

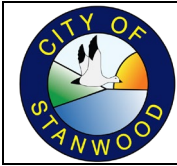


**CITY OF STANWOOD
COUNCIL AGENDA STAFF REPORT**

ITEM NUMBER: 7a
DATE: July 14, 2022
SUBJECT: Salary Commission Decision Letter and Meeting Minutes
CONTACT PERSON: David Hammond, Finance Director
ATTACHMENTS: A – Salary Commission June 15, 2022 Meeting Minutes
B – Salary Commission Decision

SUMMARY

Ordinance 1306 requires the Salary Commission to meet between May and July of each year to determine whether or not salary adjustments are necessary for councilmembers and the mayor. The Salary Commission met on June 15, 2022 (Attachment A) and unanimously voted to increase the mayor's compensation to \$2,100 per month, and increase councilmember compensation to \$535 per month (Attachment B).



Salary Commission
Meeting Minutes
June 15, 2022

The June 15, 2022 Salary Commission Meeting held in person and via Zoom, was called to order at 5:35 pm.

Board Members in Attendance:

Edythe Garvey, Major Freeman, Conner Lahtonen, Nicole Gilligan and Nick Hanson

Staff Members in Attendance:

David Hammond, Finance Director and Lisa Sokolik, City Clerk,

Also known to be Present: N/A

Finance Director Hammond reviewed the Salary Commission Roles and Responsibilities. Stanwood Municipal Code 2.10 states that the Salary Commission shall meet between May 1st and July 31st and shall determine salary adjustments which shall become effective on January 1st of each calendar year.

Hammond explained that the Salary Commission has met annually to determine the Mayor and Council salaries since it was created in 2012. The commission has increased the salaries three times over this period.

Hammond described the responsibilities and time commitments for the Mayor and Councilmembers.

The Commissioners reviewed the Mayor and Council salary comparison provided through the Association of Washington Cities (AWC). The comparison information is from a 2021 survey based on cities similar in size and assessed values to Stanwood.

The 2022 salary was set in 2021 for the Mayor at \$1,600 and \$475 for Councilmembers.

The Commissioners discussed the city's current and predicted population. They reviewed and discussed the comparison cities' pay schedules.

A motion was made by Commissioner Lahtonen, seconded by Commissioner Freeman to increase the Mayor's salary to a \$2,100 flat rate per month. The motion passed unanimously.

A motion was made by Commissioner Lahtonen, seconded by Commissioner Hanson to increase the Councilmembers' Salaries to a \$535 flat rate per month. The motion passed unanimously.

Adjourn: 6:35 pm

David A. Hammond
Finance Director



City of Stanwood

10220 270th Street NW
Stanwood, Washington 98292
(360) 629-2181

June 15, 2022

City of Stanwood
David Hammond, Finance Director
10220 270th Street NW
Stanwood, WA 98292

Re: Salary Commission Decision

Dear Mr. Hammond:

The Salary Commission met on June 15, 2022 to determine the council and mayor salary schedule for 2023. After carefully considering Mayor and Council salaries in comparison cities, City Council budget priorities and fiscal performance, and the dedication of our elected officials, the Commission unanimously voted to set compensation at the following rate:

Mayor	\$ 2,100.00 per month
Councilmembers	\$ 535.00 per month

**In the event of the absence of the Mayor for a period of 30 days or longer, the Mayor pro tem shall be entitled to receive the Mayor's compensation for the duration of said absence.

Signed and submitted this **15th day of June 2022.**




Edythe Garvey (Jun 22, 2022 09:41 PDT)
Edythe Garvey, Commissioner



Major Freeman, Commissioner



Nicole Gilligan, Commissioner



Conner Lahtonen, Commissioner



Nick Hanson, Commissioner

cc: Mayor Sid Roberts
Councilmember Dani Gaumont
Councilmember Marcus Metz
Councilmember Darren Robb

Councilmember Timothy Pearce
Councilmember Steve Shepro
Councilmember Andreena Bergman
Councilmember Tim Schmitt

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