the engineer's estimate. The city also received a TIB grant for this project.

### c. Councilmember's Report/Questions

- Metz said it has been a stressful & emotional several weeks to make a hard decision, he appreciates everyone for being involved as it takes everyone's input and care to create the best result that we're capable of.
- Robb welcomed the two new commission members: Kathy Moe and Karl Hedeem. He thanked staff for the speed study on 80<sup>th</sup> Ave and wanted to acknowledge his appreciation for the continued focus, the study was an interesting read.
- Hicks agreed with citizen Kristi Bell who made a public comment requesting more information on what the meaning of the state's requirements are for the city. Wished everyone a Happy Easter, for those who celebrate.
- Shepro said it was a great turn-out by the public tonight and hopes everyone will continue to stay involved.

- Bergman appreciated all of Councilmember Shepro's comments. She said if the development item had come to council as a vote for yes or no on allowing the development project to be built, she would have voted no, but this item came to council as a vote on a contract only, voting no would not stop the development from happening, by voting yes, the city has some say on what they build.
- Schmitt said the plot of land being developed was his best friend's uncle's farm. He has fond memories of bailing and bucking hay, riding horses and feeding pigs. The thought that it's going to be developed gives him a twinge of sorrow. He wanted to share two thoughts: 1. Over two years ago the Planning Commission said that it could be Stanwood's job to absorb the growth and leave the country-side pristine; if we don't go dense, we'll have to go out.  
2. When the Haggens' complex and Church Creek Estates were developed, citizens thought that would be the end of Stanwood, yet Stanwood adapted.

#### 14. Recess to Executive Session

No executive session.

#### 15. Adjourn

There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 8:20 p.m.

CITY OF STANWOOD



Sid Roberts, Mayor

ATTEST:



Lisa Sokolik, City Clerk