

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, January 10, 2019 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Pro Tempore Dianne White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Erica Schorn called the roll with the following Councilmembers present: Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, Kelly McGill, and Judy Williams. The meeting was quorate.

Motion by Councilmember Sather, second by Councilmember McGill, to excuse Councilmember Johnson. Motion carried unanimously.

Also present: City Administrator Jennifer Ferguson, Public Works Director Kevin Hushagen, Finance Director David Hammond, Community Development Director Patricia Love, Fire Chief John Cermak, Police Chief Norm Link, Attorney Brett Vinson, and Deputy Clerk Erica Schorn.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember McGill, to amend the agenda to add Item 8e, authorize the Mayor to sign a contract with Petersen Brothers Inc. for guardrail replacement on Pioneer Highway. Motion carried unanimously.

Motion by Councilmember Sather, second by Councilmember McGill, to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

Tim Schmitt – 27308 101st Avenue

Mr. Schmitt suggested changes to the 2019 council calendar. He stated that council separate budget meetings from the work plan meetings. He believes Council and staff are attempting to cover too much in one evening.

Cathy Wooten – 27828 84th Ave NW

Mrs. Wooten thanked Council for their support of the Snow Goose Festival. The website is up at snowgoosefest.org with information on bus tours and speakers. Mrs. Wooten also suggested that Council meeting recordings be more readily accessible to citizens.

5. Staff Reports

- a. Police Compstat Report – November 2018

Stanwood City Council Meeting Minutes – January 10, 2019

6. Committee Reports

- a. Finance/Personnel
- b. Parks and Trails Advisory Committee
- c. Community Development
- d. Economic Development Board

7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve December 13, 2018 Regular Meeting Minutes
- c. Authorize the Mayor to sign a contract with Ian Gleadle for Photography Services
- d. Confirm the Mayor's 2019 Snohomish County Board of Health Representative Designation – Mayor Dan Rankin
- e. Contract for WWTP SCADA Equipment Upgrades

Motion by Councilmember Sather, second by Councilmember McGill, to approve the consent agenda items a through e. Motion carried unanimously.

8. New Business

- a. Elect Mayor Pro Tempore

Motion by Councilmember Pearce, second by Councilmember Callaghan, to appoint Councilmember White as Mayor Pro Tempore to serve a one year term in 2019. Motion carried unanimously.

- b. Council Committee Selection

Mayor Pro Tempore White stated that committee assignments for 2019 are in the packet.

Motion by Councilmember White, second by Councilmember McGill, to approve council standing committee memberships as submitted by the nominating committee. Motion carried unanimously.

- c. Set 2019 Council Calendar

Councilmember Callaghan mentioned that she may not be able to attend the Special Meeting on February 7th.

Motion by Councilmember Sather, second by Councilmember Pearce, to set special meetings and approve the council calendar for 2019 as presented by staff. Motion carried unanimously.

- d. Approve Resolution 2019-01 Adoption of Amended Salary and Benefits Schedule

Finance Director David Hammond presented Resolution 2019-01 amending the pay and benefits schedule. The Community Development Department had two resignations in December: the Building Official and the Associate Planner. This gave the Department a chance to review staffing and work assignments. The Department plans to hire an Administrative Assistant and leave the Associate Planner position vacant. The resolution adds a Permit Specialist/Planner Position, including the addition of minor planner duties. This would be on an interim basis because the 2019

Stanwood City Council Meeting Minutes – January 10, 2019

work plan includes a city wide review of staffing needs. There was a slight change to the salary range of the Permit Specialist/Planner position which was based on a comparison with peer cities. This item went to the Finance and Community Development Committees in December and both committees were in favor of this amendment.

Motion by Councilmember Sather, second by Councilmember McGill, to adopt Resolution 2019-01 formally amending the salary and benefit schedule for city employees effective January 10, 2019. Motion carried unanimously.

- e. Authorize the Mayor to Sign a Contract with Petersen Brothers Inc. for Guardrail Replacement on Pioneer Highway

Public Works Director Kevin Hushagen explained that there was an accident on Pioneer Highway and a portion of the guardrail was damaged. This contract is to repair the damaged guardrail. A claim has been filed with the motorist's insurance company.

Motion by Councilmember Sather, second by Councilmember McGill, to authorize the Mayor to sign a contract with Petersen Brothers Inc. for the replacement of guardrail on Pioneer Highway not to exceed \$11,075.76 plus tax. Motion carried unanimously.

9. Public Hearing

- a. To Hear Public Testimony Regarding:
 - i. Ordinance 1469 Wireless Communications Facilities/Small Cell Code Amendment, First Reading, Second Reading and Final Adoption

Mayor Pro Tempore White commented that this item is on for first and second reading and final adoption this evening because of a federal deadline of January 14, 2019 that must be met.

Community Development Director Patricia Love presented Ordinance 1469 to Council. If the city doesn't adopt this ordinance this evening, and an application for a small cell facility is submitted, there would be no codes in place for compliance. She reminded Council that revisions can always be made to the ordinance at a future date. The purpose of the ordinance is to bring the city into compliance with the FCC requirements for small cell technology. Director Love described small cell technology, and noted that it will allow citizens to use 4G and potentially 5G technology. Director Love explained that this code amendment will supplement regulations already in our code, and discussed the changes included in the ordinance. This was brought to the Planning Commission on January 7th, and the Commission unanimously recommended council approval.

Councilmember McGill recommended that the city not assume a PUD poll is in public right of way as any applications come in.

Mayor Pro Tempore White opened the public hearing to hear public testimony regarding Ordinance 1469.

Tim Schmitt - 27308 101st Avenue

Mr. Schmitt had four clarifications/recommendations for the city to consider for any future revisions:

- 1) Where on the website can applications be found?
- 2) What is the process when an application does come in?

Stanwood City Council Meeting Minutes – January 10, 2019

- 3) The code doesn't consider what will happen if one of the stations falls into abandonment or disuse.
- 4) The code does not contemplate performance bonds.

Mayor Pro Tempore White closed the public hearing.

Motion by Councilmember Sather, second by Councilmember McGill, to approve first and second reading and final adoption of Ordinance 1469 and the attached findings of fact and conclusions:

REPEALING CHAPTERS:

- 17.154, *Wireless Communication Facilities*
- 17.156, *Eligible Facility Modifications*

AND ADOPTING NEW CHAPTERS:

- 17.200, *Eligible Facility Modification and Wireless Communication Devices*
- 17.205, *Eligible Facility Modifications*
- 17.210, *Regulation of Wireless Communication Facility Franchise*
- 17.220, *Wireless Communication Facilities (WCF) Attached and Detached*

Councilmember McGill commented that he does think the point about what would happen if a station falls into abandonment is valid.

Attorney Vinson commented that this concern is addressed in the Ordinance in section 9 and 10 of 17.220.050 Overall Performance Standards. He will get back to council regarding the performance bond concern, though he does believe there is an order regarding municipalities' limited abilities to require bonds.

Councilmember White – yes, Councilmember Callaghan – yes, Councilmember Pearce – yes, Councilmember Sather – yes, Councilmember McGill – yes, Councilmember Williams – yes. Motion carried unanimously.

10. Reports of Officers and Committees

a. Mayor's Report

Mayor Pro Tempore White commented that the Snow Goose Festival is a great community event, and she is glad they are doing the bus tours.

b. City Administrator's Report

City Administrator Jennifer Ferguson reminded council that information on community events can be found at DiscoverStanwoodCamano.com. She also mentioned that the Point-in-Time Count will be on January 23rd – a count of sheltered and unsheltered homeless persons on a single night. Anyone interested in volunteering can contact the Community Resource Center. City Administrator Ferguson also let council know that she is now married, and her new last name is Ferguson.

c. Councilmember Reports and Questions

Stanwood City Council Meeting Minutes – January 10, 2019

10. Citizen Closing Comments

Cathy Wooten - 27828 84th Ave NW

Mrs. Wooten commented that she is appreciative of the feeling of collaboration that she has noticed with the new City Administrator as well as the new Community Development Director. She commented that our Park Impact Fees are too low, and hopes that council revisits the issue this year. This boom in development is not necessarily going to sustain itself and we don't want to miss the opportunity to collect on that.

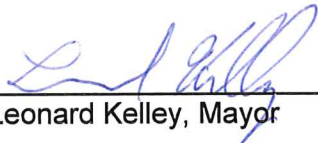
Tim Schmitt - 27308 101st Avenue

Mr. Schmitt thanked Public Works for quickly repairing a stop sign that was down recently, and also thanked the police department for its response to a recent neighborhood dispute.

11. Adjourn

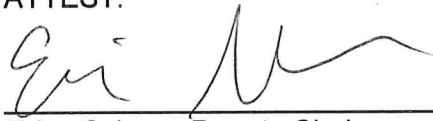
Mayor Pro Tempore Dianne White adjourned the meeting at 7:32 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Erica Schorn, Deputy Clerk