



City Council Committee Meeting Agenda

Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well.

Connection information will be posted on the City Website

<https://www.stanwoodwa.org>

Monday, March 18, 2024, 3:00 PM

1. Call to Order & Roll Call
2. Citizen Comments
3. Approval of February 2024 Meeting Minutes
4. Park Prioritization Lists Update
5. Ovenell Banner
6. Park/Trail Updates
 - Heritage Park – project status
 - Hamilton – construction status
 - Stanwood Port Susan Trail – permit status
 - Ovenell Park – Stanwood Public Farm lease
7. Committee Member Comments

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998?pwd=T25lVXpSMnFXZDZGZEpHOVF6eStSdz09>

Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782

Item 4

Heritage Park

Gordy

1. Build the next 2 Pickleball courts.
2. Complete the pump track
3. Do the foul ball netting, item 10
4. Additional parking lot
5. Upgrade the existing soccer and/or baseball fields

Dave

1. Covered Dug Out
2. Baseball Field #3 design
3. Improve Soccer Fields (2 & 4)
4. Additional Parking Lot design
5. Concessions/Restroom #2

Heritage Park Combined List

1. Additional Parking Lot (2 of 2)
2. Improve soccer fields (2 of 2)
3. Build next 2 Pickleball courts
4. Complete the pump track
5. Foul ball netting, project #10
6. **Covered Dug Outs
7. Baseball Field #4 design
8. Concessions/Restroom #2

**Items are currently budgeted for 2024

Church Creek Park

Gordy

1. Finish thinning of alder trees
2. Flashing light crosswalk from HS to CCP
3. Finish Baseball field improvements (if needed)
4. Secure agreement with High School for parking
5. Improve signage within the park

Peter

1. Sidewalk to entrance
2. Asphalt trail (N/S) on west edge of park
3. Trail connection to Cedarside Commons development
4. Trail connection to Church Creek Park neighborhood

Dave

1. Crosswalk from HS to CCP (Project #6)
2. Design for trails (Project #9) – focus on N/S trail on west edge
3. New dugout roofs
4. New picnic shelter roof
5. Trails in NW section of park

Megean

1. Crosswalk from HS (Project #6)
2. Design for trails (Project #9) – focus on N/S trail on west edge
3. Picnic shelter improvements – also add more picnic tables
4. New dugout roofs
5. Baseball field improvements

Lisa

1. Loop trails
2. New picnic shelter roof
3. Trails in NW park
4. Baseball field improvements
5. Seating within park (along pathways)

Matt

1. Crosswalk to HS
2. Trails
3. Dug out roofs
4. Picnic shelter roof
5. Trails in NW park

Church Creek Park Combined List

1. **Crosswalk to HS (4 of 5)
2. **Picnic shelter roof (4 of 5)
3. **Dug out roofs (4 of 5)
4. Trail along western park edge inside park (3 of 5)
5. Trails in NW Park (3 of 5)
6. Trails/Loop trails (3 of 5)
7. Baseball field improvements (3 of 5)
8. Thinning of alder trees
9. Seating along paths
10. Additional picnic tables
11. Sidewalk to entrance
12. Improved signage
13. Agreement with HS for overflow parking

**Items are currently budgeted for 2024

Church Creek Park Project Priority List 2023

Project #	Project Description	Year	Budget	Notes
1	Frontage tree thinning	2022		
2	Remove alder trees in future forest glade recreation area	2022 2024	75,000	Ongoing
3	Baseball field inspection/repairs	2022		Drainage/trip hazards
4	Playground bench and signage	2021		Amendment requested
5	New/renovated sports court(s)	2022		Maintain basketball, add pickleball
6	Add Crosswalk to HS parking lot to use for overflow parking (signs)	2024	Streets	Seek agreement with school district so parking lot can be signed accordingly
7	Renovate parking lot	2022*		Redesign to increase # of parking spaces
8	Flagpole circle renovation	2022		
9	Loop trails to/from Church Creek (including interpretive signage)	2022*	\$90,000	Design only. Minimum of one ADA accessible loop
10	Develop adjacent property with additional parking			
11	Connections to adjacent properties (including wayfinding signage)			
12	Loop trail around NE wetland			
13	Enhance existing park entrance (including signage)	2024		Sign installation only
14	Complete disc golf course			
15	Improve trails/paths in NW park			
16	New picnic shelter/plaza space*	2024	\$40,000	New roof only with #23
17	Improve park host area			
18	New NW park entrance (including signage)			Must be done in conjunction with project #17 to allow access for RV type vehicle.
19	Creek view points			
20	Park edge plantings			
21	Create forest glade recreation area			
22	Forest picnic area			
23	Renovate baseball field*	2024	See #16	New dugout roofs
24	Outdoor classroom and environmental education area			
25	Frog pond restoration			
26	Wetland enhancements and mitigation plantings			

*Indicates that only a portion of the project is budgeted for a given year (i.e. design only)

Heritage Park Project Priority List 2023

Project #	Project Description	Year	Budget	Notes
1	Improve Baseball Field Drainage			
2	Resurface Parking Lot			
3	Pump Track Modifications			
4	Repair Soccer Field 1			
5	Improve Soccer Fields (2 and 4)			
6	Enlarged/Additional Dog Park	2024	\$115,000	
7	Concessions/Restroom #2			
8	Baseball Field #4*	2024	\$200,000	Design only with project 13
9	Skate Park Upgrade/Enlargement			
10	Covered Dug Out/Foul Netting	2024	\$175,000	Dugout covers only, no netting
11	Gateway/Wayfinding Signage	2024		Installation only
12	Additional Soccer Field (3)			
13	Additional Parking Lot*	2024	See #8	Design only
14	Pickleball Courts			
15	Picnic Shelter/Restroom #3			
16	Windbreak Landscaping			
17	Site Furniture (benches, trash cans)			
18	Baseball Lighting/Scoreboard			
19	Viewing Mound/Labyrinth			
20	Gathering Meadow			
21	Open Meadow/Landscaping			
22	Basketball Courts			
23	Picnic Shelter/Group Area			
24	Pump Track Upgrades/Enlargement	2024	\$9,500	Design 2024
25	Skatepark Lighting			
26	Soccer Field Lighting			
27	Additional Playground			
28	Existing Playground Improvements			
29	Trail System Connections			

30	Reforestation/Wetland buffer			
31	Wetland Viewpoints			
32	Viewing Mound #1			
33	Viewing Mound #2			
34	RV Parking			
35	Pickleball/Basketball Lighting			
36	Zipline			
37	Bull Pen			
38	Batting Cage			

*Indicates that only a portion of the project is budgeted for a given year (i.e. design only)

Item 5

New banner requested for Ovenell Park to focus on the Puget Sound Public Farm.

Item 6

- Dog Park at Heritage Park opened on March 8. Ribbon cutting scheduled for 10am, Wednesday 3/27.
- Covered Dug outs for Heritage Park shipping this week. Anticipate construction by early April.
- Hearing Examiner public hearing for Port Susan Trail Shoreline Permit *tentatively scheduled for 4/4.
- Hamilton Landing restrooms and remaining play equipment scheduled to arrive in April.