

1. Agenda

Documents:

[11-19-18 AGENDA.PDF](#)

2. Meeting Materials

Documents:

[5A OCTOBER 2018 POLICE COMPSTAT REPORT.PDF](#)
[5B PUBLIC WORKS MONTHLY REPORT OCTOBER 2018.PDF](#)
[5C LIGHT UP YOUR HOLIDAYS SPECIAL EVENT PERMIT.PDF](#)
[6A PUBLIC WORKS COMMITTEE MINUTES.PDF](#)
[6B COMMUNITY DEVELOPMENT COMMITTEE MINUTES.PDF](#)
[7A VOUCHERS.PDF](#)
[7B 11-8-18 CITY COUNCIL MINUTES.PDF](#)
[7C SNOHOMISH HEALTH DISTRICT UPDATE.PDF](#)
[8A CAPITAL IMPROVEMENT PLAN.PDF](#)
[9A 2019-2020 BUDGET.PDF](#)



AGENDA
CITY COUNCIL SPECIAL MEETING
Monday, November 19, 2018 – 7:00 p.m.
Stanwood-Camano School District
Administration Building Board Room
26920 Pioneer Highway, Stanwood, WA 98292

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. CITIZEN COMMENTS**
- 5. STAFF REPORTS**
 - a. Police Compstat Report – October 2018
 - b. Public Works Monthly Report – October 2018
 - c. Special Event Permit – Light Up Your Holidays
- 6. COMMITTEE REPORTS**
 - a. Public Works
 - b. Community Development
- 7. CONSENT AGENDA**
 - a. Approve Vouchers and Payroll Checks
 - b. Approve November 8, 2018 Regular Meeting Minutes
 - c. Snohomish Health District Update
- 8. NEW BUSINESS**
 - a. First Reading, Second Reading, and Final Adoption of Ordinance 1466 Capital Improvement Plan 2019-2024
- 9. OLD BUSINESS**
 - a. Second Reading and Final Adoption of Ordinance 1465– 2019/2020 Budget
- 10. REPORTS OF OFFICERS**
 - a. Mayor's Report
 - b. City Administrator's Report
 - c. Councilmember Reports/Questions
- 11. CITIZEN CLOSING COMMENTS**
- 12. ADJOURN**

Upcoming Meetings:

December 13, 2018 Regular Meeting
December 27, 2018 Regular Meeting – CANCELLED
January 10, 2019 Regular Meeting



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 5a

DATE: November 19, 2018

SUBJECT: Police October 2018 Compstat Report

CONTACT PERSON: Peggy Girard, Police Records Clerk

ATTACHMENTS: A – October 2018 Compstat Report

SUMMARY STATEMENT

Attached is the October 2018 Compstat Report for council review.

Stanwood Police Department

October 2018

Administrative Personnel

Chief Norm Link

Sergeant Jason Toner

Peg Girard – Stanwood City Employee

Amanda Slattery – Stanwood City Employee

Stacey Davis – Stanwood City Employee

Operational Personnel

	Assigned	Vacancies	Percentage
Sergeants	2	0	100%
MPD	0	0	N/A
Deputies	6	0	100%
SRO	1	0	100%
Detectives	1	0	100%
Total	10	0	100%

Area of Operation

The City of Stanwood contracts its police services through the Snohomish County Sheriff's Office. The population for Stanwood is currently 6,835, however due to the makeup of the community the service population is 40,000+. Stanwood's city limit encompasses 2.8 square miles.



COMPSTAT REPORT

Type of Crime	October 2018	Year To Date 2018	October 2017	Year to Date 2017
Homicide	0	1	0	0
Rape	0	2	0	2
Robbery	0	3	0	3
Assault	5	37	5	43
Burglary	2	19	0	25
Larceny	8	79	8	127
Motor Vehicle Theft	0	13	4	20
General	October 2018	Year To Date 2018	October 2017	Year To Date 2017
Calls for Service (Incidents)	644	6281	736	7244
Case Reports	58	477	53	590
Traffic Collisions	13	107	8	87
Arrests (Adult/Juvenile)	20	146	22	192
Drug Arrests	5	19	7	24
Warrant Arrests	2	22	2	28
Impaired Driving	1	13	1	13
Infractions Issued	6	78	10	163
Public Disclosure Requests	35	379	36	334
Concealed Pistol Licenses	39	486	41	386
Fingerprinting & Approx. timeframe	49 @ 12.25 hrs	417 @ 104.25 hrs	52 @ 13hrs	355 @ 91 ¾ hrs

City Collisions for October Totals: 13					
Date	Case Number	Location	H & R	Injured	Reason
10/4/2018	2018-5725	8300 Block of 272nd St NW		x	Failure to yield
10/5/2018	2018-5748	8400 Block of SR 532		x	Failure to Stop
10/7/2018	2018-5777	27400 Block of 72nd Ave NW			Failure to yield
10/9/2018	2018-5812	7200 Block of 265th St NW		x	Inattentive Driving
10/10/2018	2018-5825	7200 Block of 267th St NW			Failure to yield
10/11/2016	2018-5853	7500 Block of 272nd St NW		x	Failure to yield
10/11/2018	2018-5859	9200 Block of SR 532		x	Failure to Stop
10/12/2018	2018-5884	10200 Block of SR 532		x	Inattentive
10/17/2018	2018-5962	10400 Block of SR 532			Failure to yield
10/18/2018	2018-5984	10200 Block of 102nd Ave NW			Inattentive
10/19/2018	2018-6011	Pioneer Hwy and SR 532			Failure to Stop
10/23/2018	2018-6109	26800 Block of 72nd Ave NW	x		Failure to yield
10/26/2018	2018-6167	7500 Block of SR 532		x	Failure to Stop

Stanwood School Dist. Resource Officer (SRO) Activity Report.

October 2018

ACTIVITY	SHS	PSMS	SMS	CES	SES	TCE	EBE	UBE	LHHS
Administrative	78	3			1				3
Arson									
Assault	2	1							
Bomb Threat									
Burglary									
Collision									
Counseling	11	4							2
CPS Referral									
Crisis Planning									
Felony VUCSA									
Fight									
Harassment									
Mal Mis									
Marijuana	1								1
Mental Health									
MIP									
Paraphernalia									
Public Assist	2								1
Runaway									
Sexual Assault									
Suspicious									
Teaching	2								
Theft									
Trespass									
Violation of Order									
Warrant									
Weapons									



SRO REPORT



October 2018

OCTOBER EVENTS



October began with homecoming events at the school. There was a week long spirit week and nominations for king and queen. The events culminated at the football game where the Spartans were victorious. A parade around the track during halftime introduced the crowd to the various clubs and activities at the high school. The students enjoyed the homecoming dance on Saturday night with no issues or problems.



The trend of minor issues continued for October. The largest issue involved marijuana possession at Stanwood High School and Lincoln Hill High School. There was one issue at each of the schools and the students were given school discipline and referred to Denny Youth Center. There were two other incidents where reports were written. One incident involved a complaint of assault by school officials on a student at the home-

coming dance. This was investigated and found to be unfounded. The second report was an incident at Port Susan Middle School involving a student possibly being assaulted by a teacher. The incident was investigated and the victim and his family were contacted. The case was found to be insufficient and the family did not want to pursue criminal action. Other issues involved non-criminal incidents that involved counseling and education.

DETECTIVE REPORT



October, 2018

Vehicle Prowler Identified



On 09-25-18 Deputy Rasar documented a vehicle prowling complaint in the parking lot of the Stanwood YMCA. A subject broke one of the victim's car windows and took a nylon lunch box from the car. A male requested to use the bathroom in the YMCA the morning of the incident. A YMCA employee requested his identification before allowing him into the facility.

On 09-28-18 Deputy Lafrance documented a vehicle prowling complaint in the parking lot of the Stanwood YMCA. A subject broke one of the victim's car windows and took her purse from the car. The male who asked to use the restroom at the YMCA on 09-25-18 was identified as the suspect in both vehicle prowls.

YMCA video from both incidents showed a male associated with a silver Kia Sportage walking through the parking lot when the vehicle prowls occurred. The male was seen looking into car windows.

The victim from the vehicle prowling on 09-28-18 reported that her credit cards had been used at a 7-11 store in Arlington and at the Walmart store in Marysville.

Video from the 7-11 store showed the male purchasing gas, removing an item that looked like the victim's purse from his car and attempting to use the victim's credit card at the ATM inside the store.

Video from the Marysville Walmart showed the suspect exiting the store after attempting to use the victim's credit card.



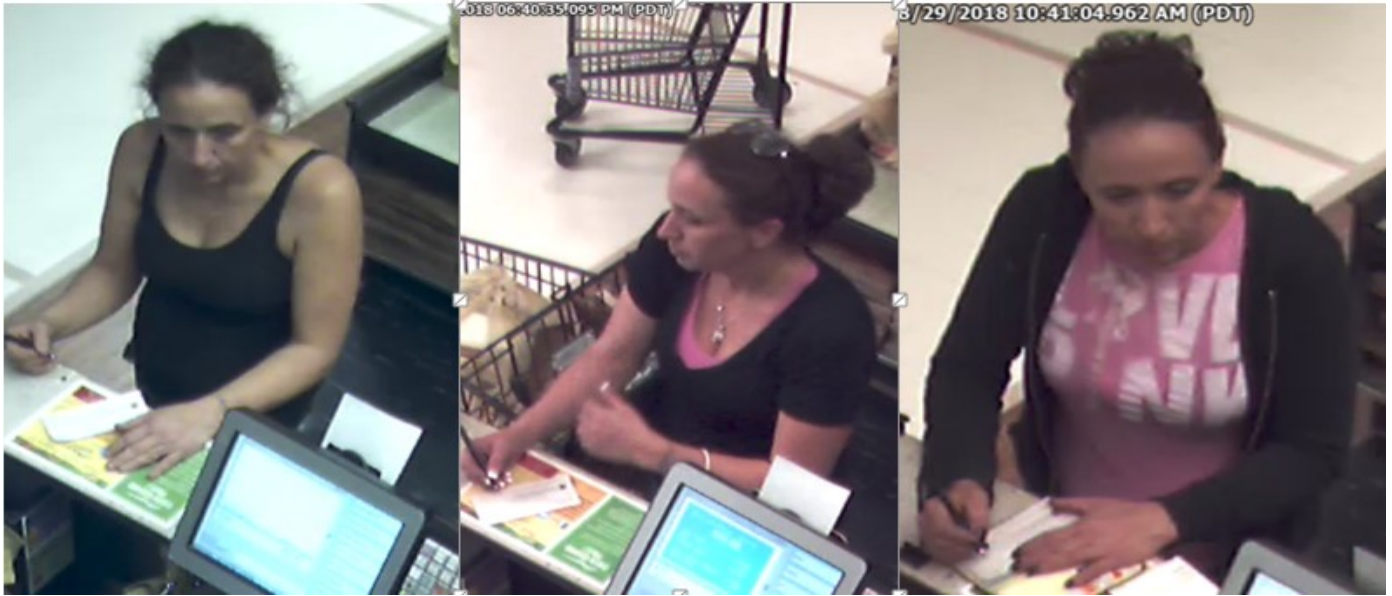
Further investigation revealed that the male is a suspect in other vehicle prowling cases in Snohomish County, to include an incident at the YMCA facility in Monroe.



On 10-22-18 Sgt. Toner responded to a vehicle prowling in the Stanwood YMCA parking lot. Someone broke one of the victim's car windows and took her purse from the car. The victim reported fraudulent activity on her credit card a short time later at a gas station located north of State Route 532 at Interstate 5. Sgt. Toner reviewed video at the gas station and determined that the suspect was likely the same as in the previous vehicle prowls at the Stanwood YMCA in September. Sgt. Toner recovered the victim's purse from a garbage can near the gas pumps.

Det Martin is preparing all of the cases to support charges associated with the suspect's eventual arrest.

Check Fraud



On 10-17-18 Deputy Chaney responded to a fraud complaint at the Stanwood Haggen store and learned that the woman pictured above attempted to pass a fraudulent check.

Further investigation revealed that the same woman has been writing checks on fake accounts using different names at various Haggen store locations over the past several months.

Detective Martin is currently working with an Asset Recovery Specialist from Haggen to identify the woman and her accomplices.

Shoplifter Arrested



On 10-10-18 Stanwood Police responded to a theft complaint at the Rite Aid Store. The female suspect was located by Sgt. Toner about a block away from the store. Sgt. Toner placed the woman in custody and transported her to the police department.

The female admitted to stealing the items from Rite Aid during an interview with Detective Martin.

Sgt. Toner transported the woman to the Snohomish County Jail.

The woman's purse was later discovered near the back door of the American Legion. The stolen items from inside the purse were returned to Rite Aid.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 5b

DATE: November 19, 2018

SUBJECT: Public Works Monthly Report – October 2018

CONTACT PERSON: Lisa Sokolik, Administrative Assistant

ATTACHMENTS: A – September Activity Reports

SUMMARY STATEMENT

The attached information shows tasks and activities associated with operations in the Public Works Department for the month of October 2018. This report includes the following:

- Water production
- Leak repairs
- Wastewater Treatment Plant testing and efficiency
- Work requested and completed in the Parks, Street, Drainage, and Buildings and Grounds divisions
- Volunteer hours
- Waste Management activity reports



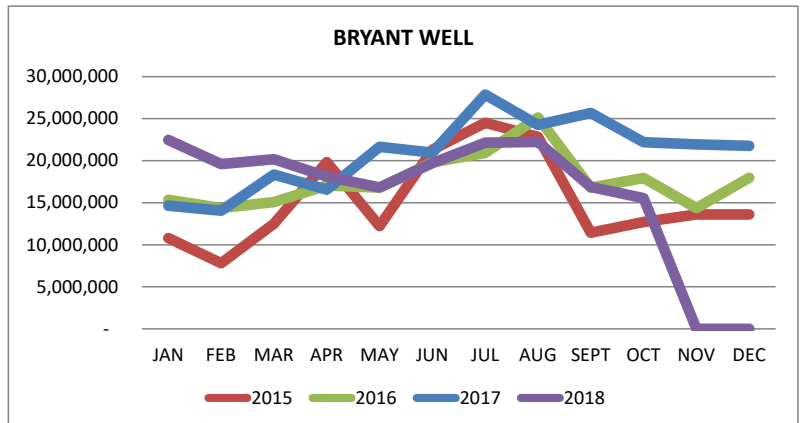
WELL PRODUCTION for 2018

BRYANT WELL FIELD TREATMENT PLANT			CEDARHOME WELL									
MONTH	RUN TIME HOURS	GALLONS PRODUCTION	RUN TIME HOURS	GALLONS PRODUCTION	TOTAL PRODUCED	FLUSHES GALLONS	OTHER AUTHORIZED USAGE	USAGE BILLED	UNACCOUNTED FOR WATER IN GALLONS	LEAK LOCATIONS	HRS TO FIX	Cedarhome Well Rainfall inches
JAN	317	22,466,000	0	-	22,466,000	1,000,000	39,699	23,697,668	-2,271,367			12.4
FEB	296	19,596,000	0		19,596,000	2,000,000	26,031	14,180,550	3,389,419			14.4
MAR	308	20,187,000	101	3,259,000	23,446,000	3,000,000	46,130	22,817,467	-2,417,597	271st St, Florence Rd, 72nd Ave	42	4.95
APR	272	18,125,000	217	8,049,000	26,174,000	5,200,000	54,264	14,071,167	6,848,569	104th Dr., 271 St.		7.5
MAY	257	16,825,000	258	9,472,000	26,297,000	2,500,000	49,251	23,822,439	-74,690	103rd, Valde Rd, 278th Pl, 92nd Ave	28	0.2
JUN	281	19,710,000	246	8,997,000	28,707,000	500,000	88,528	18,010,810	10,107,662			1.6
JUL	326	22,137,000	322	11,722,000	33,859,000	500,000	59,086	32,490,221	809,693			0.4
AUG	288	22,245,000	291	10,589,000	32,834,000	1,000,000	57,675	25,739,046	6,037,279	Park Lane, 270th St.	22	0
SEP	218	16,891,000	233	8,634,000	25,525,000	1,500,000	63,954	30,352,806	-6,391,760	270th St., SR 532	24	2.5
OCT	229	15,547,000	182	7,623,000	23,170,000	1,500,000	45,525	17,036,883	4,587,592	Johnson Farm, Park Ln, 271st St	70.5	4.2
NOV					-			-	0			
DEC					-			-	0			
TOTALS	2792	193,729,000	1850	68,345,000	262,074,000	18,700,000	530,143	222,219,056	20,624,801		186.5	48.15

CITY OF STANWOOD - Production Past 4 Years

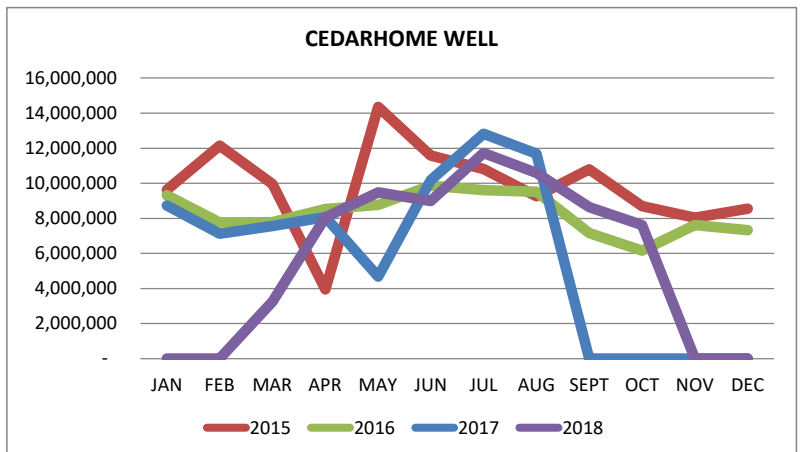
BRYANT WELL

	2015	2016	2017	2018
JAN	10,808,000	15,341,000	14,657,000	22,466,000
FEB	7,806,000	14,366,000	14,054,000	19,596,000
MAR	12,520,000	15,081,000	18,362,000	20,187,000
APR	19,825,000	17,062,000	16,567,000	18,125,000
MAY	12,209,000	16,799,000	21,656,000	16,825,000
JUN	21,291,000	19,791,000	20,950,000	19,710,000
JUL	24,512,000	20,936,000	27,868,000	22,137,000
AUG	22,841,000	25,141,000	24,262,000	22,245,000
SEPT	11,430,000	16,796,000	25,681,000	16,891,000
OCT	12,696,000	17,937,000	22,204,000	15,547,000
NOV	13,604,000	14,367,000	21,933,000	-
DEC	13,616,000	17,983,000	21,760,000	-
TOTAL	183,158,000	211,600,000	249,954,000	193,729,000



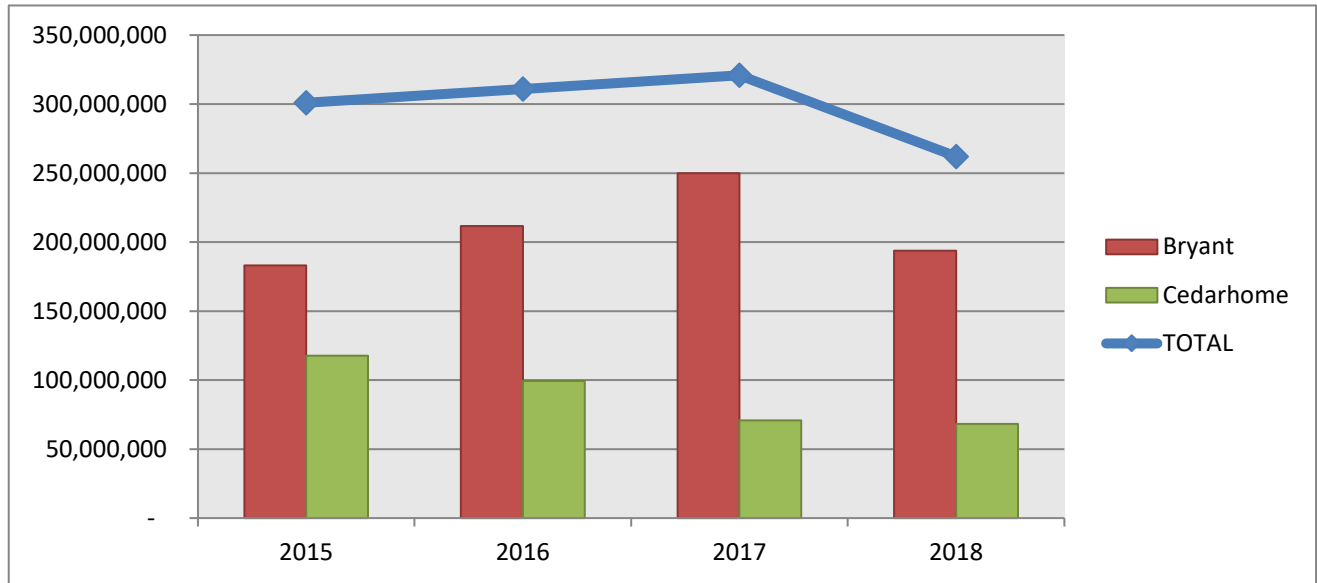
CEDARHOME WELL

	2015	2016	2017	2018
JAN	9,634,000	9,320,000	8,735,000	-
FEB	12,138,000	7,757,000	7,120,000	-
MAR	9,954,000	7,784,000	7,569,000	3,259,000
APR	3,944,000	8,526,000	8,081,000	8,049,000
MAY	14,349,000	8,771,000	4,683,000	9,472,000
JUN	11,574,000	9,859,000	10,183,000	8,997,000
JUL	10,820,000	9,602,000	12,828,000	11,722,000
AUG	9,266,000	9,515,000	11,696,000	10,589,000
SEPT	10,790,000	7,170,000	-	8,634,000
OCT	8,692,000	6,162,000	-	7,623,000
NOV	8,046,000	7,610,000	-	-
DEC	8,551,000	7,320,000	-	-
TOTAL	117,758,000	99,396,000	70,895,000	68,345,000

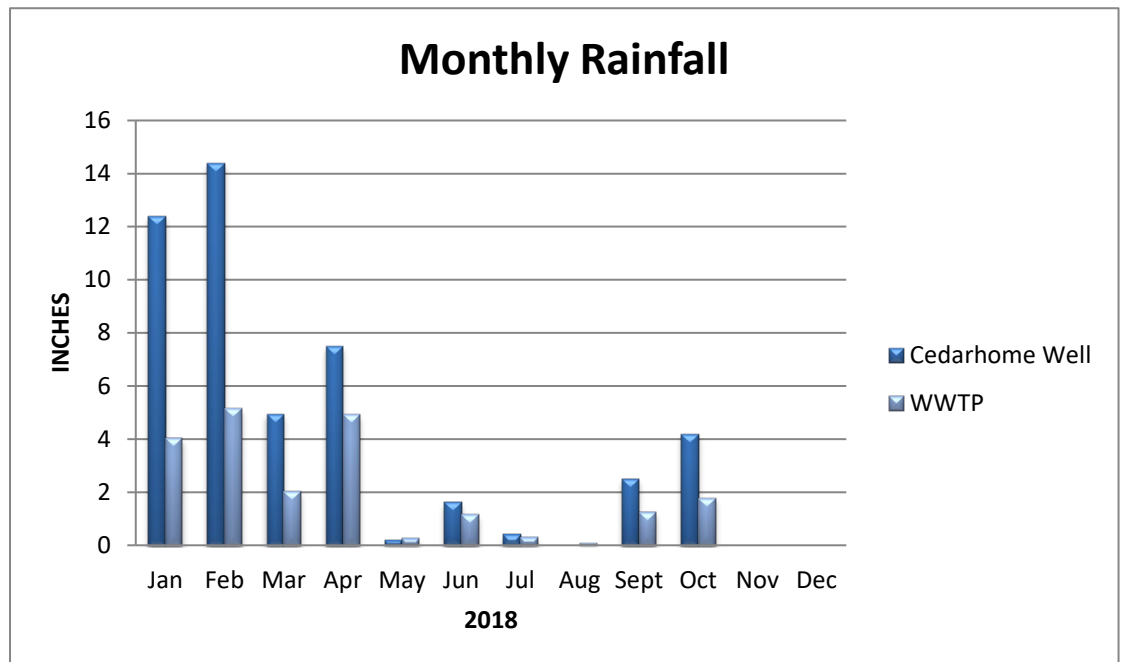


Annual Water Supply Comparison Bryant Well vs. Cedarhome Well

	2015	2016	2017	2018
Bryant	183,158,000	211,600,000	249,954,000	193,729,000
Cedarhome	117,758,000	99,396,000	70,895,000	68,345,000
TOTAL	300,916,000	310,996,000	320,849,000	262,074,000



	<i>Cedarhome Well</i>	<i>WWTP</i>
Jan	12.4	4.04
Feb	14.4	5.16
Mar	4.95	2.05
Apr	7.5	4.92
May	0.2	0.25
Jun	1.6	1.16
Jul	0.4	0.3
Aug	0	0.09
Sept	2.5	1.24
Oct	4.2	1.79
Nov	0	0
Dec	0	0
TOTAL	48.15	21



**CITY of STANWOOD
Wastewater Treatment Plant
Operational Report 2017 - 2018**

	INFLUENT FLOW				TOTAL Rainfall	EFFLUENT PH 6.0 - 9.0			BIOLOGICAL OXYGEN DEMAND Range allowed > 85%	Avg Suspended Solids Range allowed > 85%	Effluent Temp C*			Fecal Coliform	
MONTH	Total (MG)	Avg (MGD)	High (MGD)	Low (MGD)		Inches	Low PH	High PH	Avg	Avg % Reduction	Avg % Reduction	Low	High	Avg	GEM 200/100 ml
Jan-17	18.01	0.58	0.85	0.50	1.41	7.27	7.51	7.36	99	99	11.4	13.8	12.62	3	6
Feb-17	17.42	0.62	0.83	0.51	2.01	7.21	7.42	7.36	98	95	11.7	14.0	12.63	3	4
Mar-17	24.20	0.78	1.02	0.58	4.65	7.28	7.45	7.38	99	98	12.3	14.7	13.68	4	6
Apr-17	18.33	0.61	0.78	0.53	2.69	7.30	7.44	7.37	99	98	14.8	16.5	15.70	6	6
May-17	17.02	0.55	0.71	0.44	2.13	7.20	7.47	7.35	99	98	15.8	20.1	18.00	4	5
Jun-17	14.22	0.47	0.55	0.44	0.8	6.92	7.50	7.31	99	99	19.2	21.4	20.14	5	13
Jul-17	13.16	0.42	0.45	0.39	0	7.39	7.73	7.59	99	99	21.2	23.1	22.05	2	2
Aug-17	12.84	0.41	0.43	0.40	0.13	7.42	7.69	7.60	99	99	21.9	23.3	22.40	5	11
Sep-17	12.68	0.42	0.48	0.38	0.9	7.45	7.60	7.53	99	99	20.2	22.8	21.58	4	5
Oct-17	14.68	0.47	0.61	0.41	2.96	7.46	7.74	7.57	99	98	17.6	20.8	19.03	4	10
Nov-17	20.08	0.67	1.02	0.45	5.92	7.32	7.68	7.52	99	99	15.6	17.5	16.44	3	4
Dec-17	20.57	0.66	1.15	0.50	2.52	7.29	7.61	7.51	99	98	13.4	15.3	14.33	2	3

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2018 ROW Division - Building & Grounds, Streets, Parks and Drainage

BLDG & GROUNDS: Hours per Facility					STREETS: Hours							
	City Hall	Library	Police & Fire	PW & WWTP		Citizen Request	SIGNS <i>repair/maint</i>	PAINTING <i>street striping</i>	POTHOLES	Mow, Weed, & Spray	BANNERS	Special Event Set Up HRS
Jan	18	6	10	12	Jan-17	8	31	0	44	34	0	0
Feb	9	2	11	16	Feb-17	2	32	0	7	0	1	1
March	20	8	9	14	Mar-17	4	8	6	13	18	4	4
April	16	10	5	9	Apr-17	3	16	8	6	30	5	7
May	29	7	2	19	May-17	6	0	0	2	102	2	21
June	27	13	14	39	Jun-17	5	13	18	1	198	11	29
July	23	4	14	24	Jul-17	13	2	156	0	90	5	55
Aug	4	5	2	23	Aug-17	3	0	16	12	181	2	69
Sept	8	4	1	9	Sep-17	2	14	3	0	66	1	0
Oct	10	16	13	33	Oct-17	1	3	0	0	25	0	4
Nov					Nov-17							
Dec					Dec-17							
TOTAL	164	75	81	198	TOTAL	47	119	207	85	744	31	190

PARKS									
	# Citizen Requests	Church Creek RSVPs	Picnic Shelter Fees Collected	Other Facility Rental Fees	Vandalism # times	Mow & Weed HRS	Baseball Field HRS	Field Use Fees Collected	Volunteer Work-in Kind
Jan	1	0	\$ -	\$ 52.50	12	0	0	\$ 90.00	\$ -
Feb	0	0	\$ -	\$ 25.00	7	0	0	\$ -	\$ -
March	0	0	\$ 40.00	\$ 52.50	8	35	15	\$ 7,235.00	\$ -
April	0	0	\$ 130.00	\$ -	3	31	14	\$ -	\$ -
May	0	1	\$ 80.00	\$ -	10	88	21	\$ -	\$ -
June	2	4	\$ 240.00	\$ -	10	165	19	\$ -	\$ -
July	0	5	\$ 60.00	\$ 12.50	4	52	30	\$ 3,750.00	\$ -
Aug	0	10	\$ 150.00	\$ 30.00	4	100	4	\$ 1,437.50	\$ -
Sept	1	3	\$ -	\$ -	3	48	14	\$ -	\$ -
Oct	1	0	\$ -	\$ 47.50	14	30	8	\$ 210.00	\$ -
Nov									
Dec									
TOTAL	5	23	\$ 700.00	\$ 220.00	75	549	125	\$ 12,722.50	\$ -
Total Fees Collected								\$13,642.50	

DRAINAGE				
	Retention Pond Maint. HRS.	Drainage Complaints	ISSUE	Hours
Jan	0	1	Remove homeless camp.	3
Feb	0	0		
Mar	2	0		
Apr	0	0		
May	11	0		
Jun	110	0		
Jul	203	0		
Aug	72.5	0		
Sept	0.5	0	Movie Theater: Leaking drain pipe. 276th & 76th plugged drain pipes. Hreitage: overflowing parking drain.	39
Oct	0	0		
Nov				
Dec				
TOTAL	399	1		42

2018 VOLUNTEER HOURS

VOLUNTEER GROUP HOURS				
Month	Group	Project	Number of Volunteers	Total Hours
April	Friends of Stanwood Parks & Trails	Cleaned up Ivy at Church Creek Park	4	6
June	Stanwood Labyrinth	Painted a labyrinth at the City Hall Park	6	12
TOTAL			10	18

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Executive Summary



Welcome!

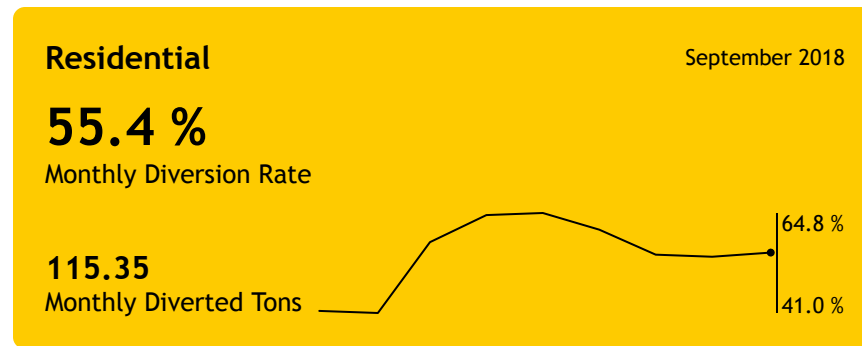
This report contains data for service completed in the City of Stanwood from January 2018 to September 2018.

Navigate to different parts of the report using the menu below or tabs above. Graphs, data tables and other visualizations can also be resized - simply click on a border and drag. Right clicking on an item will open additional options for viewing and exporting data. Scroll bars will automatically appear when additional information or data is hidden.

Waste Stream

- Tonnage and Composition Summary
- Set Out Rates and Weights

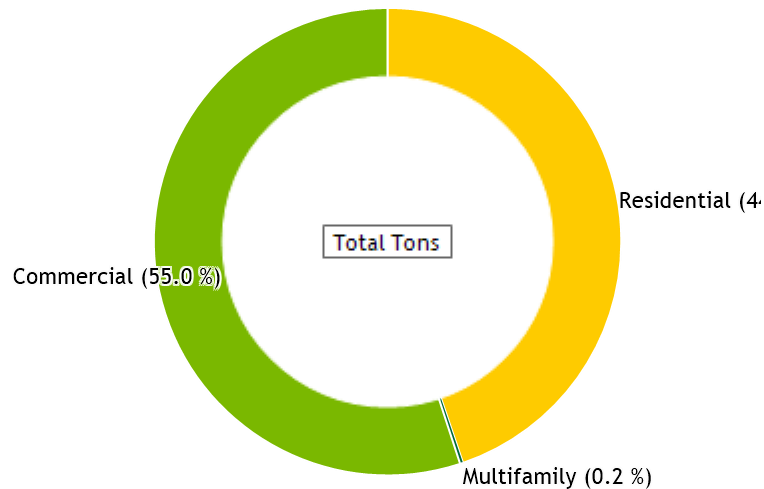
Monthly Diversion



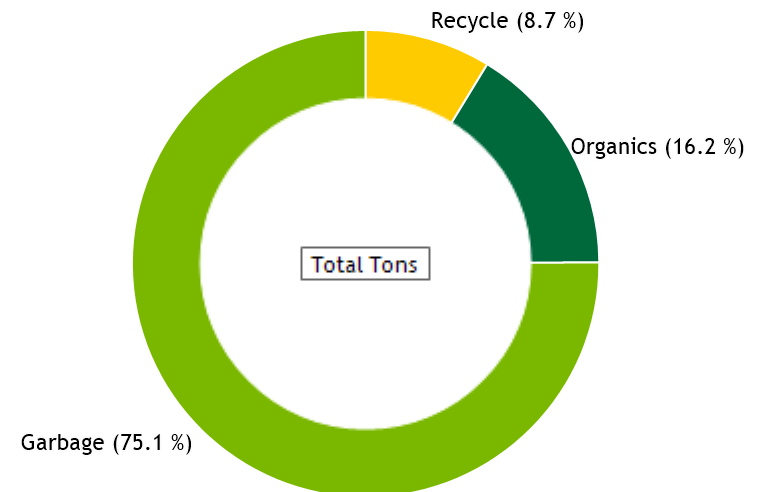
Customer Insights

- Container Counts
- Inquiries

Portion of Tonnage by Customer Type



Portion of Tonnage by Material Collected



Tonnage and Composition Summary

[Reset All Filters](#)

The Franchise Waste Stream Summary provides tonnage and composition information for the City of Stanwood.

Select Customer Type:

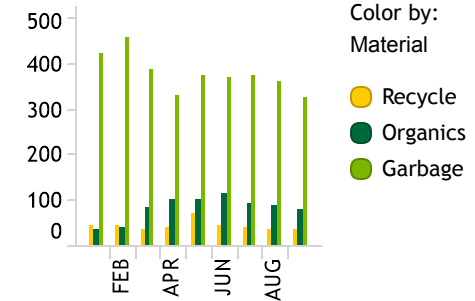
- ☒ Residential
- ☒ Multifamily
- ☒ Commercial

Select Date Range:

☐ January 2018 ☐ September 2018 ☐

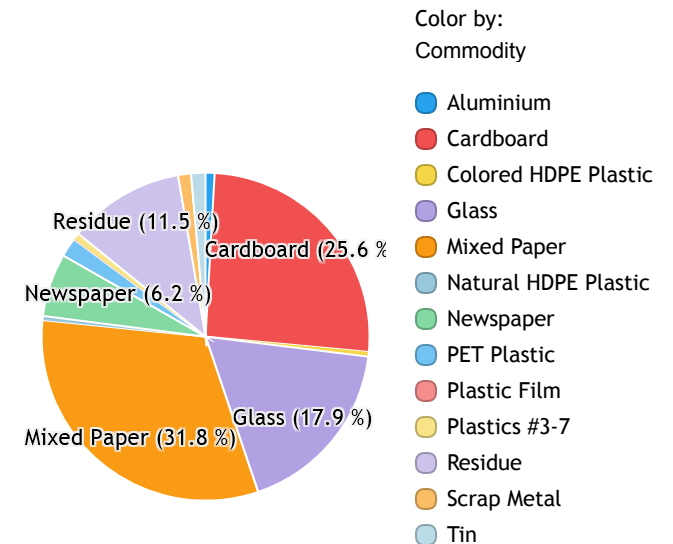
Tonnage Collected

Material	2018				
	Jan	Feb	Mar	Apr	May
Recycle	43.7	43.6	36.7	41.4	72.2
Organics	33.5	39.7	82.2	100.7	100.9
Garbage	420.5	456.3	384.4	328.1	371.5
Grand total	497.7	539.6	503.3	470.2	544.6



Recycle Composition

Commodity	2018				
	Jan	Feb	Mar	Apr	May
Glass	9.0	7.0	5.8	6.4	7.7
Mixed Paper	11.4	12.2	8.7	9.0	15.7
Natural HDPE P...	0.2	0.2	0.1	0.1	0.2
Newspaper	5.9	3.6	4.7	4.7	1.6
PET Plastic	0.8	0.9	0.7	0.6	0.9
Plastic Film	0.0	0.0	0.0	0.0	0.0
Plastics #3-7	0.3	0.2	0.2	0.2	0.3
Residue	3.4	5.3	4.3	3.9	6.4
Scrap Metal	0.4	0.5	0.4	0.5	0.6
Tin	0.8	0.7	0.5	0.4	0.6
Grand total	43.7	43.5	36.7	35.9	44.8



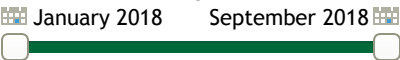
Tonnages calculated are based on the total percentage of all recyclables brought to Cascade Recycling Center. The tonnages above are calculated by multiplying the total percentage of

Set Out Rates and Weights

[Reset All Filters](#)

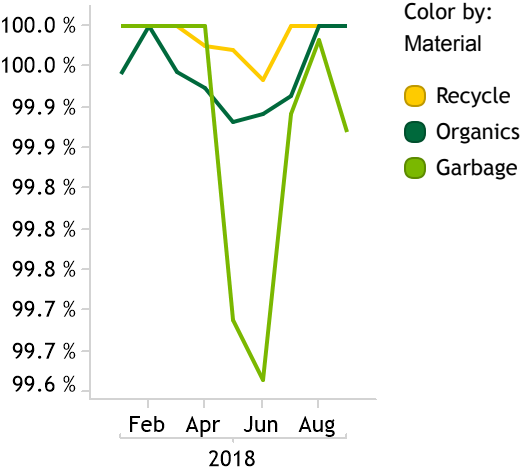
Set Out Rates and Weights provide the percentage of containers that were set out and average cart weights for Stanwood residential customers.

Select Date Range:



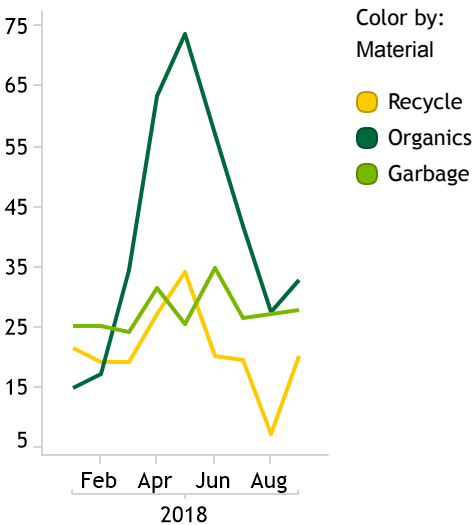
Residential Set Out Rate

Material	2018				
	Jan	Feb	Mar	Apr	May
Recycle	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %
Organics	100.0 %	100.0 %	100.0 %	99.9 %	99.9 %
Garbage	100.0 %	100.0 %	100.0 %	100.0 %	99.7 %



Average Residential Pounds Per Set Out

Material	2018				
	Jan	Feb	Mar	Apr	May
Recycle	21.69	19.43	19.20	27.23	34.29
Organics	14.95	17.24	34.55	63.39	73.76
Garbage	25.29	25.29	24.26	31.52	25.70



Container Counts

[Reset All Filters](#)

Container Counts provides an overview of container usage trends by customers within the City of Stanwood.

Select Customer Type:

- ☒ Residential
- ☒ Multifamily
- ☒ Commercial
- ☒ Roll Off Commercial

Select Date Range:

September 2018



Filter by Container Type:

- (All) 6 values
- Bin
- Can
- Cart
- Roll Off Container

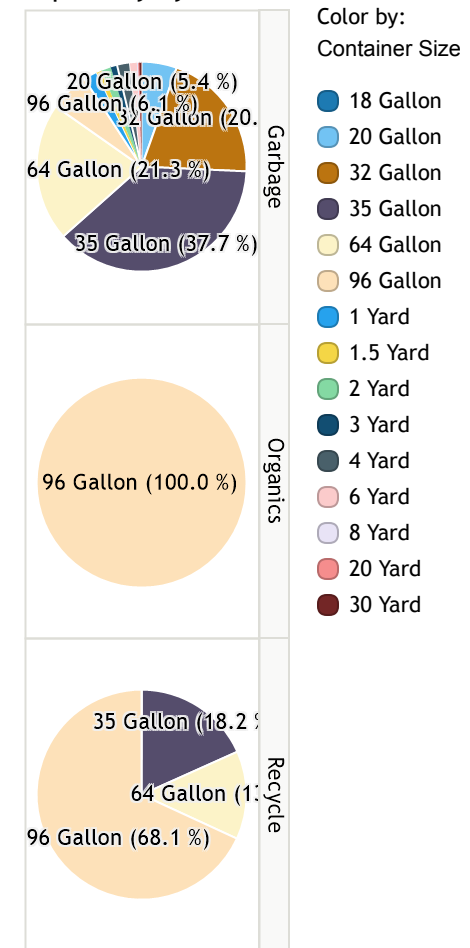
Filter by Container Size:

- (All) 15 values
- 18 Gallon
- 20 Gallon
- 32 Gallon
- 35 Gallon
- 64 Gallon
- 96 Gallon

Container Counts

Service Description	Residential	Multifamily	Commercial	Roll Off Commercial
1 Yard Garbage Container	-	-	44	
1.5 Yard Garbage Container	-	-	16	
18 Gallons Recycle Bin	1	-	-	
2 Yard Garbage Container	-	-	31	
20 Gallon Garbage Can	23	-	-	
20 Gallon Garbage Cart	89	-	-	
20 Yard Garbage Roll Off Container	-	-	-	
3 Yard Garbage Container	-	1	20	
30 Yard Garbage Compactor	-	-	-	
30 Yard Garbage Roll Off Container	-	-	-	
32 Gallon Garbage Can	393	-	26	
35 Gallon Garbage Cart	779	-	-	
35 Gallon Recycle Cart	330	-	-	
4 Yard Garbage Container	-	-	41	
6 Yard Garbage Container	-	-	22	
64 Gallon Garbage Cart	438	2	-	
64 Gallon Recycle Cart	246	-	-	
8 Yard Garbage Container	-	-	4	
96 Gallon Garbage Cart	111	-	14	
96 Gallon Organics Cart	1181	-	-	
96 Gallon Recycle Cart	1233	-	-	
Grand total	4824	3	218	

Popularity by Container Size





CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 5c
DATE: November 19, 2018
SUBJECT: Special Event Permit-Light up Your Holidays
CONTACT PERSON: Corinne Schakel, Permit Specialist
ATTACHMENTS: A – Special Event Permit Application

ISSUE

Elaine Traversi from the Stanwood Chamber of Commerce has submitted a Special Event Permit application along with a request for City contribution to the City for Council approval of the Light up Your Holidays events on Saturday, December 1, 2018.

The applicant is requesting to close 271st from Florence Way to 88th Ave NW on Saturday, December 1st from 2:30pm to 5:30pm. Both Florence Way and 88th Ave to remain open.

DISCUSSION

This is a Holiday festival that includes the following:

- Tree Lighting on the corner of 271st and Florence Way
- Christmas Caroling from local elementary schools
- Santa entering the festival area on the back of a Stanwood Fire Engine
- Pictures with Santa
- Horse Carriage Rides
- Vendors giving away food, drinks and Children's activities
- Vendors giving away coffee
- Holiday promotions with prizes

Findings for City Sponsorship:

- i) *The event contributes to the marketing of the city.*

The event will bring families and participants to Stanwood for a unique event featuring colorfully decorated trailers from bygone eras. Flyers and advertising for the event will include marketing for the city by distributing attractive materials incorporating the city logo.

- ii) *The event will attract the public into the downtown or uptown commercial areas and will be conducted in a way that creates potential for additional retail or service business transactions that contribute to the city's tax base.*

The event will be held in the heart of the downtown East Stanwood district which will attract visitors, participants, and the public to the downtown commercial area before, during and after the activities.

- iii) *The event promotes the general public welfare.*

This event promotes safe, wholesome family fun in Stanwood.

FINANCIAL IMPACT

City of Stanwood staff time to assist with street closure. Staff time to hang banner at Stanwood Police Station.

CITY COUNCIL OPTIONS

- 1) Approve the Special Event Permit request including City contribution for the Light up Your Holidays for December 1, 2018
- 2) Approve the Special Event Permit request but not City contribution of the Light up your Holidays on December 1, 2018
- 3) Do not approve the Special Event Permit and City contribution request for the Light up your Holidays on December 1, 2018

RECOMMENDED ACTION

I MOVE TO APPROVE THE SPECIAL EVENT PERMIT INCLUDING CITY CONTRIBUTION FOR THE LIGHT UP YOUR HOLIDAY EVENT ON DECEMBER 1, 2018.

RECEIVED

SEP 28 2018

CITY OF STANWOOD
COMMUNITY DEVELOPMENT

City of Stanwood
 10220 270th Street NW
 Stanwood, Washington 98292
 Phone: (360) 629-2181
 Fax: (360) 629-3009

Permit
Number:

2018-0471

SPECIAL EVENT PERMIT APPLICATION

Definition: Special events means any temporary or ongoing activity that occurs on public property that affects the ordinary use of public streets, right-of-way, sidewalks, traffic and other places that reasonably expected to cause or result in more than 75 people gathering in a public place; and/or is reasonably expected to have an uncommon impact on such public place; and/or is reasonably expected to require the provision of public services.

The following items are required for all special event applications:

- ☐ Completed application - submitted 60 days prior to the event for review and processing.
- ☐ Non-Refundable Application Fee: **\$50.00, fee must accompany application.**
- ☐ Certificate of Liability Insurance
- ☐ Detailed site map showing street closures, traffic control devices, barricades and portable toilets
- ☐ Written permission from property owners if event is held on private property
- ☐ Flyer and/or schedule of event(s)
- ☐ Banner application if applicable, application located on City website or at City Hall.
- ☐ **\$200 Non refundable Fee Park Fee** if applicable due at time of application to reserve date. Fee will be applied to park use, but is non-refundable.

Park Reservations and submittal of fees must be pre-authorized with Lisa Noonchester at (360) 629-9781 ext. 4531 or lisa.noonchester@ci.stanwood.wa.us, prior to submitting the Special Event application.

Any changes to the area where the event is held must be returned to its original condition. Only chalk is allowed on streets, no paint of any kind is allowed.

City Contribution

- For large events 1000 people or more, the City to contribute 75% of the cost of staff labor and equipment costs.
- For small events less than 1000 people, the City to contribute up to a limit of \$325 value of staff time and equipment costs.

See the City Contribution form attached to this document for more information. To request City Sponsorship, the application for City Sponsorship must accompany this application

Applicant Information

Applicant's Name: Stanwood Chamber of Commerce

Company/Organization: Discover Stanwood Camano

Contact Person to be available at event: Elaine Traversi

Mailing address: PMB 176 26910 92nd Ave NW C5 Stanwood, WA 98292
Phone: 360-629-0562 Cell: 425-829-6256 Email: elaine@stanwoodchamber.org

Event Information

Name of Event: Light Up Your Holidays

Event Date(s): December 1, 2018

Event open time: 3:00 pm Event close time: 5:00 pm

Set up date and time: 1:00 pm

Break down date and time: 5:30 pm

Event Location (must include address): _____

Does your event cause any street closures? yes

Which streets will be closed? 271st St NW (Between Wayne's Corner Cafe & Police Station)

Attendance

Estimated Total Attendance: 400

How many registered Participants? _____ Spectators? _____ Volunteers? 5 Staff? 5

Event Site Plan

Attach proposed event map and site plan with the following indicated for review, potential amending and approval:

- Detailed event layout/route with directional arrows, street names
- Placement and collection of signage, traffic control devices, barricades, toilets, etc
- Parking Plan
- Tents, Canopies and Awnings
- Stages, booths, trailers, motorhomes

City Services

Will any other City services or supplies be requested? If so, please describe in detail below:

a. Police: NO

b. Fire: NO

c. Public Works: NO

Plan for police services, security/crowd control, first aid/medical assistance, street closures and traffic route/intersection control: NO

Plan for portable toilets, garbage, sanitation and clean-up (please include delivery and pick up dates):
Applicant must provide for their own portable toilets, but explain plan: _____

Temporary Signage (describe number and size and diagram location)

Will there be organizations or vendors involved in the event? Yes ☒ No ☐

If yes, How many? Local within Stanwood City Limits: 4

Outside Stanwood City Limits: _____

Applicant must collect and maintain all Vendor Insurance and food handler information.

Will food and/or liquor be distributed/sold at event: Yes ☒ No ☐ (if yes, please explain plan)

Note: per SMC 9.24.080 "No person shall consume liquor ... in a public place".

we will have vendors selling/giving away
Kettle corn and coffee/cider - NO ALCOHOL

Once application is approved, within 72 hours of event, applicant shall notify all parties' impacted (residents, businesses, transit, fire, police, public works).

AGREEMENT

The City of Stanwood does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the applicant, its members, or those attending the event. Applicant will provide the City with a Certificate of Liability Insurance naming the City as an additional insured on the policy. Applicant's insurance coverage shall be primary as respects to the City. The policy must include bodily injury and property damage coverage limits of no less than \$1,000,000 for each occurrence and \$2,000,000 general aggregate. Insurance is to be placed with insurers with a current AM Best rating of not less than A: VII who are authorized to do business in the State of Washington. Insurance may be purchased through the City's insurance carrier at an additional cost to meet this requirement.

The applicant shall defend, indemnify and hold harmless the City of Stanwood, its officers, officials, employees and volunteers, while acting within the scope of their duties, from any and all causes of action, demands and claims, including the cost of their defense, arising in favor of the organization, the organization's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the organization, its employees or representatives, concessionaires of the event or any other person or entity, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

Signature of Applicant: Glaine S. Tranese

Organization/Title Executive Director Date: 9-27-18

Barricades & Signs for Special Events

Name of Event	Contact Name	Contact number	# of barricades	# of signs
Light Up Your Holidays	Elaine Traversi	425-829-6256	6	2

Options:

Place Initial next to preferred option. The agreement must be signed prior to Council approval of Contribution.

Applicant must contact staff member for appointment

1. Pick up and check out signs and barricades at Public Works Yard ☒
2. Sign an agreement acknowledging that staff will set out barricades & signs out on Friday and pick them up Monday, Applicant is responsible for all equipment. _____
3. The applicant will pay staff minimum 2 hours delivery cost & 2 hours pick up overtime at \$50.00/hour staff will transport to and from the on the day of the event, _____

** The applicant has checked out _____ signs and _____ Barricades. _____

Applicant initials, ET

Staff initials _____

Applicant signature Elaine Traversi Date: 9.27.18

**** City Only****

of set up and break down hours _____ Cost of labor \$ _____

Staff signature _____ Date: _____



Request for City Contribution
(submit with special event application)

Name of Applicant: Elaine Traversi
Name of organization requesting contribution: Discover Stanwood Camano
Name of event: Light Up Your Holidays
Event Dates: 12/1/18

Mailing Address: PMB 176 26910 92nd Ave NW
City Stanwood State WA Zip 98292
Phone: 360-629-0562 Cell: 425-829-6256
Email: elaine @ stanwood chamber. org

Criteria for approval of city contribution:

As part of the review of a City contribution the following findings shall be made:

- o The event contributes to marketing of the City
- o The event will attract the general public into the downtown or uptown commercial areas and will be conducted in a way that creates potential for additional retail or service business transactions that will contribute to the City's tax base.
- o The event provides recreation benefit to the general public.
- o The event promotes the general public welfare.

As part of City contribution, the City of Stanwood logo and/or text indicating the City role may, in sole discretion of the City be included in signage, posters and other advertising materials for the event.

Briefly describe how your event will meet the above listed criteria: _____

Amount requested: \$ _____

City services requested for sponsorship: _____





CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 6a
DATE: November 19, 2018
SUBJECT: Public Works Committee Meeting Minutes
CONTACT PERSON: Kevin Hushagen, Public Works Director
ATTACHMENTS: A – November 5, 2018 Public Works Committee Minutes

SUMMARY STATEMENT

The Public Works Committee met on Monday, November 5, 2018 at 5:00pm at the Wastewater Treatment Plant located at 26729 98th Drive NW, Stanwood, Washington, 98292.

Minutes from the meeting are attached to this staff report (Attachment A). To review the full agenda packet, please visit the City's website at www.ci.stanwood.wa.us click on the blue ribbon 'Agendas/Minutes' and then click on 'View Details' next to the date of this meeting.

AGENDA

1. Water Emergency Response Plan Update
2. Waste Management Rate Increase Proposal
3. SR532 and 72nd Ave Intersection Pedestrian Improvement

DISCUSSION

- Meeting Time Change

PUBLIC WORKS/PARKS COMMITTEE MEETING
Monday, November 5, 2018 – 5:00pm
Wastewater Treatment Plant – 26729 98th Drive NW
MINUTES

Attendance:

Councilmembers: Rob Johnson, Judy Williams, Tim Pearce

City Staff: Kevin Hushagen, Carly Ruacho, Jennifer Olson, Lisa Sokolik

The full meeting agenda packet with detailed information can be found on the City's website at www.ci.stanwood.wa.us

1. Water Emergency Response Plan Update

The Water Emergency Response Plan (WERP) is used by the EOC staff in the event of a water emergency, this document is for internal use only and is exempt from public disclosure per (RCW) 42.56.210. This document is for the city's water system only.

The WERP should be consistent with the city's comprehensive plan which was updated in 2015, the last update to the WERP was in 2009 so the plan is outdated and has a lot of mistakes and missing information. Carly Ruacho, Sr. Planner has updated the WERP to reflect the current facilities, operational, and staffing information. During the next update to the City Comprehensive Plan, staff will include these corrections so the two documents are consistent. Updates to the WERP will need to be on the same update schedule as the City Comprehensive Plan or more frequently if staffing or water system changes occur.

Councilmember Johnson had questions on training, he would like to see redundancy. Ms. Ruacho suggested training for all key people and public works staff annually or at least every two years.

Councilmember Pearce asked staff to bring back an update to how training is going to the PWC meeting in February or March.

Councilmembers would also like to see emergency response training added to job descriptions of key people.

Committee Recommendation: The Committee recommends to move the updated Emergency Response Plan forward to City Council for consideration.

2. Waste Management Rate Increase Proposal

Waste Management (WM) is proposing a \$0.76 rate increase to the Stanwood residents. WM would also add the library to the list of city facilities that receive free recycle pickup. Included in the proposal is a monetary penalty to residents for tossing contaminated

recyclables in their bin. The penalty could be a fine of \$25 each offense to refusal to pick up the bin.

Staff will need to discuss WM proposal in more depth, but in the contract with WM there is language that allows WM to impose a rate increase for extraordinary reasons (for more details see the full council packet, attachment A).

The Committee would like to see WM have training materials available to residents and other education resources available before January 1st, so residents know what WM considers contaminated recyclables.

3. SR532 and 72nd Ave Intersection Pedestrian Improvement

After discussion, the committee does not recommend the pedestrian crossing over SR532 and 72nd Ave. If the issue is that there is not enough time to cross the street, can WSDOT add more time to the crossing signal?

DISCUSSION ITEMS

- Meeting Time Change:
Councilmember Williams requested to change the time of the meeting from 5:00pm to 5:15pm. The committee agreed to the new time.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 6b

DATE: November 19, 2018

SUBJECT: Community Development Committee Meeting Minutes

CONTACT PERSON: Patricia Love, Community Development Director

ATTACHMENTS: A – November 8, 2018 Meeting Minutes

SUMMARY STATEMENT

Minutes from the November 8, 2018 Community Development Committee meeting are attached to this staff report for approval as presented.

**City Council
COMMUNITY DEVELOPMENT COMMITTEE**

**November 8, 2018 Meeting
Meeting Notes**

Attendance:

Council Committee Members and Staff:

Elizabeth Callaghan, Councilmember
Rob Johnson, Councilmember
Patricia Love, Community Development Director

Public:

Tim Schmitt

Excused Absences:

Kelly McGill, Councilmember

1. *Hotel / Motel Grant Application*

The City of Stanwood applied for a Hotel / Motel Grant application to help cover the publishing costs of the Discover Stanwood Camano magazine. At the end of September the City was notified that the Lodging Tax Advisory Board voted to partially fund our request in the amount of \$8,000. The CDC reviewed the proposed scope of work for the grant and was comfortable with putting the grant contract on the Council's consent agenda upon receipt from the County.

2. *Richardson Street Vacation:*

Approximately a year ago, the City Council held a public hearing on a street vacation request by Carrie Richardson. Ms. Richardson requested to vacate a portion of the unopened 270th St. NW and Camano St. right-of-way which is currently being utilized for parking at the Home Center. The Council unanimously approved the street vacation and directed staff to obtain the necessary survey, legal description and valuation. Those items are now complete.

While obtaining the appraisal for the portion of the right-of-way to be vacated, Ms. Richardson approached the City with the idea to exchange property as an option versus paying half the cost of the appraised right-of-way value as required by the state law. Ms. Richardson owns the parking lot in front of the Stanwood House on 270th Street. The Mayor was supportive of this idea as the City desires abundant parking for commercial uses and festivals.

The CDC did not think that the city needs parking in that location and suggested that Ms. Richardson contact the Sons of Norway as they may need additional parking. Additional information about the types of events in Stanwood that could use the parking would be helpful. The CDC is not interested in purchasing property; any exchange would have to be at no cost to the City.

3. *Heritage Park Expansion*

Staff has been working with JA Brennan and the PTAC on finalizing the Heritage Park Master Plan. As part of that process, several areas within Heritage Park has been identified as potential wetlands. The City received a quote of approximately \$20,000 for a full wetland evaluation and delineation on both the City's parcel and the

Josephine site. While this represents a significant amount of money, the CDC agreed that it needed to be done to finalize the Master Plan.

City staff also reached out to Terry Richardson of Josephine Caring Community to discuss the City's plans for Heritage Park. The meeting was very positive and Mr. Robertson is willing to discuss potentially selling a portion of the Josephine property to the City. He has also agreed not to list the property for about three months while we investigate the site and potential purchase options. The CDC is interested in pursuing discussions with Josephine for expansion of Heritage Park to create a tournament quality venue on the site. The Committee is also interested in exploring financial options to complete the ground / drainage work in the next construction phase of the project and move some of the above ground items, such as the play equipment, to a later phase. Staff will bring development options to the Committee at their December meeting.

4. *SR 532 / 72nd Avenue Capital Improvement Project*

Over the last few months, the Planning Commission and Economic Development Board have asked if the City has identified a capital improvement project for the SR 532 and 72nd Avenue intersection. This inquiry has come about due to recent resident concerns about pedestrians crossing SR 532 to the nearby commercial center near Haggens's grocery store. After a brief discussion, the CDC noted that there are other transportation projects that are of higher importance to the City and an expensive over / underpass is not needed at this time.

5. *EDB Hotel / Motel Meeting Recap*

The CDC was briefed on a meeting with John Hanstad, Randy Heagle and Sun Choy, a local hotel developer in the Puget Sound Region, where they discussed the needs of hoteliers to build in Stanwood.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7a

DATE: November 19, 2018

SUBJECT: Approval of Voucher and Payroll Checks

CONTACT PERSON: Reina Barber, Accounting Specialist

ATTACHMENTS: A - Voucher Check Detail

SUMMARY STATEMENT

Approve issuance of Washington Federal Bank voucher checks 30554 through 30587 and electronic funds transfers from Washington Federal Bank in the amount of \$50,761.57. Approve issuance of Washington Federal Bank payroll checks 1551 through 1559 and electronic funds transfers from Washington Federal Bank in the amount of \$246,649.42.

RECOMMENDED MOTION

I MOVE TO APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK VOUCHER CHECKS 30554 THROUGH 30587 AND ELECTRONIC FUNDS TRANSFERS FROM WASHINGTON FEDERAL BANK IN THE AMOUNT OF \$50,761.57. APPROVE ISSUANCE OF WASHINGTON FEDERAL BANK PAYROLL CHECKS 1551 THROUGH 1559 AND ELECTRONIC FUNDS TRANSFERS FROM WASHINGTON FEDERAL BANK IN THE AMOUNT OF \$246,649.42.

CHECK REGISTER

City Of Stanwood
MCAG #: 0695

11/01/2018 To: 11/08/2018

Time: 11:38:07 Date: 11/08/2018

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6488	11/01/2018	Claims	3	EFT	Heartland Payment Systems	134.28	October CC Fees
6489	11/05/2018	Claims	3	EFT	WA St Dept of Licensing *	639.00	Gun Permit Fee
6490	11/05/2018	Claims	3	EFT	Chase Paymentech	811.74	October Merchant Fees
6526	11/07/2018	Claims	3	30554	American Water Works Association (AWWA)	355.00	00037728
6527	11/07/2018	Claims	3	30555	Gaylynn Brien	60.00	City Of Stanwood
6528	11/07/2018	Claims	3	30556	Cascade Natural Gas Corp	313.59	608 440 0000 4; 498 440 0000 7; 931 607 9072 6; 953 540 0000 2; 127 540 0000 3; 839 440 0000 5
6529	11/07/2018	Claims	3	30557	City of Everett *	555.00	STACITG
6530	11/07/2018	Claims	3	30558	Code Publishing Company Inc	602.09	3116
6531	11/07/2018	Claims	3	30559	Databar Inc.	275.55	8952
6532	11/07/2018	Claims	3	30560	Environment Control	1,116.22	257778
6533	11/07/2018	Claims	3	30561	Everett Safe & Lock	473.36	City Of Stanwood
6534	11/07/2018	Claims	3	30562	Fastenal	649.50	WAARN1604
6535	11/07/2018	Claims	3	30563	Forest Land Services Inc	549.92	City Of Stanwood
6536	11/07/2018	Claims	3	30564	HB Jaeger Company LLC	7,505.87	3330
6537	11/07/2018	Claims	3	30565	Hamilton Lumber LLC	165.02	City Of Stanwood
6538	11/07/2018	Claims	3	30566	Herc Equipment Rental Corp.	5,251.40	1024925
6539	11/07/2018	Claims	3	30567	Iworq Systems Inc	1,272.00	Stanwood
6540	11/07/2018	Claims	3	30568	Navia Benefits	50.00	City Of Stanwood
6541	11/07/2018	Claims	3	30569	Office Depot	20.94	36274097
6542	11/07/2018	Claims	3	30570	PUD Of Snohomish County *	8,652.39	200367373; 200208858; 200592889
6543	11/07/2018	Claims	3	30571	Pacific Rim Code Services Inc	540.00	City Of Stanwood
6544	11/07/2018	Claims	3	30572	Petty Cash/ Marcy Mathis -Custodian	1.73	City Of Stanwood
6545	11/07/2018	Claims	3	30573	Philips Publishing Group	1,125.00	City Of Stanwood
6546	11/07/2018	Claims	3	30574	Ricoh USA, Inc.	1,802.85	1316669-3660090; 1316669-3660140; 1316669-3660143; 1316669-3660142; 1316669-3659652
6547	11/07/2018	Claims	3	30575	Shred-it US JV LLC	41.91	14668765
6548	11/07/2018	Claims	3	30576	Amanda Slattery	105.74	City Of Stanwood
6549	11/07/2018	Claims	3	30577	Sno Co Clerks/Finance Officers Assoc	40.00	City Of Stanwood
6550	11/07/2018	Claims	3	30578	Sno Co Human Services Dept *	438.01	HSALC021
6551	11/07/2018	Claims	3	30579	Sno Co Sheriff's Office - CB	8,898.56	City Of Stanwood; City Of Stanwood; City Of Stanwood
6552	11/07/2018	Claims	3	30580	Snohomish County Public Def Association	3,852.20	City Of Stanwood; City Of Stanwood
6553	11/07/2018	Claims	3	30581	Everett Daily Herald/ Sound Publishing	148.16	14104597
6554	11/07/2018	Claims	3	30582	Stanwood Camano News	152.92	261981; 261981
6555	11/07/2018	Claims	3	30583	Strategies 360 Inc	1,500.00	City Of Stanwood
6556	11/07/2018	Claims	3	30584	Unum Life Insurance	88.40	City Of Stanwood
6557	11/07/2018	Claims	3	30585	WA St Dept of Labor &	287.00	City Of Stanwood; City Of Stanwood
6558	11/07/2018	Claims	3	30586	Wes Weld Corportion	1,860.92	City Of Stanwood; City Of Stanwood
6559	11/07/2018	Claims	3	30587	Xpress/Bill Pay	425.30	10290
						20,362.98	001 General Fund
						1,185.82	101 Street Fund
						9,243.63	401 Sewer Fund
						1,578.61	410 Drainage Fund

CHECK REGISTER

City Of Stanwood
MCAG #: 0695

11/01/2018 To: 11/08/2018

Time: 11:38:07 Date: 11/08/2018
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		421	Water Fund			17,576.15	
		422	Water Construction Fund			291.13	
		630	Agency Fund			523.25	
							Claims: 50,761.57
					* Transaction Has Mixed Revenue And Expense Accounts	50,761.57	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer
() Deputy Finance Director

Paul H. Brown

Date: 11-9-18

CHECK REGISTER

City Of Stanwood
MCAG #: 0695

11/01/2018 To: 11/08/2018

Time: 11:38:38 Date: 11/08/2018

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6423	11/08/2018	Payroll	3	EFT		4,138.14	October 2018 Payroll
6424	11/08/2018	Payroll	3	EFT		3,552.72	October 2018 Payroll
6425	11/08/2018	Payroll	3	EFT		2,169.37	October 2018 Payroll
6426	11/08/2018	Payroll	3	EFT		322.78	October 2018 Payroll
6427	11/08/2018	Payroll	3	EFT		2,246.01	October 2018 Payroll
6428	11/08/2018	Payroll	3	EFT		5,005.20	October 2018 Payroll
6429	11/08/2018	Payroll	3	EFT		3,124.87	October 2018 Payroll
6430	11/08/2018	Payroll	3	EFT		1,468.97	October 2018 Payroll
6431	11/08/2018	Payroll	3	EFT		1,080.56	October 2018 Payroll
6432	11/08/2018	Payroll	3	EFT		1,884.38	October 2018 Payroll
6433	11/08/2018	Payroll	3	EFT		3,778.95	October 2018 Payroll
6434	11/08/2018	Payroll	3	EFT		3,125.67	October 2018 Payroll
6435	11/08/2018	Payroll	3	EFT		2,286.21	October 2018 Payroll
6436	11/08/2018	Payroll	3	EFT		2,802.72	October 2018 Payroll
6437	11/08/2018	Payroll	3	EFT		5,181.81	October 2018 Payroll
6438	11/08/2018	Payroll	3	EFT		322.86	October 2018 Payroll
6439	11/08/2018	Payroll	3	EFT		4,390.36	October 2018 Payroll
6440	11/08/2018	Payroll	3	EFT		5,710.11	October 2018 Payroll
6441	11/08/2018	Payroll	3	EFT		757.90	October 2018 Payroll
6442	11/08/2018	Payroll	3	EFT		3,801.47	October 2018 Payroll
6443	11/08/2018	Payroll	3	EFT		3,145.36	October 2018 Payroll
6445	11/08/2018	Payroll	3	EFT		4,316.18	October 2018 Payroll
6446	11/08/2018	Payroll	3	EFT		322.78	October 2018 Payroll
6447	11/08/2018	Payroll	3	EFT		2,435.58	October 2018 Payroll
6448	11/08/2018	Payroll	3	EFT		1,175.43	October 2018 Payroll
6449	11/08/2018	Payroll	3	EFT		4,766.42	October 2018 Payroll
6450	11/08/2018	Payroll	3	EFT		318.58	October 2018 Payroll
6451	11/08/2018	Payroll	3	EFT		2,121.55	October 2018 Payroll
6452	11/08/2018	Payroll	3	EFT		4,070.06	October 2018 Payroll
6453	11/08/2018	Payroll	3	EFT		2,161.00	October 2018 Payroll
6454	11/08/2018	Payroll	3	EFT		3,473.11	October 2018 Payroll
6455	11/08/2018	Payroll	3	EFT		3,028.19	October 2018 Payroll
6456	11/08/2018	Payroll	3	EFT		2,124.50	October 2018 Payroll
6457	11/08/2018	Payroll	3	EFT		4,396.50	October 2018 Payroll
6458	11/08/2018	Payroll	3	EFT		2,373.20	October 2018 Payroll
6459	11/08/2018	Payroll	3	EFT		2,420.43	October 2018 Payroll
6460	11/08/2018	Payroll	3	EFT		322.78	October 2018 Payroll
6461	11/08/2018	Payroll	3	EFT		322.86	October 2018 Payroll
6462	11/08/2018	Payroll	3	EFT		1,077.08	October 2018 Payroll
6468	11/08/2018	Payroll	3	EFT	Department Of Retirement Systems	41,122.08	Pay Cycle(s) 11/08/2018 To 11/08/2018 - PERS2; Pay Cycle(s) 11/08/2018 To 11/08/2018 - PERS 3; Pay Cycle(s) 11/08/2018 To 11/08/2018 - 457 - DRS (DCP)
6469	11/08/2018	Payroll	3	EFT	Internal Revenue Service (941)	44,395.88	941 Deposit for Pay Cycle(s) 11/08/2018 - 11/08/2018
6444	11/08/2018	Payroll	3	1551		272.93	October 2018 Payroll
6470	11/08/2018	Payroll	3	1552	AFLAC	614.96	Pay Cycle(s) 11/08/2018 To 11/08/2018 - AFLAC, Pre-Tax; Pay Cycle(s) 11/08/2018 To 11/08/2018 - AFLAC, Post-Tax

CHECK REGISTER

City Of Stanwood
MCAG #: 0695

11/01/2018 To: 11/08/2018

Time: 11:38:38 Date: 11/08/2018

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6471	11/08/2018	Payroll	3	1553	AWC Employee Benefit Trust	21,662.73	Pay Cycle(s) 11/08/2018 To 11/08/2018 - AWC - Medical; Pay Cycle(s) 11/08/2018 To 11/08/2018 - AWC- Dental; Pay Cycle(s) 11/08/2018 To 11/08/2018 - AWC - Vision; Pay Cycle(s) 11/08/2018 To 11/08/2018;
6472	11/08/2018	Payroll	3	1554	Colonial Life Insurance	66.75	Pay Cycle(s) 11/08/2018 To 11/08/2018 - Colonial Life Ins
6473	11/08/2018	Payroll	3	1555	Hartford Retirement Plan Services	1,566.00	Pay Cycle(s) 11/08/2018 To 11/08/2018 - 457 - MassMutual (Hartford); Pay Cycle(s) 11/08/2018 To 11/08/2018 - Roth 457(b)(MassMutual)
6474	11/08/2018	Payroll	3	1556	ICMA Retirement Trust	2,458.54	Pay Cycle(s) 11/08/2018 To 11/08/2018 - 457 - ICMA
6475	11/08/2018	Payroll	3	1557	Navia Benefits	155.00	Pay Cycle(s) 11/08/2018 To 11/08/2018 - Medical FSA- S125
6476	11/08/2018	Payroll	3	1558	Teamsters Union Local 231	1,356.00	Pay Cycle(s) 11/08/2018 To 11/08/2018 - Teamsters Dues
6477	11/08/2018	Payroll	3	1559	Washington Teamsters Welfare Trust	31,455.90	Pay Cycle(s) 11/08/2018 To 11/08/2018 - Union Dental; Pay Cycle(s) 11/08/2018 To 11/08/2018 - Teamsters Medical

001 General Fund	125,993.36
101 Street Fund	16,106.00
108 Transportation Sales Tax Fund	1,193.97
401 Sewer Fund	39,968.26
410 Drainage Fund	17,148.28
421 Water Fund	46,239.55

246,649.42 Payroll: 246,649.42

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer  Date: 11-9-18
() Deputy Finance Director



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7b

DATE: November 19, 2018

SUBJECT: City Council November 8, 2018 Regular Meeting Minutes

CONTACT PERSON: Tania Hawes, Deputy Clerk

ATTACHMENTS: A – Council Regular Meeting Minutes

SUMMARY STATEMENT

Minutes of the November 8, 2018 Regular City Council Meeting are attached.

RECOMMENDED MOTION

I MOVE TO APPROVE THE MINUTES OF THE NOVEMBER 8, 2018 REGULAR COUNCIL MEETING AS PRESENTED.

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, November 8, 2018 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Pro Tempore Dianne White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Tania Hawes called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Elizabeth Callaghan, Timothy Pearce, Larry Sather, and Judy Williams. The meeting was quorate.

Also present: City Administrator Jennifer Olson, Public Works Director Kevin Hushagen, Finance Director David Hammond, Community Development Director Patricia Love, Fire Chief John Cermak, City Attorney Representative Brett Vinson, and Deputy Clerk Tania Hawes.

Motion by Councilmember Sather, second by Councilmember Williams, to excuse Councilmember McGill. Motion carried unanimously.

3. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the agenda. Motion carried unanimously.

4. Citizen Comments

Denise Long – 28122 82nd Drive NW

Denise is a member of the Stanwood Labyrinth Committee and voiced her support of labyrinths in the City. There is currently a labyrinth by City Hall that was painted by a labyrinth committee member. The Labyrinth Committee proposes that the new police station and city hall include an outdoor labyrinth in their design. Prior to the beginning of the council meeting, a packet containing labyrinth general information and examples of labyrinth designs were handed out to city councilmembers. The committee would like to become a party of record for the project. The committee invited citizens and council to attend their meetings on the first Monday of every month at 9:45 am at the Stanwood City Hall. The next labyrinth committee meeting is January 7, 2019 at 9:45 am.

5. Presentation

- a. National Hospice and Palliative Care Month Proclamation

Mayor Pro Tempore Dianne White presented a proclamation to Karen Flint proclaiming November 2018 to be national hospice and palliative care month.

Stanwood City Council Meeting Minutes – November 8, 2018

b. Washington State Auditor's Audit Exit Conference

State Auditor Lead Scott Hylton and Assistant Audit Manager Kelly Kohnken conducted an exit presentation on their audit of the city's 2017 financial statement and accountability audit covering the 2016-2017 period, with no findings or exceptions reported.

6. Staff Reports

a. Community Development Report – Third Quarter 2018

7. Committee Reports

- a. Community Development
- b. Planning Commission – July 23, 2018
- c. Planning Commission – August 13, 2018
- d. Planning Commission – September 10, 2018
- e. Planning Commission – September 24, 2018
- f. Planning Commission – October 8, 2018

8. Consent Agenda

- a. Approve Voucher and Payroll Checks
- b. Approve October 22, 2018 Special Meeting Minutes
- c. Approve October 25, 2018 Regular Meeting Minutes

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the consent agenda items a through c. Motion carried unanimously.

9. New Business

- a. First Reading, Second Reading, and Final Adoption - Ordinance 1467 - Authorizing the acquisition of portions of real property identified by tax parcel numbers: 32041900309400, 32041900309600, 32041900303400, and 32041900304000 under threat of condemnation or by condemnation for the purpose of constructing roadway improvements

City Attorney Representative Brett Vinson explained that the City is required to provide notice of this Ordinance to the property owners. Notice was provided in the Stanwood Camano Newspaper on October 30th and in the Everett Herald on October 25th and November 1st. Letters were mailed to the property owners as identified on the County Assessor's records, as well as their attorney Ms. Tracy Gilroy.

Stanwood City Council Meeting Minutes – November 8, 2018

Public Works Director Kevin Hushagen presented a description of the Viking Way-90th Street improvements project to Council.

City Attorney Representative Brett Vinson added that staff recommends Council conduct first reading, second reading, and final adoption of the Ordinance in this council meeting.

Tracy Gilroy, legal representative of Viking Village and Foursquare Church spoke on behalf of the property owners.

City Attorney Representative Brett Vinson explained that the City and property owners have been negotiating for nearly a year. The property owners requested around 25% more than the City felt was reasonable, and the City requested the property owners submitted an appraisal to justify their offer. However, the property owners did not provide an appraisal to justify their offer and the City needs to approve this Ordinance to avoid further delay to the project timelines.

Councilmember Callaghan commented that the Council has reviewed this issue many times.

Councilmember Johnson stated that he has been frustrated with the glacial pace of negotiations and supports moving forward with the Ordinance.

Councilmember Pearce clarified with Public Works Director Kevin Hushagen that the City had been asking for another appraisal from the property owners to justify their offer and that the City has yet to receive an appraisal from the property owners.

Councilmember Williams clarified with Public Works Director Kevin Hushagen that there is a timeline on the grant money being awarded to the City for this project.

Councilmember Pearce asked what would happen if Council only chose to conduct first reading of the Ordinance at this meeting, and then conduct second reading and final adoption of the Ordinance at the Monday, November 19th city council meeting. City Attorney Brett Vinson replied that the timeline for the City is very short and that delaying the Ordinance could cause timeline issues for the project.

Councilmembers Callaghan and Johnson commented that even if Council passed the Ordinance in the meeting, the property owners would still have the option to negotiate with the City.

Motion by Councilmember Sather, second by Councilmember Johnson, to conduct first and second readings and adopt Ordinance 1467 authorizing the acquisition of portions of real property identified by tax parcel numbers: 32041900309400, 32041900309600, 32041900303400, and 32041900304000 under threat of condemnation or by condemnation for the purpose of constructing

Stanwood City Council Meeting Minutes – November 8, 2018

roadway improvements. Johnson – yes, White – yes, Callaghan – yes, Pearce – yes, Sather – yes, Williams – yes. Motion carried unanimously.

10. Old Business

- a. Second Reading and Final Adoption of Ordinance 1463 – 2019 Property Tax Levy and Ordinance 1464 – 2019 EMS Levy

Finance Director David Hammond presented Ordinances 1463 and 1464 to Council regarding regular 2019 property tax and EMS levies.

Mayor Pro Tempore Dianne White opened the meeting to citizen comment regarding the proposed Ordinances.

Tim Schmitt – 27308 101st Avenue

Mr. Schmitt requested that the city look at budget cuts, alternative revenue sources, and letting the public know where the money from the city's tax increases will be used.

Councilmember Johnson commented that Finance Director David Hammond presented and reviewed the budget with Council in extreme detail. He explained that the city is working to create reserves for infrastructure and emergencies.

Mayor Pro Tempore Dianne White added that when she was Mayor in 2006, Public Works had to use a truck that was deemed unsafe to drive on Interstate 5 due to the lack of reserves for new equipment. She supported the Ordinance stating that the city should be building equipment reserves while it can to that it does not fall into a situation similar to 2006.

Councilmember Callaghan commented that Councilmember Pearce had inquired about the possibility of creating budget cuts before raising taxes. She added that during the October 22 special city council meeting, she felt that the council had come to majority agreement regarding that portion of the budget and therefore discussion would be better spent on other matters in which agreement had not been reached.

Councilmember Williams thanked Tim Schmitt for showing up to the council meetings and participating. She referred to the many projects Tim has seen come to council from public works and how much money it takes to make repairs to the city's infrastructure. Councilmember Williams stated that the city needs steady income to help pay for these repairs and that everyone in the city will need to help take a small portion of these costs to pay for their infrastructure.

Stanwood City Council Meeting Minutes – November 8, 2018

Motion by Councilmember Sather, second by Councilmember Johnson, to approve second reading and final adoption of Ordinance 1463 levying taxes upon all property subject to taxation within the corporate limits of the City of Stanwood for the year 2019. Johnson – yes, White – yes, Callaghan – no, Pearce – no, Sather – yes, Williams – yes. Motion carried.

Motion by Councilmember Sather, second by Councilmember Johnson, to approve second reading and final adoption of Ordinance 1464 levying taxes for emergency medical services upon all property subject to taxation within the corporate limits of the City of Stanwood for the year 2019. Johnson – yes, White – yes, Callaghan – yes, Pearce – yes, Sather – yes, Williams – yes. Motion carried unanimously.

a. Second Reading and Final Adoption of Ordinance 1459 – Industrial Zone Code Amendment

Community Development Director Patricia Love presented Ordinance 1459 to Council.

Motion by Councilmember Sather, second by Councilmember Johnson, to approve the second reading and final adoption of Ordinance 1459 amending Stanwood Municipal Code, Chapter 17.50 relating to development regulations in the light and general industrial zones. Johnson – yes, White – yes, Callaghan – yes, Pearce – yes, Sather – yes, Williams – yes. Motion carried unanimously.

11. Public Hearing

a. Ordinance 1465 2019-2020 Budget – First Reading

City Council opened the meeting to public hearing.

Cathy Wooten – 27828 84th Avenue NW

Cathy referred to Councilmember Williams' comment on how much money it takes to run the city and thanked staff for their time and consideration. Cathy then commented on the furnace and air conditioning unit in city hall. The furnace in city hall is twenty years old and Cathy is concerned about the quality of equipment the city is purchasing. The city will not be able to get a new city hall for at least another ten years, and Cathy estimates that if they bought a new furnace it would cost the city about \$600 a month. Cathy commented that the comfort level of employees plays a large role in their efficiency and supported the idea of a new furnace to increase productivity at city hall.

Councilmember Johnson commented that a new furnace may well cost less than budgeted.

Seeing no other comments, Mayor Pro Tempore Dianne White closed the public hearing.

Stanwood City Council Meeting Minutes – November 8, 2018

Finance Director David Hammond presented Ordinance 1465 to Council. Community Development Director Patricia Love presented information on the parks capital improvement plan. Public Works Director Kevin Hushagen presented information on public works projects.

Motion by Councilmember Sather, second by Councilmember Johnson, to approve first reading of Ordinance 1465 adopting a budget for the City of Stanwood, Washington, for the years 2019 and 2020, and setting forth in summary from the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined. Johnson – yes, White – yes, Callaghan – yes, Pearce – yes, Sather – yes, Williams – yes. Motion carried unanimously.

12. Reports of Officers and Committees

a. Mayor's Report

Mayor Pro Tempore Dianne White announced that the annual Chili and Chowder Cook-off will be taking place on Saturday, November 10th from 3:00 pm to 7:00 pm at the Camano Center. There is also the "Country Nights" Gala on Saturday, November 10th beginning at 5:30 pm at the Stanwood Senior Center.

b. City Administrator's Report

c. Councilmember Reports and Questions

Councilmember Callaghan commented that the Community Development Committee Minutes passed at this meeting did not include her title of Councilmember next to her name.

Councilmember Johnson thanked Chief Norm Link and his officers for providing protection at city council meetings.

13. Citizen Closing Comments

Tim Schmitt – 27308 101st Avenue

Tim thanked the police and fire department for their participation at public activities.

14. Adjourn

Mayor Kelley adjourned the meeting at 8:46 p.m.

CITY OF STANWOOD

ATTEST:

Leonard Kelley, Mayor

Tania Hawes, Deputy Clerk



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 7c

DATE: November 19, 2018

SUBJECT: Snohomish Health District Update

CONTACT PERSON: David A. Hammond, Finance Director/City Clerk

ATTACHMENTS: A – Health District Letter dated November 5, 2018
B – Point-in-Time Opioids report July 9-15
C – Health District Resolution 18-20
D – Handout-Building a Culture of Quality

ISSUE

The issue in front of the City Council is whether or not to authorize the Mayor to extend the Snohomish Health District Interlocal Agreement, for one year, including a \$1.00 per capita contribution (\$6,785) to provide basic essential public health services and functions such as food safety, septic system inspections, disaster response, and disease outbreak prevention.

RECOMMENDATION

Authorize the Mayor to sign the Snohomish Health District Interlocal Agreement to provide basic essential public health services and functions from January 1, 2019 to December 31, 2019 in an amount not to exceed \$6,835.

SUMMARY STATEMENT

In 2016, the Snohomish County Health District requested cities within Snohomish County contribute \$2/capita towards supporting the Health District's mission to provide essential public health services to residents and businesses in Snohomish County. The Health District made a presentation to the City Council on August 11, 2016, and a second presentation to the management team on August 31, 2016. The Snohomish County mayors signed a letter dated November 7, 2016 committing to working with their respective city council's to approve a \$1/capita contribution to the Health District in 2017. The mayors requested the Health District commit to improvements recommended in the Ruckelshaus Assessment Report including finding a sustainable funding model, updating the strategic plan and governance as well as establishing county priorities for the funding available.

The City Council discussed the proposed \$1/capita contribution during First Reading of the 2017-2018 Budget ordinance on November 10, 2016. The City Council directed staff to include the \$1/capita contribution in the 2017 budget and bring the Interlocal Agreement to the City Council for approval. The City agreed to a one year Interlocal Agreement reflecting the \$1.00 per capita amount.

In a letter dated November 5, 2018, the Health District requests a \$2 per capita contribution in 2019. The policy question for the City Council is whether to extend the Interlocal Agreement, which includes \$1.00 per capita to support the Health District in 2019, or consider a \$2.00 per capita contribution.

The Health District is responsible for providing basic essential public health services and functions such as ensuring safe food, inspecting septic systems, responding to disasters and preventing and responding to disease outbreaks. In addition, the District is responsible for providing quarterly reports to the city, and the latest report is attached.

DISCUSSION

The Snohomish Health District is an independent special purpose district responsible for providing a range of programs and services that protect and promote public health in Snohomish County. The Health District was formed in 1966. Initially, Snohomish County cities provided the majority of funding ranging between \$0.50 and \$2.70 per resident. In 1993 the Snohomish County cities and Snohomish County dedicated a portion of the motor vehicle excise tax (MVET) to the Health District. This was repealed by popular vote in 2000. Since 2005, the District experienced a significant decrease in funding, and ranks 34th out of 35 among local public health agencies in Washington State for per capita funding.

The public health landscape in Snohomish County is in a state of change and transition due, in part, to the healthcare reform efforts, ongoing budgetary shortfalls, continued shifts in public health at the federal and state levels, and a growing and changing county population. In the spring of 2016, the District contacted the William D. Ruckelshaus Center to help them determine whether and how to best engage interested parties in addressing these issues.

The Assessment Report concludes, "There is no lone entity or single options that can provide the funding necessary to support public health needs in Snohomish County. Funding solutions will required the combined leadership and commitment of all parties, including the Health District, Board of Health, Snohomish County, the cities, federal and state governments, and other partners. In addition, there is a link between understanding the value of public health and willingness of the public and partners to support funding."

The Health District letter dated November 5, 2018 does not provide financial background information such as the district budgeted expenditures compared to revenues, nor does the letter provide information on other revenues sources. Staff recommends continuation of the \$1 per capita level until the district provides a more complete presentation of the financial necessity of a larger contribution.

FISCAL IMPACT

The \$1/capital contribution (\$6,835) is included in the City's 2019 General Fund Budget.

COUNCIL OPTIONS

1. Authorize the Mayor to extend the Snohomish Health District Interlocal Agreement (ILA) authorizing a \$1/capita contribution not to exceed \$6,835 in 2019 and directing staff to work with the District to identify specific services provided by the Health District to the City. This option indicates the City Council supports the Health District's request to fund essential health services.
2. Do not authorize the Mayor to sign the Snohomish Health District ILA and direct staff to areas of concern. This option indicates the City Council has questions or concerns regarding the proposed ILA. The City Council may want to direct the public safety committee to review the ILA before making a final decision.
3. Do not authorize the Mayor to sign the Snohomish Health District ILA. This alternative indicates the City Council is not prepared to provide a per capita contribution to the Health District at this time.

RECOMMENDED MOTION

I MOVE TO AUTHORIZE THE MAYOR TO EXTEND THE SNOHOMISH HEALTH DISTRICT INTERLOCAL AGREEMENT TO PROVIDE BASIC ESSENTIAL PUBLIC HEALTH SERVICES AND FUNCTIONS FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED \$6,835.

November 5, 2018

The Honorable Leonard Kelley
City of Stanwood
10220 270th St NW
Stanwood, WA 98292

RE: Collaborating Together for a Healthier Stanwood

Dear Mayor Kelley and Members of the Stanwood City Council:

You work hard every day to ensure the people of Stanwood have healthy places to live, work, and play. This concerted focus and your investments help foster thriving communities that attract families and businesses. The Snohomish Health District shares these priorities and we have worked diligently in serving as your community's chief health strategist this year.

In 2018, the Health District has continuously focused on internal and external improvement. Highlights of our efforts of moving toward a simpler, safer, and healthier Snohomish County include:

1. Bolstering community opioid response efforts as a founding member of the Multi-Agency Coordination (MAC) Group.
2. Substantially strengthening the infrastructure backbone of our agency.
3. Seeking sustainable public health funding through a coordinated request to the Governor for foundational public health services in the 2019-21 biennium.
4. Developing much-needed plans and procedures as we move toward becoming an accredited public health agency.
5. Looking toward the future of public health in Snohomish County, and planning accordingly.

OPIOID PREVENTION & RESPONSE

The Health District has been an active member of the MAC Group since its inception. We've identified and acted on over 30 objectives as the lead for emergency service function (ESF) #8: Health & Medical. Some of those accomplishments include:

- Distributed over 500 medicine lock bags and over 1,000 needle clean-up kits.
- Educated over 100 physicians on opioids and prescribing practices.
- Conducted a second 7-day point-in-time survey for opioid overdoses (attached).
- Assessed and identified strategies for neonatal withdrawal syndrome (babies born to mothers with an opioid use disorder).
- Published the first opioid prevention resource guide of its kind in the state.
- Leveraged state and federal resources to acquire funding needed to continue and expand MAC Group efforts in 2018-2019.
- Hosted a training with the Economic Alliance of Snohomish County on substance abuse and the role employers play in the solution.

We also have some other activities coming up:

- Hosting a training for dentists on opioid use disorder.
- Developing a burden of disease model that will report the number of Snohomish County residents abusing or misusing opioids.
- Hosting a conference in early-2019 for maternal-child health professionals addressing the many facets that the opioid epidemic brings.
- Working with local providers and pharmacies to get more opioid awareness out to patients, as well as easier access to locking medicine bottles, bags, and boxes.

HEALTH DISTRICT INFRASTRUCTURE

One of the key practices of a chief health strategist is to utilize state-of-the-art business practices. We have made several improvements this year including:

- Increased convenience for residents and business through new online services for applying for permits, submitting complaints, and requesting birth and death certificates.
- Contracted with Snohomish County for IT services to provide increased capabilities and security.
- Implemented NeoGov platform for streamlined recruiting and human resources functionality.
- Launched NovusAgenda for board and committee packets, allowing for greater transparency with the public and stakeholders.
- Contracted with Code Publishing to develop a searchable and user-friendly online version of our code for easy access for the public and employees.
- Invested in an online Learning Management System that will be utilized for community trainings in the future.

Launching by year-end are:

- A new website and enhanced communication channels this month.
- A new financial system that will allow for more robust and reliable reporting options.

ACCREDITATION

Last year, the Health District began its pursuit of national accreditation through the Public Health Accreditation Board (PHAB). A significant component is the launch of our *Building a Culture of Quality Plan* (fact sheet attached) that includes:

1. Performance management, quality improvement, and workforce development systems
2. Community Health Assessment (to be completed December 2018)
3. Community Health Improvement Plan (to be completed May 2019)
4. Strategic Plan (to be completed September 2019).

FOUNDATIONAL PUBLIC HEALTH SERVICES (FPHS)

The Washington State Legislature made an initial investment of \$12 million for foundational public health services in the 2017-2019 biennium, representing a one-time, partial restoration of cuts to public health services that were made during the Great Recession.

The Health District used a portion of those dollars to bolster its prevention, tracking and response efforts centered on sexually transmitted infections – in many cases, higher than the state average – including new partnerships with local military installations and tribal nations. This funding also allowed the Health District and its partners to quickly respond, contain, and stop a measles outbreak earlier this year before it spread to the community.

However, without securing ongoing, stable, and dedicated funding for foundational public health services, our communities are left unprepared for public health emergencies; vulnerable to the spread of communicable diseases; at risk for food, water, and environmental health threats; and without resources to adequately track data critical to identifying and responding to emerging threats.

That is why a joint request from all 35 local health jurisdictions, the Washington State Department of Health, the State Board of Health, and tribal public health agencies has been made to Governor Inslee. A study was conducted—as requested by the legislature—to quantify the gap between existing and needed resources. To fully fund communicable disease prevention and response, environmental health services not covered by fees, assessment, and infrastructure capabilities like IT and communications, the system-wide gap was identified as \$296 million per biennium. This FPHS funding request will be a major initiative this coming legislative session, and our governmental public health system remains confident that we will be successful in the request.

In the meantime, I am humbly asking for your support in two ways: contributing \$2 per capita to help bridge the gap until the legislature acts, and join us in advocating for sustainable public health funding at the state level. Attached is *Resolution 18-20* passed by the Board of Health of the Snohomish Health District calling on the Washington State Legislature to fund public health.

We understand each city has different resources and needs. While the funding is important, the relationship is more so. Any investment will pay dividends for the public's health. The staff at the Snohomish Health District take great pride in being a lean and scrappy public health agency. We deliver a strong return on investment while keeping our population safe from disease and injury.

If you have questions, please contact me at jketchel@snohd.org or on my mobile at (425) 512-6294.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Ketchel', with a long horizontal flourish extending to the right.

Jefferson Ketchel, MA, RS
Administrator

cc: Stanwood City Council
Honorable Nate Nehring, Snohomish County Council
Dr. Mark Beatty, Health Officer
Heather Thomas, Public & Government Affairs Manager

Att: 2018 Opioid Overdose 7-day Point-in-Time Summary
Resolution 18-20
Building a Culture of Quality Fact Sheet

2nd Annual
Point-in-Time
July 9-15
2018

Opioids in Snohomish County:

A Point-in-Time Survey of Overdoses

Partners from across Snohomish County took part in a coordinated data collection project focused on opioid overdoses. The information shown below represents reports from local fire, police, EMS, hospitals, the syringe exchange and the medical examiner’s office over seven days.

Overdoses were mostly men, with 34 males and 20 females and 3 cases where gender was not recorded.

The youngest age was 17 and the oldest was 73, with 21 of the overdoses being 21-30 year olds.

Saturday had the highest number of overdoses, with Thursday and Friday having the fewest.

Nearly one-third of the overdoses (17 total) happened between noon and 6 p.m.

When looking at race and ethnicity, 77% of the patients were White. Eight were unknown, and the remaining five were either Alaska Native American Indian or Hispanic/Latino.

Of the 57 individuals who overdosed, 13% did not have 911 called in response to their medical emergency.

DISCLAIMER: The data included in this summary is based on voluntary reports received from partners, and should not be considered exhaustive or lab-confirmed.

OVERDOSES AND DEATHS

During the 7-day period, a total of 57 overdoses were reported that appeared to be related to opioids. Unfortunately, 2 of those overdoses resulted in death.

12 overdoses in one day reported on July 14, 2018.

USE OF NALOXONE/NARCAN

Naloxone, also known as Narcan, is an overdose reversal drug. It is not addictive, nor can it harm a person if used improperly. During this 7-day survey, 72% of the reported overdoses received naloxone or Narcan.

40 lives saved

because naloxone was given during an overdose.

33 patients

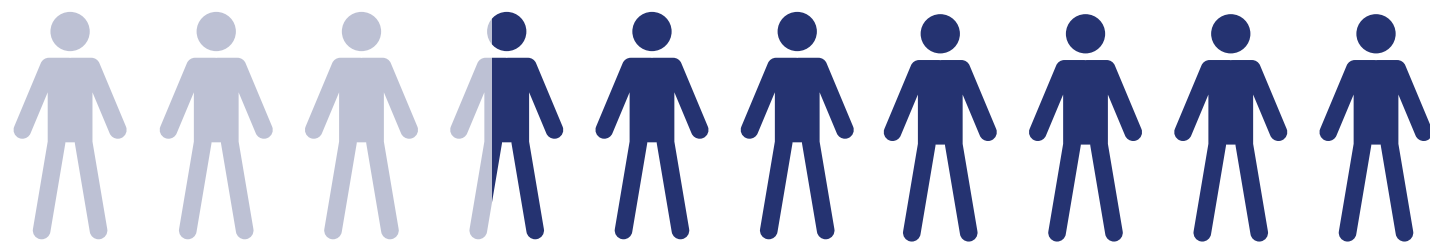
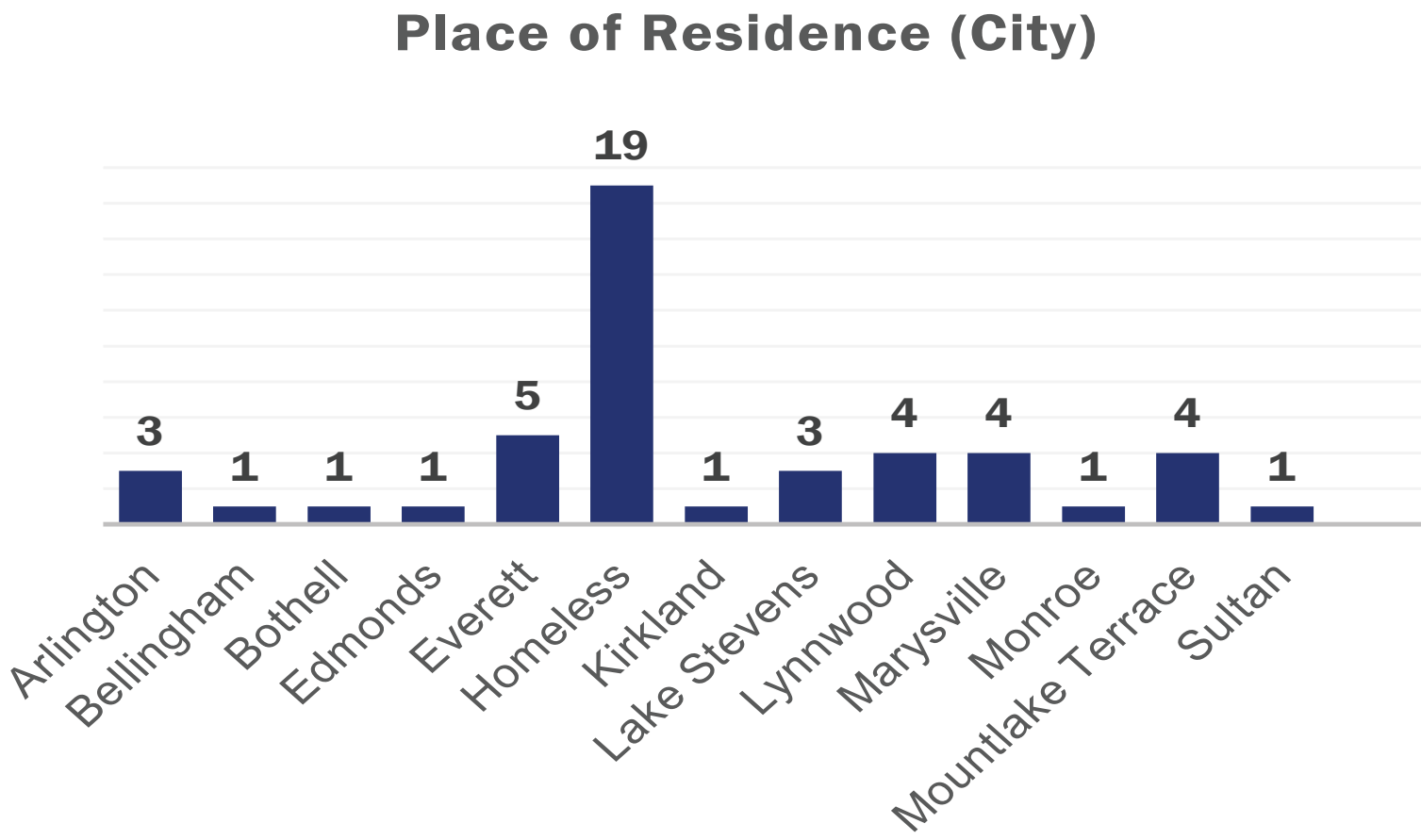
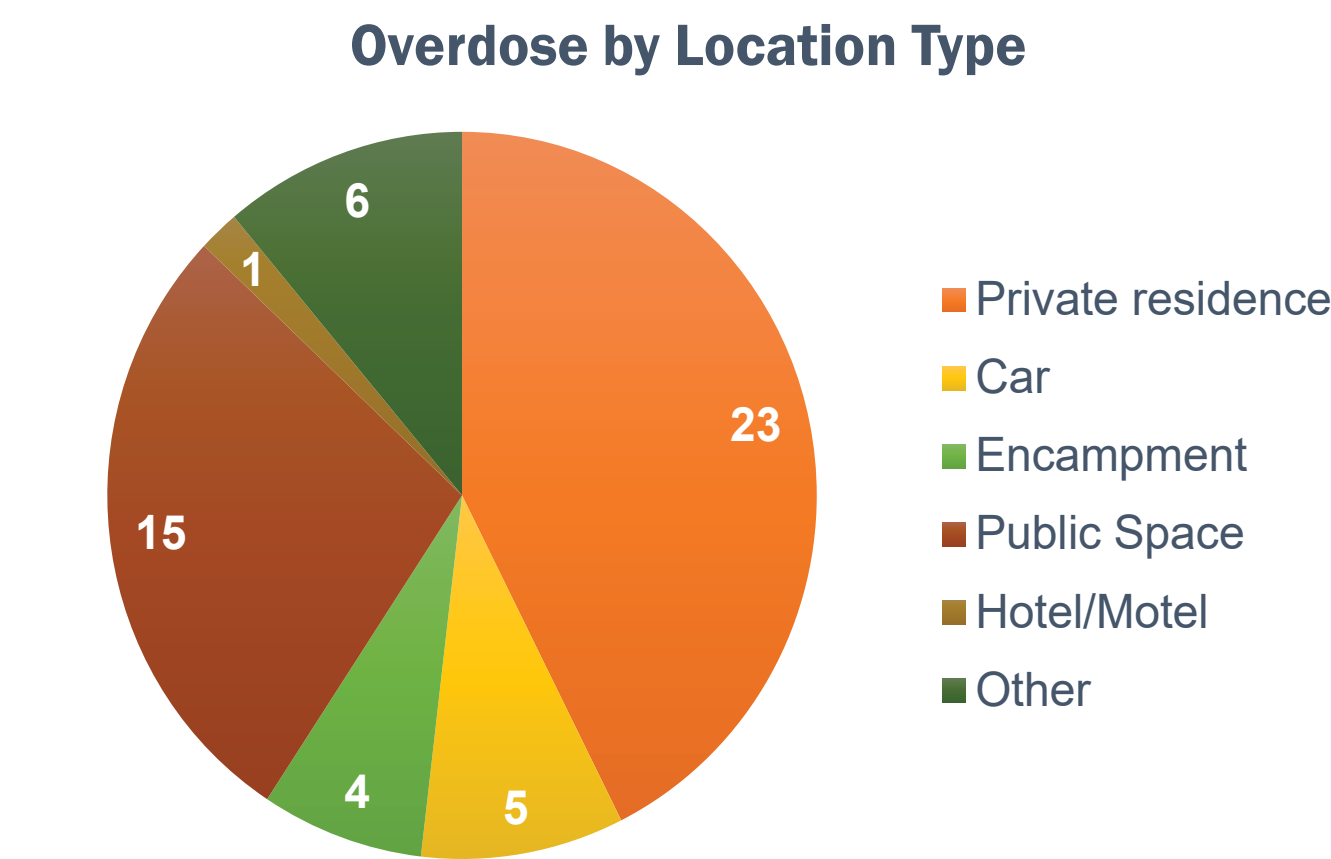
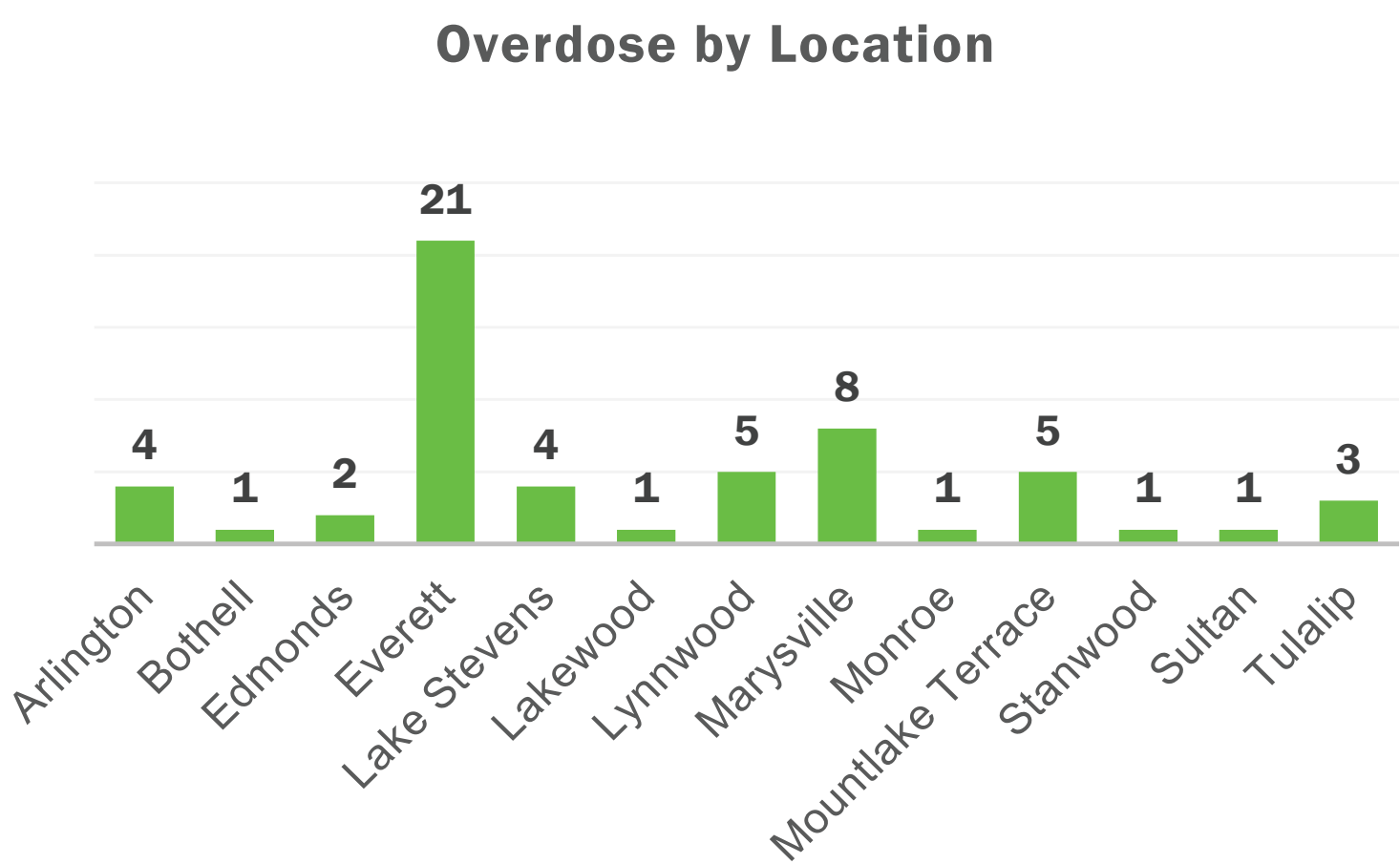
received naloxone or Narcan from police or EMS.

7 people

were given naloxone by a friend, family member or bystander.

LOCATION AND CITY OF RESIDENCE

Data was gathered on the location of overdose, both type and city, as well as where the patient identified as place of residence. All but two patients were Snohomish County residents. Due to the reporting form, we are not able to differentiate between city limits and unincorporated areas of the county.



33% of overdose patients were homeless

SNOHOMISH OVERDOSE PREVENTION

A COMMUNITY COMING TOGETHER TO STOP
SNOHOMISH COUNTY’S OPIOID EPIDEMIC

2nd Annual Point-in-Time July 9-15 2018

Opioids in Snohomish County:

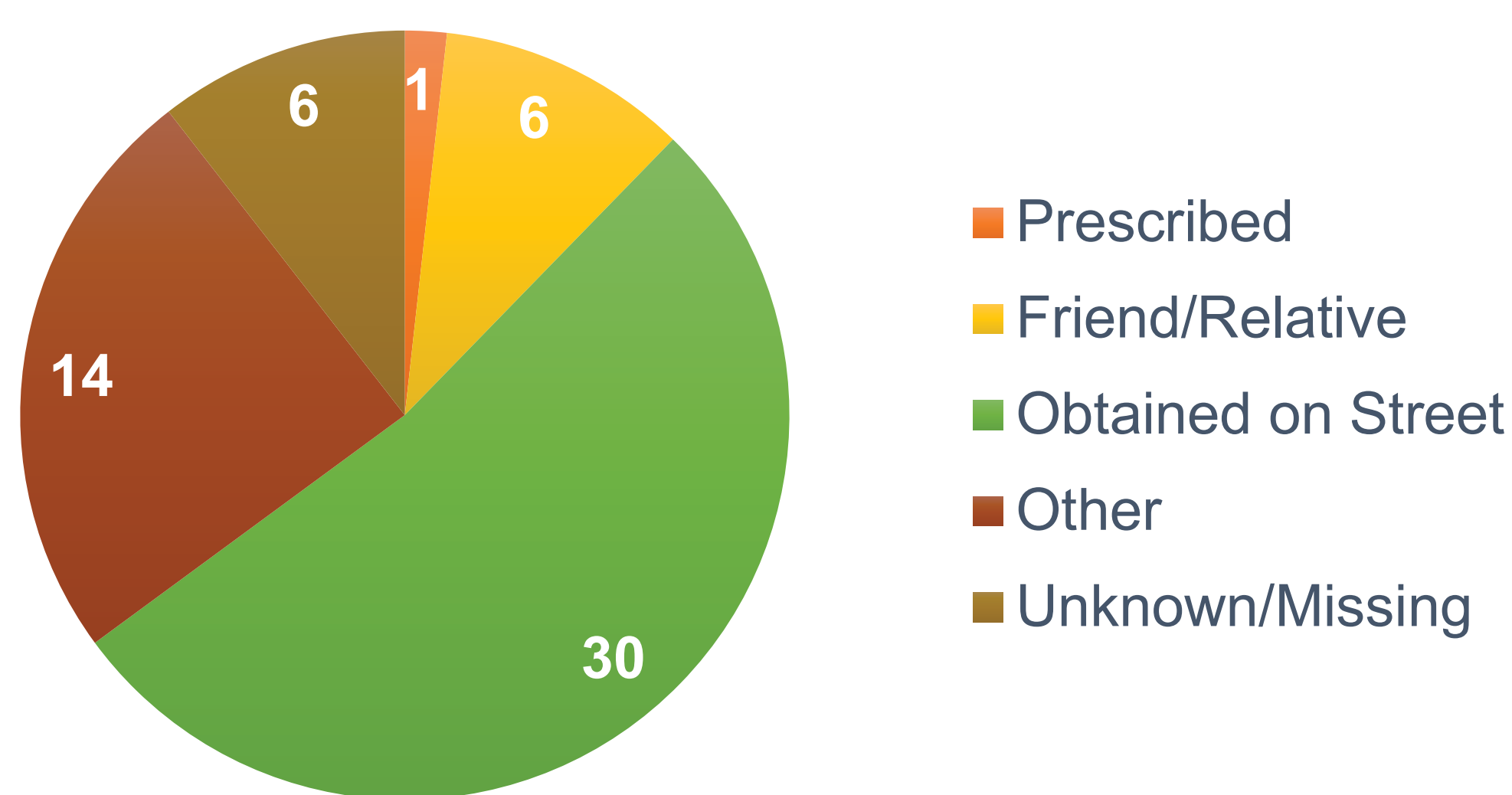
A Point-in-Time Survey of Overdoses

Partners from across Snohomish County took part in a coordinated data collection project focused on opioid overdoses. The information shown below represents reports from local fire, police, EMS, hospitals, the syringe exchange and the medical examiner's office over seven days.

TYPES OF OPIOIDS USED

While no toxicology sample results were available, reports revealed that overdoses were largely due to heroin. In a handful of cases, the overdoses appeared to include a combination of heroin and other drugs like meth, cocaine, Xanax, prescription opioids and alcohol.

Source of Drug(s) Used



SAFETY WARNING

Counterfeit Pills Laced with Fentanyl

Snohomish County has had an increase in overdoses from "Perc-30" pills being sold on the street. These counterfeit fentanyl-laced pills are dangerous and can cause a fatal overdose.



For more safety information, visit <http://snohomishoverdoseprevention.com/for-current-users>

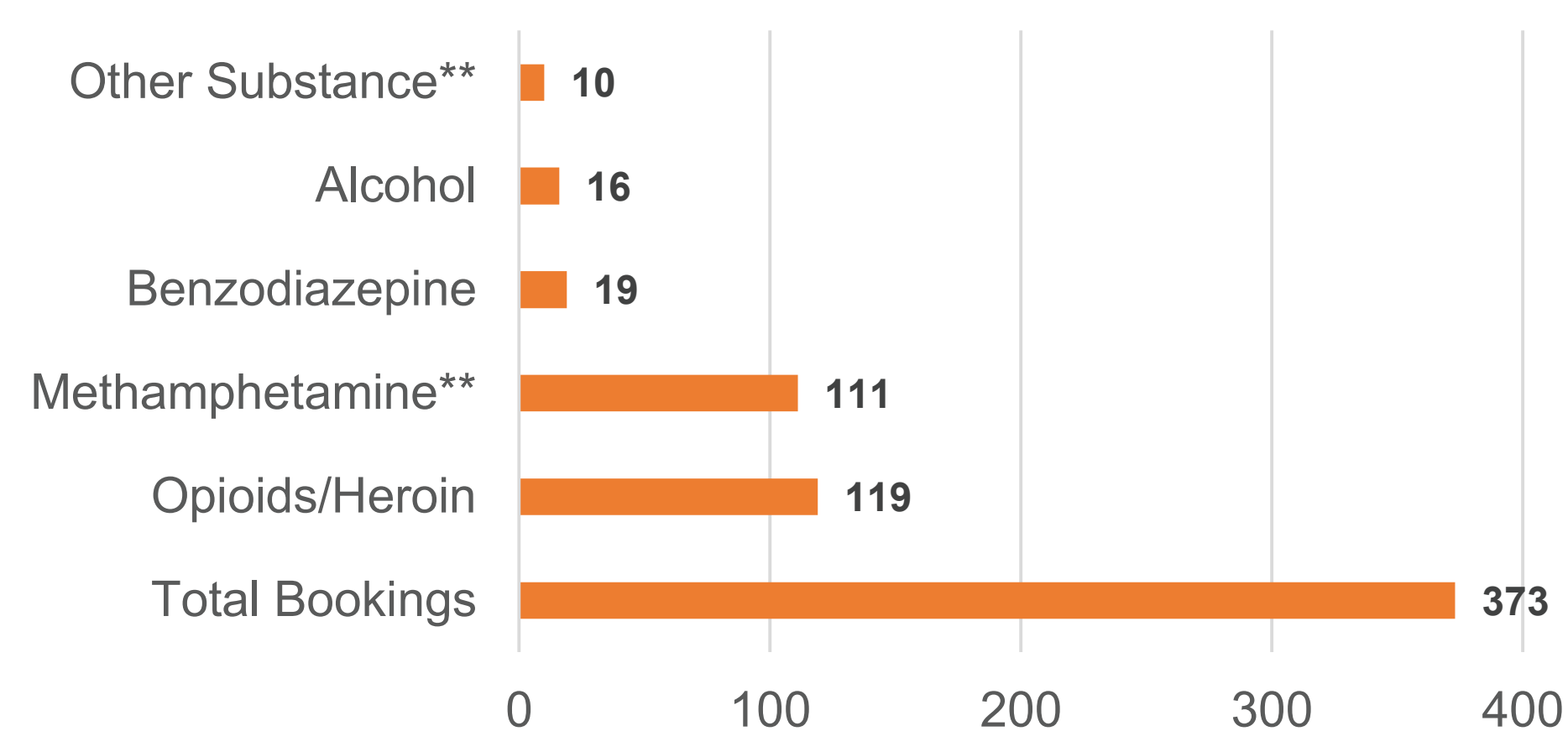
SNOHOMISHOVERDOSEPREVENTION
A COMMUNITY COMING TOGETHER TO STOP
SNOHOMISH COUNTY'S OPIOID EPIDEMIC

Thanks to coordination with the emergency department at Providence Regional Medical Center Everett, Snohomish County Regional Drug and Gang Task Force, and AIDS Outreach/Snohomish County Syringe Exchange, the Snohomish Health District was alerted to a spike in overdoses involving counterfeit "Perc-30" pills being sold on the street for approximately \$30 per pill. At least one overdose during the 7-day period was the result of one of these fentanyl-laced pills bought on the street.

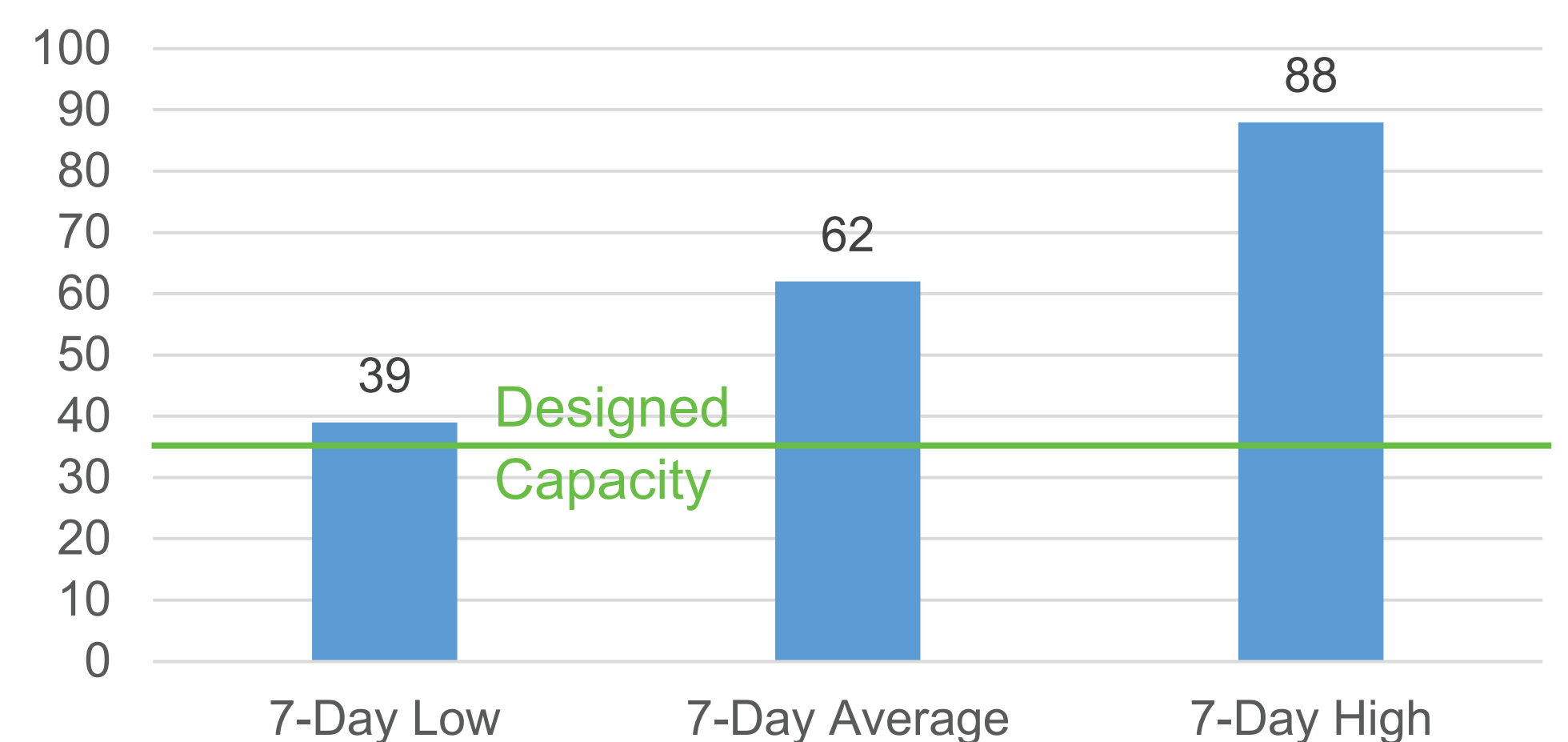
SNOHOMISH COUNTY JAIL ACTIVITY

In addition to overdose data received from local partners, information was collected by the Corrections Bureau within the Snohomish County Sheriff's Office. Just under 32% of new bookings during the 7-day period were inmates under opioid withdrawal watches.

Withdrawal Watches for Bookings at Snohomish County Jail



Inmates in Medical Detox/Housing and Overflow Beds



8 individuals were sent to the emergency room for medical clearance prior to booking.

11 bookings refused because of heroin or medication withdrawals.

Note: Methamphetamine and "Other Substances" are reported in addition to other drugs where withdrawal watch protocols are initiated. Withdrawal watch protocols are not used with these substances alone.

SNOHOMISHOVERDOSEPREVENTION

A COMMUNITY COMING TOGETHER TO STOP
SNOHOMISH COUNTY'S OPIOID EPIDEMIC



SNOHOMISH HEALTH DISTRICT
RESOLUTION OF THE BOARD OF HEALTH

RESOLUTION NUMBER: 18-20

RESOLUTION SUBJECT: WASHINGTON STATE LEGISLATURE SUPPORT OF FUNDING FOR
FOUNDATIONAL PUBLIC HEALTH SERVICES

WHEREAS, the public health system in Washington provides the foundation for the larger health framework, working to prevent illness and disease while supporting the work of community partners; and

WHEREAS, tracking, responding to, and preventing costly food and water contamination and disease outbreaks is essential to protecting the public's health; and

WHEREAS, state and local public health officials, together with local leaders, have identified an agreed-upon set of foundational public health services that should be available for every Washingtonian; and

WHEREAS, after a century of increasing life expectancies, these gains are threatened by new and more complex diseases and emerging threats, putting today's children at risk of becoming the first generation to have shorter life expectancies than their parents; and

WHEREAS, public health's ability to address the social and community conditions could improve health, life expectancy, and quality of life, while also reducing related health care costs and productivity losses; and

WHEREAS, the public's well-being is also threatened by public health's inability to meet its basic responsibility to provide these foundational services due to changes in its funding structure, complex and new diseases, and growing populations; and

WHEREAS, the motor vehicle excise tax was repealed in 2000, leaving the public health system without an adequate and sustainable funding source; and

WHEREAS, the Washington State Legislature made an initial investment of \$12 million for foundational public health services in the 2017-2019 biennium, representing a one-time, partial restoration of cuts to public health services that were made during the Great Recession; and

WHEREAS, due to this funding, the Snohomish Health District and its partners were able to quickly respond, contain, and stop a measles outbreak in 2018 before it was spread to the community; and

WHEREAS, the Snohomish Health District used a portion of those dollars to temporarily bolster its prevention, tracking, and response efforts centered on sexually transmitted infections – in many cases, higher than the state average – including new partnerships with local military installations and tribal nations; and

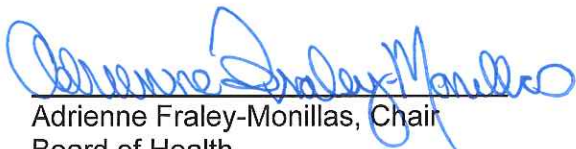
WHEREAS, without securing ongoing, stable, and dedicated funding for foundational public health services, our communities are left unprepared for emergencies like the SR 530 Slide; vulnerable to the spread of communicable diseases like measles, mumps, and STDs; at risk for food, water, and environmental health

threats; and without resources to adequately track data critical to identifying and responding to emerging threats; and

WHEREAS, investing in communities to improve the health and well-being of people could also revitalize and improve economic opportunity, enhancing prosperity in the community and for its residents and businesses.

NOW, THEREFORE, BE IT RESOLVED, the Snohomish County Board of Health calls on the Washington state legislature to allocate sustainable and significant funding necessary to support foundational public health services in all communities and allow public health to continue rebuilding its statewide system with added efficiency.

ADOPTED this 9th day of October 2018.



Adrienne Fraley-Monillas, Chair
Board of Health

ATTEST:



Jefferson S. Ketchel, MA, RS
Administrator

BUILDING A CULTURE OF QUALITY AT THE Snohomish Health District



**SNOHOMISH
HEALTH DISTRICT**
WWW.SNOHD.ORG

Benefits

- ✓ Increasing accountability and quality improvement to governance and public
- ✓ Achieving higher standards of operations by accreditation through nationally recognized accreditation board
- ✓ Building collaboration within and outside the agency
- ✓ Accessing state-of-the-art public health practices
- ✓ Increasing state and federal funding opportunities
- ✓ Engaging a well trained staff at all levels of the agency
- ✓ Adapting to changing times and emerging issues



Achievements to Date

Completion of an accreditation gap analysis

Development of a culture of quality work plan that includes:

- Performance management process and system development
- Quality improvement
- Workforce development

2018-2019 Action Plan

We are in the midst of developing some key documents that will help guide the Health District for the next 5-7 years. These include:

- 5-Year Strategic Plan Development and Implementation
- Community Health Assessment (CHA)
- Community Health Improvement Plan (CHIP)
- Accreditation Document Gathering and Application to PHAB
- Health Equity Plan Development
- Review, Development and Implementation of Policies and Procedures
- Performance Management Implementation
- Quality Improvement Implementation
- Workforce Development System Implementation

Key Objectives

Administration

- Increased number of staff trained in processing electronic Land Use applications from 3 to 6 by 12/31/18.
- Ensured 100% of staff completed the required human resource trainings and documentation by 8/30/2018.
- Increase number of policies that support healthier behaviors and environments in Snohomish County to 5 by 12/31/18.
- 100% participation by all designated response staff in all 2018/2019 EOC trainings offered by DEM by 12/12/19.
- COOP Plan revised and reviewed by management by 6/30/19.

Environmental Health

- Decreased number of pool barrier violations issued over the seasonal inspection period, 5/1/18 - 8/31/18 by 10%.
- Decreased number of pool water clarity violations issued over the seasonal inspection period from 5/1/18 - 9/3/18 by 50%.
- Increase percentage of routine food safety inspections to 80% by 12/31/18.
- Reduce average response time for Food Plan Review application approval/disapprovals by 25% by 12/31/18.
- Decrease total number of adequate handwashing facility violations by 10% by 5/31/19.
- Decrease number of data entry errors in Envision Connect for all Land Use work by 90% by 12/31/18.

Prevention Services

- Achieve 25 Adverse Childhood Experiences screenings each quarter by 01/01/19.
- Increase to 95% on-time reporting rate of notifiable conditions to DOH within 7 days of case completion by 12/31/18.
- Increase Medical Home Assessments to 85% of children served by 01/01/19.
- Increase proportion of MSM gonorrhea and chlamydia cases interviewed to 90% by 12/2018.
- Increase proportion of HIV negative men with early syphilis or rectal gonorrhea referred for PrEP evaluation by 25% by 12/31/18.
- Decrease number of retained files in the TB shared drive by 25% by 12/31/18.
- Increase community education opportunities by 33% by 6/30/19.
- Complete 9 of 34 assigned AFIX visits with eligible Region 1 provider sites by 6/30/19.
- Increase fruit and vegetable check redemption rate to 80% in Everett and 83% in Lynnwood by 9/30/19.
- Increase Women, Infants & Children (WIC) program participating caseload by 7% over baseline by 9/30/19.

Quality Improvement in Action

With the successful launch of Envision Connect Online, the Snohomish Health District is making it more convenient for residents and businesses to electronically:

- Submit food establishment, temporary food events, septic design plans for agency review and complaints
- Renew and pay fees
- Order birth certificates
- View inspection histories, status of pending applications and complaints

There are increasing numbers of customers using the online system and giving positive feedback.

The Health District analyzed client flow at the Lynnwood WIC Clinic location and determined a choke point. A quality improvement project is designed to eliminate the choke point and client flow will be measured to determine the effectiveness of process improvements. A customer survey is being designed to determine where clinic actions could be improved. An assessment of the Everett location is being scheduled for the fourth quarter of 2018.



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM: 8a

DATE: November 19, 2018

SUBJECT: Capital Improvement Plan (CIP) (*Capital Facilities Element Update*)

CONTACT PERSON: Kevin Hushagen, Public Works Director

ATTACHMENTS: A - 2019-2024 Capital Improvement Plan (CIP)
B- Ordinance 1466

ISSUE

The issue in front of City Council is to consider first read, second read and final adoption of Ordinance 1466 Capital Improvement Plan.

RECOMMENDATION

The planning commission held a public hearing on the CIP on November 13th and they recommended the Council approve the plan.

COUNCIL OPTIONS

- 1) Approve first reading, second reading, and final adoption of Ordinance 1466 Capital Improvement Plan 2019-2024.
- 2) Do not approve first reading, second reading, and final adoption of Ordinance 1466 Capital Improvement Plan 2019-2024, and direct staff to make changes to the Ordinance.

I MOVE TO APPROVE FIRST READING, SECOND READING, AND FINAL ADOPTION OF ORDINANCE 1466 CAPITAL IMPROVEMENT PLAN.

City of Stanwood
6-Year Capital Improvement Plan
2019-2024

Fire Impact Fees (105)		Budget 2019	Budget 2020	2021	2022	2023	2024
	SFR Building Permits	60	60	40	26	20	20
Beginning Cash & Investments		\$71,260	\$83,360	\$95,460	\$103,560	\$108,860	\$112,960
Revenues							
Impact Fees		\$12,000	\$12,000	\$8,000	\$5,200	\$4,000	\$4,000
Interest		\$100	\$100	\$100	\$100	\$100	\$100
Total Resources (includes BNC)		\$83,360	\$95,460	\$103,560	\$108,860	\$112,960	\$117,060
Expenditures:	Total Proj Cost						
Machinery & Equipment	\$0						
Total Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash & Investments		\$83,360	\$95,460	\$103,560	\$108,860	\$112,960	\$117,060

City of Stanwood
6-Year Capital Improvement Plan
2019-2024

Building Improvement (110)		Budget 2019	2020	2021	2022	2023	2024
	SFR Building Permits	60	60	26	20	20	20
Beginning Cash & Investments		\$615,000	\$250,000	\$255,000	\$260,000	\$265,000	\$270,000
Revenues							
Impact Fees		\$0	\$0	\$0	\$0	\$0	\$0
REET 1 Transfer-In		\$0	\$0	\$0	\$0	\$0	\$0
Bond Proceeds / Debt				\$6,000,000			
Grant Proceeds		\$0	\$0			\$0	\$0
Interest		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total Resources (includes BNC)		\$620,000	\$255,000	\$6,260,000	\$265,000	\$270,000	\$275,000
Expenditures:	Total Proj Cost						
New Police/City Hall Design	\$300,000	\$300,000					
New Police Station/Records Room	\$6,000,000			\$6,000,000			
City Hall HVAC	\$70,000	\$70,000					
Total Expenditures	\$6,370,000	\$370,000	\$0	\$6,000,000	\$0	\$0	\$0
Ending Cash & Investments		\$250,000	\$255,000	\$260,000	\$265,000	\$270,000	\$275,000

City of Stanwood
6-Year Capital Improvement Plan
2019-2024

Street (102/103/677)		Budget					
		2019	2020	2021	2022	2023	2024
	Permits	60	60	26	20	20	20
Beginning Cash & Investments		\$1,928,500	\$1,564,555	\$1,698,411	\$238,448	\$222,570	\$315,253
Revenues							
Impact Fees	\$3,523.39	\$211,403	\$211,403	\$91,608	\$70,468	\$70,468	\$70,468
WSDOT/Safe Routes to School							
DOC/Safe Routes to School							
FHWA - STP							
Bond Proceeds / Debt							
RTCC Grant		\$1,437,500					
State Budget Direct Appropriation		\$500,000					
TIB Grant		\$720,000	\$900,000				
Grants			\$1,400,000	\$1,300,000	\$6,700,000	\$6,500,000	\$21,500,000
Transportation Sales Tax		\$325,000	\$300,000	\$309,000	\$318,270	\$327,818	\$337,653
Interest		\$19,285	\$15,646	\$16,984	\$2,384	\$2,226	\$3,153
Total Resources (includes BNC)		\$5,141,688	\$4,391,604	\$3,416,004	\$7,329,570	\$7,123,081	\$22,226,526
Expenditures:	Proj Cost						
New Sidewalk/Trail Installation	\$420,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Sidewalk Repair	\$180,000	\$50,000	\$50,000	\$20,000	\$20,000	\$20,000	\$20,000
Miscellaneous	\$150,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
72nd (272nd - 276th) *	\$2,200,000				\$200,000	\$2,000,000	
Pavement Inventory	\$50,000		\$50,000				
Viking Way / 90th *	\$2,000,000	\$2,000,000					
102nd Ave Overlay *	\$301,458	\$301,458					
276th St.Overlay *	\$530,675	\$530,675					
SR532/Ovenell Access *	\$3,500,000						\$3,500,000
SR532/98th Hamilton Access *	\$3,500,000						\$3,500,000
284th St Improvements: 80th Ave to City Limits*	\$6,220,000			\$220,000	\$6,000,000		
272nd St. Reconstruction (72nd Ave. to Pioneer Hwy)*	\$4,000,000			\$2,000,000			\$2,000,000
102nd Ave Sidewalk *	\$106,498		\$106,498				
92nd Ave Sidewalk *	\$150,000	\$150,000					
273rd Pl. Sidewalk *	\$175,452		\$175,452				
72nd Ave Sidewalk *	\$491,359	\$100,000	\$391,359				
101st Ave Reconstruction *	\$2,640,000				\$792,000	\$1,848,000	
SR 532 Flood Berm/Bike Path *	\$200,000		\$200,000				
90th Ave 271st to 272nd *	\$124,884		\$124,884				
80th Ave Reconstruction *	\$7,030,000					\$2,109,000	\$4,921,000
SR532 & 64th Roundabout *	\$3,500,000						\$3,500,000
284th St Sidewalk *	\$185,880			\$185,880			
98th Dr. Sidewalk 268th to 270th *	\$123,240			\$123,240			
270th St. Redesign Curbs 98th to 102nd *	\$735,828					\$735,828	
272nd St Sidewalk 72nd to 76th *	\$533,436			\$533,436			
276th St. Sidewalk 70th to 73rd *	\$150,000	\$150,000					
Cedarhome Dr. Sidewalk 271st to 276th *	\$714,612						\$714,612
WWTP Loop Trail *	\$2,772,500						\$2,772,500
Heritage Park Loop Trail *	\$535,000						\$535,000
Church Creek Park Loop Trail *	\$411,750						\$411,750
276th St. (Lover's Lane) Chip Seal	\$200,000	\$200,000					
272nd Pl. 99th to 102nd Overlay	\$250,000		\$250,000				
68th Avenue Overlay	\$500,000		\$500,000				
272st Street (94th to Viaduct) seal coat	\$250,000		\$250,000				
72nd Avenue SR532 to Pioneer Hwy Overlay	\$500,000		\$500,000				
Total Expenditures	\$45,332,572	\$3,577,133	\$2,693,193	\$3,177,556	\$7,107,000	\$6,807,828	\$21,969,862
Ending Cash & Investments		\$1,564,555	\$1,698,411	\$238,448	\$222,570	\$315,253	\$256,664

* Project also included in TIP

City of Stanwood
6-Year Capital Improvement Plan
2019-2024

Parks (104/106/120/121)		Budget 2019	2020	2021	2022	2023	2024
	SFR Building Permits	60	60	26	20	20	20
Beginning Cash & Investments		\$1,360,932	\$1,312,989	\$859,567	\$415,524	\$338,160	\$434,358
Revenues							
Impact Fees	\$640.80	\$38,448	\$38,448	\$16,661	\$12,816	\$12,816	\$12,816
REET		\$320,000	\$200,000	\$100,000	\$100,000	\$80,000	\$80,000
Bond Proceeds / Debt							
Grant Proceeds (YAF, Floodplains by design, DOC)		\$975,000	\$375,000	\$300,000	\$0	\$0	\$0
Construction Sales Tax				\$1,000,000			
Hamilton (WWRP/IPG)		\$275,000	\$500,000				
RCO			\$500,000	\$1,200,000	\$1,400,000		
Interest	\$47,215	\$13,609	\$13,130	\$8,596	\$4,155	\$3,382	\$4,344
Total Resources (includes BNC)		\$2,982,989	\$2,939,567	\$3,484,824	\$1,932,495	\$434,358	\$531,517
Expenditures:	Total Proj Cost						
Ovenell Property	\$853,635	\$90,000	\$75,000	\$344,300	\$344,335		
Heritage Park - 4th Field & Trail	\$2,475,000	\$850,000	\$625,000		\$1,000,000		
Hamilton Property	\$2,225,000	\$250,000	\$500,000	\$1,475,000			
Trail Plan Implementation	\$750,000		\$250,000	\$250,000	\$250,000		
Acquisition-Heritage Park Expansion	\$1,000,000			\$1,000,000			
Church Creek	\$125,000		\$125,000				
Johnson Farm	\$955,000	\$480,000	\$475,000				
New Neighborhood Park	\$30,000		\$30,000				
Total Expenditures	\$8,413,635	\$1,670,000	\$2,080,000	\$3,069,300	\$1,594,335	\$0	\$0
Ending Cash & Investments		\$1,312,989	\$859,567	\$415,524	\$338,160	\$434,358	\$531,517

City of Stanwood
6-Year Capital Improvement Plan
2019-2024

Water (422/423/424)		2019	2020	2021	2022	2023	2024
	SFR Building Permits	60	60	26	20	20	20
Beginning Cash & Investments		\$651,189	\$499,841	\$214,979	\$366,861	\$325,190	\$295,102
Revenues							
Connection Fees	\$600	\$36,000	\$36,000	\$15,600	\$12,000	\$12,000	\$12,000
Cedarhome Benefit Area							
Transfers-In from Operating Funds		\$200,000	\$100,000	\$15,000	\$35,000	\$20,000	\$0
Plant Investment Charge (\$6,912)	\$6,912	\$414,720	\$414,720	\$179,712	\$138,240	\$138,240	\$138,240
Bond Proceeds / Debt			\$1,300,000				
Grant Proceeds						\$1,500,000	\$1,400,000
Interest		\$6,512	\$4,998	\$2,150	\$3,669	\$3,252	\$2,951
Total Resources (includes BNC)		\$1,308,421	\$2,355,559	\$427,441	\$555,770	\$1,998,682	\$1,848,293
Expenditures:	Total Proj Cost						
Transfer to Water Operating Fund 421	\$63,480	\$10,580	\$10,580	\$10,580	10580	\$10,580	\$10,580
Rate Study	\$25,000						\$25,000
Improvements	\$300,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Long Term Water Supply Study	\$40,000	\$20,000					\$20,000
Hatt Slough Study	\$25,000				\$25,000		
Telemetry	\$33,000				\$33,000		
297 Zone Reservoir	\$2,000,000	\$200,000	\$1,800,000				
Decomission Fure Well	\$30,000	\$30,000					
Cedarhome Sand Production	\$0						
Cedarhome Generator	\$250,000		\$250,000				
Knittle Generator (2021-2026)	\$260,000						\$260,000
Knittle Booster Upgrades	\$945,000					\$236,000	\$709,000
Viking Way water main	\$498,000	\$498,000					
85th Dr water main	\$400,000				\$45,000	\$355,000	
Bryant Well monitor	\$30,000		\$30,000				
Cedarhome Dr water main	\$517,000				\$67,000	\$450,000	
Knittle tank recoating	\$540,000					\$540,000	
Park Lane water main	\$482,000					\$62,000	\$420,000
Total Expenditures	\$6,438,480	\$808,580	\$2,140,580	\$60,580	\$230,580	\$1,703,580	\$1,494,580
Ending Cash & Investments		\$499,841	\$214,979	\$366,861	\$325,190	\$295,102	\$353,713

City of Stanwood
6-Year Capital Improvement Plan
2019-2024

Sewer (403/405)		2019	2020	2021	2022	2023	2024
	SFR Building Permits	60	60	26	20	20	20
Beginning Cash & Investments		\$1,664,981	\$862,771	\$147,539	\$143,708	\$279,525	\$36,700
Revenues							
Connection Fees	\$500	\$30,000	\$30,000	\$13,000	\$10,000	\$10,000	\$10,000
Plant Investment Charge	\$7,719	\$463,140	\$463,140	\$200,694	\$154,380	\$154,380	\$154,380
REET							
Bond Proceeds / Debt		\$0	\$500,000	\$1,800,000	\$350,000		\$3,600,000
Grant Proceeds							
Transfer in from Operations		\$550,000	\$0	\$100,000	\$55,000	\$10,000	\$100,000
Interest		\$16,650	\$8,628	\$1,475	\$1,437	\$2,795	\$367
Total Resources (includes BNC)	\$11,924,690	\$2,724,771	\$1,864,539	\$2,262,708	\$714,525	\$456,700	\$3,901,447
Improvements	\$200,000	\$25,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Miscellaneous Improvements Pipe Repl (EX1)	\$1,121,000		\$25,000	\$274,000	\$274,000	\$274,000	\$274,000
Collector/Interceptor Syst Flow Mon & Video (EX 2)	\$368,000	\$45,000	\$50,000		\$40,000		\$233,000
Church Creek Collection System Const (EX5A)	\$1,175,000	\$150,000		\$1,025,000			
Cedarhome Collection System Construction (EX5B)	\$175,000						\$175,000
UV Energy Efficiency Upgrades	\$48,000	\$48,000					
272nd/101st-99th (Ex13)	\$950,000		\$200,000	\$750,000			
Pioneer Highway/Cedarhome to 267th St (EX 17)	\$100,000		\$100,000				
Lower Pioneer Highway Interceptor (EX18)	\$500,000		\$500,000				
72nd Avenue and 261st St. Interceptor (EX19)	\$900,000	\$900,000					
72nd Ave Gravity Main Replacement (DF2)	\$193,000						\$193,000
Church Creek Loop Gravity Main Replacement (DF3)	\$423,000						\$423,000
68th Ave Gravity Main Replacement (DF4)	\$321,000						\$321,000
Miscellaneous Improvements Facilities (EX6)	\$140,000			\$35,000	\$35,000	\$35,000	\$35,000
Telemetry System Upgrades (EX7)	\$225,000	\$225,000					
Biosolids Processing Facility(EX8A-B)	\$2,035,000		\$110,000				\$1,925,000
Grit Removal Unit Installation (EX9)	\$203,000				\$51,000	\$76,000	\$76,000
Viking Way	\$169,000	\$169,000					
Main Lift Station Upgrades	\$563,000	\$150,000	\$413,000				
Ultra violet disinfection	\$173,000		\$48,000				\$125,000
Smoke Testing/camera/flow meter basin 1	\$300,000	\$150,000	\$150,000				
Wastewater Rate Study	\$50,000						\$50,000
Upper Pioneer Hwy 85th to Cedarhome (EX16)	\$86,000		\$86,000				
Total Expenditures	\$10,418,000	\$1,862,000	\$1,717,000	\$2,119,000	\$435,000	\$420,000	\$3,865,000
Ending Cash & Investments		\$862,771	\$147,539	\$143,708	\$279,525	\$36,700	\$36,447

City of Stanwood
6-Year Capital Improvement Plant
2019-2024

Drainage (411/412)		2019	2020	2021	2022	2023	2024
	SFR Building Permits	60	60	26	20	20	20
Beginning Cash & Investments	Fees	\$125,000	\$263,090	\$72,561	\$75,251	\$153,283	\$88,305
Revenues							
Plant Investment Fees	\$1,414	\$84,840	\$84,840	\$36,764	\$28,280	\$28,280	\$28,280
Drainage Connection Fees	\$200	\$12,000	\$12,000	\$5,200	\$4,000	\$4,000	\$4,000
Transfer-In from Drainage Operating		\$80,000	\$400,000	\$0	\$85,000	\$0	\$65,000
Bond Proceeds / Debt			\$1,250,000	\$1,064,300	\$2,214,335	\$700,000	\$700,000
Grant Proceeds			\$200,000	\$650,000	\$650,000	\$1,300,000	\$1,751,557
Grant - SR 532 Flood Berm		\$911,200					
Floodplains by Design		\$1,000,000					
Interest		\$1,250	\$2,631	\$726	\$753	\$1,533	\$883
Total Resources (includes BNC)		\$2,214,290	\$2,212,561	\$1,829,551	\$3,057,618	\$2,187,096	\$2,638,025
	Total						
(CIP#) Expenditures	Proj Cost						
Drainage Rate Study	\$25,000						\$25,000
(-) Retention Pond Improvements	\$150,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
(10) 85th Ave N Runoff	\$738,635		\$50,000	\$344,300	\$344,335		
(1) Irvine Slough Stormwater Separation	\$8,800,000	\$1,000,000	\$1,800,000	\$1,000,000	\$1,000,000	\$2,000,000	\$2,000,000
(11) SR532 Flood Berm	\$911,200	\$911,200					
(7) 101st, 102nd, 103rd Replacement	\$1,500,000		\$250,000	\$250,000	\$1,000,000		
(2) 92nd Ave (271st-SR532)	\$640,000			\$120,000	\$520,000		
(4) 276th Pl Pioneer Hwy Drainage Imp	\$58,791					\$58,791	
(6) Augusta St. Pipe Upsize	\$292,915						\$292,915
(8) 271st St NW @ Florence Rd Upsize	\$158,642						\$158,642
Irvine Slough Erosion Control	\$90,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Total Expenditures	\$13,365,183	\$1,951,200	\$2,140,000	\$1,754,300	\$2,904,335	\$2,098,791	\$2,516,557
Ending Cash & Investments		\$263,090	\$72,561	\$75,251	\$153,283	\$88,305	\$121,468

CITY OF STANWOOD
Stanwood, Washington

ORDINANCE 1466

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON,
ADOPTING THE 2018 AMENDMENT TO THE CAPITOL FACILITIES
ELEMENT OF THE COMPREHENSIVE PLAN FOR 2019-2024 CAPITAL
FACILITIES PLAN (CIP) AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, as one of the cities in Snohomish County, the City of Stanwood is required to update its Comprehensive Plan pursuant to the Washington State Growth Management Act (GMA), and

WHEREAS, RCW 36.70A.130(2)(a)(iv) authorizes amendments to be considered more frequently than once per year under when the amendment of the capital facilities element of a comprehensive plan occurs concurrently with the adoption or amendment of a city budget; and

WHEREAS, the City has identified changes in capital projects to be approved as part of the budget process for the bi-annual budget of 2019/2020; and

WHEREAS, the City Council has updated the capital project list for streets projects as part of the bi-annual budget of 2019/2020; and

WHEREAS, the City Council has identified the growth related capital projects and listed the identified projects in the Capital Facilities Element of the Comprehensive Plan; and

WHEREAS, the Community Development Department issued a SEPA Addendum on November 7, 2018; and

WHEREAS, on November 13, 2018 a public hearing was held by the Planning Commission regarding the 2019 – 2024 Capital Improvement Plan (CIP) for the Capital Facilities Element and all persons wishing to provide public input concerning the amendments were heard; and

WHEREAS, the Planning Commission motioned to forward the proposed 2019 – 2024 Capital Improvement Plan (CIP) to the City Council and to update the Capital Facilities Element (Table CF-20) of the Comprehensive Plan to reflect the new CIP and any final adjustments made by Council; and

WHEREAS, public notice of the above-referenced public hearing was provided in accordance with and as required by law; and

WHEREAS, the City Council Public Works Committee met on September 10 and October 1, 2018 to consider the proposed amendments; and

WHEREAS, the City Council Finance Committee met on September 13, 2018 to consider the proposed amendments; and

WHEREAS, City Council met on November 19, 2018 to consider the proposed amendments, including, but not limited to the recommendation of the Planning Commission; and

WHEREAS, pursuant to RCW 36.70A.106, the City has notified the Washington State Department of Commerce of the City's intent to adopt the proposed Comprehensive Plan Amendments and more than 60 days have expired since that notification;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The following Findings of Fact and Conclusions of the Stanwood Planning Commission are hereby approved and are hereby incorporated by this reference and adopted as the Findings of Fact and Conclusions of the City Council of the City of Stanwood:

1. The criteria for amending the Stanwood Comprehensive Plan are contained in SMC 17.157.080 and the Council and finding are as follows:
 - a. *The amendment bears a substantial relation to the public health, safety, or welfare;* The revisions to the Capital Facilities Element, provide necessary direction to guide development that implements the Growth Management Act and provides for adequate investment in public facilities and services to promote the future growth of the City.
 - b. *The amendment is appropriate for reasonable development of the property.* This finding is not directly applicable because there is no specific subject property affected. The proposed amendments implement policy providing for continued and reasonable development of City infrastructure.
 - c. *The subject property is suitable for development in conformance with standards under the proposed Comprehensive Plan designation.* This finding is not directly applicable because there is no specific subject property affected. The policy amendments as applied within the UGA provide for the application of the municipal code and development of public works projects, consistent with the Comprehensive Plan.
 - d. *The amendment will not be materially detrimental to uses or property in the immediate vicinity of the subject property.* This finding is not directly applicable because there is no specific subject property affected. Generally the amendments provide for application of policies that benefit uses and property within the City and the UGA.

- e. *The proposed Comprehensive Plan amendment has merit and value for the community as a whole.* The merit and value to the community as a whole are described under criteria (1) above. The proposal would encourage use of urban lands already surrounded by development and support the growth policies of the City.
- f. *The proposed amendment is consistent with the goals and policies of the Comprehensive Plan.* The amendments refine and implement the adopted Vision Statement of the Comprehensive Plan and the amendments to the elements are internally consistent.
- g. *The amendments to the Capital Facilities Elements were reviewed and adopted concurrently with the 2018 City of Stanwood budget amendment process.*

Section 2. The Capital Facilities Element of the Comprehensive Plan is amended to adopt an updated list of the 2019 - 2024 Capital Projects list (Table CF - 20) as shown on Exhibit A.

Section 3. Severability. The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 4. Effective Date. This Ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED by the Stanwood City Council this _____ day of November 2018.

CITY OF STANWOOD

Leonard Kelley, Mayor

ATTEST:

By: _____
David Hammond, City Clerk

APPROVED AS TO FORM:

By: _____
Grant Weed, City Attorney

Date of Publication: _____
Effective Date: _____



CITY OF STANWOOD COUNCIL AGENDA STAFF REPORT

ITEM NUMBER: 9a

DATE: November 19, 2018

SUBJECT: Ordinance 1465 Adopting 2019-2020 Biennial Budget

CONTACT PERSON: David A. Hammond, Finance Director

ATTACHMENTS: A – Ordinance 1465
B – 2019-2020 Budget Summary
C – 2019-2020 Budget Detail
D – 2019-2020 Budget Supplemental Section

ISSUE

The issue before the city council is to have second reading and final adoption of Ordinance 1465 adopting the 2019-2020 biennial budget.

RECOMMENDATION

Have second reading of Ordinance 1465 adopting a budget for the City of Stanwood, Washington, for the years 2019 and 2020, and setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

DISCUSSION

The city's budget development process began at a council workshop on February 1, 2018. The city council discussed revenue and spending year-to-date, forecasts, Budget Themes and Initiatives, and other topics including: Utility fees, Fire Authority Annexation, Park Acquisition and Master Planning and relocation of city hall/police station.

A council workshop was held on June 21, 2018 to discuss the financial forecast, budget themes, utility rates, parks and trails and potential use of one-time revenues.

A council workshop was held on October 22, 2018 where staff provided council with a detailed breakdown of general fund and street fund revenues and expenditures. Council reviewed and confirmed the current Budget Themes and Initiatives to ensure that the preliminary proposed budget was guided by those themes and initiatives. The city council also reviewed 4-year budget comparisons (2017-2020) for all funds. The department directors provided overviews of proposed fund operating budgets, followed by council discussion.

A public hearing was held on November 8th to receive public comment on the 2019-2020 preliminary budget and the first reading of proposed Ordinance 1465 to adopt the 2019 and 2020 budgets was approved. The 2019 and 2020 budgets as presented are consistent with the most current comprehensive plan.

City Council Budget Policy Issues

There were several policy questions the city council considered while preparing the 2019-2020 budget:

1. Water, Wastewater and Stormwater Utility Rates for the period 2019-2024 were adopted by Ordinance 1461 on October 11, 2018.
2. Employee Salary and Benefit Schedules for 2019 was adopted by Res. 2018-20 on October 11, 2018.
3. The Capital Improvement Plan was updated to cover 2019-2024.
4. Council adopted Ordinance 1463 levying the six percent lid lift and banked capacity authorized by Stanwood voters in 2015. This will enable a 2019 transfer of \$276,804 to the Building Improvement Fund to defray future borrowing costs to finance the new Police Station and City Hall.

Budget Changes and Updates

The following changes to the budget were made between the council workshop on October 22, 2018 and the first reading of the ordinance on Nov. 8th, 2018; no changes were made to the budget after the first reading.

:

- The Community Development Department salary and benefit expenditure line item was increased by \$73,500, in 2019, and \$83,200 in 2020; this increase was offset by decreases in the Parks Department, and the Water, Sewer and Drainage Utilities. This correction was the result of a software error in allocation of one employee's salary.
- The Teamster's Trust Insurance premium was increased 3.5 percent from prior year, which affects the medical benefits line item in numerous funds and departments; the total effect on expenditure budget is approximately \$12,600.
- Economic Development – in 2020, an increase of \$40,000 in anticipation of using consulting services to further market the Hotel/Motel effort.

2019-2020 Budgets Highlights

- Generate Revenue for Public Safety. Property tax increase of 10.91% including \$18.8 million in new construction, which will generate an additional \$276,804 to offset the \$339,943 increase in police and fire service contracts (combined increases in 2018 and 2019) with the Snohomish County Sheriff and North County Regional Fire Authority. This will enable the council to transfer estimated surplus from one-time revenues to the Building Construction Fund.

- Economic Development. Allow for the assessment of economic development plans and creation of a strategic action plan to recruit and retain local business. Capital investment in the construction of Viking Way from 88th Ave NW to 92nd Ave NW, which will open the area for future redevelopment.
- Tourism Promotion and Marketing. \$49,500 set aside in 2019 and \$46,500 in 2020 for tourism promotion and marketing including \$34,800 for special event management, DiscoverStanwood-Camano.com tourism website, four issues of the Discover Stanwood/Camano visitor magazine and an enhancement of social media and digital marketing efforts.
- Development/redevelopment of Parks. Heritage Park—\$1,475,000 to update master planning, improve drainage and rebuild fields at Heritage Park. Church Creek park—\$125,000 to replace play equipment.
- Reconnect the Community to the River. \$750,000 for construction/improvements at Hamilton Landing. \$120,000 to continue planning for Ovenell and Johnson properties and to further build community support for parks and trails and provide access to the Stillaguamish River.
- Develop Bike and Trail Systems. \$200,000 to construct a trail on planned flood berm on SR 532. Additional \$1,363,193 for various sidewalk construction and reconstruction projects, \$250,000 Trail Plan Implementation
- Improve Maintenance. Continue funding of an additional public works seasonal position in Streets, Parks, and Drainage Funds to assist the department during the busy summer months. Six people were hired in both 2017 & 2018, and this budget will maintain the same level of funding.
- Reduce the Risk of Flooding. Continue efforts to reduce the risk of flooding including \$911,000 for constructing the SR532 Berm to protect downtown Stanwood from flooding; \$2.8 million to begin construction of system to separate storm water from flood water in Irvine Slough.
- Expand Water & Sewer Availability to Accommodate Growth. \$463,000 for lift station upgrades at the Wastewater Treatment Plant. \$2,000,000 for design and construction of an additional water storage tank located in Northeast Stanwood.
- Maintain Taxpayer Owned Assets. Continue the transportation benefit district 0.2% sales tax, which provides \$340,000 per year for necessary street repairs and improvements. The funding is leveraged by providing grant matching funds. Replace furnaces and install central air conditioning at city hall.
- Rebuild Fund Balances. Continuation of utility rate increases in 2019 and 2020 (5% water and 3.5% sewer, 22.5% in drainage). Utility rate increases provide necessary funding to accomplish the following objectives:
 - Provide adequate staffing to ensure that the utilities are run safely, efficiently and effectively.
 - Provide adequate funding to maintain and repair existing facilities while minimizing the need to issue new debt.
 - Provide required cash reserves to deal with contingencies.

Over \$10 million has been allocated in 2019 and 2020 (potential for almost half of this from grants) for capital expenditures. Presented below is a listing of the major capital projects that are slated for the next biennium (2019 and 2020), grouped by the specific council goal that would be achieved:

Maintain existing city facilities and equipment	\$9,203,177
• Sidewalk and Street Repair Projects	\$2,675,017
• Sewer Projects	\$3,579,000
• Water Projects	\$2,949,160
Develop Parks and access to Stillaguamish River	\$895,000
• Ovenell and Johnson Property Master Plan	\$120,000
• Hamilton Landing Improvements	\$750,000
Protect the Community from Flooding	\$3,711,000
• Irvine Slough Stormwater Separation	\$2,800,000
• SR532 Berm	\$911,000
Develop Bike and Pedestrian Trail Systems	\$1,413,309
• New Sidewalk Construction	1,073,309
• Sidewalk Repair	\$140,000
• Pedestrian path, on SR532 Berm	\$200,000
Support Economic Development	\$2,000,000
• Viking Way/90 th Ave	\$2,000,000

FINANACIAL IMPACT

2019-2020 financial impacts are represented in the budget document below:

CITY COUNCIL OPTIONS

1. Have second reading and final adoption of Ordinance 1465 adopting a budget for the City of Stanwood, Washington, for the years 2019 and 2020, and setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.
2. Do not have second reading and final adoption of Ordinance adopting a budget for the City of Stanwood, Washington, for the years 2019 and 2020, and setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

3. Do not second reading and final adoption of Ordinance 1465 adopting a budget for the City of Stanwood, Washington, for the years 2019 and 2020, and setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined, and direct staff to answer council queries, requests for additional information, or make certain modifications to the budget as directed by council to be brought forward at the next council meeting.

RECOMMENDED ACTION

I MOVE TO APPROVE SECOND READING AND FINAL ADOPTION OF ORDINANCE 1465 ADOPTING A BUDGET FOR THE CITY OF STANWOOD, WASHINGTON, FOR THE YEARS 2019 AND 2020, AND SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND APPROPRIATIONS FOR EACH SEPARATE FUND AND THE AGGREGATE TOTALS FOR ALL SUCH FUNDS COMBINED.

CITY OF STANWOOD
Stanwood, Washington

ORDINANCE 1465

AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF STANWOOD, WASHINGTON, FOR THE YEARS 2019 AND 2020, AND SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND APPROPRIATIONS FOR EACH SEPARATE FUND AND THE AGGREGATE TOTALS FOR ALL SUCH FUNDS COMBINED.

WHEREAS, State Law, Chapter 35A.34 RCW has provided that the legislative body of any city of the first and second classes and all towns may by ordinance elect to have a two-year fiscal biennial budget in lieu of the annual budget which is otherwise provided for; and

WHEREAS, State Law, Chapter 35A.11.020 RCW has provided that the legislative body of each code city shall have all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law; and

WHEREAS, pursuant to State Law, Chapter 35A.34 RCW, the City of Stanwood, as a code city, is authorized to adopt a two year biennial budget; and

WHEREAS, on July 25, 2013 the City Council adopted Ordinance 1348 establishing a two-year biennial budget for the City of Stanwood for the 2 year budget period beginning January 1, 2015.

WHEREAS, State law requires that the City adopt a biennial budget before the end of the preceding calendar year; and

WHEREAS, the Mayor has recommended a budget as provided by law; and

WHEREAS, the City Council held public workshops on February 1st, 2018, June 21st, 2018 and October 22nd, 2018, in preparation of the budget for the years 2019 and 2020; and

WHEREAS, as required by law, on November 8, 2018, and November 19, 2018, the City Council has held public hearings and provided opportunity for public comment on the budget for 2019 and 2020;

NOW THEREFORE, the City Council of the City of Stanwood, Washington do ordain as follows:

Section 1. In accordance with the provisions of Chapter 35A.34 RCW the budget of the City of Stanwood for the year 2019 in the aggregate amount of \$26,969,938 is hereby adopted.

Section 2. In accordance with the provisions of Chapter 35A.34 RCW the budget of the City of Stanwood for the year 2020 in the aggregate amount of \$24,642,475 is hereby adopted.

Section 3. The totals of budgeted revenues and appropriations for each separate fund are set forth in summary form for 2019 as follows:

Fund	Fund Title	2019 Est'd Beginning Fund Balance	2019 Est'd Revenues	2019 Proposed Expenditures	2019 Est'd Ending Fund Balance
001	General	\$ 3,320,590	\$ 6,406,889	\$ 7,097,349	\$ 2,630,130
101	Street	\$ 10,000	\$ 606,137	\$ 568,946	\$ 47,191
102	Street Impact Fee	\$ 385,000	\$ 220,403	\$ 125,000	\$ 480,403
103	Street Construction	\$ 492,222	\$ 3,143,900	\$ 3,577,133	\$ 58,989
104	Park Improvement	\$ 500,000	\$ 1,425,400	\$ 1,680,000	\$ 245,400
105	Fire Impact Fee	\$ 78,000	\$ 13,400	\$ -	\$ 91,400
106	Park Impact Fee	\$ 120,000	\$ 40,948	\$ 100,000	\$ 60,948
107	Equipment Reserve	\$ 440,000	\$ 314,943	\$ 508,626	\$ 246,317
108	Transportation Sales Tax	\$ 490,000	\$ 332,500	\$ 364,442	\$ 458,058
109	Contingency	\$ 320,500	\$ 32,400	\$ -	\$ 352,900
110	Building Improvement	\$ 580,000	\$ 813,604	\$ 370,000	\$ 1,023,604
120	REET 1- Capital	\$ 310,000	\$ 169,300	\$ 340,000	\$ 139,300
121	REET 2- Growth	\$ 600,000	\$ 261,264	\$ 120,000	\$ 741,264
205	Debt Service	\$ 67,000	\$ 202,500	\$ 201,450	\$ 68,050
401	Sewer	\$ 1,200,000	\$ 1,945,356	\$ 2,662,956	\$ 482,400
403	Sewer Construction	\$ 1,280,000	\$ 1,072,440	\$ 1,862,000	\$ 490,440
405	Sewer Plant Inv. Fees	\$ 975,000	\$ 482,040	\$ 463,140	\$ 993,900
410	Drainage	\$ 180,000	\$ 707,873	\$ 594,635	\$ 293,238
411	Drainage Construction	\$ 400,000	\$ 2,091,040	\$ 1,951,200	\$ 539,840
412	Drainage Plant Inv. Fees	\$ 25,000	\$ 85,540	\$ 84,840	\$ 25,700
421	Water	\$ 675,000	\$ 2,009,697	\$ 2,049,921	\$ 634,776
422	Water Construction	\$ 460,000	\$ 659,520	\$ 798,000	\$ 321,520
423	Cedarhome Plant Invest.	\$ 95,000	\$ 12,680	\$ 10,580	\$ 97,100
424	Water Plant Inv. Fees	\$ 250,000	\$ 419,920	\$ 414,720	\$ 255,200
451	Water Bond Reserve	\$ 220,000	\$ 214,100	\$ 209,400	\$ 224,700
452	Sewer Bond Reserve	\$ 477,000	\$ 8,900	\$ -	\$ 485,900
457	Sewer Equip. Reserve	\$ 597,000	\$ 341,862	\$ 509,750	\$ 429,112
458	Drainage Equip. Reserve	\$ 275,000	\$ 117,853	\$ 224,750	\$ 168,103
459	Water Equip. Reserve	\$ 175,000	\$ 72,641	\$ 81,100	\$ 166,541
630	Suspense	\$ 46,581			\$ 46,581
		\$ 15,043,893	\$ 24,225,050	\$ 26,969,938	\$ 12,299,005

Section 4. The totals of budgeted revenues and appropriations for each separate fund are set forth in summary form for 2020 as follows:

Fund	Fund Title	2020 Est'd Beginning Fund Balance	2020 Est'd Revenues	2020 Proposed Expenditures	2020 Est'd Ending Fund Balance
001	General	\$ 2,630,130	\$ 4,878,958	\$ 4,712,202	\$ 2,796,886
101	Street	\$ 47,191	\$ 475,448	\$ 491,740	\$ 30,899
102	Street Impact Fee	\$ 480,403	\$ 220,403	\$ 125,000	\$ 575,806
103	Street Construction	\$ 58,989	\$ 2,686,900	\$ 2,693,193	\$ 52,696
104	Park Improvement	\$ 245,400	\$ 1,930,400	\$ 2,080,000	\$ 95,800
105	Fire Impact Fee	\$ 91,400	\$ 13,400	\$ -	\$ 104,800
106	Park Impact Fee	\$ 60,948	\$ 40,948	\$ 100,000	\$ 1,896
107	Equipment Reserve	\$ 246,317	\$ 180,192	\$ 188,000	\$ 238,509
108	Transportation Sales Tax	\$ 458,058	\$ 307,500	\$ 265,854	\$ 499,704
109	Contingency	\$ 352,900	\$ 32,400	\$ -	\$ 385,300
110	Building Improvement	\$ 1,023,604	\$ 16,800	\$ -	\$ 1,040,404
120	REET 1- Capital	\$ 139,300	\$ 109,300	\$ 140,000	\$ 108,600
121	REET 2- Growth	\$ 741,264	\$ 114,500	\$ 200,000	\$ 655,764
205	Debt Service	\$ 68,050	\$ 197,700	\$ 204,050	\$ 61,700
401	Sewer	\$ 482,400	\$ 2,089,221	\$ 2,135,753	\$ 435,868
403	Sewer Construction	\$ 490,440	\$ 2,051,772	\$ 1,717,000	\$ 825,212
405	Sewer Plant Inv. Fees	\$ 993,900	\$ 482,040	\$ 1,342,472	\$ 133,468
410	Drainage	\$ 293,238	\$ 865,951	\$ 883,070	\$ 276,119
411	Drainage Construction	\$ 539,840	\$ 1,965,000	\$ 2,141,500	\$ 363,340
412	Drainage Plant Inv. Fees	\$ 25,700	\$ 85,540	\$ 100,000	\$ 11,240
421	Water	\$ 634,776	\$ 2,058,017	\$ 1,992,661	\$ 700,132
422	Water Construction	\$ 321,520	\$ 2,044,800	\$ 2,130,000	\$ 236,320
423	Cedarhome Plant Invest.	\$ 97,100	\$ 12,680	\$ 10,580	\$ 99,200
424	Water Plant Inv. Fees	\$ 255,200	\$ 419,920	\$ 600,000	\$ 75,120
451	Water Bond Reserve	\$ 224,700	\$ 214,100	\$ 209,400	\$ 229,400
452	Sewer Bond Reserve	\$ 485,900	\$ 8,900	\$ -	\$ 494,800
457	Sewer Equip. Reserve	\$ 429,112	\$ 141,426	\$ 77,500	\$ 493,038
458	Drainage Equip. Reserve	\$ 168,103	\$ 56,165	\$ 37,500	\$ 186,768
459	Water Equip. Reserve	\$ 166,541	\$ 65,892	\$ 65,000	\$ 167,433
630	Suspense	\$ 46,581		\$ -	\$ 46,581
		\$ 12,299,005	\$ 23,766,273	\$ 24,642,475	\$ 11,422,803

Section 5. Following adoption of this ordinance a copy shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and the Municipal Research Services Center.

Section 6. Effective Date. This ordinance shall take effect and be in force January 1, 2019.

ADOPTED by the City Council and **APPROVED** by the Mayor this _____ day of _____, 2018.

CITY OF STANWOOD

ATTEST:

Leonard Kelley, Mayor

David A. Hammond, City Clerk

APPROVED AS TO FORM:

Grant Weed, City Attorney

2019-2020 Budget Summary

Vision

Create a family-oriented community with great parks and recreation activities, fun year-around events for residents and visitors, and a diverse economy.

Budget Themes

1. Public Safety – Continue evaluation of contracts for police and fire services. Invest in emergency preparedness. Using technology to increase public safety by leveraging limited tax dollars. Areas of focus include:
 - Proactively address School Safety
 - Reduce health based risks for vulnerable residents
 - Leverage community partnerships with businesses, non-profits and volunteers
 - Prevent gang activity, drug use and homelessness in Stanwood
 - Improve disaster Prevention and Preparedness
2. Economic Development – Invest in public infrastructure to spur private development. Ensure that building and zoning codes align with desired use to attract and retain businesses. Implement incentives to attract desirable private development to the city. Assist property owners seeking to develop and redevelop in the floodplain. Evaluate the city's fee structure to ensure fees for services align with Council policies. Work with community partners to support a marketing campaign to attract new residents, businesses and visitors to Stanwood.
3. Park and Recreation – Continue public and private investment in park and recreation assets to improve the quality of life for Stanwood residents. Improve the City's recreation facilities to support economic development. Develop parks, trails and open spaces that connect Stanwood's neighborhoods to the business districts and surrounding communities. Increase public access to the water. Preserve natural resources and protect farmland surrounding the city.
4. City Facilities and Infrastructure – Maintain taxpayer owned municipal facility assets. Seek opportunities to remodel and/or reuse existing facilities efficiently to serve customers. Evaluate alternatives to flood proof or relocate essential public facilities in the floodplain. Assess whether to surplus or redevelop city owned properties.
5. Financial Sustainability –Rebuild fund balances. Match one-time revenues with one-time expenses and ongoing revenues with ongoing expenses. Look for opportunities to reduce expenditures. Ensure rates for services and impact fees cover an appropriate portion of service costs, fund reserves and capital costs. Review current service levels for all programs to ensure they adequately reflect the council's budget themes and initiatives.

Budget Policy Questions

1. Water, Wastewater and Stormwater Utility Rates for the period 2019-2024 were adopted by Ordinance 1461 on October 11, 2018.
2. The Capital Improvement Plan was updated to cover 2019-2024.

2019-2020 Budget Summary

3. Council adopted Ordinance 1463 levying the six percent lid lift and banked capacity authorized by Stanwood voters in 2015. This will enable a 2019 transfer of \$276,804 to the Building Improvement Fund to defray future borrowing costs to finance the new Police Station and City Hall.

2019-2020 MAJOR INITIATIVES:

Major Initiatives are based on the budget themes and used by the Executive Office to prioritize the Council's investment in personnel and infrastructure to solve the key issues. Under direction of the Mayor, the City Administrator will develop a 2019-2020 plan of work that defines outcomes and sets an action plan in place for the City Management Team to accomplish and deliver results. An overview of the major initiatives preliminarily identified for 2019-2020 include:

- ❖ Stanwood Legislative Agenda and active promotion with Legislators during the upcoming session. Projects to included are: 532 Berm/Trail, Irvine Slough Drainage and the future development and improvement of the Heritage, Hamilton and Ovenell Parks
- ❖ Discovery phase and planning for the implementation of a community wide Strategic Plan
- ❖ Continue organizational development initiatives by assessing and aligning staffing resources
- ❖ Prepare for collective bargaining agreement negotiations
- ❖ Developing performance management strategies and outcome based programs
- ❖ Enhance our public engagement efforts and communication platforms to reach out to all citizens, businesses and community stakeholders
- ❖ Municipal code updates including: wireless communications facilities, street vacation ordinances, and general public safety and welfare
- ❖ Support programs that educate on commercial building and doing business in the floodplain
- ❖ Assessment of the economic development plans and development of a master action plan
- ❖ Improve the business climate by creating a business recruitment and retention plan for positive investments in the City
- ❖ Expand Tourism related activities and promote the Stanwood Community and showcase our assets
- ❖ Create a master parks plan to prioritize park projects and recreation programs to be showcased and promoted at Heritage, Hamilton and Ovenell Parks
- ❖ Continue development, design and site planning for a new Police Station/City Hall
- ❖ Gateway Sculpture at the High School
- ❖ Update the City's fee structure to accurately reflect the City cost of doing business
- ❖ Determine opportunities for cost savings through continued implementation of efficiency practices
- ❖ Promote safe and secure communities by reducing crime
- ❖ Deliver exceptional community policing services
- ❖ Update of the Shoreline Master Plan
- ❖ On-going work with FEMA to address impacts on fish/FEMA Bi-Op Regulations

2019-2020 Budget Summary

❖ 2019-2020 MAJOR INITIATIVES (continued):

- ❖ Maintain, repair and secure existing public and park facilities Secure funding for new City Hall and Police Station
- ❖ Support property acquisition and secure funding for new parks in NE Stanwood community area and Downtown Stanwood
- ❖ On-going Pavement Management Projects that preserve and extend roadway useful life
- ❖ Construct 90th Avenue and Viking Way
- ❖ On-going sidewalk maintenance and repairs
- ❖ Continue collection system inspection, cleaning and repair program
- ❖ Complete Inflow & Infiltration and Long-term Water Supply Studies
- ❖ Continue investments in utility system equipment and system upgrades
- ❖ New sewer mains in Viking Way/90th Avenue, Cedarhome lift station to Church Creek lift station and 72nd Avenue to Pioneer Hwy
- ❖ Construct 297 zone reservoir
- ❖ Decommission wells
- ❖ New Viking Way water main
- ❖ Drainage improvements in West Stanwood, 86th Drive and Viking Way
- ❖ Develop facility maintenance financing schedule
- ❖ Financial Policy Updates
- ❖ Improve periodic Financial Reporting
- ❖ Create Detention Pond Policy
- ❖ Evaluate integration of financial system with third-party revenue management On-going debt review and management plan

A Focus on Economic Development

In 2008, the city adopted an Economic Development Strategic Plan to develop active strategies to implement the city's vision. Since 2013, the city has focused attention on the following programmatic strategies identified in the plan:

1. Education Program: Cultivate a culture supportive of economic development among residents, business owners and the city organization
2. Zoning and Development Standards: Ensure city codes support development that achieves economic development objectives
3. Historic Resources Program: Preserve and enhance Stanwood's historic assets
4. Business Recruitment and Retention Programs: Retain and expand the city's existing businesses and employment base
5. Community Marketing Program: Raise Stanwood's profile in the region
6. Tourism Program: Enhance Stanwood's tourism draw.

2019-2020 Budget Summary

The following investments in 2019-20 support the Community Marketing and Tourism Program:

Tourism Promotion and Marketing 2019-2020

Proposal	2019	2020	Description
Stanwood Chamber of Commerce-Events	\$34,800	\$34,800	event management and promotion, website & social media support
Stanwood Tourism Grants	\$11,000	\$11,000	
Glass Quest	\$2,500		Event management
Discover Stanwood/Camano Magazine	\$12,500	\$9,885	This cost is offset by \$8,000 hotel/motel grant from Snohomish County
Advertising	\$2,500	\$2,500	Splash Ads Herald - Billboards
Total	\$63,300	\$60,800	

In addition to the Tourism and Marketing commitments outlined above, the city also supports the following events with advertising, printing and staff support. Approximately half the cost of the Annual Clean Up day event is offset by grants from the State Department of Ecology.

Special Events 2019-2020

Event	Month	2019	2020	Description
Touch a Truck	May	\$200	\$200	Printing
Clean Up Day	May	\$5,000	\$5,000	Staffing, Offset by
Summer Concert Series	June	\$3,100	3,100	supplies/advertising
Movies in the Park	Aug	\$3,774	\$3,868	contract/ads
National Night Out	Aug	\$3,500	\$3,500	supplies/ads
Haunted Halloween at Ovenell	Oct	\$1,500	\$1,568	supplies/ads
Light Up Your Holidays	Dec	\$100	\$200	Printing
Total		\$17,174	\$17,436	

Business Recruitment and Retention

Proposal	2019	2020	Description
Hotel/Motel	\$40,000	\$40,000	Gather additional data, develop

2019-2020 Budget Summary

2019-2020 Equipment Budget

The city's General Fund and utility operating budgets include funding for equipment purchases and replacements. The City Council approved a long term vehicle and equipment replacement plan that will ensure that reserves are established to annualize the cost of maintaining and operating the city fleets.

Department or Division	2019	Cost	2020	Cost
Streets and Drainage:	Sweeper	\$ 300,000		
Parks, Streets, Sewer, & Drainage:	Equipment	\$ 15,000	Dump Truck	\$ 150,000
Parks, Streets, Buildings & Grounds:	Bucket Truck	\$ 140,000	Utility Truck	\$ 75,000
Parks, Buildings & Grounds:			Equipment	\$ 8,000
Parks:			Equipment	\$ 30,000
Streets:	Equipment	\$ 17,000		
General Fund:	Motor Pool Car	\$ 22,000		
Sewer:	Vactor	\$ 400,000	Utility Truck	\$ 40,000
	Camera Van	\$ 35,000		
	Equipment	\$ 55,000		
Water:	Equipment	\$ 15,000	Utility Truck	\$ 55,000
			Equipment	\$ 10,000
Totals:		<u>\$ 999,000</u>		<u>\$ 368,000</u>

Capital Improvements

The city's capital improvement plan is intended to maintain and improve taxpayer owned assets. Investments include city facilities, parks, streets, sidewalks, water, sewer and drainage utility infrastructure.

2019-2020 Capital Improvement Plan

	2019	2020	Total Cost
Facilities	370,000	0	370,000
Parks	1,680,000	2,080,000	3,760,000
Streets	3,577,133	2,693,193	6,270,326
Sewer	1,862,000	1,717,000	3,579,000
Drainage	1,951,200	2,140,000	4,091,200
Water	798,000	2,130,000	2,928,000
Totals:	<u>10,240,352</u>	<u>10,762,213</u>	<u>20,998,526</u>

The city council has a goal of leveraging limited city revenues with grant funding. From 2012 through 2017, the city received over \$2,600,000 in grant funding. It is anticipated by the end of 2018 we will have received another \$1,645,480 in grant funding. Grant funded projects include:

- 68th Ave Safe Routes to Schools
- Design and Right-of-Way Acquisition for 90th Ave NW and Viking Way extension
- Permitting for the SR532 Berm
- Acquisition of Ovenell Park and Hamilton Landing
- Overlay of Pioneer Highway and 272nd Ave NW/72nd Ave -82nd Ave NW
- 7 Tubes FEMA reimbursement
- Cedarhome Elementary Safe Routes to School

2019-2020 Budget Summary

2019 Grant Revenues

Source of Funding	Project	2019
Department of Ecology	Solid Waste Clean Up	4,000
Puget Sound Regional Council (Rural Towns & City Centers)	Viking Way	1,437,000
WSDOT	Viking Way	500,000
Transportation Improvement Board (requested)	102nd Ave & 276th St Overlay	720,000
RCO Youth Athletic Facilities	Heritage Park	350,000
DOE-Floodplains by Design	Johnson Farm Improvements	375,000
Department of Ecology, Integrated Planning Grant	Raplee & Hamilton Properties	275,000
DOE-Floodplains by Design	Irvine Slough Stormwater Separation	1,000,000
Department of Commerce	Berm 532	911,200
	2019 Total Revenues	5,572,200

2020 Grant Revenues

Source of Funding	Project	2020 Requested/to be requested)
Department of Ecology	Solid Waste Clean Up	4,000
State Grants	Various overlay & sidewalk	1,400,000
Transportation Improvement Board	68th Ave & 72nd Ave SR 532 to Pioneer Hwy Overlay	900,000
Recreation Conservation Office - WWRP	Heritage Park	500,000
Recreation Conservation Office	Heritage Park	500,000
DOE-Floodplains by Design	Johnson Farm	375,000
Department of Commerce	Non-motorized Trail	250,000
DOE-Floodplains by Design	Irvine Slough Stormwater Separation	200,000
	2020 Total Revenues	\$4,129,000

Mayor and City Council

MISSION:

To provide excellent representative government; opportunity for citizen participation and service; and superior professional management of operations.

DESCRIPTION:

The City of Stanwood operates under the mayor-council form of government with a strong mayor. The mayor-council form of government consists of two separate and coequal power centers, each directly elected by the people: the mayor as chief executive, and the council as the municipal legislature. The mayor-council form of government makes a virtue of the idea of divided and shared power. Neither mayor nor council has the absolute last word in all instances.

Under this form the independently-elected mayor has powers of appointment and removal of subordinates, administrative control over departments, and the power to veto council legislation. The resulting government structure limits the council's role to policy making and oversight, and reserves administrative power and responsibility for the mayor. The system requires constant consultation between the mayor and the council; sometimes cooperating, sometimes competing and conflicting; always acting as a check and balance on the other.

Roles and Responsibilities:

- Based on Council Budget Themes, carry out the biennial initiatives through development of a master plan of work
- Determine the general direction for the operations of the City of Stanwood
- Enacting ordinances (laws)
- Establishing budgetary (taxing and spending) policies
- Adopting the comprehensive plan and other guiding documents
- Adopting the annual budget
- Awarding contracts
- Fiscal oversight of expenditures
- Appointing members to the planning commission and board of library trustees

2019-2020 MAJOR INITIATIVES:

Major Initiatives are based on the budget themes and used by the Executive Office to prioritize the Council's investment in personnel and infrastructure to solve the key issues. Under direction of the Mayor, the City Administrator will develop a 2019-2020 plan of work that defines outcomes and sets an action plan in place for the City Management Team to accomplish and deliver results. An overview of the major initiatives preliminarily identified for 2019-2020 include:

- ❖ Stanwood Legislative Agenda and active promotion with Legislators during the upcoming session. Projects to included are: 532 Berm/Trail, Irvine Slough Drainage and the future development and improvement of the Heritage, Hamilton and Ovenell Parks
- ❖ Discovery phase and planning for the implementation of a community-wide Strategic Plan
- ❖ Continue organizational development initiatives by assessing and aligning staffing resources
- ❖ Prepare for collective bargaining agreement negotiations
- ❖ Developing performance management strategies and outcome based programs
- ❖ Enhance our public engagement efforts and communication platforms to reach out to all citizens, businesses and community stakeholders
- ❖ Municipal code updates including: wireless communications facilities, street vacation ordinances, and general public safety and welfare
- ❖ Support programs that educate on commercial building and doing business in the floodplain
- ❖ Assessment of the economic development plans and development of a master action plan
- ❖ Improve the business climate by creating a business recruitment and retention plan for positive investments in the City
- ❖ Expand Tourism related activities and promote the Stanwood Community and showcase our assets
- ❖ Create a master parks plan to prioritize park projects and recreation programs to be showcased and promoted at Heritage, Hamilton and Ovenell Parks
- ❖ Continue development, design and site planning for a new Police Station/City Hall
- ❖ Gateway Sculpture at the High School
- ❖ Update the City's fee structure to accurately reflect the City cost of doing business
- ❖ Determine opportunities for cost savings through continued implementation of efficiency practices
- ❖ Promote safe and secure communities by reducing crime
- ❖ Deliver exceptional community policing services
- ❖ Update of the Shoreline Master Plan
- ❖ On-going work with FEMA to address impacts on fish/FEMA Bi-Op Regulations
- ❖ Maintain, repair and secure existing public and park facilities Secure funding for new City Hall and Police Station
- ❖ Support property acquisition and secure funding for new parks in NE Stanwood community area and Downtown Stanwood
- ❖ On-going Pavement Management Projects that preserve and extend roadway useful life
- ❖ Construct 90th Avenue and Viking Way
- ❖ On-going sidewalk maintenance and repairs
- ❖ Continue collection system inspection, cleaning and repair program
- ❖ Complete Inflow & Infiltration and Long-term Water Supply Studies
- ❖ Continue investments in utility system equipment and system upgrades

2019-2020 MAJOR INITIATIVES (continued):

- ❖ New sewer mains in Viking Way/90th Avenue, Cedarhome lift station to Church Creek lift station and 72nd Avenue to Pioneer Hwy
- ❖ Construct 297 zone reservoir
- ❖ De-commission of Wells
- ❖ New Viking Way water main
- ❖ Drainage improvements in West Stanwood, 86th Drive and Viking Way
- ❖ Develop facility maintenance financing schedule
- ❖ Financial Policy Updates
- ❖ Improve periodic Financial Reporting
- ❖ Create Detention Pond Policy
- ❖ Evaluate integration of financial system with third-party revenue management
- ❖ On-going debt review and management plan

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Mayor, City Council and Administration:

Mayor's Office Expenditure Summary				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 18,463	\$ 20,168	\$ 21,483	\$ 21,267
Operating	\$ 1,200	\$ 724	\$ 3,550	\$ 3,728
Professional Services	\$ 5,044	\$ 2,391	\$ 900	\$ 945
Miscellaneous	\$ 643	\$ 246	\$ 500	\$ 525
TOTALS	\$ 25,350	\$ 23,530	\$ 26,433	\$ 26,465

Mayor, City Council, & City Clerk Staffing Allocations	
Position	FTE
Mayor	
City Council	
Deputy City Clerk	1
Total Staffing Allocation	1

Clerk and Council Expenditure Summary				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 129,714	\$ 103,561	\$ 119,367	\$ 121,884
Operating	\$ 8,526	\$ 3,751	\$ 11,450	\$ 11,450
Professional Services	\$ 19,527	\$ 14,018	\$ 18,000	\$ 18,000
Miscellaneous	\$ 50	\$ (50)	\$ 500	\$ 500
TOTALS	\$ 157,818	\$ 121,279	\$ 149,317	\$ 151,834

Economic Development

MISSION:

The Executive Office is dedicated to carrying out the community's vision of enhancing and supporting our economic vitality to ensure a great quality of life. Economic Development is an overall budget theme in itself.

The City Administrator leads our community economic development initiatives with support from all city departments and primary support from the Community Development Department.

2019-2020 MAJOR INITIATIVES:

Major Initiatives are based on the budget themes and used by the Executive Office to prioritize the Council's investment in personnel and infrastructure to solve the key issues.

- ❖ Enhance our public engagement efforts and communication platforms to reach out to all citizens, businesses and community stakeholders
- ❖ Assessment of the economic development plans and development of a master action plan
- ❖ Improve the business climate by creating a business recruitment and retention plan for positive investments in the City
- ❖ Expand Tourism related activities and promote the Stanwood Community and showcase our assets
- ❖ Gateway Sculpture at the High School

Proposed 2019-2020 Summary Budget Allocations for Economic Development Initiatives:

Proposal	2019	2020	Description
Stanwood Chamber of Commerce-Events	\$34,800	\$34,800	event management and promotion, website & social media support
Stanwood Tourism Grants	\$11,000	\$11,000	
Glass Quest	\$2,500		Event management
Discover Stanwood/Camano Magazine	\$12,500	\$9,885	This cost is offset by \$8,000 hotel/motel grant from Snohomish County
Advertising	\$2,500	\$2,500	Splash Ads Herald - Billboards
Total	\$63,300	\$60,800	

Finance/Clerk

MISSION:

In a spirit of excellence, integrity and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information and support to the other city departments, citizens and the community at large while maintaining a high level of compliance with all pertinent federal state and local rules and regulations.

DESCRIPTION:

Finance Department responsibilities include: accounts payable, accounts receivable, annual audit, payroll, insurance/risk management; utility billing; cash, debt and investment management; information systems; grant administration. The finance department establishes and maintains internal controls to protect City assets from loss and ensure accounting data compiled for financial statements are prepared in conformity with generally accepted accounting principles.

The Clerk's responsibilities include: prepare council agenda, issue legal notices; maintain permanent files for ordinances, resolutions and contracts; records retention; public record disclosure process.

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Mayor, City Council and Administration:

Administration & Finance Staffing Allocations	
Position	FTE
City Administrator	0.25
Finance Director/City Clerk	1
Senior Accountant	1
Accounting Specialist	1
Administrative Assistant	1
Accounting Clerk	1
Total Staffing Allocation	5.25

Administration Expenditure Summary				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 273,930	\$ 464,809	\$ 612,098	\$ 636,999
Operating	\$ 22,241	\$ 20,754	\$ 40,800	\$ 40,800
Professional Services	\$ (13,459)	\$ 52,196	\$ 77,000	\$ 98,000
Indirect Cost Reimbursement		\$ (309,336)	\$ (413,905)	\$ (422,745)
TOTALS	\$ 282,713	\$ 228,423	\$ 315,993	\$ 353,054

Law Enforcement

Police Department

MISSION:

Provide safe communities through dedication and professional service.

DESCRIPTION:

Law Enforcement Services within the City of Stanwood are provided in partnership with the Snohomish County Sheriff's Office. This service is provided as part of a stand-alone law enforcement contract. With a stand-alone contract, the city is able to maintain its own police department identity. This arrangement allows the city to benefit from a friendly, small-town police atmosphere backed up by the vast resources of the largest law enforcement agency in the county.

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Police Department:

Law Enforcement Staffing Allocations	
Position	FTE
Police Records Clerk	2
Total Staffing Allocation	2

Police Department Expenditure Summary				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 196,499	\$ 174,686	\$ 204,117	\$ 195,399
Operating	\$ 11,007	\$ 7,899	\$ 18,400	\$ 18,400
Professional Services	\$ 1,776,202	\$ 1,360,310	\$ 1,898,785	\$ 1,956,098
Events	\$ 1,053	\$ 1,477	\$ 3,500	\$ 3,500
TOTALS	\$ 1,984,761	\$ 1,544,372	\$ 2,124,802	\$ 2,173,397

Community Development

MISSION:

The Community Development Department is dedicated to carrying out the community's vision through consistent, courteous and personalized customer service, supporting economic vitality, protecting the environment and ensuring a great quality of life.

DESCRIPTION:

The Community Development Department plays a significant role in shaping the City's current environment by implementing the vision of the Mayor, City Council, residents and business community as outlined in the Comprehensive Plan. While guiding the physical development of the City, the Department also plans for Stanwood's future over the next 30 years.

The Department provides three primary services to the residents of Stanwood, including: Current, Long Range, and Parks Planning.

Current Planning	Long Range Planning	Parks & Arts
• Permitting • Business Licenses • Passports • Special Events Planning	• Comprehensive Planning • Municipal Code Amendments • Shoreline Master Planning • Floodplain Management	• Park Planning and Development

COUNCIL BUDGET THEMES AND INITIATIVES:

The Community Development Department work plans fit into all of the budget themes: public safety, economic development, park and recreation assets, city facilities and infrastructure, and financial sustainability.

1. Public Safety

Although public safety is usually thought of as police and fire services, the fundamental zoning authority of the city also resides under the legal umbrella of public health, safety and welfare, or as it is often called "the police power". Code compliance, implementation

THEMES AND INITIATIVES (continued):

of zoning regulations including topics such as use regulations, critical areas regulations, floodplain regulations, sign regulations, and nuisance are in this category. The 2019/2020 goal is to continue to provide equitable implementation of city codes that provide for the general public safety and welfare.

- ❖ Finalize the Shoreline Master Plan Update
- ❖ Update the Comprehensive Plan and/or Development Regulations consistent with the annual Docket requests
- ❖ Provide information about building in the floodplain

2. Economic Development

The City reauthorized the Economic Development Board for an additional 4 year term to continue their community outreach efforts and to implement the Economic Development Action Plan. Staff will support the Executive Department in their efforts to improve a positive business climate and investment in the City.

3. Parks and Recreation

Providing a strong parks and recreation program is a high priority for the City. The 2019 / 2020 budget goals will continue the City's efforts to improve recreational opportunities for the residents and visitors within the City of Stanwood.

- ❖ Improve the drainage system at Heritage Park
- ❖ Work with the Department of Fish and Wildlife to permit and construct a boat launch at Hamilton Park
- ❖ Continue working on the Integrated Planning Grant and adopt an updated Master Plan for Hamilton Park
- ❖ Begin 10% engineering design on the Ovenell and Johnson property
- ❖ Continue to pursue leasing of the BNSR corridor or apply for a Rails to Trails permit

4. City Facilities and Infrastructure

In 2018 the City purchased a 1.25 acre parcel with the intent to design and relocate the Police Station and City Hall out of the floodplain. The 2019/2020 goal is to assist in the planning, design and potential permitting for this facility.

- ❖ Begin the design and site planning for a new Police Station/City Hall
- ❖ Work with FEMA on addressing floodplain issues in the City

5. Financial Stability

Along with the continued goal to improve customer service in the permitting division, the department will contribute to the financial stability of the city by supporting the Finance Department in updating the City's fee structure to accurately reflect the City costs to conduct business.

- ❖ Evaluate fee structure for both planning and building permits
- ❖ Continue working with property owners to approve residential plats, multifamily projects, and commercial projects that improve the city's property tax base
- ❖ Determine other opportunities for cost saving

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Community Development Department:

The department currently has six full time employees; additional planning support is provided by on-call consultants when needed to supplement or provide specialized technical assistance as needed. Those services include plan review and inspections, critical area environmental expertise, engineering or architectural services.

Community Development Staffing Allocations	
Position	FTE
Community Development Director	1
Building Official	1
Senior Planner	1
Associate Planner	1
Construction Inspector	1
Permit Specialist	1
Total Staffing Allocation	6

Community Development Expenditure Summary				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 495,268	\$ 516,192	\$ 632,694	\$ 664,535
Operating	\$ 15,428	\$ 18,499	\$ 26,700	\$ 23,600
Professional Services	\$ 42,926	\$ 57,402	\$ 109,500	\$ 69,700
Tourism Promotion & Marketing	\$ 53,924	\$ 40,770	\$ 62,000	\$ 56,000
TOTALS	\$ 607,546	\$ 632,863	\$ 830,894	\$ 813,835

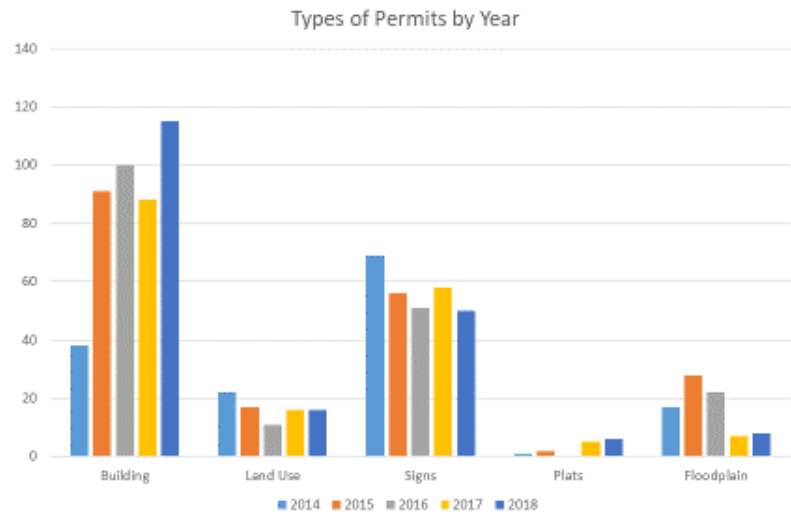
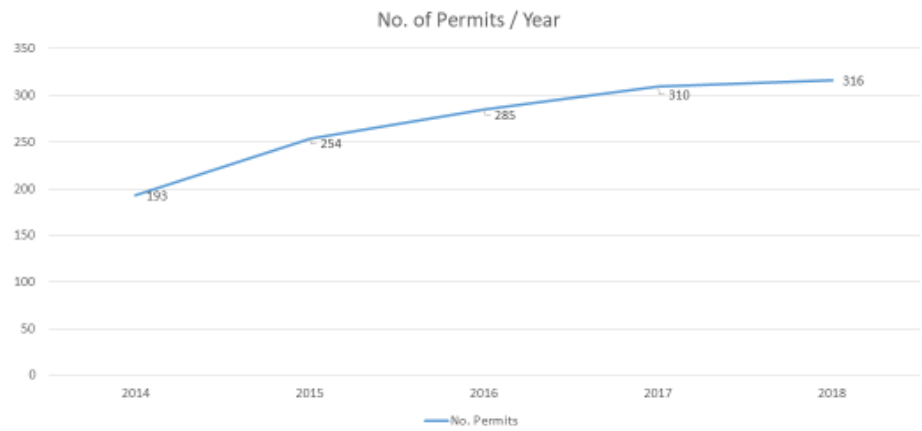
Work Load Statistics

	2017	2018 (through August 31 st)
Total Permits	497	415
Total Single-Family Home Permits	32	34
Total Commercial Building Permits	28	29
Total Code Enforcement Cases	41	24
Total Customers Served at Counter (Approx.)	480	330
Planning Commission Total Hours	15	14.25

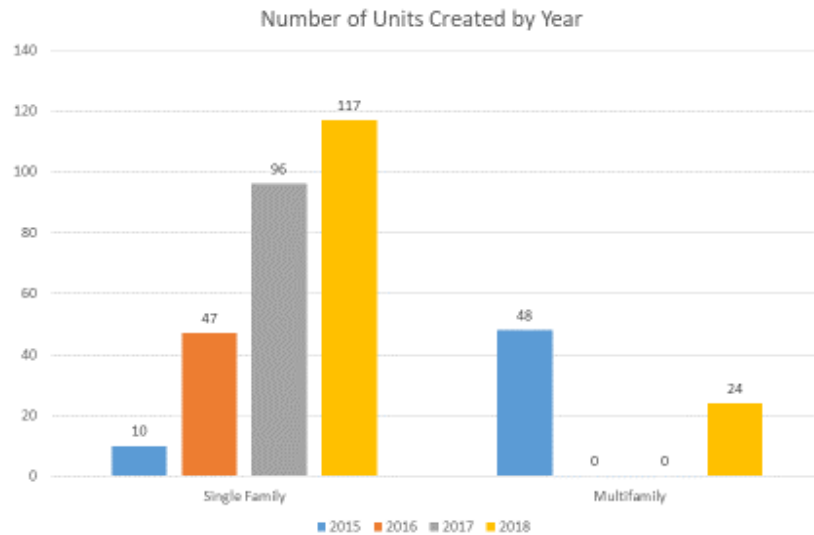
Planning Commission Total Meetings Held	15	12
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Work Load Statistics (continued):

**General Permit History
2014 – 2018 (October)**



Work Load Statistics (continued):



Note: 235 Units in Pre-App Stage (2018/2019)

2017 / 2018 REVENUE BY FUND TYPE:

General Fund Permit Revenue

Revenues	2017	2018 (through August 31 st)
General Fund—Land Use & Building Permit Revenue	\$332,971	\$385,040

Special Fund Revenue:

Revenues	2017	2018 (through August 31 st)
Impact Fees (Traffic, Parks & Fire)	\$342,816	\$142,977
Utility Connection Fees (Water, Sewer & Drainage)	\$56,900	\$55,000
Plant Investment Fee (Water, Sewer & Drainage)	\$340,072	\$498,580

Public Works

Buildings and Grounds

MISSION:

The Mission of the City of Stanwood's Public Works Department is to provide high quality maintenance of the City's public works infrastructure in an economic and environmentally responsible manner while preserving and enhancing quality of life and public safety.

DESCRIPTION:

Buildings and Grounds is one of the two public works divisions that are part of the general fund budget. The City of Stanwood owns, operates and maintains a variety of buildings housing government and non-profit services. City facilities include city hall, public works shop, wastewater treatment plant (WWTP), water treatment plant (WTP), parks maintenance shop, sewer lift stations, well houses, library, police station, fire station and community conference center.

Proposed 2019-2020 Summary Budget and Staffing Allocations for Buildings and Grounds:

Building & Grounds Staffing Allocations	
Position	FTE
Public Works Director	0.1
Asst. PW Dir/City Engineer	0.1
Senior Planner	0.1
Administrative Assistant	0.1
Public Works Lead	0.25
PW Tech II	0.25
Total Staffing Allocation	0.9

BUILDINGS & GROUNDS				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 92,489	\$ 83,614	\$ 104,052	\$ 117,363
Operating	\$ 27,512	\$ 17,528	\$ 29,886	\$ 30,634
Professional Services	\$ 12,767	\$ 9,000	\$ 15,300	\$ 19,850
TOTALS	\$ 132,768	\$ 110,142	\$ 149,238	\$ 167,847

Public Works

Park Maintenance

MISSION:

The Mission of the City of Stanwood's Public Works Department is to provide high quality maintenance of the City's public works infrastructure in an economic and environmentally responsible manner while preserving and enhancing quality of life and public safety.

DESCRIPTION:

The Public Works Parks Division is part of the general fund budget. The division maintains the city's parks, open spaces and trails with over 63 acres of active parks and open spaces, 3 miles of multi-use trails, and 12 acres of future parks.

The challenge in the coming years will be to operate and maintain existing park properties while acquiring land for a future neighborhood park. There is a strong community preference for adding a neighborhood park with sports fields to serve young families and their children. Also, there is a strong desire to build onto the existing trail system to create connectivity from one end of Stanwood to the other. Maintaining the grounds of Ovenell Park and Hamilton Park, while design and development occurs over the next several years, will put additional burden on the minimally staffed parks department.

Proposed 2019-2020 Summary Budget and Staffing Allocations for Parks Maintenance:

Parks Maintenance Staffing Allocations	
Position	FTE
Public Works Director	0.15
Asst. PW Dir/City Engineer	0.15
Senior Planner	0.15
Administrative Assistant	0.15
Public Works Lead	0.25
PW Tech II	0.33
PW Tech II	0.25
PW Tech 1	0.33
Total Staffing Allocation	1.76

Parks Operation & Maintenance				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 189,784	\$ 169,036	\$ 208,767	\$ 230,004
Operating	\$ 31,497	\$ 28,453	\$ 43,220	\$ 44,239
Professional Services	\$ 529	\$ 1,852	\$ 2,550	\$ 6,780
Events	\$ 8,731	\$ 7,411	\$ 20,415	\$ 20,925
TOTALS	\$ 230,541	\$ 206,751	\$ 274,952	\$ 301,948

Public Works

Street Maintenance

MISSION:

The Mission of the City of Stanwood's Public Works Department is to provide high quality maintenance of the City's public works infrastructure in an economic and environmentally responsible manner while preserving and enhancing quality of life and public safety.

DESCRIPTION:

The street fund supports snow removal, pothole patching, as well as bike path and trail repairs as needed. There are 4 members of the public works crew who, along with working in the parks, drainage, buildings and grounds are responsible for the maintenance of Stanwood streets and public rights of way. Each year the city contracts with Snohomish County to re-stripe pavement markings along city streets using Street Fund revenues. This funding also provides for concrete curb and gutter work, asphalt patching and localized repair and engineering studies.

Proposed 2019-2020 Summary Budget and Staffing Allocations for Street Maintenance:

Street Maintenance Staffing Allocations	
Position	FTE
City Administrator	0.15
Public Works Director	0.15
Asst. PW Dir/City Engineer	0.15
Senior Planner	0.15
Administrative Assistant	0.15
Public Works Lead	0.25
PW Tech II	0.34
PW Tech II	0.25
PW Tech 1	0.34
Total Staffing Allocation	1.93

Streets Operation & Maintenance				
	2017	2018 YTD	2019	2020
	Actual	To 9-30-18	Proposed	Proposed
Salaries & Benefits	\$ 206,844	\$ 179,573	\$ 223,476	\$ 245,779
Operating	\$ 112,759	\$ 89,532	\$ 133,906	\$ 116,100
Professional Services	\$ 41,195	\$ 30,047	\$ 50,592	\$ 56,024
TOTALS	\$ 360,798	\$ 299,152	\$ 407,974	\$ 417,903

Utility Funds

Public Works Enterprise Fund Budget Summaries

Sewer Department

The City of Stanwood owns, operates and maintains the wastewater collection system as well as a 1.5 MGD wastewater treatment plant (WWTP). The collection system consists of approximately 27 miles of sewer mains, 674 manholes and 8 sewer lift stations. The City WWTP also houses a State accredited lab in which we perform tests consistent with requirements in our NPDES permit.

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Sewer Department:

Sewer Department Staffing Allocations	
Position	FTE
City Administrator	0.2
Public Works Director	0.2
Asst. PW Dir/City Engineer	0.2
Senior Planner	0.2
Administrative Assistant	0.2
WWTPO Lead	1
PW Tech 1	3
WWTPO 1 (new)	1
Total Staffing Allocation	6

Sewer Department O& M Expenditures				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 564,485	\$ 374,022	\$ 625,991	\$ 659,659
Operating	\$ 251,697	\$ 389,932	\$ 509,876	\$ 526,021
Professional Services	\$ 93,372	\$ 59,159	\$ 96,200	\$ 102,772
Debt Service	\$ 577,296	\$ 576,762	\$ 576,227	\$ 575,692
Transfer out for Equipment	\$ 20,000	\$ 372,745	\$ 334,662	\$ 134,226
Transfer out for Construction	\$ -	\$ 112,500	\$ 550,000	\$ 150,000
TOTALS	\$ 1,506,851	\$ 1,885,120	\$ 2,692,956	\$ 2,148,370

Water Department

The City owns, operates and maintains the entire water system to include source, treatment and distribution. The system consists of approximately 65 miles of water main, 5 reservoirs, 7 pressure zones, 11 pressure reducing stations, 2 booster pump stations, 2 well sites, spring source and WTP.

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Water Department:

Water Department Staffing Allocations	
Position	FTE
City Administrator	0.25
Public Works Director	0.25
Asst. PW Dir/City Engineer	0.25
Senior Planner	0.25
Administrative Assistant	0.25
PW Lead	1
PW Tech II	2
PW Tech I	1
Total Staffing Allocation	5.25

Water Department O & M Expenditures				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 651,819	\$ 413,683	\$ 595,163	\$ 642,044
Operating	\$ 352,925	\$ 382,742	\$ 566,835	\$ 566,835
Professional Services	\$ 107,147	\$ 58,144	\$ 85,000	\$ 89,167
Debt Service	\$ 539,001	\$ 482,142	\$ 532,882	\$ 531,323
Transfer out for Equipment	\$ 5,000	\$ 175,723	\$ 70,041	\$ 63,292
Transfer out for Construction	\$ -	\$ -	\$ 200,000	\$ 100,000
TOTALS	\$ 1,655,892	\$ 1,512,434	\$ 2,049,921	\$ 1,992,661

Drainage

The purpose of the drainage utility is to promote quality of storm water in the city. The City owns, operates and maintains the storm drainage system to include piping, approximately 1,554 catch basin, detention ponds, ditches, Irvine Slough and the Irvine Slough pump station.

Surface water management within the City is governed by federal, state, regional, county and city laws including the Clean Water Act, Endangered Species Act, the Growth Management Act, Shoreline Management Act, State Environmental Policy Act, Stormwater Management Performance Standards and Puget Sound Water Quality Action Plan.

Proposed 2019-2020 Summary Budget and Staffing Allocations for the Drainage Utility:

Drainage Staffing Allocations	
Position	FTE
City Administrator	0.15
Public Works Director	0.15
Asst. PW Dir/City Engineer	0.15
Senior Planner	0.15
Administrative Assistant	0.15
Public Works Lead	0.25
PW Tech II	0.33
PW Tech II	0.25
PW Tech 1	0.33
Total Staffing Allocation	1.91

Drainage Utility O& M Expenditures				
	2017 Actual	2018 YTD To 9-30-18	2019 Proposed	2020 Proposed
Salaries & Benefits	\$ 269,959	\$ 189,824	\$ 235,995	\$ 258,658
Operating	\$ 35,638	\$ 81,030	\$ 113,015	\$ 115,649
Professional Services	\$ 67,776	\$ 42,694	\$ 51,372	\$ 56,198
Transfer out for Equipment	\$ 10,000	\$ 227,336	\$ 114,253	\$ 52,565
Transfer out for Construction	\$ 125,000	\$ 18,327	\$ 80,000	\$ 400,000
TOTALS	\$ 508,373	\$ 559,210	\$ 594,635	\$ 883,070

Capital Projects – Parks

Project	2019	2020	Total
Ovenell Property	\$90,000	\$75,000	\$165,000
Heritage Park - 4th Field & Trail	\$850,000	\$625,000	\$1,475,000
Hamilton Property	\$250,000	\$500,000	\$750,000
Trail Plan Implementation		\$250,000	\$250,000
Church Creek		\$125,000	\$125,000
Johnson Farm	\$480,000	\$475,000	\$955,000
New Neighborhood Park		\$30,000	\$30,000
Totals	\$1,670,000	\$2,080,000	\$3,750,000

Ovenell Park / Johnson Farm

Ovenell Park is a 15 acre riverfront park on the south side of SR 532 adjacent to the Camano Gateway Bridge and Johnson Farm is recently purchased 15 acre farm site on the north side of SR 532 Bridge. Master Planning and preliminary design will begin on the Ovenell Park and Johnson Farm properties in 2019 and 2020. Work will include progressing the conceptual design for the Ovenell site and while integrating the Johnson Farm property to create one larger fully connected park along the Stillaguamish River. Planning efforts will include evaluating: wetland restoration options, trails, use of the rail road spur, non-motorized boat access, and use of upland farm structures for the benefit of the community and to promote tourism.

Heritage Park:

Heritage Park is a 43 acre sports field complex centrally located in the City's downtown area. The property contains a mix of baseball and soccer fields with associated recreational uses which include: a skate park, dog park, playground equipment, walking trails, bathrooms and open lawn for picnicking, horseshoes or kite flying. In 2019 / 2020 the ball field drainage system will be improved with the help of a Youth Athletics Fields grant from the Recreation and Conservation Office.

Hamilton:

Hamilton Park is a flat 2 acre parcel located on the Stillaguamish River adjacent to Stanwood's historic business district. The conceptual Master Plan for Hamilton includes water access, trails and viewing areas to enjoy the river and bird watching. In 2019 / 2020 a boat launch is expected to be built by the Department of Fish and Wildlife and the City will be finalizing the Master Plan with the help of an Integrated Planning Grant from the Department of Ecology.

Trail Plan Implementation

This project will begin implementation of projects listed with priority ratings in the non-motorized traffic plan, including areas with missing or incomplete sidewalk sections, areas where bike or pedestrian facilities could be built and other trail needs, and may be used as matching funds if grant funding opportunities arise.

Church Creek Park

Church Creek Park is a 15 acre community park services the residents of northeastern Stanwood. The playground equipment in Church Creek Park is many years old and is in need of replacement. In addition, the City also received a request to consider adding a pickleball court in Church Creek Park. This budget request is to replace the playground equipment in the park and potentially replace the existing basketball court with a larger court that could be used as both a basketball and pickleball court.

Johnson Farm / Irving Sough Restoration

In addition to the 15 acre Johnson Farm property, a 187 acre conservation easement was purchased over the farmlands adjacent to the Johnson homestead. In 2018 the City applied for a Floodplains by Design grant to: improve drainage and reduce flooding impacts on the City of Stanwood, restore wetland ecology and implement stream enhancement projects. This work is part of a larger partnership with the Diking District 7, the Department of Fish and Wildlife and the Stillaguamish Tribe.

New Neighborhood Park

The Comprehensive Plan includes a capital improvement project to purchase land in the Downtown Area for a neighborhood park. The 2019 budget includes a request to initiate this process by working with the Parks Trails Advisory Committee to identify potential park sites and programming needs of the facility.

Capital Projects—Streets:

Project	2019	2020	Total
New Sidewalk/Trail Installation	\$70,000	\$70,000	\$140,000
Sidewalk Repair	\$50,000	\$50,000	\$100,000
Miscellaneous	\$25,000	\$25,000	\$50,000
Pavement Inventory		\$50,000	\$50,000
Viking Way / 90th	\$2,000,000		\$2,000,000
102nd Ave Overlay	\$301,458		\$301,458
276th St. Overlay	\$530,675		\$530,675
102nd Ave Sidewalk		\$106,498	\$106,498
92nd Ave Sidewalk	\$150,000		\$150,000
273rd Pl. Sidewalk		\$175,452	\$175,452
72nd Ave Sidewalk	\$100,000	\$391,359	\$491,359
SR 532 Flood Berm/Bike Path		\$200,000	\$200,000
90th Ave 271st to 272nd		\$124,884	\$124,884
276th St. Sidewalk 70th to 73rd	\$150,000		\$150,000
276th St. (Lover's Lane) Chip Seal	\$200,000		\$200,000
272nd Pl. 99th to 102nd Overlay		\$250,000	\$250,000
68th Avenue Overlay		\$500,000	\$500,000
272st Street (94th to Viaduct) seal coat		\$250,000	\$250,000
72nd Avenue SR532 to Pioneer Hwy Overlay		\$500,000	\$500,000
Totals	\$3,577,133	\$2,693,193	\$6,270,326

Viking Way/90th Avenue:

This project is for the construction of Viking Way from 88th Ave NW to the existing Viking Way constructed by Port Susan Market Place (Petco – Grocery Outlet), and 90th Avenue from Viking Way to 271st St NW. This will include full street with curbs, planter strips, sidewalks, street lighting, and also, new water main, sewer main, and storm drainage. Currently this project is at 90% design and in the process of right of way acquisition. The city has approximately \$2,000,000 in grant funding for construction. This project is also on the sewer, water, and drainage sections of the CIP.

Overlay Projects grind and overlay, stripe, and replace/add ADA ramps at crossings:

- 102nd Street—270th St NW north to city limits
- 276th Street—80th Ave NW east to city limits
- 272nd Place—99th Avenue to 102nd
- 68th Avenue—276th St NW to city limits
- 72nd Avenue—Pioneer Highway to SR 532

Staff has applied for Transportation Improvement Board (TIB) grants for the 72nd Ave., 102nd St., and 276th St. projects. The TIB announces project selections in November.

Sidewalk projects:

92nd Avenue—this project would connect the sidewalk from 271st St NW to the Heritage Park trail. Currently 60% design is complete and right of way acquisition is beginning.

102nd Avenue—this project would construct sidewalk from approximately 271st St NW north to city limits on the west side of the street. This funding is for design/planning work, with hopes of getting grant funding to construct.

273rd Place Sidewalk—this project would construct sidewalk on one side of the road from 102nd Ave NW to 100th St NW. The funding would be for design and estimate.

72nd Avenue—this project is currently at 30% design and would construct sidewalk from 272nd St NW to 276th St NW on the west side of the street. This funding is for design, right of way, and construction.

90th Avenue—this project would construct sidewalk on one side of 90th Ave NW from 271st Street to 272nd Street. This is in the city's non-motorized transportation plan.

276th Street Sidewalk—this project is at 30% design and would construct sidewalk on the north side of 276th St NW from 70th Avenue to 73rd Avenue. Funding would be for design, right of way and construction.

SR 532 Flood Berm/Bike & Pedestrian Path:

This project would construct a flood berm and path along SR 532 from 92nd Ave NW to 88th Ave NW. Currently this project is at 100% design. City staff hope to get state funding for construction. This project is also in the drainage section of the CIP.

271st Street seal coat:

This project would seal coat existing asphalt from 94th Dr NW to the Viaduct. It would also include striping. This would connect to recently paved sections of 271st St NW on each end.

Capital Projects—Water

Project	2019	2020	Total
Improvements	\$50,000	\$50,000	\$100,000
Long Term Water Supply Study	\$20,000		\$20,000
297 Zone Reservoir	\$200,000	\$1,800,000	\$2,000,000
Decomission Fure Well	\$30,000		\$30,000
Cedarhome Generator		\$250,000	\$250,000
Viking Way water main	\$498,000		\$498,000
Bryant Well monitor		\$30,000	\$30,000
Totals	\$798,000	\$2,130,000	\$2,928,000

Long Term Water Study:

This project will provide a study looking at long term water supply for the city. This funding will be only for the study.

297 Zone Reservoir:

This project would construct a new elevated reservoir next to the existing elevated reservoir. Recent water availability analysis have shown the city to be deficient in storage for currently proposed development. This funding will be for design in 2019 and construction in 2020.

Decommission Fure Well:

This project will decommission the Fure well, which has not been used by the city for several years. The Department of Health is requiring the city to do this work.

Cedarhome Generator:

The Cedarhome well does not have emergency power during power outages. This project will provide backup power if ever required.

Bryant Well Decommission:

This project will decommission the Bryant well number 2, which has not been used by the city for several years. The Department of Health is requiring the city to do this work.

Capital Projects—Sewer:

Project	2019	2020	Total
Improvements	\$25,000	\$35,000	\$60,000
Miscellaneous Improvements Pipe Repl (EX1)		\$25,000	\$25,000
Collector/Interceptor Syst Flow Mon & Video (EX 2)	\$45,000	\$50,000	\$95,000
Church Creek Collection System Const (EX5A)	\$150,000		\$150,000
UV Energy Efficiency Upgrades	\$48,000		\$48,000
272nd/101st-99th (Ex13)		\$200,000	\$200,000
Pioneer Highway/Cedarhome to 267th St (EX 17)		\$100,000	\$100,000
Lower Pioneer Highway Interceptor (EX18)		\$500,000	\$500,000
72nd Avenue and 261st St. Interceptor (EX19)	\$900,000		\$900,000
Telemetry System Upgrades (EX7)	\$225,000		\$225,000
Biosolids Processing Facility (EX8A-B)		\$110,000	\$110,000
Viking Way	\$169,000		\$169,000
Main Lift Station Upgrades	\$150,000	\$413,000	\$563,000
Ultra violet disinfection		\$48,000	\$48,000
Smoke Testing/camera/flow meter basin 1	\$150,000	\$150,000	\$300,000
Upper Pioneer Hwy 85th to Cedarhome (EX16)		\$86,000	\$86,000
Totals	\$1,862,000	\$1,717,000	\$3,579,000

Church Creek Collection System Construction (EX5B):

This project will construct a sewer main from the Church Creek Estates lift station, to 72nd Ave NW & SR 532. This will allow for the elimination of the Cedarhome and Church Creek Estates lift stations. Design will be in 2019 and construction will be in 2021. The new High School project will be installing a new sewer main under SR 532 to the existing system in 72nd Ave NW, which will allow this to happen.

UV Energy Efficient Upgrades:

This project will provide upgrades to the existing Ultra Violet disinfection system at the Waste Water Treatment Plant.

272nd /101st-99th (EX13)

This project will replace an old, undersized sewer main in 272nd PI NW between 101st Ave NW and 99th Ave NW. Funding is for design in 2020.

Pioneer Highway/Cedarhome to 267th Street (EX17):

This project will replace an undersized sewer main in Pioneer Highway between Cedarhome Drive and 267th PI NW. Funding is for design work in 2020. Sewer projects along Pioneer Highway are necessary due to the new gravity system that will replace the Cedarhome and Church Creek Estates lift stations.

Sewer (continued)

Lower Pioneer Hwy Interceptor (EX18):

This project will replace undersized sewer main in Pioneer Highway from Fox Hill to 267th PI NW. This project is at 30% design and funding is for design and construction in 2020.

72nd Avenue and 261st Street Interceptor (EX19):

This project will construct a new sewer line on 72nd Ave NW from 261st St NW south to Pioneer Highway and west to tie into an existing line approximately 1000 feet west of 72nd Ave NW. This will allow the city to not need to upsize the existing main that currently connects this system through private property. Currently design is at 30% and funding is for design and construction in 2019.

Telemetry System Upgrades (EX7):

This project will upgrade the existing telemetry system that connects the existing lift stations throughout the city to the SCADA system at the Waste Water Treatment Plant. The existing system is very old and no longer works at all locations.

Biosolids Processing Facility:

This project will look at options for handling the biosolids created from the Waste Water Treatment Process. This funding is for design in 2020 with construction currently proposed in 2024.

Main Lift Station Upgrades:

This project will upgrade the main lift station at 270th St NW and 94th Dr NW. All of the city's sewer flows to this lift station and is pumped under SR 532 to the Waste Water Treatment Plant. Recent sewer availability analysis show capacity deficiencies for currently proposed development.

Ultra Violet Disinfection:

This project will provide upgrades to the existing system. Improvements include a new wiper system that will allow the lights to be more effective and not require hand cleaning as often.

Smoke Testing/Camera/flow meter basin 1:

This project will help isolate locations of Inflow/Infiltration (I/I) of ground water and illegal connection to the sewer system. This will follow the current I/I study being completed using flow monitors.

Upper Pioneer Highway 85th to Cedarhome (EX16):

This project will analyze the deficiencies of the existing sewer main. The funding is for design to replace the undersized sewer main in 2020.

Capital Projects—Drainage:

Project	2019	2020	Total
Retention Pond Improvements	\$25,000	\$25,000	\$50,000
(10) 85th Ave N Runoff		\$50,000	\$50,000
(1) Irvine Slough Stormwater Separation	\$1,000,000	\$1,800,000	\$2,800,000
(11) SR532 Flood Berm	\$911,200		\$911,200
(7) 101st, 102nd, 103rd Replacement		\$250,000	\$250,000
Irvine Slough Erosion Control	\$15,000	\$15,000	\$30,000
Totals	\$1,951,200	\$2,140,000	\$4,091,200

Irvine Slough Stormwater Separation:

This project is to separate downtown Stanwood from the Irvine Slough, to allow it to drain during times of high water or flooding. The first phase in 2019 will provide improvements to the existing lift station including a new pump, separation wall, and pipe to SR 532. Grant funding from Flood Plains by Design has been applied for in 2018. Phase 2 in 2020 will construct a new lift station at 92nd Avenue and SR 532, along with a force main and discharge structure to the Old Stillaguamish River Channel by the Waste Water Treatment Plant. Currently both phases are at 30% design.

101st, 102nd, 103rd Replacement:

This project will provide drainage improvements to these streets in West Stanwood. This existing system is incomplete and doesn't function properly. Funding is for design and construction in 2020.

Irvine Slough Erosion Control:

This project is for city staff to rent equipment to dredge Irvine Slough, from the lift station to 92nd Ave NW. This will allow the flap gates that connect downtown to Irvine Slough to operate. Currently, sediment will accumulate and block the gates from opening and/or closing. The permitting through the US Army Corps and the Washington Department of Ecology is in process.

Capital Projects—Building Improvement:

Project	2019	2020	Total
New Police/City Hall Design	\$300,000		\$300,000
City Hall HVAC	\$70,000		\$70,000
Totals	\$370,000	\$0	\$370,000

In 2019, the Building Improvement Fund includes two projects:

Begin planning and initial design of a future City Hall/Police Station.

Replacement of existing City Hall Furnaces, to include upgrading to a system that will also provide air conditioning.

2019 - 2020 BUDGET

ATTACHMENT C

City Of Stanwood
MCAG #: 0695

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001 General Fund

Account		2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 00 01	Beginning Cash & Investments	2,959,136.25	3,169,377.28	3,168,787.00	3,320,000.00	2,629,540.00	
308 80 00 02	Beginning Cash & Investments	0.00	0.00	590.00	590.00	590.00	
308	Beginning Balances	2,959,136.25	3,169,377.28	3,169,377.00	3,320,590.00	2,630,130.00	
311 10 00 00	Property Tax	2,295,416.61	1,315,134.87	2,410,000.00	2,639,932.00	1,491,778.00	If levy banked capacity
311 10 10 00	EMS. Levy	376,552.53	212,666.18	379,065.00	395,074.00	0.00	1 %
313 11 00 00	Sales Tax	1,423,360.89	1,121,348.21	1,200,000.00	1,300,000.00	1,300,000.00	4 yr avg is \$1.37m
313 61 00 00	Natural Gas Tax	2,496.51	1,772.56	3,100.00	2,500.00	2,500.00	
313 71 00 00	Sales Tax Criminal Justice	114,890.22	92,943.08	95,000.00	102,000.00	102,000.00	Trend
316 43 00 00	Gas Utility Tax	96,686.85	96,500.00	100,000.00	95,000.00	95,000.00	Trend
316 45 00 00	Garbage Utility Tax	79,954.28	80,172.62	74,000.00	78,000.00	78,000.00	Trend
316 46 00 00	Cable Tv Utility Tax	37,898.03	39,866.60	35,000.00	36,000.00	36,000.00	
316 47 00 00	Telephone Utility Tax	165,323.75	122,474.60	145,000.00	150,000.00	150,000.00	
316 48 00 00	Electric Utility Tax	301,358.59	251,593.80	312,300.00	290,000.00	290,000.00	Trend down, more gas?
316 49 10 00	Water/Sewer/Drainage Utility Tax	328,399.38	400,327.24	274,665.00	345,000.00	345,000.00	Trend
316 81 00 00	Gambling Tax	3,263.37	3,617.86	3,000.00	3,000.00	3,000.00	Trend
337 00 00 00	Local Grants, Entitlements, And Other Payments	459.99	624.68	500.00	500.00	500.00	
310	Taxes	5,226,061.00	3,739,042.30	5,031,630.00	5,437,006.00	3,893,778.00	
321 91 00 00	Cable Tv Franchise Fee	57,941.77	60,839.06	56,105.00	56,000.00	56,200.00	
321 99 00 00	Business Lic & Permits	64,182.47	53,605.86	53,249.00	58,000.00	50,000.00	
322 10 00 00	Building Permits	80,129.90	127,098.46	277,900.00	180,000.00	180,000.00	60 residential
322 10 00 01	Mechanical Permits	10,938.79	17,797.88	4,200.00	10,000.00	10,000.00	
322 10 00 02	Plumbing Permits	8,326.26	15,396.02	500.00	7,000.00	7,000.00	
322 10 00 03	Grading Permit	309.23	1,824.00	500.00	800.00	800.00	
322 10 00 04	Demolition Permit	900.00	1,160.00	300.00	600.00	600.00	
322 10 00 05	Roofing Permits	3,577.95	2,496.06	1,000.00	3,000.00	3,000.00	
322 10 00 06	Sign Permit	3,055.00	3,052.51	4,000.00	3,000.00	3,000.00	
322 10 00 07	3% Permit Technology Fee	6,144.32	11,834.71	3,000.00	6,000.00	6,000.00	
322 30 00 00	Animal Licenses	690.00	490.00	500.00	500.00	500.00	
322 40 00 00	Parking Permits	80.00	0.00	50.00	50.00	50.00	
322 90 00 00	Gun Permits	7,751.00	7,838.00	5,200.00	6,500.00	6,500.00	
322 90 00 01	Right Of Way And Utility Admin	7,300.00	10,548.00	4,000.00	6,000.00	6,000.00	
322 90 00 02	Other Licenses & Permits	1,907.61	6,368.09	1,500.00	2,000.00	2,000.00	
320	Licenses & Permits	253,234.30	320,348.65	412,004.00	339,450.00	331,650.00	
334 01 80 01	State Grant Military Dept	0.00	250.00	0.00	0.00	0.00	
334 03 10 00	Department Of Ecology - CPG	2,810.52	2,055.81	5,000.00	4,000.00	4,000.00	
335 00 91 00	Pud Privilege Tax	38,129.00	0.00	35,895.00	35,895.00	35,895.00	
336 06 21 00	Criminal Justice-population	1,876.82	1,465.60	1,690.00	2,200.00	2,200.00	

2019 - 2020 BUDGET

City Of Stanwood
MCAG #: 0695

Time: 14:27:39 Date: 10/30/2018
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001 General Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
336 06 25 00 Contracted Police Services	11,587.08	9,047.93	11,000.00	11,000.00	11,000.00	
336 06 26 00 Criminal Justice Special Pro	6,812.03	5,301.20	6,345.00	7,400.00	7,400.00	
336 06 42 00 Marijuana Excise Tax Distribution	0.00	0.00	0.00	10,000.00	20,000.00	
336 06 51 00 Crim Justice--dui Cities	1,006.02	752.85	1,300.00	1,300.00	1,300.00	
336 06 94 00 Liquor Excise Tax	31,997.74	25,015.60	31,500.00	35,100.00	35,100.00	
336 06 95 00 Liquor Board Profits	56,045.86	42,198.05	57,300.00	55,700.00	55,700.00	
342 10 00 00 School Resource Officer Reim	71,260.00	93,953.00	75,250.00	107,318.00	110,000.00	Per ILA
330 State Generated Revenues	221,525.07	180,040.04	225,280.00	269,913.00	282,595.00	
341 43 00 01 Credit Card Proc Fee-Admin/Finance	2.00	71.60	100.00	100.00	100.00	
341 43 00 02 Credit Card Proc Fee-CD	757.11	692.88	500.00	500.00	500.00	
341 43 00 03 Credit Card Proc Fee-City Clerk	403.89	327.12	250.00	250.00	250.00	
341 43 00 04 Credit Card Proc Fee-Law Enf	51.20	10.00	50.00	50.00	50.00	
341 43 00 05 Credit Card Proc Fee-PW	34.99	29.47	50.00	50.00	50.00	
341 81 00 00 Services	613.64	698.00	500.00	500.00	500.00	
341 99 00 00 Passport / Naturalization Fe	34,625.00	28,280.00	22,000.00	30,000.00	30,000.00	=880*\$35
342 10 90 00 Law Enforcement - Other Fees	3,087.90	2,763.00	2,700.00	2,500.00	2,500.00	
345 60 00 00 Tourism Services - POS Discover	8,200.00	5,122.35	0.00	8,000.00	8,000.00	
345 81 00 00 Port Susan Website						
345 81 00 00 Zoning/inspection Fees	158,822.25	164,373.69	15,000.00	60,500.00	60,500.00	
345 81 00 01 Engineering Fees	0.00	0.00	9,400.00	10,000.00	10,000.00	
345 83 00 00 Plan Checking Fees	57,639.18	93,891.75	142,722.00	95,000.00	105,000.00	
345 89 00 00 Environmental Fees	450.00	2,525.00	1,000.00	1,400.00	1,500.00	
345 89 00 01 Other Planning & Development Fees	4,651.11	34,636.77	0.00	50,000.00	50,000.00	
347 30 00 00 Park Fees- Per Use	5,542.50	11,222.50	10,000.00	8,000.00	8,000.00	
347 30 00 01 Park Fees- Tourn/Comm Use	3,220.00	300.00	1,000.00	1,500.00	1,500.00	
347 30 00 02 Park Fees- Energy	85.00	150.00	100.00	70.00	70.00	
347 30 00 03 Park Fees- Staff	200.00	100.00	150.00	150.00	150.00	
347 30 00 04 Park Fees- Picnic Area/Meeting Rooms	736.25	770.00	500.00	500.00	500.00	
369 91 00 01 Interfund/interdepart Charge	0.00	0.00	381,523.00	0.00	0.00	Change in acctg
340 Charges For Services	279,122.02	345,964.13	587,545.00	269,070.00	279,170.00	
353 10 00 00 Court Fines	19,495.06	10,134.67	26,000.00	21,500.00	21,500.00	
354 00 00 00 Parking Fines	665.00	500.00	500.00	500.00	500.00	
355 20 00 00 Dui Recoveries	0.00	0.00	500.00	200.00	500.00	
356 90 00 00 Other Criminal Non-Traffic Fines	355.38	0.00	0.00	0.00	0.00	
359 00 00 00 Traffic Fines & Penalties	3,699.27	904.25	3,500.00	3,200.00	3,200.00	
350 Fines & Forfeitures	24,214.71	11,538.92	30,500.00	25,400.00	25,700.00	
361 11 00 01 State Pool/cd Interest	17,274.95	37,714.77	6,000.00	61,900.00	61,900.00	

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361 40 00 01 Sales Tax Interest	1,475.25	1,751.02	765.00	750.00	765.00	
362 00 00 01 Rents And Leases	1,150.00	3,350.00	0.00	0.00	0.00	
367 00 10 10 Donations	2,365.42	0.00	500.00	500.00	500.00	
367 00 10 11 Touch A Truck Donations	200.00	0.00	0.00	0.00	0.00	
369 81 00 00 Cashier's Overage/shortage	-20.00	0.00	0.00	0.00	0.00	
369 91 00 00 Misc.	219.43	753.32	2,800.00	2,800.00	2,800.00	
360 Misc Revenues	22,665.05	43,569.11	10,065.00	65,950.00	65,965.00	
389 90 00 01 Payroll Deductions Clearing	383.13	0.00	0.00	0.00	0.00	
380 Non Revenues	383.13	0.00	0.00	0.00	0.00	
395 10 00 01 Sales Of Fixed Assets	129,670.44	0.00	100.00	100.00	100.00	
390 Other Revenues	129,670.44	0.00	100.00	100.00	100.00	
TOTAL REVENUES:	9,116,011.97	7,809,880.43	9,466,501.00	9,727,479.00	7,509,088.00	
511 60 10 00 Salaries & Wages	100,200.86	76,553.12	102,415.00	89,295.00	91,009.00	2019 Projection 1
511 60 11 00 Overtime	150.33	0.00	510.00	510.00	510.00	
511 60 20 00 Social Security	7,636.32	5,856.66	7,710.00	5,532.00	5,619.00	2019 Projection 1
511 60 21 00 Retirement	6,991.73	5,390.56	7,510.00	4,491.00	4,626.00	2019 Projection 1
511 60 22 00 Medical Benefits	14,332.60	15,310.90	11,285.00	19,029.00	19,604.00	2019 Projection 1
511 60 23 00 L & I	261.08	329.09	315.00	396.00	396.00	2019 Projection 1
511 60 24 00 Unemployment Insurance	141.26	120.93	1,065.00	114.00	118.00	2019 Projection 1
511 60 31 00 Supplies	821.12	412.53	1,200.00	1,200.00	1,200.00	
511 60 32 00 Fuel	0.00	0.00	250.00	0.00	0.00	N/a
511 60 35 00 Small Equipment	0.00	0.00	0.00	1,500.00	1,500.00	
511 60 41 00 Professional Services	7,294.14	4,930.47	5,000.00	5,000.00	5,000.00	
511 60 42 00 Communications	180.00	198.14	750.00	500.00	500.00	
511 60 44 00 Advertising	4,074.87	1,889.12	4,000.00	4,000.00	4,000.00	
511 60 45 00 Operating Rentals	0.00	0.00	350.00	0.00	0.00	N/a
511 60 48 00 Repair/maintenance	187.41	0.00	500.00	0.00	0.00	N/a
511 60 49 00 Miscellaneous	50.00	-50.00	500.00	500.00	500.00	
511 60 49 01 Meetings, Training & Travel	2,424.57	916.64	3,000.00	3,000.00	3,000.00	
511 60 49 06 Dues	470.00	210.00	500.00	500.00	500.00	
511 60 49 10 Wellness Program	368.38	468.24	750.00	750.00	750.00	
514 40 51 00 Election Services	3,918.51	1,242.52	12,000.00	4,000.00	4,000.00	
514 40 51 80 Voter Registration	8,314.60	7,844.55	9,000.00	9,000.00	9,000.00	
511 Clerk & City Council	157,817.78	121,623.47	168,610.00	149,317.00	151,832.00	
512 50 50 00 Cascade Court	13,186.35	5,271.65	15,000.00	16,000.00	17,000.00	

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515 93 00 00 Public Defense	20,762.60	0.00	0.00	0.00	0.00	
512 Judicial	33,948.95	5,271.65	15,000.00	16,000.00	17,000.00	
513 10 10 00 Salaries & Wages	15,500.00	13,000.00	15,600.00	17,136.00	17,136.00	2019 Projection 1
513 10 20 00 Social Security	1,017.79	677.30	1,200.00	964.00	964.00	2019 Projection 1
513 10 22 00 Medical Benefits	1,880.84	3,935.40	520.00	4,955.00	4,955.00	2019 Projection 1
513 10 23 00 L & I	64.31	55.56	55.00	64.00	64.00	2019 Projection 1
513 10 31 00 Supplies	380.07	1.20	500.00	400.00	420.00	
513 10 41 00 Professional Services	32.44	0.00	500.00	400.00	420.00	
513 10 42 00 Communications	674.50	482.75	640.00	650.00	683.00	
513 10 42 01 Mayor's Newsletter	5,011.74	2,391.20	4,050.00	2,500.00	2,525.00	
513 10 49 01 Meetings, Training & Travel	145.00	290.94	3,000.00	2,500.00	2,625.00	
513 10 49 02 Volunteer Appreication	643.07	246.21	575.00	500.00	525.00	
513 Mayor	25,349.76	21,080.56	26,640.00	30,069.00	30,317.00	
514 23 10 00 Salaries & Wages	190,293.66	314,425.22	408,330.00	418,996.00	438,088.00	2019 Projection 1
514 23 10 99 Salaries Indirect Cost Allocation	0.00	-165,804.00	0.00	-223,508.00	-228,282.00	
514 23 11 00 Overtime	229.93	0.00	1,080.00	1,080.00	1,080.00	
514 23 20 00 Social Security	28,887.77	23,854.24	31,320.00	24,591.00	25,919.00	2019 Projection 1
514 23 21 00 Retirement	43,026.51	38,659.20	44,665.00	53,390.00	56,110.00	2019 Projection 1
514 23 22 00 Medical Benefits	4,406.17	84,540.15	91,250.00	110,057.00	111,780.00	2019 Projection 1
514 23 22 99 Benefits Indirect Cost Allocation	0.00	-66,879.00	0.00	-91,059.00	-93,004.00	
514 23 23 00 L & I	1,456.47	1,207.72	1,265.00	1,426.00	1,426.00	2019 Projection 1
514 23 23 01 Awc Retro Program	4,902.71	1,375.72	1,720.00	1,720.00	1,720.00	
514 23 24 00 Unemployment Insurance	726.98	746.72	2,450.00	838.00	876.00	2019 Projection 1
514 23 31 00 Supplies	-7,576.59	755.61	4,000.00	3,000.00	3,000.00	-9,734
514 23 31 99 Supplies Indirect Cost Allocation	0.00	-7,299.00	0.00	-12,417.00	-12,682.00	
514 23 32 00 Fuel	0.00	24.62	100.00	0.00	0.00	N/a
514 23 35 00 Small Equipment	755.74	0.00	500.00	1,000.00	1,000.00	
514 23 41 00 Professional Services	-35,038.73	47,829.07	63,000.00	63,000.00	63,000.00	-92,471
514 23 41 04 CPG Grant - Clean Up Day	1,625.86	1,224.10	0.00	5,100.00	5,100.00	
514 23 41 99 Services Indirect Cost Allocation	0.00	-69,354.00	0.00	-86,921.00	-88,777.00	
514 23 42 00 Communications	2,217.76	1,206.84	3,600.00	2,500.00	2,500.00	
514 23 44 00 Advertising	478.96	0.00	500.00	500.00	500.00	
514 23 45 00 Operating Rentals	18,431.60	10,229.08	16,500.00	16,500.00	16,500.00	
514 23 48 00 Repair/maintenance	187.41	0.00	8,000.00	4,000.00	4,000.00	
514 23 49 00 Miscellaneous	0.00	0.00	0.00	200.00	200.00	
514 23 49 01 Meetings, Training & Travel	3,046.49	5,471.62	5,500.00	5,500.00	5,500.00	
514 23 49 04 Credit Card Fees-Utilities	0.00	0.00	1,200.00	0.00	1,400.00	N/a
514 23 49 05 Credit Card Bank Fees-Admin/Finance	1,908.95	1,659.67	0.00	1,400.00	0.00	
514 23 49 06 Dues	1,165.00	200.00	1,100.00	1,100.00	1,100.00	

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514 23 51 00 State Audit	21,579.88	4,417.24	34,125.00	14,000.00	35,000.00	
514 Administration	282,712.53	228,490.82	720,205.00	315,993.00	353,054.00	
515 30 41 00 Professional Services	10,573.91	0.00	0.00	0.00	0.00	
515 30 41 02 Litigation	170.00	0.00	0.00	0.00	0.00	
515 41 00 00 City Attorney	47,557.57	0.00	0.00	0.00	0.00	
515 41 41 21 External Legal Services-Advice	0.00	42,486.11	68,690.00	60,000.00	60,000.00	
515 45 00 00 Prosecuting Attorney	9,752.36	0.00	0.00	0.00	0.00	
515 45 41 22 External Legal Serv-Claims & Litigation	0.00	1,408.34	20,000.00	12,500.00	12,500.00	
515 93 41 23 Adult Misdemeanor Public Def	0.00	27,929.02	24,000.00	34,000.00	34,000.00	
515 Legal Services	68,053.84	71,823.47	112,690.00	106,500.00	106,500.00	
518 30 10 00 Salaries & Wages	61,913.64	56,604.33	67,080.00	71,406.00	82,309.00	2019 Projection 1
518 30 11 00 Overtime	627.02	468.22	500.00	467.00	467.00	2019 Projection 1
518 30 20 00 Social Security	4,943.26	4,336.12	5,170.00	4,321.00	4,938.00	2019 Projection 1
518 30 21 00 Retirement	7,657.13	7,228.78	7,450.00	9,186.00	10,585.00	2019 Projection 1
518 30 22 00 Medical Benefits	16,084.67	13,931.34	21,170.00	17,395.00	17,740.00	2019 Projection 1
518 30 23 00 L & I	1,136.22	909.92	1,035.00	1,133.00	1,158.00	2019 Projection 1
518 30 24 00 Unemployment Insurance	127.06	135.40	340.00	144.00	166.00	2019 Projection 1
518 30 31 00 Supplies	3,843.75	1,422.60	5,500.00	5,610.00	5,750.00	
518 30 31 05 Uniforms	548.01	237.12	1,000.00	1,020.00	1,046.00	
518 30 32 00 Fuel	3,607.16	1,960.58	2,000.00	2,040.00	2,091.00	
518 30 35 00 Small Tools	42.36	143.19	300.00	306.00	314.00	
518 30 41 00 Professional Services	12,767.02	10,343.83	15,000.00	15,300.00	19,850.00	
518 30 42 00 Communications	556.84	392.22	400.00	408.00	418.00	
518 30 47 00 Utilities	13,240.52	11,835.24	12,000.00	12,240.00	12,546.00	
518 30 47 02 Rental Expense	261.84	0.00	300.00	306.00	314.00	
518 30 48 00 Repairs/maintenance	5,302.17	3,169.09	7,500.00	7,650.00	7,841.00	
518 30 49 01 Meetings, Training & Travel	109.16	263.72	300.00	306.00	314.00	
518 Building & Grounds	132,767.83	113,381.70	147,045.00	149,238.00	167,847.00	
518 30 31 90 General Gov't Office Supplie	4,134.37	2,938.33	5,000.00	4,800.00	4,800.00	
518 30 35 90 Other General Governmental Services (SA) - Small Tools And Minor Equipment	0.00	0.00	528.00	500.00	500.00	
518 30 46 00 Insurance	32,808.25	34,665.00	34,665.00	40,000.00	40,000.00	
518 30 64 01 Machinery & Equipment	0.00	960.01	0.00	0.00	0.00	
518 90 42 00 General Gov't Communications	7,818.76	3,154.56	15,000.00	15,000.00	15,000.00	
518 90 42 02 Passport Postage	2,130.15	1,614.98	0.00	2,500.00	2,500.00	
518 90 50 01 Awc Dues	4,211.00	4,405.00	4,750.00	4,405.00	4,750.00	
518 90 50 02 Puget Sound Regional Council	4,198.00	2,155.00	2,500.00	2,500.00	2,500.00	

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518 90 50 03 Snohomish County Tomorrow	1,292.00	1,329.00	1,200.00	1,500.00	1,500.00	
518 90 50 04 Puget Sound Clean Air Agency	4,506.00	4,566.00	4,740.00	4,653.00	4,800.00	
518 90 50 05 OMWBE Dues	100.00	0.00	0.00	200.00	200.00	
518 90 50 06 Snohomish Health District	6,635.03	6,785.00	6,785.00	6,785.00	7,000.00	
518 90 53 00 B&o Tax	580.71	486.66	420.00	450.00	500.00	
519 General Government Services	68,414.27	63,059.54	75,588.00	83,293.00	84,050.00	
521 10 10 00 Salaries & Wages	125,647.54	105,208.96	139,325.00	141,429.00	131,240.00	2019 Projection 1
521 10 20 00 Social Security	9,518.31	8,010.91	10,660.00	7,290.00	7,354.00	2019 Projection 1
521 10 21 00 Retirement	14,273.48	13,372.95	14,065.00	16,583.00	16,838.00	2019 Projection 1
521 10 22 00 Medical Benefits	46,307.60	47,380.63	40,790.00	38,028.00	39,177.00	2019 Projection 1
521 10 23 00 L & I	514.26	462.04	520.00	528.00	528.00	2019 Projection 1
521 10 24 00 Unemployment Insurance	237.50	250.32	1,040.00	259.00	262.00	2019 Projection 1
521 10 31 00 Supplies	1,361.88	1,647.19	1,800.00	1,800.00	1,800.00	
521 10 31 01 Supplies - Nat'l Night Out	1,053.20	1,476.98	3,500.00	3,500.00	3,500.00	
521 10 31 02 Training Supplies	0.00	0.00	275.00	275.00	275.00	
521 10 32 00 Fuel	0.00	0.00	175.00	175.00	175.00	
521 10 33 50 Small Equipment	42.87	0.00	0.00	0.00	0.00	
521 10 35 01 Uniforms	0.00	0.00	450.00	450.00	450.00	
521 10 41 00 Professional Services	557.93	335.66	400.00	400.00	400.00	
521 10 44 00 Advertising	0.00	0.00	500.00	500.00	500.00	
521 10 45 00 Rentals And Leases	166.00	0.00	500.00	500.00	500.00	
521 10 47 00 Utilities	8,082.65	5,560.82	10,000.00	10,000.00	10,000.00	
521 10 48 03 Repair\maintenance	59.65	30.02	1,000.00	1,000.00	1,000.00	
521 10 49 00 Miscellaneous	120.62	421.34	1,000.00	1,000.00	1,000.00	
521 10 49 02 Dues	140.00	115.00	700.00	700.00	700.00	
521 10 49 03 Meeting, Training & Travel	1,033.64	530.00	1,500.00	2,000.00	2,000.00	
521 10 51 01 Narcotics Task Force	438.00	621.19	2,680.00	1,807.00	1,862.00	
521 10 51 02 Intergovernmental Agreements	1,665,548.67	1,428,727.78	1,717,688.00	1,771,855.00	1,825,461.00	
521 10 51 03 Sno Pac Dispatch	86,953.36	60,673.15	90,540.00	93,256.00	96,054.00	
521 10 51 04 Sers Maint. & Operating	20,854.00	18,845.00	23,170.00	28,467.00	29,321.00	
521 10 51 05 Animal Control	1,850.00	5,525.00	2,000.00	3,000.00	3,000.00	
521 Law Enforcement	1,984,761.16	1,699,194.94	2,064,278.00	2,124,802.00	2,173,397.00	
522 22 41 00 Professional Services	517.50	0.00	0.00	0.00	0.00	
522 22 48 00 Repair/maintenance	0.00	0.00	5,000.00	0.00	0.00	RFA responsibility
522 22 51 10 Administrative Serv Contract	1,491,201.59	1,631,572.60	1,674,600.00	1,724,838.00	0.00	
522 Fire Control	1,491,719.09	1,631,572.60	1,679,600.00	1,724,838.00	0.00	
523 50 51 00 County Jail	67,808.09	33,326.71	86,000.00	88,580.00	91,237.00	

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523	Jail Costs	67,808.09	33,326.71	86,000.00	88,580.00	91,237.00	
525 10 51 05	Emergency Services-D.e.m.(gen Govnt)	7,837.16	8,279.74	8,370.00	8,750.00	9,013.00	
525	Emergency Services	7,837.16	8,279.74	8,370.00	8,750.00	9,013.00	
558 60 10 00	Salaries & Wages	343,906.26	343,287.73	500,500.00	490,295.00	510,420.00	2019 Projection 1
558 60 11 00	Overtime	0.00	0.00	570.00	570.00	570.00	
558 60 20 00	Social Security	26,064.93	25,981.80	34,000.00	28,194.00	29,646.00	2019 Projection 1
558 60 21 00	Retirement	39,248.31	43,527.98	49,350.00	62,905.00	65,487.00	2019 Projection 1
558 60 22 00	Medical Benefits	84,114.22	101,414.96	106,210.00	137,177.00	165,664.00	2019 Projection 1
558 60 23 00	L & I	1,227.46	1,221.82	1,265.00	1,404.00	1,404.00	2019 Projection 1
558 60 24 00	Unemployment Insurance	706.58	757.86	2,390.00	981.00	1,021.00	2019 Projection 1
558 60 31 00	Supplies	940.83	3,337.69	800.00	3,500.00	2,000.00	Tables for field insp
558 60 32 00	Fuel	0.00	659.96	650.00	300.00	300.00	
558 60 35 00	Small Equipment	2,461.03	3,647.44	1,500.00	5,100.00	3,500.00	440 ESRI,660 Adobe,800 Books,1000 Notice Boards
558 60 41 00	Professional Services	42,925.97	65,457.60	105,000.00	105,000.00	105,000.00	
558 60 41 01	Economic Development-DSC	7,010.00	2,500.00	4,000.00	12,500.00	10,000.00	Incentives+\$10K for HS statue
558 60 41 03	Tourism Promotion & Marketing	46,914.17	38,269.79	50,500.00	49,500.00	46,000.00	
558 60 42 00	Communications	1,519.53	1,741.10	2,000.00	2,000.00	2,000.00	
558 60 44 00	Advertising	2,997.43	2,635.12	2,500.00	2,500.00	2,500.00	Public Notices
558 60 45 00	Rentals	136.83	825.48	0.00	1,500.00	1,500.00	
558 60 48 00	Repairs & Maintenance	0.00	0.00	400.00	400.00	400.00	
558 60 49 00	Meetings, Training & Travel	3,490.21	3,677.30	5,000.00	9,000.00	9,000.00	
558 60 49 02	Dues	3,533.00	3,387.00	4,000.00	2,000.00	2,000.00	1000 EASC, 1800 Staff
558 60 49 03	Printing	348.98	0.00	800.00	400.00	400.00	
558 60 49 05	Credit Card Bank Fees-CD	0.00	0.00	1,000.00	500.00	500.00	
558 60 51 00	Intergov't Prof. Services	0.00	0.00	2,500.00	4,000.00	4,200.00	ILA,1700 AHA,1264 SCT
559	Community Development	607,545.74	642,330.63	874,935.00	919,726.00	963,512.00	
566 00 51 00	Liquor Board Excise Tax	1,310.75	1,358.56	1,510.00	1,555.00	1,602.00	
566	Substance Abuse	1,310.75	1,358.56	1,510.00	1,555.00	1,602.00	
572 10 47 00	Utilities	11,413.40	9,521.59	12,000.00	12,000.00	12,360.00	
572 10 48 00	Repair/maintenance	681.20	1,353.70	2,000.00	2,000.00	2,000.00	
572	Libraries	12,094.60	10,875.29	14,000.00	14,000.00	14,360.00	
576 80 10 00	Salaries & Wages	128,928.93	115,689.90	136,995.00	145,095.00	162,403.00	2019 Projection 1
576 80 11 00	Overtime	1,448.63	870.86	2,000.00	684.00	684.00	2019 Projection 1
576 80 20 00	Social Security	9,929.54	8,846.67	10,635.00	8,474.00	9,424.00	2019 Projection 1

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001 General Fund

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576 80 21 00 Retirement	13,951.29	13,209.17	13,860.00	16,796.00	18,952.00	2019 Projection 1
576 80 22 00 Medical Benefits	31,577.86	27,140.59	36,130.00	33,855.00	34,608.00	2019 Projection 1
576 80 23 00 L & I	3,693.31	3,007.30	3,670.00	3,581.00	3,618.00	2019 Projection 1
576 80 24 00 Unemployment Insurance	254.66	271.27	730.00	282.00	315.00	2019 Projection 1
576 80 31 00 Supplies	9,928.90	7,523.15	10,000.00	10,200.00	10,500.00	
576 80 32 00 Fuel	3,607.15	3,647.39	4,500.00	4,590.00	4,705.00	
576 80 35 00 Small Equipment	42.36	251.93	1,000.00	1,020.00	1,046.00	
576 80 35 01 Uniforms	412.18	237.12	1,000.00	1,020.00	1,046.00	
576 80 41 00 Professional Services	529.18	1,851.76	0.00	2,550.00	2,550.00	
576 80 41 01 Summer Concert Series	1,569.42	3,059.19	1,150.00	3,100.00	3,150.00	
576 80 41 02 Movies In The Park	3,422.60	3,590.08	3,700.00	3,774.00	3,868.00	Contracts, adv
576 80 41 03 Light Up Your Holidays	506.09	0.00	3,800.00	100.00	200.00	Adv
576 80 41 04 CPG Grant - Clean Up Day	0.00	0.00	5,000.00	0.00	0.00	N/a
576 80 41 05 Touch A Truck	1,759.59	95.17	1,650.00	200.00	200.00	Adv
576 80 41 06 Snow Goose/Glass Quest	1,200.00	0.00	2,500.00	2,500.00	100.00	Event mgmt
576 80 41 07 Haunted Halloween At Ovenell	0.00	0.00	1,500.00	1,500.00	1,568.00	
576 80 42 00 Communications	272.82	702.41	600.00	612.00	627.00	
576 80 45 06 Rent	0.00	0.00	200.00	2,500.00	2,500.00	N/a
576 80 47 00 Utilities	12,965.46	13,073.66	14,000.00	15,000.00	15,000.00	
576 80 48 00 Repair/maintenance	4,034.03	2,601.80	4,000.00	4,080.00	4,000.00	
576 80 48 01 Field Maint - User Fees	3.47	3,126.20	10,000.00	4,000.00	10,455.00	Amt expected to collect
576 80 49 01 Meetings, Training & Travel	503.73	570.58	1,300.00	1,326.00	1,359.00	
576 80 49 05 Credit Card Bank Fees-PW	0.00	0.00	200.00	204.00	209.00	
576 Park Facilities	230,541.20	209,366.20	270,120.00	267,043.00	293,087.00	
589 90 00 01 Payroll EE Deductions Clearing	0.00	1,539.68	0.00	0.00	0.00	
589 90 00 02 Payroll Draw Clearing	500.00	2,400.00	0.00	0.00	0.00	
580 Non Expenditures	500.00	3,939.68	0.00	0.00	0.00	
597 00 00 01 Transfer To 101-Share Of St Lighting	35,000.00	26,250.00	35,000.00	38,006.00	38,006.00	
597 00 01 07 Transfer To Equip Replacemen	25,000.00	254,387.00	254,387.00	149,071.00	101,455.00	
597 01 01 09 Trfr Out-contingency Fund (1	10,000.00	26,428.00	35,238.00	27,000.00	27,000.00	
597 01 01 10 Transfer To Build Impr Fund	638,115.44	0.00	0.00	796,804.00	0.00	
597 01 04 21 Trsfr Out To Water Operating	65,336.50	49,002.00	65,337.00	86,764.00	88,933.00	
597 Interfund Transfers	773,451.94	356,067.00	389,962.00	1,097,645.00	255,394.00	
508 80 00 01 Ending Cash & Investments	0.00	0.00	2,811,359.00	2,629,540.00	2,796,296.00	
508 80 00 02 Ending Cash	0.00	0.00	590.00	590.00	590.00	
999 Ending Balance	0.00	0.00	2,811,949.00	2,630,130.00	2,796,886.00	

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001 General Fund

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TOTAL EXPENDITURES:	5,946,634.69	5,221,042.56	9,466,502.00	9,727,479.00	7,509,088.00	
FUND GAIN/LOSS:	3,169,377.28	2,588,837.87	-1.00	0.00	0.00	

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101 Street Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 01 01 Beginning Cash & Investments	209,220.58	143,817.94	143,818.00	10,000.00	47,191.00	
308 Beginning Balances	209,220.58	143,817.94	143,818.00	10,000.00	47,191.00	
311 10 01 01 Property Taxes - Street 8%	199,601.46	114,359.57	205,449.00	229,559.00	119,342.00	If levy banked capacity
310 Taxes	199,601.46	114,359.57	205,449.00	229,559.00	119,342.00	
321 91 00 10 WM - Street Maintenance Fee	17,241.46	16,179.77	18,300.00	18,400.00	18,500.00	
320 Licenses & Permits	17,241.46	16,179.77	18,300.00	18,400.00	18,500.00	
336 00 71 00 Multimodal Transportation	6,979.51	7,166.29	3,400.00	9,400.00	9,400.00	
336 00 87 00 Mvft Unrestricted Fuel Tax	143,767.18	110,138.85	130,000.00	148,200.00	148,200.00	=\$140K + \$\$8,200 "increased"
330 State Generated Revenues	150,746.69	117,305.14	133,400.00	157,600.00	157,600.00	
344 10 00 01 Misc. Charges For Services	405.00	180.00	0.00	0.00	0.00	
340 Charges For Services	405.00	180.00	0.00	0.00	0.00	
361 11 01 01 State Pool/cd Interest	982.51	1,151.10	100.00	2,000.00	2,000.00	
398 10 01 01 Insurance Recoveries	0.00	165.33	0.00	20,572.00	0.00	
360 Misc Revenues	982.51	1,316.43	100.00	22,572.00	2,000.00	
397 00 00 00 Transfer In From GF	35,000.00	26,250.00	35,000.00	38,006.00	38,006.00	New AV
397 01 01 20 Transfer In From Reet (120)	0.00	0.00	0.00	140,000.00	140,000.00	
397 Interfund Transfers	35,000.00	26,250.00	35,000.00	178,006.00	178,006.00	
TOTAL REVENUES:	613,197.70	419,408.85	536,067.00	616,137.00	522,639.00	
542 30 10 00 Salaries & Wages	143,139.29	124,942.67	149,405.00	156,715.00	174,953.00	2019 Projection 1
542 30 11 00 Overtime	1,461.38	880.82	1,500.00	688.00	688.00	2019 Projection 1
542 30 20 00 Social Security	11,009.18	9,556.87	11,545.00	9,301.00	10,326.00	2019 Projection 1
542 30 21 00 Retirement	15,331.34	14,060.85	14,900.00	18,268.00	20,543.00	2019 Projection 1
542 30 22 00 Medical Benefits	32,117.66	26,988.50	36,305.00	34,810.00	35,502.00	2019 Projection 1
542 30 23 00 L & I	3,500.21	2,846.49	3,445.00	3,389.00	3,426.00	2019 Projection 1
542 30 24 00 Unemployment Insurance	284.61	296.47	520.00	305.00	341.00	2019 Projection 1
542 30 31 00 Supplies	22,821.53	21,358.92	20,000.00	20,400.00	20,910.00	
542 30 31 03 Uniforms	482.79	237.12	1,000.00	500.00	1,045.00	
542 30 32 00 Fuel	3,607.15	3,365.10	6,000.00	4,000.00	4,100.00	
542 30 35 00 Small Tools & Equipment	159.28	251.94	400.00	408.00	418.00	
542 30 35 01 Adopt A Street Signs	37.07	0.00	0.00	0.00	0.00	

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101 Street Fund

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542 30 41 00 Professional Services	12,775.36	10,523.25	15,000.00	15,300.00	19,849.00	
542 30 42 00 Communications	1,015.00	767.65	3,000.00	2,000.00	2,000.00	
542 30 45 00 Rentals	0.00	730.98	500.00	1,500.00	1,537.00	Ricoh
542 30 46 00 Insurance	19,653.45	19,600.00	19,600.00	19,992.00	20,492.00	
542 30 47 00 Utilities	61,270.40	46,490.53	60,000.00	61,200.00	62,730.00	
542 30 48 00 Repair/maintenance	22,184.56	22,615.77	15,000.00	42,572.00	22,000.00	20,572 insurance recovery
542 30 49 00 Miscellaneous	0.00	0.00	200.00	204.00	209.00	
542 30 49 01 Meetings, Training & Travel	1,011.42	705.39	1,000.00	1,020.00	1,046.00	
542 30 49 03 Dues	207.16	99.66	100.00	102.00	105.00	
542 30 50 00 Sno Co PW Striping	8,765.92	11,566.39	15,000.00	15,300.00	15,683.00	
542 Streets - Maintenance	360,834.76	317,885.37	374,420.00	407,974.00	417,903.00	
597 01 01 07 Transfer Out To Equip Resrv	108,545.00	114,867.00	153,156.00	160,972.00	73,837.00	
597 Interfund Transfers	108,545.00	114,867.00	153,156.00	160,972.00	73,837.00	
508 80 01 01 Ending Balance	0.00	0.00	8,491.00	47,191.00	30,899.00	
999 Ending Balance	0.00	0.00	8,491.00	47,191.00	30,899.00	
TOTAL EXPENDITURES:	469,379.76	432,752.37	536,067.00	616,137.00	522,639.00	
FUND GAIN/LOSS:	143,817.94	-13,343.52	0.00	0.00	0.00	

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102 Street Impact Fee Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 01 02 Reserved Beginning Cash & Investments	641,810.63	385,910.90	385,911.00	385,000.00	480,403.00	
308 Beginning Balances	641,810.63	385,910.90	385,911.00	385,000.00	480,403.00	
345 85 01 02 Street Impact Fees	249,796.15	144,587.80	77,506.00	211,403.00	211,403.00	
340 Charges For Services	249,796.15	144,587.80	77,506.00	211,403.00	211,403.00	
361 11 01 02 State Pool/cd Interest	5,304.12	5,443.14	500.00	9,000.00	9,000.00	
360 Misc Revenues	5,304.12	5,443.14	500.00	9,000.00	9,000.00	
TOTAL REVENUES:	896,910.90	535,941.84	463,917.00	605,403.00	700,806.00	
597 01 01 03 Transfer Out To St Const (103)	511,000.00	93,750.00	125,000.00	125,000.00	125,000.00	
597 Interfund Transfers	511,000.00	93,750.00	125,000.00	125,000.00	125,000.00	
508 10 01 02 Reserved Ending Cash & Investments	0.00	0.00	338,917.00	480,403.00	575,806.00	
999 Ending Balance	0.00	0.00	338,917.00	480,403.00	575,806.00	
TOTAL EXPENDITURES:	511,000.00	93,750.00	463,917.00	605,403.00	700,806.00	
FUND GAIN/LOSS:	385,910.90	442,191.84	0.00	0.00	0.00	

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103 Street Construction Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 01 03 Beginning Cash & Investments	127,041.47	492,222.34	492,222.00	492,222.00	58,989.00	
308 Beginning Balances	127,041.47	492,222.34	492,222.00	492,222.00	58,989.00	
333 20 00 00 FHWA/WSDOT Grant	156,550.00	0.00	0.00	0.00	0.00	
333 20 00 04 RTCC - Viking Way	24,292.87	14,178.28	500,000.00	1,437,000.00	0.00	
334 03 60 00 State Grants	0.00	0.00	1,105,000.00	500,000.00	1,400,000.00	Dir Appropriation
334 03 80 03 TIB - CHAP	278,591.76	24,918.00	0.00	0.00	0.00	
334 03 80 04 TIB 88th Overlay	160,722.48	39,630.33	0.00	0.00	0.00	
334 03 80 05 TIB 271st St 94th-SR532	160,722.48	39,630.33	0.00	0.00	0.00	
334 03 80 06 TIB Pioneer Hwy/72nd-City Limits	151,110.40	21,982.20	0.00	0.00	0.00	
334 03 80 07 Transportation Improvement Board (TIB)	0.00	0.00	1,090,000.00	720,000.00	900,000.00	
334 04 20 01 Dept Of Commerce - SRTS	235,741.10	45,128.90	0.00	0.00	0.00	
330 State Generated Revenues	1,167,731.09	185,468.04	2,695,000.00	2,657,000.00	2,300,000.00	
361 11 01 03 State Pool/cd Interest	306.56	7,367.01	100.00	11,900.00	11,900.00	
360 Misc Revenues	306.56	7,367.01	100.00	11,900.00	11,900.00	
397 00 03 05 Transfer In From Const (305)	1,382.33	0.00	0.00	0.00	0.00	
397 01 01 02 Transfer In From St Impact (102)	511,000.00	93,750.00	125,000.00	125,000.00	125,000.00	
397 01 01 03 Transfer From TBD	265,562.50	165,000.00	220,000.00	350,000.00	250,000.00	
397 Interfund Transfers	777,944.83	258,750.00	345,000.00	475,000.00	375,000.00	
TOTAL REVENUES:	2,073,023.95	943,807.39	3,532,322.00	3,636,122.00	2,745,889.00	
595 10 61 06 New Sidewalk/Trail Installation	3,415.25	18,858.08	70,000.00	70,000.00	70,000.00	
595 10 61 07 Sidewalk Repair	0.00	0.00	0.00	50,000.00	50,000.00	
595 10 63 02 Eng 68th St Sidewalk Construction	587,767.65	5,733.05	0.00	0.00	0.00	
595 10 63 03 Downtown Street & Sidewalk Imp.	0.00	0.00	20,000.00	0.00	0.00	N/a
595 10 63 07 276th Sidewalk	0.00	265.00	50,000.00	150,000.00	0.00	
595 10 63 08 Viking Way Eng	3,146.05	0.00	0.00	0.00	0.00	
595 10 63 09 Viking Way ROW	39,901.78	27,769.73	0.00	0.00	0.00	
595 30 63 05 Misc Capital Projects	395.71	0.00	25,000.00	25,000.00	25,000.00	
595 30 63 13 Viking Way Construction	0.00	0.00	300,000.00	2,000,000.00	0.00	
595 30 63 14 Pioneer Hwy Overlay-CHAP	288,088.46	480.68	0.00	0.00	0.00	
595 30 63 16 271st St 94th-SR532 TIB	222,071.26	1,789.44	0.00	0.00	0.00	
595 30 63 17 88th/SR532-Florence (84th Ave) TIB	222,071.26	1,789.45	0.00	0.00	0.00	
595 30 63 18 Pioneer Hwy Overlay/72nd-City Limits TIB	210,388.09	1,789.44	0.00	0.00	0.00	
595 30 63 19 Cedarhome Dr. Overlay	1,778.05	231,802.80	300,000.00	0.00	0.00	N/a

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595 30 63 22 92nd Ave Overlay	1,778.05	232,830.90	400,000.00	0.00	0.00	N/a
595 30 63 23 102nd Ave Overlay	0.00	0.00	0.00	301,458.00	0.00	TIB 90%
595 30 63 24 SR 532/Ovenell Access	0.00	0.00	330,000.00	0.00	0.00	N/a
595 30 63 26 SR 532/Corridor Study	0.00	0.00	350,000.00	0.00	0.00	N/a
595 30 63 27 102nd Ave Sidewalk	0.00	0.00	106,498.00	0.00	0.00	N/a
595 30 63 28 92nd Ave Sidewalk	0.00	19,123.08	72,228.00	150,000.00	0.00	ROW/Constr
595 30 63 29 72nd Ave Sidewalk ROW	0.00	19,123.09	391,359.00	100,000.00	0.00	ROW
595 30 63 33 276th St Overlay	0.00	0.00	0.00	530,675.00	0.00	TIB Grant 90%
595 30 63 34 276th St (Lover's Lane) ChipSeal	0.00	0.00	0.00	200,000.00	0.00	
595 30 63 35 68th Ave Overlay	0.00	0.00	0.00	0.00	500,000.00	
595 30 63 36 271st St 94th To Viaduct(seal Coat)	0.00	0.00	0.00	0.00	250,000.00	
595 30 63 37 72nd Ave SR532 To Pioneer Hwy Overlay	0.00	0.00	0.00	0.00	500,000.00	
595 30 63 38 272nd Pl 99th To 102nd Overlay	0.00	0.00	0.00	0.00	250,000.00	
595 30 63 39 Pavement Inventory	0.00	0.00	0.00	0.00	50,000.00	
595 30 63 41 72nd Ave Sidewalk Construction	0.00	0.00	0.00	0.00	391,359.00	
595 30 63 42 273rd Pl Sidewalk	0.00	0.00	0.00	0.00	175,452.00	
595 30 63 43 SR 532 Flood Berm/Bike Path	0.00	0.00	0.00	0.00	200,000.00	
595 30 63 44 90th Ave 271st To 272nd	0.00	0.00	0.00	0.00	124,884.00	
595 30 63 45 102nd Ave Sidewalk	0.00	0.00	0.00	0.00	106,498.00	
594 Capital Expenditures	1,580,801.61	561,354.74	2,415,085.00	3,577,133.00	2,693,193.00	
508 80 01 03 Ending Cash & Investments	0.00	0.00	1,117,237.00	58,989.00	52,696.00	
999 Ending Balance	0.00	0.00	1,117,237.00	58,989.00	52,696.00	
TOTAL EXPENDITURES:	1,580,801.61	561,354.74	3,532,322.00	3,636,122.00	2,745,889.00	
FUND GAIN/LOSS:	492,222.34	382,452.65	0.00	0.00	0.00	

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104 Park Improvement Fund

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308 80 01 04 Beginning Cash & Investments	138,085.24	153,708.22	153,708.00	500,000.00	245,400.00	
308 Beginning Balances	138,085.24	153,708.22	153,708.00	500,000.00	245,400.00	
334 02 70 00 RCO-WWRP Grant	0.00	0.00	0.00	0.00	500,000.00	
334 02 70 71 RCO-YAF	0.00	0.00	0.00	350,000.00	0.00	
334 02 70 72 RCO	0.00	0.00	0.00	0.00	500,000.00	
334 03 10 10 DOE-Floodplains By Design	0.00	0.00	250,000.00	375,000.00	375,000.00	
334 03 10 12 Dept Of Ecology-IPG	0.00	0.00	0.00	275,000.00	0.00	
334 04 20 04 DOC-Berm Trail	0.00	0.00	0.00	0.00	250,000.00	
337 00 00 03 Johnson Conservation Futures	0.00	500,000.00	0.00	0.00	0.00	
330 State Generated Revenues	0.00	500,000.00	250,000.00	1,000,000.00	1,625,000.00	
345 85 01 04 Park Impact Fees	0.00	0.00	18,583.00	0.00	0.00	See fund 106
361 11 01 04 State Pool/cd Interest	1,312.23	3,680.13	250.00	5,400.00	5,400.00	
362 00 01 04 Rents And Leases	7,408.00	10,690.00	0.00	0.00	0.00	
360 Misc Revenues	8,720.23	14,370.13	250.00	5,400.00	5,400.00	
397 00 10 06 Transfer In From Park Impact Fees	0.00	0.00	0.00	100,000.00	100,000.00	
397 00 10 20 Transfer In From REET (120)	0.00	425,000.00	425,000.00	200,000.00	0.00	
397 00 10 21 Transfer In From REET (121)	150,000.00	430,000.00	430,000.00	120,000.00	200,000.00	No amount requested
397 Interfund Transfers	150,000.00	855,000.00	855,000.00	420,000.00	300,000.00	
TOTAL REVENUES:	296,805.47	1,523,078.35	1,277,541.00	1,925,400.00	2,175,800.00	
594 76 61 01 Hamilton	11,563.50	11,753.34	275,000.00	250,000.00	500,000.00	
594 76 61 02 Ovenell	32,953.95	1,219.00	55,000.00	90,000.00	75,000.00	
594 76 61 03 Johnson Easement Purch	38,970.18	774,587.90	700,000.00	0.00	0.00	N/a
594 76 63 02 City Hall Park	0.00	327.30	0.00	0.00	0.00	
594 76 63 05 Johnson Farm Improvements	0.00	0.00	0.00	480,000.00	475,000.00	
594 76 63 15 Park Improvements	0.00	0.00	0.00	10,000.00	0.00	Sculpture contribution
594 76 63 17 Church Creek Restrooms	13,415.34	0.00	0.00	0.00	0.00	
594 76 63 18 Heritage Park Improvemments	45,699.28	132,561.64	50,000.00	850,000.00	625,000.00	
594 76 63 19 Non-motorized Trail	495.00	0.00	0.00	0.00	250,000.00	
594 76 63 20 New Neighborhood Park	0.00	0.00	0.00	0.00	30,000.00	
594 76 63 22 Church Creek	0.00	0.00	0.00	0.00	125,000.00	
594 Capital Expenditures	143,097.25	920,449.18	1,080,000.00	1,680,000.00	2,080,000.00	
508 80 01 04 Ending Cash & Investments	0.00	0.00	197,541.00	245,400.00	95,800.00	

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104 Park Improvement Fund

Account		2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
999	Ending Balance	0.00	0.00	197,541.00	245,400.00	95,800.00	
TOTAL EXPENDITURES:		143,097.25	920,449.18	1,277,541.00	1,925,400.00	2,175,800.00	
FUND GAIN/LOSS:		153,708.22	602,629.17	0.00	0.00	0.00	

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105 Fire Impact Fees

Account		2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 01 05	Reserved Beginning Cash & Investments	56,206.24	66,860.40	66,860.00	78,000.00	91,400.00	
308	Beginning Balances	56,206.24	66,860.40	66,860.00	78,000.00	91,400.00	
345 85 01 05	Fire Impact Fees	10,537.50	10,760.50	4,400.00	12,000.00	12,000.00	
340	Charges For Services	10,537.50	10,760.50	4,400.00	12,000.00	12,000.00	
361 11 01 05	State Pool/cd Interest	116.66	848.05	0.00	1,400.00	1,400.00	
360	Misc Revenues	116.66	848.05	0.00	1,400.00	1,400.00	
TOTAL REVENUES:		66,860.40	78,468.95	71,260.00	91,400.00	104,800.00	
508 10 01 05	Reserved Ending Cash & Investments	0.00	0.00	71,260.00	91,400.00	104,800.00	
999	Ending Balance	0.00	0.00	71,260.00	91,400.00	104,800.00	
TOTAL EXPENDITURES:		0.00	0.00	71,260.00	91,400.00	104,800.00	
FUND GAIN/LOSS:		66,860.40	78,468.95	0.00	0.00	0.00	

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106 Park Impact Fees

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 01 06 Reserved Beginning Cash & Investments	32,135.35	115,523.09	115,523.00	120,000.00	60,948.00	
308 Beginning Balances	32,135.35	115,523.09	115,523.00	120,000.00	60,948.00	
345 85 01 06 Park Impact Fees	83,304.00	4,582.40	14,097.60	38,448.00	38,448.00	
340 Charges For Services	83,304.00	4,582.40	14,097.60	38,448.00	38,448.00	
361 11 01 06 State Pool/cd Interest	83.74	1,498.63	150.00	2,500.00	2,500.00	
360 Misc Revenues	83.74	1,498.63	150.00	2,500.00	2,500.00	
TOTAL REVENUES:	115,523.09	121,604.12	129,770.60	160,948.00	101,896.00	
597 00 00 04 Transfer To Park Improvement	0.00	0.00	0.00	100,000.00	100,000.00	
597 Interfund Transfers	0.00	0.00	0.00	100,000.00	100,000.00	
508 10 01 06 Reserved Ending Cash & Investments	0.00	0.00	129,771.00	60,948.00	1,896.00	
999 Ending Balance	0.00	0.00	129,771.00	60,948.00	1,896.00	
TOTAL EXPENDITURES:	0.00	0.00	129,771.00	160,948.00	101,896.00	
FUND GAIN/LOSS:	115,523.09	121,604.12	-0.40	0.00	0.00	

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107 Equipment Reserve Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 01 07 Beginning Cash & Investments	7,846.90	141,407.21	141,407.00	440,000.00	246,317.00	
308 Beginning Balances	7,846.90	141,407.21	141,407.00	440,000.00	246,317.00	
361 11 01 07 State Pool/cd Interest	15.31	3,111.81	100.00	4,900.00	4,900.00	
360 Misc Revenues	15.31	3,111.81	100.00	4,900.00	4,900.00	
397 01 00 01 General Gov't Equip Replacem	25,000.00	254,387.00	254,387.00	149,071.00	101,455.00	
397 01 01 01 Transfer In From Streets	108,545.00	114,867.00	153,156.00	160,972.00	73,837.00	
397 04 04 01 Transfer In From Drainage	0.00	5,000.00	5,000.00	0.00	0.00	N/a
397 Interfund Transfers	133,545.00	374,254.00	412,543.00	310,043.00	175,292.00	
TOTAL REVENUES:	141,407.21	518,773.02	554,050.00	754,943.00	426,509.00	
594 18 64 07 Machinery & Equipment - Admin	0.00	26,150.42	102,455.00	98,304.00	0.00	Add 2018 unspent \$76304
594 18 64 08 Machinery & Equipment - Parks	0.00	19,618.87	5,000.00	49,950.00	96,250.00	
594 19 64 09 Machinery & Equipment - Street	0.00	37,722.61	128,545.00	309,172.00	63,000.00	Add 90,822 from 2018
594 19 64 10 Machinery & Equipment - B&G	0.00	17,725.98	0.00	46,200.00	28,750.00	
594 19 64 20 Machinery & Equipment-Drainage	0.00	0.00	5,000.00	5,000.00	0.00	From 2018
594 Capital Expenditures	0.00	101,217.88	241,000.00	508,626.00	188,000.00	
597 10 14 57 Transfer To Sewer	0.00	3,076.80	0.00	0.00	0.00	
597 10 24 58 Transfer To Drainage	0.00	2,307.60	0.00	0.00	0.00	
597 10 34 59 Transfer To Water	0.00	3,846.02	0.00	0.00	0.00	
597 Interfund Transfers	0.00	9,230.42	0.00	0.00	0.00	
508 80 01 07 Ending Cash & Investments	0.00	0.00	421,595.00	246,317.00	238,509.00	
999 Ending Balance	0.00	0.00	421,595.00	246,317.00	238,509.00	
TOTAL EXPENDITURES:	0.00	110,448.30	662,595.00	754,943.00	426,509.00	
FUND GAIN/LOSS:	141,407.21	408,324.72	-108,545.00	0.00	0.00	

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108 Transportation Sales Tax Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 01 08 Reserved Beginning Cash & Investments	297,319.88	417,636.66	417,637.00	490,000.00	458,058.00	
308 Beginning Balances	297,319.88	417,636.66	417,637.00	490,000.00	458,058.00	
313 21 01 08 Public Transportation Systems Sales Tax	333,640.85	263,457.70	292,900.00	325,000.00	300,000.00	4 yr avg is \$331K
310 Taxes	333,640.85	263,457.70	292,900.00	325,000.00	300,000.00	
334 03 80 08 TIB Grant	252,320.93	0.00	0.00	0.00	0.00	
330 State Generated Revenues	252,320.93	0.00	0.00	0.00	0.00	
361 11 01 08 State Pool/cd Interest	3,337.96	4,734.29	1,000.00	7,500.00	7,500.00	
360 Misc Revenues	3,337.96	4,734.29	1,000.00	7,500.00	7,500.00	
TOTAL REVENUES:	886,619.62	685,828.65	711,537.00	822,500.00	765,558.00	
543 30 10 08 Salaries & Wages	9,037.69	8,015.92	9,095.00	9,906.00	10,192.00	2019 Projection 1
543 30 11 08 Overtime	9.45	0.00	0.00	0.00	0.00	
543 30 20 08 Social Security	687.80	609.58	695.00	595.00	612.00	2019 Projection 1
543 30 21 08 Retirement	1,066.49	1,016.25	1,015.00	1,268.00	1,305.00	2019 Projection 1
543 30 22 08 Medical Benefits	2,300.03	1,932.24	3,310.00	2,404.00	2,476.00	2019 Projection 1
543 30 23 08 L & I	244.99	204.89	0.00	249.00	249.00	2019 Projection 1
543 30 24 08 Unemployment	17.78	19.02	100.00	20.00	20.00	2019 Projection 1
543 30 41 08 Professional Services	0.00	0.00	4,000.00	0.00	0.00	N/a
543 30 44 08 Advertising	56.23	0.00	0.00	0.00	0.00	
543 30 49 08 Miscellaneous	0.00	0.00	1,000.00	0.00	1,000.00	N/a
543 Streets Admin & Overhead	13,420.46	11,797.90	19,215.00	14,442.00	15,854.00	
597 07 03 05 Transfer To Fund 305	190,000.00	0.00	0.00	0.00	0.00	
597 07 03 07 Transfer To Street Construction	265,562.50	165,000.00	220,000.00	350,000.00	250,000.00	
597 Interfund Transfers	455,562.50	165,000.00	220,000.00	350,000.00	250,000.00	
508 10 01 08 Reserved Ending Cash & Investments	0.00	0.00	472,322.00	458,058.00	499,704.00	
999 Ending Balance	0.00	0.00	472,322.00	458,058.00	499,704.00	
TOTAL EXPENDITURES:	468,982.96	176,797.90	711,537.00	822,500.00	765,558.00	

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108 Transportation Sales Tax Fund

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FUND GAIN/LOSS:	417,636.66	509,030.75	0.00	0.00	0.00	

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109 Contingency Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 01 09 Beginning Cash & Investments	271,644.40	283,781.72	283,782.00	320,500.00	352,900.00	
308 Beginning Balances	271,644.40	283,781.72	283,782.00	320,500.00	352,900.00	
361 11 01 09 State Pool/cd Interest	2,137.32	3,334.47	1,500.00	5,400.00	5,400.00	
360 Misc Revenues	2,137.32	3,334.47	1,500.00	5,400.00	5,400.00	
397 02 00 01 Transfer In From General Fun	10,000.00	26,428.00	35,238.00	27,000.00	27,000.00	Legal max, assume \$8K int
397 Interfund Transfers	10,000.00	26,428.00	35,238.00	27,000.00	27,000.00	
TOTAL REVENUES:	283,781.72	313,544.19	320,520.00	352,900.00	385,300.00	
508 80 01 09 Ending Cash & Investments	0.00	0.00	320,520.00	352,900.00	385,300.00	
999 Ending Balance	0.00	0.00	320,520.00	352,900.00	385,300.00	
TOTAL EXPENDITURES:	0.00	0.00	320,520.00	352,900.00	385,300.00	
FUND GAIN/LOSS:	283,781.72	313,544.19	0.00	0.00	0.00	

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110 Building Improvement Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 01 10 Beginning Cash & Investments	302,631.69	916,005.97	916,006.00	580,000.00	1,023,604.00	
308 Beginning Balances	302,631.69	916,005.97	916,006.00	580,000.00	1,023,604.00	
333 01 80 01 DOC - New CH Design	0.00	0.00	300,000.00	0.00	0.00	Removed
361 11 01 10 State Pool/cd Interest	979.76	10,247.68	2,000.00	16,800.00	16,800.00	
367 00 01 10 Contributions & Donations	2,500.00	0.00	0.00	0.00	0.00	
369 40 01 10 Judgments And Settlements	3,683.76	0.00	0.00	0.00	0.00	
360 Misc Revenues	7,163.52	10,247.68	2,000.00	16,800.00	16,800.00	
397 04 00 01 Transfer In From General Fund	638,115.44	0.00	0.00	796,804.00	0.00	
397 Interfund Transfers	638,115.44	0.00	0.00	796,804.00	0.00	
TOTAL REVENUES:	947,910.65	926,253.65	1,218,006.00	1,393,604.00	1,040,404.00	
594 18 62 10 Building Improvements	2,465.83	0.00	0.00	0.00	0.00	
594 18 62 11 Police/City Hall Design	4,813.75	15,542.60	600,000.00	300,000.00	0.00	
594 18 62 12 City Hall HVAC	0.00	0.00	20,000.00	70,000.00	0.00	
594 18 62 14 Library Improvements	19,891.11	0.00	0.00	0.00	0.00	
594 18 62 15 Fire Station Improvements	0.00	20,987.67	50,000.00	0.00	0.00	RFA
594 18 62 16 Police Station Improvements	4,733.99	0.00	0.00	0.00	0.00	
594 Capital Expenditures	31,904.68	36,530.27	670,000.00	370,000.00	0.00	
508 80 01 10 Ending Cash & Investments	0.00	0.00	548,006.00	1,023,604.00	1,040,404.00	
999 Ending Balance	0.00	0.00	548,006.00	1,023,604.00	1,040,404.00	
TOTAL EXPENDITURES:	31,904.68	36,530.27	1,218,006.00	1,393,604.00	1,040,404.00	
FUND GAIN/LOSS:	916,005.97	889,723.38	0.00	0.00	0.00	

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120 REET - Capital Improvements

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 01 20 Restricted Beginning Cash & Investments	287,542.43	572,932.90	572,933.00	310,000.00	139,300.00	
308 Beginning Balances	287,542.43	572,932.90	572,933.00	310,000.00	139,300.00	
318 34 00 00 REET 1 - 1st Quarter Percent	282,541.23	190,804.84	160,000.00	160,000.00	100,000.00	
310 Taxes	282,541.23	190,804.84	160,000.00	160,000.00	100,000.00	
361 11 01 20 State Pool/cd Interest	2,849.24	5,447.78	500.00	9,300.00	9,300.00	
360 Misc Revenues	2,849.24	5,447.78	500.00	9,300.00	9,300.00	
TOTAL REVENUES:	572,932.90	769,185.52	733,433.00	479,300.00	248,600.00	
597 00 01 04 Transfer Out To Park Imp (104)	0.00	425,000.00	425,000.00	200,000.00	0.00	
597 03 01 01 Transfer Out To Street (101)	0.00	0.00	0.00	140,000.00	140,000.00	Pay for Equipment repl. plan
597 Interfund Transfers	0.00	425,000.00	425,000.00	340,000.00	140,000.00	
508 10 01 20 Ending Cash & Investments	0.00	0.00	308,433.00	139,300.00	108,600.00	
999 Ending Balance	0.00	0.00	308,433.00	139,300.00	108,600.00	
TOTAL EXPENDITURES:	0.00	425,000.00	733,433.00	479,300.00	248,600.00	
FUND GAIN/LOSS:	572,932.90	344,185.52	0.00	0.00	0.00	

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121 REET - Growth Management

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 01 21 Restricted Beginning Cash & Investments	715,503.82	853,363.50	853,364.00	600,000.00	741,264.00	
308 Beginning Balances	715,503.82	853,363.50	853,364.00	600,000.00	741,264.00	
318 35 00 00 REET 2 - 2nd Quarter Percent	282,541.23	190,804.81	160,000.00	160,000.00	100,000.00	
310 Taxes	282,541.23	190,804.81	160,000.00	160,000.00	100,000.00	
361 11 01 21 State Pool/cd Interest	5,318.45	8,623.90	500.00	14,500.00	14,500.00	
360 Misc Revenues	5,318.45	8,623.90	500.00	14,500.00	14,500.00	
397 00 01 10 Transfer In From Bldg Imp (110)	0.00	0.00	0.00	86,764.00	0.00	Correction
397 Interfund Transfers	0.00	0.00	0.00	86,764.00	0.00	
TOTAL REVENUES:	1,003,363.50	1,052,792.21	1,013,864.00	861,264.00	855,764.00	
597 00 00 05 Transfers-Out Park Imprv (104)	0.00	430,000.00	430,000.00	120,000.00	200,000.00	No transfer
597 00 01 03 Transfer Out To Park Improvement	150,000.00	0.00	0.00	0.00	0.00	
597 Interfund Transfers	150,000.00	430,000.00	430,000.00	120,000.00	200,000.00	
508 10 01 21 Ending Cash & Investments	0.00	0.00	583,864.00	741,264.00	655,764.00	
999 Ending Balance	0.00	0.00	583,864.00	741,264.00	655,764.00	
TOTAL EXPENDITURES:	150,000.00	430,000.00	1,013,864.00	861,264.00	855,764.00	
FUND GAIN/LOSS:	853,363.50	622,792.21	0.00	0.00	0.00	

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203 LID Guarantee Fund-CLOSED 20

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
TOTAL REVENUES:	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	

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205 Debt Service Fund

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308 80 02 05 Beginning Cash & Investments	58,048.68	69,172.29	69,172.00	67,000.00	68,050.00	
308 Beginning Balances	58,048.68	69,172.29	69,172.00	67,000.00	68,050.00	
311 10 22 10 G.o. Bond 2007 Ref 1994/2000	209,997.78	107,162.64	195,400.00	200,200.00	195,400.00	
310 Taxes	209,997.78	107,162.64	195,400.00	200,200.00	195,400.00	
361 11 02 05 State Pool/cd Interest	125.83	1,453.19	300.00	2,300.00	2,300.00	
360 Misc Revenues	125.83	1,453.19	300.00	2,300.00	2,300.00	
TOTAL REVENUES:	268,172.29	177,788.12	264,872.00	269,500.00	265,750.00	
591 22 71 01 1993-1995 Go Bond Princ-2007	170,000.00	0.00	175,000.00	185,000.00	195,000.00	
592 22 83 10 G.o.bond Interest-fire Stati	29,000.00	11,100.00	22,200.00	15,200.00	7,800.00	
592 22 89 00 Professional Services	0.00	300.00	1,250.00	1,250.00	1,250.00	
591 Debt Service	199,000.00	11,400.00	198,450.00	201,450.00	204,050.00	
508 80 02 05 Ending Cash & Investments	0.00	0.00	66,422.00	68,050.00	61,700.00	
999 Ending Balance	0.00	0.00	66,422.00	68,050.00	61,700.00	
TOTAL EXPENDITURES:	199,000.00	11,400.00	264,872.00	269,500.00	265,750.00	
FUND GAIN/LOSS:	69,172.29	166,388.12	0.00	0.00	0.00	

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207 LID 92-1 Debt Service Fund-CLC

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
TOTAL REVENUES:	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	

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305 Construction Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 03 05 Beginning Cash & Investments	130,694.02	0.00	0.00	0.00	0.00	
308 Beginning Balances	130,694.02	0.00	0.00	0.00	0.00	
381 10 00 01 Interfund Loans Received	130,000.00	0.00	0.00	0.00	0.00	
380 Non Revenues	130,000.00	0.00	0.00	0.00	0.00	
397 00 05 02 Trsfr From 422	5,000.00	0.00	0.00	0.00	0.00	
397 00 05 08 Trsfr From 108	190,000.00	0.00	0.00	0.00	0.00	
397 Interfund Transfers	195,000.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	455,694.02	0.00	0.00	0.00	0.00	
581 20 00 01 Interfund Loan Principal Payback	130,000.00	0.00	0.00	0.00	0.00	
580 Non Expeditures	130,000.00	0.00	0.00	0.00	0.00	
592 38 82 01 Interfund Loan Interest	228.00	0.00	0.00	0.00	0.00	
591 Debt Service	228.00	0.00	0.00	0.00	0.00	
595 30 63 32 270thST(94th To 96th)	264,667.74	0.00	0.00	0.00	0.00	
594 Capital Expenditures	264,667.74	0.00	0.00	0.00	0.00	
597 03 01 03 Transfer Out To Street Const (103)	1,382.33	0.00	0.00	0.00	0.00	
597 03 04 03 Transfer Out To Sewer Const (403)	12,573.34	0.00	0.00	0.00	0.00	
597 03 04 11 Transfer Out To Drain Const (411)	41,562.31	0.00	0.00	0.00	0.00	
597 03 04 22 Transfer Out To Water Const (422)	5,280.30	0.00	0.00	0.00	0.00	
597 Interfund Transfers	60,798.28	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	455,694.02	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	

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401 Sewer Fund

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308 80 04 01 Beginning Cash & Investments	1,161,454.12	1,603,873.04	1,603,873.00	1,200,000.00	482,400.00	
308 Beginning Balances	1,161,454.12	1,603,873.04	1,603,873.00	1,200,000.00	482,400.00	
343 50 04 01 Sewer Service Charges	1,940,195.32	1,737,007.12	1,787,407.00	1,916,806.00	2,060,566.00	3 yr avg *1.05
343 50 50 01 Sewer - Other Fees	0.00	140.00	1,100.00	1,000.00	1,100.00	
340 Charges For Services	1,940,195.32	1,737,147.12	1,788,507.00	1,917,806.00	2,061,666.00	
361 11 04 01 State Pool/cd Interest	8,553.96	16,502.80	5,649.00	27,300.00	27,300.00	
369 91 04 01 Miscellaneous	520.18	0.00	255.00	250.00	255.00	
360 Misc Revenues	9,074.14	16,502.80	5,904.00	27,550.00	27,555.00	
TOTAL REVENUES:	3,110,723.58	3,357,522.96	3,398,284.00	3,145,356.00	2,571,621.00	
535 80 10 00 Salaries & Wages	376,514.88	246,397.20	317,685.00	391,015.00	431,440.00	2019 Projection 1
535 80 11 00 Overtime	1,976.70	3,149.81	10,000.00	5,183.00	5,183.00	2019 Projection 1
535 80 20 00 Social Security	23,829.15	18,991.35	24,300.00	22,491.00	24,975.00	2019 Projection 1
535 80 21 00 Retirement	36,436.50	30,687.75	35,420.00	50,595.00	55,782.00	2019 Projection 1
535 80 22 00 Medical Benefits	116,699.36	68,081.55	104,785.00	115,054.00	117,878.00	2019 Projection 1
535 80 23 00 L & I	8,425.62	6,106.13	7,730.00	10,861.00	10,911.00	2019 Projection 1
535 80 24 00 Unemployment Insurance	602.79	608.52	1,665.00	792.00	873.00	2019 Projection 1
535 80 31 00 Supplies	26,051.55	14,748.66	30,000.00	30,600.00	31,365.00	Over last 5 of 7 yrs
535 80 31 03 Uniforms	2,668.27	1,522.35	4,000.00	4,080.00	4,182.00	Have been short staffed
535 80 32 00 Fuel	8,819.60	5,736.34	7,500.00	7,650.00	7,841.00	Have been short staffed
535 80 35 00 Small Equipment	2,463.20	0.00	2,500.00	2,550.00	2,614.00	
535 80 41 00 Professional Services	67,167.12	34,304.20	60,000.00	61,200.00	66,897.00	
535 80 42 00 Communications	10,983.68	13,465.78	20,000.00	20,400.00	20,910.00	
535 80 44 00 Advertising	32.61	462.71	500.00	510.00	523.00	
535 80 45 00 Rentals	3,437.93	2,569.46	2,000.00	4,000.00	4,100.00	New ricoh rates
535 80 46 00 Insurance	26,204.60	30,840.00	30,840.00	35,000.00	35,875.00	
535 80 47 00 Utilities	119,361.60	76,519.31	160,000.00	150,000.00	153,750.00	Running aerators in biosolids pond
535 80 48 00 Repair/maintenance	21,566.21	137,721.44	40,000.00	50,000.00	51,250.00	Aging infrastructure
535 80 49 01 B & O Tax	37,285.97	33,562.69	37,000.00	37,740.00	38,684.00	
535 80 49 03 Meetings, Training & Travel	6,411.71	2,299.80	9,000.00	9,180.00	9,410.00	
535 80 49 05 Credit Card Bank Fees	4,731.28	5,558.49	3,250.00	5,000.00	6,000.00	
535 80 49 06 Dues	309.68	187.42	500.00	510.00	523.00	
535 80 49 80 Interfund Payment For Servic	0.00	115,104.00	153,476.00	153,476.00	160,459.00	2018 amount, update later
535 80 51 09 Permits	7,574.08	4,515.33	9,000.00	9,180.00	9,410.00	
535 Sewer	909,554.09	853,140.29	1,071,151.00	1,177,067.00	1,250,835.00	
591 35 78 02 Srf Principal-treatment Plan	465,029.34	465,029.34	465,029.00	465,029.00	465,029.00	

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401 Sewer Fund

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591 35 78 03 Pwtf Principal-271st Trunkli	106,921.05	106,921.05	106,921.00	106,921.00	106,921.00	
580 Non Expenditures	571,950.39	571,950.39	571,950.00	571,950.00	571,950.00	
592 35 83 03 Pwtf Interest-271st Trunk Co	5,346.05	4,811.45	4,811.00	4,277.00	3,742.00	
591 Debt Service	5,346.05	4,811.45	4,811.00	4,277.00	3,742.00	
594 35 64 03 Machinery & Equipment	0.00	3,219.73	25,000.00	25,000.00	25,000.00	
594 Capital Expenditures	0.00	3,219.73	25,000.00	25,000.00	25,000.00	
597 00 04 57 Transfer To Equip Replacemen	20,000.00	372,745.00	372,745.00	334,662.00	134,226.00	
597 01 04 03 Transfer Out To Sewer Const (403)	0.00	112,500.00	150,000.00	550,000.00	150,000.00	
597 Interfund Transfers	20,000.00	485,245.00	522,745.00	884,662.00	284,226.00	
508 80 04 01 Ending Cash & Investments	0.00	0.00	1,202,627.00	482,400.00	435,868.00	
999 Ending Balance	0.00	0.00	1,202,627.00	482,400.00	435,868.00	
TOTAL EXPENDITURES:	1,506,850.53	1,918,366.86	3,398,284.00	3,145,356.00	2,571,621.00	
FUND GAIN/LOSS:	1,603,873.05	1,439,156.10	0.00	0.00	0.00	

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403 Sewer Construction Fund

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308 80 04 03 Beginning Cash & Investments	2,295,170.48	1,442,266.06	1,442,266.00	1,280,000.00	490,440.00	
308 Beginning Balances	2,295,170.48	1,442,266.06	1,442,266.00	1,280,000.00	490,440.00	
343 50 00 00 Sewer Connection Fees	24,500.00	23,500.00	14,500.00	30,000.00	30,000.00	
340 Charges For Services	24,500.00	23,500.00	14,500.00	30,000.00	30,000.00	
361 11 04 03 State Pool/cd Interest	11,940.75	16,973.54	5,000.00	27,800.00	27,800.00	
361 40 00 02 Interest From Interfund Loan	228.00	0.00	1,500.00	1,500.00	1,500.00	
360 Misc Revenues	12,168.75	16,973.54	6,500.00	29,300.00	29,300.00	
381 12 03 05 Interfund Loan Repayment	130,000.00	0.00	0.00	0.00	0.00	
381 12 04 11 Interfund Loan Repayment	0.00	0.00	80,000.00	0.00	0.00	Remove
380 Non Revenues	130,000.00	0.00	80,000.00	0.00	0.00	
391 20 04 03 Revenue Bond Proceeds	0.00	0.00	0.00	0.00	500,000.00	
395 10 04 03 Sale Of Fixed Assets	9,430.00	0.00	0.00	0.00	0.00	
390 Other Revenues	9,430.00	0.00	0.00	0.00	500,000.00	
397 01 03 05 Transfer In From Const (305)	12,573.34	0.00	0.00	0.00	0.00	
397 01 04 05 Trfr In From Sewer Plant Inv	97,140.00	106,854.00	142,472.00	463,140.00	1,342,472.00	
397 02 04 01 Transfer In From Sewer (401)	0.00	112,500.00	150,000.00	550,000.00	150,000.00	
397 Interfund Transfers	109,713.34	219,354.00	292,472.00	1,013,140.00	1,492,472.00	
TOTAL REVENUES:	2,580,982.57	1,702,093.60	1,835,738.00	2,352,440.00	2,542,212.00	
581 10 03 05 Interfund Loan Issued	130,000.00	0.00	0.00	0.00	0.00	
581 10 04 11 Interfund Loan Issued	80,000.00	0.00	0.00	0.00	0.00	
580 Non Expenditures	210,000.00	0.00	0.00	0.00	0.00	
594 35 41 06 Bio-solids Removal	807,934.59	0.00	0.00	0.00	0.00	
594 35 41 20 Wastewater Rate Study	0.00	17,930.38	22,000.00	0.00	0.00	N/a
594 35 62 01 Biosolids Processing Facility	37,630.98	5,498.07	110,000.00	0.00	110,000.00	N/a
594 35 63 00 Improvements	0.00	4,076.20	0.00	25,000.00	35,000.00	
594 35 63 13 Collector/Int Syst Flow	0.00	515.00	45,000.00	0.00	0.00	N/a
594 35 63 16 Pioneer/Cedarhome To 267th	0.00	78,151.88	50,000.00	0.00	100,000.00	N/a
594 35 63 19 Viking Way Sewer Improve	0.00	0.00	0.00	169,000.00	0.00	
594 35 63 24 271st (94th - 99th)	51,084.50	0.00	400,000.00	0.00	0.00	N/a
594 35 63 27 Misc Pipe Replacement (EX1)	0.00	0.00	0.00	0.00	25,000.00	

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403 Sewer Construction Fund

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594 35 63 28	Collector/Int Flow Monitor & Video(Ex2)	0.00	0.00	0.00	45,000.00	50,000.00	
594 35 63 29	Main Lift Station Upgrades	0.00	0.00	0.00	150,000.00	413,000.00	
594 35 63 33	UV Energy Efficiency Upgrades	0.00	0.00	0.00	48,000.00	0.00	
594 35 63 34	272nd/101st-99th(Ex13)	0.00	0.00	0.00	0.00	200,000.00	
594 35 63 35	Upper Pioneer Hwy/85th-CedarhomeDesign	0.00	0.00	0.00	0.00	86,000.00	
594 35 63 36	Lower Pioneer Hwy (Ex18)	0.00	0.00	0.00	0.00	500,000.00	
594 35 63 37	UV Disinfection	0.00	0.00	0.00	0.00	48,000.00	
594 35 63 38	Church Creek Collection System (Ex5A)	0.00	0.00	0.00	150,000.00	0.00	
594 35 63 39	72nd Ave & 261st Interceptor	0.00	0.00	0.00	900,000.00	0.00	
594 35 64 01	Telemetry Equipment	32,066.44	28,485.17	225,000.00	225,000.00	0.00	
594 35 64 33	Smoke Testing/Camera/Flow Meter Basin 1	0.00	23,909.97	300,000.00	150,000.00	150,000.00	
594	Capital Expenditures	928,716.51	158,566.67	1,152,000.00	1,862,000.00	1,717,000.00	
508 80 04 03	Ending Cash & Investments	0.00	0.00	683,738.00	490,440.00	825,212.00	
999	Ending Balance	0.00	0.00	683,738.00	490,440.00	825,212.00	
TOTAL EXPENDITURES:		1,138,716.51	158,566.67	1,835,738.00	2,352,440.00	2,542,212.00	
FUND GAIN/LOSS:		1,442,266.06	1,543,526.93	0.00	0.00	0.00	

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405 Sewer Plant Investment Fund

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308 80 04 05 Beginning Cash & Investments	744,271.80	825,957.04	825,957.00	975,000.00	993,900.00	
308 Beginning Balances	744,271.80	825,957.04	825,957.00	975,000.00	993,900.00	
361 11 04 05 State Pool/cd Interest	6,221.24	11,569.66	250.00	18,900.00	18,900.00	
368 10 04 05 Plant Investment Fees	172,604.00	300,033.00	187,804.00	463,140.00	463,140.00	
360 Misc Revenues	178,825.24	311,602.66	188,054.00	482,040.00	482,040.00	
TOTAL REVENUES:	923,097.04	1,137,559.70	1,014,011.00	1,457,040.00	1,475,940.00	
597 00 04 03 Transfer To Sewer Constructi	97,140.00	106,854.00	142,472.00	463,140.00	1,342,472.00	
597 Interfund Transfers	97,140.00	106,854.00	142,472.00	463,140.00	1,342,472.00	
508 80 04 05 Ending Cash & Investments	0.00	0.00	871,539.00	993,900.00	133,468.00	
999 Ending Balance	0.00	0.00	871,539.00	993,900.00	133,468.00	
TOTAL EXPENDITURES:	97,140.00	106,854.00	1,014,011.00	1,457,040.00	1,475,940.00	
FUND GAIN/LOSS:	825,957.04	1,030,705.70	0.00	0.00	0.00	

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410 Drainage Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 10 Beginning Cash & Investments	228,888.86	298,228.16	298,228.00	180,000.00	293,238.00	
308 Beginning Balances	228,888.86	298,228.16	298,228.00	180,000.00	293,238.00	
343 83 00 00 Drainage Service Charges	575,879.77	512,008.30	450,000.00	702,573.00	860,651.00	2017 *01.22
343 83 83 10 Drainage - Other Fees	0.00	0.00	200.00	200.00	200.00	
340 Charges For Services	575,879.77	512,008.30	450,200.00	702,773.00	860,851.00	
361 11 04 10 State Pool/cd Interest	1,496.14	3,091.19	500.00	5,100.00	5,100.00	
369 91 41 00 Miscellaneous Revenue	336.62	0.00	0.00	0.00	0.00	
360 Misc Revenues	1,832.76	3,091.19	500.00	5,100.00	5,100.00	
TOTAL REVENUES:	806,601.39	813,327.65	748,928.00	887,873.00	1,159,189.00	
531 50 10 00 Salaries & Wages	187,690.67	131,968.75	158,225.00	165,364.00	183,853.00	2019 Projection 1
531 50 11 00 Overtime	1,448.67	871.00	2,080.00	684.00	684.00	2019 Projection 1
531 50 20 00 Social Security	11,611.09	10,090.82	12,105.00	9,826.00	10,866.00	2019 Projection 1
531 50 21 00 Retirement	16,265.45	14,950.60	16,360.00	19,374.00	21,682.00	2019 Projection 1
531 50 22 00 Medical Benefits	48,941.35	28,614.52	39,395.00	36,833.00	37,586.00	2019 Projection 1
531 50 23 00 L & I	3,701.73	3,014.60	3,640.00	3,592.00	3,629.00	2019 Projection 1
531 50 24 00 Unemployment Insurance	300.38	313.52	780.00	322.00	358.00	2019 Projection 1
531 50 31 00 Supplies	5,163.36	1,869.41	4,500.00	4,590.00	4,705.00	
531 50 31 03 Uniforms	412.62	237.50	1,000.00	500.00	520.00	
531 50 32 00 Fuel	3,607.21	4,491.00	5,000.00	5,100.00	5,228.00	
531 50 35 00 Small Equipment	1,267.40	1,211.35	1,500.00	1,530.00	1,568.00	
531 50 41 00 Professional Services	41,571.43	17,054.00	40,000.00	25,000.00	29,167.00	
531 50 42 00 Communications	462.32	809.86	3,000.00	1,500.00	1,500.00	
531 50 45 00 Rentals	855.31	836.17	500.00	510.00	523.00	
531 50 46 00 Insurance	26,204.60	25,855.00	25,855.00	26,372.00	27,031.00	
531 50 47 00 Utilities	7,199.42	6,471.47	8,500.00	8,670.00	8,887.00	
531 50 48 00 Repairs And Maintenance	5,944.00	1,918.44	5,000.00	5,100.00	5,228.00	
531 50 49 00 Miscellaneous	0.00	106.87	0.00	0.00	0.00	
531 50 49 01 B & O Tax	7,922.86	7,175.63	7,200.00	7,344.00	7,528.00	
531 50 49 03 Meetings, Training & Travel	459.84	604.33	750.00	765.00	784.00	
531 50 49 05 Credit Card Bank Fees	2,343.52	2,117.50	1,500.00	2,500.00	2,400.00	
531 50 49 50 Interfund Payment For Servic	0.00	54,630.00	72,837.00	74,294.00	76,151.00	
531 50 51 01 State Operating Permits	0.00	0.00	600.00	612.00	627.00	
531 Natural Resources	373,373.23	315,212.34	410,327.00	400,382.00	430,505.00	
597 01 04 11 Transfer To DCF (411)	125,000.00	18,327.00	24,435.00	80,000.00	400,000.00	
597 03 04 58 Trsfr To 458 Equip Repl	10,000.00	222,336.00	222,336.00	114,253.00	52,565.00	

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410 Drainage Fund

Account		2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
597 04 01 07	Transfer To Equip Res (107)	0.00	5,000.00	5,000.00	0.00	0.00	N/a
597	Interfund Transfers	135,000.00	245,663.00	251,771.00	194,253.00	452,565.00	
508 80 04 10	Ending Cash & Investments	0.00	0.00	86,830.00	293,238.00	276,119.00	
999	Ending Balance	0.00	0.00	86,830.00	293,238.00	276,119.00	
TOTAL EXPENDITURES:		508,373.23	560,875.34	748,928.00	887,873.00	1,159,189.00	
FUND GAIN/LOSS:		298,228.16	252,452.31	0.00	0.00	0.00	

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411 Drainage Construction Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 11 Beginning Cash & Investments	47,927.00	141,304.38	141,304.00	400,000.00	539,840.00	
308 Beginning Balances	47,927.00	141,304.38	141,304.00	400,000.00	539,840.00	
333 97 03 60 FEMA	0.00	123,841.41	144,364.00	0.00	0.00	Rec'd 2018
334 01 80 00 State Fema	0.00	20,623.07	0.00	0.00	0.00	
334 03 10 01 Department Of Ecology	0.00	0.00	0.00	1,000,000.00	200,000.00	Floodplains by Design
334 04 20 11 DOC - Stormwater Separation Grant	0.00	0.00	435,000.00	0.00	0.00	N/a
334 04 20 12 DOC - Berm 532	74,205.00	8,245.00	0.00	911,200.00	0.00	
330 State Generated Revenues	74,205.00	152,709.48	579,364.00	1,911,200.00	200,000.00	
343 83 04 11 Drainage Connection Fees	12,600.00	9,400.00	5,800.00	12,000.00	12,000.00	
340 Charges For Services	12,600.00	9,400.00	5,800.00	12,000.00	12,000.00	
361 11 04 11 State Pool/cd Interest	54.01	1,804.12	250.00	3,000.00	3,000.00	
369 40 00 11 Judgments And Settlements	29,838.85	0.00	0.00	0.00	0.00	
360 Misc Revenues	29,892.86	1,804.12	250.00	3,000.00	3,000.00	
381 10 00 02 Interfund Loans Received	80,000.00	0.00	0.00	0.00	0.00	
380 Non Revenues	80,000.00	0.00	0.00	0.00	0.00	
391 20 04 11 Revenue Bond Proceeds	0.00	0.00	0.00	0.00	1,250,000.00	
390 Other Revenues	0.00	0.00	0.00	0.00	1,250,000.00	
397 01 04 10 Transfer From Drainage (410)	125,000.00	18,327.00	24,435.00	80,000.00	400,000.00	
397 02 03 05 Transfer In From Const (305)	41,562.31	0.00	0.00	0.00	0.00	
397 02 04 12 Transfer In From Drainage PIF	44,000.00	15,000.00	20,000.00	84,840.00	100,000.00	
397 Interfund Transfers	210,562.31	33,327.00	44,435.00	164,840.00	500,000.00	
TOTAL REVENUES:	455,187.17	338,544.98	771,153.00	2,491,040.00	2,504,840.00	
581 20 00 02 Interfund Loan Principal Payback	0.00	0.00	80,000.00	0.00	0.00	Paid in 2018
592 38 82 02 Interfund Loan Interest	0.00	0.00	1,500.00	0.00	1,500.00	Loan repaid in 2018
591 Debt Service	0.00	0.00	1,500.00	0.00	1,500.00	
594 34 41 24 Drainage Rate Study	0.00	34,147.75	32,000.00	0.00	0.00	N/a
594 38 63 01 Irvine Slough Pump Station	0.00	0.00	200,000.00	1,000,000.00	1,800,000.00	
594 38 63 02 SR 532 Flood Berm	93,062.61	348.69	55,000.00	911,200.00	0.00	

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411 Drainage Construction Fund

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594 38 63 03 Florence Rd Drainage	29,838.85	0.00	0.00	0.00	0.00	
594 38 63 05 Retention Pond Improvements	0.00	74.00	0.00	25,000.00	25,000.00	
594 38 63 08 Irvine Slough Erosion Control	7,500.00	31,233.42	30,000.00	15,000.00	15,000.00	
594 38 63 10 85th Drainage (Pioneer Hwy To 276th)	0.00	0.00	0.00	0.00	50,000.00	
594 38 63 11 Stormwater Separation	183,481.33	137,595.60	300,000.00	0.00	0.00	N/a
594 38 63 17 101st,102nd,103rd Replacement	0.00	0.00	0.00	0.00	250,000.00	
594 Capital Expenditures	313,882.79	203,399.46	617,000.00	1,951,200.00	2,140,000.00	
508 80 04 11 Ending Cash & Investments	0.00	0.00	108,218.00	539,840.00	363,340.00	
999 Ending Balance	0.00	0.00	108,218.00	539,840.00	363,340.00	
TOTAL EXPENDITURES:	313,882.79	203,399.46	806,718.00	2,491,040.00	2,504,840.00	
FUND GAIN/LOSS:	141,304.38	135,145.52	-35,565.00	0.00	0.00	

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412 Drainage Plant Investment Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 12 Beginning Cash & Investments	32,374.76	15,142.49	15,142.00	25,000.00	25,700.00	
308 Beginning Balances	32,374.76	15,142.49	15,142.00	25,000.00	25,700.00	
361 11 04 12 State Pool/cd Interest	70.06	450.48	100.00	700.00	700.00	
368 10 04 12 Plant Investment Fees	26,697.67	44,120.42	19,185.00	84,840.00	84,840.00	
360 Misc Revenues	26,767.73	44,570.90	19,285.00	85,540.00	85,540.00	
TOTAL REVENUES:	59,142.49	59,713.39	34,427.00	110,540.00	111,240.00	
597 02 04 11 Transfer Out Drainage Const	44,000.00	15,000.00	20,000.00	84,840.00	100,000.00	
597 Interfund Transfers	44,000.00	15,000.00	20,000.00	84,840.00	100,000.00	
508 80 04 12 Ending Cash & Investments	0.00	0.00	14,427.00	25,700.00	11,240.00	
999 Ending Balance	0.00	0.00	14,427.00	25,700.00	11,240.00	
TOTAL EXPENDITURES:	44,000.00	15,000.00	34,427.00	110,540.00	111,240.00	
FUND GAIN/LOSS:	15,142.49	44,713.39	0.00	0.00	0.00	

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421 Water Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 21 Beginning Cash & Investments	434,390.13	752,860.44	752,860.00	675,000.00	634,776.00	
308 Beginning Balances	434,390.13	752,860.44	752,860.00	675,000.00	634,776.00	
343 40 00 21 Water - Other Fees	13,076.48	6,838.14	7,000.00	7,000.00	7,000.00	
343 40 04 21 Water Service Charges	1,851,386.78	1,560,892.38	1,725,413.00	1,846,053.00	1,892,204.00	3 yr avg *1.05
340 Charges For Services	1,864,463.26	1,567,730.52	1,732,413.00	1,853,053.00	1,899,204.00	
359 90 51 00 Late Penalties	28,725.74	25,575.86	40,000.00	40,000.00	40,000.00	
361 11 04 21 State Pool/cd Interest	3,911.02	11,400.19	1,700.00	19,100.00	19,100.00	
369 91 04 21 Miscellaneous	1,345.60	134.36	200.00	200.00	200.00	
360 Misc Revenues	33,982.36	37,110.41	41,900.00	59,300.00	59,300.00	
397 00 00 01 Operating Transfer In	65,336.50	49,002.00	65,337.00	86,764.00	88,933.00	
397 00 04 23 Trfr In From Cedarhome Pif	10,580.00	7,935.00	10,580.00	10,580.00	10,580.00	
397 Interfund Transfers	75,916.50	56,937.00	75,917.00	97,344.00	99,513.00	
TOTAL REVENUES:	2,408,752.25	2,414,638.37	2,603,090.00	2,684,697.00	2,692,793.00	
534 80 10 00 Salaries & Wages	444,972.59	277,441.91	391,420.00	400,389.00	437,733.00	2019 Projection 1
534 80 11 00 Overtime	6,163.36	6,185.24	10,000.00	7,664.00	7,664.00	2019 Projection 1
534 80 20 00 Social Security	27,659.94	21,638.69	30,710.00	24,312.00	26,500.00	2019 Projection 1
534 80 21 00 Retirement	40,234.36	34,270.22	41,215.00	51,089.00	55,860.00	2019 Projection 1
534 80 22 00 Medical Benefits	123,151.36	67,333.74	109,910.00	101,000.00	103,441.00	2019 Projection 1
534 80 23 00 L & I	8,891.75	6,146.10	7,728.00	9,894.00	9,957.00	2019 Projection 1
534 80 24 00 Unemployment Insurance	745.51	666.84	2,340.00	815.00	889.00	2019 Projection 1
534 80 31 00 Supplies	35,781.44	22,360.35	40,000.00	40,000.00	40,000.00	
534 80 31 05 Uniforms	3,836.45	2,253.71	4,626.00	5,000.00	5,000.00	
534 80 31 08 Chemicals	9,374.35	4,348.80	10,280.00	10,000.00	10,000.00	
534 80 32 00 Fuel	10,978.01	7,748.49	12,336.00	12,000.00	12,000.00	
534 80 35 00 Small Equipment	5,641.77	4,987.48	8,224.00	8,000.00	8,000.00	
534 80 35 01 Meters/installs	38,196.34	13,551.73	10,000.00	20,000.00	20,000.00	
534 80 41 00 Professional Services	80,942.65	40,173.02	50,000.00	50,000.00	54,167.00	
534 80 42 00 Communications	5,568.59	5,724.13	10,280.00	10,000.00	10,000.00	
534 80 44 00 Advertising	32.61	420.21	514.00	600.00	600.00	
534 80 45 00 Rentals	1,972.18	1,962.42	500.00	2,500.00	2,500.00	New ricoh rates
534 80 46 00 Insurance	26,204.60	31,097.00	30,840.00	35,000.00	35,000.00	
534 80 47 00 Utilities	91,912.44	65,249.25	82,240.00	84,000.00	84,000.00	
534 80 48 00 Repair/maintenance	49,094.11	39,465.97	40,000.00	50,000.00	50,000.00	
534 80 49 01 B & O Tax	88,593.53	72,320.10	92,520.00	95,000.00	95,000.00	
534 80 49 05 Credit Card Bank Fees	4,731.23	5,558.53	4,112.00	6,500.00	6,500.00	

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421 Water Fund

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534 80 49 06 Dues	974.68	187.42	1,028.00	1,100.00	1,100.00	
534 80 49 09 Meetings, Training & Travel	1,863.17	1,870.84	6,682.00	7,000.00	7,000.00	
534 80 49 80 Interfund Payments For Servi	0.00	139,602.00	186,135.00	186,135.00	186,135.00	
534 80 51 01 Testing	0.00	0.00	514.00	0.00	0.00	
534 80 51 03 Operating Permit	4,373.60	3,853.60	6,168.00	4,000.00	4,000.00	
534 Water Utilities	1,111,890.62	876,417.79	1,190,322.00	1,221,998.00	1,273,046.00	
591 34 78 03 Pwtf Principal-cedarhome Rsr	139,519.09	139,519.10	139,519.00	139,519.00	139,519.00	
591 34 78 04 Pwtf Princ Water Trtmnt Plan	172,384.52	172,384.52	172,385.00	172,385.00	172,385.00	
580 Non Expenditures	311,903.61	311,903.62	311,904.00	311,904.00	311,904.00	
592 34 83 05 Pwtf Interest-cedarhome Rsrv	6,278.36	5,580.76	5,581.00	4,883.00	4,186.00	
592 34 83 06 Pwtf Int Water Trtmnt Plant	8,619.23	7,757.30	7,757.00	6,895.00	6,033.00	
591 Debt Service	14,897.59	13,338.06	13,338.00	11,778.00	10,219.00	
594 34 64 02 Machinery & Equipment	0.00	3,219.74	25,000.00	25,000.00	25,000.00	
594 Capital Expenditures	0.00	3,219.74	25,000.00	25,000.00	25,000.00	
597 00 04 22 Trfr For System Rplcmnt-(422	0.00	0.00	0.00	200,000.00	100,000.00	
597 00 04 59 Transfer To Water Equip REs	5,000.00	175,723.00	175,723.00	70,041.00	63,292.00	
597 10 04 51 Transfer To WS Bond Res (451)	212,200.00	156,900.00	209,200.00	209,200.00	209,200.00	
597 Interfund Transfers	217,200.00	332,623.00	384,923.00	479,241.00	372,492.00	
508 80 04 21 Ending Cash & Investments	0.00	0.00	677,603.00	634,776.00	700,132.00	
999 Ending Balance	0.00	0.00	677,603.00	634,776.00	700,132.00	
TOTAL EXPENDITURES:	1,655,891.82	1,537,502.21	2,603,090.00	2,684,697.00	2,692,793.00	
FUND GAIN/LOSS:	752,860.43	877,136.16	0.00	0.00	0.00	

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422 Water Construction Fund

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308 80 04 22 Beginning Cash & Investments	418,291.19	498,228.51	498,229.00	460,000.00	321,520.00	
308 Beginning Balances	418,291.19	498,228.51	498,229.00	460,000.00	321,520.00	
343 40 00 00 Water Connection Fees	19,800.00	32,200.00	13,200.00	36,000.00	36,000.00	60 units
340 Charges For Services	19,800.00	32,200.00	13,200.00	36,000.00	36,000.00	
361 11 04 22 State Pool/cd Interest	2,521.74	5,379.20	250.00	8,800.00	8,800.00	
360 Misc Revenues	2,521.74	5,379.20	250.00	8,800.00	8,800.00	
391 20 04 22 Revenue Bond Proceeds	0.00	0.00	0.00	0.00	1,300,000.00	
390 Other Revenues	0.00	0.00	0.00	0.00	1,300,000.00	
397 01 04 21 Transfer In From Water Fund	0.00	0.00	0.00	200,000.00	100,000.00	
397 01 04 24 Trfr In From Water Plant Inv	105,600.00	87,120.00	116,160.00	414,720.00	600,000.00	
397 03 03 05 Transfer In From Const (305)	5,280.30	0.00	0.00	0.00	0.00	
397 Interfund Transfers	110,880.30	87,120.00	116,160.00	614,720.00	700,000.00	
TOTAL REVENUES:	551,493.23	622,927.71	627,839.00	1,119,520.00	2,366,320.00	
594 34 41 19 Water Rate Study	0.00	17,930.37	22,000.00	0.00	0.00	N/a
594 34 63 00 Improvements	48,264.72	50,404.29	50,000.00	50,000.00	50,000.00	
594 34 63 41 Cedarhome Well Pump	0.00	109,405.29	110,000.00	0.00	0.00	N/a
594 34 63 42 Viking Way Water Main	0.00	0.00	0.00	498,000.00	0.00	
594 34 63 43 Long Term Water Supply Study	0.00	0.00	0.00	20,000.00	0.00	
594 34 63 44 Decommision Fure Well	0.00	0.00	0.00	30,000.00	0.00	
594 34 63 45 Bryant Well Monitor	0.00	0.00	0.00	0.00	30,000.00	
594 34 63 46 297 Zone Reservoir Construction	0.00	0.00	0.00	200,000.00	1,800,000.00	
594 34 64 04 Cedarhome Generator	0.00	0.00	0.00	0.00	250,000.00	
594 Capital Expenditures	48,264.72	177,739.95	182,000.00	798,000.00	2,130,000.00	
597 00 03 05 Trsfr To 305	5,000.00	0.00	0.00	0.00	0.00	
597 Interfund Transfers	5,000.00	0.00	0.00	0.00	0.00	
508 80 04 22 Ending Cash & Investments	0.00	0.00	445,839.00	321,520.00	236,320.00	
999 Ending Balance	0.00	0.00	445,839.00	321,520.00	236,320.00	

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422 Water Construction Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
TOTAL EXPENDITURES:	53,264.72	177,739.95	627,839.00	1,119,520.00	2,366,320.00	
FUND GAIN/LOSS:	498,228.51	445,187.76	0.00	0.00	0.00	

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423 Cedar Home Plant Investment

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 23 Beginning Cash & Investments	33,556.18	56,451.69	56,452.00	95,000.00	97,100.00	
308 Beginning Balances	33,556.18	56,451.69	56,452.00	95,000.00	97,100.00	
361 11 04 23 State Pool/cd Interest	65.51	1,257.26	300.00	2,100.00	2,100.00	
368 10 04 23 Plant Investment Fees	33,410.00	48,830.00	10,280.00	10,580.00	10,580.00	
360 Misc Revenues	33,475.51	50,087.26	10,580.00	12,680.00	12,680.00	
TOTAL REVENUES:	67,031.69	106,538.95	67,032.00	107,680.00	109,780.00	
597 02 04 21 Transfer Out Water Oper (421	10,580.00	7,935.00	10,580.00	10,580.00	10,580.00	
597 Interfund Transfers	10,580.00	7,935.00	10,580.00	10,580.00	10,580.00	
508 80 04 23 Ending Cash & Investments	0.00	0.00	56,452.00	97,100.00	99,200.00	
999 Ending Balance	0.00	0.00	56,452.00	97,100.00	99,200.00	
TOTAL EXPENDITURES:	10,580.00	7,935.00	67,032.00	107,680.00	109,780.00	
FUND GAIN/LOSS:	56,451.69	98,603.95	0.00	0.00	0.00	

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424 Water Plant Investment Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 24 Beginning Cash & Investments	80,166.69	121,717.58	121,718.00	250,000.00	255,200.00	
308 Beginning Balances	80,166.69	121,717.58	121,718.00	250,000.00	255,200.00	
361 11 04 24 State Pool/cd Interest	1,100.89	3,188.25	500.00	5,200.00	5,200.00	
368 10 04 24 Plant Investment Fees	146,050.00	264,002.00	142,840.00	414,720.00	414,720.00	
360 Misc Revenues	147,150.89	267,190.25	143,340.00	419,920.00	419,920.00	
TOTAL REVENUES:	227,317.58	388,907.83	265,058.00	669,920.00	675,120.00	
597 01 04 22 Transfer To Water Const. (42	105,600.00	87,120.00	116,160.00	414,720.00	600,000.00	
597 Interfund Transfers	105,600.00	87,120.00	116,160.00	414,720.00	600,000.00	
508 80 04 24 Ending Cash & Investments	0.00	0.00	148,898.00	255,200.00	75,120.00	
999 Ending Balance	0.00	0.00	148,898.00	255,200.00	75,120.00	
TOTAL EXPENDITURES:	105,600.00	87,120.00	265,058.00	669,920.00	675,120.00	
FUND GAIN/LOSS:	121,717.58	301,787.83	0.00	0.00	0.00	

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435 Utility Deposits-CLOSED

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
TOTAL REVENUES:	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	

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451 Water Bond Reserve

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 04 51 Restricted Beginning Cash & Investments	222,121.50	224,037.71	224,038.00	220,000.00	224,700.00	
308 Beginning Balances	222,121.50	224,037.71	224,038.00	220,000.00	224,700.00	
361 11 04 51 State Pool/cd Interest	1,916.21	3,045.59	2,000.00	4,900.00	4,900.00	
360 Misc Revenues	1,916.21	3,045.59	2,000.00	4,900.00	4,900.00	
397 10 04 21 Transfer From Water (421)	212,200.00	156,900.00	209,200.00	209,200.00	209,200.00	
397 Interfund Transfers	212,200.00	156,900.00	209,200.00	209,200.00	209,200.00	
TOTAL REVENUES:	436,237.71	383,983.30	435,238.00	434,100.00	438,800.00	
591 34 72 01 2011 Revenue Bond Principal	120,000.00	0.00	120,000.00	125,000.00	130,000.00	
580 Non Expeditures	120,000.00	0.00	120,000.00	125,000.00	130,000.00	
592 34 83 08 Revenue Bond Interest	92,200.00	44,600.00	92,200.00	84,400.00	79,400.00	
591 Debt Service	92,200.00	44,600.00	92,200.00	84,400.00	79,400.00	
508 10 04 51 Restricted Ending Cash & Investments	0.00	0.00	223,038.00	224,700.00	229,400.00	
999 Ending Balance	0.00	0.00	223,038.00	224,700.00	229,400.00	
TOTAL EXPENDITURES:	212,200.00	44,600.00	435,238.00	434,100.00	438,800.00	
FUND GAIN/LOSS:	224,037.71	339,383.30	0.00	0.00	0.00	

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452 Sewer Bond Reserve

Account		2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 10 04 52	Restricted Beginning Cash & Investments	473,269.57	476,989.68	476,990.00	477,000.00	485,900.00	
308	Beginning Balances	473,269.57	476,989.68	476,990.00	477,000.00	485,900.00	
361 11 04 52	State Pool/cd Interest	3,720.11	5,450.34	1,000.00	8,900.00	8,900.00	
360	Misc Revenues	3,720.11	5,450.34	1,000.00	8,900.00	8,900.00	
TOTAL REVENUES:		476,989.68	482,440.02	477,990.00	485,900.00	494,800.00	
508 10 04 52	Restricted Ending Cash & Investments	0.00	0.00	477,990.00	485,900.00	494,800.00	
999	Ending Balance	0.00	0.00	477,990.00	485,900.00	494,800.00	
TOTAL EXPENDITURES:		0.00	0.00	477,990.00	485,900.00	494,800.00	
FUND GAIN/LOSS:		476,989.68	482,440.02	0.00	0.00	0.00	

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457 Sewer Equipment Reserve

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 57 Beginning Cash & Investments	239,879.45	261,746.33	261,746.00	597,000.00	429,112.00	
308 Beginning Balances	239,879.45	261,746.33	261,746.00	597,000.00	429,112.00	
361 11 04 57 State Pool/cd Interest	1,866.88	4,656.52	1,000.00	7,200.00	7,200.00	
360 Misc Revenues	1,866.88	4,656.52	1,000.00	7,200.00	7,200.00	
397 01 04 01 Transfer In From Sewer	20,000.00	372,745.00	372,745.00	334,662.00	134,226.00	
397 10 11 07 Transfer From GF Equip Reserve	0.00	3,076.80	0.00	0.00	0.00	
397 Interfund Transfers	20,000.00	375,821.80	372,745.00	334,662.00	134,226.00	
TOTAL REVENUES:	261,746.33	642,224.65	635,491.00	938,862.00	570,538.00	
594 35 64 02 Machinery & Equipment	0.00	24,262.99	40,000.00	509,750.00	77,500.00	\$16K from 2018
594 Capital Expenditures	0.00	24,262.99	40,000.00	509,750.00	77,500.00	
508 80 04 57 Ending Cash & Investments	0.00	0.00	595,491.00	429,112.00	493,038.00	
999 Ending Balance	0.00	0.00	595,491.00	429,112.00	493,038.00	
TOTAL EXPENDITURES:	0.00	24,262.99	635,491.00	938,862.00	570,538.00	
FUND GAIN/LOSS:	261,746.33	617,961.66	0.00	0.00	0.00	

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458 Drainage Equipment Reserve

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 58 Beginning Cash & Investments	95,765.76	106,518.70	106,519.00	275,000.00	168,103.00	
308 Beginning Balances	95,765.76	106,518.70	106,519.00	275,000.00	168,103.00	
361 11 04 58 State Pool/cd Interest	752.94	2,344.11	0.00	3,600.00	3,600.00	
360 Misc Revenues	752.94	2,344.11	0.00	3,600.00	3,600.00	
397 03 04 10 Trfr In From Drainage	10,000.00	222,336.00	222,336.00	114,253.00	52,565.00	
397 10 21 07 Transfer From GF Equip Reserve	0.00	2,307.60	0.00	0.00	0.00	
397 Interfund Transfers	10,000.00	224,643.60	222,336.00	114,253.00	52,565.00	
TOTAL REVENUES:	106,518.70	333,506.41	328,855.00	392,853.00	224,268.00	
594 38 64 02 Machinery & Equipment	0.00	10,902.05	81,200.00	224,750.00	37,500.00	\$71K from 2018
594 Capital Expenditures	0.00	10,902.05	81,200.00	224,750.00	37,500.00	
508 80 04 58 Ending Cash & Investments	0.00	0.00	247,655.00	168,103.00	186,768.00	
999 Ending Balance	0.00	0.00	247,655.00	168,103.00	186,768.00	
TOTAL EXPENDITURES:	0.00	10,902.05	328,855.00	392,853.00	224,268.00	
FUND GAIN/LOSS:	106,518.70	322,604.36	0.00	0.00	0.00	

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459 Water Equipment Reserve

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 04 59 Beginning Cash & Investments	65,889.11	71,416.48	71,417.00	175,000.00	166,541.00	
308 Beginning Balances	65,889.11	71,416.48	71,417.00	175,000.00	166,541.00	
361 11 04 59 State Pool/cd Interest	527.37	1,694.09	100.00	2,600.00	2,600.00	
360 Misc Revenues	527.37	1,694.09	100.00	2,600.00	2,600.00	
397 02 04 21 Transfer In From Water (421)	5,000.00	175,723.00	175,723.00	70,041.00	63,292.00	
397 10 31 07 Transfer From GF Equip Reserve	0.00	3,846.02	0.00	0.00	0.00	
397 Interfund Transfers	5,000.00	179,569.02	175,723.00	70,041.00	63,292.00	
TOTAL REVENUES:	71,416.48	252,679.59	247,240.00	247,641.00	232,433.00	
594 34 64 03 Machinery & Equipment	0.00	40,833.88	107,000.00	81,100.00	65,000.00	\$66,100 from 2018
594 Capital Expenditures	0.00	40,833.88	107,000.00	81,100.00	65,000.00	
508 80 04 59 Ending Cash & Investments	0.00	0.00	140,240.00	166,541.00	167,433.00	
999 Ending Balance	0.00	0.00	140,240.00	166,541.00	167,433.00	
TOTAL EXPENDITURES:	0.00	40,833.88	247,240.00	247,641.00	232,433.00	
FUND GAIN/LOSS:	71,416.48	211,845.71	0.00	0.00	0.00	

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630 Agency Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
308 80 06 30 Beginning Cash & Investments	35,492.85	46,581.39	46,581.00	46,581.00	46,581.00	
308 Beginning Balances	35,492.85	46,581.39	46,581.00	46,581.00	46,581.00	
389 10 00 00 Customer Deposits	1,200.00	1,300.00	0.00	0.00	0.00	
389 20 00 00 Retainage	68,810.79	4,225.00	0.00	0.00	0.00	
389 30 00 01 Court Funds	23,682.37	11,013.04	0.00	0.00	0.00	
389 30 00 02 Gun Permits	11,233.50	11,104.00	0.00	0.00	0.00	
389 30 00 03 Building Fee St. Surcharge	603.00	873.00	0.00	0.00	0.00	
389 30 00 04 Park Sales Tax And Other Sales Tax	13,240.66	4,596.32	0.00	0.00	0.00	
389 30 00 05 Leasehold Excise Tax	1,795.99	1,802.68	0.00	0.00	0.00	
380 Non Revenues	120,566.31	34,914.04	0.00	0.00	0.00	
TOTAL REVENUES:	156,059.16	81,495.43	46,581.00	46,581.00	46,581.00	
589 10 00 00 Customer Deposits	1,200.00	1,300.00	0.00	0.00	0.00	
589 20 00 00 Retainage	58,290.07	38,584.06	0.00	0.00	0.00	
589 30 00 01 Court Funds	23,943.87	11,357.26	0.00	0.00	0.00	
589 30 00 02 Gun Permits	11,079.00	11,254.00	0.00	0.00	0.00	
589 30 00 03 Building Fee St. Surcharge	580.50	791.50	0.00	0.00	0.00	
589 30 00 04 Park Sales Tax And Other Sales Tax	13,244.01	4,671.28	0.00	0.00	0.00	
589 30 00 05 Leasehold Excise Tax	1,140.32	1,869.25	0.00	0.00	0.00	
580 Non Expenditures	109,477.77	69,827.35	0.00	0.00	0.00	
508 80 06 30 Ending Cash & Investments	0.00	0.00	46,581.00	46,581.00	46,581.00	
999 Ending Balance	0.00	0.00	46,581.00	46,581.00	46,581.00	
TOTAL EXPENDITURES:	109,477.77	69,827.35	46,581.00	46,581.00	46,581.00	
FUND GAIN/LOSS:	46,581.39	11,668.08	0.00	0.00	0.00	

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660 Cash Accounts Fund

Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated	Comment
TOTAL REVENUES:	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	

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Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated
001 General Fund	9,116,011.97	7,809,880.43	9,466,501.00	9,727,479.00	7,509,088.00
101 Street Fund	613,197.70	419,408.85	536,067.00	616,137.00	522,639.00
102 Street Impact Fee Fund	896,910.90	535,941.84	463,917.00	605,403.00	700,806.00
103 Street Construction Fund	2,073,023.95	943,807.39	3,532,322.00	3,636,122.00	2,745,889.00
104 Park Improvement Fund	296,805.47	1,523,078.35	1,277,541.00	1,925,400.00	2,175,800.00
105 Fire Impact Fees	66,860.40	78,468.95	71,260.00	91,400.00	104,800.00
106 Park Impact Fees	115,523.09	121,604.12	129,770.60	160,948.00	101,896.00
107 Equipment Reserve Fund	141,407.21	518,773.02	554,050.00	754,943.00	426,509.00
108 Transportation Sales Tax Fund	886,619.62	685,828.65	711,537.00	822,500.00	765,558.00
109 Contingency Fund	283,781.72	313,544.19	320,520.00	352,900.00	385,300.00
110 Building Improvement Fund	947,910.65	926,253.65	1,218,006.00	1,393,604.00	1,040,404.00
120 REET - Capital Improvements	572,932.90	769,185.52	733,433.00	479,300.00	248,600.00
121 REET - Growth Management	1,003,363.50	1,052,792.21	1,013,864.00	861,264.00	855,764.00
203					
205 Debt Service Fund	268,172.29	177,788.12	264,872.00	269,500.00	265,750.00
207 LID 92-1 Debt Service Fund CLOSED 2015					
305 Construction Fund	455,694.02				
401 Sewer Fund	3,110,723.58	3,357,522.96	3,398,284.00	3,145,356.00	2,571,621.00
403 Sewer Construction Fund	2,580,982.57	1,702,093.60	1,835,738.00	2,352,440.00	2,542,212.00
405 Sewer Plant Investment Fund	923,097.04	1,137,559.70	1,014,011.00	1,457,040.00	1,475,940.00
410 Drainage Fund	806,601.39	813,327.65	748,928.00	887,873.00	1,159,189.00
411 Drainage Construction Fund	455,187.17	338,544.98	771,153.00	2,491,040.00	2,504,840.00
412 Drainage Plant Investment Fund	59,142.49	59,713.39	34,427.00	110,540.00	111,240.00
421 Water Fund	2,408,752.25	2,414,638.37	2,603,090.00	2,684,697.00	2,692,793.00
422 Water Construction Fund	551,493.23	622,927.71	627,839.00	1,119,520.00	2,366,320.00
423 Cedar Home Plant Investment	67,031.69	106,538.95	67,032.00	107,680.00	109,780.00
424 Water Plant Investment Fund	227,317.58	388,907.83	265,058.00	669,920.00	675,120.00
435 Utility Deposits CLOSED					
451 Water Bond Reserve	436,237.71	383,983.30	435,238.00	434,100.00	438,800.00
452 Sewer Bond Reserve	476,989.68	482,440.02	477,990.00	485,900.00	494,800.00
457 Sewer Equipment Reserve	261,746.33	642,224.65	635,491.00	938,862.00	570,538.00
458 Drainage Equipment Reserve	106,518.70	333,506.41	328,855.00	392,853.00	224,268.00
459 Water Equipment Reserve	71,416.48	252,679.59	247,240.00	247,641.00	232,433.00
630 Agency Fund	156,059.16	81,495.43	46,581.00	46,581.00	46,581.00
660 Cash Accounts Fund					
	30,437,512.44	28,994,459.83	33,830,615.60	39,268,943.00	36,065,278.00
001 General Fund	5,946,634.69	5,221,042.56	9,466,502.00	9,727,479.00	7,509,088.00
101 Street Fund	469,379.76	432,752.37	536,067.00	616,137.00	522,639.00
102 Street Impact Fee Fund	511,000.00	93,750.00	463,917.00	605,403.00	700,806.00
103 Street Construction Fund	1,580,801.61	561,354.74	3,532,322.00	3,636,122.00	2,745,889.00
104 Park Improvement Fund	143,097.25	920,449.18	1,277,541.00	1,925,400.00	2,175,800.00
105 Fire Impact Fees			71,260.00	91,400.00	104,800.00
106 Park Impact Fees			129,771.00	160,948.00	101,896.00

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Account	2017 Actual	2018 Actual	2018 Appropriated	2019 Appropriated	2020 Appropriated
107 Equipment Reserve Fund		110,448.30	662,595.00	754,943.00	426,509.00
108 Transportation Sales Tax Fund	468,982.96	176,797.90	711,537.00	822,500.00	765,558.00
109 Contingency Fund			320,520.00	352,900.00	385,300.00
110 Building Improvement Fund	31,904.68	36,530.27	1,218,006.00	1,393,604.00	1,040,404.00
120 REET - Capital Improvements		425,000.00	733,433.00	479,300.00	248,600.00
121 REET - Growth Management	150,000.00	430,000.00	1,013,864.00	861,264.00	855,764.00
203					
205 Debt Service Fund	199,000.00	11,400.00	264,872.00	269,500.00	265,750.00
207 LID 92-1 Debt Service Fund CLOSED 2015					
305 Construction Fund	455,694.02				
401 Sewer Fund	1,506,850.53	1,918,366.86	3,398,284.00	3,145,356.00	2,571,621.00
403 Sewer Construction Fund	1,138,716.51	158,566.67	1,835,738.00	2,352,440.00	2,542,212.00
405 Sewer Plant Investment Fund	97,140.00	106,854.00	1,014,011.00	1,457,040.00	1,475,940.00
410 Drainage Fund	508,373.23	560,875.34	748,928.00	887,873.00	1,159,189.00
411 Drainage Construction Fund	313,882.79	203,399.46	806,718.00	2,491,040.00	2,504,840.00
412 Drainage Plant Investment Fund	44,000.00	15,000.00	34,427.00	110,540.00	111,240.00
421 Water Fund	1,655,891.82	1,537,502.21	2,603,090.00	2,684,697.00	2,692,793.00
422 Water Construction Fund	53,264.72	177,739.95	627,839.00	1,119,520.00	2,366,320.00
423 Cedar Home Plant Investment	10,580.00	7,935.00	67,032.00	107,680.00	109,780.00
424 Water Plant Investment Fund	105,600.00	87,120.00	265,058.00	669,920.00	675,120.00
435 Utility Deposits CLOSED					
451 Water Bond Reserve	212,200.00	44,600.00	435,238.00	434,100.00	438,800.00
452 Sewer Bond Reserve			477,990.00	485,900.00	494,800.00
457 Sewer Equipment Reserve		24,262.99	635,491.00	938,862.00	570,538.00
458 Drainage Equipment Reserve		10,902.05	328,855.00	392,853.00	224,268.00
459 Water Equipment Reserve		40,833.88	247,240.00	247,641.00	232,433.00
630 Agency Fund	109,477.77	69,827.35	46,581.00	46,581.00	46,581.00
660 Cash Accounts Fund					
	15,712,472.34	13,383,311.08	33,974,727.00	39,268,943.00	36,065,278.00
FUNDS GAIN/LOSS:	14,725,040.10	15,611,148.75	-144,111.40	0.00	0.00

Supplemental Budget Info: 2019 Organization Chart

