



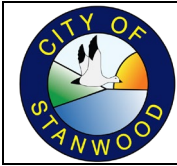
**CITY OF STANWOOD  
COUNCIL AGENDA STAFF REPORT**

**ITEM NUMBER:** 7a  
**DATE:** May 25, 2023  
**SUBJECT:** Salary Commission Decision Letter and Meeting Minutes  
**CONTACT PERSON:** David Hammond, Finance Director  
**ATTACHMENTS:** A – Salary Commission May 16, 2023 Meeting Minutes  
B – Salary Commission Decision Letter

---

**SUMMARY**

Ordinance 1306 requires the Salary Commission to meet between May and July of each year to determine whether or not salary adjustments are necessary for councilmembers and the mayor. A quorum of the Salary Commission met on May 16, 2023 (Attachment A) and unanimously voted to increase the mayor's compensation to \$2,350 per month, and to increase councilmember compensation to \$600 per month (Attachment B).



Salary Commission  
Meeting Minutes  
May 16, 2023

The May 16, 2023 Salary Commission Meeting held in person and via Zoom, was called to order at 5:00 pm.

**Board Members in Attendance:**

Terrance Everett, Nicole Gilligan, Nick Hanson, Sarah Oldow

Absent: Major Freeman

**Staff Members in Attendance:**

David Hammond, Finance Director

Finance Director Hammond reviewed the Salary Commission Roles and Responsibilities. Stanwood Municipal Code 2.10 states that the Salary Commission shall meet between May 1<sup>st</sup> and July 31<sup>st</sup> and shall determine salary adjustments which shall become effective on January 1<sup>st</sup> of each calendar year.

Hammond explained that the Salary Commission has met annually to determine the Mayor and Council salaries since it was created in 2012. The commission has increased the salaries six times over this period.

Hammond described the responsibilities and time commitments for the Mayor and Councilmembers. Commissioner Hanson was nominated and elected to Chair the 2023 Commission.

The Commissioners reviewed the Mayor and Council salary comparison provided through the Association of Washington Cities (AWC). The comparison information is from a 2022 survey based on cities similar in size and assessed values to Stanwood, supplemented by information requested from peer cities, reflecting 2023 data. The 2023 salary was set in 2022 for the Mayor at \$2,100 and \$535 for Councilmembers.

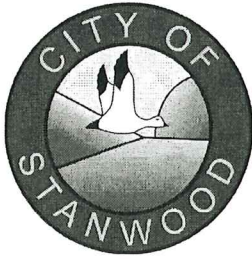
The Commissioners discussed the city's growth and the level of activity the city administration has accomplished and has in progress. They reviewed and discussed the comparison cities' pay schedules.

*A motion was made by Commissioner Hanson, and seconded by Commissioner Oldow to increase the Mayor's salary to a flat rate of \$2,350 per month and to increase the Councilmembers' Salaries to a flat rate of \$600 per month. The motion passed unanimously.*

Adjourn: 6:00 pm

---

David A. Hammond  
Finance Director



# City of Stanwood

10220 270<sup>th</sup> Street NW  
Stanwood, Washington 98292  
(360) 629-2181

May 16, 2022

Subject: Filing of Salary Commission Decision

Dear City Clerk Sokolik:

The Salary Commission met on May 16, 2023 to determine the Councilmember and Mayor salary schedule for 2024. After carefully considering Mayor and Councilmember salaries in comparison cities, City Council budget priorities and fiscal performance, and the dedication of our elected officials, the Commission unanimously voted to set compensation at the following rate:

Mayor	\$ <u>2,350.00</u> per month
Councilmembers	\$ <u>600.00</u> per month

\*\*In the event of the absence of the Mayor for a period of 30 days or longer, the Mayor pro tem shall be entitled to receive the Mayor's compensation for the duration of said absence.

Signed and submitted this **16<sup>th</sup> day of May 2023.**

Terrance Everett, Commissioner

Major Freeman, Commissioner

Nicole Gilligan, Commissioner

Sarah Oldow, Commissioner

Nick Hanson, Commissioner

David Hammond, Finance Director, Attest

cc: Mayor Sid Roberts  
Councilmember Dani Gaumond  
Councilmember Marcus Metz  
Councilmember Darren Robb

Councilmember Timothy Pearce  
Councilmember Steve Shepro  
Councilmember Andreena Bergman  
Councilmember Tim Schmitt

*This Page Intentionally Left Blank*